	RECORDS TRANSMITTAL SHEET	To be completed by Record Center:
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 75829  Range: 11  Section(s) 4
1.	Agency: Mental Health Administration	Received by Husch
2.	Division: Forensic Psychiatry	Remarks:
3.	Record Title: Individual case Files A thru Z	
4.	Inclusive Dates: _ 1969 and 1970	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
	Numerical listing by box number, showing major file breaks, inclusive dates (each box).  Aaron thru Dawson  DeBinder thru Howell  Hudson thru McRae  Naaem thru Sizemore  Slinkman thru Zumis	g (continued)

		drawers,	tity and type of fill letter-size five legal-size	ing equipment released: c. Transfiles d. Cther (specify)
G2	 			

BULLED 8/7/24

		RECORDS TRANSMITTAL SHEET	Record Center: Date: 3/23/73
		Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 2086
		by Agency as its receipt, and the other to be signed and returned to the Record Center.	Range: J
			Section(s) 2 . Shelf 8
1.	Agency:	Health	Received by:
2.	Division:	Purchased Care Services	Remarks:
3.	Record Title	County Total Reports & Hospital Inpatien	t Reports
4.	Inclusive Dat	tes: FY 1969	
	562 Numerical lis	6. Item No. 7. Scheduled Disposal Date: 8.  July 1074  sting by box number, show- Muserical listing breaks, inclusive dates	againterproductions, mos systemitiquistes education palgradient telephological interview state ( ) or 0
	3 Record C	enter Boxes	

a. File drawers, legal-size d. Other (specify)

## RECORDS TRANSMITTAL SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: 24 signed and returned to the Record Center.

To be completed by Record Center: Date: 3/22/73

Lot No.: 2090

Section(s) 3 - 4

Received by: J. Wirsch

Remarks:

1. Agency: Assessments % Taxation

2. Division:

3. Record Title: Personal Property Tax

4. Inclusive Dates: 1969

5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 50 9. Humerical listing by box number, show- | humerical listing (continued)

ing major file breaks, inclusive dates (each box).

46 Record Center Boxes

10. Quantity and type of filing equipment released:

a. File drawers, letter size c. Transfiles b. File drawers, legal-size d. Other (specify)

	RECORDS TRANSMITT	AL SHEET	To be completed by Record Center: Date: 1/23/73
	Prepare in triplicate aftereceived and labeled. Two turned to the Agency, one	copies will be re-	Lot No.: 2043
	by Agency as its receipt, signed and returned to the	and the other to be	
1. Agency: Mar	ryland Dept. of Licensing &	Regulation	Received by: J. Hirsch
2. Division:_	Insurance Division - Examin	nation & Audit	Remarks:
3. Record Titl	le:Annual Statements( N	Ion-Md.)	
4. Inclusive I	Dates:1968		
9. Numerical ling major i (each box).		Mumerical listin	
48 Packages	(24 Cu. Ft.)	Market and the	
		To the state of th	
	THE PARTY OF THE P		

a. File drawers, letter size c. Transfiles
b. File drawers, legal-size d. Other (specify)

RECORDS	TR	NSMITTAL	SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be	completed	by
Record	Centery	1-1-
Date:	0/6	116

	Lot	No.	19	9.	5-
Į				4	-

lange: 7

Section(s) 7

Received by Husel

Remarks:

L. Agency: Maryland State Dept. of Educati
--------------------------------------------

2. Division: Administration & Finance

3. Record Title: Accounting Records

4. Inclusive Dates: 1969 to1971

5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date:

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

## 5 record center boxes

- 1) Expense Transmittals 12/70 to 4/71 (F.Y. 1971) w/Reports, Tl # 423 to # 800
- 2) Expense Transmittals & Travel, 5/71 to 6/71 (F.Y. 1971) w/Reports, T1 # 830 to T1 # 1025 and Travel papers
  Norma Bamford
- 3) Expense Transmittals, 7/70 to 12/70 (F.Y. 1971) w/Reports, 7/70 to 12/70, T1 # 13 to T1 # hll
- h) Budget Estimates, 1969 to 1971, (F.Y. 1970, 1971) HQ, A to E, S A E I, 1969 State Aided Inst. Budget
- 5) Working Fund; Bank Statements; Deposit Receipts, Cancelled Checks 1/70 to 1/71

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles b. File drawers, legal-size d. Other (spec

d. Other (specify) /x BUNDER (

11. Signature of Agency representative:

In & Ateremon

	RECORDS TRANSMITTAL SHEET	Record Center: Date: 6/7/72
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 1992
	by Agency as its receipt, and the other to be	
	signed and returned to the Record Center.	Section(s) 8
1.	Agency: Department of Health & Mental Hygiene	Received by: J. Hirsch
2.	Division: Division of Vital Records	Remarks:
3.	Record Title: Correspondence-Certification	
4.	Inclusive Dates: January 1, 1971 - June 30, 1971	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	
9.	Numerical listing by box number, show- ing major file breaks, inclusive dates	g (continued)

15 Record Center Boxes arranged alphabetically by name of applicant.

		10. Quan	tity and t	ype of	tiling-	equipme	nt release	ed:
			letter-si			Transf		
b.	File	drawers,	legal-siz		d.	Other	(specify)	

## STORAGE IN HALL OF RECORDS ---- 15 BOXES CORRESPONDENCE \* CERTIFICATION JANUARY 1 thru JUNE 30, 1971

Box Number	x Number Contents	
1	Aa-Agthru Boa-Boo, Boal, E.S.	24
2	Bop - Bg thru Ce - Ch, Chambers, W. W.	20
3	CI - Ck thru De-DH, Devol	26
4	Di - DN thru FL-Fn, Fletcher, T. D.	27
5	FO-FQ thru GU-GZ	24
6	HAA-HAL thru HOR-HT	28
7	HU-HX thru KI-KK, Kirkley	25
8	KL-KN thru MAJ-MAR, <sup>M</sup> arvel	27
9	MAS-MB thru MO-MT, Morton, Dyett	25
.0	MU-MZ thru PO-PQ	24
.1	Pr-PT thru RU-RZ, Ruck	23
12	SA*SB thru SN-SO, Social Services	25
13	SP-SS thru TR-TZ	22
_4	U thru WH, Wheeler, Tyson	19
15	WIA-WK thru Z	15
	Total of folders	354

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 5/2/72
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 1971
	by Agency as its receipt, and the other to be signed and returned to the Record Center.	Range: 21
	·	Section(s) 5
1.	Agency: Commissioner of Personnel	Received by: J. Hirsc
2.	Division: Administrative	Remarks:
3.	Record Title: Certification of Eligibles	
4.	Inclusive Dates:1971	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	
9.	Numerical listing by box number, show- Numerical listing ing major file breaks, inclusive dates	g (continued)
	(each box).	
	16 Record Center Boxes	

a. File drawers, letter size c. Transfiles
b. File drawers, legal-size d. Other (specify)

RECORDS	TRANSMITT.	AL	SHEET
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Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center:

Lot No.: 1935

B B

Section(s)

Shelf
Received by Just

Remarks:

1. Agency: DEPARTMENT OF HEALTH AND MENTAL HYGIENE

2. Division: MENTAL HEALTH ADMINISTRATION - REHABILITATION

3. Record Title: REHABILITATION MATERIALS

4. Inclusive Dates: 1951 through 1966

5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8 Actual Disposal Date: December, 1974

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

Box (1) 1951 through 1965

Miscellaneous information regarding correspondence, bulletins, workshop information on mentally retarded, S.R.E.B. Materials obsolete

Box (2) 1953 through 1966

Miscellaneous information regarding organizations, correspondence with other agencies, bulletins, publications, geriatrics. Materials obsolete.

10.	Quantity	and	type	of	filing equipment	released:
3						

a. File drawers, letter-size c. Transfiles

b. File drawers, legal-size \_\_\_\_\_ d. Other (specify)

R	RCORDS	TRANSMIT	PT AT.	CHPPP
à٤	TOOTING	TITATIACITAL	LLMLL	OR BIRLE

To be completed by Record Center: Dates 10/20/71

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

Lot No.: 1911

Section(s) 5

1. Agency: Dept. of Public Safety & Correctional Services Received by: J. Hirsch

2. Division: Parole & Probation

Remarks:

3. Record Title: \_\_Out of State General File

4. Inclusive Dates: \_\_\_\_ 1965 - 1969

5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date:

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

6 record center boxes

4 boxes 1965 - 1968

2 boxes 1969

1 box 1967-1969

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles

b. File drawers, legal-size

d. Other (specify)

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1896 Range:
l. Agency:	Department of Personnel	Section(s) 2  Shelf 14  Received by: J. Hirsch
P. Division:	Examination	Remarks:
3. Record Title	Employment List	·
. Inclusive Da	tes: 7/1966 - June 1969	
304 . Numerical lis	6. Item No. 7. Scheduled Disposal Date: 8. 6/30/74 sting by box number, show- Numerical listing breaks, inclusive dates	
3 record cente	r boxes	
2 7/67 - 3 7/68 -	6/68	
		4

		10. Quan	tity and type	e of fili	ng	equipment	release	ed:
a.	File	drawers,	letter-size		C.	Transfil	Les	
b.	File	drawers,	legal-size		d.	Other (s	peclfy)	
			•	Annual Control of the Party of		•	~	-

RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 9/15/71
Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1892
1. Agency: Public Service Commission	Shelves 13-14 Received by: J. Hirsch
2. Division: Transportation	Remarks:
3. Record Title:Interstate Commerce Commission File	
4. Inclusive Dates:Feb Sept. 1971	
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  291  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  Numerical listing by box number, showing major file breaks, inclusive dates (each box).	1

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Wransfiles

b. File drawers, legal-size d. Other (specify)

RECORDS TRANSMITT  Prepare in triplicate aftereceived and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	er records have been copies will be re- copy to be retained and the other to be	Lot No.: 1863
1. Agency: Department of Mental Hy	giene	Received by: J. Hirsch
2. Division:Manpower_Developmen	nt & Training	Remarks:
3. Record Title: General Correspond	lence *	
4. Inclusive Dates:1968 - 1971		·
5. Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)
2 record center boxes  * Budget Records, Amendments		
		:
		•
10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size  11. Signature of Agency representative:	of filing equipment  c. Transfile d. Other (sp	es

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1862  Range: J  Section(s)
	1. Agency:Department of Health & Mental Hygiene	Shelf 12 Received by: J. Hirsch
	2. Division: Purchasing	Remarks:
	3. Record Title:Requisitions	
·	4. Inclusive Dates:July, 1970 - June, 1971	
L	5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  275  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	
	2 record center boxes	
1	Mental Hygiene Folder	
	DMH Government Printing Office Folder	
	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (sp.	es

RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have be received and labeled. Two copies will be returned to the Agency, one copy to be retain by Agency as its receipt, and the other to signed and returned to the Record Center.  1. Agency: Department of Budget & Fiscal Planning	e- Lot No.: 1860 ned
2. Division: Data Processing Center	Remarks:
3. Record Title: Time Tickets & Log Sheets for Billing	Information
4. Inclusive Dates:1/1971 - 4/1971	-
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date:	8. Actual Disposal Date:
9. Numerical listing by box number, show- Numerical listing major file breaks, inclusive dates (each box).	ting (continued)
	•
10. Quantity and type of filing equipm a. File drawers, letter-size c. Trans b. File drawers, legal-size d. Other	

			RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 8/20/71
			Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 1859
			by Agency as its receipt, and the other to be	Range:
			signed and returned to the Record Center.	Section(s) = 6 Shelves 12-14
	1.	Agency	: Comptroller of the Treasury	Received by: J. Hirsch
	2.	Divisi	on: Tobacco Tax Unit	Remarks:
	3.	Record	Title:Monthly Reports *	
	Ц.	Inclus	ive Dates: 1967 - 1971	
Γ				
	5.	Schedu 402	le No. 6. Item No. 7. Scheduled Disposal Date: 8.  March, 1974	Actual Disposal Date:
_	9.	Numeri	cal listing by box number, show-   Numerical listing	g (continued)
		(each	jor file breaks, inclusive dates box).	
	12	recor	d center boxes	
	Воз	x No.		
	9	95	Inventory File	
	9	96	Inventory File	
	9	97	Monthly Reports 1969	
	9	98	Monthly Reports 1969	8
	9	99	Monthly Reports 1969	
	10	03	Stamp Requisitions	
	10	04	Pink copies of cigarette stamp orders January,	1969 - December, 1969
	10	05	Pink cigarette stamp delivery receipts 1967 to 1	Nov. 1968
	10	06	Pink cigarette stamp delivery receipts Nov. 27;	1968 - June 3, 1970
	10	07	Stripped audit detail 1970 -	
	10	08	Stripped audit detail 1970 - 1971	
	10	09	Stamp Requisitions 1968 - 1969	
			4.	
			10 Openhaling and the control of the	
			10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile	
			b. File drawers, legal-size d. Other (sp	
	11.	Signat	ture of Agency representative:	

	RECORDS TRANSMITTA  Prepare in triplicate after received and labeled. Two c turned to the Agency, one c by Agency as its receipt, a signed and returned to the	r records have been opies will be recopy to be retained and the other to be	Range: Section(s)	er: .9/71 .855 B
-	1. Agency: Department of Mental Hygier	ne	Shelves Received by:	J. Hirsch
6	2. Division: Commissioner		Remarks:	
	3. Record Title: General File			
1	4. Inclusive Dates:1971			
	5. Schedule No. 6. Item No. 7. Scheduled 388  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	1974		1
	4 record center boxes			
)				
	II			
	(2)			,
1	10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size	f filing equipment  c. Transfile  d. Other (sp	S	_

Prepare in the received and turned to the by Agency as	CORDS TRANSMITTAL SHEET  triplicate after records have been labeled. Two copies will be reme Agency, one copy to be retained its receipt, and the other to be returned to the Record Center.	Lot No.: 1853
1. Agency:State Highw	ay Administration	Shelves 8-12 Received by: J. Hirsch
2. Division:Specia	l Hauling Permits	_ Remarks:
3. Record Title: _Special_H_	auling Permits (yellow, white	& pink copies)
4. Inclusive Dates: 1	/68 = 6/71	
5. Schedule No. 6. Item No.	7. Scheduled Disposal Date: 8	. Actual Disposal Date:
9. Numerical listing by box ing major file breaks, in (each box).	number, show-   Numerical listi	ng (continued)
66 record center boxes yellow, white and pink co	pies of Special Hauling Permit	s
s <sup>4</sup> .		
2		
10. Quanta. File drawers, b. File drawers,	tity and type of filing equipment letter-size c. Transfilegal-size d. Other (	les
11. Signature of Agency repr		0-12 1-4

		- <del> </del>	
RECORDS TRANSMITT	AL SHEET	To be completed Record Center:	
Prepare in triplicate after received and labeled. Two	copies will be re-	Lot No.: 183	
turned to the Agency, one by Agency as its receipt, signed and returned to the	and the other to be	Range:	M
signed and returned to the	necord Center.	Section(s)	4
1. Agency: Budget & Fiscal Planni	ng	Received by: J.	Hirsch
2. Division: Data Processing _		Remarks:	
3. Record Title: _ Project Status			
4. Inclusive Dates:12/70 - 6/71			
5. Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal	Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)	
Project Status Sheets			
l record center box			
I lecold center box			
P. Committee of the com			
10			
	5		
	1		
10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size	of filing equipment c. Transfile d. Other (sp	es	
ll. Signature of Agency representative:	a, coner (S		

		RECORDS TRANSMITT.	AL SHEET	To be completed Record Center: Date: 7/9/71	l by
		Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.		Lot No.: 1832	D
	1.	Agency: Md. State Department of Edu		Section(s) & Shelves Received by: J.	2 12-13 Hirsch
	2.	Division: Compensatory Urban & Supple	mentary Program	Remarks:	
	3.	Record Title: N.D.E.A. Title III	Projects		
	4.	Inclusive Dates:1968			
	5.	Schedule No. 6. Item No. 7. Scheduled 125 2 1974		Actual Disposal	L Date:
L	9.	Numerical listing by box number, showing major file breaks, inclusive dates (each box).		g (continued)	
			7)		
	7	record center boxes			
		51.7			
			55		٠
		10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	of filing equipment c. Transfil d. Other (s	es	
	11.	Signature of Agency representative:	The second secon		

Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	er records have been copies will be re- copy to be retained and the other to be	Lot No.: 1817  Range: A  Section(s) A
1. Agency:State Department of Health	n	Shelves 11-13 Received by: J. Hirsch
2. Division: Purchase (Medical) Care	Service	Remarks:
3. Record Title: _ Accounting Records_		
4. Inclusive Dates: 1969		
5. Schedule No. 6. Item No. 7. Scheduled 199 1 July,  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	
10 record center boxes		
Box #1 - 10		
Special Health Services		
	ji.	
10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	of filing equipment  c. Transfile  d. Other (sp	es

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1814
	1. Agency:State Department of Health	Received by: J. Hirsch
	2. Division: Fiscal Operations	Remarks:
	3. Record Title:Accounting Records *	"
,	4. Inclusive Dates:FY 1967 - FY 1968 - FY 1969	
	5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199  1 July, 1974  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	
	21 record center boxes	.1
	* 8 boxes - Expense Accounts - BM5 - FY 1969	
	1 box - Advance Payment Vouchers - FY 1969	
	2 boxes - Medical Care Vouchers - FY 1969 40,001 - 43,189	
	6 boxes - Yellow Vouchers - FY 1970	
	3 boxes - Gas Tickets - FY 1970	
	l box - Correspondence Mileage - FY 1967	
)	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfil b. File drawers, legal-size d. Other (s	es
	11. Signature of Agency representative.	

RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 6/11/71
e in triplicate after records have been	3, 22, 12
ed and labeled. Two copies will be re-	Lot No.: 1813

Prepare receive turned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

Section(s) Shelves

1. Agency: \_\_\_\_State Department of Health

Received by J. Hirsch

2. Division: \_\_Purchased (Medical) Care Services \_

Remarks:

3. Record Title: \_Accounting Records \*

4. Inclusive Dates: \_\_\_FY 1969

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 199 1 July, 1974

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

17 record center boxes

Inpatient Billing

Paid Certificates

		10. Quan	tity a	and ty	pe of	filing	equipmen	nt released:	
a.	File	drawers,	lette	er-siz	e_		Transf		
b.	File	drawers,	legal	L-size		d.	Other	(specify)	

RECORDS TRANSMITT	CAL SHEET	To be completed Record Center: Date: 6/10/70	by
Prepare in triplicate after received and labeled. Two	copies will be re-	Lot No.: 1812	2
turned to the Agency, one by Agency as its receipt, signed and returned to the	and the other to be		19
	e negora dender.	Section(s)	4
1. Agency: _ Department of Health		Received by: J.	Hirsch
2. Division: Bureau of Management		Remarks:	
3. Record Title: Accounting Records			
4. Inclusive Dates:July, 1970 - June	1971		
5. Schedule No. 6. Item No. 7. Scheduled	lly, 1974	Actual Disposal	Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)	
4 record center boxes			
* Awards			
Purchase Orders			
	·		
	t.		
10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size		es	
ll. Signature of Agency representative			

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.		Lot No.: 180	71
1			Section(s) • 8 Shelves 2-	3
	. Agency:State Department of Health		Received by: J.	Hirsch
2	. Division: Bedding & Upholstery _		Remarks:	
3	. Record Title: Manufacturers - Out	of Business		
4	. Inclusive Dates: 1959 - 1969			
	Schedule No. 6. Item No. 7. Scheduled 197  Numerical listing by box number, showing major file breaks, inclusive dates (each box).	4		Date:
	4 record center boxes  Box 1- A-E 2- F-L 3- M-R 4- S-Y			
1	10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size	f filing equipment c. Transfile d. Other (sp	es	

		RECORDS TRANSMITTAL SHEET		Record Center:
)		Prepare in triplicate after records received and labeled. Two copies witurned to the Agency, one copy to by Agency as its receipt, and the signed and returned to the Record C	ill be re- be retained other to be	Lot No.: 1792
	1.	Agency: Department of Health		Shelves 8-9 Received by: J. Hirsch
		Division: Food & Milk		Remarks:
	3.	Record Title: Milk & Related Products _	ouslin arriger oracles FMRR exacts	
	4.	Inclusive Dates:1970		
	5.	Schedule No. 6. Item No. 7. Scheduled Disposal 1/74	L Date: 8.	Actual Disposal Date:
-	9.	Numerical listing by box number, show- Numeri ing major file breaks, inclusive dates (each box).	ical listing	g (continued)
	7	record center boxes		,
				•
		·		
			*	
		10. Quantity and type of filing	equipment	released:
		a. File drawers, letter-size c	. Transfile	es
	11.	. Signature of Agency representative:		

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1790
	1. Agency: Department of Health	Received by: J. Hirsch
	2. Division: Fiscal Operations	Remarks:
	3. Record Title: Accounting Records	
	4. Inclusive Dates:6/23/69 - 8/14/69	
	5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199 1 9/1974  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	gazanganagan ya sarana samahali ga mananangan saran ya sarana dalam
	21 record center boxes	
	* Pharmacy Bills	
	Boxes 380 - 400	
		182
ì	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (specific property)	es
	ll. Signature of Agency representative:	

Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	r records have been copies will be re- copy to be retained and the other to be Record Center.	Range: M Section(s) 12 Shelf
1. Agency: Department of Budget & Fig		Received by: J. Hirsch
2. Division: Data Processing Division	1	Remarks:
3. Record Title: Log Sheets & Time Ca	ards	
4. Inclusive Dates:JanDec. 19	270	
5. Schedule No. 6. Item No. 7. Scheduled 3 years  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Disposal Date: 8.	
3 record center boxes		FRED TO ANNAPOLIS  5/1971
No.		12
	űs.	
10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size	of filing equipment  c. Transfile d. Other (s	es

RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have received and labeled. Two copies will be turned to the Agency, one copy to be ret by Agency as its receipt, and the other signed and returned to the Record Center.  1. Agency: Department of Health & Mental Hygiene	re- ained to be Range:  Section(s)  Shelf Received by: J. Hirsch
2. Division: Biostatistics	Remarks:
3. Record Title: _ Correspondence	
4. Inclusive Dates:1968 - 1969	
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date 230 1 Dec. 31, 1974  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	: 8. Actual Disposal Date: sting (continued)
1 record center box	
10. Quantity and type of filing equipments a. File drawers, letter-size c. Transb. File drawers, legal-size d. Other	

		RECORDS TRANSMITT	To be completed by Record Center: Date: 2/3/71			
)		Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	copies will be re- copy to be retained and the other to be	Lot No.: 1746  Range: F  Section(s) 1		
	1.	Agency: Department_of Health		Shelves 1-4 Received by: J. Hirsch		
		Division:Fiscal Operations _		Remarks:		
		Record Title: Physican EB				
1	1.	Inclusive Dates: 9/18/69 _Paid	3/18/70			
0	·	Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal Date:		
5	9.	Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)		
			10			
)		16 record center boxes				
			=			
		10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	of filing equipment  c. Transfile d. Other (sp	es		
]	ll.	Signature of Agency representative:	~ · · · · · · · · · · · · · · · · · · ·	J		

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	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1745		
1.	Agency: Department of Health	Shelves 3-5 Received by: J. Hirsch		
2.	Division: Fiscal Operation	Remarks:		
3.	Record Title:Pharmacy (EB)			
	Inclusive Dates:2/18/69			
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199  Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).			
	15 record center boxes  1 Pharmacy (Miscellaneous EB)  16			
	·			
11.	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfil b. File drawers, legal-size d. Other (specific terms).  Signature of Agency representative:	es		

	RECORDS TRANSMIT	To be completed by Record Center: Date: 2/3/71	
	Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	copies will be re- copy to be retained and the other to be	Lot No.: 1744
1. Agency:	_ Department of Health		Received by: J. Hirsch
2. Division:	Fiscal Operations		Remarks:
3. Record Tit	cle: Pharmacy Prescript	ions	,
4. Inclusive	Dates: 5/26/69 6/23/6	9	
9. Numerical	listing by box number, showfile breaks, inclusive dates	7/74 Numerical listing	
16 recor	d center boxes		
(#364 -	379)		
2			
		· · · · · · · · · · · · · · · · · · ·	
	10. Quantity and type	of filing equipment	released.
	a. File drawers, letter-size	c. Transfil d. Other (s	Les

	RECORDS TRANSMITTA	AL SHEET	To be completed Record Center: Date: 2/3/71	by
	Prepare in triplicate after received and labeled. Two of turned to the Agency, one of by Agency as its receipt, a signed and returned to the	copies will be re- copy to be retained and the other to be	Lot No.: 1743 Range:	J
1	L. Agency: Department of Health		Section(s) Shelves Received by: J.	4-6 Hirsch
2	2. Division: Fiscal Operations		Remarks:	
3	B. Record Title:Dental Bills			·
4	4. Inclusive Dates:8/14/68 - 6/16/69			
5	Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal	Date:
9	Numerical listing by box number, showing major file breaks, inclusive dates (each box).		g (continued)	
	15 record center boxes			
	Boxes #5 - 19 (Inclusive)			

TO. 6	danieron and obbe of	Tring administra Lareased:
	rs, letter-size	c. Transfiles
b. File drawe	rs, legal-size	d. Other (specify)

## To be completed by RECORDS TRANSMITTAL SHEET Record Center: Date: 2/3/71 Prepare in triplicate after records have been received and labeled. Two copies will be re-Lot No.: 1742 turned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: 25 signed and returned to the Record Center. Section(s) 1 1. Agency: \_\_Public Service Commission \_\_ Received by: J. Hirsch 2. Division: \_ \_ Transportation \_ Remarks: 3. Record Title: \_\_\_ J.C.C. File \_\_\_\_\_ 5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 1/31/74 9. Numerical listing by box number, show-Numerical listing (continued) ing major file breaks, inclusive dates (each box). 15 record center boxes TRANSFERRED TO ANNAPOLIS 5/1971

	•	10. Quan	tity and	type of	filing	equipment	release	∍d <b>:</b>
	File	drawers,	letter-s	size	С.	Transfil	es /	)
b.	File	drawers,	legal-si	ize	d.	Other (s	pecify)	<del></del>

11. Signature of Agency representative:

2091

		RECORDS TRANSMITTA  Prepare in triplicate after received and labeled. Two of turned to the Agency, one of by Agency as its receipt, a signed and returned to the	Lot No.: 1741	
	1.	Agency:Maryland Dept. of Licensin	ıg & Regulation	Received by: J. Hirsch
	2.	Division: Insurance Division Examin	nation & Audit	Remarks:
	3.	Record Title: _ Annual Statements (Md	l. Cos.)	
`	4.	Inclusive Dates: 1966		
	5.	Schedule No. 6. Item No. 7. Scheduled		Actual Disposal Date:
	9.	Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listing	g (continued)
		3 packages (1 cubic ft.)		
				TO THE RESERVE OF THE
		54 ·		
,				
)	7.5	10. Quantity and type of a. File drawers, letter size b. File drawers, legal-size	c. Transfile d. Other (sp	es
	11.	Signature of Agency representative:		

•	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1736  Range: J  Section(s)	
1.	Agency: Commissioner of Personnel	Shelves //- Received by: J. Hir	sch
2.	Division: Medical Unit	Remarks:	
3.	Record Title: Physical Examination Factual Reports *	i i	
4.	Inclusive Dates:1/69 - 12/69		
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  303 8 12/1974  Numerical listing by box number, show- Numerical listing major file breaks, inclusive dates (each box).	Maria	e:
	ll record center boxes  MS 405 - MS 406		
			,
11	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (sp.	es	

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 12/24/70
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1731 Range:
_		Section(s) 6 Shelves 9-10
1.	Agency: State Department of Health	Received by: J. Hirsch
2.	Division: Fiscal Operations - Medical Care	Remarks:
3.	Record Title: Accounting Records *	
4.	Inclusive Dates: 2/10/69 - 2/8/69 8/69	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
9.	Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).  Numerical listin	g (continued)
10	record center boxes	

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles

b. File drawers, legal-size d. Other (specify)

Physicians Transmittals

11. Signature of Agency representative:

(1 Box on top)

D	ECORDS	TRA	TOTTMOM	AT.	CHEFT
п	.EUURDS	LILA	MOUTTI	עא	ORBEI

To be completed by Record Center:

Date:	12/2	4/70
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Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date:

Lot No.: 1730

Section(s)

1. Agency: \_\_\_State Department of Health \_\_\_

Shelves Received by: J. Hirsch

2. Division: \_\_\_\_ Fiscal Operations - Medical Care \_\_\_\_

Remarks:

3. Record Title: Accounting Records \*

4. Inclusive Dates: \_\_1/14/69 - 2/7/69 \_\_

1 2/19/2 3/74 9. Numerical listing by box number, show- | Numerical listing (continued) ing major file breaks, inclusive dates

10 record center boxes

(each box).

Physicians Error Clean Up

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles

b. File drawers, legal-size d. Other (specify)

RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1727  Range: J  Section(s) J  Shelves 3-6
1. Agency:State Department of Health	Received by: J. Hirsch
2. Division: _ Medical Care	Remarks:
3. Record Title:Accounting Records	
4. Inclusive Dates:4/1/695/26/69	
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199 1 5/1974  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	
22 record center boxes 342 - 363	
Pharmacy	. A
5	
· · · · · · · · · · · · · · · · · · ·	
10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfil b. File drawers, legal-size d. Other (s	es

RECORDS TRANSMITTA  Prepare in triplicate after received and labeled. Two c turned to the Agency, one c by Agency as its receipt, a signed and returned to the	records have been opies will be re- opy to be retained nd the other to be	Lot No.: 1721	by С 38	C 4 12-13
1. Agency: State Department of Health	~	Received by: J.	Hirsch	
2. Division:Medical Services		Remarks:		
3. Record Title:Accounting Records *				
4. Inclusive Dates:FY 1969				
5. Schedule No. 6. Item No. 7. Scheduled 199 1 June 1974 9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).			Date:	
13 record center boxes				
* Inpatient Bills				
<b>=</b>				
74				
10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size		es		

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  1. Agency: State Department of Health Record Center.  2. Division: Medical Services Received by: 3  3. Record Title: Accounting Decards 4  4. Inclusive Dates: 1/1969-6/30/69  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal 101  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  However the provided of the Record Center.  Remarks:  Remarks:  Remarks:  8. Actual Disposal Pate: 8. Actual Disposal pate: 9. Numerical listing (continued)  Remarks:  Numerical listing (continued)					
1. Agency:		Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt,	er records have been copies will be re- copy to be retained and the other to be	Record Center: Date: 11/30/ Lot No.: 171 Range:	70
3. Record Title:Accounting Becords	1.	Agency:State_Department_of Wealth .		Shelves	2-7 Hirach
4. Inclusive Dates:	2.	Division: Medical Services		Remarks:	
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Part 1974  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  47  **record center boxes*  • outpatient					
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  **Towns	4.	Inclusive Dates: 1/19696/30/69			
		Numerical listing by box number, showing major file breaks, inclusive dates (each box).	74	mandemagnerates there were wronger and demonstratives on long	al Date:
		-			

		10. Quan	tity and type	of fili	ng	equipment released:
a.	File	drawers,	letter-size		C.	Transfiles
b.	File	drawers,	legal-size		d.	Other (specify)

	RECORDS TRANSMITT	AL SHEET	Record Center:
	Prepare in triplicate afte received and labeled. Two	copies will be re-	Lot No.: 2708 1708
	turned to the Agency, one by Agency as its receipt,	and the other to be	
	signed and returned to the	Record Center.	Section(s) 9 1-2
1.	Agency: Department of Health		Received by: J. Hirsch
2.	Division: Fiscal Operations		Remarks:
3.	Record Title:		
4.	Inclusive Dates:FY _ 1968 - 1969	2	
5.	Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal Date:
9.	Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)
	Environmental Health Services FY 1969 # 30,001 - 31,701	l record cen	iter box
	Pine Bluff State Hospital FY 1969 # 130,001 - 130,808	1 record cen	nter box
	Warrants and Vouchers Fiscal Year 1968 - 1969	l record cen	nter box
	Deers Head Hospital FY 1969 # 60,001 - 61,562	2 record cer	nter boxes
	Community Health Services FY 1969 # 20,001 - 29,200	4 record cer	nter boxes
	Transmittals FY 1969	2 record cer	nter boxes
	10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size	of filing equipment c. Transfil d. Other (s	es

To be completed by

	RECORDS TRANSMITT  Prepare in triplicate afte		To be completed Record Center: Date:	by
	received and labeled. Two	copies will be re-	Lot No.: 1708	
	turned to the Agency, one by Agency as its receipt, signed and returned to the	and the other to be		21
			Section(s)	ng 1-2
1.	Agency: Department of Health		Received by: J. H	Hirsch
2.	Division: Fiscal Operations		Remarks:	
3.	Record Title:	-		
4.	Inclusive Dates:Fiscal_Years _ 19	68 - 1969		
5.	Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal	Date:
9.	Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)	ma r
	Western Maryland Hospital FY 1969 # 80,001 - 30,777	2 record cer	nter boxes	
	Long Blue Orders FY 1969	4 record cer	nter boxes	12
	Mt. Wilson State Hospital FY 1969 # 101,300 - 101,999	4 record cer	nter boxes	
	Expense Accounts FY 1968	9 record cer Boxes 1, 4, 5till in age	nter boxes and 9 not receiv	red.
	Administration and Supporting Services FY 1969 Vouchers	7 record cer		
	Montebello State Hospital FY 1969 Vouchers	4 record cer	nter boxes	
	10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	of filing equipment c. Transfil d. Other (s	es	

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	To be completed by Record Center: Date: 8/21/70  Lot No.: 1693  Range: H  Section(s) 2  Shelves 1-5
	1. Agency: Health Dept.	Received by:
	2. Division:Medical Care	Remarks:
	3. Record Title: Accounting Records	
	4. Inclusive Dates: _3/19696/1969	
	5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	
	&2 record center boxes  Physician Bills	
	Boxes 338-399	
	9	
•	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfil b. File drawers, legal-size d. Other (s	es

RECORDS TRANSMITTA  Prepare in triplicate after		To be completed by Record Center: Date: 8/21/70
received and labeled. Two of turned to the Agency, one of by Agency as its receipt, a signed and returned to the	copies will be re- copy to be retained and the other to be	Lot No.: 1690
1. Agency:State Insurance Dept		Received by: J. Hirsch
2. Division: _ Complaint & Investigation	Division	Remarks:
3. Record Title:Complaint Cards *		·
4. Inclusive Dates: 1968 - 1969		
5. Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal Date:
9. Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)
2 record center boxes 1968 Riot Addrsss Cards & 1969 Complaint Cards	TRANS	SFERRED TO ANNAPOLIS  5/1971
		· · · · · · · · · · · · · · · · · · ·

	•	10. Quant	tity and	type of	f filing	equipment	released:
a.	File	drawers,	letter-	size		Transfil	
þ.	File	drawers,	legal-s:	ize	d.	Other (s	pecify)

		RECORDS TRANSMITT	AT. SHEET	Record Center:
		TIMENANI CUNOMN	AD OHERL	Date: 6/29/70
		Prepare in triplicate afte received and labeled. Two turned to the Agency, one	Lot No.: 1680	
		by Agency as its receipt, signed and returned to the		
		•		Section(s)
	1.	Agency: Dept. of Mental Hygiene _		Received by: J. Hirsch
	2.	Division: Reimbursements		Remarks:
	3.	Record Title:Patients Folders		
	4.	Inclusive Dates:Feb. 1968 - Sept.	1969	
		Schedule No. 6. Item No. 7. Scheduled  382  Numerical listing by box number, showing major file breaks, inclusive dates	years 1974	1
		(each box).		
		41 record center boxes		
		* Closed Files Crownsville 1-20 Springfield 21-41		
			3	
•				
		10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	of filing equipment c. Transfil d. Other (s	es
)	ון	Signature of Agency representative:	The second secon	
	110	premarms or whench LebusaeurariAs:		

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records received and labeled. Two copies wi turned to the Agency, one copy to b by Agency as its receipt, and the o signed and returned to the Record C	have been Il be re- I e retained ther to be enter.	To be completed Record Center Date: 6/4/7  Lot No.: 166  Range: •  Section(s)	0
1.	Agency:State Accident Fund	F	Received by:	J. Hirsch
2.	Division: Claim Dept.	F	Remarks:	
3.	Record Title: Claim Folders			
4.	Inclusive Dates: 1963 - 1964			
	Schedule No. 6. Item No. 7. Scheduled Disposal 1974  Numerical listing by box number, showning major file breaks, inclusive dates (each box).		Actual Dispos	sal Date:
	20 record center boxes 20,000 - 29,999			
	10. Quantity and type of filing			
		. Transfiles		
11.	. Signature of Agency representative:			

	RECORDS TRANSMITT.  Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	Lot No.: 16	r: )	Below	
1.	Agency: Dept. of Health		Received by:	J. Hirsch	
2.	Division: Fiscal Operations		Remarks:		
3.	Record Title:Accounting Record *_				
4.	Inclusive Dates:10/68 3/69				
	Schedule No. 6. Item No. 7. Scheduled  199  Numerical listing by box number, showing major file breaks, inclusive dates (each box).  77  record center boxes  * Medical Care  Physicians Bills 10/68 - 3/69 261-337	Numerical listin  Range F  Section	projekting agreement to the pro- sale to a section project. But it is not design to design	5	
	10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	of filing equipment c. Transfil d. Other (s	es	-	

			•		<del></del>
		RECORDS TRANSMITTA	AL SHEET	To be completed by Record Center: Date: 5/4/70	
)	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.			Lot No.: 1658	C 2
	1.	Agency:Dept. of Health		Received by:	1
	2.	Division: Fiscal Operations		Remarks:	
	3.	Record Title: _Accounting Records * _			
	4.	Inclusive Dates:8/68 - 8/69			
		Schedule No. 6. Item No. 7. Scheduled 199 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Disposal Date: 8.  ** 9/74  Numerical listin	Actual Disposal Da	te:
		* Medical Care	8/68 4/60		
) -		13 special services - 9/68 - 8/69	3, 32 - 1, 0,		
		·			
			9		
		a. File drawers, letter size b. File drawers, legal-size		es	
	11.	Signature of Agency representative:			

7	RECORDS TRANSMITT.  Prepare in triplicate aftereceived and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	r records have been copies will be re- copy to be retained and the other to be Record Center.	Range: About Section(s)	See Below
	Agency: Dept. of Health		Received by:J.	HIRSCH
2.	Division: Fiscal Operations		Remarks:	
3.	Record Title:Accounting Records *			
4.	Inclusive Dates: _ 9/17/68 - 4/69			
	Schedule No. 6. Item No. 7. Scheduled  199  Numerical listing by box number, showing major file breaks, inclusive dates (each box).	ril 1972 5/74		l Date:
		Range L	4	
	99 record center boxes	section 1	2 3	
	Medical Care	Range L Section 1 Shelves 1-7	1-7 5-7	
	* Pharmacy			
	Boxes 243 - 341			
		-		
	•			
		·		
		,		
		The state of the s		
	10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size		.es	

		y		
	RECORDS TRANSMITTA	L SHEET	To be completed be Record Center: Date: 2/24/70	У
)	Prepare in triplicate after received and labeled. Two c turned to the Agency, one c by Agency as its receipt, a signed and returned to the	opies will be re- opy to be retained nd the other to be	Lct No.: 1637 Range: J	- 3
	1. Agency: Dept. of Health		Shelves 1- Received by: J. H	irsch
	2. Division: Special Services		Remarks:	
	3. Record Title:Accounting Records			
	4. Inclusive Dates:May 1968 - May 1969			
-	5. Schedule No. 6. Item No. 7. Scheduled 199 1 9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	1992 6/74	Actual Disposal I	ate:
	49 record center boxes Outpatient Invoices			
)				
		=		
•		·		
	10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size	f filing equipment c. Transfile d. Other (sp	es	
	11. Signature of Agency representative:			

)	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	
	1. Agency:State Dept. of Health	Received by:
	2. Division: Medical Care	Remarks:
	3. Record Title: Accounting Records *	
	4. Inclusive Dates:April 1968 - June 1969	
	5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Actual Disposal Date:
	36 record center boxes	
	* Physicians Transmittals 33	
	Dental Transmittals 3 36	
	I.A.	
	·	
	141	
	·	
٠		
1	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfil b. File drawers, legal-size d. Other (s	es
	ll. Signature of Agency representative:	

RECORDS TRANSMITT  Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	r records have been copies will be re- copy to be retained and the other to be Record Center.	Lot No.: 1609 Range: 42 Section(s) 5-	9
1. Agency: Teacher's Retirement System		Received by: J.	nirsch
2. Division:		Remarks:	÷
3. Record Title:Withdrawn Accounts F	iler*		
4. Inclusive Dates:19671968			
5. Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal	Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).		g (continued)	······································
30 record center boxes			
* Annuity Cards			
400 - 99,229			
		· ·	
	14		
			٠
10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	of filing equipment c. Transfile d. Other (sp	es	
ll. Signature of Agency representative:			

1.	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  Agency:State Dept. of Health	Lot No.: 1602
2.	Division:Divof Medical Services	Remarks:
3.	Record Title: Eligibility Form (SDPW-206)	*
4.	Inclusive Dates: 1/1/68 - 12/31/68	
5.		Actual Disposal Date:
	14 record center boxes  SDPW-206 - Medical Certificates	
11.	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (sp.	es

RECORDS	TRANSMITTAL	SHEET
	2-1	

To be completed by Record Center: Date: 8/18/69

Prepare in triplicate after records have been received and labeled. Two copies will be re- Lot No .: turned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

1. Agency: Dept. of Mental Hygiene

Section(s) Shelf

Received by:

Remarks:

2. Division: \_\_Deputy Commissioner \_\_\_\_\_

3. Record Title: \_ \_ Budget Books \_ \_ \_ \_ \_ \_

4. Inclusive Dates: \_1962 - 1967 \_ \_ \_ \_ \_

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 1974

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

2 record center boxes

10. Quantity and type of filing equipment released:

a. File drawers, letter size c. Transfiles

b. File drawers, legal-size d. Other (specify)

RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  1. Agency:Insurance Dept Received by:  2. Division: _Achuarial _Bureau Received by:  3. Record Title:General Correspondence Holiston:1952				
2. Division: Actuarial Bureau Remarks:  3. Record Title: General Correspondence 4. Inclusive Dates: 1957 - 1965  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 1974  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  1 record center box TRANSFERRED TO ANNAPOLIS  Amalganated Labor Life - Workmen's Benefit 5/1971		Prepare in triplicate after received and labeled. Two conturned to the Agency, one conturned to the Agency, and by Agency as its receipt, and	records have been opies will be re- opy to be retained nd the other to be	Record Center: Date: 7/30/69  Lct No.: 1552  Range:
2. Division: Actuarial Bureau Remarks:  3. Record Title: General Correspondence 4. Inclusive Dates: 1957 - 1965  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 1974  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  1 record center box TRANSFERRED TO ANNAPOLIS  Amalganated Labor Life - Workmen's Benefit 5/1971	1.	Agency: _Insurance Dept		Received by:
4. Inclusive Dates: 1957 - 1965  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 49  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  1 record center box  Amalganated Labor Life - Workmen's Benefit 5/1971				Remarks:
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 49  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  1 record center box  Amalganated Labor Life - Workmen's Benefit  5/1971	3.	Record Title:General_Correspondence		•
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  1 record center box  Amalganated Labor Life - Workmen's Benefit  1974  Numerical listing (continued)  TRANSFERRED TO ANNAPOLIS	4.	Inclusive Dates: 1957 - 1965		
		Numerical listing by box number, showing major file breaks, inclusive dates (each box).  1 record center box  Amalganated Labor Life - Workmen's Be	Numerical listing	g (continued) TO ANNAPOLIS

	10. Quantity and type of fil	ing equipment released:
a. File	drawers, letter-size	c. Transfiles
b. File	drawers, legal-size	d. Other (specify)

	RECORDS TRANSMITT.  Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	r records have been copies will be re- copy to be retained and the other to be	Lct No.: 1544	3 3
1.	Agency:State Accident Fund		Received by: J. I	Hirsch
2.	Division: Claims Dept.	angino angino angino notos notos angino ninos ninos ninos ninos ninos	Remarks:	
3.	Record Title: _ Claims Folders *			
4.	Inclusive Dates: 1964		Per grand and the state of the	
	Schedule No. 6. Item No. 7. Scheduled 184 2 197 Numerical listing by box number, showing major file breaks, inclusive dates (each box).	74	The second secon	Date:
	20 record center boxes Employers Folders			
			54 ±	
		0 57		
11.	10. Quantity and type a. File drawers, letter size b. File drawers, legal-size Signature of Agency representative:	of filing equipmentc. Transfild. Other (s	es	

RECORDS	TRA	NSMITT	ATI	SHEET
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Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center: Date: 5/2/69

Lot No.: 1533

Section(s) 15/4

Received by: J. Hirsch

2. Division: \_ Administration & Finance \_

Remarks:

3. Record Title: \_ Correspondence - Deportions & Transfers

4. Inclusive Dates: \_ 1958 - 1959; 1962 - 1964 \_

1. Agency: Dept. of Mental Hygiene

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 1974

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

2 record center boxes

Residence Advisors

TRANSFERRED TO ANNAPOLIS

5/1971

		IO. Quant	tity and	type of	filing	equipme	ent release	∍d:
	File	drawers,	letter-s	size	C.	Transf	liles	
•	File	drawers,	legal-si	Lze	d.	Other	(specify)	

11. Signature of Agency representative:

a b

•	RECORDS TRANSMITT  Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	er records have been copies will be re- copy to be retained and the other to be	Lot No.: 1473	
1.	Agency: State Dept. of Health		Received by: J. H	lirsch
2.	Division:Div. of Personnel Opera	ations	Remarks:	
3. 1	Record Title: _Alphabetical File Fold	ler_*		
	Inclusive Dates: _ FY 1967			
9.	Schedule No. 6. Item No. 7. Scheduled 199  Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	n 1974     Numerical listin		ate:
		·		
	8 record center boxes	TRANSFE	RRED TO ANNAPOLIS	
)	Mr. Herbert F. Hare, Chief		5/1971	
	* Copies of Memos - Correspondence			;
			·	
			·	
11.	10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size  Signature of Agency representative:	of filing equipment  c. Transfil  d. Other (s	e <b>s</b>	

		RECORDS TRANSMITT	'AL SHEET	To be completed by Record Center: Date: 11/1/67
		Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	copies will be re- copy to be retained and the other to be	Lct No.: 1334 Range: 40
	9			Section(s) 4-5
				Received by J. Hirsch
		Division: _Underwriting Dept		Remarks:
	3.	Record Title: Policy Folders (Cance	lled Folders)	
	4.	Inclusive Dates:1964		
		Schedule No. 6. Item No. 7. Scheduled 184 6 197  Numerical listing by box number, showing major file breaks, inclusive dates (each box).	14	
		25 record center boxes		RED TO ANNAPOLIS
			9	
,				
		10. Quantity and type a. File drawers, letter size b. File drawers, legal-size	of filing equipment c. Transfile d. Other (sp	98
,	11.	Signature of Agency representative:		

			y
		RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 11/1/67
)		Prepare in triplicate after records have be received and labeled. Two copies will be returned to the Agency, one copy to be retain by Agency as its receipt, and the other to signed and returned to the Record Center.	Lct No.: 1343  ned be Range:
	1.	Agency: Employees Retirement System	Shelf 9 Received by: J. Hirsch
	2.	Division:	Remarks:
	3.	Record Title:Payment_Vouchers	_
	4.	Inclusive Dates:5/1/59 - 12/31/63	
a many manuscriptor	5.		8. Actual Disposal Date:
		4 record center boxes  Voucher numbers 3496 - 5199	
1			
			. 1
	17	10. Quantity and type of filing equipme a. File drawers, letter-size c. Transf b. File drawers, legal-size d. Other  Signature of Agency representative:	
	44.	DISTROUGH OF WELLCA LEDIESCHPSTIAG:	

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 4/28/66
	Prepare in triplicate after records have received and labeled. Two copies will be turned to the Agency, one copy to be retaby Agency as its receipt, and the other signed and returned to the Record Center.	been re- Lot No.: 1160 ined to be Range: F N Section(s) 2 2
1.	. Agency: Employee's Retirement System	Shelves 11-12 13-1 Received by: J. Hirsch
2.	Division:Accounting Department	Remarks:
3.	Record Title:Cancelled_Checks	
4.	Inclusive Dates: 9/1/61 - 6/30/64	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date:	8. Actual Disposal Date:
9.	Numerical listing by box number, show- numerical listing major file breaks, inclusive dates (each box).	sting (continued)
	(edon box).	
	17 Record Center Boxes arranged Numerically by chec	k number.
		• .
		•
		·
11.	10. Quantity and type of filing equip a. File drawers, letter-size c. Tran b. File drawers, legal-size d. Othe  . Signature of Agency representative:	
	or veniel remeasing of AA:	·

## RECORDS TRANSMITTAL SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.

To be completed by Record Center: Date: 1/20/65

Lot No.:

Range:

Section(s) 3

1. Agency: Board of Registration for Professional Received by 2. Division: Remarks:

3. Record Title: \_Application for Registration . \_ \_ \_

4. Inclusive Dates: \_ 7/20/64 \_- 12/10/64\_ \_

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 2 Dec. 1274

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

12 record center boxes & 5 rolls (Son. ft.) arranged alphabetically by surname of individual

\* Rvidence of Applications

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles
b. File drawers, legal-size d. Other (specify)

	RECORDS TRANSMITTAL SHEET	Record Center: Date: 8/11/64
receive	e in triplicate after recorded and labeled. Two copies we to the Agency, one copy to lacy as its receipt, and the and returned to the Record (	s have been ill be re- Lot No.: 671
1. Agency: Boord of Pro	ofeccional Engineers & Land	Received by: , Hus
2. Division:		Remarks:
3. Record Title: _Appl	ication for Registration Fil	10*
4. Inclusive Dates:	1/30/64 - 7/27/64	
5. Schedule No. 6. Ite	m No. 7. Scheduled Disposa	1 Date: 8. Actual Disposal Date:
9. Numerical listing by ing major file break (each box).	,	rical listing (continued)
15 record center boxes &	8 rolls (2 cu. ft. ) arr	anged alphabetically by surname
15 record center boxes &	8 rolls (2 ca. 2t. ) arra	anged alphabetically by surname of individual.
15 record center boxes &	8 rolls (2 cm. ft. ) arre	
15 record center boxes &	8 rolls (2 cm. 2t. ) arra	
* Evidence of Applicants		
* Evidence of Applicants		of individual.
* Evidence of Applicants  10.  a. File dra	Quantity and type of filingwers, letter-size	of individual.

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  Agency: Down of Professional Engineers & Land Surveyors  Division:	Lot No.: 751
3.	Record Title: Amplication for Registration File *	
4.	Inclusive Dates:10/1963 - 1/1964	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  Numerical listing by box number, show- 1. Numerical listing	
	(each box).  8 record center boxes & rolls (2 eu. ft.) arranged alphabet of 1	ically by surname ndividual.

	10. Quantity and type of filing	g equipment released:
a. Fil	le drawers, letter-size	c. Transfiles
b. Fi	le drawers, legal-size	d. Other (specify) NONE
eture of	Aganag mannasantatiga	110112

2.	turned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  Agency:  Division:  Division:	Lot No.: 750
4.	Inclusive Dates: 0/63 - 10/30/63	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
-	record center boxes and 4 rells (len. ft.) arranged alphabe of individual.	Amoretino we will will and the
	* Nvidence of Applicants	

		10. Quant	tity and typ	pe of	filing	equipme	ent release	ed:
a.	File	drawers,	letter-size	9	C.	Transf	files	none
b.	File	drawers,	legal-size	-	d.	Other	(specify)	

turned to the Agency, one co	cpy to be retained not the other to be Range: 4
1. Agency: Marvland Department of Licensin	ng and Regulation Received by: J. Mirson
2. Division: Insurance - Actuarial Bu	Remarks:
3. Record Title:Old Correspondence - C	Closed
4. Inclusive Dates: 1967 - 1968	
5. Schedule No. 6. Item No. 7. Scheduled I	Disposal Date: 8. Actual Disposal Date:
9. Numerical listing by box number, show- ing major file breaks, inclusive dates (each box). 15 Record Center Boxes  No. 263 A M Life Ins. Co American Health & Life 1967-1968	No. 270 Life and Casualty - Metropolitan Line 1967-1968  No. 271 Midland Mutual Life - National Fire 1967-1969
American Heritage - Bankers Security 1967-1968	No. 272  National Home Life - Northwestern
No.265 Beacon Life - Columbus Mutual Life 1967-1968	National 1967-1968 No.273
No.266 Combined Ins. Co Educators Mutual Life 1967-1968	Occidental Life - Presidential Life 1967-1968 No. 274
No. 267 Empire State Mutual - George Washington Life 1967-1968	Reliance Life - Security-Connection 1967-1966
No. 268 Georgia Inter. Life - Home Life Ins. Co. 1967-1968	No. 275 Security Life - Travelers Ins. Co. 1967-1960
No.269  Home Mutual Life - Liberty Mational Life 1967-1968	No. 276. Union Bankers - Wabash Life Inn. Con 1967-
	Mashington National - Zurich Inc. C

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles
b. File drawers, legal-size d. Other (specify)

11. Signature of Agency representative:

Sidney Green

RECORDS TRANSMITTAL SHEET

To be completed by Record Center:

1967-1969

Date: 3/9/75

RECORDS	TP	ANGMITT	AT.	द्याक्रक्क
CULTUULL	T L	WINDLITT	- AL 13	OU B. C. I

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center: /72

Lot No.: 2004

Section(s)

Received by Hirsch

Remarks: (

Md. State Dept. of Education 1. Agency:

2. Division: Vocational Rehabilitation

3. Record Title: \_ Purchase Orders

4. Inclusive Dates: F.Y. 1970

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date:

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

## 13 Record Center Boxes

- 1) 1-0264 to 1B-1393
- 2) 1B-139h to 2-1637
- 3) 2-1638 to 2B-1300
- 4) 2C-0262 to 3-3615
- 3-3617 to 3-6451
- 6) 3-6452 to 3A-1299
- 3A-1300 to 3D-9520 7)
- 8) 3E-0081 to 349-1078
- 5-0276 to 6-087h
- 6-0875 to 6C-0410
- 11) 6c-0411 to 7c-0505
- 12) 7C-0606 to 12-0353
- 13) 12-0354 to 888-88888

10. Quantity and type of filing equipment released:

- a. File drawers, letter size c. Transfiles
- b. File drawers, legal-size d. Other (specify)

	BIRGODDO MIDANOSCIPIO		To be completed by		
	RECORDS TRANSMIT		Record Center: Date: //c/-		
	Prepare in triplicate aft	Prepare in triplicate after records have been received and labeled. Two copies will be re-			
	turned to the Agency, one	2003			
	by Agency as its receipt, signed and returned to the				
			Section(s) 5		
1.	Agency:MdState_Deptof Educ	cation	Received by: Remarks: J. Husel		
2.	Division:Vocational Rehabilitati	ion	Remarks: J. Husel		
3.	Record Title: _ Case_Services Transmit	tals	0		
4.	Inclusive Dates: 7/3/69_to 7/14/70				
	Schedule No. 6. Item No. 7. Scheduled		Actual Disposal Date:		
	Numerical listing by box number, show-	1973			
	ing major file breaks, inclusive dates (each box).	. Humerical itself	g (continued)		
	(each box).				
	13 record Center Boxes				
1)	T1 # 1 to T1 # 105				
2)	T1 # 109 to T1 # 160				
3)	T1 # 160 to T1 # 222				
4)	T1 # 238 to T1 # 308				
5)	TI # 318 to TI ##397				
6)	T1 # 398 to T1 # 460				
7)	TI # 468 to TI # 543				
8)	T1 # 544 to T1 # 625				
9)	T1 # 626 to T1 # 699				
10)					
11)	T1 # 771 to T1 # 83h				
12)	T1 # 835 to T1 # 927				
13)	T1 # 929 to T1 # 995				
	10. Quantity and type a. File drawers, letter size b. File drawers, legal-size	c. Transfile	es		
77	Signature of Agency manufaction				

	RECO	RDS TRANSMITT	AL SHEET	To be comple Record Cente Date:	ted by
	received and turned to the by Agency as	labeled. Two a Agency, one a its receipt,	r records have becopies will be recopy to be retained the other to Record Center.	ned Range:	7
1. Agency:	Maryland Stat	e Department o	of Education	Section(s)4	Horich
2. Division:	Administratio	n_&_Finance_		Remarks: U	
3. Record Title	Food Servic	e Programs			·
4. Inclusive Da	tes: <u>1968-6</u>	9_&_1969-70_	1967-68	-	
5. Schedule No. 349	6. Item No. 4-9	7. Scheduled	Disposal Date:	8. Actual Dispos	sal Date:
9. Numerical li ing major fi (each box).	sting by box n le breaks, inc	umber, show- lusive dates	Numerical lis	ting (continued)	
<u>Box 1</u> :			•		
	-			George-Baltimore 0; Allegany-Worce	
Box 2:					
	or Reimburseme ch Survey 1968		·		
<u>Box 3</u> :					
2) School L 3) Special	unch Applicati Milk Program A	ons & Corresp pplications &	Correspondence	1) 1967-68 , public schools 1968-69, public s 1969-70, public s	
Box 4:					
2) Blue Boo	k Pages 1969-7 k Pages 1968-6 rative Reviews	9 .	e Surveys 1968 <b>-</b> 6	9, Allegany thro	ugh Montgomery
	10. Quant File drawers, File drawers,	${f letter-size}_{oldsymbol{\_}}$	of filing equipm  c. Trans  d. Other		-
ll. Signature of				***************************************	<b>–</b>
بوهائ	<u>ew &amp; we</u>	a gly			
	^	24			·
				· · · · · · · · · · · · · · · · · · ·	

RECORDS TRANSMITTA	I. SHEET
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Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center:
Date: 6/9/73

Lot No.: 2 00 |

Range:

Section(s) 5-6 top

Received by His

Remarks:

1.	Agency:_	_	_	_	Md. State Dept. of Education	_

- 3. Record Title: \_ Transmittals (Prog's \_01, \_10, \_11, \_13) \_
- 4. Inclusive Dates: \_\_ 7/14/69cto-6/16/70)\_ \_ \_ \_ \_

5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date:

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

## 5 Record Center Boxes

- 1) T1 # 9 to T1 # 198
- 2) T1 # 231 to T1 # 615
- 3) T1 # 363 to T1 # 610
- 4) T1 # 358 to T1 # 903
- 5) T1 # 705 to T1 # 898

10. Quantity and type of filing equipment released:

a. File drawers, letter size

c. Transfiles

b. File drawers, legal-size

d. Other (specify)

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center:
\$ m	Prepare in triplicate after records have been	Date: 8/25/20
	received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 2026
	by Agency as its receipt, and the other to be signed and returned to the Record Center.	
	signed and recurred to the necord center.	Section(s) 9
1.	Agency: Employees' Retirement System	Received by: Hurk
2.	Division: Fiscal Management	Remarks:
3.	Record Title: Accounting Records	
4.	Inclusive Dates: 1945 - 1970	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
9.	Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	g (continued)
	Frecord Conter Doxe)	
	Schedule 345	
	Employees' Retirement System Teachers' Metirement System State Police Retirement System	
	See attached listing for details	1977
•		
a i		- X
	a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (sp	es
11.	Signature of Agency representative:	
	Room 510 Dept. of Personnel	

## Schedule 345 Item Accounting Records

### Box No.

1 BB1 - 7/1954-6/1964, SPRS BB1 - 1951-1965, TRS BEI - 1953-1968, ERS Financial Statements - 1968-1970, ERS State Police Laws - 1964-1971 Security Listings - 1964-1971 Memo Of Adjustment - 1966-1971 Closing Statements - 1960-1969, TRS Closing Statements - 1966-1969, ERS 2 Social Security - Object Control - Fiscal Year 1970 Object Control - Fiscal Year 1970, ERS Transmittals - #21 through #13, Piscal Year 1970, ERS and Social Security Equitable Trust Commission Control - 2/1964-1/1968 Budget-notes, 1969 Check Books - 1963-1968, TRS Check Books - 1967-1/1971, ERS Vouchers - 1968-1971, ERS Check Books - 1/1960-1/1963, Social Security Leave Records - Calendar Year 1970, ERS Contracts - 7/1967-1970, ERS Obligations - 1968, ERS 1970 Obligations Blue Cross Vouchers - 8/1967-6/1970, All Systems Special Funds - Fiscal Years 1969 & 1970, TRS Special Funds - 7/1968-6/1969 & Fiscal Year 1970, ERS Pro-rata Share - Actuary Fund, 1964-1968 Disbursing Warrant - 1962, ERS Valuation Reports - 1965-1969, SPRS Valuation Reports - 1965-1969, TRS 5 Valuation Reports - 1965-1969, ERS Ground Rents Purchased - 1968, TRS Ground Rents Purchased - 1967, ERS Ground Rents Purchased - 1967, SPRS Ground Rents Redemptions - 1971, All Systems meinvestments - 1970-1971 Bank Statements (Retired Individual Disb. Acct.) - 1969 Retirement Granted - 1965, ERS Investments - 1969, All Systems Investments - 1942-1967, ERS

Investments - 1960-1967, TRS

RECORDS TRANSMITT	
signed and returned to the	copies will be recopy to be retained and the other to be Record Center.  Section(s)
2. Division: Safety Engineering & Education	
3. Record Title: Employer's First Repor	et of Injury
4. Inclusive Dates:January 1, to Dece	ember 31, 1970
5. Schedule No. 6. Item No. 7. Scheduled 12/31/73	Disposal Date: 8. Actual Disposal Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  1 State Accident Fund A thru Co. 2 State Accident Fund Cr thru O. 3 State Accident Fund P thru XYZ, State Agencies A thru Me. 4 State Accident Fund State Agencies Mi thru State Courts. 5 State Accident Fund State Agencies St thru Z, self-insured A thru Baltimore City S. 6 Self-Insured Balto. City T thru Great A & P Tea Co. 7 Self-Insured Hagerstown City of thru Prince Geo. County V. 8 Self-Insured Prince Geo. County WXYZ thru Wilson Co., Aetna Cas. A thru EZ. 9 Aetna Cas. F thru SS. 10 Aetna Cas. St thru Aetna Ins., Allstate Ins. thru American Mut. Insurance Fi. 11 American Mut. Ins. Fo thru Continental Cas. An. 12 Continental Cas. CL thru Cummis Ins. 13 Electric Mut. Lia. thru Fidelity and Casualty F. 14 Fidelity & Casualty G & H thru	15 Hartford Accident C thru Ins. Co. of North America A.  16 Insurance Co. of North America B thru Kemper.  17 Liberty Mutual A thru F. 18 Liberty Mutual G thru Ma. 19 Liberty Mut. Mc thru Z, Maryland Cas. A thru Balto. County J.  20 Maryland Cas. Balto. County K thru Md. Casualty Ma.  21 Maryland Casualty Me thru Penn. National "Bp".  22 Penn. National Bo. thru Royal Globe Co. 23 Royal Globe H thru Transportation Ins. 24 Travelers Insurance A thru J. 25 Travelers Insurance K thru Z. 26 Truck Ins. Exchange thru Zurich America.
Hartford Accident B.	

a. File drawers, letter size c. Transfiles
b. File drawers, legal-size d. Other (specify)

RECORDS	TRANSMITTAL	SHEET
---------	-------------	-------

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center: Date: 6/7/

Lot No.:

Section(s)

Received by:

Remarks:

1. Agency: Md. State Dept. of Education

2. Division: Administration & Finance

3. Record Title: Accounting Records

4. Inclusive Dates: 1962 to 1970

5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date:

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

13 record center boxes

- 1) Bond Receipts & Check Books, 7/3/63 to 6/9/70 S. Pristoop
- 2) Expense Transmittals, Jan. '70 to May '70. Tl # 433 to Tl # 825
  - 3) Expense Transmittals, July '69 to Dec. '69, T1 # 57 to T1 # 427
  - 4) Expense Transmittals, May '70 to June Transit '70, Tl # 836 to Tl # 1005, + Out of State Travel Requests
  - 5) Headquarters Tramsmittls w/Warrants, 7/69 to 4/70, T1 # 1. to T1 # 773
  - 6) Transmittals HQ, 5/70 to 6/70, # 768 to # 1010; VR (Prior Years) 7/69 to 6/70, A to E, 7/69 to 6/70, TR, 7/69 to 6/70 S A I, 7/69 to 6/70, Certificates of Deposit, TR, HQ, 7/1/69 to 12/31/69
  - 7) Certificates of Deposit, HQ, 1/1/70 to 6/30/70, VR, & A to E; Memorandums of Adjustment, F.Y. 1970

Numerical listing (continued)

- 8) Transmittals w/Invoices HQ, Tl # 590 to T1 # 1007 3/70 to 6/70 Catrerine Flahavan
- 9) Transmittals w/Invoices HQ, Tl # 11 to Tl # 580 Catherine Flahaven Catherine Flahaven
- 10)(1966-70) Gas & Oil Tickets, (1962-63) Requsitions for Merchandise, (1969-70)
  Gas & Oil Tickets Catherine Flahaven
- 11) Paid Purchase Orders HQ (pink copy) 7/69 to 6/70, .01.01.02 AF to .01.09.13 IT, + Misc. Postage
- 12) 1969-70 Encumbrance Tl's; Yellow Purchase Orders; State Aid Run
- 13) Surpluss Commodities, Fiscal Years 1968, 1969, & 1970 Catherine Flahavan

10.	Quantity	and	type	of	filing equipment	released:
2	7 1 1				_	

a. File drawers, letter-size

b. File drawers, legal-size /4 d. Other (specify)

	Prepare in trip received and la turned to the A by Agency as it	os TRANSMITTAL SHEET  plicate after records have been beled. Two copies will be reagency, one copy to be retained as receipt, and the other to be treed to the Record Center.	Lot No.: 20
1.	Agency: Md. State 1	Dept. of Education	Section(s)  Received by Husel
2.	Division: Administra	tion & Finance	Remarks:
3.	Record Title: Budget Est:	imates & Requests	
4.	Inclusive Dates: 1952 to 1	1969	
		1	Actual Disposal Date:
	Numerical listing by box numing major file breaks, inclu (each box).  record center boxes		g (continued)
1)	Public Schools & State Dept. Budget Estimates F.Y. 1957, " 1959 " 1964 " 1965 " 1966 Budget Request F.Y. 1968	Nov. 1952, 1958 Budget,	
2	Budget Estimates F.Y. 1960, 1960, Budget Estimates F.Y. 1960 Trs. Col., Frostburg St. Tre Salisbury St. Col., Towson Scol., Coppin St. Trs. Col. Budget Estimated F.Y. 1962, 1963, 1969, 1969.	s. Col.,	

		10. Q	uantity	and	type	of	fili	ng~	equipme	nt releas	ed:
	File	drawe	rs, lett	er-s	ize				Transf		
b.	File	drawe	rs, lega	al-si	ze			d.	Other	(specify)	

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 5/24/72
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1989
	and and a contribut of the freedold deliber.	Section(s) 9
1.	Agency:Comptroller of the Treasury	Received by: J. Hirsc
2.	Division: Tobacco Tax Unit	Remarks:
3.	Record Title:Stripped_Audit_Details	
4.	Inclusive Dates:1966-1971	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
7.	Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	g (continued)
	×	
	8 Record Center Boxes  # 114 - Claims for refund 115 - Claims for refund 116 - Claims for refund 117 strupped Audit Detail - 118 - strupped Audit Detail - 119 - Old Inventories 120 - Audit Detail 121 - Inventories Audits  1969-1970	
	1970-197/	

	•	10. Quant	tity and t	type of	filing	equipmen	t release	ed:
	File	drawers,	letter-si	ize		Transfi		
b.	File	drawers,	legal-siz	20	d.	Other (	specify)	

1969-1970

#### RECORDS TRANSMITTAL SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center: Date: 5 123

Lot No .:

Section(s)

Received by:

Remarks:

1. Agency: Md. State Dept. of Education

2. Division: Aid to Education

3. Record Title: M.D.B.A. Ve, ESEA I, NDEA Title V

4. Inclusive Dates: 1966 to 1970

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date:

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

3 record center boxes

- 1. (Documentation F.Y. '68, '69, '70) Financial Reports, Ammendments, Approved Projects, Migrant thru (68, 69, 70))
  Balto. Co. (EBBA I (68) NDEA Va (68, 69, 70))
- 2. NDEA Title V: Workpapers, Documentation Etc ...
- 3. ESEA I: Calvert Co. thru State Supporting Schools & Instictutions

Cass K.

10. Quantity and type of filing equipment released:

a. File drawers, letter-size

c. Transfiles

b. File drawers, legal-size 1 d. Other (specify)

)		RECORDS TRANSMITT  Prepare in triplicate aftereceived and labeled. Two	er records have been copies will be re-	To be completed by Record Center: Date: 5/2/72  Lot No.: /983		
		turned to the Agency, one by Agency as its receipt, signed and returned to the	Range: 20 Section(s) 6			
	1.	Agency: Education		Received by: Hisc	.0	
	2.	Division: REIS		Remarks:		
	3.	Record Title: State Aid for Transportat	tion			
	4.	Inclusive Dates: 1968-69				
Ī	5.	Schedule No.   6. Item No.   7. Scheduled	Disposal Date: 8.	Actual Disposal Dat	e:	
		Numerical listing by box number, show-	7973	and a second contraction of the		
	/•	ing major file breaks, inclusive dates (each box).	Numerical fiscin	ig (continuea)		
	1.	Transportation Aid - 1968-69				
					- 2	
			-			
		10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	c. Transfile	es		
,	11.	Signature of Agency representative:	d. Other (s	hentra)		

	RECORDS TRANSMITTAL SHEET	Record Center: Date: 5/10/72
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1982
1.	Agency:Assessments & Taxation	Received by: J. Hirsel
	Division:	Remarks:
3.	Record Title:Franchise Tax Returns	
	Inclusive Dates:1968	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
9.	Numerical listing by box number, show- numerical listing ing major file breaks, inclusive dates (each box).	g (continued)
	13 Record Center Boxes	
		٠.
	10. Quantity and type of filing equipment a. File drawers, letter size c. Transfile	9 <b>5</b>

10. Quantity and type of filing equipment released:  a. File drawers, legal-size b. File drawers, legal-size b. File drawers, legal-size c. Transfiles  Received by; J. H. Received by; J. H. Received by; J. H. Remarks:  Remarks			To be compl Record Cent Date: 5/1 Lot No.: Range: 24 Section(s)	У					
2. Division:  3. Record Title: Foreign Personal Property Tax Returns 4. Inclusive Dates:  1968  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal D Lan. 1973  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  12 Record Center Boxes  10. Quantity and type of filing equipment released:  a. File drawers, letter-size c. Transfiles	1.	Agency: As	scacemente & !	Pavation			•		74 maa1
3. Record Title: _Foreign Personal Property Tax Returns_4. Inclusive Dates:				dravion				• 0 • n	ITISCI
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal D Jan. 1973  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  12 Record Center Boxes  10. Quantity and type of filing equipment released:  a. File drawers, letter-size c. Transfiles							remarks:		
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal D Jan. 1973  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  12 Record Center Boxes  10. Quantity and type of filing equipment released:  a. File drawers, letter-size c. Transfiles				•	erty Tax Ret	urns_			
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  12 Record Center Boxes  10. Quantity and type of filing equipment released:  a. File drawers, letter-size c. Transfiles	7							·	<del> </del>
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  12 Record Center Boxes  10. Quantity and type of filing equipment released:  a. File drawers, letter-size c. Transfiles	5.	Schedule No.			Disposal Dat	te: 8.	Actual Disp	osal D	ate:
10. Quantity and type of filing equipment released:  a. File drawers, letter size  c. Transfiles	9.	Numerical li	sting by box n	umber, show-	Mumerical	listing	g (continued	)	
10. Quantity and type of filing equipment released: a. File drawers, letter size c. Transfiles		(00011 2011)					*	•	
10. Quantity and type of filing equipment released: a. File drawers, letter size c. Transfiles									
a. File drawers, letter size c. Transfiles		12 Recor	rd Center Box	es					
a. File drawers, letter size c. Transfiles									
a. File drawers, letter size c. Transfiles	<b>.</b> .								
a. File drawers, letter size c. Transfiles			·						•
a. File drawers, letter size c. Transfiles							•		•
a. File drawers, letter size c. Transfiles				·					٠.
a. File drawers, letter size c. Transfiles	÷	•							
a. File drawers, letter size c. Transfiles									
a. File drawers, letter size c. Transfiles	•		•						
a. File drawers, letter size c. Transfiles									
a. File drawers, letter size c. Transfiles									•
a. File drawers, letter size c. Transfiles									
a. File drawers, letter size c. Transfiles		•							
a. File drawers, letter size c. Transfiles	•				•				
11. Signature of Agency representative:	11	b. F	File drawers,	letter-size legal-size	c. Tr	ansfile		_	

		RE	CORDS TRANSMIT	TAL SHEET	To be completed by Record Center: Date: 5/10/72
		received and	d labeled. Two	er records have be copies will be recopy to be retain	een e- Lot No.: 1980
		by Agency as	s its receipt,	and the other to e Record Center.	be Range: 24
		. signed and i	ecuried to the	e kecord Center.	Section(s) 3 - 4
1.	. Agency: Ass	sessments &	Taxation		Received by: J. Hirsch
2.	. Division:			~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~	Remarks:
3.	. Record Title	: Personal	Property Tax	Returns	
	. Inclusive Da			- <b></b>	
_		···	7. Scheduled	Disposal Date:	8. Actual Disposal Date:
9.	Numerical li ing major fi (each box).	sting by box le breaks, ir	number, show- aclusive dates	Numerical lis	ting (continued)
		•			
	45 Recor	rd Center Bo	xes		
			٠.		
•					

10. Quantity and type of filing equipment released:

c. Transfiles d. Other (specify)

11. Signature of Agency representative:

a. File drawers, letter size
b. File drawers, legal-size

RECOR	DS TRANSMITTAL SHEET	To be completed by Record Center: Date: 5/10/72
Prepare in tri received and l turned to the by Agency as i signed and ret	Lot No.: /979 ed be Range: /0	
1 Agency Purlayeed Bettine	want Santan	Section(s)  Received by June  Remarks:
1. Agency: Employees' Retire		- Received by
2. Division: Accounting		- Remarks: //
3. Record Title:Accounting	Records	
4. Inclusive Dates: 1947-19	70	
5. Schedule No. 6. Item No.		
<ol><li>Numerical listing by box nu ing major file breaks, incl (each box).</li></ol>	mber, show-   Numerical list:	
5 record Centerbox	'es	
Schedule 345		
Employees Retirement System Teachers' Retirement System State Police Retirement Sys		
See attached listing for de	tails	
	ai ICVLUB	
10. Quanti a. File drawers, 1 b. File drawers, 1		iles
11. Signature of Agency repres	entative:	
With I have	Room 510 Depar	tment of Personnel

#### Box No.

- Collateral to secure deposits-1952-1963
  Investment appraisals-1962-63, Appropriation Increases 1940-56 ERS & TRS Federal Tax & Blue Cross pd. 1959-61-FRS
  Social Security Expense Fund Controls 1960-62
  Social Security Taxes 1959-60
  Expense Fund Controls-1960-63-FRS, TRS, SPRS
  Military Credits 1953-60 SPRS, 1948-62-TRS, 1948-62-FRS
  Supplemental Pensions-FRS-old, TRS, Balto. City
  Appropriation Granted 1954-63-All Systems
- Receiving Warrants ERS- 1958-64 TRS-1961-64
  Social Security Informantion-OLD
  Actuary Data-OLD Legislative Council reports-OLD
  Comparative total cost-Present & Future Members 1969-ERS
  Investment Div. Pro-rated expense 1962-63
  Supplemental & Regular Appropriation 1964-68 All Systems
  Payroll Disbursements Warrants-1963-69-All Systems
  1/60th Guarantee Billings-E.RS 1967-70
  Securities Purchased & Sold-1967-69 All Systems
- Budget Sheets 1965-66 FRS- 1967-68 TRS & SPRS
  Social Secutity \*Budget Data 1966

  Budget Data-1966-FRS, TRS, SPRS 1961-62 TRS 1963-65 All Systems
  Supplemental Work Sheets-1967 FRS, TRS
  Municipalities Billings 1956-67
  Budget Amendments 1947-57
- Comptrollers's Statement of Balances 1962-69 FRS
  Comptroller's Statement of Balances 1956-62 TRS
  Comptroller's Statement of Balances 1959-62 SPRS
  Transmittal Listings 1968-70 FRS
  Tax Assessors Billings 1963-70
  Data Processing Billings 1966-70
- Retired Individual Disbursement Acct.-Recon. Statements 1966-71
  Gasoline tax bills-1966-70
  Securities Purchased & Sold-All Systems- 1969-70
  Municipal Corp. Appropriation-Paid bills & expense-1969-70
  Bank Books-All Systems-OLD

	RECORDS TRANSMITT	TAL SHEET	To be completed by Record Center: Date: 5/2/72
	Prepare in triplicate afte	er records have been	
	received and labeled. Two turned to the Agency, one	copies will be re-	Lot No.: 1972
	by Agency as its receipt, signed and returned to the	and the other to be	Range: 2/
		e necora denoer.	Section(s) 5
1.	Agency: _ Commissioner of Personnel		Received by: J. Hirsc
2.	Division: Administrative		Remarks:
3.	Record Title:Annual Efficiency Ra	tings	
4.	Inclusive Dates:1968		
5.	Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal Date:
9.	Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)
	7 Record CenterBoxes		
•			
		1	

a. File drawers, legal-size c. Transfiles
b. File drawers, legal-size d. Other (specify)

		RECORDS TRANSMITTAL SHE		To be completed by Record Center: Date: 1/3/72
		Prepare in triplicate after recorded and labeled. Two copies	will be re-	Lot No.: 1938
		turned to the Agency, one copy t by Agency as its receipt, and the signed and returned to the Record	e other to be	Range: 6
	, diamen			Section(s) 3 Shelves 11-14
L.	Agency:	Commissioner of Personnel		Received by: J. Hirsch
2.	Division:	Administrative		Remarks:
3.	Record Title:	Certification of Elig	ibles	
4.	Inclusive Dat	es: Jan Dec. 1970		
·	Schedule No.	6. Item No. 7. Scheduled Dispose Dec. 1973	sal Date: 8.	Actual Disposal Date:
).	Numerical lis ing major fil (each box).	ting by box number, show- Nume e breaks, inclusive dates	erical listin	g (continued)

10. Quantity and type of filing equipment released:
a. File drawers, letter-size c. Transfiles
b. File drawers, legal-size d. Other (specify)

#### RECORDS TRANSMITTAL SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center: Date:

Lot No.: 1934

Section(s) Shelves

Received by:

Remarks:

1. Agency: Department of Health & Mental Hygiene

2. Division: Division of Vital Records

3. Record Title: Correspondence-Certification

4. Inclusive Dates: July 1, 1970 - December 31, 1970

5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 3 yrs. if audited 1913 8. Actual Disposal Date:

9. Numerical listing by box number, show- | Numerical listing (continued) ing major file breaks, inclusive dates (each box).

14 Record Center Boxes arranged alphabetically by name of applicant.

10. Quantity and type of filing equipment released:

a. File drawers, letter-size 11 c. Transfiles b. File drawers, legal-size d. Other (spec d. Other (specify) b. File drawers, legal-size

## STORAGE IN HALL OF RECORDS -- 14 Boxes

## CORRESPONDENCE-CERTIFICATIONS

## July 1 thru December 31, 1970

Box Number	Contents	mber of Folders
1	AA - Baa - E. S. Boal	25
2	Bop - Caa - Chambers, W. W.	19
3	Ci - Daa - Bisharon - Windsor	29
4	Doa - E - Faa - Ft	29
5	Fu - G - Haa - Hanlon	22
6	Har - Hysong	30
7	I - J - K - Laa - Law, Charles &.	27
8	Lar - Maa - Mck	25
9	Mcl - Naa - Nz	27
0	0 - P - Q - Raa - Rh	20
1	Reddie, Wm Saa - Shh	30
2	Shaffer - Taa - Taylor D. S.	25
3	Th - U - V - Waa - Wh	27
4	Wharton & Savage - X - Y - Z	20
7		011 11:

355 total folders

		RECORDS TRANSMITTAL SHEET	To be completed Record Center: Date: 10/27/71	
		Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 1913	3
		by Agency as its receipt, and the other to be signed and returned to the Record Center.	Range:	19
		signed and resurned to one necord center.	Section(s)	40
1. Agenc	y:_	Department of Mental Hygiene	Received by: J.	Hirsc
2. Divis	ion:	Reimbursements	Remarks:	
3. Recor	d Ti	tle: Accounting Records *		
4. Inclu	sive	Dates: 1962 - 1970		
5. Sched	ule	No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal	Date:
(each	ajor box	enter boxes		
		Sponsor & Patient Index Cards - to June 1969		
		Sponsor & Patient Index Cards - to June 1970 Printouts Monthly - 1966 - 1969		
		County Billings - 1967 - 1969		
		Social Security Listings - 1967 - 1969		
l box	-	Cash Tapes - July 1967 - Dec. 1968		
3 boxes	-	Refunds - 1963 - 1966		*
		·		
		·		
		(		

a. File drawers, letter size c. Transfiles
b. File drawers, legal-size d. Other (specify)

		RECOF	DS TRANSMITT	AL SHEET		To be completed Central Date: 10		
		Prepare in tri received and I turned to the	Agency, one	copies will copy to be r	be re- etained	Lot No.:	1912	,
		by Agency as i signed and ret	ts receipt, urned to the	and the other Record Cent	er to be er.		1	,
						Section(s)		-
		Department				Received by	y: J. Hi:	rso
		Reimbur				Remarks:		
3.	Record Title		Patient F	Tolders *				
4.	Inclusive Dat	tes:	1968					
5.	Schedule No.	6. Item No.	7. Scheduled	Disposal Da	te: 8.	Actual Disp	oosal Date	9:
9.	Numerical listing major fill (each box).	sting by box nu le breaks, incl	mber, show- usive dates	Numerical	listing	g (continue	1)	ap.1 1.0
19	record cente	r boxes						
*	Zero Ratings							
						٠		
		•						
				ĺ				
	341	10. Quanti	ty and type					
	a. F	ile drawers, l	etter size		ransfile ther (sp			

						A STATE OF THE PARTY OF THE PAR	
		RECO	RDS TRANSMITT	'AL SHEET		To be con Record Co Date: 1	
		Prepare in tr received and turned to the by Agency as signed and re	labeled. Two Agency, one its receipt,	copies will copy to be and the or	ll be re- e retained ther to be	Lot No.:	1907 J
1.	Agency:	Department c	f Education			Section(s Shelf Received	by: J. Hirso
2.	Division:	Resear	ch			Remarks:	
3.	Record Title:	State Aid f	or Transport	tation			
4.	Inclusive Dat	Ses:19	966 - 1968				
5.	Schedule No.	6. Item No.		Disposal	Date: 8.	Actual Di	sposal Date:
	ing major fil (each box).	ting by box n le breaks, inc	lusive dates	numeri	cal listin	ig (continu	ied)
		•		*			
				1			

		10. Quan	tity and	type of	filing	oqu.	prien	t release	ed:
a.	File	drawers,	letter-s	ize			ansfi.		
b.	File	drawers,	legal-si	28	(	. Oti	ner (	specify)	
					-				

		RECO	RDS TRANSMIT	TAL SHEET		To be com Record Ce Date:		
		Prepare in tr received and turned to the	ll be re- e retained	Lot No.:		R		
		by Agency as signed and re	its receipt, turned to th	and the o	ther to be enter.	Range:	24	4
						Section(s		1-4
1.	Agency:	Departmen	t_of_Mental	Hygiene		Received		irsc
2.	Division:	Comm	issioner			Remarks:		
3.	Record Title:	G	eneral File	·				
4.	Inclusive Dat	es:	1958 - 1967	7				
5.	Schedule No.	6. Item No.	7. Schedule	d Disposal	Date: 8.	Actual Di	sposal Da	ate:
	Numerical lis	e breaks, inc	umber, show- lusive dates	Mumeri	cal listin	g (continu	ed)	
,								
								•

		File	drawers,	tity and typ letter-size legal-size	e of	C.	Transf	
11.	Signature	of Age	ency repre	sentative:				

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 8/20/71
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 1864
	by Agency as its receipt, and the other to be signed and returned to the Record Center.	Range:
		Section(s) 1 12
1.	Agency:Maryland State Department of Education	Received by: J. Hirsch
2.	Division: Vocational Technical Education	Remarks:
3.	Record Title: gram Activities in Voc. Tech. Education	97
4.	Inclusive Dates:FY 1970	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
9.	Numerical listing by box number, showing major file breaks, inclusive dates (each box).	g (continued)
٦	record center box	

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles

b. File drawers, legal-size d. Other (specify)

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 8/20/71
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 1861
	by Agency as its receipt, and the other to be signed and returned to the Record Center.	
ז	A manager .	Section(s) 3 Shelves 9-10
1.	Agency: Department of Mental Hygiene	Received by: J. Hirsch
2.	Division: Social Work	Remarks:
3.	Record Title: _ Books, Magazines, Periodicals *	
4.	. Inclusive Dates: 1956 - 1969	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8	. Actual Disposal Date:
9.	Numerical listing by box number, show- Numerical listing major file breaks, inclusive dates (each box).	ng (continued)
,		
4	record center boxes	
*	Hospital Budgets, Statistical Reports	
F	ile on Foster Care Budget Requests for Special Care Se	rvices etc.
		.001
	39	
	•	
	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfil	les
	b. File drawers, legal-size d. Other (s	
11	. Signature of Agency representative:	

		Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	r records have been copies will be re-copy to be retained and the other to be	Lot No.: 1858	
	1.	Agency: Department of Health & Mer	ntal Hygiene	Received by: J. Hirsc	h
	2.	Division: Hospital Services		Remarks:	
	3.	Record Title: Admission Notices_			
	4.	Inclusive Dates: Jan. 1968 - Apri	1 1969		
		Numerical listing by box number, showing major file breaks, inclusive dates	1973		
	5	(each box).			
k					
		24			
		·			
		7	3		
		· · ·	78 20		
			·		
		a a			
3	7.7	10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size	of filing equipment  c. Transfil  d. Other (s	es	
	77.	Signature of Agency representative.			

RECORDS TRANSMITTAL SE	HEET
------------------------	------

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: see below signed and returned to the Record Center.

To be completed by Record Center: Date: 8/5/71

Lot No.: 1851

Section(s)

L.	Agency:_	 State	Depart	ment c	f_	Hea	l.th_			Received	by: J.	Hirsch
	_	 			_			 	 		_	

2. Division: \_ \_ Public Health Nursing \_ \_ \_ Remarks:

3. Record Title: \_\_\_Code\_Sheets\_\_\_\_\_\_

4. Inclusive Dates: \_\_\_\_7/1/69 - 6/30/70

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 373 27 7/1/73

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

Range H H H H
Section 1 2 3 4

Shelves 7-10 7-14 7-14 12-14

#### 128 record center boxes

31 -	Range D	-	Sec.	5-6
16 -	E			1
33-	43			7-8
22 -	28	***		15-16
5	40	-		-6-
21 -	27			1-3

10.	Quantity	and	type	of	filing equipment	released:

- a. File drawers, letter-size
- b. File drawers, legal-size
- c. Transfiles
  d. Other (specify)

11.	Signature	of	Agency	representative
-----	-----------	----	--------	----------------

	2014 NOTE: 10 TO 1	
	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been  To be completed by Record Center: Date:	
	turned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	
1.	Agency: State Department of Health & Mental Hygiene Received by J. Hussel	1
2.	Division: Divison of Vital Records Remarks:	
3.	Record Title: Correspondence-Certification	
4.	Inclusive Dates: January 1, 1970 - June 30, 1970	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 3 years if audited //973	
9.	Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).  Numerical listing (continued)	
	16 Record Center Boxes arranged alphabetically by name of applicant.	

					equipment released:	
a.	File	drawers,	letter-size	C.	Transfiles	
			legal-size	d.	Other (specify)	
			-			

# STORAGE IN HALL OF RECORDS -- 16 Boxes CORRESPONDENCE - CERTIFICATIONS

## January 1 through June 30, 1970

Box Number	Contents	aber of	Folders
1	Aa-Ag thru Bl-Bn	22	
2	Boa-Boo thru Can-Car	21	
3	Cas-Cd thru Daa - Dau	18	
4	Dabrowski F.H Thru - Er-Ez	25	
5	Etichson M. R. & Son F.H. thru George F.	н. 24	
6	Gi-Gn thru Hea - Hem	24	
. 7	Hen-Hd thru Jenkins, H. W. & Son	32	
8	Jo-Jz thru Lassahan F. H.	21	
9	Lea-Lem thru McD - McF	22	
. 10	McG - McK thru Newell F. H.	25	
11	Newman F. H. thru Po - Pq	16	
12	Pr - Pt thru Rotruck Chambers F. H.	20	
13	Si - Smh thru Rot - Rt	21	
14	Silcox - Merritt F H thru Su-Sz	18	
15	Ta - Tg thru Watson Gray & Milson	23	e dan day of
16	Wea - Wek thru Z	25 357	Total Folders

RECORDS	TRANSMITTAL	SHEET
F .		

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center:

Date:

Lot No.:

Section(s)

Received by

Remarks:

1. Agency: \_\_\_\_ Md. State Dept. of Education

2. Division: \_ \_ \_ Vocational Tohabilitation

3. Record Title: -- Closed P.O.3s & Disbursement Sheets

4. Inclusive Dates:

7. Scheduled Disposal Date: 8. Actual Disposal Date: 5. Schedule No. 6. Item No.

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

## 12 record center boxes

- 1) 1969 F.Y. Closed P.O.'s 3-60500 to 3-63499
- 2) 1969 F.Y. Closed P.O.'s Dist 10-11-12-13-14-15-(10)
- 3) 1969 F.T. Closed P.O.'s Bist 3-63500-74016 3A11 to 7377
- 4) 1969 F.Y. Closed P.O.'s 2B-0922-2D 10293 6-0001 - 6-73799
- 5) 1969 F.Y. Closed P.O.'s 3-0001 to 3-60499
- 6) 1969 F.Y. Closed P.O.'s 1E-0001 to 23-0469
- 7) 1969 F.Y. Closed P.O.'s 1-0001 to 1C 3899
- 8) 1969 F.Y. Closed P.O.'s 68-0001 to 6G-0326
- 9) 1969 F.Y. Closed P.O. 's 78-0001 to 7E-73272 6-73800 to 6A-73701

- 10) 1969 F.Y. Closed P.O. 's 38-0001 to 3E-0192 5-0001 to 5H-0001
- 11) Transportation and Maintenes Disbursement Sheets A to L 1970 FYY.
- 12) Transportation and Maintence Disbursement Sheets L to 2 1970 F.Y.

10.	Quantity	and	type	of	filing equipment	released
-----	----------	-----	------	----	------------------	----------

a. File drawers, letter-size c. Transfiles

b. File drawers, legal-size d. Other (specify)

RECORDS	TRA	NSMITTAL	SHEET
TUENCULUM	4.11.6	THE LATER OF	THE PERSON NAMED IN

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.

To be completed by Record Center:
Date: 7/8/71

Lot No.: 1831

Range:

ge:

Section(s) = Shelves

Received by: J. Hirsch

Remarks:

1.	Agency:	State	Insurance	Department
-	0	_ 50000	I II DUI WII C	Debar omone

2. Division: \_ Complaint & Investigation

3. Record Title: \_ \_ Complaints

4. Inclusive Dates: \_\_ Jan. 1969 - Dec. 1970

5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 49

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box). Numerical listing (continued)

31 record center boxes

Complaint Files 1-16
Real Reason Letters 17-18
Complaint Cards 19-20
Accident, Health, Underwriting &
Claim Information 21-26
Casualty Underwriting Manuals 27-31

	,	10. Quan	tity and	l type	of	filing	equipmen	it released:
	File	drawers,	letter-	size			Transfi	
b.	File	drawers,	legal-s	size		d.	Other (	specify)

		1 1			
			RECORDS TRANSMITTAL	SHEET	To be completed by Record Center: Date: 6/30/71
7	1	Agoroxe	Prepare in triplicate after received and labeled. Two co turned to the Agency, one co by Agency as its receipt, an signed and returned to the R	pies will be re- py to be retained d the other to be ecord Center.	Lot No.: 1827  Range: E  Section(s) 2  Shelves 12-14
		1	Md. State Dept. of Educa		Received by: J. Hirsch
	2.	Division:	Vocational Rebabilitatio	n nemittals	Remarks:
	3.	Record Title	Accounting Records	memittals	
	4.	Inclusive Dat	ses: 1968 to 1969		
		Numerical lis	6. Item No. 7. Scheduled D sting by box number, show-le breaks, inclusive dates	isposal Date: 8. 7.3 Numerical listin	Actual Disposal Date:
		12 Record Ce	nter Boxes		
		Tran	amittals # 1 to # 963		
		* ( )	BUCKAMS /		
		Market Co.			

		10. Quantity and type of f	iling e	equipment	released:
a.	File d	irawers, letter-size		Transfile	
b.	File d	irawers, legal-size	d.	Other (sp	pecify)
				, ,,	,

	RECORDS TRANSMITT  Prepare in triplicate aftereceived and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	er records have been copies will be recopy to be retained and the other to be Record Center.	Lot No.: 1811  Range: A  Section(s) 3  Shelves 10-11
Ι.	Agency: Department of Mental Hygi	ene	Received by: J. Hirsch
2.	Division: Purchasing		Remarks:
3.	Record Title: Accounting Record	s *	
4.	Inclusive Dates: July 1968 - Ju	ne 1970	
	Schedule No. 6. Item No. 7. Scheduled 1973 in Numerical listing by box number, showing major file breaks, inclusive dates (each box).		
5 *	record center boxes Requisitions		

	10.	Quant	city	and	type	of	fili	ng~	equipme	ent rele	eased:
File	drav	vers,	lett	er-s	size			C.	Transf		

RECORDS TRANSMITT	AL SHEET	Record Center:
Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	copies will be re- copy to be retained and the other to be	Lot No.: 1778
1. Agency:Commissioner of Personnel	·	Received by: J. Hirsch
2. Division: Classification Division	n	Remarks:
3. Record Title: Position Control	Cards	
4. Inclusive Dates:		
5. Schedule No. 6. Item No. 7. Scheduled 4 //73		Actual Disposal Date:
<ol> <li>Numerical listing by box number, showing major file breaks, inclusive dates (each box).</li> <li>record center boxes</li> </ol>	·	g (continued)  ED TO ANNAPOLIS
	<u>5/</u>	1971
	·	
·.		·
10. Quantity and type of a. File drawers, letter-size	of filing equipment	

		RECO	RDS TRANSMITT.	AL SHEET		To be complete Record Center	:
		received and turned to the by Agency as	labeled. Two Agency, one its receipt,	r records have be copies will be record to be retained the other to Record Center.	re- ined	Range:	770 P70 P C
	1. Agency:	Department o	f <sup>M</sup> ental Hyg	iene		Shelf Received by: J	// . Hirsch
	2. Division:	Procuremen	t			Remarks:	
	3. Record Title	: _Inventorie	5 .*				•
	4. Inclusive Dat	tes:	_19631979	0	_		
	5. Schedule No.	6. Item No.			8.	Actual Dispos	al Date:
L	9. Numerical list ing major fil (each box).	sting by box n le breaks, inc	umber, show-		ting	g (continued)	
	l record center	r box		6			
	* Budget Estim	mates & Food !	Manual				
)			·				
				-			
				2			
				٠			
	b. F	Tile drawers, I	letter-size legal-size	of filing equipm c. Trans d. Other	file	S	-
	11. Signature of	Agency repres	sentative:				

	RECORDS TRANSMITT  Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	or records have been copies will be re- copy to be retained and the other to be	Lot No.: 1 Range:	71 768	See
	State Department of Health Public Health Nursing		Section(s) Received by:J		
	:Code Sheetstes:7/1969 - 9/1970				
373 9. Numerical li	sting by box number, show- le breaks, inclusive dates	973         Numerical listin	ng (continued)		2-8

		10. Quantity and	type of filing	equipment released:
a.	File	drawers, letter-s	size c.	Transfiles
b.	File	drawers, legal-si	ize d.	Other (specify)
		, ,		(-1

#### RECORDS TRANSMITTAL SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center: Date:

Lot No.:

Remarks:

Section(s) Shelves Received by:

1. Agency: Dept. Licensing & Regulation

2. Division: Labor & Industry

3. Record Title: See Numerical Listings

4. Inclusive Dates: See Numerical Listings

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date:

4 6 5 1 to ence (Dec 32/69 ) Jan 73 9. Numerical listing by box number, showing major file breaks, inclusive dates

(each box). Box #1: Comstruction Compliance Letters

A to M. Jan 1/69 to Jun 30/69

Box #2:Construction Compliance Letters N to Z. Jan 1/69 to Jun 30/69

Box #3: Industrial Compliance Letters A to Z. Jan 1/69 to Jun 30/69

Box #4: Construction Compliance Letters A to Z. July 1/69 to Dec 31/69.

Box #5: Industrial & Waterfront compliance letters A to Z. July 1/69 to Dec 31/69

Box #6: Child Labor Violations. Jan 1/63 t to Dec 31/66

Box #7: Waterfront Inspections - Jan 1/65 to Dec 31/66 Accident Investigations - Jan 1/65 to Dec 31/66 Safety Inspection Orders (Old Form)

Jan 1/66 to Dec 31/69 66 Box #8: Construction Inspection Cards A to Z Jan 1/65 to Dec 31/67

Box #9: Child Labor Violations - Jan 1/67 to Dec 31/67.

Box #10: Industry Registrations - 1948 thru 1966. A to Z

Numerical listing (continued)

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles
b. File drawers, legal-size d. Other (spec d. Other (specify)

RECORDS TRANSMIT	TAL SHEET	Record Center:
Prepare in triplicate aft received and labeled. Two turned to the Agency, one	copies will be re-	Lot No.: 1747
by Agency as its receipt, signed and returned to the	and the other to be	
	00.00014	Section(s) 4
1. Agency:Credit Union of Maryland _		Received by: J. Hirsch
2. Division:		Remarks:
3. Record Title: Daily Work Envelopes	5 	·
4. Inclusive Dates: Jan. 1968 - I	Dec. 1969	
5. Schedule No. 6. Item No. 7. Schedule	d Disposal Date: 8.	Actual Disposal Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)
	·	
13 record center boxes	TRANSFERRE	D TO ANNAPOLIS
* Schedule Authorized by Bank Comm	nissioner (1964) -	5/1971
6 boxes Jan Dec. 1968 - Destroy	1972	
7 boxes Jan Dec. 1969 - Destroy	<b>-</b> 1973	
•		
10. Quantity and type a. File drawers, letter size	c. Transfil	es
b. File drawers, legal-size	d. Other (s	pecify)
11. Signature of Agency representative:		

П	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1740	20
1,	Agency: Maryland Department of Licensing & Regulation	Received by: J. H	irsch
2.	Division: Insurance Division Examination & Audit	Remarks:	
3.	Record Title:Annual Statements (Non-Md.)		*
4.	Inclusive Dates:1967		
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal I	ate:
9.	Numerical listing by box number, show- Numerical listing ing major file breaks, inclusive dates (each box).	g (continued)	
	53 packages (21 cubic ft.)		
11	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (sp.)  Signature of Agency representative:	S	

		RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 1/27/71
		Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be	Lot No.: 1738
		signed and returned to the Record Center.	Section(s) 4  Shelves 9
	1.	Agency: Health & Mental Hygiene	Received by:J. Hirsch
	2.	Division:Communicable Diseases	Remarks:
	3.	Record Title: Blood Slips *	
	4.	Inclusive Dates: 1967 - 1969	
	5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
_	9.	Numerical listing by box number, show- Numerical listing ing major file breaks, inclusive dates (each box).	g (continued)
		2 record center boxes	
		* Morbidity Cards	
		10. Quantity and type of filing equipment	rolongod.
)		a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (sp	es
	11.	Signature of Agency representative:	J /

1. Agency:State	Prepare in tri received and 1 turned to the by Agency as i signed and ret		ecords have been will be retained the other to cord Center.	Lot No.:  ned be Range: Section(s) Shelves Received by	er:/70 1720 8 J
2. Divisiopivis	ion of Vital Re	cords		Remarks:	
3. Record Title	orrespondence-	Certification .			
4. Inclusive Da	tes <b>july - Dece</b> m	ber 31, 1969			
(each box).	le breaks, incl	usive dates	y by name of	applicant.	
		THE STATE OF			
					·y

a. File drawers, letter-size c. Transfiles
b. File drawers, legal-size d. Other (specify)

		· · · · · · · · · · · · · · · · · · ·
	records transmittal sheet	To be completed by Record Center: Date: 11/12/70
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 1711
	by Agency as its receipt, and the other to be signed and returned to the Record Center.	
	signed and recurred to the necord Center.	Section(s) 8 Shelf 1
1.	Agency: Department of Health	Received by: J. Hirsch
2.	Division:Vital_Records (Biostatistics)	Remarks:
3.	Record Title: _Correspondence	
4.	Inclusive Dates:1967	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  December 1973	
9.	Numerical listing by box number, show- Numerical listing major file breaks, inclusive dates (each box).	g (continued)

1 Record Center Box

•		10. Quant	tity and type	pe of 1	Miliag~	equipment released:	
a.	File	drawers,	letter-size	B		Transfiles	
b.	File	drawers,	legal-size	-	T d.	Other (specify)	
	•		•		-		

To be completed by Record Center: Date: 9/3/70

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

Lct No.: 1697

Section(s) 🥭 4 Shelves 12-13 Received by: J. Hirsch

Remarks:

1. Agency: \_\_Department\_of Health & Mental Hygiene \_

2. Division: Food & Milk \_ \_ \_ \_

3. Record Title: \_ Milk\_& Related Products \_ \_ \_

4. Inclusive Dates: \_ \_ 1968-1969 \_ \_ \_ \_

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 7-9 1973

9. Numerical listing by box number, show- | Numerical listing (continued) ing major file breaks, inclusive dates (each box).

7 record center boxes arranged by type of license then by county and alphabetically therein.

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles

b. File drawers, legal-size d. Other (specify)

RECORDS TRANSMITTA	To be completed by Record Center: Date: 8/21/70	
Prepare in triplicate after received and labeled. Two of turned to the Agency, one of by Agency as its receipt, a	copies will be re- copy to be retained	Lot No.: 1694
signed and returned to the	Record Center.	Section(s) 8 4 Shelf 14
1. Agency:Commission on Human Relat:	ions	Received by:
2. Division:		Remarks:
3. Record Title: Payroll		
4. Inclusive Dates:1952 - 1969		
5. Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).		g (continued)
2 record center boxes		
* General Accounting Records		
Personnel		
ria de la companya d		
·		
	·	

		10. Quan	tity and ty	pe of fil	ling	equipme	ent release	ed:
			letter-siz			Transf		
D.	тте	drawers,	legal-size		_ α.	Other.	(specify)	

)	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1685
1.	Agency:State Deptof Health	Received by: J. Hirsch
2.	Division: Bureau of Management (Fiscal Operation)	Remarks:
3.	Record Title: Accounting Records *	,
4.	Inclusive Dates: FY 1968	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199  Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	
	23 record center boxes	
	* Box 1 Environmental Health - FY 1968	
)	l Pine Bluff State Hospital FV 1968	
	4 Montebello (Chronic Disease) - FY 1968	
	7 Administrative & Supporting Services - FY 19	58
	l Fiscal Operations Transmittal - FY 1968	
	3 Long Blue Orders - FY 1968	
	3 Western Md. State Hospital FY 1968	
	3 Medical Care Services Vouchers - FY 1968	•
11	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfil b. File drawers, legal-size d. Other (s	.es

		RECORDS TRANSMITTAL SHEET		To be com Record Ce Date: 6/	nter:	by
		Prepare in triplicate after records have received and labeled. Two copies will be turned to the Agency, one copy to be re-	Lot No.:			
		by Agency as its receipt, and the other signed and returned to the Record Cente	to be		55	E
	1.	Agency: Dept. of Education		Section(s Shelves Received		//-/2 Hirsch
	2.	Division: Instruction		Remarks:		
		Record Title: N.D.E.A. Title III				ř.
		Inclusive Dates:1967				
		Schedule No. 6. Item No. 7. Scheduled Disposal Dat	e: 8.	Actual Di	.sposal	Date:
Į.	9.	Numerical listing by box number, show- Numerical ing major file breaks, inclusive dates (each box).	listin	g (continu	ied)	and the second
		7 record center boxes				
		·				
						*
		10. Quantity and type of filing equ	ipment	released:		
			ansfil her (s	es pecify)		
)	11.	. Signature of Agency representative:				

RECORDS TRANSMITTA	AL SHEET	Record Center:
Prepare in triplicate after received and labeled. Two of turned to the Agency, one of by Agency as its receipt, a signed and returned to the	Lct No.: 1676	
1. Agency: Dept. of Education		Shelves 12-13 Received by:J. Hirsch
2. Division: Vocational - Technical Edu	cation	Remarks:
3. Record Title: Accounting Records		
4. Inclusive Dates: 1931-1970		
5. Schedule No. 6. Item No. 7. Scheduled 125 3 1973  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	- ,	Actual Disposal Date:
7 record center boxes		
10. Quantity and type of a. File drawers, letter size b. File drawers, legal-size	of filing equipment c. Transfil d. Other (s	es
TT. OTENTA OF WEELCH LEDLESEURALINE:		

Г

E	RECORDS TRANSMITT  Prepare in triplicate aftereceived and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	Lct No.: 1672	
1.	Agency:Public Service Commission		Received by:J. Hirsch
2.	Division: Transportation		Remarks:
3.	Record Title:		i
4.	Inclusive Dates: 1966 Nov. June	1,1969 - May 31, 1970	
5.	Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	PROTECTION OF THE PROPERTY OF
	20 № record center boxes		TO ANNAPOLIS
11	10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size  . Signature of Agency representative:	of filing equipment c. Transfile d. Other (sp	98

RECORDS TRANSMITT  Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	r records have been copies will be re- copy to be retained and the other to be	Lot No.: 1663
1. Agency:State_Insurance_Dept		Received by: J. Hirsch
2. Division:Complaint & Investigat	<u>ion</u>	Remarks:
3. Record Title: Complaints		
4. Inclusive Dates: 1968		·
5. Schedule No. 6. Item No. 7. Scheduled		Actual Disposal Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).		g (continued)
19 record center boxes	TRANSFER	RRED TO ANNAPOLIS
		5/1971
		•
•	,	
	••	
		•
	·	
10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size  11. Signature of Agency representative:	of filing equipment  c. Transfil  d. Other (s	es

	Prepare in triplicate after received and labeled. Two of turned to the Agency, one of by Agency as its receipt, a signed and returned to the	Lct No.: 1636	
1.	Agency: Dept. of Health		Received by:
2.	Division: Fiscal Operations		Remarks:
3.	Record Title: _ Accounting Records *		
4.	Inclusive Dates: July 1968 - Nov. 1968		
	Schedule No. 6. Item No. 7. Scheduled 199 1 Nov Numerical listing by box number, showing major file breaks, inclusive dates (each box).	. 1973	
	42 record center boxes		
	* Medical Care		
	Physician Bills		
	Vouchers		
	211-256 209-260		
			•
11	10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size  Signature of Agency representative:	of filing equipment c. Transfil d. Other (s	es

	RECORDS TRANSMITTAL SHEET	3	Record Center: Date: 2/24/76	
	Prepare in triplicate after record received and labeled. Two copies we turned to the Agency, one copy to by Agency as its receipt, and the signed and returned to the Record	vill be re- be retained other to be	Lot No.: 1635 Range:	<b>K</b> 31
1.	Agency: Deptof Health		Shelves 1- Received by:	-7
2.	Division: Fiscal Operations		Remarks:	
3.	Record Title: _ Accounting Records *			<i>'</i>
4.	Inclusive Dates: _June 1968 - Sept. 1968			
	Schedule No. 6. Item No. 7. Scheduled Dispose 199 1 Sept. 1973  Numerical listing by box number, show- Numering major file breaks, inclusive dates (each box).	3	Actual Disposal	Date:
	51 record center boxes			
	* Medical Care			
	Pharmacy			
	,			
	55			
		·		
	10. Quantity and type of filir a. File drawers, letter-size b. File drawers. legal-size	c. Transfil	es	

RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 2/24/70
Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	n Lct No.: 1634
by Agency as its receipt, and the other to be signed and returned to the Record Center.	e Range:
1. Agency: Dept. of Health	Section(s) 2 Shelves 2-5 Received by:
	Remarks:
2. Division: Fiscal Operations *	_ nemarks:
3. Record Title: Accounting Records	
4. Inclusive Dates: FY 1968	
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8  199  1 1973  9. Numerical listing by box number, show- Numerical listing ing major file breaks, inclusive dates (each box).	
(caon box).	
22 record center boxes	
* Medical Care	
Paid Inpatient Certificates	
	¥
×	
•	
30 Onestitus and tour of 0172	
10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfil b. File drawers, legal-size d. Other (s	les
11. Signature of Agency representative:	

•		RECORDS TRANSMITT  Prepare in triplicate aftereceived and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	er records have been copies will be re- copy to be retained and the other to be	Range: 7 C Section(s) 2 2
	1.	Agency: Commissioner of Personn	el	Shelves 9-10 Received by: J. Hirsch
	2.	Division: Medical Unit		Remarks:
	3.	Record Title: Physical Exam		·
700	4.	Inclusive Dates:1/1/6812/31/	68	
		Schedule No. 6. Item No. 7. Scheduled 8 De Numerical listing by box number, showing major file breaks, inclusive dates (each box).	c. 1973     Numerical listin	
	9	record center boxes		
		•		
	11.	10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size  Signature of Agency representative:		es

	RECORDS TRANSMITT.  Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	r records have been copies will be re- copy to be retained and the other to be	Lot No.: 1628	у 2
1.	Agency: Parole & Probation		Received by: J. Hi	rsch
2.	Division:		Remarks:	
3.	Record Title: Reciprocal Parolee Fil	e		
4.	Inclusive Dates: Jan. 1968 - Dec.1968			
	Schedule No. 6. Item No. 7. Scheduled  191  Numerical listing by box number, showing major file breaks, inclusive dates (each box).  4 record center boxes dispose Dec. 1973	. 1973		ate:
	28			

		To. Angu	urey and t	ype or	I LLLLIng	edurbue	ent release	ed:
a.	File	drawers,	letter-si	ze	C.	Transf	iles	
b.	File	drawers,	legal-siz	30	d.	Other	(specify)	
		•					1	

Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the labeled.  1. Agency: State Department of Health 2. Division: Medical Care 3. Record Title: Accounting Records	Lot No.: 1621	A 3 -13			
4. Inclusive Dates: 1/25/68 - 2/20					
5. Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal 1	Date:		
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	c. 1973				
14 record center boxes		Multiple (Multiple Multiple Mu			
* Physicians Transmittals					
Boxes 103 - 116	·				
100					
X.					
10. Quantity and type of filing equipment released:  a. File drawers, letter size c. Transfiles  b. File drawers, legal-size d. Other (specify)					
ll. Signature of Agency representative:					

	RECORDS TRANSMITTAL SHEET	Record Center: Date: 12/15/69	
	Prepare in triplicate after records have been received and labeled. Two copies will be retained to the Agency, one copy to be retained	Lot No.: 1619	
	by Agency as its receipt, and the other to be signed and returned to the Record Center.		
		Section(s) 5	
ı.	Agency:State Dept. of Health	Received by: J. Hi	rsch
2.	Division: Medical Facilities	Remarks:	
3.	Record Title: Licensing File		
4.	Inclusive Dates: 1956 - 1968	·	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Da	te:
9.	Numerical listing by box number, show- Numerical listin ing major file breaks, inclusive dates (each box).	g (continued)	

5 record center boxes

TRANSFERRED TO ANNAPOLIS

5/1971

	10. Quantity and type of filing equipment released:  a. File drawers, letter-size c. Transfiles  b. File drawers, legal-size d. Other (specify)
11.	Signature of Agency representative:

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  Agency: Real Estate Commission  Division:	Lot No.: 1593
3.	Record Title: Broker's & Salesmen's Applications	
4.	Inclusive Dates: May 1, 1968 - April 30, 1969	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  April, 1973  Numerical listing by box number, showing major file breaks, inclusive dates (each box).  8 record center boxes	

		10. Quan	tity and typ	oe of	filing	equipme	ent release	ed:
a.	File	drawers,	letter-size	2	С.	Transf	files	
b.	File	drawers,	legal-size		d.	Other	(specify)	

	RECORDS	S TRANSMITT	AL SHEET		To be compl Record Cent	er:		
r t b	repare in trip eceived and lab urned to the Ap y Agency as its igned and retur	beled. Two ogency, one og receipt,	copies will copy to be and the oth	l be re- retained er to be	Lot No.: Range: Z# Section(s)	9/18/6	TO SECOND	B 5
1. Agency: St	tate Dept. of	Health			Shelves Received by	7:J. H:	irsch	1
2. Division:	Crippled Child	dren's Serv	rices		Remarks:			
3. Record Title:	Vouchers & Pa	aid Bills *						
4. Inclusive Date	s: FY 1968 - /	1969						
5. Schedule No. 199 9. Numerical listing major file (each box).	1	1973 ber, show-			Actual Disp		ate:	
5 record œnter	boxes - retur	rned to age	i <del>cy</del>					,
l Voucher & Pas	id Bills - 196	57 Fiscal	Tear					
* Accounting Re	ecords			10 E	Boxes			
Vouchers - 0889	915 - 128142							
		1		٠				
a. Filb. Fil	10. Quantity le drawers, let le drawers, leg Agency represen	tter-size	С.	equipment Transfilo Other (s	es			

B

6 5-7

		y	,
		RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 8/26/60
		Prepare in triplicate after records have been	0/20/09
)		received and labeled. Two copies will be re- turned to the Agency, one copy to be retained	Lot No.: 1579
		by Agency as its receipt, and the other to be	
		signed and returned to the Record Center.	Section(s)
	1	Agenera State Dantu of Health	Shelf 3-4
		Agency: State Dept. of Health	Received by: J. Hirsch
	2.	Division: Medical Care	Remarks:
	3.	Record Title: Accounting Records *	
	4.	Inclusive Dates: 4/10/68 - 8/14/68	
Ī	5.	Schedule No.   6. Item No.   7. Scheduled Disposal Date:   8.	Actual Disposal Date:
		Numerical listing by box number, show- Numerical listing	Spiritual states and the second states and the second states are second states.
	/ •	ing major file breaks, inclusive dates	g (concinded)
		(each box).	
		4 record center boxes	
		* Dental Bills	
		Dental Bills	
			er er
		· ·	
		·	
		·	
•		10 Quantity and type of filing and	malanaad.
		10. Quantity and type of filing equipment a. File drawers, letter size c. Transfil	es
		b. File drawers, legal-size d. Other (s	pecify)
1	11.	Signature of Agency representative:	

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 8/26/69
	Prepare in triplicate after records have been received and labeled. Two copies will be retained turned to the Agency, one copy to be retained	Lot No.: 1578
	by Agency as its receipt, and the other to be signed and returned to the Record Center.	Range: 🚒 F
	signed and resurried to one necord benter.	Section(s) 4 3 Shelves   1-7
1.	Agency: _State Dept. of Health	Received by: J. Hirsch
2.	Division: Medical Care	Remarks:
3.	Record Title: Accounting Records *	
4.	Inclusive Dates: 5/1968 - 7/1968	
5.		Actual Disposal Date:
9.	Numerical listing by box number, showing major file breaks, inclusive dates (each box).	g (continued)
	50 record center boxes	
	* Physicians Bills	
	Boxes 159 - 208	
	The state of the s	

	10. Quantity and type of filidrawers, letter-size drawers, legal-size	ing equipment released: c. Transfiles d. Other (specify)
0:		

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1577  Range: F  Section(s) 2
1.	Agency: State Dept.of Health	Shelves 5-6 Received by: J. Hirsch
2.	Division: _ Medical Care	Remarks:
3.	Record Title:Accounting Records *	
4.	Inclusive Dates: _ 1968 FY June - Dec	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199  Numerical listing by box number, showing major file breaks, inclusive dates (each box).	P. C.
	ll record center boxes	,
	Inpatient Bills	
	* Paid Vouchers	
11.	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (specific terms) Signature of Agency representative:	es

	RECORDS TRANSMITT.	AL SHEET	To be completed by Record Center: Date: 8/26/69
	Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt,	copies will be re- copy to be retained and the other to be	Lot No.: 1576
	signed and returned to the		Section(s) 2 Shelves 4-5
I.	Agency: State Dept. of Health		Received by: J. Hirsch
2.	Division: Medical Care		Remarks:
3.	Record Title: Accounting Records *		
4.	Inclusive Dates: 9/12/66 - 8/68		
5.	Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal Date:
9.	Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)
	ll record center boxes		
	* Hospital Bills		
		th.	
	11		

		IU. Quan	tity and type	of filing	equipme	ent release	ed:
a.	File		letter-size		Transf		
			legal-size			(specify)	
		,			0 01101	(phonera)	

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Range: F Section(s) 5 2
1.	Agency:State Dept. of Health	Shelves 2-3 Received by: J. Hirsch
2.	Division: Medical Care	Remarks:
3.	Record Title: Special Services *	=
4.	Inclusive Dates: 6/30/67 - 9/4/68	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199 1 9/1971 /0/73  Numerical listing by box number, showing major file breaks, inclusive dates (each box).	
	ll record center boxes	
	* Special Service Vouchers	
	Boxes 5-15	
	·	
	· · · · · · · · · · · · · · · · · · ·	
	10. Quantity and type of filing equipment a. File drawers, letter size c. Transfil b. File drawers, legal-size d. Other (specific contents)	es
11.	Signature of Agency representative:	

		RECORDS TRANSMITT.	AL SHEET	Record Center: Date: 8/ 26/69	
	r	Prepare in triplicate after received and labeled. Two observed to the Agency, one oby Agency as its receipt, a	copies will be re- copy to be retained	Lot No.: 1574	A
		signed and returned to the		Section(s)	
1	L. Agency: St	ate Dept. of Health		Sheves Received by: J.	8-13 Hirsch
	•	Fiscal Operations		Remarks:	
			Aina Danaula		
		Outpatient Dept.) Accoun			
1		es: 1/2/68 <u>- 5/1/68</u> .			
5	Schedule No.	6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal	Date:
9	Numerical list ing major file (each box).	ing by box number, show-		g (continued)	0.000
	34 record cer	nter boxes			•
					10
			¥		
	a. Fi b. Fi	10. Quantity and type of the drawers, letter-size le drawers, legal-size	of filing equipment c. Transfil d. Other (s	es	
1		Agency representative:		-	

To be completed by

RECORDS	TRA	NSMTTT	AT.	SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center: Date: 8/4/69

Lct No.: 1556

Section(s) Shelves 9+10 top

Received by:

Remarks:

1. Agency: Real Estate Commission

2. Division:

3. Record Title: Transfers, Name Changes, Address Changes \*

4. Inclusive Dates: \_\_May 1, 1966 - April 30, 1969 \_\_\_

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 1973

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

10 record center boxes

\* and Cancellations

2 boxes - Nov. 1967-Oct. 31, 1968 27-3 (top)

4 boxes - May 1, 1966-Feb. 1967

2 boxes - May 1968-Apr. 30, 1969

2 boxes - May 1, 1967-Apr. 30, 1968 27-10 (top)

27-6 (top)

27-9 (top)

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles

b. File drawers, legal-size d. Other (specify)

11. Signature of Agency representative:

4

RECORDS TRANSMITT  Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	r records have been copies will be re- copy to be retained and the other to be	Lot No.: 1546	
1. Agency: Dept. of Mental Hygiene		Received by: J.	Hirsch
2. Division: Planning		Remarks:	
3. Record Title:General Corresponder	ice		·
4. Inclusive Dates:July 1955 - June_1	1966		
5. Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8.	Actual Disposal	Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).		g (continued)	
3 record center boxes	TRANSFERR	RED TO ANNAPOLIS	<b>S</b>
	5	5/1971	<del> </del>
	_		
			·
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·			
		•	
	ì		
10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	of filing equipment c. Transfil d. Other (s	.es	
ll. Signature of Agency representative:			

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1543  Range: D  Section(s) 2	D 3
	1. Agency:Dept. of Health	Shdues 2-6 Received by:J. Hirsch	1-3
	2. Division: Medical Care Processing	Remarks:	
	3. Record Title: _Accounting Records *		
	4. Inclusive Dates: 2/20/68 - 5/7/68		
	5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  199 1 6/1973  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).		
	42 record center boxes		
	Physicians Bills		
)-	117 - 158 - 2/20/68 - 5/7/68		
•			
	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (sp	es	
	ll. Signature of Agency representative:		

•		Prepare in triplicat received and labeled turned to the Agency by Agency as its rec	NSMITTAL SHEET  e after records have been  . Two copies will be re-  , one copy to be retained eipt, and the other to be to the Record Center.	Lct No.: 1526
1	l. Agency:	State Dept. of Health		Received by: J. Hirsch
2	2. Division	n: Bureau of Management		Remarks:
3	3. Record 1	Pitle: Accounting Records	s_ *	8
		ve Dates:July 1967		
	199 Numerica	e No. 6. Item No. 7. Sch al listing by box number, or file breaks, inclusive ox).	7/1978 Show- Numerical listing	Actual Disposal Date:
	6 recor	d center boxes		
	* Yellow	Vouchers		
	Boxes 1	6 - A-Z		
)	l. Signatu	10. Quantity and a. File drawers, letter-b. File drawers, legal-s:	ize d. Other (s	es

	a.	File		letter-s:	V &	9	equipme Transf	ent release Files	<b>3a</b> :
				legal-siz				(specify)	
11.	Signature	of Age	ency repr	esentative	a :				

		RECORDS TRANSMITTAL SHEET	Record Center: Date: 4/7/69
		Prepare in triplicate after records have be received and labeled. Two copies will be returned to the Agency, one copy to be retain	Lot No.: 1523
		by Agency as its receipt, and the other to signed and returned to the Record Center.	(1)
		·	Section(s)
	1.	Agency: State Dept. of Health	Received by:
	2.	Division: Medical Care Processing	Remarks:
	3.	Record Title: _Accounting Records	
	4.	Inclusive Dates: 8/17/67-9/25/67; 10/27/67-1/25/68	
	5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 199	3. Actual Disposal Date:
Ę	9.	Numerical listing by box number, show- Numerical listing major file breaks, inclusive dates	
		(each box). Range	H H H 5 6 7
			5 6 7 1-7 1-7 7
		Physicians Bills	
		Boxes 23 A = 39 Range 41 - sec. 7 -8	
		40 - 60 " 41 - " 8 Range 42 -	sec. 1
		61 - 102 " 40 " 12	
,		10 Countition and time of file	
		10. Quantity and type of filing equipment a. File drawers, letter size c. Transfi	iles
)	ון	b. File drawers, legal-size d. Other ( Signature of Agency representative:	specify)
	0		

To be completed by

See Below

		RECORDS TRANSMITTA	To be completed Record Center: Date: 4/7/69	Э <b>у</b>		
		Prepare in triplicate after received and labeled. Two of turned to the Agency, one of by Agency as its receipt, a signed and returned to the	copies will be re- copy to be retained and the other to be	Lot No.: 152	-	see Below
	1.	Agency: State Dept. of Health		Received by:		
	2.	Division: Medical Services	no migra lana latan latan miner stand come stand come	Remarks:		
	3.	Record Title: _Accounting Records			ř	
	4.	Inclusive Dates: _ 3/4/68 - 6/21/68 _				
		Schedule No. 6. Item No. 7. Scheduled 199  Numerical listing by box number, showing major file breaks, inclusive dates	ne 197 <b>3</b>		Date:	
		(each box).	Range K Section 2	K J		
		75 record center boxes	Shelves 1-5	1-7 7		
		Pharmacy Bills				
)		Boxes 117-137-158, Range 7, sec. 1	2			
		159-191 " 7, " 6	7			
		•				
		10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size	of filing equipment  c. Transfil d. Other (s	es		
	11.	Signature of Agency representative:				

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1509
1.	Agency: Dept. of Mental Hygiene	Received by:J. Hirsch
2.	Division:Reimbursements	Remarks:
3.	Record Title: _Closed_Files	ì
4.	Inclusive Dates:June - August 1968	
	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  382 1 1973  Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	
	12 record center boxes  1-8 Spring Grove 9-12 Montebello, Western Maryland; also Spring Grove	(1 Box)
11	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (sp.) Signature of Agency representative:	es

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1491	3
1.	Agency: Board of Professional Engineers	Received by: J. Hirsc	h
2.	Division:	Remarks:	
3.	Record Title:Evidence_of Applicants		
4.	Inclusive Dates:1967-1968		
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:	T
9.	Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	g (continued)	
	37 record center boxes		
	Boxes No. 417-453		
	·		
		5.	
	ę		
	10. Quantity and type of filing equipment a. File drawers, letter size c. Transfil b. File drawers, legal-size d. Other (s	es	
11.	Signature of Agency representatives		

S TRANSMITTAL SHEET
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Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.

To be completed by Record Center:
Date: 1/17/69

Lot No.: 1483

ange:

Section(s) 5 Shelves 8-12 Received by: J. Hirsch

Remarks:

1. Agency: \_State Dept. of Health \_ \_ \_

2. Division: \_ Bureau of Special Services

3. Record Title: \_Accounting\_Records \*

4. Inclusive Dates: 7/3/67 - 12/27/67

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

35 record center boxes

\* Outpatient

Numerical listing (continued)

		10.	Quant	tity	and	type	of	filing	equipment	released:
,	File								Transfile	

b. File drawers, legal-size d. Other (specify)

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 1/17/69
	Prepare in triplicate after records have been received and labeled. Two copies will be re-	Lot No.: 1482
	turned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Range:
-		Section(s) 3 5helves 9-14
1	. Agency: _State Dept. of Health	Received by: J. Hirsch
2	. Division: Fiscal Operations	Remarks:
3	. Record Title: Accounting Records *	
4	. Inclusive Dates:	
5		Actual Disposal Date:
9.	Numerical listing by box number, show- Numerical listin ing major file breaks, inclusive dates (each box).	g (continued)
	34 record center boxes	
	Boxes 84-117	
	* Pharmacy Bills	
	•	
	St.	
	10. Quantity and type of filing equipment	malanand.
	a. File drawers, letter-size c. Transfile	es
77	b. File drawers, legal-size d. Other (sp	pecify)
7.	. Signature of Agency representative:	

R	FCORDS	TRANSMITT	AL	SHEET
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To be completed by Record Center: Date: 1/17/69

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

Lot No.: 1481

Section(s)

Below

1.	Agency:				S	ta	te		De	pt		of	H	ea	1	th			
	0	-	-	_	$\overline{}$	$\overline{}$	_	_	_	- Barrion	_	-	$\overline{}$	-	_	-	-	-	-

Received by: J. Hirsch

2. Division: Fiscal Operations

Remarks:

3. Record Title: Accounting Records \*

4. Inclusive Dates: \_\_\_\_7/3/67-1/2/68\_

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 1

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

Range K K L L
Section 6 5 5 6
Shelves 1-7 2-7 1 1-7

116 record center boxes

Boxes 1-83

\* Pharmacy Bills

10.	Quantity	and	type	of	filing	-equipment	released:
1 200	roma late		200			T	

c. Transfiles a. File drawers, letter-size

b. File drawers, legal-size d. Other (specify)

D	ECORDS	TP.	ANSMITT	AT.	CHERT
n	EUUN.DG	III.	MINDPLE I	H.L.	CHEEL

To be completed by Record Center:

Date: 11/	20	/ b	Ö
-----------	----	-----	---

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

Lot No.: 1457

Section(s) Shelves Received by: J. Hirsch 1. Agency: State Dept. of Health

2. Division: \_ Fiscal Operations \_ Remarks:

3. Record Title: \_ Eligibilities \_

4. Inclusive Dates: 1968

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 1 1/9731 if audited 9. Numerical listing by box number, show- | Numerical listing (continued)

ing major file breaks, inclusive dates (each box).

31 record center boxes

206's Eligibilities - Medical Assistance

Counties

		10. Quan	tity and	type c	of filin	gy	equipme	nt release	ed:
l.	File	drawers,	letter-	size		c.	Transf	iles	
	File	drawers,	legal-s	ize		d.	Other	(specify)	

RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.	Lot No.: 1461
l. Agency: Dept. of Mental Hygiene	Received by: J. Hirsch
2. Division: Reimbursements	Remarks:
3. Record Title:Closed Files *	·
4. Inclusive Dates: May 1968	
5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.  382 1 1973  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	1
13 record center boxes  Patients Folders  Box 1-2 Crownsville 4-12 Spring Grove 13 Montebello	
10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfile b. File drawers, legal-size d. Other (sp	es
ll. Signature of Agency representative:	

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 10/24/68
be.	Prepare in triplicate after records have been received and labeled. Two copies will be retained to the Agency, one copy to be retained	Lot No.: 1458
	by Agency as its receipt, and the other to be signed and returned to the Record Center.	
	stanca and resummed so one necord Sember.	Section(s)
1.	Agency: Deptof Mental Hygiene	Received by: J. Hirsch
2.	Division: Reimbursements	Remarks:
3.	Record Title: Closed File Patient Folders	
4.	Inclusive Dates: April 1968	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
9.	Numerical listing by box number, show- Numerical listing major file breaks, inclusive dates (each box).	ng (continued)
	7 record center boxes	¥ .
	Box 1-5 Montebello 6-7 Crownsville	
-		
	10. Quantity and type of filing equipment a. File drawers, letter-size c. Transfil	es
רך	b. File drawers, legal-size d. Other (s. Signature of Agency representative:	pecliy)
-1.	orpurant or vector tehterettogothe:	

RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two codies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  1. Agency: _State_Insurance_Dept Received by:J. Hirso 2. Division: _Actuarial_Bureau Record Title: _Correspondence Record Title: _Correspondence Record Its by box number, showing major file breaks, inclusive dates (each box).  2. I record center boxes (Life = Health)  boxes 114 - 134				
Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  1. Agency: State Insurance Dept. Received by: J. Hirsc 2. Division: Actuarial Bureau Remarks:  3. Record Title: Correspondence  4. Inclusive Dates: 1958 - 1962  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 49  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  21 record center boxes  (Life - Health)  Transferred To Annapolis  5/1971		RECORDS TRANSMITT	AL SHEET	Record Center:
by Agency as its receipt, and the other to be Range: I signed and returned to the Record Center.  Section(s) 6-7  1. Agency: State Insurance Dept. Received by: J. Hirsc  2. Division: Actuarial Bureau Remarks:  3. Record Title: Correspondence  4. Inclusive Dates: 1958 - 1962  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 49 1 1973  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  21 record center boxes  (Life - Health)  TRANSFERRED TO ANNAPOLIS  5/1971		received and labeled. Two turned to the Agency, one	copies will be re- copy to be retained	Lot No.: 1446
Section(s) 6-7  1. Agency: State Insurance Dept. Received by: J. Hirsc  2. Division: Actuarial Bureau Remarks:  3. Record Title: Correspondence  4. Inclusive Dates: 1958 - 1962  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 49  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  21 record center boxes  (Life - Health)  Section(s) 6-7  Received by: J. Hirsc  Remarks:  Numerical Disposal Date: 8. Actual Disposal Date: 49  Numerical listing (continued)  TRANSFERRED TO ANNAPOLIS  5/1971				Range: I
2. Division: Actuarial Bureau Remarks:  3. Record Title: Correspondence 4. Inclusive Dates: 1958 - 1962  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 49  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  21 record center boxes  (Life - Health)  Remarks:  Remarks:  Remarks:  Remarks:  Remarks:  Remarks:  Remarks:  Remarks:  Transferred To Annapolis				Section(s) 6-7
3. Record Title: _Correspondence 4. Inclusive Dates: _ 1958 - 1962  5. Schedule No.   6. Item No.   7. Scheduled Disposal Date:   8. Actual Disposal Date:   49   1   1973  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  21 record center boxes  (Life - Health)  TRANSFERRED TO ANNAPOLIS  5/1971	1	. Agency: State Insurance Dept.		Received by: J. Hirsch
4. Inclusive Dates: 1958 - 1962  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 49 1 1973  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  21 record center boxes  (Life - Health)  TRANSFERRED TO ANNAPOLIS  5/1971	2	. Division: Actuarial Bureau		Remarks:
5. Schedule No.   6. Item No.   7. Scheduled Disposal Date:   8. Actual Disposal Date:   49   1   1973    9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  21 record center boxes   TRANSFERRED TO ANNAPOLIS    (Life - Health)   5/1971	3	Record Title: Correspondence		•
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  21 record center boxes  (Life = Health)  1973  Numerical listing (continued)  TRANSFERRED TO ANNAPOLIS	4	Inclusive Dates: 1958 - 1962		
ing major file breaks, inclusive dates (each box).  21 record center boxes  (Life - Health)  5/1971	1	Numerical listing by box number, show-	73	
(Life - Health) 5/1971		ing major file breaks, inclusive dates		
		21 record center boxes	TRANSFERRI	ED TO ANNAPOLIS
boxes 114 - 134		(Life - Health)	5/	/1971
		boxes 114 - 134		
				8
			=	
		·		
			77	
		• •		
			1	
10. Quantity and type of filing equipment released:  a. File drawers, letter-size c. Transfiles  b. File drawers, legal-size d. Other (specify)		a. File drawers, letter-size	c. Transfile	es
	11	. Signature of Agency representative:		J

RECORDS TRANSMITT  Prepare in triplicate afte received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	r records have been copies will be re- copy to be retained and the other to be	Lot No.: 1438	р <b>у</b>
1. Agency: State Dept. of Health _		Received by: J.	Hirsch
2. Division:Medical_Services		Remarks:	
3. Record Title: Licensing File (Nursing	Homes)		
4. Inclusive Dates:1955-1965			
5. Schedule No. 6. Item No. 7. Scheduled 1973 if		Actual Disposal	Date:
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).	Numerical listin	g (continued)	
	·		•
4 record center boxes	,)	TO ANNAPOLIS	
Nursing Homes	5/	1971	
	·		
		•	
	£		
·		·	
·			
	·		
	ļ	·	
10. Quantity and type a. File drawers, letter-size b. File drawers, legal-size	of filing equipment c. Transfil d. Other (s	e <b>s</b>	
11. Signature of Agency representative:			

		RE	CORDS TRA	NSMITTA	L SHEET		Record	completed Center: 7/15/68	by
		Prepare in received an turned to t	d labeled	l. Two o	opies will	be re-	Lot No		
		by Agency a signed and	s its rec	eipt, a	and the other	er to t		21	
		argued and	recurned	co mia	record cen	001 .	Section	n(s) 4	
1.	Agency: Emp	lovees' Ret	tirement	System			Receiv	ed by: J.	Hirsch
							Remark	a:	
	Division: st						-		
3.	Record Title:	Paymer	nt Vouche	rs			-		
4.	Inclusive Dat	es: Augus	st, 1949	- June	. 1963				
5.	Schedule No.	6. Item No	7. Sch	eduled June	Disposal Da	ate:	3. Actual	Disposal	Date:
	(each box).		nclusive	0.000					
	(each box).								
	(each box).								
	(each box).								
	(each box).								
	(each box).								
	(each box).								
	(each box).								
	(each box).								
	(each box).								
	(each box).								
	(each box).								

10. Quantity and type of filing equipment released:
a. File drawers, letter-size c. Transfiles 1
b. File drawers, legal-size d. Other (specify)

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  2		RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 2/26/68	
signed and returned to the Record Center.  1. Agency: State Dept. of Health Received by: J. Hirst  2. Division: Bureau of Special Health Services Remarks:  3. Record Title: Accounting Records *  4. Inclusive Dates: FY July 1967 - Dec. 1967  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 199  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  Numerical listing (continued)  1 73		received and labeled. Two copies will be re- turned to the Agency, one copy to be retained	Lot No.: 1390	
1. Agency: State Dept. of Health Received by: J. Hirst  2. Division: Bureau of Special Health Services Remarks:  3. Record Title: Accounting Records *  4. Inclusive Dates: FY July 1967 - Dec. 1967  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 199  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  Numerical listing (continued)  1/73			Range: 2	
2. Division: Bureau of Special Health Services Remarks:  3. Record Title: Accounting Records *  4. Inclusive Dates: FY July 1967 - Dec. 1967  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 1999  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  Numerical listing (continued)  1/73		·	Section(s)	
3. Record Title: Accounting Records * 4. Inclusive Dates: FY July 1967 - Dec. 1967  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 199  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  Numerical listing (continued)  1/73		1. Agency: State Dept. of Health	Received by: J. Hirs	sch
4. Inclusive Dates: FY July 1967 - Dec. 1967  5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 199  9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  9 record center boxes  * Inpatient certificates		2. Division: Bureau of Special Health Services	Remarks:	
5. Schedule No.   6. Item No.   7. Scheduled Disposal Date:   8. Actual Disposal Date:   9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).   Numerical listing (continued)   1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73   1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73     1/73		3. Record Title: Accounting Records *		
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  9 record center boxes  * Inpatient certificates		4. Inclusive Dates: FY July 1967 - Dec. 1967		
9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).  9 record center boxes  * Inpatient certificates	1	5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	. Actual Disposal Date	:
* Inpatient certificates		9. Numerical listing by box number, show- Numerical listing major file breaks, inclusive dates	ng (continued)	
* Inpatient certificates				
		9 record center boxes		
Paid certificates		* Inpatient certificates		
		Paid certificates		
10. Quantity and type of filing equipment released:  a. File drawers, letter-size c. Transfiles  b. File drawers, legal-size d. Other (specify)		a. File drawers, letter-size c. Transfil	es	
11. Signature of Agency representative:	3			

	REC	CORDS TRANSMITTA	LSHEET	To be complete Record Center: Date: 11/2/67	
1	received and turned to the by Agency as	d labeled. Two cone Agency, one co	records have been ppies will be re- ppy to be retained and the other to be decord Center.	Lct No.: 1349	14
1.	Agency: State Accident	Fund		Received by: J.	Hirsch
2.	Division: Claim Dept			Remarks:	
3.	Record Title: _ Employer	s Folders (Stat	e Coverage)		,
4.	Inclusive Dates:1963				
	Schedule No. 6. Item No. 184 2  Numerical listing by box ing major file breaks, in (each box).	number, show-	1973		l Date:
	19 record center boxes boxes 1-4 State				
			©.		
11	10. Quar a. File drawers, b. File drawers,	letter-size legal-size	filing equipment c. Transfil d. Other (s	es	

		RECORDS TRANSMITTAL SI Prepare in triplicate after received and labeled. Two copic turned to the Agency, one copy by Agency as its receipt, and signed and returned to the Receipt.	cords have been es will be re- to be retained the other to be	Lot No.: 1348
	1.	Agency: State Accident Fund		Received by:J. Hirsch
	2.	Division: Claim Dept.		Remarks:
	3.	Record Title: _Claim Folders		
	4.	Inclusive Dates: _ 1963		
		Schedule No. 6. Item No. 7. Scheduled Display 10 years 19 Numerical listing by box number, showing major file breaks, inclusive dates (each box).	posal Date: 8. 273 umerical listin	A STATE OF THE PARTY OF THE PAR
		26 record center boxes 8,550 - 19,999		
)	11.	10. Quantity and type of final a. File drawers, letter-size b. File drawers, legal-size  Signature of Agency representative:	ling equipment c. Transfil d. Other (s	es

)	RECORDS TRANSMITT Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	er records have been copies will be re- copy to be retained and the other to be	Lot No.: 1088	
1.	Agency: State Accident Fund		Received by: J.	Hirsch
2.	Division:		Remarks:	
3.	Record Title: Claim Folders			
4.	Inclusive Dates:1965			
	Schedule No. 6. Item No. 7. Scheduled 184 8 199  Numerical listing by box number, showing major file breaks, inclusive dates (each box).	73 Numerical listin	and the same of th	L Date:
	40 record center boxes arranged by case number case numbers 99,000 - 8,549			
	tabe numbers //, coo a o, y.,			
	•			
	10. Quantity and type	of filing-againment	nolongod	
	a. File drawers, letter-size b. File drawers, legal-size	c. Transfil d. Other (s	es	

RECORDS	TRANSMITT	AT.	SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.

To be completed by Record Center: Date: 8/16/63

Lot No.: 698

Range: 26

Section(s)/2-/3 10
Received by: Austh

Remarks:

1.	Agency:_	Board of	Registration	for P	rogessional	Ingineers	I
			and a	Tonna	The state of the state of the state of		

2. Division:

(each box).

3. Record Title: Application for Registration File . \_ \_ \_

4. Inclusive Dates: \_\_1963\_\_\_

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 1973 9. Numerical listing by box number, showing major file breaks, inclusive dates

Numerical listing (continued)

10 record center boxes and 5 rolls (2 cm. ft.) arranged alphabetically by surname of individual.

\* Myidence of Applicante.

		10. Quant	tity and type o	of filing equipment released:	
			letter-size		none
b.	File	drawers,	legal-size	d. Other (specify)	

RECORDS	TR	ANSMITT	AT.	SHEET
I LUUUI LUUU	1116	THE PARTY	$\alpha$	

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: signed and returned to the Record Center.

To be completed by Record Center: Date: 1/15/64

Lot No.: 766

Room B-8

Section(s) Put on tape

1.	Agency: State Depart	tment of Roalth	Received	by: J. Husel
2.	Division: _ Public Hos	ith mursing	Remarks:	0
3.	Record Title: _Public	Health Mursing Service Tabulations .*		
4.	Inclusive Dates:	July 1963		

5. Schedule No. | 6. Item No. | 7. Scheduled Disposal Date: | 8. Actual Disposal Date: 1973

9. Numerical listing by box number, showing major file breaks, inclusive dates (each box).

Numerical listing (continued)

13 I.B.K. Boxes (3 cu.ft.) arranged chronologically within each category of Tabulation.

\* PHE - 13 I.B.M. Hoxes - July 1963 A & B

		IO. Quan	tity and type of fili	ing equipment released:	
ı.	File	drawers,	letter-size	c. Transfiles	
	File	drawers,	legal-size	d. Other (specify) 3 au it shelfshow	?
					-

RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  1. Agency:	7 used
Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center.  Section(s)/-  Received by:  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency; by Agency as its receipt, and the other to be signed and returned to the Record Center.  Section(s)/-  Received by:  Remarks:  Remarks:  Schedule No.   6. Item No.   7. Scheduled Disposal Date:   8. Actual Disposal Date:   8. Actual Disposal Date:   8. Numerical listing by box number, showing major file breaks, inclusive dates   Numerical listing (continued)	
Remarks: 0  Remark	
Remarks: 0  Remarks: 0  Remarks: 0  Inclusive Dates: 1965  Schedule No. 6: Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: Numerical listing by box number, showing major file breaks, inclusive dates	
. Inclusive Dates:	ite:
. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: Numerical listing by box number, showing major file breaks, inclusive dates	ıte:
Numerical listing by box number, show- Numerical listing (continued) ing major file breaks, inclusive dates	ite:
Numerical listing by box number, show- Numerical listing (continued) ing major file breaks, inclusive dates	
115 record center boxes arranged momorically by case number.  118,816 - 199,999 - 1955	

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles
b. File drawers, legal-size d. Other (specify)

	RECORDS TRANSMITTAL SHEET	To be completed by Record Center: Date: 5/13/63
	Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained	Lot No.: 656
	by Agency as its receipt, and the other to be signed and returned to the Record Center.	2 1: - (-) 2
	AgencyBd. of Registration for Professional Engineers & Land Surveyors Division:	Received by: Auck Remarks:
3.	Record Title: Application for Registration File .	
4.	Inclusive Dates: 1954 - May 1965	
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8.	Actual Disposal Date:
	Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).  Numerical listin Numerical listin Numerical listin or each state of the state of th	
	surname of individual.	
	* EVIDENCE OF APPLICANTS	

		10. Quan	tity and type	be of	filing	equipme	ent release	ed:
a.	File	drawers,	letter-size	3	c.	Transi	files	none
b.	File	drawers,	legal-size		d.	Other	(specify)	
								-

	RECORDS TRANSMITTAL SHEET  Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: 27 /8
	Agency: M. of Registration for Received by: Agency: M. of Received by: Agency as its receipt, and the other to be signed and returned to the Record Center.  Received by: Agency: M. of Registration for Received by: Auxel
1.	Agency: 3d. of Registration for Proposition of Received by: Received by:
2.	Division: Remarks:
3.	Record Title: Application for Registration File
4.	Inclusive Dates: 12/1962 to 4/1968
5.	Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date:
9.	Numerical listing by box number, showing major file breaks, inclusive dates (each box).  Numerical listing (continued)
	9 record center boxes & 5 rolls (2 cu. ft.) arranged alphabetically by surname of individual
	* Evidence of Applicants

10. Quantity and type of filing equipment released:

a. File drawers, letter-size c. Transfiles

b. File drawers, legal-size d. Other (specify)