

STATE
HIGHWAY
ADMINISTRATION
OFFICE FINANCE
AND PROGRAM
MANAGEMENT

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Admin.

Reporting Agency

Office of Finance & Program Mgmt.

78C33

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-46	Micro Filmed Vouchers Time Sheets	884 731	1 20	1940-48 1970	46	4-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

RECORDS TRANSMITTAL

AND RECEIPT

Accession No.

Date Received

78C33

November 28, 1977

Signature

Title

Record Management Technician

From: (Name, Division, Address or Agency)
 State Highway Administration
 Office of Finance & Program Management
 300 West Preston Street

2. Building and Room

3. Phone

S.H.A.
 Room 300

383-6860

4. To: State Records Center

Cheltenham

5. Signature: (Agency Official)

6. No. of Cu.Ft.

William R Burdette

46

83

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item N)

1	Micro Filmed Vouchers 1940-46
2	Micro Filmed Vouchers 1943-46
3	Micro Filmed Vouchers 1946-48
4	Vouchers P 1 to P 599
5	Maint. Project Const. Books 1970-71 Box 1
6	Vouchers P 1200 - 1649
7	P 12329 - 12674
8	P 12675 - 13154
9	Maint. Project Contract Books 1970-71 Box 2
10	Time Sheets 1970 Pay 2 R.C. 10-91
11	3
12	4
13	5
14	6
15	8
16	9
17	10
18	11
19	12
20	13 R.C. 10-73.4
21	13 R.C. 81-91
22	14 R.C. 10-74.3
23	14 R.C. 81-91
24	15 R.C. 10-74.3
25	15 R.C. 81-91
26	16 R.C. 10-74.3
27	16 R.C. 81-91
28	17 R.C. 10-74.3
29	17 R.C. 81-91
30	18 R.C. 10-74.3
31	18 R.C. 81-91
32	19 R.C. 10-74.3
33	19 R.C. 81-91
34	HCD Inv. & BC Costs & Journal Entries 1973 Box 1
35	Time Sheets 1970 Pay 20 R.C. 81-91
36	21 R.C. 10-74.3
37	21 R.C. 81-91

884 # 1

1-83

731 # 20

1-78

11

RECORDS TRANSMITTAL

AND RECEIPT

Accession No.

Date Received

78033

November 28, 1971

Signature

Title

Record Management Technician

From: (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Management
300 West Preston Street

2. Building and Room

3. Phone

S.H.A.
Room 300

383-6860

4. To: State Records Center

Cheltenham

5. Signature: (Agency Official)

6. No. of Cu.Ft.

William R. Bartlett

46

23

7. Records Location (Center)

8. Box Numbers

9. 1-8

Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item N)

4
5
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34
43

DESTROY
4-83

730

MCD Inv. & BC Costs & Journal Entries 1973 Box 1
Time Sheets 1970 Pay 20 R.C. 81-91
21 R.C. 10-74.3
21 R.C. 81-91

884 #1

1-83

731 #20

1-78

731 #11

1-81

723-229-20 26-32

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
 Records Management Division
 Treasury Building, Rm. 302
 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

State Highway Admin.

Reporting Agency

Office of Finance & Program Management 75W293

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-13	Microfilm Vouchers Completion Report Voucher IBM Voucher Tickets IBM Cards Permant Inputs	731-9		1948-1958 1973 1974 1-15-1-28-75	13	2-82	Recycle

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

RECORDS TRANSMITTAL

Complete at State Records Center ✓

AND RECEIPT

Accession No.

Date Received

75V-293

6/23/75

1. From: (Name, Division, Address or Agency)
 State Highway Administration
 Office of Finance and Program Management
 300 West Preston St.

Signature

Title
 Records Management Technician

2. Building and Room
 S.H.A.
 Room 300

3. Phone
 383-4392

4. To: State Records Center
 Waterloo

5. Signature: (Agency Official)
 R.M. Hugbert

6. No. of Cu.Ft.

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<p>Range 19 Recs 23 R29 S18</p>	<p>1 thru 6 7 8 9 10 thru 12 13</p>	<p>Microfilm Vouchers 1948 thru 1958 Completion Report 1973 Voucher IBM Voucher Tickets IBM Cards 1974 Perment Inputs 1-15-1-28-75</p>	<p>Nonscheduled Nonscheduled 731-9 1980</p>

3/22/82

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 20, 1981

State Highway Administration
To: William R. Burdette
707 N. Calvert St.
Baltimore, MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82.
They will be destroyed as scheduled if no reply is received within one
month from the date of this letter. If you do not concur in this action,
please return this letter and justify continued retention on the reverse
side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
75W293	13	

Disposal Authority

Sch. #731 Item #9

Description of Records:

See Attached Transmittal

Sincerely yours,

State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Admin.

Reporting Agency

Office of Finance & Program Mgtm

Division or Bureau

78CL8

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-8	Closed Contracts Abeng. Assoc. Consult Eng. Closed Contracts Baker Webberly Beavin, Berger	889	1	1952-54 1954-63	8	4-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

78048

Date Received

November 28, 1977

From: (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Management
300 W. Preston Street

Signature

Title

Record Management Technician

2. Building and Room

S.H.A.
Room 300

3. Phone

383-6860

4. To: State Records Center

Cheltenham

5. Signature: (Agency Official)

William R. Bardette

6. No. of Cu.Ft.

8

7. Records Location (Center)

R-21
S-8

8. Box Numbers

1
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9. Description of Records With Inclusive Dates

Closed Contracts Abeng. Assoc. Consult. Eng.
1/52-7/59
Closed Contracts Baker Webberly 6/52-7/54
Beavin, Berger 11/54-12/58,
8/60-1/63, C-3/54-8/60
E-G 11/53-4/63
H-L 3/48-11/65
M-Q 2/48-6/62
R-S 12/47-1/62
T-Z 12/47-7/63

10. Disposal Authority (Schedule and Item No.)

Per
889 A #2
on
1-1-88
SEND to
ARCHIVES

RECORDS TRANSMITTAL

Complete at State Records Center

AND RECEIPT

From: (Name, Division, Address or Agency) State Highway Administration Office of Finance & Program Management 300 W. Preston Street		Accession No. 78048	Date Received November 28, 1977
Building and Room S.H.A. Room 300		Signature Title Record Management Technician	
3. Phone 383-6860		4. To: State Records Center Cheltenham	
Signature: (Agency Official) <i>William R. Sandette</i>		6. No. of Cu.Ft. 8	

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-21 S-8	1	Closed Contracts Abeng. Assoc. Consult. Eng. 1/52-7/59	Box 889 889 A #2 ON T-T-88 SEND TO ARCHIVES 889-1
	2	Closed Contracts Baker Webberly 6/52-7/54 Beavin, Berger 11/54-12/58, 8/60-1/63, C-3/54-8/60 E-G 11/53-4/63 H-L 3/48-11/65 M-Q 2/48-6/62 R-S 12/47-1/62 T-Z 12/47-7/63	
	3		
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Destroy all

902-909

PARTIAL

DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Finance

78W13

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-23 & 27-34	Current Billing Worksheets Overtime authorization sheets Vouchers on film	897	4	July 63 - Dec. 1975	31	7-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.


Signature

Record Center Manager 7/25/83
Title Date

AND RECEIPT

Accession No.

Date Received

78W13

August 18, 1977

Signature

Title

Record Management Technician

1. From: (Name, Division, Address or Agency)
State Highway Administration

2. Building and Room

3. Phone

4. To: State Records Center

Waterloo

5. Signature: (Agency Official)

6. No. of Cu.Ft.

Destroy everything EXCEPT Boxes 24-26 send to Archives - in 1985 - per Bill Burdette

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

~~Range 12~~
Section 5

Range 6
Section 28-29

Yes

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CURRENT BILLING WORKSHEETS July 1963- Dec. 1975

- July 63 - Dec. 64
- Jan. 65 - June 65
- July 65 - Feb. 66
- Feb. 66 - July 66
- Aug. 66 - Jan. 67
- Feb. 67 - June 67
- July 67 - Dec. 67
- Jan. 68 - June 68
- July 68 - Dec. 68
- Jan. 69 - June 69
- July 69 - Dec. 69
- Jan. 70 - July 70
- Aug. 70 - Dec. 70
- Jan. 71 - June 71
- July 71 - Dec. 71
- Jan. 72 - June 72
- July 72 - Dec. 72
- Jan. 73 - June 73
- July 73 - Dec. 73
- Jan. 74 - June 74
- July 74 - Dec. 74
- Jan. 75 - June 75
- July 75 - Dec. 75
- Closed Project (21W) Washington City 6/75 Box1
- Closed Project (21W) Washington City 6/75 Box2
- Closed Project 29ES Engineering survey 6/75
- Overtime authorization sheets 5-7/6-18-74
- Vouchers on film F-1 1962 - G10839 (1965)
- Vouchers on film H-16667 (1966) - I-19472 (1967)
- Voucher on film I-19473 (1967) - J-19905 (1968)
- Vouchers on film J-19906 (1968) - K-24085 (1969)
- Vouchers on film K-24086 (1969) - L-32501 (1970)
- Vouchers on film 610840 (1965) - 416666 (1966)
- Voucher on film M1 - M27920

907
897#4
K80

918-2 85/AR
884-1 (77)
844-1 (77) 731 (77)
FILM 5K (75) (77)
& DISPOSE

(Use Plain Unlined Paper For Continuation Pages)

~~R6 S18~~ R9 528

Bates 24 25 26

Bates 25 missing

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Admin.

Reporting Agency

Office of Finance & Program Mgmt.

78051

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-9	PEPCO Audits Wash. Gas & Light Audits B&O RR Audits W. Md. PR Audits BG&E Audits Misc. Audits Penn Central Audits	889A	1	1963-1980 Mixed	9	4-83	Recycl ed

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

RECORDS TRANSMITTAL

Complete at State Records Center

AND RECEIPT

Accession No.

Date Received

78C51

November 28, 1977

From: (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Management
300 W. Preston Street

Signature

Title

Record Management Technician

2. Building and Room

3. Phone

S.H.A.
Room 300

383-6860

4. To: State Records Center

Cheltenham

5. Signature: (Agency Official)

William R Burdette

6. No. of Cu.Ft.

9

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-21

S-7

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PEPCO Audits 10-35 Except 11
 36-59 Except 41 & 54
 Wash. Gas & Light Audits 1-23 Except 4&8
 B&O RR Audits 1-16
 W. Md. RR Audits 5-9 and prior
 BG&E Audits 201-225 Except 218,219 & Misc. Audits
 27,41,48,53,58-60, 62
 Misc. Audits 63-66,69,70,72,73,74,75,76,78,80,80
 Penn Central Audits 1-8 and Misc.
 Penn Central Audits 9-29 Except 12-14, 17-19, 23

889 A # 1

1-1-81

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

78051

November 28, 1977

From: (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Management
300 W. Preston Street

Signature

Title

Record Management Technician

Building and Room

3. Phone

S.H.A.
Room 300

383-6860

4. To: State Records Center

Cheltenham

Signature: (Agency Official)

William R. Bunde

6. No. of Cu.Pt.

9

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-21 S-7	1 2 3 4 5 6 7 8 9	PEPCO Audits 10-35 Except 11 36-59 Except 41 & 54 Wash. Gas & Light Audits 1-23 Except 4&8 B&O RR Audits 1-16 W. Md. RR Audits 5-9 and prior BG&E Audits 201-225 Except 218,219 & Misc. Audits 27,41,48,53,58-60, 62 Misc. Audits 63-66,69,70,72,73,74,75,76,78,80,80 Penn Central Audits 1-8 and Misc. Penn Central Audits 9-29 Except 12-14, 17-19, 23 <p style="text-align: center; font-size: 2em;">Destroy all</p> <p style="text-align: center; font-size: 4em;">922-930</p>	889 A # 1 1-1-81

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Admin.

Reporting Agency

Office of Finance & Program Mgt.

Division or Bureau

78C13

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-55	Fed AID- Fed Aid Curr Billing Attorney's Revolving Funds Balto. City Audit File & Progress Billing	907		1964-67	55	5-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date January 17, 1983

Mr. Bill Burdette
State Highway Administration
To: Office of Finance & Program Management
707 N. Calvert St.- Room 200
Baltimore, MD 21202
Subject: Disposal Clearance

R112 S1-3

The records described below are eligible for disposal on Feb. 17, 1983. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
78C13	55	1-55

Disposal Authority

Sch. ~~#899~~ ^{#907}

Description of Records:

Fed Aid - See Attached Transmittal.

Sincerely yours,

Paul C. Lamberson
Records Center Manager
State Records Center, Jessup Maryland.
Phone 799-1379

AND RECEIPT

ACCESSION NO.

DATE RECEIVED

78013

October 31, 1977

From: (Name, Division, Address or Agency)

Signature

State Highway Administration
Office of Finance & Program Management
300 West Preston Street

Title

Record Management Technician

Building and Room

3. Phone

4. To: State Records Center *Cheltenham*

S.H.A.

383-6860

Cheltenham

Room 300

Signature: (Agency Official)

6. No. of Cu.Ft. *5*

William R. Bartlett

Records Location (Center)	Box Numbers	Description of Records With Inclusive Dates	Disposal Authority (Schedule and Item No.)
<i>R-15</i> <i>S-5-6</i>	1	Fed Aid W 463-133-642-BC 231-2-815	<i>452 -</i>
	2	W 463-133-672-BC 231-2-815	
	3	Project File BC 234-815	
	4	State Aid CL 430-718 to 251-1-218	
	5	PC 248 State Aid CL 430-718-T 251-218	
	6	AA 460-41-572-HO 314-18-771	
	7	P 452-11-320 to S 165-13-120	
	8	CL 343-1-720-M 512-31-320	
	9	M 512-42-323-M 648-8-372	
	10	A 452-70-619 to B 635-323-472	
	11	B 635-327-472 to CL 304-11-720	
	12	M 647-14-372 to P 755-23	
	13	P 757-10-11-372 to W 463-13-672	
	14	M 512-104-320 to P 864-315	
	15	AA 368-7-315 to AA 525-1-313	
	16	A 284-2-627-AA 368-6	
	17	B 582-415 to B 635-54-420	
	18	AA 525-2-517 to B 581-415	
	19	B 635-320-472 to B 750-420	
	20	B 635-55-420 to B 635-306-472	
	21	B 834-415 to C 293-1-317	
	22	B 750-1-472 to CL 372-717	
	23	CO 149-3-217 to CO 250 X 217	
	24	CE 351-217 to CE 389-2-617	
	25	CE 359-3-215 to D 329-1-418	
	26	D 329-5-124-F 522-18-124	
	27	F 522-55-717 to F 605-13-717	
	28	F 605-17-712 to F 688-1-712	
	29	F 663-717 to H 319-1-417	
	30	H 324-1-417 to H 532-417	
	31	H 546-1-417 to K 282-1-217	
	32	K 297-226 to M 512-52-320	
	33	M 512-53-320 to M 562-4-317	
	34	M 601-319 to P 722-29-52	
	35	P 722-40-320 to P 824-315	
		Q 373-217 to T 187-217	

(Use Plain Unlined Paper For Continuation Pages)

AND RECEIPT

ACCESSION NO.

DATE RECEIVED

78013

October 31, 1977

(Name, Division, Address or Agency)

Signature

Title

Record Management Technician

ing and Room

3. Phone

4. To: State Records Center

ture: (Agency Official)

6. No. of Cu.Ft.

8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
36	Fed Aid P 831-415 to Q 372-217	
37	(Cont.) T 190-217 to W 463-6/20/21-623	
38	W 463-7-623 to W 82-12-615	
39	W 486-617 to WT 382-117	
40	WT 383-117 to WO 431-1-124	
41	BC 200-815 to BC 219-815	
42	BC 183-715 to BC 199-815	
43	BC 219-815 to BC 224-815	
44	BC 225-815 to BC 239-2-815	
45	A 513-1-617 A 512 to HO 309-48-772	
46	HO 207-4-771 to WO 425-5-173	
47	BC 239-3-815 to BC 244-5-815	
48	BC 243-3-815 to MPR 1 (27)	
49	Fed Aid Curr Billing R/W Rec & Form 329 1964-1965	
50	6/67-7/69 Fed Aid Curr Billing (Typed Copy)	
51	1965-1967 Fed. Aid Curr Billing (Typed Copy) Dec. 63 CB	
52	P 722-158 to W 559-615-Atty's Revolving Fund	
53	Attorney's Revolving Funds	
54	Balto. City Audit File & Progress Billing	
55	Balto. City Audit File & Progress Billing	

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Office of Finance & Program Management-

7808

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-64	Payroll Journals	731-11		1968-71	64	3-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

AND RECEIPT

ACCESSION NO.

DATE RECEIVED

78CB

October 25, 1977

From: (Name, Division Address or Agency)

State Highway Administration
Office of Finance & Program Management
700 West Preston Street

Signature

Title
Record Management Technician

Building and Room
S.H.A.
Room 300

3. Phone
383-6860

4. To: State Records Center
Cheltenham

Signature: (Agency Official)

William Blount

6. No. of Cu.Ft.
64

7. Records Location (enter)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-16 S-3	1	Payroll Journals 1968 Pay 12 - 13 14 - 15 - 16 17 - 18 19 - 20 21 - 22 23 - 24 25 - 26 - 27 1969 Pay 1, 2, 3 4, 5, 6 7, 8 9, 10 11, 12 13, 14 15, 16 17, 18 19, 20 21, 22 23, 24 25, 26 1970 Pay 1, 2, 3 4, 5, 6 7, 8 9, 10 11, 12 13, 14 15, 16 17, 18 19, 20 21, 22 23, 24 25, 26 1971 Pay 1, 2, 4 3, 12, 26 5, 6, 8 9, 10, 12 13, 14, 15 20, 21, 22	489-8
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(Use Plain Unlined Paper For Continuation Pages)

RM-

2/24/75

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
 Records Management Division
 Treasury Building, Rm. 302
 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

State Highway Admin.

Reporting Agency

76W66

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-24	Closed Projects	731-25		1968-1975	20	2-82	Recycle

I hereby certify that the above listed records were disposed of as indicated.



Signature

Record Center Manager

Title

4/78

Date

AND RECEIPT

76W66

12/08/75

From: (Name, Division, Address or Agency)

Signature

State Highway Administration
300 W. Preston St.

Title
Records Management Technician

Building and Room

3. Phone

4. To: State Records Center

S.H.A.
300

383-6860

WATERLOO

Signature: (Agency Official)

6. No. of Cu.Ft.

R. M. Hughart

~~20~~ 24

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
Page 19 Section 2 R29 S12	1	Closed Projects 1(A) Allegany Co. 5-75	481-1
	2	" " 2(AA) Anne Arundel Co. 5-75 #1	" "
	3	" " " " " " " "	" "
	4	" " 3(B) Balto. Co. " "	1978
	5	" " " " " " " "	" "
	6	" " " " " " " "	" "
	7	" " 4(C) Calvert Co. & 5 (CA) Caroline Co. 5-75	" "
	8	" " 6(CL) Carroll Co. & 7(CE) Cecil Co. 5-75	" "
	9	" " 8(CH) Charles Co. & 9(D) Dorchester Co. 5-75	" "
	10	P.R. Retroactive Bulk Adjustments 10/72-8/73	1980 None 731-25
	11	P.R. Manual Block Controls - 1973	1977 489-20 731-12
	12	" " " " - 1974	" "
	13	P.R. Social Security Proof Lists 1968-1971	1978 489-12 731-15
	14	P.R. Retirement Deduction YTD 1969, 1970	None 731-
	15	P.R. Test Runs July, 1969-July, 1970	None 731 ^e
	16	" " " Jan., 1973-Dec., 1973 NR	None
	17	" " " July, 1970-Jan., 1973	None
	18	P.R. Machine Block Controls Jan., '69-Dec. '73	1977 489-20 731-12
	19	" " " " 1974	" "
	20	Budgeted Positions & Supper Money July, '65-June, '69	1972 529-11 653-7

1980

3/22/82

(Use Plain Unlined Paper For Continuation Pages)

24 Box

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 20, 1981

To: State Highway Administration
William R. Burdette
707 N. Calvert St.
Baltimore, MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
76W66	24	

Disposal Authority
See Attached Transmittal

Description of Records:
See Attached Transmittal

Sincerely yours,

State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Admin.

Reporting Agency

Office of Finance & Program Mgmt. 78C6

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-44	Vouchers	884	1	1970-71	44	4-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

2
AND RECEIPT

Accession No.

78C6

Date Received

October 25, 1977

From: (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Management
300 West Preston Street

Signature

Title

Record Management Technician

2. Building and Room

S. H. A.
Room 300

3. Phone

383-6860

4. To: State Records Center
Cheltenham

5. Signature: (Agency Official)

William R. [Signature]

6. No. of Cu.Ft.

44

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-16
S-6

- 1
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- 36

Vouchers 1970 - 1971- M

- 1 - 403
- 404 - 833
- 834 - 1199
- 1200 - 1649
- 1650 - 2065
- 2066 - 2369
- 2370 - 2796
- 2797 - 3225
- 3226 - 3690
- 3691 - 4199
- 4200 - 4596
- 4597 - 4949
- 4950 - 5599
- 5600 - 6199
- 6200 - 6879
- 6880 - 7599
- 7600 - 8399
- 8400 - 9099
- 9100 - 9749
- 9750 - 10499
- 10500 - 11099
- 11100 - 11671
- 11672 - 12407
- 12408 - 12899
- 12900 - 13582
- 13583 - 14375
- 14376 - 15199
- 15200 - 15837
- 15838 - 16765
- 16766 - 17480
- 17481 - 18299
- 81300 - 19002
- 19003 - 19909
- 19910 - 20849
- 20850 - 21449
- 21450 - 22307

884 #1
1-87

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

AND RECEIPT

Accession No. 7806	Date Received October 25, 1977
Signature	
Title Record Management Technician	
4. <u>To:</u> State Records Center	
6. No. of Cu.Ft.	

From: (Name, Division, Address or Agency)

2. Building and Room	3. Phone
----------------------	----------

5. Signature: (Agency Official)

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	37 38 39 40 41 42 43 44	Vouchers 1970 - 1971 (Continued) 22308 - 23134 23135 - 23895 23896 - 24599 24600 - 25396 25397 - 26026 26027 - 26710 26711 - 27549 27550 - 27920	

(Use Plain Unlined Paper For Continuation Pages)

2
AND RECEIPT

Accession No.

Date Received

7806

October 25, 1977

From: (Name, Division, Address or Agency)
State Highway Administration
Office of Finance & Program Management
300 West Preston Street

Signature

Title

Record Management Technician

Building and Room

3. Phone

S. H. A.
Room 300

383-6860

4. To: State Records Center
Cheltenham

Signature: (Agency Official)

6. No. of Cu.Ft.

44

8. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
R-16	1	Vouchers 1970 - 1971 - M	884 #1 1-87
	2	1 - 403	
	3	404 - 833	
S-6	4	834 - 1199	
	5	1200 - 1649	
	6	1650 - 2065	
	7	2066 - 2369	
	8	2370 - 2796	
	9	2797 - 3225	
	10	3226 - 3690	
	11	3691 - 4199	
	12	4200 - 4596	
	13	4597 - 4949	
	14	4950 - 5599	
	15	5600 - 6199	
	16	6200 - 6879	
	17	6880 - 7599	
	18	7600 - 8399	
	19	8400 - 9099	
	20	9100 - 9749	
	21	9750 - 10499	
	22	10500 - 11099	
	23	11100 - 11671	
	24	11672 - 12407	
	25	12408 - 12899	
	26	12900 - 13582	
	27	13583 - 14375	
	28	14376 - 15199	
	29	15200 - 15837	
	30	15838 - 16765	
	31	16766 - 17480	
	32	17481 - 18299	
	33	81300 - 19002	
	34	19003 - 19909	
	35	19910 - 20849	
	36	20850 - 21449	
		21450 - 22307	

Destroy all

(Use Plain Unlined Paper For Continuation Pages)

1385-1498

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Office of Finance & Program Management

78C17

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-51	Time Sheets	731-20		1970-71	51	3-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

RECORDS TRANSMITTAL

AND RECEIPT

From (Name, Division, Address or Agency)

State Highway Administration
 Office of Finance & Program Management
 100 West Preston Street
 Building and Room
 H.A.
 Room 300

3. Phone

383-6860

Signature: (Agency Official)

Accession No.

78C17

Date Received

October 31, 1977

Signature

Title

Record Management Technician

4. To: State Records Center

Chattanooga

6. No. of Cu.Ft.

51 cu.ft.

Records Location (enter)	8. Box Numbers	9. Description of Records with Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
		TIME SHEETS	
	1	12/23/70 - 1/05/71	R.C. 10-74.3
	2	12/23/70 - 1/05/71	81-91
	3	1/06/71 - 1/19/71	10-74.3
	4	"	81-91
	5	1/20/71 - 2/02/71	10-74.3
	6	"	81-91
	7	2/03/71 - 2/16/71	10-74.3
	8	"	81-91
	9	2/17/71 - 3/02/71	10-74.3
	10	"	81-91
	11	3/03/71 - 3/16/71	10-74.3
	12	"	81-91
	13	3/17/71 - 3/30/71	10-74.3
	14	"	81-91
	15	3/31/71 - 4/13/71	10-74.3
	16	"	81-91
	17	4/14/71 - 4/27/71	10-74.3
	18	4/28/71 - 5/11/71	81-91
	19	"	10-74.3
	20	5/12/71 - 5/25/71	81-92.5
	21	"	10-74.3
	22	5/26/71 - 6/08/71	81-92.5
	23	"	10-74.3
	24	6/09/71 - 6/22/71	81-92.5
	25	"	10-74.3
	26	6/23/71 - 7/06/71	81-92.5
	27	6/09/71 - 6/22/71	10-74.3
	28	7/01/71 - 7/20/71	81-92.5
	29	"	10-74.3
	30	7/21/71 - 8/03/71	81-91
	31	7/21/71 - 8/03/71	10-74.3
	32	8/04/71 - 8/17/71	81-91
	33	"	10-74.3
	34	8/18/71 - 8/31/71	81-92.5
	35	"	

D

~~11~~

731-20

1-1-79

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
 Records Management Division
 Treasury Building, Rm. 302
 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Office of Finance & Program Mgt.

Division or Bureau

78W6

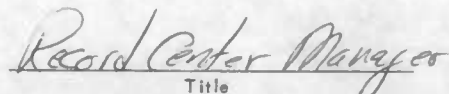
PREPARE IN DUPLICATE

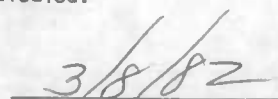
Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-78	Bi-Weekly Time Reports	731	20	10-72	28	2-28-82	Recycle
	Cashier's Office Cash Receipts Posting Cards	799	3	June 1970- Dec. 1976	bxs 29-42	2-28-82	Recycle
	Closed Projects MIs. Purchasing Requisitions	654	2	FY70 FY1976	bxs 43-48	2-28-82	Recycle
	Passenger Car Reports Equipment Usage Inventory Runs Vouchers Runs	488	8	1975-1977	bxs 49-78	2-28-82	Recycle

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

AND RECEIPT

Accession No.

Date Received

78W6

August 15, 1977

From (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Management
300 West Preston Street

Signature

Title

Record Management Technician

2. Building and Room

3. Phone

S.H.A.
Room 300

383-6860

4. To: State Records Center
Waterloo

5. Signature: (Agency Official)

William R. Burdette

6. No. of Cu.Ft.

78

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

~~Range 12~~
~~Section 1-2~~

Range 6
Section 23-25

- 1
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Bi-Weekly Time Reports Pay 4 R.C. 10-72.1
72.1-85
85-93.2
93.3-74.1
Pay 5 R.C. 10-72.1
72.1-85
85-93.2
93.3-74.1
Pay 6 R.C. 10-72.1
72.1-84
84-92.4
92.5-74.1
Pay 7 R.C. 10-72.1
72.1-84
84-92.4
92.5-74.1
Pay 8 R.C. 10-72.1
72.1-84
84-90.7
91-74.1
Pay 9 R.C. 10-72.1
72.1-83
83-90.6
90.7-74.1
Pay 10 R.C. 10-72.1
72.1-83
83-90.6
90.7-74.1

Cashier's Office Cash Receipts Posting Cards
Jan. 1970 - June 1970
July 1970 - Dec. 1970
Jan. 1971 - June 1971
July 1971 - Dec. 1971
Jan. 1972 - June 1972
July 1972 - Dec. 1972
Jan. 1973 - June 1973

~~489-7~~
731-20
~~731-20~~
1980?
2/25/82
A.B.

799 #3

1979

(Use Plain Unlined Paper For Continuation Pages)

2nd filed By gate

AND RECEIPT

ACCESSION NO.

DATE RECEIVED

78W6

1. From: (Name, Division, Address or Agency)		Signature	
		Title	
2. Building and Room	3. Phone	4. To: State Records Center	
5. Signature: (Agency Official)		6. No. of Cu.Ft.	

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
Range 12 Section 1-2	36	Cashier's Office Cash Receipts Posting Cards (Continued)	
	37	July 1973 - Dec. 1973	
	38	Jan. 1974 - June 1974	
	39	July 1974 - Dec. 1974	
	40	Jan. 1975 - June 1975	
	41	July 1975 - Dec. 1975	
	42	Jan. 1976 - June 1976	
	43	July 1976 - Dec. 1976	
	44	Closed Projects Misc. 25 AW 6/75	
	45	Closed Projects Fund 46 Hwy. Planning & Research F/Y 70 - F/Y 73	
	46	Purchasing Awards F/Y 1976	
	47	Purchasing Orders F/Y 1976 Couldn't Find	
48	Purchasing Requisitions F/Y 1976		
49	Purchasing Requisitions F/Y 1976		
50	Passenger Car Reports Jan. 1976 - Dec. 1976 Box 1		
	Passenger Car Reports Jan. 1976 - Dec. 31, 1976 Box 2		
	51	Equipment Usage Jan. 1977	
	52	Equipment Usage Feb. 1977	
	53	Equipment Usage March 1977	
	54	Equipment Usage April 1977	
	55	Inventory Runs March 1975, Vouchers Feb. 1975	
	56	Vouchers Runs March 1975, Inventory Run April 1975	
	57	Inventory Runs Jan., Feb. 1976	
	58	Inventory Runs Aug. 1975 - Feb. 1976	
	59	Payroll & Inventory IBM Runs May 1976	
	60	Acct. Dist. Inventory, Pass. Car., Equip. June 1976	
	61	Vouchers, Payroll July 1976	
	62	Vehicles, Equip., Inventory July 1976	
	63	Vehicles, Equip., Inventory August 1976	
	64	Vouchers, Payroll August 1976	
	65	Vouchers, Payroll Sept. 1976	
	66	Vehicles, Equip. Inventory Sept. 1976	
	67	Vouchers, Payroll Oct. 1976	
	68	Inventory, Vehicles, Equip. Oct. 1976	

1979

654 2

1979

488-8

1980

(Use Plain Unlined Paper For Continuation Pages)

AND RECEIPT

Accession No.

Date Received

78W6

From: (Name, Division, Address or Agency)

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

Range 12

Section 1-2

misc

- 69
- 70
- 71
- 72
- 73
- 74
- 75
- 76
- 77
- 78

Payroll Nov. 1976
 Inventory, Vehicles, Equip. Vouchers Nov. 1976
 Vouchers, Vehicles, Equip. Dec. 1976
 Payroll Dec. 1976
 Inventory Dec. 1976
 Vouchers, Payroll Dist. June 1970
 Payroll IBM Run Jan. 1977
 Acct. Dist. Vouchers Payroll Feb. 1977
 Acct. Dist. Vehicles, Equip., Inventory Feb. 1977
 Vouchers, Inventory, Equip., Pass. Car Run
 Jan. 1977

S

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 20, 1981

To: State Highway Administration
William R. Burdette
707 N. Calvert St.
Baltimore, MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82.
They will be destroyed as scheduled if no reply is received within one
month from the date of this letter. If you do not concur in this action,
please return this letter and justify continued retention on the reverse
side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
78W6	78	

Disposal Authority

See Attached Transmittal

Description of Records:

See Attached Transmittal

Sincerely yours,

State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
 Records Management Division
 Treasury Building, Rm. 302
 Annapolis, Maryland 21401

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

State Highway Administration

Reporting Agency

Office of Finance & Program Mgt.

75W251

Division or Bureau

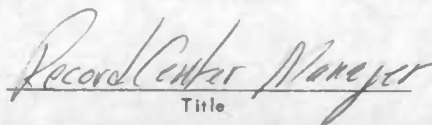
PREPARE IN DUPLICATE

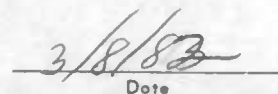
Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-38	Temporary Inputs, Overtime Auth. Permanent Inputs	731-5 731-20		1970-1974	38	2-82	Recycle

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

AND RECEIPT

Accession No.

Date Received

75W 251

31 May, 1975

From: (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Mgt.
300 W. Preston St.

Signature

Title

Record Management Technician

1. Building and Room

3. Phone

S.H.A.
Room 300

383-4392

4. To: State Records Center
Waterloo

5. Signature: (Agency Official)

R. M. Heughebaert

6. No. of Cu.Ft.
38

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item)

*R 30
S 1.8
R29
S18-14*

1	Temporary Inputs (3/27 - 7/16/74)
2	Temporary Inputs (7/17/74)
3	Permanent Inputs (4/10 - 6/18/74)
4	Permanent Inputs (6/26 - 8/27/74)
5	" " (8/28 - 11/5/74)
6	Overtime Authorization Sheets (1-12-2-27-73)
7	" " " (3-13-5-8-73)
8	" " " (5-22-7-17-73)
9	" " " (7-31-9-25-73)
10	" " " (10-9-73)
11	" " " (9-72-9-72)
12	" (12-18-73-2-12-74)
13	" " " (2-26-4-23-74)
14	" " " (5-7-6-18-74)
15	" " " (12-5-12-19-72)
16	" " " (5-23-9-12-72)
17	" " " (8-13-10-8-74)
18	" " " (10-22-12-17-74)

1 ONE

*731#5
1977*

731-20

1977

(Use Plain Unlined Paper For Continuation Pages)

19 Overtime Authorization Sheets (7-2-7-30-74)
 20 " " " (9-26-11-21-72)
 21 Doctor's Certificates 1 of 2 Boxes 73 June-June 73
 22 " " 2 of 2 Boxes 73 Jan. - June 73
 23 Employee's Leave Reports 9-26-11-7-72
 24 " " " 11-21-12-17-72
 25 " " " 4-25-6-6-72
 26 " " " 6-20-8-1-72
 27 " " " 8-15-9-12-72
 28 " " " 2-29-4-11-72
 29 " " " 1-4-18-2-1-15-72
 30 Employee Compensatory Detail Report 1772
 31 Leave Report Cards - 1970
 32 " " " "
 33 " " " "
 34 " " " "
 35 " " " "
 36 " " " "
 37 Annual Leave Report Ledger Book - 1970
 38 " " " " " "

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 20, 1981

To: State Highway Administration
William R. Burdette
707 N. Calvert St.
Baltimore, MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82.
They will be destroyed as scheduled if no reply is received within one
month from the date of this letter. If you do not concur in this action,
please return this letter and justify continued retention on the reverse
side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
75W251	38	

Disposal Authority

See Attached Transmittal

Description of Records:

See Attached Transmittal

Sincerely yours,

State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Office of Finance & Program Management 78C20
 Division or Bureau

PREPARE IN DUPLICATE
 Retain one copy and forward
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-70A	Payroll Time Cards	731-20		1971	71	3-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

 Signature

 Title

 Date

AND RECEIPT

Accession No.

Date Received

78C20

November 16,

1. From: (Name, Division, Address or Agency)
 State Highway Administration
 Office of Finance & Program Management
 300 West Preston Street

Signature

Title: Record Management Technician

2. Building and Room

3. Phone

S.H.A.
 Room 300

383-6860

4. To: State Records Center

Charlottesville

5. Signature: (Agency Official)

John J. Ayler

6. No. of P.L.

70A

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item)
		(1971)	
	1	Payroll Time Cards R.C. 10-62 12/23/70 - 1/19/71	489-7A
	2	63-72	
	3	73-82	
	4	84-86	731-20
	5	87-91	
	6	R.C. 10-62 1/20/71 - 2/16/71	
	7	63-72.1	
	8	73-82	
	9	83-86	
	10	87-91	
	11	R.C. 10-61 2/17/71 - 2/10/71	
	12	61-72.1	
	13	71-72	
	14	73-82	
	15	83-86	
	16	87-91	
	17	91-72.1	
	18	R.C. 10-61.6 2/13/71 - 4/27/71	
	19	62-72.1	
	20	73-82	
	21	83-86	
	22	87-91	
	23	R.C. 10-61.6 4/28/71 - 5/25/71	
	24	62-72.1	
	25	73-82	
	26	83-86	
	27	87-91	
	28	R.C. 10-61.7 5/24/71 - 6/23/71	
	29	61.4-72.1	
	30	73-82	
	31	83-85	
	32	86-92.6	
	33	R.C. 10-61.6 7/6/71 - 7/20/71	
	34	62-72.1	
	35		
	36		

D
Hold

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Office of Finance & Program Management 78C12

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-37	N- Vouchers	653	1	1971 - 1972	37	7-82	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Paul Lamberson
 Signature

Record Center Manager
 Title

7/19/82
 Date

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date June 17, 1982

Mr. Bill Burdette
To: State Highway Administration
Office of Finance & Program Management
707 N. Calvert St.- Baltimore, MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 7-17-82. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
78C12	37	1-37

Disposal Authority

Sch. #653 #1

Description of Records:

N - Vouchers 1971- 1972

Sincerely yours,

Paul C. Lamberson
Records Center Manager
State Records Center, Waterloo Maryland.
Phone 799-1379

AND RECEIPT

Accession No.

78C12

Date Received

October 31, 1977

From: (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Management
300 West Preston Street

Signature

Title

Record Management Technician

2. Building and Room

S.H.A.
Room 300

3. Phone

383-6860

4. To: State Records Center

Cheltenham

5. Signature: (Agency Official)

William R. Burdette

6. No. of Cu.Ft.

37

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R15
554

- 1
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- 36
- 37

N - Vouchers 1971-1972

- 1 - 699
- 700 - 1499
- 1500 - 2099
- 2100 - 2649
- 2650 - 3484
- 3485 - 4119
- 4120 - 4813
- 4814 - 5503
- 5504 - 6199
- 6200 - 6799
- 6800 - 7499
- 7500 - 8149
- 8150 - 8699
- 8700 - 9314
- 9315 - 10099
- 10100 - 10718
- 10719 - 11432
- 11433 - 12165
- 12166 - 12760
- 12761 - 13346
- 13347 - 14119
- 14120 - 14767
- 14768 - 15583
- 15584 - 16255
- 16256 - 16899
- 16900 - 17799
- 17800 - 18613
- 18614 - 19251
- 19252 - 19899
- 19900 - 20570
- 20571 - 21349
- 21350 - 21960
- 21961 - 22599
- 22600 - 23293
- 23294 - 23922
- 23923 - 24507
- 24508 - 25022

653 # 1
1982

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Admin.

Reporting Agency

Office of Finance & Program Mgmt.

78050

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward
 original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-7	See Transmittal	889	1	19714973 Mixed	7	4-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

 Signature

 Title

 Date

RECORDS TRANSMITTAL

Complete at State Records Center

AND RECEIPT

Accession No.

Date Received

78050

November 28, 1977

Signature

Title

Record Management Technician

From: (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Management
300 W. Preston Street

2. Building and Room

3. Phone

S.H.A.
Room 300

383-6860

4. To: State Records Center

Cheltenham

5. Signature: (Agency Official)

6. No. of Cu.Ft.

William R. Burdette

7

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-21

1

Pre-Contract Audits 7,12,14-18,20,23-27,29-32, 35,37,39-42, 44-51, 58, 61-71, Carl W. A. Supp.

S-7

2

Pre-Contract Audits 72-89A, 91-101, 103-109

3

110-138, 140-144

4

Pre-Contract Audits 145-163 and DOT Pre-Audits

1,2, A, M, Voorhees-Balto. Trans. Planning

Process, Belt Beranek & Newman, Pre-Audit

5

External Audits: W.T. Ballard 2/28/74 O/H; Beavin Co. 12/31/74 & 73 O/H; Buchard-Horn, Inc. 10/31/73 O/H; Clarke & Rapuano, Inc. 12/31/74 O/H; Wm. Dean Assoc. 12/31/72 & 73 O/H; Funk Fletcher, Chen & Assoc. 9/30/71-9/30/74 O/H; Greenhorne & O;Mara, Inc. 10/31/73 O/H; Albert B. Gipe & Assoc. 6/30/68-6/30/73 O/H; Greiner Eng. 12/31/71-12/31/73 O/H

6

External Audits: John E. Harms, Jr. & Assoc. 3/31/74 O/H; Roger E. Holtman 12/31/71 & 72, 9/30/73 O/H; Roy Jorgensen 12/31/69 - 12/31/73 O/H; Lisiechi, Dorsey, Kohler & Purdy, Inc. 12/31/73 & 74 O/H; Lyon Assoc/Md. Survey Eng. Co. 12/31/73 O/H; C.D. Messick, Jr. & Co. 6/30/69 & 73 O/H; McNeill & Baldwin 12/31/71, 72, 73 O/H; Parsons, Brinkerhoff, Quade, & Douglas 10/31/68 & 69 O/H; Peat, Marwick, Mitchell & Co. 6/30/71 & 72 O/H; Per Hall Assoc. 9/30/71-73 O/H; R.H. Pratt Assoc. 9/30/72 & 73 O/H; Porter & Ripa, Inc. 4/30/74 O/H; Sanders & Thomas, Inc. 9/30/74 O/H; Rummel, Klepper & Kahl 3/31/72 & 73 O/H.

7

External Audits: Singstadt, Kehert, November & Hurka 12/31/68, 70,71,72,73 O/H; George W. Stephens 5/31/69,70,71,72 O/H; VanRuth & Weidner 12/31/71, 72, 73 O/H; Davil Volkert & Assoc. Fed. Audits 12/31/66,67,68 SHA 12/31/69 O/H; Whitman, Requardt & Assoc. 12/31/71,72,73 & Analysis of Special Travel, Invoice Audits included with above O/H Audits.

Rec'd
~~889 A #1~~
~~1-74~~
~~889 A #2~~
~~SEND TO ARCHIVES ON 1-1-84~~

(Use Plain Unlined Paper For Continuation Pages)

RECORDS TRANSMITTAL

Complete at State Records Center

AND RECEIPT

Accession No.

Date Received

78050

November 28, 1977

From: (Name, Division, Address or Agency)

State Highway Administration
Office of Finance & Program Management
300 W. Preston Street

Signature

Title

Record Management Technician

Building and Room

3. Phone

S.H.A.
Room 300

383-6860

4. To: State Records Center

Cheltenham

Signature: (Agency Official)

6. No. of Cu.Ft.

William R. Bawltte

7

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<p><i>2-21</i> <i>5-31/74</i> <i>Destroy</i></p>	1	Pre-Contract Audits 7,12,14-18,20,23-27,29-32, 35,37,39-42, 44-51, 58, 61-71, Carl W. A. Supp. Pre-Audit, Hurst, Rosche (Balto. City Pre-Audit)	<p><i>Room</i> <i>889 A #1</i> <i>4-1-74</i></p>
	2	Pre-Contract Audits 72-89A, 91-101, 103-109	<p><i>689 A #2</i> <i>SEND TO ARCHIVES</i> <i>0/0</i> <i>4-1-84</i> <i>889-1</i></p>
	3	Pre-Contract Audits 110-138, 140-144	
	4	Pre-Contract Audits 145-163 and DOT Pre-Audits 1,2, A, M, Voorhees-Balto. Trans. Planning Process, Belt Beranek & Newman, Pre-Audit	
	5	External Audits: W.T. Ballard 2/28/74 O/H; Beavin Co. 12/31/74 & 73 O/H; Buchard-Horn, Inc. 10/31/73 O/H; Clarke & Rapuano, Inc. 12/31/74 O/H; Wm. Dean Assoc. 12/31/72 & 73 O/H; Funk Fletcher, Chen & Assoc. 9/30/71-9/30/74 O/H; Greenhorne & O;Mara, Inc. 10/31/73 O/H; Albert B. Gipe & Assoc. 6/30/68-6/30/73 O/H; Greiner Eng. 12/31/71-12/31/73 O/H	
	6	External Audits: John E. Harms, Jr. & Assoc. 3/31/74 O/H; Roger E. Holtman 12/31/71 & 72, 9/30/73 O/H; Roy Jorgensen 12/31/69 - 12/31/73 O/H; Lisiechi, Dorsey, Kohler & Purdy, Inc... 12/31/73 & 74 O/H; Lyon Assoc/Md. Survey Eng. Co. 12/31/73 O/H; C.D. Messick, Jr. & Co. 6/30/69 & 73 O/H; McNeill & Baldwin 12/31/71, 72, 73 O/H; Parsons, Brinkerhoff, Quade, & Douglas 10/31/68 & 69 O/H; Peat, Marwick, Mitchell & Co. 6/30/71 & 72 O/H; Per Hall Assoc. 9/30/71-73 O/H; R.H. Pratt Assoc. 9/30/72 & 73 O/H; Porter & Ripa, Inc. 4/30/74 O/H; Sanders & Thomas, Inc. 9/30/74 O/H; Runmel, Klepper & Kahl 3/31/72 & 73 O/H.	
	7	External Audits: Singstadt, Kehert, November & Hurka 12/31/68, 70,71,72,73 O/H; George W. Stephens 5/31/69,70,71,72 O/H; VanRuth & Weidner 12/31/71, 72, 73 O/H; Davil Volkert & Assoc. Fed. Audits 12/31/66,67,68 SHA 12/31/69 O/H; Whitman, Requardt & Assoc. 12/31/71,72,73 & Analysis of Special Travel, Invoice Audits included with above O/H Audits.	
8			

(Use Plain Unlined Paper For Continuation Pages)

919-921

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
 Records Management Division
 Treasury Building, Rm. 302
 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

Maryland Department of Transportation

Reporting Agency

Div. of Finance

Division or Bureau

78W83

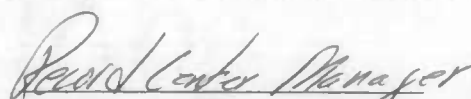
PREPARE IN DUPLICATE

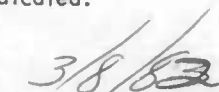
Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-4	All General Correspondence			1971- 1975	4	1-82	Recycle

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

AND RECEIPT

2

Accession No. 78W83	Date Received December 8, 1978
Signature	
Title Record Management Technician	
4. To: State Records Center State Warehouse - Rt. 175 Jessup, Maryland 20794	
6. No. of Cu.Ft. 4 cu. ft.	

1. From: (Name, Division, Address or Agency)
Maryland Department of Transportation
Post Office Box 8755 - Baltimore/
Washington International Airport 21240

2. Building and Room
Headquarters
Div. of Finance

3. Phone
787-7172/73

5. Signature: (Agency Official)
Paul M. Heid
Paul M. Heid, Director of Finance

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
Jessup Range 19 Section 19	1-4	(All General Correspondence 1971-1975) 1- General Aviation; Consolidated Transportation Bonds; County Highway Construction Bonds; Revenue Bonds/ Toll Facilities 2- Transportation Authority; MTA; WMATA; MVA 3- Office of the Secretary 4- MPA and SHA <i>Destroyed</i>	Store as per F. Schneider <i>1981</i>

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Dec. 2, 1981

To: Maryland Department of Transportation
P.O. Box 8755
B.W.I. Airport, MD 21240
Attention: Mr. Rhett Murphy
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82.
They will be destroyed as scheduled if no reply is received within ~~two~~ two
month from the date of this letter. If you do not concur in this action,
please return this letter and justify continued retention on the reverse
side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
70W83	4	

Disposal Authority

See Attached Transmittal

Description of Records:

See Attached Transmittal

Sincerely yours,

Paul C. Lamberson
Records Center Manager
State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
 Records Management Division
 Treasury Building, Rm. 302
 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Office of Finance & Program Management

Division or Bureau

75W259

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-42	Leave Reports Temporary Inputs 72 Vouchers Equipment Route	731-20 731-5 731-9 488-8		1971-74 2-72 - 6-72 FY 74 FY 74	42	2-82	Recycle

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

✓
DEPARTMENT OF GENERAL SERVICES
STATE RECORDS MANAGEMENT CENTER
7275 Waterloo Road (Rte. 175)
P.O. Box 275
Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Special Hauling Permits

Division or Bureau

Lot #2096

PREPARE IN DUPLICATE

Retain one copy and forward
original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-32	Hauling Permits	486	1	FY 1972	32	1-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

RECORDS TRANSMITTAL SHEET

(Prepare in Triplicate)

1. AGENCY STATE HIGHWAY ADMINISTRATION

2. DIVISION TRANSPORTATION, SPECIAL HAULING PERMITS

3. RECORD TITLE HAULING PERMITS

4. DATES FY 1972

NF

DATE: 4/11/73

LOT NO.: 2096

RANGE: ~~20~~ 15

SECTION(S): ~~1-13~~

RECEIVED BY: J. Hirsch

REMARKS:

5. SCHEDULE NO.

102 486

6. ITEM NO.

1

7. SCHEDULED DISPOSAL DATE

JULY, 1975

8. ACTUAL DISPOSAL DATE

9. NUMERICAL LISTING BY BOX NUMBER, SHOWING MAJOR FILE BREAKS AND INCLUSIVE DATES

32 Record Center Boxes

10. NUMBER OF CUBIC FEET

R. 104
S. 33

Signature of Agency representative:

Record Center representative:

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 23, 1981

To: State Highway Administration
Elizabeth K. Roche - Chief
Special Hauling Permits
707 N. Calvert St.
Baltimore, MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
2096	32	

Disposal Authority

Sch. #486 Item #1

Description of Records:

See Attached Transmittal

Sincerely yours,

State Records Center, Waterloo Maryland.

Phone 799-1379

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

State Highway Admin.

Reporting Agency

Special Hauling Permits

80C60

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-8	Miscellaneous	486	1	1974-1977	8	7-82	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Paul Lamberson
 Signature

Record Center Manager
 Title

7/15/82
 Date

HALL OF RECORDS
Records Management Division
State Records Center

Date May 5, 1982

To: Ms. Maureen J. Poole
State Highway Admin.
200 W. Preston St. (Special Hauling Permits
Baltimore, MD 21201

Subject: Disposal Clearance

RF 55

The records described below are eligible for disposal on June 5, 1982. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80C60	8	1-8

Disposal Authority

Sch. #486 #1

Description of Records:

Miscellaneous 1974-1977

Sincerely yours,

Paul C. Lamberson
Records Center Manager
State Records Center, Waterloo Maryland.
Phone 799-1379



AND RECEIPT

Accession No.

Date Received

80060

8/23/79

Signature

Title

4. To: State Records Center

6. No. of Cu.Ft.

8 BOXES - GREEN PAID BOOKS
& YELLOW PAID COPIES

1. From: (Name, Division, Address or Agency)

STATE HIGHWAY ADMINISTRATION
100 WEST PRESTON STREET (SPECIAL HAULING PERMITS)
BALTIMORE, MARYLAND 21201

2. Building and Room

ROOM 105

3. Phone

383-4006

5. Signature: (Agency Official)

Maureen J. Poole

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

28
55

MISCELLANEOUS - 1974-1977

- 1 CANCELLATIONS - A&G ENTERPRISES-ATLAS TRANSPORTATION
- 2 R. B. BAKER & SONS - EXPLOSIVE ENGINEERS, INC.
- 3 FABRICATED METALS - JOSEPH J. HOCK
- 4 H. D. HUNT - KRAMER-SPARR, INC.
- 5 C. J. LANGENFELDER - L. J. NADWODNEY & SONS, INC.
- 6 THE NELSON COMPANY - ROBBINS MOTOR TRANSIT
- 7 ROBIN EXPRESS TRANSFER - WILLIAMS CRANE SERVICE
- 8 L. R. WILLSON - SALISBURY - (CANCELLATION FOLDER)
1973
BAYSINGER TRAILER
SALES TO EVANS
CONSTRUCTION CO.

486 #1
1980

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275



C E R T I F I C A T E O F R E C O R D S D I S P O S A L

State Highway Administration

Reporting Agency

Special Hauling Permits 80C63

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-2	Yellow Copies Paid Boat Copies	486	1	May 1978 1974-77	2	7-82	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Paul Lamberson
Signature

Record Center Manager
Title

7/15/82
Date

RECORDS TRANSMITTAL

Complete at State Records Center

AND RECEIPT

Accession No.

Date Received

80C63

8/23/79

1. From: (Name, Division, Address or Agency)
 STATE HIGHWAY ADM. (Special Hauling Permits)
 300 W. Preston St.
 Baltimore, Md. 21201

Signature

Title

2. Building and Room
 Room 105

3. Phone
 383-4006

4. To: State Records Center
 Cheltenham, Md.

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R-8
 S-5

1
 2 1574

May 1978 Yellow Copies
 1974-77 Paid Boat copies

1980

486#1
 1981

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 23, 1981

To: State Highway Administration
Elizabeth K. Roche - Chief
Special Hauling Permits
707 N. Calvert St.
Baltimore, Md.
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82.
They will be destroyed as scheduled if no reply is received within one
month from the date of this letter. If you do not concur in this action,
please return this letter and justify continued retention on the reverse
side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80C63	2	

Disposal Authority

Sch. #486 Item #1

Description of Records:

May 1978 Yellow Copies

1974 - 77 Paid Boat Copies

Sincerely yours,

State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
 Records Management Division
 Treasury Building, Rm. 302
 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Special Hauling Permits

77B71

Division or Bureau

PREPARE IN DUPLICATE


Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-27	Paid Pink Copies Cartons of Yellow Copies	491	1 & 2	JAN - JUNE 1975	27	2-82	Recycle

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

AND RECEIPT

Accession No. 77B71	Date Received December 28, 1976
Signature	
Title Record Management Technician	
4. To: State Records Center BALTIMORE	
6. No. of Cu.Ft. 27	

1. From: (Name, Division, Address or Agency)
**State Highway Administration
 Special Hauling Permits
 300 West Preston Street
 Baltimore, Maryland 21201**

2. Building and Room
Rm 104

3. Phone
383-4000

5. Signature: (Agency Official)
Roseh

7. Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
Range 1 Section 5 thru 6 RA-34 SL 17-18 #7-14 3177		Jan. - June 1975 Paid Pink Copies	491 # 10R2 1978 Done
	1	Cancellations - A. A. Mobile Homes - Atlas Railroad Construction Co.	
	2	Atlas Transportation - C & H Transportation April, 1975	
	3	C & H Transportation - May, 1975 - Construction Equipment & Service Corp.	
	4	Conewago Contractors - Daily Express - Mar. 1975	
	5	Daily Express - April, 1975 - Eastern Stainless Feb. 1975	
	6	Eastern Stainless Steel - Mar. 1975 - George Transfer	
	7	George Transfer - Apr. 1975 - Harford County Board of Education	
	8	Harford County Dept. of Public Works - Edward P. Howell, Inc.	
	9	Lawrence K. Hubble - Keen Transport-Apr. 1975	
	10	Keen Transport-May 1975 - Leonard Brothers	
	11	Gus Leonard Contractors-Maryland Permit-Jan. 1975	
	12	Md. Permit-Feb. 1975 - Mawson & Mawson	
	13	Norman Meekins - Morgan Drive Away-June 1975	
	14	Morrison & Johnson, Inc. - William R. Norris	
	15	North American Housing - Rigidply Rafters, Inc.	
	16	Jesse W. Riley - Selden L. Stewart	
	17	D. M. Stoltzfus Son, Inc. - T.M.I.-Mar. 1975	
	18	T.M.I-Apr. 1975-Transit Homes-June 1975	
	19	Jack Trapp - Whiting & Turner	
20	Wickes Homes - Fred Zeglin, Inc.		
	7	Cartons of Yellow Copies	
		6767-6793	

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 23, 1981

To: State Highway Administration
Elizabeth K. Roche - Chief
Special Hauling Permits
707 N. Calvert St.- Balto., MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82.
They will be destroyed as scheduled if no reply is received within one
month from the date of this letter. If you do not concur in this action,
please return this letter and justify continued retention on the reverse
side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
77B71	27	

Disposal Authority

Sch. #491 Item #1 or #2

Description of Records:

Jan. - June 1975 - Paid Pink Copies

Sincerely yours,

State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275



C E R T I F I C A T E O F R E C O R D S D I S P O S A L

State Highway Administration

Reporting Agency

Special Hauling Permits 80C53

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-20	Paid Pink Copies	486	1	July-December 1976	20	7-82	Recycled

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date May 5, 1982

To: Ms. Maureen J. Poole
State Highway Admin. (Special Hauling Permits)
300 W. Presenton St.
Baltimore, MD 21201

Subject: Disposal Clearance

R7 52

The records described below are eligible for disposal on June 5, 1982. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80053	20	1-20

Disposal Authority

Sch. 486#1

Description of Records:

July-December 1976 (Paid Pink Copies)

Sincerely yours,

Paul C. Lamberson
Records Center Manager
State Records Center, _____ Waterloo _____ Maryland.
Phone 799-1379

Accession No.

Date Received

80053

8/23/79

Signature

Title

1. From: (Name, Division, Address or Agency)

STATE HIGHWAY ADMINISTRATION
300 WEST PRESTON STREET (SPECIAL HAULING PERMITS)
BALTIMORE, MARYLAND 21201

2. Building and Room

ROOM 105

3. Phone

383-4006

4. To: State Records Center

5. Signature: (Agency Official)

Maurice J. Poole

6. No. of Cu.Ft.

20 BOXES

7. Records Location (Center)

8. Box Numbers

9. JULY - DECEMBER (PAID PINK COPIES)
Description of Records
1976
With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

7
2

- 1 CANCELLATIONS - A.A. MOBILE MARKET - AYCOCK INC.
- 2 B.F.W. FABRICATORS - C & H TRANSPORTATION -OCT.1976
- 3 C & H TRANSPORTATION (NOV.1976)- CONTRACTORS TRANSPORT CORPORATION
- 4 CORNELL COMPANY -.DEPT. OF PUBLIC WORKS (PRINCE GEORGES COUNTY)
- 5 DIAMOND TRANSPORTATION - GEORGE & LYNCH
- 6 GEORGE TRANSFER & RIGGING - S.T. GRISWOLD CO. INC.
- 7 GROVE MANUFACTURING - HOME TRANSPORTATION (AUG.1976)
- 8 HOME TRANSPORTATION (SEPT. 1976) - R.L. JEFFRIES TRUCKING COMPANY
- 9 JENKINS FOOD CORP. - KENOSHA AUTO TRANSPORT (DEC. 1976)
- 10 KERR - MC GEE -MARVACO
- 11 MARYLAND PERMIT (JULY 1976 - NOV. 1976)
- 12 MARYLAND PERMIT (DEC. 1976)- MORGAN DRIVE AWAY (SEPT.1976)
- 13 MORGAN DRIVE AWAY (OCT.1976)-NATIONAL TRAILER CONVOY (AUG. 1976)
- 14 NATIONAL TRAILER CONVOY (SEPT. 1976)-A. DUKE PYLE QUARRYMEN'S SUPPLIES CO. - CHARLES F. SMITH
- 15 L.B. SMITH - THOMAS, BENNETT & HUNTER INC.
- 16 TIDEWATER EQUIPMENT CO. - TRANSCIEVER OF MARYLAND (NOV. 1976)
- 17 TRANSCIEVER OF MD.(DEC. 1976)-UNITED SYSTEMS CO.
- 18 VALLEY FORGE MODULAR INDUSTRIES -.WESTERN UNION (NOV. 1976)
- 19 WESTERN UNION (DEC. 1976) - YOUNGSTOWN CARTAGE

486 #1
1979

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL



State Highway Admin.

Reporting Agency

Special Hauling Permits 80C58

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-21	Paid Pink Copies	486	1	Jan.-June 1977	21	7-82	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Paul Emberson
 Signature

Record Center Manager
 Title

7/15/82
 Date

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date May 5, 1982

To: Ms. Maureen J. Poole
State Highway Admin. (Special Hauling Permits)
300 W. Preston St.
Baltimore, MD 21201

Subject: Disposal Clearance

R8 52-3

The records described below are eligible for disposal on June 5, 1982. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80C58	21	1-21

Disposal Authority

Sch. 486#1

Description of Records:

Jan. - June 1977 - (Paid Pink Copies)

Sincerely yours,

Paul C. Lamberson
Records Center Manager
State Records Center, Waterloo Maryland.
Phone 799-1379

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

80058

1/23/79

1. From: (Name, Division, Address or Agency)
 STATE HIGHWAY ADMINISTRATION
 300 WEST PRESTON STREET (SPECIAL HAULING PERMITS)
 BALTIMORE, MARYLAND 21201

Signature

Title

2. Building and Room

3. Phone

ROOM 105

383-4006

4. To: State Records Center

5. Signature: (Agency Official)

Maurice J. Poole

6. No. of Cu.Ft.

21 BOXES

7. Records Location (Center)

8. Box Numbers

9. JANUARY - JUNE (PAID PINK COPIES)
 1977 Description of Records
 With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

28
5-2-3

- 1 CANCELLATIONS - A.A. MOBILE MARKET - BAYSINGER TRAILER PARK
- 2 B. F. BAST - C & H TRANSPORTATION (MAY)
- 3 C & H TRANSPORTATION (JUNE) - DAILY EXPRESS (JANUARY 1977)
- 4 DAILY EXPRESS (FEB. 1977) - ALLEN DYKES
- 5 EAST SIDE CONSTRUCTION COMPANY - GRAPHIC SCANNING (FEB. 1977)
- 6 GRAPHIC SCANNING (MARCH 1977) - HIGH STEEL STRUCTURES (MARCH 1977)
- 7 HIGH STEEL STRUCTURES (APRIL 1977) - HULCHER
- 8 EMERGENCY R.R. SERVICE (MAY 1977)
- 8 HUTCHISON BROTHERS EXCAVATING COMPANY, INC. - JAMES JULIAN INC.
- 9 E. I. KANE TRUCKING COMPANY - KREITZ MOTOR EXPRESS
- 10 CHARLES N. LANDON, INC. - MARYLAND PERMIT SERVICE (JANUARY 1977)
- 11 MARYLAND PERMIT SERVICE (FEB. 1977) - MARYLAND PERMIT SERVICE (JUNE 1977)
- 12 MARYLAND STEEL ERECTORS, INC. - MORTON PERMIT SERVICE
- 13 MOSS TRUCKING - NATIONAL TRAILER CONVOY
- 14 NATIONWIDE MANUFACTURES - REGAL CONSTRUCTION COMPANY, INC.
- 15 RELIABLE CONTRACTING COMPANY, INC. - SMITTY'S MOBILE HOMES
- 16 FRANKIE THOMAS SNEAD - TOWNSEND, INC.
- 17 TAYLOR MOBILE HOMES - T.M.I. (APRIL 1977)
- 18 T.M.I. (MAY 1977) - TRANSIT HOMES, INC.
- 19 TRI-STATE MOTOR TRANSIT - WESTERN UNION (JAN. 1977)
- 20 WESTERN UNION (FEBRUARY 1977) - WESTERN UNION (JUNE 1977)
- 21 ROADS DIVISION - WICOMICO COUNTY DEPARTMENT OF PUBLIC WORKS - C. W. YOUNG

486 # 1
1980

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

✓

State Highway Administration

Reporting Agency

Special Hauling Permits

80C54

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-18	Special Hauling Permits (Paid Pink Copies)	486	1	July-Dec. 1977	18	7-82	Recycled

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date May 5, 1982

To: Ms. Maureen J. Poole
State Highway Admin. (Special Hauling Permits)
300 W. Preston St.
Baltimore, MD 21201
Subject: Disposal Clearance

R7 51

The records described below are eligible for disposal on June 5, 1982. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80054	18	1-18

Disposal Authority

Sch. #486#1

Description of Records:

Special Hauling Permits - (Paid Pink Copies) July-Dec. 1977

Sincerely yours,

Paul C. Lamberson
Records Center Manager

State Records Center, Waterloo Maryland.

Phone 799-1379

AND RECEIPT

Accession No.

Date Received

80054

8/23/79

From: (Name, Division, Address or Agency)

Signature

State Highway Administration
300 West Preston Street (Special Hauling Permits)
Baltimore, Maryland 21201

Title

Building and Room

3. Phone

4. To: State Records Center

Room 105

383-4006

Signature: (Agency Official)

6. No. of Cu.Ft.

Maurice J. Poole

18 boxes

Records Location (Center)

8. Box Numbers

9. JULY - DECEMBER (PAID PINK COPIES) 1977
Description of Records
With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

Aug 7 Section 1

- 1 CANCELLATIONS - A.A. MOBILE MARKET - BESTER LONG, INC.
- 2 BEAMAN CORP. - CORNELL & COMPANY
- 3 CONCORD MOBILE HOMES - DAILY EXPRESS
- 4 DALLAS & MAVIS -- GEORGE & LYNCH
- 5 GEORGE TRANSFER & RIGGING - HEADLEY'S EXPRESS
- 6 J. HEALEY EXCAVATING - HOMES BY KEYSTONE
- 7 INGALLS STEEL CORP. - CHARLES KARPER
- 8 KEEN TRANSPORT - LIBERTY HOMES
- 9 LIBERTY PERMIT - MARYLAND PERMITS - (JULY 77- OCT 77)
- 10 MARYLAND PERMITS - NOV. 1977-DECEMBER 1977 - MORGAN DRIVE AWAY (July 77-Dec. 77)
- 11 MORTON'S PERMIT SERVICE - PACE PIPE LINES
- 12 PALMER'S HEAVY HAULING - SIMPLER INDUSTRIES
- 13 SCHILLER MARINE INC. -- TEAL CONSTRUCTION
- 14 T&C MOBILE PARK SALES - TRANSCEIVER OF MARYLAND (JULY, AUGUST & SEPT. (FOLDER #1)
- 15 TRANSCEIVER OF MARYLAND (SEPT. FOLDER #2)- to Dec.
- 16 TRANSIT HOMES (JULY-THRU DEC.) to WESTERN UNION (JULY to SEPT. 1977)
- 17 WESTERN UNION (OCT. THRU DECEMBER 1977) to ZUCKERMAN COMPANY

*486 #1
1981*

YELLOW COPIES

- 1 Blankets - Greenbelt - Jan. to July 1978 to 031486 to 034177
- Salisbury - Jan. to Apr. 031756 to 032008
- Regular Blankets - May 1978 to Aug. 034568 to 035064
- Greenbelt Permits - Aug 1, 1978 to 31st 40168 to 40425

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

✓

State Highway Administration

Reporting Agency

Special Hauling Permits 80C64

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-6	Pink Copies Nanticoke Home	486	1	1977-1978	6	7-82	Recycled

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

CONFIDENTIAL
AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

80C64

8/23/79

Signature

Title

From: (Name, Division, Address or Agency)

STATE HIGHWAY ADM.

(Hauling Permits)

300 W. Preston St.

Balto., Md. 21201

Building and Room

3. Phone

Room 105

383-4006

4. To: State Records Center
 Cheltenham

Signature: (Agency Official)

6. No. of Cu.Ft.

6

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
5 5	1 2 3 4 5 6	1977-78 Pink Copies Nanticoke Home Nanticoke Home June 78 3Y938 June-July 78 38746-42839 July 78 42840-43357 Nanticoke Home	1981 486 #1 1981

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 23, 1981

To: State Highway Administration
Elizabeth K. Roche - Chief
Special Hauling Permits
707 N. Calvert St.
Baltimore, MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80C64	6	
Disposal Authority		
Sch. #486	Item #1	
Description of Records:		
1977 - 78 Pink Copies Nanticoke Home		

Sincerely yours,

State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

State Highway Administration

Reporting Agency

Special Hauling Permits 80C55

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-15	Special Hauling Permits	486	1	Jan.-June 1978	15	7-82	Recycled

I hereby certify that the above listed records were disposed of as indicated.


 Signature


 Title


 Date

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date May 5, 1982

To: Ms. Maureen J. Poole
State Highway Admin. (Special Hauling Permits)
300 W. Preston St.
Baltimore, MD 21201
Subject: Disposal Clearance

R 2 5 1

The records described below are eligible for disposal on June 5, 1982. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80055	15	1-15

Disposal Authority

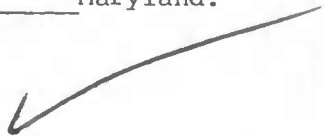
Sch. #486 Item #1

Description of Records:

Special Hauling Permits Jan.-June 1978

Sincerely yours,

Paul C. Lamberson
Records Center Manager
State Records Center, Waterloo Maryland.
Phone 799-1379



RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

80053

8/23/79

Signature

Title

1. From: (Name, Division, Address or Agency)
 State Highway Administration
 300 West Preston Street (Special Hauling Permits)
 Baltimore, Maryland 21201

2. Building and Room
 Rm 105

3. Phone
 383-4006

4. To: State Records Center

5. Signature: (Agency Official)

Maureen J. Poole

6. No. of Cu.Ft.

15 boxes

7. Records Location (Center)	8. Box Numbers	9. January - June 1978 Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
<i>Range 7 Section 1</i>	1	Cancellations - A. A. Mobile Market - Board of Education St. Marys County Public Schools	<i>486 #1 198</i>
	2	Boat Transit - Continental Homes	
	3	Contractors Transport - Dept. of Natural Resources, Md. Forest Services	
	4	Acc Doran Hauling & Rigging - George Transfer & Rigging	
	5	David Graham - High Steel (June, 1978)	
	6	Joseph J. Hock, Inc. - Interpace (April, 1978)	
	7	Interpace (May & June 1978) - Keen Transport (June, 1978)	
	8	The Kelly Springfield Tire Company - M&M Mobile Homes	
	9	Main Trucking & Rigging - Miller & Long	
	10	Miller Transfer & Rigging - Nanticoke Homes	
	11	National Trailer Convoy, Inc. - Robbins Motor Transportation	
	12	Rouzerville Fabricating - T.M.I. (January - 1978)	
	13	T.M.I. (Feb. 1978) - T.M.I. (May, 1978)	
	14	T.M.I. (June, 1978) - United Rigging & Hauling	
	15	Valley Trucking Company - G. W. Young Company	

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Special Hauling Permits

80C61

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
2-3	Yellow Copies-Continued	486	1	1978	2	7-82	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Paul Chamberlain

Signature

Record Center Manager

Title

2/15/82

Date

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

80 C 61

8/23/79

1. From: (Name, Division, Address or Agency)

State Highway Administration
 300 West Preston Street (Special Hauling Permits)
 Baltimore, Maryland 21201

Signature

Title

2. Building and Room

Room 105

3. Phone

383-4006

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

2 boxes

7. Records Location (Center)

8. Box Numbers

9. JULY - DECEMBER (PAID PINK COPIES) 1977
 Description of Records
 With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

28
55

2

3

YELLOW COPIES - CONTINUED - 1978
 Salisbury Permits - Aug. 1, 1978 to 31st 26664 to 26803
 Regular Permits - Aug. 1, 1978 to 22 43358 to 46071
 Regular Permits - Aug. 23 to 31st 46072 to 47193
 Regular Blankets - Sept. 1 - 30 035065 to 035161
 Regular Permits - Sept. 1 - 20 47194 to 49480
 Regular Permits - Sept. 21 - 29th 49481 to 50843
 Greenbelt Permits - Sept. 1 - 29th 40426 to 40606
 Salisbury Permits - Sept. 1 - 29th 26804 to 26956

486 #1
1981

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 23, 1981

State Highway Administration
Elizabeth K. Roche - Chief
To: Special Hauling Permits
707 N. Calvert St.
Baltimore, MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82.
They will be destroyed as scheduled if no reply is received within one
month from the date of this letter. If you do not concur in this action,
please return this letter and justify continued retention on the reverse
side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80C61	2	

Disposal Authority

Sch. #486 Item #1

Description of Records:

Yellow Copes - Continued - 1978 -

Sincerely yours,

State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES
 STATE RECORDS MANAGEMENT CENTER
 7275 Waterloo Road (Rte. 175)
 P.O. Box 275
 Jessup, Maryland 20794-0275

C E R T I F I C A T E O F R E C O R D S D I S P O S A L

State Highway Administration

Reporting Agency

Special Hauling Permits

Division or Bureau

2095

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1-3	Hauling Permits	491	1-2		3	1-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

RECORDS TRANSMITTAL

AND RECEIPT

Complete at State Records Center

Accession No.

Date Received

2095

1. From: (Name, Division, Address or Agency)

STATE Highway Admin.

Signature

Title

2. Building and Room

3. Phone

4. To: State Records Center

5. Signature: (Agency Official)

6. No. of Cu.Ft.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No.)

R 37th
S 17

233
1-3

HAULING Permits

491 10R2

6814-6816

301
MISSING

(Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES
Records Management Division
State Records Center

Date Nov. 23, 1981

To: State Highway Administration
Elizabeth K. Roche - Chief
Special Hauling Permits
707 N. Calvert St.
Baltimore, MD
Subject: Disposal Clearance

The records described below are eligible for disposal on 1-1-82.
They will be destroyed as scheduled if no reply is received within one
month from the date of this letter. If you do not concur in this action,
please return this letter and justify continued retention on the reverse
side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
2095	3	

Disposal Authority

Sch. #491 Item #1 or 2

Description of Records:

Hauling Permits

Sincerely yours,

State Records Center, Waterloo Maryland.
Phone 799-1379

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission
 Records Management Division
 Treasury Building, Rm. 302
 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

State Highway Administration

Reporting Agency

Hauling Permit Section -

75B18

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
		Retention Sched. No.	Item No.				
1	Pink Copies				1	9-81	Recycled

I hereby certify that the above listed records were disposed of as indicated.


 Signature

Service Spec.
 Title

9/23/82
 Date

RECORDS TRANSMITTAL AND RECEIPT

To Be Completed At State Records Center

Accession No.

Date Records Received

75B18

X

1. FROM: (Name and Division of Transferring Agency) *Hauling Permits sect.*

State Highway Admin

Signature

Title

2. Address of Agency:

3. TO: STATE RECORDS CENTER

4. Agency Official (Signature)

5. Building & Room No.

6. Telephone No.

7. Records Location (Center)

8. Box Numbers

9. Description of Records With Inclusive Dates

10. Disposal Authority (Schedule and Item No)

1

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(Use Plain Unlined Paper For Continuation Sheets)