DEPARTMENT OF EDUCATION OFFICE OF SUPERINTENDENT

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

Office Superintendent	78W12		· · .		PREPARE IN DUPLICATE
Division or Bureau			· ·		Retain one copy and forward
		•	·	1	original to obove address

Description of Records	Authorization For Disposal		Inclusive			
Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposat	Method of Disposol
Budgets	643	8	1975 1976	5	7-83	Recycled
		, , , , , , , , , , , , , , , , , , ,				
		ч. Т.				
			- -			
		Description of Records Include Title and/or Form Number Sched. No.	Description of Records Include Title and/or Form Number Budgets 643 8	Description of Records Include Title and/or Form NumberFor Dispose!Inclusive Dates of Records Disposed ofRetention Sched. No.Item No.0Budgets64381975 1976	Description of Records Include Title and/or Form NumberFor DisposolInclusive Dates of Records Disposed ofVolume (Cubic Feot)Budgets64381975 19765	Description of Records Include Title and/or Form NumberFor DisposolInclusive Dates of Records No.Volume (Cubic Feet)Date of DisposolBudgets64381975 197657-83

I hereby certify that the above listed records were disposed of as indicated.

Signature

ecord enter Manajer

Date

PS - 789 DGS - RM - 2

	RECORDS 7	TRANSMITTAL	Complete at St	ate Records Center
		RECEIPT	Accession No.	Date Received August 15, 1977
Brien H Office	of the Supe	on, Address or Agency) mintendent sation - BWI Airport	Signature Title Record Management	nt Technician
2. Building 7th Flo Interna Tower B	or	3. Phone 796-8300 ext. 352	4. <u>To</u> : State Records Waterloo	Center
	e: (Agency Brian ö		6. No. of Cu.Ft. 5	
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus		10. Disposal Authority (Schedule and Item No.)
Waterloo	1 of 2 2 of 2	1975 Budget		643-8 7/1/80
Vaterioo Ranke 11 Section 1 Rb S13	1 of 3 2 of 3 3 of 3	1976 Budget		7/1/81

(Use	Plain	Unlined	Paper	For	Continuation	Pages)
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CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

Office Superintendent	78w224	 		PREPARE IN DUPLICATE
Division or Bure ou		• •	, · ·	Retain one copy and forward original to abave address

N o.	Description of Records	Authorization Description of Records Inclusive Dates of Records		· · · ·			
N 0.	Include Title and/or Form Number	Retention Sched, No.	item No.	Dotes of Records Disposed of	Volume (Cubic Feet)	Dote of Disposat	Method of Disposol
1–3	Budget			1977			
1-3	Budgets	643	8	1971-76	6	7-83	Recycled
						· · ·	
			· .				
				· · · ·			
	• •						
·.							

I hereby certify that the above listed records were disposed of as indicated.

Signoture

:

Kacord Center Manager Tirle

PS-789 DGS-RM-2

	RECORDS	TRANSMITTAL /	Complete at Sta	ate Records Center
	AND	RECEIPT '	Accession No.	Date Received 3/15/78
Brian Ri Office o	ice of the Super	ion, Address or Agency) intendent tion - BWI Airport	78W224 Signature Title Service Special	
2. Building 7th Floc Internat Towers	y and Room or ional Building	3. Phone 796-8300 Ext. 352	4. To: State Records Waterloo	a an an anti- toda she all all anothers a guidening and
	e: (Agency	official)	6. No. of Cu.Ft. 6	
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	of Records ive Dates	10. Disposal Authority (Schedule and Item No.
Waterloo	l of 3 2 of 3 3 of 3	1977 Budget		7/1/82 643-8
Waterloo R-po R29 S-8 SIG	l of 3 2 of 3 3 of 3	1971-1976 Budgets (Mary	Hoover's Workpapers)	7/1/81

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⁽Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

<u>-Office of Superintendent</u>	80w107				PREPARE IN DUPLICATE
Division or Buroou			•	,	Retain one capy and farward ariginal to above oddress

No.	Description of Records	Autho For D	rizotion isposo!	Inclusive Dates of Records			
	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Valumo (Cubic Feot)	Date of Disposat	Method of Disposol
							· ·
1-56	Voc. Rehab. Acctg. Case Service P.O.'s	643	5	FY 76 -77	56	7-83	Recycled
							· · ·
			- - -				

I hereby certify that the obove listed records were disposed of as indicated.

n Signature

Kaor Center Marajer

Date

PS - 789 DGS - RM - 2

	DECODDC 7	DANCHIMTET	Complete at State	a Records Center
• • • • • • •)	ECEIPT	Accession No. 80 W107	Date Received 423-80
. From: (1	Name, Divisi	on, Address or Agency)	Signature	
	ce of Super	intendent nding Rd Balt MD 21240.	Title	
. Building		3. Phone 796-8300 Ext. 366	4. To: State Records Co	enter
Signatur	e: (Agency	Of ficial)	6. No. of Cu.Ft.	
(j - co)	1:12:1		56	
.Records Location (Center)	8. Box Numbers	9. Description With Inclus	of Records sive Dates	¹⁰ . Disposal Authority (Schedule and Item No.)
R-VE	1	Voc. Rehab. acctg. 10/ P. O.'s 101-04685 to 10	/1/76-6/30/77 Case Service 03-05799	5 yrs. (April 198 5 and
DA	2	Voc. Rehab. acctg. 11/ Case Service P.O.'s 201	/1/76 to 6/30/77 Fy77 L-11600 to 204-1915	or audit)
55-6	3	Voc. Rehab. Acctg. 10/ Case Service P.O.'s 301		
200	4	Service Po.'s 340-03900		se
	5	Voc. Rehab. Acctg. 10/ Case Service PO's 413-0	04300 to 503-01554	
	6	Voc. Rehab. Acctg. 9/1 Service PO's 101-07218	to 301-56099	
	7	Voc. Rehab. Acctg. 10, Case Service PO's 103-8	8500 to 121-3151	
	8	Voc. Rehab. Acctg. 10, Case Service PO's 205-0	00591 to 243-04199	
	9	Voc. Rehab. Acctg. 30 10/1/76 to 6/30/77 FY	77	
	10	Voc. Rehab. Acctg. 10 Case Service PO's 348-	15900 to 404-29999	
	11	Case Service PO's 504-		
	12	Case Service Po's 301-	1/77 to 9/10/77 MY 77-78 56101 to 537-01534	

	BECORDC 0	TD A MC MTTTTT A T	Complete at State	e Records Center			
RECORDS TRANSMITTAL			Accession No.	Date Received			
• •	AND H	RECEIPT					
. From: (1 MDSE	Name, Divisi	ion, Address or Agency)	Signature	L			
	of Superin	tendent	Title				
	and Room	d. Balt. MD 21240					
	Airport	3. Phone 796-8300 Ext. 366	4. To: State Records Co	enter			
2nd flr.		770-0300 Ext. 300					
5. Signature	e: (Agency	Official)	6. No. of Cu.Ft.				
1 in	17 A.	·					
7.Records Location	8. Box	9. Description With Inclus	of Records	10. Disposal Authority (Schedule and Item No.)			
(Center)	Numbers	with inclus	ive Dates	(Schedule and Item NO.)			
	13		Voc. Rehab. Acctg. 10/1/76 to 6/30/77 FY 77 Case Service PO's 123-3301 to 201-11599				
	14	Voc. Rehab. Acctg. 10/ Case Service PO's 243-0	and/or Audit)				
	15	Voc. Rehab. Acctg. 10/ Case Service PO's 32301					
	16	Voc. Rehab. Acctg. 10/ Case Service PO's 404-0					
	17	Voc. Rehab. Acctg. 10/ Case Service PO's 603-0					
	18						
	19	Voc. Rehab. Acctg. 7/1 Case Service and DDS tr 080576					
	20	Voc. Rehab. Acctg. 7/1 Case Service & DDS tran					
	21	Voc. Rehab. Acctg. 6/1 Case Service & DDS tran	/76 to 6/30/77 MY & FY 7 asmit. 110976 to 112476				
	22	Voc. Rehab. Acctg. 7/1 Case Service & DDS tran	1/76 to 6/30/76 MY & FÝ 7 nsmít. 010497 to 012677				
	23	Voc. Rehab. Acctg. MY Case Service & DDS tran	& FY 77 7/1/76 to 6/30/7 ismit. 030177 to 031577				
armentaria and							

5-980

			Complete at Stat	te Records Center
	RECORDS T	RANSMITTAL	Accession No.	Date Received
	AND R	ECEIPT	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
			Signature	1
. From: (N MDSE	lame, Divisi	on, Address or Agency)	Signature	
Office of	f Superinte		Title	
857 Elkr: Building		g Rd. Balt. MD 21240 3. Phone		
ITB Airpo		796-8300 Ext 366	4. To: State Records	Center
2nd flr.		Renners Articles B		
. Signature	a: (Agency	Official)	6. No. of Cu.Ft.	
	11			
'X N	N pr.			
Records	8. Box	9. Description	n of Records	10. Disposal Authority
Location (Center)	Numbers	With Inclus	ive Dates	(Schedule and Item No.)
				(125
	24	Voc. Rehab. Acctg. 7/ Case Service & DDS Trat	L/76 to 6/30/77 MY & FY smit. 041277 to 042677	77 643-5 5 yrs. (April, 198 6
				and/or audit)
	25	Voc. Rehab. Acctg. 7/. Case Service & DDS tran	1/76 to 6/30/77 MY & FY nsmit. 060177 to 061477	
20102				7
	26	Case Servicé & DDS trai	1/76 to 6/30/77 MY & FY nsmit. 080676 to 081276	1
	27	Voc. Rehab. Accts. 7/	1/76 to 6/30/77 MY & FY	7
	27	Case Service & DDS trai	nsmit. 100676 to 101576	
1.415-14-1	28	Voc. Rehab. Acctg. 7/	1/76 to 6/30/77 MY & FY	77
		Case Service & DDS trai	nsmit. 112476 to 12976	
	29		1/76 to 6/30/77 MY & FY	77
		Case Service & DDS tra-	nsmit. 012677 to 020977	
	30		1/77 to 6/30/77 MY & FY	77
		Case Service & DDS tra	nsmit. 031577 to 032977	
	31	Voc. Rehab. Acetg. 7/	1/76 to 6/30/77 MY & FY	71
		Case Service & DDS tra	nsmit. 042677 to 051077	
	32		1/76 to 6/30/77 MY & FY	71
			nsmit. 061477 to 063077	NAME AND A DESCRIPTION OF
	33	Voc. Rehab. Acctg. 7/	1/76 to 6/30/77 MY & FY nsmit. 082576 to 0908870	77
	1.			
	34		/1/76 to 6/30/77 MY & FY insmit. 101976 to 110376	
	1.4			7
	35		/1/76 to 6/30/77 MY & FY ansmit. 121376 to 122876	
			For Continuation Pages)	

RECORDS TRANSMITTAL			
AND RECEIPT	Accession No. Date Received		
1. From: (Name, Division, Address or Agency) MDSE	Signature		
Office of Superintendent 857 Elkridge Landing Road., Balti, MD 21240	Title		
2. Building and Room ITB Airport 2nd Flr. Finance 796-8300 Ext. 366	4. To: State Records Center		
5. Signature: (Agency Official)	6. No. of Cu.Ft.		

Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authority (Schedule and Item No.)
	36	Voc. Rehab. Acctg. 7/1/76 to 6/30/77 MY & FY 77 Case Service & DDS transmit. 020977 to 052677	643-5 5 yrs. (April, 198
	37	Voc. Rehab. Acctg. 7/1/76 to 6/30/77 MY & FY 77 Case Service & DDS transmit. 032977 to 041277	
	38	Voc. Rehab. Acctg. 7/1/76 to 6/30/77 MY & FY 77 Case Service & DDS transmit. 051277 to 052677	
	39	Voc. Rehab. Acctg. 1/76 to 12/77 1099 Register Hold til 1/80	
	40	Voc. Rehab. Acctg. 10/1/76 to 6/30/77 FY 77 Rejected Transac. PO file control; total & gen. adj. totals Jrnl. of PO by fund; fund report by counselor	
	41	Voc. Rehab. Acctg. 7/1/76 to 9/30/76 MY 76-77 Counselor Summary by fund; Counselor Jrn1 by fund; mnthly jrn1 by cnselor; jrn1 of PO by fund; updated transac; reject. trans.; control total & general adjust.	
	42	Voc. Rehab. Acct. 7/1/75 to 6/30/76 FY 76 Updated Tras. 9/1/75 to 1/30/76	
	43	Voc. Rehab. Acctg. 7/1/73 to 6/30/74; 7/1/74 to 6/30/75; 7/1/75 to 6/30/76 FY 74 Open PO run; FY 75 reject. trans. jen. adj. totals; fund report updated jrnl FY 76 fund by counselor	
	44	Voc. Rehab. Acct. 7/1/74 to 6/30/75 FY 75 Mthly by Cnselor; FY 75 Wkly by Cnselor; FY 75 fund run for funds xx & 07	
	45	Yoc. Rehab. Acctg. 10/1/76 to 6/30/77 FY 77	

	DECODDC	TO ANC METTERS T	Complète at State	e Records Center
*	RECORDS	TRANSMITTAL	Accession No.	Date Received
	AND F	RECEIPT		
. From: (MDSE	Name, Divisi	ion, Address or Agency)	Signature	
Office o 857 Elkr		ng RD. Balt. MD 21240	Title	
ITB Airp	and Room port or Finance	3. Phone 796-8300 Ext. 366	4. To: State Records Co	enter
. Signature	e: (Agency	Official)	6. No. of Cu.Ft.	
9004	Vien			
.Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	¹⁰ .Disposal Authority (Schedule and Item No.)
		Counselor summary by f	fund; jrnl of PO by Cnslr.	
	46	district open PO & jrn	FY 76 & MY 77 76 updated al of PO by District; Istrict & open PO report	
	47		/1/76 to 6/30/77 FY 77 Pay	7. 7
		roll by position; FX 7	77 Payroll by funds; P/R o for Telephone GTC MY 76-	
	48	Voc. Rehab. Acctg. 9/ "to be paid" list FY 7		
	49	Voc. Rehab. Acctg. 7/ p/r by funds; P/R 14 t	/1/76 to 6/30/77 FY 77 to 26; FY 77 P/R by Locat.	
	50		/1/76 to 6/30/77 MX & FY ice & DDS t1's 8/24/76, 5327	
	51	Voc. Rehab. Acctg. 7/ Updated Transactions 8		
	52	Voc. Rehab. Acctg. 7/ Updated Trans. 2/6/76		
	53	Voc. Rehab. Acct. 7/ Counsel. Sum. by Fund;		
	54		/1/75 to 6/30/76 FY 76 · y 76TH gen. adj. Rejt. trr	a.
	55	DDS 7/1/77 to 9/30/77 997-94100	MY 77-78 PO 997-00001 to	
	56		8 FY 77-MY 77-78 Jrnl Upd.	f Request Pmt for Vndr. TL Sheet controls

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Office Superintendent

Reporting Agency

79W201

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records	Authorization For Disposal		inclusive Dates of Records	· ·		
	Description of Records Include Title ond/or Form Number	Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol
1-6	Budget	643	8	1978	6	7-83	Recycled
							· ·
				· · .			
			-				

I hereby certify that the above listed records were disposed of as indicated.

Signature

Keard Confer Manager Title

Date

PS - 789 DGS - RM - 2

N RECORDS TRANSMITTAL		Complete at State Records Center		
0.1		ECEIPT	Accession No. $79W201$	5/4/79
1. From: (1	Name, Divisi	on, Address or Agency)		
	the Superi	ntendent ion - BWI Airport	Title	
Building	onal Tower	3. Phone 796-8300, ext. 35	2 4. To: State Records Waterloo	s Center
5. Signature	e: (Agency	Official)	6. No. of Cu.Ft. 6	
7.Records Location (Center)	8. Box Numbers		tion of Records clusive Dates	10. Disposal Authority (Schedule and Item No.)
Waterloo R// Ska Row & A Section 33	1 of 6 2 of 6 3 of 6 5 of 6 6 of 6	1978 Budget		643 -8 3/1/81

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Office of Superintendent

Reparting Agency

80w104

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records	Authorization For Disposat		Inclusive Dotes of Records	Volume		
	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Disposed of	(Cubic Feet)	Dote of Dispasat	Method of Disposal
1–44	Case Services	643	5	FY 78	7171	7-83	Recycled
				· · · · ·			

I hereby certify that the above listed records were disposed of as indicated.

Signature

econd Center Manager

Date

PS-789 DGS-RM-2

	Pico	d-Transmittals ECCIPT	Accession No.	Date Received
	AND F	ECEIPT	80W104	4-23-80
1. From: (N MDSE		on, Address or Agency)	Signature	<u></u>
Offi	ice of Super	rintendent Road, Bàlt. MD 21240	Title	
2. Building ITB Airpo 2nd floor	ort	3. Phone 796-3300 Ext. 366	4. <u>To</u> : State Records C	enter
5. Signature	e: (Agency	Official)	6. No. of Cu.Ft.	
gen	MR Aren	reh	44	
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus		10. Disposal Authority (Schedule and Item No.)
RT5	1	7-1-77/6-30-78MY & FY 032178D-041178A	78 Case Service & DDS	643-5 July 83 54R5 (April 1985)
5 74	2	10-1-77/6-30-78FY78 P	0.0.'s 115-0600 to 201- 13199	AND/OR AUDIT
Ky 5	3	10-1-77/6-30-78FY78 P	.0.'s 101 to 115-05999	
SR	4	7-1-77/9-30-777-1-74/ MY 77-78 Updated Transa P.O.'sGen. Adj. & tot		
	5	DDS10-1-77/6-30-78F 997-92345FY 78 Journa Corres. 1-78/12-78 Budg Cancelled Checks	1 to updateP.O. Disbur	
	6	10-1-77/6-30-78FY 78 301-57200 to 301-60477	Case Serv. P.O.'s	
	7	10-1-77/6-30-78FY 78 206-01900 to 301-57199	Case Serv. P.O.'s	
	8	10-1-77/6-30-78FY 78 201-13200 to 206-01899	Case Serv. P.O.'s	
	9	DDS10-1-77/6-30-78F 997-17999	Y 78 P.O.s 997-12800-	
	10	10-1-77/6-30-78FY 78 323-15800 to 343-04999	Case Serv. P.O.'s	
0	11	10-1-77/6-30-78FY 78 343-03500 to 411-07899	Case Serv. P.O.'s	
	12	10-1-77/6-30-78FY 78 to 323-15799 (Use Plain Unlined Paper		

DGS-RM-11 2/24/75

PS-880

•	DECODIS T	RANSMITTAL	Complete at State	e Records Center
• •		ECEIPT	Accession No.	Date Received
M	1DSE Office of Su	on, Address or Agency) perintendent	Signature Title	· · · · · · · · · · · · · · · · · · ·
2. Building ITB Ai	and Room	Road, Balt., MD 21240 3. Phone 796-8300 Ext. 366	4. <u>To</u> : State Records Co	enter
5. Signatur Glov	e: (Agency	Official)	6. No. of Cu.Ft.	······································
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	of Records ive Dates	¹⁰ .Disposal Authority (Schedule and Item No.)
	13	10-1-77/6-30-78FY 78 411-07900 to 502-03257	Case Serv. P.O.'s	643-5 July 83. 5435 (April, 1985)
	14	10-1-77/6-30-78FY 78 503 to 604-05399	Case Serv. P.O.'s	AND OR BUDIT
1	15	7-1-77/1-30-78MY & FY Transmittals 10-27-77		
	16	7-1-77/6-30-78MY & FY Case Serv. & DDS 7-21		
	17	10-1-77/6-30-78FY 78 632-01491	P.O.'s 604-05400 to	
	18	7-1-77/6-30-78FY 78 1 632-01491	P.O.'s 604-05400 to	
	19	7-1-77/6-30-78FY & M Transmittals 6-23-77/7-		
	20	7-1-77/6-30-78MY & FY Transmittals 041178B-04		
• • •	21	7-1-78/6-30-79Hospita MY77 (12-6)	al Reimbursements	
	22	7-1-77/6-30-78MY & F Transmittals 10-4-77/10		
C)	23		/7-1-786-30-77≠6-30-79 ions Jr. 5-18-77≠7-2-78 Run & FM7-M01FY79	
	24	10-1-76/6-30-77FY 77 transactionsJournal fro	Case25e7875-Updated	

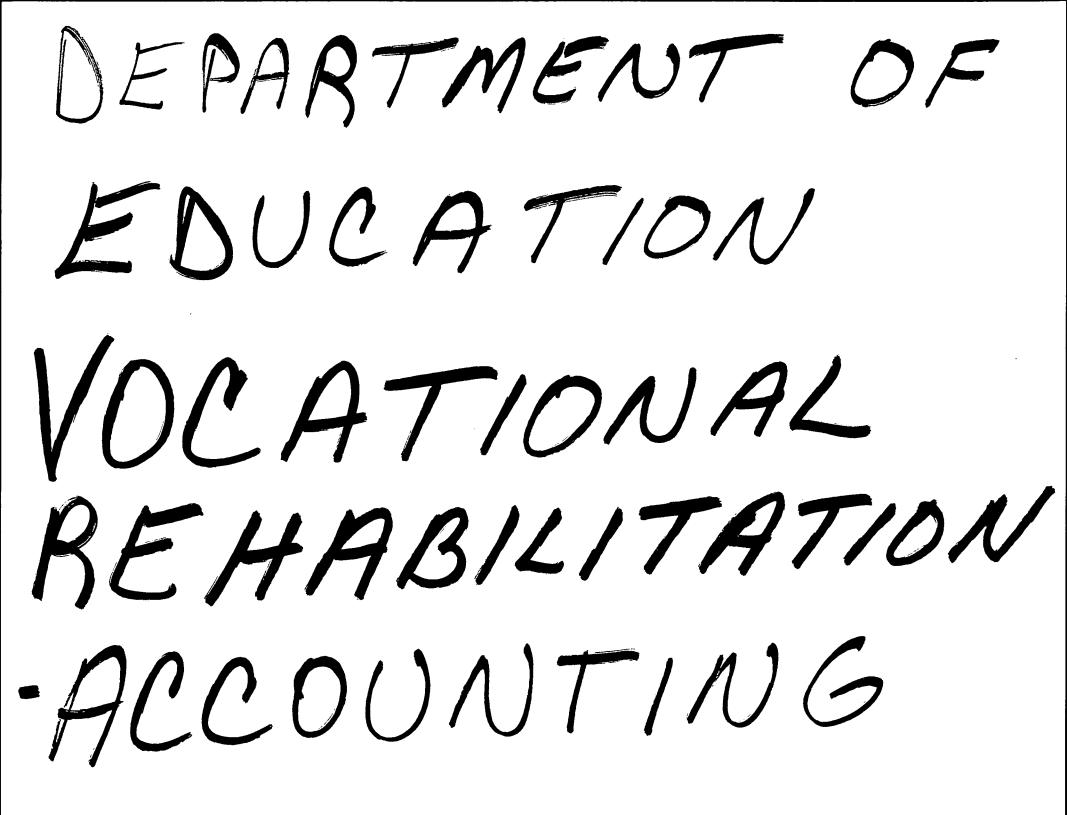
(Use Plain Unlined Paper For Continuation Pages)

	RECORDS T	RANSMITTAL	Complete at State	e Re cords Center
• •		ECEIPT	Accession No.	Date Received
	Nam <mark>e, Divisi</mark> o MDSE	on, Address or Agency)	Signature	
		perintendent nding Road, Balti. MD 2124	Title	
ITB Airp	and Room ort r Finance	 Phone 796-8300 Ext. 366 	4. <u>To</u> : State Records Co	enter
5. Signatur Je	e: (Agency (Official) M-D	6. No. of Cu.Ft.	
7.Records Location (Center)	8. Box Numbers	79. Description With Inclus	of Records ive Dates	10. Disposal Authority (Schedule and Item No.)
	25	7-1-77/6-30-78FY & MY Transmittals 012478-020		643-514 03
	26	7-1-77/6-30-78Case Se 021078-030378		5 YRS (-April, 1985) AND OR AUDIT
	27	7-1-77/6-30-78MY & FY Transmittals 9-15-77/10		
	28	7-1-77/6-30-78 MY & F Transmittals 8-29-77/9-		
· ·	29	7-1-77/6-30-78MY & FY Transmittals 042178-151		
	30	7-1-77/6-30-78MY&FY 7 Transmittals 051778D-0		
	31	7-1-77/6-30-78MY & FY Transmittals 12-30-77/1		
	32	7-1-77/6-30-78MY & FY Transmittals 11-18-77/1		
• • • •	33 .	7-1-77/6-30-78MY & FY 060878-063078	Y 78 Case Serv. & DDS	
	34	10-1-77/6-30-78 FY 78 "Gen. Adj. & Total"- "U	8 Jr. of Reject. Transact Updated Transactions"	
0	35	10-1-77/6-30-78FY 78 Fincro 1 & 2	FincMo 2 & 3	
• •	36		79 Updated Transactions & RO $2\&3-1/4$ FINCRO 1 & 2	
	I		•, · · · · · · · · · · · · · · · · · · ·	1

RECORDS TRANSMITTAL			Complete at State Records Center		
	*	ECEIPT	Accession No.	Date Received	
~~		on, Address or Agency)	Signature		
	SE fice of Sup	erintendent	Title	Fernance	
857 Elkr	-	g Road. Balt. MD 21240 3. Phone			
ITB Air			4. <u>To</u> : State Records C	enter	
5. Signature	e: (Agency	Official)	6. No. of Cu.Ft.		
Ge	eryf Ho	yely			
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	of Records ive Dates	¹⁰ . Disposal Authority (Schedule and Item No.)	
	37	7-1-77/6-30-78MY & F 030778-032178C	Y 78 Case Serv. & DDS	643-5	
	38	7-1-77/6-30-78MY & F Transmittals 8/16/77-8	Y 78 Case Service & DDS 8/24/77	5 VRS (April 1985) AND/OR AUDIT	
	39	7-1-77/6-30-78FY 78 runs by Position Num., & SS#	Payroll RecordsPayroll by Division, Location		
	40	7-1-77/6-30-78FY78 P Center & Fund, Alpha, 1 Notions & P/R MA'a			
	41	DDS10-1777/6-30-78FY 997-12799	78 P.O.'s 997-07400-		
· · .	42	7-1-77/6-30-78Hospit Ma 7-7 & Ma 12	al Reimbursements		
	43	7-1-77/6-30-78MY & F Transmittals 12-13-77¢			
	44	DDS 10-1-77/6-30-78F 997-07399	Y 78 P.O.'s 997-02700-		
		and the second second			
			•		
0	1. A.				

DGS-RM-11 2/24/75

5 - 880



CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

1-11

PREPARE IN DUPLICATE Lot #589 Vocational Rehabititation Retain ane copy and farward ariginal to above address Division or Bureou Authorization For Disposal Inclusive Description of Records No. Dates of Records Volume Dore of Method of Include Title and/or Form Number Disposed of (Cubic Feet) Retention Item Disposol Disposal Sched. No. No.

1930-58

628

1

I hereby certify that the above listed records were disposed of as indicated.

ecord anter Mariger Date

PS-789 DGS-RM-2

Recycled

7-83

11

Reporting Agency

Case Closed Reports &

Non-Service Closures

RECORDS	TRANSMITTAL	SHEET
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(Prepare in Triplicate)

- 1. AGENCY STATE DEPARTMENT OF EDUCATION
- 2. DIVISION _____ VOCATIONAL REHABITITATION .
- 3. RECORD TITLE CASE CLOSED REPORTS & NON*SERVICE CLOSURES
- 4. DATES ______ 1930 1958 *

DATE: 12/10/62 LOT NO .: 589 RANGE: 4 8 SECTION (S): ¥ 26-27 RECEIVED BY: J. Hirsch REMARKS:

5. SCHEDULE NO.	6. ITEM NO.	7. SCHEDULED DISPOSAL DATE	
628		PERMANENT	8. ACTUAL DISPOSAL DATE
S JMERICAL LISTING BY BOX I	UMBER, SHOWING	10. NUMBER OF CUBIC FEET	
AJOR FILE BREAKS AND INC	LUSIVE DATES		
11 record center boxes	arranged alphabeti	ally by name of applicant.	
* P # 1 1020 + 10			
* Box # 11930 to 194 21933 to 194 31947 to 195	6		

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41951	to	1953	
51954	to	1955	
61952	to	1953	
71950	-	1951 &	1954 .
81947	to	1949	
91954	to	1955	
101956			
111958			· · ·

Signature of Agency representative:

HR-RM 11(Rev.)

Record Center representative:

eh/3/15/74

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

Vocational Rehabiation	Lot #888°			PREPARE IN DUPLICATE
Division or Bureou		· .		Retain one copy ond forward original to above oddress
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No.	Description of Records	Autho For D	rizotion isposal	Inclusive	· ·		
NG.	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposal	Method of Disposol
1	Case Closed Reports & Non Service Closures	628		7/1/50-6/30/60	1	7-83	Recycled
						· · · · · · · · · · · · · · · · · · ·	

I hereby certify that the above listed records were disposed of as indicated.

1 Signature

Record Center Manager

Date

PS - 789 DGS - RM - 2

	RECORDS TRANSM	ITTAL SHEET	V	
	(Prepare in Tri	plicate)	X	
. AGENCY STATE DEPARTME	NT OF EDUCATION			
DIVISION VOCATIONAL REHAB			DATE: 8/27	/6).
. RECORD TITLE CASE CLOSE	D REPORTS & NON SE 7/1/50 - 6/30/60	RVICE CLOSURES	LOT NO.: 88 RANGE:) SECTION (5):	8 8
			REMARKS:	
SCHEDULE NO.	6. ITEM NO.	7. SCHEDULED DISF	OSAL DATE	8. ACTUAL DISPOSAL
290-628	1	PERMANENT		DATE
l record center box arran Box 1 = 7/1/59 = 6/30/60	ged alphabeticall	y by name of applica	nt	
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CERTIFICATE OF RECORDS DISPOSAL

Dept. of Education

Reporting Agency

Vocational Rehabilitation

Lot #934

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	No. Description of Records	Authorization For Disposal		Inclusive			
NU.	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Dotes of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol
12-18	Closed Case Reports & Non Service Closu r es	628	1	7/1/56 - 6/30/63	7	7-83	Recycled
5							

I hereby certify that the above listed records were disposed of as indicated.

Signature

Lecord Center Manager Title

Dote

PS-789 DGS-RM-2

RECORDS TRANSA	WITTAL SHEET		1
(Prepare in Tr)
1. AGENCY STATE DEPARTMENT OF EDUCATION			
2. DIVISION VOCATIONAL REHABILITATION		DATE: 11/2	7/61
3. RECORD TITLE CLOSED CASE REPORTS & NON	SERVICE CLOSURES	LOT NO.: 9: RANGE: A	84
4. DATES 7/1/56 - 6/30/63	1	SECTION (S): RECEIVED BY	\ CT
		REMARKS:	
5. SCHEDULE NO. 6. ITEM NO.	7. SCHEDULED DISP	OSAL DATE	8. ACTUAL
290 628 1	PERMANENT		DISPOSAL DATE
7 record center poxes arranged alphabetical	10. NUMBER OF CUB		
Box No. 12 7/1/56 - 6/30/57			•
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16 7/1/60 - 6/30/61	• • •		: .
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18 7/1/62 - 6/30/63			
	Sec. Sec.		
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gnature of Agency representative:	Record Center represer		

·eh/3/15/74

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CERTIFICATE OF RECORDS DISPOSAL

Dept. of Education

Special Ed-

Reporting Agency

80W21

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

		Authorization For Disposal		Inclusive			
NO.	No. Description of Records Include Title and/ar Form Number	Retention Sched. No.	Item No.	Detes of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
1–11	66 A Planning Gui de 16 A Survey of Opinions	635	2		11	9-83	Recycled
۹.							

I hereby certify that the above listed records were disposed of as indicated.

Signature

0 331 Title

Date

RECORDS		Accession No.	Dace N. JULVED
- <u>Año</u>	LECEIPT 4	80 W21	
Division of Special Maryland State Depar	sion, Address or Agency) Education tment of Education ; Rd. Baltimore Md 21240	Şignature Title	
Building and Room International Tower Bldg. Sth floor	3. Phone 796-8300 Ext. 248	4. <u>To</u> : State Records Waterloo	Center
. Signature: (Agenc	y Official)	6. No. of Cu.Ft.	
.kecords 8. Location Box (Conter) Numbers		n of Records sive Ditter	10. Disposal Authority (Schedule and Item No.
R15 1+11 5/1	66 A Planning Guide 16 A Survey of Opinio.	n::	635-2
R8 Sat			1182
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CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency PREPARE IN DUPLICATE Special Ed -79W194 Retain one copy and forward original to above address Division or Bureou Authorization For Disposal Inclusive Description of Records No. Dates of Records Volume Include Title and/or Form Number Dote of Method of Disposed of Retention (Cubic Feet) Item Disposal Disposol Sched. No. No. 1-3 Special Education Resumes 635 9-83 3 Recycled .

I hereby certify that the above listed records were disposed of as indicated.

Signature

Leordo Center Manage

PS-789 DGS-RM-2

	RECORDS T	TRANSMITTAL	Complete at Sta	te Records Center
		RECEIPT	Accession No. 79 W 194	Date Received 5/4/79
. From: (Name, Divisi	on, Address or Agency)	Signature	1
	ecial Educat:			
Mar Elk	yland State ridge Landin	Department of Education ng Road	Title	
. Building	and Room	3. Phone	4. To: State Records	Center
5th	a Floor	796-8300		
. Signatur	e: (Agency	Official)	6. No. of Cu.Ft.	
Jude	e Smith	e/mj		3
.Records Location (Center)	8. Box Numbers	9. Description With Inclus	of Records vive Dates	¹⁰ .Disposal Authority (Schedule and Item No.)
R103 5.19	1 of 3 2 of 3 3 of 3	Special Education Resu Special Education Resu Special Education Resu	mes	635

⁽Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Special Ed -

Reporting Agency

78w139

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	o. Description of Records	Authorization For Dispasat		Inclusive Dates of Records			
	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic: Feet)	Date of Disposal	Method of Disposol
1-5	Nonapproved Nonpublic Schools	635	2		5	9-83	Recycled
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I hereby certify that the above listed records were disposed of as indicated.

Signature

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PS-789 DGS-RM-2

RECORDS TRANS	MTTTAT.	congrate at brace Rectizus Center				
AND RECEI	• •	Accession No.	Date Received December 20,1977			
 From: (Name, Division, Naryland State Dept. of Ed 6510 Elkridge Landing Road Linthicum, Md. 		n Signature Title Record Manageme	nt Technician			
2. Building and Room 3. Inter'l Tower Bldg. 3rd Floor - Sp. Ed.	Phone 796-8300 X395	4. <u>To:</u> State Records Waterloo	Center			
5. Signature: (Agency Offi	cial)	6. No. of Cu.Ft.	ትመመራ መት ምት የመቀም የት በመንከ በመንከ የመስከ የት የመቀም የመቀም የመቀም የት በመንከ የ የት መመረ የት በመንከ የ			

7.Records Location (Center)	8. Box Numbers	9. Description of Records With Inclusive Dates	10. Disposal Authorit (Schedule and Item N
1718		Nonapproved Nonpublic Schools	635-2 1981
ange 8		Box 1	1981
Ronf 5 Ronf 5 Ronf 5		McCall's Chapel School	
. 6		Toner Institute	
(1,2		Perkiomen School	
And		Pine Ridge School	
1500		Proctor Academy	
N. N		Paradise School for Boys	
11		Home of the Merciful Savior for Crippled Children	
		Lexington School for the Deaf	
eng		The Portals	
1.1.		Providence Center for Exceptional Children	
		Rockwood Academy	
		The Rectory School	
		Richard Forrest School	
		Rogue Valley Ranch School	
	1000	Sanford School	
		St. Ann Special Education	
		St. Bernadine Special Education St. Gabriel's Home	
	1	St. John's School for the Deaf	
		St. Joseph Institute for the Deaf	
		St. Mary's Training School	
		St. Michael's School for Boys	
		St. Paul's School for Boys	
		Schefer School, Inc.	
		Searchlight Training Centers	
		Secret Harbor Farms, Inc.	
	A State of the second	Shalom 'et Benedictus	
1997 - S.A.		Thomas E. Shannon Boys Home, Ginc.	
		Sisters of the Good Sheppard	
		Sky Ranch for Boys	
		Southbury Training School	
		The Stonegate School	
		Stoutamyre School of Special Education	
·	1	(Use Plain Unlined Paper For Continuation Pages)	1

Nonapproved Nonpublic Schools Page 2 : Bux 1

1.3

Summit School Sunshine Children's Home Talbot Hall Trident Ungraded Academy Valleyhead Twelveacres, Inc. The 21st Century Learning Centers, Plus, Inc. Thomas and Dunn Variety Children's Center Vershire School The Villa School The Villa Maria Vitam Center, Inc. Wallace Village for Children New Britain Memorial Hospital The New England Villages, Inc. New Jersey Youth Center for Boys Northeastern Educational Intermediate Unit New Life Boy's Ranch North Jersey Training School Our Lady Queen of Angels School Our Lady Queen of Mercy Overbrook Children's Center Oxford Academy George Everett Partridge Memorial Foundation Margaret Van Hook School Miller School of Albemarle The Mill's School

RECORDS TRANSMITTAL			Compiere at State Records Center		
80 1 10	AND	RECEIPT	Accession No.	Date Received ·	
1. From: (Name, Division, Address or Agency) Maryland State Dept. of Education-Sp. Education. 6510 Elkridge Landing Road Linthicum, Md. James Keim			Signature Title 4. <u>To</u> : State Records Center		
2. Building and Room3. PhoneInter'l Tower Bldg. 3rd Floor-Sp. Ed.796-8300 x395					
5. Signature	2: (Agency	Official)	6. No. of Cu.Ft.		
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	10. Disposal Authority (Schedule and Item No.)	
		Box 2 Adirondack Hountain Scho Allegany Valley School I Allegany Valley School I Allegany Valley Senior S Accotink Academy American School for the Amos Cottage Rehabilitat Anderson School Austine School for the H Beckett Academy Behavior Research Instit Bethany Children's Home Brandon Hall School Brookland Child Developm Beverly Farm Foundation The Brown School Cedar Lake Ladge Chazen Institute Incorpor Children's Home Resident Children's Home Resident Children's Service O Christ Church School Collier High School Cooperative School for H Don Guanella School Duvall Home The Eberhard School The Floc Wilderness Scho Forest Heights Lodge Fork Union Military Foxleigh Development Cen The Friends School Friendship Home for Chil	for Exceptional Children School Deaf tion Center Deaf tute ment Center orated tial Treatment Center on Center Center Handicapped Children		

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Non-proved Nonpublic Schools Page 2 Eox 2

> Gair Diagnostic Teaching Center, Inc. Garland School George Junior Republic - New York George Junion Republic - Pennsylvania Good Shepherd Manor Grant School Green Chimney School Green Meadows School Good Shepherd Manor Good Shepherd School Green River Academy Green Valley School Hamilton Children's Center Hampshire Country School Habor Creek School for Boys Hargrave Military Hearing and Speech Center for Columbus and Central Ohio, Inc. Hillside School Hoffman Home

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- 1 ter	ILLIGO DA	INNISMITIKU	Accession No. Date Received		
4	AND I	RECEIPT			
1. From: () Maryland Sta 0510 Elkridg	te Dept. of	ion, Address or Agency) Education-Sp. Education oad	Signature		
Linthicum, M		James Keim	Title		
2. Building	and Room	3. Phone	4. To: State Records Center		
Inter'l Tower Bldg. 3rd Floor-Sp. Ed. 796-8300 x395			4. To: State Records Center		
5. Signature	e: (Agency	Official)	6. No. of Cu.Ft.		
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		Nonapproved Nonpublic Sc Box 3 Holly Angels Nursery The Hoyt School Hyde School Kalevala Tutoring School Karitas Community Keystone Training and Re Kiefer Training Center Leary Educational Develo Leland Hall Litton Hall Military Middle Keswick School Lourdesmont School Mt. Alverno School Mt. Alverno School Mt. Aloysius School Nat'l Assoc. of Private Children, Inc.			

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RECORDS TRANSMITTAL			Complete de Diaco Actorité Center		
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к' ` 5	AND RECEIPT		-0 .P	A Surday Contractor	
	,	1	78~218		
1. From: (Name, Maryland State De 6510 Elkridge Lar	Division, Address pt. of Education-S ding Road	or Agency) p. Education	Signature Title		
Linthicum, Md.	. Ja	mes Keim			
2. Building and Room Inter'l Tower Bldg. Special Education Third Floor 796-8300 ext. 395			4. To: State Records Center		
5. Signature: (7			6 No of Chi Th		
			6. No. of Cu.Ft.		
7.Records 8. Location Bc (Center) Num	9. bers	Description With Inclusi		10. Disposal Authority (Schedule and Item No.)	
1 78W218 K-20 S-8	Joseph Gard Andrea Gian Theresa Gia Keith Jorda Honey Krame Paul Mathew Lawrence Pa Elizabeth A Lillian Wis	rdina ardina an er ws atterson Ann Roles sonienski les - Box thet Sonienski			

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to a car		Accession No.	Date Lecelved
AND	RECEIPT		
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1. From: (Náme, Divis Maryland State Dept. o 6510 Elkridge Landing Linthicum, Md.	ion, Address or Agency) f Education-Sp. Education Road James Keim	Signature Title	
2 Puilding and Deer	1.2		
2. Building and Room Inter'l Tower Bldg. Special Education Third Floor	3. Phone 796-8300 ext. 395	4. To: State Records C	enter
5. Signature: (Agency	Official)	6. No. of Cu.Ft.	
7.Records 8. Box	9. Description	n of Records	10. Disposal Authority
Location Box (Center) Numbers	With Inclus		(Schedule and Item No.)
Rusing Rusing Rusing	Hearin Files Box W. Joseph Garcia Andrea Giardina Theresa Giardina Theresa Giardina Keith Jordan Honey Kramer Paul Mathews Lawrence Patterson Elazabeth Ann Rol Liulian Wishienski Hearing Files - Box 🕸 5 Sandra Barnett John Dirk Esham William Hartman Robert Kiebler Stuart Jules Eric Weinberg Diane Williams		

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CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

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Reporting Agency

Special Ed -PREPARE IN DUPLICATE 77W123 Retain one copy and forward original to above address Division or Bureou Authorization For Disposol Inclusive Description of Records No. Dates of Records Volume Include Title ond/or Form Number Dote of Method of Disposed of Retention Item (Cubic Feet) Disposol Disposol Sched. No. No.

1-38	Federal Program Admin. Manual Folders, Index Public Law 93-9380	635		38	9-83
					· · · · · · · · · · · · · · · · · · ·

I hereby certify that the above listed records were disposed of as indicated.

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Date

PS+789 DGS+RM-2

Recycled

	RECORDS T	RANSMITTAL OV	Accession No.	Date Received
	AND R	ECEIPT	Accession No.	December 27,1976
Mrs. Vir ITB Buil	a Froehlinge	on, Address or Agency) r, Div. of Spec. Educ. lkridge Landing Road	77W123 Signature Title	1
2. Building Internat	and Room ional Tower , 5th floor	3. Phone 796-8300, ext. 345	4. To: State Records	
	e: (Agency J. Twek		6. No. of Cu.Ft. 38	
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	10. Disposal Authority (Schedule and Item No.)
ange 2 Section 2-13	1 thru 15 16 thru 27 28, 29, 30 31 thru 35 34 36, 37 38	Federal Program Administ Folders Federal Program Administ Federal Program Administ Public Law 93-9380	rative Manual Index(s) rative Manual Folders	

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CERTIFICATE OF RECORDS DISPOSAL

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Dept. Education

Reporting Agency

Special Ed -

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to obove address

No.	Description of Records	Authorization For Disposat		Inclusive			
Include Title and/ar Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol	
1-7	Questionnaire-Background Info Assessing Sev./Prou-Handicapped children Graph Paper						
	Miscellaneous Records	635			7	9-83	Recycled
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I hereby certify that the above listed records were disposed of as indicated.

Signature

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P5-789 DG5-RM-2

	RECORDS T	RANSMITTAL	Complete t St	a s Records Center
* *		ECEIPT	Accession No.	Date Received
		- 1	77W46	August 16, 1976
Haryland 6510 Ell	d State Depar	on, Address or Agency) tment of Education g Road (Spedial Education 21090		-L (T.)
			Record Manageme	nt Technician
Building	and Room tipnal Tower S Sth Saoo Education	3. Phone 796-8300 ext. 359	4. <u>To:</u> State Records Waterloo	Center
Signatur	re: (Agency	official) M Reck	 No. of Cu.Ft. 7 cu. ft. 	
Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	10. Disposal Authority (Schedule and Item No.
nge 13	1	Questionnaire - Back Assessing Sev./Prou	ground Information Handicapped Children	
ction 7	2	Graph Paper		1 2 3 2 4 2 5 6 6
	3	Unif./Perf. Asses.	U. of Washington Fleasure (White and Libe	
	4	Practical Classroom Lang. Asses. for Non-	Meas. (White and Liberty	()))
	5	Preschool Profile	orm and Scoring Procedure Associng Sev./Pro. Hand.	Child.
	6	Developmental Pinpoin	ats	
	7	Practical Classroom	Masura	
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CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

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Reporting Agency

Special Ed -		78w106		PREPARE IN DUPLICATE
Divis	sion or Bureou			Retain one copy and forward original to above address

No.	No. Description of Records Authorization For Disposat Inclusive		Inclusive				
	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dotes of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol
2-9	Western MD-Institute -Texts Legal Rights of the Handicapped Mainstreaming Publications Special Needs Instructor Manual	635	2	7/8 - 9/30	9	9-83	Recycled

I hereby certify that the abave listed records were disposed of as indicated.

Signatur

1 Aug

16-83 Date

RECORDS	TRANSMITTAL	Complete at State Records Center			
	RECEIPT	Accession No. 78W106	Date Réceived December 6,1977		
	sion, Address or Agency)	Signature	1		
Lucy Anne Hessic	n, Md. State Dept. of Educa nding Road, Linthicum, Md.	Title			
Division of Spec	ial Education	Record Managemen	nt Technician		
2. Building and Room Internat'l Towers	3. Phone	4. To: State Records C	enter		
Third Floor	796-8300 Ex. 395	Waterloo	·		
5. Signature: (Agend	A_e Hessim	6. No. of Cu.Ft. 9			
7.Records 8. Location Box (Center) Numbers		n of Records sive Dates	10. Disposal Authority (Schedule and Item No.)		
Range 7 Top 2 Section 24 3 4 5 6 -7 8 9	Western Md. Institute - Western Md. Institute - Western Md. Institute - Western Md. Institute - Legal Rights of the Hand Mainstreaming Publication Special Needs Instructor	Texts - 7/8 - 9/30 Texts - 7/8 - 9/30 Texts - 7/8 - 9/30 dicapped ons r Manual	635-2 19-81		
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CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Special Ed -

Reporting Agency

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80W19

PREPARE IN DUPLICATE Retain ane copy and forward original to above address

Division or Bureou

Authorizotion For Disposal Inclusive No. Description of Records **Dates of Records** Volume Date of Mathad of Include Title and/or Form Number Disposed of Retention Item (Cubic Feet) Disposal Disposal Sched. No. No. 1-11 SSIS Manuals 635 3 9-83 . 11 Recycled

I hereby certify that the above listed records were disposed af as indicated.

Signature

-/6.83 Date

	RECORDS :	TRANSMITTAL				Recorás Center
	AND H	RECEIPT		Accession 80W19		Mate Received
Marylan Divisio	d State Depa	ion, Address or rtment of Educa Education - 87 Md. 21240	tion	Signature Title		
	g and Room tional Tower or	3. Phone 796-8300 Ex	t. 248		ecords Cen Naterloo	ter
. Signatu	re: (Agency	Official)		6. No. of Cu.Ft	11	
.Records Location (Center)	8. Box Numbers			n of Records sive Dates	1.	⁰ .Disposal Authority Schedule and Item No.)
R 14 S-15-16	<pre>1 of 11 2 of 11 3 of 11 4 of 11 5 of 11 6 of 11 7 of 11 8 of 11 9 of 11 10 of 11 11 of 11 </pre>	SSIS MANUALS SSIS MANUALS """" """"" """""""""""""""""""""""""			to	635-3 DR DR olding for isposal until inthe notice.

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CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Acency

	Reporting Agency	· ·					
Special Ed -		78w218	3	· · · · ·		PREPARE IN DU	and the second secon
	Division or Bureou		· ·		, .	Retain one copy and forward original to above address	
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	Include Title and/or Form Number	Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Dispasal	Method of Disposal
			*				· · ·
1-5	Hearing Files	635	2		5	9-83	Recycled
					•		
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I hereby certify that the obove listed records were disposed of as indicated.

Signature

ecordo Center Mamanger Title

9-16-83 Date

	RECORDS	TRANSMITTAL	Compacte de se	and methodala conten			
et	1	RECEIPT	Accession No. 78W218	Date Received 3/15/78			
1. From: (Md. State D 6510 Elkrid Linthicum, 1	ept. of Edu ge Landing	ion, Address or Agency) cation-Sp. Education Road James Keim	Signature Title Service Specia	alist I			
2. Building Inter'l Tower Special Educa Third Floor	Bldg. tion	3. Phone 796-8300, ext. 395	4. To: State Records Center				
5. Signatur	e: (Agency	Official)	6. No. of Cu.Ft.				
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	10. Disposal Authority (Schedule and Item No.)			
Rag Sig		Hearing Files - Box 4 Joseph Garcia Andrea Giardina Theresa Giardina Keith Jordon Honey Kramer Paul Mathewo Lawrence Patterson Elizabeth Ann Roles Lillian Wisnienski		. 635-2			

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<u>AID</u> F	oad James Keim 3. Phone 796-8300, ext. 395	Accession No. 78W218 Signature Title Service Specialis 4. To: State Records Co 6. No. of Cu.Ft.	
7.Records 8.			10.
Iccation Box (Center) Numbers	9. Description With Inclus	of Records ive Dates	¹⁰ .Disposal Authority (Schedule and Item No.)
R-20 S-8	Box 5 Hearing Files Sandra Barnett John Dirk Esham William Hartman Robert Kiebler Stuart Jules Eric Weinberg Diane Williams		

(Use Plain Unlined Paper For Continuation Pages)

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CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

Vocational Rehabation 77W37
Division or Bureou

No.	Description of Records	Authorization For Disposal		Inclusive Dates of Records			
	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol
1-37	R-13 Sta+ Cards	628		FY 1969	37	7-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Lecord Center Title

Date

PS - 789 DGS - RM - 2

3	RECORDS	TRANSMITTAL	compiete de bedde necords center					
		N/1	Accession No. Date Receive					
	AND	RECEIPT						
1 7		\wedge	77₩37	August 12, 1976				
1. From: (Department of Vocational Re	E Education	ion, Address or Agency)	Signature					
		Baltimore, Md. 21240	Title Record Management	Technician				
2. Building		3. Phone						
			4. To: State Records Center					
			Waterloo					
5. Signatur	e: (Agency	Official)	6. No. of Cu.Ft.					
			37					
7.Records Location	8. Box Numbers	9. Description With Inclus:	of Records	10. Disposal Authority				
(Center)	Number 5	with inclus.		(Schedule and Item No.)				
Range \$ R8	1-37	R-13 Stat Cards		62.8 K				
Section &				628				
34+35								
JTTJJ		F. Y. 1969	Contraction of the second	26				
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				Charles Complete				
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CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

:

Reporting Agency

Vocational Rehabilitation-Acctg.

78w214

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title and/or Form Number		Authorization For Disposal		Inclusive Dates of Records			······································
			Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
1-27	Accounting Records		628	4	FY 1969-76	27	7-83	Recycled
•								
			· · · · ·					
· ·								

I hereby certify that the above listed records were disposed of as indicated.

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e AVIN

To be completed by RECORDS TRANSMITTAL SHEE Record Center: Date: 3/15/78 Prepare in triplicate after records have been received and labeled. Two copies will be re-Lot No.: 78/2/14 turned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: R-11 signed and returned to the Record Center. Section(s) 5-18 520 1. Agency:_ _ _Department of Education. Received by: 2. Division: __ Wocatical Rehabilitation - Accounting Remarks: 3. Record Title: Accounting Recordston 4. Inclusive Dates: 1969-19757 5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 628 9. Numerical listing by box number, show-Numerical listing (continued) ing major file breaks, inclusive dates 16 of 27 R 40's MET 7/75-7/76 (each box). -6/74 R-40"SH &T 7 /73 DDU 997-30000 997-36599 17 of 27 1×0F 2 7 997-224499 18 of 27 Update Journalis 70-7 2 FY 75 2 of 27 DOU 997-15000 3 of 27 DDU 997-37000 997-57499 19 of 27 MS 7 Runs 69-72 2 0 of 27 68 Final Runs 72 Rejects Journal 4 of 27 DDU : 997-07000 997-14999 70-74 Groups of clients PO's DDU 997-23500 9972 9499 5 of 27 21 of 27 73 Updates & Fund IBM Runs 6 of 27 · Update: Journalls 72 -73 22 of 27 Yellow PO's FY 70 - FY 72 R'40'S M&T 7/74 -7/75 7 of 27 23 of 27 Update & Fundi Journals 70,71,72 8 of 27 Budget Run: 73-73 24 of 27 MS 7 Runs 73-73 9 of 27 MS Runs: 74-74 DDU 997-22500 997-28499 7/74 25 of 27 10 of 27 Update Journals 69-73 74 Update Journals 11 of 27 26 of 27 MS Runs 73-74 12 of 27 Fy 75' DDU Time Sheets 27 of 27 Lisburseme nt 3 FY 13 of 27 Pro Rata Fund Run 71-71 Budget Code : 73-73 14 06 27 Service Specialist I 15 of 27 MS Runs 72-73 10. Quantity and type of filing equipment released: a. File drawers; letter_siza c. Transfiles b. File drawers, legal-siza d. Other (specify) b. File drawers, legal-size : 11. Signature of Agency representative: Provident and the state of the

CERTIFICATE OF RECORDS DISPOSAL

77W93

Dept. Education

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Vocational Rehabilitation

Reporting Agency

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PREPARE IN DUPLICATE

Division or Bureou

Retain one capy and forward original to obove address

No.	Description of Records	Authorizotion For Disposol		Inclusive	Volume		
	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposal
1-9	1-9 Purchase Requisitions Case Service Awards Request for Purchases		5	1970 - 1974	9	7-83	Recycled
	MD. Rehab. Contracts Groups of Clents Voc. Rehab. Contracts						·
	MD Rehab. Request for Purchases Out of Schedules				· · ·		

I hereby certify that the obove listed records were disposed of as indicated.

Signature

Hecord Center Manajer Date

PS-789 DGS-RM-2

RECORDS TRANSMITTAL SHEET

Prepare in triplicate after records have been received and labeled. Two copies will be returned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center. Date: November 9, 1976 Lot No.: 77W93 Range: -13 Parge 7 Section(s) 15-16 Top

To be completed by

Section 22

Record Center:

Received by:

Remarks:

Numerical listing (continued)

1. Agency:_ Md.State_Dept.of_Education____

2. Division: YOCATIONAL REHABILITATION

3. Record Title: VOCATIONAL REHABILITATION PURCHASING

4. Inclusive Dates: 1970-1974

	the second se		
5. Schedule No. 643	6. Iten No.	7. Scheduled Disposal Date: 8. Act	tual Disposal Date:
6113	5		nat propert pa

 Numerical listing by box number, showing major file breaks, inclusive dates (each box).

1: Purchase Requisitions '74-'74 2: Case Service Awards '72-'73 3: Case Service Awards '71-'72 4: Request for Purchases '72-'73 5: Md. Rehab. Contracts '70-'72 6: Groups of Clients '73='74 7: Voc. Rehab. Contracts '72='73 8: Md.Rehab. Reugest for Purchases '73='74

9: Out of Schedules 172=174

10. Quantity and type of filing equipment released: a. File drawers, letter-size c. Transfiles (b. File drawers, legal-size d. Other (specify)

11. Signature of Agency representative:

1

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

4

Reporting Agency

Vocatio	onal Rehabilitation Division or Bureou	<u>75B4</u> 3			,	PREPARE IN DUPLICATE Retain one copy and forward original to obove oddress	
	Description of Records	Author For D	rizotion isposol	Inclusive			
No.	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Dotes of Records Disposed of	Volume (Cubic Feet)	Dore of Disposol	Mathod of Disposol
1-2	Client T & M Sheets	628	2	FY 1971	2	7-83	Recycled
			· .				
				· · · · ·			· · · ·
							· .
•							

I hereby certify that the above listed records were disposed of as indicated.

Signature

ecord Center Manajer

Date

PS - 789 DGS - RM - 2

To be completed by Record Center: EFFORDS TRANSMITTAL SHEET Dates 10/15/7 A Procession tripliante after records have been re ind laboled. Two copies will be re-Lot No .: 751313 turners the Agency, one copy to be retained by are as its receipt, and the other to be Range: signand returned to the Record Center. Section(s) Stult 1. Agency: 1 St. Dept. of Education Received by: Remarks: 2. Division: Vocational Rehabilitation 3. Record Title: Client T & M Sheets 4. Inclusive Dates: F.Y. 1971 5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 9. Numerical listing by box number, show- | Numerical listing (continued) ing major file breaks, inclusive dates (each box). 2 record center boxes 1) Client T & M Sheets A to La 2) Client T & M Sheets Le to Z 10. Quantity and type of filing equipment released: a. File drawers, letter-size c. Transfiles b. File --wers, legal-size d. Other (specify) 11. Signature of Agency representative:) Stenemen

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

No.

Reporting Agency

Description of Records

Vocational Rehab	,	75B42			PREPARE IN DUPLICATE
······································	Division or Burecu		· · · ·	, ·	Retain one copy and forward original to above oddress
		Authorizotion			· ·

Inclusive

For Disposol

N A	1 Deteriotion of Bossels					1	•
No.	Description of Records Include Title ond/or Form Number	Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposal
1-3	Maintenance & Transportation Vouchers Schedule	628	5	1972	3	7-83	Recycled

I hereby certify that the above listed records were dispased af as indicated.

Signoture

ecord(

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PS - 789 DGS-RM-Z

To be completed by RECORDS TRANSMITTAL SHEET Record Center: Date: 10/15/74 Propare in triplicate after records have been received and labeled. Two copies will be re-Lot No .: 75BAZ to - o the Agency, one copy to be retained by _____y as its receipt, and the other to be Range: si ---- and returned to the Record Center. Section(s) Shelt 1. Agency: ide State opta of Education ____ Received by: 1. Astron Remarks: 2. Division: Acational Asiai 1172 - - -3. Record Title: ______aintence_and_Transportation _____ 4. Inclusive Dates: 5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. Actual Disposal Date: 125 628 1 5 9. Numerical listing by box number, show- : Mumerical listing (continued) ing major file breaks, inclusive dates (each box). 1 of 3 Voucher schedule - A- Green 2 of 3 Voucher Schedule Green keed L 1972 3 of 3 Voucher Schedule Re d 1 1972 unprocessed container Budget Credits 10. Quantity and type of filing equipment released: a. File drawers, letter-size c. Transfiles b. File mawers, legal-size d. Other (specify)

11. Signature of Agency representative:

CERTIFICATE RECORDS DISPOSAL OF

Dept. Education

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Reporting Agency

PREPARE IN DUPLICATE Vocational Rehabilitation 77W92 Retain one copy and forward Division or Bureou original to above address Authorization For Disposol Inclusive Description of Records No. Dates of Records Volume Dote of Method of Include Title and/or Form Number Disposed of Retention (Cubic Feet) Disposot Disposol Item Sched. No. No. 1-20 DDU Transmittal & Update 643 5-12 FY 72-75 20 7-83 Recycled Journal Case Service T.L.'s P>.L.'s State Car Gas Tickets Federak Budgets Grants & Reports

I hereby certify that the above listed records were disposed of as indicated.

Signoture

enter Marager

Date

	RECO	RDS TRANSPITT.	AL SHEET	To be completed by Record Center: Date: November 9, 1976
X	received and turned to the · by Agency as	labeled. Two of Agency, one of its receipt, a	r records have b copies will be r copy to be retai and the other to Record Center.	een e- Lot No.: 77W92
1. Agency:_Md.	State Departmen	nt of Education	n	Received by:
2. Division:	Vocational Reha	bilitation		Remarks:
	DDU TRANSMITT CASE SERVICE P & G T.L.'s l ates: FEDERAL BUI	<u>F1-15 FY 174</u> FY 75 & 172-17	4 STATE CAR GAS REPORTS FY'74	TICKETS
ing major f (each box). 1: DDU Transmitt 2: Update Jornal 3: Update Jornal 4" Transmittals 5: Case Service 6: 7: 8: 9: 10: 11: 12: 13: 14: 15: 16: P & G T.L's	1 3-72 isting by box nu ile breaks, inc. al 118-184 FY 74 DDU FY 74 1 DDU FY 74 247-428 FY 74 TL's 821-895 FY 739-820 670-738 599-659 509-598 414-498 331-413 240-329 163-239 100-162 1-95 362-830 FY 75 845-1040. 11-346 HETS & GRANTS &	nmber, show- lusive dates 4 74 REPORTS	Disposal Date: Numerical lis	8. Actual Disposal Date: ting (continued)

10. Quantity and type of filing equipment released: a. File drawers, letter-size c. Transfiles b. File drawers, legal-size d. Other (specify)

11. Signature of Agency representative:

1

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

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Reparting Agency

 Vocational Rehabilitation
 75B100
 PREPARE IN DUPLICATE

 Division or Bureou
 Retain one copy and forward original to above address

No.	Description of Records	Authorization For Disposot		Inclusive Dotes of Records			
	Include Title and/or Form Number	Retention Sched, No.	item No.	Dotes of Records Disposed of	Volume (Cubic Feet)	Dore of Disposol	Method of Disposol
1–19	Purchase Order #101-02072 to 701-00711	643	5	FY 1973	19	7-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signature

Record Guster Manager 2/24/83

	RECORDS	TRANSMITTAL	Complete at State Records Center				
		RECEIPT	Accession No.	Date Received			
Vocational	Rehabilita	ion, Address or Agency) ion (ation lkridge Landing Rd.	Signature Title Record Management Technician				
Balto. MD		11 ³ port ^{Phone} 796-8300	4. <u>To</u> : State Records Center Baltimore				
5. Signatur William Sta	ce: (Agency eneman	Official)	6. No. of Cu.Ft. 19 cu. ft.				
7.Records Location (Center)	8. Box Numbers	¹⁰ .Disposal Authority (Schedule and Item No.)					
hange 3 Section Q107-30 G31	19	1973 Purchase Order 19 18 boxes 101-02072 to 1 boxes R-40's 1973	(GA3 1976 SYRS			

(Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Dept: of Education

Reporting Agency

Vocational Rehabilitation-Acctg 78W213
Division or Bureou
Division or Bureou

No.	Description of Records	Authorization For Disposo!		Inclusive			· · · · · · · · · · · · · · · · · · ·
·	include Title and/or Form Number	Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposol
1-13	Master Files: Message Edits; Batch Edits-to be paid lists Batch Edits & To be Lists Master Files-Massage Edits	628	3	6/73 - 6/76	13	7-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Slanoture

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con Canter Manager

	To be completed by
RECORDS TRANSMITT	L SHEET Record Conter: Date: 3/15/78
Prepare in triplicate after received and labeled. Two of	r records have been
tymed to the Agency, one of	and the other to be Range: R-4/R8
signed and returned to the	Record Center. Section(s) Sam S27-28
1. Agency: Department of Education	Received by:
2. Division: Vocational Rehabilitation - Ac	counting Remarks:
Master Files; Message Edi 3. Record Title: Batch Edits- To Be Paid I	
Batch Edits & To Be Paid Lists (6/26) L. Inclusive Dates: Master Files (2/6/76 = 6) Massace Edits (6/27.7/4 to	/73 - 11/25/75) /8/76) 5 5/8/76)
5. Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8. Actual Disposal Date:
9. Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	Mumerical listing (continued)
<u>1 of 13</u> - Message Edits, 6/24/74 to 6/10/75	<u>10 of 13</u> - To Be Paid Lists & Batch Edits = 3/18/75 to 6/10/75
2 of 13 - Batch Edit, To Be Paid Lists & Message Edit - 6/23/75 to 11/25/75	<u>11 of 13</u> - To Be Paid Lists & Batch Edits - 3/2/76 to 6/8/76
3 of 13 - Master Files - 2/6/76 to 6/8/76; Message Edit - 12/9/75 to 6/8/76	<u>12 of 13</u> - To Be Paid Lists & Batch Edits - 10/28/75 to 2/17/76
<u>4 of 13</u> - To Be Paid Lists - 6/26/73 to 9/4/73; Batch Edits 6/73 to 4/74	<u>13 of 13</u> - To Be Paid Lists & Batch Edits - 9/2/75 to 10/14/75
<u>5 of 13</u> - To Be Paid Lists & Batch Edits - 9/18 73 to 12/26/73	
<u>6 of 13</u> - To Be Paid Lists & Batch Edits - 1/8/74 to 4/16/74; Message Edits - 4/16/74 to 6/11/74	
7 of 13 - To Be Paid Lists & Batch Edits - 4/30/74 to 8/20/74	Service Specialist L
8 of 13 - To Be Paid Lists & Batch Edits - 9/3/74 to 1/7/75	
<u>9 of 13</u> - To Be Paid Lists & Batch Edits - 10/15/74 to 3/4/75	
10. Quantity and type a. File drawers, letter-siza b. File drawers, legal-siza	of filing equipment released: 13 c. Transfiles d. Other (specify)
11. Signature of Agency representative:	
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CERTIFICATE RECORDS DISPOSAL OF

Dept. Education

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Reporting Agency

Case Service Purchase Orders

Hospital Reimbursements 101-3168 to 701-01402

Vocatio	Dnal Rehabilitation Division of Bureou	77w91°		۰. ۱	PREPARE IN DUP Retain one copy and original to above of	d forward
No.	Description of Records Include Title ond/ar Farm Number	Authorization For Disposal	Inclusive Dates of Records Disposed of	Volume (Cubic East)	Date of	Method of

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No.

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Retention

Sched. No.

643

I hereby certify that the above listed records were disposed of as indicated.

Signature

vacor Carter Marajer

Disposed of

FY 1974

(Cubic Feet)

20

Disposal

7-83

PS-789 DGS-RM-2

Disposal

Recycled

4	1 3			. /	
		RECCH	RDS TRANSMITT.	To be completed by Record Center: Date: November 9, 1976	
		Prepare in tri received and 1 turned to the by Agency as i signed and ret	labeled. Two a Agency, one a its receipt, a	een e- Lot No.: 77W91 ned	
	1. Agency: Mary	Land State Depa	rtment of Edu	cation	Received by:
	2. Division: Voca	tional_Rehabil	itation-A&F		Remarks:
	3. Record Title:	Case Servic	e Purchase Ore einbursements	ders FY-74 -July'71to June	e175
	4. Inclusive Dat	les:	_ EY 1974		_
		6. Itom No.	7. Scheduled	Disposal Date:	8. Actual Disposal Date:
	9. Numerical lis ing major fil (each box).	sting by box nu le breaks, incl		Numerical lis	ting (continued)
	1- 101-3168 to 11: 2- 113-2700 to 129 201-1198-201-09 3- 201-5301 to 203 1_1 - 222-2500 to 255 5- 251-0100 to 255 301-21115-301- 6- 301-33500 to 30 7- 301-36100 to 30 8- 301-38800 to 32 9-315-02000 to 32 10- 323-08100 to 11- 3143-00100 to 12-3148-12700 to 3 101-02905 to 13- 102-02500 to 14- 111-03901 to 15- 140-00700 to 501-01359 to 16- 534-00459 to 601-03228 to 17- 604-02300 to 18- 652-00238 to 701-00560 to 19 Hospital Reim 20 "	9-00980 & 5300 " 2-06677 1-00999 " " 1-01954 & 33499 " 01-36099 01-36099 " 3-08099 " 3-08099 " 343-00399 " 340-02489 & 440-00699 " 440-00699 " 440-009143 & 525-00771 " " 537-00646 & 604-02299 642-01561 652-00198 & 701-01402 "	" " " " " " " " " " " " " " Ly '74-June'7		
		10. Quanti Tile drawers, 1 Tile drawers, 1	etter-siza		
	11. Signature of	Agency repres	entative:		
	2-14/1	hych		a hard a	

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Vocati	Reporting Agency onal Rehabilitation-Acctg. Division or Bureou	78W216	6			PREPARE IN DU Retain one copy a original to above a	and the second
		Authorization For Disposal		Inclusive			
No.	Description of Records Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dotes of Records Disposed of	Volumo (Cubic Feat)	Dote of Disposal	Method of Disposol
0.00	Dieshility Determination						······································
9-22	Disability Determination Transmittals 38 - 680	643	5	1974 & 1975 FY	4	7-83	Recycled
				X			
	· ·						
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I hereby certify that the obove listed records were disposed of as indicated.

Signoture

Center Manag

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PS+789 DGS+RM-2

RECORDS TRANSMITTAL SHEET Prepare in triplicate after records have been received and labeled. Two copies will be re- turned to the Agency, one copy to be retained by Agency as its receipt, and the other to be signed and returned to the Record Center. 1. Agency: Depart ment of Education 2. Division: Wocat ional Rehabilitation - Accounting 3. Record Title: Disability Determination Transmittals 4. Inclusive Dates: <u>97994199575</u>	Lot No.: 78W216
 5. Schedule No. 6. Item No. 7. Scheduled Disposal Date: 8. 9. Numerical listing by box number, show- ing major file breaks, inclusive dates (each box). 19 of 25 Schedule 125 Item 8 38 - 175 	and the second se
<u>20 of 25</u> " " " 176 - 421 <u>21 of 25</u> " 421 - 604 <u>22 of 25</u> " 96 - 680	
Service Specie	ulist I
10. Quantity and type of filing equipment a. File drawers, letter size b. File drawers, legal-size d. Other (sp	83
11. Signature of Agency representative:	

CERTIFICATE OF RECORDS DISPOSAL

79W250

Dept. Education

Reporting Agency

Vocational Rehabilitation-Acctg.

Division er Bureeu

PREPARE IN DUPLICATE

Retain one capy and forward original to above address

No.	Description of Records	Authorization For Disposal		Inclusive		T	Method of Disposal
	Include Title and/or Form Number	Retention Sched. No.	Dates of Records Item Disposed of No.		Velume (Cubic Feet)	Dore of Disposol	
4 4 7		6.0					
1-15	Open P.O.'s Counselor & District Runs Monthly Reports	628	4	FY 74-77	15	7-83	Recycled
	D.D.U. Updates, File Control Fund Runs Yellow P.O.'s			· · · · · ·			
	T/L Hospital Re-imbursements	•					
1 1							
T -							

I hereby certify that the abave listed records were disposed of as indicated.

Signoture

· ···(1	RECORDS	TRANSMITTAL	Complete at State Records Center				
· · · AND RECEIPT		Accession No.	Date Received				
	AND	RECEIPT	79W250	6-12-29			
		ion, Address or Agency)	Signature				
	it of Educat I Rehabilit	ion ation - Accounting	Title				
2. Building	and Room	3. Phone					
2nd Floor, I 857 Elkridge		796-8300, Ext. 366	4. To: State Records Co	enter			
Linthicum, M	ld. 21090		Waterloo Record	Center			
5. Signatur		Official) R. Hayden/cek	6. No. of Cu.Ft.				
	George R.	0	15				
7.Records Location	8. Box	9. Description	of Records	10. Disposal Authority			
(Center)	Numbers	With Inclus		(Schedule and Item No.)			
RE	#10	Open P.O.'s for FY 74, 7/	1/73 - 6/30/74	628 4			
Y	#2	Counselor & District Runs	FY 74, 7/1/73 - 6/30/74				
SNA	#3	Monthly Reports FY 74, 7/	1/73 - 6/30/74				
Rg	#4	D.D.U. Updates, File Cont 7/1/74 - 6/30/75	rol Totals, FY 75,				
52+3	#5	Fund Runs FY77, FY76 & FY	75, Final Only				
Sang	- #6 _	Yellow P.O.'s, MYFY 74/75	Yellow P.O.'s, MYFY 74/75, 7/1/73 - 6/30/75				
	#7 -	T/L #12 - 299, FY 76, 7/1)				
	#8	T/L #300 - 692, FY 76, 10	/29/75 - 3/22/76				
	#9 -	T/L #705 - 1025, FY 76, 3	/24/76 - 7/8/76				
	#10 ~	T/L #12 - 191, MY/FY 77,	7/2/76 - 10/6/76				
	#11 -	T/L #195 - 450, MY/FY 77,					
	#12	T/L #455 - 789, MY/FY 77,					
	#13 -	Hospital Re-imbursements					
	#14	Hospital Re-imbursements Grove & Springfield MA; B 7/76 - 6/77					
	#15	Hospital Re-imbursements Eastern Shore, Md. Correc 7/76 - 6/77					

(Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Dept. Equcation

	Reporting Agency							
Vocati	onal Rehabilitation-Acctg.	78w211		•			PREPARE IN DU	
Division or Bureou					. v	Retain one copy and forward original to above address		
No.	Description of Records	Authorizotion For Disposal		Inclusive				
	Include Title ond/or Form Number	Retention Sched. No.						Method of Disposol
								· · ·
1–16	Case Services Transmittals T/L #106-1059	628	4	FY 1975		16	7-83	Recycled
						•		
•		-						

I hereby certify that the above listed records were disposed of as indicated.

Signature

Kecord Lenter Maka

PS+ 789 DGS+ RM- 2

RECORDS TRANSMETT	AL SHEET Record Center:
	Date: 3/15/78
Prepare in triplicate after received and labeled. Two turned to the Agency, one by Agency as its receipt, signed and returned to the	copy to be retained and the other to be Range: R-20 R
1. Agency:	Received by:
2. Division: Vocational Rehabilitation - Act	countingRemarks:
3. Record Title: Fiscal Year 1975 Case Se	rvices Transmittals
4. Inclusive Dates: 7/1/74 to 6/30/75	
5. Schedule No. 6. Item No. 7. Scheduled	Disposal Date: 8. Actual Disposal Date:
9. Numerical listing by box number, show- ing major file breaks, inclusive dates (each box).	Numerical listing (continued)
1 of 16 - F.Y. 1974 - T/L #698; and F.Y. 1975 -	<u>14 of 16</u> - T/L #916 to #977
T/L #5 to #105	<u>15 of 16</u> - T/L #978 to #1046
<u>2 of 16</u> - T/L #106 to #205	16 of 16 - T/L #1047 to #1059
<u>3 of 16</u> - T/L #206 to #305	
4 of 16 - T/L #310 to #374	
5 of 16 - T/L #375 to #477	
6 of 16 - T/L #478 to #514	
<u>7 of 16</u> - T/L #515 to #568	
• <u>8 of 16</u> - T/L #569 to #615	Service Specialist I
<u>9 of 16</u> - T/L #616 to #658	
10 of 16 - T/L #671 to #727	
11 of 16 - T/L #728 to #774	
12 of 16 - T/L #775 to #840	
21. <u>13 of 16</u> - T/L #841 to #915	
10. Quantity and type of a. File drawers, letter-size b. File drawers, legal-size	
11. Signature of Agency representative:	
The first office of the second free to the second	

CERTIFICATE RECORDS DISPOSAL OF

Dept. of Education

Reporting Agency

Vocational Rehabilitation-Acctg Ċ

78W212

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward ariginal to obove address

No.	Description of Records	Authorizotion For Disposot		Inclusive			
	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposol
1–16	Case Services Purchase Orders P.O. #101-04078 - 701-01424	643	5	7/1/75 to 6/30/75 FY 1975	16	7-83	Recycled
· .					A.		
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					•		

I hereby certify that the above listed records were disposed af as indicated.

Signoture

ecord Center Marajer

Dote

Date: 3/15/78 Prepare in triplicate after records have been received and labeled. Two copies will be re-Lot No.: 78W212 turned to the Agency, one copy to be retained by Agency as its receipt, and the other to be Range: "R-11 signed and returned to the Record Center. Section(s) S-17-18 Department of Education ... 1. Agency: Received by: . 2. Division: Vocational Rehabilitation - Accounting Remarks: 3. Record Title: F.Y. 1975 Case Services Purchase Orders --4. Inclusive Dates: 7/1/74 to 6/30/75 5. Schedule No. 6. Item No. 7. Scheduled Dicposal Date: 8. Actual Disposal Date: 9. Numerical listing by box number, show-Mumarical listing (continued) ing major file breaks, inclusive dates (each box). 1 of 16 - P.O. #101-04078 thru #104-02454 15 of 16 - P.O. #502-02300 thru #601-04820-2 of 16 - P.O. #105-00001 thru #201-06199 16 of 16 - P.O. #602-01431 thru #701-01424 3 of 16 - P.O. #201-06201 thru #202-07899 4 of 16 - P.O. #202-07900 thru #243-02699 5 of 16 - P.O. #243-02700 thru, #301-40399 6. of 16 - P.O. #301-40400 thru #301-42999 7 of 16 - P.O. #301-43000 thru #304-01467 Service Specialist 8 of 16 - P.O. #305-00133 thru #316-03499 9 of 16 - P.O. #316-03500 thru #341-00699 10 of 16 - P.O. #341-00700 thru #343-10512 11 of 16 - P.O. #348-12835 thru #401-05499 12 of 16 - P.O. #401-05500 thru #404-01799 13 of 16 - P.O. #404-01800 thru #413-03335 14 of 16 - P.O. #413-00001 thru #502-02299 10. Quantity and type of filing equipment released: a, File drawors, letter-siza 16 c. Transfiles b. File drawers, legal-size d. Other (specify)

11. Signature of Agency representative:

and the second second as the

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

Vocational-Technical Ed. 82W362

Division or Bureou

		Authorizotion For Disposol		Inclusive Dotes of Records		Date of	Method of	
No. De Include	Description of Records Include Title ond/or Form Number	Retention Item Sched. No. No.		Dotes of Records Disposed of	Volume (Cubic Feet)	Date of Disposol	Method of Disposal -	
1–12	Client Characteristics Balto., Metro.	634-1		1975-1979	12	1-83	Recycled	
•								

I hereby certify that the obove listed records were disposed of os indicated.

Signoture

Title

Dote

PS-789 DGS-RM-2

PREPARE IN DUPLICATE

Retain one copy and forward original to abave address

Date Nov. 19, 1982

Mr. Elwood F. Adams To: Vocational-Technical Education Dept. of Education 200 W. Baltimore St.-3rd Floor

Subject: Disposal Clearance

The records described below are eligible for disposal on Jan. 4, 1983. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
82w362	12	1-12

Disposal Authority

Sch. #634-1

Description of Records:

See Attached Transmittal.

Sincerely yours,

. .

Paul C. Lamberson Records Center Manager State Records Center, Jessup Maryland. Phone 799-1379

÷

	RECORDS	TRANSMITTAL	at St	tate Records Center
e		RECEIPT	Accession No.	Date Received 2-22-82
Elwood Vocati Dept.	F. Adams onal-Techr of Ed., 20	ion, Address or Agency) nical Education 00 W. Balto., Balto.	Signature Title	
2. Building 3rd fl	g and Room .001	3. Phone 659-2578	4. <u>To</u> : State Records	s Center
	ce: (Agency ood, 5	Official) F. Adamoy	6. No. of Cu.Ft. 12	
7.Records Location (Center)	8. Box Numbers	_	on of Records sive Dates	10. Disposal Authority (Schedule and Item No.)
R-116 S-22	1 2 3 4 5 6 7 8 9 10 11 12	1977-1979 Client Cha 1975 Balto. Metro. 1978 Balance of Stat 1978 Western Marylar Montgomery Cour Balto. Metro. (1978 Balto. Metro. (1978 Balto. Metro. (Balance of Stat 1977 Balto. Metro. (1977 Balto. Metro. (1977 Balto. Metro. (1977 Prince George (1977 Prince George (1977 Prince George (1976 Western Marylar Balto. Metro. (1976 Balto. Metro. (1976 Balto. Metro. (1976 Balto. Metro. (1978 Contracts	te (PX) nd (Frederick) nty (.001094) (.095273) .274362) te (X and YX) (.001065) (.066250) (.251256) te (PX & YX) Co. (.001048) s Co. (.049127) nd (TX) nd te (.001140)	634-1 Keep until November, 1984 1982 1982
P 5 - 980	N	'n Unlined Paper	For Continuation Pages)	DGS-RM-11 2/24/75

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

PREPARE IN DUPLICATE _Vocational-Technical 82W362 Retain one capy and forward original to above address Division or Bureau Authorization For Disposal Inclusive Description of Records No. Dates of Records Volume Include Title and/or Form Number Dote of Method of Disposed of Refention (Cubic Feet) Item Disposol Disposal Sched. No. No. 1-12 Client Characteristics 634 1 1975-79 12 7-83 Recycled Balto. Metro Balance of State Western MD

I hereby certify that the abave listed records were disposed of as indicated.

Signoture

ecold leuter Manejer Title Dote

PS - 789 DGS - RM - 2

	RECORDS	TRANSMITTAL		te Records Center
	AND	RECEIPT	Accession No.	Date Received 2-22-82
Elwood Vocat:	d F. Adams Lonal-Techn	ion, Address or Agency) nical Education 00 W. Balto., Balto.	Signature Title	
	g and Room	3. Phone 659-2578	4. <u>To</u> : State Records C	lenter
Qi.	re: (Agency	Official) Adamszy	6. No. of Cu.Ft. 12	
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus		10. Disposal Authority (Schedule and Item No.)
R-116 5.22	1 2 3 4 5 6 7 8 9 10 11 12	1977-1979 Client Char 1975 Balto. Metro. 1978 Balance of State 1978 Western Maryland Montgomery Count Balto. Metro. (.) 1978 Balto. Metro. (.) 1978 Balto. Metro. (.) Balance of State 1977 Balto. Metro. (.) 1977 Balto. Metro. (.) Balance of State Prince George Co 1977 Prince George's Western Maryland Balto. Metro. (.) 1976 Western Maryland Balance of State 1976 Balto. Metro. (.) 1976 Balto. Metro. (.) 1978 Contracts	<pre>e (PX) d (Frederick) y .001094) .095273) 274362) e (X and YX) .001065) .066250) .251256) e (PX & YX) 0. (.001048) Co. (.049127) d X) d Col140)</pre>	634-1 Keep until November, 1984
		(Use Plain Unlined Paper F	or Continuation Pages)	

(Use Plain Unlined Paper For Continuation Pages)

PS- 980

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

_____Vocational Rehabilitation-Acctg Division or Bureau

PREPARE IN DUPLICATE

Retain one capy and forward original to above oddress

No.	Description of Records	Authorization Far Disposol		Inclusive Dates of Records			
	Include Title and/ar Form Number	Retention Sched. Na.	ltem No.	Dates of Records Disposed of	Valume (Cubic Feet)	Date of Disposal	Method of Disposol
1-17	Case Services T/L's #8 - 1038	628	3	FY 1976	17	7-83	Recycled
				· ·			

I hereby certify that the above listed records were disposed af as indicated.

Signature

· · · · · · · · · · · · · · · · · · ·	RECORDS 1	TRANSMITTAL		te Records Center
	AND F	RECEIPT	Accession No. 79W251	Date Received
Departmen	t of Educat:	on, Address or Agency) ion tion - Accounting	Signature Title	<u> </u>
2. Building 2nd Floor, I 857 Elkridge Linthicum, M	TB Landing Rd	3. Phone 796-8300, Ext. 366	4. <u>To</u> : State Records (Waterloo Recor	
5. Signatur	e: (Agency Longe George R.	, R. Hayden/elk	6. No. of Cu.Ft. 17	
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	of Records ive Dates	10. Disposal Authority (Schedule and Item No.)
RYE R9 53	<pre>#1 #2 #3 #4 #5 #6 #7 #8 #9 #10 #11 #12 #11 #12 #13 #14 #15 #16 #17</pre>	Case Services T/L's FY76 Case Services T/L's FY76	, $145 - 183$, $184 - 222$, $224 - 288$, $289 - 344$, $370 - 412$, $413 - 477$, $485 - 538$, $539 - 588$, $602 - 665$, $666 - 724$, $725 - 776$, $777 - 824$, $825 - 899$, $900 - 954$, $955 - 1008$	628

(Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

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Reporting Agency

Vocational Rehabilitation-Acctg.	79W252	• • • • •	PREPARE IN DUPLICATE
Division or Bureou			Retain one copy and forward original to above eddress
	- <u>1</u>		

No.	Description of Records	Authorization For Disposal		Inclusive Datas of Records				
	Include Title and/ar Form Number	Retention Sched. No.	item No.	Dates of Records Dispased of	Volume (Cubic Feet)	Date of Disposat	Method of Disposol	
1-17	Case Services P.O.'s 101-04805 - 652-00958	643	5	FY 76	17	7-83	Recycled	
					· ·			

I hereby certify that the above listed records were disposed of as indicated.

Signoture

erord (enter 11

	N RECORDS 1	TRANSMITTAL	Complete at Stat	e Records Center
			Accession No.	Date Received
	AND F	RECEIPT	79W252	10-12-79
1. From: (1	Name, Divisi	on, Address or Agency)	Signature	4
	nt of Educat al Rehabilit	tion tion - Accounting	Title	
 Building and Room 2nd Floor, ITB 857 Elkridge Landing Rd. Linthicum, Md. 21090 3. Phone 796-8300, Ext. 366 			4. <u>To</u> : State Records C Waterloo Record	
5. Signature	e: (Agency	Official)	6. No. of Cu.Ft.	
\otimes	George R. H	R. Hayden/al	17	
7.Records	8.	a	of Records	10. Disposal Authority
Location (Center)	Box Numbers	With Inclus		(Schedule and Item No.)
ar-Da	#1	Case Services P.O.'s FY76	5, 101-04805 - 104-02799	643
MANT	#2	Case Services P.O.'s FY76	5, 104-02800 - 201-07899	67-)
MAS-	#3	Case Services P.O.'s FY70	5, 201-07900 - 202-09799	
	#4	Case Services P.O.'s FY70	6, 202-09800 - 222-06199	
	#5	Case Services P.O.'s FY70	6, 222-06200 - 301-44899	
	#6	Case Services P.O.'s FY70	6, 301-44900 - 301-47399	
	<i></i> # 7	Case Services P.O.'s FY70	6, 301-47400 - 303-00699	
	#8	Case Services P.O.'s FY70	6, 303-00700 - 315-03899	
	#9	Case Services P.O.'s FY70	6, 315-03900 - 323-11599	
	#10	Case Services P.O.'s FY70	6, 323-11600 - 342-01399	1 4 1 A 1 4 4 4 4 4
	#11	Case Services P.O.'s FY70	6, 342-01400 - 348-14980	
1	#12	Case Services P.O.'s FY76	5, 349-02646 - 403-02299	
	#13	Case Services P.O.'s FY76	5, 403-02300 - 412-03399	
	#14	Case Services P.O.'s FY76	5, 412-03400 - 501-05863	
	#15	Case Services P.O.'s FY70	6, 502-02361 - 601-04999	
	#16	Case Services P.O.'s FY70	6, 601-05000 - 610-03899	
	#17	Case Services P.O.'s FY70	6, 610-03900 - 652-00958	1.000
		and the second second		
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CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

Vocational Rehabilitation-Acctg.

79W247

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records Include Title ond/or Form Number	Authorization For Disposat		Inclusive Dotes of Records	Volume	Date of	Method of
	Include Sine ond/or Form Number	Retention Sched. No.	item No.	Disposed of	(Cubic Feet)	Disposol	Disposol
1–8	D.D.U. P.O.'s #997-37500- 997-99998	643	5	FY 76 - 77	8	7-83	Recycled
							· · ·
<u>.</u>							

I hereby certify that the above listed records were disposed of as indicated.

Signoture

Kecold Date

PS - 789 DGS- RM- 2

	RECORDS 5	IRANSMITTAL	Complete at Stat	e Records Center
Q		RECEIPT	Accession No. $79W247$	Date Received
1. From: ()	Name, Divis:	ion, Address or Agency)	Signature	
-	nt of Educat al Rehabilit	tion tation - A c counting	Title	
2. Building 2nd Floor, II 857 Elkridge Linthicum, Mo	TB Landing Rd. 1. 21090		4. <u>To</u> : State Records C Waterloo Record	
5. Signatur	George	. X. Hayden letk	6. No. of Cu.Ft. 8	
7.Records Location (Center)	8. Box Numbers	9	of Records ive Dates	10. Disposal Authority (Schedule and Item No.)
R5	#1	D.D.U. FY 76 P.O.'s, 997	-37500 - 997-44500	643 J
CX5	#2	D.D.U. FY 76 P.O.'s, 997	-45000 - 997-60500	81
514	#3	D.D.U. FY 76 P.O.'s, 997	-61000 - 997-66500	0
R8 535	#4	D.D.U. FY 76 P.O.'s, 997 D.D.U. MY 77 P.O.'s, 997		
530	#5	D.D.U. MY 77 P.O.'s, 997	-50800 - 997-95345	
	#6	D.D.U. FY77 P.O.'s, 997	-46964 - 997-79499	
	#7	D.D.U. FY 77 P.O.'s, 997	-79500 - 997-85499	
	#8 ·	D.D.U. FY 77 P.O.'s, 997	-85500 - 997-99998	
1.00				
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		Sall - No		
		(Use Plain Unlined Denmi		

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

Vocational-Technical Education

82W62

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records	Authorization For Disposal		Inclusive Dotes of Records			
	include Title and/or Form Number	Retention Sched. No.	item No.	Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposot
1-3	CETA Individual Referral Records for FY 1976-78	634	1	FY 1976-78	3	7-83	Recycled
· · ·							

I hereby certify that the above listed records were disposed af as indicated.

Signature

Vecord Center Manager Tirle

PS - 789 DGS - RM - 2

Complete at State Records Center RECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT W6Z 7-29-81 1. From: (Name, Division, Address or Agency) -Manager Mr. Elwood F. Adams Vocational-Technical Education Dept. of Ed., 200 West Balto., Balto. 2. Building and Room 3. Phone 4. To: State Records Center 4th floor 659-2578 Signature: 5. (Agency Official) 6. No. of Cu. 13. 7 7.Records 8. 9. 10. Disposal Authority Description of Records Box Location Numbers With Inclusive Dates (Schedule and Item No.) (Center) 1 - 13 KANGE2L CETA Individual Referral Records for 634-1 FY 1975- 1978 Keep until 16 - 1978Section 10 July, 1983 (Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

Vocational Rehabilitation-Acctg

79W248

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to obove address

No.	Description of Records	Authorization For Disposat		Inclusive Dates of Records			
	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Disposed of	Volumo (Cubic Feot)	Date of Disposol	Method of Disposol
							· · · · · · · · · · · · · · · · · · ·
1-6	Case Rervices P.O.'s	643	3	FY 77	6	7 - 83	Recycled
· ·							· ·

I hereby certify that the above listed records were disposed of as indicated.

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AON Title

Dote

RECORDS TRANSMITTAL			Complete at State Records Center Accession No. Date Received 79W24846-12-19			
AND RECEIPT						
		ion, Address or Agency)	Signature	<u></u>		
	nt of Educa al Rehabili	tion tation - Accounting	Title			
2. Building 2nd Floor, I 857 Elkridge Linthicum, M	TB Landing Rd	3. Phone 796-8300, Ext. 366	4. <u>To</u> : State Records Center WAterloo Record Center			
5. Signatur	////	R. Haylon Icek	6. No. of Cu.Ft. 6			
7.Records Location	8. Box	9. Description	of Records	10. Disposal Authority		
(Center) BSX6 R9 S2	Numbers #1 #2 #3 #4 #5 #6	With Inclus Case Services P.O.'s MY77 Case Services P.O.'s MY77 Case Services P.O.'s MY77 Case Services P.O.'s MY77 Case Services P.O.'s MY77	7, 101-05936 - 201-10423 7, 202-10027 - 301-50099 7, 301-50100 - 323-12599 7, 323-12600 - 402-05546 7, 403-02680 - 537-01062	(Schedule and Item No.)		

(Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

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Reporting Agency PREPARE IN DUPLICATE Vocational Rehab -Accounting 80W185 Retain one copy and forward Division or Bureou original to above address Authorization For Disposal Inclusive Description of Records No. Dates of Records Volume Include Title and/or Form Number Dote of Method of Disposed of Retention Ite m (Cubic Feet) Disposal Disposol Sched. No. No, 1-2 Ed. Voc. Rehab. Case Serv. P.O.'s Transmittals-Update Runs 628 FY 79-80 4 2 7-83 Recycled

I hereby certify that the above listed records were dispased of as indicated.

Signature

Recard Center Manager

3 RECORDS TRANSMITTAL			Complete at State Records Center				
T.A .	*	X	Accession No.	Date Received			
	AND F	RECEIPT	80W185	4/23/80			
1. From: (Name, Division, Address or Agency) Department of Education Vocational Rehabilitation, Accounting			Signature Title				
2. Building	and Room	3. Phone	4. To: State Records Center				
5. Signature	e: (Agency	Official)	6. No. of Cu.Ft. 2				
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	10. Disposal Authority (Schedule and Item No.)			
0				628 4			
R & R5 S /1445 28	1	Ed. Voc. Rehab. 7/1/78 to FY 80 MY 78-79 Case Serv P.O.'s 101-0	3 years				
	2	FY 79 and FY 80 701 MRC Purchase Order Transmittals - Update Ru					
ar a manue				DGS-RM-11 2/24/75			

CERTIFICATE OF RECORDS DISPOSAL

Dept. Education

Reporting Agency

Division or Bureou						PREPARE IN DUPLICATE Retain one copy and forward original to above address	
.No.	Description of Records	Authorization For Disposat		Inclusive			
	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposal	Method of Disposal
					-		· · ·
1-7	NDEA Title III Projects			· · · ·	7	7-83	Recycled
	- -						

I hereby certify that the above listed records were disposed of as indicated.

Signature

ecor denter Mara

Date

	DECODIO	TRANSMITTAL	Complete at State Records Center				
		RECEIPT	Accession No.	. Date Received			
		ion, Address or Agency) Suicestrow	Signature Title 4. To: State Records Center				
2. Building	and Room	3. Phone					
5. Signatur	e: (Agency	Official)	6. No. of Cu.Ft.				
7.Records Location (Center)	8. Box Numbers		on of Records usive Dates	¹⁰ . Disposal Authority (Schedule and Item No.)			
(Center) R107 535	1-7			325/2			
		8280.	-82-86	(33)			

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