COMPTROLLER OF THE TREASURY NATA PROCESSING DIVISION

CERTIFICATE OF RECORDS DISPOSAL

Dat	ta Processing Div.						
Co		82w6	· · · ·			PREPARE IN DI	والمسجودة فتشاعته المجروعات والمتح
	Division or Bureou				н ^с	Retain one copy original to abave	address
No. Description of Records Include Title ond/or Form Number	Description of Paraula	Authori For Dis	ization spasol	Inclusive			
	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Voluma (Cubic Feat)	Dote of Disposol	Method of Disposol	
11	Accounting Close A/E Workpapers Close Contractors Agendas Misc. Uncompleted Audits		- - -	1966-1977 1974-977 1974-1976	5	7-83	Recycled
			· ·		· · ·		
			·			· · ·	
· .							

I hereby certify that the above listed records were disposed of as indicated.

Signature

Record Center Manager Title

13 / Dote

Complete at State Records Center * RECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT 8206 From: (Name, Division, Address or Agency) 1. Signature Processing Data Title Comp 2. Building and Room 3. Phone 4. To: State Records Center 5. Signature: (Agency Official) 6. No. of Cu.Ft. 7.Records 8. 9. Description of Records 10. Disposal Authority Box Location With Inclusive Dates Numbers (Center) (Schedule and Item No.) RIO9 2012 7. Close A/E Workpapers 1966-1933 8. Close Contractors 1974-1977 9-108. Agendas 1974-1977 11. MiSC. Uncompleted Hudits R109 (Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Divisian Treasury Building, Rm. 302 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

75A40

Comptroller of the Treasury

Reporting Agency

Central Data Processing

Division or Bureou

	Description of Records	Authorizotion For Disposol		Inclusive			
No.	include Title ond/or Form Number		ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposol
79-93	Key Entry Tape Transfers Detail Billing Reports Console Logs	Non-Sc	hedule	July 73- 11-30-74	14	2-82	Recycle
4. 5	· · · ·					. · ·	

I hereby certify that the above listed records were dispased of as indicated.

Signoture

ecord. entel Title

Dote

2

PREPARE IN DUPLICATE

Retain one copy and forward original to obave address

To Be Completed At State Records Center RECORDS TRANSMITTAL AND RECEIPT Accession No. Date Records Received 12-5-74 75A-40 Signature 1. FROM: (Name and Division of Transferring C. Lamberon Agency) Title Comptrollerot the Treasmy - Central Dita Processing echnici M ecordo Manacimen TO: STATE RECORDS CENTER 2. Address of Agency: 3. anapolis Income Top Building Agency Official (Signature) 5. Building & Room No. 6. Telephone No. Puelyo Records 10. Location Box Description of Records Disposal Authority (Center) Numbers With Inclusive Dates (Schedule and Item No.) K 18 79-81 Key Entry Take Transfers 79-81 517 9/1/74-11/30/74 82-83 Detail Billing Reports-old system 82-83 July 73 - Der 73 Old Billing JRT's AGOSOZ Prontont 84-93 Console Logs 84-97 7/1/74 - 11/30/74 Betly Parks 3632

PS. 390

HALL OF RECORDS Records Management Division State Records Center

Date October 15, 1981

 To: Comptroller of the Treasury - Data Processing Division Income Tax Building - Room # 309 Annapolis, Maryland 21401
 Subject: Disposal Clearance

The records described below are eligible for disposal on <u>11-15-81</u>. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
75 A 40	14	79-93

Disposal Authority

NON-SCHEDULE -- RECOMMEND DISPOSAL

Description of Records:

See Attached.

Sincerely yours,

4

Paul C. Lamberson, Records Center Manager State Records Center, Jessup, Maryland. Phone 799-1379

CERTIFICATE 0 F RECORDS DISPOSAL

Data	Processing Div.						
Cor	Reporting Agency Pholo 82W5 Division or Bureou	•			PREPARE IN DU Retain one copy original to above	and the second	
No. Description of Reco	Description of Records	Autho For D	prizotion Disposol	Inclusive			
Include Title and/or Form Number		Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol
1-7	Majis Documentation & Memos Timekeeping Records BDC Admin. Documentation	916	10,5	1975-76	7	7-83	Recycled
					· ·		

I hereby certify that the above listed recards were disposed af as indicated.

1

Signoture

Record Center Manager Title

25/83 Date

PS - 789 DGS-RM-2

0

Complete at State Records Center RECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT 2/1/5 (Name, Division, Address or Agency) 1. From: Signature Comptulle of the treosury Titl Nata Processing Uniolon 1 11 Building and Room 2. 3. Phone Indifloor-Room203 4. To: State Records Center 383-5513 301W. Mestonse Baltimore Record Center Signature: (Agency Official) rimentin 7.Records 8. 10. Disposal Authority Box Description of Records Location Numbers With Inclusive Dates (Center) (Schedule and Item No.) Mayis Documentation & memos 31, 187 916 #10 2 some as above 3/1182 K 109 1977 timekeeping Records 3F.Y. 1975 3 1976 Cost Distribution 520 8/1/82 BDC admintratine documentation, 61 same as allone 2 01 3 same as alione same as above

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CERTIFICATE OF RECORDS DISPOSAL

Comptroller

Reporting Agency

Data Processing Div.	80A5 m,	· · ·	PREPARE IN DUPLICATE
Division or Buteou		· · ·	Retain ane copy and forward original to abave oddress

No.	Description of Records	Authorization For Disposal		Inclusive Dates of Records			
	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposat	Method of Disposol
7-13	DPD-Billing Time Cards Te's & Work Study Time Cards	916	5	1975-1979	6	7-83	Recycled
. ·	r						

I hereby certify that the above listed records were disposed of as indicated.

us Signature ~.

enter Mann pcord

Date

PS - 789 DGS - RM - 2

RECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT 80A5 2 Signature From: (Name, Division, Address or Agency) Comptroller of the Treasury Data Processing Division Title State Income Tax, Anna. Md. Building and Room 3. Phone 4. To: State Records Center Income Tax Bldg. 269-3141 Room 302 Signature: (Agency Official) 6. No. of Cu.Ft. Juper lecords 8. 10. Disposal Authority Description of Records Box ocation Numbers With Inclusive Dates (Schedule and Item No (Center) D - Mar 1, 79 - Mar. 31, 79 March 191 Time Cardo - Jesty 76 - Rec. 2876 Rec. 1 Time Cardo 3 Rec 75- 27 July x July /198 Time Carob 23 april 75-2 Decis Rec / 1 Time Cords Jan. 1, 25 - My 1,75 TE's + Work Study Time Cards Jan 76-gine 1976 gupe 12 Te's & Work Study time Cards 13 Jusi JULY 83

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CERTIFICATE OF RECORDS DISPOSAL

Comptroller

Reporting Agency

Data Processing Div. 79B9

 Division or Bureau
 PREPARE IN DUPLICATE

 Division or Bureau
 Retain one copy and forward original to above oddress

No.	Description of Records	Authorization For Disposo!		Inclusive Dotes of Records			
	Include Title and/or Form Number Retention Item Disposed of (Cubic Form No.	Volume (Cubic Feet)	Date of Disposat	Method of Disposal			
1–5	Expiration List Tape File Transactions Expiration List	916	12	1976-77	5	7-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signoture

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Record Center Manager Tirlo

25/83 Date

Complete at State Records Center RECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT 7/20/78 R9 7989 7-20-28 1. From: (Name, Division, Address or Agency) Signature BALTIMORE COMPUTER UTILITY Title Service Specialist I 2. Building and Room Hand Barris and a start of a part of the start of the second start 3. Phone 4. To: State Records Center 301 W. PRESTORY 383-2576 207 R.M. Signature: 5. (Agency Official) 6. No. of Cu.Ft. 5 7.Records 8. 9. 10. Disposal Authority Box Description of Records Location Numbers With Inclusive Dates (Center) (Schedule and Item No.) 18 916#12 EXPLENTION LIST Dec 31, 1983 SEPT, OCT, NOU, DEC 1976 R 18 TAPE FILE TRANSACTIONS 12-31-83 JULL, SCOT, OCT 1976 3 TRANSACTIONS 12-31-83 JULY & AUGUST 1976 Y EXPERATION LIST ANG SEP OCT NOU 1977 12-31-83 JULL & AULUST 1976 5 EXPLATION LIST 12-31-83 MAY JUNE JULY (97) MARCH & APRIL 1977 (Use Plain Unlined Paper For Continuation Pages)

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division Treasury Building, Rm. 302 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the Treasury

Reporting Agency

Data Processing Division

Division or Bureou

78A93

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records	Authorization For Disposal Inclusive Description of Records Dates of Records		Volume	Dote of	Method of	
N0.	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Disposed of	Disposed of (Cubic Feet)		Merhod or Disposol
242-251	Billing Sheets Control Turnover Sheets Problem Log Sheets	Non-Sc	hedule	1977-78	10	2-82	- Recycle
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I hereby certify that the above listed records were disposed of as indicated.

Signoture

cord Center 1 Title

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PS-789 DGS-RM-2

			ACCESSION NO.		
N	AND RI	ECEIPT	78493	5/26/78	
1. From: (N	ame, Divisio	on, Address or Agency)	Signature		
, D	Comptroller Data Process tate Income	of the Treasury ing Division Tax Building, Anna. Md. _k	Title Service Specialist	t I	
2. Building	and Room	3. Phone	4. To: State Records Co	enter	
Income Tax B Room 302	Bldg.	269-2835 269-3630	4. IU: State Records of		
5. Signature	e: (Agency	Official)	6. No. of Cu.Ft.		
ilien & Q	li m.n	no)-	10 1		
7.Records Location	8. Box, Numbers		n of Records sive Dates	10. Disposal Authority (Schedule and Item No.)	
(Center) R 8	242	Cct - Dec 77 - Billin SEP, Ops, Admin, A Nou. JRT's - Acc	g Sheets - D/E, cct, tech Spt.	Dec. 1980	
S 15	243	and D. 22 Can	Log Sheets, Daily Log Sheets, Daily Hit.	Dec. 1980	
1.	244 ,	Roguested Ceae Nov. 77 - Billin	4;7. 9	Nov. 1980	
	245	Nov. 77 - Billin July-Sept 77 - Fiscal)	Billing Sheets lear 1948	Sept. 1980	
	246,	Dec 77 - P900 and. CP90074;	186 - JRT'S S/R) P9009/ Ward Ref	Dec. 1980	
V	247 .	Jon 78 - Proble (P90074) J Recapo Sheeto Turnover - S	em Recap Rt's - Ward Rpt. - Problem pecial Rills	Jan. 1981	
V	248.	Jan 77-Dec	17 - Visitors	Jan.1179	
	249	Lond Madake Maret Feb. Billing	Hegeest 1978	7.06. 1981	
		(Use Plain Unlined Paper	For Continuation Pages)	tion of the second second	

21 F

ACCESSION NO. DUCC ILCCCT AND RECEIPT -1 5/26/78 78A93 page 2 Signature (Name, Division, Address or Agency) From: Comptroller of the Treasury Title Data Processing Division Service Specialist I State Income Tax Building, Anna. Md. A State of the second state of the Building and Room 3. Phone 4. State Records Center To: Income Tax Bldg. 269-2935 269-3630 Room 302 No. of Cu.Ft. 6. Signature: (Agency Official) Ward a Summans for 10 10. Disposal Authority 8. Box Records Description of Records Location (Schedule and Item No.) With Inclusive Dates Numbers (Center) Billing Sheets - D/E, S&P, (Dan) Operations, admin, acct. Jan. 1981 250 R 8 S 15 March 78 - DPD Billing Jan. 1981 25 p2 (Use Plain Unlined Paper For Continuation Pages)

- 080

HALL OF RECORDS Records Management Division State Records Center

Date October 15, 1981

To: Comptroller of the Treasury - Data Processing Division Income Tax Building, Room 302 Annapolis, Maryland 21401

Subject: Disposal Clearance

The records described below are eligible for disposal on <u>11-15-81</u>. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

ession or Lot Number	Cubic Feet	Box Numbers
78 A 93	10	243-251

Disposal Authority

NON-SCHEDULE -- RECOMMEND DISPOSAL

Description of Records: SEE ATTACHED.

Sincerely yours,

 Σ^2

Paul C. Lamberson, Records Center Manager

State Records Center, Jessup, Maryland. Phone 799-1379

CERTIFICATE RECORDS DISPOSAL OF

Comptroller

Reporting Agency

PREPARE IN DUPLICATE 80AL8 Data Processing Div. Retain one copy and forward original to above address Division or Bureou

No.	Description of Records	Authorizotion For Disposot		Inclusive			
	Include Title and/or Form Number	Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposol
21-25	Transmittals, Billing, Invoices & Reports Central Staff Report	916	6,8	FY 1977-7 9	4	7-83	Recycled
м. По стан							
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£.							

I hereby certify that the abave listed records were disposed of as indicated.

Signature

Kecord Center Maruyer 2/25/83

Date

TECORDS IRANSMITTAL Accession No. Esce Received AND RECEIPT 80 A 48 11-2-79 1. (Name, Division, Address or Agency) From: Signature Comptroller of the Treasury Title Data Processing Division tervices, Supervisor State Income Tax, Anna, Maryland AND THE COMPANY OF 2. Building and Room 3. Phone 4. To: State Records Center Income Tax Bldg. 269-3141 Room 302 5. Signature: (Agency Official) 6. No. of Cu.Ft. love P. Baker 8. .Records 9. 10. Disposal Authority Box Description of Records Location Numbers With Inclusive Dates (Schedule and Item No. (Center) Transmittelo -Fiscal 1977-1978 21 Jane 1981 70- 1 916.#6 a ___ July 1979 - Billing also may - P9008 4th weak July 1983 22 R-11 916A #8 5-1 Sept. 1977 - Dec. 1977 Invoices & Reports 23 Dec. 1981 916 A # 8 June 1283 24 12/78 - 6/79 Central Staff Report 1983 Billing 8/1/79 - 8/31/79 GIGAH & 25 JALY 83 Box 21 miss ing 10/15/81 Pez (Use Plain Unlined Paper For Continuation Pages)

99-103

DGS-RM-11 2/24/75

DEPARTMENT OF GENERAL SERVICES

Holl of Records Commission Records Manogement Division Treosury Building, Rm. 302 Annopolis, Moryland 21401

CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the Treasury

Reporting Agency

Data Processing Division 79A59

Division or Bureou

Authorizotion For Disposal Inclusive Description of Records Dates of Records No. Valume Dote of Methad of Include Title and/or Form Number Disposed of Disposol (Cubic Feet) Disposol Retention ltem Sched. No. No. 281-285 Billing Sheets, Debits & Credits Problem Sheets Turnovers Bi-Weekly Time Cards 1978 5 2-82 Recycle

I hereby certify that the above listed records were disposed of as indicated.

Signoture

econdenter Mareger Title

Date

PREPARE IN DUPLICATE

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Retain one copy and forward ariginal to abave address

	RECORDS T	TRANSMITTAL	Complete at Stat	e vecorna center			
- \$			Accession No.	Date Received			
·	AND F	RECEIPT	79A 59	12/21/78			
C	omptroller o	lon, Address or Agency) of the Treasury	Signature				
09, 5	ata Processi tate Income	ing Division Tax Bldg., Anna. Md.	Title Service Special	list I			
Building Income Tax Room 302		3. Phone 269-3630 or 3141	4. To: State Records C				
. Signatur	e: (Agency	Official)	6. No. of Cu.Ft.				
Mor	a Ba	ker	5				
.Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	10. Disposal Authority (Schedule and Item No.)			
R 10	281	July 1978 - Bis	ling	July 1981			
S 13	282	July 78 - July Bille Rilling Sheets - Proplin Sheets, T	guly 78 - July Billing Sheets, D/E Rilling Sheets - Rebits + Credits, Problem Sheets, Turnovers -				
	283	aug. 78 - Bille Sept. 78 - Bill	ing	aug. 81			
	284	Sept. 78 - Bill	ing	aug. 81 Sept. 81			
	285	Bi-WEEKLY + INE Mp 5-2-78	CANds to 8-22-18	DEC 81			
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HALL OF RECORDS Records Management Division State Records Center

Date October 15, 1981

 To: Comptroller of the Treasury - Data Processing Division Income Tax Building, Room 302 Annapolis, Maryland 21401
 Subject: Disposal Clearance

The records described below are eligible for disposal on <u>11-15-81</u>. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
79 A 59	5	281-285

Disposal Authority

NON-SCHEDULED -- RECOMMEND DISPOSAL

Description of Records:

SEE ATTACHED.

Sincerely yours,

PS-389

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Paul C. Lamberson, Records Center Manager State Records Center, Jessup, Maryland. Phone 799-1379

HR-RM-101

11/73

CERTIFICATE OF RECORDS DISPOSAL

Comptroller

Reporting Agency

Data Processing Div. 79A62 Division or Bureou Pivision or Bureou

No.	No. Description of Records		rizotion lisposol	Inclusive Dates of Records				
	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Valume (Cubic Feet)	Dote of Disposol	Method of Disposol	
1-4	Data Processing Time Cards October Billing Nov. Billing Dec. Billing	916	5,8	1978	4	7-83	Re cycled	
	Dec. DIIIII							
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I hereby certify that the above listed records were disposed of as indicated.

Signoture

Kecord Center Manager Tirle

3/83 Dote

	RECORDS 7	TRANSMITTAL		
1 - 3		RECEIPT	Accession No. 79A62 (pg. 1)	Date Received January 1979
		on, Address or Agency)	Signature	
(T	Comptroller of	of the Treasury	(m/ 4.2 -	
	Data Processi State Income	Tax, Anna. Md.	Title Paul Lamberson, Servic	e Specialist I
	and Room	3. Phone		
Income Ta Room 302	ax Bldg.	269-3141	4. <u>To</u> : State Records Co	enter
Signatur	e: (Agency	Official)	6. No. of Cu.Ft.	
Nor	NP.X	Bakes-	4 total	
Records Ocation (Center)	8. Box Numbers	9. Description With Inclus		10. Disposal Authority (Schedule and Item No.
R 11 5 9-10	1 2 3	October Billin Now, Billing	15-178 - Dec 24,78 9 10/01/78 - 10/3 -11/0/78 - 11/30/78	916 # 5. 916 # 5. 916 # 5. 916 # 82 Nov. 82 JAN 82
		144-147		

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Y			Accession No.	Date Received
_ i	AND R	<u>ECEIPT</u>	79A62 (Page 2) 79A62 (Page 2)	Jan 1979
		on, Address or Agency)	Signature	and the second
Da	ta Processir		Title	
والمتركبان المجرب الشروعين والمرزة والمترين التراكب والمترجع المحدور والمراجع		ax, Anna. Md.		
2. Building Income Ta Room 302	1	3. Phone 269-3141	4. <u>To</u> : State Records C	enter
5. Signatur	e: (Agency	Official)	6. No. of Cu.Ft.	
Nor	~ Bak	ser .	1	
7.Records Iocation (Center)	8. Box Numbers		on of Records usive Dates	¹⁰ . Disposal Authori (Schedule and Item
	4	Dec. 1079 Billing (12)	1/79 55 12/21/70	D 1000
R 13		Dec. 1978 Billing (12/	1//8 to 12/31//8	91LA#8
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				916A#8 JAN 82
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CERTIFICATE OF RECORDS DISPOSAL

Comptroller

Reporting Agency

- Data Processing Div. 79B61 Division or Bureau Pivision or Bureau 79B61 Retain ane capy and forward original to above address

N 0.	Authorization Description of Records Inclusive Dates of Records Dates of Records						
	Include Title and/ar Form Number	Retention Sched. No.	item No,	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposat	Method of Disposol
1-3	See Transmittal	916	2 .	1978	3	7-83	Recycled
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		· .					
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I hereby certify that the above listed records were dispased of as indicated.

Signature • •

Kecord Center Manager Title

Date

PS - 789 DGS - RM - 2

· · · ·			To Do	Completed at	State Records Center
RECORDS	TRANSMITT	L AND RECEIPT			Date Records Received
<u>Aucorab</u>			Acces	sion No.	Date Records Received
		V	-	79861	12/1/78
Concernant of the local division of the loca		ion of Transferring	Signature		
CONTROL	icy) ichn OF	THE TREASURY	Title		
		1- 13A170	Se	rvice Speciali	st I
. Address of P	Agency:		3. <u>TO</u> : S	STATE RECORDS (CENTER
301h.1	RESTO	i ST.	Itre	LOF RACE	MEDS - BATTO
Agency Offic	cial (Signa	ature)	5. Build:	ing & Room No.	6. Telephone No.
HARINY	CHUP	you the hunt	TOR	00M1203	383.4075
Records 8	8.	9.		00111245	10.
Location (Center)	Box Numbers	Description o With Inclusi			Disposal Authority (Schedule and Item No
		mortin, P.G.			
R K S 2	1-3	PRIOR to 1/1/78			
		MIS DIVISION PRIOR to 1/1/78			3 Years
F108	1945	mo Davelopnian	t TRain	ing Canto	R Ian-
619		PRIOR to 1/1/78		ing com	1783
2.1		mamorax			QU TY
		PRIOK to 1/1/78			110
		N noitesinepao Prior to Julya	BCU)		
		Ra-Evoluation C	10 54-1	5 5 0	1-1-12
		PRIOR to 1/1/28	Jr Slat	C D. P.	
		Sacurity			
		PRIOR to 1/1/78			
		SECURITY PROJEC PRIOK to 1/1/78 SIMPLEX FIRE PR PRIOK to 1/1/78	t Stat	ewide	
		PRIOR to 1/1/78		5 l . h	
		PRIDE + O ILLOO	potect 10	n system	
		Space Allocatio	n BCII		
		PRIOR 20 1/1/78	11 1004		
		Standard Adus	sory co.	mmittea	
		PRIOR to 1/1/78			
		ICAMINAL REC)		
1		PRIOR to 1/1/78 University Com PRIOR to 1/1/18	- ud line	Company	
		PRIGR to 11112	puting	company	
		IUSOGA			
		PRIOR to 1/1/78			
			n Dan Canti	inustion Chart	
		(Use Plain Unlined Pape	r For Conti	ale sneets	HR-RM-11
		10204-	100	00	

•			To Be Completed At	State Records Center
RECORDS TRA	ANSMITTA	L AND RECEIPT	Accession No.	Date Records Received
•	•		79B61	12/1178
		ion of Transferring	Signature	
		THE TREASURT	Title	
DATA PROC	CESSIN	E-BA:170		an an tha an
?. Address of Agen	ncy:		3. TO: STATE RECORDS	CENTER
301 h. P.	7h 870/	r 57	BATTO, ND	· · · · · · · · · · · · · · · · · · ·
1. Agency Official	\mathcal{U}	ARRY CHUPNICH	5. Building & Room No.	6. Telephone No. $3f_3$, 4075
1. Records X 8.		ARRY CITVINU		10.
Location Bo	o x bers	Description of With Inclusi		Disposal Authority (Schedule and Item No.
		USERS GROUP PRIOR to 1/1/78 UIDEO 3000 PRIOR to 1/1/7 WOSH. ARED MI (WHAMIE) PRI	ARK ILI USERS	

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DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission **Records Management Division** Treasury Building, Rm. 302 Annapolis, Maryland 21401

CERTIFICATE RECORDS DISPOSAL OF

Comptroller of the Treasury

Reporting Agency

Data Processing

80A71

Division or Bureou

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PREPARE IN DUPLICATE

Retain one copy and forward original to above oddress

		Autho Fer D	rizotion isposol	Inclusive			
No. Description of Records Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposal	Method of Disposol	
	Console, IPL & Vender Logs	Non - S	chedule	Jan-1978 - Dec. 1978	1	2-82	Recycle
		1		2.			

I hereby certify that the above listed records were disposed of as indicated.

Conflector Mary er Title

Signoture

Dote

eù.	5 TRANSMITTAL	Accession No.	Date Received
AN.	D RECEIPT	80A71	4-15-80
Data Proce	ision, Address or Agency) may Operations Duas.	Signature Title	
2. Building and Room Income Day A Rim 310	3. Phone 2693633	4. To: State Records	Center
5. Signature: (Agen	cy Official)	6. No. of Cu.Ft.	•
7.Records Location (Center) Number	with Inclu	n of Records sive Dates	¹⁰ . Disposal Authority (Schedule and Item No
R 13 5 18	Jan 1978 - De Condale, IP. hoch expte	LIGTS LX Verder La ma	3-181

HALL OF RECORDS Records Management Division State Records Center

Date October 15, 1981

To: Comptroller of the Treasury - Data Processing Division Income Tax Building, Room 310 Annapolis, Maryland 21401 Subject: Disposal Clearance

The records described below are eligible for disposal on <u>11-15-81</u>. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Во	ox Numbers
80 A 71	1		1

Disposal Authority NON-SCHEDULED -- RECOMMEND DISPOSAL

Description of Records:

January 1978 - December 1978--Console, IPL & Vender Logs

Both systems.

Sincerely yours,

ę.

Paul C. Lamberson, Records Center Manager State Records Center, Jessup, Maryland.

Phone <u>799-1379</u>

CERTIFICATE RECORDS DISPOSAL OF

Data Processing Div.

No.

53

Reparting Agency			
Comptroller of the Treasury	81A35		PREPARE IN DUPLICATE
Division or Bureau	· · ·		Retain one copy and forword original to above address
	Authorizotion For Disposel		

Item

No.

2

Retention

Sched. No.

916

Inclusive Dates of Records

Disposed of

4/78 - 7/78

Volume

(Cubic Feet)

1

Date of

Disposal

7-83

I hereby certify that the above listed records were disposed of as indicated.

Signature

Description of Records

Add on Memory & APM Proposals

Include Title ond/or Form Number

Tecard Center Manager Date

P\$+789 DGS-RM-2

Method of

Disposal

Recycled

The second second	RECORDS !	TRANSMITTAL	Comptere de sede	e recolus c el
•		RECEIPT	Accession No. 81A35	Date Received
DATX INCOME	Comptroller of PROCESSING	Lon, Address or Agency) the THESHING DIVISION BOD ANNAPOLIS MD. 3. Phone	Signature A	mbusongo
Fricome T Room 30	ax isldg.	269-3630 269-3141	4. <u>To</u> : State Records C	enter
Juli	e: (Agency Kalur		6. No. of Cu.Ft. 1 Cabie fo.	.+
.Records Iocation (Center)	8. Box Numbers	9. Description With Inclus		¹⁰ .Disposal Authority (Schedule and Item No.
R-11 S-8	53	ADD-ON Memory : APU	Proposeds 4/78 + 7/78	July 1482 July 81
		(Use Plain Unlined Paper F	or Continuation Pages)	

13

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CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the Treasury

Reporting Agency

79A62

Data Processing Division

Division or Bureou

No.	Description of Records	Authorizotion For Disposol		Inclusive Dotes of Records	Volume	Date of	Method of
	Include Title ond/or Form Number	Retention Sched. No.	ltem ∙ No.	Disposed of	(Cubic Feet)	Disposol	Disposol
1-4	Time Cards-Billing	916		Oct. & Nov. 1978	4	4-83	Recycled
				ч 			
		·					
							-

I hereby certify that the above listed records were disposed of as indicated.

Signoture

Date

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

DEPARTMENT OF GENERAL SERVICES Records Management Division State Records Center

Date Feb. 1, 1983

Ms. Norma Baker Data Processing Division Income Tax Bldg.- Room 302 Annapolis, MD

Subject: Disposal Clearance

115. 189

The records described below are eligible for disposal on March 1, 1983. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Fe	et ·	Box Numbers		
79A62	14		1-4		
Disposal Authority					
Sch. #916					
Description of Records:					
Time Cards= Billing Oct.	& Nov. 1978		· · · · · · · · · · · · · · · · · · ·	• ·	
		····	·····		
		<u></u>			
		<u> </u>	·····	,,,,,,,,,,,,	
Sincerely yours,					
Paul C. Lamberson Records Center Manager					
State Records Center, Phone 799-1379	Jeasup	Maryland.			

ECORDS TRAUSMITTUR Accession No. Date Rec AND RECEIPT 79462 (pg. 1) January (Name, Division, Address or Agency) From: Signature Comptroller of the Treasury Title Data Processing Division hul Lamberson, Service Specialist I State Income Tax, Anna. Md. Building and Room 3. Phone State Records Center 1. 'fo: Income Tax Bldg. 269-3141 Room 302 Signature: (Agency Official) 6. No. of Cu.Ft. 1 total 1- R lecords 9. 8. 10. Disposal Au Box Description of Records ocation Numbers With Inclusive Dates (Schedule and (Center) 916# 4 1 Data Processing Time a care - " / 5-148 - dance 24,78 Stee Con 36. 0 Belling 10/01/18 - 10/3/ Non, Belling - 11/18-11/30/78 10 144-1000 1 all at here the Charles from threes)

CERTIFICATE OF RECORDS DISPOSAL

Dat	Reporting Agency			· .			
Comptable 82W9 Division or Bureau			·		,	PREPARE IN DUPLICATE Retain one copy and forward original to above address	
No.	Description of Records Include Title ond/ar Form Number	Authorization For Disposal		Inclusive Dates of Recards	t Volume	Dote of	Method of
		Retention Sched, No.	ltem No.	Disposed of	(Cubic Feet)	Disposal	Disposal
-19	Daily SMF Listings and Time Sheets	916	5 & 8	June -1978 Dec. 79-	19	7-83	Recycled
		•					

I hereby certify that the abave listed recards were disposed af as indicated.

DP9 Signature

Record Center Manayer Title

7/25/83 Date

RECORDS TRANSMITTAL Date Received Accession No. AND RECEIPT 7-7-81 82W9 Sign From: (Name, Division, Address or Agency) C. Namberson Comptroller of the Treasury Tit Managel. Data Processing Division - Balto - Office Building and Room Phone 4. To: State Records Center 2nd flon - Rom 203 383-5513 Baltimore Record Center 301 W. Preston St No. of Cu Signature: (Agency Official) 6. 19 Kosemany Cancela Records 10. Disposal Authority Description of Records Box ocation With Inclusive Dates (Schedule and Item No.) Numbers (Center) Daily SMF listings and time shuts 1 01/31/82 416 June 1978 716A #8 SAME AS ABOUE - July 1978 2 01/31/82 SAME AS ABOUE - august 1978 3 01/31/82 SAME AS ABOVE - SEPT. 1978 4 01/31/82 SAMRAS ABOVE - OCT. 1978 01/31/82 SAME AS ABOUE - NOV. 1978 6 01/31/82 7 SAME AS ABOUE - DEC. 1978 01/31/82 SAME AS ABOVE - JAN. 1979 8 01/3/82 SAME AS ABOVE - FEB. 1979 9 01/31/82 10 SAME AS ABOUE - MAR. 1979 01/3/82 SAME AS ABUVE - ARRIL-1979 11 01/31/82 SAME AS ABOVE - MAY 1979 12 01/31/82 SAME AS ABOVE - JUNE 1979 13 01/31/82 SAME AS ABOVE - JULY 1979 14 01/31/82 SAME AS ABOVE - AUG. 1979 15 01/31/82 SAME AS ABOUK - SEPT. 1979 16 01/31/82 17 SAME AS ABOUR - OCT. 1879 01/31/82 18 SAME AS ABOUE - NOV. 1979 01/31/82 19 SAME AS ABOVE - DEC. 1979 01/31/82 (Use Plain Unlined Paper For Continuation Pages)

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RM- 2/24/75

CERTIFICATE OF RECORDS DISPOSAL

Data	Processing Division						
	Division or Bureou	<u>82w7</u>	н 1 1.		· .	PREPARE IN DU Retain one copy ar original to above a	nd forward
No.	Description of Records		rization isposo!	Inclusive			
	Include Title ond/or Form Number	Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposal	Method of Disposol

6,7, 8

July 1978 -Dec.1978

Jan.-May 1979

916

I hereby certify that the abave listed records were disposed af as indicated.

Signoture

Utilization Report

CICS Transaction Billing

Bills & Recap

1-24

r,

Record Center Manager 7/75/83

24

7--83

PS-789 DGS-RM-2

Recycled

Complete at State Records Center RECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT 82007 1-7-81 1. From: (Name, Division, Address or Agency) Signature amburn Comptroller of the Tressury Title Data Quessing Division - Balto Office 2. Building and Room 3. Phone To: State Records Center 4. 2nd Flon - Room 203 ~ESSUP 301 W. Ruston St. 383-5513 Batterin fecord Center 5. Signature: (Agency Official) 6. No. of Cu.Ft. 24 Rosemary Canada 7.Records 10. Disposal Authority Description of Records Box Location With Inclusive Dates (Schedule and Item No.) Numbers (Center) DISPOSE 1 Utilization Report - July 1978 01/31/82 ange 109 Utilization Report - august 1978 01/31/82 916#12 2 3 Utilization Report - September 1978 01/31/82 Utilization Report - October 1978 H 01/31/82 10 .5 Utilization Report - november 1978 01/31/82 Utilization Report - December 1978 6 01/31/82 Utilization Report - January 1979 7 01/31/82 Utilization Report - February 1979 8 01/31/82 9 Utilization Report - march 1979 01/31/82 10 Utilization Report - april 1979 01/3//82 11 Utilization Report - man 1979 01/31/82 Utilization Report - June 1979 12 01/31/82 13 Bills + Recap - July 1978 - Sec. 1978 016 01/31/82 Bills + Ricep - Janning 1979 - may 1979 14 01/31/82 CICS Transaction Billing 15 DASD allocation By account Billing Transaction dist 96 31/82 applied Credits & Debits July 1978 - aug. 1978

	RECORDS	TRANSMITTAL	Complete at Stat	e Records Center			
			Accession No.	Date Received			
	- AND	RECEIPT					
		ion, Address or Agency)	Signature				
Comp	molles of	the Treasury	Title				
Sata On	record &	3. Phone					
2. Building Ind Flon-	and Room Room 203	3. Phone	4. To: State Records C	enter			
		383 - 5513	Put-	D a D +			
5. Signatur			6. No. of Cu.Ft.	Record Center			
R.	simary C	ancila					
7.Records Location	8. Box	9. Description	n of Records	10. Disposal Authority			
(Center)	Numbers	With Inclus		(Schedule and Item No.)			
	16	CISS transaction Belles	d	DISPOSE			
		DASD allocation By acc Billing Transaction List		1			
10-4 C		applied Credits + Debit		01/34/82			
		Sept. 1978 - Oct					
	17	SAME AS ABOVE -	01/31/82				
	18	SAME AS ABOVE - Q	01/31/82				
	19		ABOUE - Mar. 1979 - april 1979 01/31/02				
	20	SAME AS ABOVE - M	SAME AS ABONE - may 1979 - June 1979				
	21	SAME AS ABOUE for		01/31/82			
	<u>) </u>	Year to Date Report - I		01/31/82			
	22	Partial Utilization Reports	(beginning of each month)				
		april and may 1979	0 01				
		Bills + Keep for June	1979	01/31/82			
		Beginning of RBSCLOSK a	ind transaction Lest - aug 1978				
P	23	Bartial Utilization Rypon					
A		Jan 1979 - agr. 1	979	1 10			
	211			01/31/82			
	24	Carlial Utilization Report	5 (biginning of month)				
		Partial Utilization Report July 1978	- Dec. 1978	01/31/82			
		1					
512.0							
		(Use Plain Unlined Paper	For Continuation Pages)				

CERTIFICATE OF RECORDS DISPOSAL

Comptroller

Reporting Agency

Data_	Processing Div. Division or Bureou	88 <u>a08</u>)		,	PREPARE IN DU Retain one copy of original to above a	
No.	Description of Records		rizotion isposot	Inclusive			
	Include Title ond/or Form Number	Retention Sched. No.	item No.	Dotes of Records Disposed of	Volume (Cubic Feet)	Date of Disposat	Method of Disposal

30-37	Central Staff Reports Monthly Invoices Time Cards Central Staff Reports Monthly Invoices DPD Billing	9164	8	1978–79	8	7-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signoture

enter Manager Record Title

Dote

PS - 789 DGS - RM - 2

		TENTTAL	Compress de sau	
	RECORDS T	RANSMITTAL	Accession No.	Date Received
	AND R	ECEIPT	80A88	6-3-80
I. From: (N	Jame, Divisi	on, Address or Agency)	Signature	
Comptro Data Pr Aunapol		Treasury v, State Income Tax Bld.	Title	
2. Building		3. Phone	4. To: State Records Co	enter
Income Tax Room 302	Bldg.	269-3630 269-3141	_	
5. Signature	e: (Agency n TSal	1	6. No. of Cu.Ft. 8	
7.Records Location (Center)	8. Box Numbers	With Inclus		^{10.} Disposal Authority (Schedule and Item No.
R #811	30	Central Staff Re dotes - July 19 - 0	Eporto - accounting Tug. 79 - DPD	august 1982
5 18 7-	31	monthly Anwis april 75, may	no-ADC 18. June 78	June 1981 416 A #8
ð	32	TE'S Time Can Kelly Sirls	do - Jan. 79 - July 179	
	33	Central Staff act. 79 - h	Reports	Dec. 82
	34	monthly Invice July 77, aug, 7.		Aug. 81
	35	Billing - Jan	. 80	Jan. 83
	36	Monthly Invoi Jan 78, Feb. 7		march 81
	37	DPD Billing 12/01/79 - 13		Duc. 82
		NOTE: - Box # 29- N		JULY 83
		(Use Plain Unlined Paper 107-1	For Continuation Pages)	RM- 2/24/

107-114

CERTIFICATE OF RECORDS DISPOSAL

Comptroller

Reporting Agency

Data Processing Div. 80A4 Division or Bureou Division or Bureou

No.	Description of Records Include Title ond/or Form Number	Autho For D Retention Sched. No.	rizotion isposol Item No.	Inclusive Dotes of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposot
14-16	Billing Central Staff Reports	916A	8	1978-79	3	7-83	Recycled
							· · · ·
•							

I hereby certify that the above listed records were disposed of as indicated.

Signature

Record Center Manager Tirlo

Date

PS - 789 DGS - RM - 2

	RECORDS T	TRANSMUTTAL /		e Records Center
	- AND I	RECEIPT	Accession No.	Date Received
4			80A4	8/21/79
		ion, Address or Agency)	Signature	
	omptroller o ata Processi	f the Treasury	Title	
S	tate Income	Tax, Anna. Md.	, iiicie	
?. Building		3. Phone	4. To: State Records Ca	enter
Income Tax I Room 302		269-3141		
i. Signatur	e: (Agency	Official)	6. No. of Cu.Ft.	
		and the second	3	
'.Records Location (Center)	8. Box Numbers	9. Description With Inclus		<pre>10. Disposal Authority (Schedule and Item No.)</pre>
RT4	14	april Belling -	4/1/79 - 4/30/79	april 1983
	1.5	apiel Belling - 5	11/29-5/31/29	may 1383
R-11	16	Center 0 Staff 7/1/750-	Reprato	Per. 31, 1983
5-7		7/1/78-	12/3/178	
				G16A#8
				JULY 82
				120014
				~
10. SP 81				
				SUL ST
	a sama angla da angla			
		(Use Flain Unlined Paper F	For Continuation Pages)	
s - 940		92-97		RM- 2/24/75

CERTIFICATE RECORDS DISPOSAL OF

Comptroller

Reporting Agency

Data Processing Div.	81A11			PREPARE IN DUPLICATE
Division or Bureau	······································	•	, .	Retain one copy and forward original to above address

No.	Description of Records	Autho For D	rizotion isposo!	Inclusive Dates of Records			
NU.	Include Title and/or Form Number	Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of • Disposol	Method of Disposol
47-50	Billing	916	6	FY 1978-80	4	7-83	Recycled
•							

I hereby certify that the above listed records were disposed of as indicated.

-lı s Signoture

Lecord Center Manager

Dote

PS-789 DGS-RM-2

RECORDS TRANSMITTAL Accession No. AND RECEIPT 9-3-80 81A11 Signature (Name, Division, Address or Agency) From: Comptroller of the Treasury Data Processing Div, State Income Tax Bldg. Title Annapolis, Md. Building and Room 3. Phone To: State Records Center Income Tax Bldg. 269-3630 269-3141 Room # 302 Signature: (Agency Official) 6. No. of Cu.Ft. nova P.K 3 her Records 8. 10. Disposal Authority Description of Records Box Location Numbers With Inclusive Dates (Schedule and Item No (Center) closed BB4's 79-78 - Rate 47 1900 82 Tables + Rebit Tables - act. 77 Rate charge 4/79, 7/78, 4/78 916#6 Tape record Recap 74 78 - 79 Sysout P90093 - 8/77/9/22 6/79-7/79 8/79 9/79/11/79 11/79 12/29 damay Report + Reel Retention may turnover sheets & Records goly 48 Billing - Sysouto for P90093 49 Oct, The, Rec 77, Jan - 708. 78 april - gune 78, gully, dug, Sept. 78, Oct. nov. Dec. 78 Fil. + mar. 79, april - may 79 50 916A#8 June Billing 6-1-80 - 6-60-80 JULY 83 (Use Plain Unlined Paper For Continuation Pages) 125-128

CERTIFICATE OF RECORDS DISPOSAL

81A3

Comptroller

Reporting Agency

PREPARE IN DUPLICATE

Data Processing Div. Division or Bureou

Retain one copy and forward original to above address

No.	Description of Records	Autho For D	rizotion isposa!	Inclusive Dotes of Records			
	include Title ond/or Form Number	Retention Sched. No.	item No.	Disposed of	Volume (Cubic Feot)	Date of Disposol	Method of Disposol
8-46	ADC Invoices- BDC Invoices DPD Billing Billing	916A	8	1978-80	8	7-83	Recycled
s. S							
•							

I hereby certify that the above listed records were disposed af as indicated.

Inn

Signature

Record Center Manager Title

71 :5/83 Date

PS - 789 DGS-RM-2

	RECORDS TI	RANSMITTAL	Accession No.	Date Received
	AND R	ECEIPT	81A3	7-23-80
	lame, Division	on, Address or Agency) Treasury	Signature	
Data Proc Annapoli	cessing Div,	State Income Tax Bldg.	Title	
Building Income Tax		3. Phone 269-3630 269-3141	4. To: State Records Co	enter
Room # 302				
Jahr Te	e: (Agency Salmor	Official)	6. No. of Cu.Ft. 8	
.Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	10. Disposal Authority (Schedule and Item No.)
Real	38	April 79 - ADC April 79 - BDC	- Invoices - Invoices	6/83 916A#8
R 11.	• 39	Jul 78, aug. 78, Jan. 79- Mov.	18 BDC - Involute	6/83
58	40	DPD Billing	4/1/80 - 4/30/80	6783
	41	aug. 78 - Sept. March 79 - go	78- act. 78 m. 79-ADC driven	6/83
	42	Dec. 78- Mar Feb. 79 ADC	1.78- July 78	6483
	43	Billing m	~	3/83
	44	Rec. 179-Det .: March 79 Bi	79. Feb. 79 DC Invoices	6783
	45-	Billing - Fer	bruary 2/80. 7/3	8 2/83
	4.6	DAtes-It	- 6/3.0/80	7/83
⊳s - €80		(Use Plain Unlined Paper) 115 - 124	r For Continuation Pages)	DGS-RM-11 2/24/

CERTIFICATE OF RECORDS DISPOSAL

Comptroller

Reporting Agency

ata Processing Di.v Division or Bureou 79495

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

		Author For Di	ization sposal	Inclusive			Method of Disposal Recycled
No.	Description of Records Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Inclusive Detes of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposal
4	Billing	916A	8	Jan. 1979	1	7-83	Recycled
							1.

I hereby certify that the above listed records were disposed of as indicated.

Signoture

Record Center Manager Tille

125/83 Date

PS-789 DGS-RM-2

Name, Divisi troller of t	ion, Address or Agency)	79A95	3/22/19		
troller of t	ion, Address or Agency)				
Processing e Income Tax	the Treasury Division	Signature Title			
and Room Cax Bldg.	3. Phone 269-3141	4. To: State Record	s Center		
: (Agency	Official) Baker	6. No. of Cu.Ft. l cu. ft.			
8. Box Numbers			10. Disposal Author (Schedule and Item		
4	148		Jan. 31, 19 <u>83</u> 916A # 8 JAN 83		
	ax Bldg. e: (Agency	ax Bldg. 269-3141 e: (Agency Official) <u>A</u> <u>A</u> <u></u>	ax Bldg. 269-3141 4. To: State Record e: (Agency Official) 6. No. of Cu.Ft. I cu. ft. 1 cu. ft. 8. 9. Box 9. Numbers 9. Description of Records With Inclusive Dates Data Processing		

2/

CERTIFICATE OF RECORDS DISPOSAL

Data Processing Division

Reparting Agency

INN

81A26

PREPARE IN DUPLICATE

Division or Bureau

Retain one copy and forward original to above address

No.	Description of Records	Authorization For Disposol		Inclusive			
	Include Title ond/or Form Number	Retention Sched. No.	ltem Na.	Dates of Recards Disposed of	Volume (Cubic Feet)	Dote af Dispasal	Method of Dispasat
51	Console Logs IPL Logs Vendors	916	12	JanDec. 1979	1	7-83	Recycled
						· · ·	
						· · · · · · · · · · · · · · · · · · ·	
					·		

I hereby certify that the above listed records were disposed of as indicated.

Signature

Record Center Munajer Tirle

Date

PS-789 . DGS-RM-2

16	-hours I FAL	dete at	ce Records Center
AND 1	EUCEIPT	A Sign N.	Date hocelved
From: (Name, Divisi	ton, Address or Agency)	81A26 Signature	10-28-80
Comptroller of Data Processing	the Treasury Division	Titte faul C.C	Landre soury B.
Building and Room	x Bldg. Annapolis, Md. 3. Phone		PARAMETER PERSONNELSE CONTRACTOR OF THE PARAMETER
ncome Tax Bldg. Room 309	269 -3632or2 69 - 3633	4. To: State Records (State Treasury Build: Annapolis, Maryland	
Signature: (Agency) Janus L Do	Official)	6. No. of Cu.Ft. 1	energian and an a sum of the sum of
lecords 8. Location Eox (Center) Numbers	9. Description With Inclust	of Records ive Dates	10. Disposal Authority (Schedule suit (tem No.)
D.P.D 51	Console logs, both system	s - Jan thru Dec 1979	Sent. 2913 916+12
11 11	Ipl logs, both systems -	Jan thru Dec 1979	Sept 1983 JAN 8
n n	Vendors logs, both system	a - Jan thru Dec 1979	Sept 1983
R-11			
S-8			
0 0			
			231
			ANT ST
	det in the second second		F
			Thereas
	11ne/29		

CERTIFICATE OF RECORDS DISPOSAL

Data	Processinf Divisio	on						
	Reporting mptroller Division or		81442			,	PREPARE IN DI Retain one capy original to obove	
No.	Description	a of Records d/or Form Number	Author For D	rizotion isposot	Inclusive Dates of Records	Volume	Dote of	Method of
		G/or rorm Number	Retention Sched. No.	ltem No.	Disposed of	(Cubic Feet)	Disposol	Disposol
69-64	BDC Invoices ADC Invoices MISD Jobs	· .	916A	8	May - Dec. 1979	6	7-83	Recycled
						• •		
4								

I hereby certify that the above listed records were disposed of as indicated.

Signature

٦.

Record Center Manager Tirle

Date

PS-789 DGS-RM-2

	RECORDS 1	TRANSMITTAL	Accession No.	Date Received			
	AND F	RECEIPT	81A42 4-10.81				
and the state of t	•	ion, Address or Agency)	Signature				
oom 302, I:	's Office, Da ncome Tax Bld Maryland 2140		Title				
Building	g and Room	3. Phone	4. To: State Records C	enter			
nome Tax	Bldg.	269-3141	Annapolis	·			
Signatu	ce: (Agency	Official)	6. No. of Cu.Ft.	. •			
			6				
Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	10. Disposal Authority (Schedule and Item No.			
R9 513	59 60 61 62 63 64	May 79 to a BDC & BDC & BDC & Sept. 79 to End of monte MESD & ADC Invoi Sept. 179 to May 79 - au ADC Inve	Dec 79 to gobo + Jobo + Dec. '79 Belling	ang. 84 916 A#8 JAN 83 JAN 84 JAN 84			
	÷	HDC Inch	oeces				

CERTIFICATE OF RECORDS DISPOSAL

Comptroller

Reporting Agency

Data Processing Div. 80A16 Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records	Authorization For Disposat		Inclusive Dates of Records			
	Include Title and/or Form Number	Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol
17-20	Billing	916	8	June 1979	4	7-83	Recycled
- - -							
8							

I hereby certify that the above listed records were disposed of as indicated.

11-

Signoture

Record Center Manager Tirle

1/25/83 Date

PS-789. DGS-RM-2

and the construct construction Accession No. Date Received AND RECEIPT 8 /27 / 80AIG 1. From: (Name, Division, Address or Agency) Signature Comptroller of the Treasury Data Processing Division Title State Income Tax, Anna. Md. 2. Building and Room 3. Phone 4. To: State Records Center Income Tax Bldg. 269-3141 Room 302 5. Signature: (Agency Official) No. of Cu.Ft. 6. V 4 Richard July 7.Records 8. 9. 10. Disposal Authority Box Description of Records Location Numbers With Inclusive Dates (Schedule and Item No (Center) June Billing 6/1/79 - 6/18/79 1 GY DY T 11' 9168#8 Fiscal 1978 - Correspondence JULY 82 Training, Part Debit & Credit. expensed docto, D. 26 Incomeadjust allor memor funse, Exposito, 5 5-1. D-23 Ordinationents of Dieburgement Suday 1 S/p Billing sheets . Dom 76,26.76 mor 76, and 76, may 76 Same 76 Rec. 76 1877 - Jen Tab, apr. may. June Then I 1978 - Jan, Feb. march Sipplitting Sheets - agril 78 many 78 Jame 78, July 78 1 . 78 ... Siget - 78 - Cat 76 mare 78 Rue - 78 m 1551- 10/15/81 (Use Plain Unlined Paper For Continuation Pages) Bak 95-98 DGS-RM-11 2/24 15 - 280

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division Treasury Building, Rm. 302 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

Comptpoller of the Treasury

Reporting Agency

Data Processing

80A70

Division ar Bureau

PREPARE IN DUPLICATE

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No.	Description of Records Include Title ond/or Form Number	Authorizo Fer Disp Retention Sched. No.	ation posal Item No.	Inclusive Dotes of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposol
1-3	JRT 6500-9799 JRT 9800-1999 JRT 2000-4999	Non-Schedu	le	June 13-79-Aug 9 79 Aug 10- Oct. 1, 79 Oct.1 1979-Jan. 80	9' 3	2-82	Recycle
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I hereby certify that the above listed records were disposed of as indicated.

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Date

1. From: (1) Comptres Data 7 <u>Annapo</u> 2. Building	Name, Divisi ller of the Proceeding lis Md.	DECEIPT on, Address or Agency) Incasury 3. Phone	Accession No. pg: 10/3 80A70 Signature Title				
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HALL OF RECORDS Records Management Division State Records Center

Date October 15, 1981

To: Comptroller of the Treasury - Data Processing Division Income Tax Building, Room 309 Annapolis, Maryland 21401

Subject: Disposal Clearance

The records described below are eligible for disposal on <u>11-15-81</u>. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80 A 70	3	1-3
Disposal Authority		
NON-SCHEDULE RECOMMEN		
Description of Records:	NU DISPUSAL	
JRT 6500-9799 June 13, 1	979 thru August 9, 197	, 9
		······································
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sincerely yours,		
aul C. Lamberson, Records Cent	er Manager	

State Records Center, Jessup, Maryland.

_____799-1379

CERTIFICATE OF RECORDS DISPOSAL

Data 1	Processing Div.						
Cor	Notroller 82WL					PREPARE IN DU	JPLICATE
	Division or Bureou	+	· .		,	Retain one copy of original to above	and forward address
No.	Description of Records	Authorization For Disposal		Inclusive			
NO.	Include Title and/or Form Number	Retention Sched. No.	item No.	Dotes of Records Disposed of	Volume (Cubic Feet)	Dote of Disposal	Method of Disposol
1–29	Utilization Report			· · · · · · · · · · · · · · · · · · ·			· · · · · · · · · · · · · · · · · · ·
,	Partial Utiz. Reports Bills and Recap	916	12,6,7,8	1979–80	29	7-83	Recycled
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I hereby certify that the above listed records were disposed of as indicated.

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PS - 789 DGS - RM - 2

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	AND F	RECEIPT		0.0.0.		
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	e: (Agency	and the second	No. of Cu.Ft.	K Upur		
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Records Location	8. Box	9. Description of R		¹⁰ . Disposal Authority		
(Center)	Numbers	With Inclusive D		(Schedule and Item No.)		
R109	1	Utilization Report - July 197	'9	01/31/83		
519/20	2	Utilization Report - august 197	79	01/31/83 916#12		
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	4	Utilization Regort - October 1		01/31/83		
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	6	Utilization Report - December 1	1979	01/31/83		
	7	Whilesation Report - January 1	980	01/9/83 2001		
	8	Utilization Report - Filmery 19	980	01/31/83		
	9	Utilization Report - march 195		01/31/83		
	10	Utilization Report - april 198		01/31/83		
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WEEKSPIELDE NO' Indec necore AND RECEIPT Signature From: (Name, Division, Address or Agency) Comptroller of the Tressury Title . Late Praining Division - Balto Office Building and Room 3. Phone 4. To: State Records Center 2nd floor - Rom 203 301W. Priston St. 383-5513 Signature: (Agency Official) Batting Record Center No. of Cu.Ft. Kormany Cancila 10. Disposal Authority Records Description of .Records Box Location (Schedule and Item No.) With Inclusive Dates Numbers (Center) normber + Seconter 1979 DISPOSIE 22 Parduction Control got Bit up, CICS tronsction hilling, DASD allocation by account Billing transaction listing, applied Cudits and Section. 01/31/83 January + February 1980 SAME as above March & agril 1980 23 01 31 83 24 01/3/83 Same as atom 25 may 2 June 1980 01/31/83 July - Dec 1979 26 01/31/83 Bills and Recap Jon _ June 1980 Bills and Rung 27 01/31/83 Dec 1979 - Feb. 1980 - april 1980 28 Billing transaction List - CICS trans . billing , 01/21/83 DASD allocation by account July 1979 - June 1980 29 year to Date Report 01/31/83

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RM-

2/24/75

CERTIFICATE OF RECORDS DISPOSAL

Data Processing Div. Reporting Agency Comptable 82W183 Division or Bureou						PREPARE IN DUPLICATE Retain one copy and forward original to above address	
		Authorization For Disposal		Inclusive			
No.	Description of Records Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Dotes of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol
7-81	Invoices,, Deposits, Transmittals and Accounts Re- ceiveable	916	7,8,2	FY 1979-81	5	7-83	Recycled
	•						

I hereby certify that the above listed records were disposed of as indicated.

Signature

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Record Center Marajer Tirlo

Dote

PS-789 DGS-RM-2

ACCIDAIGH NO. Date Receiv AND RECEIPT 82 W 183 Signature 1. From: (Name, Division, Address or Agency) Comptroller of the Treasury Data Processing Division Title State Income Tax Bldg. 3. 2. Building and Room Phone 4 To: State Records Center Income Tax Bldg. 269-3630 269-3141 Room 302 5550P 5. Signature: (Agency Official) 6. No. of Cu.Ft. John Solmon due 8. 9. 10. Disposal Autho 7.Records Description of Records Box Location With Inclusive Dates (Schedule and Ite Numbers (Center) Invoices fon three gune FY 1980 - BDC 7-84 77 KID 916#3748 Inclusive dotes 1980 Reposite, 120 adjustments, 7-84 78 535 D-26 Expense File, loseouto, Correspondence, closeouto, Payroll adj. MAJIS, JULY 198 Security violations BB-4'S Inclusive dates FY 1979 7-84 Transmittals and accounts Receivable 120's 79 Inc. dols FY 1979 Invoices Jan. Three 7-84 80 June 1980 - ADC Inclusive Later FY 1980 2-84 Modem and Biagnostec 81 G16 #7 Equipment - RFP - 2/17/81 Vendor Proposalo MAR 84 (Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Data Processing Div. Reporting Agency Comptables Division or Bureou Bixeou			·		'n	PREPARE IN DUPLICATE Retain one copy and forward original to above address	
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51-52	Billing	916A	8	1980	2	7-83	Recycled

I hereby certify that the abave listed records were disposed of as indicated.

Signature

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Kecord Center Manager

0 Date

PS - 789 DGS - RM - 2

LECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT 81H27 10-28-80 Signatura (Name, Division, Address or Agency) From: Comptroller of the Treasury aul rmbusin Data Processing Div, State Income Tax Bldg. Title Annapolis, Maryland Building and Room 3. Phone State Records Center 4. To: Income Tax Bldg. 269-3630 269-3141 loom # 302 napplie Signature: (Agency Official) No. of Cu.Ft. 6. ahn Telalinon 2 Records 8. 9. 10. Disposal Authority Description of Records Box Location With Inclusive Dates Numbers (Schedule and Item No (Center) August Billing 1980 July Billing 1980 85 JULY 6 (Use Plain Unlined Paper For Continuation Pages) 121 - 131

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CERTIFICATE OF RECORDS DISPOSAL

81A33

Data Processing Div.

Reporting Agency

Division or Bureou

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PREPARE IN DUPLICATE

Retain one copy and forward original to obove address

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	Include Title and/or Form Number	Retention Sched. No.	ltem No.	Dates of Records Disposed of	Volume (Cubic Feet)	Dote of Disposot	Method of Disposol
54	Fiscal Budget & Information concerning the Budget from the Director's Office	916	9	1976 and 1978	1	7-83	Recycled
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I hereby certify that the above listed records were disposed of as indicated.

Signature

ecord Center Manajer

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PS-789 DGS-RM-2

. Incorns .	IKANSATTIAL	Accession No.	Date Received			
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Income Tax Bldg. Room 303	269-3634	4. To: State Records Center PCL GD				
Signature: (Agency	l Official)	Anxapolie, Maryland				
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54 R-11 S-8	concerning from the D	 and 1978 Fiscal Budget and information concerning the Budget Trom the Director's Office Smissing 				

CERTIFICATE OF RECORDS DISPOSAL

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	Division or Bureou		· · ·		,	Retain one copy o original to above	ond forword oddress		
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1-5	Miscellaneous Accoun t ing Records STARS	916A	8	FY 1980	5	7-83	Recycled		
	Accounts Receivable Payroll Time Cards	· · ·							
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I hereby certify that the above listed records were disposed of as indicated.

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Record Center Manager Tirle

Date

PS-789 DGS-RM-2

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Income Tax	Blde.	269-3141			· · · · · · · · · · · · · · · · · · ·
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AND RECEIPT Signature From: (Name, Division, Address or Agency) Comptroller of the Treasury Title Data Processing Division State Income Tax Building Building and Room 3. Phone 4. To: State Records Center come Tax Bldg., Room 269-3141 302 No. of Cu.Ft. 6. Signature: (Agency Official) Kora P. Daker 10. Disposal Author 8. 9. Records Description of Records Box (Schedule and Ite Location With Inclusive Dates Numbers (Center) 916A 8 accounts Receivable BDC 7/39 to 6/80 year To Atate ADC 7/79 to 6/80 year To Date 2 Oct. 198. 1/83 8 Accounts Receivable BDC 7/79 to 6/80 you To Date 916A 3 June 1985 Payroll 4. Time Cardo - Temporary 1980 april 10 to manda de seconde the stand of the start future is the set of the accorder farmanter Pr 13" the that the (Use 1), to United Paper For Continuation Pages)

CERTIFICATE RECORDS DISPOSAL OF

Data Processing Div.

Reporting Agency

83W196

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Recards Include Title and/or Form Number	Authorization For Disposal		Inclusive			
		Retention Sched. No.	ltem No.	Dates of Records Dispased of	Volume (Cubic Feet)	Date of Dispasal	Method of Disposal
41	Miscellaneous Accounting Records - STARS Monthly Reports	916	7	FY 1980	1	7-83	Recycled
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I hereby certify that the above listed records were disposed of as indicated.

ambe Signature

Record Center Manager

Date

RECORDS TRANSMITTAL Date Received Accession No. AND RECEIPT Signature (Name, Division, Address or Agency) From: 1. . Comptroller of the Treasury Data Processing Division Title State Income Tax Building Building and Room 3. Phone 4. To: State Records Center 269-3141 Encome Tax Bldg., Room 302 Signature: (Agency Official) 6. No. of Cu.Ft. 3. Mora Baker 10. Disposal Authorit 9. 1.Records 8. Description of Records Box Location (Schedule and Item N With Inclusive Dates Numbers (Center) FY 1980 STARS Monthly Reports R-6 916 5-17 1983 JULY

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division Treasury Building, Rm. 302 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the Treasury

Reporting Agency

Data Processing Div. 80A83

Division or Bureou

PREPARE IN DUPLICATE

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No.	Description of Records Include Title ond/or Form Number	Autho For D Retention Sched. No.	rizotion isposol Item No.	Inclusive Dotes of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposol
22	Console Logs	Non-Sche	dule	1-80 - 7-80	22	2-82	Recycle
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I hereby certify that the above listed records were disposed of as indicated.

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		n L. Parka	Title	
	Data	Frocessing Diu		
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. Signatur	e: (Agency	Official)	6. No. of Cu.Ft.	
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-	379	6/26/80 -	6/29/00	6/29/81
	380	6/30/80 -	7/2/80	7/2/81
			1 1	. 1. 1.01
	381	1/3/80 -	7/8/80	7/8/81
	382	7/4/80 -	7/14/80	7/14/81
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DATA PROCE	55/1 fr	Title .	
2. Building and Room	3. Phone	A REAL PROPERTY AND A REAL	
INCOM ETAX		4. To: State Records	Center
	269- 3631		
5. Signature: (Agency	Official)	6. No. of Cu.Ft.	
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	through .	12	
7.Records 8. Location Box	9. Descript	ion of Records	10.
(Center) Numbers		clusive Dates	¹⁰ . Disposal Authorit (Schedule and Item N
R16 346	CONSOLE LOgs	1/25/80 - 1/29/80	1/1
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and 512 347	CONSOLE LOOG	1/2/2 0/1/	
	CONSOLE LOgS	1/30/80 - a/3/80	2/3/81
348			
540	CONSOLE LOgs à	2/4/80 -2/7/80	2/17/81
/			
349	CONSOLE LOgs	2/8/80-2/11/80	2/11/81
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350	CONSOLE LOOG	2/12/00-2/1-12	21-10
	CONSULE LOGS	2/12/80-2/15/80	2/15/81
351	CONISALE LAGA	2/15/00-2/20/00	2/2/01
	CONSOLE LOGS	2/15/80-2/20/80	2/20/81
352	CONSOLC LOOS	2/21/80-2/20/00	2/05/01
	CONSOLE LOYS	2/21/80 - 2/25/80	2/25/81
353	CONSOLE LOOS	2/26/80 2/20/00	21.10
	0	2/26/80 - 2/28/80	2/28/81
354			
301	CONSOLE LOgs	2/29/80-3/4/80	3/4/81
355		3/5/80 - 3/9/80	3/9/81
356		3/9/80 - 3/12/80	3/12/81
357		3/12/80 - 3/17/80	
358-363	1. 11		3/17/81
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P	RECORDS !	TRANSMITTAL	Complete at Stat	te Records Center
· fron			Accession No.	Date Received
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		ion, Address or Agency)	Signature	
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	PROCE		•	
2. Building INCOME		3. Phone	4. To: State Records (Center
1	609	269-6631		
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7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records sive Dates	10. Disposal Authority (Schedule and Item No
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Top of - 510+11, ANO	347	CONSOLE LOGS 1/3	30/80 - 2/3/80	2/3/81
0N 512	348	CONSOLE LOgs 2/	4/80 - 2/7/80	2/7/81
	349	CONSOLE LOgs 2/	18/80-2/11/80	2/11/81
	350	CONSOLE LOGS 2,		2/15/81
31 444	351	CONSOLE LOGS 2,	115/80-2/20/80	2/20/81
1	352	CONSOLE LOGS 2,	121/80 - 2/25/80	2/25/81
2	353	CONSOLE LOGS 2	126/80 - 2/28/80	2/28/81
	354	CONSOLE LOgs 2	129/80-3/4/80	3/4/81
	355		3/5/80 - 3/9/80	3/9/81
	356		19/80 - 3/12/80	3/12/81
and the second second	357	CONSOLE LOGS 3	112/80 - 3/17/80	3/17/81

(Use Plain Unlined Paper For Continuation Pages)

HALL OF RECORDS Records Management Division State Records Center

Date October 15, 1981

To: Comptroller of the Treasury-Data Processing Division Income Tax Building, Room 309 Annapolis, Maryland 21401 Subject: Disposal Clearance

The records described below are eligible for disposal on <u>11-15-81</u>. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
80 A 83	1	1

Disposal Authority

NON-SCHEDULED -- RECOMMEND DISPOSAL

Description of Records:

SEE ATTACHED TRANSMITTAL.

Sincerely yours,

486

12

Paul C. Lamberson, Records Center Manager

State Records Center, Jessup, Maryland.

799-1379

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division Treasury Building, Rm. 302 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the Treasury

Reporting Agency

Data Processing Div. 81A28

Division or Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records	Authorization For Disposol		Inclusive Dates of Records	Volume	Dote of	Method of
10.	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Disposed of	(Cubic Feet)	Disposol	Disposol
1-3	JAT's	Non-Sch	edule	Jan. – July 1980 1980	3	2-82	Recycle
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I hereby certify that the above listed records were disposed of as indicated.

aerof Cenfer Title

Dote

PS-789 DGS-RM-2

Signoture

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RECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT 28 10-28-80 Signature 1. From: '(Name, Division, Address or Agency) Comptealler of the hinsury Si Inta hockson Title Income Building and Room 2. 3. Phone 4. To: State Records Center 269.3631 IT Bldg napales 07m 309 5. Signature: (Agency Official) No. of Cu.Ft. 6. lummel ond 3 7.Records 8. 9. 10. Disposal Authority Description of Records Box Location Numbers With Inclusive Dates (Schedule and Item No. (Center) Dan 1980 Ehren March 1980 1H riarch 198. nto Jets March 1980 Shew May 1980 May 1981 Jets May 1980 Shew July 1980 July 1981 R.18 24 31 SI (Use Plain Unlined Paper For Continuation Pages)

HALL OF RECORDS Records Management Division State Records Center

Date <u>October 15, 1981</u>

To: Comptroller of the Treasury Data Processing Division Income Tax Building, Room 309 Subject: Disposal Clearance

The records described below are eligible for disposal on <u>11/15/81</u>. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers	
<u>81 A 28</u>	3	1-3	
Disposal Authority		·	
NON-SCHEDULE RECOMMEND	DISPOSAL		
Description of Records:		······································	
JRT's January 1980 thru	July 1980	· · · ·	۰,
			•
		· .	
<u>k</u>			
		· · · · · · · · · · · · · · · · · · ·	
Sincerely yours,			
· · ·		·	
Paul C. Lamberson, Records Ce State Records Center, Jes Phone 799-1370	1.000	yland.	

11/73

DEPARTMENT OF GENERAL SERVICES

Hall of Records Commission Records Management Division Treasury Building, Rm. 302 Annapolis, Maryland 21401

CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the Treasury

Reporting Agency

81A4

Data Processing Div.

PREPARE IN DUPLICATE

Retain ane copy and farward original ta above address

No.	Description of Records	Authorizotion For Disposol		Inclusive Dates of Records	Volume	Dote of	Method of
	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Disposed of	(Cubic Feet)	Disposol	Mernod or Disposol
364-377		Non Sche	dule	4-21-80-6-22-81	19	2-82	Recycle
		• .					
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I hereby certify that the above listed records were disposed of as indicated.

Signoture

Record Center Manager

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	DECODDC 1	RAUSMITTAL	Complete at State Records Center			
· 	. »		Accession No. 8/A4	Date Received		
· AND RECEIPT			90483	7-23-80		
		on, Address or Agency)	Signature			
	Sturn Z Data	Processing Div	Title			
2. Building	and Room	3. Phone	4. To: State Records Co	enter		
INCOME 7 ROIM	TAX Bldg.	211 27 22	4. 10: State Actords C	CITCCE		
5. Signature		$\frac{269-3729}{\text{Official}}$	6. No. of Cu.Ft.			
			10	10.2 5 4 4 5 4 4		
	Steven	L. Parks	19			
7.Records Location	8. Box Numbers	9. Description With Inclus	n of Records	¹⁰ . Disposal Authority (Schedule and Item No.)		
(Center)	364		/24/80	4/24/81		
RID	365		1/29/80	4/29/8/		
513		/ /	,	5/5/81		
	366	4/30/80 - 5 * TNG	5/5/80 22 5/2 2 5/4 12 box 369	5/5/01		
	2/17			1 1		
	367	5/6/80 - 5	5/8/80	5/8/81		
	368	5/9/00 - 3	5/13/80	3/13/81		
Ale State	369	5/14/80 - 5 + INCL	115/80	5/15/81		
		+ INCL	5/2 2 5/4			
	370	5/16/80	5/20/80	5/20/81		
	371	5/21/00 -	5/25/80	5/25/81		
	372.	5/26/80 -	5/28/80	5/28/81		
	373. 374. 375. 376. 377.	6/5/80 - 6/10/80 - 6/13/80 - 6/100 - 6/1	6/4/80 6/9/80 6/12/80 6/17/80 6/12/80	6/4/81 6/9/81 6/12/81 6/17/81		
		(Use Plain Unlined Paper		6/22/81		

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HALL OF RECORDS Records Management Division State Records Center

Date October 15, 1981

To: Comptroller of the Treasury Data Processing Division Income Tax Building, Room 309 Subject: Disposal Clearance

The records described below are eligible for disposal on <u>11-15-81</u>. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
81 A 4	19	364-377

Disposal Authority

NON-SCHEDULED -- RECOMMEND DISPOSAL

Description of Records:

SEE ATTACHED TRANSMITTAL.

Sincerely yours,

4

Paul C. Lamberson, Records Center Manager State Records Center, Jessup, Maryland. Phone 799-1379

CERTIFICATE OF RECORDS DISPOSAL

Data Con	Processing Div. Reporting Agency Notrolle Division or Bureou	81437				PREPARE IN DU Retain one capy o original to above	and the second
No.	Description of Records Include Title ond/or Form Number	Autha For D Retention Sched. No.	rization isposo! Item No.	Inclusive Dotes of Records Disposed of	Velume (Cubic Feet)	Date of Disposal	Method of Disposal
58	Agency List & Volume/DSN List	916	12	6/80 to 12/80	1	7-83	Recycled
					• • •		

I hereby certify that the above listed records were disposed of as indicated.

Signature

Kecord Center Manager

Dote

	RECURDS	TRANSMITTAL	Complete at Stat	e Records Center
			Accession No.	Date Received
4	AND	RECEIPT	01000	10 10 12 1
		1	81A37	12-19 80
Comptroller	of the Trea	ion, Address or Agency) asury, Data Processing Div.	Signature Faul C. La	mberson grB
Annapolis,	Md. 21401	ervices, Income Tax Bidg.	Title Recard Cent	ir - Manager.
:. Building Income Tax		3. Phone	4. To: State Records C	enter
Room 307	ore of the second secon	269-2835	Annan	
. Signatur		Official)	6. No. of Cu.Ft.	and a
Ru	Rol 7	1. Duand	1	
.Records Location (Center)	8. Box Numbers	9. Description With Inclus	of Records ive Dates	10. Disposal Authority (Schedule and Item No.)
Xa				
^X	58	Agency List & Volume/DSN		12-31-81
10			12-31-80	916 #12
• · ·				
R-11				JAN 81
0 11				
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3.5			1. June 1	
1.226				
	5,0576			
1.1.1		-137		
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	Sec. 14			SALES ALL
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2/24/75

CERTIFICATE OF RECORDS DISPOSAL

No. Description of Records Include Title and/or Form Number Authorization For Disposal Inclusive Detes of Records Disposed of Volume (Cubic Feer) Dore of Disposel 33-398 Console Logs 916 12 7/8011/80 16 7-83	C	Reporting Agency mpthaller 81234 Division or Burgou				v	PREPARE IN DU Retain one copy a original to above	a de la companya de l
B-398 Console Logs 916 12 7/80 - 11/80			Author For Di	rizotion isposo!	Inclusive			
	No.	Description of Records Include Title ond/or Form Number	Retention Sched. No.		Dates of Records Disposed of	Volume (Cubic Feet)		Method of Disposol
	398	Console Logs	916	12	7/80 - 11/80	16	7-83	Recycled
	÷							

I hereby certify that the above listed records were disposed of as indicated.

Signoture

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Kacor Venter Manajer

Date

PS - 789 . DGS - RM - 2

RECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT 81 12-8-80 (Name, Division, Address or Agency) From: Signature Janks Y. Aturn Title 14+A FOCESSING Building and Room 3. Phone 4. To: LAKOME TAX BLDG State Records Center <u>Поди 309</u> 269-3962 Signature: (Agency Official) 5. 6. No. of Cu.Ft. turn L. Parks CU Ft 16 7.Records 8. 10. Disposal Authority Box Description of Records Location Numbers With Inclusive Dates (Schedule and Item No (Center) 7/15/80 383 17/16/80 - Console Logs 7/16/81 -384 7/17/20 - 7/22/20 - Cousole Logs 7/22/81 Service of 7/23/80 - 7/27/80 - Conside Logs 385 7/27/81 7/25/80 - 7/29/80 - Conside Logi 386 7/29/81 387 7/29/80 - 8/4/80-Causale Logs 8/4/81 388 8/5/80 S/10/80 - Consile Logs 8/10/81 8/11/80 389 - 9/15/90 - Consule Logs 8/13/81 390 8/14/80 - 8/25/80 - Consule Lags 8/2.5/81 58 391 8/26/30 9/7/50 - Conside Logs ____ 9/7/81 392 9/8/80 - 9/16/80 - CONSULT Lijs 9/16/81 393 9/17/80 9/28/80-Conside Logs 9/28/81 394 9/30/80 10/6/80-Consile Loys 10/8/81 395 10/6/80 - 10/16/80 - Consile Logi 10/16/81 396 10/16/80 10/29/8.0-Cousile Logs 10/29/81 -----397 11/9/20 - Cansile Logs 10/29/80 11/9/81 398 11/18/82-Consule log 11/10/80 11/18/81 116#12 (Use Plain Unlined Paper For Continuation Pages)

2/24/75

CERTIFICATE OF RECORDS DISPOSAL

Comptroller

Reporting Agency PREPARE IN DUPLICATE Data Processing Div. 81A45 Retain one copy and forward original to above address Division or Bureau Authorization For Disposal Inclusive Description of Records No. Dates of Records Volume Date of Include Title and/or Form Number Method of Disposed of Retention 'Item (Cubic Feet) Disposal Disposol Sched. No. No. 39**9-**L22 Console Logs 916 11/80 - 3/81 12 7-83 23 Recycled

I hereby certify that the above listed records were disposed of as indicated.

Paul Lamber

Signoture

- - -

ecord Center Manager

Date

RECORDS TRANSMITTAL Accession No. Date Received AND RECEIPT 81 A45 4-10-81 (Name, Division, Address or Agency) 1. Signature From: Steven J. Parks Title Processing Division Dota 2. Building and Room 3. Phone Income TAX Bldg. 4. To: State Records Center Room 309 269-3631 Signature: (Agency Official) 5. 6. No. of Cu.Ft. y. Parks turn 2 CU. Ft. 7.Records 8. 10. Disposal Authori Description of Records Box Location Numbers With Inclusive Dates (Schedule and Item (Center) 11/19/80 - 11/30/80 399 11/30/81 12/1/80 - 12/9/80 400 12/9/81 5.6 12/10/80 - 12/18/80 401 12/18/81 - 12/31/80 12/19/80 402 12/31/81 - 1/12/81 1/2/81 403 1/12/82 1/13/81 - 1/22/81 404 1/22/82 - 2/1/81 405 1/23/81 2/1/82 2/2/81 - 2/8/81 + 01/31/81 406 2/8/82 219/81 407 - 2/18/81 2/10/82 40.8 2/19/81 - 2/26/31 2/26/82 409 2/27/81 - 3/9/81 3/8/82 410 3/8/81 - 3/15/81 3/15/82 411-422 916 #12 JOLY 82

2/24

CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the Treasury

Reporting Agency

81A45

Data Processing Division

Division or Bureau

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records	Author For Di	izotion sposol	Inclusive Dotes of Records	Volume	Dote of	Method of
	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Disposed of	(Cubic Feet)	Disposól	Disposol
399-410	Console Logs	916-12	`	11/19/80- 3/15/81	12	4-83	Recycled
			,				
			:				
•						-	
	•						

I hereby certify that the above listed records were disposed of as indicated.

DEPARTMENT OF CENERAL SERVICES Records Management Division State Records Center

Date Feb. 1, 1983

Mr. Steven L. Parks Data Processing Division Income Tax Bldg.- Rm. 309 Annapolis, MD

Subject: Disposal Clearance

The records described below are eligible for disposal on March 1, 1983 They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
81145	12	399-410

Disposal Authority

FIS- 1114

Sch. #916-12

Description of Records:

Console Logs 11/19/80 - 3/15/81

Sincerely yours, Paul C. Lamberson Hecords Center Manager State Records Center, Jessup Maryland. Phone 799-1379

ALCORDS TRANSMITTAL Date Accession No. AND RECEIPT 81 A 45 4-10 Sign (Name, Division, Address or Agency) 1. From: Steven J. Parks Title Processing Dota, Durston Building and Room 3. (Phone 2. 4. To: State Records Center Income TAX BIDG 269-3631 ROOM 309 Signature: (Agency Official) 6. No. of Cu.Ft. L Parko turn Ft. CU. /.Records 8. 10. Disposa Description of Records Box Location With Inclusive Dates Numbers (Schedule (Center) 11/19/80 - 11/30/90 399 11/30 400 12/1/80 - 12/9/80 12/9, 5.6 401 12/10/80 - 12/18/80 12/18/ 12/19/80 - 12/31/80 402 12/31 1/2/81 - 1/12/81 403 1/12 1/13/81 - 1/22/81 404 1/22 405 1/23/81 - 2/1/81 2/1-/2 2/2/81 406 - 2/8/81 - 01/31/81 2/8/ 219/81 407 - 2/18/81 2 40.8 2/19/81 - 2/26/81 2/261 409 - 3/9/81 2/27/81 3 410 3/8/81 - 3/15/81 411-422 916 #1 JOLY 82 (Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the TREASURY Reporting Agency DATA Processing Division 8261 Division of Bureou

PREPARE IN DUPLICATE

Retain one copy and forward original to above address

No.	Description of Records	Autho For D	rization isposo!	Inclusive			
<u></u>	Include Title and/or Form Number	Retention Sched. No.	item No.	Dotes of Records Disposed of	Volume (Cubic Feet)	Dote of Disposol	Method of Disposol
BX 431-441	Console Logs	916	12	1981	11	4-83	Recycled
	· · · · · ·						

I hereby certify that the above listed records were disposed af as indicated.

Signature

Date

DEPARTMENT OF CENERAL SERVICES Records Management Division State Records Center

Date Feb. 1, 1983

Mr. Steven L. Parks Data Processing Div. To: Income Tax Bldg.- Rm. 309 Annapolis, MD

Subject: Disposal Clearance

The records described below are eligible for disposal on <u>March 1, 1983</u>. They will be destroyed as scheduled if no reply is received within one month from the date of this letter. If you do not concur in this action, please return this letter and justify continued retention on the reverse side. Include also a new disposal date for these records.

Accession or Lot Number	Cubic Feet	Box Numbers
82W361J	11	431-441

Disposal Authority

Sch. 916- 12

Description of Records:

Console Logs 9/10/81 - 12/23/81

Sincerely yours,

1 5 011

Paul C. Lamberson Records Center Manager

State Records Center, Jessup Maryland. Phone 799-1379

Accession No. Date Receiv AND RUCHIPT From: (Name, Division, Address or Agency) Signature - Stiven J. Purks Title DALA Processing Div and a grant and a second the second of the second of the second of the second of the second second second the second s Building and Room 3. Phone To: State Records Center Income Pax Bldk m 309 269-3631 Signature: (Agency Official) 6. No. of Cu.Ft. Steven Y. Parks 9. Description of Records With Inclusive Dates B. Box cords 10. Disposal Authority acation Numbers (Schedule and Ite enter) 431 (106) 9 Consule Lags 9/10/81 - 9/21/81 . 9/21/82; 432 (107) CONSOLO LOGS 9/22/01 . 9/25/81 9/29/82 0 433 (108) CONSOLE LOGS 9/30/81 - 18/8/91 10/9/82 434 (109) Console Logs 10/9/81- 10/18/81 10/18/8241 5-2 435 (110) Console Logs 10/19/81 - 10/27/81 436 (111) Console Logs 10/28/81 - 11/4/81 10/27/82# 11/4/82 11/5/01 - 11/15/81 11/15/82 437(112) Console Loge 11/24/82 JAN 11/16/31 - 11/24/81 H38(113) Consola Logs 11/25/81 - 12/6/81 12/6/82 439 (114) CONSOLO LOGS 12/2/81 - 12/14/81 12/14/82 140 (115) CONSILE Logs 12/15/81 - 12/23/81 12/23/82 441 (116) Consule Logs 10 Sche le do 983 (" I' 'ind'ned Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Data P	rocessing Div.						
	Reporting Agency Mpthallon Division or Bureou	32W171	·			PREPARE IN DI Retain one copy original to above	
No.	Description of Records	Autho For D	rizotion lisposol	Inclusive Dotes of Records	Volume	Date of	
	Include Title ond/or Form Number	Retention Sched. No.	ltem No.	Disposed of	(Cubic Feet)	Disposol	Method of Disposol
106- 113	Console Hardcopy	916A	12	July - Sept. 1981	12	7-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signoture

Record Center Manager Title

7/25/83 Date

PS - 789 DGS - RM- 2

Accession No. Date Received AND RECEIPT 82 Wn1 10-6-81 (Name, Division, Address or Agency) Cin: Storm L. Parks . Lamberson 93 Procession écorde Center - Managel ulding and Room 3. Phone 4. To: State Records Center icome Tax Bldh 309 269-3631 Essup gnature: (Agency Official) No. of Cu.Ft. twen & Parks 12 cu. F.t. rds 8. Box Description of Records tion Disposal Authorit Numbers With Inclusive Dates ter) (Schedule and Item (104)423 Consule Haudcopy - 7/13/81 - 7/20/81 7/20/52 10 (10)7424 Console HArdcopy - 7/2/81 - 7/12/81 7/12/8: 28 (109)425 Console HAIdcopy - 7/21/21 - 7/29/81 7/29/8: Here (109)426 Console Hard copy - 7/30/81 - 8/6/81 8/6/82 (110)427 Consola HArdcopy - 8/7/01 - 8/13/2/ 8/13/82. Vas (112 428 Console HArdcopy - 8/14/81 - 8/25/81 8/23/80 (112)429 Console Hardcopy - 8/24/81 - 8/30/81 8/30/82 (113) 430 Consolo Hardcopy - 9/1/8. - 9/9/81 9/9/32 916 A Item 12

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Dub-AM-11 2/24 1

CERTIFICATE OF RECORDS DISPOSAL

Data Processing Division

Reporting Agency

83W115

PREPARE IN DUPLICATE

Division or Bureau

Retain one capy and forward ariginal to above address

N o.	Description of Records	Authorization For Dispasal		Inclusive			
	Include Title and/ar Form Number	Retention Sched. No.	ltem Na.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol
38-40	Miscellaneous Accounting Records General Administration and Correspondence		7,8,9	FY 1980	3	7-83	Recycled

I hereby certify that the above listed records were disposed of as indicated.

Signoture

ecord enter 1

Date

RECORDS TRANSMITTAL Date Received Accession No. AND RECEIPT 8-11 83W 115 Signature (Name, Division, Address or Agency) From: 1. Comptroller of the Treasury Title Data Processing Division Income Tax Building, Annapolis, Md. 2. Building and Room 3. Phone 4. To: State Records Center 269-3141 Income Tax Bldg., Room 302 No. of Cu.Ft. 5. Signature: (Agency Official) 6. 10. Disposal Authorit 7.Records 8. 9. Description of Records Box Location (Schedule and Item With Inclusive Dates Numbers (Center) H80 1984 miscellaneous accounting Pecords accts. Provoble 38 Bdg & Fiscal Planning Records 916 Bdg & Fiscal Planning bend 15'4's Request Forma 39 1984 40. General administration and consepondence 916 10 Original Incoming Letters, itc 1984 (Use Plain Unlined Paper For Continuation Pages)

CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the Treasury

Reporting Agency

Data Processing Div. Division or Bureou Division or Bureou		, ,	PREPARE IN DUPLICATE Retain one copy and forward original to above address

No.	Description of Records	Autho For D	rizotion isposo!	Inclusive Dates of Records			
	Include Title and/or Form Number	Retention Sched. No.	item No.	Dates of Records Disposed of	Volume (Cubic Feet)	Date of Disposal	Method of Disposol
71-76	Data Processing 138A-I	916	12		6	7-83	Recycled
			- -				

I hereby certify that the above listed records were disposed of as indicated.

Signature

CCORN euter

Date

TRANSMITTPAT.	Complete at St	ate Records Center	
RECEIPT	Accession No. Date Received 81A56		
ion, Address or Agency)	Signature Title		
3. Phone	4. <u>To</u> : State Records	Center	
Official)	6. No. of Cu.Ft.		
		¹⁰ .Disposal Authority (Schedule and Item No.)	
		916 # 12 Jacy 83	
	9. Description With Inclus Boxes	TRANSMITTAL Accession No. RECEIPT Accession No. Bion, Address or Agency) Signature J. Title 3. Phone 4. To: State Records • Official) 6. No. of Cu.Ft. 9. Description of Records With Inclusive Dates	

138-143

CERTIFICATE OF RECORDS DISPOSAL

Comptroller of the Treasury Reporting Agency Data Processing PREPARE IN DUPLICATE 80B1 Retain one copy and forward Division or Bureau original to above address Authorization For Disposal Inclusive Nö. Description of Records Dates of Records Volume Include Title and/or Form Number Date of Method of **Disposed** of Retention l te m (Cubic Feet) Disposol Disposal Sched. No. No. 1 Rep. Date 407 2-3 1 9-83 Recycled

I hereby certify that the above listed records were disposed af as indicated.

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9-16.83 Date

	RECORDS	TRANSMITTAL	Complete at Sta	te Records Center
	AND 1	RECEIPT Data Station	Accession No.	Date Received
1. From:	(Name, Divis:	ion, Address or Agency)	Signature	
	KEV	DAIA	Title	
2. Building	y and Room	3. Phone	4. To: State Records	Center
5. Signatur	e: (Agency	Official)	6. No. of Cu.Ft.	
			1	
7.Records Location (Center)	8. Box Numbers	9. Description With Inclus	n of Records Bive Dates	¹⁰ .Disposal Authority (Schedule and Item No.)
R35 512	4	Rep	Date	407-2 or 407-3 JAN 83
		5 5	-136 735	81 B (R32 54

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