

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

STATE OF MARYLAND

Md. State Highway Administration,

Reporting Agency

Shop 23, Caroline County, Denton, Md. 21629

Division or Bureau of Reporting Agency (District 2)

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1	F.Y. 1972	1/2 Cubic Ft.		
2.	Emergency Purchase Order- SRC #556	177	4	F.Y. 1972			
3.	Bills & Invoices	177	4	F.Y. 1972			
4.	Partial Order f/Commodities Pur- chased on Contract - SRC Form 566	177	4	F.Y. 1972			
5.	Partial Receiving Report -SRC #516	177	4	F.Y. 1968			
6.	Confirming Purchase Order-SRC #504	177	4	F.Y. 1970			
7.	Gasoline Tickets(metered & numbered)	177	4	F.Y. 1972			
8.	Daily Gasoline Report - SRC #553	177	4	F.Y. 1971			
9.	Withdrawal Ticket Book - SRC #509	177	4	F.Y. 1971	2 Cubic Ft.		
10.	Bi-Weekly Equipment Report - SRC Form #583	177	4	F.Y. 1972			
11.	Monthly Mileage Report - SRC #581	177	4	F.Y. 1972			
12.	Daily Maintenance Report - SRC Form #459	177	4	F.Y. 1972			
13.	Daily Radio Log	177	4	F.Y. 1972			
14.	Bituminous Material Shipment Reports - Form 23	177	4	F.Y. 1969			
15.	Request to be Absent	177	5	F.Y. 1972			
16.	Leave Record Cards -	177	5	Year 1970	1/2 Cubic Ft.		
17.	Bi-Weekly Time Report - SRC #558	177	5	Year 1968			

I hereby certify that the above listed records were disposed of as indicated.

Vaughn A. Hutson
Vaughn A. Hutson
 Signature

Resident Maintenance Engineer
 Title

August 23, 1977
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Md. State Highway Administration,

Reporting Agency

Shop 23, Caroline County, Denton, Md. 21629

Division or Bureau of Reporting Agency (District 2)

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1	F.Y. 1972	1/2 Cubic Ft.	Aug. 23, 1977	Saturated w/kerosene and burned.
2.	Emergency Purchase Order- SRC #556	177	4	F.Y. 1972			
3.	Bills & Invoices	177	4	F.Y. 1972			
4.	Partial Order f/Commodities Pur- chased on Contract - SRC Form 566	177	4	F.Y. 1972			
5.	Partial Receiving Report -SRC #516	177	4	F.Y. 1968			
6.	Confirming Purchase Order-SRC #504	177	4	F.Y. 1970			
7.	Gasoline Tickets(metered & numbered)	177	4	F.Y. 1972			
8.	Daily Gasoline Report - SRC #553	177	4	F.Y. 1971			
9.	Withdrawal Ticket Book - SRC #509	177	4	F.Y. 1971			
10.	Bi-Weekly Equipment Report - SRC Form #583	177	4	F.Y. 1972			
11.	Monthly Mileage Report - SRC #581	177	4	F.Y. 1972			
12.	Daily Maintenance Report - SRC Form #459	177	4	F.Y. 1972			
13.	Daily Radio Log	177	4	F.Y. 1972			
14.	Bituminous Material Shipment Reports - Form 23	177	4	F.Y. 1969			
15.	Request to be Absent	177	5	F.Y. 1972			
16.	Leave Record Cards -	177	5	Year 1970	1/2 Cubic Ft.		
17.	Bi-Weekly Time Report - SRC #558	177	5	Year 1968			

I hereby certify that the above listed records were disposed of as indicated.

Vaughn A. Hutson

Vaughn A. Hutson
Signature

Resident Maintenance Engineer

Title

August 23, 1977

Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Md. State Highway Administration,
Reporting Agency

Shop 23R, Caroline County, Denton, Md. 21629
Division or Bureau of Reporting Agency (District 2)

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1	F.Y. 1971	1/2 Cubic Ft.	July 28, 1976	Saturated w/kerosene and burned.
2.	Emergency Purchase Order-SRC #556	177	4	F.Y. 1971			
3.	Bills & Invoices	177	4	F.Y. 1971			
4.	Partial Order f/Commodities Pur- chased on Contract - SRC Form 566	177	4	F.Y. 1971			
5.	Partial Receiving Report-SRC #516	177	4	F.Y. 1967	2 Cubic Ft.		
6.	Confirming Purchase Order-SRC #504	177	4	F.Y. 1969			
7.	Gasoline Tickets(metered & numbered)	177	4	F.Y. 1971			
8.	Daily Gasoline Report - SRC #553	177	4	F.Y. 1970			
9.	Withdrawal Ticket Book - SRC #509	177	4	F.Y. 1970			
10.	Bi-Weekly Equipment Report - SRC Form #583	177	4	F.Y. 1971			
11.	Monthly Mileage Report - SRC #581	177	4	F.Y. 1971			
12.	Daily Maintenance Report - SRC Form #459	177	4	F.Y. 1971			
13.	Daily Radio Log	177	4	F.Y. 1971	1/2 Cubic Ft.		
14.	Bituminous Material Shipment Reports - Form 23	177	4	F.Y. 1968			
15.	Request to be Absent	177	5	F.Y. 1971			
16.	Leave Record Cards - #MS920	177	5	Year 1969			
17.	Bi-Weekly Time Report - SRC #558	177	5	Year 1967			

I hereby certify that the above listed records were disposed of as indicated.

Vaughn A. Hutson
Vaughn A. Hutson

Signature

Resident Maintenance Engineer

Title

July 28, 1976

Date

MS

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration

Reporting Agency

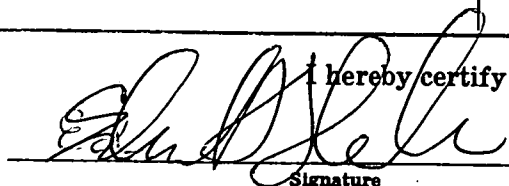
Bureau of Personnel - Division 22

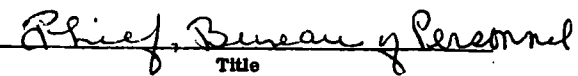
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Personnel Folders & History Cards	110	1	1970 Folders 1965 History Cards	* 16 cu. ft.	9-10-75	Brooklyn Waste Paper Company

*11 Letter Size transfiles consisting of approximately 1 1/2 cu. ft. each.

I hereby certify that the above listed records were disposed of as indicated.


Signature

 9-15-75
Title Date

File
PS

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE HIGHWAY ADMINISTRATION
Reporting Agency

BUREAU OF CONSTRUCTION
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	General Correspondence	169	2	1962 thru 11/30/68	14 cu. ft.	9/10/75	Trash Removal
2	Construction Project File	169	1-A	1959 thru 11/30/68	92 cu. ft.	9/10/75	Trash Removal (Brooklyn Salvage & Waste Co.)

I hereby certify that the above listed records were disposed of as indicated.


Signature

Asst. Chief Engr. - Constr.
Title

9-29-75
Date

File
PLJ

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration

Reporting Agency

Denton Shop 23S, Caroline County, Denton, Md. 21629

Division or Bureau of Reporting Agency (District 2)

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1	F.Y. 1970	1/2 Cubic Ft.	Aug. 29, 1975	Saturated w/kerosene and burned.
2.	Emergency Purchase Order-SRC #556	177	4	F.Y. 1970			
3.	Bills and Invoices	177	4	F.Y. 1970			
4.	Partial Order f/Commodities Pur- chased on Contract - SRC Form 566	177	4	F.Y. 1970			
5.	Partial Receiving Report-SRC #516	177	4	F.Y. 1966			
6.	Confirming Purchase Order-SRC #504	177	4	F.Y. 1968			
7.	Gasoline Tickets(metered & numbered)	177	4	F.Y. 1970			
8.	Daily Gasoline Report - SRC #553	177	4	F.Y. 1969			
9.	Withdrawal Ticket Book - SRC #509	177	4	F.Y. 1969			
10.	Bi-Weekly Equipment Report - SRC Form #583	177	4	F.Y. 1970	2 Cubic Ft.	Aug. 29, 1975	Saturated w/kerosene and burned.
11.	Monthly Mileage Report - SRC #581	177	4	F.Y. 1970			
12.	Daily Maintenance Report - SRC Form #459	177	4	F.Y. 1970			
13.	Daily Radio Log	177	4	F.Y. 1970	1/2 Cubic Ft.	Aug. 29, 1975	Saturated w/kerosene and burned.
14.	Bituminous Material Shipment Reports - Form 23	177	4	F.Y. 1967			
15.	Request to be Absent	177	5	F.Y. 1970			
16.	Leave Record Cards - #MS920	177	5	Year 1968			
17.	Bi-Weekly Time Report - SRC #558	177	5	Year 1966			

I hereby certify that the above listed records were disposed of as indicated.


 Signature

 Resident Maintenance Engineer
 Title

 August 29, 1975
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration
(formerly State Roads Commission of Maryland)

Reporting Agency

Office of the Secretary (SRC) Room 201

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
* 1	Contractor's Prequalification files	526	5	July 1, 1969 thru June 30, 1973	Approx. 10 2/3 cubic feet		To be sold as waste paper
2	Accident files	526	6	January 1, 1966 thru December 31, 1969	Approx. 8 1/4 cubic feet 19		To be sold as waste paper
* NOTE:	A recent change in procedures here discontinued Contractor Prequalification and we feel that there is no need to retain these papers as provided for in Item 5 of our Retention Schedule.						

I hereby certify that the above listed records were disposed of as indicated.


Signature

Secretary, State Roads Commission
Title

7/1/74
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration of Maryland

Reporting Agency

Denton Shop #203, Caroline County, Denton, Md. 21629

Division or Bureau of Reporting Agency

(District 2)

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1	F.Y. 1969	1/2 Cubic Ft.	July 12, 1974	Saturated with kerosene and burned.
2.	Emergency Purchase Order-SRC #556	177	4	F.Y. 1969			
3.	Bills and Invoices	177	4	F.Y. 1969			
4.	Partial Order f/Commodities Pur- chased on Contract - SRC Form 566	177	4	F.Y. 1969			
5.	Partial Receiving Report-SRC #516	177	4	F.Y. 1964, 1965			
6.	Confirming Purchase Order-SRC #504	177	4	F.Y. 1967			
7.	Gasoline Tickets(metered & numbered)	177	4	F.Y. 1969			
8.	Daily Gasoline Report - SRC #553	177	4	F.Y. 1968			
9.	Withdrawal Ticket Book - SRC #509	177	4	F.Y. 1968			
10.	Bi-Weekly Equipment Report - SRC Form #583	177	4	F.Y. 1969			
11.	Monthly Mileage Report - SRC #581	177	4	F.Y. 1969			
12.	Daily Maintenance Report - SRC Form #459	177	4	F.Y. 1969			
13.	Daily Radio Log	177	4	F.Y. 1969			
14.	Bituminous Material Shipment Reports - Form 23	177	4	F.Y. 1966			
15.	Request to be Absent	177	5	F.Y. 1969			
16.	Leave Record Cards - #MS920	177	5	Year 1967			
17.	Bi-Weekly Time Report - SRC #558	177	5	F.Y. 1965 (plus remainder 1965)	1/2 Cubic Ft.		

I hereby certify that the above listed records were disposed of as indicated.

William T. Gill
Signature

Resident Maintenance Engineer
Title

July 15, 1974
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE HIGHWAY ADMINISTRATION

Reporting Agency

BUREAU OF ENGINEERING ACCESS PERMITS

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	MICROFILMED RELEASED PERMITS A-M-1 to A-PG 2579	N/A	N/A	1957 to 1965	31.5	4/18/75	PUBLIC TRASH FACILITIES

I hereby certify that the above listed records were disposed of as indicated.

Charles Lee

Signature

Chief Bur. of Eng. Acc. Permits

Title

4/21/75

Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

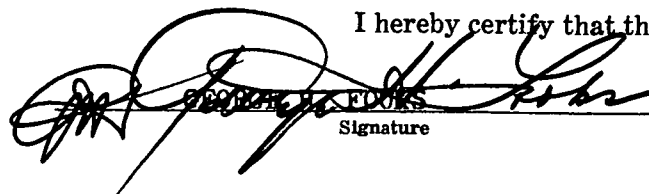
**HALL OF RECORDS COMMISSION
STATE OF MARYLAND**

State Highway Administration of Maryland
Reporting Agency

Denton Shop #27, Caroline County, Denton, Md. 21629
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1	F.Y. 1968	1/2 Cubic Ft.	Aug. 29, 1973	Saturated with kerosene and burned.
2.	Emergency Purchase Order-SRC #556	177	4	F.Y. 1968			
3.	Bills and Invoices	177	4	F.Y. 1968			
4.	Partial Order for Commodities Pur - chased on Contract - SRC Form 566	177	4	F.Y. 1968			
5.	Confirming Purchase Order- SRC #504	177	4	F.Y. 1966			
6.	Gasoline Tickets(metered & numbered)	177	4	F.Y. 1968			
7.	Daily Gasoline Report - SRC #553	177	4	F.Y. 1967			
8.	Withdrawal Ticket Book - SRC #509	177	4	F.Y. 1967			
9.	Bi-Weekly Equipment Report - SRC Form #582	177	4	F.Y. 1968	2 Cubic Ft.		
10.	Partial Rec. Report - SRC #516	177	4	F.Y. 1963			
11.	Monthly Mileage Report - SRC #581	177	4	F.Y. 1968			
12.	Daily Maintenance Report - SRC Form #459	177	4	F.Y. 1968			
13.	Daily Radio Log	177	4	F.Y. 1968			
14.	Bituminous Material Shipment Reports - Form 23	177	4	F.Y. 1965			
15.	Request to be Absent	177	5	F.Y. 1968			
16.	Leave Record Cards - #MS920 (also small yellow card)	177	5	Year 1966			
17.	Bi-Weekly Time Report - SRC #558			F.Y. 1964	1/2 Cubic Ft.		

I hereby certify that the above listed records were disposed of as indicated.


Signature

Resident Maintenance Engineer
Title

August 30, 1973
Date

CERTIFICATE OF RECORDS DISPOSAL

**To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND**

State Highway Administration
(formerly State Roads Commission of Maryland)

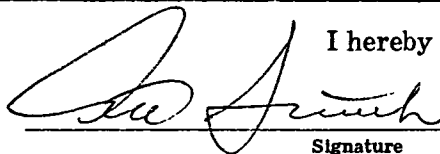
Reporting Agency

Office of the Secretary (Room 201)

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Contractor's Prequalification files	526	5	July 1, 1967 thru June 30, 1968	Approx. 5 cubic feet	1973	To be sold as waste paper
2	Secretary's General Files	526	7	January 1, 1968 thru December 31, 1968	Approx. 3 cubic feet	"	To be sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.



Signature

Secretary, State Roads Commission

Title

7/30/73

Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Department of Transportation
State Highway Administration
Reporting Agency
Various (see notes)
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
RESPONS. CENTER <u>72.</u>	Federal Aid payrolls held for (3) years after final F.H.W.A. voucher had been paid. <u>Contracts Section</u>			1969	4.5 cu.ft. (3 ctns)	4/	To Brooklyn Paper & Salvage Co.
<u>63.</u>	Right of Way copies of vouchers issued by Office of Finance			1964 thru 1968	28.5 cu. ft. (19 ctns)	26/	per authority Mr. M.Meyer
<u>61.1</u>	Leave requests, time cards, daily time sheets, overtime records <u>Bureau of Highway Design</u>			1967 thru 1971	6.0 cu. ft (4 ctns)	73	
<u>1</u>	Miscellaneous general correspon- dence, <u>Chairman-Director</u>			thru 1965	1.5 cu. ft (1 ctn)		
<u>24.2</u>	Extra copies of misc. forms, letters, overruns, work produced in <u>Reproduction</u> <u>Department</u>			- - - - -	15.0 cu. ft (10 ctns)		
<u>24.1</u>	Completes IBM cards, (punched) <u>Data Preparation Section</u>			-----	36 cu. ft (97 ctns)	92 cu	

I hereby certify that the above listed records were disposed of as indicated.

James D. Ditch
Signature

Office Supervisor
Title

4/26/73
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLANDState Highway Administration
Reporting AgencyDistrict #2 Office - Chestertown, Maryland
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	General Maintenance District Office Correspondence	177		1959-1960-1961	50 cu ft	4/25/73	Burned
2	Maintenance Correspondence for Caroline, Cecil, Kent, Queen Anne's and Talbot Counties	177		1959-1960-1961		"	"
3	Copies of Special Hauling Permits issued in Baltimore	102	1C	1971		"	"
4	Copies of Special Hauling Permits issued District 2	102	1C	1969-1970-1971		"	"
5	Sketch Books	177	1	1967-1968		3/15/72	"
	Contracts Q421-8-241 Q421-11-241 Q421-5-271 Q421-17-271 Q421-19-275 Q421-3-271 T210-1-241 T157-15-220						
6	General Files and Sketch Book Records Contracts K229-9-241 S-9082(1) K278-1-217 S-9514(5) K282-1-217 S-1199(2)	177	1			3/17/72	

I hereby certify that the above listed records were disposed of as indicated.



Signature
District Engineer
TitleApril 27, 1973
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

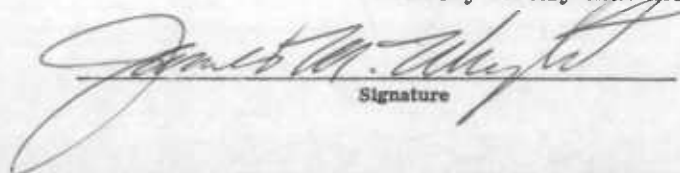
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration
Reporting Agency

District #2 Office Chestertown, Maryland
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Daily Construction Logs for Construction Projects in Caroline, Cecil, Kent, Queen Anne's and Talbot Counties	169	1B	1958-1968	200 cu ft.	3/7/72	Burned

I hereby certify that the above listed records were disposed of as indicated.


Signature

District Engineer
Title

April 21, 1973
Date

N. KIRSCH
D. NORTH
J. T. PRICE

3-7-72

LOGS - DISCARDED

CE 400-1-220	ELKTON DEL. LINE	4-21-58
CE 413-1-220		10-1-60
CE 387-3-220		5-31-60
CE 394-11-220		6-10-61
CE 359-13-220		AUG-4-59
CE 404-1-220		6-1-60
K 233-2-217	FISH HATCHERY Rd.	6-7-60
K 237-1-217		8-15-61
Co 237-8-220		8-28-59
K 238-1-217		11-1-60
K 239-1-217		10-29-59
T 163-1-220		12-2-59
T 163-4-220		8-11-60
T 104-1-220		6-7-61
Q 384-1-220		9-3-59
T 156-1-220		11-19-59
Co 388-277		8-10-60
Co 385-271		10-29-60
Co 364-1-241		8-15-60
Co 243-7-220		11-22-60
Co 321-7-221		9-23-57
Co 358-1-241		8-30-59
Co 359-1-241		8-31-59
Co 360-1-241		4-13-60
CE 475-217		6-11-59
		11-21-60
		8-22-60
		9-19-61
		8-10-66
		8-31-66
		6-7-66
		2-16-66
		8-31-65
		11-30-65
		9-21-64
		5-25-65
		11-2-64
		5-14-65
		7-14-65
		6-30-66
		5-11-65
		9-9-65
		1-28-65
		6-8-65
		5-21-68

W. KIRSCH
D. NORTH
J. T. PRICE

3-7-72

DISCARDED LOGS.

CE 404-8-220	9-21-64
CE 396-4-220	9-17-65
T 193-1-217	10-14-63
T 160-1-220	7-28-65
Q 280-4-220	5-1-64
CE 404-2-220	10-16-64
K 229-5-220	6-1-64
K 229-7-220	12-2-64
Q 422-1-215	9-19-63
Co 325-1-215	9-2-64
Co 321-3-220	9-10-62
Co 253-12-220	11-6-63
CE 396-5-220	8-26-63
Co 253-12-220	10-22-63
Co 243-5-220	2-17-64
CE 404-5-220	8-27-64
T 157-15-220	9-7-62
Co 253-6-220	1-10-63
Co 321-1-220	10-14-63
Co 324-1-214	4-24-64
CE 359-18-220	4-1-64
CE 396-3-220	5-15-64
CE 359-20-220	7-7-63
CE 400-8-220	5-20-64
CE 425-1-217	9-20-63
FAR-5-790 (1)	4-30-64
	3-2-64
	6-25-64
	9-5-63
	11-1-64
	1-22-68
	10-10-60
	8-28-62
	10-28-61
	7-20-62
	12-2-67
	4-30-62
	7-25-61
	10-20-61
	10-15-62
	12-3-62
	12-22-62
	8-22-60
	8-16-61

N. KIRSCH

D. NORTH

J.T. PRICE

DISCARD LOGS

3-8-72

CE 438-221

{FAP 5-1312(3)}
K 251-217

7-10-61

8-16-61

8-31-61

5-31-62

8-8-62

8-30-62

3-1-62

9-29-62

CE 444-221

{CE 439-1-220
K 253-2-220
F 169-1-(2)}

K 245-217

S 1344(3)

K 229-1-220

8-27-61

5-18-62

6-11-62 ~~3-30-61~~ ~~6-11-62~~

7-2-63

K 243-1-220

Q 407-1-220

K 211-4-220

3-30-61

4-24-62

7-26-60

10-14-60

7-23-62

8-7-62

3-12-62

6-19-62

5-23-63

10-17-63

5-2-62 5-12-62

5-24-62

4-1-62

9-29-62

11-28-61

1-4-62

6-19-61

6-29-61

11-7-62

10-2-63

5-25-61

8-31-61

5-1-61

8-11-61

8-31-61

11-17-61

8-30-61

8-1-62

7-31-61

7-6-65

11-10-65

5-26-66

6-19-67

Q 280-1-220

K 264-217

S 1197(3)-S 1288(1)

K 260-221

K 253-1-220

F 169-1(1)

Q 420-1-214

Q 417-221

Q 408-1-220

Q 406-2-221

{Q 401-1-217
S-0537(3)}

K 252-217

K 250-217

S 9513(4)

CE 407-2-241

CE 452-1-241

F-9048(3)

J.T. PRICE
N. NORTH
N. KIRKSCHE

3-13-72

DISCARD LOGS

CE 462-X-265	F-9082(1)}	7-11-66
K 229-9-241		8-15-66
K 253-5-241		10-26-65
K 268-1-217		5-31-66
K 269-217		4-26-65
K 270-1-217		11-2-65
K 271-217	F-9189(1)}	9-19-64
K 272-1-241		6-18-65
K 273-1-275		8-24-64
K 296-214		11-16-64
Q 421-1-241	F-169-1(4)}	9-4-64
Q 421-5-271		6-29-65
Q 421-6-271		11-2-64
Q 421-7-271		5-18-65
Q 421-9-241		6-7-65
Q 421-11-241		9-10-65
Q 421-19-275		2-14-67
Q 456-277		6-30-67
Q 458-214		10-11-66
T 157-15-320		10-13-66
T 144-3-220	F-016-1(3)}	5-10-65
T 144-7-221		7-27-66
T 144-8-220		7-5-66
		8-4-67
		7-5-66
		8-2-67
		7-18-66
		8-2-67
		5-21-65
		8-29-66
		6-25-65
		7-27-66
		11-14-66
		5-23-67
		8-8-64
		9-16-66
		9-14-66
		10-10-66
		1-28-63
		12-27-65
		6-26-61
		8-31-62
		5-23-60
		6-30-61
		10-27-60
		11-10-61

(OVER)

J.T. Price

D North

N. Kirsch

DISCARD LOGS

3-13-72

T 144-12-220

T 144-10-221

T 144-9-220

~~K 225~~ T 228-1-277

~~T 228-277~~

T 224-271

T 222X-241

T 213X-214

C 0369X-214

T 160-2-241

C 0391-275

C 0395-277

K 273-3-271

K 278-1-217 59514(5)

K 282-1-217

K 299-218

Q 421-3-271

Q 421-8-241

T 210-1-241

Q 421-17-271

T 211-4-271

T 244-218

K 302-218

~~K 263-8-271~~

K 294-1-218

6-20-61

6-12-62

9-6-60

6-7-61

7-17-61

8-31-62

8-10-66

8-30-66

6-1-66

6-13-66

4-18-66

4-26-66

6-30-65

7-28-65

4-1-65

11-4-65

12-1-67

12-4-67

3-16-67

11-2-66

2-9-67

12-21-67

4-2-68

4-26-67

5-23-68

2-9-68

1-30-68

11-8-67

5-10-68

~~10-1-67~~

5-31-68

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

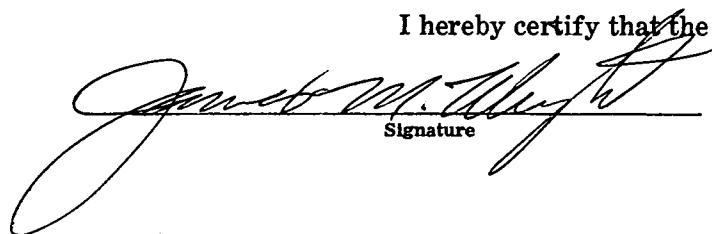
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration
Reporting Agency

District #2 Office Chestertown, Maryland
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	General Contract Files on Construction Projects in Caroline, Cecil, Kent, Queen Anne's, and Talbot Counties (All Right of Way files retained) (Lists attached)			1959-1969	40 cu ft	3/15/72 and 4/5/73	Burned

I hereby certify that the above listed records were disposed of as indicated.


Signature

District Engineer
Title

April 27, 1973
Date

3-15-72

John T. Rice

GENERAL CONTRACT FIRM - DISCARDED FROM
 CHESTERDOWN HOSP.
 CAROLINE COUNTY

CONTRACT NO.	DATE
Co 252X-6-220	1960
Co 252-3-220	
D 245-11-120 }	1960
Co 237-8-220 F 218 (2)	1960
Co 237-18-220	1959
Co 243-6-220 }	
Co 243-5-220 }	1969
Co 243-7-220 }	
Co 243-7-220 }	1965
Co 253-1-220 }	
Co 253-11-220 }	1960
Co 253X-7-220 }	
Co 253-4-220	1963
Co 253-6-220	1962
Co 253-12-220	1969
Co 313-217	1960
Co 321-1-220	1962
Co 331-3-220	1964
Co 321-7-241	1965
Co 324-214	1962
Co 325-1-215 }	
Q 422-1-215 }	1963
Co 325-2-215 }	
Q 422-2-215 }	1964
Co 353-1-241	1966
Co 357-1-241	1965
Co 362-1-241	1965
Co 367-1-241	1966
Co 367-245	
Co 391-275	
Co 395-277	1968

3-15-72

L. H. G. G. G.

GENERAL CONTRACT FILES DISCOVERED FROM
CHESTER TOWN SHOPS
ALL (OLD) FILES RETAINED
CECIL COUNTY

Contract No.	DATE
CE-357-3-220	1966
CE-357-4-220	1967
CE-357-7-220	1965
CE-357-9-220	1960
CE-394-11-220	
CE-357-15-220	I-95-5(5)77
CE-357-16-220	1961
CE-396-3-220	1962
CE-357-20-220	1963
CE-357-3-220	1960
CE-274-2-220	1961
CE-374-3-220	1961
CE-274-6-220	1959
CE-394-10-220	1960
CE-394-12-220	1960
CE-394-13-220	1959
CE-394-30-220	
N-394-25-420	1960
B-622-26-420	
CE-396-4-220	1965
CE-473-277	1967
CE-625-7	1966
CE-396-5-220	1964
CE-387-4-244	1968
CE-400-1-220	1961
CE-404-8-220	1966
CE-445X-217	1962
CE-400-3-220	1962
CE-445X-214	1963
CE-445X-217	1964
CE-404-1-220	1961
CE-445X-265	1966

3-15-72

John T. Pate

General Contract Files Discovered From
Chestnut Creek Shop.

Contract No.

Date.

Cecil County

CE 423-277	1966
CE 444-217	1966
CE 404-2-220	1964
CE 465-214	1966
CE 466-217	1966
CE 467-277	1966
CE 404-5-220	1965
CE 407-3-241	1966
CE 411-214	1959
CE 411X-1-214	1959
CE 413-1-220	1961
CE 413-2-220	1961
CE 414-214	1959
CE 413-214	1959
CE 419-214	1959
CE 425-1-217	1961
CE 431-X-221	1960
CE 432-X-221	1965
CE 433-221	1962
CE 433-1-220	1963
K 253-1-220	1963
CE 443-X-221	1963
CE 444-221	1962
CE 474-1-275	1967

F167-1(2)

3-15-72

John T. Price

General Contract Files From Chevrolet
Shop

KENT COUNTY

Contract No.		Date
K239-1-217	S-1314 (1)	1961
K230X-221		1961
K211-4-220		1960
K207-3-221		1960
K210X-1-220		1960
K227-1-217	S 256 (2)	1961
K228-1-217	S 1312 (1)	1961
K239-1-217	S 1314 (1)	1961
K243-1-220		1962
Q407-1-220		1962
K250-217		1962
K251-217		1962
K252-1-217		1962
K252-X-2-217		1963
K253-1-220		1963
K253-5-241		1966
K255-217		1961
K256X-217		1963
K257X-217		1962
K258X-217		1962
K259X-217		1963
K260-221		1962
K263-217		1963
K265-217		1963
K264-217		1963
K266X-217		1964
K268-1-217	S -9507 - (1)	1965
K262-217		1962
K272-1-217	F.R. 5-9-197 (1)	1965
K271-217		1965

3-15-72

John T. Price

GENERAL CONTRACT FILES DISCARDED FROM
CHESTER TOWN SHOP
KENT COUNTY

CONTRACT NO.	DATE
K 229-1-220	1963
K 229-5-220	1963
K 229-7-220	1964
K 277K-217	1966
K 275-214	1966
K 292-1-275	

3-15-12

John N. Price

GENERAL CONTRACT FILE DISCARDED FROM
CHESTER TOWN SHOP
QUEEN ANNE COUNTY

CONTRACT NO.	DATE
Q 274-3-220 D.E. 478 (1)	1957
Q 280-1-220	1962
Q 421-11-241	1967
Q 421-3-241	1967
Q 421-5-271	1968
Q 421-17-271	1968
Q 421-4-241	1966
Q 381-X-220	1958
Q 421-3-271	1968
Q 325-281	1957
Q 399-221	1962
Q 421-5-271	1968
Q 421-8-241	1967
Q 421-11-241	1967
Q 421-1-217 S-0537 (3)	1962
Q 421-19-275	1967
Q 426-2-221	1961
Q 408-1-220	1963
Q 417X-214	1961
Q 419-X-214	1961
Q 428X-214	1963
Q 426X-214	1962
Q 425-214	1962
Q 423-X-221	1962
Q 421-1-215	1961
Q 420-1-214	1961
Q 486-277	

4-8-73

DISTRICT OFFICE FILES DESTROYED

<u>CONTRACT NO.</u>	<u>FINAL PAY. AUTH.</u>	<u>ROUTE NO.</u>	<u>LOCATION</u>
Q 421-17-271	2-09-68	301	Rte. 19 to 0.08 mi. North of Route 300
Q 456-277	9-20-66	18	Md. Rte. 18 through Grasonville
Q 458-214	10-13-66	213	U. S. Route 213, South Limits of Church Hill to North Limits of Centreville
Q 465-277 Q 465X-218 S.A. 035-0151 (1)	1966, 1967, 1968	301	John Brown Road Route 301 to Route 18
Q 470-2-278	9-25-69		Service Rd. 0.4 mi. East of Cox Creek and ext. east toward Cox Neck Rd. 0.315 mi.
Q 472-214	7-08-68	213	Resurfacing U. S. 213 from South Limits Church Hill to Rte. 300 and Resurfacing of Md. Rte. 405
Q 473X-275	9-30-68	50	Traffic Signal U.S. 50-301 with Jackson Creek Rd. Md. 18-C

3-15-72

GENERAL CONTRACT FILES DISCARDED FROM
CHESTER TOWN SHOPS

ALL NW FILES RETAINED

TANBOT COUNTY

CONT. NO.	DATE
T156-1-220	
T163-1-220	10-9-59
T163-3-220	6-7-60
T164-1-220	3-27-61
Q387-1-220	
T165X-2-221	10-7-59
T164-2-220	5-1959
T144-3-220 F-016-1-19	12-7-62
T144-7-221	2-19-62
T144-8-220	2-19-62
T144-9-220 F316-1(8)	2-20-63
T144-10-220	10-6-61
T144-12-220 F&P-F-016(7)	9-25-62
T157-15-220	1-22-68
T210-1-241	5-23-68
T144-5-220	2-20-63
T160-1-220	2-15-65
T160-2-241	6-6-66
T193-1-217 S 9551 (3)	2-1-65

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Maryland Department of Transportation

Reporting Agency

State Highway Administration • Denton Shop #27

Division or Bureau of Reporting Agency

Denton, Maryland

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Invoices P. R. R. Freiden Calculator Calloway Typewriter	177 177 177	4 4 4	1963-1970 Year 1960-1965 Year 1959-1965 Year	2 Cu. Ft. File Space	March 19, 1974	Saturated With Kerosene And Burned
2.	Correspondence	177	3	1952-1964 F.Y.			
3.	Storm Reports, Form No. BHM102	177	4	1964-1969 Year			
4.	Mileage Reports, Form 100 (Discontinued form)	177	4	1/1954-3/1958 Year			
5.	Road Improvement Reports, Form No. HPS20	177	4	1947-1955 Year			

I hereby certify that the above listed records were disposed of as indicated.


Signature

Resident Maintenance Engineer

Title

March 19, 1974

Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
 HALL OF RECORDS COMMISSION
 STATE OF MARYLAND

State Highway Administration
 (formerly State Roads Commission of Maryland)

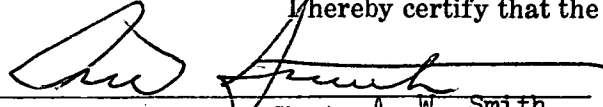
Reporting Agency

Office of the Secretary (Room 201)

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Excerpts - Minutes of The Commission	526	1	January 1, 1966 thru December 31, 1968	Approx. 7½ cubic feet <i>8 cu ft</i>		To be sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.


 Signature A. W. Smith

Secretary, State Roads Commission

Title

January 7, 1974

Date



CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration
(formerly State Roads Commission of Maryland)

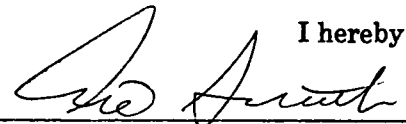
Reporting Agency

Office of the Secretary (SRC) Room 201

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Contract Files	526	4	1957 - 1968	Approx. 9-1/3 cubic feet		To be sold as waste paper
2	Contractor's Prequalification files	526	5	July 1, 1968 thru June 30, 1969	Approx. 2-2/3 cubic feet <i>12 cu. ft.</i>		To be sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.


Signature

Secretary, State Roads Commission
Title

5/16/74
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

STATE OF MARYLAND

Department of Transportation

State Highway Administration

Reporting Agency

Various - see listing below

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Balance of 1964 general correspondence from Chairman-Director's files Responsibility Center 10.				4 ctns 6.0 cu. ft.	ALL MARCH	To Brooklyn Waste Paper & Salvage Co., Inc.
	Completed Purchase Orders, 1969 and prior Office Services Section 24.2				2 ctns 3.0 cu. ft.	15	per auth. Mr. M. Meyer
	Completed punched IBM cards Data Preparation Section 24.1				145 200 ctns 200 3.0 cu. ft.	1973	
	Discontinued forms - various responsibility centers, and extra copies of printing performed by Reproduction dept. (24.2)				12 ctns 12 cu. ft.		
					Total 163 ctns 161 cu. ft.		

I hereby certify that the above listed records were disposed of as indicated.

George D. Dittus
Signature

Office Supervisor
Title

3-15-73
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration
Reporting Agency

Hauling Permits - Miss Delma Sinners
Division or Bureau of Reporting Agency

Lot No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1739	Hauling Permits	102	1	July, 1968 - December, 1969	50 cubic ft.	3/5/73	Waste Paper

I hereby certify that the above listed records were disposed of as indicated.

Delma Jean Sinners
Signature

Chief Hauling Permits Section
Title

3/13/73
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Dep. Department of Transportation
State Highway Administration

Reporting Agency

Bar. of Program / Publishing & Control

Division or Bureau of Reporting Agency

(N. B. Francis) 53.

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	<p>59 Contract for purchase of Bureau of Program Publishing and Control - all over 5 years since final voucher payment. not attached. Duplicate list in Room 212 W. B. Francis</p>			Jan '55 to Jan '67	<p>3.0 cu. ft. (2 Containers)</p>	1-31-73	<p>To Brooklyn Waste Paper & Salvage Co., Inc. Salvage</p> <p>per auth. Mr. M. Meyer Jan 31, 1973</p>

I hereby certify that the above listed records were disposed of as indicated.

George B. Smith

 Signature

Office Supervisor I

 Title

1-29-73

 Date

Records
✓

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Maryland State Highway Administration
Reporting Agency

Maintenance 71.0 -Office of Asst. Chief
Division or Bureau of Reporting Agency Engineer-Maintenance

Item No.	Description of Records Include Title and or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	County file	531	1	1/1/69-12/31/69	2 cu.ft.- (1) file drawer (1 CARTON)	XXXXXXXXXX 1-31-73	Sold as waste paper
2	General file	531	3	"	8 cu.ft. (4) file drawers (1 PARTENS) 10 (707AL 5 CTNS)	1-31-73	To Brooklyn Waste Paper & Salvage Co., Inc. per auth. Mr. M. Meyer 1-29-73

I hereby certify that the above listed records were disposed of as indicated.

George Detrich
Signature

Asst. Chief Engineer-Maintenance
Title

1-29-73

1/11/73
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
 HALL OF RECORDS COMMISSION
 STATE OF MARYLAND

Maryland Department of Transportation
 State Highway Administration
 Reporting Agency

Office Services Section 24.2 Data Preparation Section 24.1
 Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Extra copies and overruns of forms memoranda, etc produced by Reproduction department - Office Services Section			-	12.0 cu. ft 5.000000 (8 ctns)	Jan. 31/73	To Brooklyn Waste Paper & Salvage Co., Inc
2	Completed, punched IBM cards			-	48.0 cu. ft (128 ctns) 60		Per auth. Mr. M. Meyer Hall of Records Jan. 31, 1973

I hereby certify that the above listed records were disposed of as indicated.

James D. Smith
 Signature

Philip A. [unclear]
 Title

1-29-73
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
 HALL OF RECORDS COMMISSION
 STATE OF MARYLAND

Department of Transportation-State Highway Adm.
 300 W. Preston Street - Baltimore, Md.

Reporting Agency

Responsibility Centers

As listed hereon 40., 10., 24.1, 24.2, misc.

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Chief Engineer's office 40. file copies of general correspondence (1962)				16.5 cu. ft.)	ALL	(TO
	Chairman-Director's office 10. general correspondence 1962-portion of 1964				33.0 cu. ft.)	Jan.	(Brooklyn
	Reproduction Dept. miscellaneous overruns 24.2				7.5 cu. ft.)	9,	(Waste
	Data Process Section - dataprocess cards(voided IBM punch cards) 24.1				70.0 cu. ft.)	1973	(Paper
	Miscellaneous - assorted from various depts				18.0 cu. ft.)		(&
					145.0		(Salvage
							(Co., Baltimore
							(per auth.
							(Mr. Meyer
							(1-8-73

I hereby certify that the above listed records were disposed of as indicated.

George J. Fritzsche
 George J. Fritzsche, Sr.

Office Services Section 24.2
Office Supervisor I
 Title

11/9/73
January 9, 1973
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
 HALL OF RECORDS COMMISSION
 STATE OF MARYLAND

Department of Transportation
 State Highway Administration

Reporting Agency

Special Services Bureau

Chairman-Director's Office

Division or Bureau of Reporting Agency

Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
	Schedule No.	Item No.				
From Chairman-Director's Office County correspondence General correspondence) (per Mrs. M. Hines)			1959 thru 1961	45 cu. ft	11-14-72	To Brooklyn Waste Paper & Salvage Co.
From Special Services Bureau Files covering Roadway and Bridge projects dating from 1950 thru 1969. (per Mr. H.H. Billingslea)			1950 thru 1969	80 cu. ft	11-14-72	as above
From Electronic Data Section Voided IBM punch cards (Mr. H. Connor)				40 cu. ft.	11-14-72	as above
				165		per arrangement with Mr. M. Meyer

I hereby certify that the above listed records were disposed of as indicated.


 Signature
 George J. Fritsch, Sr.

Office Services Section
 Office Supervisor I

Title

11-14-72
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

**HALL OF RECORDS COMMISSION
STATE OF MARYLAND**Maryland State Highway Administration
Reporting AgencyMaintenance 71.0 -Office of Asst. Chief
Division or Bureau of Reporting Agency Engineer-Maintenance

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	County file	531	1	1/1/69-12/31/69	2 cu.ft.- 1 file drawer	1/12/73	Sold as waste paper
2	General file	531	3	"	8 cu.ft. 4 file drawers	"	"

I hereby certify that the above listed records were disposed of as indicated.



 Signature

 Asst. Chief Engineer-Maintenance 1/11/73

 Title Date



Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration of Maryland

Reporting Agency

Denton Shop #27, Caroline County, Denton, Md. 21629

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1	F.Y. 1967	1/2 Cubic Ft.		
2.	Emergency Purchase Order-SRC #556	177	4	F.Y. 1967			
3.	Bills and Invoices	177	4	F.Y. 1967			
4.	Partial Order for Commodities Purchased on Contract - SRC Form 566	177	4	F.Y. 1967			
5.	Confirming Purchase Order- SRC #504	177	4	F.Y. 1965			
6.	Gasoline Tickets (metered & numbered)	177	4	F.Y. 1967			
7.	Daily Gasoline Report - SRC #553	177	4	F.Y. 1966			
8.	Withdrawal Ticket Book - SRC #509	177	4	F.Y. 1966			
9.	Bi-Weekly Equipment Report - SRC Form #582	177	4	F.Y. 1967	2 Cubic Ft.		
10.	Monthly Mileage Report - SRC #581	177	4	F.Y. 1967		Aug. 16, 1972	Saturated with Kerosene and burned.
11.	Daily Maintenance Report - SRC Form #459	177	4	F.Y. 1967			
12.	Daily Radio Log	177	4	F.Y. 1967			
13.	Bituminous Material Shipment Reports - Form 23	177	4	F.Y. 1964			
14.	Request to be Absent	177	5	F.Y. 1967			
15.	Leave Record Cards - #MS920 (also small yellow card)	177	5	Year 1965			
16.	Bi-Weekly Time Report -			F.Y. 1963	1/2 Cubic Ft.		

I hereby certify that the above listed records were disposed of as indicated.

GEORGE E. FOOKS
Signature

Resident Maintenance Engineer

Title

August 18, 1972

Date



CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration
(formerly State Roads Commission of Maryland)

Reporting Agency

Office of the Secretary (Room 201)

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Contract Files	526	4	1940 thru 1967	Approx. 27-1/2 cubic feet		To be sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.


Signature

Secretary, State Roads Commission
Title

August 7, 1972
Date



CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION STATE OF MARYLAND

State Highway Administration of Maryland

Reporting Agency

Denton Shop #27, Caroline County, Denton, Md. 21629

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1	F.Y. 1966	1/2 Cubic Ft.	✓ Sep. 9, 1971	Saturated with Kerosene and burned.
2.	Emergency Purchase Order-SRC #556	177	4	F.Y. 1966			
3.	Bills and Invoices	177	4	F.Y. 1966			
4.	Partial Order for Commodities Purchased on Contract - SRM Form 566	177	4	F.Y. 1966			
5.	Gasoline Tickets (Metered & Numbered)	177	4	F.Y. 1966			
6.	Withdrawal Ticket Book - SRC #509	177	4	F.Y. 1965			
7.	Daily Gasoline Report - SRC #553	177	4	F.Y. 1965			
8.	Bi-Weekly Equipment Report - SRC Form #582	177	4	F.Y. 1966			
9.	Monthly Mileage Report - SRC 581	177	4	F.Y. 1966			
10.	Daily Maintenance Report - SRC Form #459	177	4	F.Y. 1966			
11.	Daily Radio Log	177	4	F.Y. 1966			
12.	Request to be Absent	177	5	F.Y. 1966			
13.	Leave Record Cards - #MS920 (also small yellow card)	177	5	Years 1963 & 1964	1/2 Cubic Ft.	✓	
14.	Bi-weekly Time Report - #55			F.Y. 1962			

I hereby certify that the above listed records were disposed of as indicated.

GEORGE H. FOOKS
Signature

Resident Maintenance Engineer
Title

September 10, 1971
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Highway Administration
Reporting Agency

District #2 Office Chestertown, Maryland
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Special Hauling Permits	102	1C	1967 through 1970	10 cu ft		
2	Farm Equipment Hauling Permits			1967-1968			
3	Equipment Reports Form 582 and Form 103			1967 - 1968			
4	Inventory of Materials and Supplies All Counties in District 2			1964-1968			
5	Invoices			1966 through 1968			
6	Formal Order Receiving Copies			1966 through 1968			
7	Requisitions						

I hereby certify that the above listed records were disposed of as indicated.

James M. Wright
Signature

District Engineer
Title

October 20, 1971
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLANDState Roads Commission
Reporting Agency

District #2 Chestertown, Maryland

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Sketch Books on following projects Ce 382-220 Ce 382-1-220 K 85-216 K 221-217 Betterton to Howell's Point Road Frogs Place to Goults (Bradford Johnson Road) Q 168-44-220 K 188-10-220 Q 168-26-220 Q 295-1-220 Co 215-7-215 F.A.P. F-105 (3) T 157-4-220 Ce 356-9-215 Ce 395-3-215 Co 223-1-220 K 223-1-217 F.A.P. S-481 (2) and F.A.P. S-656 (1) Co 243-1-220 Co 237-3-220 F.A.P. 4841 T 157-4-220 Asphalt tickets only	177	1	1955-1957	2 cu ft	1-20-70	Burned

I hereby certify that the above listed records were disposed of as indicated.



Signature

 District Engineer
 Title

 July 1, 1971
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

District No. 2, Chestertown, Maryland

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	<p>Sketch Books on following projects:</p> <p>K 188-5-220</p> <p>Q 288-1-220 Asphalt tickets</p> <p>Ce 382-2-220 F.A.P. F-482 (1)</p> <p>K 225-1-217 F.A.P. S-655 (1)</p> <p>K 85-216</p> <p>K 219-1-217 F.A.P. S-654 (1)</p> <p>Co 244-1-220</p> <p>K 207-220</p> <p>Q 168-38-220 Logs only K 188-4-226</p> <p>K 213-1-217</p> <p>K 207-220</p> <p>Ce 359-3-215 F.A.P. S-G-90 (3)</p> <p style="padding-left: 100px;">S-185 (5)</p> <p>All project records found but Sketch Books.</p>	177	1	1955-1957	2 cu ft	1-20-70	Burned

I hereby certify that the above listed records were disposed of as indicated.


 Signature

District Engineer
 Title

July 1, 1971
 Date



CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

District #2 Office, Chestertown, Md.

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	General Contract Files on Construction Projects in Caroline County, Cecil County, Kent County, Queen Anne's County and Talbot County (All Right of Way Files Retained)	177	3	1948 - 1959 1931-1942	5 cu. ft.	1-22-70 2-9-70	Burned

I hereby certify that the above listed records were disposed of as indicated.

James M. Wright
Signature

District Engineer
Title

July 1, 1971
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
Reporting Agency

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1300	State Roads Commission Right of Way Division Individual Property Files	311	1 ✓	----	24 cu. ft.	7/71	sold as waste paper
1190	Right of Way Division Individual Property Files	311	1 ✓	----	8 " " (21 cu. ft. of this record group remains in storage)	"	"

Thanks,

I hereby certify that the above listed records were disposed of as indicated.

Paul E. [Signature]
Signature

Ch. [Signature] R.W. [Signature]
Title

7-7-71
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
 HALL OF RECORDS COMMISSION
 STATE OF MARYLAND

State Roads Commission
 Reporting Agency

Hauling Permits Section
 Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1674	State Roads Commission Hauling Permits Section Special Hauling Permits	102	1	1/68 - 6/68	39 cu. ft.	7/71	sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.

William J. Dennis
 Signature R. L.

Chief - Hauling Permits
 Title

7/6/71
 Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Bureau of Personnel - Division 22

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	1946 & 1947 Workmen's Compensation Files	110	9 ✓	1946 & 1947	1½ cu. ft. <u>2</u>	4-27-71	Sold to Atlantic Paper Stock Company

I hereby certify that the above listed records were disposed of as indicated.

William J. Ingersman
Signature

Director of Personnel
Title

4-27-71
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLANDState Roads Commission of Maryland
Reporting AgencyElkton Shop - Chester District #2
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Gas & Withdrawal tickets	-	-	7/1/62 - 12/31/68		March 19, 1971	Disposed of by covering in the county landfill
2.	Time sheets and Employees daily time cards			7/1/61 - 12/31/67			
3.	Shop and Equipment Reports			1/1/56 - 12/31/68			
4.	Correspondence			7/1/54 - 12/31/61			
					Total of 72 cu. ft.		

I hereby certify that the above listed records were disposed of as indicated.



Signature
District Engineer
TitleJune 30, 1971
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

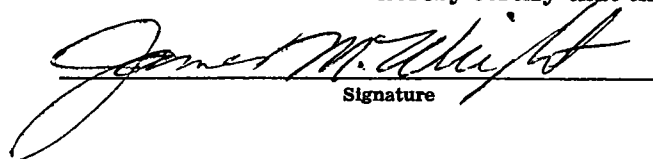
Reporting Agency

District No. 2, Chestertown

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Sketch Books on following projects Caroline County: Co. 243-5-220 Co. 359-1-241 Co. 321-1-220 Co. 358-1-241 Co. 253-12-220 Co. 386-214 Co. 388-277 Co. 385-241 Co. 364-1-241 Co. 243-7-220 Co. 321-7-241 Co. 253-4-220 Co. 360-1-241 Co. 325-1-215 Q 422-1-215 Co. 324-214 Co. 321-3-220	177	1			1/16/70	Burned

I hereby certify that the above listed records were disposed of as indicated.


Signature

District Engineer
Title

June 30, 1971
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

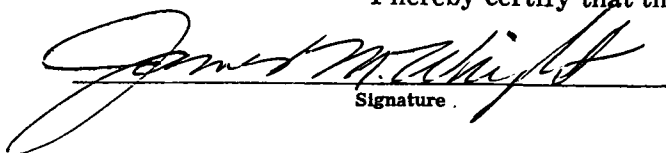
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
Reporting Agency

District No. 2, Chestertown
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Sketch Books on following projects: Cecil County: Ce. 404-2-220 Ce. 464-217 Ce. 457x-267 Ce. 396-4-220 Ce. 450x-214 Ce. 407-2-241 Ce. 404-8-220 Ce. 465-214 Ce. 462x-265 Ce. 473-277 Ce. 439-1-220 K 253-2-220 Ce. 396-5-220 Ce. 404-5-220 Ce. 467-277 Ce. 466-217 Ce. 627-7 Ce. 359-20-220 Ce. 451x-247 Ce. 400-8-220	177	1			1-16-70	Burned

I hereby certify that the above listed records were disposed of as indicated.


Signature

District Engineer
Title

June 30, 1971
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
Reporting Agency

District No. 2, Chestertown
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Sketch Books on following projects. Kent County: K. 284x-267 K. 285x-214 K. 216-214 K. 253-5-241 K. 229-7-220 K. 207-3-221 K. 301-277 K. 272-1-241 K. 229-5-220 K. 260-221 K. 243-1-220 Q. 407-1-220 K. 253-1-220 K. 229-1-220 K. 271-217 K. 264-217	177	1			1-16-70	Burned

I hereby certify that the above listed records were disposed of as indicated.


Signature

District Engineer
Title

June 30, 1971
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
Reporting Agency

District No. 2, Chestertown
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Sketch Books on following projects: Queen Anne's County: Q. 456-277 Q. 408-1-220 Q. 280-1-220 Q. 280-4-220 Q. 458-214 Q. 408-2-221	177	1			1-16-70	Burned

I hereby certify that the above listed records were disposed of as indicated.


Signature

District Engineer
Title

June 30, 1971
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

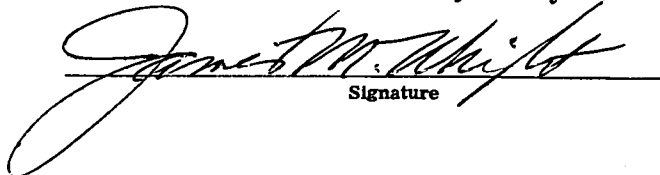
Reporting Agency

District No. 2, Chestertown

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Sketch Books on following projects: Talbot County: T. 238-277 T. 212x-267 T. 160-1-220 T. 224-271 T. 228-277 T. 223-271 T. 193-1-217 T. 160-2-211 T. 222x-214 T. 208x-221 T. 207x-221 T. 231x-214 Co. 365x-214 T. 203x-1-221	177	1			1-16-70	Burned

I hereby certify that the above listed records were disposed of as indicated.


Signature

District Engineer

Title

June 30, 1971

Date

Posted
#10

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

DEPT. OF TRANSPORTATION
State Roads Commission
Reporting Agency

Hauling Permits Section
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1581	State Roads Commission Hauling Permits Section Special Hauling Permits	102	1	7/67 - 12/67	✓ 22 cu. ft.	1/71	sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.

Ruth M. Langham
Signature

Asst. Chief - Hauling Permits
Title

2/11/71
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
 Reporting Agency

Secretary's Office
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Secretary's General Files ✓	526	7	January 1, 1965 thru December 31, 1967	Approx. 5½ 6 cubic feet	1/5/71	To be sold as waste paper
2	Contractor's Prequalification files ✓	526	5	July 1, 1964 thru June 30, 1967	Approx. 3-1/3 cubic feet	1/5/71	To be sold as waste paper
3	Accident file ✓	526	6	January 1, 1965 thru December 31, 1965	Approx. 1-1/3 cubic feet	1/5/71	To be sold as waste paper
					10 cu ft		

I hereby certify that the above listed records were disposed of as indicated.

[Signature]
 Signature

Secretary, State Roads Commission
 Title

1/5/71
 Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Denton Shop #27, Denton, Maryland (Caroline County)

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	✓ 1	F.Y. 1965	1/2 Cubic Ft.	July 28, 1970	Saturated with Kerosene and burned.
2.	Emergency Purchase Order-SRC #556	177	4	F.Y. 1965	2 Cubic Ft.		
3.	Bills and Invoices	177	4	F.Y. 1965			
4.	Partial Order for Commodities Pur- chased on Contract - SRC Form 566	177	4	F.Y. 1965			
5.	Gasoline Tickets (Metered & Numbered)	177	4	F.Y. 1965			
6.	Withdrawal Ticket Book - SRC #509	177	4	F.Y. 1964			
7.	Daily Gasoline Report - SRC #553	177	4	F.Y. 1964			
8.	Bi-Weekly Equipment Report - SRC Form #582	177	✓ 4	F.Y. 1965			
9.	Monthly Mileage Report - SRC #581	177	4	F.Y. 1965			
10.	Daily Maintenance Report - SRC Form #459	177	4	F.Y. 1965			
11.	Daily Radio Log	177	4	F.Y. 1965			
12.	Bituminous Material Shipment Reports - Form 23	177	4	F.Y. 1963			
13.	Request to be Absent	177	5	F.Y. 1965	1/2 Cubic Ft.		

I hereby certify that the above listed records were disposed of as indicated.

GEORGE H. FOOKS

Signature

Resident Maintenance Engineer

Title

July 28, 1970

Date

Gen. Acctg. Record

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLANDState Roads Commission
Reporting AgencyHauling Permits Section
Division or Bureau of Reporting Agency

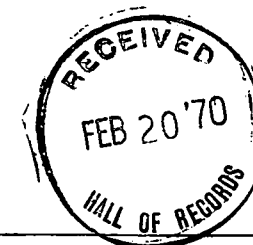
Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
✓ 1498	Special Hauling Permits (Pink Office Copies)	102	1	Jan. 65 - Dec. 66	35 Cu. Ft.	4/15/70	Sold As Waste Paper

I hereby certify that the above listed records were disposed of as indicated.

Delmar Jean Linn
Signature

Chief - Hauling Permits Sect.
Title

6/26/70
Date



CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Engineering Division - Bureau of Constr. Inspection

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	General Correspondence	169	2	1952 - 1966	60	2-17-70	Trash
	Daily Logs	169	1-A	1952 - 1966	<u>Total</u>	2-17-70	Removal
	Proposals	169	1-A	1952 - 1966		2-17-70	Trash Removal
	Laboratory Reports	169	1-A	1952 - 1966		2-17-70	Trash Removal
	Tabulation of Bids	169	1-A	1952 - 1966		2-17-70	Trash Removal

I hereby certify that the above listed records were disposed of as indicated.

Harold L. Kirkwood
Signature

Construction Office Engineer

Title

Feb. 19, 1970

Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION STATE OF MARYLAND

Posted

State Roads Commission of Maryland
Reporting Agency

District #2 Chestertown, Maryland
Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Special Hauling Permits	102 ✓	10	1964-1965-1966	2 cu. ft.	Nov. 13, 1969	Burned
2	Leave Record Cards	177 ✓	5	1960 thru 1964	1/2 cu. ft.	"	"
3	Invoices	177	4	1963-1964-1965	6 cu. ft.	"	"
4	Formal Order Receiving Copies	177	4	1963-1964-1965	2 cu. ft.	"	"
5	Requisitions	94 ✓	3	1963-1964-1965	1 cu. ft.	"	"
6	Equipment Reports			1960-1966	5 cu. ft.	"	"
7	Correspondence - Maintenance Caroline, Cecil, Queen Anne's Kent and Talbot Counties	177 ✓	3	1957 - 1958	10 cu. ft.	"	"
8	Payroll and Check Register Journals	65 ✓	5	1965-1968	2 cu. ft.	"	"
9	Bi-Weekly Time cards	177	4	1963-1968	6 cu. ft.	"	"
10	Monthly Leave Reports	177	5	Through 1965	6 cu. ft.	"	"

I hereby certify that the above listed records were disposed of as indicated.

James M. Wright
Signature

District Engineer
Title

November 21, 1969
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
Reporting Agency

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	<u>Hauling Permits Section</u>						
1	Special Hauling Permits (Pink Office Copies)	102	1	July-Dec.1963 ✓	30 Cu. Ft.	4/7/69	Sold to Atlantic Waste Paper Co. 75071
2	Special Hauling Permits (Pink Office Copies)	102	1	Jan.64-June65 ✓	45 Cu. Ft.	4/7/69	
3	Special Hauling Permits (Pink Office Copies)	102	1	Jan.-Dec.1965 ✓	36 Cu. Ft. <u>111</u>	4/7/69	

I hereby certify that the above listed records were disposed of as indicated.

Delma Jean Linniers
Signature

Chief - Hauling Permit Section
Title

6/13/69
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Bureau of Personnel

Division or Bureau of Reporting Agency



Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Leave Cards	110	4	1965	1 1/2 cu. ft.	8-25-69	Sold to Atlantic Paper Stock Company
2	Leave Reports	110	4	1965	1 1/2 cu. ft.	8-25-69	"
3	Doctor Certificates	110	4	1965	3/4 cu.ft.	8-25-69	"
	cc: M. Lowberg (Leave Section)						

I hereby certify that the above listed records were disposed of as indicated.

Dina L. Bronghton
Signature

Personnel Act. I
Title

9-26-69
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Denton Shop #27, Denton, Maryland (Caroline County)

Division or Bureau of Reporting Agency



	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1 ✓	7/1963 - 6/1964	3 4 - Cubic Feet of File Cabinet Drawer Space. (Say 1 cu. ft.)	July 21, 1969	Saturated with Kerosene and burned.
2.	Emergency Purchase Order-SRC #556	177	4 ✓	7/1963 - 6/1964			
3.	Bills and Invoices			7/1963 - 6/1964			
4.	Partial Order Commodities on Contract Form #566			7/1963 - 6/1964			
5.	Confirming Purchase Order - SRC #504	177	5 ✓	7/1963 - 6/1964			
6.	Request to be Absent			7/1963 - 6/1964			
7.	Gasoline Tickets (Metered)			7/1963 - 6/1964			
8.	Bi-weekly Equipment Report SRC #572	177	4 ✓	7/1963 - 6/1964			
9.	Monthly Mileage Report Form #581			7/1963 - 6/1964			
10.	Daily Radio Log			7/1963 - 6/1964			
11.	Daily Maintenance Report - SRC #459			7/1963 - 6/1964			
12.	Withdrawal Ticket Book - SRC #509	177	4 ✓	7/1962 - 6/1963			
13.	Daily Gasoline Report - SRC #553			7/1962 - 6/1963			
14.	Bituminous Material Shipment Reports Form 23			7/1961 - 6/1962			
15.	Special Hauling Permit - Form HP-1-SRC-102	102	1 ✓	1/7/1955-12/15/1967			

I hereby certify that the above listed records were disposed of as indicated.

GEORGE A. FOOKS
Signature

Resident Maintenance Engineer
Title

July 21, 1969
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

STATE OF MARYLAND

State Roads Commission

Reporting Agency

Development Engineering Section

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
2	Correspondence & plats relating to entrance permits and to information concerning our proposed highways	466	122 (checked with Mr. Lee)	1957 - 1965	48 CF 24(Transfile boxes)	Started Jan. 1969 Compl. June 1969	As part of normal trash (Waste paper basket...)

I hereby certify that the above listed records were disposed of as indicated.

Charles Lee (1-350)

Signature

Chief, Development Eng. Section

Title

June 16, 1969

Date

*Posted
ask Rex*

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

DEPUTY DIRECTOR-CHIEF ENGINEER - DIV. 40

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Correspondence from Deputy Director-Chief Engineer's files	271	1	1955	6 cut. ft.	12-30-68	Sold as waste <i>Part of D-4678</i> <i>1550 lbs. were sold that day to Atlantic. 6 cu. ft. of correspondence could not have weighed that much. Were on the other certificates?</i>

I hereby certify that the above listed records were disposed of as indicated.

[Signature]
Signature

[Signature]
Deputy Director-Chief Engineer
Title

11/17/69
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Right of Way Files(Property Files)	311	1	31,000Series(Various)	8 Cubic Ft.	6/27/68	sold as Waste Paper
	31,155-32,999	311	1	31,000-32,999 "	13 Cubic Ft.	6/27/68	
	33,000-33,999	311	1	33,000-33,999 "	23 Cubic Ft.	6/27/68	
					<u>44</u>		

Received original of above

R. D. WOOTEN, CHIEF
BUREAU OF R/W ADMIN.

OCT 28 1968

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date

10/28/68

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLANDState Roads Commission of Maryland
Reporting AgencyDenton Shop #27, Denton, Maryland (Caroline County)
Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1	7/1962 - 6/1963	5 - Cubic Feet of File Cabinet Drawer Space.	August 7, 1968	Saturated with Kerosene and burned.
2.	Emergency Purchase Order-SRC #556		4	7/1962 - 6/1963			
3.	Bills and Invoices		4	7/1962 - 6/1963			
4.	Partial Order Commodities on Contract Form #566		4	7/1962 - 6/1963			
5.	Confirming Purchase Order - SRC #504		4	7/1961 - 6/1963			
6.	Request to be Absent		5	7/1962 - 6/1963			
7.	Gasoline Tickets (Metered)			7/1962 - 6/1963			
8.	Bi-weekly Equipment Report #572 582		4	1/1962 - 6/1963			
9.	Monthly Mileage Report Form #581		4 (5)	1/1962 - 6/1963			
10.	Daily Radio Log		4	7/1962 - 6/1963			
11.	Bituminous Material Shipment Reports Form 23 (Receiving Tickets, asphalt)	177	4	4/1960 - 6/1961			
12.	Daily Maintenance Report - #459		4	7/1962 - 6/1963			
13.	Leave Record Cards - #MS920		5	Year 1962			
14.	Withdrawal Ticket Book #509		4	7/1961 - 6/1962			
15.	Daily Gasoline Report #553		4	7/1961 - 6/1962			

I hereby certify that the above listed records were disposed of as indicated.

GEORGE H. FOOKS
SignatureResident Maintenance Engineer
TitleAugust 7, 1968
Date



Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Personnel

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
I	Leave Cards	II0	4	1955--1964	6 cu. ft.	6/27/68	Sold
2	Roster Cards	II0	2	1954--1958	4 " "	"	to
3	Personnal Folders	II0	I	1953--1962	21 " "	"	Atlantic
					31		Paper
							Stock
							Co.

*D-3941,
dated 7/10/68*

I hereby certify that the above listed records were disposed of as indicated.

William J. Freeman
 Signature

Director of Personnel & Training
 Title



7/12/68
 Date

Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
 Reporting Agency

Bureau of Personnel
 Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Compensation Folders 	110	9	4/6/61 - 12/12/63	2 cu. ft.	5/27/68	Sold to Atlantic Paper Stock Company 

I hereby certify that the above listed records were disposed of as indicated.

William J. Smearman
 Signature
 William J. Smearman

Chief, Bureau of Personnel
 Title

5/31/68
 Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLANDState Roads Commission
Reporting Agency

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	<u>Hauling Permits Section</u> Special Hauling Permits	102	1 ✓	Jan-Dec, 1963	30 Cubic Feet	2/7/68	Sold as Waste Paper D-3239

I hereby certify that the above listed records were disposed of as indicated.

Delma Jean Senner
Signature

Chief - Hauling Permit Section
Title

3/27/68
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

STATE OF MARYLAND

State Roads Commission
Reporting AgencyRight of Way Division
Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Right of Way Files (Property) (36,000 Series)	311	1	1964	✓ 16 Cu. Ft.	8/16/67	D-2596

APPROVED JAN 16 1968...
BY: *[Signature]*
CHIEF, BUREAU OF RIGHT
OF WAY ADMINISTRATION

I hereby certify that the above listed records were disposed of as indicated.

Signature_____
Title_____
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

CHIEF ENGINEER - DIVISION 50

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Correspondence from Chief Engineer's files.	271	1	1953 ✓	6 cu. ft.	<u>12-1-66</u>	Sold as waste.

(Recd. Jan 1968)

I hereby certify that the above listed records were disposed of as indicated.

David L. Fisher
Signature

CHIEF ENGINEER
Title

12/5/66
Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

DEPUTY DIRECTOR-CHIEF ENGINEER - DIV. 50

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Correspondence from Deputy Director- Chief Engineer's files.	271	1	1954	✓ 6 cu. ft.	12-13-67	Sold as waste. 7-2490

I hereby certify that the above listed records were disposed of as indicated.



Signature


Deputy Director-Chief Engineer

Title

12/14/67

Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Denton Shop #27, Denton, Maryland (Caroline County)

Division or Bureau of Reporting Agency

1	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Dept. of Budget & Procurement, Copy Contract Awarded - Form 27A	177	1 ✓	9/1960 - 6/1962	4 - Cubic Feet of File Cabinet Drawer Space.	June 27, 1967	Saturated with kerosene and burned.
2.	Emergency Purchase Order-SRC #556	177	4	7/1961 - 6/1962			
3.	Bills and invoices	177	4	7/1961 - 6/1962			
4.	Partial Order Commodities On Contract Form #566	"	"	7/1961 - 6/1962			
5.	Partial Receiving Report - SRC #516	"	"	7/1961 - 6/1962			
6.	Confirming Purchase Order- SRC #504	"	"	1/1956 - 6/1961			
7.	Request To Be Absent	177	5 ✓	7/1961 - 6/1962			
8.	Gasoline Tickets (Metered)	177	4	7/1961 - 6/1962			
9.	Bi-weekly Equipment Report #572 582	"	"	7/1961 - 12/1961			
10.	Monthly Mileage Report #581	"	"	7/1961 - 12/1961			
11.	Daily Radio Log	?	?	7/1961 - 6/1962			
	Bituminous Material Shipment Reports Form 23 ("Receiving Tickets, asphalt")	177	4	9/1955 - 5/1956 and 11/1959 - 3/1960			
13.	Daily Maintenance Report - #459	177	4	7/1961 - 6/1962			
14.	Leave Record Cards - #MS920	177	5 ✓	Year 1961			
15.	Bi-weekly Time Report - #55	177	4	1/1961 - 6/1961			

I hereby certify that the above listed records were disposed of as indicated.

Signature

Resident Maintenance Engineer

Title

June 27, 1967

Date

Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
Reporting Agency
Traffic Division
Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Special Hauling Permits	102	✓ 1	1/1962 - 12/1963	✓ 48 Cu. Ft.	11/15/66	Sold for Waste paper (D-1030)

I hereby certify that the above listed records were disposed of as indicated.

Delma Jean Sinners
Signature

Chief - Hauling Permit Section
Title

2/24/67
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION STATE OF MARYLAND

State Roads Commission of Maryland
Reporting Agency

District #2 Chestertown, Maryland
Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Correspondence General and Construc tion - Maintenance Caroline, Cecil, Kent Queen Anne's and Talbot Co.	177	3	1951 - 1952	20 cu. ft.	1/31/67	Burning
2	Correspondence General and Maintenance Caroline, Cecil, Kent, Queen Anne's, Talbot County	177	3	1953 - 1954	20 cu. ft.	"	"
3	Correspondence General and Maintenance Caroline, Cecil, Kent Queen Anne's and Talbot Co.	177	3	1955 - 1956	20 cu. ft.	"	"
4	Invoices and Formal Orders Receiving Copies	177	4	1960-1961-1962	10 cu. ft.	"	"
5	Formal Order Receiving Copies	"	"	1958 - 1959	1 cu. ft.	"	"
6	Requisitions	94	3	1960 -1961-1962	1 cu. ft.	"	"

I hereby certify that the above listed records were disposed of as indicated.


Signature

District Engineer
Title

January 30, 1967
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
 Reporting Agency

District #2 Chestertown, Maryland
 Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
7	Payroll and Check Register	65	5	1961 through 1964 ✓	1 cu. ft.	1/31/67	Burning
8	Bi-Weekly Time Cards	65	4	1955 -1956 - 1957 1961 - 1962	✓ 1 cu. ft.	"	"
9	Passenger Car Reports	Nonsched.		April 1958 through May 1960	1 cu. ft.	"	"
10	Special Hauling Permits	102	1C	1963	← 2 cu. ft.	"	"
Total:-					77 cu. ft.		

I hereby certify that the above listed records were disposed of as indicated.


 Signature

District Engineer
 Title

January 30, 1967
 Date



Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Personnel Office

Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Leave Record Card	110	4	1956- 1962	24 cu. ft.)	9/28/66	Sold to Atlantic Paper Stock Company
2	Compensation Folders	110	9	1954-1962	24 cu. ft.)		

D-708

I hereby certify that the above listed records were disposed of as indicated.

William F. Bender

Signature

William F. Bender

Chief, Bureau of Personnel

Title

10/4/66

Date



COMMISSION MEMBERS

JOHN B. FUNK,
CHAIRMAN OF COMMISSION
AND DIRECTOR OF HIGHWAYS

PAUL J. BAILEY
HARLEY P. BRINSFIELD
LANDALE G. CLAGETT
LESLIE H. EVANS
JOHN J. McMULLEN
WILLIAM B. DWINGS

STATE OF MARYLAND
STATE ROADS COMMISSION
300 WEST PRESTON STREET
BALTIMORE, MD. 21201

GEORGE H. FOOKS
RESIDENT MAINTENANCE ENGINEER

(MAILING ADDRESS-P. O. BOX 717, BALTIMORE, MD. 21203)

DIVISION OF ENGINEERING

DAVID H. FISHER,
CHIEF ENGINEER
CDRDT A. GOLDSEIN,
ASST. CHIEF ENGINEER
DESIGN
G. BATES CHAIRES,
ASST. CHIEF ENGINEER
MAINTENANCE & OPERATIONS

OFFICE OF
RESIDENT MAINTENANCE ENGINEER
DENTON, MARYLAND 21629

July 15, 1966



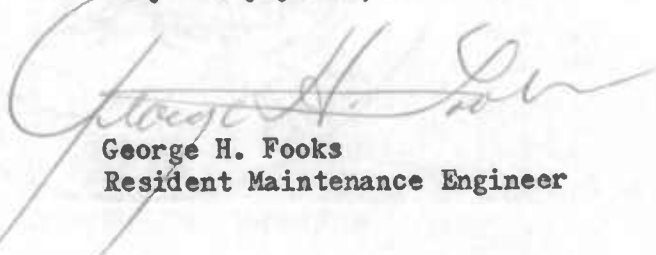
Mr. Rex Beach,
Assistant Records Administrator
Hall of Records Commission
Annapolis, Maryland

Dear Mr. Beach:

Attached is "Certificate Of Records Disposal"
for the location indicated on the form.

We trust this is in order and meets with
your approval.

Very truly yours,



George H. Fooks
Resident Maintenance Engineer

GHF:ght

Encl. - 1

c.c. Mr. C. Roland Sharretts, Dist. Engr.

*Should be signed -
No sched. no.'s (if any)*

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Denton Shop #27, Denton, Maryland (Caroline County)

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Emergency Purchase Order-SRC #556	177	4	7/1959 - 6/1961	4 - Cu. Ft. Of File Cabinet Drawer Space	July 15, 1966	Saturated with kerosene and burned.
2.	Bills and Invoices	"	"	7/1959 - 6/30/1961			
3.	Partial Order For Commodities Purchased On Contract - #566	"	"	7/1960 - 6/1961			
4.	Partial Receiving Report-SRC #516	"	"	7/1960 - 6/1961			
5.	Confirming Purchase Order-#504	"	"	1/1955 - 12/1955			
6.	Bi-weekly Time Report - #55	"	"	6/1960 - 12/1960			
7.	Gasoline Tickets, Daily (Metered)	"	"	7/1960 - 6/1961			
8.	Withdrawal Tickets - #509	"	"	1/1961 - 6/1961			
9.	Daily Gasoline Report- #553	"	"	1/1961 - 6/1961			
10.	Bi-weekly Passenger Car Report-#581	"	"	Yr.1960 - 6/1961			
11.	Bi-weekly Equip. Report - #582	"	"	Yr.1960 - 6/1961			
12.	Request to be Absent	177	5	7/1960 - 6/1961			
	Out-of-Schedule Requisition - #501	177	4	2/1960 - 8/1960			
14.	Daily Maintenance Report - #459	177	4	7/1960 - 6/1961			
15.	Leave Record Cards	177	5	Year 1960			
16.	Daily Radio Log	?	?	10/28/59 - 6/30/61			

I hereby certify that the above listed records were disposed of as indicated.

Signature

Resident Maintenance Engineer

Title

July 15, 1966

Date

Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Right of Way Division (32,000 series)	311	1	1963	16 cu. ft.	1/18/66	Sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.

J. McCook

Signature

Chief, Bureau of Right of Way Administration
RIGHT OF WAY DIVISION - STATE ROADS COMMISSION
Room 402 - 300 W. Preston St., - Baltimore 1, Md.

Title

JUL 8 1966

Date

*Posted***CERTIFICATE OF RECORDS DISPOSAL****To Be Submitted to the Records Management Division****HALL OF RECORDS COMMISSION
STATE OF MARYLAND**State Roads Commission of Maryland

Reporting Agency

Secretary's Office

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Secretary's General File	108	3	1960	15	3/31/66	To be sold as waste paper
2	Contractors' Prequalification File	108	4	7/1/60 to 6/30/61	10	3/31/66	Cut and sold as waste paper
3	Authorizations	109	1	*Fiscal 1956	10	3/31/66	To be sold as waste paper
* Microfilm boxes #81 to 88, inclusive, transmitted to Division of Finance and Accounting, 3/31/66.							

I hereby certify that the above listed records were disposed of as indicated.

C. J. Chase
Signature

Secretary, State Roads Commission
Title

March 31, 1966
Date

Posted - ch

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

CHIEF ENGINEER - DIVISION 50

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Correspondence from Chief Engineer's files.	271	1	1952	6 cu. ft.	11-19-65	Sold as waste.

I hereby certify that the above listed records were disposed of as indicated.



Signature

FISHER

CHIEF ENGINEER

Title

11/19/65

Date

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

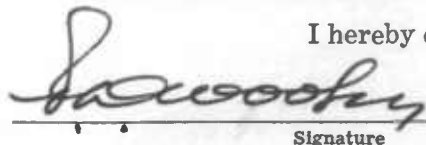
Reporting Agency

Right-of-Way Div.

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Right-of-Way Files, 34,000 series	311	1	1963	12 cu. ft.	6/22/65	Sold to Atlantic Paper Stock Co. D-5721
2	Miscellaneous Records	Nonrecord		1962	24		

I hereby certify that the above listed records were disposed of as indicated.



Signature

R. D. WOOTEN
Chief, Bureau of Right of Way Administration
RIGHT OF WAY DIVISION - STATE ROADS COMMISSION
Room 402 - 500 W. Preston Street - Baltimore 1, Md.

JUL 23 1965

Date

Posted
-ik

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Denton Shop #27, Denton, Maryland (Caroline County)

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1. ✓	Dept. of Budget & Procurement Copy of Contracts awarded Form 27A	177	1	July 16, 1957 to Aug. 24, 1960			
2.	Dept. of Budget & Procurement Classification List	—	—	Jan. 15, 1954 to May 1, 1956			
3. ✓	Emergency Purchase Order SRC Form 556	177	4	June 1949 - July 1959			
4. ✓	Bills and Invoices	177	4	1955 to June 30, 1959			
5. ✓	Partial Order for Commodities Purchased On Contract Form 566	177	4	July 1959-June 1960	7 - Cu. Ft.	July 6, 1965	Saturated With Kerosene And Burned
6. ✓	Partial Receiving Report SRC Form 516	177	4	Aug. 1948-June 1960	Of File		
7. ✓	Bi-weekly Time Report Form 55	177	4	July 1959-June 1960	Cabinet		
8. ✓	Gasoline Tickets, Daily	177	4	July 1959-June 1960	Drawer		
9.	Bi-weekly Passenger Car Report Form 581 (Discontinued)	177	4	Year 1959	Space		
10. ✓	Requests To Be Absent (Mimeo. Form)	177	5	Jan. 1959-June 1960			
11.	Out Of Schedule Requisitions Form 501	177	4	May 1959-Feb. 1960			
12. ✓	Daily Maintenance Report Form 459	177	4	Dec. 1959-June 1960			
13. ✓	Leave Record Cards	177	5	1954 - 1959			
14. ✓	Confirming Purchase Order Form 504	177	4	Oct. 1948-Dec. 1954			

I hereby certify that the above listed records were disposed of as indicated.

Signature

Resident Maintenance Engineer

Title

July 6, 1965

Date

(Geo. H. Fooks)

Pacted -ek

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION
 Reporting Agency

CHIEF ENGINEER - DIVISION 50
 Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Correspondence from Chief Engineer's files.	271	1	1949, 1950 & 1951	33 cu.ft.	6-4-65	Sold as waste. D-5452

I hereby certify that the above listed records were disposed of as indicated.

David H. Fisher
 Signature
 (David H. Fisher)

CHIEF ENGINEER
 Title

6/11/65
 Date

Posted - ok

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
 Reporting Agency

Elkton Shop - District #2 -
 Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Employees daily time cards	} 177 177 (Accounting Records)	} 4 4	1954 to 7-1- 61	} 12 cu. ft.	April 27, 1965	Burning
2	Invoices, E.P.O.'s, Purchase Orders, etc.			1954 to 7-1-61		" "	"
3	Withdrawal Tickets Form 509			1955 to 7/1/62		" "	"
4	Correspondence			1947 to 7/1/54	" "	"	
				Total:	20 " , (Est., - per R.B.)		
<div>RECEIVED JUN 11 '65 BILL OF RECORDS</div>							



I hereby certify that the above listed records were disposed of as indicated.

dePoland Aronette
 Signature

District Engineer
 Title

June 8, 1965
 Date

Posted
- sh

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
 Reporting Agency

Secretary's Office
 Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Secretary's General File	108	3	1959	15	3/29/65	To be sold as waste paper
2	Contractors' Prequalification File	108	4	7/1/59 to 6/30/60	10	3/29/65	Cut and sold as waste paper
3	Authorizations	109	1	*Fiscal 1954 & 1955 ?			To be sold as waste paper
* Microfilm boxes #65 to 80, inclusive, transmitted to Division of Finance and Accounting, 3/30/65.							

7-5070
13-31-65

I hereby certify that the above listed records were disposed of as indicated.

W. H. Beane
 Signature

Secretary, State Roads Commission
 Title

March 30, 1965
 Date

Posted - ek

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Right of Way Div.

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Right of Way Files (30,000 Series)	311	1	1962	30 cu. ft.	1/26/65	Sold to Atlantic
2	" " " " (31,000 ")	311	1	1962	25	"	Paper Stock Co.

~~74576~~
~~44493~~
 D4493

I hereby certify that the above listed records were disposed of as indicated.

[Signature]
 Signature

R. D. WOOTEN
 Chief, Bureau of Right of Way Administration
 RIGHT OF WAY DIVISION - STATE ROADS COMMISSION
 Room 402 - 508 W. F. Johnson Bldg. - Baltimore 1, Md.
 Title

FEB 24 1965
 Date

FEB 24 1965

Posted 2/1/65

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
 Reporting Agency

District #2 Chestertown, Maryland
 Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Copies of Special Hauling Permits	102	1-C	1961 and 1962 ✓	3 cu. ft.	2/1/65	Burning
2	Leave Record Cards	177	5	1957-1958-1959 ✓	1 cu. ft.	1/7/65	Burning
3	Salaried employees daily time cards	177	4	1961, 1962, 1963 1964	1 cu. ft.	2/1/65	Burning



I hereby certify that the above listed records were disposed of as indicated.

Richard H. Smith
 Signature

District Engineer
 Title

February 1, 1965
 Date

Posted 2/17/64

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Secretary's Office

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Secretary's General File	108	3	1958	15 ✓	1/30/64	To be sold as waste paper
2	Contractors' Prequalification File	108	4	1957-1958	10 ✓	1/30/64	Torn and sold as waste paper
3	Authorizations	109	1	*1949 through 1953	(1953 = 1 cu. ft.) ✓		1953 to be sold as waste paper (1 cu. ft.)
* 1949 through 1952 are in bound book form and are being turned over to Division of Finance and Accounting, in accordance with request of Mr. M. M. Brodsky, Assistant Comptroller.							

I hereby certify that the above listed records were disposed of as indicated.

Signature

Secretary, State Roads Commission
TitleJanuary 30, 1964
Date

2-1941

Posted

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Right of Way Div.

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Base R/W File and Property File	311	1	1960, <i>(28,000 series)</i> various	31 cu. ft.	12/18/63	Sold as waste paper
2	" " " " " "	311	1	1961, various <i>(29,000 series)</i>	24 " " <u>55 cu. ft.</u>	"	

I hereby certify that the above listed records were disposed of as indicated.

R. D. Wooten

Signature

R. D. WOOTEN
Chief, Bureau of Right of Way Administration
RIGHT OF WAY DIVISION - STATE ROADS COMMISSION
Room 402 - 300 W. Pratt St., - Baltimore 1, Md.

Title

JAN 2 1964

Date

D-1695

Posted 7-1-63
eh

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Right of Way Division

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Base Right of Way File	311	1	17,000 series	25 cu. ft.	6/13/63	Sold as waste paper ✓
				NOTE: Original records disposed of only after microfilm copies were made, (6/1/59.)			

I hereby certify that the above listed records were disposed of as indicated.

R. D. Wooten

Signature

R. D. WOOTEN
Chief, Bureau of Right of Way Administration
RIGHT OF WAY DIVISION - STATE ROADS COMMISSION
Room 402 - 600 W. Preston St. - Baltimore 1, Md.

Title

JUL 23 1963

Date

D-115

Posted 7-1-63,
sh

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Right of Way Div.

Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Base Right of Way Files	311	1 ✓	26,000 series	33 cu. ft.	6/18/63	Sold as
2	" " " " "	311	1 ✓	27,000 "	20 " " 53 " "	" "	waste paper ✓
(Microfilmed before disposal.)							
215277 7-11-63							

I hereby certify that the above listed records were disposed of as indicated.

R. D. Wooten
Signature

Chief, Bureau of Right of
Way Administration
Title

July 10, 1963
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

RIGHT OF WAY DIVISION

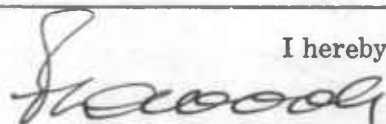
Division or Bureau of Reporting Agency

Posted 4/16/63
rh

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Base R/W file (24,000 series)	311	1	1956	28 cu. ft.	2/13/63	Sold
2	" " " (25,000 series)	311	1	1957	²⁵ 28 " " <u>53 - total</u>	"	as waste paper ✓

Probably
D11429

I hereby certify that the above listed records were disposed of as indicated.



Signature

R. D. WOOTEN

Chief, Bureau of Right of Way Administration
RIGHT OF WAY DIVISION - STATE ROADS COMMISSION
Room 402 - 360 W. Preston St. - Baltimore 1, Md.

Title

APR 4 1963

Date

Posted 3/27/63
wh

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION
 Reporting Agency

District #4 - Reisterstown, Maryland
 Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Sketch Book	✓177✓	1	1-1-53 to 12-31-56	24 cu. ft.	3-26-63	Sold As Waste Paper to Atlantic Waste Paper Co., Inc. as per Waste Paper Contract 1/1/63 thru 6/30/63 <i>(Material carried in to Baltimore, to the Atlantic B. & O. S. & C. truck)</i> D-14676
2	Correspondence	✓177✓	3	1-1-46 to 12-31-52	20 cu. ft.	3-26-63	
3	Gas Reports	✓93✓	2	1-1-53 to 12-31-59	27 cu. ft.	3-26-63	
4	Purchase Orders	✓94✓	4	1-1-53 to 12-31-59	25 cu. ft.	3-26-63	
5	Accident Reports	✓171✓	6	1-1-46 to 12-31-52	3 cu. ft.	3-26-63	
6	Leave Records	✓177✓	5	1-1-53 to 12-31-59	6 cu. ft.	3-26-63	
7	Mauling Permits	✓102✓	1-C	1-1-53 to 12-31-59	5 cu. ft.	3-26-63	
8	Equipment Reports	✓171✓	1	1-1-53 to 12-31-59	4 cu. ft.	3-26-63	
9	Road Plans	✓179✓	10	1-1-53 to 12-31-59	12 cu. ft.	3-26-63	
					126 " "		

I hereby certify that the above listed records were disposed of as indicated.

W. C. Walker

Signature

Assistant District Engineer

Title

March 26, 1963

Date

gby den don md
Glyndon
WEIGHT SLIP

DATE *3/26-63*

NAME *State Rd com*

TRUCK NO. _____

H. group #3
GROSS *11020*

GROSS

TARE *10060*

TARE

NET *960*

NET

GROSS

GROSS

TARE

TARE

NET

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$$93 \text{ --- } \underline{\underline{(27)}}$$

$$94 \text{ --- } \underline{\underline{(25)}}$$

$$102 \text{ --- } \underline{\underline{(5)}}$$

$$171 \text{ --- } \begin{array}{r} 4 \\ 3 \\ \underline{(7)} \end{array}$$

$$177 \text{ --- } \begin{array}{r} 24 \\ 20 \\ 6 \\ \underline{(50)} \end{array}$$

$$179 \text{ --- } \underline{\underline{(12)}}$$

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION STATE OF MARYLAND

State Roads Commission
Reporting Agency

Centreville Shop #22 Queen Anne's Co Dist.
Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Gas Tickets	177	4	1956 to 1960	8 legal-size drawers - 16 cu. ft	1/24/63	Burning
	Time Cards Form 558			1954 to 1960		1/24/63	"
	W D Tickets Form 509			1956 to 1960		1/24/63	"
	Daily Maint. Rpt Form 459			1955 to 1960		1/24/63	"
	Monthly Equip.						
	Service Report Form 103			1951 to 1960		1/24/63	"
	Out-Of-Schedule						
	Requisitions Form 501			1954 to 1960		1/24/63	"
	Comm. P. O. Form 566			1955 to 1960		1/24/63	"
	Emp. P. O. Form 556			1958 to 1960		1/24/63	"
	Purchase Orders Form 504			1958 to 1960		1/24/63	"
	Daily Gas Report Form 553			1956 to 1960		1/24/63	"

Posted 2/11/63
ek

REC.
JAN 26 '63
HALL OF RECORDS

I hereby certify that the above listed records were disposed of as indicated.

E. Edwin Turner
Signature

Resident Maint. Engineer
Title

1/24/63
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Denton Shop #27, Denton, Maryland (Caroline County)

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Bi-weekly Time Report (Form #55)	177	4	July 1953-July 1959	50 Cubic Feet Of Open Wooden Shelving	Jan. 11, 1963	Saturated With Kerosene And Burned
2.	(Weekly Equipment Report - (Form #102 discontinued)			July 1954-July 1956			
3.	Gasoline Tickets, Daily			July 1953-July 1959			
4.	Salaried Employees' Time Cards			Years 1956 & 1957			
5.	Equipment Shop Report-Form #103 - (discontinued)			July 1954-July 1956			
6.	Daily Time Sheet (discontinued)			July 1955-July 1958			
7.	Bi-weekly Passenger Car Report - Form #581			Year 1958			
8.	Bi-weekly Equipment Report-Form #582	177	5	Year 1958			Posted lk
9.	Requests To Be Absent (Mimeo. Form)			Jan. 1958-Jan. 1959			
10.	Daily Maintenance Report-Form 459			Jan. 1958-Nov. 1958			
11.	Out Of Schedule Requisitions - Form #501	177	4	Apr. 1953-Apr. 1959			
12.	Partial Order For Commodities Purchased On Contract-Form #566			Apr. 1953-June 1959			
13.	Withdrawal Tickets - Form #509			July 1953-July 1959			
14.	Equipment 1,000 Mile Inspection Report (discontinued)			Mar. 1953-Apr. 1958			
15.	Bills and Invoices			Years 1953 & 1954			
16.	District Store Record Cards			1951 thru 1960			

I hereby certify that the above listed records were disposed of as indicated.

George H. Hooks
 Signature

Resident Maintenance Engineer
 Title

January 15, 1963
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Finance and Accounting Division

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Voucher Register (Vouchers)	47	1	4/16/59 - 6/1/59	10 cf	5/25/62	To be sold to Atlantic Waste Paper Company

I hereby certify that the above listed records were disposed of as indicated.

Mr. Padgett
Signature

Assistant Comptroller
Title

5-28-62
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
 Reporting Agency

Secretary's Office
 Division or Bureau of Reporting Agency

m p.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Contractors Prequalification File	108	4	1955 & 1956	5	5/10/62	Burned

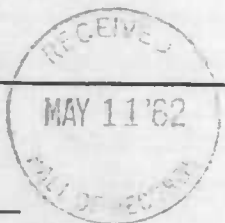
noted 5/11/62

I hereby certify that the above listed records were disposed of as indicated.


 Signature

Secretary, State Roads Commission
 Title

5/10/62
 Date



CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
 HALL OF RECORDS COMMISSION
 STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

FINANCE AND ACCOUNTING DIVISION

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Voucher Register (Vouchers)	47	1	2/25/59 - 4/15/59	14 cf	4/6/62	Sold to Atlantic Waste Paper Company <i>noted 4/11/1962</i>

I hereby certify that the above listed records were disposed of as indicated.

Mr. Goddard

 Signature

Assistant Comptroller

 Title

4-6-62

 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Electronic Data Processing Section

Division or Bureau of Reporting Agency

Form No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Tab Cards - Earthwork	non-record		1958 - 1961	15.0 C.F.	4/10/62	Atlantic Waste Paper Company

I hereby certify that the above listed records were disposed of as indicated.

Philip R. Miller
 Signature

Chief, Data Processing Section
 Title

4/5/62
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Right of Way Division

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
Lot No.							
207	Right of Way Files - #'s 23,000 to 23,999	311	1	1955	27 cu. ft.	1/23/62	
146	" " " " - #'s 22,000 to 22,999	311	1	1954	23 " "		
					50 " "		

I hereby certify that the above listed records were disposed of as indicated.

R. D. Wooten

Signature

R. D. WOOTEN
Chief, Bureau of Administration
RIGHT OF WAY DIVISION - STATE ROADS COMMISSION
Room #02 - 300 W. Preston St. - Baltimore 1, Md.
Title

2/20/62
Date

posted 2/28/1962

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
 HALL OF RECORDS COMMISSION
 STATE OF MARYLAND

State Roads Commission

Reporting Agency

Finance and Accounting Division

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Voucher Register (Vouchers)	47	1	12/5/58 - 2/25/59	41 cf	2/1/62	Sold to Atlantic Waste Paper Company <i>posted</i> <i>2/23/1962</i>

I hereby certify that the above listed records were disposed of as indicated.

Mr. Goddard
 Signature

Assistant Comptroller
 Title

Feb. 1962
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION
 Reporting Agency

CHIEF ENGINEER - DIVISION 50
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Correspondence from Chief Engineer's files.	271	1	1947 & 1948	16½ cu.ft.	1-5-62	Sold as waste. <i>notes 1/24/1962</i>

I hereby certify that the above listed records were disposed of as indicated.

Donald T. Fisher
 Signature

CHIEF ENGINEER
 Title

1/22/62
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Bureau of Bridges

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Bridge Plans Reason for disposal: Original material microfilmed by SRC.			Specific Structures Designed from 1910 thru 1957	25 cu.ft.	1-29-62	Atlantic Waste Paper Company

I hereby certify that the above listed records were disposed of as indicated.

A. L. Smith *AMS* 1/25/62
 Signature

Engineer of Bridge Design
 Title

1-25-62
 Date



CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
 Reporting Agency

District #2 - Chestertown, Maryland
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Correspondence, Maintenance Kent, Queen Anne's, Talbot, Caroline & Cecil Counties	177	3	1947-1948		11-29-61	
2.	Correspondence-Construction Caroline, Cecil, Kent, Queen Anne's & Talbot Counties	177	3	1947-1948		11-29-61	
3.	Correspondence-Maintenance Caroline, Cecil, Kent, Queen Anne's & Talbot Counties	177	3	1949-1950		11-29-61	
4.	Correspondence-Construction Caroline, Cecil, Kent, Queen Anne's & Talbot Counties	177	3	1949-1950		11-29-61	
5.	Correspondence-Cecil Co. Maint.	177	3	1949-1950		11-29-61	
6.	General Correspondence	177	3	1947-1948		11-29-61	

*posted
12/11/1961*

I hereby certify that the above listed records were disposed of as indicated.

Robert H. Harrell
 Signature

District Engineer
 Title

11-29-61
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

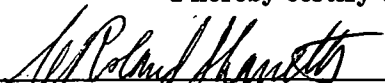
Reporting Agency

District #2, Chestertown, Maryland

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
7.	General Correspondence	177	3	1949-1950	61.5 c.f.	11-29-61	Burning
8.	Correspondence-Construction	177	3	1944, 1945, 1946		11-29-61	
9.	Out-of-Schedule Requisitions	94	3	1955-1959		11-29-61	
10.	Bills and invoices			1957, 1958, 1959		11-29-61	
11.	Equipment Reports	177	3	1956, 1957, 1958		11-29-61	
12.	Construction Logs	169	1-B	1955, 1956, 1957, 1958		11-29-61	
13.	Leave Record Cards	177	5	1954, 1955, 1956		11-29-61	

I hereby certify that the above listed records were disposed of as indicated.


 Signature

District Engineer
 Title

11-29-61
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
 Reporting Agency

Finance and Accounting Division
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Voucher Register (Vouchers)	47	1	8/5/58 - 12/4/58	16	11/29/61	To be sold to Atlantic Waste Paper Company <i>posted 12/11/1961</i>

I hereby certify that the above listed records were disposed of as indicated.

Mr. Brodsky
 Signature

Assistant Comptroller
 Title

11/20/61
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Planning and Programming Division ,

Division or Bureau of Reporting Agency Planning Survey Section

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Road Inventory Sheet HPS 6						
1	Baltimore (Inventories)	173	/	1947			Destroyed as Waste
2	Garrett (Inventories)	"	"	1945			"
3	Queen Annes (Inventories)	"	"	1936			"
					6 cu. ft.		

Postcard
11/15/61

I hereby certify that the above listed records were disposed of as indicated.

Geo. W. Cassell

Signature

Chief of Planning Survey

Title

11-10-61

Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Road Design

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
7	Construction Road Plans	179	1	1920 to 1950	75 cu. ft.	8/17/61	Atlantic Waste Paper Company
8	Cross-sections	179	8	1950 to 1955	8 cu. ft.	8/17/61	Atlantic Waste Paper Company
5	Topo Maps	179	5	1950 to 1955	23 cu. ft.	8/17/61	Atlantic Waste Paper Company

Done
 10/20/1961

I hereby certify that the above listed records were disposed of as indicated.

Marene W. Clawson
 Signature

Administrative Officer
 Title

August 17, 1961
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Finance & Accounting Division

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Voucher Register (Vouchers)	✓ 47	1	7/1/57 - 11/15/57 1/14/58 - 3/24/58	80	8/18/61	By sale to Atlantic Waste Paper Company
2	Employees Earning Cards	✓ 65	3	1943 - 1957	70	8/18/61	
3	Authorization for Expenditure of State Roads Funds	✓ 66	1	1947 - 1954	2	8/22/61	To be sold to Atlantic Waste Paper Company

posted
10/20/1961

I hereby certify that the above listed records were disposed of as indicated.

W. Crosskey

Signature

Asst. Comptroller

Title

9/1/61

Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Planning Survey Section

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	County Highway Maps and State Tourist Maps	2		1937 - 1959	36.0 C. F.	10/11/61	Atlantic Waste Paper Company
	Loadometer Study - Punch Cards and Work Sheets	7		1957	24.0 C. F.	10/11/61	Atlantic Waste Paper Company

I hereby certify that the above listed records were disposed of as indicated.

Geo. W. Cassell

Signature

Chief of Planning Survey

Title

10/11/61

Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
 Reporting Agency

Electronic Computation Section (23)
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Tab Cards - Earthwork	<i>non record</i>		1958 - 1961	13.4 C. F.	8/17/61	Atlantic Waste Paper Company

I hereby certify that the above listed records were disposed of as indicated.

Charles E. King
 Signature

Assistant Engineer II
 Title

8/15/61
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Electronic Data Processing Section

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Tab Cards - Earthwork Origin & Destination Study	<i>non-record</i>		1958 - 1961	78.0 C. F.	9/19/61	Atlantic Waste Paper Company

I hereby certify that the above listed records were disposed of as indicated.

Philip R. Melts

Signature

Chief, Data Processing Section

Title

9/20/61

Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

FINANCE AND ACCOUNTING DIVISION

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Voucher Register (Vouchers)	47	1	11/16/57 - 1/13/58 3/25/58 - 8/5/58	40	9/6/61	To be sold to Atlantic Waste Paper Company <i>proct</i> <i>10/20/1961</i>

I hereby certify that the above listed records were disposed of as indicated.

Mr. Brodsky

 Signature

Assistant Comptroller

 Title

9-6-61

 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
 Reporting Agency

Right of Way Division - Bureau of Right of Way Administration
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Right of Way Ledger Sheets Size 24" x 36"	311	2	1929 to 1940	12 cu. ft.	8/17/61	Atlantic Waste Paper Company
	Submitted By <u>R. D. Wooten</u> Chief, Bureau of Right of Way Administration Right of Way Division Date: <u>August 15, 1961</u>						posted 10/20/1961

I hereby certify that the above listed records were disposed of as indicated.

William O. Poline
 Signature

Associate Engineer
 Title

Aug. 17, 1961
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

RIGHT OF WAY DIVISION

Division or Bureau of Reporting Agency

Lot No. & Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
112 1.	Base Right of Way Files (20,000 series)	311	1	1952	23 cu. ft.	6/12/61	Sold as waste
113 2.	Base Right of Way Files (21,000 series)	311	1	1953	27 cu. ft.	"	"

total 7/13/61

I hereby certify that the above listed records were disposed of as indicated.

[Signature]

Signature

Chief, Bureau of P/W Admins

Title

7/11/61

Date

4 STARS



CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
Reporting Agency

Finance and Accounting Division
Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Voucher Register (vouchers)	47	1	2/21/55 - 6/30/57	240	6/22/61	By sale to Atlantic Waste Paper Company <i>posted</i>

I hereby certify that the above listed records were disposed of as indicated.

Wm. Braddock
Signature

Asst. Comptroller
Title

June 23, 1961
Date



CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

District # 2 - Chestertown, Md.

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Copies of Hauling Permits	102	1-C	Calendar years 1959-1960	1-1/2 cu.ft.	6-6-61	Burning
2	Sketch book & daily logs Contract. K-216-1-220	177	1	Contract completed Sept. 25, 1957	1 cu. ft.	"	"
3	Bi-weekly Time Cards	--	--	1958, 1959, 1960	1 cu. ft.	"	"
4	Payroll Journal (copies)	65	5	1958, 1959, 1960	1 cu. ft.	"	"
5	Purchase Orders (7th copies)	94	4	1955, 1956, 1957)			
6	Leave Record Cards	177	5	1950, 51, 52, 53)	1 1/2 cu. ft.	"	"
7	Monthly Leave Reports	--	--	1953, 54, 55, 56, 57)			
8	Copies of Surface Treatment Reports	174	4	1954, 55, 56, 57, 58	1 cu. ft.	"	"
					7 cu. ft.		

I hereby certify that the above listed records were disposed of as indicated.


 Signature

District Engineer
 Title

June 6, 1961
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Accounting and Finance Division

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Bi-Weekly Time Reports	65	4	7-1-56 to 6/30/59	144	12-6-60	By sale to Atlantic Waste Paper Company
2.	Pay Checks (Canceled)	65	7	7-1-56 to 6/30/57)			
3.	Distribution Tickets	95	2	7-1-56 to 6/30/57)			
4.	Inventory Ledger Account	93	1	7-1-56 to 6/30/57)			
5.	Daily Gasoline Report	93	2	7-1-56 to 6/30/57)	234	1-13-61	
6.	Requisitions	94	3	7-1-56 to 6/30/57)			
7.	Purchase Order	94	4	7-1-56 to 6/30/57)			
8.	Inventory Distribution - Gas & Oil	95	3	7-1-56 to 6/30/57)			
9.	General Salary Distribution) Period Distribution of Hours) Period Distribution of Equipment)	95	6	7-1-56 to 6/30/57)	118	4-7-61	
total					496		

posted 4/20/1961



I hereby certify that the above listed records were disposed of as indicated.

Wm Brodsky
Signature

Assistant Comptroller

Title

April 19, 1961

Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

CHIEF ENGINEER

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Correspondence of Commission Engineers	271	1	⁵ 194 6 & 194 7 ⁶	18 cu. ft.	6/15/1960	Sold as waste
<p><i>Brought to Rec. Center 12/5/1959 —</i> <i>Disposed on 6/15/60 —</i></p> <p><i>posted 6/60</i></p>							

I hereby certify that the above listed records were disposed of as indicated.

Norman M. Pritchett
Signature

Chief Engineer
Title

6-21-60
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

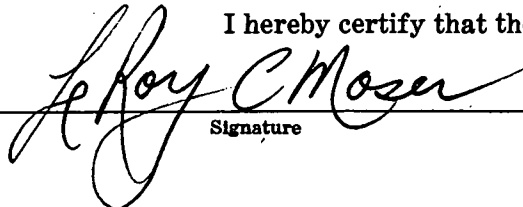
Reporting Agency

RIGHT OF WAY DIVISION

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Base Right of Way and Property File	311	1	Cases Nos. 18,000 to 19,999	48 cu. ft.	6/15/60	Sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.


Signature

Chief, Right of Way Division
Title

6/15/1960
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

MARYLAND STATE ROADS COMMISSION
 Reporting Agency

SPECIAL HAULING PERMIT DEPARTMENT -- Div. #28
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Hauling Permits	102	1	1954 thru 1956	41	6/15/1960	Sold as waste paper

*posted
6/17/1960*

I hereby certify that the above listed records were disposed of as indicated.

Anne D. Tucker
 Signature

Supervisor of Hauling Permits
 Title

June 15, 1960
 Date

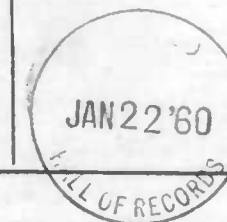
CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
 Reporting Agency

District # 2, Chestertown, Md.
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Bills and invoices	177	4	1955 and 1956	6 cu. ft.	1-21-60	Burned
2	Partial orders for commodities purchased on contract (with bills)			1955 and 1956	1 cu. ft.	1-21-60	Burned
3	Formal orders (7th copies)			1955 and 1956	1 cu. ft.	1-21-60	Burned

posted 2/29/60



I hereby certify that the above listed records were disposed of as indicated.

C. Roland Sharretts
 Signature
 C. Roland Sharretts

District Engineer
 Title

Jan. 21, 1960
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION
 Reporting Agency

SECRETARY'S OFFICE
 Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Authorization	109	1	1930-1948	9.0 cu.ft.	12/15/58	Sold as waste paper <i>posted 12/17/58</i>

I hereby certify that the above listed records were disposed of as indicated.

C. A. Pease
 Signature

Secretary
 Title

Dec. 15, 1958
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION
 Reporting Agency

SECRETARY'S OFFICE
 Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Secretary's General File	108	3	1951-1952	8.75 cu. ft.	10/7/58	Sold as waste paper
2.	Contractor's Qualification File	108	4	1951-1952	3.75 " "	10/7/58	"

entire 10/8/58

I hereby certify that the above listed records were disposed of as indicated.


 Signature

Secretary
 Title

10/7/58
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
 Reporting Agency

District # 2 - Chestertown, Md.
 Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Correspondence	177	1 and 3	1930 - 1946	49½ c.f.	5-16-58	BURNED
2	Daily construction logs		and 4	1950 - 1952	4½ c.f.		
3	Bills			1933 - 1954	58½ c.f.		
4	Time cards and time sheets			1947 - 1950	3 c.f.		
5	Details of construction sheets			1931 - 1954	1½ c.f.		
6	Construction proposals			1936 - 1950	1½ c.f.		
7	Applications for Outdoor Adv. signs			1933	¾ c.f.		
8	Equipment time sheets			1954	1½ c.f.		
9	Time sheets			1949 - 1950	1½ c.f.		
10	Payroll Journal & check register			8/53 - 12/54			
	Hauling permits			1953 - 1954	1½ c.f.		
	Bi-weekly time cards			1953 - 1954			
11	Requisitions & Partial Rec. Reports			1947	1½ c.f.		
12	Withdrawal tickets		1953 - 1954				
	Shipping notices		1951 - 1954	¾ c.f.			
	Formal orders (7th copies)		1953 - 1954				
	Roster cards		1931 - 1935	1/2 c.f.			
13	Partial orders on contract		1945 - 1950	1½ c.f.			
			1942 and 1947-1954	1½ c.f.			
					Total 128 cu ft		

I hereby certify that the above listed records were disposed of as indicated.

[Signature]
 Signature

District Engineer
 Title

May 19, 1958
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION STATE OF MARYLAND

State Roads Commission of Maryland
Reporting Agency

District # 2, Chestertown, Md.
Division or Bureau of Reporting Agency

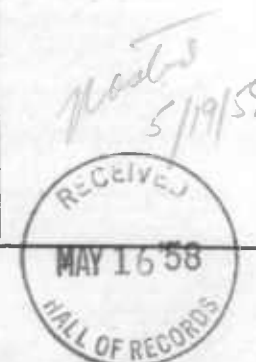
Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Sketch books on the following contracts:- Co-242-215 K-193-2-217 Q-252-4-215: T-155-215 Q-252-5-215 Q-274-1-220 T-157-1-220 Co-228-4-215 Co-236-1-220 T-157-5-220			1953-1954 6/'54--2/'55 1953-1954 1954-4/5/55 1953-1954 1954-4/27/55 1954- 8/27/54 1954-3/11/55 1954-2/25/55	12 c.f.	5-1-58	Burned

I hereby certify that the above listed records were disposed of as indicated.

Richard H. Smith
Signature

Dist. Engr.
Title

5-13-58
Date



CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

RIGHT OF WAY DIVISION

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Base Right of Way and Property File	311	1	Case Nos. 15,000 - 16,999	39 cu. ft.	5/1/1958	Sold as waste paper

posted
5/9/58

I hereby certify that the above listed records were disposed of as indicated.

Ray E. Moser
 Signature

Right of Way Engineer
 Title

5/2/1958
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission of Maryland
Reporting Agency

Elkton Shop #31
Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Correspondence	177	3	1945 thru 1947	45 Cu. Ft.	Apr. 28, 1958	Destroyed by burning
2	Out of Schedule Requisitions	"	4	1952 thru 1954			
3	Awards	"	4	1952 thru 1954			
4	Emergency Purchase Orders	"	"	1952 thru 1954			
5	Partial Receiving Reports	"	"	1952 thru 1954			
6	Partial Orders for Commodities Purchased on Contract	"	"	1952 thru 1954			
7	Bills and Invoices	"	"	1952 thru 1954			
8	Withdrawal Tickets - SEC Form 509	"	"	1953 thru 1955			
9	Gasoline Tickets	"	"	1953 thru 1955			
10	Shop Reports - Form 103	"	"	1952 thru 1955			
11	Chauffeur Reports	"	"	1952 thru 1955			
12	1000-Mile Inspection Report Surface Treatment Reports	"	"	1952 thru 1955			

posted
5/2/58
MAY -2'58
HALL OF RECORDS

I hereby certify that the above listed records were disposed of as indicated.

John J. Ward

Signature

Resident Maintenance Engineer

Title

April 30, 1958

Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
Reporting Agency

Accounting Department
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Inventory Ledger Account	93	1	1953-1954	2 cu. ft.	3/3/58	Sold
2	Daily Gasoline Report	93	2	1951-1954	4 cu. ft.	3/3/58	Sold
3	Requisitions & Awards	94	3	1952-1954	10 cu. ft.	3/3/58	Sold
4	Purchase Orders	94	4	1952-1954	6 cu. ft.	3/3/58	Sold
5	Voucher - (5th Copy) <i>(after memo.)</i>	47	1	1945-1953	32 cu. ft.	3/3/58	Sold
6	Comptroller's Transmittals	94	1	1950-1954	3 cu. ft.	3/3/58	Sold
7	Distribution Tickets: Inventory - Road & Section - Payroll	95	2	1952-1954	140 cu. ft.	3/3/58	Sold



I hereby certify that the above listed records were disposed of as indicated.

Wm. Brodsky
Signature

Assistant Comptroller
Title

3/12/58
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

RIGHT OF WAY DIVISION

Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Base Right of Way Property File	311	1	Case No. 14,000 - 14,999	24 cu. ft.	1/8/58	Sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.

L. Roy C. Moser
Signature

R/W Engr.
Title

1.8.58
Date

noted 1/30/58

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Maryland State Roads Commission
Reporting Agency

Construction Division
Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
I	Daily Logs	169	I-B	January 1, 1953 to July 31, 1954	18 c.f.	July 23, 1957	waste <i>disposed 7/24/57</i>

I hereby certify that the above listed records were disposed of as indicated.

Robert B. Duckett
Signature

Construction Engineer
Title

July 23, 1957
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION

Reporting Agency

Right of Way Division

Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Base Right of Way and Property File	167	1	1932-1945	344 cu. ft.	10/3/1956	Sold as waste paper

*posted
7/12/57*

I hereby certify that the above listed records were disposed of as indicated.

C. M. H. H. H.
 Signature

Asst. R/W. Engr.
 Title

6/29/57
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
Reporting Agency

Accounting Department
Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Vouchers	47	1	1911 to 1927)	150 Cubic	4-26-57	Sold as Waste Paper
2.	Cancelled Checks	65	7	1911 to 1927)	Feet	4-26-57	Sold as Waste Paper
							posted 7/11/57

I hereby certify that the above listed records were disposed of as indicated.

Wm. Godsky
Signature

Assistant Comptroller
Title

6/11/57
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
 Reporting Agency

Assistant to Chief Engineer's Office
 Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Engineer Correspondence	271	1	1907 - 1950	350	10/17/56	Sold as waste paper
2	Utility Permits	270	1	1927 - 1952	86	10/17/56	Sold as waste paper
3	Hauling Permits	102	1	1951 - 1953	24	10/17/56	Sold as waste paper
4	Outdoor Advertising License	102	2	1951 - 1953	4 <u>464</u>	10/17/56	Sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.

Ann S. Stetler
 Signature

Supervisor of Permits
 Title

July 9, 1957
 Date

Included in '57 annual report

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION STATE OF MARYLAND

State Roads Commission of Maryland

Reporting Agency

Denton Shop #27

Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Time and Equipment Sheets	177	4	1948 thru 1955	48 cu.ft. of open wooden shelving	Dec. 7, 1956	Saturated with kerosene and burned
2	Withdrawal Tickets-SRC Form 509			1948 to June 30, 1954			
3	Partial Receiving Reports			1941 thru 1947			
4	No. 6 Copies (Receiving Reports)			1936 thru 1944			
5	Shop Reports-Form 103			1948 thru 1956			
6	Equipment Weekly Report-Form 102			1948 thru 1956			
7	Inventory Stock Cards			1947 thru 1949			
8	1000 Mile Inspection Report			1948 thru 1955			
9	Meter Gas Tickets			1950 to June 30, 1954			
10	Sales Slips (Vendor)			1948 thru 1950			
11	First Report of Injury-Form S.F. 1	177	5	1936 thru 1942			
12	Receiving Tickets, Asphalt-Form 23			1944 thru 1954			
13	Request Leave of Absence			1954 thru 1955			
14	Leave Record Cards			1946 thru 1950			

I hereby certify that the above listed records were disposed of as indicated.

Signature

Resident Maintenance Engineer

Title

Dec. 11, 1956

Date



posted 12/17/56



COMMISSION MEMBERS

DAVID H. FISHER
CHAIRMAN OF COMMISSION
AND DIRECTOR OF HIGHWAYS
S. WALTER BOGLEY, JR.
HARLEY P. BRINSFIELD
WALTER BUCHER
LESLIE H. EVANS
ARTHUR B. PRICE, JR.
FRANK THORP
WILLIAM L. WILSON

STATE OF MARYLAND
STATE ROADS COMMISSION
300 WEST PRESTON STREET
BALTIMORE, MD. 21201

(MAILING ADDRESS-P.O. BOX 717, BALTIMORE, MD. 21203)

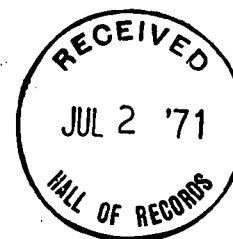
Office of District Engineer
Chestertown, Maryland

WALTER E. WOODFORD, JR.
CHIEF ENGINEER
DEPUTY CHIEF ENGINEERS

PLANNING & SAFETY
HUGH G. DOWNS
ENGINEERING DEVELOPMENT
LESLIE E. MCCALL
OPERATIONS

778-3061

June 30, 1971



Mr. Rex Beach
Assistant Records Administrator
Hall of Records
Annapolis, Maryland

Dear Mr. Beach:

We are enclosing a Certificate of Records Disposal for records burned and disposed of as stated.

Please send us a supply of these Form - HR-RM 2 as we still have to dispose of more records.

Very truly yours,

James M. Wright

District Engineer

JMW:W
Attachments

(RECORDS DISPOSAL (Certificate of)

Form HR-RM 2

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Division of Road Design

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Brown Paper Maps	179	5	1930-1950	9 cu.ft.	11-5-56	Atlantic Waste Paper Company
2	Cross-sections	179	8	1930-1950	15 " "	11-5-56	"
3	Special Study Plans	179	9	1930-1950	5 " "	11-5-56	"

posted 11/14/56

I hereby certify that the above listed records were disposed of as indicated.

Clarence W. Clawson
Signature

Engineer of Road Design
Title

11-5-56
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION
 Reporting Agency

SECRETARY'S OFFICE
 Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Secretary's General File	108	3 ✓	1936-1950	21 cu. ft.	9/17/56	Sold as waste paper
2.	Contractor's Qualification File	108	4 ✓	1950	1 cu. ft.	9/17/56	"

Justus
9/19/56

I hereby certify that the above listed records were disposed of as indicated.



[Signature]
 Signature

Secretary
 Title

9/17/56
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Division of Road Design

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Brown Paper Maps	179	5	1945-1950	21	7-30-56	Atlantic Waste Paper Company
2	Preliminary Inspection Prints	179	6	1945-1950	3	7-30-56	"
3	Road Plans with Soil Survey Data	179	10	1945-1950	3	7-30-56	"
4	Cross-Sections	179	8	1945-1950	5.5	7-30-56	"

*posted
8/29/56*

I hereby certify that the above listed records were disposed of as indicated.

Clarence W. Clawson
 Signature

Engineer of Road Design
 Title

8-24-56
 Date

RECEIVED

MAY 16 1956

HALL OF RECORDS
ANNAPOLIS, MD.

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

STATE ROADS COMMISSION
 Reporting Agency

BUREAU OF SOILS AND MATERIALS
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Materials Report - Form L3-B	176	1	1939-1947	9"	5-4-54	Under waste Paper contract to Frank P. Bohager & Sons, Inc. dated 1/5/56
2	" " - Form 42	176	1	1940-1942	6"	"	
3	" " - Form 10	176	2	1939-1955	1' 0"	"	
4	" " - Form 113	176	1	1942-1955	1' 0"	"	
5	" " - Insp. Agencies	176	1	1952-1954	3"	"	
6	Correspondence - General	175	2	1941-1953	6"	"	
7	Proposals	176	1	1942-1948	6"	"	
8	Inspection Agency Reports	175	4	1949-1952	6"	"	
9	Requisitions - Form 501	- Non	-	1954	3"	"	
10	Receiving copies - #6	- 1	-	1953-1955	2"	"	
11	Mileage Reports - Form 100	- 1	-	1953-1955	1' 0" 3	"	
12	Misc. Advertising Correspondence	175	2	1948-1951	3"	"	
13	Misc. Blue Prints	176	1	1940-1950	1' 0" 4	"	
14	Misc. Book & Pamphlets	- Non	-	1934-1944	2' 6"	"	
15	Weekly Time Reports	- Non	-	1954-1955	3"	"	

I hereby certify that the above listed records were disposed of as indicated.

F. Stanley Kinney
 Signature

Chemist II
 Title

May 14, 1956
 Date

10
6 Cubic feet

revised
5/21/56

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Division of Road Design

Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Sketch Books	179	3	1948-1952	70 c.f.	3/28/56 ✓	Sold as Waste Paper
2	Brown Paper Maps	179	5	1935-1940	20 c.f.	4/12/56	"
3	Preliminary Inspection Prints	179	6	1948-1952	15 c.f.	4/12/56	"
4	Cross-sections	179	8	1930-1940	1 c.f.	4/12/56	"
5	Special Study Plans	179	9	1948-1952	3 c.f.	4/12/56	"
6	Soil Report Plans	179	10	1948-1952	12 c.f.	4/12/56	"
7	Correspondence	179	12	1948-1950	40 c.f.	4/12/56 ✓	"
					161		

I hereby certify that the above listed records were disposed of as indicated.

C. W. Lawson
 Signature

Eng. Rd. Design
 Title

Apr. 17 1956
 Date

*total
4/18/56*

RECEIVED

MAR 1 1956

HALL OF RECORDS
ANNAPOLIS, MD.

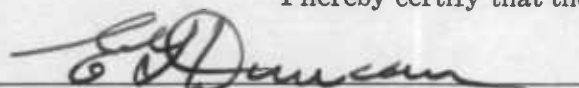
CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION
STATE OF MARYLANDMaryland State Roads Commission
Reporting AgencyDistrict #5 - Upper Marlboro, Md.
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Accounting Records	177	4 ✓	1937 - 1946	15 Cu. ft.	1/12/56	Burned
2	Withdrawals & Gasoline Tickets Non-record			1942 - 1953	50 " "	"	"
3	Time Records Non-record			1937 - 1946	100 " "	"	"
					165		posted 3/1/56

I hereby certify that the above listed records were disposed of as indicated.


 Signature

District Engr.
 Title

3/29/56
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission

Reporting Agency

Division of Road Design

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Preliminary Roadway Insection Prints	179	6	1935-1952	3.0 ✓	1/11/56	Sold as Waste Paper
2	Roadway Cross-Sections	179	8	1920-1950	38.0 ✓	1/11/56	"
3	Roadway Plans with Soil Survey Data	179	10	1935-1952	2.0 ✓	1/11/56	"
4	Correspondence	179	12	1930-1950	13.0 ✓	1/11/56	"
<div style="border: 1px solid black; padding: 10px; width: fit-content;"> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">RECEIVED</p> <p style="text-align: center;">JAN 29 1956</p> <p style="text-align: center;">HALL OF RECORDS ANNAPOLIS, MD.</p> </div> <div style="position: absolute; right: 0; bottom: 0; text-align: right;"> <i>posted</i> <i>1/31/56</i> </div>							

I hereby certify that the above listed records were disposed of as indicated.

Clarence W. Clawson
 Signature

Engr. Road Design
 Title

1-26-56
 Date

1-24-56
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Maryland State Roads Commission
Reporting Agency

Construction Division
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
I	DAILY LOGS	169	1-B	Jan. 1, 1950 to Dec. 31, 1952	24 c.f.	Jan. 13/56	Waste
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 20px auto;"> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">RECEIVED</p> <p style="text-align: center;">JAN 17 1956</p> <p style="text-align: center;">HALL OF RECORDS ANNAPOLIS, MD.</p> </div> <div style="text-align: right; margin-top: 20px;"> <i>received</i> <i>1/18/56</i> </div>							

I hereby certify that the above listed records were disposed of as indicated.

U. Eugene B. Duckett
Signature

Construction Engineer
Title

January 16, 1956
Date

Form HR-RM 2

(9-1-53)

Hall of Records Comm.

State of Maryland

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

1. Reporting Agency

STATE ROADS COMMISSION

2. Division or Bureau of Reporting Agency

ACCOUNTING DEPARTMENT

3. Item No.	4. Description of Records Include Title and Form Number	5. Authorization For Disposal		6. Inclusive Dates of Re- cords Dispos- ed of.	7. Volume (Cubic or linear feet)	8. Location of Records prior to dis- posal.	9. Method of Disposal
		Schedule No.	Item No.				
1	Requisitions	94	3	1947 - 1951	44 cu. ft.	20 Hopkins Pl.	Atlantic Waste paper Co.
2	Purchase Orders	94	4	1948 - 1951	10 cu. ft.	20 Hopkins Pl.	Atlantic Waste paper Co.
3	Inventory Ledger Account	93	1	1946 - 1951	18 cu. ft.	20 Hopkins Pl.	Atlantic Waste paper Co.
4	Daily Gasoline Report	93	2	1946 - 1951	6 cu. ft.	20 Hopkins Pl.	Atlantic Waste paper Co.
5	Distribution Tickets	95	2	1951 - 1953	114 cu. ft.	20 Hopkins Pl.	Atlantic Waste paper Co.
6	Road Section Costs Ledger	95	11	1952 - 1953	54 cu. ft.	20 Hopkins Pl.	Atlantic Waste paper Co.
7	Pay Checks (cancelled)	65	7	1952	3 cu. ft.	20 Hopkins Pl.	Atlantic Waste paper Co.

10. I certify that the above listed records were disposed of as indicated.

Signature

ASSISTANT COMPTROLLER

Title

JUNE 6, 1955

Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

State Roads Commission
 Reporting Agency

Permit Department
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1-A & B 2	Special Hauling Permit, Application and Cashier's copy & Outdoor Advertising License. As shown on Schedule 102, Pages 1, 2, & 3.	102	1	1911 to 1951	272 Cubic Ft.	1/13/55	Bundled for Sale.

I hereby certify that the above listed records were disposed of as indicated.

Anne J. Stiehlee
 Signature

Supervisor of Hauling Permits
 Title

January 21, 1955
 Date

Atlantic

DEPARTMENT OF RECORDS DIVISION
STATE OF MARYLAND
HALL OF RECORDS
ANNAPOLIS, MD.

RECEIVED
JAN 24 1955
HALL OF RECORDS
ANNAPOLIS, MD.

Form HR-RM 2

(9-1-53)

Hall of Records Comm.

State of Maryland

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION

1. Reporting Agency

State Roads Commission

2. Division or Bureau of Reporting Agency

Accounting Division

3. Item No.	4. Description of Records Include Title and Form Number	5. Authorization For Disposal		6. Inclusive Dates of Re- cords Dispos- ed of.	7. Volume (Cubic or linear feet)	8. Location of Records prior to dis- posal.	9. Method of Disposal
		Schedule No.	Item No.				
1	Vouchers	47	1	1923 to 1949	300 cu. ft.	Fleet, Albemarle	Sold to Bohager
2	Bi-Weekly Time Reports	65	4	1949 to 1953	125 cu. ft.	20 Hopkins Pl.	" " "
3.	Pay Checks (Cancelled)	65	7	1950 to 1951	8 cu. ft.	20 Hopkins Pl.	" " "

10. I certify that the above listed records were disposed of as indicated.

Wm. Brodsky
Signature

Assistant Comptroller
Title

October 1, 1954
Date