

Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

PRINCE GEORGE'S COUNTY

Reporting Agency

Clerk of the Circuit Court

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Licenses ✓	C-34	2	1955-1962 (scattered)	20 cu. ft.		Burning
2	Receipts ✓	C-34	3	1955-60 (scattered)	15		"
3	Administrative Accounting Records ✓	C-34	4	1927-61 (scattered)	18		"
4	Chattel Records, Indexes & Papers ✓ (Volumes for 1867-1903 transferred to the Hall of Records)	C-278	2	1904-1955	100		"
5	Conditional Contracts of Sale Dockets, Indexes and Papers ✓	C-278	3	1917-1960	140		"
6	D.M.V. Dockets ✓	C-278	4	1936-1960	210		"
7	Released Mortgages ✓ (Includes Abstracts of Releases, 1960-1962, which have been microfilmed)	C-48	1	1876-1939	25		"

I hereby certify that the above listed records were disposed of as indicated.

W. Waverly Webb
 Signature

W. WAVERLY WEBB
 CLERK OF THE CIRCUIT COURT
 UPPER MARLBORO, MD. 20870

8/27/70
 Date



PRINCE GEORGE'S COUNTY

County Service Building, Hyattsville, Md. 20781

TELEPHONE: 779-3850 (AREA CODE 301)

COUNTY COMMISSIONERS

FRANCIS J. ALUISI, CHAIRMAN
FRANCIS B. FRANCOIS, VICE CHAIRMAN
JESSE S. BAGGETT
M. BAYNE BROOKE
GLADYS NOON SPELLMAN

DEPARTMENT OF
INSPECTIONS AND PERMITS
JOSEPH E. BARTELL, SR.
DIRECTOR




June 23, 1970

Mr. Rex Beach
Assistant Records Administrator
Hall of Records
Annapolis, Maryland

Dear Mr. Beach:

Enclosed is a Certificate of Record
Disposal covering a group of Electrical Inspection
Records destroyed recently.

Very truly yours,


Joseph E. Bartell, Sr.
Director,
Department of Inspections
and Permits

Enc.

Postcard

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

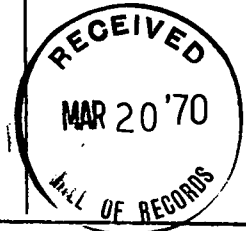
PRINCE GEORGE'S COUNTY DETENTION CENTER
(Formerly Prince George's County Jail)

Reporting Agency

NA

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Inmate File	C321	1	1965-1966	10 Cu. Ft.	3/17/70	Burned
2.	Commitments and Releases	C321	2	1965-1966	10 Cu. Ft.	3/17/70	Burned
3.	Property List	C321	4	1964-1966	10 Cu. Ft.	3/17/70	Burned
4.	Inmate Money Account Cards	C321	5	1964-1966	10 Cu. Ft.	3/17/70	Burned



I hereby certify that the above listed records were disposed of as indicated.

[Handwritten Signature]

 Signature

Correctional Lieutenant

 Title

17 March 1970

 Date

Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Punice Georges Co.
 Department of Inspections & Permits
 Reporting Agency

Division of Electrical Inspections
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Application Files	C-270	1	1951 - 1964	10 Cubic Ft.	7-12-68	Incinerator
2	Permit Files	C-270	2	1951 - 1964	3 Cubic Ft.	7-12-68	Incinerator
3	Defect Files	C-270	3	1967 - 1967	1/2 Cubic FT	7-12-68	Incinerator
4	Current Cut-In Certificates	C-270	4	1957 - 1964	1/2 Cubic Ft	7-12-68	Incinerator
5	General File	C-270	5	1964 - 1964	1 Cubic Ft.	7-12-68	Incinerator
6	Permit Fee Ledgers	C-270	6	Retention		Retention	None
7	General Accounting Schedule	C-270	7	1964 - 1964	1 1/2 Cubic <i>14 1/2 cu. ft.</i>	7-12-68	Incinerator

I hereby certify that the above listed records were disposed of as indicated.

Victor C. Herardi, Sr.
 Signature

Chief Electrical Inspector
 Title

7/12/68
 Date

Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Department of Inspections & Permits
 Reporting Agency

Division of Electrical Inspection
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
✓ 1	Application Files	C-270	1	1951-1965	8 Cubic Ft.	6-23-70	Incinerator
✓ 2	Permit Files	C-270	2	1951-1965	5 Cubic Ft.	6-23-70	Incinerator
✓ 3	Defect Files	C-270	3	1968-1968	1/2 Cubic Ft.	6-23-70	Incinerator
✓ 4	Current Cut-In Certificates	C-270	4	1951-1965	1 Cubic Ft.	6-23-70	Incinerator
✓ 5	General Files	C-270	5	1965-1965	1 Cubic Ft.	6-23-70	Incinerator
✓ 6	Permit Fee Ledgers	C-270	6	Retention		Retention	None
✓ 7	General Accounting Schedule	C-270	7	1965-1965	1 Cubic Ft.	6-23-70	Incinerator

I hereby certify that the above listed records were disposed of as indicated.

Victor G. Gerardi, Sr.
 Signature Title Date
Chief Electrical Inspector
 Title
6/23/70
 Date

Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Prince George's County
 Reporting Agency
 Dept. of Inspections & Permits-Bldg. Division
 Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Building Permit Application & Certificate of Compliance Form #DBI-11(a) Residential	C-269	1	7/50-12/62	✓ 22+4	2/7/68	Incinerator
2	Building Permit Application & Certificate of Compliance Form #DBI-11-Commercial	C-269	1	5/53- 6/62	✓ 16	2/9/68	"
3	Oil Burner Applications	C-269	9 ✓	6/50-12/64	✓ 4	2/15/68	"
4	Check Sheets (Cover Sheets)	C-269	3 ✓	6/52-1964	✓ 4	2/15/68	"
5	Report of Licenses & Permits Issued (Report Record Book)	C-269	10 ✓	1956 thru 1963	✓ Post Binders = 4 = 2	2/16/68	"
6	Receipt Books	C-269	12 ✓	1951 thru 1963	✓ 20	2/16/68	"
7	Monthly Reports on Bldg. Permits	C-269	11 ✓	1956 thru 1965	✓ 2	2/16/68	"
					<u>74 cu ft</u>		

I hereby certify that the above listed records were disposed of as indicated.

Louis Gershenow
 Signature

Administrative Asst.
 Title

March 1, 1968
 Date

Posted



CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Prince George's County Police Department

Reporting Agency

Hyattsville Substation-5012 Rhode Island Ave.

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Destraints for Rent and Civil Writs	C-304	1	1955 to 1963	✓ 18 cubic ft.	1/8/68	Burning
2	Property Records	"	2	1954 to 1963	✓ 12 cubic ft.	1/8/68	Burning
3	Non-current Warrants	"	3	1953 to 1963	✓ 11 cubic ft.	1/8/68	Burning
4	Commitments (to Jail)	"	4	1949 to 1963	✓ 19 cubic ft.	1/8/68	Burning
5	Daily Telephone (radio) Logs and Complaint Sheets	"	5	1958 to 1963	} 2 15 cubic ft.	1/8/68	Burning
6	Daily Telephone (radio) Logs and Complaint Sheets	"	5	1963 to 1966		2 9 cubic ft.	1/24/68
					84 " "		

I hereby certify that the above listed records were disposed of as indicated.

David F. Dudley
 Lt. David F. Dudley

 Signature

Commander of Hyattsville Substation

 Title

1/24/68

 Date

Posted

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Prince George's County
Department of Inspections & Permits
 Reporting Agency
Division of Electrical Inspections
 Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Application Files	C-270	1	1951 thru 1957	38 Cubic Ft.	2-9-68	Incinerator
2	Permit Files	C-270	2	1951 thru 1957	8 Cubic Ft.	2-9-68	Incinerator
3	Defect Notices	C-270	3	None	None	None	None
4	Current Cut-In Certificates	C-270	4	1951 thru 1956	3 Cubic Ft.	2-9-68	Incinerator
5	General File	C-270	5	1951 Thru 1953	2 Cubic Ft.	2-9-68	Incinerator
	Permit Fee Ledgers	C-270	6	Retention		Retention	None
7	General Accounting Schedules	C-270	7	1951 thru 1953	1 Cubic Ft.	2-9-68	Incinerator
					<u>52</u> " "		

I hereby certify that the above listed records were disposed of as indicated.

Victor A. Herardi, Sr. Chief Electrical Inspector
 Signature Title

2-9-68
 Date

Posted

CERTIFICATE OF RECORDS DISPOSAL
 To Be Submitted to the Records Management Division
 HALL OF RECORDS COMMISSION
 STATE OF MARYLAND

Prince George's County
 Department of Inspections & Permits
 Reporting Agency
 Division of Electrical Inspections
 Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Application files	C-270	1	1951 - 1963 ✓	20 cubic ft.	7-28-67	Incinerator
2	Permit Files	C-270	2	1951-1963 ✓	5 cubic ft.	7-28-67	Incinerator
3-	Defect Notices	C-270	3	1966-1966 ✓	½ cubic ft.	7-28-67	Incinerator
4-	Current Cut-In Certificates	C-270	4	1957-1963 ✓	1 cubic ft.	7-28-67	Incinerator
5	General File	C-270	5	1963-1963 ✓	1 cubic ft.	7-28-67	Incinerator
6	Permit Fee Ledgers	C-270	6	Retention		Retention	None
7	General Accounting Schedule	C-270	7	1963-1963 ✓	2 cubic ft.	7-28-67	Incinerator
					<u>29½ cu. ft.</u>		

I hereby certify that the above listed records were disposed of as indicated.

Victor C. Heras...
 Signature

Chief Electrical Inspector
 Title

7-28-67
 Date

Posted - elk

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Prince George's County
 Department of Inspections & Permits
 Reporting Agency

Division of Electrical Inspections
 Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Application Files	C-270	1	1951 thru 1962 ✓	40 Cubic Ft.	12-30-66	Incinerator
2	Permit Files	C-270	2	1951 thru 1962 ✓	12 Cubic Ft.	12-30-66	Incinerator
3	Defect Notices (<i>non-record</i>)	C-270	3	1965 thru 1965 ✓	1 Cubic Ft.	12-30-66	Incinerator
4	Current Cut-In Certificates	C-270	4	1957 thru 1962 ✓	3 Cubic Ft.	12-30-66	Incinerator
5	General File	C-270	5	1953 thru 1962 ✓	6 Cubic Ft.	12-30-66	Incinerator
6	Permit Fee Ledgers (<i>13 yrs. audit and it...")</i>)	C-270	6	Retention <i>Unnecessary</i>		Retention	None
7	General Accounting Schedules	C-270	7	1953 thru 1962 ✓	12 Cubic Ft.	12-30-66	Incinerator
					74 " "		
					<i>* Should this be 1966 ?</i>		

I hereby certify that the above listed records were disposed of as indicated.

Victor C. Herardi, Sr.
 Signature

Chief Electrical Inspector
 Title

12-30-66
 Date

(8) 869-7500

Posted



CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

PRINCE GEORGE'S COUNTY

Reporting Agency

People's Court, Hyattsville

Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Motor Vehicle Docket and Arrest Tickets	C-267	1	1940-1961 ✓	30 cu. ft.	10/26/66	Burning
2.	General Accounting Records	C-267	2	1947-1963 ✓	12	"	"
3.	Nonrecord material (DMV endfolds)	C-267	3	1952-1964 ✓	220 <u>262</u>	"	"

I hereby certify that the above listed records were disposed of as indicated.

Francis McQuillan

 Signature

Chief Clerk

 Title

10/31/66

 Date



Posted 11/13/64, blk

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

**HALL OF RECORDS COMMISSION
STATE OF MARYLAND**

Prince George's County
Reporting Agency
Clerk of the Circuit Court
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Conditional Contracts of Sale	C-134	1	1951-1958	25 cu. ft.	11/9/64	Burning
2	Trial Magistrates Papers	C-134	2	1932-1960	140 " "	"	"
3	General Correspondence	C-34	1	1940-1950	5 " "	"	"
4	Receipt Books	C-34	2	1951-1960	40 " "	"	"
5	General Accounting Records	C-34	4	1953-1960	24 " "	"	"
6	License Copies	C-34	2	1954-1961	12 " "	"	"
					246 " "		

I hereby certify that the above listed records were disposed of as indicated.

W. Waverly Webb
Signature

W. WAVERLY WEBB
CLERK OF THE CIRCUIT COURT
UPPER MARLBORO, MD.
Title

11/9/64
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

PRINCE GEORGE'S COUNTY

Reporting Agency

CLERK OF THE CIRCUIT COURT

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Trial Magistrate's Papers	C-134	2	1948-1956	55 cu. ft.	3/2/1960	Burning

*postcard
3/10/60*

REC-
MAR 10 '60
HALL OF RECORDS

I hereby certify that the above listed records were disposed of as indicated.

W. Waverly Webb
Signature

Clk, Circuit Court
Prince Georges Co, Md
Title

3/9/60
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

PRINCE GEORGE'S COUNTY

Reporting Agency

CLERK OF THE CIRCUIT COURT

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Conditional Contracts of Sale	C-134	1	1940-1954	62 cu. ft.	11/4/1959	Burned
2.	Trial Magistrate's Papers	"	2	1932-1956	325 cu. ft.	"	"

posted
11/12/1959



I hereby certify that the above listed records were disposed of as indicated.

W. Waverly Webb
Signature

Clerk of the Circuit Court
Title

11/4/1959
Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

PRINCE GEORGE'S COUNTY

Reporting Agency

BOARD OF COUNTY COMMISSIONERS, Accounting Officer

Division or Bureau of Reporting Agency

Form No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Budget Papers	C-126	3	1951-1956	3 cu. ft.	9/23/1959	Burned
2.	Check Register	"	7	1950-1955	1	"	"
3.	Transfer Receipts	"	8	1952-1956	1	"	"
4.	Increase and Decrease in Assessment Notices	"	9	1938-1956	6	"	"
5.	Permits Ledger	"	11	1939-1956	1	"	"
6.	Payroll Journal	"	13	1952-1956	2	"	"
7.	Payroll Vouchers	"	14	1953-1956	1	"	"
8.	General Accounting Records	"	15	1953-1956	2	"	"
9.	Contract Documents (Non-executed)	"	17	1947-1956	20	"	"
10.	Special Improvement Cash Receipts and Vouchers	"	19	1947-1956	6	"	"
11.	Special Improvement District File	"	20	1945-1956	1	"	"
				Total	44		

I hereby certify that the above listed records were disposed of as indicated.

Carl D. Mace

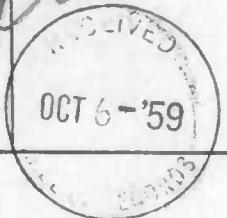
Signature

ACCOUNTING OFFICER

Title

OCTOBER 5, 1959

Date



CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

PRINCE GEORGE'S COUNTY

Reporting Agency

BOARD OF COUNTY COMMISSIONERS

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Cash Receipts Journal	C-125	16-B	1927-1931, 1942-51	4 cu. ft.	9/23/1959	Burned
2.	Cash Disbursement Journal	"	17-B	1942-51, 1929-31,	4	"	"
3.	List of Checks Issued (Check Register)	"	24	1926-1929	1	"	"
4.	Reconciliation of Checks Outstanding	"	25	1931-1937	1	"	"
5.	General Accounting Records	"	27	1912-1956	90	"	"
6.	Retired Bonds and Coupons	"	29	1920-1956	4	"	"
7.	Road Payroll Journal (disc.)	"	35	1903-13, 1920, 1947- 1950	4	"	"
8.	Road Fund Book (Disc.)	"	36	1905, 1907-08, 1913- 1924, 1926-33, 47-50	8	"	"
9.	List of Permits Issued (disc.)	"	39	1915-26, 41-46	1	"	"
10.	Dog License Register	"	40	1908-09, 1918-28, 1937-48, 1951-52	20	"	"
11.	Truck Record (Disc.)	"	41	1937-41	1	"	"
12.	State Tax Comm. Certifications	"	43	1936-56	4	"	"
13.	General File (Categories I, III)	"	46	1928-56	160	"	"
Total					302 cu. ft.		

I hereby certify that the above listed records were disposed of as indicated.

J. Leonard J. J.
 Signature

Clerk
 Title

Sept 30 1959
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
 HALL OF RECORDS COMMISSION
 STATE OF MARYLAND

PRINCE GEORGE'S COUNTY

Reporting Agency

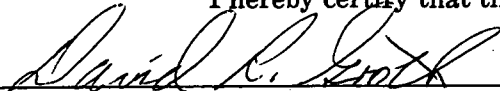
TREASURER

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Tax Card File	C-131	1	1948-1952	20 cu. ft.	9/23/1959	Burned
2.	Daily Cash Receipts Register	"	2	1920-1952	10 cu. ft.	"	"
3.	Bank Bond Agreements	"	5	1945-1952	3	"	"
4.	License Tag Account (Motor Vehicles)	"	8	1950-1956	8	"	"
5.	Auto License Audit Stubs	"	9	1946-1956	86	"	"
6.	Dog License Receipt Copy	"	10	1946-1956	8	"	"
7.	General Accounting Records	"	11	1925-1956	30	"	"
8.	Increase & Decrease in Assessment Notices	"	13	1950-1956	1	"	"
9.	Mortgage Tax Journal	"	15	1898-1900	1	"	"
10.	Insolvency Notices	"	16	1945-1956	4	"	"
11.	Transfer Notices	"	14	1948-1956	92	"	"
12.	Cash Book (Back tax payments)	"	17	1874-79, 1904-40, 1949-55	6	"	"
13.	Tax Sale Property	"	18	1922-36	1	"	"
14.	Tax Sale Lists	"	19	1940-56	12	"	"
15.	Tax Sale Day Book	"	20	1935-56	1	"	"
16.	Tax Sale Certificates, Redemptions, and final decrees	"	21	1940-53	8	"	"
17.	Patient Fee Receipt Copies (Disc.)	"	22	1953-56	5	"	"
18.	State Tax Refund Claims	"	23	1953-56	1	"	"
19.	Equipment and Maintenance Record	"	25	1947-51	1	"	"

TOTAL 298 cu. ft.

I hereby certify that the above listed records were disposed of as indicated.


 Signature

Deputy Treasurer
 Title

9/29/59
 Date

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

PRINCE GEORGE'S COUNTY

Reporting Agency

BOARD OF COUNTY COMMISSIONERS, TRANSFER OFFICE

Division or Bureau of Reporting Agency

Form No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Transfer Notices	G-127	5	1945-1956	12 cu. ft.	9/23/1959	Burned
				Total	12 cu. ft.		

I hereby certify that the above listed records were disposed of as indicated.

Mamie V. Buck
Signature

Transfer Clerk
Title

Sept. 30, 1959
Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Prince George's County
 Reporting Agency

Register of Wills
 Division or Bureau of Reporting Agency

Form No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet inches)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
2	Official Receipt Books	C-71	2	1937- 1941	1152	1/25/57	Burning
2	Official Receipt Books (I could not find the Receipt Books for the years 1942, 1943 & 1944.)	C-71	2	1945 - 1953	4290	1/25/57	Burning

3.15 cu ft

1/31/57



I hereby certify that the above listed records were disposed of as indicated.

Walter K. Atkinson
 Signature

Register of Wills
 Title

Jan 29 - 1957
 Date

CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

Prince George's County
 Reporting Agency

Clerk of Circuit Court
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1.	Correspondence	C-34	1	1932 - 1947	2½ Cu. ft.	11/16/55	Burning
2.	Licenses	"	2	1932 - 10/1952	31 " "	" "	"
3.	Receipts	"	3	1932 - 10/1952	99 " "	" "	"
4.	Administrative Accounting records.	"	4	1932 - 10/1952	24 " "	" "	"
5.	Rough Dockets	"	5	1933 - 1949	2 " "	" "	"
6.	Sub-Index Sheets	"	6	1930 - 1950	5 " "	" "	"
7.	Temporary Index Cards	"	7	1930 - 1950	32 " "	" "	"
					195 ½		

*sorted to cards
11/17/55*

I hereby certify that the above listed records were disposed of as indicated.

W. Waverly Webb
 Signature

Clerk, Circuit Court P.G. Co. Md.
 Title

11/16/55
 Date

To: Prince Georges County, Dept. of ^{App. & Permits:} ~~Permits:~~
Name of County is needed, as "Reporting Agency."

Items where no disposal is made (Cf. your ^(See Cert. of 7/12/68)
Item 6) ^{need} are not listed; some schedules have 20,
30 or more items.

Under "Inclusive Dates", where it is within
one year, this date is not repeated (1964-1964),
as this may lead to the question of a typographical
error.

All these entries are copied onto our Form
HR-RM 3 (see card attached), so no entry is made
on the Disposal Certificate which might lead to
misunderstanding on the part of the clerk trans-
ferring the entries to the cards.

Ditto marks and standard abbreviations may be
used. (See sample based on your recent Certificate)

Sometime this might be explained
to them! (Next time they submit a Cert.)
- B. R.

Title			R.S. No.	Item No.		
Agency		Retention Period				
Bureau or Division		Approval Date		Accum. Rate		
Disposal Date	Amount	Dates (Incl.)	Disposal Date	Amount	Dates (Incl.)	

Sample Certif. of Disp.

CERTIFICATE OF RECORDS DISPOSAL
To Be Submitted to the Records Management Division
HALL OF RECORDS COMMISSION
STATE OF MARYLAND

PRINCE GEORGE'S COUNTY
 Reporting Agency Dept. of Inspections & Permits,
 Div. of Electrical Inspections
 Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Application Files	C-270	1	1951-1964	10 cu. ft.	7/12/68	Incinerator
2	Permit Files	C-270	2	1951-1964	3 cu. ft.	"	"
3	Defect Files	C-270	3	1967	½ " "	"	"
4	Current Cut-In Certificates	C-270	4	1957-1964	½ " "	"	"
5	General File	C-270	5	1964	1 " "	"	"
6	General Accounting Schedule	C-270	7	1964	1½ " "	"	"

I hereby certify that the above listed records were disposed of as indicated.

Signature

Title

Date



PRINCE GEORGE'S COUNTY

County Service Building, Hyattsville, Md. 20781

TELEPHONE: 779-3850 (AREA CODE 301)

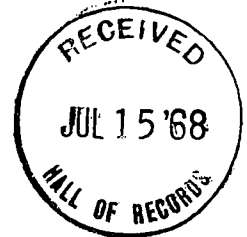
COUNTY COMMISSIONERS

GLADYS NOON SPELLMAN, CHAIRMAN
FRANCIS B. FRANCOIS, VICE CHAIRMAN
FRANCIS J. ALUBI
JESSE B. BAGGETT
M. BAYNE BROOKE

DEPARTMENT OF INSPECTIONS AND PERMITS

JAMES S. BAKER
DIRECTOR

July 12, 1968

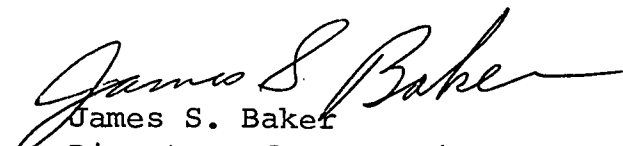


Mr. Rex Beach
Assistant Records Administrator
Hall of Records
Annapolis, Maryland

Dear Mr. Beach:

Enclosed is a Certificate of Records Disposal
covering a group of Electrical Inspection Records destroyed
recently.

Very truly yours,


James S. Baker
Director of Inspections
and Permits

Enclosure