

Please Sign and Return  
This Copy.

Posted

**CERTIFICATE OF RECORDS DISPOSAL**

To Be Submitted to the Records Management Division

**HALL OF RECORDS COMMISSION  
STATE OF MARYLAND**

Department of Labor and Industry

Reporting Agency

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1588	<u>Administration</u> Accounting	✓ 181	1	July. 1966 - June 1963	7 cu. ft.	10/7/70	sold as waste paper
1382	<u>Safety Inspection</u> Letters of Compliance	✓ 344	5	Jan. 1965 - July 1966	3 cu. ft.	10/7/70	sold as waste paper

I hereby certify that the above listed records were disposed of as indicated.

William R. Hulse  
Signature

DEPUTY COMMISSIONER  
Title

10-22-70  
Date

*Posted*

**CERTIFICATE OF RECORDS DISPOSAL**

To Be Submitted to the Records Management Division

**HALL OF RECORDS COMMISSION  
STATE OF MARYLAND**

Labor & Industry  
Reporting Agency

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	<u>Accident Reports</u>						
✓ 1380	Employer's First Report of Injury	344	1	Jan. - Dec. 1966	21 Cu. Ft.	4/15/70	Sold As Waste Paper
	<u>Employment Inspection Div.</u>						
✓ 1086	Minor's Employment Certificate File	11	1	Jan. 63-Dec. 65	35 Cu. Ft.	4/15/70	" "
✓ 1121	Minor's Employment Certificate File	11	1	Jan. 64-Dec. 65	40 Cu. Ft.	4/15/70	" "
✓ 1384	Minor's Employment Certificate File	11	1	Jan.-Dec. 1966	2 Cu. Ft.	4/15/70	" "
	<u>Accounting Division</u>						
✓ 1211	Accounting Records	181	1	July 65-June 66	6 Cu. Ft.	4/15/70	" "

I hereby certify that the above listed records were disposed of as indicated.

*William R. Stahl*  
Signature

*Deputy Commissioner*  
Title

*6-26-70*  
Date

Posted

## CERTIFICATE OF RECORDS DISPOSAL


To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION  
STATE OF MARYLANDLabor & Industry  
Reporting Agency

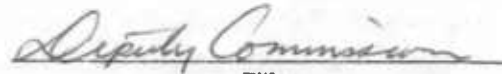
Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal	
		Schedule No.	Item No.					
<u>Inspection Division</u>								
1	Compliance Letters	344	7 ✓	1/1/64-12/31/64	2 Cu. Ft.	4/7/69	Sold to Atlantic Waste Paper Co.	
2	Inspection	344	4&5 ✓	Jan. 64-Jan. 65	2 Cu. Ft.	4/7/69		
3	Written Orders <i>for Compliance</i>	344	5 ✓	Jan. 64-Dec. 64	2 Cu. Ft.	4/7/69		
<u>Records</u>								
1	Industrial & Safety Inspection	344	4&5 ✓	Jan. 65-Dec. 31, 65	4 Cu. Ft.	4/7/69	D-5071	
<u>Accident Reports</u>								
1	Employers' First Report of Injury	344	1 ✓	Jan. 65-Dec. 31, 65	19 Cu. Ft.	4/7/69		
<u>Administrative</u>								
1	Accounting Records	181	1-2-4 ✓ (40/1)(1) (Total: 6c.f.)	July. 64-June 30, 65	6 Cu. Ft.	4/7/69		
					29			
					35			

I hereby certify that the above listed records were disposed of as indicated.



Signature



Title

6-13-69

Date

*Posted*

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

Labor & Industry  
 Reporting Agency

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	<u>Accident Reports</u>						
1	Employers First Report of Injury	344	1 ✓	Jan.-Dec, 1964	18 ✓ Cubic Feet	✓ 2/7/68	Sold as Waste Paper  D-3274
	<u>Records</u>						
1	Industrial & Safety Inspections	344	4 ✓	Jan.-Dec, 1964	✓ 5 ✓ Cubic Feet	2/7/68	
	<u>Employment Inspection Division</u>						
1	Minor's Employment Certificate File	11	1 ✓	Jan.-Dec, 1962 (?)	✓ 27 ✓ Cubic Feet	2/7/68	
	<u>Inspection Division</u>						
1	Compliance Letters	344	3 ✓	Jan.-Dec, 1964	✓ 2 ✓ Cubic Feet	2/7/68	

I hereby certify that the above listed records were disposed of as indicated.

*William R. Helsh*  
 Signature

DEPUTY COMMISSIONER  
 Title

3-22-68  
 Date

## CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION  
STATE OF MARYLANDLabor and Industry  
Reporting Agency

Division or Bureau of Reporting Agency

Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
	Schedule No.	Item No.				
RECORDS <i>5. orders for compliance 7. Written Order Full Concession #57</i>						
Written Orders	344	✓ #5 ✓	Jan. - Dec. 1963	✓ 5 Cu. Ft.	8/16/67	sold as Waste Paper
Industrial & Safety Inspection <i>3. Safety Inspection</i>	344	✓ #3 ✓	Jan. - Dec. 1963	✓ 1 Cu. Ft.	8/16/67	
ADMINISTRATIVE						
Accounting Records	181	✓ 1	FY 1964	✓ 4 Cu. Ft.	8/16/67	
Accounting Records	181	✓ 2	FY 1964	✓ 1 Cu. Ft.	8/16/67	
<i>Leave</i> Accounting Records	181	✓ 4	FY 1964	✓ 1 Cu. Ft.	8/16/67	
EMPLOYMENT INSPECTION						
Minor's Employment Certificate	11	✓ 1	Jan. 1960-Dec. 1962	✓ 28 Cu. Ft.	8/16/67	
Minor's Employment Certificate (Special Class)	11	✓ 3	Jan. 1959-Dec. 1961	✓ 1 Cu. Ft.	8/16/67	

I hereby certify that the above listed records were disposed of as indicated.

*William R. Hill*  
Signature

*Deputy Commissioner, R & D*  
Title

12-14-67  
Date

*Posted*

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

Labor & Industry  
 Reporting Agency

Statistical Division  
 Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Inspector's Report	344	3	Jan.1960-Dec.1961	11 Cubic Feet	5/3/66	

I hereby certify that the above listed records were disposed of as indicated.

*William R. Thibault*  
 Signature

*Deputy Commissioner*  
 Title

*9-6-66*  
 Date

Posted

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

DEPT. OF LABOR &amp; INDUSTRY

Reporting Agency

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Accident Cards & Lost Time short forms	344	2	Cal. 1962	12 cu. ft.	1/18/66	Sold as waste paper
2	Employer's First Report of Injury and Index Cards	344	1	" "	18		
3	Correspondence	344	3	" "	2		

I hereby certify that the above listed records were disposed of as indicated.

*William R. Tolson*  
Signature

*Deputy Commissioner*  
Title

6-13-66  
Date

Posted

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

Labor & Industry  
 Reporting Agency

Division or Bureau of Reporting Agency

Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
	Schedule No.	Item No.				
<u>Accident Reports</u>						
Employers' First Report of Injury	344	✓ 1	1963	17 Cu. Ft.	12/28/66	Sold as Waste Paper
<u>Safety Division</u>						
W. S. O. Index Cards	344	✓ 2	1963		2 Cu. Ft.	
Correspondence	344	✓ 48	1963	2 Cu. Ft.	12/28/66	
<u>Administrative</u>						
Accounting Records	181	1 ✓	7/1962 - 6/1963	3 Cu. Ft.	12/28/66	
Accounting Records	181	2 ✓	7/1962 - 6/1963		1 Cu. Ft.	12/28/66
Leave Records	181	4 ✓	7/1962 - 6/1963		1 Cu. Ft.	12/28/66

I hereby certify that the above listed records were disposed of as indicated.

*William R. White*  
 Signature

*Deputy Commissioner*  
 Title

3-3-67  
 Date



Posted

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

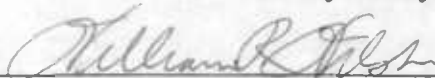
DEPT. OF LABOR &amp; INDUSTRY

Reporting Agency

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	<u>Administrative Div.</u>						
1	Accounting Records	181	1	F.Y. 1962	4 cu. ft.	6/22/65	Sold to Atlantic Paper Stock Co.  D-5721
2	" "	181	2	F.Y. 1962	1		
	<u>Safety Div.</u>						
3	Compliance Forms, Employer Con- firmation	344	7	1961	3		
	<u>Records Div.</u>						
4	Written Orders and Regular Inspections	344	4 & 5	1960, 1961	5		

I hereby certify that the above listed records were disposed of as indicated.



Signature



Title

7-22-65

Date

MEZ,

Form HR-RM 2

*Posted*

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

DEPT. OF LABOR AND INDUSTRY

Reporting Agency

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	<u>Statistical Div.</u> Safety Inspection & Regular Insp. Reports	344	3 & 4	1960	6 cu. ft.	12/18/63	Sold as waste paper
2	<u>Employment Inspection Div.</u> Employment Certificates (Employer's Application for Minors)	11	2	May-Dec. 1959	6 " "	"	
3	<u>Accident Records Div.</u> Accident Cards	344	2	1960	16 " "	"	
4	Employer's First Report of Injury	344	1	1960	13 " "	"	
	" " " " "	344	1	1957	1 " "	"	

I hereby certify that the above listed records were disposed of as indicated.

Margaret W. Kimble  
Signature

Deputy Commissioner  
Title

12-31-63  
Date

Posted - ik

## CERTIFICATE OF RECORDS DISPOSAL

To Be Submitted to the Records Management Division

HALL OF RECORDS COMMISSION  
STATE OF MARYLAND

DEPT. OF LABOR &amp; INDUSTRY

Reporting Agency

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	<u>Employment Inspection Div.</u>						
1	Minors' Employment Certif. File	11	1	1960	47 cu. ft.	1/26/65	Sold to Atlantic Paper Stock Co.
	<u>Accident Reports</u>						
2	Accident Cards, 5" x 8"	344	2	1961	14	"	
3	Employer's First Report of Injury	344	1	1961	14	"	
	<u>Statistical Division</u>						
4	Regular Inspection Reports	344	4	1961	1	"	
	Safety Inspection Reports	344	3	1961	7	"	

I hereby certify that the above listed records were disposed of as indicated.

*William B. Hulse*  
Signature

*Deputy Commissioner*  
Title

2-24-65  
Date

*Posted - ek*

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

**DEPARTMENT OF LABOR AND INDUSTRY**

Reporting Agency

**Administrative Division**

Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Accounting Records	181	1 ✓	F.Y. 1961	3 cu. ft. ✓	6/18/64	Sold to Atlantic Waste Paper Co.
2	" " (on General Sched.)	181	2 ✓	F.Y. 1961	$\frac{1}{4}$ ✓	"	

I hereby certify that the above listed records were disposed of as indicated.

*Margaret W. Kimble*  
 Signature

*Deputy Commissioner*  
 Title

*6-18-64*  
 Date

Posted 7/1/63  
eh

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

**DEPT. OF LABOR & INDUSTRY**  
 Reporting Agency  
**Administrative Division**  
 Division or Bureau of Reporting Agency

Item	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Accounting Records	181	1 ✓	7/1959-6/1960	4 cu. ft.	6/18/63	Sold as waste paper
2	" " <u>Employment Inspection Div.</u>	181	2 ✓	7/1959-6/1960	1 " "	"	
3	Employee's Application for Minor Employment Certificate	11	2 ✓	7/1958-4/1959	4 cu. ft.	"	

I hereby certify that the above listed records were disposed of as indicated.

Margaret M. Kimble  
Signature

Deputy Comm.  
Title

7-8-63  
Date

*Posted - eb*

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

DEPT. OF LABOR & INDUSTRY

Reporting Agency

Statistical Div.

Division or Bureau of Reporting Agency

No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Safety Inspection & Regular Insp.  ----- ACCIDENT REPORT DIVISION	344	3 & 4	1959	<u>2 cu. ft.</u>	2/13/63	Sold  as  waste
2	Employer's 1st Report of Injury	344	✓ 1	1959	13 cu. ft.	2/13/63	paper
3	Accident Cards (lost time)	344	✓ 2	1959	5 cu. ft.	"	}
4	" " (no lost time)	344	✓ 2	1959	<u>10 cu. ft.</u> <i>28</i>	"	

I hereby certify that the above listed records were disposed of as indicated.

Margaret W. Kimble  
Signature

Deputy Commissioner  
Title

8-26-63  
Date

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

*posted 7/9/1962*

DEPARTMENT OF LABOR AND INDUSTRY

Reporting Agency

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
Lot No.							
304 ) 1.	Adm. Div., Accounting records	181	4	7/1/55-6/30/1959	4	6/27/1962	Sold as waste papers
303) 2.	" " " "	181	2	7/1/55-6/30/1959	4	"	"
302) 3.	" " " "	181	1	7/1/55-6/30/1959	12		
246) 4.	Accident Records Div., Accident cards, 5 x 8	344	2	1/1/58-12/31/1958	4		
57) 5.	Employment Inspection Div., Employees' applic. for minor's employment certificate	11	2	7/1/55-6/1958	17		
				Total	41 cu. ft.	"	"

I hereby certify that the above listed records were disposed of as indicated.

*Margaret W. Kimble*  
 \_\_\_\_\_  
 Signature

*Deputy Commissioner*  
 \_\_\_\_\_  
 Title

*6-28-62*  
 \_\_\_\_\_  
 Date

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

DEPARTMENT OF LABOR AND INDUSTRY

Reporting Agency

Accident Records Division

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
Lot No. 163	Accident Cards	344	2	7/1/58-12/31/1958	5 cu. ft.	1/23/62	Sold as waste paper
162	Employers First Report of Injury	344	1	7/1/58-12/31/1958	7 cu. ft.		
					<u>12 cu. ft.</u>		

*posted  
2/21/1962*

I hereby certify that the above listed records were disposed of as indicated.

Margaret W. Kimble  
Signature

Deputy Commissioner  
Title

1-29-62  
Date



**CERTIFICATE OF RECORDS DISPOSAL**

To Be Submitted to the Records Management Division  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

**DEPARTMENT OF LABOR AND INDUSTRY**  
 Reporting Agency

Division or Bureau of Reporting Agency

Lot No. & Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	Accident Records Division						
56 1.	Employers' First Report of Injury	344	1	1957-1958	11 cu. ft.	6/12/61	Sold as waste
243 2.	Employers' First Report of Injury	344	1	7/1/1956-6/30/1957	6 cu. ft.	"	"
245 3.	Accident Cards, 5" x 8"	344	2	7/1/1957-6/30/1958	3 cu. ft.	"	"
247 4.	Accident Cards, No lost time 5" x 8"	344	2	7/1/1957-6/30/1958	9 cu. ft.	"	"

*books 7/13/61*

I hereby certify that the above listed records were disposed of as indicated.

*William A. Welch*  
 \_\_\_\_\_  
 Signature

*Chaf. Division of Industrial Services*  
 \_\_\_\_\_  
 Title

*7-10-61*  
 \_\_\_\_\_  
 Date

*MP 27*

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

**DEPARTMENT OF LABOR AND INDUSTRY**  
 Reporting Agency

Division or Bureau of Reporting Agency

Item (Lot Nos.)	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
(55) 1.	Accident Records Division, Accident Cards	344	2	Jan.-June 1957	7 cu. ft.	12/29/1960	Sold as waste paper
(58) 2.	Employers First Report of Injury	344	1	7/1956-6/1957	3 cu. ft.	"	

*1/5/1961*

I hereby certify that the above listed records were disposed of as indicated.

*William R. Philk*  
 \_\_\_\_\_  
 Signature

*Asst to Deputy Commissioner*  
 \_\_\_\_\_  
 Title

*1-13-61*  
 \_\_\_\_\_  
 Date

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

Department of Labor and Industry

Reporting Agency

Employment Inspection Division ( Child Labor)

Division or Bureau of Reporting Agency

Item No.	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
1	Minor's Employment Certificate File	11	1	Jan. 1954- Dec. 1956	28 cu.ft.	12-28-60	Through Records Center, State Office Building, Baltimore  1/9/1961

I hereby certify that the above listed records were disposed of as indicated.

*Margaret W. Kimble*

Margaret W. Kimble

Signature

Deputy Commissioner

Title

28 December 1960

Date

*Posted*

**CERTIFICATE OF RECORDS DISPOSAL**  
**To Be Submitted to the Records Management Division**  
**HALL OF RECORDS COMMISSION**  
**STATE OF MARYLAND**

STATE INSURANCE DEPT.

Reporting Agency

(See below)

Division or Bureau of Reporting Agency

	Description of Records Include Title and/or Form Number	Authorization For Disposal		Inclusive Dates of Records Disposed of	Volume (Cubic or Linear Feet)	Date of Disposal	Method of Disposal
		Schedule No.	Item No.				
	<u>Company Examination Bureau</u>						
1	Annual Statements (Md. & Non-Md.)	40	1	1958, 1960	19 cu. ft.	1/18/66	Sold
	<u>License Bureau</u>						
2	General Agents' & Solicitors' Licenses	38	8	F.Y. 1962	6		as
3	Agents' Applications	38	11	F.Y. 1962	21		waste
4	Agents' Licenses	38	6	F.Y. 1961	6		paper
5	Approved Company Training Courses	Nonrecord		1959-1963	17		

I hereby certify that the above listed records were disposed of as indicated.

*[Signature]*  
 \_\_\_\_\_  
 Signature

*[Signature]*  
 \_\_\_\_\_  
 Title

*5-10-66*  
 \_\_\_\_\_  
 Date