

**Submitted:** 10/25/2013  
**Jurisdiction:** Maryland  
**Agency:** Department of Health and Mental Hygiene  
**Division/Unit:**

**Maryland State Archives**  
 Edward C Papenfuse State Archives Building  
 350 Rowe Boulevard  
 Annapolis, MD 21401

**Certificate ID:** 910  
**MSA ID:** SE55-3094

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## Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	FY 07 Fin and Acctg Rec	2376	7	FY 07	37 cu ft.	10/21/2013	Shred
2	Management Subject Files	2376	8	90-95	4 cu ft.	10/21/2013	Shred

### Destruction Certification

Walter Zerrlaut	DHMH Records Officer	10/25/2013
<b>Signature</b>	<b>Title</b>	<b>Date</b>