

**Submitted:** 9/18/2013  
**Jurisdiction:** Maryland  
**Agency:** Office of the Attorney General  
**Division/Unit:** Maryland Port Administration

**Maryland State Archives**  
 Edward C Papenfuse State Archives Building  
 350 Rowe Boulevard  
 Annapolis, MD 21401

**Certificate ID:** 888  
**MSA ID:** SE55-3071  
**Page:** 1 of 1

## Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Operations - General Correspondence includes Demmorage Approvals, MIT Vessel files, MIT Crane Logs, and OPS Vessel Placement files. (Chris Casey)	2542	24	1999-2008	59 cu ft.	09/27/2013	Shred
2	Office of Operations - files include, terminal electrical invoices and SGT Terminal Invoices	2542	1.G	1999-2002	4 cu ft.	09/27/2013	Shred

### Destruction Certification

Angela Zerzeles

Signature

Title

9/18/2013

Date