

**Submitted:** 9/18/2013  
**Jurisdiction:** Maryland  
**Agency:** Department of Human Resources  
**Division/Unit:**

**Maryland State Archives**  
 Edward C Papenfuse State Archives Building  
 350 Rowe Boulevard  
 Annapolis, MD 21401

**Certificate ID:** 887  
**MSA ID:** SE55-3070  
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## Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	General Accounting Records	2615	17	7/1/2004-6/30/2005	70 cu ft.	06/05/2013	shredding
2	Accounts Payable Records	2615	16	7/1/2008-6/30/2009	32 cu ft.	06/05/2013	shredding

**Destruction Certification**

Kendra Jobe	Facility/Warehouse Administrator	9/18/2013
<b>Signature</b>	<b>Title</b>	<b>Date</b>