

Submitted: 8/16/2013
Jurisdiction: Maryland
Agency: State Police
Division/Unit: Special Operations Division

Maryland State Archives
 Edward C Papenfuse State Archives Building
 350 Rowe Boulevard
 Annapolis, MD 21401

Certificate ID: 865
MSA ID: SE55-3044
Page: 1 of 1

Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Employee Work & Leave Record (31) from pay periods 2-1 2011 to 3-2 2012 for TFC T Nelson #5135	1209 A 40	PER 2	February 2011 to March 2012	0.01 cu ft.	08/16/2013	Shredding
2	Employee Work & Leave Records (31)- pay periods 4-2 2012 thru 8-2 2012	1209 A 40	PER 2	April 2012 thru 08/07/2012	0.08 cu ft.	08/16/2013	Shredding

Destruction Certification

Leesa Radja	Administrative Aide	8/16/2013
Signature	Title	Date