

**Submitted:** 7/23/2013  
**Jurisdiction:** Montgomery County  
**Agency:** Government  
**Division/Unit:** Department of Transportation/Highway Maintenance

**Maryland State Archives**  
 Edward C Papenfuse State Archives Building  
 350 Rowe Boulevard  
 Annapolis, MD 21401

**Certificate ID:** 819  
**MSA ID:** SE55-3009  
**Page:** 1 of 1

## Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	CONTRACT TREEWORk 1994 - 2000	C-1138	4-1	01/01/1994 TO 12/31/2000	1 cu ft.	07/18/2013	Shred
2	Invoices Hurricane Isabel & Asplundh 2003	C-1138	6-1	01/01/2003 TO 12/31/2003	1 cu ft.	07/18/2013	Shred
3	Contracts Vacuum Leaf Collection 1997 TO 1998	C-1138	4-1	01/01/1997 to 12/31/1998	1 cu ft.	07/18/2013	Shred
4	Contracts Vacuum Leaf Collection 1996	C-1138	4-1	01/01/1996 TO 12/31/1996	1 cu ft.	07/18/2013	Shred

### Destruction Certification

Ed Buchanan	records manager	7/23/2013
<b>Signature</b>	<b>Title</b>	<b>Date</b>