

Submitted: 7/19/2013
Jurisdiction: Maryland
Agency: Department of Health and Mental Hygiene
Division/Unit: Worcester County Health Dept

Maryland State Archives
 Edward C Papenfuse State Archives Building
 350 Rowe Boulevard
 Annapolis, MD 21401

Certificate ID: 811
MSA ID: SE55-2999

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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Developmentally Disabled Patient Records - Paper	1518	16	2/1/91-3/21/06	6 cu ft.	07/09/2013	Shred
2	Adult Methadone and Other Drug Abuse Case Files - Paper	1518	21 A-G	12/1/1992-7/20/2005	4 cu ft.	07/09/2013	Shred
3	General Correspondence - Paper	1518	28	FY 03-07	4 cu ft.	07/09/2013	Shred
4	Geriatric Case Files - Paper	1518	8	2001-2005	3 cu ft.	07/09/2013	Shred

Destruction Certification

Walter Zerrlaut	DHMH Records Officer	7/19/2013
Signature	Title	Date