

Submitted: 5/23/2013
Jurisdiction: Montgomery County
Agency: Government
Division/Unit: HHS/Management Services - Fiscal Management

Maryland State Archives
 Edward C Papenfuse State Archives Building
 350 Rowe Boulevard
 Annapolis, MD 21401

Certificate ID: 747
MSA ID: SE55-2926
Page: 1 of 1

Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Telephone Deposit forms, Expense Vouchers, receipts, cash receipts and miscellances financial documents.	C-1138	6-1	FY95 - FY2005	23 cu ft.	05/23/2013	Shred

Destruction Certification

Ed Buchanan records manager 5/23/2013
Signature **Title** **Date**