

Submitted: 1/30/2013
Jurisdiction: Maryland
Agency: Department of Public Safety and
Correctional Services
Division/Unit: Roxbury Correctional Institution

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 494
MSA ID: SE55-2661

Page: 1 of 1

Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	2 Base Files, 1 Commitment File	2424-06	1	1997	0.5 cu ft.	01/30/2013	Shred

Destruction Certification

Lana Welch

Signature

Office Secretary I

Title

1/30/2013

Date