

| | | | |
|---|-----------------|--|--|
| District 05-02 | DECEMBER 26, 12 | Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275 | <u>51469-2346</u> Forward three (3) copies to address at left. |
| Court | Date | | |
| Prince George's County - Upper Marlboro | | | |
| County | | | |

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

| No. | Description of Records (Same Title as listed on Schedule) | Authorization | | Inclusive Dates of Records Destroyed | Volume Cubic Feet | Date of Disposal | Method of Disposal |
|-----------------|---|------------------------|----------|--------------------------------------|-------------------|------------------|--------------------|
| | | Retention Schedule No. | Item No. | | | | |
| | CIVIL BATCH NON EST RETURNS 2008 | 2219 | VI 2 | 01/08-12/08 | 12 | | |
| | CIVIL BATCH NON EST RETURNS 2009 | | VI 2 | 01/09-12/09 | 49 | | |
| Closed in _____ | | | | | | | |

Destruction Approved by Maryland State Archives

Destruction Certification

1/14/2013
Date

Edward C. Quenpa
State Archivist

Signature of Court Official

Title

Date