

Submitted: 1/15/2013
Jurisdiction: Anne Arundel County
Agency: Community College
Division/Unit:

Maryland State Archives
 Edward C Papenfuse State Archives Building
 350 Rowe Boulevard
 Annapolis, MD 21401

Certificate ID: 482
MSA ID: SE55-2644
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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Bookstore/Student Vouchers July 1, 2007 -December 31, 2007	1916	4	July 1 2007- December 31 2007	1 cu ft.	01/15/2013	Shredding
2	Financial Aid Office/Misc 03-04 06-07	1920	1	2003-2004 2006- 2007	1 cu ft.	01/15/2013	Shredding

Destruction Certification

Allen S. Kogut	Records Retention Specialist	1/15/2013
Signature	Title	Date