

Transmittal # _____

51469-2336

DISTRICT COURT OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
Hall of Records Commission
Records Management Division
7275 Waterloo Rd., P.O. Box 275

Proposal and Certificate of Records Destruction

District Court Headquarter-Operations
Court

Anne Arundel
County

2 Jan. 2013
Date

Series Number	Description of Records Include Title and/or form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Feet)	Date of Destruction	Method of Destruction (Recycle, shred, Landfill, etc.)
		Retention Sched. No.	Item no.				
	Data Entry Benchtimes Reports	2219	Sect V Item 1c.	2009	24	JAN 1 1 2013	Landfill

Destruction Approved by Hall of Records Commission

Destruction Certification

1/2/2013
Date

Edward C. [Signature]
State Archivist

Gary F. Cranford

[Signature]
Signature of Court Official

Supervisor, District Court Records

JAN 1 4 2013
Date

DGS-55Q - 9 Revised 9/24/01

Instructions for Preparation and Submission on Reverse Side

LH