

Submitted: 1/9/2013
Jurisdiction: Montgomery County
Agency: Government
Division/Unit: HHS/CONTRACT MANAGEMENT

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 475
MSA ID: SE55-2632
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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	HRAP FILES	C-1134	1-251	1999	14 cu ft.	01/09/2013	SHRED
2	FY02 CONTRACT FILES	C-1134	1-251	2002	23 cu ft.	01/09/2013	SHRED

Destruction Certification

Vicky Chen records manager 1/9/2013
Signature **Title** **Date**