

Submitted: 4/25/2012
Jurisdiction: Maryland
Agency: State Police
Division/Unit: Internal Affairs Section

Maryland State Archives
 Edward C Papenfuse State Archives Building
 350 Rowe Boulevard
 Annapolis, MD 21401

Certificate ID: 54
MSA ID: SE55-2429
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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Audio and/or Video Cassette Tapes Related to Department Administrative Investigations Tapes Included are from 2001 and are Beyond the Require Retention Period	971-31-6	31-05	1/1/01 through 12/31/01	4 cu ft.	04/26/2012	Incineration
2	Audio and/or Video Cassette Tapes Related to Department Administrative Investigations Tapes Included are from 2005 and are Beyond the Require Retention Period	971-31-6	31-05-1	1/1/05 through 12/31/05	0.5 cu ft.	04/26/2012	Incineration
3	Audio and/or Video Cassette Tapes Related to Department Administrative Investigations Tapes Included are from 2000 and are Beyond the Require Retention Period	971-31-6	31-05	1/1/00 through 12/31/00	3 cu ft.	04/26/2012	Incineration
4	Audio and/or Video Cassette Tapes Related to Department Administrative Investigations Tapes Included are from 2002 and are Beyond the Require Retention Period	971-31-6	31-05	1/1/02 through 1/31/02	2 cu ft.	04/26/2012	Incineration
5	Audio and/or Video Cassette Tapes Related to Department Administrative Investigations Tapes Included are from 2003 and are Beyond the Require Retention Period	971-31-6	31-05	1/1/03 through 1/31/03	3 cu ft.	04/26/2012	Incineration
6	Audio and/or Video Cassette Tapes Related to Department Administrative Investigations Tapes Included are from 2004 and are Beyond the Require Retention Period	971-31-6	31-05	1/1/04 through 1/31/04	2 cu ft.	04/26/2012	Incineration

Destruction Certification

Dave Kitzinger	Assistant Commander	4/25/2012
Signature	Title	Date

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7	Audio and/or Video Cassette Tapes Related to Department Administrative Investigations Tapes Included are from 2005 and are Beyond the Require Retention Period	971-31-6	31-05	1/1/05 through 1/31/05	2 cu ft.	04/26/2012	Incineration
8	Audio and/or Video Cassette Tapes Related to Department Administrative Investigations Tapes Included are from 2006 and are Beyond the Require Retention Period	971-31-6	31-05	1/1/06 through 1/31/06	2 cu ft.	04/26/2012	Incineration
9	Audio and/or Video Cassette Tapes Related to Department Administrative Investigations Tapes Included are from 2007 and are Beyond the Require Retention Period	971-31-6	31-05	1/1/07 through 1/31/07	3 cu ft.	04/26/2012	Incineration

Destruction Certification

Dave Kitzinger	Assistant Commander	4/25/2012
Signature	Title	Date