

District 04-02	March 13, 2012	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Page 3 of 4
Court	Date		<u>SI469-2231</u>
Charles County			Forward three (3) copies to address at left.
County			

DISTRICT COURT OF MARYLAND
FOR CHARLES COUNTY
P.O. BOX 2070
LA PLATA MD 20648

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Civil 1998 Landlord Tenant Money Judgments Expired Request to shred Closed in <u>2011</u>	2219	Sect. II Item 2	Jan-Dec. 1998	1	1-22-13	Shredded

Destruction Approved by Maryland State Archives

Destruction Certification

3/20/2012
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official

Civil Supervisor
Title

1-22-13
Date

