

Submitted: Draft
Jurisdiction: Maryland
Agency: Department of General Services,
 Records Management Division
Division/Unit: DHMH - Recoveries and Financial Services

Maryland State Archives
 Edward C Papenfuse State Archives Building
 350 Rowe Boulevard
 Annapolis, MD 21401

Certificate ID: 242
MSA ID: SE55-2352

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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	05W908 - Cash Desk / Reconciliation of Master Check Logs	1764	5	2002	3 cu ft.	02/01/2012	Recycle

Destruction Certification

<u>Gabriel P. Lopez</u>	<u>Manager</u>	<u>2/10/2012</u>
Signature	Title	Date