

**Submitted:** 2/9/2012  
**Jurisdiction:** Baltimore City  
**Agency:** Archives  
**Division:**

**Maryland State Archives**  
 Edward C Papenfuse State Archives Building  
 350 Rowe Boulevard  
 Annapolis, MD 21401

**Certificate ID:** 211  
**MSA ID:** SE55-2328  
**Page:** 1 of 1

## Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization			Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.	Inclusive Dates of Records Destroyed			
1	Vouchers	1	5	2003-2004	50 cu ft.	10/04/2011	shred
2	Corporate Account Checks, Cancelled	142	5	2003-2004	43 cu ft.	10/04/2011	shred
3	vouchers	1	5	2002-2003	222 cu ft.	10/04/2011	shred
4	cab slips	1	2	1994-2001	21 cu ft.	10/04/2011	shred
5	audit papers	116	5	1990	1 cu ft.	10/04/2011	shred
6	vouchers	1	5	1982-1995	8 cu ft.	10/04/2011	shred
7	Immunization	1042	18	1974	1 cu ft.	10/04/2011	shred
8	cashier stubs	57	5	2006	4 cu ft.	10/04/2011	shred

**Destruction Approved by Maryland State Archives**

2/11/2012



Date

State Archivist

**Destruction Certification**

Gerald Roberts

Signature

Records Administrator

Title

2/9/2012

Date