Sumitted: Draft
Jurisdiction: Maryland
Agency: Department of General Services, Records Management Division
Division/Unit: DGS - Purchasing Commodities Unit

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 197
MSA ID: SE55-2304

Proposal and Certificate of Records Disposition

		Authorization					
Item No.	**Description of Records (Same Title as listed on Schedule)**	**Retention Schedule No.**	**Section and/or Item No.**	**Inclusive Dates of Records Destroyed**	**Volume**	**Date of Disposal**	**Method Of Disposal**
1	10W81 - Purchase Order Files	1798	1	2001-2002	1 cu ft.	01/01/2011	Recycle
2	10W77 - Purchase Order Files	1798	1	2004	13 cu ft.	01/01/2011	Recycle

Destruction Certification

Gabriel P. Lopez	Manager	1/13/2012
Signature	**Title**	**Date**