

Submitted: 1/13/2012
Jurisdiction: Maryland
Agency: Department of General Services,
 Records Management Division
Division/Unit: DGS - Office of the Secretary

Maryland State Archives
 Edward C Papenfuse State Archives Building
 350 Rowe Boulevard
 Annapolis, MD 21401

Certificate ID: 194
MSA ID: SE55-2301

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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	01W706 - Correspondence Files	1591	1	1998-1999	2 cu ft.	01/01/2011	Recycle
2	03W21 - Correspondence Files	1591	1	2000	3 cu ft.	01/01/2011	Recycle

Destruction Certification

<u>Gabriel P. Lopez</u>	<u>Manager</u>	<u>1/13/2012</u>
Signature	Title	Date