

District 02-02	December 16, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Certificate 1 of 11
Court	Date		<u>51469-2202</u>
Somerset County			Forward three (3) copies to address at left.
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Petty Offense Citations and Fugitive Warrant Cases Closed in <u>2007</u>	2219	Section IV 2a, b, c	January 2007 - December 2007	10	4/18/12	Shred

Destruction Approved by Maryland State Archives

1/10/2012
Date

Edward A. Gump
State Archivist

Connie Hurley
Signature of Court Official

Destruction Certification

County Clerk 4/18/12
Title Date

District 02-02	December 16, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Certificate 2 of 11
Court	Date		<u>51469-2202</u>
Somerset County			Forward three (3) copies to address at left.
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Petty Offense Citations and Fugitive Warrant Cases Closed in <u>2008</u>	2219	Section IV 2a, b, c	January 2008 - December 2008	10	4/18/12	Shred

Destruction Approved by Maryland State Archives

1/10/2012
Date

Edward A. Toppin
State Archivist

Connie Hurley
Signature of Court Official

Destruction Certification

County Clerk
Title

4/18/12
Date

District 02-02	December 16, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Certificate 3 of 11
Court	Date		<u>51469-2202</u>
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County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Civil Citations/Municipal Infractions Closed in <u>2008</u>	2219	Section IV 2a, b, c	January 2008 - December 2008	1	4/18/12	Shred

Destruction Approved by Maryland State Archives

1/10/2012
Date

[Signature]
State Archivist

Connie Hurley
Signature of Court Official

Destruction Certification

County Clerk 4/18/12
Title Date

District 02-02	December 16, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Certificate 4 of 11
Court	Date		<u>51469-2202</u>
Somerset County			Forward three (3) copies to address at left.
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PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal Natural Resources Citations Closed in <u>2008</u>	2219	Section IV 2a, b, c	January 2008 - December 2008	1	4/18/12	Shred

Destruction Approved by Maryland State Archives

1/10/2012
Date

[Signature]
State Archivist

[Signature]
Signature of Court Official

Destruction Certification

County Clerk
Title

4/18/12
Date

District 02-02	December 16, 2011	Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	Certificate 8 of 11
Court	Date		<u>51469-2202</u>
Somerset County			Forward three (3) copies to address at left.
County			

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Fiscal/Accounting Miscellaneous Account Records: Receipt and Disbursement Journals, Reconciliation and Trial Balance Sheets, Traffic Payment Batches Closed in <u>2007</u>	2219	Section V Item 1C	January 2007-December 2007	3	4/18/12	Shred

Destruction Approved by Maryland State Archives

1/10/2012
Date

Edward A. Toppa
State Archivist

Connie Surley
Signature of Court Official

Destruction Certification

County Clerk 4/18/12
Title Date

