

**Submitted:** Draft  
**Jurisdiction:** Maryland  
**Agency:** Department of Health and Mental Hygiene  
**Division/Unit:**

**Maryland State Archives**  
Edward C Papenfuse State Archives Building  
350 Rowe Boulevard  
Annapolis, MD 21401

**Certificate ID:** 139  
**MSA ID:** SE55-2254

**Page:** 1 of 1

## Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	General Accounting Records	2332	2A	FY 2004	5 cu ft.	10/07/2011	Shred

### Destruction Certification

Walter Zerlout

**Signature**

DHMH Records Officer

**Title**

11/18/2011

**Date**