

CIRCUIT COURT FOR BALTIMORE CITY		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2171
Court			Forward three (3) copies to address at left
Baltimore City	08/17/11		
County	Date		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No	Description of Records (Same title as listed on Schedule)	Authorization		Inclusive Date of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No				
1	Certificate of Deposit & Bank Deposit Slips for FY06	2330	II 1a	01/03/06 thru 05/17/06	3 cubic feet	9/12/2011	shred
2	Certificate of Deposit & Bank Deposit Slips for FY07	2330	II 1a	12/26/07 thru 06/29/07	3 cubic feet	9/13/2011	shred
3	Certificate of Deposit & Bank Deposit Slips for FY08	2330	II 1a	07/02/07 thru 06/30/08	4 cubic feet	9/13/2011	shred

Destruction Approved by Maryland State Archives

23 Aug 11 Edward C. Openfer
Date State Archivist

Destruction Certification
Joseph J. Gram ^{Assist} ^{Chief} Deputy 9-7-11
Signature of Court Official Title Date