

Court Circuit		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	51469-2168
PO Box 71 Annapond 21404			Forward three (3) copies to address at left.
County AACO	Date 7/26/11		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
	Criminal files	2330	set IV No. 5	1985-2005	5		Shred
	List Attached						
	4 pages						
	Expungement files						

Destruction Approved by Maryland State Archives

9 August 2011

Date

DGS 550-9 (rev. 8/04)

Edward C. [Signature]

State Archivist

Instructions for Preparation and Submission on next page

Destruction Certification

Signature of Court Official

Title

Date