

Submitted: Draft
Jurisdiction: Maryland
Agency: Subsequent Injury Fund
Division/Unit:

Maryland State Archives
 Edward C Papenfuse State Archives Building
 350 Rowe Boulevard
 Annapolis, MD 21401

Certificate ID: 69
MSA ID: SE55-2181
Page: 1 of 1

Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	3 cartons (cubic ft) of legal/claim files previously partially purged to be micro recorded onto cds and then destroyed per contract (cds to be retained by SIF)	Micro-2007	1 addit'l cd of legal/claim file records	all closed in 2007 and retained in storage since at SIF	3 cu ft.	08/15/2011	micro recorded and destroyed- micro recorded disc retained by SIF

Destruction Certification

J Ulrich	Director	8/10/2011
Signature	Title	Date