

DEPARTMENT OF GENERAL SERVICES
Records Management Division

SCHEDULE
NO. C-608-A

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RECORDS RETENTION AND DISPOSAL SCHEDULE

ANNE ARUNDEL COUNTY

DEPARTMENT OF UTILITIES

BUREAU OF OPERATIONS SUPPORT SERVICES (B.O.S.S.)

AGENCY

DIVISION

Item No.	Description	Retention
27	<p><u>This Amendment adds to Schedule C-608 dated 1/5/88</u></p> <p>PAYROLL TIME SHEETS - Utilities Print Outs</p>	<p>RECOMMENDATION: RETAIN ONE YEAR THEN DESTROY.</p>

Schedule Approved by Department,
Agency, or Division Representative

Schedule Authorized by

7/8/88  _____
 Date Signature Title

8/4/88  _____
 Date State Archivist

James A. Brew, Assistant Director