

DEPARTMENT OF GENERAL SERVICES
Records Management Division

SCHEDULE
NO. C-601-A

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RECORDS RETENTION AND DISPOSAL SCHEDULE

ANNE ARUNDEL COUNTY DEPARTMENT OF UTILITIES	ADMIN/FINANCE BUREAU	ADMIN. DIVISION ADMINISTRATIVE SERVICES
AGENCY		DIVISION

Item No.	Description	Retention
6	<p><u>This Amendment adds to Schedule C-601 dated 1/5/88</u></p> <p>PAYROLL TIME SHEETS - Utilities Print Outs</p>	RECOMMENDATION: RETAIN ONE YEAR THEN DESTROY.

Schedule Approved by Department,
Agency, or Division Representative

Schedule Authorized by

7/8/88
Date Signature Title

[Signature]
Date State Archivist

James A. Brew, Assistant Director