

RECORDS RETENTION AND DISPOSAL SCHEDULE

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Advisory Council on Drug Abuse

AGENCY

DIVISION

Item No.	Description	Retention
1.	<p><u>MINUTES:</u></p> <p>The minutes of the Advisory Council on Drug Abuse contain agendas, resolutions, and budget discussions; reports on drug treatment, types of addiction, employment counseling, and criminal justice system research; evaluations of research programs and approaches to planning; and diagrammatic presentations of studies. The arrangement is chronological.</p>	RETAIN PERMANENTLY.

Schedule approved by Department, Agency or Division Representative

*Katherine Gendall*  
Signature

Chairman

November 12, 1975

Date

Schedule Authorized by Hall of Records Commission

Disposal Authorized by Board of Public Works

11-21-75  
Date

*Eduardo Regino*  
Archivist

Date

Secretary