

COMPTROLLER OF THE TREASURY

Department or Agency

GENERAL OFFICE - CONSTRUCTION LOAN ACCOUNT

Subdivision or Bureau

HALL OF RECORDS COMMISSION

RECORDS MANAGEMENT DIVISION

RECORDS RETENTION SCHEDULE

5-1

Schedule Number

1 of 1

Page Number

Item Number	Form Number	Record Title (Show former Schedule and Item Number, if any)	A. Number of Copies		Retention of Record Copies (Dispose of nonrecord material when no longer needed by office)
			A.	B. Distribution	
1	T-1	Construction Loan Ledger Card - Control	1	Green - General Office	Permanent
2	T-2	Construction Loan Ledger Card - Detail	1	Yellow - General Office	Permanent
3	T-5	Statement of Capital Appropriation-Account Balances (Bonds) - From Construction Loan Ledger Cards	1	White - General Office	3 years, audit, destroy

Agency, Division or Bureau Representative <i>Michael J. Gottlieb</i> Signature	Schedule Authorized by Hall of Records Commission Date: <u>4/29/70</u>	Disposal Authorized by Board of Public Works Date: <u>5/1/70</u>
Chief, General Accounting Division Title	<i>Morris P. MacCall</i> Archivist	<i>Lucy H. ...</i> Secretary
Date:		