

COMPTROLLER OF THE TREASURY

Department or Agency

GENERAL OFFICE - FIDELITY BONDS

Subdivision or Bureau

HALL OF RECORDS COMMISSION

RECORDS MANAGEMENT DIVISION
RECORDS RETENTION SCHEDULE

507
Schedule Number

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Page Number

Item Number	Form Number	Record Title (Show former Schedule and Item Number, if any)	A. Number of Copies		Retention of Record Copies (Dispose of nonrecord material when no longer needed by office)
			A.	B. Distribution	
1	F-1	Official Bond - J.P. - Counties (GAO 1000)	1	White - General Office	3 years, audit, destroy (Bonds are recorded in the permanent records of Clerks of the County Courts - Annual Renewal)
2	F-3	Official Bond - J. P. - Counties - Trial or Committing	1	White - General Office	" " " "
3	F-5	Bond Record	1	White - General Office	" " " "
4	F-6	Acknowledgement of Bond Received	3	Orange- General Office Yellow - State Law Department White - To Bonded	" " " " Agency Retention Schedule - - - - -
5	F-9	Official Annual Bond - Clerk of Court	1	White - General Office	3 years, audit, destroy (Bonds are recorded in the permanent records of the Clerks of the County Courts - Annual Renewal)
6	F-10	Official Annual Bond - Register of Wills	1	White - General	" " " "

Agency, Division or Bureau Representative <i>Michael J. Potthast</i> Signature Chief, General Accounting Division Date: <u>4/28/70</u>	Schedule Authorized by Hall of Records Commission Date: <u>4/29/70</u> <i>Merrin L. Dardell</i> Archivist	Disposal Authorized by Board of Public Works Date: <u>5-1-70</u> <i>Richard H. ...</i> Secretary
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