

1. Requesting Agency

BAITIMORE CITY

2. Division or Bureau of Requesting Agency

CLERK TO THE SUPERIOR COURT

3. Authorization Requested (Check only one of the squares below).

**A** Dispose of present accumulation. No additional accumulation is anticipated. Records have ceased to have value to warrant retention.

**B** Establish retention schedule for records for which there is a continuing accumulation. The records will cease to have value to warrant their retention after the period of time indicated.

**C** Microfilm and destroy originals. Originals if not microfilmed would be retained for the period of time indicated.

4.  
Item  
No.

5. Description of Records

Describe records accurately. Include title, form number, size of documents, work or activity to which the records relate, inclusive dates, and quantity (cubic or linear feet). Show recommended retention period.

6. Recommendation of Hall of Records and Board of Public Works.

1. TRIAL MAGISTRATES PAPERS

Dates: 1910-1953

Quantity: 68 document files, 8 cartons, 28 bundles, 17 sacks

Disposable Amount: 102 cubic feet

The Trial Magistrates Papers are composed of the original instruments in court proceedings, civil, criminal, and motor vehicle, including warrants, officers' and constables' reports, writs, sheriffs' returns, appearances, trials, judgments, bonds, and appeals. The Trial Magistrates Dockets, in which these papers are recorded, are deposited with the Clerk and are permanently retained. Included with the Trial Magistrates Papers are those of the People's Court (1940-1953), successor to the Trial Magistrates Court in 1940 by amendment of the Constitution (Constitution of Maryland, Art. IV, Sec. 41A). The new court continued to deposit papers and dockets with the Superior Court until 1954 at which time it became a "court of record" and the deposit of records was discontinued. The recommendation below applies only to the original papers; the dockets are permanently retained (Annotated Code of Maryland, 1957 Edition, Art. 52, Sec. 31).

RECOMMENDATION: RETAIN FOR THREE YEARS AFTER DEPOSIT AND THEN DESTROY.

*except  
Satisfactory  
which have  
been*

APPROVED  
HALL OF RECORDS COMMISSION

7. Agency, Division or Bureau Representative

*James W. [Signature]*  
Signature

Clerk to the Superior Court

February 19, 1960  
Date

Schedule Authorized as Indicated in Col. 6 by Hall of Records Commission.

Disposal Authorized as Indicated in Col. 6 by Board of Public Works.

3/8/60  
Date

*Morris S. Radloff*  
Archivist

MAR 14 1960  
Date

*[Signature]*  
Secretary