

4. Item No.	5. Description of Records Describe records accurately. Include title, form number, size of documents, work or activity to which the records relate, inclusive dates, and quantity (cubic or linear feet). Show recommended retention period.	6. Recommendation of Hall of Records and Board of Public Works.
4.	<p>retained in this office for reference. There are no duplications. The annual rate of accumulation is very small.</p> <p>RECOMMENDATION: RETAIN PERMANENTLY.</p> <p><u>TRAVERSE FIELD NOTES (First Order)</u></p> <p>The form E-5 is also used in this file. It is a field note record showing angles turned and precise chaining between the traverse stations. The form consists, also, of a sketch showing the location. The material is filed numerically for the years 1923 to date and occupies 5½ cubic feet. There are no duplications. The annual rate of accumulation is very small.</p> <p>RECOMMENDATION: RETAIN PERMANENTLY.</p>	<p>Approved Hall of Records Commission</p>
5.	<p><u>PROPERTY COMPUTATIONS RECORD</u></p> <p>The unnumbered forms (8" X 11") are computations of field notes for the determination and location of properties. The material is filed by counties for the years 1919 to 1936. As the material increased, it was filed by Sub Districts for the years 1936 to 1940. From 1940 to date, the material is filed by 400' records.</p> <p>RECOMMENDATION: RETAIN PERMANENTLY.</p>	<p>Approved Hall of Records Commission</p>
6.	<p><u>DEED ABSTRACTS</u></p> <p>The form E-546 (8½" X 11") is a record of the description of properties required for rights of way, etc. for public utilities (Water & Sewer). The material is filed numerically by 400' records for the years 1920 to date and occupies 7½ cubic feet in the office area. There are no duplications. The annual rate of accumulation is very small.</p> <p>RECOMMENDATION: RETAIN PERMANENTLY.</p>	<p>Approved Hall of Records Commission</p>
7.	<p><u>DEED PLOTTINGS</u></p> <p>These unnumbered forms, of various sizes, are the plottings by 400' records for the years 1920 to date and occupies 6 cubic feet in the office area. There are no duplications. The annual rate of accumulation is very small.</p> <p>RECOMMENDATION: RETAIN PERMANENTLY.</p>	<p>Approved Hall of Records Commission</p>

STATE EST FOR RECORDS RETENTION SCHEDULE
(Continuation Sheet)

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8.

ROCKY GORGE & BRIGHTON DAM FILE

The material in this file consists of Computations, Plottings and Deed Abstracts, the same as mentioned above. It is material pertinent to the two dams. The Deeds and Computations are filed in book form and the Plottings in folders for the years 1946 to 1954. The material occupies $4\frac{1}{2}$ cubic feet. It is retained in this office for reference.

RECOMMENDATION: RETAIN PERMANENTLY.

*Approved Hall of
Records Commission*