

**FISCAL YEAR 2011
OVER THE TARGET REQUEST**

TITLE/DESCRIPTION: DA60A10.01 Publication of the *Maryland Manual*.

FINANCIAL/PERSONNEL SUMMARY:

General Fund: Amount \$ 80,000 _____ Positions: _____ FT _____ PT _____ Contractuals
Special Fund: Amount \$ _____ Positions: _____ FT _____ PT _____ Contractuals
Federal Fund: Amount \$ _____ Positions: _____ FT _____ PT _____ Contractuals
Reimb Fund: Amount \$ _____ Positions: _____ FT _____ PT _____ Contractuals
Total Funds: Amount \$ 80,000 _____ Positions: _____ FT _____ PT _____ Contractuals

A. TYPE OF REQUEST:

New Program _____ Expand Existing Service _____ Restore Service x New Facility _____ Other _____

B. REASON FOR REQUEST:

State Government Article 9-1026, 9-1027 requires that the State Archives compile, edit and print the *Maryland Manual* every two years, as provided by the budget.

C. ALTERNATIVES CONSIDERED:

Funds to help supplement the program are generated by the sale of the printed version of the *Maryland Manual*. In order to reduce costs, the *Maryland Manual* has been made accessible on the web since December of 1996. Beginning in 1997 the publication has been made available on CD ROM as “slices in time.”

D. JUSTIFICATION FOR THE REQUEST:

This publication is a core function of the Archives as noted in goal two of the Archives main program.

While the electronic version of the *Maryland Manual* is an important permanent historical record which we do preserve in quarterly slices in time, there is a necessary place for the printed book in our culture which we ought not to ignore and ought to continue to provide. No matter how far we have come in making the electronic record permanent and accessible, books derived and enhanced from that electronic record are critical to our cumulative and readily available understanding of our world.

The Archives is seeking a lump sum appropriation that will allow us to compile and then print the Manual to reflect the structure of our government under the O’Malley Administration.

E. FISCAL IMPACT:

See attached.