

**Maryland State Archives
Records Retention Schedules Approved
Since Hall of Records Commission Meeting
on 11/16/2015**

City of College Park, Planning, Community and Economic Development

Rec.: 8/11/2015 Appr.: 3/11/2016 RM Sch. #:M364 MSA S1522-375 Supersedes: None

City of Cumberland, Community Development - Property Improvement, Downtown Development Community

Rec.: 11/23/2009 Appr.: 12/4/2015 RM Sch. #:M264 MSA S1522-373 Supersedes: None

City of Cumberland, Community Development - Property Improvement

Rec.: 3/8/2016 Appr.: 3/11/2016 RM Sch. #:M370 MSA S1522-377 Supersedes: M264

City of Cumberland, Downtown Development Commission

Rec.: 3/8/2016 Appr.: 3/11/2016 RM Sch. #:M369 MSA S1522-376 Supersedes: M264

College Savings Plans of Maryland

Rec.: 1/11/2016 Appr.: 2/3/2016 RM Sch. #:2322A9 MSA S1468-3929 Supersedes: None

Maryland Department of Commerce, Administration / Office of Budget and Finance

Rec.: 3/8/2016 Appr.: 3/11/2016 RM Sch. #:2768 MSA S1468-3935 Supersedes: 2048

Maryland Department of Commerce, Administration / Office of Contracts and Procurement and Grants

Rec.: 3/8/2016 Appr.: 3/11/2016 RM Sch. #:2769 MSA S1468-3936 Supersedes: 2602

Maryland Department of General Services, Division of Records Management

Rec.: 12/17/2015 Appr.: 1/6/2016 RM Sch. #:2727 MSA S1468-3927 Supersedes: 912 and 340

Maryland Department of Health and Mental Hygiene, Maryland Board of Physicians

Rec.: 11/23/2015 Appr.: 3/30/2016 RM Sch. #:2753 MSA S1468-3937 Supersedes: 1900, 1437, 645, 645A1, 674

Maryland Department of State Police, Office of Fair Practices

Rec.: 1/11/2016 Appr.: 2/3/2016 RM Sch. #:971-11-5 MSA S1468-3928 Supersedes: 971-11-4

Maryland Department of State Police, Technical Surveillance Unit (90), Drug Enforcement Division

Rec.: 12/11/2015 Appr.: 12/17/2015 RM Sch. #:971-90-2 MSA S1468-3926 Supersedes: 971-90-1

Maryland Department of the Environment, Operational Administration

Rec.: 2/8/2016 Appr.: 2/18/2016 RM Sch. #:2614A2 MSA S1468-3931 Supersedes: None

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Maryland Department of the Environment, Water Management Administration, Sediment, Stormwater, and Dam Safety Program, Dam Safety Division

Rec.: 5/12/2015 Appr.: 12/17/2015 RM Sch. #:2719 MSA S1468-3925 Supersedes: 2160

Maryland School for the Deaf

Rec.: 8/11/2015 Appr.: 10/22/2015 RM Sch. #:2724 MSA S1468-3924 Supersedes: None

Military Department, Military Personnel Archives

Rec.: 12/8/2015 Appr.: 2/26/2016 RM Sch. #:1651A MSA S1468-3933 Supersedes: None

Office of the Public Defender, Headquarters and District Offices

Rec.: 2/10/2016 Appr.: 2/18/2016 RM Sch. #:2758 MSA S1468-3932 Supersedes: 2672, 2672A, 2672A1

St. Mary's County Government, Department of Land Use and Growth Management, Permits Division

Rec.: 2/25/2016 Appr.: 4/27/2016 RM Sch. #:C1344 MSA S1521-1351 Supersedes: None

St. Mary's County Government, Finance, Accounting

Rec.: 2/1/2016 Appr.: 2/16/2016 RM Sch. #:C1339 MSA S1521-1350 Supersedes: None

Maryland State Archives

Rec.: 1/11/2016 Appr.: 2/11/2016 RM Sch. #:2754 MSA S1468-3930 Supersedes: 338 and 339

Village of Martin's Additions

Rec.: 9/28/2015 Appr.: 3/3/2016 RM Sch. #:M368 MSA S1522-374 Supersedes: None

Wicomico County Airport

Rec.: 9/28/2015 Appr.: 10/22/2015 RM Sch. #:C1286 MSA S1521-1349 Supersedes: None

**Baltimore City Archives
Records Disposition Authorizations Approved
Since Hall of Records Commission Meeting
on 11/16/2015**

**Baltimore City Department of Public Works, Office of Engineering & Construction,
Contract Books**

Schedule Number 2062

Baltimore City Department of Public Works, Water, Waste Water, Plats

Schedule Number 2063

Baltimore City Department of Public Works, Water, Waste Water, Water Utility Drawings

Schedule Number 2064

**Baltimore City Department of Public Works, Water, Waste Water, Storm Water Drainage
Calculations**

Schedule Number 2065

**Baltimore City Department of Public Works, Water, Waste Water, Storm Water Drainage
Studies**

Schedule Number 2066

Baltimore City Department of Public Works, Water, Waste Water, Storm Water Index Cards

Schedule Number 2067

**Baltimore City Department of Public Works, Water, Waste Water, Contract Drawings &
Design Sketches**

Schedule Number 2068

**Baltimore City Department of Public Works, Water, Waste Water Storm Drains Standards &
Details**

Schedule Number 2069

**Baltimore City Department of Public Works, Water, Waste Water Storm Drain Clear Water
Conect. Cards**

Schedule Number 2070

Baltimore City Department of Public Works, Water, Waste Water Building Applications

Schedule Number 2071

**Baltimore City Department of Housing and Community Development, Weatherization,
Dwelling Unit Report (DUR)**

Schedule Number 2072

Baltimore City Department of Public Works, Water, Waste Water, Weather Bureau Summaries

Schedule Number 2073

Baltimore City Department of Public Works, Water, Light Rail

Schedule Number 2074

Baltimore City Department of Public Works, Water, Waste Water, VHS Tapes of BC Drainage System

Schedule Number 2075

Baltimore City Department of Public Works, Water, Waste Water, Old Engineering Office - Annual Reports

Schedule Number 2076

Baltimore City Department of Public Works, Water, Waste Water, Old Engineering Office - Facilities

Schedule Number 2077

Baltimore City Department of Public Works, Water, Waste Water, Old Engineering Office - Utilities

Schedule Number 2078

Baltimore City Department of Public Works, Office of Engineering & Construction, Construction Management Project (CMP)

Schedule Number 2079

Retention Schedule Summary

State agency schedules approved - 13

County agency schedules approved - 3

Municipal agency schedules approved - 5

Total number of State Archives schedules approved - 21

Total number of Baltimore City Archives schedules approved - 18

Images of all approved State Archives schedules are available online at

http://msa.maryland.gov/msa/intromsa/html/record_mgmt/approved_schedule.html