

**Maryland State Archives
Records Retention Schedules Approved
Since Hall of Records Commission Meeting
on 5/5/2015**

City of Cumberland, City Clerk

Rec.: 12/30/2009 Appr.: 8/17/2015 RM Sch. #:M267 MSA S1522-371 Supersedes: M18

City of Frederick, Police . Personnel Unit

Rec.: 2/27/2015 Appr.: 6/24/2015 RM Sch. #:M163A1 MSA S1522-368 Supersedes: M163A

City of Gaithersburg, Planning

Rec.: 9/30/2011 Appr.: 6/26/2015 RM Sch. #:m296 MSA S1522-369 Supersedes: m200

City of Gaithersburg, Public Works - Engineering Services and Operations

Rec.: 9/30/2011 Appr.: 6/26/2015 RM Sch. #:m302 MSA S1522-370 Supersedes: None

City of Salisbury, Police Department

Rec.: 11/17/2014 Appr.: 6/8/2015 RM Sch. #:M344 MSA S1522-367 Supersedes: m220 through m220-7

Department of Health and Mental Hygiene Local Health Departments

Rec.: 2/18/2015 Appr.: 5/13/2015 RM Sch. #:2703 MSA S1468-3910 Supersedes: 1518, 1518A1, 1402, 1403, 774, 600

Department of Health and Mental Hygiene, Board of Nursing

Rec.: 7/17/2015 Appr.: 8/28/2015 RM Sch. #:2723 MSA S1468-3922 Supersedes: 2318

Department of Health and Mental Hygiene, Office of Systems, Operations and Pharmacy, Maryland Pharmacy Program (OSOP MD MPP)

Rec.: 7/28/2015 Appr.: 8/17/2015 RM Sch. #:2725 MSA S1468-3919 Supersedes: 2589

Department of Housing and Community Development, Neighborhood Revitalization

Rec.: 2/19/2015 Appr.: 6/24/2015 RM Sch. #:2704 MSA S1468-3913 Supersedes: 969, 1028, 1767, 1768, 1632, 1278, 2370

Department of Human Resources (DHR), Office of Licensing and Monitoring (OLM)

Rec.: 5/12/2015 Appr.: 5/19/2015 RM Sch. #:2716 MSA S1468-3911 Supersedes: None

Department of Human Resources, Citizens Review Board for Children

Rec.: 7/17/2015 Appr.: 9/9/2015 RM Sch. #:2722 MSA S1468-3923 Supersedes: 1023-3

Department of Human Resources, Office of Planning and Performance

Rec.: 7/15/2015 Appr.: 8/17/2015 RM Sch. #:2721 MSA S1468-3918 Supersedes: 2336

Department of Human Resources, Office of the Secretary, Executive Office

Rec.: 6/29/2015 Appr.: 8/17/2015 RM Sch. #:2720 MSA S1468-3916 Supersedes: 2378 Items 1 & 2

Howard County Department of Planning and Zoning, Research

Rec.: 12/17/2013 Appr.: 7/17/2015 RM Sch. #:C1239 MSA S1521-1348 Supersedes: C1089

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Maryland Department of State Police, Office of Fair Practices

Rec.: 6/23/2015 Appr.: 7/10/2015 RM Sch. #:971-11-4 MSA S1468-3915 Supersedes: 971-11-3

Maryland Department of the Environment Division, Water Management Administration, Operational Services and Administration Program

Rec.: 4/24/2015 Appr.: 8/25/2015 RM Sch. #:2614A MSA S1468-3920 Supersedes: None

Maryland Department of Veterans Affairs

Rec.: 4/24/2015 Appr.: 6/2/2015 RM Sch. #:2714 MSA S1468-3912 Supersedes: 896

Maryland State Police, Internal Affairs Division

Rec.: 7/6/2015 Appr.: 8/17/2015 RM Sch. #:971-31-7 MSA S1468-3917 Supersedes: 971-31-6

Maryland Transportation Authority

Rec.: 3/19/2015 Appr.: 6/24/2015 RM Sch. #:2707 MSA S1468-3914 Supersedes: 1550, 747-6A, 1551, 1552, 1553, 1554, 1556, etc.

Office of the Public Defender, Headquarters and District Offices

Rec.: 8/19/2015 Appr.: 8/25/2015 RM Sch. #:2672A1 MSA S1468-3921 Supersedes: None

Town of St. Michaels

Rec.: 1/10/2013 Appr.: 8/26/2015 RM Sch. #:M333 MSA S1522-372 Supersedes: None

Wicomico County Department of Law

Rec.: 10/20/2014 Appr.: 7/10/2015 RM Sch. #:C1269 MSA S1521-1346 Supersedes: None

Wicomico County Planning, Zoning and Community Development

Rec.: 4/1/2015 Appr.: 7/10/2015 RM Sch. #:C1283 MSA S1521-1347 Supersedes: None

Wicomico County, Human Resources

Rec.: 9/3/2014 Appr.: 6/30/2015 RM Sch. #:C1265 MSA S1521-1345 Supersedes: None

Retention Schedule Summary

State agency schedules approved - 14

County agency schedules approved - 4

Municipal agency schedules approved - 6

Total number of State Archives schedules approved - 24

Images of all approved State Archives schedules are available online at

http://msa.maryland.gov/msa/intromsa/html/record_mgmt/approved_schedule.html