

# Hall of Records Commission Minutes

**June 4, 2012**

**Maryland State Archives  
Electronic Classroom**

**12:00 noon**



Earliest known image of Anne Arundel, with her husband, Cecil Calvert, 2nd Lord Baltimore ca. 1640.



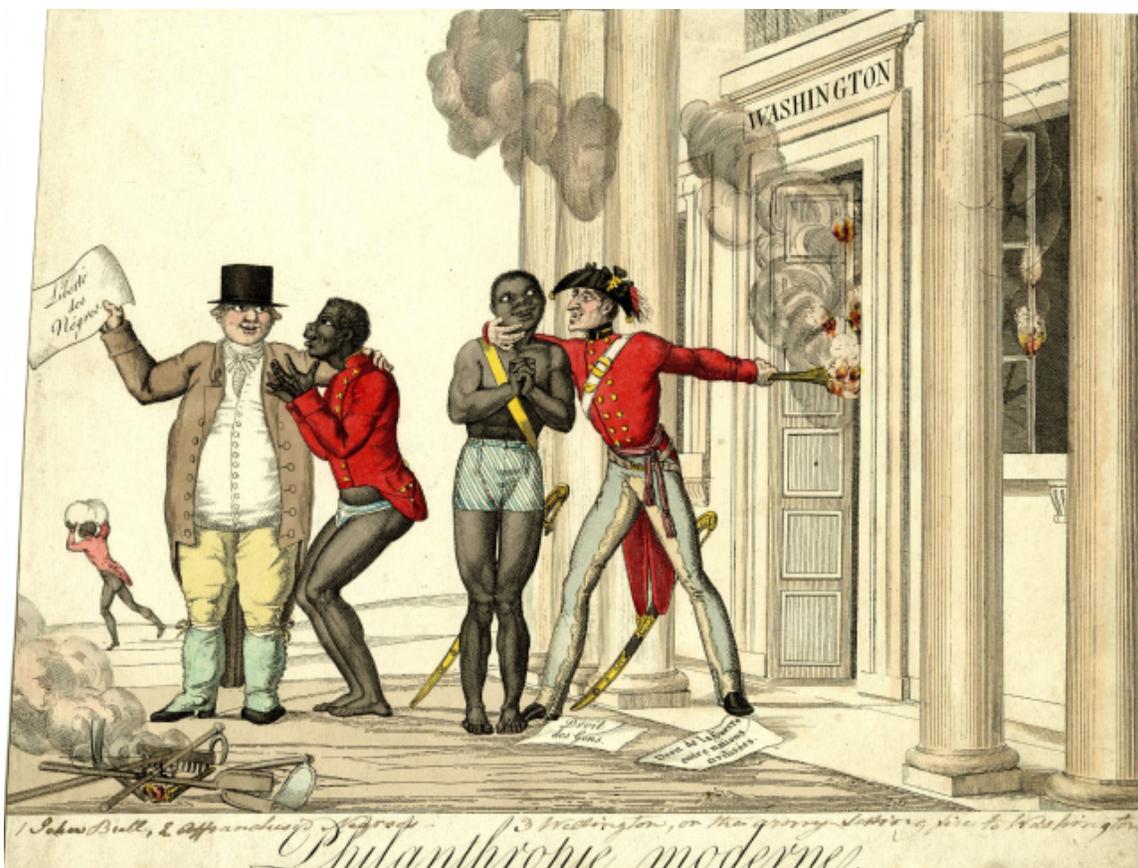
Map from medal cast for Cecil Calvert, Lord Baltimore, ca. 1632. Images and map are trademarks of **Maryland State Archives Trust Fund**

Latin motto, encircling map, translates: *As the sun thou shalt enlighten America*. Map and motto are trademarks for ***Friends of the Maryland State Archives***

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## Call to Order by the Chairman

Judge Bell welcomed attendees to the June 4 meeting of the Hall of Records Commission.



French cartoon showing British enticing American slaves with the promise of freedom during British attack on Washington, ca. August 1814, British Library copy.

**Attendees** ([http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/attendees\\_4jun12.pdf](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/attendees_4jun12.pdf))

## Introduction of New Members & Special Guests

Judge Bell welcomed new member, Delegate Samuel I. (Sandy) Rosenberg, who represents House Speaker Michael E. Busch.

## Opening Remarks/Special Announcements

Dr. Papenfuse noted that Commission meetings most often are held on a day that is significant in Maryland history. Today marks one of the more significant anniversaries related to the War of 1812. On this day, two hundred years ago, the U.S. House of Representatives, meeting in secret session, declared war on Great Britain. While President Madison signed the declaration proclaiming war on June 18, Congress actually moved to declare war June 4, 1812. Dr. Papenfuse directed the Commission to Politico's website for further reading on [the significance of June 4](#), and even more importantly to [Niles Register](#), a Baltimore publication of the time.

When Mr. Kummerow asked why the session met in secret, Dr. Papenfuse replied that secrecy sprang from a desire to mute the controversy over declaring war, with some of the most eloquent opposition coming from Representative John Randolph.

Dr. Papenfuse pointed out that the Archives is engaged in celebrating Maryland's Bicentennial of the War of 1812. Regarding the French cartoon, Dr. Papenfuse explained that its meaning is missed by nearly everyone. For it actually represents the British coming to the Chesapeake Bay, setting fire to Washington DC, and freeing American slaves. John Bull is, in fact, holding Admiral Cochrane's proclamation offering freedom to any slaves who reached British ships. A large number of able-bodied African Americans joined British marines and fought against the United States at the Battle of North Point, and the Battle of New Orleans. They represent a large contingent of Marylanders who fled to the British. As refugees, they often were transported to Canada for resettlement.

History is a "memory trail," and Dr. Papenfuse emphasized that an archives is all about maintaining a memory trail so that we might learn from the experiences of the past. He noted that an archives faces problems of maintenance just as the Department of Natural Resources does with its parks. Records, just like parks, deserve a lot of care and maintenance. In looking to the importance of memory in our society, Dr. Papenfuse asked the Commission to consider Abraham Lincoln's conclusion to his first inaugural address:

*I am loathe to close. We are not enemies, but friends. We must not be enemies. Though passion may have strained it must not break our bonds of affection. The mystic chords of memory, stretching from every battlefield and patriot grave to every living heart and hearthstone all over this broad land, will yet swell the chorus of the Union, when again touched, as surely as they will be, by the better angels of our nature.*

Lincoln's Inaugural Address, March 4, 1861

Then, to each member of the Commission, Dr. Papenfuse presented a book, *Views of Baltimore and Beyond*, as a gift from a private Maryland citizen, Willard Hackerman, who wished to share his love of the visual memory of Maryland history. The book includes prints, primarily related to Baltimore, but a little bit beyond, selected by Mr. Hackerman. Best known for his map collection (to which Dr. Rob Schoeberlein created a very fine guide a number of years ago), Mr. Hackerman is the sole owner of Whiting Turner Construction. As he began gathering prints, Mr. Hackerman wanted not only to make the collection more widely available, but also to offer a publication to guests who saw it.

When Mr. Hackerman inquired how he could assist in funding for the Archives, Dr. Papenfuse suggested an unrestricted grant to the Friends of the Maryland State Archives to produce a book of his prints. Mr. Hackerman, who also provided one of the principal donations for the acquisition of the Washington document for exhibit in the State House, responded by giving \$50,000 outright to the Friends.

Dr. Papenfuse also encouraged Mr. Hackerman to allow the Archives to scan the prints for publication. A new approach to scanning allowed the Archives to scan the collection and return it to Mr. Hackerman's gallery within three days. This was a remarkable feat on the part of Archives staff, who did all scanning at the Baltimore City Archives. It took a little bit longer, however, to complete the book, with Dr. Papenfuse and Dr. Schoeberlein writing text and determining its presentation.

Dr. Papenfuse then directed the Commission's attention to p. 13 of the publication, which relates to the quotation in the agenda from Bruce Springsteen's new song, "[We Are Alive](#)":

*A voice cried out, I was killed in Maryland in 1877  
When the railroad workers made their stand*

...

*Let your mind rest easy, sleep well my friend  
It's only our bodies that betray us in the end*

On February 22, 2012, Dr. Papenfuse presented Governor O'Malley with a copy of the Hackerman book on behalf of the Archives and the Friends. The Governor showed an interest in the image of the Sixth Regiment firing on the troops on Baltimore Street, very close to the iron-front building of the *Sun*. This can be seen in the distance on the right. Way beyond is the tower of the Maryland Institute. From memory, the Governor quoted the last line of Springsteen's new song: "Let your mind rest easy, sleep well my friend / It's only our bodies that betray us in the end," explaining that he had recited this at the recent re-dedication of Mt. Auburn Cemetery in Baltimore.

Chief Judge Bell and Jeanne D. Hitchcock, the Governor's Appointments Secretary, have been very active in trying to restore and preserve the memory of Mt. Auburn Cemetery, one of the most important African American cemeteries in Maryland.



*John O'Malley*

This all touches on the issue of collective memory: the problem with caring for and managing records - the memory of the past. Like a graveyard, historical memory needs persistent care and maintenance. It cannot survive on its own.

For example, with all of the interest in the War of 1812, very little attention is being paid to the memory of some 900 prisoners of war from Maryland, both black and white, who were incarcerated in British prisons. Dr. Papenfuse emphasized that while historians are taking much time to study the tall ships, and what takes place on American soil, no one is paying any attention to those poor 900 souls who were confined in British prisons at Dartmoor, Chatham, and Plymouth. When Dr. Papenfuse spoke to Willard Hackerman about this, Mr. Hackerman responded with a substantial grant to launch a study of the lives of prisoners who were incarcerated in Dartmoor. As a result, Dr. Papenfuse will spend several days at the Public Record Office at Kew, conducting research on the prisoners and the ships that carried them. Hopefully by 2014, the research will lead to a book about the lives of those American prisoners of war, many of whom happened to be serving on privateers and involved with shipping when captured by the British.

Dr. Papenfuse stressed the importance of managing and maintaining the memory trail, not only for Maryland's older public records, but also for those current permanent records, both paper and electronic, that government generates day in and day out.

Today, the Archives faces a crisis of storage. It is a crisis that the Archives has talked about and planned to remedy since running out of archival space in this building in 2000 - a problem that Dr. Papenfuse and Mr. Baker have brought up at every Hall of Records Commission meeting. On June 2, the Governor agreed to the Archives working out a solution in the capital budget for 2014. Tim Baker is well underway with specific criteria and a proposal for a remote archival storage facility that may include partnering with other institutions along a model that Dr. Papenfuse proposed to Meb Turner, twenty-five years ago, in relation to the University of Baltimore.

To store their collections, all historical and special collection agencies, historical homes, and historical sites need space. It is our hope that solving the need for state archival space also will help address, in cooperative ways, the storage needs of museums, historic sites, special collections, and libraries around the State.

The Archives faces an immediate problem. It is literally out of space sufficient to accommodate the 15,000-20,000 cubic feet of public records that already have been identified by schedule, and carefully analyzed, as permanent archival material that comes to the Archive each year. In addition, the Archives currently is facing a backlog of about one year's worth of records. Telling agencies to hold on to what they have, and to find temporary space on their own, is not a satisfactory solution. Their costs are significantly higher than having space to accommodate them. Private storage for permanent records, for example, is extremely expensive, as Johns Hopkins University found out, particularly if any retrieval is involved. While institutions may be told that warehouse storage is relatively cheap, they are not told that it costs, for instance, \$45 per document to bring it back, if perchance an institution has to see it.

The flooding in Prince George's County destroyed over 2,700 boxes of material, awaiting transfer. The Circuit Court Administrative Judge and her staff worked exceptionally hard to salvage what remained. The State absolutely must have safe storage for archival material, or else more records will be lost.

Besides preparing the necessary capital budget documents for Fiscal Year 2014, Mr. Baker and Dr. Papenfuse are tasked (as of an e-mail from the Governor's Chief of Staff) with finding a suitable temporary storage facility to serve for 3 to 5 years while the new facility is either renovated or built. They are exploring a number of options for having space available, but space must be available by July 1 of this year.

During the 2011 Legislative Session, the Joint Chairman's Report asked DBM and the Archives to:

1. A review of the space requirements for the storage of permanent record material and recommendations for the short- and long-term funding of these requirements;
2. The feasibility of funding the records management and archival program for the State and local government, including both capital and operating budgets, through the application of a surcharge to permanent records as contemplated in Section 9-1007 of the State Government Article of the Annotated Code of Maryland; and
3. A cost-benefit analysis of storing records in privately owned facilities versus operating State-owned temporary and archival storage facilities.

During the 2012 Legislative Session, the budget committees followed up with a letter requesting information on the status of our storage request and to report on plans to remedy the problem of having so many of our staff on the contractual payroll with no benefits. Both reports are linked below.

**Joint Chairman's Report:**

[http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000036/pdf/joint\\_chairmans\\_letter.pdf](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000036/pdf/joint_chairmans_letter.pdf)

**Response to Joint Chairman's Letter:** [http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000036/pdf/response\\_joint\\_chairman.pdf](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000036/pdf/response_joint_chairman.pdf)

***At this point, Dr. Papenfuse asked for a motion that the committee support the efforts of the State Archivist to secure temporary additional warehouse space for a five-year period in the interim, while a new remote storage facility is being built or renovated, with the understanding that additional funding will be necessary for shelving, and possibly rental costs, that is not currently in the Archives budget, and not currently available from existing special fund revenue.***

Dr. Papenfuse also explained that the Archives does not have the resources to squeeze any more from the Special Fund environment that came from mdlandrec.net. That Special Fund, of which the budget is \$380,00 per year, pays rental costs on the existing warehouses,

Dr. Papenfuse and Mr. Baker want to consolidate the four current, substandard warehouses into one archival facility. This would be a properly built warehouse facility with temperature and humidity controls.

Chief Judge Bell clarified that the motion asks that the Commission support this concept, with Dr. Papenfuse adding that the Commission should understand that the costs must come from sources other than the Archives' budget.

***President Miller offered the motion, seconded by Mr. Kummerow, with Secretary Collins abstaining. The motion was approved, with the chairman concurring.***

## Reports and Minutes of Previous Meetings

**November 15, 2011** ([http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc\\_minutes\\_15nov11.pdf](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc_minutes_15nov11.pdf))

### Special Meetings and Celebratory Events

**November 9, 2011:** The Maryland Commission on Artistic Property held its semi-annual meeting. Meeting minutes: [http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/apc\\_meeting\\_9nov11\\_approved\\_minutes.pdf](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/apc_meeting_9nov11_approved_minutes.pdf)

**November 19, 2011:** Maya Davis presented as the keynote speaker for Maryland Legacy Day at the Afro-American Historical and Genealogical Society, Prince George's County.

**January 5, 2012:** Dr. Papenfuse, Tim Baker, Elaine Rice Bachmann, and Sasha Lourie participated in the unveiling of an historic Victorian clock at the Court of Appeals Chamber.

**February 22, 2012:** Dr. Papenfuse presented an historic photograph of the Governor's Office, recently purchased at auction, to Governor Martin O'Malley.

Dr. Papenfuse highlighted this as a perfect example of trying to sustain the public memory. When he heard of an auction of the papers of a former Secretary of State for Maryland, he asked Dr. Rob Schoeberlein to travel to the Eastern Shore to attend. Dr. Schoeberlein discovered a photograph of Governor Warfield and his secretary with the mirror and fireplace in the background. The fireplace has an interesting story, since it came from the Governor's Mansion on the Naval Academy grounds. When the mansion was torn down, Governor Warfield requested an appropriation to acquire the mantel. However he was turned down by the Legislature, so he bought it himself and gave it to the state. Consequently, there is a direct connection between that office and all of the governors that had Government House from 1840 until the governor moved to the new mansion in 1868. On a side note, Dr. Papenfuse pointed out that it is interesting to see how much it cost to restore the public places, as described in the 1905 *Baltimore American*, something which Sasha Lourie's intern, Hayley Jenkins, discovered in the course of doing work on the State House.

***Dr. Ridgway offered a motion of approval of the minutes (as amended, if amended) and recognition of the special meetings of the Commission as defined by standing resolution, seconded by Ms. Melson and unanimously approved, the chairman concurring.***



### New Executive Offices.

Senators and delegates will find Governor Warfield installed in a new room. The executive offices have been repaired. The room formerly occupied by the Attorney General has been converted into the Governor's private office. In this room there is an open grate, surmounted by a historic mantelpiece. This ornament is of Italian marble, with the state coat-of-arms in the center. On one side is a female figure holding a bunch of grapes; and on the other side another female figure with sheaves of wheat.

This antique was a part of the furnishings of the old Government House, erect

ed in colonial times by Governor Eden. This building stood on what is now a part of the site of the Naval Academy. When the building was torn down in the march of improvements at the academy, Admiral Brownson, who was then superintendent of the academy, offered the ornament to Governor Warfield, and he would have been glad to accept it, but the law stood in the way. The antique was advertised for sale, and was bought by the Governor for \$10. Its original cost was \$1,100. The work of restoration will cost \$12,705, divided as follows:

To restore the rostrum, niche and balcony.....	\$2,500
To replace windows, doors, window trimmings, etc.....	700
To construct chimney breast, fireplace from cellar to second floor.....	400
Mantelpiece.....	100
Painting and decorating woodwork and plaster.	500
To replace ceiling, remove girders and fireproofing.....	3,500
Much of the brickwork of the old building has rotten woodwork in it, and there has been estimated for contingencies.....	1,100
Fireproofing first floor.....	2,075
Replastering, carrying chimney through the roof and contingencies.....	1,630

Baltimore American, 12/17/1905

**February 23, 2012:** David Armenti and Tanner Sparks participated in the Maryland Bar Library's panel discussion: "The Impact of Race Laws on the Migration of African Americans from Southern States to Baltimore During the Early 1900s."

**March 7, 2012:** Dr. Papenfuse participated in the First Citizen Award Ceremony in the Senate Chamber.

**March 28, 2012:** Dr. Papenfuse presided over the Land Patent Hearing, Warrant Number 100. Richard Richardson, Emily Oland Squires, Jen Hafner, and Bonnie Kirkland (OAG) participated.

**March 29, 2012:** The Rotary Club of Annapolis: Meeting and introduction to Archives. Dr. Papenfuse, Mimi Calver, Vicki Lee, Jean Russo, and Maria Day hosted the event, resulting in a donation by the club to the Friends of the Maryland State Archives.

**May 3, 2012:** Dr. Papenfuse participated in a luncheon with Governor Martin O'Malley, held on behalf of the War of 1812 Bicentennial Commission and Star-Spangled 200.

**May 11, 2012:** Dr. Papenfuse, Elaine Rice Bachmann, Mimi Calver, Sasha Lourie, and Chris Kintzel gave a tour and presentation regarding Washington's resignation speech to the General Society of the Cincinnati.

**May 22, 2012:** Dr. Papenfuse presented Willard Hackerman with the first printings of the book *Prints of Baltimore and Beyond*.

***Proposed Action by the Commission: motion of approval of minutes (as amended, if amended), and recognition of the special meetings of the Commission as defined by standing resolution***

## Records Retention and Disposal

**Retention Schedules** ([http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc\\_schedules\\_4jun12.pdf](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc_schedules_4jun12.pdf))

**Disposal Certificates** ([http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc\\_disposals\\_4jun12.pdf](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc_disposals_4jun12.pdf))

***Secretary Collins offered a motion of approval of Records Retention and Disposal Schedules as presented, seconded by Mr. Ridgway and unanimously approved, the chairman concurring.***

## Deputy Archivist's Report

### New Google Email system

Dr. Papenfuse interjected that, in principle, the new Google email system is a great idea, with every government agency working off the same email system. In practice, however, it is going to be huge learning curve to make sure that it actually works efficiently. The communication of documents and cooperation across state agencies and within agencies will be much easier. Dr. Papenfuse gave a lot of credit to our staff who helped make that work.

Mr. Baker reported that, in the Governor mandating this, he is absolutely right on. This is not just about Gmail or having Google as an email platform. This is about the whole productivity package, since productivity software is very expensive these days. The Archives

still has the version that was purchased in 2004, which is Microsoft 2003, paying \$24,000 back then. Upgrading to Office 2010 would cost \$240,000 for this small agency, so it was not a hard decision in agreeing to the transition to Google at \$60 per staff member. For that, the Archives gets the whole deal: maintenance of email servers, and the whole package updated as time goes forward.

From an archival perspective, there is a great balancing act involving both pros and cons, especially from a record retention perspective, since no one is doing anything about email. Mr. Baker pointed out that the law specifies that email must be considered part of the records management and disposition process, but due to the complicated nature of management, nobody has developed a working and inexpensive way to allow the archiving of email. For example, 157 different email servers exist just in the executive branch of government. The archives maintains one server to hold on to legacy email until finding a way to archive it. Furthermore, Google does not provide a way to take email from the system and store it in some other archival grounds, yet neither does anyone else. Google will construct a very expensive way, and will want clients to maintain it in perpetuity, but they are doing nothing different than Microsoft, IBM, or Wang ever did. IBM's model, for instance, was simply to get you as a customer and hold on to you forever. However, the good news is that if one environment consolidates all executive mail, then the Archives is not the only entity in the world requiring decent records management and archiving permanent record material. Every government agency has this requirement across the land, and every business, if they are smart, has some sort of records management plan. Hopefully, the Archives can accomplish this by working together with DoIT and Google.

Dr. Papenfuse voiced his concern in the serious problem of entrusting the collective memory of state government to Google's third party ownership. Mr. Baker pointed out that security and ownership pose a problem already, with 157 servers in existence. In response, Judge Bell commented that security relies on the quality of information technology, with Dr. Papenfuse adding that security also concerns the policy of some agencies to destroy their mail after ninety days.

Dr. Papenfuse mentioned that he and Ms. Frazier created all of the minutes and agenda for the meeting through Google Apps, which they easily converted into PDFs for email distribution. Mr. Baker agreed that the system was good, requiring only a browser for access, whether from by laptop or iPhone. The bad news, however, is that the Archives does not have ownership within its infrastructure, so that if Google's infrastructure is hacked or taken down, all is compromised.

Limited storage space for email also poses a serious issue.

Secretary Collins asked if the Archives had a policy in place on this issue of archiving email, which Dr. Papenfuse and Mr. Baker confirmed that MSA and DGS Records Management Division have published guidance on email.

Information Request for the 2012 Session - Report on options to increase the amount of archival space for historical documents managed by the State.

**Fiscal Report - - 2012 testimony to the House and Senate budget committees:**  
[http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000036/pdf/response\\_joint\\_chairman.pdf](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000036/pdf/response_joint_chairman.pdf)

**Proposal for the capital budget: a regional archival storage facility encompassing the renovation of a suitable existing facility [link to one page summary of our recommendations]**

*Proposed action by the Commission: adoption and approval of reports incorporating any comments on budget related matters with special emphasis on support for the new regional archival storage facility proposal*

## State Archivist's Report

### [Discovery of rare fragments of the Star Spangled Banner](#)

Dr. Papenfuse received a phone call from his neighbor, who said that her brother had just purchased a fragment of the Star Spangled Banner, and wondered if Dr. Papenfuse would like to see it. To Dr. Papenfuse's amazement, it was an actual fragment that was distributed by Captain Preble who was in charge of the Boston Navy Yard, where the Star Spangled Banner was taken for conservation and display. In fact, the earliest known photograph of the Star Spangled Banner shows it flying at the Boston Navy Yard. Although the Archives has a copy of the photograph, it turns out that it is the second photograph, not the photograph that people usually see.

Dr. Papenfuse wrote a piece about the find on his blog, in the posting entitled "[Fragments of the Star Spangled Banner and the Figures in the Window?](#)" The post includes a photocopy of "The Star Spangled Banner" manuscript by Francis Scott Key. Interestingly, it was the copy owned by the man who put framing of the fragment together. He then gave the original to the Pennsylvania Historical Society.

The fragment is in the original frame, which the owner put together. Removing the back reveals an announcement that his local fire brigade had made a gift to the city of Philadelphia of a fire engine. He had simply used these circulars as backing, which helped date the framing. While the Archives does not own the piece, it is on deposit here, with permission to use images freely.

Mr. Kummerow pointed out an interesting story relating to the Flag House that also concerned the Star Spangled Banner. The flag that was flying at 9/11 was damaged severely when the towers went down, but survived, and is currently being sent around the country by an organization named New York Says Thank You.

Speaking of threads of memory, Dr. Papenfuse asked Ms. Benik to show the Commission the gift that the Treasurer had sent to the Archives. She explained that, while renovating their IT department, they went through an old safe in the Treasurer's office. They came across quarterly reports of the Treasurer's Office. The Treasurer is now turning these reports over to the Archives. In return, Dr. Papenfuse sent back to the Treasurer a spreadsheet of reconciliation right before the depression, directly relating to these forms, which details the red ink facing State finances of the time. He expressed the Archives' thanks for the gift.

## **E-Books and E-Publications**

### **Kent County News project (funded in part by the Friends of the Maryland State Archives)**

The Daughters of the American Revolution and the owners of the *Kent News*, and a number of local organizations in Kent County, are funding a project to make images of the *Kent News*, which goes back to prior to the Civil War, accessible online. Over the course of the summer, the Archives will be putting the images online, beginning with the 1890s.

### **Other Publications (funded by the Friends of the Maryland State Archives)**

Willard Hackerman Collection of Prints  
James Brice Account Book

## **Pending grant applications**

### **Abell Foundation (Project GADO)**

Project Gado is a project developed by Thomas Smith, an undergraduate (now graduate) student with the Johns Hopkins University. He believed that it would be possible to develop the equipment and management system for scanning photographs, and text associated with the photographs, inexpensively and very efficiently through robotic equipment that he assembled himself. The Baltimore City Archives has asked the Abell Foundation to fund the scanning of a Housing Authority study of Baltimore City in the 1940s, including massive numbers of photographs showing all of the housing in the city, some of which was considered for urban renewal, and some of which is still there today. Since each is accompanied by very exhaustive reports on the condition of the building, the collection is a gold mine for those interested in historic preservation. If the grant application is successful, the work will be going on at the Baltimore City Archives. An answer will hopefully come on June 18th.

Dr. Papenfuse thanked the landlord for taking an interest in the project. He has provided additional, free office space so that the project can proceed over the course of the summer. The project, by design, will not require an existing staff resources to carry it through to completion. The people who will be performing scanning and managing the product electronically will be paid by the grant.

## **Pending exhibits, Maryland State House, and forthcoming January 14, 2013 celebrations**

Dr. Papenfuse thanked President Miller for all of the support of the Senate in the development of the exhibits in the State House. The Artistic Properties and the Research staff have worked diligently on the exhibits.

The very first exhibit will be located in the stairwell room, and will be devoted to the War of 1812, featuring a spectacular mural showing the dome of the State House and the city of Annapolis as the British are coming up the Bay. From the dome,

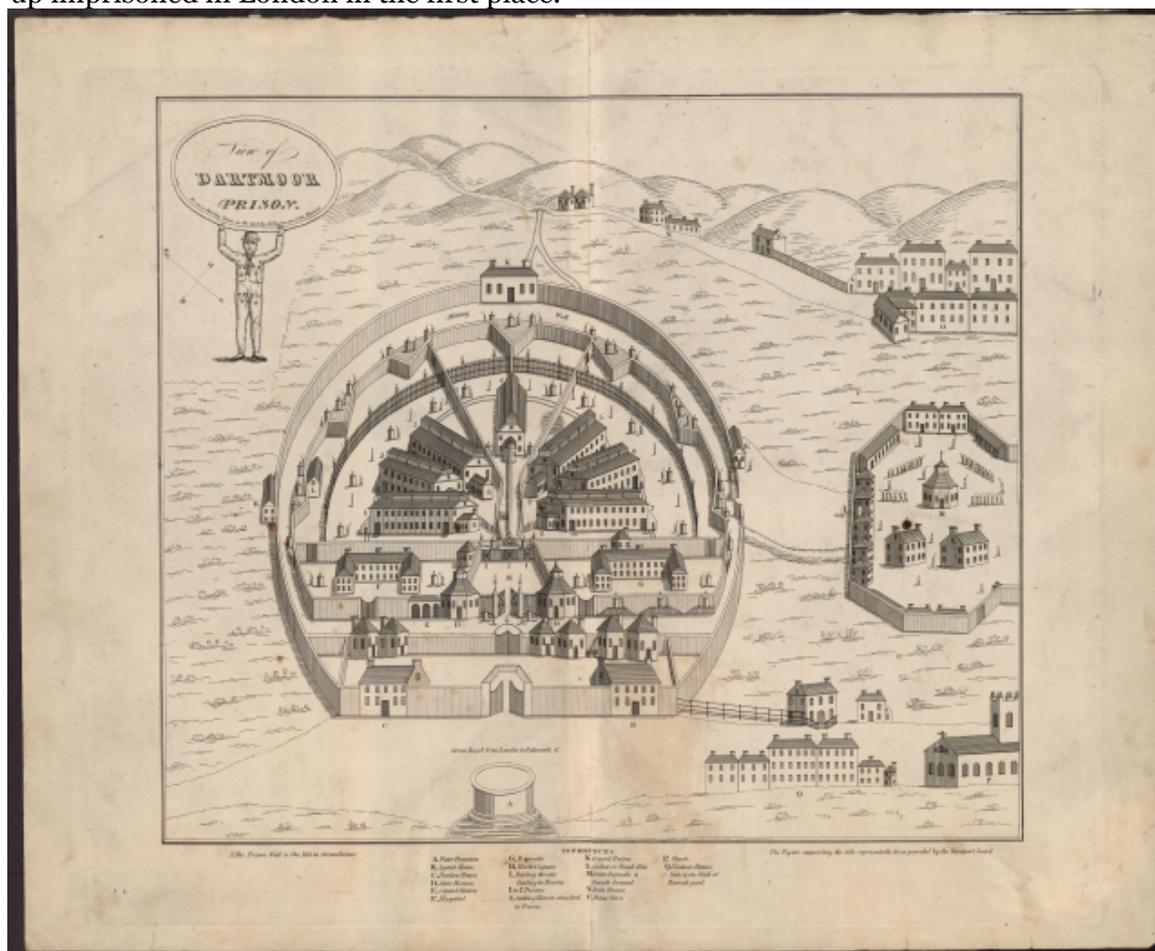
William Barney watched the British moving up and down the bay, as they raided and carried off slaves.

### Compliance with the legal requirements of bidding on MARC commuter rail system contracts

Dr. Papenfuse reported that he would soon be completing the work required of him by House Bill 520 entitled, Transportation - Procurement for MARC Service.

### Summer 2012 research objectives

Dr. Papenfuse referred the Commission to his new blog, [Sailors, Soldiers, and Refugees of the War of 1812](#). One of the summer interns will not only be working at the Archives on this project, but has also received a fellowship to go to London for two weeks while Dr. Papenfuse is there, and to work with him on research, not only on the sailors themselves, but also on the ships and how the American sailors ended up imprisoned in London in the first place.



## Research and Student Outreach

## **Grant Applications**

The Legacy of Slavery division completed work on two grant applications with the Maryland Heritage Areas Authority in conjunction with the Heart of the Chesapeake Country Heritage Area (Dorchester Historical Society) and with the Stories of the Chesapeake Heritage Area (Chesapeake Bay Maritime Museum of Talbot County). If successful, these grants will continue the work on the Underground Railroad and the African American history of the Eastern Shore, which the US Department of Education is currently funding as a five-county study.

Looking ahead, the grant for the study of slavery will be running out, and the Archives will be looking for additional funding. Dr. Papenfuse hopes that the Study of the Legacy of Slavery will receive funding to research more counties, as well as on the time span from the revolution to 1830 that has never been touched.

## **IMLS Grant**

The Archives has had a very successful partnership with a grant that went to an institution in Chicago, HistoryMakers. Judge Bell is featured in their oral history program, along with a very large number of prominent people. The first fellow, Krystal Appiah, worked with the Archives for nine months, and has been a tremendous asset to the department. She not only focused a lot on the Colonization Society's efforts to move African Americans back to Africa, but also acted as a superb ambassador for the Archives, attending a number of events in which she became the voice of the work that the Archives.

In the second year of IMLS grant, the Archives will host a second fellow.

## **Summer 2012 Internship Program**

Emily Oland Squires announced that, after much preparation, the 2012 summer internship program will begin on June 6. The Archives has received 110 applications this year, narrowing down the selection to eighteen interns. Ms. Squires thanked the funding partners, following a successful year of pursuing matching funding. The objectives for the summer 2011 program are:

Research supporting Dr. Papenfuse's goals for studying the War of 1812, in particular the African American experience in the War of 1812.

The Underground Railroad internship program as defined by the Department of Education grant.

The history of Brookeville, specifically relating to the President's journey into the town as a temporary capital when the city of Washington was set on fire during the War of 1812.

A processing project with the Secretary of State's gift collection

The processing of records in a more traditional sense, with the Appraisal and Imaging departments, while also creating electronic archives based on those images.

The following funding partners will support the summer program:

City of Brookeville  
C. V. Starr Center  
Historic London Town

Maryland Commission for Women  
 National Society of the Daughters of the American Revolution  
 National Trust for Historic Preservation  
 St. John's College  
 US Department of Education  
 Washington College

Dr. Papenfuse pointed out, in terms of cooperation with other places, the Archives has a very fine tradition under Emily's guidance of bringing together public and private institutions to work with the Archives towards research goals. The goal is to have the internship program at least partially, if not half, funded by support from other institutions. For example, the City of Brookeville is providing funding in part for the work to be done on Brookeville in the War of 1812.

## Land Office Activity

**Application for an Original Land Patent** of Warrant 100: Baltimore Area Council Boy Scouts of America - for 19.014 acres in Harford County.  
 Final opinion issued on May 9, 2012, by Dr. Papenfuse.

For the first time in ten years, Dr. Papenfuse was able to put on his administrative judge's cap, and decide a land patent case. The case relates to a piece of property in Harford County, adjacent to and surrounded by property owned by the Boy Scouts of America.

In the beginning of the 19th century, a land patent was applied for, but none was granted. The county surveyor in Harford County just assumed that it had been patented, and so continued it in his records as a patented piece of property. In the end, the Boy Scouts did due diligence in their research on the title to the land, and decided to use this as an exercise in training people on the importance of ownership of property.

Dr. Papenfuse not only enjoyed the very careful and extraordinarily profound research that the Boy Scouts and Archives staff conducted, but also used it as an opportunity to talk about how important it is to understand the history of the property of our state, and particularly how it relates to changing perceptions of labor, such as slavery. In the process, the Archives' researchers discovered that one of the daughters of Samuel Chase owned property there, and owned several slaves as well. Archives researchers found her story interesting, especially relating to her sister, who married Joshua Barney's son, the William Barney who watched the British forces from the State House dome. Pushing back into the history of the land yields all sorts of connections to the past.

Special recognition was given to Jen Hafner, Richard Richardson, and Emily Oland Squires for their extraordinarily hard work.

***Dr. Papenfuse requested that the Commission to make a motion of approval for the very hard work of the staff in pulling all of this together and doing such a fine job with the land grant. Motion offered by Mr. Kummerow, seconded by Ms. Melson, and unanimously approved, the chairman concurring.***

## Appraisal and Description

**Mold Remediation:** Dr. Papenfuse emphasized that the Archives does face a mold problem in the building, and is grateful to Secretary Collins for helping get this problem under control. Appraisal is working on preparing the basement for the mold remediation vendors.

**Records Management Guidance website:** Improving the site for public officials, including a new overview page outlining the responsibilities of and benefits to public officials, regarding records management: [http://www.msa.md.gov/msa/intromsa/html/record\\_mgmt/welcome.html](http://www.msa.md.gov/msa/intromsa/html/record_mgmt/welcome.html)

**Updated list of agency records officers:**

[http://www.msa.md.gov/msa/intromsa/html/record\\_mgmt/agencies1.html](http://www.msa.md.gov/msa/intromsa/html/record_mgmt/agencies1.html)

**Report on records received since last Hall of Records Commission Meeting:**

[http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc\\_transfers\\_4jun12.pdf](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc_transfers_4jun12.pdf)

## Recent Gifts, Deposits and Acquisitions

**Special Collections** ([http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/html/spec\\_coll\\_4jun12.html](http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/html/spec_coll_4jun12.html))

*Resolution offered by Mr. Ridgway acknowledging the report on records received, and also accepting and thanking donors of all recent gifts to the Archives, seconded by Ms. Melson, and unanimously approved, the chairman concurring.*

## References Services

**Providing service to the public:**

Dr. Papenfuse recommended that the Commission view a very good PowerPoint presentation by the Reference Services Department, which looks at the ways in which in-place reference (people literally coming to the Archives) has rebounded from an all-time low in the 1990s. It is not back quite to where it was, but it certainly is a demanding environment in which our staff is exceptionally good. The Archives Search Room is usually open from Tuesdays through most Saturdays. Today is an example of when the Archives is normally closed, and yet Michael McCormick and his staff went out of their way to assist a patron, due to a misunderstanding that resulted in the woman coming all the way from Alabama to visit the Archives on a Monday, when the building is normally closed.

Mr. McCormick explained that the patron is trying to locate her brother, who was adopted by another family in 1946, prior to the sealing of adoption records. She searched through private adoptions through the Episcopal Diocese, but with no success. The patron and Lisa Robinson from WBAL contacted Tim Baker, who, along with the Reference Services Department, agreed to try to provide some assistance. She was assisted by Joe Leizear in Reference, who discovered that, first of all, a good portion of the file is at the Episcopal Diocese. Through further querying, Reference determined that the adoption did not take place in Baltimore City, but in Baltimore County, a key piece of information. Reference also consulted the indexing to determine that the Judge had, in fact, sealed the case in 1946. Consequently, Reference could not provide the information that she was hoping to obtain, but she now knows that she must appeal to the Court as the next step. Mr. McCormick hopes that this is presented in a good light through WBAL.

Dr. Papenfuse emphasized that Reference assisted the patron on a Monday morning when the Archives was closed.

[reference report hrc.ppt](#)

## Maryland State Archives On Line

### Finding Aids, Reference Services, and Publications:

[aomol.net](#), [archivesofmaryland.net](#), [marylandlegalhistory.net](#) - Access to over 471,000 historical documents that form the constitutional, legal, legislative, judicial, and administrative basis of Maryland's government

[baltimorecityhistory.net](#) - Guide to Research and Writing about the History of Baltimore City

[editonline.us](#) - Transcription and editing of historical documents online

[lrac.us](#) - Land Records Access Committee and Image Retrieval System for Maryland

[mappingmaryland.net](#) - The Interactive Maps component of the *Flight to Freedom* and *County Boundaries* projects allows historians, genealogists, and researchers to search for Maryland property owners

[martenet.org](#) - Maryland Historical Maps

[mdelect.net](#) - Find your Elected Officials

[mdgovpics.net](#) - The Governor's Office Photo Gallery

[mdgovpubs.net](#) - Government Publication Library

[mdhistory.net](#) - Research and Lectures on Maryland History topics

[mdhistpics.net](#) - Historical Photographs of Maryland

[mdhs.mdsa.net](#) - Maryland Historical Trust

[mdihp.net](#) - Maryland Inventory of Historic Properties

[mdlandrec.net](#) - Digital image Retrieval System for Land Records in Maryland

[mdmanual.net](#) - Guide to Maryland Government

[mdnewspapers.net](#) - Guide to Maryland Newspapers

[mdplats.net](#), [plats.net](#) - Digital Image Reference System for land Survey, Subdivision, and Condominium Plats

[mdprobate.net](#) - Digital Image Reference System for Maryland Probate Records

[mdroads.net](#) - Maryland State Archives Digital Imaging Management for State Highway Administration

[mdsa.net](#) - Maryland State Archives Homepage

[mdslavery.net](#), [slaverymd.net](#) - African American Research at the Maryland State Archives

[mdstatehouse.net](http://mdstatehouse.net) - This website represents the initial phase of the Maryland State House Historic Structure Report Project  
[mdvitalrec.net](http://mdvitalrec.net) - Vital Records Indexing Project  
[mopw.net/ids/login.cfm](http://mopw.net/ids/login.cfm) - Public Works  
[msa.md.gov/msa/intromsa/html/record\\_mgmt/homepage.html](http://msa.md.gov/msa/intromsa/html/record_mgmt/homepage.html) - Records Transfer and Storage Management  
[msa.md.gov/msa/refserv/govpub/html/search.html](http://msa.md.gov/msa/refserv/govpub/html/search.html) - Government Publications On Line  
[msa.md.gov/msa/refserv/library/html/lib\\_public\\_homepage.html](http://msa.md.gov/msa/refserv/library/html/lib_public_homepage.html) - Archives Library Catalog  
[potomachistory.net](http://potomachistory.net) - Maryland's Ownership of the Potomac River  
[teachingamericanhistorymd.net](http://teachingamericanhistorymd.net) - A partnership program bringing historical resource materials and professional-development experience to K-12 U.S. history teachers  
[v3.mdlandrec.net](http://v3.mdlandrec.net) - Version 3 of the Land Records Website

## Education and Outreach (see attached [Chronology](#))

### Forthcoming special meetings of the Commission and events of interest

**June 18, 2012:** The Archives will hold a memorial service for long-time volunteer Trish Surles, hosted by Dr. Papenfuse and Chris Haley. The late Trish Surles served as an Archives Reference volunteer from 2000 to 2012, and as a researcher and donor from 1994-2012.

This is the second time that the Archives has held such a memorial. The first time was for Carson Gibb, who for years worked with the Archives. Chris Haley, the principal organizer for the event, announced that the memorial would be held from 2:00 P.M.-4:00 P.M. A notice will be sent out to all members of the Commission.

**June 20, 2012:** Dr. Papenfuse, Richard Richardson, Jen Hafner, and Emily Oland Squires will present the Warrant 100 Land Patent to Governor O'Malley at the Board of Public Works meeting for signing. Mr. Baker verified that the Boy Scouts are paying the full purchase price of \$36,811.09.

### New Business

Mr. Kummerow reminded the Commission of the Star Spangled Bicentennial celebrations in Baltimore. He encouraged everyone to make their first stop at the Maryland Historical Society for a great new exhibit opening on Sunday, June 10th, at 12:00pm: "In Full Glory Reflected: Maryland during the War of 1812." Also, the Tall ships will be arriving in the harbor throughout the celebrations, but mainly on the 13th.

Dr. Papenfuse observed that one opportunity has been missed, since one of the great tall ships is coming in from Brazil. Baltimore in fact built the first ship in the Brazilian navy at Craig and Barron's wharf.

## Next meeting

The next Hall of Records Commission meeting is scheduled for Wednesday, November 14, 2012

## Adjournment

There being no further business to discuss, the meeting adjourned at 1:44 P.M.

Approved by the Hall of Records Commission, June 4, 2012.

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The Honorable Robert M. Bell, Chairman

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Edward C. Papenfuse, Secretary

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