Hall of Records Commission Meeting

June 4, 2012

Electronic Classroom
Maryland State Archives
12:00 noon

Agenda

Earliest known image of Anne Arundel, with her husband, Cecil Calvert, 2nd Lord Baltimore ca. 1640, Map from medal cast for Cecil Calvert, second Lord Baltimore, *ca.* 1632, all three used as the the official trademarks of the **Maryland State Archives Trust Fund**

Latin motto translates: *As the sun thou shalt enlighten America,*both used as trademarks for the ***Friends of the Maryland State Archives***

Call to Order by the Chairman

The significance of June 4 (also Niles Register)

French Cartoon about the British attack on Washington and offering freedom to the slaves, ca. August 1814, British Library copy

Attendees (http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/attendees_4jun12.pdf)

Introduction of New Members and Special Guests

Delegate Sandy Rosenberg joins the Commission as the representative for Speaker Michael Busch.

Opening Remarks/Special Announcements

Theme: *We Are Alive,* a new song by Bruce Springsteen

A voice cried out, I was killed in Maryland in 1877
When the railroad workers made their stand
....

Let your mind rest easy, sleep well my friend
It's only our bodies that betray us in the end

Reports and Minutes of Previous Meetings

November 15, 2011 (http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/

000035/pdf/hrc_minutes_15nov11.pdf

Special Meetings and Celebratory Events

November 9, 2011: The Maryland Commission on Artistic Property held its semi-annual meeting. Meeting minutes: http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/apc_meetinng_9nov11_approved_minutes.pdf

November 19, 2011: Maya Davis presented as the keynote speaker for Maryland Legacy Day at the Afro-American Historical and Genealogical Society, Prince George's County.

January 5, 2012: Dr. Papenfuse, Tim Baker, Elaine Rice Bachmann, and Sasha Lourie participated in the unveiling of an historic Victorian clock at the Court of Appeals Chamber.

February 22, 2012: Dr. Papenfuse presented an historic photograph of the Governor's Office, recently purchased at auction, to Governor Martin O'Malley.

New Executive Offices.

Senators and delegates will find Governor Warfield installed in a new room. The executive offices have been repaired. The room formerly occupied by the Attorney General has been converted into the Governor's private office. In this room there is an open grate, surmounted by a historic mantelpiece. This ornament is of Italian marble, with the state coat-of arms in the center. On one side is a female figure holding a bunch of grapes and on the other side another female figure with sheaves of wheat.

This antique was a part of the furnishings of the old Government House, erected in colonial times by Governor Eden. This building stood on what is now a part of the site of the Naval Academy. When the building was torn down in the march of improvements at the academy, Admiral Brownson, who was then superintendent of the academy, offered the ornament to Governor Warfield, and he would have been glad to accept it, but the law stood in the way. The antique was advertised for sale, and was bought by the Governor for $10. Its original cost was $1,100. The work of restoration will cost $12,765, divided as follows:

To restore the rostrum, niche and balcony	$2,500
To replace windows, doors, window trimmings, etc.	700
To construct chimney breast, fireplace from cellar to second floor	400
Mantelpiece	100
Painting and decorating woodwork and plaster	500
To replace ceiling, remove girders and fireproofing	3,500
Much of the brickwork of the old building has rotten woodwork in it, and there has been estimated for contingencies	1,100
Fireproofing first floor	2,075
Replastering, carrying chimney through the roof and contingencies	1,690

Baltimore American, 12/17/1905

February 23, 2012: David Armenti and Tanner Sparks participated in the Maryland Bar Library's panel discussion: "The Impact of Race Laws on the Migration of African Americans from Southern States to Baltimore During the Early 1900s."

March 7, 2012: Dr. Papenfuse participated in the First Citizen Award Ceremony in the Senate Chamber.

March 28, 2012: Dr. Papenfuse presided over the Land Patent Hearing, Warrant Number 100. Richard Richardson, Emily Oland Squires, Jen Hafner, and Bonnie Kirkland (OAG) participated.

March 29, 2012: The Rotary Club of Annapolis: Meeting and introduction to Archives. Dr. Papenfuse, Mimi Calver, Vicki Lee, Jean Russo, and Maria Day hosted the event, resulting in a donation by the club to the Friends of the Maryland State Archives.

May 3, 2012: Dr. Papenfuse participated in a luncheon with Governor Martin O'Malley, held on behalf of the War of 1812 Bicentennial Commisson and Star-Spangled 200.

May 11, 2012: Dr. Papenfuse, Elaine Rice Bachmann, Mimi Calver, Sasha Lourie, and Chris Kintzel gave a tour and presentation regarding Washington's resignation speech to the General Society of the Cincinnati.

May 22, 2012: Dr. Papenfuse presented Willard Hackerman with the first printings of of the book *Prints of Baltimore and Beyond*.

Proposed Action by the Commission: motion of approval of minutes (as amended, if amended), and recognition of the special meetings of the Commission as defined by standing resolution

Records Retention and Disposal

Retention Schedules (http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc_schedules_4jun12.pdf)
Disposal Certificates (http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc_disposals_4jun12.pdf)

Proposed Action by the Commission: motion of approval of Records Retention and Disposal Schedules as presented

Deputy Archivist's Report

New Google Email system

Fiscal Report - - 2013 testimony to the House and Senate budget committees [link]

Joint Chairmen's Report [link to pdf of recent jnt chairman's letter]

Information Request for the 2012 Session -- Alternative Archival Storage, including Cost-Benefit Analysis
Internal link:
L:\msa\stagser\s1259\118\budget\capital\lease_purchase\fact_sheet-1820_portal.doc

Information Request for the 2013 Session - Report on options to increase the amount of archival space for historical documents managed by the State.

Proposal for the capital budget: a regional archival storage facility encompassing the renovation of a suitable existing facility [link to one

page summary of our recommendations]

Proposed action by the Commission: adoption and approval of reports incorporating any comments on budget related matters with special emphasis on support for the new regional archival storage facility proposal

State Archivist's Report

Discovery of rare fragments of the Star Spangled Banner
E-Books and E-Publications

Kent County News project (funded in part by the Friends of the Maryland State Archives)
Other Publications (funded by the Friends of the Maryland State Archives)
Willard Hackerman Collection of Prints
James Brice Account Book

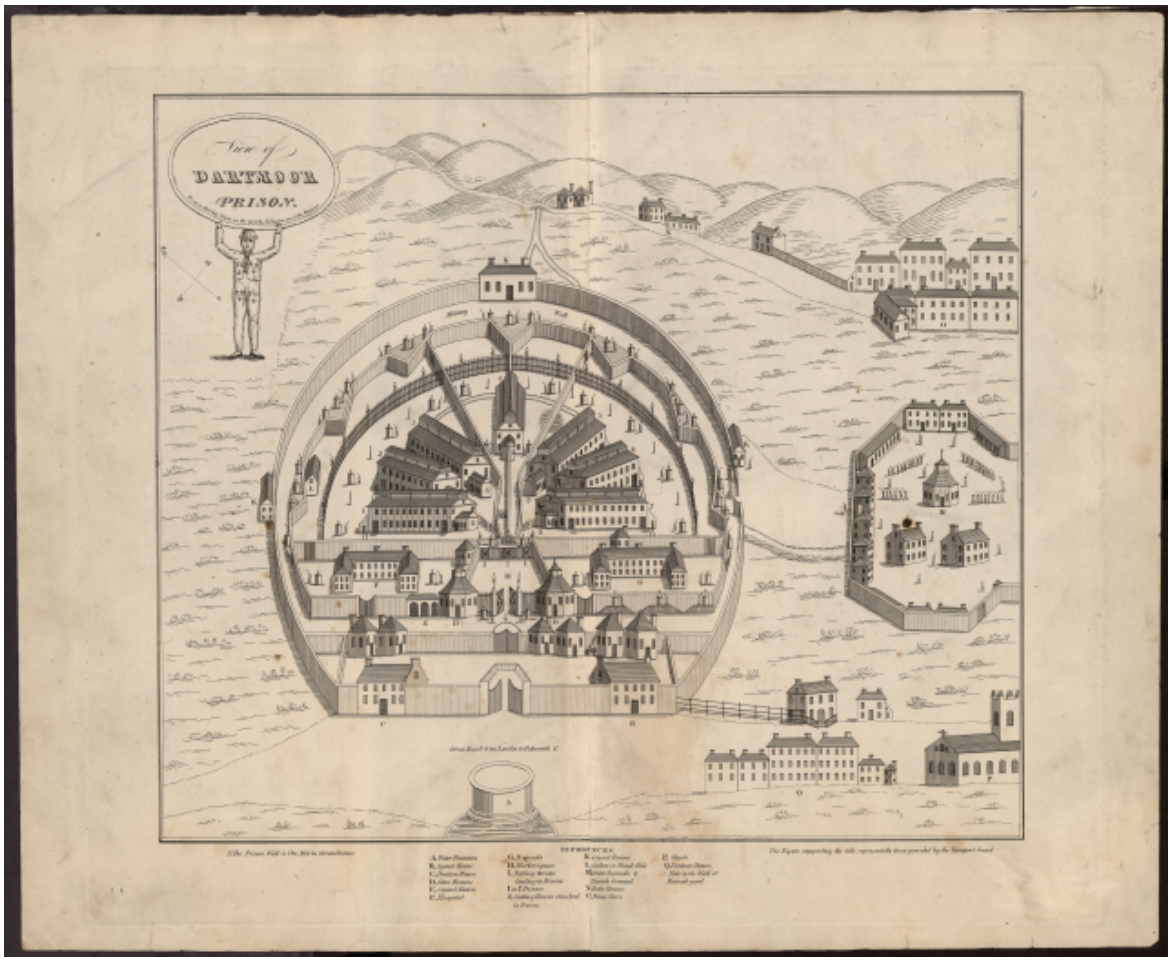
Pending grant applications (GADO project)

Pending exhibits, Maryland State House, and forthcoming January 14, 2013 celebrations

Compliance with the legal requirements of bidding on MARC commuter rail system contracts

Chapters 482 and 483, Acts of 2011, require that a bidder for a contract to operate Maryland Area Regional Commuter (MARC) train service must disclose certain information relating to any role it may have had in World War II deportations to death camps. The State Archivist must certify to the Mass Transit Administration that company records related to the time period have been assembled, are complete, and are available as indexed scans on the web. Dr. Papenfuse expects to have his recommendations to the Department of Transportation no later than July 14 but is constrained from disclosing its contents until the bids are opened. For the testimony on the bill that led to the requirements see the international broadcast of excerpts from the hearings.

Summer 2012 research objectives



Research and Student Outreach

Grant Applications

The Legacy of Slavery division completed work on two grant applications with the Maryland Heritage Areas Authority in conjunction with the Heart of the Chesapeake Country Heritage Area (Dorchester Historical Society) and with the Stories of the Chesapeake Heritage Area (Chesapeake Bay Maritime Museum of Talbot County). If successful, these grants will continue our work on the Underground Railroad and the African American history of the Eastern Shore, which is currently being funded by the US Department of Education.

IMLS Grant

Second year of IMLS grant partnership with the HistoryMakers organization, and will be hosting a second fellow this year. The first fellow, Krystal Appiah, has been a tremendous asset to the department, and has been awarded a prestigious position at The Library Company in Philadelphia at the conclusion of her internship on June 1, 2012. The second fellow, Alex Champion, will begin during the first week of September 2012 after an intensive three-month immersion training period in Chicago this summer. We look forward to welcoming Alex to

the Legacy of Slavery team.

Summer 2012 Internship Program

We are preparing for the 2012 summer internship program, beginning June 6. We received 110 applications this year and have selected eighteen interns. Currently following funding partners are supporting the summer program:

City of Brookeville
C. V. Starr Center
London Towne
Maryland Commission for Women
National Society of the Daughters of the American Revolution
National Trust for Historic Preservation
St. John's College
US Department of Education
Washington College

Land Office Activity

Application for an Original Land Patent

Warrant 100: Baltimore Area Council Boy Scouts of America - for 19.014 acres in Harford County.
Final opinion issued on May 9, 2012, by Dr. Papenfuse.

Appraisal and Description

Mold Remediation: Project: Appraisal's efforts in preparing the basement for the mold remediation vendors.

Records Management Guidance website: Improving the site for public officials, including a new overview page outlining the responsibilities of and benefits to public officials, regarding records management: http://www.msa.md.gov/msa/intromsa/html/record_mgmt/welcome.html

Updated list of agency records officers:

http://www.msa.md.gov/msa/intromsa/html/record_mgmt/agencies1.html

Report on records received since last Hall of Records Commission Meeting:

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/pdf/hrc_transfers_4jun12.pdf

Recent Gifts, Deposits and Acquisitions

Special Collections (http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000035/html/spec_coll_4jun12.html

Proposed Action by the Commission: resolution of appreciation for all recent gifts.

References Services

Providing service to the public:

reference_report_hrc.ppt

Maryland State Archives On Line

Finding Aids, Reference Services, and Publications:

aomol.net, archivesofmaryland.net, marylandlegalhistory.net - Access to over 471,000 historical documents that form the constitutional, legal, legislative, judicial, and administrative basis of Maryland's government
baltimorecityhistory.net - Guide to Research and Writing about the History of Baltimore City
editonline.us - Transcription and editing of historical documents online
lrac.us - Land Records Access Committee and Image Retrieval System for Maryland
mappingmaryland.net - The Interactive Maps component of the *Flight to Freedom* and *County Boundaries* projects allows historians, genealogists, and researchers to search for Maryland property owners
martenet.org - Maryland Historical Maps
mdelect.net - Find your Elected Officials
mdgovpics.net - The Governor's Office Photo Gallery
mdgovpubs.net - Government Publication Library
mdhistory.net - Research and Lectures on Maryland History topics
mdhistpics.net - Historical Photographs of Maryland
mdhs.mdsa.net - Maryland Historical Trust
mdihp.net - Maryland Inventory of Historic Properties
mdlandrec.net - Digital image Retrieval System for Land Records in Maryland
mdmanual.net - Guide to Maryland Government
mdnewspapers.net - Guide to Maryland Newspapers
mdplats.net, plats.net - Digital Image Reference System for land Survey, Subdivision, and Condominium Plats
mdprobate.net - Digital Image Reference System for Maryland Probate Records
mdroads.net - Maryland State Archives Digital Imaging Management for State Highway Administration
mdsa.net - Maryland State Archives Homepage
mdslavery.net, slaverymd.net - African American Research at the Maryland State Archives
mdstatehouse.net - This website represents the initial phase of the Maryland State

House Historic Structure Report Project
mdvitalrec.net - Vital Records Indexing Project
mopw.net/ids/login.cfm - Public Works
msa.md.gov/msa/intromsa/html/record_mgmt/homepage.html - Records Transfer and Storage Management
msa.md.gov/msa/refserv/govpub/html/search.html - Government Publications On Line
msa.md.gov/msa/refserv/library/html/lib_public_homepage.html - Archives Library Catalog
potomachistory.net - Maryland's Ownership of the Potomac River
teachingamericanhistorymd.net - A partnership program bringing historical resource materials and professional-development experience to K-12 U.S. history teachers
v3.mdlandrec.net - Version 3 of the Land Records Website

Education and Outreach (see attached Chronology)

Forthcoming special meetings of the Commission and events of interest

June 18, 2012: The Archives will hold Volunteer extraordinaire Trish Surles' *Remembrance,* hosted by Dr. Papenfuse and Chris Haley. The late Trish Surles served as an Archives Reference volunteer from 2000-2012, and as a researcher and donor from 1994-2012.

June 20, 2012: Dr. Papenfuse, Richard Richardson, Jen Hafner, and Emily Oland Squires will present the Warrant 100 Land Patent to Governor O'Malley at the Board of Public Works meeting for signing.

New Business

Next meeting

The next Hall of Records Commission meeting is tentatively scheduled for Wednesday, November 14, 2012

Adjournment

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