

D60A
State Archives

Committee Narrative

Alternatives for Warehouse Storage of State's Permanent Record Collection: Currently, more than 50% of the State's permanent historical records are kept in substandard warehouses lacking environmental and security controls. The committees are concerned about the condition in which the State's archival property is maintained and requests that the Maryland State Archives (MSA) and the Department of Budget and Management (DBM) work collectively to determine alternatives. In particular, the agencies should evaluate:

- (1) a review of the space requirements for the storage of permanent record material and recommendations for the short- and long-term funding of these requirements;
- (2) the feasibility of funding the records management and archival program for State and local government, including both capital and operating budgets, through the application of a surcharge to permanent records as contemplated in Section 9-1007 of the State Government Article of the Annotated Code of Maryland; and
- (3) a cost-benefit analysis of storing records in privately owned facilities versus operating State-owned temporary and archival storage facilities.

Information Request	Authors	Due Date
Report on alternative archival storage including cost-benefit analysis	MSA DBM	November 1, 2011