MINUTE BOOK, 1869--. 12 vols. Title varies: Journal, 4 vols.

1869-1915. 2 vols., 1916-22, 1933-35, not titled. Prior records destroyed by fire in 1893.

Record of proceedings at meetings of the county commissioners, giving date, commissioners present, business transacted, including orders to pay, awarding of contracts, commitment to hospitals, adjustment in assessments, and care of county property. Arr. chron. by date of meeting. Hdw. 1869-1915; typed 1916--. Aver. 200 pp. $11\frac{1}{2} \times 9 \times 1\frac{1}{2}$, 16 x 11 x 2. 11 vols., 1869-1936, vault; 1 vol., 1937-- office.

Commissioned Morcester Co.

W.

(MINUTES), January to May 1925. In Contracts and Agreements Petitions, O.D.P. (Old Dependent Pensions) etc., entry

Original copies of minutes later transcribed in permanent record, entry .

TREASURER (Levy), 1894-1900. 7 vols. (6 vols. dated). 1 vol., 1900-1901, not titled.

Copies of annual levy of proposed expenditures for ensuing year, giving summary of taxes and fees to be collected and amount to be expended for each account. Arr. alph. by name of levy account. Hdw. Aver. 152 pp. $12 \times 8 \times \frac{1}{2}$. Garret.

(LEVY LISTS), 1911-13, 1915-24. Est. 405 papers in 1 bundle.

Copies of annual levy, giving summary of taxes and fees to be collected and amounts to be disbursed for all accounts. Arr. alph. by name of levy account. Typed. 13 x $8\frac{1}{2}$ x 2. Garret.

Check

(ERRONEOUS), 1923-24. 2 vols. (dated).

Lists of erroneous taxes, including increase, decrease and insolvents, giving district no., name of taxpayer, assessed value of real, personal property, and securities, and amount of state and county taxes.

Arr. numer. by district no. Hdw. Aver. 54 pp. 14 x $8\frac{1}{2}$ x $\frac{1}{2}$. Garret.

Real ayed Partsonar Property

ASSESSMENT BOOK, 1896--. 48 vols. (labeled by district no., 10 vols.

also labeled by division of alphabet contained; 18 vols. also dated).

Prior records destroyed by fire in 1893.

Record of assessment of taxable property, giving district, name of owner, year, description of real and personal property, total assessment of real and personal, stocks and bonds, and amount of assessment; also notations of decrease, and increase, and transfers. Arr. alph. by name of taxpayer? Hdw. 1896-1919; hdw. and typed under ptd. head 1919--. Aver. 600 pp. 16 $x 11 \times 2\frac{1}{2}$, $18 \times 16 \times 3$. Vault.

81

FIELD BOOK, 1896-1906, 1936--. 48 vols. (labeled by district no., 39 vols. also numbered within districts and by division of alphabet contained).

Record of assessable poperty made in the field, giving date, district, name of owner, and value of real and personal property; 1 vol., 1936—contains transfers only. 1 vol., 1936—, no entries. Arr. alph. by name of taxpayer within district. Hdw. under ptd. head. Aver. 160 pp. 18 x 22 x 1, 23 x 18 x 1 1/2 9 vols., 1896-1906, garret; 39 vols., 1930—, commissioner's vault.

9

LEDGER, 1892-1916, 1919. 70 vols. (dated; 37 vols. labeled by district no.; 16 vols. also labeled by name of collector). Title varies: Levy, 22 vols., 1892-95, 1898; Assessment, 8 vols., 1908. 4 vols., 1909-16, 1919, subtitled by names of towns. 30 vols., 1896, 97, 99, 1900-01, 1906-14, 1909-16, 1919, not titled.

Tax collector's record of assessments, giving name of taxpayer, district, year, assessed value of real and personal property, and total amount assessed. Record 1892-1909, also contains copyrof levy of proposed expenditures and recapitulation of taxes collected. Arr. alph. by name of taxpayer within districts. Hdw. Aver. $160 \text{ pp. } 12\frac{1}{2} \times 8 \times 1$. Garret.

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TRANSFER BOOK, 1927-36. 2 vols. (dated). Discontinued. Title varies: Deed Acct., 1 vol., 1930-36. 1937-in Assessment Book, e entry .

Record of transfers of property, giving date, district no., location, names of grantor and grantee, address, description of property, amount of assessment, sale price, and date of deed. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 125 pp. 15½ x 15 x 2. 1 vol., 1927-36, commissioner's vault; 1 vol., 1930-36, garret.

(TRANSFERS), 1936-37. Est. 360 papers in 2 bundles.

Copies of transfers issued by the county commissioners, showing information as in entry (Transfers). Arr. ? Hdw. on ptd. form. $7 \times 5 \times 2\frac{1}{2}$. Garret.

Brief record of deeds of transfers of property, furnished by the clerk of court to county commissioners, giving date, district, names of grantor and grantee, no. of acres, brief description of property and purchase price. Arr. chron. by date of recording in land record. Hdw. Aver. 30 pp. 13 x $8\frac{1}{2}$ x $\frac{1}{2}$, 19 x 12 x $\frac{1}{2}$. Garret.

Autornobiles

14

(AUTOMOBILE ASSESSMENTS), 1935--. Est. 6,300 cards in 9 f.d.

(labeled by name of district or town; 2 f.d. labeled by division of alphabet contained).

Card record of automobile assessments, giving district, name and address of owner, factory price, make, year, type, serial no., horse power, assessed value, year of assessment, status of title, and name of assessor.

Arr. alph. by name of owner within district. Typed on ptd. form. 9 x 6 x 17. Office No. 1.

AUTO A

AUTO ASSESSMENT CARDS, 1935-38. Est. 8,500 cards in 5 boxes. (dated).

Duplicate card record of automobile assessments, showing information as in automobile assessments, entry ; yellow cards indicate new owner; blue cards, change of title; pink cards, transfer. Arr. alph. by name of owner within district. Typed. 12 x $8\frac{1}{2}$ x $3\frac{1}{2}$, $18\frac{1}{2}$ x 16 x $6\frac{1}{2}$. Garret.



(AUTOS), 1934-36. Est. 10,103 cards in 3 boxes.

Printers copy of registration cards of automobile owners, giving date, name of owner, address, make of car, motor no., title no., and no. of license plate. Arr. chron. by date issued. Ptd. $9\frac{1}{2} \times 9\frac{1}{2} \times 4$, 15 x 11 x $10\frac{1}{2}$. Garret.

Intangibles

(STOCKS), 1936-37. In Contracts and Agreements, Petitions, O.D.P. etc., entry

Lists of owners of stocks for purposes of taxation, certified by State

Tax Commission, giving name of owner, no. of shares, no. and kind of each,

par value, full values, and total taxable value.

The last

(CORPORATIONS AND BANKS), 1928-35, 1938--. 1 vol.

Record of shareholders in banks and corporations furnished by state tax commission, giving folio in assessment record, name of taxpayer, date, name of bank or corporation, no. of shares, preferred and common, and no. of shareholders in incorporated towns. Arr. chron. by date of recording. Hdw. 150 pp. 13 x 8 x $\frac{1}{2}$. Commissioner's office.

Taxatoon

(TAX ROLL AND LEDGER), 1930-36. 8 vols. (labeled by district no.).

Record of taxes collected, giving folio in Assessment Record, entry name and address of taxpayer, district no., description of property, tax basis, county tax, state tax, debit, date, receipt no., credit, total taxes and interest. Arr. alph. by name of taxpayer. Hdw. under ptd. head. Aver. 530 pp. 15 x 12 x 3. Garret.

Check current record.

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AUTOMOBILE TAX LEDGER, 1930-33, 1935-37. 16 vols. (5 vols. numbered; 5 vols. labeled by district no., and name of town; 4 vols. also dated).

Record of payment of automobile taxes, giving name and address of owner, make of vehicles, type, year, horsepower, price, county and state taxes and interest, total, date, and amount paid. Arr. alph. by name of taxpayer within district or town. Typed on ptd. form. Aver. 300 pp. $11\frac{1}{2} \times 1\frac{7}{2} \times 2\frac{1}{2}$, $18 \times 11\frac{1}{2} \times 4$. Veult.

ROAD PETITIONS AND SURVEYS, 1895--. Est. 2,100 papers in 1 f.d., /

A

1 box. 1 box 1902-24, not titled.

Miscellaneous papers of the county commissioners relating to roads and bridges, including bonds for performance of contracts, bids for construction of roads and bridges, petitions for opening, alteration of roads, and miscellaneous petitions. No orderly arrangement. Hdw.; typed; hdw and typed on ptd. form. F.d. $12\frac{1}{2} \times 5 \times 16\frac{1}{2}$; box $21 \times 14\frac{1}{2} \times 14$. F.d. 1895—vault; box 1902-24, garret.



(PLATS), 1908-19. Est. 54 papers in 1 f.b.

Blue prints of the county roads filed by the State Roads Commission, showing plan and profile of proposed roads, date, and name of chief engineer.

No orderly arrangement. Print. 29 x 12 x 12. Garret.



(ROAD REPORTS), 1911-16. Est. 2,400 papers in 3 boxes, 1 bundle.

Monthly reports of the road engineer, giving dates, list of materials us used, and location of roads; also contains daily time sheets, giving location or name of road, names of persons employed, hours worked each day, rate per hour, and totals; pay rolls, 1911, giving name of employee, type of work, no. of hours worked each day, total hours, rate per hour, amount due, and signature of road engineer. No orderly arrangement. How, on ptd. form. Bundles $9\frac{1}{2} \times 4 \times 1\frac{1}{2}$; boxes, $13 \times 12 \times 1\frac{1}{2}$.

LA

Weatane

GENERAL PUBLIC ASSISTANCE, 1937--. Est. 100 papers, 178 cards in 1 f.d.

Card record of monthly payments of assistance given, giving name of client, address, date, color, voucher no., and amount paid; also contains correspondence. Arr. alph. by name of client. Cards typed on ptd. form; correspondence hdw; typed. 9 x 6 x 17. Office No. 1 commissioners.



OFFICE BOOK, 1934--. 16 vols. (8 vols. labeled by liber or name of doctor; 9 vols. also labeled by no. of applications contained). 13 vols., 1934-37, not titled.

Application, order for hospitalization and notice of discharge of part paying patients; application gives date, amount patient agrees to pay and signature of patient; hospitalization gives date, authorization by commissioners and signature of the clerk of commissioners; discharge notice gives name of patient, date discharged, total days in hospital, and signature of superintendent of hospital. Arr. numer. by application no. Hdw. on ptd. form. Aver. 100 pp. $10\frac{1}{2} \times 8\frac{1}{2} \times \frac{1}{2}$. Garret.

Check current record.

LUNACY PAPERS, 1905--. Est. 400 papers in 1 f.d.

Petitions and original certificates for the commitment of insane patients to state institutions, giving date of certificate, county, name of physician, qualifications, date of examination, name, age, sex, marital status and color of patient, reason for commitment, name and address of person to be notified in case of emergency, physical and mental condition at time of examination, date and nature of first symptoms noted, employment data, extent of dangerous delusions or hallucinations, name of institution and date of prior confinement if any, history of mental diseases in family, and signature and address of physician; also contains statement, 1905 -- from Peninsula General Hospital of discharged, indigent patients, giving name of patient, and days in hospital. No orderly arrangement. Hdw.; typed; hdw. and typed on ptd. form. $12\frac{1}{2} \times 5 \times 16\frac{1}{2}$. Vault.



(INDIGENT PATIENTS), 1936-37. Est. 14 papers in 1 bundle.

Monthly lists of indigent patients admitted to hospital, giving name of patient, address, date admitted, date discharged, no. of days each patient, total days all patients, approval for payment, and signature of president of the county commissioners. Arr. chron. by monthly reports. Typed. $8 \times 5\frac{1}{2} \times \frac{1}{2}$. Garret.

NEW

(MOTHERS PENSIONS), 1931. In Contracts and Agreements, Petitions, O.D.P. etc., entry

Petitions to grant mothers' pensions, giving date, name and address of petitioner, names of dependent children, dates of birth, nationality, owns or rents home, length of residence in county, husband's name and occupation, source of income if any, references, oath and signature of applicant.

(PENSIONS), 1925-29, 1931. In Contracts and Agreements, Petitions, O.D.P. etc., entry

Original petitions for pensions, giving name of applicant, social and physical condition, signatures of petitioner, amount of pension granted, and signature of president of county commissioners.

JOURNAL (Treasurer's Report), 1925--. 2 vols. 11.vol. 1929--, not titled.

Monthly and annual reports of receipts and disbursements of the county treasurer, giving date, purpose, and amount of transaction. Arr. chron. by date of entry. Hdw. 14 x 9 x $1\frac{1}{2}$. Commissioner's vault.

Financa

LEDGER. 1892±1925. 7 vols. Title varies: Day, 1 vol. 1905-10.

Ledger record of expenditures against levy funds, giving amount appropriated for each fund, date, and items of expenditure. 3 vols., 1892-1910, no orderly arrangement; 4 vols., 1909-25, arr. alph. by name of account.

Hdw. Aver. 350 pp. 15 x 10 x 2, 16 x 11½ x 3. 3 vols., 1892-1910, commissioner's vault; 4 vols., 1909-25, in garret.

30

CASH BOOK, 1910-13, 1915-24. 17 vols. Title varies: Day, 1906-16 vols 1911-13.

Daily record of tax collections, giving district no., name of tax payer, total assessments, amount of state and county tax, date paid, and amount of weekly deposits; also contains recapitulation of state taxes, 1918-20, showing total taxes due state, total collected, and total uncollected.

Arr. chron. by date of entry. Hdw. Aver. 325 pp. 14 x 9 x 2. Vault.



LEDGER COURTHOUSE AND JAIL FUND, 1893-95. 1 vol.

Record of proceedings of the commissioners, acting as a building committee for new courthouse, giving details of correspondence, proposals, specifications, bond issue, and bills paid. Arr. chron. by date of meeting. Indexed alph. by names of parties involved. Hdw. 200 pp. 14 x $8\frac{1}{2}$ x l. Garret.

Mis eleancons

TAX DITCH PAPERS, 1893--. Est. 350 papers in 1 f.d.

Petitions for construction and cleaning of ditches, giving date, district no., names of petitioners, description and location of land, estimated expenditures and plats. Arr. alph. by name of ditch. Hdw.; typed. $12\frac{1}{2}$ x $5 \times 16\frac{1}{2}$. Vault.

CONTRACTS AND AGREEMENTS PETITIONS, O.D.P. (Old Dependent Pensions) & ETC., 1902--. Est. 400 papers in 1 f.d.

Miscellaneous papers of the county commissioners, including contracts, agreements and franchises relating to oiling roads, cleaning right-of-ways, and franchises for light and power companies. Contains: (Minutes, 1925); (Road Petitions) 1925-29, entry . (Reports of Justice of the Peace), 1931, 1937-39, entry ; (Pensions), 1925-31, entries ; (Comp. Meetings), 1939, entry ; (State Tax Commission Certification), 1926-37, entry . No orderly arrangement. Hdw.; typed. 12½ x 5 x 16½. Vault.

(BONDS), 1930, 1935-38. In Contracts and Agreements, Petitions, O.D.P. etc.

Original bonds furnished by constables 1930, and standard bearer, 1935-38, giving name of bonded person, amount of bond, and names of sureties.

No.

(CAMP MEETINGS), 1939. In Contracts and Agreements Petitions O.D. P. (Old Dependent Pensions) ets., entry

Application and petition for right to hold camp meetings, giving name of church, where to be held, date, affidavit and signatures of trustees and taxpayers.

LIST OF MORTGAGES RECORDED IN CLERK'S OFFICE, 1910-12. 2 vols. (dated).

Record of mortgages for purposes of taxation, giving names of mortgagee and mortgagor, location of property, date of execution, date of expiration, amount, rate of interest, date of assignment, when recorded, date of release, and where recorded. Arr. chron. by date of recording. Hdw. Aver. 15 pp. 19 x 12 x ½. Garret.

2

(LIST OF JUDGMENTS), 1859-60. 1 list.

A list of judgments in the circuit court for purposes of taxation, giving date, name of plf. and amount of judgment. Arr. chron. by court term. Hdw. 6 pp. 13 \times 8.

36

LIST OF WHITE MALE TAXABLES, 1880-82, 1884, 1888. 3 vols.

I vol., 1888, not titled.

Certified copies of lists of white male taxables over 25 years of age, compiled by the clerk of county commissioners, giving name of taxpayer, and district. Arr. alph. by name of taxpayer within district. Hdw. Aver. 75 pp. 12 x 4 x $\frac{1}{2}$, $15\frac{1}{2}$ x 6 x $\frac{1}{2}$. Garret.

38

(JUSTICE OF PEACE REPORTS), 1931, 1937-39. In Contracts and Agreements Petitions, O.D.P. etc, entry

Reports of fines and costs in criminal cases, filed by justices of the peace, giving name of justice, district no., docket no., name of deft., type of offense, name of informant, no. of witnesses, verdict, sentence, name of arresting officer, amount of fines and costs, and certification of justice.

General Alministration

1. MINUTE BOOK, 1869--. 12 vols. Title varies: Journal, 4 vols. 1869-1915. 2 vols., 1916-22, 1933-35, not titled. Prior records destroyed by fire in 1893.

Record of proceedings at meetings of the county commissioners, giving date, commissioners present, business transacted, including orders to pay, awarding of contracts, commitment to hospitals, adjustment in assessments, and care of county property. Arr. chron. by date of meeting. Hdw. 1869-1915; typed 1916--. Aver. 200 pp. 11 x 9 x 1, 16 x 11 x 2. 11 vols., 1869-1936, vault; 1 vol., 1937--office.

- 2. (MINUTES), January to May 1925. In Contracts and Agreements Petitions, C.D.P. (Old Dependent Pensions) etc., entry .

 Original copies of minutes later transcribed in permanent record, entry .
- 3. TREASURER (Levy), 1894-1900. 7 vols. (6 vols. dated). 1 vol. 1900-1901, not titled.
 Copies of annual levy of proposed expenditures for ensuing year, giving summary of taxes and fees to be collected and amount to be expended for each account. Arr. alph. by name of levy account. Hdw. Aver. 152 pp. 12 x 8 x 3. Garret.
- 4. (LHVY LISTS), 1911-13, 1915-24. Est. 405 papers in 1 bundle. Copies of annual levy, giving summary of taxes and fees to be collected and amounts to be disbursed for all accounts. Arr. alph. by name of levy account. Typed. 13 x 8 x 2. Garret.
- 5. (ERRONEOUS), 1923-24. 2 vols. (dated). Lists of erroneous taxes, including increase, decrease and insolvents, giving district no., name of taxpayer, assessed value of real and personal property, and securities, and amount of state and county taxes. Arr. numer. by district no. Hdw. Aver. 54 pp. 14 x 8 x 1. Garret.

Assessments

Real and Personal Property

6. ASSESSMENT BOOK, 1896--. 48 vols. (labeled by district no., 10 vols. also labeled by division of alphabet contained; 18 vols. also dated). Prior records destroyed by fire in 1893. Record of assessment of taxable property, riving district, name of owner, year, description of real and personal property, total assessment of real and personal, stocks and bonds, and amount of assessment; also notations of decrease, and increase, and transfers. Arr. alph. by name of taxpayer.? Hdw. 1896-1919; hdw. and typed under ptd. head 1919--. Aver. 600 pp. 16 r 11 x 21, 18 x 16 x 3. Vault.

7. FIELD BOOK, 1696-1906, 1936--. 48 vols. (labeled by district no., 39 vols. also numbered within districts and by division of alphabet contained.).

Record of assessable property made in the field, giving date, district, name of owner, and value of real and personal property; 1 vol., 1936—contains transfers only. 1 vol., 1936—, no entries. Arr. alph. by name of taxpayer within district. Hdw. under ptd. head. Aver. 160 pp. 18 x 22 x 1, 23 x 18 x 1/2, 9 vols., 1896—1906, garret; 39 vols., 1930—, commissioner's vault.

8. LEDGER, 1892-1916, 1919. 70 vols. (dated; 37 vols. labeled by district no.; 16 vols. also labeled by name of collector). Title varies: Levy, 22 vols., 1892-95, 1898; Assessment, 8 vols., 1908. 4 vols., 1909-16, 1919, subtitled by names of towns. 30 vols., 1896, 97,99,1900-01,1906-14,1909-16,1919, not titled.

Tax collector's record of assessments, giving name of taxpayer, district, year, assessed value of real and personal property, and total amount assessed. Record 1892-1909, also contains copy of levy proposed expenditures and recapitulation of taxes collected. Arr. alah. by name of taxpayer within districts. Hdw. Aver. 160 pp. 12 x 8 x 1. Gerret.

9. TRANSFER BOOK, 1927-36. 2 vols. (dated). Discontinued. Title varies: Deed Acct., 1 vol., 1930-36. 1937--in Assessment Book, entry.

Record of transfers of property, giving date, district no., location, names of grantor and grantee, address, description of property, amount of assessment, sale price, and date of deed. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 125 pp. 15 x 15 x 2. 1 vol., 1927-36, commissioner's vault; 1 vol., 1930-36, garret.

- 10. (TRANSFERS), 1936-37. Est. 360 papers in 2 bundles. Copies of transfers issued by the county commissioners, showing information as in entry (Transfers). Arr. ? Hdw. on ptd. form. 7 x 5 x 21. Garret.
 - 11. LIST OF DLEDS RECORDED IN CLERK'S OFFICE, 1859-60, 1910-13. 3 vols. (dated). Title varies: List of Alienations of Real Property from January 1st, 1860 to January 1st, 1861 for the County Commissioners, 1 vol., 1859-60.

Brief record of deeds of transfers of property, furnished by the clerk of court to county commissioners, giving date, district, names of grantor and grantee, no. of acres, brief description of property and purchase price. Arr. chron. by date of recording in land record. Hdw. Aver. 30 pp. 13 x 8 x 1, 19 x 12 x 1. Garret.

Automobiles

12. (AUTOMOBILE ASSESSMENTS), 1935--. Est. 6,300 cards in 9 f.d. (labeled by name of district or town; 2 f.d. labeled by division of alphabet contained).

Card record of automobile assessments, giving district, name and address of owner, factory price, make, year, type, serial no., horse power, assessed value, year of assessment, status of title, and name of assessor. Arr. alph. by name of owner within district. Typed on ptd. form. 9 x 6 x 17. Office No. 1.

- 13. AUTO ASSUSS ENT CARDS, 1935-38. Est. 8,500 cards in 5 boxes. (dated).
- Duplicate card record of automobile assessments, showing information as in Automobile Assessments, entry; yellow cards indicate new owner; blue cards, change of title; pink cards, transfer. Arr. alph. by name of owner within district. Typed. $12 \times 3^1 \times 3^1$, $18^1 \times 16 \times 6^1$. Garret.
- 14. (AUTOS), 1934-36. Est. 10,103 cards in 3 boxes. Printers copy of registration cards of automobile owners, giving date, name of owner, address, make of car, motor no., title no., and no. of license plate. Arr. chron. by date issued. Ptd. 91 x 91 x 4, 15 x 11 x 101. Garret.

Intangibles

- 15. (STOCKS), 1936-37. In Contracts and Agreements, Petitions, O.D.P. etc. entry
 Lists of owners of stocks for purposes of taxation, certified by State Tax Commission, giving name of owner, no. of shares, no. and kind of each, par value, full values, and total taxable value.
- 16. (CO.PO.ATIONS AND BANKS), 1928-35, 1938--. 1 vol.

 Record of shareholders in banks and corporations furnished by state tax commission, giving folio in assessment record, name of taxpayer, date, name of bank or corporation, no. of shares, preferred and common, and no. of shareholders in incorporated towns. Arr. chron. by date of recording. Hdw. 150 pp. 13 x 8 x 1. Commissioner's office.

Taxation

17. (TAX ROLL AND LEDGER), 1930-36. 8 vols. (labeled by district no.).

Record of taxes collected, giving folio in Assessment Record, entry

Record of taxes collected, giving folic in Assessment Record, entry name and address of taxpayer, district no., description of property, tax basis, county tax, state tax, debit, date, receipt no., credit, total taxes and interest. Arr. alph. by name of taxpayer. Hdw. under ptd. head. Aver. 530 pp. 15 x 12 x 3. Garret.

18. AUTOMOBILE TAX LEDGER, 1930-33, 1935-37. 16 vols. (5 vols. numbered; 5 vols. labeled by district no., and name of town; 4 vols. also dated).

Record of payment of automobile taxes, giving name and address of owner, make of vehicles, type, year, horsepower, price, county and state taxes and interest, total, date, and amount paid. Arr. alph. by name of taxpayer within district or town. Typed on ptd. form. Aver. 300 pp. $11^{\frac{1}{2}}$ x $11^{\frac{1}{2}}$

Roads

- 19. ROAD PETITIONS AND SURVEYS, 1895--. Est. 2,100 papers in 1 f. d. 1 box. 1 box 1902-24, not titled. 1975-29 acso in Contracts and Miscellaneous papers of the county commissioners relating to roads and bridges, including bonds for performance of contracts, bids for construction of roads and bridges, petitions for opening, alteration of roads, and miscellaneous petitions. No orderly arrangement. Hdw.; typed; hdw and typed on ptd. form. F.d. 12 x 5 x 16 ; box 21 x 14 x 14. F.d. 1895--vault; box 1902-24, garret.
- 20. (PLATS), 1908-19. Est. 54 papers in 1 f.b.
 Blue prints of the county roads filed by the State Roads Commission, showing plan and profile of proposed roads, date, and name of chief engineer. No orderly arrangement. Print. 29 x 12 x 12. Garret.
- 21. (ROAD REPORTS), 1911-16. Est. 2,400 papers in 3 boxes, 1 bundle.
 Monthly reports of the road engineer, giving dates, list of materials

Monthly reports of the road engineer, giving dates, list of materials used, and location of roads; also contains daily time sheets, giving location or name of road, names of persons employed, hours worked each day, rate per hour, and totals; pay rolls, 1911, giving name of employee, type of work, no. of hours worked each day, total hours, rate per hour, amount due, and signature of road engineer. No orderly arrangement. Hdw. on ptd. form. Bundles 9 x 4 x 1 ; boxes, 13 x 12 x 1 .

Welfare

- 22. GEHERAL RUBLIC ASSISTANCE, 1937--. Est. 100 papers, 178 cards in 1 f.d.

 Card record of monthly payments of assistance given, giving name of client, address, date, color, voucher no., and amount paid; also contains correspondence. Arr. alph. by name of client. Cards typed on ptd. form; correspondence hdw.; typed. 9 x 6 x 17. Office No. 1. Commissioners.
 - 23. OFFICE BOOK, 1934--. 16 vols. (8 vols. labeled by liber or name of doctor; 9 vols. also labeled by no. of applications contained). 13 vols., 1934-37, not titled.

Application, order for hospitalization and notice of discharge of part paying patients; application gives date, amount patient agrees to pay and signature of patient; hospitalization gives date, authorization by commissioners and signature of the clerk of commissioners; discharge notice gives name of patient, date discharged, total days in hospital, and signature of superintendent of hospital. Arr. numer. by application no. Hdw. on ptd. form. Aver. 100 pp. $10\frac{1}{2}$ x $8\frac{1}{2}$ x $\frac{1}{4}$. Garret.

- 24. LUNACY PAPERS, 1905--. Est. 400 papers in 1 f.d.
 Petitions and original certificates for the commitment of insane patients to state institutions, giving date of certificate, county, name of physician, qualifications, date of examination, name, age, sex, marital status and color of patient, reason for commitment, name and address of person to be notified in case of emergency, physical and mental condition at time of examination, date and nature of first symptoms noted, employment data, extent of dangerous delusions or hallucinations, name of institution and date of prior confinement if any, history of mental diseases in family, and signature and address of physician; also contains statement, 1905--from Peninsula General Hospital of discharged, indigent patients, giving name of patient, and days in hospital. No orderly arrangement. Hiw.; typed; hdw. and typed on pt. form. 12 x 5 x 16 cl.
- 25. (INDIGENT PATIENTS), 1936-37. Est. 14 papers in 1 bundle. Monthly lists of indigent patients admitted to hospital, giving name of patient, address, date admitted, date discharged, no. of days each patient, total days all patients, approval for payment, and signature of president of the county commissioners. Arr. chron. by monthly reports. Typed. 8 x 5 h x 1. Garret.
 - 26. (NOTHERS PAISINS), 1931. In Contracts and Agreements, Petitions, O.D.P. etc, entry .

Petitions to grant mothers' pensions, giving date, name and address of petitioner, names of dependent children, dates of birth, nationality, owns or rents home, length of residence in county, husband's name and occupation, source of income if any, references, oath and signature of applicant.

- 27. (PENSIONS), 1925-29, 1931. In Contracts and Agreements, Petitions, O.D.P. etc., entry
 Original petitions for pensions, giving name of applicant, social and physical condition, signatures of petitioner, amount of pension granted, and signature of president of county commissioners.
- 28. JOURNAL (Treasurer's Report), 1925--. 2 vols. 1 vol. 1929--, not titled.

 Monthly and annual reports of receipts and disbursements of the county treasurer, giving date, purpose, and amount of transaction. Arr. chron. by date of entry. Hdw. 14 x 9 x 15. Commissioner's vault.

Finances

- 29. LEDGER, 1892-1925. 7 vols. Title varies: Day, 1 vol. 1905-10. Ledger record of expenditures against levy funds, giving amount appropriated for each fund, date, and items of expenditure. 3 vols., 1892-1910, no orderly arrangement; 4 vols., 1909-25, arr. alph. by name of account. Hdw. Aver. 350 pp. 15 x 10 x 2, 16 x 11 x 3. 3 vols., 1892-1910, commissioner's vault; 4 vols., 1909-25, in garret.
- 30. CASH BOOK, 1906-13, 1915-24. 17 vols. Title varies: Day, 5 vols. 1906-10, Journal, 3 vols. 1911-13. Daily record of tax collections, giving district no., name of tax payer, total assessments, amount of state and county tax, date paid, and amount of weekly deposits; also contains recapitulation of state taxes, 1918-20, showing total taxes due state, total collected, and total uncollected. Arr. chron. by date of entry. Hdw. Aver. 325 pp. 14 x 9 x 2. Vault.
- Record of proceedings of the commissioners, acting as a building committee for new courthouse, giving details of correspondence, proposals, specifications, bond issue, and bills paid. Arr. chron. by date of meeting. Indexed alph. by names of parties involved. Hdw. 200 pp. 14 x 8 x.1. Garret.

Miscellaneous

72. TAX DITCH PAPERS, 1893--. Est. 350 papers in 1 f.d.
Petitions for construction and cleaning of ditches, giving date, district no., names of petitioners, description and location of land, estimated expenditures and plats. Arr. alph. by name of ditch. Hdw.; typed.
12 x 5 x 16. Vault.

[34,35]

- 23. CONTRACTS AND AGR EMENTS PETITIONS, C.D.P. (Old Dependent Pensions) & ETC., 1902--. Est. 400 papers in 1 f.d.

 Miscellaneous papers of the county commissioners, including contracts, agreements and franchises relating to oiling roads, cleaning right-of ways, and franchises for light and power companies. Contains: (Minutes, 1925); (Road Petitions) 1925-29, entry ; (Reports of Justice of the Peace), 1931,1937-39, entry ; (Pensions), 1925-31, entries ; (Comp. Meetings), 1939, entry ; (State Tax Commission Certification), 1926-37, entry . No orderly arrangement. Hdw.; typed. 12 x 5 x 16 vault.
- 34. (BONDS), 1930-38. In Contracts and Agreements, Petitions, O. D.P. etc.
 Original bonds furnished by constables 1930, and standard bearer, 1935-38, giving name of bonded person, amount of bond, and names of sureties

35. (CAMP MEETINGS), 1939. In Contracts and Agreements Petitions
O.D.P. (Old Dependent Pensions)etc., entry

Application and petition for right to hold camp meetings, giving name of church, where to be held, date, affidavit, and signatures of trustees and tampayers.

- 36. LIST OF MORTGAGES RECORDED IN CLERK'S OFFICE, 1910-12. 2 vols. (dated).
- Record of mortgages for purposes of taxation, giving names of mortgagee and mortgagor, location of property, date of execution, date of expiration, amount, rate of interest, date of assignment, when recorded, date of release, and where recorded. Arr. chron. by date of recording. Hdw. Aver. 15 pp. 19 x 12 x 1. Garret.
- 37. (LIST OF JUDGMENTS), 1859-60. 1 list.

 A list of judgments in the circuit court for purposes of taxation, giving date, name of plf. and amount of judgment. Arr. chron. by court term. Haw. 6 pp. 13 x 8.
- 38. LIST OF WHITE MALE TAXABLES, 1880-82, 1884, 1888. 3 vols.

 1 vol., 1888, not titled.

 Certified copies of lists of white male taxables over 25 years of age, compiled by the clerk of county commissioners, giving name of taxpayer, and district. Arr. alph. by name of taxpayer within district. Hdw.

 Aver. 75 pp. 12 x 4 x 1, 151 x 6 x 1. Garret.
- 39. (JUSTICE OF PEACE REPORTS), 1931, 1937-39. In Contracts and Agreements Petitions, O.D.P. etc, entry.

 Reports of fines and costs in criminal cases, filed by justices of the peace, giving name of justice, district no., docket no., name of deft., type of offense, name of informant, no. of witnesses, verdict, sentence, name of arresting officer, amount of fines and costs, and certification of justice.

General administration

WINUTE BOOK, 2008--. 12 ols. Pittle varies: Journal, 4-vols., 1915; 2 vols., 1916-32, 1933-35 not titled. Prior records destroyed by fire in 1893.

Minutes of the meetings of the commissioners, living date, names of members present, business transacted including voucher nos. and total amount of bills passed, orders issued, petitions received, appointments of county employees and salaries, and iccations to erect poles for electric light and telephone, list of outside pensioners, joint meetings with board of education regarding achool levy, wi nature of president and clerk. Arr. chron. by date of meeting. Hav. 1835-1915; typed 1916--. Aver. 200 pp. 16 x 11 x 2, 11 x 9 x 12. 14 vols., 1835-1936, commissioners voult, 1 vol.. 1937--, commissioners office.

Minute BOOK, 1885-
11 Vols. Title Varies; Fournal

1885-1915 3 Vols. 2 Vols. Roh

titled. Brior recently destroya
by fire in 1893.

Alimetes of the meetings of the Commissioners gining date, names of themberr present business transacted including voncher nois. and total amount of biles passed, ander issued, petitions received, Eppointments of county employees and salaries applications to exact golds for electric light aux telephone; Eish of cutside pensioners, joint recettings with bourd of education requiring school lary, signature of president and of earl. Arr. chion. by date of maling HRUS. 1885-1915, typed 1916 -- Fres. 200 pp. 16×11×2, 11/2×9×11/2. 10 vols. 1885-1936 Commercisioner Vanch 140€, 1934--, Commissioner office.

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1.3	0 1		^	,

(Worker's full name)

(Date)

(Form Identification number)

WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

Count	Horcester State Maryland.	
Name	f agency or office County Commissioners	
	(Office of custody) (Office which made the record, If different)	
Addre	of office of custody Courthouse	rational distribution and an art are and any and are and are are for a section and the distribution and the distribution and are also are
	(Name of bullding, room number, street address)	
1. Ti	e Jaurall." Minute Book" (Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with d	ates or quantities
0	both)	
2. Da		
9 0-	(Earliest and latest dates; missing dates. Show exact date of breaks)	
3. QI	ntity	
4. La	eling 3vols Journal 1885-1915, 2vols unlabeled, 6vols, minu (Explain fully; years; numbers; letters; number of records so labeled)	te 1300 , W
5. Di	continued and missing records prior vols, furned in fire of 18	93.
	(If record discontinued, give reason and state whether same information sh	own in another
	ord. Explain why records are missing, if possible)	
	ordinary resords are initiality, it possible)	
6. Co	tents Minutes of meetings of Chunty Commission (Purpose and general nature of record. Principal items of information shown. Summary of forms used in	n making record,
well	date of meeting, commissioners present,	Kersiness
- 1	ir headings, etc. It a very general or miscellaneous record, detailed information as to types of records contained and	dates covered by
rails	h should be given. Unless contents of these records are described by other Forms 12/13HR, such forms should be filled o	log, accd
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L		and the destant and a since to some
To d	minussioners, joint meeting with Bd. o.	1 60/11/11/11
tion	regarding items to be levied for school,	appoint.
me	its of country officials, appointment & sale	vries of
cler	ks to Treasurer & clerk to counts Commis	Loners
WPA F	m 12-13HR—Revised (See reverse side)	16-6419

6. Contents—continued names for out-of-door pension resolutions of board, application to Comme to erect poles for electric light t telephone is early vols. signed by clerk who also served as contacted volumes signed by clerk to press of fourd.	vies vies uty Treasu
resolutions of board, application to Commo to erect poles for electric light & telephone is arly vols. signed by clerk who also served as con- later volumes signed by clerk & pres. of board.	vies vies uty Treasu
resolutions of board, application to Commo to erect poles for electric light & telephone is orly vols. signed by clerk who also served as con- later volumes signed by clerk & pres. of board.	vies vies uty Treasu
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7. Arrangement Urr, Chron. by date of meeting. (Chronologically—by what? Numerically by what? Alphabetically by what?)	
8. Indexing(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference h	
title and identification number)	
9. Writing 3 vols. Kdw., 1885-1915; 8 vols. typed 19 (Handwritten. Handwritten printed form. Handwritten printed head. Typed Typed printed form.	/6 Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing) 10. Size 3vols 16×11×2, 1vol. 14×9½×1½, 7vols. (Of record or container. Height, width, thickness or depth. Average number of pages or document	11 2 × 9 × 1 ½
aver. 200 pp.	-
11. Location by dates and quantities 10 vols in vault. 1 vol (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet.	on floor)
12. Other information Vol. 1916-1922 in poor condit	L'
(Condition of record if not good. Relation to other refords. Information on prior, subseque bulletion excellent condition. Whether record is known to have been kept earlier than dates shown in item 2)	nt, or similar records.
all papers & books in Co. Commissioner	v office
Were burned in fire of 1893.	tered about
the attic. This also includes papers for	on the
office of the clerk of the circuit court	· · · · · · · · · · · · · · · · · · ·
13. (For use in Florida.) Early imprints(Author) (Pub	lisher)
(Place of publication) (Date of publication)	

minute Books.

Journal County Commissioners. Horcester Co. Maryland. (Minute Book Oct. 1885-1901) 600 pp. 16x 11x3, holiv. Journal (minute Book 1902-1910) 470 pp. hdw. 16x103x2. Journal (minute Book 1910-1915) 500 pp. hdw. sg. " (no title) (minute Book 1916-1922) aprox. 200 pp. loose lest ring lock, cloth bound book in poor condition. 142× 92×12. all typed. The County Commissioners of Horcester County minute Book (1922-1925) 112×9×12 typed aprox250pg. The County Commissioners of Horcester County Minute Book (1925-1927) sige & contents detto. The County Commissioners of Horcester County Minute Book (1927-1930) size, etc., detto. the County Commissioners of Horcester County minute Book (1930-1933) ditto. (no Title. Minute Book 1933-1935-) ditto. 180pp. The County Commissioners of Horcester County Minute Book (1935-1937) sz.do. 200 pp. The County Commissioners of Horcester County Minute Book, (1937--) 11 vols. 1885 -- 3 vols. labeled Journal" 2 not labeled, 6 vols. labeled "minute Book". arr. chrow by date of meeting. 3 vols. hdw., 1885-1915; 8 vols. typed 1916 --. Contents. minutes of commissioners meetings, giving date, commissioners present,

business Transacted, orders issued, appoint-ments made, bills paid. 10 vols. Kept in vanet. I vol. in office

Park S. Seonard
(Worker's full name)

(Date)

(Form Identification number)

WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Horcester State Marylana	L.
Name of agency or office Out ty Commission of different)	
Address of office of custody Court house (Name of bullding, room number, street address)	
1. Title The County Communication of Morcester (Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them w	County -
menute Book. "Journal" (minute Book	-
2. Dates. 1885	
(Earliest and latest dates; missing dates. Show exact date of breaks)	
3. Quantity // (Nymbr of volumes; file drawers; file boxes; bundles; other)	
4. Labeling 3 volv. Journal, 2 vols. unlabeled, 6 vols. be (Explain fully; years; numbers; letters: number of records so labeled)	y County.
5. Discontinued and missing records all prior vols, fu	rudin
(If record discontinued, give reason and state whether same informating fure of 1893.	on shown in another
record. Explain why records are missing, if possible)	
6. Contents Menutes of Commission (Purpose and general nature of record. Principal items of information shown. Summary of forms us gives date Commission of the Area to their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained	, busines
each should be given. Unless contents of these records are described by other Form, 12-13HR, such forms should be fi	tol co. of
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wedies to elecus I dig has diteken, petitions	for special
levies, joint meetings	mit Bd. o
Education regarding items to be leviet for	schools,
appointments & palaries of clerks to Trease	urer & cler
WPA Brown 12-13HP Poving	

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6.	Contents—continued
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	the termination of the same of
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7	Arrangement arr. Chrow. by date of meeting
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8.	Indexing(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
9.	Writing 3 Vols. hdus. 1885-1915; 8 vols. typed 1916 (Handwritten. Handwritten printed form. Handwritten printed head. Typed Typed/printed form. Typed printed head.
0.	(Handwritten, Handwritten printed form. Handwritten printed head. Typed, Typed/printed form. Typed printed head.
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
10.	Size 3 vols, 16x11x2, 1 vol. 14x92x12, 7 vol. 1/2x9 x12, (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	aver pp. 200.
11.	Location by dates and quantities 10 wols, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
	office #1
19	Other information vol. 1916-1922 in poor condition.
12.	(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Į	Whether record is known to have been kept earlier than dates shown in item 2)
. /	Papers and books in Co. Commissioners office
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- 1	There are some volumes and passen
•	there are some voumes and papers
DI	gattered over the floor of the attic. This in
a	udes papers from the clerk of Cin. Court's office an
19	(For use in Florida) Early imprints valuemes frame the
-dr O	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Page of publication)
	U. S. GOVERNMENT PRINTING OFFICE O 16—6419

4.

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

a Marco to	
County Mreesler State Maryland	
Name of agency or office County Commissioners	
(Office of custody) (Office which made the record, if different)	
Address of office of custody (Name of building, room number, street address)	
1. Title (Give present full title in quotes; assigned title, if any, in prackets. If record has had other titles, list them with dates	
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates	or quantities
2. Dates. Jan. 1869 - Dept. 1885	, <u>6 - 8 - 6 - 6 - 6 - 6 - 6 - 6 - 6 - 6 - </u>
(Earliest and latest dates; missing dates. Show exact date of breaks)	
3. Quantity / Vol. (Number of volumes; file drawers; file boxes; bundles; other)	
4. Labeling "Journal"	
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(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Writing
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Size /6 × 11 ½ × ½ ¼ 628 pp (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
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Other information(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)
See also form sent in for Co.
Commissioners minute Book that are
Kept in Commis. vanet. 1885
(For use in Florida.) Early imprints(Author) (Publisher)
(Author) (rubhsher)

County Commissioners.
1 vol. 1869-1885 (in attic)

Record of proceedings of meetings of country commissioners giving date, members present, country afficials appointed, bills passed & paid, orders of court, care & construction of country roads, bridges & ditches, appoint of judges of elections; state & country try levy mules & regulations of commiss.

arr, chron by date of meeting. hder.

16×112×24

628 pp.

ques date, course present, official, appoint recorded hill taccomis pasced type ! Clare & Construction of country roads y bridge and ditches, appointment of Judges of elections by districts . gues State & County Trully

Treasures (hery) 1894-1900 Di manus of the 4 VORS. (Broco. dates) 1 voe. 1900-1 sut titler Copres of Roby of proposed expenditures ter ensuing year, giving summary of taxes and feer to be collected and amount to be expended for each account, Contains; (Outdoor Pensions) extry - For acph. by name If levy account. Adw. Alex 152 pp. 12×8×1/2. Gworet.

(Outdoor Paresions) 1894-1901. In Treasure (hery), entry -. Record of outdoor gensions giving name

of persioner, amount levied, date and

answer paid,

Ruch S. Seonard .
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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
. 1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Workester State Maryland.	
Name of agency or office County Treasurer (?) (Office of custody) (Office which made the record, if different	_
Address of office of custody (Name of building, room number, street address)	<i>).</i>
1. Title (Theasewer's Levy) (Give present full title in qyotes; assigned title, if any, in brackets.	527-0
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Out Door pension levier, giving name	- of
PA FORM 12-13HRRevised (See reverse side) 16-6419	U

. Co	ntents-continued pauper, amount leviel, 1	Z Q
~	hom payable, date paid.	
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	(Place of publication) (Date of publication)	-

County Commissioners (Treasurer)

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Lovy hists) 1911-13,1915-A, Est. 405 papers 12 Copies of an much lary giring summary of taxes and fees to be collected and amounts to be disbursed for all accounts. Hoy. alph. by name of leny accounts Typed. Typed: 13 × 81/2 × 2. Faret. x lo folders, l ft. S la., in drawer of steel filing case. Starwings onel. Wiled alphabetically, (Bernly, official.) to r be woln, and S tractorie ame, date of purchase, Vic of a terrial, date affigues, and

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WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

Cou	nty State / Mend
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Nar	ne of agency or office Menty American
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1.	Title (The was for Mirecolas of for the last)
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	or both)
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4.	Labeling (Explain fully; years; numbers; letters; number of records so labeled)
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	each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
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8.	Indexing (Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
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13.	(For use in Florida.) Early imprints(Author) (Publisher)
	(Place of publication) (Date of publication)

Courty Commissioners

All markings on outside of Dates Arrangement Indexing Writing vols. or fd. covered in vol. Expenses of Horcesta Co. 1911-13, alph. his for fiscale year) 1915-, 24 accounts. typed 405 p. Contents: Record of all youly expensely County Truing amount of each account and total, stocks tapable basis of causty and total, stocks and hands, there ashaunt. In attic of courtdouse (Lo he returned) Total no. of vols. or f.d.'s / hundle Size:

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Erroneous) 1923-74.
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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937

1734 NEW YORK AVE. NW. WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County State
Name of agency or office Author Chamber of Agency of office
(Office of custody) (Office which made the record, If different)
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2. Dates. (Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity (Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling (Explain fully; years; number of records so labeled)
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WORKS PROGRESS ADMINISTRATION
, DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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WORKS PROGRESS ADMINISTRATION

Division of Women's and Professional Projects
The Historical Records Survey: 1937
1734 NEW YORK AVE. NW.

WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Harcester State Maryland.
\sim
Name of agency or office (Control (Office of custody) (Office which made the record, if different)
Address of office of custody Courthause
(Name of building, room number, street address)
1. Title "Lewy" (Callectors Levy List)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
or both)
2. Dates. 1892-1909. (Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 3 / Nola.
4. Labeling by District no. & name of Collector & dated
4. Labeling (Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records 1206, 1797 1001 1798 2 vole 1899 2 vole.
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record. Explain why records are missing, if possible) (richin les district)
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their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
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	Indexing (Self-contained—describe what it shows. If separate, fill out a form for it, and place of	<u></u>
	title and identification number)	
9.	Writing (Handwritten, Handwritten printed form, Handwritten printed head, Typed, Typed	printed form. Typed printed head.
	Printed. Photostat. Other. Give months and years covered by each kind of writing)	
0.	Size 12 12 X 8 X 14 (Of record or container. Height, width, thickness or depth. Average number of p	ages or documents)
1.	Location by dates and quantities Quartities (Room. vault, wall—N. E. S. W., section, bi	n, shelf, cabinet, on floor)
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2.	Other information	
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The Laing: This past week me found an old box of Treasurer's books on top of a cabinet in the Hall. among them was more levy books and I've endeavored to check them & clear up another form. - Please see if they are all right now. Re: assessment Books - please check with form previously sent from attic.

all of these vols. will be placed in attic.

R.S.L.

WPA-MD.-13-STD. PRTG. & LITHO. CO. BALTIMORE-10-30-39-50M

OFFICE MEMORANDUM

FEDERAL WORKS AGENCY
WORK PROJECTS ADMINISTRATION

OF MARYLAND DATE Mar. 26-1940

TO Mrs. Ruth S. Leonera FROM Francis Thaing

BE BRIEF

Still no understand. Jid each collectors

Volume contain a complete lary lish for each

taxable year? besides the levy lish whah

else is contained in the vols? You mention

recapitulation in ace but 3 vols. Recapitation
of what? The nature and purpose is not

Elearly defined. Please give a general.

Outline of all of the contants.

over.

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B 69.80 "B" Recapitulation by alph. ite to Z. Levy list is all that is contained in vols. - not all vols. have a recapitulation. Dixon, 2,5. Contents read 4,00 Erronous Jax Bowen & Bro 1,25 work on jail Shrouds for pau. 2.08 sete. 175 .50 , day mittre g.J.

Mr. Laing at one time the elect to the county com-These levy books were then used by othere was a collector appointed for the several distrect in the county and each reflector was re sponsible for the collection of the levy on real topersonal property in his collection district. Does This answer your query? P8.19Worker's full name)

WPA Form 12-13HR-Revised

(Date)

(Form identification number)

16-6419

WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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Com	nty Wercester State Maryland
Cour	nty Whicesley State Maryland
Nam	ne of agency or office Country Commissioners
	(Office of custody) (Office which made the record, if different)
Add	ress of office of custody Courtfance Snow Well
	(Name of building, room number, street address)
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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Title (Name of building, room number, street address) Title (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both) Dates (Earliest and latest dates; missing dates. Show exact date of breaks) Quantity (Number of volumes; file drawers; file boxes; bundles; other) Labeling (Explainfully; years; numbers; letters; humber of records so labeled) Discontinued and missing records (If record discontinued, give reason and state) whether same information shown in enother record. Explain why records are missing, if passible) Contents (Furpose and general mature of record. Principal items of information above.) Samary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)			
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Writing (Handwritten, Handwritten printed form, Handwritten printed bead, Typed,
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(For use in Florida.) Early imprints
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(Place of publication) (Date of publication)

County Commissioners

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In attic of courthouse

Title Kames; Dead Keet 1708.1930-36

TRANSFER BOOK, 1927-36. 2 vol5 (dated) Discontinued. 1937-- in Assessment Book, entry

Record of transfers, giving date, district, names of grantor and grantee, description of property, amount of assessment, sale price. and date of deed. Arr. chron. by date of recording. Hdw. under ptd. head. 15 pp. 15 x 15 x 2 . Commissioner's vault. / 1/cl. 1947-16

Communicato vacet (VEC. 1930-36 garret.

Toraco for Book, 1927-36, Record of Transfers giving date district names of granter and granter description of property, anount of ancomment, Sale price, date of deer, Arv. chron by date recorded. How more ptx Lead, 100 pp, 151/2×15×2/2, Conversioner rault.

Ruth & Leonard

(Date)

(Form identification number)



WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Warcester State Maryland.
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
Address of office of custody Court house.
(Name of building, room number, street address)
1. Title June Book " (Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantity
or both)
2. Dates. 1927-1936
2. Dates. 1921 (Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity / wol.
4. Labeling by date + County
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	(Place of publication)
3.	(For use in Florida.) Early imprints
	Whether record is known to have been kept earlier than dates shown in item 2)
2.	Other information Audit all the Arthus fers entired in (Condition of record if not good. Relation to other records.) Information on prior, subsequent, or similar records. *Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
1.	Location by dates and quantities Communication Vault. (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
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).	Size / 52 + 15 + 2 + avev / 60 pp. (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
).	Writing hard Audeles printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
	title and identification number)
3.	Indexing(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
7.	Arrangement Chronologically—by what? Numerically—by what? Alphabetically—by what?)
J.	Contents—Continued
3	Contents—continued

Transfer Book. "Transfer Book June 1, 1927 to Horcester County"

(July, 1936) no index 500 pp., 120 pp. used. 1 vol. 1927-1936. Contents - date, dist., Grantor, grantee,

description, assessment, consideration,

date of deed, remarks.

hav. under ptd. heads, 15\(\frac{1}{2}\times 1.5\times 2.7\frac{1}{2}\times 100pp. subsequent transfers entered in assessment Books

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County State Thank	
County State	
Name of agency or office duty of home of agency or office	
(Office of custody) (Office which made the record, if different)	
Address of office of custody Chulthruse Andrew	2)
(Name of building, room number, street address)	
1. Title Lead ant	
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or qua	ntities
or both)	
2. Dates. / 9 30 - 3 (
(Earliest and latest dates; missing dates. Show exact date of breaks)	
3. Quantity / Wal,	
(Number of volumes; file drawers; file boxes; bundles; other)	
4. Labeling	
5. Discontinued and missing records (If record discontinued, give reason and state whether same information shown in an	other
(A STATE AND A STATE AND A STATE AND A STATE AND A STATE AND AND A STATE AND A	PostCi
record. Explain why records are missing, if possible)	
6. Contents Issessment brokenend of transfer	15,00
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making r	ecord,
name of all and new winners date les	6 ,
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates cover	red by
Ilke I see allest, Churty and Dite Copies	44
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and atta	iched)
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6.	Contents—continued
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	(Chronologically—by what? Numerically—by what? Alphabetically—by what?)
0.	Indexing (Self-contained-describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
	title and identification number)
9.	Writing Haw Made Ots, Lade
	(Handwritten. Handwritten printed form. Handwritten printed head. Typed printed form. Typed printed head.
	Printed. Photostat. Other. Cive months and years covered by each kind of writing)
0.	Size (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	Location by dates and quantities In attic of Caustine
1.	Location by dates and quantities (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
	<u> </u>
2.	Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
3.	(For use in Florida.) Early imprints(Author) (Publisher)
	(Place of publication) (Date of publication)

Crusty Commissioners All markings on outside of Dates Arrangement Indexing vols. or f.d. covered in vol.

1930-36 Hoppinard none Haw. ender 155 p "blisd acct" assess. Contents: assessment hack record of transfers, giving name of old and new newners, date lever, real, topes debit County and state, date, receipt no, folio, Credito Courty and State; Colonie County tokes and date of transfer.

Total no. of vols. or f.d.'s / Usl Size: largest smallest

Writing

In attre of courthouse

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(Worker's full name)

(Date)

(Form Identification number)

WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County	State
	Promues con or
Name of a	agency or office Comments of the comments of t
	(Office of custody) (Office which made the record, if different)
Address o	f office of custody Machania
	(Name of building, room number, street address)
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or bo	h)
2. Dates	1736-31
	(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quant	city Altradus
	(Number of volumes; file drawers; file boxes; bundles; other)
4. Label	ing .
	(Explain fully; years; numbers; letters; number of records so labeled)
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their	headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
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each	should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
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le	ne no.
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	(Place of publication)
3.	(For use in Florida.) Early imprints(Author) (Publisher)
	Whether record is known to have been kept earlier than dates shown in item 2)
2.	Other information(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
1.	Location by dates and quantities (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
	(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
0.	Printed. Photostat. Other. Give months and years covered by each kind of writing) Size
	(Handwritten, Handwritten printed form, Handwritten printed head, Typed printed form, Typed printed head,
9.	Writing
	title and identification number)
8.	Indexing(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
7.	Arrangement(Chronologically—by what? Numerically—by what? Alphabetically—by what?)
6.	Contents—continued

Country Trensured

All markings on outside of vols. or fd.	Dates covered in vol.	Arrangement	Indexing	Writing
		Pape of tappayer	A Company	Sta form
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purpose of tiga from and to was			prises	
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Total no. of vols. or f.d. Average no. of pages Estimated no. of papers	3 60	Size: largest smallest	フィジャ・フ×ジ×	2 -

LIST OF DEEDS RECORDED IN CLERK'S OFFICE, 1859-60. 1910-13. 3 vols. (dated). Title varies: List of Alienations of Real Property from January 1st, 1860 to January 1st, 1861 for the County Commissioners. 1 vol., 1859-60.

Brief record of deeds furnished by the clerk of court to county commissioners, giving date, district, names of grantor and grantee, Acres, and, brief and, description of property. Arr. chron. by date of recording in

land record. Hdw. Aver. 30 pp. 13 x $8\frac{1}{2}$ x $\frac{1}{2}$, 19 x 12 x $\frac{1}{2}$. Garret.

Mist of Decido Recorded In Elenk's office 1859-60 1910-13, 3 Vols. (dated) litte varies; histof Alienations of Real Property County Commissionery Brief record of deads from shed by the Claric district to county commissioners giving date, whences of grantet and granter, description of lend record. HACS, Fra. 30 pp. 13x81/2, 19x12x1/2 grand.

Rith S. Leonard.
(Worker's full name) (Date) (Form Identification number)

WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

	at I
Count	y Noveller State Maryland.
Namo	of agency or office County Commissioners
I V CALLIC	(Office of custody) (Office which made the record, if different)
Addre	ess of office of custody Courthouse
	(Name of building, room number, street address)
1. T	itle List of Seeds Recorded in Clerk's Office (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
	or both)
2. D	ates. /9/0-// 19/2-/3
2 0	uantity 2 Vol. (Earliest and latest dates; missing dates. Show exact date of breaks)
3. W	(Number of volumes; file drawers; file boxes; bundles; other)
4. L	abeling dated for years; number of records so labeled)
E D	iscontinued and missing records
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	record. Explain why records are missing, if possible)
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6. Co	ontents Copy of list of dieds recorded in
× C	their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
9	each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
41	of property conveyed) district, deres.
	V *
de derese e	

(See reverse side)

WPA Form 12-13HR-Revised

Lists of Deed" List of Deeds "recorded in clink's office from may lot 1910 to may 1st 1911." 26 pp. List of electo recorded in clerk's office France may 1 st 1912 to may 1 st. 1913" 27pp. 19X12X/4. Contents: Copy of list of leeds recorded in clerk's affice & giving date, grantee grantor, consideration, description (of property conveyed), district, and acres. how, under how teads. arr. chron. by date recorded, to remain in attic

"List of accimations"

List of alienations of real property from January 1st, 1860 to January 1st, 1861 for the Country Commissioners".

wol. 1859-60. (one. paper back book).

Contain copy of transfers of land made by clerk of court for courty Commissions, giving date, name of granter, granter, manne, quantity (consideration) and description of lands conveyed.

arr chron by date of transfer. how, under how. heals.

te remain in attic.

WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Warcest	r State Maryland.
Name of agency or office	(Office of custody) (Office which made the record, if different)
Address of office of custody	(Name of building, room number, street address)
1. Title List of Core present full title in quotes	lienation of Alal Propletty fr. assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
1,0, 40	any 1st 1861 for the Country Commission
2. Dates. /859 - /8	Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity / Wal.	(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling dated	(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing recon	ds(If record discontinued, give reason and state whether same information shown in another
record. Explain why records are missing,	if possible)
6. Contents (Purpose and general nate	A Transfer of Meal County to green of record. Principal items of information shown. Summary of forms used in making record,
County Comme	miscellaneous record, detailed information as to types of records contained and dates covered by
each should be given. Unless contents of	these records are described by other Forms 12-13HK such forms should be filled out and attached)
description of	lands conveyed,
WPA Form 12-13HR—Revised	(See reverse side) 16-6419

Š.	Contents—continued
	Arrangement Chron by date of transfer.
	(Chronologically—by what? Numerically—by what? Alphabetically—by what?)
	Indexing
	(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
	title and identification number)
	Writing how. under how. heads.
	(Handwritten, Handwritten printed form, Handwritten printed head, Typed, Typed printed form, Typed printed head,
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
	Size 13'4 x 8 /2 x /4 (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
) // /
	Location by dates and quantities \(\frac{\mathcal{M}}{\mathcal{Room}}, \text{ vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)} \)
	(to remain in attic)
	Other information This vol. is not marked discontinue
	(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	or "missing" since it is no regular
	Whether record is known to have been kept earlier than dates shown in item 2)
•	record and was not made for lylar.
	,
	(For use in Florida.) Early imprints

(AUTOMOBILE ASSESSMENTS), 1935--. Est. 6,300 cards in

. . . 9 f.d. (labeled by election districts and towns; 4 f.d.

also labeled by letters of alphabet contained).

Militar Prosts Card record of automobile assessments, giving name of owner, address, title number, make, year, type, serial number, horsepower, assessed value, date, and name of assessor. Arr. alph. by name of taxpayer. Typed on ptd. form. 9 x 6 x 17. Commissioner's office.

(Autoricobila Fesessments), 1935-esto gf.L. Rabelan by election districts and towns Athalso labeled by latters of acphabel contained)

Caspo, Starpage (31de, 21. (810)

Card record of automobile assess needs giving reasure of owner, Address, title Thereber True Ke, year type, seriel reserved herse power, assessed value, auturne of assessor. Arr. acph. by name of taxpayer. typed on pta, form, 9x6x17, Commissioners office.

The no. of paper in Contained are to be reported,

(1) There is no date on this. I am sure the clerk to the county commissioners might give you this information.

Ruth S. Leonard
(Worker's full name)

(Date)

(Form Identification number)

WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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County Harcester State Maryland.
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
of agency or office County Commission (Office which made the record, if different) ss of office of custody (Name of building, room number, street address) tle County Co
(Name of building, room number, street address)
1. Title (automobile assessment)
(Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantitles
or both)
2. Dates. / 935
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity I fele drawers
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling takeled by lowns,
5. Discontinued and missing records
record. Explain why records are missing, if possible)
Card record of automobile assessments.
6. Contents giving name (of owners) address,
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.
little #, make, year, lype, serial
such should be given. Unless contents of these vegords are described by other Forms 12 124P, such form should be filled out and other ball.

6.	Contents—continued				
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	(2 02 200 111 2 101 144.)		(Author)	(Publ	isher)
	(Place of	publication)		(Date of publication)	

automobile assessment

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Anto Carda, 1937-38. Est. 5076 Octor in 2 baxes Implicate cords of automobile assess Showing information as in entry -. (acctomobile assessments), Firs. alph. by names of const, within towns and districts Typek. 12×81/2 ×3/2. 14/2×8×3. Farect entrer Ger autorientele assissa

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WPA Form 12-13HR-Revised

(Date)

(Form Identification number)

16-6419

WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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County Mrc		State	
	- CALL T A	. // .	
Name of agency or o		The said	-7-13
	111	y) (Office which made the record, if di	(fferent)
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4. Labeling	2 Myre		
	(Explain fully; years; numl	bers; letters; number of records so lab	eled)
5. Discontinued and	l missing records		
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	ose and general nature of record. Principal item	s of information shown. Summary	of forms used in making record.
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6.	Contents—continued
7.	Arrangement alpholograms of Revous in Treams
0	(Chronologically-by what? Numerically-by what? Alphabetically-by what?)
о.	Indexing(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
	title and identification number)
9.	Writing (Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
0.	Size 12 x 8 5 x 3 5 - 14 5 x 8 x 3 7 5076 Car
	(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1.	Location by dates and quantities at attic of courthause
	(Room. vault, wall-N. E. S. W., section, bin, shelf, cabinet, on floor)
2	Other information
	(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
3.	(For use in Florida.) Early imprints
	(Author) (Publisher)
	(Place of publication)

County Commessioners All markings on outside of Writing Indexing vols. or fd. covered in vol. 1937 alpho ley intoferral "1937 auto ands" "1938 auto Cards" 1938 Contents: Cords of automobile acconsolige for purpose of tration, quing name faction, address, shake of car, style, title, engine no, sence no, howeplever, date tetted, new of tette; pink, transfers. In attic of courthouse. Total no. of vols. or f.d. s 2 hole largest 142 X8 X 3 4 Average no. of pages Size: Estimated no. of papers 50 76 smallest / 2 18 2 1 3 2

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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County Places and	State Thangland
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Name of agency or office	(Office of custody) (Office which made the record, if different)
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Address of office of custody	Willace (Jade HUC)
	(Name of building, room number, street address)
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(Give present full title in quotes	; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
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WPA Form 12-13HR—Revised	(See reverse side)

	(Place of publication) (Date of publication)
3.	(For use in Florida.) Early imprints(Author) (Publisher)
	Whether record is known to have been kept earlier than dates shown in Item 2)
2.	Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
1.	Location by dates and quantities
0.	Size
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
).	Writing
	title and identification number)
3.	Indexing (Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
7.	Arrangement(Chronologically—by what? Numerically—by what? Alphabetically—by what?)
3.	Contents—continued

Country Tressurers

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adduss, liscense	, fory	en and a	island to	ly.
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In attic of courthouse

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The su printer capey.

(Worker's full name)

(Form Identification number)

WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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(CORPORATIONS AND BANKS), 1928-35, 1938--. 1 vol. Reports, 1938-37

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(Corporations and Banks)

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these banks and corporations owned in the county?

it a list furnished by the State Tax Commission of shares of stock in

Phui	L 8.	Leonard	W
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(Date)

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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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WPA Form 12-13HR—Revised	(See reverse side)	16—6419

(See reverse side)

6.	Contents—continued
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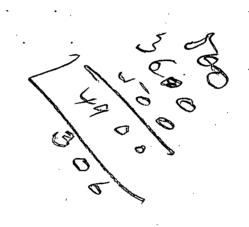
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Record of automobile tax collections, giving name of taxpayer, type and make, amount of assessment, year, amount of state and county tax, date paid, discount, and interest. Arr. alph. by name of car owner within districts. Typed on ptd. form. 500 pp. 11½ x 17½ x 2½. Commissioner's vault.



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WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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16-6419

WPA Form 12-13HR-Revised

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(Worker's full name) (Date) (Form Identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

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WPA F	Form 12-13HR—Revised (See reverse side) 16-6419

6.	Contents—continued
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Louise R. Settan

(Date)

(Form Identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

County Morcester State Muchand	
Name of agency or office Churty Treasurer	
(Office of custody) (Office which made the record, if different)	
Address of office of custody Court have (Inach Hell)	
(Name of bullding, room number, street address)	
1. Title (Give present full title in quotes; assigned title, if any, in brashets. If scord has had other titles, list them with dates or quantities	
(Give present ton vive in quoces, assigned vive, if any, in branch vive has nad other titles, list them with dates or quantities	8
2. Dates. 1936_37	
(Earliest and latest dates; missing dates. Show exact date of breaks)	
3. Quantity 6 Cale.	
(Number of volumes; file drawers; file boxes; bundles; other)	
4. Labeling Der lawns, Cace to you and office, (Explain fully; years; numbers; letters; number of records so labeled)	
5. Discontinued and missing records	
(If record discontinued, give reason and state whether same information shown in another	
record. Explain why records are missing, If possible)	
6. Contents Record of taxes callected on automobil	d.
(Purpose and general nature of record. Principal items of Information shown. Summary of forms used in making record	,
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their beadings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by	
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached	N
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and the the test and trang	Color.

6.	Contents—continued
7.	Arrangement alph hy nane oftappagulin each town
8.	Indexing Mundel describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
	title and Identification number)
9.	Writing Typed and Handwritten printed form. Handwritten printed head. Typed Typed printed form. Typed printed head.
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
0.	Size (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1.	Location by dates and quantities In attic of Courthouse
	Location by dates and quantities (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
2.	Other information(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
3	(For use in Florida.) Early imprints
•	(Author) (Publisher)
	(Place of publication) (Date of publication)

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19

ROAD PETITIONS & SURVEYS, 1895--. Est. 400 papers in 1 f.d. 1 box, 1 box 1902-24 West titled.

Original petitions for roads and bridges, giving date, location of road or bridge, bids, specifications, bonds, contracts and correspondence; also petitions to increase levies to extend school year. No white the first one pix the original petitions to increase levies to extend school year. No orderly arrangement. Hdw. and typed, 12½ x 5 x 16½. Commissioner's vault, lox1900-nt, ganreh.

Road Patitions + Surveys, 1895 - -, Est. 400 Paper 192:14:d. Uniginal getitiens for roaks and bridges Tiving date location of real or bridges bids, specifications, bonds, controls and correspondence; Also patitions to increase levice to extent school 4 cat. Not art. Haw. + Typed. 121/2×5×16/6. Commissioner Valect

Ruth S. Leonard.

(Worker's full name) (Date) (Form Identification number)

#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

County Worcester State Maryland.
Name of agency or office County Commissioners  (Office of custody) (Office which made the record, if different)
Name of agency or office  Countly Commission  (Name of custody) (Office which made the record, if different)  Address of office of custody  (Name of building, room number, street address)  1. Title Coal Political Y Survey  (Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or or both)  2. Dates.  (Earliest and latest dates; missing dates. Show exact date of breaks)  3. Quantity   file Auwers  (Number of volumes; file drawers; file boxes; bundles; other)  4. Labeling Coal Political Auwers  (Explain fully; years; numbers; letters; number of records so labeled)  5. Discontinued and missing records  (If record discontinued, give reason and state whether same information shown is record. Explain why records are missing, if possible)  6. Contents Political Augustical forms of information shown. Summary of forms used in make Coally and Market and Augustical forms and other their headings, ste. If a very general or miscellaneous record, detailed information as to types of records contained and dates Coally at the feedings, ste. If a very general or miscellaneous record, detailed information as to types of records contained and dates Coally at the feedings, ste. If a very general or miscellaneous record, detailed information as to types of records contained and dates
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2. Dates. 1895
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(If record discontinued, give reason and state whether same information shown in anot
record. Explain why records are missing, if possible)
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districts to leagthen school year.
Name of agency or office

(See reverse side)

WPA Form 12-13HR-Revised

6. Contents—continued	
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7. Arrangement (Chronologically—by what? Numerically—by what? Alphabetically—by what?)  8. Indexing (Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that for title and identification, number)  9. Writing (Handwritten, Handwritten printed/form, Handwritten printed head. Typed. Typed printed form. Typed printed. Printed. Photoestat. Other. Give months and years covered by each kind of writing)  10. Size 122 × 5 × 162 (Of record or container. Height, width, thickness or depth. Average number of pages or documents)  11. Location by dates and quantities (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)  12. Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar Whether record is known to have been kept earlier than dates shown in item 2)	
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3. (For use in Florida.) Early imprints(Au	thor) (Publisher)
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Road Petitions & Surveys Road Petitions + Surveys" (1895--) 1 f. d. Contents; petitions, appeals, bonds and conrespondence in roads, also contains contract and specifications for budge over Pocomake River, petitions to mercane levy in certain districts to lengthen school no arr. how. + typed. aprox 400 papers. 122x 5x 162.

(Worker's full name)

(Date)

(Form identification number)

## WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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WPA FORM 12-13HRRevised (See reverse side) 16-6419	

Contents-continued Cutter India Collection
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(Place of publication) (Date of publication)

Courty Commissioners

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Ruth S. Leonard
(Worker's full name) (Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

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FORM 12-13HRRevised	(See r	everse side)	•	16-6419	

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County Commissioners

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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Average no. of pages Estimated no. of papers

Size: largest smallest Courty Commissioners

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
sheet no. 6	1912-14 1912-14 1912-14 1912-14	,		
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## County Commissioners

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21

(Road Reports) 1911-16 Est. 23 bo papers in 3 boxes, 1 bundle.

Montkey reports of road enginer, giving list of material used and work done, also daily resport of mon giving location or have of road ligh of persons employed, hours worked, rate per hour, totals, and signature Hect. on pta, tome, boy's x 12 x 91/2, garret 11/2 (Worker's full name)

(Date)

(Form identification number)

# WORKS PROCRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

County_	Varciation State Maurland	
Name of	agency or office (Office of custody) (Office which made the record, if different)	
	of office of eustody (Name of building, room number, street address)	e
Title	(Give present full title in quotes; assigned title, if any, in brackets.	
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WPA FORM	12-13HRRevised (See reverse side) 16-6419	

0.	Contents—continued '
7.	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
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12.	Other information (Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
13.	(For use in Florida.) Early imprints
	(Author) (Publisher)
	(Place of publication) (Date of publication)

Charty Commissioners

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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(Date)

(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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ddress of office of custody (Name of building, room number, street address	s) fell
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If record has had other titles, list them with dates or quantities or bot	h)
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. Labeling (Explain fully; years; numbers; letters; number of records so label	ed)
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PA FORM 12-13HRRevised (See reverse side) 16-6419	

6.	Contentscontinued '
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	Information on prior, subsequent, or similar records. Whether record is known
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3.	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Date of publication)

Courty Commissioners

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General Public assistance, 1937-- est, 100 papers, 148 Carter 1921-1.

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

County Worcester State Maryland.
Name of agency or office County Commissionars
(Office of custody) (Office which made the record, if different)
Address of office of custody
1. Title "General Public assistance"  (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantitles
or both)  2. Dates. /937
(Earliest and latest dates; mlssing dates. Show exact date of breaks)
3. Quantity (Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling General Public assistance"
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
record. Explain why records are missing, if possible)
6. Contents Card record of assistance given people by  (Purpose and general nature of record. Principal items of information shown. Summary of forms used/in making record.
Co. Commissiones paid monthly.  their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
eagh should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)  States whether colored or white, date, rougher mo. (W
also contains correspondence pertaining
to cases filed with cards.
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General Public assistance. (f.d.) "General Public Assistance".

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The original is sent to the Exepited and returned to county Commissioner When the petros is discharged.

(Worker's full name) (Date)

(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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### APPLICATION FOR HOSPITALIZATION

• .	Snow Hill, Md.	, 193
The undersigned, applying for ho	ospitalization at The Peninsula General I	Hospital for
	agrees that	cents per day
will be paid by		to help defray
the expenses incurred by said patien	t.	
	Signed	
Nº 1050 pital Kept at ORDI	c	
KAR ORDI	ER FOR HOSPITALIZATION	
	Snow Hill, Md.	, 193
To the Superintendent of the Penins	sula General Hospital, Salisbury, Md.:	
You are hereby authorized to	receive as a patient for account of the Bo	pard of County Com-
missioners of Worcester County, M		
whose residence is in Worcester Cour	nty.	
BOARD C	OF COUNTY COMMISSIONERS OF WOR	CESTER COUNTY.
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Superintendent of the Peninsula General Hospital

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Ruth S. Levnard
(Worker's full name) (Date) (Form identification number)

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937

1734 NEW YORK AVE. NW. WASHINGTON, D. C.

County Norcester State maryland.	
County Norcester State Maryland.	
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(Office of custody) (Office which made the record, if different)	
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ığ.	13. (For use in Florida.) Early imprints	Author) (Publisher)
	(Place of publication)	(Date of publication)

Lunacy papers.

Lunacy papers" (1905--) 1 f. d. Contains petitions + certificates in lunacy cases, giving name, address and findings. also grues name of petitioner. also contains / ent. of blanks returned to Co. Commissioners from hosp, for use office beds in Pen. Gen, Hosp. showing discharge of patient and length of stay in horp. no arr. . how., typed, how typed on pld forms.

12 ± × 5 × 16 ½ Commis, vault, aprox 2600 paper

(Indigent Patients) 1936-37, Est. 14 Paparo In I bundle Lists of project patients admitted to hospital at Salisbury Ma, giving name of patient, andress, date admitted; dates discharged, no. of days each patient Total days all patients, approval for payment and signature of president of Commercialioners, Arr. chron, by monthly reports. 74 ped. 8 x51/2 x/2. Jarret.

Are the patiente housed only in county hospital or various state hospital, also? Doutte record one. in Dalisbury only.

Jouise R. Sexton (Worker's full name)

(Form identification number).

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

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(Worker's full name) (Date) (Form Identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW.

1734 NEW YORK AVE. NV WASHINGTON, D. C.

#### VOLUMES AND UNBOUND RECORDS FORM

Name of agency or office
Address of office of custody  (Name of building, room number, street address)  1. Title  (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)  2. Dates.  (Earliest and latest dates; missing dates. Show exact date of breaks)  3. Quantity  (Number of volumes; file drawers; file boxes; bundles; other)  4. Labeling  (Explain fully; years; numbers; letters; number of records so labeled)  5. Discontinued and missing records  (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

Nan	ne of agency or office County Commission at State Maryland, (Office of custody) (Office which made the record, if different)  aress of office of custody Count house.
auu	(Name of building, room number, street address)
1.	Title Tournal " (Monthly Report of County Treasurers) (Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
	or both)
2.	Dates. / 9 2 3 (Earliest and latest dates; mlssing dates. Show exact date of breaks)
3.	Quantity 2 vols.  (Number of volumes: file drawers: file boxes: bundles: other)
4.	Labeling following (Explain fully; years; numbers; letters; number of records so labeled)
5.	Discontinued and missing records
υ.	(If record discontinued, give reason and state whether same information shown in another
	record. Explain why records are missing, if possible)
6.	Contents mouthly report of County Treasurer
	(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,
	Their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
	on taxes) miscellaneous income and ex-
	each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
	penditures, also gives detailed yearly
′	"Dournal Entries" debit and credet.
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(See reverse side)

WPA Form 12-13HR-Revised

16-6419

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	(Place of	publication)	***************************************	(Date of publication)	

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	Co. Treasurer's monthly Report.
Journal	(June 1925-June 1929) 304 pp. (119 used)
(no Title	Report of County Treasurer.) 1929 300 pp. hdw. 14x,1x12.
Contents	year, month income (levy & interest on taxes) miscellaneous income and ex-
	penditures, also gives détailes yearly "journal entries" debit & credit accounts.
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hanger 1925 7 vols DAY, 1892-1910. W vols. Title vales: Ledger, & vols., 1892-1909. Titte Yaties; Pay, 1 Vol. 1905-10 Journal record of expenditures against levy funds, giving amount to each tunk 3 Kola. 1892-1910 appropriated, date, and items of expenditures from each fund. Morderly arrangement, Hdw. Aver. 200 pp. 15 x 10 x 2. Commissioner's 4 volv. 1909 no ar. alph. by name of account. V Ivaci. 1892 - 1910 Commissioners ranch; 4 volo, 1909-25 In garriet,

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Ret S. Leouard
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(Date)

(Form Identification number)

#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

				•
County Worcester	State	Mary	land	
Name of agency or office	ty Comm	rission	rs	·
· · · · · · · · · · · · · · · · · · ·	(Office of custody) (Off	ice which made the record	, if different)	
Address of office of custody	Name of build	ing, room number, street	address)	
1. Title "Ledger" Da  (Give present full title in quotes: assign	y Caned title, if any, in brackets.	M Aces If record has had other to	unts)	ates or quantities
·				
or both)  2. Dates 1892 - 1910	<i>.</i>			·
3 - //	t and latest dates; missing dat	es. Show exact date of b	reaks)	
3. Quantity 5 Tots.	Number of volumes; file draw	ors : file boyes : bundles :		
4. Labeling 2 Vols Ledger	ain fully; years; numbers; let	"Day" (n	of date	d)
5. Discontinued and missing records	·	•	,	
	(If record discontinued, give	reason and state whether	same information sh	own in another
	·			
record. Explain why records are missing, if possi	ible)			
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each should be given. Unless contents of these that 1894-1900'	O $AB$ $O$	Forms 12-13HR, such for during		ut and attached)
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alms louse fund	,1902-08;	School fe	und 19	02-06;
Bailiffs to Court, g	iving date,	, name	and	amount
paid, 1906-08; Con	et house	+ jail &	lend,	1902-09;
WPA Form 12–13HR—Revised	(See reverse side)	/ -	•	16-6419

6.	Contents—continued		e tax fun	d Collections,
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13.	(For use in Florida.)	Early imprints	/ A . / 1	(7)
			(Author)	(Publisher)
	(Place of	f publication)		(Date of publication)
	(2.000 0		EXAMENT PRINTING OFFICE 0 16-6419	

# (Cash Books)

Ledger Horcester County. "Bills paid by Co. Comicis. 1892-1901; Jury Fund 1893-95; grand & petit Jury, names and amount paid, 1895-1901; Outdoor- pension list 1894-1900; Public Road Fund, 15×10×2, Ldev., no index. Ledger" (1902-1909) partial index, self-con. front. Contents - Cash accounts; Credits & disbursements, 1902-05; Road Fund, by districts, 1902-08; grand and petit jury lists and amount paid each, 1904-07; almskouse fund 1902-08; School Fund 1902-06; Bailiffs to Court, giving date, name and amount paid, 1906-08; Courthouse + jail fund, 1902-09; mortgage Tax fund collections, 1904-09; Road Building fund, 1906-09; Jury Certificates 1907-08. 16×11×24 Rdw. 500pp. no arr. "Day" Cash account (on front) (1905-1910)

Contents - Cash accounts, disbursements and receipts (1905-1910) 14 x 9 x 1 3 hdw, 300 pp. only 1/3 used.

(Worker's fuli name)	(Date)	(Form identification number)
Ruth S. Leon	and.	

## WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

-	
Count	Morcester State Maryland.
Name	of agency or office County Treasurery
	(Office of custody) (Office which made the record, if different)
Addre	ss of office of custody Courthouse
	(Name of building, room number, street address)
1. Ti	
	(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
	r both)
2. Da	(Earliest and latest dates; missing dates. Show exact date of breaks)
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	(Number of volumes; file drawers; file boxes; bundles; other)
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	heir headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
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551	asker, dog license fund, primary election account
( Ly	districts) Forest wardens accounts, state Rospital
as.	esunts, interest + discount, Insurance policies,
Ja	il accounts, Jurans (Grand & petit) Justices of the
Pa	see, Levies (by mar) Liberty Bout account, Local
WPAF	orm 12-13HR—Revised (See reverse side) 16-6419

6. Contents—continued legislations, Market and State of Action Recommendations of the Content of	13.	
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/966-CASH BOOK (Tax Collections), 1916-24. 13 vols.

(4 vols. dated)., Title varies: Day, 5 vol., 1910, 1906-10,

Journal, 3 vols., 1911-13.

Record of tax collection, giving date, district, name of taxpayer, amount of real and personal assessments, amount of county and state taxes, and date paid; record 1918-20, also contains recapitulation of state tax collections, copy of report to state showing total state taxes collected and uncollected, and amount of weekly deposits. Arr. alph. by name of taxpayer within districts. Hdw. Aver. 500 pp. 14 x 9 x 2. Vault.

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Showing total state taxes collected and woodlested
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Ruth S. George of (Worker's full name)

WPA Form 12-13HR-Revised

(Date)

(Form identification number)

16-6419

#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

County Horces I		State Maryl	and.
Name of agency or office	County Con	missiono	rs
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Address of office of custody	(Nan	ne of building, room number, street a	ddress)
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or both)	 1913		
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(Worker's full name)

WPA Form 12-13HR-Revised

(Date)

(Form Identification number)

16-6419

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

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(Name of building, room number, street address)	
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(Worker's full name) (Date) (Form identification number)

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

County Warrester State Maryland
Name of agency or office Munty Communication
(Office of custody) (Office which made the record, if different)
Address of office of custody (Name of building, room number, street address)
(Aramo of building, foom number, select addition)
1. Title
Value of the state
or both)
2. Dates. 1904 - 89
3. Quantity
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling Duy Wars and author 3, 5, 7
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WPA Form 12-13HR—Revised (See reverse side)

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Ledger Courthouse and faic Frend, 1893-95 Irel Record of proceedings of the Commissioners acting as building for new Courthouse spearling details of correspondence proposed Spearling tond is sue pick paid. Courthouse west quie, Arr. chrow, by date of moeting. Indexed alph, by name of Inditiduate of fine, Aded. 200 pp. 14×8/2×1, Faret,

(Worker's full name)	(Date)	(Form identification number)
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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

### **VOLUMES AND UNBOUND RECORDS FORM**

County	Turcuster State Maryfard
Name of a	gency or office Munitar Communication
	(Office of custody) (Office which made the record, if different)
Address of	f office of custody Musthanee (Annu Mell)
	(Name of building, room number, street address)
1. Title	Lesis Courthouse and sil Fund"
	(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
or bot	**************************************
2. Dates.	1893 95
3. Quant	(Earliest and latest dates; missing dates. Show exact date of breaks)
	(Number of volumea; file drawers; file boxes; bundles; other)
4. Labeli	ng
	(Explain fully; years; numbers; letters; number of records so labeled)
5. Discor	tinued and missing records
	Darle in the control of the control
record	Explain why records are missing, if possible)
6. Conter	
Qui	(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,
their h	eadings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
suco	alle there and sail alle lees
each s	nould be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
6	1 05 18 47 3. Cyrice a price 15th and a sure
370	earns and harkers, proud of author
and	Ligail band reducable, quelia, dates as
20	estent. List of fulls pl. in and for
Cr	netruction of Courthern and pill.
WPA Form	2=13HR_Rayland (San rayland side)

6.	Contents—continued
7.	Arrangement arr. Char, by date a million
8.	Arrangement (Chronologically—by what? Numerically—by what? Alphabetically—by what?)  Indexing (Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
	title and identification number)
9.	Writing (Handwritten, Handwritten printed form, Handwritten printed head, Typed, Typed printed form, Typed printed head,
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
0.	Size / / / / / / / / / / / / / / / / / / /
	Location by dates and quantities In altie of Court Laure
1.	Location by dates and quantities A Attic Com. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)  (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
2.	Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown In item 2)
3.	(For use in Florida.) Early imprints(Author) (Publisher)
	. (Place of publication) (Date of publication)

Cunty Commissioner 1893-95 Ledge Court House and fell herd all Laur 14 x 8 2 x 1 200/19 Detred aspt. by name general progress. Contents! Ricad of meeting of Country Commissioner officer steps tellens to the heiding of the new Courthuse and gril after tell there fire of 1893. General Capers of Charlespordence to fun and In River, record of Court time and pit hands redumable quely detes and anneut. Let of bills ple en and for constructed of arent week and juil. In attic of Bruthouse

On the night of allegest the swent 1893 Tire was discourse in the Tore house of George It Druden on Grew street. The fire some became un manageable and dethough the mineria portion at the forest, many prient residences, The First National Bank of Low Hill, The court house and sail also large annuits of merchandice and other persound property." Copied from Ledger (me thouse and spil fund " (1893).

Tax Ditch Papers, 3/ 1893 -- 226, 340 PRPETO are - 120 - The second say second the first of the second Potitions, core nos poquidence and plats receting to draining ditates giring patition of owners through whose land drainage 15 proposed, plats of proposed ditches, and resports of examiners. Avr. acph. by name of Kitch, HAW, and typed. 121/2 x5 x 16/9; Coramissioneis vault, epolifostione, selegrame, work polices, adjustmants, correct receiple. .villably to reverse to trace and to be trace and the best real admiration of the best restricted and (Rarely, official,) 9 : 12 folders, 3 ft., in F drawers of stool filling oseas Stayagoom (Bide, 2) (375)

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for the detachment at Love Telend City; show the first from which care

It possible please que a Ja more detailed description of contents. Tree those of Tire Itaire contementation Archites en elected for each Tree " at one time there was a special tax, but not any more

Ruth S. Leonard.

(Date)

(Form identification number)

### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

### **VOLUMES AND UNBOUND RECORDS FORM**

County Worcester	State Maryland.
Name of agency or officeCount	in Commissioners
	(Office of custody) (Office which made the record, if different)
Address of office of custody Cour	(Name of building, room number, street address)
1. Title Jax Ditch Pr	apers!
(Give present full title in quotes; assigned t	title if any, in brackets. If record has had other titles, list them with dates or quantitles
or both)	
2. Dates. /893	
	d latest dates; missing dates. Show exact date of breaks)
3. Quantity file dra	nber of volumes; file drawers; file boxes; bundles; other)
4. Labeling Jak alitch	Papers.
· ·	fully, years: numbers; letters: number of records so labeled)
5. Discontinued and missing records	record discontinued, give reason and state whether same information shown in another
·	the same same same same same same same sam
record. Explain why records are missing, if possible)	
6. Contents Cantuins	actition from towarder to
(Purpose and general nature of recor	Principal items of information shown. Summary of forms used/n making record,
County Commission	tero to have a tax detal
die to drain land	ous record, detailed information as to types of records contained and dates covered by
<i>fi 11</i>	rds are described by other Forms 12-13HR, such forms should be filled out and attached)
also contains corre	spoudeuse to commissioner
relating to tax dite	hes, several drawings of
ditches, and miseel	laneous papers relating to
diteles.	V V

	Contents—continued
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-	Λ
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I	indexing
_	(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form
-	title and identification number)
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	(Handwritten. Handwritten printed form. Handwritten printed head. Typed printed form. Typed printed head.
÷	Printed. Photostat. Other. Give months and years covered by each kind of writing)
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2	Size 13 2 X 5 X 16 2
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-	To an ewelope.
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-	Location by dates and quantities Courses Vailet.  (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
-	Location by dates and quantities Commissioners Vailation (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
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- ]	Location by dates and quantities  (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)  Other information
- ]	Location by dates and quantities  (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)  Other information
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- ]	Location by dates and quantities  (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)  Other information  (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar reco
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- ]	Location by dates and quantities  (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)  Other information  (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar reco
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	Location by dates and quantities  (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)  Other information  (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar record whether record is known to have been kept earlier than dates shown in item 2)

Jax Ditch Papers. Tax Detch Papers." (1893--) 1 f.d. Contents - Petitions, correspondence, reports tax ditches in Worcester Co. arr. Ty name of ditch, en envelopers. hder. & typed 18 envelopes. commers vault.

3345

Petitions O. D. P. (OER Dependent Pensions) eto, pest. 400 persons im 1 f. du

Original gapens in Contracts and agreements for streech lights, oiling of trans, cleaning right of ways giving date, name of find or corporation, terms of contractifranchises for gre light and Poster Companyés quinq terms of agreensent; bid and acceptance to bried a bridge giving Specifications and bent of bikdet. Containist:
Copies of Inventories, 1935 they -; State Tax Commission
Securities Cortification, 1936-37, entry -; Rough Copies of in

Vacuet Have and ty get. 121/2 x5-x 16th, Commossions Senech on Ermaniegierers 1947-29 entry -, Art app. Berins Benles of Weights Bonds Pertry - - : Sub poorus Ermy Mestings 1939, entry -; Concette blos and standath aleothers beresioning 1975-31, entry- ; Her Coutions to Hock entire -: Petitiones for and threnting of Bed de anch Repents of Freshors of the Parce of Fines Colucted 1931 -- 1 Aline 163, 1975 extry - ; Road Dettions, 1925-19, extry -; Su Contincto and Agreements, Petition, 0.D. F. (Old Rependent Penasons) etc. entry-

and standart bearers become of weights giving date, name, amount of text

Subpoenas 1924-29.

Su Contracts and April April 1924-29.

April ments Pathitions

O. D.R. (old Negendenth Pensions) etc., entry -.

Original sub-poemas served to short On commissioness to appear in Ericiit Couth. Not are,

(Roak Petitions) 195-19 In Contracts and agrecements Petitions O.DP. OEd dependent Yerreno) ste, entry -. Petitions to open roads and reports of conemittee, condencerations to require land, specifications, and plate of roado, Not est,

(Reports of times of Yustiacs of the Peaces). 1934 -- . Fre Contractes and agreements Patitions Q.D. P. CCK dependant services) etc, antre

Monthly reports of times and costs

Collected by justices of the peace in

Criminal dases, giving name of Justice,
date, mand of dept, and of time and

Costs total for month. Not art.

(Petitions for old age and mothers towns 1975-310 In Contractor and represents, Petitino O. D. P. COCK dependent pervicual et. entiry -

Titions to grant all age pansions
Titing name, and why court signature is
expetitioners and amount grantes; mathers &
pension gives name, no of chicaren, address
if rest or own proporty, his band name into

(Camp Alectings)
1939. In Contracts
and agrume, to
Petitions Q. U. P. (cel
dependent-pensions)
etc., entry

Application and satisfied for right to hoch meetings giving name of thursdy where to be head, chate, signatures of trustees and taxpensor, Not asi.

Petitions, O.D.P. (old dependent & Perusain) etc. entrag.

in permanent recent, entry - Not arr.

Son Contracts and agreements

O. U. P. (Old rependent Pensions)

Entry -

Centified copies of intentories farmished by

the Register of wiees, showing information as me

(State Tax Commissions

Certification of Seaccritica)

1936-34. In Contracts and

agree ments, petitions,

0, D. P. LOCK Rependent gensions)

etc., entry—

hists of shorehoeder of stocks comed in Workester I'm formigh Corporation, giving mance and and account of corporation, the me and ardrew of coret, the of shores of preference and common stocks, and value Not art.

(3) The "Contents" for this file drawer are far from having been broken down to the extent that we now require. For instance, there are no dates or description of contents for the petitions for pensions. The same goes for certifications by State Tax Commission. Does this file drawer contain the reports of the justices of the peace for only one year? What kind of camp meetings do you refer to? Are the minutes of the commissioners in this file drawer rough copies later transcribed into the official journal? This does not cover all the details of criticism of this form, but you see what is lacking, namely, a complete listing of all papers in this file drawer, the dates that they cover, their general purpose and their detailed contents. In other words, proceed as if each group of similar papers in thefile drawer is to be written up as a separate series in itself.

Ruth	8.	Leon	eard.
( W	orker's full	name)	

(Date)

(Form identification number)

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

### **VOLUMES AND UNBOUND RECORDS FORM**

County Horcester	State	Marylan	d ,
Name of agency or office	ty Conna (Office of custody) (Office of	thich made the record. If different)	<u></u>
Address of office of custody	1 1		
Address of office of custody		room number, street address)	
1. Title Contracts a	ud agreer	nents J	Tranchises -
11-1-1	gned title, if any, in brackets. If re	cord has had other titles, list then	n with dates or quantities
or both)			
2. Dates. 1902 (Earlie	est and latest dates; missing dates.	Show exact date of breaks)	
. 0. 1	wer.	on ones gave or presently	
5. Quality	(Number of volumes; file drawers;	file boxes; bundles; other)	
4. Labeling as above	/		
(Ex	plain fully; years; numbers; letters	; number of records so labeled)	
5. Discontinued and missing records	there papers		lude lucky
record. Explain why records are missing, if pos	1902 W	on and state whether same inform	
L.d. I could find			
The state of the s		A ' A	
6. Contents (Purpose and general nature of	record. Principal Items of inform	ation shown. Summary of forms	power
their headings, etc. If a very general of misce			
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morters pension	io, Colifia	otions try	State Jax
each should be given Unless contents of these			
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for road 1926, 1	recuspages	alipping	s of notice
of opening of he Peace 1931, Fir	e Co. pape	rts of Jus	Trees of and
other papers	. camp n	recting 19	39,
WPA Form 12-13HR—Revised	(See reverse side)		16—6419

10	(Place of publication) (Date of publication)	
3.	3. (For use in Florida.) Early imprints(Author) (Publish	er)
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	Whether record is known to have been kept earlier than dates shown in item 2)	
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0.	0. Size 122 X 5 X /6 2 (Of record or container. Height, width, thickness or depth. Average number of pages or documents)	
	Printed. Photostat. Other. Give months and years covered by each kind of writing)	D 4 17 6 1 -
J.	9. Writing (Handwritten Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Ty	ped printed head.
0	title and identification number)	
	(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here	e to that form by
8.	(Chronologically—by what? Numerically—by what? Alphabetically—by what?)  8. Indexing	
7.	7. Arrangement absolutely none whatever.	
/	( )————————————————————————————————————	
	1936-39 leve,	
0	6. Contents-continued menutes of meetings of Commissioners, miscellaneous rece	ists
6.	6. Contents—continued menutes of meetings of	1

Contracts and agreements --- Franchises -Petitions O. D. P. etc.

"Contracts and agraments --- Franchises --- Petitions G. D. P. etc." 1 f. d. 1926 --

Contents - Franchises for Light & Power Co, + gas lines, petitions for pensions, mothers pensions, Certifications by State Tax Com, Constables bound 1930, Petition for road 1926, neuspapen clippings of notice of opening of roads, reports of Justices of Peace 1931, Fire Co: papers, resolutwons t other papers, camp meetings 1939, minutes of meetings of Comirs., mis-Cellameous receipts 1936-39 levy.

122×5×162

no arrangement. aprox. 400 perotof.d.

Petitions for pensions are in letter form from friends or neighbors of person to be pensioned, 1925 1929. stating needs of person, whether able to work, how. I typed and signed by petitioners, ruther stamped by clerk with pres. of commis. sig, and amount granted by board. (aprax, 20 papers. also copies of subpoenas served to commissioners by sheriff to appear in sourt. Co papers -1927 - 1928 - 1929. typed on ptd. former. "[ 1 W. P.a. Project proposal (Form 301) for work done in courthouse 1935. typed on ptd. foren. Contains constable's hand for 1930 - typed, (Ipaper) and Standard Bearer's bond (sealer of wights & measures) for 1935-38, (typed) (paper renewed each year). mother's Pension - Record of mother's relief pension Henr. I giving name of mother, address, nationality - Whithe 2 papers ) owns or rents home, length of residence in curity, husbandi namet occupation, no of children 4 ages, - source of meanne, if any, - references - sworm before notary public. (only paper for mother's pension. have on typed form.) 1931. This envelope also Contains 1 petition for old age pension by letter and signed by petitioners. (1931. Camp meetings 1939" application of col. churches to hold Camp meetings or bush meetings, giving name of church, where held, date, signed by trustees of tay payers of district. 3 papers. Ldw. on ptd forms.

## H pages of addenda.

"Contracts aire agreements -- Franchises -- Petitions O. D. P. ett " (accent on "etc")

, file drawer 1902 --

Contents: Miscellaneous papers. I bundle of Certification by state Tax Com. of assessed valuation of Com. Banking Finance, Mortgage, Fidelity & surety, Fire & Marine Dus. & other moneyed & Tinancial Corporation shares subject to the 170 tax, giving dates received & posted, name of corporation, address, no. of shares, assessed value per share, aggregate, incorporated towns, no. of shares, aggregate. 23 papers Oct. 1936-Mar. 1937. hdw. & typed on ptd forms. noarr.

also contains certified lists of names of people of Har.

Co. holding shares of the various Companies. 1937. (Hyper).

Surnished by tax Comm. giving name of shareholder address, no of Share. (Typed on ptd forms) 3 papers.

later transcribed into official record. Jan. - may 1925.

4 blue prints submitted to compressioners showing proposed files for Register of Hills' and clerk of Circuit courts' vanets. (1924)

Road papers - These are petitions to Commissiony of for new roads, and improvements to old 1925, 192 roads giving list of names of petitioners.

1925 also contains one pent ink plot of a road;

contains correspondence pertaining to roads, and court papers regarding roads. no arr.,

file box. aprox 100 papers. Ldw. + typed.

Page 2. Resolutions and other Co. Com Papers 4-8-39. Contains 4 letters to co. Commers. pertaining to levelage site in Ocean City, 3 requesting attendance of Co. Commerio. to various meetings outside county, - mar-apr. 1939. a copies of resolution of board - one for Sat, half-holiday for office, one for levy of 5,000 to drain Pocomoke river. mar, 1939. typed and carbon copies. (6 papers) Reports of Fines of Justices of Peace-July 31-1931 To - (Dec. 1931) Lenv. monthly reports of fines & costs of Justices of the peace. to County Commissioners, giving name of defendants character of violation, date of violation, Judgment, sheriff's costs, Jailers costs, J. P. costs, total costs, fines. Kdiv. + typed on ptd. forms, rubber "miscellaneon Receipt, 1937 Levy" 1env. of Justice of Rence monthly reports June 1938-may 1939-29 papers. Muscellaneous Receipts 1938 Levy" 1 env. of J. P. monthly reports of costs + fines, mar. 1938 - aug. 1938 - apr. 1938. (12 papers) also contains I paper giving list of sheriff's fees to Co. Commers. giving date, source, & amount Types. Miscellagueons receipts etc, 1939 Levy" One envelope containing 3 papers, copies of itemuse statement of the assessments in Horsester Co. of Mr. + Mrs. Samuel -DRiddle for 1939. __ typel. ?

Page 4. (Contracts + agreements 1919-1938) These papers are scattered throughout f.d. They are contracts + agreements between the Co. Commers: and companies to furnish street lights, oil roads, clear right- of way of road bed, etc. give gate, terms of contract typed-garax 10 papers. Contains one bid + acceptance of bid to build a bridge, giving specifications and bond of tidder, 1928 typed. Copies of deeds to Co. Commissioners - 2 papers. 1927-1934. 1 Envelope contains "Centified copies of inventories" of per-sonal estate from Register of Wills office. 1933. 8 papers, typed. Evelope Contains "Fire Co. Papers". These papers are letters from citizens of incorporated towns regarding the 1% increase in appropriation for Fire companies. 1939. Copies of Bills in Chancery (orders of court, till for in-junction, affidavit) 1927-28. 5 papers, typed. Franchises for gas line + light + power company 1928-1930. 3 papers. typed. also Contains several receipts for money paid by county

commissioners 1922-1927 just ocraps of

paper filed in drawer. 22 x 5 x 16 2 (size of f.d.).

hist of Mortgages Reported in Claricis Office, 1910-12 2 Vol. (dated) Brief record of montgoges furyshed Clark of court to county commissioner giring data name of mostgagee and motgagos type of montgage, districh, amount of mostgage, and rate of interest. Itr. ohrow by date of recording in dud record. How, Her. 15 pp. 19 x14 x1/2. Garret.

Ruth S. Leonard
(Worker's full name)

(Date)

(Form Identification number)

### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

### **VOLUMES AND UNBOUND RECORDS FORM**

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al +	$\sim$	
County Worcester	State/Na	ryland.
Name of agency or office Cour	ity Commi	ryland.
	(Office of custody) (Office which ma	de the record, if different)
Address of office of custody	rThouse (Name of building, room nu	mber, street address)
1. Title "List of More (Give present full title in quotes; ass	Taa als Record	ed in Clerk's Affi
or both)	·	· · ·
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(Earl	iest and latest dates; missing dates. Show ex	act date of breaks)
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4. Labeling dated 1	or Mears	
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5. Discontinued and missing records		tate whether same information shown in another
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record. Explain why records are missing, if pe	ossible)	
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-6. Contents Lang of L	est of morta	aged recorded
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their headings, etc. If a very general or mig	cellaneous record, detailed information as to	types of records contained and dates covered by
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each should be given. Unless contents of the	se records are described by other Forms 12-1	BHR, such forms should be filled out and attached)
muse of manner	in place of a	merisi j
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WPA Form 12–13HR—Revised	(See reverse side)	16—6419

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Printed. Photostat. Other. Give months and	Vagre envened by each bind	of writing)	·	
			- 60.	
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List of Mitgo. Recorded. (List of Mortgages recorded in Clerk's august 29 de 1911) 16 pp. 19x12x4 "List of Mortgages recorded in Clerk's office September 1st 1911 to april 20th 1912! 2 volo. 1910-1912.

Contents: Copy of list of mortgages recorded in clerk's office, giving mortgagee, mortgagee, mortgagee, mortgagee, (whether chattel mitg.) consideration, district, date of executions, rate (of interest), arr. chron. by date recorded.

(dish of Judgments) 1859-60, il Rish. a list of judgments revered in The Circuit fectushed to lowney concinciones 918 englate of proporting name of plefand a mount of judgment Att. storon, by Court Terre, Haw. 6 pp. 13 x 8.

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### OFFICE MEMORANDUM

FEDERAL WORKS AGENCY
WORK PROJECTS ADMINISTRATION
OF MARYLAND
DATE

DATE

Feb. 19 1940

TO Mrs. Ruth S. Lasnard FROM Francis V. Laing The records on enclosed reports frobably belong to County Commissioners, Since The Clerk of Court Was required to furnish such information to the county Compaissioners and the elevel would achieve xorking by mailing a copy of his ocoa records. Please ask the furnished to the Commissioners, none since.

(Worker's full name) (Date) (Form Identification number)

### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

### **VOLUMES AND UNBOUND RECORDS FORM**

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Courty Commissioners (List of Judgmento rendered by Circuit Court) Jan 1, 1859 - Jan. 1, 1860. 1 leaflet - 6 pp. Contents: Capies of judgments rendered by Circuit Court to County Commission under provisions of the act of assembly (no date) giving date of judgment, name of person recovering, amounts, remets, ete., signed by clerk of Cir Court. are chron. by court Jerm. hder. hder heads. 13 x 8/4 attic of Courthouse

List of White Male 1axables, 1880-82, 1884, 1888, 3 Vols. 12 Vole 1888 not A. The second of al Centitied copies of Eists of white male Taxables over 254 cars of age compiled by the oler of county lunus issions Tiring maine of Tax payor asid district Arr, alph. by vance of taxpayer within district. Haw, yor pp. 12x4x1/2, 151/2 X6x1/2, Farrer

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#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

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State State
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made by Clark at County Commissioners
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	(Chronologically—by what? Numerically—by what? Alphabetically—by what?)
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(Worker's full name)	(Date)	(Form Identification number)
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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

## VOLUMES AND UNBOUND RECORDS FORM

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VPA Form 12-13HR—Revised (See reverse side) 16-6419

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(Ledge) 123/477242 - 134 pp. arr chron. by dets of entry. Adw on ruled pages. Contents: Record of money paid to country trium by members of a club for use of a club room sof minter, date, amount park yearly for rent. also gives record of receipts and dishurrements of club giving deter, amount of Contributions and free per members. In attic of courthrense.

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Board of Supervisors of Elections

244. REGISTRY OF VOTERS, 1882-95, 1914--. 95 vols. (labeled by district and precinct nos.; 69 vols. also labeled by division of alphabet contained.).

Record of registered voters, giving precinct no., election district, name and address of voter, sworn or affirmed, age, place of birth, color, term of residence in precinct, county and state, naturalization data, if a qualified voter, date of application, signature of voter, reason if disqualified, party affiliation, voting record if challenged, and remarks. Arr. alph. by name of voter within district. Hdw. under ptd. head. Aver. 200 pp. 18 x 23 x 1, 20 x 16 x 1 2. 26 vols., 1832-95, garret; 69 vols., 1914-- storeroom.

245. CLERK'S POLL BOOK, 1856-91, 1893-95, 1930-32. 851 vols. (dated; labeled by election district, and precinct nos.). Title varies slightly.

Glerk's poll of voters at time of election, for all elections, giving m., and name of voter, and address. Arr. alph. by names of voter within precinct and district. Hdw. Aver. 20 pp. 17 x 7 x 2. Garret.

244. REGISTRY OF VOTERS, 1882-95, 1914--. 95 vols. (labeled by district and precinct nos.; 69 vols. also labeled by division of alphabet contained.).

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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

## VOLUMES AND UNBOUND RECORDS FORM

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3.	(For use in Florida.) Early imprints(Author) (Publisher)
	(Place of publication) (Date of publication)

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

## **VOLUMES AND UNBOUND RECORDS FORM**

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CLERK'S POLL BOOK, 1930-32. 75 vols. 861 Vol. 3460000 Clerk's Poll Book, 1930-32. 75 vols. 861 Vol. 3460000 Clerk's poll of voters at time of election, giving no. of votes cast, name of voter, and signature of clerk. Arr. numer. by no. of vote. Hdw. Aver. 20 pp. 17 x 7 x 2. Sotrercom. 75 Vols. 1930-300 Storercom.

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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

# VOLUMES AND UNBOUND RECORDS FORM

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WPA Form 12-13HR-Revised

6.	Contents—continued
7.	Arrangement arr. (Chronologically—by what? Numerically—by what? Alphabetically—by what?)
8.	Indexing(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
9.	writing
	(Handwritten, Handwritten printed form, Handwritten printed head, Typed, Typed printed form, Typed printed head,
10.	Printed. Photostat. Other. Give months and years covered by each kind of writing)  Size
11.	Location by dates and quantities (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
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12.	Other information Pll 18 18 18 18 18 18 18 18 18 18 18 18 18
	Whether record is known to have been kept earlier than dates shown in item 2)
13.	(For use in Florida.) Early imprints(Author) (Publisher)
	(Place of publication) (Date of publication)

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(Worker's full name) (Date) (Form identification number)

# WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

County Wicester State Thoughout
County State
Name of agency or office Brand of Electrical Alexanders
(Office of custody) (Office which made the record, if afficient)
Address of office of custody Aurthouse
(Name of building, room number, street address)
1. Title Registry Yusters Pall Book
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quant
2. Dates, 1882 - 89 dates files, There are only de
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 135 wals.
(Number of volumes; file drawers; file boxes; bundles; other)
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4. Labeling Def Mel. Prec. Aunty and Male. (Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another
record. Explain why records are missing, If possible)
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(Worker's full name) (Date) (Form Identification number)

## WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

## VOLUMES AND UNBOUND RECORDS FORM

County Warcester State Thankand
Name of agency or office Brand of Chatter Mangareties
(Office of custody) (Office which made the record, if different)
Address of office of custody Allsthaces [ And ]
(Name of building, room number, street address)
1. Title (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantitles
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4. Labeling By district dated way marked by
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state whether same Information shown In another
record. Explain why records are missing, if possible)
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Board of Health V. The Statistics

180 and of Health V. The Statistics

180 (BIRTHS), 1931-. Est. 600 certificates in 2 f.d.

Copies of certificates of birth, giving place of birth, name of child, premature or full term, if plural, no. and order of birth, date of birth, parents names, address, color, age at time of birth, birthplace and occupation, total other children of mother, now movikiving, no. dead, no. born dead, certification, signature of physician, midwife or registrar, address and date signed. Arr. chron. by date of birth. Hdw. on ptd. form. 24 x 10 x 8. Office Pocomoke City.

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REGISTER OF BIRTHS, 1910-30. 20 vols. (dated) 1898-1906.

(Clerk of Court), entry

Record of births, giving name of child, place of birth, sex, if legitimate, names of parents, address, color or race, age last birthday, occupation, total other children of mother, no. now living, no dead, and no. born dead. Arr. chron. by date of recording. Hdw. on ptd. form. Aver. 100 pp. 9 x 8 x 2. Office Pocomoke City.

190 (DEATHS), 1931--. Est. 550 certificates in 2 f.d.

Copies of death certificates, giving place of death, name of deceased, usual residence, if U.S. Veteran, war served in, social security no., sex, color, or race, name of husband or wife, age if alive, birth date of deceased, age, birthplace, place of burial, location, funeral director, and address; medical certification, showing date of death, immediate cause of death, or if from violence by accident, suicide or homicide, and signature of doctor or other. Arr. chron. by date of death. Hdw. on ptd. form. 24 x 10½ x 8 ?. Office, Pocomoke City.

29/ REGISTER OF DEATHS, 1910-30. 20 vols. (dated).

Record of deaths, giving name of deceased, place of death, color or race, marital status, date of birth, age, occupation, birthplace, name of informant, name of local registrar, physician's certificate, showing cause, place of burial, date and name of undertaker, and address. Arr. chron. by date of death. Hdw. on ptd. form. Aver. 300 pp. 9 x 8 x 2. Office, Pocomoke City.

292 (BIRTH AND DEATH STATISTICS), 1937--. Est. 75 papers in 1 folder.

Report of births for the year and summary of births per 1,000 population, giving death rate per 1,000 population, no. of still births, no. of live births, infant mortality, maternal death rates, total deaths per 1,000 population, selected causes, and totals white and colored. Arr. chron. by monthly reports. Typed. 11 x 9 x  $\frac{1}{2}$ . Office, Pocomoke City.

## Concrumaisable Disassas

V.D. (VENEREAL DISEASE), 1937—. Est. 1,800 cards in 3 f.d. Card record of active, inactive and negative, venereal disease cases, giving clinic, location, name of patient, address, occupation, age, sex, race, present and past history, complaint and present illness, result of physical examination, treatment prescribed, and dates of treatment; also contains correspondence. Arr. alph. by name of patient. Hdw. on ptd. form. 6 x 8 x 13. Office.

· 294 V.D. (Venereal Diseases) INACTIVE RECORDS, 1938--. Est. 385 papers in 1 f.d.

Inactive venereal ose histories, giving clinic, location, name of partient, address, occupation, age, sex. race, marital status, name and address of nonmarital contacts, past history, complaint and present illness, physical examination, treatment prescribed, record of treatments, blood tests, and remarks. Arr. alph. by name of patient. Hdw. on ptd. form.

11 x 12 x 23. Board's office, Snow-Hill.

ACTIVE RECORDS (Tuberculosis), 1930--. 130 papers in 1 f.b. (R. Graef).

Clinical reports on active tubercular patients, 1935—, giving clinic no., location, date of report, name of patient, address, birthplace, occupational data, name of physician, address, no., of contacts in home, family history, previous history, present illness, principal complaints, nurse's record, physician's examination, prognosis, sanatorium application, examining doctor; also reexamination and clinic reports. Contains: (Child Hygiene), 1930—, entry . Arr. alph. by name of patient. Hdw. on ptd. form.  $6 \times 8\frac{1}{2} \times 11\frac{1}{2}$ . Office, Snow-Hill.

(TUBERCULOSIS REGISTER CARD), 1937--- Est. 1,800 cards in 3 f.d.

Card record of tuberculosis cases, giving name of patient, address, year of birth, sex, color, marital status, date, type, clinical status, names of clinician and attending physician, x-ray no., date, reason discharged or place and cause of death. Arr. alph. by name of patient. Hdw. on ptd. form. 4 x 6 x 18. Office.

297 X-RAY PLATES, 1937--. Est. 100 papers in 2 f.d.

X-Ray plates of the chest, kept in folders. Arr. alph. by name of patient. Ptd. 16 x 19 x 26. Office, Pocomoke City.

TYPHOID CASE HISTORIES, 1937--. 40 papers in 1 folder.

Record of typhoid fever cases, giving case no., name and address of patient, age, sex, race, occupation, length of residence in the home, date of onset, date to bed, or hospitalized, laboratory report, name of physician, first visit, date reported, water, milk and food data, parties or picnics attended, places and dates, visits away from home within thirty days, visitors at home or new servants within thirty days prior to onset, sanitary status, screening, sewage disposal, census of household, contact with known or suspected carriers, remarks, and name of investigator. Arr. numer. by case no. Hdw. on ptd. form. 9 x 12 x 3. Office, Pocomoke @tty. 299 DIPHTERIA, 1938 Est. 500 cards in 1 f.d.

Laboratory reports on throat cultures, giving name of patient, address, date, age, sex, color, occupation, date of onset, duration of illness, clinical diagnosis, presence of pseudomembrane, date antitoxin administered, name of physician, and laboratory reports. Arr. alph. by name of patient. Hdw. on ptd. form. 6 x 6 x 24. Office, Pocomoke City.

306 FAMILY HEALTH RECORD, 1930--. 268 cards in 1 f.b.

Records of family health, giving name, post office, social service records, histories of communicable diseases of members of the family, twenther berculosis record, school health record of children in the family, record of tests and immunizations, doctor's physical examination, infantile diarrhea and dysentery record, prenatal and postnatal record, and record of nurse's visits, Contains: Venereal Disease, 1930-36,? energy of the family. Arr. alph. by name of family. Hdw. on ptd. form.  $15\frac{1}{2} \times 8 \times 6\frac{1}{2}$ . Office.



(PRENATAL POST-PARTUM CLINIC), 1938--. 112 papers in 1 f.d.

Record of prenatal clinic work, giving place of conference, date, name of patient, address, age, color, family history, family doctor, previous obstetrical history, history of patient's family, medical history. Physical examination, date, type of visit, physical condition, remarks and recommendations, and workers signature. Contains: (Postnatal Record,)

1938--, entry ; (Prenatal Clinic Summary), 1938--, entry . Arr. alph.

by name of patient. Hdw. on ptd. form. 15½ x 8 x 6½. Office, Snow-Hill.

302 (POSTNATAL RECORD), 1938--. In Prenatal Post-Partum Clinic, en-

Record of postnatal examinations, giving name of child, place and date of birth, names, address, and age of parents, condition of child, names of physician or midwife, hospital, no. of childrem by this marriage, no living, manner of feeding, source of milk supply, condition of mother, signature of nurse, and reports of subsequent visits.

(PRENATAL CLINIC SUMMARY), 1938--. In Prenatal Post-Partum Clinic, entry

Annual summary of patients attending prenatal clinic, giving dates clinics held, no. of patients, no. of new patients, and total.

304

Record of care of infant and preschool children, giving date, name of child, date of birth, sex, color, address, location, mother's name, family doctor, economic status, by whom referred, family history, past history, results of various tests, immunizations, results of doctor's physical examination, nurse's record, and record of subsequent visits with notes and recommendations by worker.

WHITE SCHOOL EXAM. (Examination) S.H., (Snow-Hill), 1939---.
482 cards, 87 papers in 1 manila box.

Card record of school medical inspection, giving name of child, color, sex, birth date, name of parent or guardian, grade in school, school progress, height, weight, hearing, vision, orthopedic, condition of eyes, ears, skin, scalp, nose, throat, heart and lungs, names of physician and nurse, general health history, and dates of vaccination and tests. Contains: (Tuberculin Tests), 1939--. Arr. alph. by name of child within grades. Hdw. on ptd. form. 6 x 8 x 11½. Office, Snow-Hill.

.306

(INSPECTION REPORTS), 1937--. 1 vol.

Record of monthly reports of dairy inspection by sanitation officer, giving date, name of dairy farm or owner, details of inspection, and recomendations. Hdw. on ptd. form. 300 pp.  $14\frac{1}{2} \times 12 \times 2$ . Office.

367 MILK REPORTS, 1937--. Est. 900 papers in 1 f.d.

Laboratory reports of milk and cream analysis, giving material, laboratory no., name of dealer, town, name of collector, date collected, dates received, examined and reported, temperature at time examined, official plate count, breed count, chemical examination, and signature of bacteriologist.

Arr. chron. by date received. Typed on ptd. form. 12 x 10 x 24. Office.

WATER REPORT, 1937--. Est. 70 papers in 1 folder.

Laboratory reports of analysis of water and sewage, giving date,

laboratory no., dates collected, received and examined, analysis,

and signature of bacteriologist. Arr. chron. by date filed. Typed

on ptd. form. 11 x 9 x 1. Office, Pocokoke City.

# Vital'Statistics See also entries

288. (BIRTHS), 1931--. Est. 600 certificates in 2 f.d.
Copies of certificates of birth, giving place of birth, name of child,
premature or full term, if plural, no. and order of birth, date of birth,
parents' names, address, color, age at time of birth, birthplace and occupation, total other children of mother, no. now living, no. dead, no.
born dead, certification, signature of physician, midwife or registrar,
address and date signed. Arr. chron. by date of birth. Hdw. on ptd.
form. 24 x 10 x 8. Office Pocomoke City.

Carrey,

289. REGISTER OF BIRTHS, 1910-30. 20 vols. (dated) 1899-1906. (Clerk of Court), entry

Record of births, giving name of child, place of birth, sex, if legitimate names of parents, address, color or race, age last birthday, occupation, total other children of mother, no. now living, no. dead, and no. born dead. Arr. chron. by date of recording. Hdw. on ptd. form. Aver. 100 pp. 9 x 8 x 2. Office Pocomoke City.

g. p. on f. g.

290. (DEATHS), 1931--. Eat. 550 certificates in 2 f.M. Copies of death certificates, giving place of death, name of deceased, usual residence, if U.S.Veteran, war served in, social security no., sex, color, or race, name of husband or wife, age if alive, birth date of deceased, age, birthplace, place of burial, location, funeral director, and address; medical certification, showing date of death, immediate cause of death, or if from violence by accident, suicide or homicide, and signature of doctor or other. Arr. chron. by date of death. Hdw. on ptd. form. 24 x 10½ x 82 Office, Pocomoke City.

291. REGISTER OF DEATHS, 1910-30. 20 vols. (dated). Record of deaths, giving name of deceased, place of death, color or race, marital status, date of birth, age, occupation, birthplace, name of informant, name of local registrar, physician's certificate, showing cause, place of burial, date and name of undertaker, and address. Arr. chron. by date of death. Hdw. on ptd. form. Aver. 300 pp. 9 x 8 x 2. Office, Pocomoke City.

292. (BIRTH AND DEATH STATISTICS), 1937--. Est. 75 papers in 1 folder.

Report of births for the year and summary of births per 1,000 population, giving death rate per 1,000 population, no. of still births, no. of live births, infant mortality, maternal death rates, total deaths per 1,000 population, selected causes, and totals white and colored. Arr. chron. by monthly reports. Typed. 11 x 9 x  $\frac{1}{2}$ . Office, Pocomoke City.

Communicable Diseases.

203

293. V.D. (VENEREAL DISEASE), 1937--. Est. 1,800 cards in 3 f.d. Card record of active, inactive and negative, venereal disease cases, giving clinic, location, name of patient, address, occupation, age, sex, race, present and past history, complaint and present illness, result of physical examination, treatment prescribed, and dates of treatment; also contains correspondence. Arr. alph. by name of patient. Hdw. on ptd. form. 6 x 8 x 13. Office, Page 210-4/CC. CTG

294. V.D. (Venereal Diseases) INACTIVE RECORDS, 1938--. Est. 385 papers in 1 f.d.

Inactive venereal case histories, showing information as in V.D. (Vene - real Disease), entry .

Arr. alph. by name of patient. Hdw. on ptd. form.  $11 \times 12^{1}_{2} \times 23$ . Board's office, Snow-Hill.

295. ACTIVE RECORDS (Tuberculosis), 1930--. 130 papers in 1 f.b. (R. Graef).

Clinical reports on active tubercular patients, 1935--, giving clinic no., location, date of report, name of patient, address, birthplace, occupational data, name of physician, address, no. of contacts in home, family history, previous history, present illness, principal complaints, nurse's record, physician's examination, prognosis, sanatorium application, examining doctor; also reexamination and clinic reports. Contains: (Child Hygiene), 1930--, entry . Arr. alph. by name of patient. Hdw. on ptd. form. 6 x 8½ x 11½. Office, Snow-Hill.

296. (TUBERCULOSIS REGISTER CARD), 1937--. Est. 1,800 cards in 3 f.d.

Card record of tuberculosis cases, giving name of patient, address, year of birth, sex, color, marital status, date, type, clinical status, names of clinician and attending physician, X-ray no., date, reason discharged or place and cause of death. Arr. alph. by name of patient. Hdw. on ptd. form. 4 x 6 x 18. Office, Face as to place Cital.

- 297. X-RAY PLATES, 1937--. Est. 100 papers in 2 f.d. X-Ray plates of the chest, kept in folders. Arr. alph. by name of patient. Ptd. 16 x 19 x 26. Office, Pocomoke Vity.
- 298. TYPHOID CASE HISTORIES, 1937--. 40 papers in 1 folder. Record of typhoid fever cases, giving case no., name and address of patient, age, sex, race, occupation, length of residence in the home, date of onset, date to bed or hospitalized, laboratory report, name of physician, first visit, date reported, water, milk and food data, parties or picnics attended, places and dates, visits away from home within thirty days, visitors at home or new servants within thirty days prior to onset, sanitary status, screening, sewage disposal, census of household, contact with known or suspected carriers, remarks, and name of investigator. Arr.numer. by case no. Hdw. on ptd. form. 9 x 12 x 3. Office, Pocomoke City.
- 299. DIPHTERIA, 1938—. Est. 500 cards in 1 f.d.
  Laboratory reports on throat cultures, giving name of patient, address, date, age, sex, color, occupation, date of onset, duration of illness, clinical diagnosis, presence of pseudomembrane, date antitoxin administered, name of physician, and laboratory reports. Arr. alph. by name of patient. Hdw. on ptd. form. 6 x 6 x 24. Office, Pocomoke City.

### Clinics

- FAMILY HEALTH RECORD, 1930--. 268 cards in 1 f.b. Records of family health, giving name, post office, social service records, histories of communicable diseases of members of the family, tuberculosis record, school health record of children in the family, record of tests and immunizations, doctor's physical examination, infantile diarrhea and dysentery record, prenatal and postnatal record, and record of nurse's visits. Contains: Venereal Disease, 1930-36;? en-• Arr. alph. by name of family. Hdw. on ptd. form.  $15\frac{1}{2} \times 8 \times 6\frac{1}{2}$ . Office. Show Hile
- (PRENATAL POST-PARTUM CLINIC), 1938--. 112 papers in 1 f.d. Record of prenatal clinic work, giving place of conference, date, name of patient, address, age, color, family history, family doctor, previous obstetrical history, history of patient's family, medical history. Physical examination, date, type of visit, physical condition, remarks and recommendations, and workers signature. Contains: (Postnatal Records) 1938--, entry ; (Prenatal Clinic Summary), 1938--, entry . Arr. alph. by name of patient. Hdw. on ptd. form. 152 x 8 x 62. Office, Snow-Hill. 11 x 12/2 x 23.
- (POSTNATAL RECORD), 1938 -- . In Prenatal Post-Partum Clinic, 302. entry Record of postnatal examinations, giving name of child, place and date of birth, names, address, and age of parents, condition of child, names of physician or midwife, hospital, no. of children by this marriage, no. living, manner of feeding, source of milk supply, condition of mother, signature of nurse, and reports of subsequent visits.
- (PRENATAL CLINIC SUMMARY), 1938--. In Prenatal Post-Partum 303. Clinic, entry Annual summary of patients attending prenatal clinic, giving dates clinics held, no. of patients, no. of new patients, and total.

(CHILD HYGIENE), R&9302e. In Active Records, entry Record of care of infant and preschool children, giving date, name of child, date of birth, sex, color, address, location, mother's name, family doctor, economic status, by whom referred, family history, past history, results of various tests, immunizations, results of doctor's physical examination, nurse's record, and record of subsequent visits with

Schools

notes and recommendations by worker.

WHITE SCHOOL EXAM. (Examination) S.H., (Snow-Hill), 1939--. 482 cards, 87 papers in 1 manila box. Card record of school medical inspection, giving name of child, color, sex, birth date, name of parent or guardian, grade in school, school progress, height, weight, hearing, vision, orthopedic, condition of eyes, ears, skin, scalp, nose, throat, heart and lungs, names of physician and nurse, general health history, and dates of vaccination and tests. Con-

tains: (Tuberculin Tests), 1939--. Arr. alph. by name of child within grades. Hdw. on ptd. form.  $6 \times 8 \times 11\frac{1}{2}$ . Office, Snow-Hill.

### Sanitation

- 306. (INSPECTION REPORTS), 1937--. 1 vol.

  Record of monthly reports of dairy inspection by sanitation officer, giving date, name of dairy farm or owner, details of inspection, and recommendations. Hdw. on ptd. form. 300 pp. 14½ x 12 x 2. Office, Poco pico ice
- C.Ty.
  307. MILK REPORTS, 1937--. Est. 900 papers in 1 f.d.
  Laboratory reports of milk and cream analysis, giving material, laboratory no., name of dealer, town, name of collector, date collected, dates received, examined and reported, temperature at time examined, official plate count, breed count, chemical examination, and signature of bacteriologist. Arr. chron. by date received. Typed on ptd. form. 12 x 10 x 24. Office, Po C a 716 s La C.T.,
- 308. WATER REPORT, 1937--. Est. 70 papers in 1 folder. Laboratory reports of analysis of water and sewage, giving date, laboratory no., dates collected, received and examined, analysis, and signature of bacteriologist. Arr. chron. by date filed. Typed on ptd. form. 11 x 9 x 1. Office, Pocomoke City.

# Vital Statistics See also entries

288. (BIRTHS), 1931-. Est. 600 certificates in 2 f.d.
Copies of certificates of birth, giving place of birth, name of child,
premature or full term, if plural, no. and order of birth, date of birth,
parents' names, address, color, age at time of birth, birthplace and occupation, total other children of mother, no. now living, no. dead, no.
born dead, certification, signature of physician, midwife or registrar,
address and date signed. Arr. chron. by date of birth. Hdw. on ptd.
form. 24 x 10 x 8. Office Pocomoke City.

289. REGISTER OF BIRTHS, 1910-30. 20 vols. (dated) 1899-1906. (Clerk of Court), entry

Record of births, giving name of child, place of birth, sex, if legitimate names of parents, address, color or race, age last birthday, occupation, total other children of mother, no. now living, no. dead, and no. born dead. Arr. chron. by date of recording. Hdw. on ptd. form. Aver. 100 pp. 9 x 8 x 2. Office Pocomoke City.

290. (DEATHS), 1931-. Eat. 550 certificates in 2 f.d.
Copies of death certificates, giving place of death, name of deceased,
usual residence, if U.S.Veteran, war served in, social security no.,
sex, color, or race, name of husband or wife, age if alive, birth date
of deceased, age, birthplace, place of burial, location, funeral director, and address; medical certification, showing date of death, immediate cause of death, or if from violence by accident, suicide or homicide
and signature of doctor or other. Arr. chron. by date of death. Hdw.
on ptd. form. 24 x 102 x 87 Office, Pocomoke City.

291. REGISTER OF DEATHS, 1910-30. 20 vols. (dated). Record of deaths, giving name of deceased, place of death, color or race, marital status, date of birth, age, occupation, birthplace, name of informant, name of local registrar, physician's certificate, showing cause, place of burial, date and name of undertaker, and address. Arr. chron. by date of death. Hdw. on ptd. form. Aver. 300 pp. 9 x 8 x 2. Office, Pocomoke City.

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293 Communicable Diseases.

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Office.

- 294. V.D. (Venereal Diseases) INACTIVE RECORDS, 1938--. Est. 385
  papers in 1 f.d.
  Inactive venereal case histories, showing information as in V.D. (Vene real Disease), entry
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- 297. X-RAY PLATES, 1937--. Est. 100 papers in 2 f.d.
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- 299. DIFFIERIA, 1938—. Est. 500 cards in 1 f.d.
  Laboratory reports on throat cultures, giving name of patient, address, date, age, sex, color, occupation, date of onset, duration of illness, clinical diagnosis, presence of pseudomembrane, date antitoxin administered, name of physician, and laboratory reports. Arr. alph. by name of patient. Hdw. on ptd. form. 6 x 6 x 24. Office, Pocomoke City.

# Clinics

- 300. FAMILY HEALTH RECORD, 1930--. 268 cards in 1 f.b.
  Records of family health, giving name, post office, social service records, histories of communicable diseases of members of the family, tuberculosis record, school health record of children in the family, record of tests and immunizations, doctor's physical examination, infantile diarrhea and dysentery record, prenatal and postnatal record, and record of nurse's visits. Contains: Venereal Disease, 1930-36; entry . Arr. alph. by name of family. Hdw. on ptd. form. 15½ x 8 x 6½. Office.
- 301. (PRENATAL POST-PARTUM CLINIC), 1938--. 112 papers in 1 f.d. Record of prenatal clinic work, giving place of conference, date, name of patient, address, age, color, family history, family doctor, previous obstetrical history, history of patient's family, medical history. Physical examination, date, type of visit, physical condition, remarks and recommendations, and workers signature. Contains: (Postnatal Record.) 1938--, entry; (Prenatal Clinic Summary), 1938--, entry. Arr. alph. by name of patient, Hdw. on ptd. form. 15% x 8 x 6%. Office, Snow-Hill.
- and age of parents, condition of child, names of physician or midwife, hospital, no. of children by this marriage, no. living, manner of feeding, source of milk supply, condition of mother, signature of nurse, and reports of subsequent visits.
- 303. (FRENATAL CLINIC SUMMARY), 1938--. In Prenatal Post-Partum Clinic, entry .
  Annual summary of patients attending prenatal clinic, giving dates clinics held, no. of patients, no. of new patients, and total.
- 304. (CHILD HYGIENE). 1950. In Active Records, entry. Record of care of infant and preschool children, giving date, name of child, date of birth, sex, color, address, location, mother's name, family doctor, economic status, by whom referred, family history, past history, results of various tests, immunizations, results of doctor's physical examination, nurse's record, and record of subsequent visits with notes and recommendations by worker.

### Schools

462 cards. 87 papers in 1 menila box.

Gard record of school medical inspection, giving name of child, color, sex, birth date, name of parent or guardian, grade in school, school progress, height, weight, hearing, vision, orthopedic, condition of eyes, ears, skin, scalp, nose, throat, heart and lungs, names of physician and nurse, general health history, and dates of vaccination and tests. Con-

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- 307. MILK REPORTS, 1937 -- . Ret. 900 papers in 1 f.d.
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- 308. WATER REPORT, 1937 -- . Est. 70 papers in 1 folder.
  Laboratory reports of analysis of water and sewage, giving date, laboratory no., dates collected, received and examined, analysis, and signature of bacteriologist. Arr. chron. by date filed. Typed on ptd. form. 11 x 9 x 1. Office, Pocomoke City.

Ar. Chron, by date of filling. (Cartificate of Birth) 131. I.sh. Boo Entificates 12 Z f. d.) Super cate copies of certificate of birth, giving place of birth eiter or town or hospitaly andress ef hospital or institution, usual residence of nother, name of afrez, water of bitte, sex, to The was hother, age, birth-perce, compation news ef- months, and for the place to late of the strong, deal, how many stile book, certificationsand signiture of physician or mo cory aut all rows.

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(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Worcester State Maryland
Name of agency or office (Office of custody) (Office which made the record, if different)
Address of office of eustody (Name of building, room number, street address)
1. Title ( ) gith (estellages)
(Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)
2. Dates 193/
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 2 F.D.
(Number of volumos; file drawers; file boxes; bundles; other)
4. Labeling (Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state
whether same information shown in another record. Explain why records are
missing, if possible)
6. Contents Continued Continued Anthony
(Purpose and general nature of vecord. Principal items of information
shown. Summary of forms used in making record, their headings, etc. If a very
O The state of the
mumber and order of bruth : primature
general or miscollaneous record, detailed information as to type of records
or full form legitimate or illegitimate,
contained and dates covered by each should be given. Unless contents of those
records are described by other Forms 12-13HR, such forms should be filled out
records and described by other Forms 12-13HR, such forms should be filled out
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and attached)

6.	Contents-continued physician's cufificate.
100	
7.	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
8.	Indexing (Sclf-contained-describe what it shows. If separate, fill out a form for it,
9.	writing (Handwritten Handwritten printed form. Handwritten printed head. Typed.
	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
	and years covered by each kind of writing)
07	Size 9 8 8 2 Cor paper (Of record or container. Height, width, thickness or depth. Average number of
	pages or documents)
1.	Location by dates and quantities for office of Health Dist.  (Room, virilt, wallV.E.S.W., section, bin, shelf, cabinet, on floor)  (Room, virilt, wallV.E.S.W., section, bin, shelf, cabinet, on floor)
2.	Other information (Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
3.	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Date of publication)
	(Date of brotteston)

U. S. GOVERNMENT PRINTING OFFICE o 16--6419

Health Pept. All markings on outside of Writing Arrangement Indexing vols. or fd. covered in vol. Helevion (Birth Ceitificates) 1931 -- Shron, by dete none pld forms Contents: Copies of certificates of buths, giving place of buth, name, sex; y plural, number and order of birth; premature or full term, legitionate or ellegitimate, date of birth; parents' mames, addanse, color or race, age, buthplace, occupation, physicians certificate Mnoffiel of Health Pept, on Id. floor of Woodsworth blog at Podomoke. Total no. of vols. or f.d. s Size: largest 9x8 x 2 Average no. of pages Estimated no. of papers 600 smallest

289

Register of Births
1910-30 20 voce (datea).

(datea) 1898-1906,
(Curic of Country) entry -.

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(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

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Cou	nty Worcester State Maryland
Name	e of agency or office Health Dupl (Office of custody) (Office which made the record, if different)
Add:	ress of office of custody Mank of building, room number, street address)
1. !	Pitle Register Buths (Give present full title in quotes; assigned title, if any, in brackets.
	If record has had other titles, list them with dates or quantities or both)
2. 1	Dates 1910 - 30 (Earliest and latest dates; missing dates. Show exact date of breaks)
3. (	Quantity 00 vols. (Number of volumes; file drawers; file boxes; burdles; other)
4. 3	(Explain fully, years; numbers; letters; number of records so labeled)
5. 1	Discontinued and missing records (If record discontinued, give reason and state
	whether same information shown in another record. Explain why records are
6. (	Contents Record of buths, went place of (Purpose and general nature of record.) Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very
7	general or miscellaneous record, detailed information as to type of records  buttle land covered by each should be given. Unless contents of these
/-	records are described by other Forms 12-13HR, such forms should be filled out
-	and attached)
VPA	FORM 12-13HRRevised (See reverse side) 16-6419

6.	Contents continued
	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
0	Indexing (Solf-contained-describe what it shows. If scparate, fill out a form for it,
	and place cross reference here to that form by title and identification number)  Writing Handwritten printed form. Handwritten printed head. Typed.
	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
	and years covered by each kind of writing)  Size - 9 X 8 X 2  (Of record or container. Height, width, thickness or dopth. Average number of
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	Other information (Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept carlier than dates shown in item 2)
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	(Place of publication) (Date of publication)

	Health	Dept.		
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Tocation: unoffice of 111 at Poce	Health	Dypt. on	od floor of	Woolsworth
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27

(Certificate of Death)
1931 -- Est. 550 proto

death langth of residence, name of accessions if U.S. Verterany sex, color or race, mante status, date of birth, ago, occupation, birthplace, natures of perents, ada ress, butterene, nome and address of intormart, place and date of bicreal or concentrate, name of undertakes, dela of filing, date, certification of delever of digease of rapricy canoring death, aux signature and address of playsiciain, For choon, by note officery, It die, on pta. torn, 9x12x3. Office.

Harold L. Matthews (Worker's full name) (Datc)

(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Woccister State Manyland
Name of agency or office (Office of custody) (Office which made the record, if different)
Address of office of custody Mane of building, room number, street address)
1. Title (Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)
2. Dates /93/ (Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 2 F. D.
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling (Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records (If record discontinued, give reason and state
whether same information shown in enother record. Explain why records are
6. Contents Copies of death certificates giving  (Purpose and general nature of record. Principal items of information
shown. Summary of forms used in making record, their headings, etc. If a very
general or miscellaneous record, detailed information as to type of records/
contained and dates covered by each should be given. Unless contents of these
records are described by other Forms 12-13HR, such forms should be filled out
date filed, physician's certification
WPA FORM 12-13HRRevised (See roverse side) 16-6419

6.	Contents-continued ,
7.	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
8.	Indexing mone
	(Self-contained-describe what it shows. If separate, fill out a form for it,
	and place cross reference here to that form by title and identification number)  Writing (Handwritten, Handwritten printed form, Handwritten printed head, Typed.
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	and years covered by each kind of writing)
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	pages or documents)
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	on 2 of floor) the Worldworth Hogy
2	Other information
63 0	(Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
3.	(For use in Florida.) Early imprints (Author) (Publisher)
	(Audior) (Fublisher)
	(Place of publication) (Date of publication)

Health Dept. Arrangement Indexing Writing All markings on outside of Dates vols. or f.d. covered in vol. f.d. (Death Certificates) 1931 -Hdev. on Shron. by date none stel forms ofdeaths Contents. Copies of death certificates, giving place of death, decedant, address, sex, color, martial status, date of birth, occupation data, birthplace, parents, informant, place of burial, undertaku, date filed, physician's certificate. Jocation; un office of Health Dept. on It floor of Woolsworth Holy, Total no. of vols. or f.d. s largest 9 x /2 x 3 Average no, of pages Estimated no. of papers 550 smallest

391

Register of Oeaths 1940-30, 20 VOCS. (detect)

Record of deaths giving name of deceased Sex, Color or trac, marital status, date of birth, age, occupation, birthplace, names of parents, Carres of death length of residence, place of bectiat, date, name of merottaker acover, date of registration, and names of local and County registress, For acph, by name of deceasely Hotel. on pta form. From 300 pp. 94842, Office Moconiore and and the second of the second o

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Harold is Malthurs
(Worker's full name) (Date)

WPA FORM 12-13HR--Revised

(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Worcester	State Marsland
Name of agency or office	Health Digst- Pice of custody) (Office which made the record, if different)
Address of office of custody	
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1. Title. "Begister	full tiple in quotes; assigned title, if any, in brackets.
	ner titles, list them with dates or quantities or both)
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16-6419

6.	Contents-continued_
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7.	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
8.	Indexing (Self-contained-describe what it shows. If separate, fill out a form for it,
9.	and place cross reference here to that form by title and identification number)  Writing (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
10,	and years covered by each kind of writing)  Size 9 1 1 2 ava. 300 jep.  (Of record or container. Height, width, thickness or depth. Average number of
	pages or documents)
11.	Location by dates and quantities the office of the Dept- (Room, varilt, wall-N.E.S.W., section, bin, shelf, Cabinet, on floor)
12.	Other information (Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept carlier than dates shown in item 2)
3.	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Date of publication)

Health Dept. Writing Indexing All markings on outside of vols: or f.d. covered in vol. 1910-30 alph. by name none Register of Deaths" Hour on ptd. forms Contents: Becord of deeths, giving decedent, place of death, cause, age, color or race, place of birth, parents, physicians certificate. Jocation: Un office of the Health Dept. Second floor Woolsworth Blag! Total no. of vols. or f.d.'s largest 9x8x2 Average no. of pages 300 Estimated no. of papers smallest

Birth and Beath Statisties) Est. 75 pepers Report of births for year and Sie me meary of birthes per 1000 population giring death rate per 1.000 pepapation herofotice birthe northe live birthe infant monta City, material death nates, total deaths per 1000 population, selected Causes, totals white mude coloral. For, chron by monthly responte Typed. 11x9x1/2. Office, Pocomore acty.

MD.-13-100. PRTG. & LITHO. CO

# OFFICE MEMORÂNDUM

FEDERAL WORKS AGENCY WORK PROJECTS ADMINISTRATION

OF MARYLAND DATE May 3, 1940

TO Mrs. Louise R. Sexton FROM Francis P. Laing

BE BRIEF

I am returning 11 forms for Pecomola City and Hearth Dept. records. The hearth query, also The mayor and coursels Conrespondence. ARR The foromore City records exclosed show two Rocations for the records, offree and besements Please give the dates of the records in each location,

(Worker's full name) (. (Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Coun	nty Morcestu	State	urland
Name	e of agency or office (Office of cus	tody) (Office which m	ade the record, if different)
	ress of office of custody	eliverel	number, street address)
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7	general or miscellaneous record,	detailed information	the gate per 1000 Pap.
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6	and attached)	lected C	euses, total,
WPA	FORM 12-13HRRevised	(See reverse side)	16-6419

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	The state of the first parties and the state of the state
7.	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
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	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
	and years covered by each kind of writing)
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	pagos or documents)
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	cabinet, on floor)
2.	Other information
	(Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
3.	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Date of publication)

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<u>A</u>	ll markings on outside of vols. or fd,	Dates covered in vol. f.d.	Arrangement	Indexing	Writing
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7. D. (Venemal) Disease 1937-- Est. 1800 Cody in 3 t. d.

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-narrow come San mission of Soundance, solidies estimated and lo

Can 40 u furnis -c pel of form tomo nitted respects. Also please correcch 312c of f.d. 24×12×10 does not seem right (This was size of cabinet - not f. d.) R.S. S.

Harold J. Mate. (Date)

(Form identification number)

## WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

Cour	aty Worcester State Maryland
Name	e of agency or office / Health Deptt-
	(Office of custody) (Office which made the record, if different)
Add	ress of office of custody (Name of building, room number, street address)
1. 9	Give present full title in quotes; assigned title, if any, in brackets.
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	If record has had other titles, list them with dates or quantities or both)
2. 1	Dates /937 (Earliest and latest dates; missing dates. Show exact date of breaks)
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	whether same information shown in another record. Explain why records are
	missing, if possible)
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-	of active enactive and negative
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-	general or miscellancous record, detailed information as to type of records
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	and present illness, result of
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11.77	FORM 12-13HRRevised (See reverse side) 16-6419

6.	Contents-continued physical exa nation, treatme
	prescribed of dates of treatment. also
	venueal disease clinic monthly repor
P4	and correspondence.
7.	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
8.	Indexing (Self-contained-describe what it shows. If separate, fill out a form for it,
	and place cross reference here to that form by title and identification number)
9.	Writing Adw. on ptd. Joins
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	and years covered by each kind of writing)
10.	Size 6 X 8 X 13 aver. 600 cards (Of record or container. Height, width, thickness or depth. Average number of
	pages or documents)
11.	Location by dates and quantities of Health Dist.  (Room, vault, vallN.E.S.W., section, bin, sholf)
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	Cabillet, oil 1100k)
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	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
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	(Author) (Publisher)
	(Place of publication) (Date of publication)

ealth Dipt. Writing All markings on outside of Arrangement Indexing vols. or f.d. covered in vol. f.d. How on "V.D. Disease alph. by 1937 name of sta forme patient Contents; Veneral disease case histories of active, inactive, and negative cases, giving clinic, date, patient, address, occupation, age, sex, race, present and past history, complaint and present illness, result of physical examination, treatment prescribed, dates of treatment. also veneral disease clinic monthly reports and correspondences. Un offices of Health Dept. on 2d floor of Tocotion: Woolsworth Bldg. Total no. of wols. or f.d.'s largest 6 X 8 X 13 Average no. of pages Quels

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Estimated no. of papers

Juactite Records, \$85 papers 294 Jacotive. In I to d. Jening clinic, date, name of patient aduress, eccupations age sex, race, Thantac status, wance and address of non-marital contacts, past history, complaint and present iceness, physical examination, treatment prescribed, chart reacted showing hates of treatments becood tests and remarks. Her acol by name of patient, Ades, on pta, form. 11×12/2×23. Beard's office, Snow stree

(Worker's full name) (Date) (Form identification number)

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

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	or both)
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4.	(Earliest and latest dates; missing dates. Show exact date of breaks)
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	record. Explain why records are missing, if possible)
	an they del III Can and Court Continued
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	their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
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	Printed. Photostat. Other. Give months and years covered by each kind of writing)
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	(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
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	Other information I few are also protect treatment frame.
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	Whether record is known to have been kept earlier than dates shown in item 2)
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	(2 definition)
	(Place of publication) (Date of publication)

Board of health V.D. Inactive herrede' 1938-39 113 19 5 fulders, appr. 385 pp. 1 file drawer 23 x11 x12 2 arr. alph. in index folders by patients name. Ldw. on printed forms, Ldw. on typ. forms. Contents: Record of V. D. Cases, giving location of clinic, date, name of patient, address, occupation, age, sex, race, married or single; name and of patient, complaint and present illness, physical examination; chart of treatment, dates, beloved Condition and persocker. hereth offen Odd fellows bildy. Anow Fell. The are also reports of treatment graining patients name, address, date and type of treatment.

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Climical reports on Tuberancosis patients giving date of report, name of patient, add rees, birthpence, Docupational Late name of physician address, Ho history present ileners, prime pre compenito, net seis records physicians examination diagnosis, rae + a mination and clinic reports, the rain Regards July nauce of potion, Ato, on pta, torm, 6 x 8 1/2 × 11/2. Boardi office. Growful effice

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Rech S. Leonard (Date)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

(Form Identification number)

County Morcester State Maryland.
Name of agency or office Board of Health (Sucous Fell)  (Office of custody) (Office which made the record, if different)
Address of office of custody Odd Fellows Bldg.
(Name of building, room number, street address)
1. Title "active Record" (July Culoses Record) (Give present full title In quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantitle
or both)
2. Dates. 1935
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity (Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling "Retire Records R. Grack"
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another
record. Explain why records are missing, if possible)
6. Contents Chicical reports on tubera, losis
(Purpose and general nature of regord. Principal items of information shown. Summary of forms used in making record fulfilled given and process of their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by  Audit Report A. Liphe Advantage and attached by other Forms 12-13HR, such forms should be filled out and attached
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medical findings Lousehold contact, records
visits, murse's record and recommendation

6.	Contents—continued
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5.	(For use in Florida.) Early imprints(Author) (Publisher)
	(Place of publication) (Date of publication)

EENT PRINTING OFFICE 0 16-6419

"active Records" (Interculosis Record) 1935-
, file box 41 papers

Contents: Clinical reports on tuberculosis patients, giving name, sex, color, birthdate, date reported type, reported by, symptoms, expasure, admitted to sanctonium, date, medical findings, household contacts, record of visits, nurse's record and recommendations.

arr. alph. by patients name under index cards.

Let, on ptd. farms. 6 × 8 ½ × 11½ 4 1 papers

en desk in office.

Ruth S. Leonard
(Worker's full name)

WPA Form 12-13HR-Revised

(Date)

(Form identification number)

16-6419

#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

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. Quantity	(Number of volumes; file drawers; file boxes; bundles; other)
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their head	dings etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered
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(See reverse side)

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	(For use in Florida.) Early imprints	
		Author) (Publisher)
	(Place of publication)	(Date of publication)

"Cective Records" (Child Hygiene)
1930-- 1 file box.

Contents: Clinic records of preschool children, giving name, parent's name, doctor's name, economic status, family history, history of diseases, home nursing, child health summaries, doctor's physical examination, nurses record, notes + rec-

arr. alph. by name under indry cards.

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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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Name of agency or office (Office of custody) (Office which made the record, if different)
Address of office of custody Thanket It, Promike
(Name of building, room number, street address)
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If record has had other titles, list them with dates or quantities or both)  2. Dates 1937 —
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3. Quantity (Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling (Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records  (If record discontinued, give reason and state
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rocords are described by other Forms 12-13HR, such forms should be filled out
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WPA FOR 12-13HRRevised (See reverse side) 16-6419

6.	Contents—continued_
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7.	Arrangement alph his name of Patient (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
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## WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

County Worcester State Maryland
Name of agency or office (Office of custody) (Office which made the record, if different)
Address of office of custody Market St. Pocomoke (Name of building, room number, street address)
1. Title Typhoid Cases Histories (Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)  2. Dates 1937 — —
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WPA FOR 12-13HRRevised (See roverse side) 16-6419

6.	Contents-continued details of patient's exposure to
	possible sources of infection, signature
	of investigator.
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	and place cross reference here to that form by title and identification number)
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	and years covered by each kind of writing)
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	pages or documents)
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	on 22 floor of the Woolsworth Bld.
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	Condition of record if not good. Relation to other records.
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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

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	to have been kept carlier than dates shown in item 2)
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•	(Author) (Publisher)
	(Place of publication) (Date of publication)

Dupt. All markings on outside of Indexing Writing vols. or f.d. covered in vol. f.d. 1938 - - alph. by name of patient D iphtheris Helwon ptd. frems Contents: analyses of specimen cultures for diphithina, tonsilities, sore throat and scarlet fever, giving patient, address, date, æge, six, color, becupation, duration of ellness, clinical diagnosis, prisince of psendomembrance, date on administration of antitopen, physician, address, laboratory record. Un offices of Health Dipt. on 2d for of Wooldorth Blely Total no. of wels. or f.d. s largest 24x6x6 Average no. of pages (wells 500 Estimated no. of papers

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(Worker's full name) (Date) (Form identification number)

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

County Waccoter State Maccoland
Dulley State
Name of agency or office Board of Health
(Office of custody) (Office which made the record, if different)
Address of office of custody AAA HUMANA, Samuel Hull
(Name of building, room number, street address)
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1. Title (Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
(Give present sail title in doces, assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
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2. Dates. 1930
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity / Felle level 268 Cards
(Number of volumes; file drawers; file boxes; bundles; other)
1. Labeling
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
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(See reverse side)

16-6419

WPA Form 12-13HR-Revised

3.	(For use in Florida.) Early imprints(Author) (Publisher)
	Whether record is known to have been kept earlier than dates shown in item 2)
2.	Other information(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
1.	Location by dates and quantities (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
	(Of record or container Height, width, thickness or depth. Average number of pages or documents)
0.	Printed. Photostat. Other. Give months and years covered by each kind of writing)  Size
	(Handwritten, Handwritten printed form, Handwritten printed head, Typed, Typed printed form, Typed printed head,
9.	Writing Writing
8.	Indexing (Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
7.	Arrangement alph, her tie (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
6.	Contents—continued

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## WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

#### VOLUMES AND UNBOUND RECORDS FORM

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#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### VOLUMES AND UNBOUND RECORDS FORM

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WPA Form 12-13HR—Revised (See reverse side)	16—6419

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"Hite School exam. S. H." (Physical Inspection Cards) 1939

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and date. (87 papers)

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The nature and purpose of the recent 15 not elect. You title it that aratery responts but in the resport you state "monthly report on sanitation of mich but say nothing about enbaratory resport. Is i'm a nother report of 1400 geology?

Mr Laing: This is a monthly report of milk inspection from all dairy farmers by sanitation officer. He himself called Them laboratory reports, hence the title. Does this answer your guery? P.S. L-

(Worker's full name) (Date

(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

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f .	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
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(Worker's full name) (Date)

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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

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Office, Pocomore City.

Harold Lo. Matthews
(Worker's full name) (Date)

WPA FORM 12-13HR--Revised

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
- 1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Count	Worcester State Maryland
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(See reverse side)

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County Trace time. Tax Collections

Annual Roll and Tax Ledger, 1936--. 55 vols. (dated; labeled by district no.).

Record of taxes collected, giving computations, name and address of taxpayer, description of property, basis of assessment on state exempt, real,
personal, special and intangible property, total assessment, amount collected on each of the foregoing classifications, total tax collected, interest and penalty collected, date paid and amount and refunds. Arr. alph.
by name of taxpayer within district. Typed under ptd. head. Aver. 250 pp.

17½ x 15½ x 2½. 23 vols, 1936, garret; 11 vols. 1934, vault; 21 vols.,
1938--, office.

222

CASH RECEIPTS, 1931-35, June 1, 1939--. 2 vols.

Record of cash receipts, giving date, receipt no., name of payer, account to which credited, and amount. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 506 pp.  $16\frac{1}{2} \times 15\frac{1}{2} \times 2$ . Treasurer's vault.

223

TAX RECEIPT BOOK, 1915-35. 987 vols. (dated). 16 vols., 1916-17, not titled.

Carbon copies of receipts issued for payment of taxes, giving date, name of payee, levy year, district no., amount of tax by classification, and signature of treasurer. Arr. numer. by receipt no. Hdw. on ptd. form. Aver. 100 pp. 12 x 8 x 1. Garret.

(TAX RECEIPTS), 1936. Est. 5,150 papers in 1 box.

Duplicate copies of receipts issued for payment of taxes, giving date, name of taxpayer, address, district no., year, folio and line no. of annual roll and tax ledger, entry , amount of tax by classification, discount or interest, and total paid. Arr. alph. by name of taxpayer within town or district. Typed.  $18 \times 16 \times 4\frac{1}{2}$ . Garret.

Check current record.

AUTOMOBILE, 1927-35. 306 vols. (dated).

Carbon copies of receipts issued for payment, giving receipt no., date, name of taxpayer, district no., amount of county and state tax, interest or discount, total paid, and signature of treasurer. Arr. numer. by receipt no. Hdw. on ptd. form. Aver. 24 pp. 12 x 8 x  $\frac{1}{2}$ . Garret.

TAX SALES RECORD, 1920--- 1 vol

Record of property sold for taxes, giving levy year, district no., names of taxpayer and purchaser, date of sale, amounts of county and state tax and interest, costs, by whom redeemed, date, and where recorded. Arrochron. by date of sale within levy year. 62 pp.  $12\frac{1}{2}$  x  $9\frac{1}{2}$  x  $\frac{1}{2}$ . Treasurer's vault.

727 (AUTO RECEIPTS), 1936. Est. 4, 550 papers in 1 box.

Duplicate copies of receipts issued for payment of taxes, giving name of taxpayer, address, make of car, assessed value, amount of state and county tax, amount of discount or interest, and total paid. Arr. alph. by name of taxpayer. Typed on ptd. form.  $16\frac{1}{2} \times 11 \times 8\frac{1}{2}$ . Garret.

Check current record.

INSOLVENCIES RECORD, 1920--. 1 vol.

Record of taxes on which insolvencies have beer allowed by the county commissioners, giving date approved, year of levy, district no., name of taxpayer, amount of taxes for real property, personal property, securities, stocks, autos 1928-36, and others, order no. for decrease in assessments, and remarks. Arr. chron. by date of approval; autos arr. alph. by names of districts and chron. thereunder. Hdw. on ptd. form. 250 pp.  $12 \times 16\frac{1}{2} \times 1 \cdot 1$ , Treasurer's vault.

SHERIFF SALE JOURNAL, 1925-26. 1 vol. Discontinued.

Record of sales of personal property seized by the sheriff by order of the treasurer, to satisfy delinquent taxes, giving name of taxpayer, amount due treasurer, amount of sale and costs, and amount of surplus if any, returned to taxpayer. Arr. chron. by date of return. Hdw. 152 pp. (31 used)  $12 \times 7 \times \frac{1}{2}$ . Garret.

See Sec. 257, 1930 code, Worchester Co.

### HSSESSMECKTS

Copies of orders to the county treasurer authorizing increase in assessments, giving order no., folio and line no. in Assessments, entry district no., levy year, kind of property, date, name of property owner, date, certificate no., amount of state and county assessments, amount of county, state and special taxes, and total. Arr. chron. by date filed. Hdw. on ptd. form.  $10 \times 4\frac{1}{2} \times 1$ . Garret.

Check current record.

DECREASE 1936-38. Est. 1,750 papers in 22 envelopes, 3 bundles,

(dated). Title varies: Insolvencies and Errors Dist. 1-10, 3 bundles, 1936-37.

Copies of orders to the county treasurer authorizing decrease in assessments, giving order no., folio and line no. in Assessments, entry , date, district no., levy year, name of taxpayer, amount of county and state v taxes, and signature of clerk and president of county commissioners. Arr. chron. by date filed. Hdw. on ptd. form. 10 x  $9\frac{1}{2}$  x 1. Garret.

Check current record.

L3 AUTOMOBILE TAX LEDGER, 1937--. 7 vols. (6 vols. numbered; 1 vol. labeled Pocomoke City).

Record of automobile tax collections, giving district no., name and address of taxpayer, amount of assessment, amount of taxes under classification, total amount of tax, amount of discount or interest, date and amount paid, amount of refund. Arr. alph. by name of taxpayer within a district. Typed under ptd. head. Aver. 575 pp. 17½ x 15 x 3. Treasurer's vault.

7.33 TRANSFERS, 1936-38. Est. 2,015 papers in 58 envelopes. Original transfers issued to the treasurer by the county commissioners, giving district no., location, names of grantor and grantee, date, description of property, purchase price, date, and remarks. Arr. chron. by date filed. Hdw. on ptd. form.  $10 \times 4\frac{1}{2} \times 1$ . Garret.

Check current record.

Receipts and Disbiliverices (Sollection Book, 1915-29, 1931--. 54 vols. (labeled by district

no., 26 vols. also dated). 53 vols., 1915-29, 1931--, not titled. Record of daily tax collections, giving taxable basis, name of taxpayer, amount of assessment, amount of county and state tax and tax on securities; debit, amount of county and state, date, folio in Tax Ledger, entry, and receipt no., credits by decrease, insolvencies, and amount of state and county taxes paid. Arr. alph. by name of taxpayer. Hdw. on ptd. form. Aver. 700 pp. 12 x 9 x 1, 12 x 15 x  $4\frac{1}{2}$ . 35 vols., 1915-29, 1932, garret; 19 vols. 1928-29, 1931--, treasurer's office.

CASH RECEIPTS & DISBURSEMENTS, 1925-31. 2 vols. 1 vol., April 1930-31, not titled.

Record of receipts and disbursements; under receipts, giving date, explanation, receipt no., amount for taxes, interest and miscellaneous revenue, and total deposits; under expenditures, date, name of payee, amount, voucher no., amount of withdrawals, and balance. Arr. chron. by date of recording. Hdw. under ptd. head. 1 vol. 600 pp.  $16\frac{1}{2}$  x 26 x 2; 1 vol. 200 pp. 17 x  $26\frac{1}{2}$  x  $1\frac{1}{2}$ . Garret.

Daily record of expenditures by the treasurer, giving date, name of payee, purpose, check no. and amount. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 200 pp. 12 x 13 x 1. Garret.

137 CASH DISBURSEMENTS, 1931--. 3 vols.

Record of cash disbursements, including deposits in sinking and endowment funds, giving date, explanation, name of payee, voucher no., check no., and amount. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 506 pp.  $16\frac{1}{2} \times 15\frac{1}{2} \times 2$ . Treasurer's vault.

(CRDERS), 1910-14. Est. 6,110 papers in 5 bundles.

County Commissioners' orders to the treasurer to pay money for county purposes, giving order no., date, name of payee, amount, purpose, fund charged to, and signatures of clerk and county commissioners. Arr. numer.? by order no. Hdw. on ptd. form.  $8 \times 3\frac{1}{2} \times 3\frac{1}{2}$ . Garret.

VOUCHER RECORD, 1925--. 3 vols. Title varies: Voucher Register, 1 vol., 1925-30.

Record of vouchers issued for disbursements, giving date, name of payee, voucher no., date paid, check no., amount and purpose. Arr. chron. by date of recording. Hdw. on ptd. form. Aver. 246 pp. 17 x 23 x 2, 17 x  $28 \times 1\frac{1}{2}$ . Office No. 1.

COUNTY COMMISSIONERS VOUCHERS, 1925--. Est. 20,000 papers in 48 f.d. (30 f.d. dated). 18 f. R. 21 of tilked

Vouchers for expenditures from levy fund, giving date, voucher no., check no., name of payee, amount and purpose, and signature of president of county commissioners. Arr. numer. by voucher no. Hdw. and typed on ptd. form.  $10\frac{1}{2} \times 5 \times 13\frac{1}{2}$ ,  $12\frac{1}{2} \times 5 \times 16\frac{1}{2}$ . Commissioner's vault.

CANCELLED CHECKS), 1902--. Est. 76,000 papers in 6 boxes.

Returned canceled checks, giving order no., date, check no., name of payee, amount, and signature of treasurer. Arr. numer. by check no. Hdw. on ptd. form.  $16 \times 11 \times 10^{\frac{1}{2}}$ ,  $19^{\frac{1}{2}} \times 17 \times 14$ . Garret.

242

(CHECK STUBS), 1902-39. 764 vols.

Stub record of checks issued by treasurer, giving date, check no., name of payee, and amount. Arr. numer. by check no. Aver. 100 pp. 9 x 13 x  $\frac{1}{2}$ . In boxes, garret.

243

CONTOLS BY DISTRICT REAL, PERSONAL, INTANGIBLE, AND AUTOMOBILE, 1936--. 1 vol.

Summarized record of revenue from taxes by districts and recapitulations, giving total levy and revenue from county and state taxes on real, personal, intangible property and automobiles, and interest, and new and old balances; recapitulations show gross revenue for county and state. Property taxes arr. numer. by district no., and chron. thereunder; automobile taxes arr. alph. by names of town and district, and chron. thereunder. Hdw. on ptd. form. 400 pp. 12 x 15 x 2. Treasurer's vault.

#### Tax Collections

- 221. ANNUAL ROLL AND TAX LEDGER, 1936--. 55 vols. (dated; labeled by district no.).

  Record of taxes collected, giving computations, name and address of tax-payer, description of property, basis of assessment on state exempt, real, personal, special and intangible property, total assessment, amount collected on each of the foregoing classifications, total tax collected, interest and penalty collected, date paid and amount and refunds. Arr. alph. by name of taxpayer within district. Typed under ptd. head. Aver. 250 pp. 17½ x 15½ x 2½. 23 vols., 1936, garret; 11 vols., 1934, vault; 21 vols., 1938--, office.
- 222. CASH RECEIPTS, 1931-35, June 1, 1939--. 2 vols. Record of cash receipts, giving date, receipt no., name of payer, account to which credited, and amount. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 506 pp.  $16\frac{1}{2} \times 15\frac{1}{2} \times 2$ . Treasurer's vault.
- 223. TAX RECEIPT BOOK, 1915-35. 987 vols. (dated). 16 vols., 1916-17, not titled.

  Carbon copies of receipts issued for payment of taxes, giving date, name of payee, levy year, district no., amount of tax classification, and signature of treasurer. Arr. numer. by receipt no. Hdw. on ptd. form. Aver. 100 pp. 12 x 8 x 1. Garret.
- 224. (TAX RECEIPTS), 1936. Est. 5,150 papers in 1 box. Duplicate copies of receipts issued for payment of taxes, giving date, name of taxpayer, address, district no., year, folio and line no. of annual roll and tax ledger, entry , amount of tax by classification, discount or interest, and total paid. Arr. alph. by name of taxpayer within town or district. Typed.  $18 \times 16 \times 4\frac{1}{2}$ . Garret.
- 225. AUTOMOBILE, 1927-35. 306 vols. (dated). Carbon copies of receipts issued for payment of auto taxes, giving receipt no., date, name of taxpayer, district no., amount of county and state tax, interest or discount, total paid, and signature of treasurer. Arr. numer. by receipt no. Hdw. on ptd. form. A ver. 24 pp. 12 x 8 x  $\frac{1}{2}$ . Garret.
- 226. TAX SALES RECORD, 1920--. 1 vol. Record of property sold for taxes, giving levy year, district no., names of taxpayer and purchaser, date of sale, amounts of county and state tax and interest, costs, by whom redeemed, date, and where recorded. Arr. chron. by date of sale within levy year. 62 pp.  $12\frac{1}{2}$  x  $9\frac{1}{2}$  x  $\frac{1}{2}$ . Treasurer's vault.
- 227. (AUTO RECEIPTS), 1936. Est. 4,550 papers in 1 box. Duplicate copies of receipts issued for payment of taxes, giving name of taxpayer, address, make of car, assessed value, amount of state and county tax, amount of discount or interest, and total paid. Arr. alph. by name of taxpayer. Typed on ptd. form.  $16\frac{1}{2} \times 11 \times 8\frac{1}{2}$ . Garret.

#### Delinquent Taxes

Record of taxes on which insolvencies have been allowed by the county commissioners, giving date approved, year of levy, district no., name of taxpayer, amount of taxes for real property, personal property, securities, stocks, autos 1928-36, and others, order no. for decrease in assessments, and remarks. Arr. chron. by date of approval; autos arr. alph. by names of districts and chron. thereunder. Hdw. on ptd. form. 250 pp. 12 x 16 x 1 p. Treasurer's vault.

229. SHERIFF SALE JOURNAL, 1925-26. 1 vol. Discontinued. Record of sales of personal property seized by the sheriff by order of the treasurer, to satisfy delinquent taxes, giving name of taxpayer, amount due treasurer, amount of sale and costs, and amount of surplus if any, returned to taxpayer. Arr. chron. by date of return. Hdw. 152 pp. (31 used)  $12 \times 7 \times \frac{1}{2}$ . Garret.

#### Assessments

230. INCREASE, 1936-38. Est. 700 papers in 19 envelopes. (Dated) Copies of orders to the county treasurer authorizing increase in assessments, giving order no., folio and line no. in Assessments, entry , district no., levy year, kind of property, date, name of property owner, date, certificate no., amount of state and county assessments, amount of county, state and special taxes, and total. Arr. chron. by date filed. Hdw. on ptd. form.  $10 \times 4\frac{1}{2} \times 1$ . Garret.

231. DECREASE, 1936-38. Est. 1,750 papers in 22 envelopes, 3 bundles, (dated). Title varies: Insolvencies and Errors Dist. 1-10, 3 bundles, 1936-37.

Copies of orders to the county treasurer authorizing decrease in assessments, giving order no., folio and line no. in Assessments, entry , date, district no., levy year, name of taxpayer, amount of county and state taxes, and signature of clerk and president of county commissioners. Arr. chron. by date filed. Hdw. on ptd. form. 10 x  $9\frac{1}{2}$  x 1. Garret.

232. AUTOMOBILE TAX LEDGER, 1937--. 7 vols. (6 vols. numbered; 1 vol. labeled Pocomoke City).

Record of automobile tax collections, giving district no., name and address of taxpayer, amount of assessment, amount of taxes under classification, total amount of tax, amount of discount or interest, date and amount paid, amount of refund. Arr. alph. by name of taxpayer within district. Typed under ptd. head. Aver. 575 pp. 17½ x 15 x 3. Treasurer's vault.

233. TRANSFERS, 1936-38. Est 2,015 papers in 58 envelopes. Original transfers issued to the treasurer by the county commissioners, giving district no., location, names of grantor and grantee, date, description of property, purchase price, date, and remarks. Arr. chron. by date filed. Hdw. on ptd. form. 10 x 4½ x 1. Garret.

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(230,235)

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#### Receipts and Disbursements

234. COLLECTION BOOK, 1915-29, 1931--. 54 vols. (labeled by district no., 26 vols. also dated). 53 vols., 1915-29, 1931--, not titled.

Record of daily tax collections, giving taxable basis, name of taxpayer, amount of assessment, amount of county and state tax and tax on securities; debit, amount of county and state of folio in tax Ledger, entry , and receipt no., credits by decrease, insolvencies, and amount of state and county taxes paid. Arr. alph. by name of taxpayer. Hdw. on ptd. form. Aver. 700 pp. 12 x 9 x 1, 12 x 15 x  $4\frac{1}{2}$ . 35 vols., 1915-29, 1932, garret; 19 vols. 1928-29, 1931--, tresurer's office.

235. CASH RECEIPTS & DISBURSEMENTS, 1925-31. 2 vols., April 1930-31, not titled.

Record of receipts and disbursements; under receipts, giving date, explanation, receipt no., amount for taxes, interest and miscellaneous revenue, and total deposits; under expenditures, date, name of payee, amount, voucher no., amount of withdrawals, and balance. Arr. chron. by date of recording. Hdw. under ptd. head. 1 vol. 600 pp.  $16\frac{1}{2}$  x 26 x 2; 1 vol. 200 pp. 17 x  $26\frac{1}{2}$  x  $1\frac{1}{2}$ . Garret.

- 236. CASH BOOK, 1920-25. 2 vols. 1 vol., 1920-23, not titled. Daily record of expenditures by the treasurer, giving date, name of payee, purpose, check no., and amount. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 200 pp. 12 x 13 x 1. Garret.
- 237. CASH DISBURSEMENTS, 1931--. 3 vols. Record of cash disbursements, including deposits in sinking and endowment funds, giving date, explanation, name of payee, voucher no., check no., and amount. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 506 pp.  $16\frac{1}{2} \times 15\frac{1}{2} \times 2$ . Treasurer's vault.
- 238. (ORDERS), 1910-14. Est. 6,110 papers in 5 bundles. County Commissioner's orders to the treasurer to pay money for county purposes, giving order no., date, name of payee, amount, purpose, fund charged to, and signatures of clerk and county commissioners. Arr. numer? by order no. Hdw. on ptd. form.  $8 \times 3\frac{1}{2} \times 3\frac{1}{2}$ . Garret.
- 239. VOUCHER RECORD, 1925--. 3 vols. Title varies: Voucher Register, 1 vol., 1925-30.

  Record of vouchers issued for disbursements, giving date, name of payee, voucher no., date paid, check no., amount and purpose. Arr. chron. by date of recording. Hdw. on ptd. form. Aver. 246 pp. 17 x 23 x 2, 17 x 28 x 1½. Office No. 1.
- 240. COUNTY COMMISSIONERS VOUCHERS, 1925—. Est. 20,000 papers in 48 f.d. (30 f.d. dated). 18 f.d., 1933—, not filled. Vouchersfor expenditures from levy fund, giving date, voucher no., check no., name of payee, amount and purpose, and signature of president of county commissioners. Arr. numer. by voucher no. Hdw. and typed on ptd. form.  $10\frac{1}{2} \times 5 \times 13\frac{1}{2}$ ,  $12\frac{1}{2} \times 5 \times 16\frac{1}{2}$ . Commissioner's vault.

- 241. (CANGELED CHECKS), 1902--. Est. 76,000 papers in 6 boxes. Returned canceled checks, giving order no., date, check no., name of payee, amount, and signature of treasurer. Arr. numer. by check no. Hdw. on ptd. form.  $16 \times 11 \times 10^{\frac{1}{2}}$ ,  $19^{\frac{1}{2}} \times 17 \times 14$ . Garret.
- 242. (CHECK STUBS), 1902-39. 764 vols. Stub record of checks issued by treasurer, giving date, check no., name of payee, and amount. Arr. numer. by check no. Aver. 100 pp. 9 x 13 x  $\frac{1}{2}$ . In boxes, garret.
- 243. CONTROLS BY DISTRICT REAL, PERSONAL, INTANGIBLE, AND AUTOMOBILE, 1936--. 1 vol.

  Summarized record of revenue from taxes by districts and recapitulations, giving total levy and revenue from county and state taxes on real, personal, intangible property and automobiles, and interest, and new and old balances; recapitulations show revenue for county and state. Property taxes arr. numer. by district no., and chron. thereunder; automobile taxes arr. alph. by names of town and district, and chron. thereunder. Hdw. on ptd. form. 400 pp. 12 x 15 x 2. Treasurer's vault.

MORCESTER-1742 County Treasurer

#### Tax Collections

- 221. ANNUAL ROLL AND TAX LEDGER, 1936 -- 55 vols. (dated; labeled by district no.). Record of taxes collected, giving computations, name and address of tax-
- payer, description of property, basis of assessment on state exempt, real, personal, special and intangible property, total assessment, amount collected on each of the foregoing classifications, total tax collected, interest and penalty collected, date paid and amount and refunds. Arr. alph. by name of taxpayer within district. Typed under ptd. head. Aver. 250 pp. 17 x 15 x 2 . 23 vols., 1936, garret; 11 vols., 1934, vault; 21 vols., 1938--, office.
- 222. CASH RECEIPTS, 1931-35, June 1, 1939--. 2 vols. Record of cash receipts, giving date, receipt no., name of payer, account to which credited, and amount. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 506 pp. 16 x 15 x 2. Treasurer's vault.
- 223. TAX RECEIPT BOOK, 1915-35. 987 vols. (dated). 16 vols., 1916-17, not titled. Carbon copies of receipts issued for payment of taxes, giving date, name of payee, levy year, district no., amount of tax classification, and signature of treasurer. Arr. numer. by receipt no. Hdw. on ptd. form. Aver. 100 pp. 12 x 8 x 1. Garret.
- 224. (TAX RECEIPTS), 1936. Est. 5,150 papers in 1 box. Duplicate copies of receipts issued for payment of taxes, giving date, name of taxpayer, address, district no., year, folio and line no. of annual roll and tax ledger, entry , amount of tax by classification, discount or interest, and total paid. Arr. alph. by name of taxpayer within town or district. Typed. 18 x 16 x 44. Garret.
- 225. AUTOMOBILE, 1927-35. 306 vols. (dated). Carbon copies of receipts issued for payment of auto taxes, giving receipt no., date, name of taxpayer, district no., amount of county and state tax, interest or discount, total paid, and signature of treasurer. Arr. numer. by receipt no. Hdw. on ptd. form. A ver. 24 pp. 12 x 8 x . Garret.
- 226. TAX SALES RECORD, 1920--. 1 vol. Record of property sold for taxes, giving levy year, district no., names of taxpayer and purchaser, date of sale, amounts of county and state tax and interest, costs, by whom redeemed, date, and where recorded. Arr. chron. by date of sale within levy year. 62 pp. 12 x 9 x t. Treasurer's vault.
- 227. (AUTO RECEIPTS), 1936. Est. 4,550 papers in 1 box. Duplicate copies of receipts issued for payment of taxes, giving name of taxpayer, address, make of car, assessed value, amount of state and county tax, amount of discount or interest, and total paid. Arr. alph. by name of taxpayer. Typed on ptd. form. 162 x 11 x 82. Garret.

#### Delinquent Taxes

228. INSOLVENCIES RECORD, 1920--. 1 vol.

Record of taxes on which insolvencies have been allowed by the county commissioners, giving date approved, year of levy, district no., name of taxpayer, amount of taxes for real property, personal property, securities, stocks, autos 1928-36, and others, order no. for decrease in assessments, and remarks. Arr. chron. by date of approval; autos arr. alph. by names of districts and chron. thereunder. Hdw. on ptd. form. 250 pp. 12 x 16 x 1./2 Treasurer's vault.

229. SHERIFF SALE JOURNAL, 1925-26. 1 vol. Discontinued.
Record of sales of personal property seized by the sheriff by order of
the treasurer, to satisfy delinquent taxes, giving name of taxpayer,
amount due treasurer, amount of sale and costs, and amount of surplus
if any, returned to taxpayer. Arr. chron. by date of return. Hdw. 152
pp. (31 used) 12 x 7 x 2. Garret.

#### Assessments

230. INCREASE, 1936-38. Est. 700 papers in 19 envelopes. (Dated) Copies of orders to the county treasurer authorizing increase in assessments, giving order no., folio and line no. in Assessments, entry, district no., levy year, kind of property, date, name of property owner, date, certificate no., amount of state and county assessments, amount of county, state and special taxes, and total. Arr. chron. by date filed. Hdw. on ptd. form. 10 x 42 x 1. Carret.

231. DECREASE, 1936-38. Est. 1.750 papers in 22 envelopes, 3 bundles, (dated). Title varies: Insolvencies and Errors Dist. 1-10, 3 bundles, 1936-37.

Copies of orders to the county treasurer authorizing decrease in assessments, giving order no., folio and line no. in Assessments, entry , date, district no., levy year, name of taxpayer, amount of county and state taxes, and signature of clerk and president of county commissioners. Arrehron, by date filed. Hdw. on ptd. form. 10 x 9 x 1. Garret.

vol. labeled Pocomoke City).

Rocord of automobile tax collections, giving district no., name and address of taxpayer, amount of assessment, amount of taxes under classification, total amount of tax, amount of discount or interest, date and amount paid, amount of refund. Arr. alph. by name of taxpayer within

district. Typed under ptd. head. Aver. 575 pp. 17 x 15 x 3. Treasu-

rer's vault.

233. TRANSFERS, 1936-38. Est 2,015 papers in 58 envelopes. Original transfers issued to the treasurer by the county commissioners, giving district no., location, names of grantor and grantee, date, description of property, purchase price, date, and remarks. Arr. chron. by date filed. Hdw. on ptd. form. 10 x 42 x 1. Garret.

#### Receipts and Disbursements

234. COLLECTION BOOK, 1915-29, 1931--. 54 vols. (labeled by district no., 26 vols. also dated). 53 vols., 1915-29, 1931--, not titled.

Record of daily tax collections, giving taxable basis, name of taxpayer, amount of assessment, amount of county and state tax and tax on securities; debit, amount of county and state, folio in tax Ledger, entry, and receipt no., credits by decrease, insolvencies, and amount of state and county taxes paid. Arr. alph. by name of taxpayer. Hdw. on ptd. form. Aver. 700 pp. 12 x 9 x 1, 12 x 15 x 42. 35 vols., 1915-29, 1932, garret; 19 vols. 1928-29, 1931--, tresurer's office.

235. CASH RECRIPTS & DISBURSEMENTS, 1925-31. 2 vols., April 1930-31, not titled.

Record of receipts and disbursements; under receipts, giving date, explanation, receipt no., amount for taxes, interest and miscellaneous revenue, and total deposits; under expenditures, date, name of payee, amount, voucher no., amount of withdrawals, and balance. Arr. chron. by date of recording. Hdw. under ptd. head. 1 vol. 600 pp. 16 x 26 x 2; 1 vol. 200 pp. 17 x 26 x 1 . Garret.

- 236. CASH BOOK, 1920-25. 2 vols. 1 vol., 1920-23, not titled.

  Daily record of expenditures by the treasurer, giving date, name of payee, purpose, check no., and amount. Arr. chron. by date of recording. Hdw. under ptd. head. Aver. 200 pp. 12 x 13 x 1. Garret.
- 237. CASH DISBURSEMENTS, 1931--. 3 vols.

  Record of cash disbursements, including deposits in sinking and endowment funds, giving date, explanation, name of payes, voucher no., check no., and amount. Arr. chron. by date of recording. Hdw. under ptd. head.

  Aver. 506 pp. 16 x 15 x 2. Treasurer's vault.
- 239. VOUCHER RECORD, 1925--. 3 vols. Title varies: Voucher Register, 1 vol., 1925-30.

  Record of vouchers issued for disbursements, giving date, name of payee, voucher no., date paid, check no., amount and purpose. Arr. chron. by date of recording. Hdw. on ptd. form. Aver. 246 pp. 17 x 23 x 2, 17 x 28 x 1½. Office No. 1.
- 240. COUNTY COMMISSIONERS VOUCHERS, 1925—. Est. 20.009 papers in 48 f.d. (30 f.d. dated). /8 f.D. not Titled

  Vouchersfor expenditures from levy fund, giving date, voucher no., check no., name of payes, amount and purpose, and signature of president of county commissioners. Arr. numer. by voucher no. Hdw. and typed on ptd. form. 10 x 5 x 13 12 x 5 x 16 . Commissioner's vault.

241. (CANCELED CHECKS), 1902--. Est. 76,000 papers in 6 boxes. Returned canceled checks, giving order no., date, check no., name of payee, amount, and signature of treasurer. Arr. numer. by check no. Hdw. on ptd. form. 16 x 11 x 10. 19 x 17 x 14. Garret.

242. (CHRCK STUBS), 1902-39. 764 vols.

Stub record of checks issued by treasurer, giving date, check no., name of payee, and amount. Arr. numer. by check no. Aver. 100 pp. 9 x 13 x \frac{1}{2}. In boxes, garret.

243. CONTROLS BY DISTRICT REAL, PERSONAL, INTANGIBLE, AND AUTOMOBILE, 1936-. 1 vol.

Summarized record of revenue from taxes by districts and recapitulations. giving total levy and revenue from county and state taxes on real, personal, intangible property and automobiles, and interest, and new and old balances; recapitulations show revenue for county and state. Property taxes arr. numer. by district no., and chron. thereunder; automobile taxes arr. alph. by names of town and district, and chron. thereunder. Hdw. on ptd. form. 400 pp. 12 x 15 x 2. Treasurer's vault.

Aunicae Role + Tax hedges 22) Check garret 1936 -- 42 Vols. (Rabelid by district hois dated) Record of taxes on property giving district its Trancot taxpayer Econtion, Resorption of property, reac, personal and securities amount of state and country tax, exemptions, data paid, amounts; also enadits by imsolvencies and transfers. Arr. acpt. by name of taxpayer within distrocts. Indexed under each letter of alphabet, Typed BR. ptd. to TH. Fres. 250 pp. 141/2 × 15/2×21/2. 10 80 85, 1936, 9 arret, 11 Vols. 1937, Commissioned Vanch 21 Vols. 1938 - - COSHTILISSIONAST Effice.

Rich Seonard.

(Worker's full name)

(Date)

(Form identification number)

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

County Worcester State Maryland.
Name of agency or office Ounty Mlasure (Office of custody) (Office which made the record, if different)
, // (/ <del></del> /)
Address of office of custody Court Kund.  (Name of building, room number, street address)
1. Title Canceral Poell & Jak Cedger Jak Ledger  (Give present full title in quotes: assigned title, if any, in brackets, of record has had other titles, list them with dates or quantities
Treasurers office"
or both) 2. Dates. 1936
(Earliest and latest dates; mlssing dates. Show exact date of breaks)
3. Quantity 42 volv.
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling by district number and dated.
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state whether same information snown in another
record. Explain why records are missing, if possible)
6. Contents (Jak levy record, gives, on left hand p. Jak (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.
roll & ledger, District, name, location and de-
the state of the s
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
personal, securities, state + county, computation
ght hand p: ! Tax ledger for credits, count, - real
personal, securities, total tax due, date,
amount paid, other credits-insolvencies, transfe
remarks.

6.	Contents—continued
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	<u></u>
	Arrangement arr. alph. by taxpayer.
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	Indexing single p., self-con in front of each letter of alph.
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U,	title and identification number)
	Writing Typed (4 Kdw:) on ptd. Forms. (mostly Typed with (Handwritten printed form. (Handwritten) printed head. Typed. Typed printed form. (Typed printed head.
	come Sigures Rdw.) " index typed under std. hear
′	Printed. Photostat. Other. Give months and years covered by each kind of writing)
	Size 172 X15 X2 aver, 100 dbb, pp. 1939 172 X 15 X3 aver (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	152 double ap.
	Location by dates and quantities In Treasurer's flice + value
	(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
	Prima de la
	Other information (Condition of record if not good. Relation to other records. Information on prior subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
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	(For use in Florida.) Early imprints
•	(Author) (Publisher)
	(Place of publication) (Date of publication)
	(Page of Publication)

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Rut S. Leonard		
(Worker's full name)	(Date)	(Form Identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

### VOLUMES AND UNBOUND RECORDS FORM

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County Warcester	State Mari	pland:
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Addings of office of south day	<b>1</b>	record, if different)
Address of office of custody	(Name of building, room number,	street address)
1. Title <u>Gammal</u> (Give present full title in quot	Coll Y Jay Ledger	other titles, list them with dates or quantities
or both)	·	
2. Dates. 1936		
΄ ,	(Earliest and latest dates; missing dates. Show exact date	te of breaks)
3. Quantity 40 wold	(Number of volumes; file drawers; file boxes; bur	
4. Labeling by dist	(Explain fully; years; numbers; letters; number of re	ecords so labeled)
5. Discontinued and missing rec	ords(If record discontinued, give reason and state w	
+ + 6 011 0 1	(If record discontinued, give reason and state w	whether same information shown in another
record. Explain why records are missing	p Levy Book, Worcester Con	unty maryland, Jax Roll
ud <u>Gedger (date)</u> distrié	t not, line number, nan	re, location and des-
6. Contents State shoup (Purpose and general ne	t, total assessment real active of record. Principal items of information shown.	and personal county, Summary of forms used in making record,
their headings, etc. If a very general	es County, total assessment or miscellaneous record, detailed information as to types	sof records contained and dates covered by
tate, total assessmen each should be given. Unless contents	t securities state, Total a of these records are described by other Forms 12-13HR,	such forms should be filled out and attached)
tate, computations.	P	
wight hand p. Ja	x Ledger (date) For C	redits.
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State real of person	ial, State securitie	s, Total tax due,
D.	data, amount paid	l, other credits-
WPA Form 12-13HR—Revised	(See reverse side)	16—6419

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Whether record is known to have been kept earlier than dates	shown in item 2)	
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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

#### VOLUMES AND UNBOUND RECORDS FORM

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	(Office of custody) (Office which made the record, i	f different)
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Courty Commissioners Wordester Country Annu Hill, Mid-h annual Roll + Loy hedges 1936 blistrict !"	,1936				187 dll. Pages
Courty Commissioners Workstw Country Snow Hell, Md. annual Roll & Toy Lidgas 1937, Dist. 1, Bromskelly	1937				192 del. Pegas
Total no. of vols. or f.d.'s Average no. of pages Estimated no. of papers	3	Size: largest smallest			

Country Treasurer

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Courty Commissioners Thousester Courty Inow Hill, Md. annual Rall & Tox Lidgues 1936 ilestrict 2"	1936	apply hy no y trypayed.	ne seguetien in for each per alph the given Ine alph the given and page.	etterhiller, re- re- under st. letter Leader new Leader	SH.
Courty Commissiones Thousestw Courty Inow Hill, Mrd. J annual Rall & Lox Legue 1936 Restrict 3"	1936				129 dhl. Pages
Horberty Commissioners Horberty Country Inow Hill Md. B annual Rall & Fox Lidges 1936 Westrict 4.	1936				49 dhl peggs
Courty Commissioners  Hordester Courty  Annu Hill  Annual Rall & Local Street 5					79 del.
Total no. of vols. or f.d.'s  Average no. of pages  Estimated no. of papers	3	Size: largest			

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Ruth S. Leonard

(Date)

(Form Identification number)

## WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

# **VOLUMES AND UNBOUND RECORDS FORM**

County Horcester State Maryland.
Name of agency or office County Treasurers.
(Office of automy) (Office which made the record, if different)
Address of office of custody Court Loud.  (Name of building, room number, street address)
(Yame of building, foun number, street augress)
1. Title Cash Releipts Horcester County "  (Give present full title in quotes: assigned/fitle, if any, in brackets. If record has had other titles, list them with dates or quantities
(dive present tall time in quotes, assigned live, if any, in stackets. If fecold has had other titles, list them with dates or quantities
or both)
2. Dates. 1931-1933 End June 1 1939 (Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 2 vols.
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling by County.  (Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another
rocord. Explain why records are missing, if possible)
rocord. Explain willy receives are missing, if possine)
6. Contents gwes: date explanation, releist no (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.
their headings, etc. If a very general or miscellaneous record detailed information as to types of records contained and dates covered by
collected, (dates) interest or discount on
laxes collected, miscellaneous revenues:
licenses, fines, rents, interest, money
borrowed, franchise tax, protest check
mise:; recovered expenditures - amount,
account. 1939 miscellaneous revenues
WPA Form 12-13HR—Revised / (See reverse side)

6.	Contents—continued also include: slot machine
_	money, alcoholic Leverages retailer's
	money, alcoholic beverages: retailer's licenses, dance halls & tourist's camps,
	werest, while rules , willies camps,
. /	road bond interest.
7.	Arrangement Chron.
8	(Chronologically—by what? Numerically—by what? Alphabetically—by what?)  Indexing
0.	(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
	title and identification number)
9.	Writing hdw. under pld. heads.  (Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
10.	Size 162 × 152 × 2. 253 double pp.
	(Of record or container. Height, width, thickness or depth. Average number of pages or documents) / /
	J. , , , , , , , , , , , , , , , , , , ,
11.	Location by dates and quantities Measure of Vault (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
12.	Other information
	(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
13.	(For use in Florida.) Early imprints(Author) (Publisher)
	(Place of publication) (Date of publication)

# Cash Receipts

Cash Receipts Worcester County. (1931-1935)
253 double pages.

Cash Receipts Horcester County (June 1, 1939 --

2 vols. 1931-35 and 1939-- labeled by Co.

general ledger, taxes receivable collected (dates) interest or discount on taxes

Licenses, fines, rents, interest, money borrowed, franchise tax, protest check,

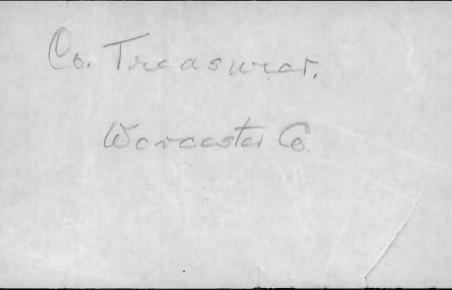
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include: slot machine money, alcoholice

teverages rétailers licenses, dance Kalls 4 tourists camps, road bond intérest.

hdw. under ptd. heads. 162 x 152 x 2.

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County Treasurer
Worcester County

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Tax Recarpt Booky 1915-35, 987 NOCS. (datea) 16 volo. 1916-19 710+ titlet. Carbor copies of tax receipts, giring to, date, name of Taxpayer amount, amount of County and state tax, interest, total pair, district, and Signature of tocasured, Fr. numer, by receipt no. Har. on gta, form. Aver. 10.0 p.p. 12 x 8 x 1 Garret,

Mure since 1905 and They word tox receipt forms often 1935 - Der reche info. (Worker's full name)

(Date)

(Form Identification number)

# WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

# VOLUMES AND UNBOUND RECORDS FORM

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County Morcester	State Thrustend
County	State
Name of agency or office	enter Treesment
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Address of office of custody	cuthence Anow tell
	(Name of building, room number, street address)
a mus (Tay) King	+ (3 - 1)
1. Title (Give present full title In quotes;	assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
( or o problem that sine in quotes,	assisted dote, it days in statement. If record has had other titles, his diem with dages of quantities
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2. Dates	
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42	(Number of volumes; file drawers; file boxes; bundles; other)
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	(Place of publication) (Date of publication)
	(For use in Florida.) Early imprints(Author) (Publisher)
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	(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
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	Writing (Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed he
	title and identification number)
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County Treasurer

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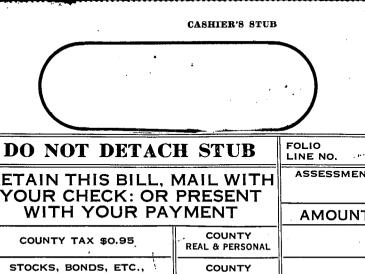
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224

(Tax Receipts), 1936. Ebh. 5150 Papara in 1604,

Duplicate tax receipts for state and Comity taxes, on roal and personal property and securities, giving name of Taxpayel, address, district, yest, folis aut hime no of annual roll and tax lenger, amount discount of interest, and total pain; Art. augh. within towns and districts, Typer. 18×16×41/2. Touch.

What are rieac and personal levies? From appointion Itag scame to be duplicate tax receipts. Mugaliente tax receipts



# TAX LEVY DISTRICT No. 2

1936

TO COUNTY COMMISSIONERS OF WORCESTER COUNTY AND STATE OF MARYLAND, DR.

20 NOI DEFINE	11 81 62	LINE NO.	SNOW HILL, MARYLAND		
RETAIN THIS BILL, MAIL WITH YOUR CHECK: OR PRESENT WITH YOUR PAYMENT		ASSESSMENT			POSITIVELY NO DISCOUNT ON STATE TAXES
		1	DISCOUNT	INTEREST	INTEREST CHARGED ON STATE TAXES
		AMOUNT			OCTOBER 1, 1936.
COUNTY TAX \$0.95	COUNTY REAL & PERSONAL				INTEREST CHARGED ON COUNTY TAXES JANUARY 1, 1937.
STOCKS, BONDS, ETC., \$0.30 ON \$100	COUNTY SECURITIES			••	3 PER CENT. DISCOUNT ON COUNTY TAXES IF PAID BY SEPT. 15, 1936.
\$0.22 ON \$100.00	STATE REAL & PERSONAL		NONE	·	2 PER CENT. DISCOUNT ON COUNTY TAXES IF PAID BY OCT. 15, 1936.
STOCKS AND BONDS	STATE				

NONE STATE & COUNTY INTERES

OR INTEREST (EXCEPT SUNDAYS AND

HOLIDAYS)

FROM 9 A. M. TO 4 P. M.

\$0.30 ON \$100	SECURITIES	
\$0.22 ON \$100.00	STATE REAL & PERSONAL	
STOCKS AND BONDS \$0.15 ON \$100	, STATE SECURITIES	
	TOTAL TAX	_
OFFICE OPEN DAILY	DISCOUNT	

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STOCKS, BONDS, ETC., \$0.30 ON \$100	COUNTY SECURITIES	
\$0.22 ON \$100.00	STATE REAL & PERSONAL	
STOCKS AND BONDS \$0.15 ON \$100	, STATE SECURITIES	

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TOTAL

\$0.30 ON \$100	SECURITIES	
\$0.22 ON \$100.00	STATE REAL & PERSONAL	
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ост.	.36	NONE
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YR. COUNTY STATE				
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TO 1937.				
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71/2

(Worker's full name) (Date)

(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

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ame	c of agency or office (Office of custody) (Office which made the record, if different)
ldı	(Name of building, room number, street address)
. 1	Fitle (Real of Personal to the Country of the Count
	If record has had other titles, list them with dates or quantities or both)
	Dates (Earliest and latest dates; missing dates. Show exact date of breaks)
. (	Quantity (Number of volumes; file drawers; file boxes; bundles; other)
. ]	Labeling (Explain fully; years; numbers; letters; number of records so labeled)
. 1	Discontinued and missing records (If record discontinued, give reason and state
	whether same information shown in another record. Explain why records are
4	missing, if possible)  Continue (Purpose and general nature of record. Principal items of information
4	shown. Summary of forms used in making record, their headings, etc. If a vory
1.	general or miscellancous record, detailed information as to type of records
~6	contained and dates covered by each should be given. Unless contents of these
	records are described by other Forms 12-13HR, such forms should be filled out
	and attached) ,
PA	FORM 12-13HRRevised (Sec reverse side) 16-6419

6.	Contents-continued .
7.	Arrangement (Chronologicallyby what? Numericallyby what? Alphabeticallyby what?)
8.	Indexing (Self-containeddescribe what it shows. If separate, fill out a form for it,
9.	and place cross reference here to that form by title and identification number)  Writing (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
٥.	and years covered by each kind of writing)  Size (Of record or container. Height, width, thickness or depth. Average number of
	pages or documents)
1.	Location by dates and quantities (Room, vault, wallN.E.S.W., section, bin, sholf,
	cabinet, on floor)
2.	Other information (Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
3.	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Date of publication)

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Average no. of pages Estimated no. of papers	75-1	Size: largest smallest	18 X 16 X 4	5

Automobile,1927-35, 306 Vole. (dated) Carbon Copies of receipts for automobile Taxos, giving the, date, name of Taxpayet, district unround of county and state tax, interest or discount total pain and signature of treasures, For numer by receipt no. Alis, or pta. ferm. Ares. 24 Pp. 1248 x1/2. Janket,

Where are auto receipts after 1935? none fresionsly reported. They use tox receipt form often Harold L. Whatthews
(Worker's full name) (Date) (Form Identification number)

# WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

## **VOLUMES AND UNBOUND RECORDS FORM**

County Worcester State Maryland
State Paragram
Name of agency or office County Tresure
(Office of custody) (Office which made the record, if different)
Address of office of custody Sourt House (Snow Hill)
(Name of building, room number, street address)
1. Title (Cintomobile tay receipts books)
(Give present full title in quotes : assigned title, if any, in brackets. If record has had other titles, list them with dates or quantiti
or both) 2. Dates. /927 - 35
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 9 bundles
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling By Wess
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another
record. Explain why records are missing, if possible)
6. Contents Muslicate Mars to Mantomobile tay receipts giving M. (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.
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each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached
each should be given. Unless contents of these records are described by other Forms 12-13HK, such forms should be filled out and attached
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	Size 12 X 8 ± X ± 30 6 books (Of record or container. Height, width, thickness or depth. Average number of pages or documents)				
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received of, amount, district no., County tax, interest, discount,

State tax, interest, total, Treasurer sig.

Socation: In the attee (To remain in atte)

226

TAX SALE RECORD, 1920--. 1 vol.

Record of property sold for taxes, giving year of levy, district no., owner, description of property, amount of tax, interest, cash for advertising, clerk of court, auctioneer, name of purchaser, address, sale price, and date of deed. Arr. chron. by date of sele. Hdw. on ptd. form. 62 pp. 12 x 19 x 19 x 1 Transurer's vault.

Tax Sale Record, 1920 - -, IVOR.

Record of property sold for taxes, giving gear of lesy district no. owner, desoription of property, amount of tax, interest, cosh for advertising, clarit of court, austronear, name of purchaser address, sale price date Pta, form, 62 pgs. 12/2×19/2×14. Treasurer Yout

Reth S. Leonard.

(Date)

(Form Identification number)

# WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937 ...
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

### **VOLUMES AND UNBOUND RECORDS FORM**

County Harcester State Maryland.
$\rho = 1$
Name of agency or office County Itlasure (Office of custody) (Office which made the record, if different)
Address of office of custody Court house (Name of building, room number, street address)
1. Title "Tax Sales Record"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantitles
or both)
2. Dates. 1920 — —
2. Dates. 1920— (Earliest and latest dates; mlssing dates. Show exact date of breaks)
3. Quantity / Vol.
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records(If record discontinued, give reason and state whether same information shown in another
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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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10.	and years covered by each kind of writing)  Size / /
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(Treasurer's office) Insolvencies Record Insolvencies Record" (1920-1932) Contents (auto + Jax insolvency record) gives: date approved, levy, district no., taxpayer, assessable basis - real, personal, other, County & state taxes, remarks. alsogwes automobile insolvencies in back of volume (1928-1936) Gruther stamped by Peck. accountant.) are chron by taxpayer; autos 12 × 16 2 × 12. Ldw. on ptd. forms. aprox

Ruth S. Sonard.

(Date)

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#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

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### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

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County Noveesler State Maryland.
Name of agency or office County Treasurers.
Address of office of custody Courth duse.  Address of office of custody Courth duse.
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1. Title "Theriff Sale Journal"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantition
or both)  2. Dates 1925-26
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6.	Contents—continued
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"Sterif Sale Journal" 1925-26,

1 vol. discontinuel 152 pp. 31 meet.

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### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

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11	I contin by dates and quantities and attic of courthause
LI.	Location by dates and quantities (Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
12.	Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Condition of record if not good. Religion to other records. Information, on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
13.	(For use in Florida.) Early imprints(Author) (Publisher)
	(Place of publication) (Date of publication)

Automobile Tax hedges, Trecount 1937 - - M VOCE. (3 VOCE. NO.1) 3 Vola. No. 2; I vol. extell PosanoKe: neso dated.) Record of automobile assessinents giving hance of owner, location, type of vehicle, Roounh of resessment, anusunt of state and county tax, total Tax, date quit, amount other credits by insolvenoises or transfers. Arr. Reph. by name of taxpayar contitin districts. Types on oth tome. I volo. aver. 400 4p. 2 Vols. aver. 1000 pp. 17/2×45×21/2 17/2×15×4, Treen ourseld Vault.

Ruth S. Leonard
(Worker's full name)

WPA Form 12-13HR-Revised

(Date)

(Form identification number)

16-6419

#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

County Worcester State Maryland.
County // December State //acqueens.
Name of agency or office County Treasurer.
(Office which made the record, if different)
Address of office of custody Court house.
(Name of building, room number, street address)
1. Title <u>Give present full title in quotes: assigned title, if any, in brackets.</u> If record has had other titles, list them with dates or quantities
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
or both)
2. Dates. 1937
(Earliest and latest dates; mlssing dates. Show exact date of breaks)
3. Quantity (Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling by vol. No. and daled by years.
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(1f record discontinued, give reason and state whether same information shown in another
record. Explain why records are missing, if possible)
6. Contents (automobile tax levy) gives: name,
(Purpose and general nature of record. Principal Items of information shown. Summary of forms used in making record,
location of description, state and county assess-
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
ment, stale + county hat, total tax, dale paid,
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
amount faid, other credits-insolvencies, haust
remarks.
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(See reverse side)

6.	Contents—continued	<del></del>			·	
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7.	Arrangement Af	Bh. Ly nav (Cyronologically—	ue of the	Y Dayl y-by/what? Jalpha	Win [	swus.
8.	Indexing	describe what it shows. In				
	title and identification numb					
9.	Writing Typed	(4 hdw.) Du  n. Handwritten printed form	otd. For n./Handwritten printe	MO. (ed head. Typed. T	mostly you printed form.	Typed - Typed printed head.
i	few figures Printed. Photograt. Other.	Give months and years cover	ed by each kind of wri	ting)		
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a		pp. I vol				
_	•	1 1			7-1	<u>-</u>
11.	Location by dates and	quantities le v	(Room, vault, wall-	-N. E. S. W., section	n, bin, shelf, cabinet	on floor)
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12.	Other information	(Condition of record if not go	od. Relation to other	records. Informatio	n on prior, subseque	ent, or similar records
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19.	(ror use in riorida.)	Early Implifits	(Author)		(Puk	lisher)
	(Place of	publication)			Date of publication)	

(Trensurer's office)

## autonvolile Tax Ledger.

automo	bile Jax	Ledger	1937 volume 1	
	"	V	1937 volume 2	
n	//	"	1938 volume 1	
u	11	u	1938 volume 2	
/1	11	11	1938 (1939) (volume 1)	
11	u	11	1938 (1939) volume 2	
16	//	a	1939 Pocomoke	

7 vols. 1937 --

Contents (automobile Tax Levy) gives: name, location and description, state + country assessment, state + country assessment, state + country tax, total tax, date paid, amount paid, other credits - insolvencies, transfers, remarks.

typed (+ hdev.) on ptd. forms. arr. alph. by name of taxpayer in towns.

17½ × 15× ½ aver. roedbl.pp. 1939 (except pocomoke)

17½ × 15×4 aver 500 dbl.pp.
6 vols in offin - Pocomoke 1939 in vanet.

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Collection Book

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tax collections, giving name of taxpayer, address, year of Record of tax collections, giving name of taxpayer, address, year of levy, taxable basis, amount of tax on real and personal property for county and state, and securities; debit county and state tax, date, folio tax ledger, receipt no., and credits by state and county tax. Arr. alph. by name of taxpayer; corporations, arr. chron. by date of recording. Hdw. on ptd. form. 9 vols. aver. 150 pp. 12 x 9 x 1; vols. aver. 800? pp. 12 x 15 x 4½. 18 vols., 1915, 1928-36, garret;

10 vols., 1936 -- , treasurer's office.

Creck for total no. of Volv.

(Tax collections) ·1915, 1928-29, 1931-- 19 vols. continued to assess the same (Cabeled by new most of district) Recent of tax collections giring Laure of tax payer, address, year of lary, taxable basis amount of Tax on read, & and personal frequenty and state they had scounty and state tax had scounty and state tax, hate, tolio tax ledges to reacipt no. and areasts by state and County & Chron, beg date of recording, quant 15049; 19. Volo and 300 9925 Ruth S. Leonard
(Worker's full name)

(Date)

(Form Identification number)

#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

County Worcester State Maryland.
Name of agency or office County // (Office of custody) (Office which made the record, if different)
Address of office of custody Court house
(Name of building, room number, street address)
1. Title
or both)
2. Dates 1928-29 1931
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity
4. Labeling by district number on front of vol.
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records(If record discontinued, give reason and state whether same information shown in another
record. Explain why records are missing, if possible)
6. Contents <u>ques</u> : <u>name</u> , <u>address</u> , <u>date leves</u>
their headings, etc. If a very general or miscellaneous: record, detailed information as to types of, records contained and dates covered by
Personal securities, taxes: debet, courty to the each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
state, date, folio, receipt no, credito; co, &
state taxes, balance co. taxes.
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6.	Contents—continued
	,
7.	Arrangement alph. by taypayer; Corporations entered (chronologically-by what? Numerically-by what? Alphabetically-by what?)  Indexing Chron. in front of vol.  (Self-contained-describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
8;=	Indexing Chron. use front of woll.  (Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
۰.	title and identification number) Writing hdw. ptd. forms.
₽.	Writing
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
10.	Size 12 x 15 x 4 (Thickness varies, 3 volo, are (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	5" average about 4"
11.	Location by dates and quantities 9 vols. in Treasurer's vault  (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)  10 vols. in office.
12.	Other information(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
	9 vols are transfers and represent closed accounts. —
	10 Current vols in office.
13.	(For use in Florida.) Early imprints(Author) (Publisher)
	(Place of publication) (Date of publication)

(co. Ircas.)

### Jax Collection Book

no title 1-2-3-4-6 (Jax Collection Book) (1928-1929) (Ivol) gives name, amount of assessment, real, personal, total, amount of tax; county, state, date, disct., int,, err, amount paid, county, state. (obs. on floor of Treas's variet, should be in attic.) no title (Tax Collection Book) (1931-1936) 8 vols numbered by districts 1-10. (4-6-7=/vol.) (The above 8 vols, are closed accounts. all active accounts have been transferred to current volumes,) Treas' vault. no Title (Jax Collection Book) (1936--) 10 vols, numbered by districts 1-10. Contents; name, address, date levy, taxable basis, real, personal, county & state, personal securities, taxes: debit, country & state, date, folio, receipt no., credita: co + state taxes, balance ev. taxes. arr. alph. by taxpayer; corporations entered chron in front

Ruth S. Leonard.

er's full name)

(Form Identification number)

#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

			·=
County Horcester	State	maryland	,
Name of agency or office	nty Treasure  (Office of custody) (Office wh	ich made the record, if dlfferent)	#
Address of office of custody	mer thouse		
Address of office of custody	(Name of bullding, re	oom number, street address)	
1. Title Collection (Give present full title in quotes	Book ) Little : assigned title, if any, in brackets. If reco	ord has had other titles, list them with	Lo. h dates or quantities
or both)  2. Dates. /9/5	<del> </del>		
3. Quantity 9 wols.	Earliest and latest dates; missing dates. Sl		
4. Labeling by dist	(Number of volumes; file drawers; file drawe	10, / - 9.	
5. Discontinued and missing recon		and state whether same information	shown in another
record. Explain why records are missing.	if possible)		
6. Contents Record (Purpose and general natu	J tay colle	a taras awinion shown. Summary of forms used	Mg
their headings, etc. If a very general or	miscellaneous record detailed information	as to types of records contained an	MICASINIUM nd dates covered by
each should be given. Unless contents of Aliseaunt, Inte	mus + mul nay these fecords are described by other Form rust, Crranian	is 12-18HR, such forms should be fille	dout and attached)
county + sta	te.		
back of wals	ations & Drue	t Compan	usm
Front of each	vol. has so	unty + Sta	te rate
WPA Form 12-13HR—Revised	(See reverse side)	/	16—6419

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	sties, Too	tal amo	unt of real, personal
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	solal ass	lestagela	to and collettons.
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7	Arrangement ar	i. her n	ance of taxpaner
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8.	Indexing(Self-contained	describe what it shows.	If separate, fill out a form for it, and place cross reference here to that form by
			<u>-</u>
0	title and identification numb	rer) 1A5. 1111	day blue beads.
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	Printed. Photostat. Other.	Give months and years cov	vered by each kind of writing) .
10.	1. J.	11 / 3/1	
	(Of re	cord or container. Height,	, width, thickness or depth. Average number of pages or documents)
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11.	Location by dates and	l quantities	In attic.
	1. 1	•	(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
	( so rem	au in	auc j
12	Other information		
10.		(Condition of record if not g	good. Relation to other records. Information on prior, subsequent, or similar records.
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		······	
13.	(For use in Florida.)	Early imprints	· .
		<u> </u>	(Author) (Publisher)
	(Place of	publication)	(Date of publication)

Collection Books.

(Collections Books) No. 1-9. 1915 9 vols.

Contents: Record of tay collections giving year, name of taypayer, amount of amount of sounty & state tax, assessment, amount of county & state tax, date of payment, discount, interest, erroneons amount paid county & state.

Banks, corporations & trust companies in back of vols.

Front of each vol. has country't state rate on real + personal property + securities, total amount of real, personal, bank stocks, corporations, securities, grand total assessments and collections.

arr. alph. by taxpayer. hdw. hdw. heads. 12 x 183/4 x 3/4 aver, 150 pp. attic of court trouse. (Date) (Form identification number)

#### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

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County Marcietie State Thursdand	
County Marciel State harryand	
- Charter the second	
Vame of agency or office (Office of custody) (Office which made the record, if different)	
address of office of custody Mulhaure Snau Italia	
(Name of building, room number, street address)	
1 Title ( Tax Calletting Bearing)	
1. Title (Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quanti	tles
or both)	
2. Dates. 1916 - 29 1932	
(Earliest and latest dates; missing dates. Show exact date of breaks)	
3. Quantity 26 leals.	
(Number of volumes; file drawers; file boxes; bundles; other)	
4. Labeling By wand And districted.	
(Explain fully; years; numbers; letters; number of records so labeled)	
165 05,	
5. Discontinued and missing records (If record discontinued, give reason and state whether same information shown in another	0.2
record. Explain why records are missing, if possible)	
contents Record of the Cellection del all chieting	-
6. Contents (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making reco	rd.
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered	hv
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6.	Contents—continued
7.	Arrangement alph. Ly name of texposered
0	(Chronologically-by what? Numerically-by what? Alphabetically-by what?)
8.	Indexing(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
	title and identification number)
9.	Writing Miles under ptd, teads.
	(Handwritten, Handwritten printed form. / Handwritten printed head. Typed printed form. Typed printed head.
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
10.	Size Mickells Values (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	421 to 1521 p.W.
11.	Location by dates and quantities   On attic of Courthous (Room, vault, wall—N. E. S. W., section, big, shelf, cabinet, on floor)
	(to remain ne attic)
	J
12.	Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
12	(For use in Florida.) Early imprints
	(Author) (Publisher)
	(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16-6419

Country Treasurer all Mietricto, 1916-17, 18×113+22-740 pp. "all Mistricto 1 to 9" 1918-19, 18 x11 3 x 2/2 - 780 pp. (Sax Lidger diet. 1) 1920, 18 ×113/4×2/2 - 420 pp. "1920-1921" (dist. 2, 3, 4, 6, 6, 7, 8, 9) 18x 113 x 2 1/2-760pp "1922-1923" (all diet.) 18×113+×3-933 pp. 1924-25' (9 wals. lakelled lydist no.)
18 × 113 × 1½ appv. 425 pp. 1926 9 1927 (all dist.) 18 × 1134 × 42 -1520 pp. 1928-1929, Miet. 1, 2, 3, 4'18 x11 3 x x 3 -1021 pp. "1928+1929, diet. 5, 6, 7, 8, 9" 18x1134 x 2½ - 830 pp. "1932 Collection book" (9 who. lakelled by diet. (no.)
18 × 11 3/4 × 2 ½ appr. 768 pp.

235 1925-31, 2 VOLS. IVOR APPLE 1930-31 no Title.

Reactor of receipts and die burrements; under reacipts, 9,71 ing data, some, receipt no. amount for tayes, interest and newcellaneous interes mus et expenditures,? deta, name of payer, Voucher no, amount of withdown and balance. Ar. opron by date of recording. How weres pta. Leas. 1806,600pp. 16/2× 26×2; 1800. 200 pp. 17 x 26 1/2 x 11/2, garrech. Oflear

(Worker's full name) (Date) (Form identification number)

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

or	vases collected, muscellaneous revenue.
la	The section to the telegraph of discount
+	
Cea	explanation, receipt no cas
w	each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
	their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
d	estressaments skow date explanation (to whom we
6.	Contents Rand of Cash Relation and Addition of information shown. Summary of forms used in making record,
	record. Explain why records are missing, if possible)
	(If record discontinued, give reason and state whether same information shown in another
5.	Discontinued and missing records
4.	Labeling (Explain fully; years; numbers; letters; number of records so labeled)
	(Number of volumes; file drawers; file boxes; bundles; other)
3.	Quantity 2 vols.
2.	Dates. 7925-791.  (Earliest and latest dates; missing dates. Show exact date of breaks)
	or both)
	(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
1.	Title Cash Receipts + Dishursements" I vol notit
	(Name of building, room number, street address)
Add	dress of office of custody Courthouse
Nan	ne of agency or office Outly Massilely (Office of custody) (Office which made the record, If different)
Cou	nty Norcester State Maryland.

6.	Contents—continued
	· · · · · · · · · · · · · · · · · · ·
7.	Arrangement Chron. Ly date of entry & numer. by voucher + check (Chronologically-by) what? Numerically-by what? Alphabetically-by what?)
	Indexing none.
	(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
a	writing Ldw. ander std. heads.
J.	(Handwritten, Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
10.	Size 16'2x 26 x 2'4 600 pp. 17 x 26'3 x 1'2 2 to pp.  (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	(Of record or container. Height, width, thickness or depth. Average number of pages or documents) / /
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11.	Location by dates and quantities
	(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
12.	Other information Lee also Ledger 1909-1925 4 vols.  (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
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13.	(For use in Florida.) Early imprints
- *	(Author) (Publisher)
	(Place of publication)

# County Treasurer

	,			
All markings on outside of vols.	Dates covered in vol.	Arrangement	Indexing	Writing
h Receipts + Disburse - ments	June 1925 - apr 1930.	voucher no.	<b>4</b>	heads.
Title (cash receipts + Dis.)	apr. 1930	and check no.	none	ditto
m_h_1 0 2 2 2				
Total no. of vols. er f.d. Average no. of pages Estimated no. of papers	- -	Size: largest / smallest	62 x 22 x 2 4 17 x 26 2 x 1 /2	200

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### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

County Horcester State Maryland
Name of agency or office County Treasures.
(Office of custody) (Office which made the record, if different)
Address of office of custody Courthous o
(Name of building, room number, street address)
1. Title Cash Book" / Sur Litte.  (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
(ente present tan une in quotes i anna in any, in brackets. Il fecold has had onler thies, hat them with dates of quantities
or both)  2. Dates. $1920-25$
2. Dates. / (Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 2 Nols,
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another
Problem to the second s
record. Explain why records are missing, if possible)
6. Contents Daily Record of Cash expenses paid by  (Purpose and general nature of record, Principal items of information shown. Summary of forms used in making record,
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their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
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each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
(This includes road work, mise, supplies, peusion
mitresses, physicians account, paupers coffin
salance of officials, etc, (all under heading "For
what "column,) no receipto in these avolo,
WPA Form 12-13HR—Revised (See reverse side)

,	Contents—continued	·
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	(Chronologically	by what? Numerically—by what? Alphabetically—by what?)
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	(Self-contained—describe what it shows.	If separate, fill out a form for it, and place cross reference here to that form b
	title and identification number)	
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	Printed. Photostat. Other. Give months and years cover	ered by each kind of writing)
	Size // 34 X / 3 X /	200 600.
	(Of record or container. Height,	g or ho. width, thickness or depth. Average number of pages or documents)
		·
	Location by dates and quantities	(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
	Location by dates and quantitiesi	water of the same
•		water of the same
	Other information See also	Ledger 1909-1925-4200 ood. Relation to other records. Information on prior, subsequent, or similar records.
	Other information See also	Ledger 1909-1925-4200 ood. Relation to other records. Information on prior, subsequent, or similar records.
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### County Treasurer.

All markings on outside of vols.	Dates covered in vol.	Arrangement	Indexing	Writing .
no Title (cash hook)	1920-23	chron, hy date of entry.	none	how pts heads.
"Cash Book"	1924-25	ditto	none.	ditta 13
Total no. of vols. or fate Average no. of pages 20 Estimated no. of papers	<u>-</u> 2	Size: largest smallest	11/3/4 × 13	XI

In attie.

Eash Disbursencents, 237 - 1931-- 3 Yals. Recard et disbunvencents under general ledges tilles houses quad, old age genriour tund, deposits in sinching and endaument tunds, giring date; expensation, voucher 76, Cheor The areace set, with drawate from each ofcered. Arr, choose by data of records Aton under pta hear. Ater. 50690 16/2×15/2 Treenous Variet.

Put & Leonard.
(Worker's full name)

(Date)

(Form Identification number)

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

Cour	ty Worcester State Maryland.
Nan	ne of agency or office Occupied The Surely (Office which made the record, if different)
V 44	ress of office of custody
Auu	(Name of bullding, room number, street address)
1.	Title Cash Disbursements Harcester Country (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
	or both)
2.	Dates. /93/ (Earliest and latest dates; missing dates. Show exact date of breaks)
3.	Quantity (Number of volumes; file drawers; file boxes; bundles; other)
4.	Labeling by county
	(Explain fully; years; numbers; letters; number of records so labeled)
5.	Discontinued and missing records(If record discontinued, give reason and state whether same information shown in another
	record. Explain why records are missing, if possible)
6.	Contents date explanation would have of forms used in making record, (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,
	their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
	panital other, senking hund cash; deposite,
	each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
	mithall, encommon,
	Bank: almshouse fund, endowment fund,
	old age pensions, deposits, withdrawals
	Cheek no.
WP.	A Form 12-13HR—Revised (See reverse side) 16-6419

Contents—continued	-
ol.	
Arrangement Chronologically-b	y what? Numerically—by what? Alphabetically—by what?)
Indexing	
(Self-contained—describe what it shows. If	separate, fill out a form for it, and place cross reference here to that form b
title and identification number)	2
Writing have, will, h	eads.
(Handwritten. Handwritten printed form.	. Handwritten printed head. Typed. Typed printed form. Typed printed head
Printed. Photostat. Other. Give months and years covered	
Size /6 = x /5 = x 2	253 dbl. pp.
(Of record or container. Height, with	dth, thickness or depth. Average number of pages or documents)
Location by dates and quantities 72	ensurer's vault,
Location by dates and quantities	(Room. va., wall-N. E. S. W., section, bin, shelf, cabinet, on floor)
Other information (Condition of record if not good	1. Relation to other records. Information on prior, subsequent, or similar record
Whether record is known to have been kept earlier than dat	tog shown in item 2)
whether record is known to have been kept earner than dat	tes onown in item 2)
(For use in Florida.) Early imprints	
	(Author) (Publisher)
(Place of publication)	(Date of publication)

(Co. Treasurer) Cash Disbursements Cash Disbursements Horcester County (1931-35) Cash Dishursements Horcester Country (1935-June) Cash Disbursements Horcester Country June 1939 -- ) 255 dbl. pp. 3 vols. 1931-- halw. ptd heads. Contents; date, explanation, voucher no, cash; general ledger, vouchers payable: general, capital, other; sinking fund cash: deposits, withdrawals, check no., Pocomoke City national Bank - almskouse fund, endowment fund, old age pensions, deposits, withdrawals, check no.

/6 ± x 15 ± x2. 253 dbl. pp.

(Order) 1910-14. 238 Est, bila papers in 5 buildes. on the tree as wie of girling date, prayer, amount, purpose, and signature of the clerk, Hor. chron ky date filed. It des, on plataform. 8 × 3 1/2 × 3 1/2. Garret.

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Louis Pletton (Worker's full hame)

WPA FORM 12-13HR--Revised

(Date)

(Form identification number)

## WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County_	Worcester State Manuford
ame of	agency or office Occutory (Office which made the record, if different)
ddress	of office of custody Courthouse Snow Hele (Name of building, room number, street address)
. Title	(Give present full title in quotes; assigned title, if any, in brackets.
	f record has had other titles, list them with dates or quantities or both)
2. Dates	(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quant	(Number of volumes; file drawers; file boxes; bundles; other)
	(Explain fully; years; numbers; letters; number of records so labeled)
	ing (Explain fully; years; numbers; letters; number of records so labeled) intinued and missing records (If record discontinued, give reason and state
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with the second	(Explain fully; years; numbers; letters; number of records so labeled)  Intinued and missing records  (If record discontinued, give reason and state  other same information shown in another record. Explain why records are  ssing, if possible)  Ints  (Purpose and general nature of record. Principal items of information  flown. Summary of forms used in making record, their headings, etc. If a very  eneral or miscellaneous record, detailed information as to type of records

(Soo reverse sido)

16-6419

0.	Contentscontinued '
7.	Arrangement Chron. Les data essent (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
8.	Indexing
	(Self-contained-describe what it shows. If separate, fill out a form for it,
9.	and place cross reference here to that form by title and identification number) Writing Adw. on ptd, Lowell
	(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
	and years covered by each kind of writing)
.0.	Size X3 x 3 - 8 x 3 5 x 4 apply. 6//2 (Of record of container. Height, width, thickness or depth. Average number of
	pages or documents)
1.	Location by dates and quantities attach (Room, vault, wallN.E.S.W., section, bin, shelf,
	cabinet, on floor)
2.	Other information
	(Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
7	
۵.,	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Date of publication)

Chrenter Commessioners All markings on outside of Arrangement Writing Indexing vols. of f.d. covered in vol. f.d. 1910-14 Cheon trey name Ade on pld form (Trasmers orders) Contents; original orders issued by Commercia authoring trensuer to pay, giving amount, date, name of payer, paperse and payment of page. In attic of Courtlance Total no. of vols. or f.d.'s 5 fundles 8 x 3 = x 4 Size: largest Average no. of pages

smallest

8X3-X3

Estimated no. of papers 6/2

239

YOUGHER RECORD, 1925--. 3 vols. Title varies: Voucher Register, 1 vol., 1925-30.

Record of vouchers issued for empenditures from the levy fund, gives date, purpose, voucher no., date and amount paid, check no., and none of payee. Arr. chron. by date recorded. Hdw. on ptd. form. Aver. 22 pp. 17 x 28 x 11, 17 x 23 x 2. Office no. 1.

Voucher Record, 1925 -- . 3 vols. Title varies: Voucher Register, 10th, 1925 Record of vouchers for expenditures from the levy fund, give dete, purpose, voucher, date and amount paid, which no, mance of payer. an. chron by dete recorded. Adav. on ptd. form. aver. 369 pp. 17×28×1/2,17×23×2. Office No.1.

Ruth & Secret

(Date)

(Form identification number)

### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

County Horcester	State	maryland.	
Name of agency or office Coc	(Office of custody) (Office	which made the record, if different)	A
Address of office of custody	(Name of building	e g, room number, street address)	
1. Title Soucher (Give present full title in quotes; a	Record."	record has had other titles, list them wit	h dates or quantities
or both)  2. Dates. /925			
3. Quantity 3 volv.	rliest and latest dates; missing dates	. Show exact date of breaks)	
4. Labeling	(Number of volumes: file drawer		
5. Discontinued and missing records	Explain fully; years; numbers; lette  S	rs; number of records so labeled)  ason and state whether same Information	shown in another
record. Explain why records are missing, if	possible)		
6. Contents Tives data (Purpose and general nature	explanation of record. Principal items of info	mation shown. Summary of forms used	in making record,
their headings, etc. If a very general or m			
each should be given. Unless contents of the			1
nonio, office, count	y treasure's o	e, forest wa like, court to	ouse ex-
enses, Public Landing	/	strars, Public	accountant
aspetal for insance,	interest, phy	silians, pauper	officers,
WPA Form 12-13HR-Revised	court out pen	stores, roads -	diset-940.1-23,
egistration and election	, register of the	ils, states attorne	y, sheriff
est is it acet soho	ols supervisor	slag roadsadis et	920 1-2.3, Jenes

edgers - amou	ent, account	- Current vo	t. also con	itains - Count
agent, g. P.a.	, Vol. Fire	Co., constal	Hes, Hea	eth dept.,
(I	A .	Helfare, 2		
		printing, s		
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			1	ons, Japanese
		r drainag		
	Chron. A			
8. Indexing	/	y—by what? Numerically—by w		
(Self-cont	ained—describe what it shows.	If separate, fill out a form fo	or it, and place cross re	ference here to that form by
9. Writing	number)	ald . form	0,	
	written. Handwritten printed for	orm. Handwritten printed head	. Typed. Typed printer	form. Typed printed head.
	ther. Give months and years co		1742742	4 00 1/1
10. Size 1. Nol.	Of record or container. Height	width, thickness or depth. Ave	erage number of pages or	documents)
		ov a narow da a 640 ov 500 ando 7740 and a 7740 dece		
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11. Location by dates	and quantitiesa	(Room, vault, wall—N. E.	S. W., section, bin, shelf	, cabinet, on floor)
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12. Other information				
	(Condition of record if not	good. Relation to other records.	Information on prior,	subsequent, or similar records.
Whether record is know	wn to have been kept earlier than	n dates shown in item 2)		
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march to	0 1.04	1 400		
Marier a	y very	smare	and is	MAT.
adliger	you	A A A	fred to	To the broke since of .
13. (For use in Florid	a.) Early imprints	(Author)		(Publisher)
(Pla	ace of publication)		(Date of publ	cation)
	v s.	GOVERNMENT PRINTING OFFICE O 16-6419		

nayer. 406 Voucher Record ( Register) Voucher Register (1925-1930) 166 dbl. pp. 17×28×12 Voucher Record Horcester County (1930-1937) 203 pp. Voucher Record Horcester Country (1937 -- ) "1223x2. 3 vals. 1925 --Contents 1925-37 gives date, explanation, voucher no., paid - date, check no, voucher payable general, other, appropriations, Bond redemption, bond interest, Comme's of inc. Towns, circuit court expenses, forest warden, county commers office, county treasurer's office, court house expense, Public Landing, Escal regustrars, Public accountant, Haspital for manie, interest, physicians, pauper's coffins, justices of the peace, orphans' court, out pensioners, roads, disct, w/ - 2-3, registration and election, register. of wills, states attorney, sheriff acct, jail acct, schools, supervisor, slag roads - disct., 10, -2-3, general tedger-amount, account. Current vol. also contains. country agent, g. P.a., Vol. Fire Co., constables, Health Dept., Hor. Co. Helfare., Md. Children's aid, Ben. Gen. Hosp., Co. printing, Sewing rooms, W.P.a., standard bearer, police magistrates, general re-assessment, Light for un-inc. towns, Jap. Leetles, Pocomoke river drainage. arr. chron. hav. on ptd forms.

County Convissioner Vocakans, 1975 -- , est. 240 20,000 papers inc 48 tid. (30+2 dated) 18+d, Koh Voucher for expenditures from lesy french giving date, voucher no, name of prejecy a research, prempose and signature of conceniers sie mers, Arri nicher by Vacabur 760. a god observe by months, The andelopses. Hacor and typed on pta. form. 10/2x5x13/2 121/2 x 5 x 16/2, Com rus siones vaccet.

Ruth S. Leonard

(Date)

(Form Identification number)

### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937

1734 NEW YORK AVE. NW. WASHINGTON, D. C.

Address of office of custody Court Rouse.
Address of office of custody Court Rouss.
dualess of office of custody
(Name of building, room number, street address)
1. Title "County Commissioners Vouchers"
(Give present full of the in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quant
or both)
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 48 full drawers; file drawers; file boxes; bundles; other)
(If record discontinued, give reason and state whether same information shown in anot
record. Explain why records are missing, if possible)
6. Contents Contains all bills paid by County  (Purpose and general nature of record. Principal Items of information shown. Summary of forms used in making record.)
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered
no to whom paid, signal by all comme
ioners, also rubber stamped "paid" & signed by
Title County Counts Lough (Name of building, room number, street address)  Title County Commissionary Doubles are "  (Give present full file in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)  Dates. 1925—  (Barliest and latest dates: missing dates. Show exact date of breaks)  Quantity 48 file dry were; file drawers; file boxes: bundles: other)  Labeling 30 labeled by month ty grave; letters: number of records so labeled)  Discontinued and missing records  (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)  Contents Counts of the same of principal items of phformation shown. Summary of forms used in making record, Counts of the same of records dates covered by their headings, etc. If a very general or miscellaneous pecord, detailed information as to types of records contained and dates covered by the headings, etc. If a very general or miscellaneous pecord, detailed information as to types of records contained and dates covered by the figures of the same and the commune and the same coords are described by other figures 12-18HR, such, forms should be filled out and attached)
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6.	Contents—continued 41
	$\varphi$
	1920
7.	Arrangement numer, by voucher no. 4 Chron. (Chronologically—by what? Numerically—by what? Alphabetically—by what?)
8.	Indexing
	(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
	title and identification number)
9.	Writing Adw Typed ow ptd forms.  (Handwritten brinted form. Handwritten printed head Typed. Typed printed form. Typed printed head.
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
0.	Size 36 fd, 102 x 4 x x 132 12 f-d-122 x 5x 16 5.  (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
	over. 16 env. to fd., 25 vouchers to env.
1.	Location by dates and quantities (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
2.	Other information(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
	These vouchers are in excellent
	condition. Filed very neat +
	orderly,
	Touchers for each week's husiness contained in
1	separate envelope & tied.
3.	(For use in Florida.) Early imprints
	(Author) (Publisher)
	(Place of publication) (Date of publication)

,	• Construction of the second o
1	County Commissioner's Vouchers. (fd)
"Pounte	Ponimissioners) Vouchers Dune A. l. Musunt
40000	Commissioners) Vouchers, June, July, august 1925. 1-330 inclusive"
County C	omminioners Nonechers Sont Oct Day 1935
coursey.	ommissioners Vouchers, Sept Oct, nov. 1925
"Count.	
"	Commissioners Vouchers Déc. 1925. Jan, Feb. 1926 685-1017"
//	" " " " Mar. apr. + May 1926 1018-1577
,,	" June, July + aug. 1926 1378-1695"  " Sept Oct. + nov. 1926 (no number)
u	
	" Dec. 1926 Jan, + Feb. 1927 "  " mar. apr & may 1927 "
n	in the state of th
H	" June, July & aug 1927 " Sept, Oct + nov. 1927
1	" Rec. 1927 Jan. 1928 (7-b).
. 4	" " " Mar. apr. & May 1928
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11	" " Mar. apr. + May 1930
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	Sept. Oct. Nov. 1931
	Dec. 1931, Jan Feb. 1932
	i de la companya de
	Mar. apr. 4 May 1932 June, July, aug. Sept. 1932 Oct. nov. Dec. 1932
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(Cancelles Cheons) ESF. 76000 Japel In 6 boxes become and of the comments approximate the beautiful of American

Returned cancalled checks, 9, 7, rig order no, date, chook no payce, amount and signature of the ascerel. Her neveros by chear no. Hdw, on pta, form. 16×11×10/2, 191/2×14×14. Garage to

TO DAY OF Which the control of the c the case, wherea, the tends four in technicals to be in terms

Louise P. Listoin (Worker's full name) (Da

(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

enty Worcester State Maryland	
ne of agency or office Charty Leacher	
(Office of custody) (Office which made the record, if different	5)
dress of office of custody (Name of building, room number, street address)	K
Title (Carcelled Checks)	
(Give present full title in quotes; assigned title, if any, in brackets.	
If record has had other titles, list them with dates or quantities or both)	
Dates (702 - 39 (Earliest and latest dates; missing dates. Show exact date of breaks)	-
Quantity / Loles	
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Labeling	
(Explain fully; years; numbers; letters; number of records so labeled)	
Discontinued and missing records	
(If record discontinued, give reason and state	
whother same information shown in another record. Explain why records are	
missing, if possible)	
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(Purpose and general nature of record. Principal items of information	
priment, anim reductors. Chick no. p.	-
shown. Summary of forms used in making record, their headings, etc. If a very	1
arrant and Dianature of Treasur	re
general or miscellaneous record, detailed information as to type of records	
contained and dates covered by each should be given. Unless contents of these	-
records are described by other Forms 12-13HR, such forms should be filled out	
and attached) . ,	-

Contents-continued 'r
Arrangement (Chronologicallyby what? Numericallyby what? Alphabeticallyby what?)
Indexing (Sclf-contained-describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number) Writing
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Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)
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### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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Summarized record of revenue from taxes by districts and recapitulations, giving total levy and revenue for county and state on real, personal, intangible and automobiles; also interest, new and old balance. Recapitulations give gross revenue for county and state. Property taxes are numer by districts, automobiles alph. by names of towns. How. on ptd. form. 400 pp. 12 x 15 x 2. Treasurer's vault,

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### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

## **VOLUMES AND UNBOUND RECORDS FORM**

County Horcester State Maryland
0. + 1
Name of agency or office OUMY Masurly (Office of custody) (Office which made the record, if different)
Address of office of custody Courthouse
(Name of building, room number, street address)
1. Title Controls by District Real, Personal
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities untangible, and automobile.
or both)  2. Dates. 1936 ——
(Earliest and latest dates; mlssing dates. Show exact date of breaks)
3. Quantity
4. Labeling(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another
record. Explain why records are missing, if possible)
6. Contents (Levy + Revenue Record) gives: Total revenue,
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
levy & revenue, Grand recapitulation State: total
levy & revenue; county & state revenue by dis-
tricts 1-10; Headings are: real, personal &
intangible total levy and revenue, county (state
real, personal, intangible, date of payment, credit WPA FORM 12-13HR-Revised (See reverse side) (See reverse side) tak, interest, new old balance, remarks.
WPA Form 12-13HR—Revised (See reverse side) 16-6419
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12.	Condition by dates and quantities  (Room. vault, wall—N. E. S. W., section, bin. shelf, cabinet, on floor)  (Condition of record if not rood. Relation to other records. Information on prior, subsequent, or similar records.  Whether record is known to have been kept earlier than dates shown in item 2)  (For use in Florida.) Early imprints  (Author) (Publisher)
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10.	(Of record or container. Height, width, thickness of depth. Average number of pages or documents)
10	Printed. Photostat. Other. Give months and years covered by each kind of writing)  Size 11 7 x 14 7 x 2, aprox, 400 pp. (not numbered)
9.	Writing Ldw. Sw ptd. forms.  (Handwritten Handwritten printed form. Handwritten printed head. Typed printed form. Typed printed head.
	title and identification number)
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7.	Arrangement number. by districts; autos alph. by towns.  (Chronologically—by what? Numerically—by what? Alphabetically—by what?)
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(Treasurers office) Controls big Districts. Real, Personal and Intangible and automobile. Controls fy District Real Personal + Intargible and Contents, gives Total Revenue, Real, personal intan-gible and automobiles, country + state. Grand Recapitulation Country- Total Revenue + Cerry. Country + State revenue (real, personal and intaugible) by districts (1-10) Headings are: Real, personal & intangible total levy & revenue, country (& state) real, personal, in-taugible, date of payment, credit tax, interest, new + old balance, remarks. Cutomobiles gives: county + state automobile revenue. Heads. automobile total levy & revenue; county + state revenue, date of payment, credit tax, interest, old & new balance, remarks. 1 vol. 1936 -arr. numer. by districts, autos alph. by towns. hdw. on ptd. forms. 11 = x 14 = x 2 aprox. 400 pp.

Mr. Meyer: With the return of these forms that have been rechected in the different offices the work in the sourthouse is finished. I have inquired about the other offices you instructed me to go to. He have no County Surveyor, the Supervisor of assessments uses The County Commissioners books, we have no almoshouse, these people being sent to Cambridge. The State's attorney has been in office a very short while and inform me he has no records, The sheriff keeps his records under his hat, so the state's attorney tells me; The books of the Exection Supervisors are kept under lock and key and under no conditions are they to be surrendered. Tomorrow I'll go to the city hall. Ruth S. Leonard.

## WORKS PROGRESS ADMINISTRATION

SURVEY OF STATE AND LOCAL HISTORICAL RECORDS 1936

Maryland HISTORICAL RECORDS SURVEY

Name of State

#### THE MAPS AND PHOTOGRAPHS FORM

Leave units space blank/	
County: Worcester City o	r town: Inous Hill
Agency or department: County Comm	nissioners
Bureau:	
Name of other owner, if any:	
Name of building: Court Louse.	
	(Street address)
Item or items: Map.	
	Map or maps, photographs, etc.)
Area covered, title, or subject: " map of ?	boreester County showing
the Topography and Election	Districts:
(Number of items or pages) (date	36 x 37 (inside
(Number of items or pages) (date	or dates) (size or sizes)
Indicate by an x whether: printed (X), engre	ved (), black-and-white (),
colored ( ), blue-print ( ), photostat ( )	, mounted ( ), framed ( $\times$ ),
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(Scale) (ty	pe of map - physical, political, etc.)
(Condition of writing or other work)	(of paper, film, etc.)
Edward Bennett Mathews Sta	Geologist, in consention
(Artist, author, etc.) (publisher or engran	rer, if any) (place of publication)
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of the Circuit Courts Vail	

#### WPA Form 15HR

# WORKS PROGRESS ADMINISTRATION

SURVEY OF STATE AND LOCAL HISTORICAL RECORDS 1936

Maryland. HISTORICAL RECORDS SURVEY

Name of State

#### THE MAPS AND PHOTOGRAPHS FORM

	(Leave this space blank)
	County: Worcester City or town: Snow Hill
	Agency or department: County Commissioners
	Bureau:
	Name of other owner, if any:
	Name of building: Court house.
	(Street address)
1.	Item or items: Map
	(Map or maps, photographs, etc.)
2.	Area covered, title, or subject: Map of Maryland Showing State Ron
i	System and state aid Roads:"
3.	(Number of items or pages) (date or dates) (size or sizes)
4.	Indicate by an x whether: printed (X), engraved (), black-and-white (),
	colored (), blue-print (), photostat (), mounted (), framed (X),
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5.	If map, also indicate: 1:00 5 mi. 00 3/2,500 (Scale) (type of map - physical, political, etc.)
	(Scale) (type of map - physical, political, etc.)
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_	(Artist, author, etc.) (publisher or engraver, if any) (place of publication)
.8.	Location: Commissioners office #2. (on wall) (Rooms and vaults)
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7	mited State Geological Aurvey,
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Origina L

#### Snow Hill

200. CIVIL DOCKET, 1928-35, 1939--. 4 vols. (2 vols. labeled Walter W. Price, J.P.; 1 vol. also labeled by no. of case contdined).

Record of proceedings in civil cases, giving docket no., names of plf. and deft., type and amount of action, date summons issued and returned, date of trial, names of witnesses, and amount of judgment and costs. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. Aver. 250 pp. 13 x 8 x 1, 19 x 11 x 2. W.W. Price's office, Market Street.

201. CASES, 1928-35, 1939-.. Mst. 4,200 papers in 6 f.b.
3 f.b. labeled Walter W.Price, J.P.; 3 f.b. also labeled by
case no. contained.). Title varies: Suits Docketed Before,
2 f.b., 1928-31; Civil Docket No.5, 1 f.b. 1931-33.

Original papers and warrants in civil and criminal cases, giving type of
proceedings, docket no., names of plf. and deft., amount of fine and/or
costs. Arr. alph. by name of plf.? Hdw.; hdw. on ptd. form; typed.

12 x 4 x 11\frac{1}{2}...W.W. Price's office, Market Street.

202. CRIMINAL DOCKET, 1928-36, 1939-.. 8 vols. (3 vols. labeled Walter W.Price J.P.). 2 vols., 1931-35, not titled.

Record of criminal trials, giving date, case no., name of deft., charge arresting officer, witnesses, verdict at trial, amount of fine and costs or sentence, if released under recognizance or committed to jail for a grand jury action. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. Aver. 280 pp. 13 x 8 x 1, 19 x 11 x 2. W.W. Price's office, Market Street.

203. DOCKET FOR TRIAL MAGISTRATES MOTOR VEHICLE CASES, 1928-36, 1939-... 3 vols. Title varies: Criminal Docket, Motor Vehicle, 1 vol. 1928-31. 1 vol. 1931-36, not titled.

Record of proceedings in violations of motor vehicle laws, giving case no., date of violation, section of code violated, place, names of deft. complainant, arresting officer and witness, nature of warrant, arrest slip no., date of trial, plea, verdict, amount of fine and cost or sentence, if paid or committed, amount remitted to the Commissioner of Motor Vehicles, date, check no., appeal date, name of bondsman, amount of bond, date of filing of papers with clerk of court, and remarks Arr. numer. by case no. Indexed alph. by name of deft. Hdw. 1928-36; hdw. on ptd. form 1939-... Aver. 200 pp. 12 x 7 x 1, 14 x 10 x 1. W. W. Price's office, Market Street.

204. CASH BOOK, 1939--. 1 vol.
Record of cash receipts for fines and costs collected and copy of monthly report to the county commissioners, giving date, amount of fines and
costs, and totals. Arr. chron. by date of recording. Hdw. 200 pp. 18
z 12 z 1. W. W.Price, Office.

#### Pocomoke City

- 205. CIVIL DOCKET, 1939--. 1 vol. (No.2).

  Record of the proceedings in civil cases, giving docket no., names of plf. and deft., typed of action, amount, date summons issued and returned, date of trial, witnesses, amount of judgment, and costs. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. 252 pp. 18 x 11 x 12.
- 206. LETTERS (Summonses), 1939... Est. 25 papers in 1 f.b. Copies of summonses issued by the trial magistrate, in civil cases, giving name of deft., name of person summoned, date, when to appear, and signature of justice. No orderly arrangement. Hdw. and typed on ptd. form. 12 x 3 x 11. Office.
- 207. CRIMINAL DOCKET, 1939—. 1 vol. (No. 2).

  Record of criminal trials, giving date, case no., name of deft., charge, arresting officer, names of witnesses, verdict at trial, amount of fine and costs, or sentence, if released under recognizance, or committed to jail for action of the grand jury. Arr. numer. by docket no. Indexed alph. by name of deft. 500 pp. 18 x 11 x 2. Office.
- 208. MOTOR VEHICLE CASES, 1939-.. 1 vol. (A-74).

  Record of proceedings in violation of motor vehicle laws, giving case no.. date of violation, section of code violated, place, name of complainant, arresting officer and witness, nature of warrant, arrest slip no.. date of trial, plea, verdict, amount of fine and costs or sentence, if paid or committed, amount remitted to the Commissioner of Motor Vehicles, date, check no., appeal flate, name of bondsmen, amount of bond, date of filing of papers with clerk of court, and remarks. Arr. numer. by docket no. Hdw. on ptd. form. 200 pp. 14 x 10 x 1. Office.
- 209. CIVIL CASES(Criminal), 1939—. Est. 70 papers in 1 f.b. Copies of warrants for traffic violations, giving date, charge, case no., name of deft., time, and amount of fine and costs. Arr. alph. by name of deft. Hdw. on ptd. form. 12 x 2 x 11. Office.
- 210. RECEIPTS, 1939--. Est. 00 proors in 1 f.d.
  Copies of receipts issued for fines and costs, giving receipt no., date,
  name of deft., offense, amount paid, arresting officer, and signature of
  magistrate. Arr. alph. by name of deft. Hdw. on ptd. form. 12 x 3 x 11.
  Office.

#### Berlin

- 211. CIVIL DOCKET, 1935--. 3 vols. (No. 1-3). Title varies:
  Ledger, 2 vols., 1935-May 31, 1939.

  Justice of the peace record 1935-May 31, 1939 and trial magistrates.

  June 1939--of proceedings in civil trials, giving case no., names of plf. and deft., type of action, summons, to whom issued, date returnable, dates of return and trial, amount of judgment, names of witnesses, and costs. Arr. numer. by case no. Indexed alph. by name of deft.;

  1 vol. June 1939--also indexed by plf. 'Hdw. Aver. 250 pp. 14 x 9 x 1, 18 x 16 x 2. Office.
- 212. CRIMINAL DOCKMT. 1935-... 5 vols. (No.1+4, 3). Title varies:
  Ledger, 4 vols., 1935-May 31, 1939.

  Justice of peace record 1935-May 31, 1939 and trial magistrates. June
  1939-of criminal trials, giving date, name of deft., charge arresting
  officer, names of witnesses, verdict at trial, amount of fine and costs,
  or if released under recognizance, or committed to jail awaiting grand
  jury action. Contains: Docket for Trial Magistrates Motor Vehicle Cases,
  1935-May 31, 1939, entry . Arr. numer. by docket no. Indexed alph.
  by name of deft. Hdw. Aver. 480 pp. 14 x 9 x 2, 18 x 10 x 21. Office.
- 213. DOCKET FOR TRIAL MAGISTRATES MOTOR VEHICLE CASES, 1939...

  2 vols. (A-215, A-132). 1935-May 31, 1939 in Criminal Docket, entry

  Record of proceedings in violation of motor vehicle laws, giving case no., date of violation, section of code violated, place, namegof complainant, arresting officer and witness, nature of warrant, arrest slip no., date of trial, plea, verdict, amount of fine and cost, or sentence, if paid or committed, amount remitted to the Commissioner of Motor Vehicles, date, check no., appeal date, names of bondsmen, amount of bond, date of filing papers with the clerk of court, and remarks. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. on ptd. form. Aver. 300 pp. 14 x 10 x 1. Office.
- 214. CASH BOOK, 1939-. 1 vol.

  Daily record of cash receipts for fines and costs, giving date, name of deft., amount, and total receipts for each month. Also contains monthly record of remittances to the county commissioners and the Motor Vehicle Commissioner. Arr. chron. by date of recording. Hdw. 76 pp. 14 x 9 x 2. Office.

#### Ocean City

- 215. CIVIL DOCKET WORCESTER CO., 1939--. 1 vol. (No. 4).

  Record of proceedings in civil trials, giving case no., names of plf. and deft., type of action, summons, to whom issued, date returnable, dates of return and trial, amount of judgment, names of witnesses, and costs. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. -300 pp. 18 x 12 x 3. Office.
- 216. CRIMINAL DOCKET, 1939--. 1 vol. (No. 4.).
  Record of criminal trials, giving date, name of deft., charge, arresting officer, names of witnesses, verdict at trial, amount of fine and costs, or sentence, if released under recognizance, or committed to jail for grand jury action. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. 250 pp. 18 x 12 x 3. Office.
- 217. TRIAL MAGISTRATE MOTOR VEHICLE CASES, 1939--. 1 vol. (A-75). Record of proceedings in violation of motor vehicle laws, giving case mo., date of violation, section of code violated, place, name of complainant, arresting officer and witness, nature of warrant, arrest slip no., date of trial, plea, verdict, amount of fine and costs or sentence, if paid or committed, amount remitted to the Commissioner of Motor Vehicles, date, check no., appeal date, name of bondsmen, amount of bond, date of filing of papers with clerk of court, and remarks. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. on ptd. form. 200 pp. 12 x 14 x 2. Office.
- 218. CASH BOOK, 1939—. 1 vol. Daily record of cash receipts for fines and costs and copy of monthly report to county commissioners, giving date, amount of fines and costs, and totals. Arr. chron. by date of recording. Hdw. 200 pp.  $13 \times 12 \times 1\frac{1}{3}$ . Office.

#### Process

#### Sheriff

219. SHERIFF'S DOCKET, 1893, 1895-1901, 1903-7, 1932, 1933. 15 vols. (14 vols., 1893, 1895-1901, 1903-7, labeled by court terms.).

Brief record of court proceedings for temporary use of the sheriff, giving names of plf. and deft., docket no., in appearances, civil and criminal appeals, judicials, criminal appearance and continuances, and presentments. Arr. numer. by docket no. within type of procedure. Hdw. A ver. 80 pp. 14 x 8½ x ½, 15½ x 10½ x 1. 14 vols., 1893, 1895, 1901, 1903-17, in garret; 1 vol., 1932-33, county commissioner's vault.

#### Jail Record

220. (PRISONERS' RECORD), 1870-71, 1938--. 3 vols.

Record of prisoners in jail, giving date, name of prisoner, address, sex, color, nationality, marital status, height, weight, name of arresting officer, offense, articles taken from prisoner, and disposition of case.

Early record also contains daily record of jail expenses. Arr. alph. by name of prisoner. Hdw. Aver. 200 pp. 122 x 8 x 2, 14 x 8 x 2. 1 vol., 1870-71, garret; 2 vols., 1938--, jailor's home.

avice Docket 1918-25,1939 - - . 4 Valu. Arx 250 pp. 13 x8 x1 (2 vols. Labela Matthews W. 19 × 11 × 2. 8 flow of: Price J. P.; I see. K. & I vok ale, lighter no. of case contained) Tustice, Thericat St. Record of Ren's proceedings in Justice of the free court civic astrons giring, docker no, names of pot and doft type and amount returned, date of trice when the and amount of Judg much and costs . Her. numer. by dealtof no. Sudex et alpho by name of deft. Atto.

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(Date)

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#### WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

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bounty Worcester	State Manyland
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address of office of custody	
	(Name of building, room number, street address)
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1. Title Give present full title in quotes: assign	ned title, if any, in brackets. If record has had other titles, list them with dates or quantities
or both)  2 Dates 1928 - 35	1939 — —
	t and latest dates; missing dates. Show exact date of breaks)
3. Quantity 4 polosines	<u> </u>
, (1	Number of volumes; file drawers; file boxes; bundles; other)
	ocket
√ (Expl	ain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records	1936 - 39 discontinued (If record discontinued, give reason and state whether same information shown in another
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record. Explain why records are missing, if possi	ble)
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each should be given. Unless contents of these r	records are described by other Forms 12-13HR, such forms should be filled out and attached)
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	(Place of publication)	(Date of publication)
3.	(For use in Florida.) Early imprints	(Author) (Publisher)
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	Whether record is known to have been kept earlier than dates sh	own in item 2)
	Other information(Condition of record if not good. R	elation to other records. Information on prior, subsequent, or similar record
		X
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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

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	(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by
	title and identification number)
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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### VOLUMES AND UNBOUND RECORDS FORM

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6.	Contents—continued
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#### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

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WPA	Form 12-13HR—Revised (See reverse side)

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## WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

County Worcester State Md.
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Justice of Peace

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Justice of Peace Office - Market Street

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Criminal Tocket

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## WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### VOLUMES AND UNBOUND RECORDS FORM

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WPA Form 12-13HR-Revised

6.	Contents—continued
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## WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937

1734 NEW YORK AVE. NW.

WASHINGTON, D. C.

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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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WORKS PROGRESS ADMINISTRATION
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(Earliest and	latest dates; missing dates. Sho	w exact date of breaks)
3. Quantity		
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		records so labeled)
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)	Contents—continued
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	and place cross reference here to that form by title and identification number)
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	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
	and years covered by each kind of writing)
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	(Of record or container. Height, width, thickness or depth. Average number of
	pages or documents)
	pages or documents)
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(Worker's full name) (Date)

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### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL NECOTODS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

County Mr	reception State Marchael
Name of agency	or office (Office of custody) (Office which made the record, if different)
Address of offi	(Name of building, room number, street address)
I. Title	ive present full title in quotes; assigned title, if any, in brackets.
If records. Dates	ed has had other titles, list them with dates or quantities or both)
	(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity	(Number of volumes; file drawers; file boxes; bundles; other)
. Labeling (I	explain fully; years; numbers; letters; number of records so labeled)
	and missing records  (If record discontinued, give reason and state  same information shown in another record. Explain why records are
	if possible)
	Purpose and general nature of record. Principal items of information
shown.	Summary of forms used in making record, their headings, etc. If a very
general	or miscellaneous record, detailed information as to type of records
contained	and dates covered by each should be given. Unless contents of those
- 0	re described by other Forms 12-13HR, such forms should be filled out
and attac	hed)
PA FORM 12-13H	RRevised (See reverse side) 16-6419

6.	Contents-continued '
	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
	Indexing (Self-containeddescribe what it shows. If separate, fill out a form for it,
	writing (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
	and years covered by each kind of writing)
	Size 12 X 1/ X 3
	(Of record or container. Height, width, thickness or depth. Average number of
	pages or documents)
	Location by dates and quantities
	(Room, vault, wallN.E.S.W., section, bin, sholf,
	cabinet, on floor)
	Other information
	(Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Date of publication)

Treal Registrate (Mr. Ray V. Gladding)

All markings on outside of vols. or fd.	Dates covered in vol. f.d.	Arrangement	Indexing	Writing
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(Worker's full name) (Date

(Form identification number)

### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

County Worcester State Mary land.
Name of agency or office Trial Magistrate Mr. Fred a. Culve (Office of custody) (Office which made the record, if different)
Address of office of custody Broad Street Berling.  (Name of building, room number, street address)
1. Title "Ledger" (Civil Docket) "Civil Docket."  (Give) present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)
2. Dates 1935 (Earliest and latest dates; missing dates. Show exact date of breaks)
Number of volumes; file drawers; file boxes; bundles; other)
Labeling   Vol 1939 No. 3.  (Explain fully; years; numbers; letters; number of records so labeled)
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whother same information shown in another record. Explain why records are
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6.	Contents—continued
	Arrangement Chronologically-by what? Numerically-by what? Alphabetically-by what?)
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	pagos or documents)
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	Information on prior, subsequent, or similar records. Whether record is known
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	(Place of publication) (Date of publication)

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Trial Magistrate -	Berlin	r- Mr.	Fred a. Ce	elver. S	L,
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Trial Magistrate's Record  "Civil Docket June 1939  To Worcester County  Md. no 3"	1939	"	self con from by deft & p. no self con bock by pef. & p. m	-kdw.	250 PP.
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#### List of Forms enclosed. (May 31-1931)

Deed Record (rechected) Index to deeds (") 177 vols. 1784 --1742 -mortgage Records ( 21 " 1921 --Court Proceedings 15 " 1817 --4 " Chattel Records 1933 --Conditional Contracts of Sales Dockets 6 " 1917 --Chancery Records 41" 1818 --Chancery Docket 1822 --16" Chancery Judex 1910 --Stet Docket 1876 --

Index to mortgages Index to Mortgages + Bills of Dale. 1914-1917 ODIC. Contents - Campbell system aver alph by date names grantee & grantor, direct & reverse, instr., Ciber, no., folio, 504 pp. 18x.12x3. px. on form by Paing. Kr. en form by Cains. haur meder ptd heads.

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

County Warrester State Maryland
Name of agency or office <u>Irial Magistrate</u> Mr. Fred U. Culuer (Office of custody) (Office which made the record, if different)
Address of office of custody Broad Street Berling.  (Name of building, room number, street address)
1. Title " <u>Sedger</u> " ( <u>Criminal</u> + <u>Aute Docket</u> ) " <u>Criminal</u> Docket. if any, in brackets.
If record has had other titles, list them with dates or quantities or both)
2. Dates 1935 (Earliest and latest dates; missing-dates. Show exact date of breaks)
3. Quantity 5 (Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling (Explain fully; years; numbers; letters; number of records so Fabelod)
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Trial Magistrate.	Berlin	v- Mr.	Fred a.	aclver	, Dr.
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Trial Magistrate's Record					
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Ruch S. Leonard (Date (Worker's full name)

(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

ounty Worcester	State Mary	land.
ame of agency or office	ual magnetrate	Mr. Fred a Culver, the record, if different)
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### Trisl Magistrate - Berlin - Mr. Fred a Culver, dr.

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WPA-MD.-13 OFFICE MEMORANDUM WORKS PROGRESS ADMINISTRATION OF MARYLAND DATE to hur. Laing. FROM Re Berlin Irial Magistrate. Mr. Fred a. Culver has held office since 1935. Records prior to

June 1st, 1939 are his old Justice of Peace June 1st, 1939 are his simplify matters?

Records, Does this simplify matters?

Drichecked all Ocean City
and Berlin Trial magistrates.

WPA-MD.-13-STD. PRTG. & LITHO. CO. BALTIMORE-10-30-39-50M

#### OFFICE MEMORANDUM

FEDERAL WORKS AGENCY
WORK PROJECTS ADMINISTRATION

OF MARYLAND

DATE ACA4 9, 1940

TO Mis. Ruth S. Leonard FROM Francis To having I am returning two persus for trial magistrate at Pocomora City for correction. The records of each trial magistrate should be uniform, a motor veticle docket & ariminal and a civil docilah returned were rents and sammonses and each records. The eximinal docket at Ocean City is reported as a record of Committenents only while Those in Pocomores suggest evisional Tracs Each trial to magistrate is equal in authority in matter the records should be the same will you

WPA-MD.-13-STD. PRTG. & LITHO. CO. BALTIMORE-10-30-39-50M

#### OFFICE MEMORANDUM

### FEDERAL WORKS AGENCY WORK PROJECTS ADMINISTRATION

OF MARYLAND

DATE

TO

FROM

Please check the criminal dockah iterics. Te have no reports for trial magistrate ah Barcin, Mr. Frad. a. Quevar. A very good kistory of the fire company at Bestire was sent with the reports. De would Rike to have a history of each of the other comparies. The best senters of information are the corporation records in the elect of court to minutes of the county commissioned and the fire companies

Cash Book, 1939 - -

Daily recent of each receipts for times and costs giving date, name of dette amount and total receipts for each month, also contains and menther record of scentitances to the country con minissioners and the Motor Vehicle Commungatorer. Arr. chron. by date of recording. How, 76 pp. 14×9×1/2 office.

(Worker's full name) (I

(Form identification number)

# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

	County Worcester State Maryland.
	Name of agency or office Trial Magistrate Mr. Fred a. Culou (Office of custody) (Office which made the record, if different)
	Address of office of custody Broad Street Gerlin.  (Name of building, room number, street address)
	1. Title "Carl Book"
	(Give present full title in quotes; assigned title, if any, in brackets.
	If record has had other titles, list them with dates or quantities or both)
	2. Dates / 939
	2. Dates /939 (Farliest and latest dates; missing dates. Show exact date of breaks)
	3. Quantity / N.L.
	(Number of volumes; file drawers; file boxes; bundles; other)
	4. Labeling (Explain fully; years; numbers; letters; number of records so labelod)
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	whether same information shown in another record. Explain why records are missing, if possible)
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	WPA FORM 12-13HRRevised (See reverse side) 16-6419

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-	(Place of publication) (Date of publication)

Trial Magistrate - Berlin. Mr. Fred a Culver, Sr.

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Contents: Daily re	cord	of all m	nonies	received	
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The Magistrate Ocean Octo

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Workester Co. 1939-
1 You, (No. 4)

Record of proceedings in civil Fraks, giving Case 76, namus of Pet. and dett, type of action, summens, to whom issue, kathereturnable, dates of return, and trial, amount of judgment names of writnesses, and costs. An nums. by docital no. Indexed alph. by neme 64 deft. Haw. 300 pp. 18x12x3. Office. 250 pp

(Worker's full name)

(Date)

(Form identification number)

# WOPKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

County My State Mungland
Name of agency or office (Office of custody) (Office which made the record, if different)
Address of office of custody (Name of building, room number, street address)
1. Title (Give present full title in quotos; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)
2. Dates (Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity / Wall (Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling (Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records (If record discontinued, give reason and state
whether same information shown in another record. Explain why records are
missing, if possible)  6. Contents A A A A A A A A A A A A A A A A A A A
(Purpose and general nature of record. Principal items of information
shown. Summary of forms used in making record, their headings, etc. If a very
general or miscollancous record, detailed information as to type of records
contained and dates covered by each should be given. Unloss contents of these
records are described by other Forms 12-13HR, such forms should be filled out
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6.	Contents—continued
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	Arrangement Munus. Ruy disket M. (Chronologicallyby what? Numericallyby what? Alphaboticallyby what?)
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	writing (Handwritten, Handwritten printed form, Handwritten printed head. Typed.
	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
	and years covered by each kind of writing)
	Size / 2 / 3   Container. Height, width, thickness or depth. Average number of
	pages or documents)
	Comme to allow a second of the property of the property of the last of the las
	Location by dates and quantities (Room, vault, WallN.E.S.W., section, bin, sholf,
	cabinet, on floor)
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	Information on pricr, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Date of publication)

Trial Magistrate

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Ruf S. Seonard (De Worker's full name) (De

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

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County Horsester	State Mary	gland.
Name of agency or office (Office	is Magistrate e of custody) Moffice which made	Mr. Edward ).
Address of office of custody	^	Dore Lectio &
10		
1. Title Coul Doc (Give present full)	I title in quotes; assigned tit.	le, if any, in brackets.
If record has had other	titles, list them with dates or	r quantities or both)
2. Dates une st Earliest and	latest dates; missing dates. Si	now exact date of breaks)
/ <i>D</i>	volumes; file drawers; file boxe	
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PA FORM 12-13HRRevised	(See reverse side)	16-6419

6.	Contents—continued
7.	Arrangement Mumely by what? Numerically-by what? Alphabetically-by what?) trial
8.	(Self-contained-describe what it shows. If separate, fill out a form for it,
	and place cross reference here to that form by title and identification number)
9.	Writing (Handwritten Handwritten printed form. Handwritten printed head. Typed.
	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
	and years covered by each kind of writing)
).	Size 18 × 10 /2 × 2 2 5 2 p p . (Of record or container. Height, width, thickness or depth. Avorage number of
	pages or documents)
	Location by dates and quantities Quarter of desk in (Room, vault, wallN.E.S.W., section, bin, sholf, cabinet, on floor)
?.	Other information (Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
	(For use in Florida.) Early imprints
	(Author) (Publisher)
	(Place of publication) (Date of publication)

Trial magistrate.	Ocean	City - Mr	e Edwar	el J. Wa	lite
All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing	
1st 1939 To Horsester	June 1 et 1939	numer. by case no. of chron, by date of brial	self-con. index in front t be not used	1	252/10
County, Ind. no. 4"					
	-00	vil Cases	in m	agistro	ele's
Contents - Record of office, giving date	e, nar	ne of pref	, and		30
of trial, verdict easts.					
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1939 - - 11de. (No. 4)

Record of Criminal trials, girling date, name of deft. Charge, arresting officer, names of witnesses, Verdich at trace amount of fine and costs, or Sentence, if recleaved under vusagnizance, or committee to jail for great query action. Hr. miner, by docket no, Indexal augh. by name of deft. Haw. 21 150 pp. 18 x12x3. 844100.

(Worker's full name) (Date)

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# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

County Macroty	State Marula &
ame of agency or office	ce of custody) (Office which made the record, if different)
ddress of office of custody	
Title (Give present fu	Il title in quotes; assigned title, if any, in brackets.
If record has had other	r titles, list them with dates or quantities or both)
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(Earliest and	d latest dates; missing dates. Show exact date of breaks)
Quantity / Note.	
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shown. Summary of form	s used in making record, their headings, etc. If a very
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and attached)	
PA FOR 12-13HRRevised	(See roverse side) 16-6419

6.	Contents—continued
7.	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
8.	Indexing (Self-contained-describe what it shows. If separate, fill but a form for it,)
9.	and place cross reference here to that form by title and identification number)  Writing (Handwritten, Handwritten printed form, Handwritten printed head, Typed.
	Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
10.	and years covered by each kind of writing)  Size // X / 2 X 3  (Of record or container. Height, width, thickness or depth. Average number of
	pages or documents)
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2.	Other information This record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known to have been kept carlier than dates shown in item 2)
3.	(For use in Florida.) Early imprints (Author) (Publisher)
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All markings on outside of vols. or fd.		Arrangement		Writing
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Jocation Un magistrate Other information This magistrat in office on	office office year	Ocean Ci	ite will	face be
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Puth S. Leonard (Worker's full name)

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

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County Worcester	State	marylas	id	
Name of agency or office Jul	al magistre	to me	Edward (	2. whit
(Office	of custody) (Office	which made the re	cord, if differe	nt)
address of office of custody	Ocean City	md.	Dore	hertus.
	(Name of building	, room number, st	reet address)	
	0 1 + "			
. Title (rumenal)	title in quotes; ass	igned title, if a	nv. in brackets.	<del></del>
	<del>-</del>			
If record has had other	titles, list them with	n dates or quanti	ties or both)	
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(Earliest and l	latest dates; missing	dates. Show exac	t date of breaks	)
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O (Number of vo	olumes; file drawers;	file boxes; bund	les; other).	<del></del>
Labeling by no	ars; numbers; letters			
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PA FORM 12-13HRRevised	(See reverse si	.de) .	16-6419	

Contents—continued .
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and place cross reference here to that form by title and identification number)
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Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years ecvered by each kind of writing)
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pages or documents)
Location by dates and quantities and grant of desk in (Room, vault, wall-N.E.S.W., section, bin, shelf,
eabinet, on floor)
Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
te have been kept earlier than dates shown in item 2)
(For use in Florida.) Early imprints (Author) (Publisher)
(Place of publication) (Date of publication)

Trial Magistrate -	Ocean	City - 71	rr. Edwar	d J. Wh	ite
All markings on outside of vols. or fd.	Dates covered in vol.	' Arrangement	Indexing	Writing	
Griminal Docket June 1939 To Wor- cester County Md. no 4"	June 1st 1939	Numer. by case no. 4 chrow by date of trial	alph. by name of deft. & p.no under under Tabs.	hdev.	50c Pp.
Contents: Record of a magistrate's office, date of trial, plea,	aiven	y dave of	arrect, c	no cycle	<b>U</b> )
Total no. of vols. <del>or f.d.!</del>	- 1				
Average no. of pages 500 Estimated no. of papers	3	Size: largest smallest	18×10/2 ×	2/2	

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Record of proceedings in Violation of motor vehicle laws, giring case no. Late of violations section of code Violatea, place, name of complainant recosting efficient and withers, nature of warrant, wirest slep 700, date of Frial, Flor, Verdich amount of fine and cosh or sentence, it paid or committed, a necent remutted to the Cone mission of Motor This les, date, check no, repeat date, name. of bond men, amount of bonk, date of filing of papers with classe of court, and recurring to. how mund. Ly docate no. How. bu pta. forum. Independent augh.

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Frold L. Watthews (Worker's full name) (Date

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

County Horcestee State Maryland
Name of agency or office Trual That is true to (Office of custody) (Office which made the record, if different)
Address of office of custody Dorchester St. Ocean City (Name of building, room number, street address)
1. Title Trial manistrate motor vehicle case G. (Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)
2. Dates 1939 — (Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity / No. (Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling (Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records (If record discontinued, give reason and state
whether same information shown in another record. Explain why records are
missing, if possible)
6. Contents Record of proceedings in motor vehice (Purpose and general nature of record Principal items of information
shown. Summary of forms used in making record, their headings, etc. If a very
Several or miscellaneous record, detailed information as to type of records
contained and after covered by each should be given. Unless contents of these
fords are described by other Forms 12-13HR, such forms should be filled out
of trial, plea, verdict, fine and cos
WPA FOR 12-13HRRevised (See reverse side) 16-6419

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nf	ormation on pri	of subsequen	t, or simi	lar records.	Whether	fecord is k	nown
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$\int_{0}^{\infty}$	have been kept	earlior than	dates show	n in item 2)			
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3. (For us	se in Florida.)	Early imprin	nts	(Author)		(Publisher)	
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	(Place of pub	lication)	<del></del>	(Da	tc of pub	lication)	· · · · · · · · · · · · · · · · · · ·

rual Hayistrate Dates Arrangement Writing All markings on outside of Indexing vols. or f.d. covered in vol. f.d. "Triol magistratis, Holer. on 1939 - -Themer. by ptd. Jours docket met motor while cases a. M5" Contents; Becord of proseedings in notice vehicle cases, giving case no., date of violation, bienne no., owner, address, violation, section, place, complainant, aristing officer, arrest slip no, witness, date of brial, plea, verdict. fine and cost, fine pl. se committed, sig of traal magistrate, appeal date, bondsman, amount of bond, date filing papers with clubof court and rumarks. Other: This money is sent, with in five days after tried, to the Comm. of motor vehicles, Total no. of vols. or f.d.'s Average no. of pages 200 largest 12 x 14 x 2 Estimated no. of papers smallest

Ruth S. Leonard (Date

Form identification number

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

County Worcester	State Ma	ryland.
Name of agency or office	rial Magnitrate rice of custody) (Office which me	mr. Edward
Address of office of custody	Ocean City (Name of building, room r	Dorehester St. number, street address)
1. Title "auto Doc (Give present f	Let" full title in quotos; assigned ti	tle if any in hrackets.
	ner titles, list them with dates	
2. Dates June 1st	/ /939 and latest/dates; missing dates.	Show exact date of breaks)
3. Quantity / wol	or volumes; file drawers; file bo	nrace hundles other
4. Labeling $\alpha - 76$	years; numbers; letters; number	sacs, buildes, outer,
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whether same informati	on shown in another record. Exp	lain why records are
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goneral or miscellanco	us record, detailed information	as to type of records
contained and dates co	vered by each should be given.	Unless contents of these
records are described	by other Forms 12-13HR, such for	ms should be filled out
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WPA FORM 12-13HRRevised	(See reverse side)	16-6419

7. Arrangement Number. By Case Motor (Chronologically-by what? Numerically-by what? Alphabetically-by	
8. Indexing Ash, by manue of Carl burners  (Self-opntaineddescribe what it shows. If separate, fill out a form for and place cross reference here to that form by title and identification number)  9. Writing Ash, but pld forms. (Handwritten, Printed form) Handwritten printed head. Typed  Typed printed form. Typed printed head. Printed. Photostat. Other. Give more and years covered by each kind of writing)  10. Size 14x10x1  (Of record or container. Height, width, thickness or depth. Average number &	
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gnd place cross reference here to that form by title and identification number)  9. Writing Ldw. Low pld forms. Handwritten printed form Handwritten printed head. Typed  Typed printed form. Typed printed head. Printed. Photostat. Other. Give money and years covered by each kind of writing)  10. Size 14x10x1  (Of record or container. Height, width, thickness or depth. Average number for the state of the st	
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3. (For use in Florida.) Early imprints	<del></del>
(Author) (Publisher)	
(Place of publication) (Date of publication)	

Trial	magistrate	- Ocean	City -	Mr.	Edward J. White
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218

Engh Beok, 1939

The a onthe of lash receipts for fines and Costo and Copy of monthly report to County Conjussioners, giring date, amount of times and costs and totals. Arr. Ohrom. by date of recording. Had. 200 pp. 18 x12 x11/2, efficie.

(Worker's full name) (Date)

(Form identification number)

# WOFKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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	(Give present full title in quotes; assigned title, if any, in brackets.
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	.2-13HRRevised (See reverse side) 16-6419

6.	Contentscontinued
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7.	Arrangement (Chronologically-by what? Numerically-by what? Alphabetically-by what?)
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9.	and place cross reference here to that form by title and identification number) Writing
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Trial Magistrate

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### WOFKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS . THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

county Worcester	State Ma	ryland.
ame of agency or office (Office	al Magistrute e of custody)/(Office which me	Mr. Edward
dress of office of custody	Ocean City (Name of building, room r	Warchester At, number, street address)
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If record has had other	titles, list them with dates	or quantities or both)
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Trial magistrate - Ocean City -Mr. Elward & White All markings on outside of Arrangement Indexing vols. or f.d. covered in vol. June 1st chron by 1939- date of entry hder 76 heads. "Cash Book" Contents: Daily record of all mornies received by trial magistrate giving date, name, amount received from costs, fines and total amount received for each month. Monthly record of amount paid to County commissioners.

Total no. of vols. or f.d. s Average no. of pages 76 Estimated no. of papers

Size: largest /4x82 x3

Sherriffs Docket 1893, 1895-1901, 1903-07 1 Vol. 6934-33, County 1932, 1933, 15Ve es. Commissioners Vauch 14 VCEB 1893, 1895-01, 1903-07 Babaled by court Brief record of court proceedings for temporary use of the herith giving names of pet; and toft, docket no, in uppearances, Civil and avinumae appeals, quoicince, Expresional appearance and continuences and present quents. For natiby by booker 15/2 ×10/2×1. 14 4005.1893,1895 3013 1903 - 47, in 4 an into (Worker's full name)

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#### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

#### **VOLUMES AND UNBOUND RECORDS FORM**

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6. Contents  (Purpose and general nature of record, Principal items of information shown. Summary of forms used their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained an	daces,
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WPA Form 12-13HR—Revised (See reverse side)	16-6419

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Term 1904.

13 3 4 8 2 8 2 12 appr. 65 pp. 'Sheriff's dacket Jan. tern 1905, Thay term 1905, act. term 1905 all Raw. 133 x82 x2 appr. 65 pp. H.J. anderson, skuffi dicket Jantern 1906, May term 1906, July term 1906" all Rde 133 x x 2 x 2 pp. 65 pp. Eliriffi docket act. term 1906, Jan term 1907, May term 1907 is 3 x 8 ½ x ½ ceppr. 65 pp.

Clirk of Circuit Court 14 rules. 1893, 1895-1901, 1903-1907 continte! Gines names of plt, and ofte, docket no., apperances, juddecials, crim, apperances, crim. continuances. fre. numer. by docket no. under category In attic of courtlinese. (not to be taken to Clarks would).

What is the Sheriff's Docket doing in the County Commissioners' office?
The clerk might be able to tell you. As it stands, the form is incomplete.



The Laing: I am returning this form for Sheriffs Docker the is in the Commis, vanet. Goodness Knows why it is there, notody here knows, the rest are in the attie. I haven't been able to see the sheriff yet his office is always locked, but the clerk of Court and state attorney both told me he keeps no records.

Ruif	8.	Leon	ard
(V	Vorker's fu	ill name)	

(Date)

(Form Identification number)



# WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

#### VOLUMES AND UNBOUND RECORDS FORM

County Worcester State Maryland
Name of agency or office Sheriff ( Ju Comurs vault.) (Office of custody) (Office which made the record, if different)
Address of office of custody Court house.
(Name of building, room number, street address)
1. Title "Sheriffs Dacket"
(Give present full fittle in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantitles
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	title and identification number)
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	(Handwritten. Handwritten printed form. Handwritten printed head. Typed printed form. Typed printed head.
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
).	Size 15 2 × 10/2 × 34
1	Location by dates and quantities Commissioner's vault.
	(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
2.	Other information This docket is kept in the
	Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.  Whether record is known to have been kept earlier than dates shown in item 2)
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3	(For use in Florida.) Early imprints
	(Author) (Publisher)
	(Place of publication) (Date of publication)

# Sheriff's Docket

Sheriff Docket march Term 1932 - March Jerm 1933. gives names of plf. + deft, case number, proceedings of cases, contains appearances, civil appeals, commal appeals, Judicials, criminal appearances, Crimial continuences, presentments. are chron, within califory of cases. no under - hour. oprox 250 pp. 152 X 102 X 34. commissioner's bacut.

(Prisonate Record) 1870-71, 1938 -- 3 Vals. Record of prisoners in jail, giving date, manne of grisoner, address, sex, color nationality quantal status, height, weight, have of arresting officer, coffense, articles taken from Prisoner, and disposition of comp traff reasond also containes taily record of taic expenses. Arr. acph bes many at prisoner Holes. Her. 200 programmes X'/2 at ilon home. 1 VOE. 18 70-41 garach, 2 VORS, 100-12 1938 -jailors home.

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# WORKS PROGRESS ADMINISTRATION

DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS

THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. WASHINGTON, D. C.

## **VOLUMES AND UNBOUND RECORDS FORM**

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County State
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(Date) (Form Identification number)

#### WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW.

WASHINGTON, D. C.

## **VOLUMES AND UNBOUND RECORDS FORM**

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In the	as more and and and end experience
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	title and identification number)
9.	Writing MANN.
	(Handwritten, Handwritten printed form, Handwritten printed head, Typed printed form, Typed printed head,
	Printed. Photostat. Other. Give months and years covered by each kind of writing)
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2.	Other information(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
	Whether record is known to have been kept earlier than dates shown in item 2)
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Tiral Magistrate 3 revitt 2 entres . In our still To comme Ocean Octy

# W.W. Price

Trial Magistrate

Snow Hill

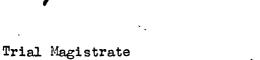
Dubut, Hell

# Trial Magistrate

Ocean City

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Trial Magistrate

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Wor. Co. Newsport-Town,-1744.

An act to enable certain comessioners therein named to lay out forty acres of land into eighty lots, for a town on Indian river, in Worcester County, as also forty acres of land into eighty lots, at the head of Asseteaque Creek, at a place common ly called The Trap, for a town.

May, 1'44, ch. 23. Kilty Vol. 1.

Suppl. Acts, 1745, ch. 3. and 1748, ch. 12.

"N.B. by this act, .1. The Commissions :s are empowered to buy 40 acres of land, at each of the said places, ar cause the same to be laid out into 80 lots in each of the aforesaid to ?. The commissioners to meet upon the lands aforesaid, before the las and of November next, then and there to treat with the owners for the punchase thereof, and in case of refusal or disability of the owners to sell, to cause the same to be valued by a jury, and whatever sum the jury shall assess and award, shall be the price to be paid to such owners &c. 3. To Commissioners after such purchase or valuation to cause the same 40 acre. in each town to be laid out into 80 lots, allowing space for streets, lanes &c., and number the lots from one

(continued n xt page)

Wor. Co. Newsport-Town,-1744.

to eighty; and the streets and lames to be distinguished by names, and by posts set up. 4. The commissioners to assess and ascertain the price of the several lots, according to their value, convenience, &c. so as that the price of all the lots in each town may amount to the sum agreed for, or awarded by the jury. 5. The lands so divided and laid out shall be erected into towns, and that situated on Indian river, on John Massey's and Thomas Eydolats Plantation to be called Baltimore-Town, and that at the head of Asseteaque Creek, at the Trap, to be called Newport-Town. 6. The owners of the land to have the first choice of any lots in each town, so that such choice be made within 10 days after the survey, after which time, any person to be at liberty to take up lots in each of the towns, paying the price set thereon; and every person paying the price of the lot by him or her taken up, or proving, to the satisfaction of the commissioners, a tender thereof to the owner aforesaid, and that the owner had refused to accept the same, and an entry of such payment, or tender and re-

(continued next page)

Wor.Co. Newport-Town, - 1744.

fusal, being made as hereafter directed, shall invest such person with an estate of inheritance, in fee simple, of and in such lot, to him or her, his or her heirs forever, without any deed, &c. from such owner for the same. 7. None to take up above one lot within 12 calender months after survey. 8. Persons taking up lots in either of the above towns shall within three years after such taking up, build and finish thereon one good substantial and tenantable house, with one brick or stone chimney thereto, that shall cover not less than 400 square feet of ground, exclusive of sheds; and persons neglecting to build as aforesaid, within the time limited, shall lose such lot, and the estate of such taker up shall thenceforth cease and determine, and the lots so neglected to be build upon, may be taken up by any other person whatsoever, which second taker up, paying the commissioners the price thereof so as aforesaid assessed, and entry thereof made as aforesaid, and building thereon as before directed, within

(continued next page)

Wor. Co. Newport-Town, - 1744.

the time before limited, after such second taking up, shall have the like estate therein as the first taker up (Who shall comply with all the requisites before mentioned) are declared to have, and so, totiesquoties, until the same lot is built upon and improved as aforesaid, and the money paid by such second taker up shall be applied by the commissioners to the use and benefit of the town. 9. The surveyor to make out fair and exact plots of the town whereby each lot, street, lane and alley therein, may appear well distinguished by their respective numbers and names, and the same plots, with full and plain certificates thereon, shall deliver to the commissioners, to be reposited as hereafter directed. 10. The commissioners to employ a sufficient cherk, and administer an oath to him for the due performance of his office, which clerk shall find a well bound book for entering proceedings of the said commissioners in the premises, and faithfully register therein the certificates of the

( continued next page)

Wor. Co. Newport-Town, -1744.

surveys, and all other transactions of the commissioners in and about the town aforesaid; the said registry, with the plots and certificates being carefully examined by the commissioners, shall, when completed, be lodged with the county clerk, to be by him kept among the county records.

11. Possessors of lots to pay one penny sterling yearly rent for each lot to the right honorable the lord proprietor, his heirs or assigns.

Wor. Co. Boundaries 1742.

An act to divide Somerset County, and to erect a new County on the Sea-board Side, by the name of Worcester.

Sept. 1742, ch. 19. Kilty Vol. 1.

"N.B. by this act, 1. After the 10th, December next, the bounds of Somerset county shall contain as followeth: Beginning at Watkin's Point, and from thence running up Pocomoke Bay to the mouth of Pocomoke river up and with the said river to the mouth of Dividing Creek, thence up the Westernmost side of the said creek to the bridges called Dentstone's bridges, and from thence West to the main road, over Cox's branch, to the broad creek bridge, and down the said branch and creek into Nanticoke river, thence down the said river with Dorchester county to the mouth thereof, and from thence, including all the islands formerly deemed to be in Somerset County, to the beginning called Watkins Boint; and that after the said 10th December, all the remaining part of what is now reputed to be within the county of Somerset, to the extent of this Province, shall be and is hereby constituted into a county, and shall be nominated, called and known by the name (continued on next page)

Wor.Co. Boundaries,-1742.

of Worcester County, and the inhabitants thereof shall have and enjoy equal privileges with the other counties of this province, in sending delegates to the general assembly, having county courts, sheriffs, justices, and other officers and ministers, as usual in other counties, &c. 2. Certain commissioners are appointed and empowered to purchase from the owners of such land in the town of Princess-Anne and Snow-Hill, not being more then one nor less than half an acre, whereon to erect a courthouse in each county, and in case of refusal, or disability of the owner to sell such land, to have the same valued by a jury, and the payment of such valuation to the owner, &c. or tender thereof, shall invert to justices, and their successors, with an estate in fee-simple, for the use of such county court forever. 3. The justices empowered to contract for the building, and cause a courthouse to be built in their respective counties on the said lands, and to raise sums, not exceeding L. 1000 in each county, to pay for the lands and buildings, by three equal yearly assessments.

(continued on next page)

Wor. Co. Boundaries, -1742.

4. The justices of Somerset County to sell by Vendors, to the highest bidder, the present courthouse and lands belonging to the said county, half the produce whereof to be paid to the justices of Worcester County, and be by them applied to the county charge, the other half to be in like manner applied by the justices of Somerset County, to defray the public charge of that county. 5. Worcester County Court to be held on the first Tuesday of the months of March, June, August and November, yearly; and the assize in the said county to begin, and be held on the Tuesdays before the assizes in Somerset County; and the assize and county courts of Somerset County, after the last day of November next, shall be held at Princese-Anne-Town aforesaid.

Wor. Co. Jail-House, -1744.

An act for building a prison in Worcester County.

May, 1744, ch. 15. Kilty Vol. 1.

Wor. Co. Levy Court,-1744.

An act to encourage the distroying of bears in Worcester County.

May, 1744, ch. 1. Kilty Vol. 1.

Wor. Co. Snow-Hill-Town, -1747.

A supplementary act to the act for laying out the town enew, commonly called Snow*Hill-Town, in Somerset County.

May, 1747, Ch. 7. Kilty Vol.1.

"N.B. The original act of 1742, ch. 11., having directed the plot of the town, and the proceedings of the commissioners, to be lodged with the clerk of Somerset County, which (by reason of the late division of that county.) might make it very inconvenient to the inhabitants of Snow-Hill-Town, to report to the clerk of Somerset County for making the necessary searches, &c. the present act directs follow That the brecord book of the Proceedings of the commissioners, and plot of the town, shall be transmitted to the clerk of Worcester County, to be lodged among the records of the said county, &c. 2. That no person living within the said town unless within their own enclosures, (under penalty of ten shillings current money for each transgression, to be recovered before any magistrate, as in the case of small debt, for the use of the County School), shall keep any swine, or geese belonging to themselves, or any other."

Wor. Co. Snow- Hill- Town, - 1747 " A" Sopplementary act to the the act for laying out the town a new Commonly Called snow-Hill-town, in someret County, 1784, 1747, ch. 7, 17:144 Vol. 1. "N. B The original act of 1742 ch, 11, having directed the plot of the town, and the proceedings of the commissioners, to be lodged with the Clark of Somerad County, Which ( by reason of the late division of that county,) tright its built vong in convenient to the inhabitants of snow-Hill-Town, to report to the club of Somerset county for making the recensory searches, be. the present act directs, 1. That the record book of the Proceedings of the communication and plat of the town, shall be transmitted to the clark of workertor county, to be to aged smong the records of the soid country, &c. 2. That no purson living within the Still town, walks within their own unclosons, Conder possibly of The chillings correct money for each transfrontion be recovoud before any to magistrate, as in the case of small debt, for the use of the country school) shall leap any swine on game belonging to themselves, or any other, 11.

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Wor. Co. Levy,-1748.

An act empowering the justices of Worcester County to levy on the taxable inhabitants of All Hallows Parish in the said County, a sum not exceeding eight thousand pounds of tobacco, for uses therein mentioned.

May, 1748, ch. 6, Kilty Vol. 1.

Wor. Co. Newport-Town, -1748.

An act granting a further time for surveying and laying out a town in Worcester County called Newport-Town, and confirming the privileges granted by the former act to the town.

May, 1748, ch. 12. Kilty Vol. 1.

"N.B. The time limited in the act of 1745, ch. 3. having elapsed before anything could be done in pursuance thereof, the present act invested certain commissioners with the same powers &c. and confirms the privileges &c. to the inhabitants, or owners of lots in the said town, as was given by the former act, and limits the powers &c. granted therein to the 1st May, 1749.

Wor. Co. Boundaries, - 1744.

An act for dividing All-Hallows Parish, in Worcester County, and for erecting a parish out of the same, called by the name of Worcester Parish.

May, 1744. ch. 24, Kilty Vol. 1.

By this act the All-Hallows Parish is divided and a new parish called Worcester is created in the county.

Wor. Co. Newsport-Town, - 1745.

A supplementary act to the act to enable Commissioners therein named to lay out forty, acres of land into eighty lots, for a town on Indian river, in Worcester County, as also forty acres of land into eighty lots, at the head of Asseteaque creek, in a place commonly called the trap, for a town.

Aug. 1745, ch. 3. Kilty Vol. 1.

A supp. to- 1744, ch. 23.

"N.B. The Surveyor of Worcester County having refused to stake and distinguish the lots in the said town &c. and it also appearing that the town called Baltimore-town is not laid out in so commodious a place or on such navigable water as it would be if laid out more bending on Indian river than at present it does, this act, 1. Appoints and empowers anew the said town called Baltimore-Town in such manner as to them should seem meet, so as to include within the bounds thereof such navigable water as might be most conveniently situate thereto; and the said Commissioners are invested with the same powers, etc. in laying out the said Baltimore-Town anew, as

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Wor.Co. Newsport-Town, - 1745.

the commissioners were lay the former act invested with. 2. The surveyor of Worcester County obliged to lay out, stake, mark and number, every lot, etc. 3. The several matters to be done by virtue of this act to be completed on or before the 1st. May, 1746."

Wor. Co. Schools, - 1746.

An act for erecting a county school in Worcester County, and appointing visitors for the same.

June, 1746, ch. 7. Kilty Vol.1.

- Sec. 2. Visitors appointed for Worcester County School, and hereby invested with the same powers, duties and trusts reposed in, and required of the visitors, in as full and ample manner, as if the said Worcester County had been a county at the time of making the act for the encouragement of learning, and erecting schools in the several counties. (Act. 1723, ch. 19.)
  - Sec. 3. Money arising within the province for the use of the schools, from Sep. 29, next, that shall come into the public treasury, shall be divided into thirteen equal parts and the treasurer is hereby required to make payment of one of those thirteen parts, to the visitors of the said Worcester County School, and their successors, and the visitors to use such money in such manner as may be most for the ancouragement and advancement of the said Worcester County School.

Wor. Co. Boundaries, 1750.

An act to settle the divisions between Frederick and Baltimore Counties, and also between Dorchester and Worcester Gounties.

May, 1750, ch. 13. Kilty Vol. 1.

"N.B. By this act, 2. The branch running up to the Widow Owens, late the wife of William Owens, and from thence up the main branch between John Marriott's and Edward Burris's shall be the division between the two counties of Dorchester and Worcester, and all the lands on the north side of the said branch shall be deemed, to be in Dorchester County, and all the lands to the southward thereof to be deemed to be in Worchester County."

Wor. Co. Boundaries, -1751.

An act to annex certain extra parochial lands, lying between Naffaongo Creek and Accongo branch, in Worcester County, to the parish of All-Hallows.

May, 1751, ch. 5. Kilty Vol. 1.

- Sec. 1. All that track of land known by the name of Indian-Town, between the creek called Naffaongo Creek and Accongo branch, in Worcester County annexed to All-Hallows Parish.
- Sec. 2. The inhabitants therof shall enjoy all privileges, powers, etc. as the other inhabitants of All-Hallows Parish, etc.

Wor. Co. Assessments, - 1751.

An act to enable the Vestrymen and Churchwardens of Coventry Parish, lying partly in Somerset and Worcester Counties, to purchase two acres of land, at some place between Dividing and Nassiango Creeks, in Worcester County, fit and convenient to build a chapel of ease on, and to assess the parishioners of the said parish with a certain sum of current money for completing the same.

May, 1751, ch. 23, Kilty Vol. 1.

Wor. Co. Levy-1755.

An act to purchase two acres of land in the upper part of Worcester Parish, in Worcester County, and building a chapel thereon.

June, 1755, ch. 14, Kilty Vol.1.

Wor. Co. Levy,-1756.

A supplementary act to the act empowering the justices of Worcester County to levy on the taxable inhabitants of All-Hallows Parish a sum of tobacco, and for other purposes therein mentioned.

Feb. 1756, ch. 7. Kilty Vol. 1.

A supp. to 1748, ch. 6.

Wor. Co. Levy,-1757.

An act for the relief of Sundry inhabitants of All-Hallows Parish in Worcester County.

Wor. Co. Snow-Hill, -1760.

An act to increase the salaries of the inspectors of Snow-Hill Warehouse, in Worcester County, and Plymouth Warehouse, in Dorechester County.

March, 1760, ch. 7. Kilty Vol. 7.

Expired 18th Dec. 1763.

Wor. Co. Taxes,- 1762.

An act to empower the justices of Somerset and Worcester Counties to levy on the taxable inhabitants of Coventry Parish, partly in Somerset and Worcester Counties, the quantity of sixty-two thousand four hundred pounds of tobacco, for the uses therein mentioned.

March, 1762, ch. 16. Kilty Vol. 2.

N.B. By this act the vestry of the parish, is empowered to purchase, in fee, two acres of land in Somerset County, within the Parish, and build thereon a chapel of ease. 2. The vestry is authorized to enlarge the chappel of ease on Dividing Creek of the said parish. 3. The justices of Somerset and Worcester County Courts are empowered to assess and levy on the taxable inhabitants of the said parish 62,400 Lbs. of tobacco, by three equal assessments, in the years 1762, 1763, and 1764, together with the sheriffs salary of five per cent, for collecting the same, which assessments shall be respectively made by the justices aforesaid Wor. Co. Taxes,-1762.

in proportion to the taxable inhabitants of the said Parish of Coventry, residing in their several and respective counties, and when collected, shall be paid by the respective sheriffs to such vestry, etc. to be by them received and applied to the uses aforesaid. 4. The inhabitants of Coventry Parish may discharge the said tax in current money, in the same manner as they are now enable to pay and discharge the public or county levy.

1 - Table 1

A supplementary act to act for erecting a county school in Worcester County, and appointing visitors for the same.

Cct. 1763, ch. 16, Kilty Vol. 1.

A supp. to-1746, ch. 7.

- Sec. 2. Visitors, of the school, or a majority, hereby authorized to purchase four lots of ground in the town of Snow-Hill, for the use of the school, and cause to be erected thereon a school for the county.
- Sec. 3. Visitors of Somerset County hereby made accountable to the visitors of Worcester Co. for the money in the hands of the former at the time of the division of the county.
- Sec. 4. Visitors of the County School of Somerset County not to be accountable for money appearing to be due on accounts to be rendered.
- Sec. 5. Visitors of the Worcester County School to receive out of the money in the hands of the State treasurer, one share of such sum or sums of money, which at the time of the division of the county (continued next page)

Wor.Co. Schools, - 1763.

of Somerset where in her hands, due to Somerset County School, for the use of Worcester County School.

Wor. Co. Lavy Courts,-1766.

An act to repeal part of an act relating to destroying crows and squirrels in particular counties, and of red foxes in Kent and Queen-Anne counties, so far as the time extends to Somerset, Dorchester and Worcester counties.

Nov. 1766, ch. 2. Kilty Vol. 2.

Sec. 1. An act to repeal the act Nov. 1765, ch. 35, relating to destroying crows and squirrels, so far as it relates to Worcester County. repealed.

Wor. Co. Levy-1768.

An act to empower the justices of Somerset and Worcester Counties to levy on the taxable inhabitants of Stepney Parish, in Somerset and Worcester Counties, the quantity of one hundred and sixty thousand pounds of tobacco, for the uses therein mentioned.

May, 1768, ch.9, Kilty Vol. 9.

Wor. Co. Poor,-1768.

An act for the relief of Joseph Scott of Worcester County.

May, 1768, ch. 11, Kilty Vol. 1.

A private act.

Wor. Co. Snow-Hill-Town, -1768.

An act to prohibit raising of swine and geese in George-Town, in Kent County, and in Snow-Hill-Town, in Worcester County.

May, 1768, ch. 8. Kilty Vol. 1.

Wor. Co. Poor, -1768.

An act for the relief of the poor within the Several Counties therein mentioned.

May, 1768, ch. 29. Kilty Vol. 1.
Supplementary acts,-Nov. 1770, ch. 7, 1771
ch. 18.

An act for the relief of poor in the several counties therein mentioned, to wit, A.A.Co. P.R. Co. Worcester and other Counties.

Sec. 2. Alms and workhouses to be erected in the several counties herein mentioned at convenient places therein, at the general charge and expense of the respective counties, and the Justices of the Counties, authorized to assess and levy on the taxable inhabitants of each county, at the time of laying their respective county levy, a quantity not exceeding fifteen punds of tobacco by the poll in each year of 1768, 1769, 1770, together with the sheriffs salary of 5% for collecting same, and when same is colcontinued next page)

Wor.Co. Poor,-1768.

lected by the sheriff he shall pay same to such trustees of the poor, or a major part of them, as by this act appointed, who are authorized to use and apply same to the use and purpose herein directed.

- Sec. 3. It may be lawful to pay and discharge said assessment in money, in same manner as public or county levies are discharged.
- Sec. 4. Trustees are appointed herein named for each county, and oath provided (see this section for form of) powers and duties of.
- Sec. 5. Vacancies among trustees to be filled by remaining trustees.

  Sec. 6. Penalty for refusing to act when appointed, ten pounds current

money.

- Sec. 7. Trustees to draw upon the several and respective sheriff from time to time for the use and purpose directed by this set.
- Sec. 8. The trustees authorized to purchase a quantity of land in each county, not exceeding one hundred acres, and to build on the

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Wor. Co. Poor,-1778.

land, houses for the reception of the poor of each county and for such vagrants, beggars, vagabonds and others as shall be committed by virtue of this act, and they shall provide one part thereof, to be called the Alms-house, to and for the reception and lodging of the poor of the county, and the other part thereof, to be called the work-house, to and for the reception and lodging of such vagrants, beggars, and etc., as shall be committed by virtue of this act, and when it is completed money declared to be vested in said trustees of that county, for the use and purpose directed by this act.

Sec. 9. Trustees to buy beds and etc. and are required to purchase the said and as near and convenient to principal towns as may be possible, and they are hereby obliged to keep a fair account, in writing, of all monies expended and produce vouchers to support the same, to the justices of the several counties at their Nov.

(continued next page)

Wor.Co. Poor,-1768.

Courts to be by them inspected.

- Sec. 10. After the expiration of the said three years, the justices of the several county courts to assess and levy on the taxable inhabitants of each of their counties at the time of laying their county levies, a quantity of tobacco, not exceeding fifteen pounds by the poll, in the same manner as herein before directed, for the use and purpose aforesaid.
- Sec. 11. Trustees authorized to meet on the 1st Monday of May, yearly, and at such other times as may be necessary, and to appoint a fit person of each county as overseer of the Alms-and workhouse in each county and shall agree and pay the said overseer a salary not exceeding eighty pounds current money per annum, overseer to enter into bond in the Penalty of L. 200.
- Sec. 12. Trustees may remove overseer and appoint other in his place.
- Sec. 13. Trustees may meet four times a year if deemed necessary, to (continued on next page)

- make ordinances, rules and bylaws as they may deem necessary.
- Sec. 14. Overseer to keep a list of all poor, vagrants, and etc., who shall be committed to their alm and workhouse, also a fair account, in writing, of all material coming into his hands, and all money received and shall account for same to the trustees.
- Sec. 15. Overseer may compel the poor to work and apply such money arising from same to the maintenance and support.
- Sec. 16. Disorderly persons may be committed to the workhouse by the magistrates upon conviction, for violation of certain bylaws ets. of county, city or town.
- Sec. 17. Trustees to direct what poor to be received in the Alm-house etc.

  and it may be lawful for one justice of the peace to commit to

  the workhouse, such disorderly persons.
- Sec. 18. J.P. by warrant may remove poor to county where legally resident.
- Sec. 19. Provisions as to what shall constitute legal residence of the (continued next page)

Wor.Co. Poor, - 1768.

county.

Sec. 20. Persons received in Alm or Workhouse to wear a badge.

Sec. 21. Penalty on keeping booth on land purchased for same, selling liquors, ets. ten pounds current money.

Sec. 22. Penalty to be recovered in any court of record by indictment.

Sec. 23. Sheriffs to aid trustees.

Sec. 24. Relating to pleadings.

Sec. 25. Trustees to be elected yearly by inhabitants of the county.

An act to unite the free-Schools of Somerset and Worcester County.

Sept. 1770, ch. 12. Kilty Vol. 1.

A supp. 1774, ch. 12.

- Sec. 2. There shall be erected one school to be called Eden School, for the counties of Somerset and Worcester. It the most convenient place to both counties, at the discretion of the Visitors to be hereafter appointed.
- Sec. 3. Visitors appointed. In equal number from each county, Vacancy to be filled up with a resident of that county wherein the vacancy happened.
- Sec. 4. That all duties, taxes and impositions, hereafter to be collected for use of the county schools, there shall be paid, by the treasurer, two equal dividends, to be applied and expended to the use and benefit of the school by the said visitors.
- Sec. 5. The visitors constituted by this act are hereby empowered to re-

Wor. Co. Schools,-1770.

ceive all monies in the hands of visitors of a former law, and to sue for same.

Sec. 6. The visitors, are authorized, to make sale by way of public vendee, of the schools of the said two counties, with the land thereto belonging to the highest bidder, and to convey the same, in fee simple to the purchaser, and the money arising from the sale thereof, as well as from subscription, shall be applied to the use of the said school. Wor. Co. Levy Courts,-1769

An act to repeal part of act to encourage the destroying of wolves, crows and squirrels.

Nov. 1769, ch. 16. Kilty Vol. 1.

Sec. 1. Act of act 1728, ch.27, as relates to killing of crows and squirrels in the several counties including Worcester County, hereby repealed.

Wor. Co. Levy - 1771.

An act to empower the justices of Somerset and Worcester counties to levy on the taxable inhabitants of Stepney Parish, in said counties, the sum of sixty-thousand pounds of tobacco, for the uses therein mentioned, and to establish the church at Green Hill the parish church for said parish.

Oct. 1771, ch. 9. Kilty Vol. 1.

Wor. Co. Levy- 1771.

An act to empower the justices of Worcester county to levy on the taxable inhabitants of All-Hallows Parish, in said county, the quantity of thirty-two thousand punds of tobacco for the uses therein mentioned.

Oct. 1771, ch. 10. Kilty Vol. 1.

Wor. Co. Levy-1774.

An act to assess and levy on the taxable inhabitants of All-Hollows Parish, in Worcester county, a quantity not exceeding forty-five thousand pounds of tobacco for the purpose of erecting a chapel of ease in the said parish.

March, 1774, ch. 10. Kilty Vol. 1.

Wor. Co. Schools,-1774

A supplement to the act to unite the free schools of Somerset and Worcester counties.

March, 1774, ch. 12. Kilty Vol. 1.

A supp. to- 1770, ch. 12.

Sec. 2. Seven visitors, now or hereafter to be chosen, who shall attend meetings shall, and are hereby authorized to transact any business relative to said school, as jolly as if there were a majority of the whole number then present.

Wor. Co. Levy, -1774.

An act to empower the justices of Somerset and Worcester counties to levy on the taxable inhabitants of Coventry Parish, in said counties, the quantity of thirty-two thousand pounds of tobacco, for the uses therein mentioned.

March, 1774, ch. 19. Kilty Vol. 1.

Wor. Co. Sheriffs,- 1774.

An act empowering John Done, sheriff of Worcester county, to execute for the public levy, deputy-commissary's and attorneys fees.

March, 1774, ch. 20. Kilty Vol. 1.

A private act.

Wor. Co. Orphans Court, - 1777.

An act to establish Orphans Courts in the several counties of this State.

Feb. 1777, ch. 8. Kilty Vol. 1.

Supp.- 1777, ch. 9. 1790, ch. 58., 1791, ch. 76, 1798, ch. 101.

The office of commissary-general abolished, and that five justice of the peace, in Worcester and other counties, be specially named by the governor with the advice and consent of the council. and be by him commissioned as justices of the Orphans Courts, any three or more to have power to hold court once every two months, or oftener within the several and respective counties, at the place of holding county courts, and there to proceed, according to the laws in force, or hereafter to be in force, in testimentary affairs, and have the same power, authority, and jurisdictions within their county, which the commissary-

(continued next page)

general heretofore by law exercised within the State.

Sec. 3. Courts to be held on the second Tuesday in June, Aug., Oct., Dec., Feb., and April yearly, or oftener; justices to take the oath of allegiance and fidelity to the State, oath as justice, and sign a declaration of his belief in the Christian religion.

Sec. 4. Register of Wills, shall have all power, authority, and jurisdiction, which the deputy-commissaries heretofore exercised by law in the county, shall attend meetings of the orphans court in his county, make full entry of their proceedings, and shall also make a fair record of all wills and other matters heretofore recorded in the office of the commissary-general, and give out copies, under seal, when demanded, of all such records.

Sec. 5. Register of Wills, obliged to attend on Tuesday and Saturday
in every week, where the county courts are held, for the dispatch
of all business, also to lodge all original papers and all re
(continued next page)

Wor. Co. Orphans Court, -1777...

cords made up by him, in a repository in the court house of the county of which he is register, said repository to be provided by the justice of the county court, at the expense of the county.

- Sec. 6. The register of will in each county, shall take the oath of allegiance and fidelity to the State, also oath of his office, (see this section for form of) and shall sign a declaration of his belief in the Christian religion, and also give bond in the sum of two thousand pounds current money, payable to the State,

  Bond to be approved by the J.P. before whom oath taken, and with the certificate of oath entered upon record in the orphans court of the county, the original to be kept by the presiding judge of the said court.
- Sec. 7. Justices to cause a seal to be made for this several counties, and shall proceed by way of summons, attachments, etc.
- Sec. 8. Summons to be directed to the sheriff, etc.

(continued next page)

Wor. Co. Orphans Courts, - 1777.

Sec. 9. Justices may call a jury for the determination of questions of facts, in case either party to require same.

Sec. 10. This act not to be construed to deprive the parties in disputed cases to institute their suits originally in the county courts.

Sec. 11. Persons, agrieved by a decree, may appeal, within 10 days, to the general court.

Sec. 12. Providing rules to determine where wills may be proved.

Sec. 13. Providing rules to determine where letters to be granted.

Sec. 14. Executors and administrators authorized to sue for all claims, etc. of testator, or institute as they might or could do.

Sec. 15. Upon death of the executor, letters of administration may be granted by the court.

Sec. 16. Provisions provided, where will is produced after letters of administration was granted.

Sec. 17. Relating to allowances to executors, etc., in case of damages (continued next page)

Wor. Co. Orphans Courts, - 1777.

to the estate.

Sec. 18. Orphans courts to have power, jurisdiction, etc., regarding executors, administrators, guardians and orphans, that the county courts by law heretofore had.

Sec. 19. Relates to Prince George county only.

Wor. Co. Orphans Court, 1777.

A supplementary act to the act to establish Orphans Court in the several counties of the State.

Oct. 1777, ch. 9. Kilty Vol. 1.

A supp. to-Feb. 1777, ch. 8.

- Sec. 2. One Justice may call and adjourn the Orphans Court.
- Sec. 3. Orphans Courts to have the same power, jurisdiction and authority to issue process, against persons administering or taking letters testimentary, and witnesses, that the commissary-general hath heretofore had, used or practiced.
- Sec. 4. Register of Wills, when required, shall in the recess of the court, take probate wills, grant letters of administration and letters testimentary, also warrants to appraisers etc., and in every respect have the same power, etc. that the deputy-commissary heretofore had, used or practiced.
- Sec. 5. Justices, in counties where they did not meet, to meet on Tuesday (continued on next page)

Wor.Co. Orphans Courts, - 1777.

of December, instant, and proceed to do business as fully as if they have met at the time appointed.

Wor. Co. County Court, - 1779.

An act for reviving and continuing the action and process in . Worcester County Court, March, 1779, ch. 6. Kilty Vol. 1.

Wor. Co. Officers Fees- 1779.

An act for the regulation of officers fees.

Nov. 1779, ch. 25. Kilty Vol. 1.

Con 2 The afficer much town in this act their town is

Sec. 2. The officers mentioned in this act, their deputies, etc. not to

take, directly or indirectly, by reason of their offices, any

other or greater fees than are here limited and allowed, under

Fees to the register in chancery, to the clerk of the general

court, to the register of the bond office, to the notary publlic, to the naval officers, (for table of the above fees see

this section.

penaltypof LS050.

Sec. 3. Fees to the notary public and naval officers to be paid on service done, fees to the register of wills, to the clerk of the

county courts, criminal fees, chancery proceedings in county court, to the sheriff, (for table of above fees see this section).

Sec. 4. Where small sums only are remaining due upon judgment for a greater sum, the sheriff's fee upon execution shall be upon real bona fide debt due and claimed by the plaintiff. The sum due to (continued next page)

Wor. Go. Officers Fees, - 1779.

be specified on back of writ, by clerk, plaintiff or his attorney, and the sheriff not be obliged to execute such writ before such endorsement.

- Sec. 5. Sheriff's fee on execution:  $7\frac{1}{2}$  percent of first L.10.00, in money, or 1000 lbs. of tobacco, and 3 percent on residue, in same specie, sum to be endorsed as beforesaid. Fees of surveyor, register of the admiralty court, to the marshal of above court, to the Exeminer-General, clerk of the Court of Appeals, criers fees, coroners fees, and criers fees in the county court.
- Sec. 6. Estates not exceeding thirty pounds current money shall be deemed pauper estates, and the register of will shall be allowed thirty shillings and no more.
- Sec. 7. Register of Wills not to charge for giving his advice in any matter on thing relative to his office, under penalty of L.50.
- Sec. 8. Officers to take oath (see this section for form of)

  ( Continued on next page)

- Wor. Co. Officers Fees. 1779.
- Sec. 9. Accounts of officers fees mentioned in act to be made out in fair, clear manner and in words at length, copies to be delivered to persons interested, if required.
- Sec. 10. Proceedings discontinued or abated, or otherwise ended before final judgment, not to be recorded, or fee charged.
- Sec. 11. No officer mentioned in this act shall send out his fees on execution but once in every year, under penalty of L. 200.
- Sec. 12. Surveyor not to be paid fee for erroneous certificates.
- Sec. 13. Upon proof by affidavit that a dollar (for such fees) is about to abscond, magistrate shall give the sheriff warrant to execute for same, which he shall do without any execution fee.
- Sec. 14. Debtor absconding, may give bond for the payment of such fees and the sheriff is obliged to take same.
- Sec. 15. The costs hereafter to be payable in money.
- Sec. 16. Justices, at the time of assessing the county levy, hereby (continued on next page)

Wor. Co. Officers Fees, - 1779.

empowered and directed to allow to the clerk of their respective courts, in their county levies, full satisfaction of warrants to the overseers of the county highways, constables, warrants, and all other services to be done for their respective counties, and by order of the justices for the time being the following sums,—worcester county one hundred pounds.

- Sec. 17. Sheriff may distrain goods of person chargeable with officers .

  fees.
- Sec. 18. On refusal to pay such fees, or to show goods to be distrained, sheriff may take such person in execution for the sum due, etc.
- Sec. 19. No prosecution or suit shall be commenced for same, unless within one year from the time committed.
- Sec. 20. and
  - 21. Repealed by 1780, ch. 23.
- Sec. 22. Fees in chancery and the court of Admiralty, (see this section for table of) and (continued on next page)

Wor. Co. Officers Fees, - 1779.

Sec. 23. To be paid on service done.

Sec. 24. Duration of this act, to end on next session.

Note- Continued for one year, (except 17th, 20^d and 21th sections) by act 1780, ch. 23.

Nov. 1781, ch. 7, Nov. 1782, ch. 32, revived by 1883, ch. 30. con. by 1784, ch. 83, Nov. 1787, ch. 36. Nov. 1788, ch. 47, 1789, ch. 58, 1790, ch. 59, 1797, ch. 116, 1798, ch. 71.

Wor. Co. Officers Fees,- 1780.

An act to continue an act for the regulation of officers fees.

Oct. 1780, ch. 23. Kilty Vol. 1.

- Sec. 1. Act of Nov. 1779, ch. 25. (except 17th and 21st and 22^d Section) continued for one year.
- Sec. 2. Justices of the respective counties, at the time of assessing the county charges to allow the clerk of their respective courts, in their county levies, in full satisfaction for warrants to the overseers of the highways, constable warrants, assisting in laying and apportioning the county levy, and all other services to done for their respective counties. The following sums, Worcester county ten pounds in Spanish dollars, at the rate of seven shillings and six-pence per dollar, or the value thereof in paper money.
- Sec. 3. All fines and etc. to be discharged, in tobacco at the rate of
  twelve shilling and six-pence per hundred, or in specie, valuing
  spanish dollar at seven shillings and six-pence, and gold and
  (continued on next page)

Wor. Co. Officers Fees, - 1780.

other silver proportion, or in new bills at the passing value, at the election of the person charged.

Sec. 4. This act to continue one year, etc.

Wor. Co. Roads, - 1782.

An act declaring that the causeway leading through Pokomoke Swamp to Snow-Hill, be repaired and maintained at the charge of Worce-ster county.

April, 1782, ch. 7. Kilty Vol. 1.

Sec. 2. Justices of Worcester County authorized, and required to declare the said causeway as a public highway, and, from time to time take care that the same be kept and maintained in good order, and fit for passage of all travelers, etc. at the expense of the county, and to appoint an overseer of the said causeway.

Wor. Co. Insolvent Debtors,- 1783.

An act for the relief of Charles Durkin, of Worcester County.

April, 1783, ch. 19. Kilty Vol. 1.

Wor. Co. Roads, - 1784.

An act to establish a road in Worcester County, from the Sinepuxent road to Walton Purnell and Annanias Hudson's grist mill, and from thence to Freeman's branch.

Nov. 1784, ch. 4. Kilty Vol. 1.

Sec. 2. Certain persons appointed, or any three or more of them, authorized to lay out a public road, twenty feet wide, from the said Sinepuxent road, that is, the road leading from Saint Martin's church to Sinepuxent inlet, to the grist mill of the said . Annanias Hodson and Walton Purnell, and from the said mill to Freeman's Branch, same to be a public road, and kept up at the public expense, Commissioners to ascertain damage occassioned by the road to any person, or persons which damage, when sustained, shall be paid by the said Annanias Hudson, and Walton Purnell.

Wor. Co. Roads,- 1785.

A supplement to the act to establish a road in Worcester County from the Sinepuxent road to Walton Purnell and Annanias Hudson's Grist Mill, and from thence to Freeman branch.

Nov. 1785, ch. 20. Kilty Vol. 2.

A supp. to 1784, ch. 4.

Sec. 2. That part of the act of 1784, ch. 4. which provides that damages, sustained by persons by such road passing through their property, be paid by Annanias Hudson and Walton Purnell, repealed.

Sec. 3. Justices of Worcester County to levy sum adjudged by the Commissioners, to be the damages sustained by the persons, through whose lands the road shall run, and, when collected, to be paid to the persons sustaining such damages.

Wor. Co. Levy, - 1785.

An act to authorize the Vestry of Stupney Parish, in Somerset and Worcester Counties, to settle and pay the debts of the parish, and for other purposes.

Nov. 1785, ch. 21. Kilty Vol. 2.

Wor. Co. Assessments, - 1785.

An act to ascertain the value of land in the several counties of this State for the purpose of laying the Public Assessment.

Nov. 1785, ch. 53. Kilty Vol. 2.

The annual assessments to be imposed on the amount of land at the

Sec. 2. The average value of land by the acre established in the several counties, as follows- Worcester County twenty shillings and three-pence.

above average value, and on personal property as shall be here-

Sec. 5. Directions for ascertaining the quantity of land in the different counties.

Sec. 9. Lands not heretofore assessed and hereafter to be grented, to be valued at this comparative value with other lands in the same county.

Sec. 10. Directions for valuing the lands of Commissioners of Tax, Justi(continued next page)

Wor. Co. Assessments, - 1785.

ces of the county courts to appoint person, to value the land of

Sec. 11. Direction for giving notice of the valuation made, Comm. to appoint three places of meeting in this county, for the purpose of showing valuation, to see persons concerned, time of meeting to be advertised, at least lo days before such meeting, etc.

Sec. 15. Comm. to make out account of property ascertained and valued and deliver same signed and enclosed to the clerk of the House of Delegates and also a copy to the clerk of the county to be by him recorded, and the clerk of the House to enter the same in a book to be provided for the purpose, and keep the original in his office, and on the 2d day of the meeting of the general assembly to lay same before the delegates for their inspection.

Wor. Co. Lands, - 1790.

An act to facilitate the draining of Land in the several Counties therein mentioned.

Nov. 1790, ch. 3. Kilty Vol.

A supp. 1799, ch. 73.

An act to facilitate the draining of land in the several counties including Worcester County.

Wor.Co. Elections, - 1790.

An act, directing the time and manner of holding elections for Representatives of this State in Congress of the U.S., and for appointing electors on the part of the State, for choosing a President and Vice-President of the U.S., and for regulation of the said elections; also to repeal the act therein mentioned.

Nov. 1790, ch. 16. Kilty Vol. 2.

Supp. 1791, ch. 62, 67, April 1792, ch. 5. Nov. 1792, ch. 34, 1795, ch. 73, 1796, ch. 41, 1798, ch. 111.

Sec. 2. For the purpose of choosing the President and tVice-President, and Representatives in Congress of the U.S., the State is divided into six districts. Worcester with Dorchester and Caroline Counties constitute the fifth district.

Wor. Co. Elections, - 1791.

A supplement to the act directing the time, place and manner, of holding elections for representatives of this State to the Congress of the U.S. etc.

Nov. 1791, ch. 62, Kilty Vol. 2.

A supp. to- 1790, ch. 16.

Sec. 2. Dorchester, Sommerset and Worcester Counties, to form the eight district for the election of representatives in the Congress of the U.S.

Wor. Co. County Court, - 1792.

An act to revive and aid the proceedings of Worcester County Court.

April, 1792, ch. 4. Kilty Vol. 2.

Wor. Co. Poor,- 1792.

An act for the benefit of Jesse Fookes, of Worcester County.

Nov. 1792, ch. 7. Kilty Vol. 2.

A private act.

An act for resurveying and laying out anew Snow Hill-Town, in Worcester County.

Nov. 1792, ch. 53. Kilty Vol. 2.

- Sec. 1. Plot of town made by virtue of 1742, ch. 11, cannot be found.
  - surveyor of Wor. County, to survey and make out a new and exact plot of the town, and shall ascertain and limit the extent of the lots streets and alleys thereaf according to the best evidence obtained.
- Sec. 3. Commissioners, after giving ten days notice of time and place of meeting, authorized, to issue summons for persons applied for by any proprietor, who are required to attend under penalty of twenty shillings, and to examine them upon oath, etc. concerning their knowledge of the bounds, limits, etc. of any 10 th street, etc. of said town, and to establish same accordingly.

(Continued next page)

Wor.Co. Snow-Hill-Town, - 1792.

- Sec. 4. Commissioners shall cause the plot, when finished, together with depositions taken, to be entered on the records of Worcester County, and same to be thereafter considered the true plot of Snow-Hill-Town, as if the original plot had never been lost.
- Sec. 5. Remaining commissioners to appoint persons to fill vacancies among them.
- Sec. 6. Commissioners to be allowed ten shillings per day attending and the surveyor fifteen shilling per day employed by the commissioners.
- Sec. 7. Allowances and other expenses to be paid by the proprietors of lots in said town.

Wor. Co. Roads, - 1793.

¥

An act to establish the road leading from Crooked Run, in Worcester County, to Saint-Martin's Landing, as a public road.

Nov. 1793, ch. 18. Kilty Vol. 2.

Sec. 2. That the road aforesaid, leading from Crooked Run to SaintMartin's Landing, hereby declared a public road and hereafter
to be kept and repaired as other roads in the county.

Wor. Co. Levy Courts, - 1793.

An act to alter the time of holding the levy courts in the several counties therin mentioned. Nov. 1793, ch. 46. Kilty Vol. 2.

Sec. 2. That the several and respective justices of the peace, who now

Sec. 2. That the several and respective justices of the peace, who now compose, or shall hereafter compose the Levy Courts, instead of meeting as heretofore required by law, are hereby authorized to meet at the usual places for holding county courts in the several counties as follows: Worcester County, on the first Monday in April, in every year.

Wor. Co. Marriages, - 1794.

An act for annulling the marriage of Schoolfield Parker, of Worcester county, and Sarah, his wife. Nov. 1794, ch. 3. Kilty . . Vol. 2.

Title only reported in Kilty.

Worc. Co. Jail-House, - 1794.

An act for building a new prison in Worcester County.

Nov. 1794, ch. 4. Kilty Vol. 2.

Sec. 2. Justices of Worcester County authorized to levy in two equal assessments in the years 1795, and 1796, a sum not exceeding six hundred pounds, together with sheriff's compensation of 6

Sec. 3. Commissioners appointed to superintend the building of a new prison at Snow Hill, in the said county, on the public ground heretofore appropriated for those of a court-house and prison, and hereby authorized to contract to build and finish the said prison which, when completed, to be put into custody of the sheriff of Worcester County.

Sec. 4. Commissioners authorized to call on the sheriff to pay the sum levied and apply the same to build and complete the said prison.

Sec. 5. The Commissioners to lay before the J.P. of the County, at the levy court annually, a fair and distinct account of the money by them received and expanded for the purpose aforesaid, surplus if (continued on next page)

Worc. Co. Jail- 1794.

any, to be applied towards defraying the county charges.

- Sec. 6. Commissioners' allowance to be not more than ten shillings per day, to be allowed by the J.P. out of the money levied.
- Sec. 7. The money levies to be applied by the Commissioners, either to repairing the old gaol, or building a new one agreeably to this act.
- Sec. 8. Majority of the remaining Commissioners to fill vacancies among them.

Wor. Co. Roads,- 1794.

An act to extend the public road leading from Herring Creek, in Worcester County, to the north end of Synepuxent, Nov. 1794, ch. 12, Kilty vol. 2.

- Sec. 2. Justices of Worcester County Court authorized to grant or reject any petition for the extension of the said road.
- Sec. 3. Justices, when they think it proper, may grant petition for the extension of the said road, and in such case shall order a commission to issue to five discreet persons, not interested in any land affected, empowering them, or any three of them, to survey, lay out and open, at the expense of such petitioners, a road not exceeding 33 ft. wide from the bridge erected on a branch of Herring Creek until it intersects the public road that leads to the north end of Synepuxent, and the said road, when surveyed and opened, shall be recorded in Worcester County Court and be

(continued on next page)

Wor. Co. Roads, - 1794.

kert up and repaired, as other public roads in the said county.

- Sec. 4. Dama'es to persons through whose hands the said road shall pass, shall ascertained by the commissioners, and shall be paid by the petit. Mers. Persons, who inceive themselves injured by such valuation of damages, may upon petition have the sheriff summon 12 freeholders of the county, not interested in the property, to assess and value the damages which shall be final and conclusive.
- Sec. 5. The Commissioners are not to lay out, or open the said road through buildings, gardens, orchards, or meadows of any such person, or persons.

Rustices of the Peace Shariff

Questices of the Peace 5 now Still

CIVIL DOCKET, 1928-25, 1939--. 4 vols. (2 vols. labeled Walter W. Price, J.P; 1 vol. also labeled by no. of case contained).

Record of proceedings in civil cases, giving docket no., names of plf. and deft., type and amount of action, date summons issued and returned, date of trial, names of witnesses, and amount of judgment and costs.

Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. Aver. 250 pp. 13 x 8 x 1, 19 x 11 x 2. Office of justice, Market Street.

CASES, 1928-35, 1939--. Est. 4,200 papers in 6 f.b.

(3 f.b. labeled Walter W. Price, J.P.; 3 f.b. also
labeled by case no. contained). Title varies: Suits

Docketed Before, 2 f.b., 1928-31; Civil Docket No. 5,

1 f.b., 1931-33.

Original papers and warrants in civil and criminal cases, giving type of proceedings, docket no., names of plf. and deft., amount of fine and/or costs. Arr. alph. by name of plf.? Hdw.; hdw. on ptd. form; typed.  $12 \times 4 \times 11\frac{1}{2}$ . W.W. Price's office, Market Street.

# CRIMINAL DOCKET, 1928-36, 1939--. 8 vols. (3 vols. labeled Walter W. Price J.P.). 2 vols, 1931-35, not titled.

Record of criminal trials, giving date, case no., name of deft., charge, arresting officer, witnesses, verdict at trial, amount of the and costs or sentence, if released under recognizance or committed to jail for grand jury action. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. Aver. 280 pp. 13 x 8 x 1, 19 x 11 x 2. W.W. Price's office, Market Street.

Entry 203 Docket for Trac Magistrotes McTot Vehicle Cases, 1928-36, 1939 - -3 VOES, TITE VARIOS; Criminal Decket Motor Velicla, IVEC. 1926-31, 1802.1931-36 not Tilled, Recent of proceedings in violations of motor vehicle. Cours, quinq case no., date of violation, section of cade violated, places nances of Keft, Coruplainant arresting officer and witness nature of warranh arresh ship no, date of trac, plan verdich amount of fixe could cosh on santance, it paid on committed, Annous och transcrittate to The Engiceros ioner of Motors Vehreles, Hate, chear no. appear date, manie at bonds nearly amount of bond, date of filing of papers with Clark of court, and remarks

DOCKET FOR TRIAL MAGISTRATE MOTOR VEHICLE CASES, 1928-36,

1939--. 3 vols. Title varies: Criminal Docket, Motor Vehicle, 1 vol., 1928-31. 1 vol., 1931-36, not titled.

Record of proceedings in violations of motor vehicle laws, giving date, docket no., name of deft., address, license no., tag no., charge, arresting officer, names of witnesses, and amount of fine and costs. Arr. numer. by case no. Indexed alph. by name of deft. Hdw. 1928-36; hdw. on ptd. form 1939--. Aver. 200 pp. 12 x  $7\frac{1}{2}$  x 1, 14 x 10 x 1. W. W. Price's office, Market Street.

(ASH BOOK, 1939--. 1 vol.

Record of cash receipts for fines and costs collected and copy of monthly report to the county commissioners, giving date, amount of fines and costs, and totals. Arr. chron. by date of recording. Hdw. 200 pp.  $18 \times 12 \times 1\frac{1}{2}$ . Office.

Pocomoka City CIVIL DOCKET, 1939--. 1 vol. (No. 2).

Record of the proceedings in civil cases, giving docket no., names of plf. and deft., type of action, amount, date summons issued and return-

ed, date of trial, witnesses, amount of judgment, and costs. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. 252 pp. 18 x 11 x 12. LETTERS (Summonses), 1939--. Est. 25 papers in 1 f.b.

Copies of summonses issued by the trial magistrate, in civil cases, giving name of deft., name of person summoned, date, when to appear, and signature of justice. No orderly arrangement. Hdw. and typed on ptd. form. 12 x 3 x 11. Office.

Record of criminal trials, giving date, case no., name of deft., charge, arresting officer, names of witnesses, verdict at trial, amount of fine and costs, or sentence, if released under recognizance, or committed to jail for action of the grand jury. Arr. numer. by docket no. Indexed alph. by name of deft. 500 pp. 18 x 11 x 2. Office.

MOTOR VEHICLE CASES, 1939--. 1 vol. (A-74).

Record of proceedings in violation of motor vehicle laws, giving case no., date of violation, section of code violated, place, name of complainant, arresting officer and witness, nature of warrant, arrest slip no., date of trial, plea, verdict, amount of fine and costs or sentence, if paid or committed, amount remitted to the Commissioner of Motor Vehicles, date, check no.. appeal date, name of bondsmen, amount of bond, date of filing of papers with clerk of court, and remarks. Arr. numer. by docket Hdw. on ptd. form. 200 pp. 14 x 10 x 1. Office.

# 209 CIVIL CASES (Criminal), 1939--. Est. 70 papers in 1 f.b.

Copies of warrants for traffic violations, giving date, charge, case no., name of deft., time, and amount of fine and costs. Arr. alph. by name of deft. Hdw. on ptd. form. 12 x 3 x 11. Office.

## 110 RECEIPTS, 1939--. Est. 50 papers in 1 f.d.

Copies of receipts issued for fines and costs, giving receipt no., date, name of deft., offense, amount paid, arresting officer, and signature of magistrate. Arr. alph. by name of deft. Hdw. on ptd. form. 12 x 3 x 11. Office.

CIVIL DOCKET, 1935--. 3 vols. (No. 1-3). Title varies: Ledger, 2 vols., 1935-May 31, 1939.

Justice of the peace record 1935-May 31, 1939 and trial magistrates, June 1939-- of proceedings in civil trials, giving case no., names of plf. and deft., type of action, summons, to whom issued, date returnable, dates of return and trial, amount of judgment, names of witnesses, and costs. Arr. numer. by case no. Indexed alph. by name of deft.; 1 vol., June 1939-- also indexed by plf. Hdw. Aver. 250 pp. 14 x 9 x 1, 18 x  $16\frac{1}{3}$  x 2. Office.

CRIMINAL DOCKET, 1935--. 5 vols. (No. 1-4, 3).

Title varies: Ledger, 4 vols., 1935-May 31, 1939.

Justice of peace record 1935-May 31, 1939 and trial magistrates. June 1939 -- of criminal trials, giving date, name of deft., charge arresting officer, names of witnesses, verdict at trial, amount of fine and costs, or if released under recognizance, or committed to jail awaiting grand jury action. Constitution tains: Docket for Trial Magistrates Motor Vehicle Cases, 1935-May 31, 1939, entry . Arr. enumer. by docket no. Indexed alph. by name of deft. Hdw. Aver. 480 pp. 14 x 9 x 2, 18 x  $10\frac{1}{2}$  $x 2\frac{1}{2}$ . Office.

DOCKET FOR TRIAL MAGISTRATES MOTOR VEHICLE CASES, 1939--. 2 vols. (A-215, A-132). 1935-May 31, 1939 in Criminal Docket, entry .

Record of proceedings in violation of motor vehicle laws, giving case no.. date of violation, section of code violated, place, name of complainant, arresting officer and witness, nature of warrant, arrest slip no., date of trial, plea, verdict, amount of fine and cost, or sentence, if paid or committed, amount remitted to the Commissioner of Motor Vehicles, date, check no., appeal date, names of bondsmen, amount of bond, date of filing papers with the clerk of court, and remarks. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. on ptd. form. Aver. 300 pp.  $14 \times 10 \times 1$ . Office.

CASH BOOK, 1939--. 1 vol.

Daily record of cash receipts for fines and costs, giving date, name of deft., amount, and total receipts for each month. Also contains monthly record of remittances to the county commissioners and the Motor Vehicle Commissioner. Arr. chron. by date of recording. Hdw. 76 pp. 14 x 9 x  $\frac{1}{2}$ . Office.

# Ocean City

W(5 CIVIL DOCKET WORCESTER CO., 1939--. 1 vol (No. 4).

Record of proceedings in civil trials, giving case no., names of plf. and deft., type of action, summons, to whom issued, date returnable, dates of return and trial, amount of judgment, names of witnesses, and costs. Arr. numer. by docket no. Inc. dexed alph. by name of deft. Hdw. 300 pp. 18 x 12 x 3. Office.

Record of criminal trials, giving date, name of deft., charge, arresting officer, names of witnesses, verdict at trial, amount of fine and costs, or sentence, if released under recognizance, or committed to jail for grand jury action. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. 250 pp. 18 x 12 x 3. Office.

1 vol. (A-75).

Record of proceedings in violation of motor vehicle laws, giving case no., date of violation, section of code violated, place, name of complainant, arresting officer and witness, nature of warrant, arrest slip no., date of trial, plea, verdict, amount of fine and costs or sentence, if paid or committed, amount remitted to the Commissioner of Motor Vehicles, date, check no., appeal date, name of bondsmen, amount of bond, date of filing of papers with clerk of court, and remarks. Arr. numer. by docket no. Indexed alph. by name of deft. Hdw. on ptd. form. 200 pp. 12 x 14 x 2. Office.

Daily record of cash receipts for fines and costs and copy of monthly report to county commissioners, giving date, amount of fines and costs, and totals. Arr. chron. by date of recording. Hdw. 200 pp. 18 x 12 x  $1\frac{1}{2}$ . Office.

Process

SHERIFF'S DOCKET, 1893, 1895-1901, 1903-07, 1932,

1933. 15 vols. (14 vols., 1893, 1895-1, 1903-7

labeled by court terms).

Brief record of court proceedings for tempôrary use of the sheriff, giving names of plf. and deft., docket no., in appearances, civil and criminal appeals, judicials, criminal appearance and continuances, and presentments. Arr. numer. by docket no. within type of procedure. Hdw. Aver. 80 pp. 14 x  $8\frac{1}{2}$  x  $\frac{1}{2}$ ,  $15\frac{1}{2}$  x  $10\frac{1}{2}$  x 1. 14 vols., 1893, 1895, 1901, 1903-17, in garret; 1 vol., 1932-33, county commissioner's vault.

# Jaie Recork

410

(PRISONERS' RECORD), 1870-71, 1938--. 3 vols.

Record of prisoners in jail, giving date, name of prisoner, address,

sex, color, nationality, marital status, height, weight, name of arresting officer, offense, articles taken from prisoner, and disposition of case. Early record also contains daily record of jail expenses. Arr. alph. by name of prisoner. Hdw. Aver. 200 pp.  $12\frac{1}{2} \times 8 \times \frac{1}{2}$ ,  $14 \times 8 \times \frac{1}{2}$ . 1 vol., 1870-71, garret; 2 vols., 1938--, jailors home.

# WORK PROJECTS ADMINISTRATION OF MARYLAND

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Wordester County



# Woman's Influence Evident In Aura Surrounding Berlin

Bentztown Bard Finds Marks Of Tidy Hominess Of Good Shore Housekeeping

This is the final of the series of three articles describing Berlin.

## By FOLGER McKINSEY The Bentztown Bard

everything:

A residence here is not a mere residence, but a home, with all the tidy hominess of good old Eastern Shore housekeeping. The women are not contacted with a subject to the tented with anything but the best. One of them

whom I met was so busy with public activities that she was rushing through a job at her office to get home to whitewash a fence before the members of a sight-seeing pilgrimage arrived on the morrow. They have a women's club, too, but sight-seeing strange to say, it is not very active, which deficiency is made up by the energy they show in other organizations to which they belong. Have Homemakers' Club

They have a Homemakers' Club, of which Mrs. L. W. Warren is head, and some active members of the D. A. R., who belong to the chapter in Salisbury. These have just been holding a pilgrimage to historic places on the Shore, the members from Berlin being Mrs. H. S. Purnell, Mrs. J. Richard Phillips

H. S. Purnell, Mrs. J. Richard Phillips and Mrs. G. E. Henry, Jr.

There is a chapter of the Order of the Eastern Star—Holly Chapter 'No. 45— of which Mrs. John W. Burbage is the worthy matron and which is an associate of Evergreen Lodge No. 153, A. F. & A. M., organized in 1871 and with a temple on Main street. Carl Baker is its worshipful master.

Other Lodges There

# There is also a lodge of Odd Fellows,

with an Odd Fellows hall, and the White Eagle Tribe of Red Men, with John E. K. Davis at its head. He is also at the head of all the Maryland tribes. The American Legion is represented by the Boggs-Disharoon Post No. 123. There are troops of both Boy Scouts

and Girl Scouts in Berlin, the former headed by Raymond K. Davis as scout master, and the latter by Mrs. Ernest Holland as leader.

An important organization of the setup here is the Powellville CCC drainage camp, which has been doing valuable work in the reclamation of the Pocomoke river area. Over 100,000 acres have been drained, much of it in the vicnity where the wild deer of Worcester roam at will and have increased to such an extent as to become a menace to farm crops. Old Homes There

Among the many attractions offered by Berlin none is more alluring than its aggregate of a half dozen or more ancient homesteads, around which clusters much of the aura of early Maryland. One of the attractive home places—not so ancient but nevertheless very interesting—is the home near the town of Samuel D. Riddle, of Philadelphia, owner of the famous Man-O'-War and of War Admiral. Both were bred and trained on Mr. Riddle's place here and many visitors come to see the home of those two come to see the he famous race horses.

Another place of interest is "Dun-wandrin," owned by Colonel and Mrs. Harry S. Purnell, the latter a retired army officer who was in command of Fort McHenry during the World War. His is not an old estate but it is very beautiful. The Piddle where The Riddle place beautiful. beautiful. The Riddle place was originally known as "Winchester," and was built in 1826 by John Madison Temple. Was Wedding Gift "Homewood," on Broad st

"Homewood," on Broad street in town, was built in 1834, and was a wedding gift from John C. Derrickson to his daughter at her marriage in 1860 to the late Zedok Purnell Henry. The name of "Burleigh," probably a later spelling of the name "Burley" later spelling of the name "Burley" of the ancient maps, occurs in three instances in the naming of places of historic interest here. There is "Burleigh Manor," in the Hammond family since 1835 and now the residence of Dr. T. V. Hammond: It is on South Main street with grounds of forty-five acres and is famous for a Japanese camella over a hundred apanese camella, over a hundred strawberries ripen, the chickens crow and the early peas begin to show their bloom. Japanese Japanese camella, over a years old, in its landscaping.

Berlin, Md., May 6—There is an air have mentioned names that are a part of woman's influence about this lovely of the old family memberships and town of old Worcester, and the woman's touch is to be seen in almost through the generations. It is said that through the generations. It is said that the first white man to have been received by the Indians when he stepped foot on the Shore was a resident of Berlin. The old family names are still prevalent among the folk of the present generation-the Purnells, Henrys, Derricksons, Whaleys, Robins, Jacobs, Bowens—the latter referring to the famous Dr. Bowen, who lived here with his daughter unto his 90th year of age, his daughter after his death having removed to Illinois.

At Hay's Landing, four miles away on Newport Creek, is an old lime kiln, where boats used to come in the old days to bring supplies and to away the lime that was made there to be used for making plaster for the homes that were built in the neighborhood. The lime was hauled to town by ox cart. The oldest citizen here is a respected colored man-Isaiah Fassetwho last year, celebrated his ninety-sixth birthday. One of the oldest ladies of the early regime of culture and society in the community is Mrs. M. J. Watkins, now 90 years old, a member of one of the leading families, and still keenly interested in the day's events. keenly interested in the day's events.

Located At Junction

Berlin is located on U. S. Route 113 and is the junction of this route with the Dupont Highway, extending all the way down to the Virginia line. You way down to the Virginia line. You come into Berlin at the center of its business section, a street having fine esidence sections both north and south of the business core. It is crossed by Commerce, Broad, Bay and Pitt streets, and traffic here moves north and south and east and west. It is a town with a really live weekly

newspaper—the Eastern Shore 1 mes—which has been the outgrowth of a combination of the old Ocean City News merged with the old Berlin Times and now operated in a handwell-equipped some, building plant of its own by Gilbert T. Shilson as publisher and Elizabeth Henry as manager. Often Changed Hands

# Several years ago the former Times

had been bought by the late Armistead R. Holcomb, of the staff of the New York Herald-Tribune, who died here of pneumonia in 1936. It has changed hands three times since then had been and is now in the hands of a man who is Public Service Commissioner of the State of Michigan and who bought the paper with the idea of making his home here. Here is a town of modern progress and enterprise in an environment of

rural beauty and quiet, which is op-erated under a city management sys-tem, is every year reducing the bonded indebtedness it has at times contracted to obtain public improve ments. Has Fine Facilities It has acquired a number of fine

pulic facilities without one cent in crease in its taxes. It has thirteen miles of city streets, most of them well paved; its own electric plant, sewers, water, tclegraph, telephone, two railroads, fine State highways with ample bus service, schools, churches, a rich agricultural area at its very door, door, many industries within its town limits, and a friendly, quiet, neighborly spirit. A self-contained town, which goes all the way on its own, pays off its bonds, and doesn't ask for Government aid.

It is a town that has had railroads

since 1867; that gave birth to one of the great naval heroes of the world; that refused Government aid for an airport because it involved "too much red tape"; that was one of the first towns to hold a baby show, and that has set an example to other com-munities by the efficiency of its methods of town government. Not far

away is the sea, and its great marlin. Over hundreds of widespread acres the

By Donald Kirkley

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[Reprinted from a late edition of yesterday]
Harvest," which began to seed, too, built a filling station of his ment at Ford's Theater own and took out his grlevances in talk. nie Treadwell takes for Hls wife had died, and his daughter present maladjustment Tony (Judy Parrish) was growing up wild and aimless.

Starts Rebuilding Ranch Undeterred by the black picture he

paints for her of present-day farmingit is like "standing on the brink of hell and throwing checks into the fire"-Carlotta sets out to rebuild the rauch, wrest a living from the land and make a home in the old house. She takes advice from her Italian neighbor, De Lucchi (Alan Reed), and ultimately wins Elliott to her point of view.

In so doing, she manages likewise to uuscramble the affairs of Tony, who is in love with *De Lucchi's* boy (Arthur Franz), but has indulged ln reckless mischief with her second cousin (Shelley Hull). This portion of the play is a repetition of many similar situations, but it has its purpose, in that It shows the effect of economic instability and false values on the minds of the younger generation.

Others In Cast Miss Parrish gives a tense, wellrounded portrayal of this embittered glrl, who is misguided rather than bad, and Mr. Franz is excellent as her Italian sweetheart. Mr. Hull does well in one brief appearance as Billy, having inherited some of the ability of his father, Henry Hull, who was the star of Miss Treadwell's last play, "Plumes in the Dust."

The secondary characters are wellrounded and extraordinarily well played. Mr. Reed, last seen here as the Greek wrestler iu "Love's Old Sweet Song," is fine as the old Italian; Edith King deserved the special applause she received as vulgar cousin Bertha; and Doro Merande wandered in for one cómical scene as a widow woman looking for a job at very light housekeeping.

John Morny gave a convincing portrait of a lanky, vague, lazy Okie, and Helen Carew made a good thing of Elliott's mother, a faded, skeptical, independent farm lady of the old school. Watson Barratt designed the eloquent settings and the play was ably directed by Lester Vail. This is, by the way, the final subscription offering of the Theater Gulld.

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# Patterns Jolly Jumper

This gay little pattern will be a joy to busy mothers and wee tots both. The jumper may be worn alone as a sunfrock.

And you can see from the diagram how easy it is to make. Panties are included.

Gingham, linen, percale are nice for the jumper; voile, batiste, linen for the blouse.

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## ELECTION SUPERVISORS (Appointive)

Robert H. Powell Severn Murray Parker E. Wharton	1890
Vice Emory Bell Alexander D. Irvin Thomas H. Collins	1892
Alexander D. Irwin Thomas H. Collins Henry J. Anderson	1894
Urian F. Shackley Edward S. Furbush Elijah J. Scharlfield	1896

These are the first county commissioners we could find and were unable to find the name of the clerk.

Elected in the year 1839 to serve for term of 3 years.

James Powell lst dist. Rowland Bevans

William Showell James Fooks of D. 2nd dist.

Levin G. Irving 3rd dist.

(There are only three county commissioners serving at the present time).

### REGISTERS OF WILLS OF WORCESTER CO. - 1742--.

John Henry	Depy. Com.	
Benton Harris	11 11	
Wm. Morris	Register of	Wills
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Jas. S. Lecompt	li .	11
Geo. W. Bishop	H	II
Geo. T. Bratten	If	H
Thos. D. Purnell	Ħ	H
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Frank E. Hudson	u .	11
	Benton Harris Wm. Morris John Morris John Wise Levin Handy Jas. B. Robins Matthew Hopkins Lemuel P. Spence Samuel R. Smith Teagle Townsend Geo. B. Gray Thomas P. Parker Edw. Hubbell  Jas. S. Lecompt Geo. W. Bishop Geo. T. Bratten Thos. D. Purnell Edw. P. Davis Asbury C. Riley Dr. Paul Jones	Benton Harris  Wm. Morris  John Morris  John Wise  Levin Handy  Jas. B. Robins  Matthew Hopkins  Lemuel P. Spence  Samuel R. Smith  Teagle Townsend  Geo. B. Gray  Thomas P. Parker  Edw. Hubbell  Jas. S. Lecompt  Geo. W. Bishop  Geo. T. Bratten  Thos. D. Purnell  Edw. P. Davis  Asbury C. Riley  Dr. Paul Jones

#### WORCESTER COUNTY WELFARE BOARD

Prior to 1933 public relief work in Worcester County was in the hands of the Board of County Commissioners. Due to the emergency situation in 1933, it became necessary in Maryland to provide State-wide control of the distribution of Federal and State funds. In order to effect this, Welfare Boards were organized throughout the State on a county basis under the supervision of the Board of State Aid and Charities. In January 1934, the Worcester County Welfare Board began the distribution of emergency relief funds.

The state and county set-up was made permanent by legislative act of the assembly in 1935, (acts 1935, ch. 586). Under this legislation and that of 1939, (ch. 99, sec. 8-D), the Gounty Welfare Boards have authority to administer aid to dependent children, old age assistance, public assistance to the needy blind and general public assistance; child welfare services under the Social Security Act; the investigation and referral of applicants for Works Progress Administration, Public Works Administration and Civilian Conservation Corps. Such boards also have authority to administer, handle and distribute Federal Surplus Commodities, as well as work relief and services to families and individuals in need; the care of neglected, dependent and delinquent children, this care to include service to juvenile courts or other courts having jurisdiction over minors.

In Worcester County, the Welfare Board performs the above functions, with the exception of General Public Assistanceelief to the needy handicapped in general, and care of neglected and delinquent children.

The County Welfare Board consists of seven members, who serve without pay, of whom one is arcounty commissioner who serves ex-officers for one year. The other six members are appointed by the county commissioners from a list submitted by the State Department of Public Welfare (official title since 1939, ch. 99, sec. 1) after conference with the Board of County Commissioners. Appointments to the Welfare Board in 1940 and thereafter an for terms of six

years, such appointees being ineligible for re-appointment to a second term immediately succeeding the first.

Subject to the approval of the State Department of Public Welfare, the Welfare Department of Public Welfare, the Welfare Boards appoint the personnel necessary for administration of the county welfare programs.

Expenditures of Worcester County Welfare Board in 1938-1939 amounted to \$120,966.24, of which \$18,671.72 were received from the county and \$102,294.52 from State and Federal grants.

Records of the Worcester County Welfare Board are kept on forms prescribed by the State Department of Public Welfare. Such records are confidential, according to law, all are kept in the welfare office, second floor of the Municipal Building, Snow Hill, Maryland.

George R. Collier, elected State's Attorney for Worcester County November 1851.

"To hold the said office of 'The States Attorney' for Worcester County until you shall be duly discharged therefrom and to execute the duties of partiality, said office with deligence and fidelity, without favor, affection or partiality, according to law."

(State's Attorney 1851).

Registers of Wills of Worcester Co. - 1742 --Depy. Com. John Henry Benton Harris 1743-1777 Register of Hills Mm. Morris <u> 77-1781</u> John morris 1781-1782 John Wise 1782-1792 Levin Handy 1792-1799 Jas. B. Robins 1799-1806 Mathew Hopkins 1806-1824 demuel P. Spence 1824 - 1839. Samuel R. Smith 1839-1846 Teagle Townsend 1846-1851 Geo B. Gray 1851-1857 Thomas P. Parker 1857-1863 Edw. Hubbell 1863-1865 Jas. S. Lecompt Geo. H. Bishop 1865-1873 Geo J. Bratten <u> 1873 - 1884</u> Thos. D. Purnell 1884-1897 Edw. P. Davis 1897-1915 asbury C. Riley 1915-1921 Dr. Paul Jones 1921-1939 Frank E. Hudson 1939 —

Worcester County. The first Courthouse of Worcester County was built in 1742 and destroyed by fire in 1834, four vols. of deeds in the office of the clerk of court were destroyed at this time. Rebuilt in 1835 and again dextroyed by fire in 1893. All records of County Commissioners except two minute books were destroyed. Present courthouse and jail, built of red brick, were creeted in 1894 at a cost of \$37,449.87. Jackson C. gott, Baltimore, architect; Lankford & Slemmons. Wicomico County, Contractors. all records except those of the Bd. of Edu. cation, Election Supervisors and Those in attie are kept in fire-proof vaults. : Indeterminate number of volo, from Register of Wills vault missing that cannot be accounted for.

#### BERLIN FIRE COMPANY, INC.

"SERVICE FOR OTHERS"

#### BERLIN, MARYLAND

OUTLINE OF THE GROWTH OF THE BERLIN FIRE COMPANY

On or about the latter part of 1894 the business men of Berlin purchased a hand pumper and some hose and made arrangements to put up a tank for their water supply. Around this equipment a loose sort of an organization was formed, but when in August 1895 this organization went into action, their water supply, a well, gave out and the pumper was abandoned and burned along with the entire business section and some homes. All records of this Company, if any existed, were destroyed in this conflagration. From 1895 to 1909 the town was served by a bucket brigade. In 1909 the present light and water plant was built and a new Fire Company was organized with two home made and hand drawn hose carts as its equipment, about two years later a hand drawn reel with ladders was purchased, and in 1916 a chassis was purchased upon which was built a hose body and ladder rack. In 1924 the Company purchased a triple combination Mack Dumper of 300 Gal Capacity with was delivered in the early part of 1925 and in February 1925 the Berlin Fire Company joined In 1926 the Company was in-The Maryland State Firemens Association. corporated and purchased a Ford Chemical which was replaced in 1927 by a 4 cylinder Chevrolet Truck carrying a hose body and pump in addition to the ladders and chemical equipment. In May 1933 a new 6 cylinder Chevrolet truck was purchased to replace the 4 cylinder chevrolet truck and on February 10, 1934, in answering a call near Taylorville with this Chevrolet truck, the truck skidded on the icey road and turned over, cauling the death of one man, Franklin Pennewell, then Vice-President of and injured several other members of the Company, also the Company

#### BERLIN FIRE COMPANY, INC.

"SERVICE FOR OTHERS"

#### BERLIN, MARYLAND

doing a great damage to the truck. This truck was repaired and put back in use. About this time the Mayor and Council purchased the present Municipal Building at the Corner of Bay and Williams Street and in March 1935 the Fire Company moved from their Old Quarters on Bay Street to the New Building. Later the Mayor and Council remodeled the Second Floor of the New Municipal Building and arranged quarters for the members of the Fire Company consisting of, Living Room, Meeting Room, Recreation Room and Kitchen and on Mar.1st. 1938 these quarters were dedicated. there came the demand for more equipment and in November 1938 a New 500 Gallon Mack Triple Combination Pumper with equipment was purchased and delivered. The Berlin Fire Company has at present 30 active members with 3 pieces of apparatus. The Present Officers are: Fred A. Culver. President; Waddell Whittington, Vice-President; Wm. S. Hudson, Secretary; Wilson W. Brittingham, Treasurer; J. Wm. Thomason, Chief; Ray Jarvis, Asst-Chief; Russell Rogers, Captain; Calvin Wimbrough, Asst-Captain; Reuben Lewis, Chief Engineer; with seven Assistant Engineers.

#### Pocomoke City - Fire Company

The big town fire of April 1922, destroyed all old records of the Pocomoke Fire Company when the fire house was burned, but as near as I can learn the Company was organized about 1888 with 25 men and a hand drawn hose cart with about 250 feet of hose and buckets, and few years later about 1895, a hand drawn steam pumper was purchased by the town as was some more hose. This steam pumper was rebuilt about 1900, and was in actual use until about 1925, and it is still housed in our old fire house as a relic of by-gone days. Shortly after the town fire a new 1,000 gallon motor was purchased by the town; also about 2,000 feet of  $2^{\frac{1}{2}}$  hose and in 1930 another new 1,000 gallon pumper was purchased and a chemical truck with a 150 gallon water tank and a booster pump was added to the equipment and about 1,000 feet more: of  $2\frac{1}{2}$  hose, Our membership was still 25 men, about 1932 our membership was increased to 35 men. In January 1939, after several years of work the erection of a new modern fire house was started, and was dedicated on September 4th, 1939 (PWA Project) Labor Day. This new building is fully equipped with a very modern kitchen, large auditorum lounge room, ladies and mens' rest rooms and billard room.

In February of 1940, the Fire Company purchased a new modern ladder truck and pumper of 500 gallon capacity, so at the present time we are about the best equipped company on the shore, our present equipment consists of two 1,000 gallon pumpers, a combination chemical and booster truck and a ladder truck and pumper and about 4,500 feet of good  $2\frac{1}{3}$  hose and a membership of 35 men.

Last year we answered 62 alarms, 30 in the town and 32 calls in Worcester. Somerset Counties in Maryland and from Accomac and Northampton Counties in Virginia, with an estimated loss in Pocomoke of about \$5,000.

#### A BRIEF HISTORY OF STOCKTON FIRE CO.

The Stockton Fire Company was organized ub 1924. In 1925 the company was incorporated. The fire house was built in May 1925. It is made of stone blocks and wood.

In 1930 the company joined the State Firemens' Association which they belong at present date.

The present charter calls for twenty-five active members, but there are only twenty-two on active list at present.

The equipment consist of one chemical truck and one eight hundred gallon pumper.

The present fire chief is H.D. Cutright, and secretary and treasurer, G.E. Dryden.

#### HISTORY OF OCEAN CITY VOLUNTEER FIRE COMPANY

Ocean City's bucket brigade dates back to 1875, the only available water being the family pump, ocean and bay.

In 1903 a water system was installed with adiquate distribution of fire plugs, included in this contract were two hand pull hose carriages, with reels and hose.

After the loss of the Oriental Hotel in 1905, a fire company was formed, having twenty members. There was no building to house this equipment, only canvass covers. Church bells, and railroad engine whistles were used to alarm the people, later a bell was installed on the water tank for this use.

In 1907 a two story building was erected. The first floor was used for fire equipment and second for meetings of town and lodge. This building is now used for magistrate's office and jail.

In 1914 a hand drawn chemical engine was procured, which is still in use having been placed on a new Ford chasis.

In 1918 the Siren System of alarm was installed.

In 1928 the town provided the New Fire Company building, which is also used for civic functions, the mayor and council office and a room for members to sleep. Four members sleep here and are always available at once for night alarms. In 1928 the fire company was incorporated. At present the company owns: One Ford chemical, one G.M.C. truck and trailer, hook and ladder wagon, 21,000 gallon LaFrance pumper booster system. This equipment is valued at \$35,000 and is owned by the fire company and is not an asset of the city.

No salaries are paid. The expense of gas, oil, and hose is paid by the city.

Captain T.T. Moore Archie Davis Howard Wainwright Allan Quillin Herman Parsons President Chief Assistant Chief Secretary Treasurer

History of Berlin Berlin spring up on the site of: Burlings Flantation, patented in 1677 Try William Stinens. The main tigheway in older days, Russen is the Geneide Kord; which eftended up the Eastern Shore Perincula, prosed though the site of Bulis. The town of Bulin today stands AN two ild plantations. Buckingham Prushipterian Cimetery and the souther put of town trdney stand on the Ald Burlings Plantetion while the real. Irn section of the treat is lacited on Mount Pleasant Planteters. Frim to the great fire of august 4, 1895, Which winged out over severty building thurches and street, the town of Bulin grew meny slawly. Butis first trews chuter

I the State Legislature in 1895 and its first municipal election in Bulin was the hirthplice Mecatur Jan. 1779. The time of the state of the st the transfer of professional transfers to the contract of the

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# Clerks of the Circuit Court of Worcester County

Robert King	1742-1752
Henry Johnson	1752-1777
R. Dennis, pro. tem.	1777-1777
John Done, pro. tem.	1777-1777
Jas. R. Morris	1777-1795
John C. Handy	1795-1837
Gordon M. Handy	1837-1846
Edward D. Martin	1846-1856
John A. Purnell	1856-1857
William E. Timmons	1857-1863
G. H. Richardson	1863-1867
I. T. Matthews	1867-1885
J. W. Staton	1885-1889
J. M. Richardson	1889-1389
Francis H. Purnell	1889-1907
Oliver D. Collins	19 <b>67-</b> 1925
Sue M. Collins	1925-1926
Bessie Bowen	1926-1939 1938
Joseph E. Brimer	1939

Linear feet measurements of Country records in Horcester Country Register of Wills (87 linear ft. bound (vault) (292 " " unbour " unbound. " found Co. Commis. (312 "
(offices + vauet) (15 \frac{1}{3} " " unbound. " found Co. Treasurer { 19 "
Office + vault) { 164 " " unbound. found Clerk of Court \$2012"

(office + vault) \$\begin{pmatrix} 522 \\ 31 \end{pmatrix} unbound (file cabinet unbound (in Juny room records of clk. of Ct. \$ 45"
Co. Comes. + Co. Treas. 69 " bound unbound. 40 linear ft. unbound records in Helfare Bd. (office + voting (house) fd. (office), 13 linear ft. unbound records in bundles (office) 2 ± linear ft. bound records in The 11 & linear for unbound records in

Snow Hill Volunteer Fire Co. Snow Hill had no fire company prior to the fire of 1893. In 1897 The Tuoro Hill Volunteer Fire Department of Snow Hill, maryland" was organized with an active membership of 36 and an honor ary membership of 100. The present menybership is 30 active and 100 honorary members. Incorporated 1925 (Incor. poration Record no. 1, Liber S. M. C. fol. 14) The present building occupied by the fire company was erected in 1936 with The aid of HPA Funds and is a large two-story brick structure with ample space for all equipment. The second floor has a longer rest room with shower large kitchen fully equipped by the Firemens auxiliary, and a large auditorium used by the public for entertainment. Present valuation of building \$18,000.00 The City Hall now occupies the old

fire house. The sum of \$4,035.80 (1940 Levy) is appropriated by the County Commissioner and divided equally among the fire companies of Horcester Co. Outside of this sum the company is self-sus. taining. The present equipment owned by The company is 2 american La France with booster tanks, pumpers and hore compartments, 1 International hose truck. a new International truck will be purchased in the near future.

Mr. Meyer : The following are linear feet measure.

ments of records in courthouse: Register of Wills { 87 linear ft. bound (vault) { 292 " unbound. " bound Co. Commissioners { 3/2 } (offices + vault) { 75 \frac{1}{3}} " unbound. bound. Co. Treasurer (19 (office + vault) { 16 4 unbound clerk of Court (2012 " " bound

(office + vault) (522 " " unbound (in Jury)

" " unbound (room) (Includes bound +) ( 45 of clerk of court, \$ 69 (co. Comrs. & Co. Treus)

The will measure the records of Helfare Board at their convenience and in the meantime will con. tinue with the minutes of County Commissioners unless we hear from you to the contrary. Ruth S. Leonard.

E. M. Colman 1 master County, maryland Historical Sketch morcester Comby manyland is cylled the Eastern Shore. Histornder on the north by Incomics County and believere, in the East by the attentie Ocean and Churce-Hearne Bay, the south by Vinginia and on the west by americat County (1) This Comby emhaces an area of 495 square miles or 316,800 acres, one funth of this acreage is covered by the tays of Sineput. out, Chilecoterque, Isley bright, assamonan, and newport. The allautic Ocean formes an entire Eastern border. anarron strip g beach ranging from me quarter of a mile the one mile in milet forms the coast and is repended from the mainland by the (1) Emply Eurosandanly The Spirit of must poss

Incester County- Historical Thelet. 21/ narrowest part of this stretch of water is of Ocean City where it is shanned by a bridge about me frutt ga mile ling and its midest part is below Sun Hill Where it is about & miles from shore to Thore, (2) Inrestee County is rich in historie associations, Peccent years have brought to light valuable data That place pail of morcester, as the site of the Siovanni de Verrasans in 1524. The had been sent ont by King Francis, I of trance to seek a passage to China. This mas over 400 years ago and not long after Columbus discovered Jugate, La Daupline, mit a even of fifty mon and set out to find the much Implipanage to the Orient. after many vicessellites, the first land he said was the court of north Carolina, The named the region, march of Lawrel? (3) The Coast east and northwest Ledisensed (3) Jenings hise - ye Knighme y accommande or the Enden Shore g maryland P.

Thistorical sheled 3) som a section of land with large forests which he named according. The lunding he clive mithis section would be describe as according has been identified another is novestee Compy. It is believed That he stopped at miles west g Oderlin, From ancient makes it immed seemthat Verragano sailed into assatinger Buy through the southerly framing Rumas Cincoteague Intex and that he departed by my of the opening of Sinepulent neck, Phislatti is said to have been theold Pempenent Inlet, the scene of foreign and Constinse shipping in the letter party the 17th, all y the Tist and part ythe 19th centuries. It is also a belief that assalengue Buy mis open to the see in the 16 5 Century (4) rerragans travelled up this constline bestoring names as he went until he renched the group of island off the court the first record or description of the sont on (4) Eastein Chore Times -ap 18. 1840. Proster Vertical file

8,m. C Interical Shitch 4) Muted States. Indians collect the isololed Burnen la acch an make" meaning land beyond the water," referring their to the location of the poursule separated, as it is fine the maintank glignin by Cherapeoke Bay Trodition Claimes That Indians me not frenchly to any strongers motived to land on their beach Why 6 1603. Bartholomen Gilbert son grister See Humphrey gilbert after a voyage to new England, mar. 26, July 23, 1602. decided to search for lost Colonists y Rivanohe Island. He set ent in a back y 50 lows, were cought in a storm of the coper of Virginia and in July 1603, autered the Bay in search of a good harter, and readed for the about a mile of the beach (5) a growth went Jenny mo. - ye kendrine y accommake or 10 Eartern Thur of Virginia P- 111-113

Investe County - Holered Shelch ashor Decking fresh water, The party had only perceded a short distance men they were attached by hortile and one other of the Me balance of the growth reached their versel mith guildefficiel by and at once aboutmed any idea of searching for Der Halter Paleigns lost colony, and the Elizabeth and its Crew returned to England (6) (6) Jennys mise Je Kindme of accommon the or the Earlend Show of Virginia to

(6). morecle County Hertweed shelet The Charles for the trovince of many kind granted to Cocil, Land Buttimen, June 20, 1632, definitely included, maddition to the territory nest y charabetween the attentie ocenn and bellevace Bay (cast) and the Chestroh Bay (mest) and extending from the maryland - Verginia boundary line (south) in a mortherly direction along The ocean side up things delenne Bay be the 40 degree north latitude. Lord Bultimer distreyarded the assertions of other claimants to this Dection asserting his rights thereto, and in 1669 in an offert to put are End to encreachments by others, he anested his promisine authorities to Encurage (under liberal terms) settles to the up lands " upon the Seabourd side y the Eastern Thorn and on Welework Bay nition the degree forty northerly. (7) Chayton Torrence-Old Somewet in the Entered then (+) archines of md. vol V. pp. 54-5

7 Historical Sketch It was more than fifty years before the erection of morcester County in 1742, that the manyland Promber had a muster county nected by order of The Land Proprietary This act was And are amplification of prenions motructions to evert an unnamed County where Invester County ms Jually and definitely esthisted in On Oct 22, 1669, the Conncil of Maryland following instructions received from This Liveship, tearing the date of July 28, 1669, ordered! Douborngh he ... erected into Country and called as the Lord Propreetary shall hereafter direct" (10) Horekill (creek) or Lewes Creek near Leves, Welevare and mount Scarbough Which accerding to Hermann's map of 1670 lay sout of Luow Hell passing near the Present town of Scarborough. 1001 (9) Cloylon Lurrence - all Imensel on the Earlein P. 185. 9a). Inværlet Com/ bleek - Life a - P 15 (10)- E. B. meshews; The Countres of maryland - P. sty

Immerles County Tholorese Thetch The unstructions Jum his hertships Cattled for the erection y a country to be named Durham which was to extend north of Incester country along the Aleleware from Moretile li the 40th degree og north latitude, (11) on June 19, 1672 the Proprietary, Land a moventer Church which induded practically all of the territory under dispute between himself and the been granted to william Penn.) The Proclamation read: "13 eginning at the porthermost Branch g a Bay, now called Rehoboth Bay, and from theuce running northerly up the Den Board side to the Louth Cope of Alelewave Bay and Thence to the whore kill Creek and up the Bay to the 40th degree northerly latitude, with a country, aid do hereby ered the same rule a country and it is one will and pleasure that it shall be a coming said Province of mary and." (12) Country maryland \$ 568 EB machines Courte of maryland P. 566 12) E.B macheus -

Historical Oheles 9-These prescribed boundaries of the moceslee country of 1672 embreed not only the unnamed county of 1669 but also wuch are Consely also. ... all gete territing that comprised the de temporary Courties was included within the boundaries of the criginal maryland Charter 9 1632 evered mette clause harctenrs incluta ni The preamble of the Charles of King Charles I, the grantor, Love Baltinion The applicant and the when york the Ontregnent disputant, can all be show by documentary evidence to hore held that any settlements of The Dutch along the Delevair were of no account and should not be respected as granting control away from the English crown. This attitude of the English was enforced against the Dutch m 1663-4 When new amsterdam and The Dutch conquered. land east of the Deleware River (13) E.B. mathews. Countres of maybeard P. 567

Invester Courty Historical Shelet to his bother fames, then the Duke I york and altany, the latter become interested in the settlements on the western show and acted on milhout revely asserting, the principle enophosized by the wester representaters to maryland in 1659, viz, that all of this territing had been left only the manyland grant, and of regard to the Butch settlements as haretoger cited. Following this puraple warthe assumption of authority and control of the bruke of york and his representations, and to land was outrequently granted to miliam Perm. With the question of ormership presenting thely between Vern auch Charles, Land Bultimer the matter was referred to the Preny Conneil and as the Duke of york had become King James 14, The Connect Confiamed The talle prenionly assumed by the King when Ruhe of Jork, This to the King and it ceased to be part of Lord of Saltiment's Province, (14) EB markers courties y manyland & 587

The land in morester Compy nas long a pail of Domenset before Unas bry anized into a separate murray in Duow Hill town, on Aleenster, 11, 1742, by virtue of a Commission June Lux Balliour dated December 10, 1742 The Legislature of 1742 pursed an act as Jollons:

Incuster County 12 Thertonel Shelch Frotmote: Reamble: For as much as divers whatitants g Domessel County, have by their Petition, to this General assembly prayed that the said commy maybe dinder, and a new Comply erected out of part thereig; the Land Propreeding, to fand met the the advice and and Lower Houses of assembly, and the after the tout any of December next, the Bounds of Lomenes Country shall contain as followeth: "Beginning at Fratkens Point, and frame thence thence running up Pacomobe-Buy to the much of the Pour The River, up and mit the said River lithe month of Dunding Creek; thence up the nestermon side The said Creek and main trunch to the Budges Called Douslone's Bridges, and from thence west to the man work golled Parahawkin Rosh; thence up and with the such road to John Colderell remions sard mill, thence up and mich ough (9) archives y md val XXII CL. XIX Page 428

Immenter County Historical shelch was over Cor's Branch to Broad-Creek Bridge and down said Branch and creek into nautitoke River; thence and raid River much Dorchester Country, to the month thereof, and fine thence, including all the Islands formerly deemed to be in Somersel Emply, to the Beginning called dratkins Point; and that after the rail Teruk day y December, all the remaining Part of what is now reputed to be within the curry of Domerset withe extent of this Province shall be nominated Colled and known by the name of mouster Country and the inhabitants thereof that have and enjoy equal Printedges with the other Comities of this Province, in seculing deligates a the Juneal assembly, homey Comy Courts, Thereigh usual in other counties within this Prinnee. and be it further enacted by the authority, adrice and consent aforesail, That Col. Levin Gale, Och. Robert King, myn Genne Gale, Coptain James martine, major Robert Jenckins Henry, and me. Danc morris, whe major Part of theme, should be, and are hereby auchorized and impowered at such lunes as theyer the major part of them shall think purher types The terith day 4 december next, to meet ti-

Imraelee Country 14 Intercol Whelet. Getter at at rucees line Tom me Somerset County, and Dun Hall Town m mouster County, and buy expurcher from the owners of such land, as they ex the wager part of their, shall thuck purper in the said tomes, not being never than one, or less than half y me acre, whereon to everta Court- House weath corrup and a presen in mocker country, if the ornors of such land mel sell it to a reasonable Rate; but if the ormors of such lands asty the said Col, Levin gale, Col Robert Truey, major Berne Stale, Coplaine James martine, major Robert Jenekous Horry, and my Lance morris or the major part y there , shall be Ohnere, That refuse to sell it at a reasonable Price, or be under the age y hventyone Jean, or other winability to sell or consey The same, there the said persons or the myor put of them are hereby authorized and unpowered to issue a narrout to the shoriff of such comily, where I shall te requisite, Moreine requiring the Dark Therett to summon twenty June free holders of said city of the said Conty, & appear in the loved to be thosen as aforesaid, at a time therein to be mention

Invelve at least of which Freeholders shall he impanelled and arom as a Jury, to enquire who is owner, and declare the value of the said land designed for a Court - House, and the J'ay ment of such their valuation to the Persons who shall be found by such fury to be owner of much land, or to the Gradian of the Orner of a minor, or to the hustand, if a Jenne Covert, of one shall be found to be the owner; Which Paymont and receipt therefore Intrees of Irricerter County, and Their successors with an istale in fee Const for ever. and be it further enacted, that The furtices of the several Country. Courts grach of the said Countries shall, and are hereby authorized and impowered to assess and long upon the taxable Persons of their respective Comities, in the same manner as the County Charge hath been usually levich, In much money as shall be necessary to pay for the Land De as aforesaid to be allotted and to build a court House

Iteland Shirt 16 on the said Luck : Pronded always, That the said Denne shall not week the sum of one thousand founds, Ourrend money in each County, to be Meried by three equal arressments hundred and from three, in thursand One thousand Descri hundred and Just for. Und to it also enacted That the Oach Justices shall be authorized and empowed to contined for a Court- There to be brill wither respective countries, on and lands, and be it further enacted by the authority, africe and Consout afresaid, That the County-Court of the Country of mocester aforesaid Thall be hell on the full Tuesdays of the monetes of march, Jone, august and november, yearly; and that the and be held in the Thursdays refor the assizes in Cornersel County; and that the

Investee Comby Historical Okalot the assizes and Connety Courto zur Somersel Compty, after He last day of november, next, shall be held at Princess anne Town afores aid; any law, usage or custom, to the contrary notmthstanding (10) anhors y ma - XWII - CLXIX - PUZS -

There are the first country Commissioners the land find and were unable to find the name of the click. Elected in the year 1839 to serie for term of 3 years. James Fraull 1 st. Hist. Hawland Binans) William Shawell ) James Farks of D. 2 nd. Dist. Livin & Irving -3rd. West (There are only 3 county commissioner serving at the present time.)

Election Supervisors (appointive) Robert A. Paruell Lever Thurray Parker E. Whaton Vice Emony Bell alexander V. Irwin Harnas H. Callins and the state of the alexander D. Irwin Thomas H. Collins 1894 Thenry J. anderson Urial F. Shackley Edward S. Furlush Elijah J. Schadfield (1896 was earliest date asked for, but we found some earlier so include theme)

Mr. Meyer: He have done the best we could with early officials of Worcester Co. The first sheriff me find is 1744, but they held office so long he was proba. bly skeriff in 1742 also. First coroner dates from 1786. He are also sending lists of others officers or commissioners that we found and thought might be of interest. - Does this include all the officials that are needed? Do you want a list of all chief judges and associate Judges to the present time? Next week me mill begin the imprints. Ruth S. Seoward.

Unreceta Country Welfore Brish Prior to 1933 public relief work in Woute Courty was in the lands of the Breed of Cranty Commissioners. Due to the enerafray Situation in 1933, it herame, Inecessary in Maryland to provide State. wide exhtral of the distribution of Federal and State funder. In sides to effect this, Welfan Bourds were regerized throughout the State on a Country basis under the supervision of the Brand of State aid and Charities. In January, 1934, the Wroccester Country Walfor Brand Lyon the distribution of emergency relief fluides The State and Country set up was made permanent by legislation act of the assembly in 1935, (acts 1935, ch. 586). Under this Ilegislation and that of 1939, (Ch. 99, Sec. 8-10), the Country Welfow Boards have authority to administer aid to Dependent Children, ald age assistance, Public assistance to the nedy Blind and General Public assistance; Child Welfre Services under the Social Sucurity act; the investigation

and referral of applicants forwarks Prague administration, Public Works administration and Civilian Conservation Corps. Such Braids alor Line authority to administer, Landle and distribute Federal Surplies Commoditive, as well as work religioned services to familie and individuals in need; the case of neglected, dependent and delinguest children, this can to exclude service to juvenile courte or the Courts Leving jundiction over minor. In Worcesta County, the Welfare Brand performs the showe functions, would de exception of General Public assistance, relief to the needer landerspeed ingeneel, and come of neglected and delingeent children! The Courty Welfaw Brand Consisted of sound whom one is a country commissioned who serves ex-offices for one year. The who six members are appointed by the Courty Commissioner from which submitted by the State deplactment of Public Welface (official title sine 1939, Ch. 99, Sec. 1) after conference mit

the Board of Country Commissioners. appointments to the Welfow Braid in 1940 and thenofter we for terms of six years, such appointer being in elizable for re-appointment to a second term immediately surceeding the first. Subject to the appearant of the State Department of Public Welfon, the Welfon Brude appoint the personnel necessary for administration of the country luffer Expenditures of Worcester County weefor Brand in 1938-1939 amounted to 120,966.24, of which \$18,671.72 were received from the greated. and \$102, 294.52 from State and tedens Records of the Uncerta Country Welfore Board are Rept on forms prescribed by the State Hepet ment of Public Welfow. Such heards are Confidential, scronding to laws all are Ript in the Welfor office, second years of the Municipal Building, Inow Hill, Maryland

Leonge R. Collies, elected State's attorney for wolcester Country now. 1851

"To hald the paid office of "the States attorney" for Worcenter Country until your shall be duly discharged therefrom and to execute the duties of said office with diligence and fidelity, luichant form, officers or putulity according to law."

(State's attorney 1851.)

WPA-MD.-13-STD. PRTG. & LITHO. CO. BALTIMORE-10-30-39-50M

## OFFICE MEMORANDUM

# FEDERAL WORKS AGENCY WORK PROJECTS ADMINISTRATION

OF MARYLAND

DATE

August 2, 1940

TO

Mrs. Ruth S. Leonard

FROM

Francis J. Laing

#### BE BRIEF

I am hoping you have kept a copy of the linear feet measurements of the county records. The last copy sent reached my desk but disappeared. If possible please send another copy and I will promise to lock it in the safe.

This also includes measurements of Helfare Board, Office & nothing love Little is known of the origin of Pocomoke Sity, largest town in Worcester County, before 1670. Un that year Col. William Stevens, then owner of the ground on which Pocomoke Sity now stands, established a ferry across the Pocomoke Biru at that point, which became known as Stevens' Ferry.

Boats transported the people from bank to bank of the river and Stevens' Ferry became the center of business for the whole section of what was then known as the Great County of Somerset.

Thisteen years later in 1683 a Hew England trader come up the Pocomobe Bire in his vessel, ladered with English rum and churse. He sought a landing out the Jerry but was obviren away by the authorities. He then moved up the river to the next knot and landing. This was called "The meeting house landing."

About the year 1700 a tobacco warehouse

was built and the name of the settlement

Workouse landing! Up until 1776 a few warhouse

was changed from "Meeting house landing" to

and a few durlings made up the town. Then in 1820 the city limits of the town were drawn In 1848 the name of the village was again changed to "New Town". Un 1865 an act of incorporation was secured, elts full power and authority was given to the town commissioners to widen and straighten old streets, to lay out and construct new ones, to perform such other acts as in their judgment, To seewer the health, happiness and prosperity of the town. Mn 1878 by a petition to The General assembly of Maryland, the place received its present name Tocomore Sity: The name, derived from the Undians, means to some "abounding in Fish and to others "Meddy Waters", having been taken from the river upon which the town is setuated. Three times Pocomoke City was practically distroyed by fire - in 1888, again in 1892 and again in 1922. after each fire an improved city strand rite.

The present mayor of the city is Hon. E. Wilford Ross. The city now has a population of 3,300, with a taxable basis of \$ 3,250,000 according to city tay book figures. The city is one route 13 which so a direct route leading from the north to the south. Tocomore is 13 miles south of the county seat Snow Hill. Uso within the past few years over \$200,000 hrs been expended for municipal improvements, including a new post office, fire house, municipal building, street and sewer improvements. a park and golf course is nearly completed.

Mayors of Pocomobe Sity From 1895

May 4, 1895 - William Dale - William F. King to May 1, 1896 May 1, 1896 to May 1, 1898 May 1, 1898 to Sept. 2, 190/ (Resigned) R.M. Stevenson E. James Tull Sept. 2 1901 to May 1, 1908 -Dn. I. T. Coston May 1, 1908 to May 1, 1912 -May 1, 1912 E. James Tell to Hay 1, 1916 to any. 5,1918 - Edward M. Koss (Resigned) to James 23, 1924 (shirt 6/17/24). E. James Tull May 1, 1916 aug. 5, 1918 June 23, 1924 to May 1, 1932 William F Hall to May 1, 1936 R. V. Sladding May 1, 1932 E. W. Ross to May 1, 1940 May 1, 1936

an act to provide for Recording certain Wills in the Register's office of Worcester County.

Whereas it is represented to this general assembly by the petition of the Register of Wills of Worcester County, and certified by the Orphay Court of said County, that a number of Wills, — to the division of Somerset, and erection of Worcester Country aforesaid, are in a — and imperfect state, and that a new record, made from the original Wills in the said office would be of great utility; therefore

II Be it Enacted begthe General assembly of maryland, that it shall and may be lawful for the Justices of the Orphaus Court of Worsester County, and they are hereby empowered and required to cause to be recorded by The Register of Wills of said Country, in good leather bound books to which fair and regular alphabete shall be prefixed, all such Wills filed in the office of the Register of Wiels of said County, and which have not been recorded, as they or a majority of them, in their judgment, may deem necessary and proper to be recorded.

III and Be it Enacted that the said Register shall be entitled to receive ten cents per side for all such Wills by him recorded as above required, as a compensation for his services

of the description mentioned in said let, all Will, in said let, all Will, in said let, all Will, 3t is Ordered that the Register Record in Books power and authority vested in the Court standy -Thenfore in personauce of whe said Oct and in withe of the and proper to record" -Them in their judgments may doon neefsong not been seconded as they or a majority of Register of Wills of said County, and which here profixed all south Wills filed in the office of the which fair and regular alphabete shall be of said County in good leather found books to to course to be recorded by whe Regroter of Wiele and they are hereby empowered and required Justices of the Orphans Court of Warsester Bunty " that it shall and may be tought for the 30th of Jameany 1808 It is encoted so follows The General Agambly of maryland poload The order is entered to wit "Whereas by an act of of Wareseler County 1815 May 1808 the following In the Broad of the proceedings of the Orphone Court May Eighten hundred and sleven, and no continue in force until the first day of Reserving said Wills may amounts, to be World of What I would over by the Register abouitful to the Register aforesis.

Vend De it Enocted, that this act shoel and sum of money as the fees for on the especte property of said County. of Worsester County many and shall buny for Bearding the same.

Smont Hill, m.d. Feb. 13- 1939.

Mr. F.J. Saing Baltimore, Md.

Dear Sir:

after you left last week the Register here found a list of all the Registers of Worcester Country. Thinking you might want it I am sending it along with an act of the General assembly passed in 1808 pertaining to recording certain wills. I think I will finish here in the Register's vanet by the end of this week and will start the Clerk of Court's volumes soon.

Respectfully Mrs. Ruih S. Seonard Anow Hill, Md.

County Commissioners' minute Books begin Horcester County had five county com. nussioners until 1923 - From 1923 -Three county commissioners. meetings mere held irregularly until 1900. Beginning January, 1900 meetings mere held "each and every Tuesday." First Clerk to Co. Commis. James S. Jores. (according to minute Books. 1869) Collectors of State & County Jaxes appointed by co. commers. (annually) Stockton was called "Sandy Hill" prior to 1872. Trustees of poor appointed annually by Co. Commis. Can faid no record of establishment of almo House. Was in use 1869, almo House Firm sold July 15, 1919 for 28, 775. 1900 new building was preeted at Poor House Farm \$ 918.45.

Electric lights installed in ct. house, 1890.
1869-1900 Court room was used foreutertainments by various churches & Dacial groups,
by permission of Co. Commus.

Can find no appropriations for Helfare.
Out of door pensions were granted
throughout all vols, that were read

the latter Reven and Thereton at Barrier to the College of the State of the Latter Revenue of the College of th

1869-1925.

## General Administration

- 309. GENERAL CORRESPONDENCE, 1934--. Est. 5,000 papers in 2 f.d. (labeled by division of alphabet contained).

  Routine correspondence of the welfare board. Arr. alph. by name of subject or correspondent. Hdw.; typed. 11\frac{1}{2} \times 12 \times 25. Office.
- 310. REQUISITIONS AND LETTERS TO STATE OFFICE ORDERING SUPPLIES, 1934—. Est. 200 papers in 1 bundle. Copies of requisitions for supplies or equipment, giving, date, quantity, description of articles, and signature of executive secretary; also contains correspondence. Arr. chron. by date of order. Typed on ptd. form.  $12 \times 8\frac{1}{2} \times 1\frac{1}{2}$ . Office.

#### General Assistance

- 311. (INDEX CARDS), 1934--. Est. 5,850 cards in 5 f.b. (labeled by division of alphabet contained).

  General index file to all case histories, arr. alph. by name of client, giving birthdate, color, case no., residence, date of first application, names of children and others in household, cross references, category, dates of action taken, and name of case worker. Typed on ptd. card. 6 x 12 x 4. Office.
- 312. STATISTICAL CARDS, 1937--. Est. 1,878 cards in 1 f.d., 1 bundle.

  Card record of active and inactive approved cases for assistance to welfare clients, giving type of assistance, name of client, race, case no. name of worker, no. included in budget, and status of case. Arr. numer. within type of assistance. Hdw. on ptd. form. Bundle  $8\frac{1}{2} \times 5\frac{1}{2} \times 8\frac{1}{2}$ ; F.d.  $8\frac{1}{2} \times 6\frac{1}{2} \times 15$ . Office.
- 313. ACTIVE CASES, 1934--. Est. 2,800 papers in 5 f.d. (labeled by case no. contained).

  Active case histories of all welfare clients, including cases of old age assistance, aid to needy blind, and dependent children and general public assistance, giving case no., original application, investigators report, property, insurance and bank account, and medical reports and all forms establishing eligibility. Arr. numer. by case no. Hdw.; typed; hdw. and typed on ptd. form. 112 x 12 x 25. Office.
  - 314. APPLICATIONS APPROVED & REJECTED, 1938--. Est. 1,600 cards in 1 f.d., 1 bundle (bundle dated). Title varies: Application Cards Disposed of by Approval or Rejection, 1 bundle. 1938-39.

Card record of applications received, later approved or rejected, for aid to needy blind, aid to dependent children, and old age assistance, and for assignments to National Youth Administration, Civilian Conservation Corps and Work Projects Administration, giving name (race, case) no., name of worker, date recorded, status of application, and date. Arr. chron. by date filed. Hdw. and typed on ptd. form. F.d. 7 x 9 x ll; bundle 8 x 10 x 8 coffice.

- 315. INACTIVE CASES, 1934--. Est. 3,200 papers in 11 f.d. (labeled by case no. contained).

  Inactive case records of welfare clients of all categories, showing information as in entry . Arr. numer. by case no. Hdw. and typed on ptd. form. 11\frac{1}{2} x 12 x 25. Office.
- 316. (RECORD OF ASSISTANCE GRANTED), 1936--. 3 vols. Record of assistance granted, giving name of client, address, case no., no. in assistance groups, reference, date, total payment, distribution by category of assistance, and remarks. Arr. numer. by case no. Hdw. on ptd. form. Aver. 500 pp. 12 x 9 x 4. Office.
- 317. (REQUISITIONS FOR ASSISTANCE), 1936--. 1 vol. and est. 450 papers in 2 bundles. 1 bundle, 1934-35, subtitled Requisitions Discontinued and Closed O.A.A.: 1 bundle, 1934-35, subtitled Requisitions Discontinued and closed A.D.C. Requisitions for assistance in active and inactive welfare cases, giving date, case no., clients and payees name and address, relationship of payee to head of group, no. of persons, type of assistance, date check to be drawn, amount of check, distribution of assistance, date of revision, by whom authorized, and date approved by executive secretary. Arr. numer. by case no. within type of assistance. Hdw. and typed on ptd. form. Vol. 350 pp. 11 x 7½ x 3½; bundles 12 x 8½ x 2. Office.
- 318. CHANGE OF STATUS, 1938--. In Check Copies, entry . Finance officer's copy of notice to change, giving case no., name of client, date, present category, nature of change, and signatures of executive secretary and case worker. Arr. numer. by case no.
- 319. DISPOSITION OF REQUISITIONS, 1938--. In Check Copies, Notice of Change, Disposition of Requisitions, entire.

  Workers copy of record of disposition of applications, giving case no., name of applicant, address, names and addresses of cross references, date taken, category, no. of persons, date accepted, no. assisted, no. in relief grant, category, if civilian conservation corps, eligible for or receiving relief, unemployed, and in need of employment, dates rejected, otherwise disposed of, category, transferred to worker, sent to statistical clerk, and signature of worker; also record of action taken, worker check, and statistical clerk check of all records. Arr. numer. by check no.
  - 320. (NO APPLICATION), November 1939--. Est. 120 cards in 1 bundle. January-October 1939 in Work Progress Administration, entry.

Card record of cases where no application has been filed, applicant not being eligible for assistance, giving case no., name of applicant, rate, date, address, names of children, request made by applicant, reason for not taking application, and names of interviewer and initial supervisor. Arr. chron. by date filed. Hdw. and typed on ptd. form. 5 x 8 x l. 6f-fice.

- 321. (ANALYSIS OF CASE LOAD), 1934-36. In Obsolete Material, entry .

  Analysis of case load, giving case no., date, name of family, no in household, race, how long on relief and unemployed, name of employable, wage earner in family, and problems in the family other than unemployment including physical disability.
- 322. PAYROLL FOR ASSISTANCE, 1935--. 2 vols.

  Pay roll record of all forms of public assistance, giving by whom requisitioned and approved, pay roll no., page no., voucher no., period covered, date checks to be sent, checks received by, case no., name and address of client, or persons other than client, no. of persons, distribution of assistance, amount of checks, and check no. Arr. numer. by pay roll no. Hdw. and typed on ptd. form. Aver. 1,150 pp. 14½ x 10 x 4. Office.
- 323. DIRECT RELIEF ORDERS, 1934-36. Est. 17,300 papers in 3 f.d. Original orders for direct relief, giving order no., county, date, name of supplier, name of client, address, case no., amount, commodity, and signatures of recipient and disbursing officer. Arr. numer. by order no. Hdw. on ptd. form.  $4\frac{1}{2} \times 10 \times 25$ . Office.
- 324. CARBON COPIES OF DIRECT RELIEF ORDERS, 1934-36. Est. 17,350 papers in 3 boxes.

  Carbon copies of direct relief orders, showing information as in entry Arr. numer. by order no. Hdw. on ptd. form. 11 x 9 x 9, 21 x  $7\frac{1}{2}$  x 17. Voting house.
- 325. (WATERMEN'S LOANS), 1934. In Supplies Obsolete Material Watermen's Rehabilitation Program, entry

  Applications for emergency loans to needy watermen, due to losses by storm, in rehabilitation program, giving name of waterman, address, and amount of loan. Arr. chron. by date filed.
  - 326. (LOCAL WOODSMEN), 1924-37. In C.C.C. Camp Cases, entry Applications and assignments to special projects, in forest conservation other than Civilian Conservation Corps, giving date of application, name of applicant, and date assigned.
  - 327. (EMERGENCY RELIEF), 1934. In Supplies Obsolete Material Waterman's Rehabilitation Program, entry

    Temporary emergency relief lists, submitted by board members, welfare agencies and interested persons, at time welfare board offices were opened.
- 328. SUPPLIES, OBSOLETE MATERIAL WATERMAN'S REHABILITATION PROGRAM,
  1934. Est. 1,500 papers in 1 f.d.
  Lists of outside pensioners furnished by the county commissioners, to be
  added to the direct relief clients, giving name and residence. Contains:
  (Emergency Relief Lists), 1934, entry ; (Watermen's Loans), 1934, entry . Arr. by districts and towns. Typed and hdw. on ptd. form. 112
  x 12 x 25. Office.

#### Works Projects

- 329. (WORK PROJECTS ADMINISTRATION), 1935--. Est. 3,000 papers in 3 f.b.

  Record of Works Projects Administration employment, forms 402, 403, 600, and 601, including certification of eligibility, notice to report for work, notice of termination of employment and notice of case change, giv-
- and 601, including certification of eligibility, notice to report for work, notice of termination of employment and notice of case change, giving name and address of worker, identification no., case no., and date. Contains: (No Application) \$1939-October 1939, entry . Arr. alph. by name of worker. Typed on ptd. form. 6 x 8½ x 12. Office.
- 330. OBSOLETE MATERIAL, 1934-36. Est. 700 papers in 1 f.d. Applications for professional projects, giving name and address of applicant, age, persons in household, no. of dependents, name, age, relationship to applicant, is home owner or rented, total assets and liabilities, how long unemployed, income past year, last regular job, date left, rate of pay, education and special training, work qualified to do, and signature of applicant. Contains: (Adult Education), 1934-36, entry; (Analysis of Case Load), 1934-36, entry; (Visiting Housekeepers), 1934-35, entry. Arr. chron. by date filed. Hdw. and typed on ptd. form. 11 x 12 x 25. Office.
  - 331. (SPONSOR'S EXPENDITURES), 1937--. In Financial Records, entry . Certification of sponsor's expenditures, other than pay roll, giving name of official sponsor, official project no., work project no., type or work symbol, location, period for the expenditures, name of cosponsor and other contributor, description of material, unit, quantity, unit price, amount, certification and signature of project supervisor, date posted to expenditure register, land costs paid by official sponsor, and total contribution.
  - 332. (ADULT EDUCATION), 1934-36. In Obsolete Material, entry . Report of attendance in adult educational programs, giving place, date, subject taught, no. in attendance, hours each meeting, no. of meetings per month, total hours of instruction, and signatures of instructors, chairman and executive secretary.
  - 333. (VISITING HOUSEKEEPERS), 1934-35. In Obsolete Material, entry.

    Report of visits to families on relief, by housekeepers, giving name of family, history, assistance given, including sewing, diets, cooking, canning, and planning menus; also contains correspondence.

#### Commodities Distribution

334. COMMODITY DISTRIBUTION, 1934—. Est. 10,000 papers in 2 f.d. Record of commodity distribution including food, clothing and other necessities, giving name of distributor, name of client, address, type of commodity delivered, date, amount received, transfers and returns, balance on hand, and remarks. Also monthly summary of all types of commodities delivered. Arr. chron. by date filed. Hdw. and typed on ptd. form. 112 x 12 x 25. Office.

### Civilian Conservation Corps

335. C.C.C.(Civilian Conservation Corps) CAME CASES, 1934--. Est. 720 papers in 2 f.d. (labeled by division of alphabet contained).

Applications and certification of applicants for Civil Conservation Corps, active and inactive cases, giving case no., name of applicant, address, date, application received by, place and date of birth, physical description, family members and history, school and employment record, signatures of applicant and certifying officer, and date certified; also includes correspondence, notations of dismissals, and desertions. Contains: (Local Woodsmen), 1934--, entry . Arr. alph. by name of applicant. Hdw. on ptd. form.  $11\frac{1}{2} \times 12 \times 25$ . Office.

336. (FORECAST AND ENROLLMENT JUNIOR APPLICANTS C.C.C.) (Civilian Conservation Corps), 1934—. In Financial Records, entry. Monthly statistical forecast for Civilian Conservation Corps enrollment, including classes of applicants eligible, boys notified to report for enrollment, report of junior enrollment, years of schooling completed by juniors accepted, length of regular paid employment of juniors accepted, schedule of acceptances by towns or camp, and years of residence in county and state, giving date, names of applicants and enrollees, and signature of executive secretary.

#### Finances

337. CASH VOUCHER RECORD (Receipts and Disbursements), 1934--.
l vol. and est. 456 papers in l bundle. l vol., 1938--, not titled.

Record of receipts and disbursements: under receipts, giving date, source and amount; under expenditures date, amount paid, check no., name of payee, purpose, and balances. Arr. chron. by date of recording. Hdw. under ptd. head. Vol. 600 pp.  $14\frac{1}{2} \times 11\frac{1}{2} \times 1\frac{1}{2}$ ; bundle  $14 \times 11\frac{1}{2} \times 3$ . Office.

338. FINANCIAL RECORDS, 1934--. Est. 1,300 papers in 2 f.d., 1 bundle (2 f.d. labeled by division of alphabet contained). Title varies: Financial Reports, 1 bundle, 1934-38. Monthly financial reports, including cash account reconciliations, giving date, approval of executive, obligations, amount unpaid, and totals for various categories of assistance. Contains: (Request for Advance), ; (Notice of Refund), 1936--, entry ; (Record of Trust Accounts), 1935--, entry ; (Report of All Travel Outside the County), 1938--, entry ; (Pay Roll), 1938--, entry ; (Quarterly Reports), 1938--, entry : (Statistical Financial Supplements), 1934-, entry ; (Forecast and Enrollment Junior Applicants C.C.C.), 1934--, entry (Estimate of Expenditures), 1934--, entry; (Sponsor's Expenditures), 1927--, entry; (Audit Reports), 1937--, entry; (Recoveries), 1935--, entry : (Monthly Statistical Report of Public Assistance), 1934--, entry ; (Workers Quarterly Estimate), 1934--, entry ; (Analysis of Case Load), 1940--, entry . Arr. chron. by date filed. Hdw. and typed on ptd. form. Bundle 12 x 9 x 2; f.d.  $11\frac{1}{2}$  x 12 x 25. Office.

- 339. (QUARTERLY REPORTS), 1934--. In Financial Records, entry Quarterly statements of expenditures and source of funds, giving date, approval of executive secretary, monthly expenditures and totals for each category of assistance, administration and child welfare services, and amount of local, state, and federal contributions for each category.
- 340. DUPLICATE COPIES OF VOUCHERS, 1934--. Est. 14,378 papers in 3 f.d., 3 f.b. 3 f.d., 1936--, not titled. Duplicate vouchers 1934-36, and original vouchers 1936--, for assistance, purchases and services, giving voucher no., check no., date paid, name of payee, address, date of invoice, monthly obligation, entered, description, amount, and purpose by distribution under accounts. Arr. numer. by voucher no.; 1 box, 1934 no orderly arrangement. Typed on ptd. form. F.d.  $4\frac{1}{2} \times 10 \times 25$ ; f.b.  $13\frac{1}{2} \times 9 \times 10\frac{1}{2}$ , 25 x 12 x  $9\frac{1}{2}$ . 3 f.b., 1934-35, voting house; 3 f.d., 1936--, office.
- 341. CHECK COPIES, NOTICE OF CHANGE, DISPOSITION OF REQUISITON, 1934--. Est. 46,000 papers in 1 fid., 2 boxes, 1 bundle. Title varies: Worcester County Welfare Board Carbon Copies, 2 boxes, 1934-36. 1 bundle, 1936-38, not titled.

  Carbon copies of checks issued, showing information as in entry . Contains: Notice of Change, 1938--, entry ; Disposition of Requisitions, 1938--, entry . Arr. numer. by check no. Typed on ptd. form. Bundle 12 x 10 x 3; boxes 12 x 10 x 18, 21 x 14½ x 14½; f.d. 11½ x 12 x 25. 2 boxes, 1934-36, voting house; 1 f.d., 1 bundle, 1936--, office.
- 342. CANCELED CHECKS, 1934--. Est. 45,680 papers in 22 boxes, 2 bundles (dated).

  Canceled checks of the welfare board, giving date, no., amount, and name of payee. Arr. numer. by check no. Typed on ptd. form. 13 x 9 x 4.

  Office.
- 343. (PAY ROLL), 1934--. In Financial Records, entry .
  Pay rolls for employees of the welfare board, giving date, name of employee, merit system classification, amount earned, amount witheld for insurance and retirement, net amount due employee, budget no. and title, and certification by State Employment Commission.
- In Financial Records, entry

  Monthly statistical report of public assistance including applications for old age assistance, aid to dependent children, needy blind and general public assistance, W.P.A., N.Y.A., C.C.C., and special service, giving status of applications, cases approved, persons represented in cases receiving general public assistance, unduplicated cases receiving public assistance, number of grants in each category to households, cases approved for special service, and servise to children in foster care.

- 345. (STATISTICAL FINANCIAL SUPPLEMENTS), 1934--. In Financial Records, entry .

  Statistical supplements to monthly financial reports, giving date, approval of executive secretary, details of obligations for general public assistance, of cancellations, and adjustments, and of cash refunds.
- 346. (AUDIT REPORTS), 1937--. In Financial Records, entry . Auditor's statement of receipts and expenditures and assets and liabilities, and analysis of unexpended balance.
- 347. (WORKERS QUARTERLY ESTIMATE), 1934--. In Financial Record, entry .

  Workers quarterly estimate for assistance in cases to be carried into new quarter, giving dates quarter beginning and ending, name of worker, name of client, case no., amount for each month and total for quarter, type of assistance, and grand total.
- 348. (ESTIMATE OF EXPENDITURES), 1934--. In Financial Records, entry.

  Estimate of expenditures for welfare program for ensuing quarter, including old age assistance, aid to dependent children, aid to needy blind, general public assistance, board of children, administration and child welfare service, giving date quarter begins, approval of chairman and executive secretary, amounts requested, amounts approved, total, amount of local, state and federal funds, total approved from state and federal funds, date, and signature of director, State Department of Public Welfare.
- 349. (RECORD OF TRUST ACCOUNTS), 1935--. In Financial Records, entry .

  Record of trust accounts, giving case no., name of bank, name and address of client, date, description, amount of deposits, withdrawals, check no., amount, and balance.
- 359. (RECOVERIES), 1935--. In Financial Records, entry .
  Record of cash receipts and expenditures realized from assignments by clients of the welfare board, including insurance policies, assigned or trust bank accounts and other property, giving case no., gross reteipts, details of disbursements, amount recovered, and amount of remainder paid to estate; also contains individual and control accounts.
- 351. (REQUEST FOR ADVANCE), 1934--. In Financial Records, entry.

  Request for quarterly advance from the county commissioners, giving date, amount of estimate, amount allocated to each category of assistance and administration, total required for quarter, gross advance requested, less unexpended local funds on hand, at beginning of quarter, and net advance requested.

- 352. (NOTICE OF REFUND), 1936--. In Financial Records, entry .
  Notice from State Department of Public Welfare that State Comptroller has been requested to advance state and federal funds, giving date, amount, and amounts allocated to each category of assistance, and administration.
  - 353. TRANSMITTALS, 1934-35. Est. 500? papers in 4 f.d. (labeled by no. of transmittal contained). Title varies? Transmittals Returned from Baltimore, 2 f.b., 1934-35; Lists, 1 f.b., 1934.

Copies of monthly reports to state agency of expenditure of federal appropriations, for audit and payment in the current account, giving county, date, check no., list no., voucher no., purpose of disbursement, account, amount, totals, approvals of county commissioners and state agency, and signature of welfare official. Arr. numer. by list no. Typed on ptd. form.  $19\frac{1}{2} \times 14 \times 12$ . Office.

- 354. COPIES OF EXPENSE ACCOUNTS, 1934-39. Est. 1,075 papers in 2 bundles. 1940 in Financial Records, entry.

  Copies of expense accounts of active and inactive welfare workers, giving unit or department, name of worker, address, period, date, work classification, itinerary, time of departure and arrival, transportation, speedometer reading, start, finish, mileage, rate, railroad, bus or ferry, other expenses, hotel, meals, miscellaneous and total, and signatures of approving and certifying officials. Arr. chron. by date filed. Hdw. on ptd. form. 11½ x 9 x 4, 12 x 10 x 2. Office.
- 355. (REPORT OF ALL TRAVEL OUTSIDE THE COUNTY), 1938--. In Financial Records.

  Quarterly report of all travel expense outside of Worcester County, giving name of worker, county, date, from, to, total expense incurred, purpose, and grand total; also contains summary of total expenses incurred, all persons, for all three months.

## General Administration

Clabeled by division of alphabet contained).

Routine correspondence of the welfare board. Arr. alph. by name of subject or correspondent. Hdw.; typed. 112 x 12 x 25. Office.

210. REQUISITIONS AND LETTERS TO STATE OFFICE ORDERING SUPPLIES, 1934--. Est. 200 papers in 1 bundle.

Copies of requisitions for supplies or equipment, giving, date, quantity, description of articles, and signature of executive secretary; also contains correspondence. Arr. chron. by date of order. Typed on ptd. form. 12 x 8 x 1 . Office.

#### General Assistance

- 311. (INDEX CARDS), 1934-. Mat. 5,850 cards in 5 f.b. (labeled by division of alphabet contained). General index file to all case histories, arr. alph. by name of client, giving birthdate, color, case no., residence, date of first application, names of children and others in household, cross references, category, dates of action taken, and name of case worker. Typed on ptd. card. 6 x 12 x 4. Office.
- bundle.

  Gard record of active and inactive approved cases for assistance to welfare clients, giving type of assistance, name of client, race, case nonemake of worker, no. included in budget, and status of case. Arr. numer. within type of assistance. Hdw. on ptd. form. Bundle 8 x 5 x 8;

  F.d. 8 x 6 x 15. Office.
- Active case histories of all welfare clients, including cases of old ago assistance, aid to needy blind, and dependent children and general public assistance, giving case no., original application, investigators report, property, insurance and bank account, and medical reports and all forms establishing eligibility. Arr. numer. by case no. Hdw.; typed; hdw. and typed on ptd. form. 11 x 12 x 25. Office.
  - 314. APPLICATIONS APPROVED & REJECTED, 1938-. Est. 1,600 cards in 1 f.d., 1 bundle (bundle dated). Title varies: Application Cards Disposed of by Approval or Rejection, 1 bundle. 1938-39.

Gard record of applications received, later approved or rejected, for aid to needy blind, aid to dependent children, and old age assistance, and for assignments to National Youth Administration, Civilian Conservation Corps and Work Projects Administration, giving name, race, case no., name of worker, date recorded, status of application, and date. Arr. chron. by date filed. Hdw. and typed on ptd. form. F.d. 7 x 9 x ll; bundle 8 x 10 x 86. Office.

- 315. INACTIVE CASES, 1934--. Est. 3,200 papers in 11 f.d. (labeled by case no. contained).

  Inactive case records of welfare clients of all categories, showing information as in entry . Arr. numer. by case no. Hdw. and typed on ptd. form. 112 x 12 x 25. Office.
- 316. (RMCORD OF ASSISTANCE GRANTED), 1936--. 3 vols.
  Record of assistance granted, giving name of client, address, case no.,
  no. in assistance groups, reference, date, total payment, distribution
  by category of assistance, and remarks. Arr. numer. by case no. Hdw.
  on ptd. form. Aver. 500 pp. 12 x 9 x 4. Office.
- 217. (REQUISITIONS FOR ASSISTANCE), 1936--. 1 vol. and est. 450 papers in 2 bundles. 1 bundle, 1934-35, subtitled Requisitions Discontinued and Closed O.A.A.: 1 bundle, 1934-35, subtitled Requisitions Discontinued and closed A.D.C.

  Requisitions for assistance in active and inactive welfare cases, giving date, case no., clients and payees name and address, relationship of payee to head of group, no. of persons, type of assistance, date check to be drawn, amount of check, distribution of assistance, date of revision, by whom authorized, and date approved by executive secretary. Arr. numer. by case no. within type of assistance. Hdw. and typed on ptd. form. Vol. 350 pp. 11 x 7 x 3 ; bundles 12 x 8 x 2. Office.
- 318. CHANGE OF STATUS, 1938--. In Check Copies, entry .
  Finance officer's copy of notice to change, giving case no., name of client, date, present category, nature of change, and signatures of executive secretary and case worker. Arr. numer. by case no.
- of Change, Disposition of Requisitions.

  Workers copy of record of disposition of applications, giving case no., name of applicant, address, names and addresses of cross references, date taken, category no. of persons, date accepted, no. assisted, no. in relief grant, category, if civilian conservation corps, eligible for or receiving relief, unemployed, and if need of employment, dates rejected, otherwise disposed of, category, transferred to worker, sent to statistical clerk, and signature of worker; also record of action taken, worker check, and statistical clerk check of all records. Arr. numer. by check no.
  - 320. (NO APPLICATION), November 1939 -- Est. 120 cards in 1 bundle. January-October 1939 in Work Progress Administration, entry.

Card record of cases where no application has been filed, applicant not being eligible for assistance, giving case no., name of applicant, rate, date, address, names of children, request made by applicant, reason for not taking application, and names of interviewer and initial supervisor.

Arr. chron. by date filed. Hdw. and typed on ptd. form. 5 x 8 x 1. Office.

- 321. (ANALYSIS OF CASE LOAD), 1934-36. In Obsolete Material, entry
  Analysis of case load, giving case no., date, name of family, no in household, race, how long on relief and unemployed, name of employable, wage earner in family, and problems in the family other than unemployment including physical disability.
- 322. PAYROLL FOR ASSISTANCE, 1935-. 2 vols.

  Pay roll record of all forms of public assistance, giving by whom requisitioned and approved, pay roll no., page no., voucher ho., period coveed, date checks to be sent, checks received by, case no., name and address of client, or persons other than client, no. of persons, distribution of assistance, amount of checks, and check no. Arr. numer. by pay roll no. Hdw. and typed on ptd. form. Aver. 1,150 pp. 14% x 10 x 4. Office.
- 323. DIRECT RELIEF ORDERS, 1934-36. Bet. 17,300 papers in 3 f.d. Original orders for direct relief, giving order no., county, date, name of supplier, name of client, address, case no., amount, commodity, and signatures of recipient and disbursing officer. Arr. numer. by order m. Hdw. on ptd. form. 4½ x 10 x 25. Office.
- 324. CARBON COPIES OF DIRECT RELIEF ORDERS, 1934-36. Est. 17,350 papers in 3 boxes.

  Carbon copies of direct relief orders, showing information as in entry Arr. numer. by order no. Hdw. on ptd. form. 11 x 9 x 9, 21 x 7 x 17.

  Voting house.
- 325. (WATERMEN'S LOANS), 1934. In Supplies Obsolete Material Watermen's Rehabilitation Program, entry.

  Applications for emergency loans to needy watermen, due to losses by storm, in rehabilitation program, giving name of waterman, address, and amount of loan. Arr. chron. by date filed.
- 326. (LOCAL WOODSMEN), 1924-37. In C.C.C. Camp Cases, entry Applications and assignments to special projects, in forest conservation other than Civilian Conservation Corps, giving date of application, name of applicant, and date assigned.
- 327. (EMERGENCY RELIEF), 1934. In Supplies Obsolete Material Waterman's Rehabilitation Program, entry.

  Temporary emergency relief lists, submitted by board members, welfare agencies and interested persons, at time welfare board offices were opened.
- 328. SUPPLIES, OBSOLETE MATERIAL WATERMAN'S REHABILITATION PROGRAM, 1934. Bet. 1,500 papers in 1 f.d.
  Lists of outside pensioners furnished by the county commissioners, to be added to the direct relief clients, giving name and residence. Contains: (Emergency Relief Lists), 1934, entry ; (Watermen's Loans), 1934, entry . Arr. by districts and towns. Typed and hdw. on ptd. form. 113 x 12 x 25. Office.

## Works Projects

- 329. (WORK PROJECTS ADMINISTRATION), 1935--. Est. 3,000 papers in 3 f.b.
- Record of Works Projects Administration employment, forms 402, 403, 600, and 601, including certification of eligibility, notice to report for work, notice of termination of employment and notice of case change, giving name and address of worker, identification no., case no., and date. Contains: (No Application), 1939-October 1939, entry . Arr. alph. by name of worker. Typed on ptd. form. 6 x 8 x 12. Office.
- 330. OBSOLETE MATERIAL, 1934-36. Est. 700 papers in 1 f.d.
  Applications for professional projects, giving name and address of applicant, age, persons in household, no. of dependents, name, age, relationship to applicant, is home comer or rented, total assets and liabilities, how long unemployed, income past year, last regular job, date left, rate of pay, education and special training, work qualified to do, and signature of applicant. Contains: (Adult Education), 1934-36, entry (Analysis of Case Load), 1934-36, entry ; (Visiting Housekeepers), 1934-35, entry . Arr. chron. by date filed. Hdw. and typed on ptd. form.
- 331. (SPONSOR'S EXPENDITURES), 1937—. In Financial Records, entry Certification of sponsor's expenditures, other than pay roll, giving name of official sponsor, official project no., work project no., type or work symbol, location, period for the expenditures, name of cosponsor and other contributor, description of material, unit, quantity, unit price, amount, certification and signature of project supervisor, date posted to expenditure register, land costs paid by official sponsor, and total contribution.
- 332. (ADULT EDUCATION), 1934-36. In Obsolete Material, entry . Report of attendance in adult educational programs, giving place, date, subject taught, no. in attendance, hours each meeting, no. of meetings per month, total hours of instruction, and signatures of instructors, chairman and executive secretary.
- 333. (VISITING HOUSEKEEPERS), 1934-35. In Obsolote Material, entry.

  Report of visits to families on relief, by housekeepers, giving name of family, history, assistance given, including sewing, diets, cooking, canning, and planning menus; also contains correspondence.

### Commodities Distribution

334. COMMODITY DISTRIBUTION, 1934—. Est. 10,000 papers in 2 f.d. Record of commodity distribution including food, clothing and other necessities, giving name of distributor, name of client, address, type of commodity delivered, date, amount received, transfers and returns, balance on hand, and remarks. Also monthly summary of all types of commodities delivered. Arr. chron. by date filed. Hdw. and typed on ptd. form. 113 x 12 x 25. Office.

## Civilian Conservation Corps

335. C.C.C.(Civilian Conservation Corps) CAMP CASES, 1934--.
Est. 720 papers in 2 f.d. (labeled by division of alphabet contained).

Applications and certification of applicants for Civil Conservation Corps. active and inactive cases, glving case no., name of applicant, address, date, application received by, place and date of birth, physical description, family members and history, school and employment record, signatures of applicant and certifying officer, and date certified; also includes correspondence, notations of dismissals, and desertions. Contains: (Local Woodsmen), 1934—, entry . Arr. alph. by name of applicant. Hdw. on ptd. form. 11½ x 12 x 25. Office.

336. (FORECAST AND EMPOLLMENT JUNIOR APPLICANTS C.C.C.) (Civilian Conservation Corps), 1934-. In Financial Records, entry. Monthly statistical forecast for Civilian Conservation Corps enrollment, including classes of applicants eligible, boys notified to report for enrollment, report of junior enrollment, years of schooling completed by juniors accepted, length of regular paid employment of juniors accepted, schooling completed, schooling completed, schooling completed by juniors accepted, length of regular paid employment of juniors accepted, schooling completed by and state, giving date, names of applicants and enrollees, and signature of executive secretary.

### Finances

337. CASH VOUCHER RECORD (Receipts and Disbursements). 1934---l vol. and est. 456 papers in 1 bundle. 1 vol., 1938---, not titled.

Record of receipts and disbursements: under receipts, giving date, source and amount; under expenditures: date, amount paid, check no., name of payes, purpose, and balances. Arr. chron. by date of recording. Hdw. under ptd. head. Vol. 600 pp. 142 x 112 x 12; bundle 14 x 112 x 3. Office.

338. FINANCIAL RECORDS, 1934--. Est. 1,300 papers in 2 f.d., 1 bundle (2 f.d. labeled by division of alphabet contained). Title varies: Financial Reports, 1 bundle, 1934-38. Monthly financial reports, including cash account reconciliations, giving date, approval of executive, obligations, amount unpaid, and totals for various categories of assistance. Contains: (Request for Advance). 1934 -- entry : (Notice of Refund), 1936 -- entry : (Record of Trust Accounts), 1935 -- entry ; (Report of All Travel Outside the County). 1938 -- entry ; (Pay Roll), 1934-7, entry ; (Quarterly Reports). 19314, entry : (Statistical Financial Supplements), 1934 -- entry : (Forecast and Enrollment Junior Applicants C.C.C.), 1934-, entry (Estimate of Expenditures), 1934-, entry ; (Sponsor's Expenditures). 1927--, entry : (Audit Reports), 1937--, entry : (Recoveries), 1935--, entry ; (Monthly Statistical Report of Public Assistance), 1934--, entry : (Workers Quarterly Estimate), 1934-. entry : (Analysis of Case Load), 1940-, entry . Arr. chron. by date filed. Hdw. and typed on ptd. form. Bundle 12 x 9 x 2; f.d. 11 x 12 x 25. Office.

- 339. (QUARTERLY REPORTS). 1934--. In Financial Records, entry . Quarterly statements of expenditures and source of funds, giving date, approval of executive secretary, monthly expenditures and totals for each category of assistance, administration and child welfare services, and amount of local, state, and federal contributions for each category.
- 340. DUPLICATE COPIES OF VOUCHERS, 1934—. Est. 14,378 papers in 3 f.d., 3 f.b. 3 f.d., 1936—, not titled.

  Duplicate vouchers 1934—36, and original vouchers 1936—. for assistance, purchases and services, giving voucher no., check no., date paid, name of payee, address, date of invoice, monthly obligation, entered, description, amount, and purpose by distribution under accounts. Arr. numer. by voucher no.; 1 box, 1934 no orderly arrangement. Typed on ptd. form. F.d. 42 x 10 x 25; f.b. 132 x 9 x 102, 25 x 12 x 93. 3 f.b., 1934—35, voting house; 3 f.d., 1936—, office.
- 341. CHECK COPIES. NOTICE OF CHANGE, DISPOSITION OF REQUISITON,
  1934--. Est. 46,000 papers in 1 ftd., 2 boxes, 1 bundle.
  Title varies: Morcester County Welfare Board Carbon Copies,
  2 boxes, 1934-36. 1 bundle, 1936-38, not titled.
  Carbon copies of checks issued, showing information as in entry . Contains: Notice of Change, 1938--, entry ; Disposition of Requisitions,
  1936--, entry . Arr. numer. by check no. Typed on ptd. form. Bundle
  12 x 10 x 3; boxes 12 x 10 x 18, 21 x 14½ x 14½; f.d. 11½ x 12 x 25. 2
  boxes, 1934-36, voting house; 1 f.d., 1 bundle, 1936--, office.
- 342. CANCELED CHECKS, 1934-. Est. 45,680 papers in 22 boxes, 2 bundles (dated).

  Canceled checks of the welfare board, giving date, no., amount, and name of payes. Arr. numer. by check no. Typed on ptd. form. 13 x 9 x 4.

  Office.
- 343. (PAY ROLL), 1934... In Financial Records, entry.
  Pay rolls for employess of the welfare board, giving date, name of employee, merit system classification, amount earned, amount witheld for insurance and retirement, net amount due employee, budget no. and title, and certification by State Employment Commission.
- In Financial Records, entry

  Monthly statistical report of public assistance including applications for old age assistance, aid to dependent children, needy blind and general public assistance, W.P.A., N.Y.A., C.C.C., and special service, giving status of applications, cases approved, persons represented in cases receiving general public assistance, unduplicated cases receiving public assistance, number of grants in each category to households, cases approved for special service, and service to children in foster care.

- 345. (STATISTICAL FINANCIAL SUPPLEMENTS), 1934--. In Financial Records, entry

  Statistical supplements to monthly financial reports, giving date, approval of executive secretary, details of obligations for general public assistance, of cancellations, and adjustments, and of cash refunds.
- 346. (AUDIT REFORTS), 1937--. In Financial Records, entry . Auditor's statement of receipts and expenditures and assets and liabilities, and analysis of unexpended balance.
- entry .

  Workers quarterly estimate for assistance in cases to be carried into new quarter, giving dates quarter beginning and ending, name of worker, name of client, case no., amount for each month and total for quarter, type of assistance, and grand total.
- 348. (MSTIMATE OF EXPENDITURES), 1934--. In Financial Records, entry.

  Estimate of expenditures for welfare program for ensuing quarter, including old age assistance, aid to dependent children, aid to needy blind, general public assistance, board of children, administration and child welfare service, giving date quarter begins, approval of chairman and executive secretary, amounts requested, amounts approved, total, amount of local, state and federal funds, total approved from state and federal funds, date, and signature of director, State Department of Public Welfare.
- 349. (RECORD OF TRUST ACCOUNTS), 1935-. In Financial Records, entry .

  Record of trust accounts, giving case no., name of bank, name and address of client, date, description, amount of deposits, withdrawals, check no., amount, and balance.
- 350. (RMCOVERIES), 1935 -- In Financial Records, entry .
  Record of cash receipts and expenditures realized from assignments by clients of the welfare board, including insurance policies, assigned or trust bank accounts and other property, giving case no., gross receipts, details of disbursements, amount recovered, and amount of remainder paid to estate; also contains individual and control accounts.
- Request for quarterly advance from the county commissioners, giving date, amount of estimate, amount allocated to each category of assistance and administration, total required for quarter, gross advance requested, less unexpended local funds on hand, at beginning of quarter, and not advance requested.

- 352. (NOTICE OF REFUND), 1936 ... In Financial Records, entry .
  Notice from State Department of Public Welfare that State Comptroller has been requested to advance state and federal funds, giving date, amount, and amounts allocated to each category of assistance, and administration.
  - 353. TRANSMITTALS, 1934-35. Bst. 500? papers in 4 f.d. (labeled by no. of transmittal contained). Title varies: Transmittals Returned from Baltimore, 2 f.b., 1934-35; Lists, 1 f.b., 1934.

Copies of monthly reports to state agency of expenditure of federal appropriations, for audit and payment in the current account, giving county, date, check no., list no., voucher no., purpose of disbursement, account, amount, totals, approvals of county commissioners and state agency, and signature of welfare official. Arr. numer. by list no. Typed on ptd. form. 19% x 14 x 12. Office.

- 354. COPIES OF EXPENSE ACCOUNTS, 1934-39. Est. 1,075 papers in 2 bundles. 1940 in Financial Records, entry. Copies of expense accounts of active and inactive welfare workers, giving unit or department, name of worker, address, period, date, work classification, ptinerary, time of departure and arrival, transportation, speedometer reading, start, finish, mileage, rate, railroad, bus or ferry, other expenses, hotel, meals, miscellaneous and total, and signatures of approving and certifying officials. Arr. chron. by date filed. Hdw. on ptd. form. 11 x 9 x 4, 12 x 10 x 2. Office.
- 355. (REPORT OF ALL TRAVEL OUTSIDE THE COUNTY), 1938-. In Finencial Records.

  Charterly report of all travel expense outside of Worcester County, giving name of worker, county, date, from, to, total expense incurred, purpose, and grand total; also contains summary of total expenses incurred, all persons, for all three months.

Westare Board General Administration

GENERAL CORRESPONDENCE, 1934--. Est. 5,000 papers in 2 f.d. (labeled by division of alphabet contained).

Routine correspondence of the welfare board. Arr. alph. by name of subject or correspondent. Hdw.; typed.  $11\frac{1}{2} \times 12 \times 25$ . Office.

REQUISITIONS AND LETTERS TO STATE OFFICE ORDERING SUPPLIES, 1934--. Est. 200 papers in 1 bundle.

Copies of requisitions for supplies or equipment, giving, date, quantity, description of articles, and signature of executive secretary; also contains correspondence. Arr. chron. by date of order. Typed on ptd. form.  $12 \times 8\frac{1}{2} \times 1\frac{1}{2}$ . Office.

COUNTYWEIFARE	BOARD
LICIDINATE CONTRACTOR A REP.	NUARD

## REQUISITION FOR SUPPLIES OR EQUIPMENT

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To: State Office

Please supply from stock, or arrange for purchase of the following Quantity Articles (Describe fully)

FOR STATE OFFICE

Ordered from:

## General assistance

(INDEX CARDS), 1934--. Est. 5,850 cards in 5 f.b. (labeled by division of alphabet contained).

General index file to all case histories, arr, alph. by name of client, giving birthdate, color, case no., residence, date of first application, names of children and others in household, cross references, category, dates of action taken, and name of case worker. Typed on ptd. card. 6 x 12 x 4. Office.

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SURNAME	MAN'S	BIRTHDATE	COLOR	CASE NUMBER
•				
MAIDEN NAME	WOMAN'S	BIRTHDATE	COLOR	DATE FIRST APPLICATION
ADDRESS			· · · · · · · · · · · · · · · · · · ·	
ADDRESS	•			
ADDRESS	<del></del>	<del></del>		<del></del>
	PERSONS IN	HOUSEHOLD		
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9.		6.		
FORM 311 REVISED 1D-1-37	•		BOARD C	F STATE AID AND CHARITIES

CATEGORY	NAME OF APPLICANT			WORKER		
	NAME OF APPLICANT	APPLICATION	REJECTION OR OTHER OISPOSAL	ACCEPTANCE	CLOSING	WORKER
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31 > STATISTICAL CARDS, 1937--. Est. 1,878 cards in 1 f.d.,

1 bundle.

Card record of active and inactive approved cases for assistance to welfare clients, giving type of assistance, name of client, race, case no., name of worker, no. included in budget, and status of case. Arr. numer. within type of assistance. Hdw. on ptd. form. Bundle  $8\frac{1}{2} \times 5\frac{1}{2} \times 8\frac{1}{2}$ ; F.d.  $8\frac{1}{2} \times 6\frac{1}{2} \times 15$ . Office.

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SDPW. Form No. 308-Rev. 10-39.

CLOSED

ACTIVE CASES, 1934--. Est. 2,800 papers in 5 f.d. (labeled by case no. contained).

Active case histories of all welfare clients, including cases of old age assistance, aid to needy blind, and dependent children and general public assistance, giving case no., original application, investigators report, property, insurance and bank account, and medical reports and all forms establishing eligibility. Arr. numer. by case no. Hdw.; typed; hdw. and typed on ptd. form.  $11\frac{1}{2} \times 12 \times 25$ . Office.

318

APPLICATIONS APPROVED & REJECTED, 1938--. Est. 1,600 cards in 1 f.d., 1 bundle (bundle dated). Title varies: Application Cards Disposed of by Approval or Rejection, 1 bundle, 1938-39.

Card record of applications received, later approved or rejected, for aid to needy blind, aid to dependent children, and old age assistance, and for assignments to National Youth Administration, Civilian Conservation Corps and Work Projects Administration, giving name, race, case no., name of worker, date recorded, status of application, and date, Arr. chron. by date filed. Hdw. and typed on ptd. form. F.d. 7 x 9 x 11; bundle 8 x 10 x 8½. Office.

NAME

RACE

CASE NO.

						•														wo	RKER				
	YEAR 19																		YEAR	19					
	STATUS OF (	остовея	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
REC	EIVED																								
	Approved*																				<u>.</u>				
leposi	Denied As Ineligible																								
α	Disposed of for Other Reasons											·													
Pend	ling at End of Month																								
.086°	Eligible and Awaiting Grant																								
Soc. Sec. Catego- ries	Investigation Not Started or Incomplete																								

CCC Only: Code "R" if applicant is from family eligible for or receiving relief; and "N. R." if applicant is from family unemployed and in need of employment,

•-Use for "Referred" for WPA, NYA, CCC.

SDPW. Form No. 309-Rev. 10-39.

INACTIVE CASES, 1934--. Est. 3,200 papers in 11 f.d. (labeled by case no. contained).

Inactive case records of welfare clients showing information as in
entry . Arr. numer. by case no. Hdw. and typed on ptd. form. 112 x

12 x 25. Office.

(RECORD OF ASSISTANCE GRANTED), 1936--. 3 vols.

Record of assistance granted, giving name of client, address, case no., no. in assistance groups, reference, date, total payment, distribution by category of assistance, and remarks. Arr. numer. by case no. Hdw. on ptd. form. Aver. 500 pp.  $12 \times 9 \times 4$ . Office.

FORM 304

STATE OF MARYLAND Case Number

## RECORD OF ASSISTANCE GRANTI

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GRANTED	

Number in Aid Dep. Children Group----

(Last Name) (First Name) (Address) Number in General Assistance Group__

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# COUNTY WELFARE BOARD Case Number STATE OF MARYLAND

## RECORD OF ASSISTANCE GRANTED

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Number in Aid Dep. Children Group	Number in General Assistance Group																										e d
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			Aid to Dependent	Children																							
(First Name)	( A 2 January)	(Address)	A	Cash					*																		
(F				In Kind																							
(Last Name)			Date											31													
(L			Roference		1																						

(REQUISITIONS FOR ASSISTANCE), 1936--. 1 vol. and est. 450 papers in 2 bundles. 1 bundle, 1934-35, subtitled Requisitions Discontinued and Closed O.A.A.; 1 bundle, 1934-35, subtitled Requisitions Discontinued and Closed A.D.C.

Requisitions for assistance in active and inactive welfare cases, giving date, case no., clients and payees name and address, relationship of payee to head of group, no. of persons, type of assistance, date check to be drawn, amount of check, distribution of assistance, date of revision, by whom authorized, and date approved by executive secretary. Arr. numer. by case no. within type of assistance. Hdw. and typed on ptd. form. Vol. 350 pp. 11 x  $7\frac{1}{2}$  x  $3\frac{1}{2}$ ; bundles 12 x  $8\frac{1}{2}$  x 2. Office.

ъ	•	•	•	FORM	305

COUNTY	Welfare	BOARD	
OF MARVIA	VT		

				OF M	ARYL	AND			CASE No	
e	19	3 REG	ໃປເຂົ	ITION	FOR	ASSIS	AAT	1CE	NUMBER	OF PERSONS:
ient's Name						•••••			G. P. A	
yee's Name			Addre	ess						
ationship o	f payee to head	of group	•••••	······································						
ecks to be d	rawn on	·-		· .		s follows:			Г.	
AMOUNT OF CHECK	GENERAL PUB ASSISTANCE	LIC OLD A	OLD AGE AID TO DEPEN- ASSISTANCE DENT CHILDREN BLIND		EEDY	DATE OF REVISION		REVISION AUTHORIZED BY		
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As a result of investigation of the above case, I certify that the above amounts have been determined in accordance with Maryland acts and rules and regulations of the Board of State Aid and Charities covering the type of assistance granted.

Аp	proved	Exec.	Sec'y.	Relief	Aide.

CHANGE OF STATUS, 1938--. In Check Copies, entry

Finance officer's copy of notice to change, giving case no., name of client, date, present category, nature of change, and signatures of executive secretary and case worker. Arr. numer. by case no.

DISPOSITION OF REQUISITIONS, 1938--. In Check Copies, Notice of Change, Disposition of Requisitions.

Workers copy of record of disposition of applications, giving case no.. name of applicant, address, names and addresses of cross references, date taken, category, no. of persons, date accepted, no. assisted, no. in relief grant, category, if civilian conservation corps. eligible for or receiving relief, unemployed, and in need of employment, dates rejected, otherwise disposed of, category, transferred to worker, sent to statistical clerk, and signature of worker; also record of action taken, worker check, and statistical clerk check of all records. Arr. numer. by check no.

320

(NO APPLICATION), November 1939--. Est. 120 cards in 1 bundle. January-October 1939 in Works Progress Administration, entry .

Card record of cases where no application has been filed, applicant not being eligible for assistance, giving case no., name of applicant, rate, date, address, names of children, request made by applicant, reason for not taking application, and names of interviewer and initial supervisor. Arr. chron. by date filed. Hdw. and typed on ptd. form. 5 x 8 x l. Office.

SDPW-FORM 36%	NO APPLICATION TAI	KEN AT INTAKE	CASE NUMBER				
SURNAME	RACE		DATE				
(FIRST: NAME OF MAN-BIRTHDATE)		(MAIDEN NAME)					
ADDRESS: (PRESENT)							
CHILDREN (NAME)	AGE		CHILDREN (NAME)	AGE			
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REQUEST MADE BY APPLICANT							
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(ANALYSIS OF CASE LOAD), 1934-36. In Obsolete Material, entry

Analysis of case load, giving case no., date, name of family, no. in household, race, how long on relief and unemployed, name of employable, wage earner in family, and problems in the family other than enemployment including physical disability.

analysis of Case Load (Obs. Material f.d.) Outline of analysis of Case Load. gives case no, date, name of family, name household, race, length of Time on relact, unemployment, employable wage earner in family, problems in the family other than employmentincludes physical disabilities etc.

1 folder - aprox 350 papers.



PAYROLL FOR ASSISTANCE, 1935--. 2 vols.

Pay roll record of all forms of public assistance, giving by whom requisitioned and approved, pay roll no. page no., voucher no., period covered, date checks to be sent, checks received by, case no., name and address of client, or persons other than client, no. of persons, distribution of assistance, amount of checks, and check no. Arr. numer. by pay roll no. Hdw. and typed on ptd. form. Aver. 1150 pp. 14½ x 10 x 4. Office.

Form 301—5-39

## ____COUNTY WELFARE BOARD

OF MARYLAND

PAYROLL	No	

PAGE NO._

•	
PERIOD	DATE CHECKS
COVERED	TO BE SENT

REQUISITIONED BY_____

## PAYROLL FOR ASSISTANCE

PERIOD	DATE CHECKS ED TO BE SENT	F			CHECKS VOUCHER NO											
<u> </u>	NAME AND ADDRESS	NUMBER OF PERSONS		DEDCOMO			STRIBU	TION	N OF ASSISTANCE				Амо	JNT	OUTSY.	
CASE Number	WHEN CHECK IS TO SE DRAWN TO ORDER OF PERSON OTHER THAN CLIENT SHOW PAYEE'S NAME AND ADDRESS BELOW CLIENT'S NAME AND ADDRESS	G. P. A.	0. A.	A. D. C.	BLIND	GEN. F	PUB.	OLD A	AGE	AID DEPEN	TO DENT	AID		оғ Сне		CHECK NUMBER
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323

DIRECT RELIEF ORDERS, 1934-36. Est. 17,300 papers in 3 f.d.

Original orders for direct relief, giving order no., county, date, name of supplier name of client, address, case no. arount, commodity, and

of supplier, name of client, address, case no., amount, commodity, and signatures of recipient and disbursing officer. Arr. numer. by order no. Hdw. on ptd. form.  $4\frac{1}{2} \times 10 \times 25$ . Office.

## State of Maryland

No. 17256

MUST BE PRESENTED FOR PAYMENT WITHIN FIFTEEN DAYS FROM DATE.

FORM NO. 7

## DIRECT RELIEF ORDER

NOT NEGOTIABLE

COUNTY OF	, 193
SUPPLIER	
SUPPLY TO	
ADDRESS	CASE No.
RELIEF AS DESIGNATED UP TO	DOLLARS
FOR	
FAMILY UPON ISSUANCE OF ORDER. RECIPIENT MUST SIGN BELOW:	
Non-Family	
TRANSIENT -	INVESTIGATOR OR RELIEF ADMINISTRATOR

ĮŢEMS	Quantity	Amor	ınt	ITEMS	Quantity	Ашо	ant
COFFEE				Brt. Forward			
TEA		\		BARLEY	·		
SUGAR .				COAL OIL			_
FLOUR				MATCHES			
BREAD				MEAT			L
YEAST			·	MACARONI			L
BUTTER				Vegetables			
LARD				Canned Goods			_
SODA				CHEESE			L
SALT				FISH	<u></u>		L
SOAP							_
MILK							-
SYRUP				CLOTHING			-
BEANS				SHOES		<del></del>	L
RICE				RENT			-
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THIS ORDER MUST BE FULLY ITEMIZED ON THE RE-	VERSE SIDE AND ACKNOWLEDGMENT OF RECEIPT OF	ITEMS MUST BE MADE BY PERSON TO WHOM THE ORDER	IS DRAWN WHEN PROPERLY IDENTIFIED. ORDERS MUST	ACCOMPANY SUPPLIERS' BILLS AND BE SUBMITTED DI-	RECT TO COUNTY WELFARE BOARD.
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FORM No. 7

## State of Maryland

17256

## DIRECT RELIEF ORDER

COUNTY OF		, 193
SUPPLIER		
SUPPLY TO		
ADDRESS	(NOT NEGOTIABLE)	CASE No
RELIEF AS DESIGNATED UP T	·	
FOR		100
FAMILY	ORDER,	
Non-Family		
TRANSIENT -	<del></del>	INVESTIGATOR OR RELIEF ADMINISTRATOR

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r Ir	MEN	OX T	NTIE	AND	RD.
THIS ORDER MUST BE FULLY ITEMIZED ON THE RE-	ERSE SIDE AND ACKNOWLEDGMENT OF RECEIPT OF	TEMS MUST BE MADE DY PERSON TO WHOM THE ODDING	BRAWN WHEN PROPERLY IDENTIFIED. ORDERS MUST	CCOMPANY SUPPLIERS' DILLS AND BE SUBMITTED DI-	ECT TO COUNTY WELFARE BOARD.
E F	OW	Y P	RLY	DII	ARE
ST E	CKN	DE 1	OPE	ens.	ELF/
Mu	Q	MA	. Pn	PLI	Y Y
DER	AX	BE	VIIE	SU	CXT
Ö	SIDE	IUST	Y.X.	ANY	ပ္ပ
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FORM NO. 7

#### State of Maryland

17256

#### DIRECT RELIEF ORDER

COUNTY OF	, 193
SUPPLIER	
SUPPLY TO	
ADDRESS	CASE No
RELIEF AS DESIGNATED UP TO	DOLLARS
FOR	100
FAMILY UPON ISSUANCE OF ORDER. RECIPIENT MUST SIGN BELOW:	
NON-FAMILY	
TRANSIENT - INVESTIGA	TOR OR RELIEF ADMINISTRATOR

CARBON COPIES OF DIRECT RELIEF ORDERS, 1934-36. Est. 17,350 papers in 3 boxes.

Carbon copies of direct relief orders, showing information as in entry. Arr. numer. by order no. Hdw. on ptd. form. 11 x 9 x 9, 21 x  $7\frac{1}{2}$  x 17. Voting house.

See (Direct Relief).

(WATERMEN'S LOANS), 1934. In Supplies Obsolete Material Watermen's Rehabilitation Program, entry .

Applications for emergency loans to needy watermen, due to losses by storm in rehabilitation program, giving name of waterman, address, and amount of loan. Arr. chron. by date filed.

(LOCAL WOODSMEN), 1924-37. In C.C.C. Camp Cases, entry .

Applications and assignments to special projects, in forest conservation other than Civilian Conservation Corps, giving date of application, name of applicant, and date assigned.

Now inactive

(EMERGENCY RELIEF), 1934. In Supplies Obsolete Material Waterman's Rehabilitation Program, entry

Temporary emergency relief lists, submitted by board members, welfare agencies and interested persons, at time welfare board offices were, opened.

SUPPLIES, OBSOLETE MATERIAL WATERMAN'S REHABILITATION PROGRAM,
1934. Est. 1,500 papers in 1 f.d.

Lists of outside pensioners furnished by the county commissioners, to be added to the direct relief clients, giving name and residence. Contains: (Emergency Relief Lists), 1934, entry; (Watermen's Loans), 1934, entry. Arr. by districts and towns. Typed and hdw. on ptd. form.  $11\frac{1}{2} \times 12 \times 25$ . Office.

Peling link for all towner!

Eureogeney relief linto submitted by

Board members, interested persons and other
agencies when the Well office opened in

Tan. '34. (mastrix)

Certo 2 out-door peresioners correed by Co. Consciences prior to 1934 and turned ones to Well's for direct relief.

Diridal into listo according to residence for the conscience of the welds.

Watermein Coaus: Jo 1934. (enactive)
Coaus made in a rehabilitation programme to needy matermen. Condition a result

of revere storm of 1933.

Information from Miss Houston.

(WORK PROJECTS ADMINISTRATION), 1935--. Est. 3,000 papers in 3 f.b.

Record of Works Projects Administration employment, forms 402, 403, 600, and 601, including certification of eligibility, notice to report for work, notice of termination of employment and notice of case change, giving name and address of worker, identification no., case no., and date. Contains: (No Application), 1939-October 1939, entry . Arr. alph. by name of worker. Typed on ptd.form.  $6 \times 8\frac{1}{2} \times 12$ . Office.

33Q

OBSOLETE MATERIAL, 1934-36. Est. 700 papers in 1 f.d.

Applications for professional projects, giving name and address of applicant, age, persons in household, no. of dependents, name, age, relationship to applicant, is home owner or rented, total assets and liabilities, how long unemployed, income past year, last regular job, date left, rate of pay, education and special training, work qualified to do. and signature of applicant. Contains: (Adult Education), 1934-36. ; (Analysis of Case Load), 1934-36, entry ; (Visiting Housekeepers), 1934-35, entry . Arr. chron. by date filed. Hdw. and typed on ptd. form.  $11\frac{1}{2} \times 12 \times 25$ . Office.

applications for professional projects." (obsolete material f.d.) gues name and address of applicant, age, persons in Kousehold, dependents: name, age, relationship to applicant; Home owned or rented, liabilities t assets, length of time unemplayed, job, date left, rate of pay, education, special training, work qualified to do, signature of applicant. , folder. 50 papers.

(SPONSOR'S EXPENDITURES), 1937--. In Financial Records, entry .

Certification of sponsor's expenditures, other than pay roll, giving name of official sponsor, official project no., work project no., type or work symbol, location, period for the expenditures, name of cosponsor and other contributor, description of material, unit, quantity, unit price, amount, certification and signature of project supervisor, date posted to expenditure register, land costs paid by official sponsor, and total contribution.

WPA Form 710 (Revised 7-11-38)

### FEDERAL WORKS AGENCY WORK PROJECTS ADMINISTRATION

### CERTIFICATION OF SPONSOR'S EXPENDITURES (OTHER THAN PAY ROLL)

Official sponsor FRANCIS J LAING		Official project No					
Project location	ta)	Work project No					
	Type of	work symbol	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~				
(County)  This report covers expenditures for the perio							
Official sponsor (check only).							
Cosponsor Name of agency	y						
Other contributor   (check only).							
DESCRIPTION	Unit	QUANTITY	Unit Price	AMOUNT			
			\$	s			
				~~~			
Certification is hereby made that in conwithout cost to the { Works Progress Additional Youth Additional You	MINISTRATION.		isted above ha				
Certified:	Project Supervisor.						
Posted to sponsor's expenditure register by							
Land costs paid by official sponsor or cospons	sor after June 30, 1935.	6690	\$				

. 33W

Report of attendance in adult educational programs, giving place, date, subjects taught, no. in attendance, hours each meeting, no. of meetings per month, total hours of instruction, and signatures of instructors, chairman and executive secretary.

(ADULT EDUCATION), 1934-36. In Obsolete Material, entry

adult Education - Form 9-a. (obs. Material f.d.) gives - subject taught, place, date, no. attending, hours per meeting, meetings per meek, total hours of instruction, signatures of instructions,

chairman, + executive secretary.

1 folder aprox 200 papers.

3 3 3.

(VISITING HOUSEKEEPERS), 1934-35. In Obsolete Material, entry .

Report of visits to families on relief, by housekeepers, giving name of family, history, assistance given, including sewing, diets, cooking, canning, and planning menus; also contains correspondence.

(1934-35) Visiting Housekeepers." Report of housekeepers visiting families on relief, history of family, help given such as canning, sewing, old people's diets, childrens diets, cooking, planning menus, also contains correspondence regarding Same. , folder - 100 papers

Communicaties Distribution

COMMODITY DISTRIBUTION, 1934--. Est. 10,000 papers in 2 f.d.

Record of commodity distribution including food, clothing and other necessities, giving name of distributor, name of client, address, type of commodity delivered, date, amount received, transfers and returns, balance on hand, and remarks. Also monthly summary of all types of commodities delivered. Arr. chron. by date filed. Hdw. and typed on ptd. form. $11\frac{1}{2} \times 12 \times 25$. Office.

C.C.C. (Civilian Conservation Property CAMP CASES, 1934.

Est. 720 papers in 2 f.d. (labeled by division of alphabet contained).

Applications and certification of applicants for Civil Conservation Corps, active and inactive cases, giving case no., name of applicant. address, date, application received by, place and date of birth, physical description, family members and history, school and employment record, signatures of applicant and certifying officer, and date certified; also includes correspondence, notations of dismissals, and desertions. Contains: (Local Woodsmen), 1934--, entry . Arr. alph. by name of applicant. Hdw. on ptd. form. $11\frac{1}{2} \times 12 \times 25$. Office.

(FORECAST AND ENROLLMENT JUNIOR APPLICANTS C.C.C.) (Civilian Conservation Corps), 1934--. In Financial Records, entry

Monthly statistical forecast for Civilian Conservation Corps enrollment, including classes of applicants eligible, boys notified to report for enrollment, report of junior enrollment, years of schooling completed by juniors accepted, length of regular paid employment of juniors accepted, schedule of acceptances by towns or camp, and years of residence in county and state, giving date, names of applicants and enrollees, and signature of executive secretary.

STATE DEPARTMENT OF PUBLIC WELFARE

FORECAST OF JUNIOR APPLICANTS AVAILABLE FOR CCC ENROLLMENT

MONTH						· · · · · · · · · · · · · · · · · · ·	
CLASSES OF APPLICANTS	APPLICATI FICES OF WHO DESIR	APPLICATIONS NOW ON FILE IN LOCAL OF- FICES OF ELIGIBLE AND QUALIFIED JUNIORS WHO DESIRE TO BE SELECTED DURING THE NEXT QUARTERLY CCC ENROLLMENT			. AL APPLICANTS, WHO HAVE NOT		TOTALS
1. HOW MANY ELIGIBLE APPLICANTS WITH DEPENDENTS WHO ARE	WH	ITE	COLO	RED	WHITE	COLORED	
NOW RECEIVING RELIEF, WORK RELIEF, OR OTHER PUBLIC ASSISTANCE WILL DESIRE TO BE SELECTED DURING THE NEXT QUARTERLY CCC ENROLLMENT.	AGE 17	18-23 INC.	AGE 17	AGES 18-231NC			
2. HOW MANY ADDITIONAL ELIGIBLE APPLICANTS WITH DEPENDENTS WHO ARE ELIGIBLE TO RECEIVE (BUT NOT ACTUALLY RECEIVING) RELIEF, OR OTHER PUBLIC ASSISTANCE WILL DESIRE TO BE SELECTED DURING THE NEXT QUARTERLY CCC ENROLLMENT?							
3. HOW MANY ADDITIONAL ELIGIBLE CCC APPLICANTS WITH DE- PENDENTS WHO ARE NOT RECEIVING OR ELIGIBLE TO RECEIVE RELIEF, BUT FOR WHOM A CCC ALLOTMENT WOULD HELP TO MAINTAIN A NORMAL STANDARD OF LIVING WILL BE ELIGIBLE AND AVAILABLE FOR CCC SELECTION DURING THE NEXT QUARTERLY CCC ENROLLMENT?							
4. HOW MANY ADDITIONAL ELIGIBLE CCC APPLICANTS WITHOUT DEPENDENTS, ELIGIBLE TO MAKE DEPOSITS INSTEAD OF ALLOTMENTS, WILL BE ELIGIBLE AND AVAILABLE FOR SELECTION DURING THE NEXT QUARTERLY CCC ENROLLMENT?				·			·
5. TOTAL ELIGIBLE CCC JUNIOR APPLICANTS AVAILABLE FOR SE- LECTION DURING THE NEXT QUARTERLY CCC ENROLLMENT? (SUM OF ITEMS 1 TO 4 INCLUSIVE)							
6. ESTIMATE - TOTAL THOSE SELECTEES LIKELY TO WITHDRAW APPLI AT ACCEPTANCE STATIONS DURING THE NEXT QUARTERLY CCC ENR							xxxxx
7. ESTIMATE - TOTAL THOSE SELECTEES LIKELY TO BE REJECTED AT QUARTERLY CCC ENROLLMENT? (BASED ON PREVIOUS EXPERIENCE)	ACCEPTANC	E STATIONS	DURING TH	IE NEXT			xxxxx
8. TOTAL DEDUCTIONS (ITEM 6 PLUS ITEM 7)							;
9. NET FORECAST OF ELIGIBLE AND AVAILABLE APPLICANTS (ITEM 5	MINUS ITE	м 8)			4		

EXECUTI VE	SECRETARY	
COUNTY		

DATE

BOYS NOTIFIED TO REPORT FOR CCC ENROLLMENT

Name	Race	Accepted	Failed to report	Rejected	Declined	Reasons for Rejection
		,				
						•
			·*************************************			
				,		

						······
,						
dditional number who		e enrolled		<u> </u>		
if quota permi						
eceiving relief or ligible for relief	Un	employed a of emplo	nd in nee yment	od.	·	
Mhite	740	ite				welfare board

Executive Secretary

REPORT OF JUNIOR ENROLLMENT - CIVILIAN CONSERVATION CORPS

	Enrollment Dates			
			Lo	cal Unit
		•		
	Section A. Quota and Selection			
•				
		White	Col.	Total
1.	County Quota			
2.	Number of Juniors sent for examination			
3.	Number of selectees (principals & alternates) notified by selecting agency to report for examination who failed to report at Army CCC acceptance station		-	
4.	Number of Juniors rejected after examination by Army			
5.	Number of Juniors accepted for enrollment by Army			
6.	Number of Junior applicants awaiting future enrollment			

Section B. Age Distribution of Juniors Accepted

	Age	Total number of Juniors accepted	Number previously enrolled		Age	Total number of Juniors accepted	Number previously enrolled
1.	17			6.	22		
2.	18			7.	23		······································
3.	19		***************************************		24 and		•••••••••••••••••••••••••••••••••••••••
4.	20			8.	over		
5.	21			9,	TOTAL		

Section C. Weight and height of juniors accepted

	Weight	Number of juniors accepted	Height	Number of juniors accepted
1.	Weight 107 to 121 pounds		10. Height 60 to 62 inches	
2.	Weight 122 to 136 pounds		ll. Height 63 to 65 inches	
3.	Weight 137 to 151 pounds		12. Height 66 to 68 inches	
4.	Weight 152 to 166 pounds		13. Height 69 to 71 inches	
5.	Weight 167 to 181 pounds		14. Height 72 to 74 inches	\
6.	Weight 182 to 196 pounds		15. Height 75 inches and over	7.
7.	Weight 197 pounds and over		16. Height not specified	7
8.	Weight not specified			
9.	TOTAL		17. TOTAL	

SECTION D. YEARS OF SCHOOLING COMPLETED BY JUNIORS ACCEPTED

Schooling	Number	Schooling	Number
Elementary School	xxx	High School	xxx
l. 1st Grade		9. 1st year	
2. 2nd Grade		10. 2nd year	
3. 3rd Grade		ll. 3rd year	
4. 4th Grade		12. 4th year	
5. 5th Grade		13. College - all years	
6. 6th Grade		14. Not specified	
7. 7th Grade			
8. 8th Grade		15. Total	

SECTION E. URBAN-RURAL CLASSIFICATION OF JUNIORS ACCEPTED

Urban-Rural classification of places where juniors were living	Number of juniors accepted
1. On farm owned by their families	
2. On farm not owned by their families	
3. In rural, non-farm areas, or incorporated places having less than 2,500 inhabitants	
4. Incorporated places with population of 2,500 to 10,000	
5. Incorporated places with population of 10,001 to 25,000	
6. Incorporated places with population of 25,001 to 100,000	
7. Incorporated places with population of 100,001 to 250,000	
8. Incorporated places with population of 250,000 and over	
9. Total number of juniors accepted	

SECTION F. LENGTH OF UNEMPLOYMENT OF JUNIORS ACCEPTED

Months unemployed	Number	Months unemployed	Number
1. Unemployed less than 4 months		6.Unemployed more than 20 months	
2.Unemployed 4 to 7 months		7.Never employed	
3. Unemployed 8 to 11 months		8. Not specified	
4. Unemployed 12 to 15 months		9. Total number of juniors	
5. Unemployed 16 to 19 months		accepted	•

SECTION G. LENGTH OF REGULAR PAID EMPLOYMENT OF JUNIORS ACCEPTED

Months employed	Number	Months employed	Number
1. Employed less than 4 months		6. Employed more than 20 months	
2. Employed 4 to 7 months		7. Never employed	••••••
3. Employed 8 to:11 months		8. Not specified	······································
4. Employed 12 to 15 months			
5. Employed 16 to 19 months		9. Total No. of juniors accepted	

SECTION I. NUMBER IN HOUSEHOLD OF JUNIORS ACCEPTED No. in household No. 18 &	SEC	TION H. JU	,			,					·
SECTION J. ALLOTMENTS OF JUNIORS ACCEPTED A. How many juniors made their allotments to: 1. Mothers or fathers 2. Brothers, sisters or other blood relatives 3. Dependents of obligation B. How many juniors were authorized to make deposits in lieu of allotments? Total SECTION K. RELIEF STATUS OF JUNIORS ACCEPTED A. Give number of juniors accepted who made their allotments to: 1. Persons or families receiving WPA wages 2. Persons or families receiving General Public Assistance 3. Persons or families receiving Old Age Assistance 4. Persons or families receiving Aid to Dependent Children 5. Persons or families receiving Aid to Blind 6. Persons or families eligible for but not receiving relief 3. Give number of juniors accepted, "unemployed and in need of employment", who made their allotments to qualified dependents who are nevertheless not eligible for any type of public aid. C. Give number of selectees without qualified dependents who made deposits in lieu of allotments 1. Selectees personally receiving WPA or Public Assistance 2. Selectees personally receiving WPA or Public Assistance 2. Selectees personally eligible for relief	1										
SECTION J. ALLOTMENTS OF JUNIORS ACCEPTED A. How many juniors made their allotments to: 1. Mothers or fathers 2. Brothers; sisters or other blood relatives 3. Dependents of obligation B. How many juniors were authorized to make deposits in lieu of allotments? Total SECTION K. RELIEF STATUS OF JUNIORS ACCEPTED A. Give number of juniors accepted who made their allotments to: 1. Persons or families receiving WPA wages 2. Persons or families receiving General Public Assistance 3. Persons or families receiving Aid to Dependent Children 5. Persons or families receiving Aid to Blind 6. Persons or families eligible for but not receiving relief Give number of juniors accepted, "unemployed and in need of employment", who made their allotments to qualified dependents who are nevertheless not eligible for any type of public aid. C. Give number of selectees without qualified dependents who made deposits in lieu of allotments 1. Selectees personally receiving WPA or Public Assistance 2. Selectees personally receiving WPA or Public Assistance	exclusive of		0	1 2	3	4	5	6	7	1 1	Total
A. How many juniors made their allotments to: 1. Mothers or fathers 2. Brothers, sisters or other blood relatives 3. Dependents of obligation 3. How many juniors were authorized to make deposits in lieu of allotments? Potal SECTION K. RELIEF STATUS OF JUNIORS ACCEPTED A. Give number of juniors accepted who made their allotments to: 1. Persons or families receiving WPA wages 2. Persons or families receiving General Public Assistance 3. Persons or families receiving Aid to Dependent Children 5. Persons or families receiving Aid to Blind 6. Persons or families eligible for but not receiving relief 3. Give number of juniors accepted, "unemployed and in need of employment", who made their allotments to qualified dependents who are nevertheless not eligible for any type of public aid. 3. Give number of selectees without qualified dependents who made deposits in lieu of allotments 1. Selectees personally receiving WPA or Public Assistance 2. Selectees personally eligible for relief	No. of acceptees										
1. Mothers or fathers 2. Brothers, sisters or other blood relatives 3. Dependents of obligation 3. How many juniors were authorized to make deposits in lieu of allotments? Cotal SECTION K. RELIEF STATUS OF JUNIORS ACCEPTED . Give number of juniors accepted who made their allotments to: 1. Persons or families receiving WPA wages 2. Persons or families receiving General Public Assistance 3. Persons or families receiving Old Age Assistance 4. Persons or families receiving Aid to Dependent Children 5. Persons or families receiving Aid to Blind 6. Persons or families eligible for but not receiving relief . Give number of juniors accepted, "unemployed and in need of employment", who made their allotments to qualified dependents who are nevertheless not eligible for any type of public aid. . Give number of selectees without qualified dependents who made deposits in lieu of allotments 1. Selectees personally receiving WPA or Public Assistance 2. Selectees personally eligible for relief	How many junior	W. W		·	· · · · · · · · · · · · · · · · · · ·	NIORS	ACCE	PTED	ı		
SECTION K. RELIEF STATUS OF JUNIORS ACCEPTED Give number of juniors accepted who made their allotments to: 1. Persons or families receiving WPA wages 2. Persons or families receiving General Public Assistance 3. Persons or families receiving Old Age Assistance 4. Persons or families receiving Aid to Dependent Children 5. Persons or families receiving Aid to Blind 6. Persons or families eligible for but not receiving relief Give number of juniors accepted, "unemployed and in need of employment", who made their allotments to qualified dependents who are nevertheless not eligible for any type of public aid. Give number of selectees without qualified dependents who made deposits in lieu of allotments 1. Selectees personally receiving WPA or Public Assistance 2. Selectees personally eligible for relief	 Mothers or fa Brothers, si Dependents of How many junion 	thers sters or oth f obligation rs were auth	er blo	ood rela	tives	sits	in li	•••••••		······································	
1. Persons or families receiving WPA wages 2. Persons or families receiving General Public Assistance 3. Persons or families receiving Old Age Assistance 4. Persons or families receiving Aid to Dependent Children 5. Persons or families receiving Aid to Blind 6. Persons or families eligible for but not receiving relief Give number of juniors accepted, "unemployed and in need of employment", who made their allotments to qualified dependents who are nevertheless not eligible for any type of public aid. Give number of selectees without qualified dependents who made deposits in lieu of allotments 1. Selectees personally receiving WPA or Public Assistance 2. Selectees personally eligible for relief		······································	··································	······		······································	•••••••••••••••••••••••••••••••••••••••				
employment", who made their allotments to qualified dependents who are nevertheless not eligible for any type of public aid. Give number of selectees without qualified dependents who made deposits in lieu of allotments 1. Selectees personally receiving WPA or Public Assistance 2. Selectees personally eligible for relief	1. Persons or fa 2. Persons or fa 3. Persons or fa 4. Persons or fa 5. Persons or fa 6. Persons or fa	amilies rece amilies rece amilies rece amilies rece amilies rece amilies elig	viving iving iving iving iving iving iving ible f	WPA wag General Old Age Aid to I Aid to I	Publi Assis Depend Blind not re	tance	sistan hildr	en		***************************************	•
made deposits in lieu of allotments 1. Selectees personally receiving WPA or Public Assistance 2. Selectees personally eligible for relief	employment", who	made their	allot	ments to	qua]	ified	depe	ndent	s		
2. Selectees personally eligible for relief	made deposits in	lieu of al	lotmen	ts							
otal	2. Selectees per 3. Selectees "ur	sonally eli	gible	for rela	ief						

SECTION L. SCHEDULE OF ACCEPTANCES

Please list acceptance points (City, Town and Camp) with dates of acceptance and number of men accepted at each point. If applicants are accepted at one point on different dates list as separate items.--

Dates	Acceptance Points	No. Selectees accepted		
		:		
	· · ·			
		per e e e e e e e e e e e e e e e e e e		
	J			
	· · · · · · · · · · · · · · · · · · ·	** ***********************************		

SECTION M. LENGTH OF RESIDENCE OF JUNIORS ACCEPTED

Years of residence	Residence in State	Residence in County
1. Less than one year		
2. One year but less than two		
3. Two years but less than three		
4. Three years but less than four		
5. Four years but less than five		
6. Five years but less than ten		
7. Ten years or more		
8. Not specified		
9. Total juniors accepted		

CASH VOUCHER RECORD (Receipts and Disbursements), 1934-.

1 vol. and est. 456 papers in 1 bundle. 1 vol., 1938--, not titled.

Record receipts and disbursements: under receipts, giving date, source, and amount; under expenditures, date, amount paid, check no., name of payer, purpose, and balances. Arr. chron. by date of recording. Hdw. under ptd. head. Vol. 600 pp. $14\frac{1}{2} \times 11\frac{1}{2} \times 1\frac{1}{2}$; bundle $14 \times 11\frac{1}{2} \times 3$. Office.

FINANCIAL RECORDS, 1934--. Est. 1,300 papers in 2 f.d., 1 bundle (2 f.d. labeled by division of alphabet contained).

Title varies: Financial Reports, 1 bundle, 1934-38.

Monthly financial reports, including cash account reconciliations, giving date, approval of executive, obligations, amount unpaid, and totals for various categories of assistance. Contains: (Request for Advance), 1934--, entry ; (Notice of Refund), 1936--, entry ; (Record of Trust Accounts), 1935--, entry ; (Report of All Travel Outside the County), 1938-, entry; (Pay Roll), 1938-, entry; (Quarterly Reports), 1938 -- entry ; (Statistical Financial Supplements), 1934 -- entry ; (Forecast and Enrollment Junior Applicants C.C.C.), 1934--, entry ; (Estimate of Expenditures), 1934--, entry ; (Sponsor's Expenditures), 1927--, entry ; (Audit Reports), 1937--, entry ; (Recoveries), 1935--, ; (Monthly Statistical Report of Public Assistance), 1934--.

; (Workers Quarterly Estimate), 1934--, entry ; (Analysis of

(Continued on next page)

entry

Case Load), 1940--, entry . Arr. chron. by date filed. Hdw. and typed on ptd. form. Bundle 12 x 9 x 2; f.d. $11\frac{1}{2}$ x 12 x 25. Office.

STATE DEPARTMENT OF PUBLIC WELFARE MONTHLY FINANCIAL REPORT

Month	of
-------	----

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- 1	u

				We	lfare	fare Board							Executive			
	l Obligat Unpaid at beginning of month		2		3		4		5		6		7		8	
			Incurred during current month		Total Columns 1 & 2		payment of		Canc. and adj. of prior mo.		Cash		column 2		Unpaid at send of mo column 3 minus col 4 & 5	
1. General Public Assistance Eligible for State Matching a. Cash						-										
b. In Kindc. Total					-					ļ						
Not Eligible for State Matching d. Cash e. In Kind					•											
f. Total					-1	 	-:-	ļ								
2. Old Age Assistance a. To Recipients b. Burials					: _				· -			<u>.</u>				
c. Total											· · ·			<u> </u>		
3. Aid to Dependent Children						· -										
4. Public Asst. to Needy Blind a. To Recipients					†		<u> </u>									
b. Burialsc. Total	· · · · · · · · · · · · · · · · · · ·			ŀ		<u> </u>		<u> </u>								
5. Board of Children																
6. Administration					<i>!</i> 				-							
7. Child Welfare Services			·		<u> </u>											
8.					: ::											
9. TOTALS (Sum of lines 1c, 1f, 2c,					1											

STATE DEPARTMENT OF PUBLIC WELFARE CASH ACCOUNT RECONCILIATION

						Month of		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	19
								Welf	are Board
Name and add	ress of depo	sitory			Correct	t	Execut	tive	
	1	2	3.	4	5	6	7	8	. 9
	Ťotal ·	Gen. Pub.	Assistance Not Matchable	Assistance		Public Assistance to Needy	Board of Children	Adminis- tration	Child Welfare Services
1. Cash Balance, First of month 2. Receipts: a. S.D.P.W. b. Local c. Other			Matenable			Blind	•		50171003
3. Total Receipts									

- and Balance 4. Disbursements: a. For obligations
- b. Other 5. Cash Balance End of month
- 6. Unpaid Obligations
- 7. Available Balance End of Month

·						Execui	tive	
1	2	3.	4	5 ,	6	7	8	9
	Gen. Pub.	Assistance	Old Age	Aid to	Public Assistance	Board of	Adminis-	Child
Total	Matchable	Not Matchable	Assistance		to Needy Blind	Children	tration	Welfare Services
		·		·		-		
					·			
			į.					
								•••
				,	·			

QUARTERLY REPORTS), 1934--. In Financial Records, entry . Quarterly statements of expenditures and source of funds, giving date, approval of executive secretary, monthly expenditures and totals for each category of assistance, administration and child welfare services, and amount of local, state, and federal contributions for each category.

SDPW-FORM 303-1 (REV.1/40) STATE DEPARTMENT OF PUBLIC WELFARE STATEMENT OF EXPENDITURES AND SOURCE OF FUNDS

For Quarter Ended	•••••							Cor	rec	t					
			We	lfar	е Вог	ard	ì					Execut:	ive		
		1			2	 -		3		4		5		6	
·	lst	Мо	nth	2nd	Mont	th	3rd	Mon	th	Tota	.1	Sour		of Fur State	
1. Gen. Pub. Assistance Matchable a. Cash b. In Kind															
c. TotalNot Matchabled. Cashe. In Kindf. Total							-								
2. Old Age Assistance a. To Recipients b. Burial c. Total															
 3. Aid to Dep. Children 4. Pub.Asst.Needy Blind a. To Recipients b. Burial c. Total 															
5. Board of Children6. Administrationa. Salaries												[M 32			
b. Travel c. Office Equip. d. Telephone, tel. e. Stat.& Off.Sup f. Postage g. Office Rent h. j.														not use	
k. l. m. n. Total															
7. Child Welfare Serv. a. Salaries b. Travel c. d. Total															
8. TOTAL(Sum of lc,lf, 2c,3,4c,5,6n,7d.															

STATE DEPARTMENT OF PUBLIC WELFARE

STATEMENT OF ADVANCES, EXPENDITURES AND ADJUSTMENTS

For Quarter Ended	19									
	Welfare Bo	a rd	Correct: Executive							
	Wellare Do	· · · · · · · · · · · · · · · · · · ·			DYACKITAA					
	1	2	3	4	. 5	6				
	AMOUNT OF ADVANCE PER REMITTANCE . ADVICES		PER COL	NDITURES UMNS 5 & 6 RM 303	ADJUSTM ADVANCE OVE ADVANCE UND	R (BLACK)				
•	LOCAL	S.D.P.W.	LOCAL	S.D.P.W.	LOCAL COL. I MINUS 3	S.D.P.W.				
General Public Assistancea. Eligible for State Matching										
b. Not Eligible for State Matching										
2. Old Age Assistance			1							
3. Aid to Dependent Children										
4. Public Assistance to Needy Blind										
5. Board of Children										
6. Administration										
7. Child Welfare Services										
8.										
9.										
10.										
11. TOTAL										

DUPLICATE COPIES OF VOUCHERS, 1934--. Est. 14,378 papers in 3 f.d., 3 f.b. 3 f.d., 1936--, not titled.

Duplicate vouchers 1934-36, and original vouchers 1936--, for assistance, purchases and services, giving voucher no., check no., date paid, name of payee, address, date of invoice, monthly obligation, entered, description, amount, and purpose by distribution under accounts. Arr. numer. by voucher no.; 1 box, 1934 no orderly arrangement. Typed on ptd. form. F.d. $4\frac{1}{2} \times 10 \times 25$; f.b. $13\frac{1}{2} \times 9 \times 10\frac{1}{2}$, $25 \times 12 \times 9\frac{1}{2}$. 3 f.b., 1934-35, voting house; 3 f.d., 1936--, office.

3 Hill

CHECK COPIES, NOTICE OF CHANGE, DISPOSITION OF REQUISITION,

1934--. Est. 46,000 papers in 1 f.d., 2 boxes, 1 bundle.

Title varies: Worcester County Welfare Board Carbon Copies,

2 boxes, 1934-36. 1 bundle, 1936-38, not titled.

Carbon copies of checks issued, showing information as in entry Jan.

Contains: Notice of Change, 1938--, entry ; Disposition of Requisitions, 1938--, entry . Arr. numer. by check no. Typed on ptd. form.

Bundle 12 x 10 x 3; boxes 12 x 10 x 18, 21 x 14½ x 14½; f.d. 11½ x 12 x 25. 2 boxes, 1934-36, voting house; 1 f.d., 1 bundle, 1936--, office.

See (Canceled Checks).

CANCELED CHECKS, 1934--. Est. 45,680 papers in 22 boxes, 2 bundles (dated).

Canceled checks of the welfare board, giving date, no., amount, and name of payee. Arr. numer. by check no. Typed on ptd. form. 13 x 9

x 4. Office.

(PAY ROLL), 1934--. In Financial Records, entry

Pay rolls for employees of the welfare board, giving date, name of employee, merit system classification, amount earned, amount withheld for insurance and retirement, net amount due employee, budget no. and title, and certification by State Employment Commission.

STATE OF MARYLAND

PAYROLL OF

FOR PERIOD

Name of Employee	Merit System Classification	Amount Earned	Allotted for Ins. or Retire- ment	Net Amount due Employee	Budget Number	Budget Title
						The state of the s
		Mary States				
						Em all
		4.375.0				
	Corta (milket)					
			1			
						(0-1)
		Was a				Gart C
				42 1		
					14.9	AND CHI
	EXAMPLE DES	Manya K		1043		

CERTIFICATION AND APPROVAL OF PAYROLL

(Payrolls must be certified by the employee by whom prepared and approved by appointing authority or other responsible officers.)

I HEREBY CERTIFY that the employees whose names are listed on this payroll have been properly appointed to positions legally established; that they have been present on duty during the entire period covered by the payroll, except as specifically stated otherwise, and that the rates, amounts and computations are correct.

amounts and computations are cor	rect.
Date	Signed
The within payroll is approve	ed by the undersigned:
Date	Signed
CERTIFICATE OF STATE	E EMPLOYMENT COMMISSION
ndicated as being in the classified and have held their positions during claimed in pursuance of law and denent Commissioner under the property complied with the terms of a	he employees named in this payroll and service have been appointed or employed ng the period for which compensation is of the rules made by the State Employ-ovisions of the Merit System Law, and said law and of said rules, and that the e not within the law and rules of this
etween this date and the end of the connection with any of the posi-	ade with the understanding that if, he payroll period, any change is made in itions enumerated in this payroll, the ization unit will be immediately notified not properly payable.
DataSTATE	EMPLOYMENT COMMISSIONER,
	lear

344

(MONTHLY STATISTICAL REPORT OF PUBLIC ASSISTANCE), 1934--.
In Financial Records. entry

Monthly statistical report of public assistance including applications for old age assistance, aid to dependent children, needy blind and general public assistance, W.P.A., N.Y.A., C.C.C., and special service, giving status of applications, cases approved, persons represented in cases receiving general public assistance, unduplicated cases receiving public assistance, number of grants in each category to households, cases approved for special service, and service, to children in foster care.

MONTHLY	STATISTICAL	REPORT	on	PUBLIC	ASSIST	ANCE

		L.
0)	

Local Un			
----------	--	--	--

				MONT
APPLICATIONS	FOR	PIIRI.TC	ASSISTANCE	

	I	II	III	IV	V
Status of applications	Old age	Aid to do	dren	Public assistance	General public
	assistance	Number of families	Number of children	to needy blind	assistance
1. Pending from preceding month					
2. Received during month					***********************************
3. Total during month					
4. Disposed of during month					
a. Approved for assistance			:		
b. Denied as ineligible					
Disposed of for other c. reasons					
5. Pending at end of month					
Found eligible and awaiting grant					
b. Investigation not started or incomplete			-		

B. CASES APPROVED FOR PUBLIC ASSISTANCE

	I	II	III	IV	v
Status of case	Old age	Aid to dependent children		Public assistance	General public
	assistance	Number of families	Number of children	to needy blind	assistance
6. Carried over from preceding month					
7. Added during the month					***************************************
a. New					
b. Old					
c. Recurrent		ممبر			
8. Total under care during month		نو			
Received assistance a. during month					
b. Received special pay- ments only during mont		xxxx	xxxx		
Received no payments output during month					.)
9. Closed during the month					
10.Carried forward to next month					

C. APPLICATIONS FOR WPA, NYA, CCC REFERRAL

•	I	II	III		
	Number of applications for				
Status of applications		National Youth Administration	Civilian Conservation Corps		
ll. Pending from preceding month	<u>.</u>				
12. Received during month					
13. Total during month					
14. Disposed of during month	·				
a. Referred as eligible					
b. Denied as ineligible					
c. Disposed of for other reasons					
15. Pending at end of month					
D. SPECIAL REPORT ON CCC APPLICATIONS P	ENDING AT THE E	ND OF THE MONTH	(LINE :5 ABOV		
	I	II	III		
CCC Applications	Total	Waite	Colored		
16. Total number of applications pending at end of month					
17. Number of applicants from cases receiving relief or eligible for relief					
Number of applicants from cases un-					

E. COUNT OF "NO APPLICATION TAKEN" CARDS

		Number	of N.A.T.	S for		
0 .A .A .	A.D.C.	P.A.N.B.	G.P.A.	Services	Not specified	TOTAL

F. PERSONS REPRESENTED IN CASES RECEIVING GENERAL PUBLIC ASSISTANCE

19. Persons represented in all cases receiving payments	
a. Total cases reported in line 8a	•
b. Total cases reported in line 8b	

G. DETAIL OF ITEM 8a CASES RECEIVING GENERAL PUBLIC ASSISTANCE

General public assistance cases granted assistance during month	Number of cases
20. Not referable to W.P.A.	
21. Pending referral or assignment to W.P.A.	

H. UNDUPLICATED CASES RECEIVING PUBLIC ASSISTANCE (To include all cases reported in line 8a (To include all cases reported in line)

	I	II	III	IV
Other types of assistance		Cases r	eceiving	
received in household	Old age assistance	Aid to dependent children	Public assistance to needy blind	General public assistance
22. No other type				
23. One other type a. O.A.A.	xxx			
b. A.D.C.		xxx		
c. P.A.N.B.	,		xxx	2.2
d. G.P.A.	·			xxx .
24. Two other types a. 0.A.A. and A.D.O	xxx .	xxx	·	
b. O.A.A. & PANB	xxx		xxx	
c. O.A.A. & G.P.A.	xxx			xxx
d. A.D.C. & PANB		xxx	xxx	:
е. А.D.C. & G.P.Л.		xxx		xxx
f. PANB & G.P.A.			xxx	xxx
25. Three other types a. OAA, ADC, PANB	xxx	xxx	xxx	
b. OAA, ADC, GPA	xxx	xxx		xxx
. c.OAA, PANB, GPA	xxx		xxx	xxx
d. ADC, PANB, GPA		xxx	xxx	xxx
26. TOTAL				

I. NUMBER OF DIFFERENT GRANTS IN EACH CATEGORY TO HOUSEHOLDS (**Cluding special payments)

	I	II	III	IV
Number of different grants	Old age assistance	Aid to dependent children	Public assistance to needy blind	General public assistance
27. One				
28. Two		5 F 1 5 1 5 1 5 1 5 1 5 1 1		**************************************
29. Three		***************************************	***************************************	1.
30. Four	***************************************			
31. Five				
32. TOTAL				

12. Received no payment

				L	ocal Unit		
A. APPLICATIONS FOR SPECI	AL SERVI	CES		M	onth		·····
	Ť	ΙΙ	III	IV	T v	VI	VII
STATUS OF APPLICATION	LICENSE TO CARE FOR CHILDREN	CHILDREN IN FOSTER CARE	ADMISSION AND DISCHARGE SERV. FOR CHILDREN'S INSTI- TUTION'S	SEPAR TION (MOTHE) AND	A- FINANCIAL DF INVESTI- RS GATION FOR	LICENSE TO CARE FOR AGED	OTHER
1. Pending from preceding month							
2. Received during month		·					
3. Total during month							
4. Disposed of during month				•			
A. APPROVED			xxx	******************	xxx		
I. FOSTER HOME	xxx		xxx	xxx	xxx	xxx	xxx
2. INSTITUTIONAL CARE	xxx		xxx	xxx	xxx	xxx	xxx
8. DENIED AS INELIGIBLE		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	xxx		xxx		
1. FOSTER HOME CARE	xxx		xxx	XXX	xxx	xxx	xxx
2. INSTITUTIONAL CARE C. DISPOSED OF FOR C. OTHER REASONS	xxx		xxx	xxx	xxx	xxx	xxx
5. Pending at end of month					•		
B. CASES APPROVED FOR SPE	CIAL SER	VICES				Secretary of the second	
	I		II		III	1	IV
STATUS OF CASE	HOME LI TO CAR CHILD	E FOR	SERVICES CHILDREN FOSTER C	IN	HOME LICENS TO CARE FO AGED		OTHER SERVICES
6. Carried over from							
preceding month 7. Added during the			······································		·		······································
month A. NEW					***************************************		***************************************
B. OLD			······································				
C. RECURRENT			· · · · · · · · · · · · · · · · · · ·				***************************************
8. Total under care during month							······································
9. Closed during month	,						
Carried forward to next month				*****************			
C. DETAIL OF LINE 8, COLU	UMN II, S	ERVICES	TO CHILDRI	EN IN	FOSTER CARE		
			Ţ	YPE OF	CARE RECEIVED	DURING	MONTH
CASES UNDER CARE	тот	AL	FOSTER H CARE ON	OME	INSTITUTIO CARE ONL	NAL B	OTH FOSTER HOME AND STITUTIONAL CARE
11. Received payment							

345

(STATISTICAL FINANCIAL SUPPLEMENTS), 1934--. In Financial

Records, entry .

Statistical supplements to monthly financial reports, giving date, approval of executive secretary, details of obligations for general public assistance, of cancellations and adjustments, and of cash refunds.

STATE DEPARTMENT OF PUBLIC WELFARE

STATISTICAL SUPPLEMENT TO MONTHLY FINANCIAL REPORT

Month of			19	_		. •		٠		
		County Weli	fare Board	Correc 1	: t:	xec.Sec	or Worl	ker-in-ch	arge	
DETAIL OF OBLIGATIONS FOR GENERAL PUBLIC ASSISTANCE										
**************************************	•			1		2		3		
·				To cases receivin only G.P.	Lg:		s rec. & other stance	Tota	1	
a. Cash b. In Ki c. Total 2. Burials	ind l "Hospitaliza									
Care and a. Cash b. In Ki c. Total	ind	ation to Tra	ansients							
3. Total a. Cash b. In Ki c. Total	a. Cash (Sum of lines la and 2a) b. In Kind (Sum of lines lb and 2b)									
c. Total (Sum of lines 1c and 2c) DETAIL OF CANCELLATIONS AND ADJUSTMENTS										
	Case No Catagoria Month of									
Case No.	Category	Month of obligation		Rem	arks	3		Amoun	t	
Case No.	Category			Rem	arks	5		Amoun	t	
Case No.	Category			Rem	arks	3		Amoun	t	
Case No.	Category			Rem	narks	3		Amoun	t	
Case No.	Category			Rem	narks			Amoun	t	
Case No.	Category			Rem	narks			Amoun	t	
	Category	obligation	column 5					Amoun	t	
		obligation			-1)			Amoun	t	
		obligation	ETAIL OF (, Form 302-	-1) 0 <u>s</u>		refund	Amoun		
Total (M	ust agree w	ith line 9, Month of	ETAIL OF (, Form 302-	-1) 0 <u>s</u>		refund			
Total (M	ust agree w	ith line 9, Month of	ETAIL OF (, Form 302-	-1) 0 <u>s</u>		refund			
Total (M	ust agree w	ith line 9, Month of	ETAIL OF (, Form 302-	-1) 0 <u>s</u>		refund			
Total (M	ust agree w	ith line 9, Month of	ETAIL OF (, Form 302-	-1) 0 <u>s</u>		refund			

Total (Must agree with line 9, column 6, Form 302-1)

(AUDIT REPORTS), 1937--. In Financial Records, entry

Auditor's statement of receipts and expenditures and assets and liabilities, and analysis of unexpended balance.

349

(WORKERS QUARTERLY ESTIMATE), 1934--. In Financial Record,

Workers quarterly estimate for assistance for cases to be carried into new quarter, giving dates quarter beginning and ending, name of worker, name of client, case no., amount for each month and total for quarter, type of assistance, and grand total.

FOR CASES TO BE CARRIED OVER INTO NEW QUARTER:

QUARTER ENDING

QUARTER BEGINNING

WORKER

COL. 4 GENERAL PUBLIC ASSISTANCE 3RD MONTH MONTH MONTH CASE . 2ND 3RD COL. 3 MONTH TOTAL PUBLIC ASSISTANCE TO NEEDY BLIND #ST MONTH CASE NO. COL. 2 TOTAL AID TO DEPENDENT CHILDREN 3RD MONTH CN2 HIMOW IST CASE NO. 3RD COL. 1 OLD AGE ASSISTANCE 2ND MONTH NONTH CASE NAME

GRAND TOTAL

(ESTIMATE OF EXPENDITURES), 1934--. In Financial Records,

entry

Estimate of expenditures, for ensuing quarter, for welfare program, including old age assistance, aid to dependent children, aid to needy blind, general public assistance, board of children, administration, and child welfare service, giving date quarter begins, approval of chairman and executive secretary, amounts requested, amounts approved, total, amount of local, state and federal funds, total approved from state and federal funds, date, and signature of director, State Department of Public Welfare.

B. APPROVED(STATE DEPT.)

A. REQUESTED (PAGE 2)

7. Child Welfare Serv:
A. REQUESTED (PAGE 3)

B. APPROVED(STATE DEPT.)

B. APPROVED(STATE DEPT.)

B. APPROVED (STATE DEPT.)

6. Administration:

8. TOTALS:

A. REQUESTED

CULIMITY	WETFARE	ROARD
	THE PARTY	DUMBIL

ESTIMATE OF EXPE	ENDITURES FO	OR QUARTER	BEC	GINNING		······································		19	
		Approved:				Chairn Execut) Secreta	ry
1	2	3	3 4			5		6	
		Local		St	ate	and Feder	al	Funds	
PROGRAM	Total	Funds		Total		State		Federal	
1. Old Age Assistance: A. TO RECIPIENTS									
B. BURIALS								xxx	ж
C. REQUESTED						Ş			
D. APPROVED(STATE DEPT.)		xxx	хх						
2. Aid to Dep. Children: A. REQUESTED									
B. APPROVED(STATE DEPT.)		xxx	ж						
3.Pub.Asst.to Needy Blind A. TO RECIPIENTS									
B. BURIALS						:		xxx	хх
C. REQUESTED					<u> </u>			<u> </u>	
D. APPROVED(STATE DEPT.)		xxx	хх	ha	<u> </u>				
4. General Public Asst. A. REQUESTED								XXX	xx
B. APPROVED(STATE DEPT.)		xxx	хх					xxx	хx
5. Board of Children: A. REQUESTED						` `-		xxx	xx

Approved for \$ ______to be provided from state and federal funds, as indicated in column 4.

XXX XXX

xx

xx

XXX

XXX

XXX

XXX XXX

STATE DEPARTMENT OF PUBLIC WELFARE

XXX XX

xxx xxx

XXX

XX

XX

19____

ESTIMATE OF EXPENDITURES FOR ADMINISTRATION

Exclusive of direct charges to child welfare service funds

County Welfare Board Quarter Beginning 2 3 4 5 First Second Third Total Total month month month Requested Allowed 1. SALARIES a. Present Salaries (BASED ON APPROVED POSITIONS) b. Requested Changes in Rate (LIST SEPARATELY) PRESENT NAME CLASSIFICATION RATE c. Total changes in rates requested d. Requested additions (LIST SEPARATELY) e. Total additions requested f. Total salaries (la, lc and le) 2. Travel 3. Office Equipment 4. Telephone and Telegraph 5. Stationery and Office Supplies 6. Postage 7. Office Rent 8. Distribution of Surplus Commodities b. . c. 9. Miscellaneous (ITEMIZE) a. b. C. d. TOTAL (Page 1, Line 6a, Column 2)

PAGE 3

ESTIMATE OF EXPENDITURES FOR CHILD WELFARE SERVICES Charged direct to child welfare service funds

	1	2	3	4	5
. •	First Month	Second Month	Third	Total Requested	Total
1. SALARIES					
a. Present Salaries (BASED ON APPROVED POSITIONS)		·			
NAME CLASSIFICATION					
					-
		·			
b. Requested Changes in Rate					
(LIST SEPARATELY) NAME CLASSIFICATION RATE					
NAME CLASSIFICATION RATE					
				.	
c. Requested Additions		·			
(LIST SEPARATELY)					i i
•					
. TRAVEL (LIST INDIVIDUALLY)		1	-		
·					
;					

349

(RECORD OF TRUST ACCOUNTS), 1935--. In Financial $R_{\rm e}$ cords, entry

Record of trust accounts, giving case no., name of bank, name and address of client, date, description, amount of deposits, withdrawals, check no., amount, and balance.

FORM 346 Trust account

COUNTY WELFARE BOARD

RECORD OF TRUST ACCOUNTS

			;					Case	• No.	
Bank			- ! }			Name	······			•
			<i>t</i>	·		Address				
1		2		3		4	5		6	
			ř.			Withdr	awals			
Date		Description	Deposits			Check #	Amount		Balance	
			i							
			1			·				
			*							
	· 		:	· · · · · · · · · · · · · · · · · · ·				•		b
		·								
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,			,							
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					<u> </u>					
·	·	· · · · · · · · · · · · · · · · · · ·			i		-			• • •
	<u> </u>			<u> </u>	<u> </u>	<u> </u>	L	<u> </u>	L	

(RECOVERIES), 1935--. In Financial Records, entry

Record of cash receipts and expenditures realized from assignments by clients of the welfare board, including insurance policies, assigned or trust bank accounts and other property, giving case no., gross receipts, details of disbursements, amount recovered, and amount of remainder paid to estate; also contains individual and control accounts.

COIMITY	WELFARE	ROARD
COUNTI	METEWE	DOWUD

REPORT	OF	RECOVERIES	FOR		PROGRAM
FROM			193	TO	193

Correct

Executive Secretary or Worker in Charge

														
1	2	3		4	5		6.	\dashv	7		8		9 .	
				RECO	VERIES					SSI	STANCE G	RAN	TED	
Case Number		Gross		Disbu	rsement	s	Net		Prior t 6/1/35	50	6/1/35 2/1/36	to	2/1/36 to dat	5 . 5e
•••••••••••••••••••••••••••••••••••••••	.,								·					
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-	·				·		 :						·····	
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											-	•		
TO	TAL				<u> </u>									

COLUMN S

a. Assigned Insurance

b. Assigned or Trust Bank Account

e. Estate

s. Sale of Property

COLUMN 4

f. Burial Expenses

r. Remainder Paid to Estate

RECORD OF RECOVERIES INDIVIDUAL ACCOUNT

Case	No.	

· .			Address			
1	2	3	4	5	6	
. ,		·	Disbur	sements	-	
Date	Description	Receipts	Check #	Amount	Balance	
		·				
			·			
	·					
	:			·		
Ass	istance Granted:		Distributi	on of Net Reco	overy:	
Prí	or to June 1, 1935 \$		Local	\$		
Jun	e 1, 1935 to Feb. 1, 1936		State			
Feb	. 1, 1936 to date		Federal	-		
	Total \$		Total	\$		

COUNTY	WELFARE	BOARD

RECORD OF RECOVERIES

CONTROL ACCOUNT

1	2	3	4	5	6		
		Disbursements					
Date	Description	Receipts	1 1 1				
	m				}		
		·					
			·		ł		
					·		
	•				·		
	,						
·							

361

(REQUEST FOR ADVANCE), 1934--. In Financial Records,

entry

Request for quarterly advance from the county commissioners, giving date, amount of estimate, amount allocated to each category of assistance and administration, total required for quarter, gross advance requested, unexpended local funds on hand, at beginning of quarter, and net advance requested.

REQUEST FOR ADVANCE OF FUNDS FROM COUNTY COMMISSIONERS

19__

From: Welf	are Board			
To: County Commissioners of	······································	County		
In accordance with our estima 19 , a copy of which ha is needed for this quarter to meet be paid from local funds.	s been submit the portion o	ted to you, f such expen	the sum of \$ ditures requir	ed to
We hereby roquost that you ad of , charging the appropri the State Department of Public Welf	ations which			
The advance is to be distrib	uted among th	e various pr	ograms as foll	lows:
·	1	2	3	4
			Unexpended Local Funds	
	Requirement For Quarter	Gross Advance Requested	On Hand at Beginning of Quarter	Not Advance Requested
Old Age Assistance	\$	\$	\$	\$
Aid to Dependent Children				
Public Assistance to Noedy Blind				
General Public Assistance				
Board for Children				
Administration	· .			
•	······································	**************************************		
Total	\$	\$	\$	\$

You will note that we have deducted from our request any balances of local funds on hand at the beginning of this quarter, arising from the excess of advances for the preceding quarter over actual expenditures.

Rospectfully submitted,

(NOTICE OF REFUND), 1936—. In Financial Records, entry Notice from State Department of Public Welfare that State Comptroller has been requested to advance state and federal funds, giving date, amount, and amounts allocated to each category of assistance, and administration.

Cont

STATE DEPARTMENT OF PUBLIC WELFARE 120 West Redwood Street Baltimore Maryland.

	Date
To: Chairman County Welfare Bo We have requested the a check for \$, which and Federal funds for J as follows:	State Comptroller to forward you represents an advance from State 1940. This advance is allocated
Old Age Assistance A.D.C. Assistance	\$
A.N.B. Assistance	
Administration	
Child Welfare Service	
General Public Assistance	
	\$

Very truly yours,

Copy to Executive Secretary

Mimeographed form by State Office

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TRANSMITTALS, 1934-35. Est. 500? papers in 4 f.d. (labeled by no. of transmittal contained). Title varies: Transmittals Returned from Baltimore, 2 f.b., 1934-35; Lists, 1 f.b., 1934.

Copies of monthly reports to state agency of expenditure of federal appropriations, for audit and payment in the current account, giving county, date, check no., list no., voucher no., purpose of disbursement, account, amount, totals, approvals of county commissioners and state agency, and signature of welfare official. Arr. numer. by list no. Typed on ptd. form. $19\frac{1}{3} \times 14 \times 12$. Office.

Check

COPIES OF EXPENSE ACCOUNTS, 1934-39. Est. 1,075 papers in 2 bundles. 1940 in Financial Records, entry .

Copies of expense accounts of active and inactive welfare workers, giving unit or department, name of worker, address, period, date, work classification, itinerary, time of departure and arrival, transportation, speedometer reading, start, finish, mileage, rate, railroad, bus or ferry, other expenses, hotel, meals, miscellaneous and total, and signatures of approving and certifying officials. Arr. chron. by date filed. Hdw. on ptd. form. $11\frac{1}{2} \times 9 \times 4$, $12 \times 10 \times 2$. Office.

S.D.P.W. form 8 (Rev. 9-39)

EXPENSE ACCOUNT

						Unit or De	partment															•
•	Name											· ,		Perio From							19	
	Address																					
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CERTIFIED JUST AND CORRECT, PAYMENT NOT RECEIVED

Approved.....(Signature)

Use Reverse Side for Remarks

(REPORT OF ALL TRAVEL OUTSIDE THE COUNTY), 1938--. In Financial Records.

Quarterly report of all travel expense outside of Worcester County, giving name of worker, county, date, from, to, total expense incurred, purpose, and grant total; also contains summary of total expenses incurred, all persons, for all three months.

REPORT OF ALL TRAVEL OUTSIDE THE COUNTY

Quarter Ending June 30, 1938

Name of	worker
---------	--------

WORK SHEET
(Use one sneet for each person)

County

Date	From	То	Total expense incurred	Purpose
·			,	
			1	
			, 	
			2.	
			(·
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Grand Total \$

REPORT OF ALL TRAVEL OUTSIDE THE COUNTY

Quarter Ending June 30th, 1938

SUMMARY

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Total expen	ses incur	red, all p	persons, for all three months \$	
Detail		<i>u</i> ~		
			Total, Worker #11	
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ff.	•	#3	" #13	
11			#14	
tt			<u>#15</u>	
tt	tt	#6	" #16	
tt	11	#7	#17	
tt	11		" #18	
. "	11	#9	Total, Executive	
11	II.		Total, Other	
		.,	•	
(Names	are not	necessarv	. Amounts include all expense items such	
			clude from place of departure to place of	
retur				
	/			
Number of d	ifferent	trips outs	side the County, all persons, for	
			rged, arranged by worker: No	
WILLOI	окроньов	more ona.	. Box, all all box of motion	***************************************
Tot	al, Worke	r #1	. Total, Worker #11	
100	•	**.	#12	
rt .	tt	#3	" " #13	
11	**	#3 #4	" #14	
t f	tt		" " #15	
11	11	#5	" #15	
			" #17	
	•	#8	#10	
		<i>ī</i> 79	Total, Executive	
11		#10	Total, Other	
			:	
			side the County, all persons, for	
which	expenses	were char	rged, arranged by destination: No.	•••••
			·	
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(Worker's full name) (Date

(Form identification number)

WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Count	Worcester State Maryland
Name (of agency or office (Office of custody) (Office which made the record, if different)
Addre	ss of office of custody Cetty Hall Analy Hell (Name of building, room number, street address)
l. Ti	(Give present full title in quotes; assigned title, if any, in brackets.
	If record has had other titles, list them with dates or quantities or both)
2. Dai	(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Qu	(Number of yolumes; file drawers; file boxes; bundles; other)
. Lel	(Explain fully; years; numbers; letters; number of records so labeled)
Di:	scontinued and missing records (If record discontinued, give reason and state
	whother same information shown in another record. Explain why records are
_	missing, if possible)
G. Cor	(Purposo and general nature of record. Principal items of information
	shown. Summary of forms used in making record, their headings, etc. If a very
	general or miscellaneous record, detailed information as to type of records
	contained and dates covered by each should be given. Unless contents of these
	rocords are described by other Forms 12-13AR, such forms should be filled out
-	and attached)
PA FO	DR: 12-13HRRevised (See reverse side) 16-6419

6.	Contents-continued '
7.	Arrangement alphaerically-by what? Numerically-by what? Alphabetically-by what?)
8.	Indexing Solf-contained-describe what it shows. If separate, fill out a form for it,
9.	and place cross reference here to that form by title and identification number) Writing (Handwritten, Handwritten printed form, Handwritten printed hoad. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
0.	and years covered by each kind of writing) Size //
1.	Location by dates and quantities Intellige of Author Brank
	(Room, vault, wallN.E.S.W., section, bin, sholf, cabinet, on floor)
2.	Other information
	(Condition of record if not good. Relation to other records.
	Information on prior, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
3.	(For use in Florida.) Early imprints (Author) (Publisher)
	(Place of publication) (Date of publication)

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5. D. F. W. Form. 56 (Red. 4/29)

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(Worker's full name) (Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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ddress of office of custody	(Name of building, room numb	er, street address)
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	and years covered by each kind of writing)
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	pages or documents)
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	(Condition of record if not good. Relation to other records.
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and attached) disposal, acceptance, closing,
WPA FORM 12-13HRRevised (See roverse side) 16-6419

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	and place cross reference here to that form by title and identification number)
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	and years covered by each kind of writing)
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DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

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(Worker's full name) (Date)

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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

Name of agency or office (Office of custody) (Office which made the record, if different) Address of office of custody (Name of building, room number, street address) 1. Title (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both) 2. Dates (Earliest and latest dates; missing dates. Show exact date of breaks) 3. Quantity (Number of volumes; file drawers; file boxes; bundles; other) 4. Labeling (Explain fully; years; numbers; letters; number of records so labeled) 5. Discontinued and missing records (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible) 6. Contents (Purpose and general nature of record. Principal items of information
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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

County War elster State Maryland.
Name of agency or office Welfare Board.
(Office of custody) (Office which made the record, if different)
Address of office of custody 2nd. Hard Cuts Dall Annu Hill (Name of building, room number, street address)
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2. Dates /938 (Earliest and latest dates; missing dates. Show exact date of breaks)
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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

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PA FOR 12-13HRRevised	(See reverse side) 16-6419
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6.	Contents-continued posses of verification, acceptance or
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7.	Arrangement Mumbly by what? Mamerically-by what? Alphabetically-by what?)
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	and place cross reference here to that form by title and identification number)
9.	Writing Kdw. t typed on ptd. forms. (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
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	pages or documents)
11.	Location by dates and quantities In office Welfare Board, (Room, vault, wallN.E.S.W., section, bin, shelf,
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12.	Other information (Condition of record if not good. Relation to other records.
	Information on price, subsequent, or similar records. Whether record is known
	to have been kept earlier than dates shown in item 2)
13.	(For use in Florida.) Early imprints (Author) (Publisher)
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Helfare Board. Inactive Cases" (Case Record Cards) "Tuactive Cases 1-299 Inclusive" 1934 --Inclusive " "Inactive Cases 300- 599 Quactive Cases 600-899 Inclusive " Inclusive" " Inactive Cases 900-1250 Inclusive" " Quactive Cases 1251 - 1599 Treactive Cases 1600-1899 Inclusive" Inclusive" Luactive Cases 1900. 2199 Quelusive " "Tuactive Cases 2200-2499 Inclusive " "Quactive Cases 2500.2700 " Luactive Cases 2800 - 3199 Inclusive " Tractive Cases 3199-3200- Tuchusive A.L.S. 3 pp. Si ca e le ca. 1934 - - 11/2 × 12/4 × 25. 11 f.d. arr numer. by case no. and was throntened with tar and feathers; glad to bear that Case record cards of all inactive including application records, summary sheets, History, property record (when property is own.) bank clearance (where there is a bank acct.) Budget sheet, financial record, residence, age, & birth verification forms, correspondence in reference "to clients, children and for purposes of verifi

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(Separate file drawers of index cards are kept for these records. will be sent as soon as checked.)

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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

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1.	Title (Report of Assistance Grantled) (Give present full fittle in quotes; assigned table, if any, in brackets.
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2.	Dates 1936 (Earliest and latest dates; missing dates. Show exact date of breaks)
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(Worker's full name) (Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

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OFFICE MEMORANDUM

FEDERAL WORKS AGENCY WORK PROJECTS ADMINISTRATION

OF MARYLAND

DATE FURE 27-1940

TO Mrs. Rut 5. harnerd FROM Francis Thaing

Your report chalest copies pleasenouthine or form for (Visposition of Requisitions) prform no. In financial records and financial reports I can not find torm or outline of budget" of and "Case Road ropoff" please remedy it you

For mances of trash officers in the county have you Secretade the doed record? We med only The tist. First be ard of election supervisors, 1896.

Mr. Laing -Re check copses. Forms for check copies are complete 1934 --. It will be impossible to secure a form as they are numbered consecutively. However the surbon capies are on a large yellow page mit 4 checks to a page and contains just The typed lines that are filled in on the original checks as made out by the bookkeeper, plus the check no. 2 Carton boxes (1934-36) are in voting house I loose benedle (1936-38) in file cabinet in office 1938-- in f.d. in office of Welfare Bd. . No form available for Disposition of . Requisitions: Case load Report"- Please see if this butline was not sent last week. "analysis of Case load".

Ruch S. Leon and
(Worker's full name) (Date

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

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(Worker's full name) (Date)

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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

County Worcester State Maryland
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(Mame of building, room number street address)
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3. Quantity (Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling
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9.	and place gross reference here to that form by title and identification number) Writing (Handwritten, Handwritten printed form, Handwritten printed head. Typed.
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1734 NEW YORK AVE. NW.
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WPA FORM 12-13HR--Revised

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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

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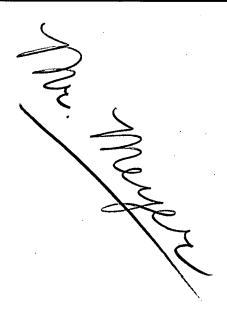
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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL NECOTORS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

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WORKS PROGRESS ADMINISTRATION DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS THE HISTORICAL RECORDS SURVEY: 1937 1734 NEW YORK AVE. NW. Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

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