

Proceedings

(MINUTE BOOK OF COMMISSIONERS OF ^{THE} TAX), 1815-21. 1 vol.

(No. 17).

Copies of proceedings of commissioners of tax, giving date of meeting, names of members present, adjustments made, and insolvencies allowed.

Arr. chron. by date of meeting. Hdw. 284 pp. 10 $\frac{1}{2}$ x 8 x 1. Office.

~~(In addition to the title in item #1, is this book also labeled "Minute Book" No. 17, as shown in item #4.)~~

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Re- turned	Cor- rected	Entry written	Entry typed
41	Ledger	1 vol.	1921-22	9/28/40		6/11/41	9/14/40	9/5/40
42	Abatement Record	109 vols	1915--	9/5/40		"	9/20/40	
43								
44	(Miscellaneous)	62 folders	1844-1912	9/12/40				
45	(Miscellaneous Books & Papers)	62 folders	1823-1912					
46	Miscellaneous Accounts & Papers	62 folders	1835-1912	9/25/40	No. 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80			
47	Miscellaneous Accounts	54 folders	1892-1912	9/25/40				
48	Automobile Assessment	3 vols.	1927--	10/14/40		6/11/41	10/14/40	11/25/40
49								
50	(Road Petitions & Correspondence)	2 vols.	1935--	10/23/40		"		
51								
52								
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4-10

Annual School Budget,
1923 - - 16 reports in 1 fd.

Copies of ^{budgets of} ~~proposed~~ ^{estimated} expenditures for the
ensuing year, submitted to the County
Commissioners by the board of education,
giving amount proposed for each account
and ~~total~~ ^{total}. Arr. Chron. by year of budget.
Haw. on pta form. 10 x 5 x 15. Office.

Annual School Budget, 1923 - 1,

16 ^{booklets} ~~pages~~ in 1 f. d.

Annual Statements from the board of education to the County Commissioners, showing summary of estimated requirements for operating schools in Hartford County and amount to be included in tax levy, giving date of statement, amount received from State and other sources, school tax rate, signature of president and Secretary of board of Education, Arr. Chron. by date of budget. Adv. on ptd. forms. 10x15-45. Office

Laura F. Burkholder 4-1-'40. 1
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title "Annual School Budget"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1923 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f. d. -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Board Education Annual School Budget
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1925-'26-'32-'33;
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Gives name of County School year
(Purpose and general nature of record. Principal items of information)

Statement to County Commissioners, signed by
shown. Summary of forms used in making record, their headings, etc. If a very
President of Board of Education and Secretary
general or miscellaneous record, detailed information as to type of records
date, Summary of estimated requirements.
contained and dates covered by each should be given. Unless contents of these

Total Estimated requirements, receipts from
records are described by other Forms 12-13HR, such forms should be filled out

State and other sources - Amount requested
and attached)

6. Contents--continued How County Levy, amount provided in County Levy, School Tax Rate required. Summary of estimated requirements as follows: A - General Control. B - Industrial Service (cont'd) #12.
7. Arrangement Chron - in order by date of issue.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Handw. on printed form booklet -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size (14 1/2" x 5 x 10 1/2") f. d. 16 Booklets
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11. Location by dates and quantities Steel file West Trace, County Commissioners Office 1st floor - County Court House -
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
12. Other information C - Operation - D - Maintenance - E - Auxiliary Agencies. F - Fixed Charges - G - Payments to adjoining Counties, Total Current Expense - H - Capital Outlay - I - Debt Service - Grand Total.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

✓
papers
heavy (Vouchers) 1927 - -
Est 3000 papers in 14 f.d. (dated)

Vouchers of expenditures of the commissioners,
with original bills enclosed, giving date,
Voucher and check no., name and address
of payee, date approved, signatures of
commissioners, fund and appropriation
to which charged, account no., and total.
Arr. chron. by date filed with in accounts?
Hds.; typed; kdw. and typed on std. forms.
10x5x15. office

Levy, 1927---. Est. 2000 papers in 14 f.d.
(dated).

Miscellaneous County bills passed for payment by the
County Commissioners and paid by treasurer, filed for
inclusion in the tax levy. Arr. Chron. by date of filing
under each type of fund. Adv.; typed; Adv. on std.
form; typed on std. form. 10 x 5 x 15. Office.

2

1/2/41

Item #10

Check no. papers.

OK

2000 papers

OK

Laura Burkholder - 9/30/40. (Form 2)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
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1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record) (if different)
Address of office of custody Post House, Leonardtown
(Name of building, room number, street address)

1. Title Levy
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity Est. 2000 papers in 14 f. d's.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda dated 7/16/40. for correct labeling.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state

See Form #44 for same type
whether same information shown in another record. Explain why records are
of records.
missing, if possible)

6. Contents Miscellaneous County vouchers for which
(Purpose and general nature of record. Principal items of information

appropriation by Levy was made, passed for
shown. Summary of forms used in making record, their headings, etc. If a very
payment by the County Commissioners and paid
general or miscellaneous record, detailed information as to type of records
by the Treasurer filed for inclusion in the
contained and dates covered by each should be given. Unless contents of these
tax Levy. These vouchers are grouped
records are described by other Forms 12-13HR, such forms should be filled out
under each type of Fund.
and attached)

6. Contents--continued

7. Arrangement shown by date of filing in packages
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
and year - NONE

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten; Handwritten printed form. Typed on
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
printed form. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 10 X 5 X 15" 40 pages to 13 f.d.
(Of record or container. Height, width, thickness or depth. Average number of
Total 520 pages.
pages or documents)

11. Location by dates and quantities West Wall File County
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Commissioners Office, 1st floor - County
cabinet, on floor)
Court House -

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Addenda -

(Form 2)
7/16/40.
L.B.

Labeling on 14 file drawers -

LEVY	LEVY	LEVY	LEVY	LEVY	LEVY	LEVY	LEVY	LEVY	LEVY	LEVY	LEVY	LEVY	LEVY
1927	1928	1929	1930	1931	1932	1933	1934	1935	1936	1937	1938	1939	1940
40 Pks No f.d.	40 Pks	50 papers -											
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Shew # 10: 10 X 5 X 15"

Shew # 6:

These are miscellaneous county bills, (vouchers) that have been paid by the County Commrs, and filed for inclusion in the Tax Levy.

Shew # 7: These accts are dated by month + year - "Special Accts" date from July 1 - '32 to July 1 - '33; "Dog Fund" - July 1 - '32 to July 1 - '33; "Pauper Coffins" - July 1 - '32 - '33; Other accounts are arr. Chron. by date in packages, under year.

Shew # 5:

There are no more records of this type in this Office (I presume) as the County Commr. Clerk they are in the storage Room but I have not been in there yet!

Laura A. Burkholder - 1-20-41. (Form 3)
X (Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title (Stubs from Road Acts, Cash Order, Pension, Old Age Relief and Commissioners General Fund)
(Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)

2. Dates 1920 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 10 f.d.'s; 1 Steel Safe; 1 Cabinet.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Addenda -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1925-36
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These file drawers contain Stubs from Pensions, Justice of the Peace, Jailor, Custodian, Supervisor of Assessment, Cash Order, Commissioners General or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these contain Canceled Bonds and Coupons from Satterly Road Series, (Canceled Bonds, dating and attached)
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued from 1920-24; Canceled Coupons, dating from 1920-26) Road Bonds and Coupons, 1934--. Also file drawer no 7. (See addenda attached)
contains lists of Justice of the Peace Civil Cases.
7. Arrangement Chron by date of stubs. (Chronologically--by what? Numerically--by what? Alphabetically--by what?) Refer to Item 12.
8. Indexing None -
 (Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Handw. on std. forms -
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 10 X 5 X 15" 226 pages
 (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
in 10 f. d's - 1 Cabinet; 1 Steel Safe -
11. Location by dates and quantities West Wall file, 10 f. d's;
 (Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
1 Cabinet S.W. Wall; 1 Steel Safe, North Wall.
12. Other information (Condition of record if not good. Relation to other records.)
Refer to Item #6 - and estimates on road contracts surveys and petitions.
 Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
All papers & stubs good condition.
13. (For use in Florida.) Early imprints (Author) (Publisher)
 (Place of publication) (Date of publication)

Road Accounts

ALL Markings, ow File drawers.

(June 3)

1-20-41.

"Road a/c" 1928 1929.	"Road a/c" 1928 Stubs Coupons.	"Road" July 1-1929 July 1-1930	"Road" July 1-1930 July 1-1931	"Roads" July 1-31 July 1-32	"Roads" July 1-32 July 1-33.	"Stub Roads." C.G.F." "Checks" Roads." "C.G.F." 1929-30. 12 pks.	"Script Stubs" "Cash Order" "Pension Stubs" 1935-36. "Old Age" Relief" 1935-36. 12 pks.
12 pks	12 pks	12 pks.	12 pks.	12 pks.	12 pks.	12 pks.	12 pks.
1	2	3	4	5	6	7	8

Cabinet -

Steel Safe - (NO Labeling)

no labeling (Pension Stubs) (Road Stubs) (Cash Order Stubs) 50 pks - (1937-40.) Size 9 1/2 x 4 1/2"	(Stubs 1941 Long) 50 pks - (1939 - - .) Size 9 1/2 x 4 1/2"	(Pension Stubs) (Commission General Fund) (Road Stubs) 9 12 pks	"Cancelled Bonds" and Coupons." (1920-26) 18 pks. 10
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(Minute Book of Commissioners of Tax) 4
In St. Mary's County, 1815-21. 1 vol. (No. 17)

Copies of proceedings of Commissioners of tax, giving
date of meeting, names of members present, ^{and business transacted} ~~adjustments~~
made, ~~and insolvencies allowed~~: Arr. Chron. by date of
meeting. Adv. 284 pp. 10 1/2 x 8 x 1. Office.

In addition to the title in item #1, is this book also
labeled "Minute Book of Tax" as shown in item #4.

Co. Commr's 810220

(4)

- Addenda Sheet -

Form (4)

Title on Vol.	Labeling	Dates on outside of Vol.	Include dates inside Vol.
None - (Minute Book No 17) written w-side cover.	None -	None	1815-'21.

Information:

+ This volume has no title, but inside cover is written Minute Book No. 17 -
all other items are correct -

This book ^{also} contains ^{list of} Insolvencies
^

6. Contents--continued tracts of land, lots of land, and amount of the
Taxes there on respectively, due together with the names
of persons respectively, chargeable with the payment
of the County Taxes, etc. In Judge Danahers handwriting
picked from old rubbish when Court House burned. So written at
7. Arrangement Chron. by date recorded front of book
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size (10 1/2 x 1 x 8 1/8") 284 pages
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities In Vault North Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Register of Wills Office, 1st floor,
cabinet, on floor
County Court House

12. Other information (Poor)
(Condition of record if not good. Relation to other records.
This Volume is paper binding, and
Information on prior, subsequent, or similar records. Whether record is known
needs rebinding -
to have been kept earlier than dates shown in item 2)

Binding (Paper)
Cond. of Writing (good) Cond. of paper (Poor)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

4-10-50

Petitions Reports letters
1934 - - Est. 375 papers
in 3 f. d. 3 f. b. (2 f. d. dates.)

Petitions for roads and improvements, giving
names of petitioners, reports of county
engineer, plats of survey, and correspondence.
Arr. chron. by date filed, 1934-38, 40 orderly arrangement.
1938 - - . 7 f. d. 12 x 11 1/2 x 27, 10 x 5 x 15, f. b.
12 x 3 x 11 1/2, office.

Check for franchise petitions,

Laura H. Buhlholder, 10/21/40. Form 50
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Seamanstown
(Name of building, room number, street address)

1. Title (Reports, Petitions, Letters) Letters, Petitions, etc.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 3 Box Files
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Petitions, Reports, Letters; Dated
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Road Petitions and Maps, also
(Purpose and general nature of record. Principal items of information

Correspondence to County Road Engineers
shown. Summary of forms used in making record, their headings, etc. If a very

from Commissioners of St. Mary's County
general or miscellaneous record, detailed information as to type of records

to report on the advisability, and probable
contained and dates covered by each should be given. Unless contents of these

cost of accepting into the County Road
records are described by other forms 12-13HR, such forms should be filled out

System, and building roads from one
and attached)

(4, 10)

Letters, Petitions, Etc. 1934--- Est.

233 papers in 3 f.d. (2 f.d. dated).

Petitions for new roads and improvements to roads,

Correspondence to and from Commissioners on matters

Concerning roads. Arr. Chron. by date of ^{filed} filing.

Added and typed. 10 x 5 x 15; 12 x 11 1/2 x 22. Office.

Laura A. Bulsholder - 4-1-'40. 4 -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
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THE HISTORICAL RECORDS SURVEY: 1937
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VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title None Letters, Petitions, etc.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 - '38;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 f. d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling County Commissioners St. Marys County Letters, Petitions and Correspondance -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These file drawers contain Correspondance and petitions for new roads, and improvements of roads, signature of persons making the petition, and date, also Personal letters -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
First drawer dates 1934-'38; second drawer,

6. Contents--continued 1935-'38;

7. Arrangement Chron. by date of petitions and correspondence,
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alpha A-Z in folders -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand- and Type-written -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size (22 x 11 1/2 x 12") f.d. Approx.
(Of record or container. Height, width, thickness or depth. Average number of
250 papers - in all -
pages or documents)

11. Location by dates and quantities North West Hill County
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Commissioners Office, 1st. floor, County
cabinet, on floor)
Court House -

12. Other information (Condition of record if not good. Relation to other records.

Continued from #6. In same file, one f.d. -
Information on prior, subsequent, or similar records. Whether record is known
containing 50 papers, consisting of Audit Reports,
to have been kept earlier than dates shown in item
Expenditures of Funds, Certificate for Road-Ways, Case
results and Bill Heads, Traders License petitions and

13. (For use in Florida.) Early imprints Courts and Laws 'dated
(Author) (Publisher)
1930-'34.
(Place of publication) (Date of publication)

Addenda -

(Form 4)
7/12/40
L.B.

Stew #1: Letters, Petitions, Etc.,

" #2: 1934-38.

" #3: 2 f.d's.

" #4: Letters, Petitions, Etc., Dec '34 to Dec 13th 1938,

" #5: none -

" #6: These two file drawers contain Road Petitions and general correspondence for new roads, and improvements to roads, correspondence to and from Commissioners on matters concerning roads

#7: Chron. by date filed -

" #8: none -

" #9: Hdw. and typed.

" #10: 12 x 11 1/2 x 22" approx 200 papers in 2 f.d's.

Stew #4: ~~Exact labeling on 2 f.d's -~~

Letters, Petitions, Etc., Letters, Petitions, Etc.

DEC-34,
to

Dec-13th 1938,

Dec-12th 38,

1 f.d.

2 f.d.

J. Deuda -

Form 10
7/12/40.
L.B.

Item #4.

This file drawer is labeled -

"Road Petitions Petitions for Franchise."

It has no other title.

Item #6.

These are exclusive Road Petitions -
and I do not think they go on
Form 4.

Laura A. Buehler - 4-1-'40. 10
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title none
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1935-'38;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f. d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Road Petitions, Petitions for Franchise
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These are petitions made by
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very

Taxpayers, residents and citizens of
various sections of the County for
general or miscellaneous record, detailed information as to type of records

new roads or improvements of
roads, signature of persons making records are described by other Forms 12-13HR such forms should be filled out

and attached)
the petitions, and date.

6. Contents--continued _____

7. Arrangement chron. by date of Publication
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand. and Type-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size f.d. (14 1/2" x 5 x 10 1/2") 33 papers
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel file West Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,)

County Commissioners Office, 1st. floor
cabinet, on floor)

County Court House -

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

(Schedules Personal Property,
Real Estate) ~~and~~, 1927--
Est. 15000 papers, ^{and cards} in 74 fld.
(labeled by district no.)

Schedules of all taxable personal property
made out by individuals, firms and foreign
corporations, giving description of property,
reported and assessed values, oath or
affirmation as to accuracy, and signature
and residence of affiant.

Also contains:

Real property, 1927--, card record of farms,
lots, small farms, and tracts, giving district no.,
location, name and address of owner, description
of property, dimensions, acreage, assessment per
acre, total, transfer records, amount of mortgage
if any, cash purchase price, date, name of
grantor, county assessment, type of property,
amount of old and new assessment on
improvements, date reviewed and by whom,
date reassessed, diagram of property, and names
of owners of adjoining property. Hrs. repl. by
name of owner within district, Hds. on pfr.
form, 10 x 5 x 15. Office.

(Schedule and Return of Personal Property), 1927--

In Personal Schedules and Real Estate Assessment Cards, entry --

Notices and schedules of personal property of individuals, firms and foreign corporations, giving date of notice, name and address of owner, date and time of return, signature of clerk, type and description of property, full value, assessed value, exemptions, affidavit, signature and address of owner, date, and signature of notary.

H.

Personal Schedules and Real Estate Assessment
Cards, 1927-. Est. 15,035 papers and cards
in 24 f.d. (labeled by no. of district).

Card record of assessments of real property, giving location,
district no., section, name and address of owner, descrip-
tion of property, total value, amount of assessments,
description of improvements, assessed value, transfer
record, amount of mortgage if any, purchase price, date
and by whom reviewed, date re-assessed, and name
of assessor. Contains: (Schedule and Return of Personal
Property), entry —. Arr. alph. by name of owner.
Haw. or pd. form. 10x5x15. Office.

(41)

Laura J. Burkholder - 4-1-'40. 5
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title None
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927-38
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 24 f. ds.
(Number of volumes; file drawers; file boxes, bundles; other)

4. Labeling Personal Schedules and Real Estate Assessment Cards
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Personal Schedules give the date, name and
(Purpose and general nature of record. Principal items of information

residence of owner, description of property in
shown. Summary of forms used in making record, their headings, etc. If a very

24 items, full value and assessed value
general or miscellaneous record, detailed information as to type of records

cash and signature of person scheduled and
contained and dates covered by each should be given. Unless contents of these

return of personal property by residence
records are described by other forms 12-13HR, such forms should be filled out

itemized lists of property and assessed value
(over)
and attached)

6. Contents--continued ^{24 f. ds'} ~~marked~~ by districts numbering (1st - 9th) ^{(cont'd) #2.} Dates in 13 f. ds', 1927-'28; 11 f. ds' 1937-'38; new file; There was no assessment from 1928-'37; The last assessment was 1937-'38;

7. Arrangement Chron. by date of assessment -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph. by last name of owner -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handw. no printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (11" x 5" x 17") 18 f. ds'. (9 3/4" x 3 3/4") size of packs.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
(5 1/2" x 10 1/2" x 17") 6 f. ds', new file.

24 f. ds' contain 15,035 ^{Permanet} Schedules and assessment cards.

11. Location by dates and quantities West Wall file, County
(Room, vault, wall--N.E.S.W.) section, bin, shelf,

Commissioners Office, 1st. floor, Court House -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

(Cont'd #6) Real Estate Assessment cards give
Information on prior, subsequent, or similar records. Whether record is known
County, district owner Post Office, total number
to have been kept earlier than dates shown in item 2
of acres by classes, assessment per acre, Total
County Assessment on land, on - road and

13. (For use in Florida.) Early imprints constructed, improvements to
road (Author) (Publisher)
County Assessors dimensions, description, condition
(Place of publication) (Date of publication)

Insurance carried, Amount of mortgage loan, last purchased
price, date of purchase, date re-assessed, by whom,
White assessment cards are used for farms; Buff Cards
for lots and houses -

6

ORDER OF ACCEPTANCE BY COUNTY COMMISSIONERS, ROAD BONDS, 1920-

39 25. 7 papers in 1 f.d.

Statement of
~~Record of the~~ annual levy required for the payment of interest and
Principal or
~~redemption of~~ road bonds, giving date of ~~bond~~ issue, amount of bonds
outstanding, amount redeemable, interest, and amount of levy. Arr.
chron. by date of recording. Hdw.; typed. 10 x 5 x 15. Office.

Order Of Acceptance By County

Commissioners, Road Bonds, 1920-25.

^{7 papers in 1 f.d. required}

Record of the annual levy for the payment of interest and redemption of road bonds, giving date of bond issue, amount of bonds outstanding, amount redeemable, interest, and amount of levy.

Arr. Chron. by date of ^{according to} entry. Added, and typed.

10 x 5 x 15. Office.

Laura F. Bushholder 4-1-'40 6
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title none
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1920-'25
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f. d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Order of acceptance by County Commissioners
Road Bonds
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain papers stating that to authorize
and direct County Commissioners to issue bonds on
credit of said county to the amount of
for. Date of resolution of County Commissioners
date bids made and accepted, to whom sold,
price per \$100, maturing date, signature of
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued Commissioners and checks. also
consolidated tables showing the amount to be
paid each year to pay interest and the redemption
of the bonds such as: Bonds Outstanding (cont'd
12 -
7. Arrangement Chron. by date of acceptance -
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Hand- and Type-written -
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size (14 1/2 x 5 x 10 1/2") f.d. 7 papers -
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities In Steel file West Wall
 (Room, vault, wall--E.S.W., section, bin, shelf,
County Commissioners Office, 1st floor -
County Court House -
 cabinet, on floor)
12. Other information Cont'd # 6: Interest, Redemption, Total
 (Condition of record if not good. Relation to other records,
required every year -
 information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

Alderida

(Foree 6)

7/12/40

L.B

Item # 6 also statements showing
Annual Levy required for Interest
Payments and Redemption of the
Amount — Road Bonds -

copy of Statement -

Showing annual Levy required
for interest payments and the redemption of the
\$ — Road Bonds issued as follows:

Date	Bonds Outstanding	Bonds Redeemable	Int. Requirements	Levy
1920 - July 1	\$ —	\$ —	\$ —	\$ —
'21				
'22				
23				
to				
37.				

J. J. Devila -

(Form 6)

7/12/40,
L.B.

Item # 4:

This f.d. is labeled
"Order of Acceptance by County Commissioners,
Road Bonds."

Item # 6:

no, I can not get a copy of one of
these orders of acceptance - but this
file drawer contains seven papers
titled, "Resolutions in matter of Bond
Sale" 1924, at issue. "Consolidated Tables"
showing amount to be levied each
year, to pay interest, and the redemption
of the bonds -

copy of
Table -

Bonds Outstanding	Int.	Redemption	Total Required	
Amounts	Amts	Amounts	Levy Amount	Levy Year
				1924
				Xo
				1939

Item # 9 -

These are Hand - and Type - Written

Item # 10 -

10 X 5 X 15" - 7 papers -

Bonds Redeemed, stubs.
Scrip, Papers, 1920-34. Est
650 papers in 1 f. R. (dated 1930).

Redeemed bonds issued by the County
Commissioners for roads; also paid interest
coupons. Arr. Chron. by date of issue.
Pta. 10x5x15. Office

Laura H. Burkholder - 4-1-'40. 7
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title none - "Bonds Redeemed"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1920 - '34;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f.d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Bonds Redeemed stubs 1930, Script Papers
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Road Bond Coupons 1933-'34; Lateral
(Purpose and general nature of record. Principal items of information
Roads Series 1926 Cancelled Coupons; Lateral
shown. Summary of forms used in making record, their headings, etc. If a very
Roads 1st. issue series of '24; Cancelled
general or miscellaneous record, detailed information as to type of records
coupons, lateral road series of '25; 4th issue
contained and dates covered by each should be given. Unless contents of these
series '23; 1st. issue series of '20 cancelled
records are described by other Forms 12-13HR, such forms should be filled out
coupons, 3rd. issue '22; Cancelled coupons,
and attached)

6. Contents--continued 2nd issue series '21, lateral road series '26, cancelled bonds, lateral road series '25, cancelled bonds, 4th issue '23, cancelled bonds, 3rd issue '32, 2nd issue '21, 1st issue '20.
7. Arrangement Chron. by date of issue
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand - ~~Printed~~ Form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

- and years covered by each kind of writing)
10. Size f.d. (14 1/2 x 5 x 10 1/2) (9 1/2 x 1 x 4") ^{Size} packs 19 packs to
(Of record or container. Height, width, thickness or depth. Average number of
f.d.
pages or documents)

11. Location by dates and quantities Steel file West Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
County Commissioners Office, 1st floor -
cabinet, on floor)
County Court House -

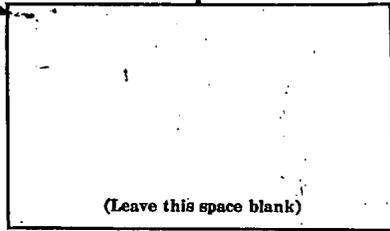
12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

Note: Item # 4 shows all the markings
to have been kept earlier than dates shown in item 2)
on outside of f.d. but the drawer contains only
Bonds Redeemed and stubs.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

10 x 5 x 14 1/2



SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland

HISTORICAL RECORDS SURVEY

(Name of State)

THE UNBOUND RECORDS FORM

County St. Mary's City or town Leonardtwn

Agency or department Court House

Bureau County Commissioners

1. Exact title, if any Bonds Redeemed

2. Dates, total numbers, numbering and lettering (by years) of file boxes, bundles, etc.

1 drawer 1920-1926; 15 packs to the drawer (1933-1934 Road Bonds Coupons)

3. Dates of obvious gaps None

4. Sizes of file boxes, bundles, etc., by uniform groups Steel drawer and container 14 1/2 x 5 1/2 x 10 1/2

5. Types of records included Lateral Roads Series 1926 cancelled coupons, road bond

coupons 1933-34, lateral roads 1st issue series of 1924, cancelled coupons,

lateral road series of 1925, cancelled coupons, 4th issue series of 1923, 1st

issue series of 1920 cancelled coupons, 3rd issue 1922, cancelled coupons, 2nd

(over)

6. Indexing No special arrangement

7. Condition of writing, paper, and containers Good

8. Location by dates and numbers of file boxes, etc. In steel file on west wall in County

(Buildings and rooms or vaults)

Commissioner's Office, 1st floor, County Court House.

issue series 1921, lateral roads series of 1926, cancelled bonds, lateral road series of 1925, cancelled bonds, lateral road 1st issue series 1924, cancelled bonds, 4th issue series of 1923, cancelled bonds, 3rd issue series of 1922, cancelled bonds, 2nd issue series 1921, cancelled bonds, 1st issue series of 1920.

Addeuda

Form 7 -
8/1/40

Item # 1.

" Bonds Redeemed -

Item # 7.

Draw. by date of cancellation -

" # 9. Hdw. - orig'd. forms, and ptd forms.

" # 4.

Bonds Redeemed. Stubs 1930 -

Script, papers -

" # 10. Average 35 in pack - 18 pkts -

" # 6.

Bond gives serial number - Amount of bond, name of County series by year, provisions, signature of President and Clerk of County Commissioners, date paid. also contains cancelled coupons, cut from enclosed bonds.

" # 10. 10 1/2 x 4 1/2 x 14";

10 x 4 1/2 size pack -

Note: ~~Item # 4~~ shows all the markings on outside of file drawer but the drawer contains only bonds and stubs.

Banks and other institutions 1% Tax,
1926, 1930 - - Est. 45 papers in 17d.

8
Valuations and assessment of shares of stock
of corporations, certified to the county commissioners
by the State Tax Commission, giving name of
corporation, no. shares, par value, no. of shares
owned in incorporated towns, assessed value,
and total, Ass. shown by date filed. HKW.
on pta. form. 10 x 5 x 15. Offices

Banks and Other Institutions 1% Tax, 1926, 1930-38.

Est. 44 papers in 1 q.d.

State Tax Commission's certified lists of business corporations, giving date and to whom certified, name and address of corporation, no. of shares taxable in county and incorporated towns, assessed value per share, and total. Arr. chron. by date certified. Adv. under ptd. head. 10 x 5 x 15. Office.

Laura H. Buehler - 4-1-'40. 8
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown.
(Name of building, room number, street address)

1. Title none
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates ¹⁹²⁶ 1930-'38;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f. d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Banks and other institutions 1% Tax -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1926 ship 30. 1927-29
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Certifications of State Tax Com- mission, assessed valuation, shares of Banks and Trust Companies subject to 1% Tax - One paper dated 1926.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

Would you get a copy of this paper?

records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement Chron - by date of certification -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Handw. on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size f. d. (14 1/2 x 5 x 10 1/2") size pack (9 1/2 x 1 x 4") 8 packs
(Of record or container. Height, width, thickness or depth. Average number of
approx. 400 pages pp. to pack?
pages or documents)

11. Location by dates and quantities Steel file, West Tower
(Room, vault, wall--N.E.S.W., section, bin, shelf,
County Commissioners Office, 1st. floor -
cabinet, on floor)
County Court House -

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

(Form 8)

7/15/40. L.B.

Item #6:

Name of Corporation, Address, no. of Shares
Assessed Value Per Share, Aggregate, Incorporated
Towns, no. of Shares, Aggregate

Certified X

Name of Corporation	Address	No. of Shares	Assessed Value Per Share	AGGREGATE	INCORPORATED TOWNS.	No. of Shares	AGGREGATE

Item #10:

10 1/2 x 5 x 14 1/2". Approx 8 papers to pack -
Total 64 "

J. J. J. J. J.

(Form 8)
7/15/40. L.B.-

Item # 1: Title on papers -

1926 - 1927

Certification by the State Tax Commission of Maryland.

Item # 2:

1926 - 38;

" # 3: *I. d.*

" # 4: Banks and Other Institution 1% Tax.

" # 5: 1927 - 29;

" # 6: Copy of Certification:

Bank and Trust Company Shares Taxable in Counties and Incorporated Towns -

State Tax Commission of Maryland,
504 Union Trust Building,
Baltimore.

1st:

Certification of the assessed value per share of banks, as determined by the State Tax Commission for the year _____, together with a statement of the number of shares taxable in the jurisdiction set forth below as shown by the report of the corporation to this commission.

Corporations herein set forth are subject to local taxation on the assessed value of the shares at the uniform rate of 1 per cent in all for county, city and municipal taxation which tax shall be distributed among jurisdictions entitled to tax the same shares in proportion in which the rate of taxation of each jurisdiction bears to the aggregate of the local rates of such jurisdiction as provided for in Chapter 294 of the Acts of 1918.

State Taxes on these assessments are payable by the corporation as heretofore, directly to the State Treasurer, and not to the local collectors.

(over)

(Petitions) 1927, 1935, 16

Papers in it.

and outlining a bond issue for
Petitions from taxpayers proposing improvements
and construction of high schools, ~~and~~

~~a bond issue~~

Also contains:

Proposal to P.W.A., 1935, for dredging project.

Arr. chron by date filed, Adams; typed, 10x5x15
office.

School Petitions and Other Petitions, 1927, 1935. ⁹

10 papers in 1 f. d.

Petitions for improvement of school service and additions to high schools and suggested plans for bond issue for school buildings 1927; also contains petition to commissioners for dredging project at Scotland Beach 1935. Arr. chron. by date of petition. Hdw.; typed. 10x5x15. Office.

(H)

THURSDAY

Laura A. Burkholder - 4-1-'40 - 9
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title none
(Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)
2. Dates 1927-'35
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1 f. d.
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling School Petitions and Other Petitions
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents all papers except one dated 1927, one dated 1935, no petitions during the missing years - Petitions for improvement of High-school service and additions to High-schools, giving provisions of petition signature of committee, and
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued parents, suggested plans for handling bond issue for school buildings on 6% Annual Interest and retire all bonds in 12 years - (Cont'd #12)

7. Arrangement Chron. by date of Position -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdw - and Type-written -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size f.d. - (14 1/2 x 5 1/2) 10 papers
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel file West wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,

County Commissioners Office, 1st.
cabinet, on floor)

floor County Court House -

12. Other information (Condition of record if not good. Relation to other records.

(Cont'd #6) One paper (1935) asking
Information on prior, subsequent, or similar records. Whether record is known

recommendation be made by County
to have been kept earlier than dates shown in item 2)

Commissioners to P.W.C. - for dredging
project at Scotland Beach -

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

_____ (Place of publication)

_____ (Date of publication)

CERTIFICATION OF ASSESSABLE BASIS OF ST. MARY'S COUNTY FOR
USE OF COMPTROLLER AND STATE TAX COMMISSION, 1930-38. 14

papers in 1 f.d.

Certification.

Record of taxable basis of real and personal property and securities

in St. Mary's County

~~subject to state tax, giving year, basis and state tax on each one~~

1

~~hundred dollars of real and personal property and securities, name of~~

state tax collector, date, and signature of clerk to county commission-

ers. Hdw. on ptd. form. Typed. 10 x 5 x 15. Office.

11

Certification of Assessable Basis of St. Mary's County
for Use of Comptroller and State Tax Commission, 1930-38.
14 papers in 1 f.d.

Record of taxable basis of real and personal property and securities
subject to state tax, giving year, basis and state tax on
each one hundred dollars of real and personal property and
securities, name of state tax collector, date, and signature of
clerk to county commissioners. Haw. on pt'd. form. Typed.
10 x 5 x 15. Office.

Laura H. Burkholder - 4-1-40 11
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title None
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1930-38
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f. d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Certification of Assessable Basis of St. Marys County
(Explain fully; years, numbers; letters, number of records so labeled)
for use of Comptroller and State Tax Commission.

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Give date of County Levy, year, date
(Purpose and general nature of record. Principal items of information

County Tax rate for year, amount over \$100.,
shown. Summary of forms used in making record, their headings, etc. If a very

additional series for election and
general or miscellaneous record, detailed information as to type of records

special taxing districts, Taxable basis
contained and dates covered by each should be given. Unless contents of these

for — year. Real Estate, land and improvements,
records are described by other Forms 12-13HR, such forms should be filled out

Steam railroad, motor vehicles, other tangible
and attached)

6. Contents--continued personal property, household effects
under \$500, securities, signature of
clerk, date, when fiscal year ends-

7. Arrangement Chron. by date
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand. and Type-written forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size f. d. (14 1/2 x 5 x 10 1/2") size pack (9 1/2 x 1 1/2 x 4")
(Of record or container. Height, width, thickness or depth. Average number of

14 papers -
pages or documents)

11. Location by dates and quantities Skull file, West Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,

County Commissioners Office 1st floor -
cabinet, on floor)

County Court House -

12. Other information (Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

Addenda -

(Form 11.)

7/15/40. L.B.

TAXABLE BASIS

Stew # 9 -

This is Hdw. on Printed Form _____ OF _____

Name of County _____ County

For Year 1933.

I hereby certify that the taxable basis of _____ County on Real and Personal Property and Securities subject to State Tax for the year 1933 is as follows:

	Real and Personal Property & Assets on each \$100.	Securities at 15c on each \$100
Basis	Amounts.	Amount.
State Tax	"	"

The Collector of State Taxes for 1933, is Mr. _____

In Testimony Whereof I hereunto set my hand and affix the seal of the Board of County Commissioners for County, this _____ day of _____ 1933.

_____ Clerk to County Commissioners

Addenda -

(Form 11)

7/15/40.

L. B.

Item # 1:

This is correct labeling on file drawer -
Certification of Assessable Basis of
St. Marys County for use of Comptroller,
and State Tax Commission.

Item # 6:

I have included two copies of papers
in this f. d.

Item # 9:

Typed written (signed in Hdw.) +
(Printed Form) + Hdw. now printed
Form -

Item # 10:

10 X 5 X 15" - 14 papers -

Copy of papers in file drawer - (Joun 11) 7/15/40. L.B.

State Tax Commission

St. Mary's 1938

Section 47, Article 81 (Chapter 226, Laws of 1929)..... " The County Commissioners of the several counties and the Appeal Tax Court shall prepare and certify to the Comptroller of the State and to the State Tax Commission a statement of the total basis of assessment subject to taxation which shall be separated so as to show by totals the assessed value of land, the assessed value of the improvements on the land, and tangible and intangible personal property in such form as may be prescribed by the Comptroller and the State Tax Commission."

1. Date of County levy for the year 1938-----.

2. County tax rate for 1938 -----.

3. Additional levies for election of special taxing districts:

District

Rate

District	Rate
-----	-----
-----	-----
-----	-----

4. Taxable basis for 1938-39:

A. Real Estate (Do not include steam Railroad Property)

(a) Land.....\$-----
(b) Improvements.....\$-----

B. Steam Railroad Property (Do not include Rolling Stock)-----\$-----

C. Motor Vehicles.....\$-----

D. Other tangible personal property (Do not include household effects under \$500).....\$-----

E. Securities.....\$-----

Clerk to County Commissioners.

1938

Dated-----

Property Purchase Record
1925 --. 1 Vol.

Record of property bought by the commissioners
at tax sales, giving name and address of
owner, description of property, amount
of assessment, amount of county and
state taxes and interest, and to whom sold.
Arr. chron. by date of recording. Hds. on
PTL. forms. 100 pp. 11 1/2 x 15 x 1 1/2. Safe, office

Property Purchased Record ¹²

(For Sale), 1925--. 1 vol.

date, district no.

Record of property sold for taxes, giving name of owner, amount of acreage, location of property, date of assessment, value in which recorded, name of purchaser, date sold, ~~and district no.~~ Arr. Chron. by date of recording? Adw. on ytd. form? 100 pp.
11 1/2 x 14 1/2 x 1 1/2. Office.

Laura Dunholder - 6/11/40.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office Court Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Severnstown
(Name of building, room number, street address)

1. Title "Property Purchased Record"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1925 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records: None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents This volume contains Tax Sale
(Purpose and general nature of record. Principal items of information

name of owner area location, date
shown. Summary of forms used in making record, their headings, etc. If a very

of assessment recorded, sold to, date
general or miscellaneous record, detailed information as to type of records

for all districts 1-9.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement Chron. by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdw. on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 1/2 x 14 3/4 x 1 1/2" 100 pgs -
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel Safe, N. Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,

County Commissioners Office, 1st. floor -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

Loose-leaf - cloth leather covers
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

RECONCILED DEPOSIT BOOKS, 1925-35, 8 books in 1 f.d.

Subtitled 1st National Bank, Leonardtown, Md.

Record of deposit; and withdrawal of funds ~~credited in depository under~~ 17c
~~separate~~ ²⁰⁷⁴ accounts, giving name of depository, date of deposit or with-
drawal, amount, and statement of ²²⁶⁴ account. Arr. chron. by date of re-
cording. Hdw. on ptd. form. 10 x 5 x 15. Office.

Reconciled Deposit Books 1925-35.

8 books in 1 f.d. (~~1st National Bank, Leonardtown Md.~~) Subtitled 1st National Bank, Leonardtown, Md.

Record of deposit and withdrawal of funds credited in depository under separate accounts, giving name of depository, date of deposit or withdrawal, amount, and statement of account. Arr. Chron. by date of ^{recording} entry. Adw. on ptd. form. 10 x 5 1/2 x 15. Office.

Laura Burkholder 6/11/40
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Reconciled Deposit Books"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1925-1935
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f. d. 8 Books
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Bank Books giving the fund to
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very
list of deposits and withdrawals and
general or miscellaneous record, detailed information as to type of records
dates. Vouchers for school fund, old age
relief, liquor and Beer License fund
General Public Assistance fund, dates
and attached)
contained and dates covered by each should be given. Unless contents of those records are described by other Forms 12-13HR, such forms should be filled out

6. Contents--continued 1935-36;

7. Arrangement Chron. by date of deposits, or withdrawals?
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (14 1/2 x 5 3/4 x 10 1/2") f.d. 5 Books
(Of record or container. Height, width, thickness or depth. Average number of
irregular sizes 8 1/4 x 3 1/2; 6 1/4 x 3 1/2;
pages of documents)

11. Location by dates and quantities W. Wall file - County
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Commissioners Office, 1st. floor, County
cabinet, on floor)
Court House -

12. Other information
(Condition of record if not good. Relation to other records.

Dates in each book - 1925-'28; 1927-'35;
information on prior, subsequent, or similar records. Whether record is known
1929; 1932 has two books; 1933 - has three
to have been kept earlier than dates shown in item 2)
books with same dates =

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

Account Record
Road Record, 1882-1978

2 Vol Co.

14

Record of expenditures for roads, giving district no.,
date, distribution of fund by district, ~~and~~
~~Supervising~~ debit and credit account, and
totals. Arr. shown by date of entry within accounts.
Indexed alpha by name of supervisor, Hd W.
Hrs 250 pp. 16 x 10 1/2 x 1 1/2. Office.

14

Road Record, 1882-1928. 2 vols. (1904-28).

Record of amounts apportioned to road supervisors, giving year, section and district nos., name of supervisor, amount of appropriation, date and amount apportioned. Arr. chron. by date of recording. Indexed alph. by name of supervisor. Hand.
Over 250 pp. 15 1/2 x 10 x 1 1/2. Vault.

(Form 14)

Laura Burkholder 6/11/40
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title "Road Record"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1882-1928
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Vol 1904-28; County Commissioners, St. Mary's
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state)

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Gives section, district, date, name of supervisor, and amount paid by report, and amount paid
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records)

1882-1903; 1904-'28 dates in these
contained and dates covered by each should be given. Unless contents of these

two records -
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement chron. by date recorded
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph. by last name of supervisor & folio
(Self-contained--describe what it shows. If separate, fill out a form for it, number -
and place cross reference here to that form by title and identification number)

9. Writing Hdw
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 15 3/4 x 10 1/2 x 1 1/2" Approx. 250 pgs
(Of record or container. Height, width, thickness, or depth. Average number of
each vol
pages or documents)

11. Location by dates and quantities S. Wall, Truett County
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Commissioners Office, 1st. floor, County
cabinet, on floor)

Court House

12. Other information Leather (Fair)
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

Copy of page in "Road Record".

(Form 14)
7/18/40
L.B.

Road Apportionment.

1888.

Sec. 11 Dist. 1.	1st. District. Name of Sub - - -	\$ - - -	- - -	# - - -	- - -
Sept.	To amt. Appro. By " Report -				

(TREASURER'S MONTHLY REPORT), 1937--. 1 vol.

Treasurer's ~~statements to the county commissioners of itemized~~ *financial*
~~monthly~~ *reports,*
~~receipts and disbursements,~~ *deposited receipts,* giving date, amount ~~of cash on deposit at~~
total disbursements, cash on hand, and
~~beginning and end of month, source of receipt and purpose of expenditure,~~
signature of treasurer, ~~or deputy.~~ Arr. chron. by date of report. Hdw.
on ptd. form. 37 pp. $14\frac{1}{2} \times 9 \times \frac{1}{2}$. Office.

(Treasurer's Monthly Report),
1937--- 1 vol.

(15)

Treasurer's statements to the county com-
missioners of ^{itemized} monthly receipts and
disbursements, giving ^{dates} date by month,
amount of cash on deposit at beginning
and end of month, source of receipt and
purpose of expenditure, signature of treas-
urer or deputy. Arr. Chron. by date of report.
Hdw. on std. form. 37 pp. 14 1/2 x 9 1/2.
Office

Laura Bunsfelder - 6/11/40
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Lemington
(Name of building, room number, street address)

1. Title (Monthly report to County Commissioners)
(Give present full title in quotes; assigned title, if any, in brackets.)
Treasurer's Report
If record has had other titles, list them with dates or quantities or both

2. Dates 1937--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Cash on deposit receipts for current month, County taxes, Int. State Taxes, State Int. (Miscellaneous) Total receipts for month, disbursements for month, State Treasurers Tax, Int. Tax refunds, County script, Total disbursements and attached)
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued for month; cash on deposit
- at end of month -

7. Arrangement shown by date of report - giving
(Chronologically--by what? Numerically--by what? Alphabetically--by what?) month

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Handwritten printed form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 14 1/2 x 9 x 1/2" 37 pgs -
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Steel safe - N. Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
County Commissioners Office 1st floor,
cabinet, on floor)
Court House -

12. Other information (Condition of record if not good. Relation to other records.
Loose leaf - cloth binding leather
Information on prior, subsequent, or similar records. Whether record is known
corners
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

Addenda - (Form 15)
9/25/40.

Mr. Crapster: -

The Treasurer has to make
- a statement of items, monthly
receipts and disbursements to
the County Commissioners, as the
County Commissioners to the
governing office of the County,
and all offices have to
make monthly reports to this

Item # 6 - Office

The Treasurer has an exact
duplicate of this record, which
is a reflection of the original.
This should have been listed
under County Commissioners,
these are originals.

Addenda -

(Form 15.)
7/31/40.

Copy from page -
Monthly Report to the County Commissioners

Month of - January - 1937.

Cash on Deposit - Beginning of Month:		\$	-----
Receipts for Current Month:	\$		
County Taxes:			-----
Interest:			-----
State Taxes:			-----
State Interest:			-----
Miscellaneous:			-----
Fees			-----
Commission			-----
Total Receipts for Month:			-----
Disbursements for Month:			
State Treasurer			-----
Taxes			
Interest			
Tax Refunds			
County Scrip			-----
Interest on County Scrip			-----
Miscellaneous			---
Total Disbursements for Month -			-----
Cash on Deposit - End of Month -			-----

Signed _____
Treasurer - Deputy.

Standards -

(Form 15)
7/31/40.

Item # 6.

This is a Monthly Statement from
Treasurers Office to County Commissioners,
showing receipts and disbursements for
the month, giving amount on hand at
beginning of month, and end of month.
These statements are a reflection of
the Treasurers books -

Item # 7.

Class. by date of report, showing
month -

16

- Record Rough Minutes, 1876 - - -
6 Vols. (2 vols. dated) Title varies:
Proceedings of Levy Court, 3 Vols.
1846-1916. 1 Vol. 1931 - - not filled.

Record proceedings at meetings of the County
Commissioners, giving date, commissioners present,
business transacted, including orders to pay,
awarding of contracts, commitments to hospitals,
adjustment of assessments, and care of
County property. Arr. known by date of meeting.
Hdwd. 1876-1930, typed 1931 - - , Arr. 520 pp.
11 1/4 x 9 x 1, 15 1/2 x 11 x 2. Office

(Minutes) And Proceedings, 1876-- 16

6 vols. (2 vols. dated). Title varies:

Proceedings of Levy Court, 3 vols, 1876-1915;
Record, Rough Proceedings, 1 vol. 1916-22; Record,
Rough Minutes, 1 vol. 1923-31.

~~Record of proceedings of Commissioners, formerly the
Levy Court, giving date and time of meeting, names of
presiding officer, and members present, ^{minutes taken,} ^{and actions taken,} time of ad-
journment, date and time of future meeting. Arr. Chron.
by date of meeting. Alder. 1876-1930; typed 1931--.~~

~~Wrs. 450 pp. 11 1/2 x 9 x 1; 15 1/2 x 19 x 2. Office.~~

(16)

Check whole record. County Commrs are reported as taking
over duties of Levy Court - Verify for any distinction in
record for separate entry -

Lama Burkholder, 6/19/40. (Form 16)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title (Proceedings of the Levy Court) (minutes)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1876 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 Vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Proceedings of the Levy Court at
(Purpose and general nature of record. Principal items of information

each meeting - Court meets on 2nd and 4th Tuesdays of month (now known
shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records

as County Commissioners) also special
contained and dates covered by each should be given. Unless contents of these

meetings called. Dates of meetings
records are described by other Forms 12-13HR, such forms should be filled out

names of members present, all signed
and attached)

6. Contents--continued by Clerk of County Commissioners

7. Arrangement Chron. by date of meeting
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand- & Type-Written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Records from 1931 -- " are type-written
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 15 1/2 x 11 x 2 1/4 - approx 550 pgs
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Records 1876 - 1931 - S. Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Vault; 1931 -- Safe N. Wall - County
Commissioners Office, 1st floor. County Court
House.

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known

Current Record (Loose Leaf)
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Added Sheet -

Done 16 -
6/19/40 -
L.B.

Title or Volume	Labeling	Outside	Inside Dates
"Proceedings of Levy Court"	none	1876	1876 - 1887 -
" " " "	"	1888	1888 - 1908 -
" " " "	"	none	1908 - 1916 -
"Record, Rough Proceedings County Commissioners"	"	"	1915 - 1922.
"Record, Rough Minutes"	"	"	1923 - 1931 -
none -	"	"	1931 - - .

Inv. Chapter :-

These records "Rough Proceedings" & "Rough Minutes" are the true records - not transferred to other records -
L.B. -

Item 10:

Current Record of Proceedings has no title (size 11 1/2 x 9 x 1") 410 pgs -

Item 9: Type-written - 1931 - - .

22

$$\begin{array}{r} 2950 \\ 410 \\ \hline 3160 \\ \hline 520 \end{array}$$

17
Levy list 1807 - - 4 vols.
(3 vols. numbered; 2 vols. also
labeled by liber of court)

Record of annual allowance made by Levy court
1807-1836, and by county commissioners, 1837- -,
giving date, name of payee or account,
amount, and total. Arr. Chron. by year of
Levy. Hd. w. Arr. 450 pp. 15x10 1/2 x 2. Office

Levy List, 1807--- 7 vols. 17
(2 vols. labeled by libr. of clerk; 3 vols. also
numbered).

Certified statement of annual county expenditures for tax
appropriations, giving, type of account, name of payee, amount, total,
tax basis and rate, total, Signature of Clerk. Arr. Chron.
by date of statement. Advs. Adv. 450 pp. 15 1/2 x 10 1/2 x 2.
Office. (17).

Laura Bushelder, 6/19/40, Form 17 -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title " Levy List "
(Give present full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both
2. Dates 1807 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 7 vols -
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling See addenda -
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents County Charges Circuit Court and
(Purpose and general nature) of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)
Officers name of clerk and amount
County Commissioners name of clerk &
amount - Orphans Court name of chief
Judge, & amount, Justice of Peace acts,
Constables, Pauper Coffins, Forrest

6. Contents--continued Under Vital Statistics, Crow
acts, Inquests, Pensions, acts, for
all districts. Grand Jury & Petit Jury acts,
Election Expenses, by districts. (See addenda)
7. Arrangement Chron. by date of accounts -
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None -
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Handw-
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 15 1/2 x 10 1/2 x 2" Approx 450 pgs -
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities Records 1807-1927; S. Wall
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
Vault - Record 1928 - - , Safe, N. Wall,
cabinet, on floor)
County Commissioners Office, 1st. floor -
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
 (Author) (Publisher)
 (Place of publication) (Date of publication)

(Form 17)

Addenda

6/19/40
L.B.

Title, or Volumes, Labeling	Out side	Date	Inside date,
" Levy list "	none	none	1807 - 1834 -
" " "	"	"	1835 - 1864.
" " "	"	"	1865 - 1885.
" " "	"	"	1886 - 1895.
" " "	W.B.D. vol.	"	1896 - 1910 -
" " "	E.B.A. vol.	"	1911 - 1927.
" " "	" vol.	"	1928 - - .

Item #6:

Advertising and Printing accounts.
 Public School Appropriations,
 Alms House accounts, Recapitulation,
 Assessment, and Rate - and Special
 accounts.

18

Tax Assessment Book, 1846 - -

54 vols. (labeled by district No.

18

1 Vol. 1938 - - ? also labeled by name of district)

36 vols. 1846-1934, not titled

Record of assessment of taxable property, giving district, name of owner, year, description of real and personal property, total assessment of real and personal, stocks and bonds, and amount;

also notations of increase, decrease and transfers.

Alph. alph. by name of taxpayer within district.

Indexed alph. by name of owner, Hd w. under

pta. heads. Ar. 250 pp. 19 x 19 1/2 x 2. Office.

Tax Assessment Books, 1876-- 53 vols. (labeled by no. of district). 35 vols., 1876-1934, not titled.

Record of assessment of real and personal property, giving district no., name and address of owner, date, location and description of property, improvements, unit value, total value, new assessments, transfers, releases, and abatements. Arr. chron. by date of assessment. Indexed alph. by name of owner. How. under ptd. head. Over. 250 pp. 19x17 1/2 x 2. Office.

(Form 18)

Laura Bullock 6/21/40.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Court Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Tax Assessment Books"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1876--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 53 vols - 54?
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling numbered by districts 1-9;
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1 vol - 9th district - St.
(If record discontinued, give reason and state

George's Island.
whether some information shown in another record. Explain why records are

missing, if possible)

6. Contents give district number, name of
(purpose and general nature of record. Principal items of information

Court name of owner, address, date
shown. Summary of forms used in making record, their headings, etc. If a very

description of property, transferred to,
general or miscellaneous record, detailed information as to type of records

folio no. improvements, Tangible Personal
contained and dates covered by each should be given. Unless contents of these

date of schedule, & amount - Number of
records are described by other Forms 12-13HR, such forms should be filled out

acres, unit value, Total Value
(and attached)

WPA FORM 12-13HR--Revised

acreage, (See reverse side)

improvements unit value, 16-6418

date assessed, name & address of owner, location, description, ~~amount~~,
new assessments, transfers releases
tabulations

total amount

6. Contents--continued Decrease or Credits - nature, decrease
no. Amount, year, Land, improvements, Personal,
Real + Personal Total Basis Levy -

7. Arrangement Alph. by name of owner + date of assessment
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph. in front, by last named owner
(Self-contained--describe what it shows. If separate, fill out a form for it,
of property, giving folio number -
and place cross referenced here to that form by title and identification number)

9. Writing Handwritten printed heads -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 19x17 1/2 x 2 1/5 " average 250
(Of record or container. Height, width, thickness or depth. Average number of
pages - each vol.
pages or documents)

11. Location by dates and quantities See Addenda -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
in County Commissioners Office - 1st.
floor, county Court House -
cabinet, on floor)

12. Other information Records 1900-1925 (Poor condition)
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

Index Sheet -

(Form 18)

6/21/40,

Title on Volumes - Labeling Outside Dates Inside Dates -

(Tax Assessment Books)	Dist-1-9	none	1876-1899 -
(Assessment Books)	" 1-9.	"	1900-1925 -
" "	" 1-9.	"	1926-1931 -
" "	" 1-9	"	1932-1934 -
" Tax Assessment Book "	" 1-9.	"	1935-1937 -
" " "	" 1-9.	"	1938 - - .

Item 11: Records - 1876 - 1896; S. Wall vault -
 " 1900 - 1925; S.W. Wall Cabinet -
 " 1926 - 1931; S.W. Wall Cabinet -
 " 1932 - 1934 S.W. Wall, open file.
 " 1935 - 1937 - Open file, N. Wall -
 " 1938 - - . Steel Safe, N. Wall -

Item 12: Records beginning 1917 are loose leaf to date.

19

(Check Stubs) 1936-39. 1 Vol.

Stub record of checks issued by the county
commissioners to the board of education
for fees allocated for beer, wine and liquor licenses
giving date, check no., and amount. For
reunited by check no., Has. on pta forms
50 pp. $8\frac{1}{2} \times 7\frac{1}{2} \times \frac{1}{2}$. Office.

Laura Burkholder 6/20/40.

(Worker's full name)

(Date)

(Form 19)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Court Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Leonardtown
(Name of building, room, number, street address)

1. Title (Liquor and Beer License Fund)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1936 - 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contains stubs from checks, dates deposits drawn for disbursements for Liquor Funds number of checks - Amount of checks - Total checks drawn - This is a black leather book -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their findings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued

7. Arrangement shown, by order of check drawn
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
and date -

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed Form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 8 1/2 x 7 1/2 x 1/2 50 pgs
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel Safe - N. Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

County Commissioners Office, 1st. floor -
cabinet, on floor)

Staddeda -

(Form - 19)
8/8/40.

Item # 1.

(Check Books.)

Item # 2, 1936-'39.

" # 3 - 1 Vol.

" # 4 - none -

" # 5.

Item # 7: numerically by check no.

" # 8, none -

" # 9, Hdw - on ptd. form -

" # 10. 8 1/2 x 7 1/2 x 1/2". 50 pgs -

This book is kept for the purpose of all money collected for Beer and liquor licenses, which is paid in Circuit Court, then the money is given to County Commissioners to be distributed to Board of Education to compensate for like amount not levied for schools. Year 1939.

Giving date money collected, Deposits and amount of check - numerically from 1-38 inclusive.

(Chest Book), 1936--- 2 vols. (19)

Stubs of checks issued by the County Commission for disbursement of liquor and beer license fund, and to Welfare board for general public assistance thru County Trust Company depository? Arr. numer. by check no. Hdw. on Pptd. form, aver. 275 pp. $8\frac{1}{2} \times 7\frac{1}{2} \times \frac{1}{2}$; $14\frac{1}{2} \times 15\frac{1}{2} \times 1\frac{1}{2}$. Steel safe, Commissioners Office.

Item 6. I do not understand why Co. Comrs should have liquor funds to disburse? Don't these books cover payment of general County bills, beside what you mention had.

20

(CHECK BOOK), 1939-- . 1 vol.

record

Stubs of checks issued by the county commissioners to the welfare board

~~for aid to dependent children and needy blind, and general
for distribution of county funds appropriated for the aid of dependent~~

~~and blind children.~~ *Public assistance.* Arr. chron. by date of check. ² Typed on ptd. form.

175-140
500-stubs. 14 x 9 x 2½. Office.

(Check Book) 1939-- 1 vol.

20.

Stubs of checks issued by the County Commissioner
to the Welfare Board for distribution of county funds
appropriated for the aid of dependents and blind
children. Arr. shown by date of check. Typed on
ptd. forms. 500 stubs. 14 x 9 x 2 1/2 Office.

Laura A. Bullock, 10/9/40, (Form 20)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office -
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown -
(Name of building, room number, street address)

1. Title (Cancelled Stubs)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1939 - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 Vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Stubs of checks issued by County
(Purpose and general nature of record. Principal items of information
Commissioners, to the Welfare Board
shown. Summary of forms used in making record, their headings, etc. If a very
for distribution to aid the dependent
general or miscellaneous record, detailed information as to type of records
and blind children, show general
contained and dates covered by each should be given. Unless contents of these

Public Assistance - These checks
records are described by other forms 12-13HR, such forms should be filled out
are issued once a month to the
and attached)

6. Contents--continued Welfare Board for distribution
to the needy -

7. Arrangement shown by date of stubs -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Type - Written on std. forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 14 1/4 x 9 x 2 1/2" Approx 500 pgs -
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Steel Safe - N. Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
County Commis. Office, 1st. floor -
cabinet, on floor)

12. Other information Fair
(Condition of record if not good. Relation to other records.
Loose - Leaf - Black Leather -
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Addenda -

(Form 20)
10/9/40

L.B. -

In Chapter: -

I feel confident that I sent
in Form 20 - with Form 19, 21, as
they were all stubs & I
brought they should be together.

Form 19, 20, County Commissioners
records -

Form 21 - (Tax Bill Stubs)

Treas - Office -

These two offices are so closely
connected, that's why I combined
the stubs.

I do not have (Form 20) down
here, so have re-written Form
20 -

23, v7

ledger, 1928 -- 4 vols.

Title varies; Cash Book, 1 Vol.

1928-29. 2 vols. 1932 - - not titled.

Record of expenditures against levy appropriations,

~~giving~~ giving name of levy account, amount

appropriated, date, name of payee, folio, (or

what record) voucher no., amount, ^{year of levy,} and balance.

Arr. chron. by date of entry within account.

Indexed alph. by name of levy account.

Maco. Her. 300 pp. 14 x 8 1/2 x 1, 14 x 11 x 1. office

Jama H. Burkholder, 6/24/40.

Form 23

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title (Account Books)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1928 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 Vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 222 Addenda
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These volumes give date, name of
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out attached)
account folio number - vouchers no, date received, date distribution, Balance.
Commissioners General Fund, Aid dependent children fund, General Public Assistance, Liquor & Beer License, Sinking Fund,

6. Contents--continued Savings Accounts, Dog Fund - Election Expenses - Justice of the Peace - Coroners Inquest, Jail Work - & Paupers Coffin Funds -

7. Arrangement chron. by date of accounts.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing alph. by name of acct, & folio no.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdw.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 14 x 11 x 1/4" Vol. 1938-- approx 300 pgs -
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel Safe - N. Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

County Commissioners Office, 1st. floor -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

Addenda Sheet.

Form 23 -
6/24/40.

Title or Volume -	Labeling	Out-side date	Inside date
" Cash Books "	Cash.	none	1928-1929,
" Ledger "	none	"	1930-1932
(Account Book) -	"	"	1932-1938
" "	"	"	1938 - - .

Item # 10:

Vols - 1928-38; 14 x 8³/₄ x 1¹/₄".

" 1938 - - . 14 x 11 x 1¹/₄

The contents of these
^{as shown under item #6.}
records, appear similar to form
#27. - You have a "Cash Book"
a "Ledger" and 2 (Account Books)
tied in here as identical records.
Most all books that keep record of funds are
account books. Day Book, Ledger, Journals, Cash
Book are usual distinctions. - If you find on closer
observation these are distinct records, please un-
scramble & make proper forms,

Addenda -

(Form)
23, 27,

8/21/40

Title or Volume -	Labeling	Outside	Inside Dates
" Cash Book "	Cash.	none	1928 - 29.
" Ledger "	none.	"	1930 - '32.
(Account Book)	"	"	1932 - '38.
" "	"	"	1938 - - .

Item #6.

(Form 27) is a ledger account of the total amounts billed and allotted for distribution under each General Fund. These accounts show individual disbursements of the funds and amounts - This book is kept for the purpose of the Tax Levy. Commissioners General Account in this record is not kept for this purpose as it does not show amounts billed. (See addenda) This goes on Form 23 as they are similar records -
By error this was put on separate form, but goes on form 23.

Louise Binkholder 6/25/40 Form 27
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
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1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Court Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

- Title (Commissioners General Fund)
(Give present full title in quotes; assigned title, if any, in brackets)
If record has had other titles, list them with dates or quantities or both
- Dates 1932 --
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 vol.
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Commissioners General Fund, Alms House, Dog Fund, Sheriffs Fee, Coroners Fund, Roads Fund for 9 districts, Aid Dependent Children Fund, Aid Dependent Blind, and Liquor and Beer License Fund.
(Purpose) and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued

7. Arrangement chron. by date of fund.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing By name of fund account?
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing How.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 14 X 8 1/2 X 1 1/4" 298 pgs.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel Safe, N. Wall -
(Room, vault, wall, N.E.S.W., section, bin, shelf,

County Commissioners Office, 1st. floor -
cabinet, on floor)

12. Other information Leather -
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

Is this a ledger of the total amounts
levied and allotted for distribution under each
general fund or charge of the County?
Do these accounts show the individual dis-
bursement of the funds and amounts -
You list names of all the various funds
but do not specify what they give as
to dates, amounts &c. A copy of the
heading of a few items in one of these accounts
would help. Is this book kept for the
purpose of the tax levy or?

Adenda -

(Form 27.)
8/2/46. L.B.

Copy from Account Books -

(Page 65)

Paupers Office - July 1 '32 to July 1 '33.

1932			Folio	Voucher	Levy	Dis.	Balance.
July	26	R. J.	33	19	1933	\$ 20.	\$ ---
Aug	9	W. C. M.	34	31	"	30.	---
"	23	E. R. J.	35	35	"	40.	---

(Page 89)

1933		Commissioners General Fund -				Balance -
		Folio	Voucher	Receipt	Disburse.	
Nov.	14	R. J. H.	70			\$ ---
"	14	1 st N. Bank -	"	532		\$ ---
"	14	L. Laundry	"	535		---
"	14	C. & R.	"	536		---
"	14	Industrial Lvs.	"	538		---

Attorney To Board - July 1 '36 to July 1 '37. (Page 213) Amount.

1936.			Folio	Voucher	Levy	July 1 '36 to July 1 '37.	Amount.
Aug.	25	J. F. K.	207	238	1936		\$ ---
Nov.	10	" " "	222	263	"		---
Mar.	23	" " "	242	320	1937		---
May	11	" " "	247	346	"		---
July	1	Total - (Red ink)					---

Stew # 7. Chron. by date of entry, within account
" # 8. Alph. by name of Fund.

... of the Tax ...
... in an account

M Bond Register, 1920 - - 1 Vol.

Record of bonds issued by the county, giving amount of issue, purpose, date, interest payable, sinking fund, coupons and redemption. Arr. chron. by date of entry within bonds; issue. Hdw. 45 pp. (50 used) 14x11x1, office

(Bond Register) 1920-- 1 vol.

#24.

interest payments and retirement of

Record of ~~County~~ bonds issued by the Commission-
ers for financing ^{construction} the building of public roads,

giving interest rate, no. of issues, date of series, bond
no. amount maturing annually, amount of bond, date re-
tired, ^{and} date of payment of interest coupons. Acc. shown
by date of bond issue. Adad. 75 pp. 50 pp. used.

14 x 11 x 3/4. Office.

Laura A. Budshaber, 10/2/40, (Form # 24)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title (Register of Road Bonds)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1920-26;
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 vol -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Record of Road Bonds, giving four
(Purpose and general nature of record. Principal items of information

issues at 06%; and three issues at
shown. Summary of forms used in making record, their headings, etc. If a very
05%. This record gives bond number
general or miscellaneous record, detailed information as to type of records
date, bonds are due, and amount of
contained and dates covered by each should be given. Unless contents of these

Bond, giving date retired. Coupons
records are described by other Forms 12-13HR, such forms should be filled out
payable every six months. The first,
(and attached)

6. Contents--continued 2nd, 3rd, 4th issues at .06% series of 1920-'21-22-23. Series of 1924-'25-26, at .05%

7. Arrangement chron. by date of Bond -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handw. on ruled sheets -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 1/4 x 11 x 3/4" 50 pgs - used - 75 pgs -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
in books -

11. Location by dates and quantities Steel Safe, North wall
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
County Commissioners Office 1st floor,
County Court House -

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Black cloth, red leather corners,
Excellent condition -

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Addenda -

(June 24)
10/2/40.

6% First Issue - Series of 1920.

Bond no.	Bonds due July 1, Interest due July 1st. and Jan. 1st.		Maturity \$2,000 Annually	AMT. of Bond.	Bonds Retired.	Coupons Payable -	
1				2,000	1925	1/1/21	7/1/21.
2				2,000	1926		
3				2,000	1927		
4				2,000	1928		
5				2,000	1929		
6				2,000	1932		
7				1,000	1931		
8				1,000	1-23-34.		
9				1,000	7-3-34.		
10				1,000	7-9-35.		
11				1,000	7-9-35.		
12				1,000	7-1-36		

Coupons Payable		Coupons Payable		Coupons Payable		Coupons Payable -			
1/1/22	7/1/22	1/1/23	7/1/23	1/1/24	7/1/24	1/1/25	7/1/25	1/1/26	7/1/26
Copy from page 45. in Road Bonds -									

10/2/40.

Mr. Crapster:-

This record I found in the County Commissioners' (Register of Bonds) containing fidelity bonds is a private record kept by the Agent who sold bonds at that time - It is not a record of this office -

I have copied a page from the (Register of Road Bonds) - This record has no title or labeling but contains Road Bonds, Series of 1920-21-22-23-24-25-26. for your information -

This letter nullifies which all previous data which is superseded by duplicate is form #24 written on 10/2/40. attached hereto
JMA

Copy from page in

(Form 24)
8/2/40.

REGISTER OF BONDS.

PAGE 1.

BOND NO.	ASSURED.	Occupation	REFERENCES AND ADDRESS.	TO WHOM GIVEN.
	J. J. J.	Farmer.	B. L. A. K. L.	Orphans Court.

REGISTER OF BONDS.

PAGE 1.

NATURE of BOND.	RISK BEGINS	Expires	Amount	Premium.	DATE Renewed	REMARKS.
Guardian Admstr. EXECUTOR.	June 19 1905	June 19 1906	# --- ---	--- ---	June 19 1905 "	to 1906. Premium sent to company Aug. 26 '05
<p>Bond of Trustee in the P. K. L. bankruptcy case bond #45-1427-5 settled by check #330. Aug 26 1905.</p>						

Mortgage Tax Record, 1874 - -

W.S.

2 Vols.

Record of taxes collected on mortgage interest ^{140 pages}
giving no. and kind of mortgage, names of
mortgagor, mortgagee or assignee, date,
date due, amount of mortgage, amount of credit,
rate of interest, date paid, released or assigned,
amount of tax, and date paid, thr. shown by
date of recording. Indexed alph. by name
of mortgagee. Index. under pta. held.
Ftes. 140 pps. Ftes. 140 pp. 12x18 1/2 x 2 1/2, 12x22 1/2 x 2,
Office.

Mortgage Tax Record, 1877--. 2 vols.

Record of mortgaged property, giving no. and type of mortgage, names of mortgagee and mortgagor, time and date due, amount of audit, net for taxes, interest rate, total amount due, and date paid, released or assigned. Arr. chron. by date recorded. Indexed alph. by name of mortgagor. How. under pth. head. Arr. 170 pp. $11\frac{1}{2} \times 18\frac{1}{2} \times 2\frac{1}{2}$, $11\frac{1}{2} \times 22\frac{1}{2} \times 1\frac{1}{2}$. Office.

H

Laura Burkholder 6/25/40 Form 25
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Seaside town
(Name of building, room number, street address)

1. Title "Mortgage Tax Record"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1877--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 vols-
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Kind of mortgage, name of mortgagee, assignee, mortgagor, date of mortgage, time when due, amount of mortgage, credits, net amount on which taxes are collected, Rate of Int. Total Income, .08% on income.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued

7. Arrangement Chron. by date of mortgage -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph. by name of mortgagee.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand - on printed heads -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 3/4 x 18 1/2 x 2 1/2. 250 pgs -
(Of record or container. Height, width, thickness or depth. Average number of
11 3/4 x 22 1/2 x 1 3/4. 75 "
pages or documents)

11. Location by dates and quantities S. Wall vault - 1877 - 1901;
(Room, vault, wall--N.E.S.W., section, bin, shelf,

1896 - - Steel Safe - County Commissioner's
cabinet, on floor)

office, 1st floor -
(Fair)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

321-162

6/25/40,

L.B.

A. Ideuda Sheet -

Title or Volume - Labeling - Outside dates Inside dates.

"Mortgage Tax Record"	none	none	1877-1901
" " "	"	"	1896 - - .

Ledger (Pension List), 1929-36. 100b.

Record of ~~monthly~~ ^{quarterly} pensions paid, giving district no., name and address of pensioner, voucher no., date, and amount paid, and quarterly total. Arr. alph. by name of pensioner within district. N.W. 272 pp. 12 1/2 x 8 x 1. Office.

Louise F. Burkholder 8/8/40 (Form 34)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title (Pension list)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1929-36
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Ledger
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Contain Pensions from 29-30-35-36;
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement Chron. by date of pension, by quarters,
for each district -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Hdw - under printed form -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)
10. Size 12 3/4 x 8 x 1 1/4" - 272 pgs -
(Of record or container. Height, width, thickness or depth. Average number of
(110 used)
pages or documents)

11. Location by dates and quantities Safe - County Commissioners
office, 1st floor -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
With little red leather corners -
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Co. Board

(Form 28)

7/18/40, L.B.

Item # 1.

(Pension List.)

Item # 2. 1929-'36;

" # 3 - 1 Vol -

" # 4. Ledger -

" # 5 - none -

" # 6 -

This book contains Pension Lists, for the years 1929-'36; for each district giving name of person receiving pension and address, voucher number, amount of pension for each quarter of year.

Item # 7: Chron. by date of Pension.

" # 8: none

" # 9: Hdw.

" # 10. $12\frac{3}{4} \times 8 \times 1\frac{1}{4}$ ", 272 pgs -

" # 11: Steel Safe, N. Wall, County Courthouse.

Mr. Crapster I have numbered this (Form 28) if you have another one - kindly change the number - as I have looked thru, all my reference work, & do not see any for (Form 28)

Ledger (Roads) 1918-30.

No. 2.

41

Record of expenditures for roads, giving date, name of road, cost of labor, cost of materials, and total expenditure. Arr.

Chron. by date of expenditure within district.

Indexed alph. by name of foreman. HAW.

185 pp. 14 x 9 x 1. Office

Ledger (Payrolls and Bills), 1918-30. 100b.

41

Record of expenditures for work on roads, including labor and equipment, giving district no., date, item for which expended, no. hours worked, rate per hour, and total; also contains recapitulation by district, March 8, 1921 - January 1, 1922. Arr. numer. by district no. Indexed alph. by name of patrolman in each district. Hdw. 185 pp. 14X 9X1. Office.

Laura F. Burkholder - 8-27-40. Form 41
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title (Payrolls and Bills)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1921-1922
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Sedgwick - untitled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This book contains recordings
(Purpose and general nature of record. Principal items of information

of payrolls and Road Bills for
shown. Summary of forms used in making record, their headings, etc. If a very
Patrolman and Laborers, giving
general or miscellaneous record, detailed information as to type of records
amount paid each between different
contained and dates covered by each should be given. Unless contents of these
parts of the county where work was
records are described by other Forms 12-13HR, such forms should be filled out
done on the repairing of roads,
and attached)

6. Contents--continued It shows what repairs were done on Trucks ^{and} Tractor, and amounts paid each laborer for the use of double- or single-
Team on roads being repaired - (See addenda)

7. Arrangement Numerically by districts.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph. in part by name of patrolman for each district, giving folio number
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handw-
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 x 9 x 1" 185 pgs -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities S. Wall File, County Courthouse
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor) Office - 1st. floor -

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Addenda -

Form 41
8-27-40 -

Title on Volume -	Labeling	Outside	Inside Dates -
(Payrolls and Bills)	Ledgers	none	1918-1930 -

Item # 6.
Also - dates of payment are given, the number of hrs. worked, and rate per hour. It also gives in back of book total of payrolls and bills from Mar - 8 - '21 to Jan 1 - '22. for each district.

(Copy from page 3)

8th District.

May 1920	Between Beechville + St. Inigoes			
	Bean, S.H. Patrolman	65	30	19 50
	Buller, A. Labor -	60	20	12 00
	Double Team -	15	30	4 50
	Three Horse Team -	20	45	9 00
				<hr/> 35 00

42 ✓

Reports from the registrar of wills of transfers of personal property and real estate of ~~deceased~~ ^{name of deceased} persons, giving date, ^{inventory} of personal property, amount of sales of personal property, and description land transferred by wills. Arr. chron. by date of entry within estate. Haws; typed. Arr. 20 pp? 8x14x1/4. Office.

Inventory of The Personal Estates of
 Deceased ^{1915-16, 1920-26, 1935--} 107 vols. (dated; - vols. also
 labeled by liber of Clerk; ~~to County Commission~~
 67 vols. ^{also} labeled by liber of registers of wills, 31 vols.
 also labeled by liber of administrator or executor,

42v

~~of records~~. Title varies: Record of Alienation
 And Transfers, 2 vols. 1915-17, 1922-22; Alien-
 ation Record, 8 vols. 1919-20, 1922-36, Account
 of Sales of Personal Estates, 31 vols. 1936--.

Reports from orphans' Court of sales of personal
 property in administering estates, also lists of real estate
 devised under wills of deceased owners for transfer of
 ownership on Assessment Book, giving district no.,
 list of items sold, amount paid for each, ^{total} name of
 purchaser. Arr. Chron. by date of report. Handw.
 and typed. 8 x 14 x 1/4. Commissioners Office Vault,

(Check item #6 for proper description and inclusion of contents)

Laura J. Burkholder, 9/4/40, (Form 42)

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Georgetown
(Name of building, room number, street address)

1. Title "Alienation Record"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1915 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 109 Paper Booklets
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Added
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1917-1919; 1927-'34;
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These are Reports of Alienations, and
(Purpose and general nature of record. Principal items of information

Transfers from the Orphan's Court, for
shown. Summary of forms used in making record, their headings, etc. If a very

account of Sales of Personal Estates of
general or miscellaneous record, detailed information as to type of records

deceased, giving districts, and lists of
contained and dates covered by each should be given. Unless contents of these

articles sold, their value, and to
records are described by other Forms 12-13HR, such forms should be filled out

whom sold, also price paid for each
and attached)

District No.
List of

6. Contents--continued article - Test by Register of Wills.
Property listed accounted for by Admr.
of Estate.
7. Arrangement Chron. by date of report.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Hand. and Type - written -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 8 X 14 X 1/4" 109 paper-booklets.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11. Location by dates and quantities S. Wall Street - County
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Commissioners Office, 1st. floor -
12. Other information Reports 1915-'34 - (Fair)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

John Burkholder

Form # 42.

Do these reports give only the ^{9/28} sales of Personal Property? Since these reports are made up by the Orphan's Court for the County Comr's it seems for the express purpose of transferring ownership of property on the Assessment Books, I fail to see why it should not also include a list of real estate devised under the wills of deceased owners, when the property was not required to be sold and the devisees took possession without deeds of transfer. This would seem the only source the County Comr's would have to keep tab on change of ownership, in order to make properly transfers on their books.?

Item #3. Addenda shows 107 booklets. Form Shows 109. (which is correct?)

" 4. Are there 31 booklets labeled Wm P. J. Admr. 1936-38?

" 4. " " 65 " " W. G. 1938---

Is the following on the books the initials (liber) of register of wills or other persons or both?

H Adenda -

(Form 42)

9/4/40.

Title on Paper Buckets - Labeling Outside Inside dates

Title on Paper Buckets	Labeling	Outside	Inside dates
"Record of Alienation and Transfers"	NONE.	1915-1916	1915-1916.
" " " "	J. J. G.	1916-1917	1916-1917.
"Alienation Record"	"	1919-'20	1919-1920.
"Record of Alienations and Transfers"	"	1921-'22	1921-'22.
"Alienation Record"	"	1922-'23	1922-'23.
" " "	"	1923-'24	1923-'24.
" " "	"	1925	1924-'25.
" " "	"	1927	1926-'27.
" " "	NONE	2/23/1927/10	
" " "	"	11/28-1927.	1927.
" " "	A.C.M.	1934-35.	1934-35.
" " "	"	1935-36.	1935-36.
"Account of Sales of Personal Estates"	Wm. P. F. Admr.	1936-38.	1936-38.
"Inventory of the Personal Estates of deceased"	W. G.	1938--.	1938--.

31

65

Addenda -

(Form 42)
9/18/40.

Mr. Chapter :-

These reports give the account of Sales of Personal Property, and also a list of real estate devised under the Wills of deceased owners.

31
65
107

There are 31 accounts of Sales of Personal Estate (in paper booklet forms) -
Alienation Records - (6 paper forms) ^{booklet}
Record of Alienation, and Transfers 5 ^{paper}
Inventory of the Personal Estate of Deceased. 65. Total 107 ^{booklet} Paper Booklets -

Item # 3. 107 Paper Booklets.

" # 4. 31 booklets are not all labeled W^m P. F. Adair. There are different Administrators for each estate - from 1936-38.

" # 4. 65 paper booklets, with Register of Wills name on top of page from 1938 - -.

Item # 2. J. J. G. 1916-27. Are initials of Clerk of County Courts ^{showing} date filed. A. C. M. 1934-38 are initials of Reg. of Wills at that time - W. G. are initials of Present Register of Wills -

Form 42
9/18/40.

The lettering on the paper books
are initials of register of wills -
and initials of Clerk to the
County Commissioners - Some
have the names of Administrators
or Executors

- 1 Booklet: 1915-16 not labeled.
7 " 1916-27 labeled J. J. G. ^{liber} ~~name~~ of Clerk to County Commrs.
1 " 1927. not labeled
2 " 1934-36 labeled by liber of register of wills.
31 " 1936-38 " " Admr of estate,
65 " 1938- " " liber of register

Item #6.

(Form 42)

There are 13 paper booklets titled "Records of Alienation and Transfers".

"Account of Sales" - 31 papers -

"Inventory of the Personal Estates of deceased" - 65 papers -

Total 109 records -

The records or reports from 1917-1919; 1927-34; can not be found. Clerk thinks they have been destroyed, as he said they are not very important for preservation.

"Records of Alienation and Transfers" 3 booklets

Alienation Record 8

Account of Sales of Personal Estates 31

"Inventory of Personal Estates of deceased" 65

107

48

Automobile Assessment Books

1927 - - 3 Vols. (1 Vol. 20.) 2 Vols.

1933 - - not fitted.

Record of automobile assessments, giving district no., name and address of owner, make of car, type, year, horsepower and value of car at time under each year's assessment. Rev. kept by name of owner within district. Hds. unexceptd. head. Files. 300 pp. $11\frac{1}{2} \times 15 \times 2$, $14 \times 17\frac{1}{2} \times 2\frac{1}{4}$.
Office

48.
Automobile Assessment Book, 1927--.

(No. 1.) 2 vols. 1933--; not titled.

List of motor vehicles.

Records of automobiles, for purpose of taxation, giving name and address of owner, make of car, type, year, horse power, price, and yearly assessed value. Arr. Chron. by date of entry within district. 2 vols. 1933-38 indexed alph. by name of owner. Adv. under ptd. head. Over 300 pp. 11 1/2 x 15 x 2, 14 x 17 1/2 x 2 1/2. Office.

Laura F. Bullock 10/3/40.

Form 48

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Automobile Assessment Book"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 3 Vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Vols. 1927-32; No. 1.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These records give name of owner & address, make of car, Type, year bought, Horse Power, and Price - showing Assessment for each year -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued

7. Arrangement Chron. by date of assessment, giving dist no.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Vol: 1933-38; indexed alph. in front by
(Self-contained--describe what it shows. If separate, fill out a form for name of owner & folio number.
and place cross reference here to that form by title and identification number)

9. Writing Handw. under PTD, head -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing) Vol.

10. Size 14 1/4 x 17 1/2 x 2 3/4" - 1933-38; 500 pgs -
(Of record or container. Height, width, thickness or depth, Average number of
11 3/4 x 14 3/4 x 2" - 1938 - -; 200 pgs -
pages or documents)
11 1/2 x 15 x 2" - 1927-32 - - 200 pgs -

11. Location by dates and quantities Steel Safe - County
(Room, vault, wall--N.E.S.W. section, bin, shelf,
Commissioner's Office, 1st floor -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records
Records 1927 - - . Loose Leaf Binders -
Information on prior, subsequent, or similar records. Whether record is known
gray cloth, black tips -
(Have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

J. J. Deeds

Form 48
10/3/40

Title or Volume	Labeling	Outside	Inside
"Automobile Assessment Book"	no. 1.	none	'27-32.
(" " ")	none	"	33-38
(" " ")	"	"	39--.

Mr. Crapster: -

The two records I gave assigned
title motor vehicles are Automobile
Assessment Books but because
the records showed no out side
title I took title from inside
page - my error -

Title on 3 vols -	Labeling	Outside	Inside -
" Automobile Assessment Book", (motor vehicles)	no 1.	none	'27 - '32.
"	none	"	33 - 38.
"	"	"	39 - - ,

(Form 48)

Item # 3. Three volumes -

" # 6.

These vols. give name of owner, page number, make, type, year, title number, assessment for each year -

" # 11. County Comm. Office. Steel Safe -

#48 (Form 22)
8/9/40.

Item # 8.

The Assessment Books with assigned
title (Motor Vehicles) dated 1927-'32;
1939 are not indexed, but are
alph. (thru book) by name, & districts.
See Form - Item # 7;

Order by date of assessment &
district number -

Item # 9. Hdw. under printed head -

Mr. Bradford. These are two sets of books -
7 Vols - 1928-'35; "Motor Vehicle Cash Book"
3 " - 1927 - - " Automobile Assessment Book"
* If these two vols. are ^{exactly} the same records as "Automobile Assess-
ment Book" why do you assign a title (Motor Vehicles)?

(Form 48)

	County Sheriff.					St. Mary's County.		
1	Journal (Prisoners' Record)	2 vols.	1934-5.	9/4/40		9/17/40	9/20/40	
4	Sheriff's Expense Account.	1 vol.	1938--	9/10/40	9/11/40 9/13/40	9/20/40 9/18/40	11/25/40	11/25/40

JOURNAL (Jail Record), 1934--. 2 vols. 1 vol., 1938--,
not titled.

Record of arrests and commitments, giving names of jailer and sheriff,
no. and name of prisoner, offence, names of arresting officer, and trial
judge, dates of arrest; trial and commitment, sentence, dates confined
and released, no. of days served, and remarks. Arr. chron. by date of
commitment. Hdw. 1934-January 1937; hdw. under ptd. head, February 1937
--. Aver. 200 pp. 14 x 9 x $\frac{1}{2}$, 12 $\frac{1}{2}$ x 19 x $1\frac{1}{2}$. Living rm. of jailer.

Journal (Jail Record), 1934-- . 2 vols. 1 vol., 1938-- ;
not titled.

Record of arrests and commitments, giving names of jailer and
sheriff, no. and name of prisoner, offence, names of arresting
officer and trial judge, dates of arrest, trial and commitment, sentence,
and dates confined and released, no. of days served, and remarks.
Arr. chron. by date of commitment. Hdw. 1934-January 1937; hdw.
under ptd. head, February 1937-- . Arr. 200 pp. 14 x 9 x 1/2, 12 1/2 x
19 x 1 1/2. Living rev. of jailer.

St. Mary's Co.

#1

Journal (Quorum's Augt),
Record of prisoners 1934-- 2 vols.

~~Little record journal 1 vol 1934-37~~

1 vol. 1938-6 not titled.

Record of prisoners ^{admitted} to County jail, giving names
no. and ^{description} of prisoners, offenses, ^{arresting} arresting officers and
trial judge, date of trial, verdict, sentence, term
served, date released, by whom released and reason for release,
names of sheriff and warden or jailer. Arr. Chron. by date
committed. Adver. 1934 - January ¹⁹³⁷ under ptd head February
1937-- 14 x 9 x 1, 12 x 19 x 1 1/2. Jailers' living room.

Laura F. Buehler - 9/3/40. (Form 1)

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Sheriff's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Snowtown
(Name of building, room number, street address)

1. Title: (Prisoners Record)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1934 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See address
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents These records give names of jails
(Purpose and general nature of record. Principal items of information

name of Sheriff number of prisoners
shown. Summary of forms used in making record, their headings, etc. If a very

brief names of offense, Sheriff and
general or miscellaneous record, detailed information as to type of records

Police names and who they arrested
contained and dates covered by each should be given. Unless contents of these

giving date prisoner was received and
records are described by other forms 12-13HR, such forms should be filled out

date released, also name of magistrate
and attached)

6. Contents--continued who tried the case, showing amount of fine or number of days spent in jail or House of Correction - date received in House of Correction reason for
7. Arrangement shown, by date of entrance of prisoner (See 12.)
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing giving number of prisoners recorded - none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdw - 1934-38; Hdw. on ptd forms 1938--
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

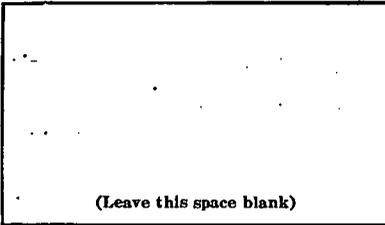
10. Size 14 1/4 x 9 x 1/2" - 1934-37; 222 pgs. ^{in book} 177 pgs. used.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
12 1/2 x 19 1/4 x 1 1/2", 1938 - - .65" in book 5 " " "

11. Location by dates and quantities In living room of present jailer - 1st. floor, County jail.
(Room, vault, wall--N.E./S.W., section, bin, shelf, cabinet, on floor)

12. Other information 1934-38 - (Poor condition) Black Cloth, Cotton tips.
(Condition of record if not good. Relation to other records.

Item #6. release, ordered by Sheriff for expiration of Term, date and amount of fine, also showing how many days served. The old record gives the age of Prisoner but Present record the age! is not required.
Information of prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
(Author) (Publisher)
(Place of publication) (Date of publication)

1



SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland HISTORICAL RECORDS SURVEY
(Name of State)

THE VOLUMES FORM

County St. Mary's City or town Leonardtown

Agency or department Sheriff's Office

Bureau County Jail

1. Exact title Record of Prisoners
(Indicate variations of title, if any)

✓ 2. Dates, total volumes, and volume numbering or lettering by years 1934-1937; 2 volumes,
1st volume, 1934 to February 1937; 2nd volume current, February
1937.

3. Missing volumes, by numbers and dates none

4. Exact description of contents; summary of forms used; and general remarks Gives number,
name, offense, arrested or committed by, date, recorded, date released,
reason, tried and committed by, date, sentence, fine and term, record-
ed, released, days served, reason for release, expiration of term,
ordered by, date, amount of fine paid to date, remarks, name of sher-
iff, County, Warden or Jailor.

5. Indexing None. Names recorded as prisoners are entered.

6. Nature of recording by years Handwritten
(Handwritten, typescript, print, photostat, etc.)

7. Binding: Leather (), cloth (), paper (). Condition is: Excellent (), good (), fair (),
poor (), very poor (). *peron*

8. Condition of writing: Excellent (), good (), faded (), illegible ().

9. Condition of paper: Excellent (), good (), poor (), very poor ().

THE VOLUMES FORM—Continued

10. Size 1st volume 14½ x 9 x 1"; 155 pp.
(Height, width, and thickness, and average number of pages, by uniform groups)

2nd volume 19½ x 12½ x 1½"

11. Location by dates and volume numbers In living room of present Jailer, 1st floor
(Buildings and rooms or vaults)

County Jail.

12. Subtitle divisions by dates and volume numbers

13. Other information First book was begun when present Sheriff took up the
duties of his office. From the last of 1934 to date there are
listed 300 persons. The second volume is loose leaf, was begun
2/12/37. This volume has printed headings across 2 pages, only
two names recorded in this new book.

(SHERIFF'S ACCOUNT), 1938—. 1 vol.

Record of receipts and disbursements of the sheriff's office, giving date and source of receipt, amount, total, date and purpose of expenditure, check no., amount, and total. Arr. chron. by date recorded.

Hdw. under ptd. head. 50 pp. $14\frac{1}{2}$ x $17\frac{1}{2}$ x 1. Office, State's Attorney.

(Sheriff's Account), 1938-- . 1ool.

Record of receipts and disbursements of the sheriff's office, giving date, and source of receipt, amount, total, date and purpose of expenditure, check no., amount, and total. Acc. chron. by date recorded. Hdw. under ptd. head. 50 pp. 14 1/2 x 17 1/2 x 1. Office, State's Attorney.

(Sheriff's Accounts), 1938--1900. #4

Record of receipts and disbursements of ^{the} Sheriff's
Office. Receipts give ^{date,} amount received from County Com-
missioners for board of prisoners and salaries, amount
in bank, state fines, Sheriff's fees, ^{and} registrars
costs. Disbursements give, date of payment, check no.,
amount ^{paid} for salaries, auto expenses, boarding of pris-
oners, court costs and advertising. Acc. shown by
date of entry. How on ptch. form, 14 1/2 x 17 1/2 x 1.
State's attorney's Office.

Lana J. Burkholder 9/9/40. (Form 4)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Sheriff's Office -
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title (Sheriff's Expense Account)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents This record contains Sheriff's Expenses,
(Purpose and general nature of record, Principal items of information

cash receipts and disbursements, and
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

given State Fines (General and Auto-
mobile.) This is a new system put
contained and dates covered by each should be given. Unless contents of these

in effect 1938 this takes care of
records are described by other Forms 12-13HR, such forms should be filled out

all cases and expenses, listed on
and attached)

6. Contents--continued addenda These records are kept in State Attorneys Office & the Trial Magistrates, & Sheriffs cases, are filed in this office.

7. Arrangement chron. by date recorded
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdw. on std. form sheets
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 1/2 x 17 1/2 x 1" 25 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Loose-Leaf - Gray cloth binding

11. Location by dates and quantities In locked wooden cabinet - States Attorneys Office
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
1st. floor - County Court House

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Cash Receipts.

9/9/40. 4

Date	County Commts.	Amount in Bank.	State Fines			County Commissioners Salaries -	
						Board of Prisoners - Fees -	Magistrates costs -

Copy from Sheriff's Expense Book -

Item # 6, This record gives kind of account relates Sheriff's Fees. Magistrates costs expenses for transporting prisoners automobile expense, miscellaneous expense -

Q 25th Disbursements.

9/9/40. 4

Date	check.			Auto. Expenses	Expense of Boarding Prisoners-	Payments	Miscellaneous.		
	number.	AMT. of salaries.				clerk of Court.	Executors Debt.	INT. + COURT COSTS.	ADVERTISING.

copy from Disbursement page - in Sheriff's Expense Book -
 This appears on opposite side of page -

Election Supervisors

St. Mary's Co.

Rept. mail

Returned

From Mlle.

To Mlle

1-2, 8/29/40

1-2, 8/29/40

Co. Sheriff

1- 9/4/40

State Attorney

1-4

++0-

9/6/40

9/6/40

To be returned to St. Mary's

- (2) Mr. J. J. ...
- (1) Mr. ...
- (2) Mr. ...
- (1) Mr. ...

ST. MARY'S

4-30-41

L.B.

Did not get to the
Storage Room -

Ms Burkholder

Hold this until
Survey is completed
in Storage room.

They may show up,
I - If they have been
destroyed and do not
exist, then this re-
port is of no value.

J.M.O.

Pooquansville, Md.
Dec 28 - 40

Mr. Crapster -

The Poll Books can not be found. They are not in Register of Wills Office, & not in election of Supervisors Office - The Supervisor of Elections told me that they had been destroyed, they are only kept for a short time, then after election destroyed.

Mrs. Burkholder
P.S. They are only used for applicants for Registration showing their affiliation etc. then if they qualify they are recorded on Registration Books - when I work in Storage Room - I may run across them - I. H. B.

(Form 45)

45

SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland

HISTORICAL RECORDS SURVEY

(Name of State)

(Leave this space blank)

THE VOLUMES FORM

County St. Mary's City or town Leonardtwn
 Agency or department Court House
 Bureau Register of Wills Office

1. Exact title Poll Book
 (Indicate variations of title, if any)

✓ 2. Dates, total volumes, and volume numbering or lettering by years 1914; 7 volumes;
Numbered according to Precinct and District

3. Missing volumes, by numbers and dates Districts 6, 7, 8 are missing.

4. Exact description of contents; summary of forms used; and general remarks Contain names of voters in county in 1914, giving applicant for Registration (surname and Christian name) residence, affiliation, age, birth, color, time of residence, date and Court of Issue of Naturalization.

5. Indexing None, names recorded alphabetically in each book.

6. Nature of recording by years Handwritten
 (Handwritten, typescript, print, photostat, etc.)

7. Binding: Leather (), cloth (), paper (X). Condition is: Excellent (), good (X), fair (), poor (), very poor ().

8. Condition of writing: Excellent (), good (X), faded (), illegible ().

9. Condition of paper: Excellent (), good (X), poor (), very poor ().

Judge Carraker

THE VOLUMES FORM—Continued

10. Size 13 1/2 x 7 x 3/8"; approx. 108 pp.
(Height, width, and thickness, and average number of pages, by uniform groups)

13 1/2 x 7 x 3/8";

11. Location by dates and volume numbers In vault on north wall in Register of
(Buildings and rooms or vaults)

Wills Office, 1st floor County Court House

12. Subtitle divisions by dates and volume numbers none

13. Other information

4-30-41

Have not been able to
get in the Petit Jury Room.
To complete these volumes.

L.B.

Item # 6 - you have not given the items of the essential information this record should contain. Does it give names of judges & clerks appointed, date, ^x kind of relations held, ^{no. &} votes cast etc., date of meetings, names of supervisors present etc.? It should give some or all of these items & more?

Item # 10 - contains 399 pp. How many used?

M.C.

Record, 1916-- . 1 vol.

Record of proceedings at meetings of the supervisors of elections, showing date of meeting, names of supervisors present.

Arr. Chron. by date of meeting. Hdw. 399 pp.

14 x 9 x 1 1/2, Petit jury room.

Laura J. Bulholder - 8/28/40, (Form 2)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Election of Supervisors Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Seawardtown
(Name of building, room number, street address)

1. Title (Minute Book)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1916 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Record
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This record contains "minutes of meetings" recorded by the Supervisors of Elections. These are handwritten. There are no outside dates.
(Purpose and general nature of record. Principal items of information shown.) Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement None. by date of meeting -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdw.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed,

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 14 X 9 X 1 1/2" 399 pgs -
(Of record or container. Height) width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities In wooden locked
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet on North Wall, in Petit
cabinet, on floor)

Jury's Room, 2nd floor, County Court House,

12. Other information (Fair)
(Condition of record if not good. Relation to other records.

Black cloth.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Form #1.

These two forms are
so complicated it
seems necessary
to check the follow-
ing items,

- Item #1. Title.
- " #2. Rates
- " #4. Labeling
- " #10 Size & No. pp.

(Register Of Voters) 1914 -- 26 vols.

(Labeled by district no. and by letters
of alph. contained).

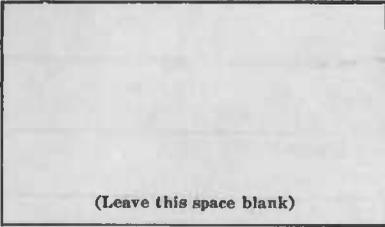
Record of registered voters, giving name, residence,
and address of voter, party affiliation, sworn or affirmed,
age, nativity, color, time of residence, naturalization
data, literacy, reason if disqualified, if voted or
not voted, vote challenged, signature of voter, appoint-
ment of substitute officer, certificate of board of registry.

Arr. alph. by name of voter within district.

Hdqw. under pth. head. Over. 224 pp. 18 1/2 x 23 x 1.

Petit jury room.

①



SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland

(Name of State)

HISTORICAL RECORDS SURVEY

THE VOLUMES FORM

County St. Mary's City or town Leonardtwn

Agency or department Court House

Bureau Election Supervisors' Office

1. Exact title Registration Books
(Indicate variations of title, if any)

2. Dates, total volumes, and volume numbering or lettering by years 26 volumes; 1928-1936;
marked by number of district and lettered.

3. Missing volumes, by numbers and dates none

4. Exact description of contents; summary of forms used; and general remarks Books have printed
headings giving residence, P. O. address, name, party affiliation,
sworn or affirmed, age, nativity, color, time of residence, natural-
ized, date of naturalization, court, if can read, qualified voter,
why disqualified, date of application, signature, indications as to
(see #12)

5. Indexing None. Names recorded alphabetically by surname of voter.

6. Nature of recording by years Handwritten
(Handwritten, typescript, print, photostat, etc.)

7. Binding: Leather (), cloth (), paper (). Condition is: Excellent (), good (), fair (),
poor (), very poor ().

8. Condition of writing: Excellent (), good (), faded (), illegible ().

9. Condition of paper: Excellent (), good (), poor (), very poor ().

THE VOLUMES FORM—Continued

10. Size 18 1/2 x 23 x 1"; 224 pp.
(Height, width, and thickness, and average number of pages, by uniform groups)

11. Location by dates and volume numbers In wooden locked cabinet on north wall
(Buildings and rooms or vaults)

in Petit Jury's Room, 2nd floor, County Court House

12. Subtitle divisions by dates and volume numbers

#4 continued.....whether person voted in the years named and whether
vote challenged. In the back of these books are notes of appoint-
ments of substitute Officer and certificates of Board of Registry.

13. Other information Districts 1, 3, and 7 have 2 precincts. These volumes
are made to be used through 1940. It is understood that the older
volumes are in the storage room.

There are two volumes (1 book, 1st precinct, 3rd district, 1914-
1928; 1 book, 8th district 1914-1928) under the wooden cabinet
where the above series of volumes are kept.

Laura A. Bullock 8/28/40 Form 1.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. N.W.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office Election Supervisors Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Seaside town
(Name of building, room number, street address)

1. Title (Registration Books)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1914 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 26 Vols
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling By Precincts
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These Registration Books give the
(Purpose and general nature of record. Principal items of information

names of registered voters of St. Marys
shown. Summary of forms used in making record, their headings, etc. If a very

County, which consists of fifteen
general or miscellaneous record, detailed information as to type of records

precincts - and nine districts - 1940
contained and dates covered by each should be given. Unless contents of these

election will be last time these books
records are described by other Forms 12-13HR, such Forms should be filled out

will be used. These new books will
and attached)

6. Contents--continued Take their place - information given
on Typed Form is entirely correct. (See sheet # 4)
for description of contents, Type Write Form.

7. Arrangement Numerically by districts + precincts.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Recorded
through out books alph. by surname
(Self-contained--describe what it shows. If separate, fill out a form for it,
of votes.
and place cross reference here to that form by title and identification number)

9. Writing Hand. under ptd. heads -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 3 X 18 X 1" books; 100 pgs. to
(Of record or container. Height, width, thickness or depth. Average number of
each record - Total 2,600 pgs -
pages or documents)

11. Location by dates and quantities In wooden locked cabinet
(Room, vault, wall--N.E.S.W., section, bin, shelf,
on north wall, in Petit Juris Room -
2nd floor, County Court House -

12. Other information Poor condition.
(Condition of record if not good. Relation to other records.
The older volumes seem to have
Information on prior, subsequent, or similar records. Whether record is known
to be in the Storage Room -
to have been kept earlier than dates shown in item 2)
Black cloth binding, leather tips.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

School Budgets, 1917 - - 17d.
(dated.)

Copies of lists of estimated expenditures
for the ensuing year submitted to the County
Commissioners. Arr. by year of budget.
Held. on ptk. form. 10x5x15. Office

School Budgets, 1918--

24 budgets and 1 s. d. (From 1917-18 to)

Summary of estimated ^{expenditures for the ensuing} ~~annual~~ ~~requirements~~ ~~of the school board~~ for the operation of schools, submitted to the County Commissioners for approval and inclusion in the tax levy, giving the year, assessable basis and rate, amount of levy, date submitted, signature of president and secretary of school board and County Commissioners.

Arr. chron. by date of filing. Adv. on std. form.
 10 x 5 x 15. Official.

Lessie Burkholder - 7/3/40 - Form 1
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY - 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title "Annual School Budgets"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1918 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f. d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Title on f. d. School Budgets From 1917-18 to -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents 1 file drawer containing School Budgets,
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

giving the following information, name of County, Year, Summary of estimated requirements Amount of Levy called for date submitted,

signature of President of Board of Education and Secretary, Accessible basis
(records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued Keyable at full rate for
County, and total. Signature of
County Commissioners -
-
7. Arrangement chron. by date in drawer -
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none -
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Hdw. on printed forms -
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 10 3/4 x 8 1/2" average - 24 Booklets.
 (Of record or container. Height, width, thickness or depth. Average number of
Steel drawer - 14 1/2 x 4 3/4 x 10 1/2".
 pages or documents)
11. Location by dates and quantities In file North Tower
 (Room, vault, wall--N.E.S.W., section, bin, shelf, †
Board of Education, 1st. floor -
 cabinet, on floor)
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

2, 35

Summer School Attendants,
1922 - - Est. 1050 papers
in 3 fd.

Record of teachers' attendance at summer
schools, giving name of school attended, no. of
weeks, courses, grades, credits, signature of
teacher, and permanent address, Arr. shown
by date filed. H.W. and typed on pta. forms
10x5x15, Office.

Summer School Attendants, 1922-- . Est. 1,000 papers
in 2 f. d. 2

Record of teachers' attendance at summer schools, giving color,
name of teachers, name of school where teaching, grade or high
school, district no., name of summer school, and year attended.
Arr. chron. by date filed. Hdw. on ptd. form; typed on ptd. form.
10x5x15. Office.

Laura A. Burkholder, Feb-19th 1940 - Form 2 - -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Comm)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title "Summer School Attendants"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1922 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 f. d's -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Summer School Attendants - (white and colored)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Forms giving the following information:
(Purpose and general nature of record. Principal items of information

County, color, name of teacher, school district,
shown. Summary of forms used in making record, their headings, etc. If a very
file on Elementary Teacher, Summer School
general or miscellaneous record, detailed information as to type of records
attended, years. Also a few blank questionnaires
contained and dates covered by each should be given. Unless contents of these

to be given to new teachers giving the
records are described by other Forms 12-13HR, such forms should be filled out
above information -
and attached)

6. Contents--continued _____

7. Arrangement Chron. by date. of papers -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten on Printed forms - Some
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed -
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (11" x 8 1/2" x 2/8") 919 papers -
(Of record or container. Height, width, thickness or depth. Average number of

17 Bundles - Steel file (80 x 40 1/2" x 15")
pages or documents)

Steel drawer - (14 1/2" x 4 3/4" x 10 1/2") 10 x 5 x 15

11. Location by dates and quantities in file North wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor, County Court
cabinet, on floor)

House -

12. Other information _____
(Condition of record if not good. Relation to other records.

Papers - (Fair) condition -
Information on prior, subsequent, or similar records. Whether record is known

Writing (good)
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Addeuda -

Form 2
7/3/40.

Item # 1.

"Summer School Attendants"

Item # 4.

Title on file drawers -

Summer School Attendants -
(white and colored).

1 f.d - years 1922 - 37;
1 " " - " 1938 - -.

Does this correspondence relate to re-
appointments? No -

If possible send copies of the forms
used in this record, or give a more
detailed description.

Does the contents contain Summer
School Attendance Records? Yes -

I don't understand what is meant by
reappointments. ERROR -

Laura A. Burkholder, 4-23-41 (Form 35)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title "Summer School Attendants"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1929 - 1940;
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 f. d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Summer School Attendants (white + colored)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Refer to (Form 2) same
(If record discontinued, give reason and state

type

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Forms made in office, for Teachers
(Purpose and general nature of record. Principal items of information

employed for school year, who attended
shows. Summary of forms used in making record, their headings, etc. If a very

and received credits for summer school,
general or miscellaneous record, detailed information as to type of records

giving name of teacher, name of university
contained and dates covered by each should be given. Unless contents of these

attended for the summer season, giving
records are described by other Forms 12-13HR, such forms should be filled out

the year teachers attended. Also
and attached)

6. Contents--continued gives name of School which they
attend, High or Elementary, for said County
(White or colored) Folders in file headed, cont'd
Summer School Attendants, 1929-1940. item #12

7. Arrangement Chron. by date of summer school attendants.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Type-written, + Hder. on ptd. forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size F.D. 10 1/2 x 4 x 14 1/4"; Folders 11 3/4 x 8 1/2"
(Of record or container. Height, width, thickness or depth. Average number of
50 papers to folder. Total
pages of documents)

11. Location by dates and quantities NORTH WALL FILE,
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor -
cabinet, on floor)

12. Other information Refer to
(Condition of record if not good. Relation to other records. item #6.

This file has been re-arranged since
Information on prior, subsequent, or similar records. Whether record is known

I took inventory last year, + only
to have been kept earlier than dates shown in item 2

contains Summer School Attendance
records. There is no correspondence in

13. (For use in Florida.) Early imprints
this file. The clerk in charge has destroyed
some of the papers, which were in this
(Place of publication) (Date of publication)
file as she said they were not important,

BOARD OF EDUCATION
OF ST. MARY'S COUNTY

Leonardtown, Md.,

September 6, 1940.

To Teachers:

Please fill in the blanks, as indicated below, and return this to us at once.

Very truly yours,

LETTIE M. DENT,

County Superintendent.

Name of School

Did you attend summer school the past summer, 1940? _____

Where? _____ For how many weeks? _____

List-	Courses	Grades	Credits
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Teacher's Signature

Address during school year.

Blue Prints, 1936-39. 37 photostats in 1 f.d.

136cc prints of plans for various schools.
~~Report of architect's plans for the Chaptice, Margaret
Brent and Great Mills schools. No ~~other~~^{orderly} arrangement.~~
Photostats. 12 x 14 x 27. Office.
PTK.



THE NATIONAL ARCHIVES
COLLECTIONS
SERIALS
REF ID: A61167

Addenda -

(Form 3)
9/27/40.

- Item # 1. Blue Prints -
" # 2. 1936 - 39.
" # 3. 37 prints in 1 f.d.
" # 6.

These are Architect's plans for building 3 schools in St. Mary's County, known as Chaplin, Margaret Brent High School and 'Great Mills High School'.

" # 7. no orderly arrangement.

" # 9. Photostats - File Drawer 12X14X27"

Inv. Chapter, this is correct -

S. B.

Laura J. Burkholder, Feb-19th 1940 - Form 3
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Blue Prints"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1936 - 39
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 file
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Blue Prints for the following schools;
(Purpose and general nature of record. Principal items of information shown)
Chaptico, Margaret Brent - and
Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records
Great Mills - W. P. - 490

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement No orderly arrangement -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Photostat -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 9 13/4 x 33 1/4 " 37 Blue Prints -
(Of record or container height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities West Wall file - Steel file
(Room, vault, wall--N.E.S.W., section, bin, shelf)

(55 1/4 x 14 1/4 x 28") Steel drawer - (27 x 5 1/2 x 13 3/8")
cabinet, on floor)

Board of Education 1st floor, County Court House -

12. Other information Blue Prints - (Fair) condition -
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

40

Bills and Receipts, 1927--
EST. 43,500 papers in 12 f.d.
(dated) TITLE Varies; W.P.A. #440.
Great Lakes Elementary School,
I. f. d. 1935-37

Returned vouchers and receipted bills for all
expenditures, 2. Arr. Chron. by date returned
Held on ptd. form, 10x5x15, Office.

4

Bills and Receipts, 1927-37. Est. 3, 600 papers in 12 f.d.⁴
(dated). 1 f.d., 1935-37, subtitled W.P.A. #490, Great
mills Elementary School.

Original bills and receipts for expenditures of the superintendent's
office, including incidental expenses of teachers. Arr. chron.
by date filed. Hdw. on ptd. form. 10x5x15. Office.

Laura F. Bullock Feb. 19th 1940 Form 4 -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Com.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title "Bills and Receipts"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 12 Drawers -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Bills and Receipts -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Contain Bills submitted to the
(Purpose and general nature of record. Principal items of information

Board of Education for payment, and
shown. Summary of forms used in making record, their headings, etc. If a very

receipts for bills paid; Bills and
general or miscellaneous record, detailed information as to type of records

Receipts from 1921 - 1927, have been
contained and dates covered by each should be given. Unless contents of these

destroyed by this Office as they are
records are described by other Forms 12-13HR, such forms should be filled out

only required to keep them over
and attached)

6. Contents--continued a period of ten years, & they do not have room, or space for them -

7. Arrangement Chron. by date of bills and receipts.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing How on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Folders (10" x 4 1/2") Average 3,600
(Of record or container. Height, width, thickness or depth. Average number of pages or documents) Papers - Papers (9" x 6") 43200

Steel file (80" x 40 1/2 x 15") Steeldrawers (14 1/2" x 4 3/4 x 10 1/2")
11. Location by dates and quantities In file, North Wall,
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Board of Education, 1st floor, County Court House -

12. Other information (Condition of record if not good. Relation to other records.)
Papers (Fair)
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Writing & Papers (good)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

Addenda

Form 4

7/3/40,

L.B.-

Item # 1. (~~Bills and Receipts.~~)

" # 2. 1927 - - -

" # 3. 12 f. d's.

" # 4. Bills and Receipts.

" # 7. Chron. by date of bills and receipts -

Title on file drawers -
Bills, and Receipts - + year.

1927	1929	1930	1931	1932	1933	1934	1935	1936	1937	1938	1935-37
1928	1930	1931	1932	1933	1934	1935	1936	1937	1938	1939	W.P.A.
1929										1940	# 490.
											Great Mills
											Elementary School.
1	2	3	4	5	6	7	8	9	10	11	12

1 Correspondence and bulletins relating to Civil Works Administration and National Youth Administration.

Also contains:

II Grave Records, 1936, reports by school children of the location of graves of World War Veterans, giving ~~name~~ name of veteran, date of birth, date of burial, name and location of cemetery, exact location of grave, service records, next of kin living, and name and address of pupil giving information.

II Adult Attendance, 1936--, monthly report of adult attendance at evening schools, giving month, name of school, district, color, no. of teachers, no. of class, name of teacher, subject taught, no. of males and females, no. belonging at end of last month, no. belonging end of this month, nights in session, average in attendance, no. belonging, percent of attendance; names of adults admitted, reentered or withdrawn, during month, class no., date of birth, age September 1, date of admission, attendance record, date of withdrawal, cause of withdrawal, and name of responsible for report.

W.P.A. project #490, 1935-37, bids, and specifications for school construction. Rev. Chron. by date filed. Hdw.; typed; kdwr. and typed on ptd. form. 11 1/2 x 13 1/2 x 22 1/2 office.

Laura J. Burkholder, Feb. 19th '40. Form 5 -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Grave Records - American Legion -"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates April - 16th 1936; ~~undated Volume~~
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Holder -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Grave Records -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Information concerning all Maryland
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

Found in F. E. R. A. - Records -

7. Arrangement

Chron. by date

(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

None

(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing

Handwritten on printed forms -

(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size

(11 x 8 1/2") Folders - 65 loose

(Of record or container. Height, width, thickness or depth. Average number of

Papers -

pages or documents)

11. Location by dates and quantities

In file, North Wall -

(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor. County Court

cabinet, floor)

House -

12. Other information

(Condition of record if not good. Relation to other records.)

Addenda -

(Form 5.)

7/3/40.

L.B.

Mr. Cragster:-

These are some papers called "Grave Records" information concerning World War Veterans who have died to date. The American Legion is trying to check the number of veterans who have died in Maryland & the cemeteries where they are buried.

A agenda -

(Force 16)

7/23/40.

L.B. -

Labeling on f. d. -

outside inside dates -

none - but -

Couriers -

(Federal Emergency Relief)
Administrative papers.

none - 1934-'39.

Item # 3; 1 drawer.

" # 5; none.

" # 7; drawn by date of general correspondence,
catalogues & specifications.

(Form 16)

Laura A. Burkholder - Feb. 19th '40 - 10 P. O. 13A.R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland

Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the records, if different)

Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title F.E.R.A. (Federal Emergency Relief Administration)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1934 - 1935 - 1936 - 1937 - 1938 - 1939;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Federal Emergency Relief Administration.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None.
If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Papers pertaining to the following:
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)
C.W.A., Adult Education, N.Y.C., and W.P.A.;
School Projects # 490, most of these
papers consist of General Correspondence,
also 75 copies of Adult Recreation &
Musical Selections from Professionals

6. Contents--continued and Service Division -
Dated March 4th 1940 - in same drawer
P. W. A - Papers + Catalogues - about
50 papers - Specifications for Heating Plants
 7. Arrangement Alon. by years - also Bids -
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
 8. Indexing None -
 (Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten Printed - + Type-written -
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (11 x 8 1/2") Approx - 900 papers -
 (Of record or container. Height, width, thickness or depth. Average number of
in all -
 pages or documents)

Steel file (51 1/4 x 24 x 14") Steel drawer (11 1/2 x 13 1/2 x 22")

11. Location by dates and quantities In file North Wall -
 (Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor, County
Court House -
 cabinet, on floor)

12. Other information Condition of Writing Paper, and
 (Condition of record if not good. Relation to other records. Whether record is known

containers (good)
 Information on prior, subsequent, or similar records. to have been kept earlier than dates shown in item 2)

#6: Correspondence Literature, Bulletins, N.Y. a -
assignments, applications for Loans and

13. (For use in Florida.) Early imprints Grant under F.E.R.A. of
 (Author) (Publisher)

Public Works - Bulletins from 1936 Adult Education
 (Place of publication) (Date of publication)

Reports on Night Classes -

6 Cancelled checks, 1926 —
Est. 19,000 checks 12 7 7d. (dated)

Returned cancelled checks, giving check no.,
date, name of payee, and amount. Trs. numer.
by check no. Trs. numer. by check no. Advs.
on pt. form. 10 x 5 x 15. Office

A. d. d. e. u. d. a. -

Form 6
7/3/40.
L. B.

Labeling on file drawers -

Cancelled checks - + dates -

1928	1930	1932	1933	1935	1937	1936	1939	1930 -
1930	1931	1933	1935	1937	1939	1939	1940	1931
	1931							1932
	1932							1933
								1936
1	2	3	4	5	6	7	8	9

Item # 6.

Cancelled checks from 1917-'28 have been destroyed by the Board of Education

" # 7. Chron. by date of cancelled checks - numerically by check number -

Laura A. Burkholder, Feb-19th 1940 Form 6 -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title "Canceled Checks"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1928 - 1939;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 9 drawers -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Canceled Checks -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Canceled checks and stubs made by
(Purpose and general nature of record. Principal items of information

The School Board, giving name of bank,
shown. Summary of forms used in making record, their headings, etc. If a very

date page for what payment is made -
general or miscellaneous record, detailed information as to type of records

signature of Superintendent - Canceled
contained and dates covered by each should be given. Unless contents of these

Checks from 1917 to 1928 have been destroyed
records are described by other Forms 12-13HR, such forms should be filled out

by the Board of Education, as they do not
(and attached)

6. Contents--continued have room for them in the office -
The Board of Ed. makes a report to the State
Department, and all checks are on file
here -

7. Arrangement Numerically in drawers - Chron. by years -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Hand - on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size (8 1/2 x 4 1/8" size Bank slips - 5,400 Canceled checks
(Of record or container. Height, width, thickness or depth. Average number of
(8 x 3") size of Bundles - 3,600 Bank slips -
pages or documents)
Total 9000;

11. Location by dates and quantities In file, North Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Board of Education, 1st floor, County Court
cabinet, on floor)
Home -

12. Other information (Condition of record if not good. Relation to other records.
Bank Slips and Canceled checks -
Information on prior, subsequent, or similar records. Whether record is known
good condition, Writing and
(to have been kept earlier than dates shown in item 2)
paper good -

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

Annual Report (Exercement and Attendance)
1919 -- Est 1,500 papers in 9 fd. (dated)

Principals and teachers' annual reports on enrollment and attendance giving statistical data on source of enrollment, causes of withdrawal, attendance items, possible days of school, record of each pupil, distribution by attendance and transportation, exercement in high school courses and subjects, promotions and nonpromotions, and signatures of elementary school district board of trustees.

Reso contains:

Principals' annual, ^{financial} reports, 1932-34, of extra-curricular activities, giving school no, name of organization, gross receipts and expenditures, and balances. Arr. Chron. by date filed? 10x5x15.

Office

Addenda -

(Form 7)

7/5/40.

L.B.

Title on File Drawers - Annual Reports + dates.

1919	1925	1927	1929	1932	1934	1936	1937	1938			
1920	1926	1928	1930	1933	1935			1939			
1924	+	+									
1925	1926	1928	1930	1933		1938					
	1927	1929	1931	1934							
			1931								
			1932								
1	2	3	4	5	6	7	8	9			

Item # 1:

Title on reports, attached -

Principal's and Teachers Annual Report -

Item #10: 140 papers for School Activities, found

in same file, dated 1932-37;

size 8 1/2 x 11".

Addenda

(Jan 7)
10/1/40.

Item #6:

These are Receipts and Expenditures for School Activities, not financed by County Board of Education, giving Name of Organization or Club which sponsor the entertainments for each school, also name and no of school for each district, and year activities were sponsored -

Date Person or Organization from which Funds are received, or Person Firm or Organization to which Funds are paid, showing gross receipts and balance from preceding year, also Transfers from other organizations, giving Total gross receipts, amount of expenses or cost, Total net receipts, also showing amount and purpose of expenditures from net receipts, such as transfers to other organizations and balance at end of year -

See Form 12-13 H.P. Item #10; for correct size.
Item #6 on Addenda for Type of Report -

Attached is a form used for Receipts and Expenditures -

Lana A. Burkholder 10/1/40 Form No. 7.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Supplement

County St. Mary's State Maryland

Name of agency or office Board of Education Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Seowardtown
(Name of building, room number, street address)

1. Title Annual Reports
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1919 - -
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity Est. 1440 papers in 9 f.d.s. - dated.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda dated 7/5/
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Principal and Teachers Detailed
(Purpose and general nature of record. Principal items of information

annual reports, giving name and no.
shown. Summary of forms used in making record, their headings, etc. If a very

of school, district no., color, name of
general or miscellaneous record, detailed information as to type of records

principal, total no. of teachers name
contained and dates covered by each should be given. Unless contents of these

of assistant, courses of late entrance or
records are described by other Forms 12-13FR, such forms should be filled out

with drawings before end of year total,
and attached)

attendance data, possible days of school
distribution and attendance enrollment in
high school courses and subjects,

Promotions and non-promotions, causes names of each boy and girl enrolled by grade, age on Sept 1, date of entrance, date of withdrawal.

6. Contents--continued

Quality of work or average, promoted graduated or retained, also contains amount of receipts and expenditures, not financed by the School Board 1932-37.

7. Arrangement

Chron. by dates of report -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing

Handw. on std. form -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size

10 1/2 x 4 1/2 x 14 1/2" f.d. -
(Of record or container. Height, width, thickness or depth. Average number of

8 1/2 x 11" Size of Receipts + Expenditures
pages or documents)

Not Financed by County Board of Education -

11. Location by dates and quantities

IN File North Wall -
(Room, vault, walk--N.E.S.W., section, bin, shelf,

Board of Education - 1st floor -
cabinet, on floor)

County Court House -

12. Other information

(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Principals Reports, 1926--
Fob. 540 papers 14 11 f. R.

Principals monthly report on attendance,
giving month, name of principal, name of school,
no. of teachers, attendance figures by grades,
names of pupils withdrawn or absent unlawfully
during month, days absent, names of pupils
admitted or reentered during the month, names
of teachers absent, no. of days, reasons and days
substitute served. Arr. Chron. by months.

Made on pt'd forms, 10 1/2 x 5 x 10 1/4. Office.

Addenda -

Form 8
7/5/40.
L.B.

Title on File Drawers and dates -

Principal Reports.

1926 +	1927 +	1928 +	1929 +	1930 +	1931 +	1932 +	1933 +	1934 1935 +	1937 1938	1940
1927	1928	1929	1930	1931	1932	1933	1934	1936	1939	
1	2	3	4	5	6	7	8	9	10	11

Form # 6:

Attendance of Principal, Days Taught,
Association Days, Legal Holidays, Days
sick, Days Absent other causes,
Substitutes, signed by Principal.

N.B. Reasons must be assigned
and dates given for all absences.
Explanation:

These forms are used, by the
Superintendent of Schools, as a
payment voucher - These have
to be on file in the Board of Educa-
tion office before payment of Salary
is made -

Laura A. Burkholder, Feb-19th '40 - Form 8,
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education, (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title "Principal Reports"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1926 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 11 f.d's
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Principals Reports
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Principals reports for each month
(Purpose and general nature of record. Principal items of information

for both colored and white schools
shown. Summary of forms used in making record, their headings, etc. If a very

giving the following information - District
general or miscellaneous record, detailed information as to type of records

number School number month ending
contained and dates covered by each should be given. Unless contents of these

Elementary or High School - Total number
records are described by other Forms 12-13HR, such forms should be filled out

on Roll - Number of Teachers - (See attached)
and attached)

6. Contents--continued Withdrawals by Transfer
or otherwise - absent unlawfully -
names of pupils admitted or Re-entered
during month -
7. Arrangement Chron. by months
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Adv. on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (11" x 8 1/2") Forms - 5,359 number
(Of record or container. Height, width, thickness or depth. Average number of
of papers - Steel file - (80" x 10 1/2" x 15") Steel drawers,
pages or documents)
(10 1/2" x 4 3/4" x 10 1/2")

11. Location by dates and quantities In file North Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Board of Education, 1st. floor, County Court
cabinet, or floor)
House -

12. Other information (Condition of record if not good. Relation to other records.
Paper Forms - (good) condition -
Information on prior, subsequent, or similar records. Whether record is known
Writing (good)
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
- _____
(Place of publication) (Date of publication)

9

Transportation 1936 - -
Est. 150 papers in 1 f.d.

Bulletins and correspondence ^{with drivers and operators} relating to
rules governing school buses, and answers to
questions regarding size, ^{and} signs on buses.

Arr. Chron. by date of report. Itaw. typed.

12 x 14 x 26 1/2. Office

(Item 9.)
Aug. 30 - '40.

Item # 6.

L. B.

This file drawer contains only correspondence pertaining to Transportation of buses ^{and their notes} regarding repairs, and requirements of lights, and equipment for same. New rules put into effect pertaining to bus drivers for the Safety of school children. These are some of the questions asked regarding Transportation. -

" Is the Vehicle or equipment used by you for transporting school children designed for the seating of 10 or more school children?

Does bus carry a sign "School Bus" at front and rear?

The correspondence is specifically with bus drivers.

no, there are no bus contracts.

Item # 7, Acc. Chron. by date of filing.

" # 9, Hdw. & Typewriter - no std. forms

" # 10, " $3\frac{3}{4} \times 13\frac{3}{4} \times 26\frac{1}{2}$ " steel file drawer.

Item # 6.

There are no bills (my error.)

Laura H. Burkholder - Feb-19th '40. (Form 9)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House - Leonardtown.
(Name of building, room number, street address)

1. Title "Transportation"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1936 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f.d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Transportation -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Information: Bids and Correspondence
(Purpose and general nature of record. Principal items of information

pertaining to Transportation for Bus
Diners - etc - This is title on file
shown. Summary of forms used in making record, their headings, etc. If a very
general or miscellaneous record, detailed information as to type of records

drawer "Transportation"
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement chron - by date of Transportation - ?
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten & Typewritten -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (11 X 8 1/2") size papers - 150 papers -
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities no file North Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor, County
cabinet, on floor

Court House -

12. Other information _____
(Condition of record if not good. Relation to other records.

Papers and Writing - (good)
Information on prior, subsequent, or similar records, Whether record is known

condition -
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

(10)
(Test Papers) 1935-- . Est. 755 papers in 2 f.d.

Shows tests of reading, spelling and history comprehension, national and metropolitan achievement tests, test tabulation sheets, unit scales of attainment for grades 4-7; Also contains readings on process of human living, illustrations, supervisors correspondence with teachers, supervisors reports, state reports. Arr. Chron. by date filed under subject. Typed; typed in ptd. form.
~~22~~ x 12 x 11 1/2 x 22 Office.

~~Check size~~ - check type of supervisors and state reports

check

Laura F. Zuehlholder Feb-19th '40 (Form 10)

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland -

Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title (Test Papers)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1935-1939;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 f. ds -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling (Elementary Supervisors' Files) ? None
(Explain fully; years, numbers, letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Folders contain papers pertaining
(Purpose and general nature of record, Principal items of information

to the following: Test Nov-1935; Unit Scales
shown. Summary of forms used in making record, their headings, etc. If a very

of Attainment for Grades 4-7; to May, 1939;
general or miscellaneous record, detailed information as to type of records

Test Tabulation sheets, Supervisors' Reports
contained and dates covered by each should be given unless contents of these

State Reports, Letters and Illustrations
records are described by other Forms 12-13HR, such forms should be filled out

material, Letters to Teachers from Supervisors.
and attached)

6. Contents--continued most of these folders have
readings on the outside - They are Test
Papers Oct-17-1939 - noted in #10. all
found in one drawer - for High School (White + colored)
7. Arrangement chron. by years - unclassified
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Typed printed form - Type-written -
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

Test Papers for 1939 - (11 1/2 x 8 1/2") - 150 papers
and more covered over head of (what?)
 10. Size (11" x 8 1/2") 600 papers
 (Of record or container. Height, width, thickness or depth. Average number of
Readings on Process of Human Learning -
(14" x 1/2" x 8 1/2") size of leaflets. - 500 pages -
pages or documents)
Steel file, (51 1/4 x 24 x 14") Steel drawers (22" x 12 x 11 1/2") ✓

11. Location by dates and quantities In file North Wall -
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
Board of Education, 1st floor - Court
cabinet, on floor)
House, Leonardtown -

12. Other information
 (Condition of record if not good. Relation to other records.
condition of writing, paper - and
 Information on prior, subsequent, or similar records. Whether record is known
containers - (good)
 to have been kept earlier than dates shown in item 2)

#6 In same drawer (600 Printed Forms), Shanks
Tests, National Achievement Tests, Geography
and Metropolitan Achievement Tests -
 13. (For use in Florida.) Reading, Spelling, History
 (Author) (Publisher)
and Metropolitan Achievement Tests -
 (Place of publication) (Date of publication)

Size - (11 x 8 1/2") Printed Forms -

Addeada -

(Foum 10.)
7/22/40.
L.B.

Title	ow 2 f. d's -	Labeling	Outside	Inside dates
(Test Papers.)	Item #3. 2. f. d's -	none	none	1935-1939;
Item #	1: (Test papers.)			
" #	4: (Elementary, Supervisors file)?			
" #	5: none -			
" #	6: See (Foum 10) - Dated Feb-19 th '40.?			
" #	7: Chron. by date of Test, + correspondence			
" #	8: none -			
" #	9: See (Foum 10) Dated Feb-19 th '40 -			
" #	6:			

This file drawer, also contains "Reading on Process of Hawaii Living", which ^{and} five leaflets, consisting of 500 pgs in all.

" # 10: 11 1/2 x 8 1/2" 3 Total 750 Test papers -
in 2 f. d's.

" # 1:
as these file drawers are not labeled I
have given them a title - they are Test
Papers -

ATHLETIC MEETS, 1927--. Est. 1,500 papers in 3 f.d.

2 f.d., 1933--, not titled.

Teachers' annual reports on physical education activities, including interschool athletic meets and annual track and field championship events with entry blanks for each event, giving name and no. of school, district no., color, name of teacher, season of year and type of event, name of pupil, nos. of test and event, badge won, total no. of badges won, no. of boys participating, boys participation check, season of meet, no. participating in inter^{no}mural and interschool events, and totals. Arr. chron. by date of report. Hdw. on ptd. form. 10 x 5 x 15, 18 x 12 x 22. Office.

Athletic Meets, 1927 -- . Est. 1,500 papers
in 3 f.d. 2 f.d., 1933 --, not titled.

Teachers' annual reports on physical education activities, including interschool athletic meets and annual track and field championship events with entry blanks for each event, giving name and no. of school, district no., color, name of teacher, season of year and type of event, name of pupil, nos. of test and event, badge won, total no. of badges won, no. of boys participating, boys participation check, season of meet, no. participating in intramural and interschool events, and totals. Arr. chron. by date of report. Hdw. on fld. form. 10 x 5 x 15, 12 x 12 x 22.
Office.

(Form 11)

Lawrence J. Beardsley - Feb. 19th 1940 - W.P.A. - 13 P.R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

- Title "Athletic Meets"
(Give present full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both
- Dates 1927-1939;
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 drawer -
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling Athletic Meets -
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Two different kind of forms 1st, giving
(Purpose and general nature of record, Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
found class, type of athletics, names of
outcasts, names of school; 2nd form
Public School Meet name of County,
district number, school number,
name of school, signature of teacher

6. Contents--continued and principal boys events
and girls events, itemized - also a
Report of Supervisors Activities - 1934 - 1935 - about
50 papers - (11 x 8 1/2") -

7. Arrangement chron - by years -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand - on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Sizes Irregular (8 1/2 x 7") (14 x 8 1/2") 111 papers -
(Of record or container. Height, width, thickness or depth. Average number of

Steel file - (80 x 40 1/2 x 15") Steel drawer -
(14 1/2 x 4 3/4 x 10 1/2")
pages or documents)

11. Location by dates and quantities In file, North Wall -
(Room, vault, wall, N.E.S.W., section, bin, shelf,

Board of Education, 1st floor - County
Court House -
cabinet, (on floor)

12. Other information (Condition of record if not good. Relation to other records.

Condition of papers & Writing - (good)
Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication) (Date of publication)

(Form 11)

Laura A. Beckholder - Feb. 19th '40 - 10 P.O. - 1391R -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland

Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title "Annual Report on Physical Education Activities"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1938-1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Annual Report on Physical Education Activities
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Name of girl or boy, number Badge
(Purpose and general nature of record. Principal items of information

Test Chart for girls and boys - Balancing
shown. Summary of forms used in making record, their headings, etc. If a very

Trunk for Throw, Run and catch
general or miscellaneous record, detailed information as to type of records

50 Yd. Dash - Round Ball Throw
contained and dates covered by each should be given. Unless contents of these

Baskets for minute Valley Ball
records are described by other Forms 12-13HR, such forms should be filled out

Some, Base Running, Target Pitch
and attached)

6. Contents--continued Name of Boy; Enrolled Chinning
Standing, Bobard Jump, Base Running,
100 yd. Dash, Soccer Kick - also a
report of Supervisor's Activities for St. Mary's Co., 1928-1936;
7. Arrangement Chron. by years -
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none -
 (Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing How-own printed forms -
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (11 X 17") size Forms - 53 - Colored Forms (yellow)
 (Of record or container; Height, width, thickness or depth. Average number of
67 White Forms (Total 120 Forms -
 pages or documents)

Steel file - (57 1/4 X 24 X 14") Steel drawer (22 X 11 1/2 X 12"),

11. Location by dates and quantities In file north tower -
 (Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st. floor, County
 cabinet, on floor)

Court House -

12. Other information (Condition of record if not good. Relation to other records.

Condition of Writing, Forms and
 Information on prior, subsequent, or similar records. Whether record is known
paper - (good)
 to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)
 _____ (Place of publication) _____ (Date of publication)

Addenda -

(Form 11)
7/22/40.
L.B.

Title on 3 file drawers - Labeling outside inside date -

"Athletic Meets" (Annual Track and Field Championships -)	ATHLETIC MEETS;	none	1927-1937.
(Annual Report on Physical Education Activities)	"	"	1933-1939.
"	"	"	1938-1939.

Form 2:
1927-1939.

Form # 1:
Only one f.d. labeled.

" # 3: Three f.d's -

" # 5: See addenda -

" # 6:
These f.d's contains Athletic Meets,
" " " " " Annual Track & Field
" " " " " Championships
" " " " " Annual Report on Physical
Education Activities - giving contents
on Form 11 - dated Feb. 19 - '40 -

" # 7: Class. by date of Meets - Annual Track
and Field Championships, and
Annual Report on Physical Education
Activities.

" # 9: Hdw. on pinked Forms -

" # 10: 11 x 17" - 120 Forms -
11 1/2 x 9" - 1100 paper Forms -
14 x 8 1/2" 111 papers - (athletic Meets)

Mr. Crapster " Here total 1331 - blank Forms, I am over
sending - these cover the Track Meets -

HISTORICAL RECORDS SURVEY

Division of

Professional and Service Projects

WORK PROJECTS ADMINISTRATION

Sponsored by

HALL OF RECORDS COMMISSION

Dr. M. L. Radoff, Archivist

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LEGISLATIVE REFERENCE DEPARTMENT

Dr. Horace E. Flack, Director

"THIS WORK PAYS YOUR COMMUNITY"

May 20-25, 1940

SOUVENIR BULLETIN

1928-1939
Not: Item #1 of the Survey for libraries only
no no printed "Citation Guide" in other libraries
no markings on volumes. They are under the name
type 2 record not a change in form and utility for
main work - some things the years 1932-1939

(Form 11)

Laura J. Burkholder, Set-19th 1940 - W.P.A. 13A-R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title "Annual Track and Field Championships"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1933 - 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer (White and Buff Folders)
(Number of volumes, file drawers; file boxes; bundles; other)

4. Labeling Annual Track & Field Championships, St. Marys' Co.,
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state)

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contains Athletic Badge Tests and Games, Tournament Entry Blanks - for Elementary & High School - Requisitions for Badges, Badge Tests, Pupils who
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

are eligible to represent St. Marys' Co., Correspondance on Physical Education
records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued and Recreation - There are also Competitions Records for St. Mary's Co., for Boys & Girls, 1927-'36 - (Two hundred pages) Loose Leaf Binder - found in same drawer -

7. Arrangement Chron. by years -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (11 1/2 x 9") 1100 Paper Forms -
(Of record or container. Height, width, thickness or depth. Average number of

Steel file (5 1/4 x 24 x 14") Steel drawer (22 x 11 1/2 x 12")
pages or documents)

Size Competitions Record (5 3/4 x 8 1/4") 200 pages -

11. Location by dates and quantities In file North Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor, County Court
cabinet, on floor
House -

12. Other information (Condition of record if not good. Relation to other records.

Loose Leaf Binders - Forms - Writing
Information on prior, subsequent, or similar records. Whether record is known

& papers - (good) condition -
to have been kept earlier than dates shown in item 2)

White and Buff Forms - (Buff for colored)
White for White

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

1 W Register of Certificates, 1884-1916.

1 Vol.

Record of certificates granted by school board, giving name of teacher, no. of certificate, grade, class, dates issued and extended, term of extension, dates reexamined and renewed; also notations of life certificates granted, and if a graduate of normal school. Hrs. acptd. by name of teacher. Hds. under ptd. binds 52 pp. 11 x 12 1/2 x 1. Office

Attest -

(Year 12)

7/22/40

L.D.

Mr. Orapeter :-

Item # 6 -

Prior to 1916; Teachers Certificates were issued by the County Board of School Commissioners. This volume gives the names of Teachers to whom Certificates were issued. Grades of Certificates, dates issued, terms, dates of renewal or extension -

Since 1916, Teachers Certificates have been issued by State Department of Education -

Item # 7:

divided by date of certificate.

(Form 12)

Lawrence J. Burkholder, Sec-19th 40-W.P.A. 12 St. R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland

Name of agency or office Board of Education (Board of School Comm)
(Office of custody) (Office which made the record, if different)

Address of office of custody _____
(Name of building, room number, street address)

1. Title "Register of Certificates"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1884 - 1916 Volumes Form
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Register of Certificates
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Gives name certificate issued,
(Purpose and general nature of record. Principal items of information)

Term, extended dates of renewal.
shown. Summary of forms used in making record, their readings, etc. If a very

also gives name of Teacher, Certificate
general or miscellaneous record, detailed information as to type of records

no. grade, class, Term of Renewal
contained and dates covered by each should be given. Unless contents of those

This volume is not being used anymore.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement chron. by dates recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Self-contained by name of Teacher Certificate
(Self-contained--describe what it shows. If separate, fill out a form for it,

number - grade & class -
and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (10 3/4" x 8 1/4" x 12 1/2") Approx - 52 pages -
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel cabinet North West
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st. floor, County
cabinet, on floor)

Court House -

12. Other information Leather Binding - Writing &
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

paper (none)
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

(Summary of School Census)

1944 - - by papers in 21A

15

Consolidated record of biennial census,
giving no. of boys and girls white and colored,
under twenty one years and not handicapped
attending public and private schools, no.
of boys and girls employed, not employed,
physically and mentally handicapped,
and no. of handicapped pupils, white and
colored. An. Rept. by name of school within
district. Made on pth form. 11x13 1/2 x 74. office

Laura A. Burkholder, 10/15/40. Form 13
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Severnstown
(Name of building, room number, street address)

1. Title (School Census)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 2 f.d's
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents District Summaries of school census
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
giving name of County, nearest post office, location district, name of Principal, no. of boys and girls by age group under 2 years, attending no. school non-public school, or public school, total, non-school

attendants not handicapped, who are employed, or not employed

6. Contents--continued and handicapped physically or mentally, and no. of school attendants handicapped physically and mentally.

7. Arrangement Alph. by name of school and district.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handw. on std. form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11 X 13 1/2 X 24" - 67 papers
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
in 2 f. ds - Last Entry 1938.

11. Location by dates and quantities Summary Sheets 8 1/2 X 11"; Tabulation Sheets 11 X 16 3/4.
Sw file North Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Board of Education Office - 1st floor

12. Other information
(Condition of record if not good. Relation to other records.)

Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

Addenda -

(Form 13)
7/23/40. L.B.

- Item # 1. (Courses) - no title on f. d's. or labeling.
- " # 2. - 1924 - 1938;
- " # 3. 2 f. d's. 1 f. d. white Forms; 1 f. d. Buff Forms -
- " # 4. none
- " # 5. none -
- " # 6. See Form 13;
- " # 7. Chron. by date of Courses -
- " # 8. none
- " # 9. Adv. on Printed Forms -
- " # 10. $8\frac{1}{2} \times 11$ " - Summary Sheets -
 $11 \times 16\frac{3}{4}$ " - Tabulation Sheets -
Total 67 Sheets -

List Of Teachers, 1919---

(14).

15 papers in 1 f. d. (dated).

~~Itemized~~ lists of ~~white and colored~~ teachers, giving
name ~~and~~ address, ~~of the~~ ^{color} district no., school no.
~~names of school~~, and date of opening. Arr. Chron. by
date of filing. ~~Added on ptd. forms~~. Added on ptd. forms;
typed. ~~on typed forms~~. 10 x 5 x 15. Office.

Addenda -

(Form 14)
7/23/40. L.B.

Item # 1

Item or f. d.	no. of papers	Labeling	Outside	Inside dates
"List of Teachers"	15	List of Teachers & Dates of openings - 1919-20	1919-'20.	1919 - '30.
Insurance f. d. - Directory of School Officials & Teachers.	10 papers	none	none	1928 - .
(Board of Education Directory.)	10 "	"	"	1936 - - .

Item # 2 : 1919 - - .

" # 3 : 1 f. d.

" # 4 : List of Teachers and dates of opening,

" # 5 : none -

" # 6 : See (Form 14) Dated Feb. 19-40 -

" # 7 : Chron. by date of scholastic year -

" # 10 : Board of Ed. (Directory) - 11 X 8 1/2 "

Directory of School Officials 9 X 6 "

Lists of Teachers - 9 X 6 " - Total 35 papers -

Note.

These papers are used for reference in locating Teachers, ~~Directory for School Officials & Teachers, & Board of Education Directory.~~ The two items scratched out refer to printed matter and is not a part of your record.

(Form 14.)

Laura A. Burkholder, Feb-19-'40-W.P.A. 139.R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title "List of Teachers"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1919 - 1940; - Unbound Records -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Directory of School Officials and Teachers -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents contains itemized lists teachers both white and colored giving also the name of the school District number, School number, address of teacher, date school opened -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement chron. by years
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handw. on printed form & some
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Type printed forms
(Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (11" x 8 1/2") 10 Vols - paper -
(Of record or container. Height, width, thickness or depth. Average number of

(9" x 6") 10 Vols - "
pages or documents)

(9 x 6") 15 Papers - Total 35 papers -

11. Location by dates and quantities In Steel file North
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Wall - Board of Education - 1st. floor,
cabinet, on floor)

County Court House - Steel file - (80 x 40 1/2 x 15")
Steel drawer (14 1/2 x 4 3/4 x 10 1/2")

12. Other information (Condition of record if not good. Relation to other records.

Condition of papers (good) Writing
Information on prior, subsequent, or similar records. Whether record is known

& paper good - Paper Binding -
to have been kept earlier than dates shown in item 2)

or Booklets - made of paper -

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

15

(Leave this space blank)

SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland
(Name of State)

HISTORICAL RECORDS SURVEY

THE UNBOUND RECORDS FORM

County St. Mary's City or town Leonardtown

Agency or department Court House

Bureau Board of Education (Board of School Commissioners)

1. Exact title, if any Salary Schedule

2. Dates, total numbers, numbering and lettering (by years) of file boxes, bundles, etc.

1 drawer; 1918-1929 -

*check
see 14*

3. Dates of obvious gaps none

4. Sizes of file boxes, bundles, etc., by uniform groups Steel file 80 x 40 1/2 x 15";

Steel drawers 10 1/2" x 4 1/2" x 10 1/2"

5. Types of records included Forms giving the following information: kind of

certificate (Principals 1st, 2nd, or 3rd grade) number of years

having certificate provisions, High School Principal, High School

Teacher, (white and colored) itemized list of teachers giving names.

6. Indexing None, arranged chronologically by years.

7. Condition of writing, paper, and containers Good

8. Location by dates and numbers of file boxes, etc. In file on north wall in Board of
(Buildings and rooms or vaults)

Education Office, 1st floor, County Court House.

of school taught, District number, School number, Teacher, Grade
Certificate, years taught, salary per Diem, Teachers Retirement
Fund Deduction.

Laura A. Burkholder (Worker's full name) Feb-19th 1946-10 P.C. 13 St. R. (Date) (Form identification number) (Form 15)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland -

Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title 'Salary Schedule'!
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1918-1929;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Salary Schedule -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Forms giving the following information:
(Purpose and general nature of record, Principal items of information)

Kind of Certificate (Principals 1st, 2nd, or 3rd grade)
shown. Summary of forms used in making record, their headings, etc. If a very

number of years having certificate provisions -
general or miscellaneous record, detailed information as to type of records

High School Principal - High School Teacher,
contained and dates covered by each should be given. Unless contents of these

(White & colored) itemized list of teachers giving
records are described by other Forms 12-13HR, such forms should be filled out

names of school taught, Dist. number -
and attached)

6. Contents--continued School minutes, Teacher - Grade Certificate years taught, salary per Diem, Teachers Retirement Fund Deduction -
7. Arrangement Chron. by date of schedule & Certification
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Hdw -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size (13 x 8 1/2") - 11 papers -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Steel file - (80 x 40 1/2 x 15") -
Steel drawer - (10 1/2 x 4 3/4 x 10 1/2")
11. Location by dates and quantities On file North Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Board of Education - 1st floor, County
Overseer House -
12. Other information Condition of paper & writing - (good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Bookholder - Feb-19th 40 - W.P.A. 13A.R.
(Name) (Date) (Form identification number)

Lauro
(Worker)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

St. Marys' State Maryland

agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown.
(Name of building, room number, street address)

1. Title "% of Attendance in Maryland County"
(Give present full title in quotes; assigned title, if any, in brackets.)
(White and Colored) Elementary Schools
If record has had other titles, list them with dates or quantities or both

2. Dates 1924-1925; 1925-1926; 1935-36; 1936-37;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Attendance on Ind. County Elementary Schools
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none - (white + colored)
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Contains County Coverage, Ranks
(Purpose and general nature of record. Principal items of information

in % of attendance - Per. Cent of
shown. Summary of forms used in making record, their headings, etc. If a very

attendance, a few papers, praising
general or miscellaneous record, detailed information as to type of records

the attendance of school - Child
contained and dates covered by each should be given. Unless contents of these

Labor Over-age, Handicapped, Physically
records are described by other Forms 12-13HR, such forms should be filled out

and mentally, Health Department
and attached)

6. Contents--continued Clinics dated 1937-'38-
a Report from Teachers concerning
of hearing 1938.
7. Arrangement Chron. by date of attendance
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Hdw - on printed forms - 4 sheets
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size (11x8 1/2") 33 sheets
 (Of record or container. Height, width, thickness or depth. Average number of
(11 3/4 x 9") size forms - Average 200 forms
 pages or documents)
11. Location by dates and quantities In file, North Wall -
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
Board of Education - 1st floor, County
Court House -
 cabinet, on floor)
12. Other information (Condition of record if not good. Relation to other records
Condition of papers & writing (good)
 Information on prior, subsequent, or similar records. Whether record is known
These papers are in folders, with
to have been kept earlier than dates shown in item 2
names on outside -
13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)
 _____ (Place of publication) _____ (Date of publication)

Addenda - check

(Form 17.)
7/23/40. L.B.

Labeling on 3 f. d's..... Outside Inside dates.

(% of Attendance in Maryland, (white + colored) Elementary Schools.)	none 1 f.d.	$11 \times 8\frac{1}{2} = 33$ sheets 1924 - '37.
--	----------------	---

Laura A. Burkholder, 4-21-41, (Form 17)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Seowartown
(Name of building, room number, street address)

1. Title (Attendance Data)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 - 37;
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 f. d. -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Record of attendance of pupils in
(Purpose and general nature of record. Principal items of information

white and colored elementary schools,
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

county average no, physically and
contained and dates covered by each should be given. Unless contents of these

mentally handicapped no reported for
records are described by other Forms 12-13HR, such forms should be filled out

child labor, no under health clinic
and attached)

6. Contents--continued teachers reports on hard of hearing

7. Arrangement chron. by date of record -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing H dw. on std. forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11x8 1/2" size sheets - 33 sheets -
(Of record or container. Height, width, thickness or depth. Average number of
11 3/4 x 9" Forms - 200 Forms
pages or documents)

11. Location by dates and quantities North Wood File -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Board of Education, 1st. floor -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Writing (good) -
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

A Ideuda -

Form 18
7/24/40
L.B.

Labeling on 1 file drawer -

Item # 4: -

Bank Balance Since Audit -

" # 2: -

1933 - - -

" # 3: -

1933 - - -

Check

" # 5: - None -

" # 6: - See Attached Form -

" # 7: - Chron. by date of check &
arranged by number of check.

" # 10: - in packs -

10³/₄ x 8¹/₂" Correspondence 24 papers

9 x 4" - Checks + Stubs (Cancelled) 800

14 packs - over 60 checks to pack - 824 Total.

(Form 18)

Laura F. Burkholder - Feb. 19-1940 - 13 N.R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland

Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title (Bank Balance Since Audit)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1933 - 1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Bank Balances since audit
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Cancelled checks and stubs made
(Purpose and general nature of record. Principal items of information

by the School Board since last audit
shown. Summary of forms used in making record, their headings, etc. If a very
was made, name of Bank date payee,
general or miscellaneous record, detailed information as to type of records
for what payment is made -
contained and dates covered by each should be given. Unless contents of these

Signature of Superintendent
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued contains letters to Superintendents
-
7. Arrangement divided by date of date numerically by numbers
(Chronologically--by what? Numerically--by what? Alphabetically--by what?) on checks
8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Handwritten printed form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size (10 3/4" x 8 1/2") 24 papers - on Correspondence
(Of record or container. Height, width, thickness or depth. Average number of pages of documents)
(9 x 4") size check stubs - 800 Canceled
Checks + stubs -
11. Location by dates and quantities in file North Tower
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Board of Education, 1st floor, County
Court House -
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Condition of Canceled checks + stubs:
Good condition writing (good)
-
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
-
- (Place of publication) (Date of publication)

Teachers Retirement System, 1927-- . Est. 200 cards in
2 f. d.

Card record of enrollment in the teachers' retirement system, including monthly reports of salary deductions for retirement annuity, and papers relating to teachers' pensions prior to the retirement system, giving name of teacher, date of birth, marital condition, color, sex, and address, name of employer, title of position held, name of school, district no., annual and monthly salary, no. of months employed each year, date present continuous teaching service began, period of previous teaching service in the state, name, consanguinity and date of birth of beneficiary, designation of beneficiary, signature of teacher, and notarization. Arr. chron. by date filed. Hdw. on std. form.
10x5x15. Office.

Check

X deeds -

(Form 19)
9/27/40.

- Item # 1. Teachers' Retirement System -
- " # 2. 1927 - - .
- " # 3. 179 papers in 2 f. d's.
- " # 4. Teachers Retirement System -
- " # 6.

These are Tally's, or Forms for enrollment in teachers retirement system, monthly reports of deductions from compensation for retirement annuity, also contains old papers for teachers pensions prior to retirement system.

- " # 7. arr. chron. by date of filing -
- " # 9. How. on ftd. forms -
- " # 10. Steel drawer. 10 X 5 X 15" -

Over Budget. This is correct.

Chas. L. B.

Alameda

(Form 19)

7/24/40.

Labeling on 2 f.d.'s. outside inside dates

Teachers Retirement System none 1927-1939.

" " " " 1939 - -

Item # 6: -

These file drawers contain Lists of Teachers Retirement System monthly Reports of Salary Deductions of Teachers - giving number of Teacher, name, rate (percent) Annual Salary Amount Deducted, Date, & Cause of leaving.

Item # 10: -

11 1/2 x 9"; 137 papers

11 x 6 1/2"; 42 "

179 Total no papers in both f.d.'s.

Do you mean some form enrollment of Teachers in Teachers Retirement System attached hereto?

Laura H. Reulholder, Feb. 19th 1940 (Store 19).
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland

Name of agency or office Board of Education (Board of School Commissioners)
(Office of custody) (Office which made the record, if different)

Address of office of custody _____
(Name of building, room number, street address)

1. Title "Teachers Retirement System"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 f. ds.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Teachers Retirement System of the State of
(Explain fully; years; numbers; letters; number of records so labeled)
St. Marys' County

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Monthly Report of Salary Reductions of Teachers,
Lists of Teachers giving amount, number,
(Purpose and general nature of record. Principal items of information)

rate Annual salary, date left and cause
shown. Summary of forms used in making record, their headings, etc. If a very

of leaving and old papers made out for
general or miscellaneous record, detailed information as to type of records

pensions prior to the retirement system
contained and dates covered by each should be given. Unless contents of these

giving into effect -
records are described by other forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement chron. by date recorded
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten or printed Form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

1st
10. Size (11 1/2" x 9") size papers - 137 papers -
(Of record or container. Height, width, thickness or depth. Average number of

2nd
(11" x 6 1/2") " " 42 " Total 179 papers -
pages or documents)

Steel files (80" x 40 1/2" x 1 1/2") Steel drawers (14 1/2" x 4 3/4" x 10 1/2")

11. Location by dates and quantities In file North Tower
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st. floor, County Court
cabinet, on floor)
House -

12. Other information (Condition of record if not good. Relation to other records.

Papers (Fair) Condition -
Information on prior, subsequent, or similar records. Whether record is known

Writing (good)
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

Report of the Board of Education,
1872-88, 1899 - - 61 Vols. (dated)

Annual financial report of the school boards,
giving school buildings, names teachers ^{and} names of
staff not teaching; ~~and teachers' salaries~~ ^{and} ~~other~~ ^{total} receipts from all sources; general account of
instructional services, operation and maintenance
of school plants, and auxiliary expenses, fixed
charges and debt service; also capital outlay for
each school, showing school no., district no., value of
property, teachers' salaries, instructional services,
operation, auxiliary and total expenses, aver. no.
of pupils, and cost per pupil, white and colored
schools separate. Fr. summary by school no. within
district. Hdw. on pt'd forms and lhdw. under ptr. head
Rr. 16 pp. 13 1/2 x 8 1/2 x 1/4, 16 x 14 x 1/4, Office.

Title or Volume -	Labeling	Outside	Inside dates.
"Report of the Board of Education" of St. Mary's County, Md.	none	1872	1872
" " " " " "	"	1873	1873
" " " " " "	"	1874	1874
" " " " " "	"	1875	1875
" " " " " "	"	1876	1876
" " " " " "	"	1877	1877
" " " " " "	"	1878	1878
" " " " " "	"	1879	1879
Same - Title or	Same.	1880	1880
all vols -	Same.	1881	1881
		1882	1882
		1883	1883
		1884	1884
		1885	1885
		1886	1886
		1887	1887
		1888	1888
		1897	1897
		1898	1898
		1899	1899
		1900	1900
		1901	1901
		1902	1902
		1903	1903
		1904	1904
		1905	1905
		1906	1906
		1907	1907
		1908	1908
		1909	1909

HISTORICAL RECORDS

Idenda -

(June 20)
7/24/40.

Title or Volume - Labeling Outside Inside Dates

Report of the Board of Education of St. Marys County, Md.	none	1910	1910
"	"	1911	1911
"	"	1912	1912
Same Title or	"	1913	1913
all vols.	"	1914	1914
"	"	1915	1915
Kew #2: 1872 - - -	"	1916	1916
" #3: - 61 Volumes -	"	1917	1917
" #5: - 1889 - 1896 MISSING,	"	1918	1918
" #10: - Irregular Sizes from	"	1919	1919
1872 - 1918; Average size	"	1920	1920
is 15 3/4 x 10 x 1/8";	"	1921	1921
1919 - - - Average size,	"	1922	1922
16 x 14 x 1/8".	"	1923	1923
Approx - 16 pages to	"	1924	1924
book - 1,076 Total number	"	1925	1925
of pages for 61 books -	"	1926	1926
"	"	1927	1927
"	"	1928	1928
"	"	1929	1929
"	"	1930	1930
"	"	1931	1931
"	"	1932	1932
"	"	1933	1933
"	"	1934	1934
"	"	1935	1935
"	"	1936	1936
"	"	1937	1937
"	"	1938	1938
"	"	1939	1939
"	"	1940	1940

Laura F. Burkholder, Feb. 19th 1940. (Form 20)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title Report of the Board of Education for St. Mary's County for the year ending - State Department -
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1872 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 61 Volumes -
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling Report of Board of Education, St. Mary's Co., Maryland -
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records 1889 - 1896 missing -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Reports on school buildings - schools and teachers, receipts, general control instructional service, operation of school plant and maintenance, auxiliary agencies, fixed charges - debt service, capital outlay - New system of public accountancy
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued put into effect 1918-1919.

Expenditures and cost per pupil by School Report on Work Relief Project affecting schools carried on in St. Marys Co. 1938-'39.

7. Arrangement chron. by date of report -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size Irregular sizes (13 3/4 x 8 1/2 x 1/8) (15 1/2 x 10 1/2 x 1/8) (15 3/4 x 1/8 x 10 1/8)
(Of record or container. Height, width, thickness or depth. Average number of

(15 3/4 x 10 1/8 x 1/8) - Total 1,076 pages - (61 volumes -)
pages or documents)

From 1919 on, average size (16 x 14 x 1/8) approx 16 pgs to book.

11. Location by dates and quantities In Steel Cabinet north wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor, County Court House -
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.)

M

Annual Reports, 1896 --
43 vols. Title varies: Annual
Reports Consolidated, 15 vols.
1896-1911.

Summaries of principals' and teachers'
annual reports on enrollment and
attendance, showing information as in
entries. (Annual Report) Arr. numer. by district
no. under each category. How. on pta. form.
Aver. 25 pp. 14 x 8 1/2 x 1/2, 18 x 11 1/2 x 1/2. Office.

Annual Reports, 1896--: 43 vols. (dated). Title varies:

Annual Reports Consolidated, 15 vols., 1896-1911.

Copies of principals' and teachers' annual reports, giving name and no. of school, district no., color, enrollment data, causes of late entrance and withdrawals, attendance data, possible days of school, distribution of attendance, enrollment in high school courses and subjects, promotions and non-promotions, names of each boy and girl enrolled, birth date, age on September 1, date of entrance, date of withdrawal, quality of work, and if promoted, graduated or retained. Arr. chron. by date of report.

Hdw. on pd. form. Aver. 25 pp. 14 x 8 1/2 x 1/2, 18 x 11 1/2 x 1/2.

Office.

Louisa H. Burkholder - Feb - 19th 40 (Form 21)

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Annual Reports"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1896 - 1939;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 43 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Annual Reports - (Consolidated Reports)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents The older volumes are not exactly like the newer ones - 1922-23 - a new
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very

system of accountancy was set up, whereby the Annual reports were made to the State
(general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

Department and a copy retained in the local Board of Education office - Source of
(records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued enrollment - Causes of Late Entrance
Summary of Causes of Withdrawal before end of
year, Summary on attendance by month -
Distribution of Pupils Transported by days attended -
7. Arrangement Chron. by date of report -
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None -
 (Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms -
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (18" x 11 1/2" x 1/2") Irregular size - approx - 1075 pgs -
 (Of record or container. Height, width, thickness or depth. Average number of
(16 x 12 1/2 x 1/2") " in 43 tabs -
 pages or documents)
(14 x 8 1/2 x 1/8") " "

11. Location by dates and quantities In steel cabinet north
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
Wall - Board of Education, 1st floor -
 cabinet, on floor)
County Court House -

12. Other information (Condition of record if not good. Relation to other records.
 Bindings paper - condition of
 Information on prior, subsequent, or similar records. Whether record is known
Writing & paper good -
 to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)
 _____ (Place of publication) _____ (Date of publication)

Addenda -

(Form 21)
7/25/40.

Title or Volumes -	Labeling	Outside	Inside dates	Outside	Inside dates -
"Annual Reports Consolidated"	none	1896	1896-'97,	1926	1926-'27,
" "	"	1897	1897-'98,	1927	1927-'28
" "	"	1898	1898-'99	1928	1928-'29,
" "	"	1899	1899-1900	1929	1929-'30.
None " "	"	1900	1900-'01	1930	1930-'31
" "	"	1901	1901-'02	1931	1931-'32
" "	"	1902	1902-'03	1932	1932-'33
" "	"	1903	1903-'04	1933	1933-'34
" "	"	1904	1904-'05	1934	1934-'35
" "	"	1905	1905-'06	1935	1935-'36
" "	"	1906	1906-'07	1936	1936-'37,
" "	"	1907	1907-'08	1937	1937-'38,
" "	"	1908	1908-'09	1938	1938-'39
" "	"	1909	1909-'10	1939	1939-'40
" "	"	1910	1910-'11		
" "	"	1911	1911-'12		
" "	"	1912	1912-'13		
" "	"	1913	1913-'14		
" "	"	1914	1914-'15		
" "	"	1915	1915-'16		
" "	"	1916	1916-'17		
" "	"	1918	1918-'19		
" "	"	1919	1919-'20		
" "	"	1920	1920-'21		
" "	"	1921	1921-'22		
" "	"	1922	1922-'23		
" "	"	1923	1923-'24		
" "	"	1924	1924-'25		
" "	"	1925	1925-'26		

43 Vols -

Annual Report
St. Mary's

(~~of~~ ~~over~~ 21)
7/24/40

All markings on outside of
vols. or fd.

Dates
covered
in vol.
fd.

Arrangement

Indexing

Writing

"~~Annual Reports.~~
~~Consolidated~~
Reports."

Total no. of vols. or f.d.'s _____
Average no. of pages _____
Estimated no. of papers _____

Size: largest
smallest

A denda.

Form 21.
7/25/40.

Item # 6:-

These reports give number of school - number
of district (1-2-3-4 Term) number boys, &
girls for each term - largest number
of pupils in each grade - fuel bills
repairs, other expenses, cost of books,
Teachers' Salaries for the year - Total
expenses - for the year 1896 - ending
June - 1897 - -

High School Graduates,
1927 -- Est. 950 cards 1st
2nd. 1st subtitled White; 1st
subtitled Colored.

Card record of high school graduates, giving
name of student, name of school, elementary
school graduated from, place and date of
birth, name and occupation of father or
guardian, attendance record for four years,
credit points, date of discharge, date of graduation,
reason if withdrawn before graduation,
subjects studied, grade units, periods per
week and annual average. Arr. Alph. by

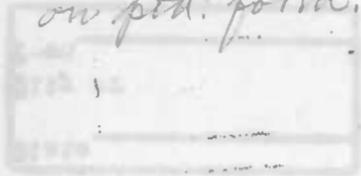
by name of student within schools. Adv. on

pta. forms $13 \frac{6}{2} \times 12 \frac{1}{2} \times 24$ Office.

High School Graduates, 1927-- Est. 950 cards in ¹²

2 f.d. 1 f.d. subtitled White; 1 f.d. subtitled Colored.

Card record of high school graduates, giving name of school, name and address of pupil, sex, date and place of birth, name of parent or guardian, name and location of school from which entered, dates of admission and graduation, no. in graduating class, pupil's rank, days present by year, reason for excessive absence, honors won, special achievements, yearly average record by subject studies, and yearly summary. Arr. alph. by name of pupil. Hdw. on ptd. form. 13 1/2 x 6 x 24. Office.



DEPARTMENT OF EDUCATION
BUREAU OF RECORDS AND COMMUNICATIONS
WASHINGTON, D. C.



APR 1 1927

Addenda -

Form - 22.

Item # 1. (~~High School Graduates Record~~) ^{8/1/40} Card

" # 2. 1927 - - -

" # 3. 2 f. d's.

" # 4. High School Graduates White
High School Graduates Colored;

" # 10.

6 X 14 X 28" f. d. Cards 4 X 6"

700 Cards White pupils -

250 " Colored "

Laura A. Burkholder Feb-19th 1940 - (Form 22)

(Worker's full name)

(Date)

(Form identification number)

7/25/40 -

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Board of Education (Board of School Commissioners)
(Office of custody) (Office which made the record, if different)

Address of office of custody Point House Leonardtown
(Name of building, room number, street address)

1. Title (High School Graduates) "White and Colored"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1927
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 950 Salmon colored cards
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling High School Graduates (White and Colored)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state)

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents 4x6" Printed form cards, giving the following information: Name of child, from what school, place of birth, date, year vaccinated, name of parent or guardian, occupation, name of school, year, grade, age Sept 1st, date of admission, times tardy, days absent, reasons and attached
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued For irregular attendance, The Form Cards for graduates for 1934 have not been returned to this Office -
7. Arrangement Alph. by surname of graduate -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross-reference here to that form by title and identification number)
9. Writing Stew. on printed Form cards -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size Steel file (55 1/4" X 14 3/4" X 28") Steel drawer -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
(27" X 6" X 13 3/4") 700 Salmon cards for white;
55 Salmon cards for colored. Total 250 cards -
11. Location by dates and quantities In file on West wall
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
in Board of Education Office, 1st floor,
County Court House -
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Excellent condition - Writing (good)
cards in excellent condition -
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

mf-33

Salary ledger, 1878-87,
1909-13, 5 vols. (dated)
4 vols. 1879-87 vol titled.

Records of disbursements by the treasurer
of school board for salaries, ^{books,} and incidentals
for each school, giving school no., name of
teacher, and amount paid. Arr. Chron.
by date of entry within account. Indexed
separ. by name of teacher. Arr. 195 pp.
10x8 1/2 x 1/2, 16x11 x 1 1/2. Office.

Laura H. Burkholder. 10/8/40.

Form # 24 + # 33.

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown.
(Name of building, room number, street address)

1. Title "Salary Ledger"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1879-87; 1909-1913;
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 5 vols. (dated) 4 Vols. - 1879-87 not titled.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1888-1908;
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records of expenditures for teachers
(Purpose and general nature of record. Principal items of information

salaries, fuel, and incidentals per
shown. Summary of forms used in making record, their headings, etc. If a very

term for each school, also amount
general or miscellaneous record, detailed information as to type of records

charged teachers for furnishing books,
contained and dates covered by each should be given. Unless contents of these

giving name of teacher, school no.
records are described by other Forms 12-13HR, such forms should be filled out

district no, school term, date of entry,
and attached)

6. Contents--continued items, amount charged, and total,
check no. date, and amount paid.

7. Arrangement chron. by date of entry within sect.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph. by name of teacher, + folio nos.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number.)

9. Writing Hdw. on ruled sheets (all)
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 4 Vols - 1879-87 - Ave. 150 pp. 1 Vol, 1909-13;
(Of record or container. Height, width, thickness or depth. Average number of

372 pp. 117 used.
pages or documents)

10 1/2 x 8 x 1/2", 16 x 11 x 1 1/2"

11. Location by dates and quantities Steel Cabinet North Wall,
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st. floor, County
cabinet, on floor)

Court House -

12. Other information (Condition of record if not good. Relation to other records.

4 Vols - 1879-87; Paper binding -
Information on prior, subsequent, or similar records. Whether record is known

1 Vol - 1909-13; Black leather -
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

Addenda - Form # 24 + # 33.
 Board of Education Office, 10/8/40,

Title on Volumes -	Labeling	outside	Inside dates.
(School Accounts)	none	1879-81	1879-81.
" " "	"	1881-83	1881-83.
" " "	"	1883-85	1883-85.
" " "	"	1885-87	1885-87.
"Salary Ledger"	"	1909-12	1909-1913.

Mr. Prapster:-

I have been unable to ascertain where the records from 1888-1908 are located. The Superintendent of Board of Education claims there are no records under her supervision for these years -

L. B.

400 (2700 280)
372
20177
194

Form 33

9/13/40

Mr. Crapster: -

Item #16:-

This is a Salary Ledger and only runs to 1913. There is only one record, I got it confused with some other record - The Secretary in Board of Education says there is only one of this type.

This records shows ^{Salary} Ledger Accts. for (White and Colored Teachers), giving number of School + District, name of teacher & address showing date and amount of check - giving number of check.

Dr Cr. side shows date, Balance Salary for each term giving amount and amount allowed for incidentals and word for different terms - giving the Total.

Albion -

Form 33

9/13/40

Little or Volume - Labeling Outside Inside dates

"Salary Ledger" none 1909-12 1909-1913

Item # 3 - 1 Volume -

Item # 6

These are individual accounts for each school opened up thru volume under name of Teacher, School no. + district number, giving her salary for each term, and amounts shown for incidentals + wood ordered by the teacher - giving date of entry, name of item, amount charged for each.

Item # 7. Chron. by date recorded within account.

" # 8. Alph. in front, by name of teacher, giving folio number -

" # 9. Hdw. on ruled sheets -

" # 10 16 1/4 x 11 x 1 1/2" - 372 pages -
117 " used -

Cash Book, 1866---7 vols. ⁽²⁵⁾ 75
(dated).

Record of receipts and disbursements; of
~~the School board~~; receipts give date, source
and amount; disbursements give date, check
No. voucher No. amount, name of payee, purpose
of ~~expenditure~~, school and district No., led-
ger folio. Arr. Chron. by date of ~~entry~~.
Hd'd. under ptd. head. Over. 250 pp. 15⁴/₈ x 10 x 1¹/₂
11¹/₂ x 14¹/₂ x 4¹/₂. Office.

Check

(Form 25)
7/26/40

Title or Volume -

Labeling Outside Inside date

"Cash Book"

none

1866-1891

1866-1891

" "

"

1891-'16.

1891-'16

" "

"

1917-'27.

1917-'27.

" "

"

1927-'34

1927-'34

" "

"

1934-'38

1934-'38

" "

"

1938-39

1938-'39

" "

"

1939-'40

1939 - -

Laura A. Buehler, Feb. 19th 1940, (Form 25)

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Board of Education (Board of School Commissioners)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Leonardtown -
(Name of building, room number, street address)

1. Title "Cash Book"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1866 - 1 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 7 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Cash Books Board of School Coms. St. Mary's Co.,
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Give date, check number, Voucher number,
(Purpose and general nature of record. Principal items of information

amount of check to whom paid, to what -
shown. Summary of forms used in making record, their headings, etc. If a very

ledger folio school and District no. General
general or miscellaneous record, detailed information as to type of records

control, instructional service, operation of
contained and dates covered by each should be given. Unless contents of these

school plant and maintenance, auxiliary
records are described by other Forms 12-13HR, such forms should be filled out

agencies, fixed charges, disbursements -
and attached)

6. Contents--continued There is a new system of
accountancy set up in 1917-
The older volumes were made up
by quarters-

7. Arrangement Chron. by date recorded, - showing date
of check -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size Average Size - (11" x 14 1/2" x 2 1/4")
(Of record or container. Weight, width, thickness or depth. Average number of
pages or documents)
Approx - 1,695 pages - in 7 volumes -

11. Location by dates and quantities Steel Cabinet North Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)
Board of Education Office, 1st floor, County
Court House -

12. Other information (Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown on item 2)
Beginning with 1927 the volumes are
loose leaf and pages not numbered
Condition, Writing paper (good)
Leather Binding - (good)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

2/1695 (262
14
29
29
11

77

School Expenses Ledger, 1896-97,
1901--. 8 vols. (dated) 1 Vol. 1896-97
not titled.

Record of expenditures for school purposes,
giving costs for school plant, repair and
replacement of equipment, instructional service,
auxiliary, textbooks, and capital outlay;
also date, check no., name of payee and
purpose. Arr. numer. by school no., within
district and chron. by date of recording.
Hnd. on ptc form. Hnd. 156 pp. $11\frac{1}{2} \times 14\frac{1}{2} \times 4\frac{1}{2}$,
 $16 \times 11 \times 1\frac{1}{2}$. office.

Laura H. Burkholder Feb. 19-40 Form 27-
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "School Expenses"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1896 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 8 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling School Expenses, Board of School Commissioners -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1 Vol - 1897-1901
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Gives date Cash Book folios to whom
(purpose and general nature of record. Principal items of information
paid for what operation and maintenance
shown. Summary of forms used in making record, their headings, etc. If a very

of school plant, instructional service
general or miscellaneous record, detailed information as to type of records

auxiliary agencies and capital outlay
contained and dates covered by each should be given. Unless contents of these

new system of accountancy put in
records are described by other forms 12-13HR, such forms should be filled out

effect 1917, 6th Volume, 1928 to present
and attached)

6. Contents--continued None in loose leaf -

7. Arrangement None, by date recorded
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten - on printed Form -
(Handwritten.) Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size Steel Cabinet - (73 X 36 X 19 1/2") - 800 pgs
(Of record or container. Height, width, thickness or depth. Average number of

1928-38 - 40 pgs (11 1/2 X 14 1/2 X 4 1/2") - 400 pgs
1938-39 - 200 pgs - 1939 - 40 - 50 pgs = Total 1250 pgs.

11. Location by dates and quantities Steel Cabinet Charter Texas,
(Room, vault, wall--N.E.S.W., section, bin, shelf.

Board of Education Office 1st. floor -
County Court House -

12. Other information
(Condition of record if not good. Relation to other records.

Leather & Cloth - Writing & Paper -
Information on prior, subsequent, or similar records. Whether record is known

(Good -) 1928 to present time -
to have been kept earlier than dates shown in item 2)

Excellent Condition -

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

Addenda -

(Form 27)
7/26/40

Title or Volume -	Labeling	Outside	Inside dates.
(School Expense Ledger)	none	1896-97	1896-97
"School Expense Ledger"	"	1901-16	1901-16
"	"	1916-17	1916-17
"	"	1917-22	1917-22
"	"	1922-28	1922-28
"	"	1928-38	1928-38
"	"	1938-39	1938-39
"	"	1939-40	1939--

Item # 3 -

1897-1901 - MISSING -

*Check arrangement
if this is a business account
it probably had rather an*

Orders - Books, Equipment, School
Supplies, etc. 1926--- Est. 530 papers
in 2 f.d. (28)

Copies of orders from the school board for
office and school supplies and equipment, in-
voices from companies furnishing supplies,
inventories of supplies and equipment
on hand. Arr. Chron. by date of filing.
Typed. 10 x 5 x 15. Office.

check size

check

Addenda -

(Series 28)

7/29/40.

Title on 2 f. ds -

Labeling Outside Inside dates

Orders - Books, Equipment School Supplies, etc.	none	none	1926-37.
" " "	"	"	1937 - -
New # 3; 2 f. ds.			

Laura F. Bunkholder, Feb. 19th 40. (Form 28)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland
Name of agency or office Board of Education (Board of School Com.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title Orders; Books, Equipment, School Supplies, etc.
(Give complete full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both
2. Dates 1926-37
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 30 papers, 2 File drawers
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling Orders; Books, Equipment, Inventory
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copies of Orders made by Board of Education giving date, itemized list of articles, number of each and price. Also invoices from Company giving date, amount, itemized list, name of Company
(Purpose and general nature of record; Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued There are also 500 Forms for Inventory - Books & Supplies - in same drawer - dated for 1939 -
7. Arrangement Chron. by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Type, written -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size (8 1/2" X 6 1/2") size papers - 30 papers - Inventory Forms (11" X 8 1/2") 500 Forms -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11. Location by dates and quantities In file, North Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Board of Education 1st floor, County Court House - Steel file - (80 X 40 1/2 X 15")
Steel drawer - (14 1/2 X 4 3/4 X 10 1/2")
12. Other information Type-written sheets - (Fair condition)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Inventory Forms - Type-written Forms - Excellent Condition -
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Elementary Graduates; 1928-- Est. 2,550 cards in 2 f.d.²⁹

Card record of white and colored elementary school graduates, giving name of pupil, place and date of birth, name of parent or guardian, occupation, residence data, school last attended, kind of enrollment, grade attended, date of discharge, age when discharged, graduating class, and attendance, progress, health and deportment record. Arr. alph. by name of pupil. Haw. on std. form. 13 1/2 x 6 x 27. Officer.

Check

Laura A. Burkholder - Feb - 19th 1940 (Form 29)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education (Board of School Commissioners)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leeserstown
(Name of building, room number, street address)

1. Title Elementary Graduates (White and colored)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1928 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1,400 ~~white cards~~; (750 ~~colored~~) 2 files -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Elementary Graduates (White and colored)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents (4 X 6 1/2) Printed Form Cards -
gives full name of child, address date of
Purpose and general nature of record. Principal items of information
birth, date vaccinated, name of parent or guardian,
shown. Summary of forms used in making record, their headings, etc. If a very
- and their occupation, place of residence before
general or miscellaneous record, detailed information as to type of records
entering this school school last attended,
contained and dates covered by each should be given. Unless contents of these

A - name of school, B - Date of Admission, C - Age Sept 1st of
records are described by other forms 12-13HR, such forms should be filled out
D - grade, E - Review, F - Present, G - Absent, H - Health,
and attached) (over)

6. Contents--continued Behavior, Scholarship, Residence
before entering this school, school last
attended -

7. Arrangement Alph. by last name of Graduate
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number).

9. Writing Handwritten on printed cards
(Handwritten, Handwritten printed form, Handwritten printed head, Typed,
Typed printed form, Typed printed head, Printed, Photostat, Other. Give months
and years covered by each kind of writing)

10. Size Steel drawers - (6" X 13 3/4" X 27")
(Of record or container. Height, width, thickness or depth. Average number of
Steel File (55 1/4" X 14 1/2" X 28") 4 X 6" Printed Form
pages of documents
cards 2550

11. Location by dates and quantities In file on West Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
in Board of Education Office, 1st floor,
cabinet, on floor
County Court House

12. Other information
(Condition of record if not good; Relation to other records.)
Excellent condition, Writing (good)
Information on prior, subsequent, or similar records. Whether record is known
Paper cards good condition
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Adenda -

(Form 29)
7/21/40.

Little or 2 f. d's -

Labeling Outside Inside Dates

"Elementary Graduates" (white)	none	none	1928 -
"Red INK." (Colored)	"	"	1940.

Red INK.
New # 6; -

(Colored)
Red INK

4 X 6" Printed Form cards which gives full name of child. See W.P.A; 12-13 HR.

RECEIVED
FBI

70

Salary Book, 1917 -- 4 vols.

2 vols. 1927 -- not titled.

Teachers pay rolls, with deductions for
retirement fund. 1927 --, giving date, school
district, name of teacher, check no, amount
for salary and incidentals, and amount
withheld for retirement. Arr. chron. by date
paid within school? How. used or pt. head?
Aver. 88 pp. $11\frac{1}{2} \times 17\frac{1}{2} \times 1$. Office

Laura A. Burkholder 2/19/40 -

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland

Name of agency or office Board of Education
(Office of custody) Office which made the record, if different

Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title Salary and Retirement Fund
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1917 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 Vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These books are kept for the purpose of paying monthly salaries + retirement deduction for teachers - giving name of school district number. These salaries are paid by check giving date, + number of checks - also including

6. Contents--continued Janitors Wages. In 1927 the Teachers retirement system went into effect, which is a loose-leaf binding.

7. Arrangement Chron. by date recorded, giving months.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdw. on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1917-'26; 11 1/2 x 17 1/2 x 1 1/2" 102 pages -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1926-27; 11 3/4 x 17 3/4 x 1 1/4" 180 "
1927-29; 11 1/2 x 17 3/4 x 1 1/4" 65 "
1931 -- 11 1/2 x 17 1/2 x 1" 8 " 355 pgs -

11. Location by dates and quantities Steel Cabinet N. Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

Board of Education Office 1st. floor -

12. Other information From 1917-1927; The volumes
(Condition of record if not good. Relation to other records.

- are leather, very good condition writing
Information on prior, subsequent, or similar records. Whether record is known

& paper is good -
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

102
180
65
8
355 pgs

(Age Grade Reports), 1922-23. Est. 767 in 1 fid.

Statistical record of pupils in elementary and high schools, classified by age and grade, ^{name} ~~date~~, ~~name~~ ^{name} ~~and type~~ of school, school and district ~~no.~~, ~~no.~~ ^{name} of teachers, ~~name~~ ^{name} of principal, ~~no.~~ of principal, no. of boys and girls, ^{total and percent} ~~no.~~ under age, normal and over age, ~~percent~~ ^{percent} under age, normal and over age, and list of pupils ~~over age~~, ^{two years or more over age} ~~year over age~~. Arr. chron. by date filed.

How. on ptd. form. 10 x 5 x 15. Office.



DEPARTMENT OF EDUCATION
 BUREAU OF STATISTICS
 DIVISION OF SCHOOL ADMINISTRATION



APR 10 1923

Louise J. Berkholder, Feb. 19th 1940 Form 31 -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title (Age Grade Tables)
(Give present full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both)
2. Dates 1922 - 1939;
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1 f.d. -
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling none -
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Tabulation sheets for Age Grade ^{Study} ~~Tables~~
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)
gives date County type of school boys & girls grouped under 5 to over 18, Separate sheet for each grade - Progress in reducing the number of pupils over-age in Maryland, County white Schools - Age Grade Tables

6. Contents--continued are made in the odd years
except 1922 when the new system was put
into effect - found all in 1 f.d.
there is no labeling on this drawer.
7. Arrangement chron. by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand. on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

Age grade Tables (11" x 8 1/2") -
and years covered by each kind of writing)

10. Size Steel file (50 x 15 x 2.4") steel drawer -
(Of record or container. Height, width, thickness or depth. Average number of

Steel
drawer -

(14 1/2 x 4 3/4 x 10 1/2") - 100 white age grade tables -
pages or documents)

61 colored age grade tables - total 161 tables -

11. Location by dates and quantities Sw file, North wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor, County
cabinet, on floor)

Court House -

12. Other information Condition of writing - paper, and
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known

containers (good) condition -
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
- _____
(Place of publication) (Date of publication)

General Ledger, 1917 - 1918
1 Vol.

Ledger account of general expenditures, giving date, folio of Cash Book, entry, and amount spent for office expenses, printing and advertising, per diem of board members, legal services, general control, auxiliary agencies, fixed charges, and debt service. Arr. Chron. by date of entry, within accounts. H.W. Under pta. bound. 184 pp. 16 x 11 x 1 1/2. Office.

Laura H. Burkholder 9/12/40. Form 32.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "General Ledger"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1917 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 vol
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Record of disbursements under each
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If every general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
general charge for office expenses giving date, Cash Book or Folio number, Under the heading "General Control" are listed office expenses, Printing and Advertising, Board members Expenses, Legal Services, Other Costs of Control. Under the

WPA FORM 12-13HR--Revised (See reverse side) 16-6419
heading "Instructional Service" is listed Supervision Text Books, Materials of Instruction, Other Costs of

6. Contents--continued Instruction, Under heading "Auxiliary Agencies"
is listed Health Service, Community Activities, Tuition Fees, &
Other Auxiliary Agencies. Under the heading "Fixed
Charges" is listed Insurance Contributions and Contingencies

7. Arrangement Chron. by date recorded See Item 12.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
 (Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten under ptd. head.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 16 x 11 x 1/2" 184 pgs -
 (Of record or container. Height, width, thickness or depth. Average number of
102 pgs. used.
 pages or documents)

11. Location by dates and quantities Steel File, N. Wall - Board
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
of Education Office, 1st floor - County
 cabinet, on floor)
Court House -

12. Other information (Condition of record if not good. Relation to other records.
and Other fixed Charges. Then under the heading
 Information on prior, subsequent, or similar records. Whether record is known
"Part Service" is listed Short Term Loans,
 to have been kept earlier than dates shown in item 2)
Interest on Short Term Loans, and Total
Column -

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)
 _____ (Place of publication) _____ (Date of publication)

37 (Miscellaneous) 1936 - -
Est. 1650 papers in 17 d.

Miscellaneous reports relating to
attendance, including lawful and unlawful
absence reports and release for employment,
No. 500 only arrangement. Typed on std.
forms 13 x 11 x 4 1/4, office.

Louise H. Rulchelder - 4-21-41 - (Form 32)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Seawardtown
(Name of building, room number, street address)

1. Title (Attendance Officers Data)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1936 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 f.d. -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Doctors certificates for leave of absence and re-admittance
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very

absence permits, and cumulative unlawful absence and withdrawal reports, giving
general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

name of pupil, date of birth, color,
records are described by their Forms 12-13HR, such forms should be filled out and attached)
name of parent or guardian, residence

6. Contents--continued and post office, distance, direction, county, school name, color, no. district, grade and attendance record copied from each teacher's register.

7. Arrangement no orderly arrangement.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Typed on std. forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 13 X 11 X 24" about 1650 papers
(Of record or container. Height, width, thickness or depth. Average number of

(4 X 6") 1200 cards, 450 forms - (11 X 5 1/2)
pages or documents)

Steel file 52 1/4 X 14 3/4 X 25"

11. Location by dates and quantities North Wall File Board of
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Education, 1st. floor County Court House,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Excellent condition -

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

Laura F. Burkholder - Feb. 19th 40 - (Form 32)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland

Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Leonardtown -
(Name of building, room number, street address)

1. Title "Current Attendance Officers Data"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1936-1939 School Years - to Present -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer - f.d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Current Attendance Officers Data -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Attendance Officers Forms
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

to withdrawn from school cause of

absence and withdrawal - Signature

of parent or guardian, signature of

(and attached)

6. Contents--continued Superintendent of Schools & Supervisor of Attendance, also cumulative unexcused absence, and withdrawal Report of 9 months, days absent, Report of sessions
7. Arrangement no orderly arrangement - 00 about
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Printed - & Typed Printed Form -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size Cards (4x6") 1,200 Cards -
(Of record or container. Height, width, thickness or depth. Average number of
Forms (11x5 1/2") 450 Forms -
pages or documents)

Steel file (52 1/4 x 14 3/4 x 25") Steel drawer (24 1/4 x 13 1/4 x 11 1/4")

11. Location by dates and quantities In file North Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor, County
Court House -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Cards - (Excellent Condition) -

Information on prior, subsequent, or similar records. Whether record is known

b. Name of Parent or Guardian - date of
to have been kept earlier than dates shown in item 2)
birth of child, name of child, color, number,
Dist, Grade, & Room -

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

77

Minute Book, 1865-1906, 1917--
5 Vols. (dated) Title varies
slightly.

Record of proceedings at meetings of the board
of education, giving date, members present,
petitions, bills passed and ordered paid, purchases
authorized, applications, appointments and
resignation of teachers, bids and contracts,
and appointment of trustees. Arr. chron. by
date of meeting. Hds. 1865-1901, 1917-27, typed 1906,
1928-- Arr. 320 pp. 11 1/2 x 9 x 2, 16 x 11 1/2 x 1 1/2, office

Laura J. Burkholder, Sec-19th 1940 W.P.A. - 129.R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland -

Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title "Minute Book" (Journal of Proceedings)
(Give present full title in quotes; assigned title, if any, in brackets)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1865 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Volumes -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Minute Book (Journal of Proceedings) Board of Education
(Explain fully; years, numbers; letters; number of records so labeled)

5. Discontinued and missing records 1 Vol. missing between 1901 - 1917;
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents gives date of meeting, members present,
(Purpose and general nature of record. Principal items of information

old unfinished and new business
shown. Summary of forms used in making record, their headings, etc. If a very

signature of Secretary - 1906 is
general or miscellaneous record, detailed information as to type of records

Typewritten - 1928 to present time is loose
contained and dates covered by each should be given. Unless contents of those

leaf - it is patented, so it may be locked
records are described by other Forms 12-13HR, such forms should be filled out

permanently -
and attached)

6. Contents--continued

7. Arrangement chron. by date of meeting - giving month.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand - 1865 - 1928; (Vol 1906 Type-written)
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.)

1928 to present Type-written
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (16' x 11 1/2' x 11 1/2') Old Vols. 400 - Pages -
(Of record or container. Height, width, thickness or depth. Average number of
(11 1/2' x 9' x 2') New " - 300 pgs - Total 700 pgs
pages or documents)
in 4 Vols -

11. Location by dates and quantities In Steel Cabinet North base,
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Board of Education, 1st. floor, County Court
cabinet, on floor)
House -

12. Other information (Condition of record if not good. Relation to other records.)

Leather -
Information on prior, subsequent, or similar records. Whether record is known
Condition of Writings & Paper (good)
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)
(Place of publication) (Date of publication)

(High School Record), 1934--. Est. 250 cards in 1 f. d.
 Card record of high school students, giving name of school, name
 of student, date and place of birth, names, birthplaces, education
 and occupations of parents or guardian, status of home, date and
 name of school from which student graduated, health and home
 conditions, high school attendance record by year, use of out-
 of-school time, personal traits, vocational preferences, further
 education, work experience, scholastic record by subject and year,
 unit summary, record on standard tests, athletic and social
 activities, honors won, and general remarks. Arr. chron. by
 date filed. Hdw. on ptd. form. 12x12x22. Office.

Check
see form 22

Sara A. Burkholder 11/22/40 - (Form 34.)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Seaside town
(Name of building, room number, street address)

1. Title (High School Record)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 f. d.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Record of high school students,
(Purpose and general nature of record. Principal items of information
giving name of pupil, date and place
shown. Summary of forms used in making record, their headings, etc. If a very
of birth, occupation, and educational
general or miscellaneous record, detailed information as to type of records
qualifications of parents or guardian,
contained and dates covered by each should be given. Unless contents of these
status of home, outstanding achievements
records are described by other Forms 12-13FR, such forms should be filled out
in elementary school, state of health,
and attached)
home background, attendance record,
use of out of school time, pupil traits,
vocational preferences, work experience,

6. Contents--continued further education, scholastic record, standard tests, attitudes and social activities.

7. Arrangement Chron. by year
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed on std. form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 12 X 12 X 22" - 252 papers.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In file, North 1002
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Board of Education, 1st. floor, Court House -

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Laura H. Burkholder - 4-21-41 - (Form 36)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Board of Education
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building; room number, street address)

1. Title (Correspondence)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1936-39
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 2 f. d's
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Supervisors Correspondence and data
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given, unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
pertaining to elementary white schools including social studies, science, literature, music, English unit material, reading, art, hygiene and health, commencement, library lists, ratings, schedules and

Check

6. Contents--continued States Annual Reports,

7. Arrangement chron. by date filed under subject
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing By Captions, the heading of -a written or
(Self contained--describe what it shows. If separate, fill out a form for it,
pt d. Chapter or By title of Illustration,
and place cross reference here to that form by title and identification number)

9. Writing Handwritten + Type-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12 x 12 x 24" - 1st f.d - 600 papers
(Of record or container. Height, width, thickness or depth. Average number of
2nd f.d 1,150 "
pages or documents)

Total 1,650 papers -

11. Location by dates and quantities North Wall File
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Board of Education, 1st. floor -
cabinet, on floor)

12. Other information (Condition of record if not good. Relation to other records.
Writing + papers (good)
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)
(Place of publication) (Date of publication)

Lawrence H. Burkholder, Feb. 19th '40 - W.P.A. 1391.R. (Form 36)

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Board of Education (Board of School Commissioners)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Supervisor of Elementary White Schools File"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1936 - 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Supervisors Elementary White Schools File
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Correspondence and material dealing with the following subjects: Commencement material, Library lists, States Annual Report, General Seat-Work - Rating Information, Personal Letters Unit material Primary Units Schedules, Health papers - Hygiene & Health
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued Week material, Arithmetic (Primary Grades) new materials, Social Studies, Literature, Music, English, Art, English.

7. Arrangement Chron. by date of correspondence filed
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

~~_____~~ - Tapes in file with the captions?
(Self-contained--describe what it shows. If separate, fill out a form for it,

mentioned on each; information filed under each, and place cross reference here to that form by title and identification number)

9. Writing Hdw - & Typewritten -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size Steel file (49 1/2" x 14 3/4 x 23 7/8") 1st drawer -
(Of record or container. Height, width, thickness or depth. Average number of

papers. Steel drawers (23" x 13 1/2 x 11 1/2")
pages or documents)

2nd drawer) - 1,050 papers - Total number of papers 1,650.

11. Location by dates and quantities North Wall File Board of
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Education, 1st. floor, County Court House
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Condition of Writing paper & containers
Information on prior, subsequent, or similar records. Whether record is known

(good)
to have been kept earlier than dates shown in item 2)

Serial #7.
in Chron. by date filed, under subject

13. (For use in Florida.) Early imprints
Hoaglin. (Author) (Publisher)

(Place of publication)

(Date of publication)

note: The subject headings have no
special arrangement.

How is on ptd, forms
5 x 14 1/2 x 10 1/2, 13 1/2 x 11 x 7 1/2

Salary, Certification, and
Experience, ~~October~~, 1917--

Off. co.

37

Est. 1450 papers in 2 f. d.

On-line applications for position as teacher
certification and salary, giving name of applicant
present and permanent address, telephone,
age, race, description, condition of health,
any defects, educational and professional
training, teaching experience, grades or subjects.

Experienced to teach in marital status, present
salary, names of references, courses taken
for high school work, date appointed, school year,
weekly salary, position assigned, changes in assignment,
and ^{dates of} re-appointments. Fr. alph. by name of teacher to

LAURA H. BURKHOLDER , 4-25-41.
SURVEY OF COUNTY ARCHIVES.
BOARD OF EDUCATION.

Laura J. Benfielder - Feb. 19th 1940 - W.P.A. - 139.R. -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland -
Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

- Title "Teachers applications, Certifications and experience."
(Give present full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both
- Dates 1917-1939; (White and colored)
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 drawer -
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling Teachers Applications - Certifications, etc.
(Explain fully; years, numbers; letters; number of records so labeled)
- Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)
Applications contains records of Teachers Certificates, experience & gives name address present or permanent address, Educational and Professional Training, Teaching Experience, References, Salaries, receipts of certificates giving name, grade issued when term expires, number - Both entire, and
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. - If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued inactive - Some of these applications have been destroyed by the Board of Education, as the space is limited.
7. Arrangement Some alph. by last name of teachers. Some have no definite arrangement -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing few - no printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (11 x 8 1/2") papers - Over 1,350 papers -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
(Skull file) (47 1/4 x 15 x 26 3/4")
Steel drawer. (13 1/2 x 11 1/4 x 26")

11. Location by dates and quantities In file, West Tower -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Board of Education, 1st floor, County Court House -
cabinet, on floor)

12. Other information Condition of papers & writing - (good)
(Condition of record if not good. Relation to other records.

Containers (Excellent)
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)
 _____ (Place of publication) _____ (Date of publication)



SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936
Maryland HISTORICAL RECORDS SURVEY
(Name of State)

THE UNBOUND RECORDS FORM

County St. Mary's City or town Leonardtwn

Agency or department Court House

Bureau Board of Education

1. Exact title, if any Teachers applications, certifications and experience

2. Dates, total numbers, numbering and lettering (by years) of file boxes, bundles, etc. 1 drawer
1917-1936, (White and colored)

3. Dates of obvious gaps none

4. Sizes of file boxes, bundles, etc., by uniform groups Steel file 55 1/2 x 14 1/2 x 28";
Steel drawers 27 x 5 1/2 x 13 3/4"

5. Types of records included Records of teachers certificates, experiences,
applications, salaries, receipts of certificates giving name, grade,
issued when, term expires, number. Both active and inactive.

6. Indexing None, some papers filed alphabetically by last name of teacher,
some have no regular arrangement.

7. Condition of writing, paper, and containers Good

8. Location by dates and numbers of file boxes, etc. In file on west wall in Board of
Education Office, 1st floor County Court House.
(Buildings and rooms or vaults)

APPLICATION

OF

M.....

(Address.....)

(Present Position.....)

For a position as Teacher of.....

(Indicate grades or subjects (H. S.) in order of preference)

Date..... 19.....

1. Name in full.....
2. Present address
3. Permanent address
- Telephone No. for item (2)..... for item (3).....
4. Age..... Race..... Height..... Weight
5. Condition of health for past two years?.....
6. Any defect in sight or hearing?.....
7. Any other physical defects?.....

8. **EDUCATIONAL and PROFESSIONAL TRAINING**

School or Institution—Name	Course	Degree or Diploma	Date	Time Spent	Number of Credits
High School.....					
Normal.....					
College.....					
University.....					
Graduate Work.....					
Special.....					

*NOTE—Applicant please see that College and Normal School furnish official transcripts, showing in detail the work done and credits received.

9. Give full and accurate data regarding your
TEACHING EXPERIENCE

Name of School or Institution—Location	Grades or H. S. Subjects	Date	No. of Months	No. Teacher in System
Total number of months				

*Disregard "Note" under number 8 unless the same is checked or underscored.

10. For what position (grades or subjects) do you wish to apply?
11. Can you sing?.....Teach music?..... Penmanship?..... Drawing?.....
12. Underscore any of the following which you are able to direct or coach successfully: Debates, School Plays, Oratorical Contests, Orchestra, Clubs, Football, Basketball, Baseball, Track, Tennis, Calisthenics, Playground Activities.
13. Are you married?.....Number of children?.....
14. Present salary?.....Least salary, a year, you would accept?.....
15. Do you hold a certificate valid in this state?.....What grade?.....
16. Member of what church or religious denomination?.....
17. Add by letter any additional information that will give us a more complete estimate of your training, experience, character and ability. Copies of testimonials in your possession may be included.
18. When could you begin work here?.....
19. When possible, a personal interview is required before appointment will be made. Are you willing to come for an interview?.....Please include a small photograph. (If not recent, or a poor likeness, so indicate.)
20. This application will be placed on file for consideration when vacancies arise. It should be complete and accurate in every detail. In case of appointment you will be notified **At Once**. Mail application to Superintendent of Schools.
21. REFERENCES:—Give at least five references, including especially superintendents and principals under whom you have taught, who have first-hand knowledge of your character, personality, scholarship and teaching ability:

Name	Address	Official Position
1		
2		
3		
4		
5		
6		

22. Applicant for high school position will list here all of the courses taken, qualifying him to teach the subjects applied for. List also all courses in Education.

NOTE:—A semester hour is one class per week for not less than 18 weeks.

High School Subject	Units	Normal or Teachers College Subject	Semester Hours	College or University Subject	Semester Hours	Graduate Work Subject	Semester Hours

OFFICIAL DATA

(Candidates will not write on this page)

	Date	School Year	Rank	Salary	Position Assigned	Building	Assignment Changed to	
Appointed								
Re- "								
Re- "								
Re- "								
Re- "								
Re- "								
Re- "								
Re- "								
Re- "								
Re- "								

Other Data

Laura J. Burkholder - Feb. 19th '40 - W.P.A. 139.P.1
(Worker's full name) (Date) (Form identification number)

(Form 38)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys' State Maryland

Name of agency or office Board of Education (Board of School Comm.)
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title "Salary Certification and Experience - Teachers Staff - (White and Colored)"
(Give present full title in quotes; assigned title, if any, in brackets)

If record has had other titles, list them with dates or quantities or both)

2. Dates Oct-23rd 1923 - 1939; (White and Colored)
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Salary Certification and Experience
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Forms contain School number - District number,
(Purpose and general nature of record. Principal items of information

name of Teacher, Grades taught, years of
shown. Summary of forms used in making record, their headings, etc. If a very

experience, Class of Certificate - Annual
general or miscellaneous record, detailed information as to type of records

Salary paid for Certificate grade -
contained and dates covered by each should be given. Unless contents of these

Regular, Provisional, Proposed Increase
records are described by other Forms 12-13HR, such forms should be filled out

in Salary including present year
and attached)

6. Contents--continued Elementary School Principal -
High School Assistant - High School
Principal -

7. Arrangement Chron. by date of schedule + certification
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Handw. on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size (8 1/2 x 20") 150 papers -
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)
Steel file - (8" x 40 1/2 x 4")
Steel drawer - (14 1/2 x 4 3/4 x 10 1/2")

11. Location by dates and quantities In file North Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Board of Education, 1st floor, County
cabinet, on floor
Court House -

12. Other information (Condition of record if not good. Relation to other records.
Condition of Writing + Forms -
Information on prior, subsequent, or similar records. Whether record is known
(good) -
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

CURRENT (CERTIFICATE OF PUBLICATION OF NOTICE
TO CREDITORS), 1922-38. Est. 115 papers in
1 f.d.

18-36

Publishers certificates with notice to creditors attached, giving date,
name of newspaper, no. of times published, and signature of publisher.
No orderly arrangement. Hdw. on ptd. form. 10 x 5 x 15. Office.

REAL ESTATE RECORD, 1866-1935. 2 vols. (J.T.M.R. No. 1-2).

Transcript of proceedings in the sale of land, giving name of decedent, answers of the defts., order of sale, sale contract, report of sale with acknowledgment, description of land, order nisi, ratification by orphans' court, publishers certificate, final ratification by orphans' court, and date of recording.

Arr. chron. by date of recording. Indexed alph. by name of decedent, giving name of administrator or executor and folio no. Hdw. Aver. 350 pp. 17 x 12 x 2½. Office.

Receipts & Releases

17

~~RELEASE, RECEIPTS AND POWERS OF ATTORNEYS,~~

1826--. 8 vols. (dated and numbered under
liber of register).

Copies of releases and receipts from distributees in estates under
administration, giving name of decedent, administrator, executor or
agent, date, amount, and affidavit of releasee. Arr. chron. by date
of recording. Indexed alph. by name of releasor. Hdw. Aver. 350 pp.
15 x 10 x 2, office.

12

GUARDIAN REFERENCE DOCKET, 1803-26, 1858--. 3 vols. (1 vol. labeled
P.T.B. 1). 2 vols., 1803-26, 1858-98, not titled. 1803-58 in
Administration Reference Docket, entry .

Brief record of guardianship proceedings, giving case no., names of guardian
and ward, date of bond, dates and nos. of accounts, and date of settlement.
Arr. chron. by case no. Indexed alph. by name of ward. Hdw. Aver. 300 pp.
16 x 12 x 2. Office.

8

Docket

CLAIM RECORD, 1858--. 4 vols. (numbered under liber of clerk; 1 vol. also dated). Title varies: Claim Docket, 1 vol., 1858-66.

Record of claims against estates, proven and passed by the orphans' court, giving names of decedent, creditor and administrator, claim no., amount, date of claim, and date of settlement. Arr. numer. by claim no. 1858-1920; arr. chron. by date of claim 1920--. Indexed alph. by name of claimant. Aver. 350 pp. 16 x 11 x 2. Office.

9

~~ORPHANS COURT~~ EQUITY DOCKET, 1866-93. 1 vol. (J.T.M.R. 1).

Brief record of proceedings of the orphans' court settling as a court of equity, giving case no., names of decedent and executor or administrator, type of instrument and date filed, and date recorded. Arr. numer. by case no. Indexed alph. by name of decedent. Hdw. 200 pp. (16 used) 16 x 11 x 1. Office.

(COMMISSIONS), 1777-1834. 1 vol.

Copies of commissions issued to judges of the orphans' court and registers of wills, giving date, name of person commissioned, term of office, and signatures of the Governor and Chancellor of Maryland. Arr. chron. by date of recording. Hdw. 65 pp. $12\frac{1}{2}$ x 8 x 1. Office.

29-30-33-34-35

(ADMINISTRATION PAPERS), 1807--. Est. 27,950 papers in 178 f.d.
(174 f.d. labeled by letter of alph. contained). Title varies:
Misc(ellaneous), 1 f.d. 1936--; Wills, 2 f.d. 1936--. 1 f.d.
not titled.

Original papers in administration proceedings, recorded in Administration
Docket,? entry . Arr. alph. by name of decedent. Hdw.; typed; hdw. on
ptd. form; typed on ptd. form. 10 x $3\frac{1}{2}$ x $13\frac{1}{2}$. Office.

ANNUAL VALUATION, 1780-1807, 1826-1919. 4 vols. (dated; 3 vols. numbered under liber of register). Title varies: Annual Valuation & Indentures, 1 vol., 1780-1808; Annual Valuation of Real Estate, 1 vol., 1826-41. 1 vol., 1841-64, subtitled Register of Real and Personal Property. 1808-25 in Administration Accounts, entry .

Copies of appraisals of real and personal property, including warrants for appraisals and oaths of appraisers, giving date, name of decedent, description of property with annual income value, and signatures of appraisers, justice of the peace and register. Arr. chron. by date of recording. Indexed alph. by name of decedent. Hdw. Aver. 350 pp., 16½ x 11 x 2. Office.

Minutes

ROUGH PROCEEDINGS, 1901-30. 5 vols. Title varies:

Rough Minutes, 1 vol. 1904-12.

Memoranda of Minutes and proceedings of the orphans' court, transcribed into Proceedings, entry . Arr. chron. by date of meeting. Hdw. Aver. 200 pp. 14 x 9 x 1/2, 15 1/2 x 10 1/2 x 1/2; office.

Court PROCEEDINGS, 1801--. 18 vols. (17 vols. dated; 16 vols. also numbered under liber of register). 1 vol., 1807-30, not titled.

Record of proceedings of the orphans' court, giving date of meeting, names of judges present, and business transacted. Arr. chron. by date of meeting.

Indexed alph. by name of decedent 1901-9. Aver. 450 pp. 13 x 8½ x 1, 16½ x 12 x 2½.
Office.

INVENTORIES, 1795--. 26 vols. (dated; 21 vols. labeled by
liber of clerk; 19 vols. also numbered).

Copies of inventories of personal property filed by executors and administrators,
giving data, name of estate, itemized list of property with values, oath of
executor or administrator, date of oath, signature of register, and certification
and signatures of appraisers. Arr. chron. by date of recording. Indexed alph.
by name of estate. Hdw. Aver. 575 pp. 17½ x 11 x 3. Office.

Fee Book

ADM. BOOK (FEES), 1826-32. 1 vol.

Record of fees collected by register, giving names of executor, administrator or guardian and decedent, year, amount of fee, and total. Arr. alph.

by name of executor, administrator or guardian. Hdw. 166 pp. 15 x 10 x 1½.

Vault.

ADMINISTRATION ACCOUNTS, 1798--. 23 vols. (dated; 22 vols. labeled by liber of register; 20 vols. also numbered).

Copies of reports of accounts submitted by executors and administrators, giving date, account no., names of executor or administrator and decedent, itemized account of receipts and expenditures, balance, date filed and recorded, affidavit, and signature of register. Arr. chron. by date of recording. Indexed alph. by name of decedent. Hdw. Aver. 500 pp. 16 x 11½ x 2½. Office.

21

WILLS ~~RECORD~~, 1658--. 15 vols. (Numbered under liber of register;

11 vols. also dated). Title varies: Wills, 12 vols. 1658-1916.

Copies of wills and codicils of deceased residents of the county and certified copies of wills and codicils of non-resident property owners, giving date, terms of will and codicil, signatures of witnesses, certification by executor or administrator that no other will exists, certification of witnesses, probate of court, and date of recording. Arr. chron. by date of recording. Indexed alph. by name of testator. Hdw. Aver. 475 pp. $17\frac{1}{2}$ x 12 x $2\frac{1}{2}$.

14

INDENTURES, 1809-1908. 2 vols. (dated; 1 vol. labeled E.I.M. 1).

1794-1808 in Annual Valuation, entry .

Copies of contracts binding minors to apprenticeship, giving date, names of minor and contracting parties, age and sex of minor, conditions and obligations of contract, date of expiration, and signatures of contracting parties, witnesses and register. Arr. chron. by date recorded. Indexed alph. by name of minor, giving name of master and folio. Hdw. Aver. 200 pp. 13 x 8 x 1½, 17 x 11 x 2. Office.

7

FREEDOM

CERTIFICATE OF NEGROES, 1807-52. 2 vols. (1 vol. not labeled:

E.I.M. No. 1). Title varies: Certificate of Freedom, 1 vol. 1807-26.

Copies of certificates of freedom granted slaves manumitted by wills of deceased owners, giving name, age, physical description and identifying marks of slave, where raised, name of decedent, and date of certificate. Arr. chron. by date of recording. Indexed alph. by name of slave. 1 vol., 1807-26 not indexed. Hdw. Aver. 560 pp. 83 used. 13 x $8\frac{1}{2}$ x $1\frac{1}{2}$; 15 x $10\frac{1}{2}$ x $1\frac{1}{2}$. Office.

11

GUARDIAN ACCOUNTS, 1786--. 12 vols. (11 vols. dated; 8 vols. labeled by liber of clerk; 7 vols. also numbered). 1 vol., 1806-26, not titled. Copies of accounts submitted by guardians, giving names of guardian and ward, account no., date passed, itemized account of receipts and expenditures, balance, certification of register, date of oath, signature of guardian, ratification of judges of orphans' court, date of recording, and signatures of judges. Arr. chron. by date of recording. Indexed alph. by name of guardian 1786-1860; indexed alph. by name of ward 1861--. Hdw. Aver. 450 pp., 17½ x 11½ x 2, Office.

GUARDIANS BONDS, 1779--. 6 vols. (dated; 2 vols. also numbered under liber of register).

Copies of guardians bonds, giving names of decedent, guardian, ward, sureties and witnesses, date, amount, and obligation of bond, date of approval by the orphans' court, date of recording, and signature of register. Arr. chron. by date of recording. Indexed alph. by name of guardian, giving name of ward and folio. Hdw. Aver. 390 pp. 13 x 8 x $\frac{1}{2}$? Office.

ADMINISTRATION BONDS, 1799-1805, 1819---. 8 vols. (7 vols.
labeled by liber of register and dated). 1806-18 in Guardians Bonds,
entry .

Copies of bonds of executors and administrators, giving names of decedent
and executor or administrator, date and amount of bond, obligations, names
of witnesses, dates filed, approved, recorded and examined by register,
names of sureties, and signature of register. Arr. chron. by date of
recording. Indexed alph. by name of administrator or executor, giving name of
decedent and folio. Hdw. Aver. 450 pp. $17\frac{1}{2}$ x $12\frac{1}{2}$ x $2\frac{1}{2}$. Office.

~~ADM. REFERENCE DOCKET~~ (JUDGMENT DOCKET), 1828-32. 1 vol. (D for 1827).

Docket references to judgments rendered by the orphans' court in testamentary proceedings, giving date filed, case no., names of decedent, administrator or executor and plf., court term, amount of judgment, and disposition of the case. Arr. numer. by case no. Hdw. 50 pp. $12\frac{1}{2}$ x 8 x 1.

8 (TAX ON COMMISSIONS), 1904-9. 1 vol.

Record of taxes on commissions of executors and administrators collected by register and remitted to State Comptroller, giving date, names of executor or administrator, amount of tax collected, amount of register's fee, and amount remitted to State Comptroller. Arr. chron. by date of recording. Hdw. 20 pp. 8 x 10 x $\frac{1}{2}$. Office.

ESTATE DOCKET, 1937--. 1 vol. (A.C.M.1).

Concise record of proceedings in settlement of estates, giving name of decedent, date of death, name of administrator or executor, amount of bond, names of sureties and solicitor, and dates of all papers filed and all court orders issued. Arr. chron. by date of filing. Indexed alph. by name of decedent. Hdw. under ptd. head. 500 pp. (6 used). 18½ x 13 x 2½. Office.

ADMINISTRATION REFERENCE DOCKET, 1802-1937. 4 vols. 1 vol., 1802-58, subtitled Guardian Reference Docket.

Brief record of administration proceedings, giving date letters granted, names of decedent and administrator, amount of bond, date inventory, amount, date and type of instrument filed, and date of settlement; also contains Guardian Reference Docket, 1802-58, entry . A few records in first 2 vols. are duplicates. Arr. numer. by case no. Indexed alph. by name of decedent. Hdw. Aver. 200 pp. 15½ x 10½ x 2. Office.

Wills, Index

~~GENERAL INDEX--WILLS, 1658--~~. 1 vol.

Campbell system. Arr. alph. by name of testator, giving date of will, type of instrument, and liber and folio. Hdw. under ptd. head. 470 pp. 18 x 12 x 2. Office.

ACCOUNTS OF SALES, 1827-1938. 11 vols. (numbered under liber of register; 10 vols. also dated).

Copies of reports of sales of personal property by administrators and executors, giving name of decedent, date of sale, list of articles sold, names of purchasers, amount paid, total cash received, certificate of auctioneer, oath of executor or administrator, certification of register, date filed and ratified, and signatures of judges of orphans' court. Arr. chron. by date of recording. Indexed alph. by name of decedent. Hdw. Aver. 500 pp. 17½ x 12 x 3½. Office.

u

DISTRIBUTIONS, 1782-1826. 2 vols., (dated). Title varies: Balances
and Distributions, 1 vol. 1782-1815. In Administration Accounts, 1827--?
Copies of reports of distribution of estates to heirs and legatees, giving date
filed, name of decedent, and administrator or executor, itemized list of funds
distributed to each heir and legatee, and signatures of register and judges of the
orphans' court. Arr. chron. by date of recording. Indexed alph. by name of
decedent. Hdw. Aver. 315 pp. $12\frac{1}{2}$ x 8 x $1\frac{1}{2}$. Office.

RECORD OF WILLS DEPOSITED PRIOR TO DEATH,

1864--. 1 vol.

Gives date of filing, name of testator, name of person by whom will was filed, and when probated date is noted. Arr. chron. by date of recording.

Hdw. ^{100 pp.} 13 x 8 $\frac{1}{2}$ x $\frac{1}{2}$. Office.

WILLS, 1802--. Est. 1,800 papers in 7 f.d., 1 safe. (7 f.d.

labeled by letters of alph. contained). 1 safe, 1910--, not titled.

Original wills of residents and certified copies of wills of non-residents recorded in Wills Record, entry . Arr. alph. by name of decedent. Hdw.; typed; hdw. on ptd. form; typed on ptd. form. F.d. 10 x 5 x 13½; safe 25½ x 23 x 22½. Office.

(missing 1658-1801).

(WILLS), 1910--. Est. 400 papers in 1 safe.

Original wills of living persons deposited with register for safe keeping.

Contents confidential. Hdw.; typed.; hdw. on ptd. form; typed on ptd. form.

25½ x 23 x 22½. Office.

(INVENTORIES OF PERSONAL PROPERTY), 1913-37. Est. 330 papers in
2 drawers.

Original inventories of personal property recorded in Inventories, entry .

Arr. alph. by name of decedent. Hdw. on ptd. form; typed on ptd. form.

5 x 22 $\frac{1}{2}$ x 24. Office.

DEFERRED MATTERS, 1928-36. Est. 40 papers in

1 f.d.

Temporary file for papers in estates under administration not acted upon. No orderly arr. Hdw; typed; hdw. on ptd. form; typed on ptd. form. $10\frac{1}{2}$ x $4\frac{1}{2}$ x $13\frac{1}{2}$. Office.

Record

(COMMISSIONS), 1777-1834, 1 vol. (dated).

Copies of commissions issued to justices of the orphans' court and register of wills by the state, giving date, term, name of person commissioned, and signature of chancellor. Arr. chron. by date of recording. Hdw. ^{18pp.} 12 $\frac{1}{2}$ x 8 x 1. Office.

Pages ?

Orphans' Court

St. Mary's County

Written	No.	Title	Con- tainers	Incl. dates	Report rec'd.	Re- turned	Cor- rected	Entry written	Entry typed
✓	1	Annual Valuation Book	4 vols.	1786-1807 1826-1919				1/10/40	2/17/40
✓ 6/18/41	2	Rough Proceedings	5 vols.	1901-30				8/1/40	8/1/40
✓ "	3	Proceedings	12 vols.	1801--	1/23/41			1/24/41	2/17/40
✓ "	4	(Minute Books of Comurgitia)	1 vol.	1815-21	County Commis.			8/1/40	8/1/40
✓ "	5	Account of Sales	11 vols.	1827-1938				8/1/40	8/1/40
✓ "	6	Distributions	2 vols.	1782-1826				8/1/40	8/1/40
✓ "	7	Certificates of Heirs	2 vols.	1807-52				8/1/40	8/1/40
✓ "	8	Orphan Record	4 vols.	1858--	1/23/41			1/23/41	2/17/41
✓ W	9	Equity Docket	1 vol.	1866-93	1/8/41			1/8/41	2/17/41
✓ "	10	Fee Books -	6 vols.	1870-1928	10/28/40				
✓ "	11	Guardian Accounts	12 vols.	1786--	1/23/41			1/24/41	2/17/41
6/18/41	12	Guardians Reference Docket	3 vols.	1803-26 1858--	10/28/40			1/17/41	2/17/41
✓ "	13	Guardians Bonds	6 vols.	1779--				8/1/40	8/1/40
✓ "	14	Indentures	2 vols.	1809-1908				8/1/40	8/1/40
OK	15	Inventories	26 vols.	1795--				1/8/40	2/17/41
6/18/41	16	Real Estate Record	2 vols.	1866-1935				8/1/40	8/1/40
✓ "	17	Release Receipts Rec'd of Atty.	8 vols.	1826--				8/1/40	8/1/40
36-	18	Current (Notices Creditors)	1 f.d.	1822-38				8/1/40	8/1/40
✓ "	19	Commission	1 vol.	1777-1824		Duplicate of 1838		8/1/40	8/1/40
6/18/41	20	Record of Wills Deposited Prior to Death	1 vol.	1804--				8/1/40	8/1/40
✓ "	21	Wills Record	15 vols.	1658--				8/1/40	8/1/40
✓ "	22	General Index - Wills	1 vol.	1658--				8/1/40	8/1/40
✓ "	23	Wills	7 f.d. 1 safe	1802--				1/8/40	2/17/41
✓ "	24	(Wills)	1 safe	1910--				1/8/40	2/17/41
✓ "	25	Adm. Books (Fees) -	1 vol.	1826-32				1/8/41	2/17/41
Check	26	Administration Reference Docket	14 vols.	1802-1937				1/17/41	2/17/41
6/18/41	27	Administration Bonds	8 vols.	1799-1805 1819--				1/9/41	2/17/41
✓ "	28	Administration Accounts	23 vols.	1798--				1/9/41	2/17/41
30-33-34 35- 29-33-34 35	29	(Administration Papers) Check	178 f.d.	1807--				8/1/40	8/1/40
OK	31	(Inventories of Personal Property)	2 drawers	1913-27				1/9/40	2/17/41
Check	32	Deposited Wills	1 f.d.	1928-36				8/1/40	8/1/40
29-30 34-35	33	- - - - -	-	-				-	-
29-30 33-35	34	- - - - -	-	-				-	-
29-30 33-34	35	- - - - -	-	-				-	-
6/18/41	37	Estate Docket	1 vol.	1937--				10/21/40	11/25/40
✓ "	38	(Commissions)	1 vol.	1777-1804				1/9/41	2/17/41
OK comp	39	Adm. Reference Docket (Jury Book)	1 vol.	1828-32	1/14/41			1/14/41	2/17/41
6/18/41	40	Jury Book Commissions	1 vol.	1904-9	1/8/41			1/8/41	2/17/41

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Annual Valuation, 1780-1808, 1826-1919. 4 vols. (dated; 3 vols. numbered under Liber of register). Title varies: Annual Valuation & Indentures, 1 vol., 1780-1808; Annual Valuation of Real Estate, 1 vol., 1826-41. 1 vol., 1841-64, subtitled Register of Real and Personal Property, 1808-25 in Administration Accounts entry -.

Copies of appraisals of real and personal property, including warrants for appraisals and oaths of appraisers, giving date, name of decedent, description of property with annual income value, and signatures of appraisers, justices of the peace and register. Arr. chron. by date of recording. Indexed alph. by name of decedent. Hdw. corr. 350 pp. 16 1/2 x 11 x 2. Office.

Also contains

Check

Indentures, 1794-1808, entry -

Laura Burkholder - 6/10/40

(Form 1)

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Register of Wills Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Annual Valuation"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1780 - 1919
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1807 - 36 are re -
(If record discontinued, give reason and state

Recorded in "Administration Accounts"
whether same information shown in another record. Explain why records are
(see form #28)
missing, if possible)

6. Contents Contain copies of authorization
(Purpose and general nature of record. Principal items of information

given by the Orphans Court to persons
shown. Summary of forms used in making record, their headings, etc. If a very

named therein, to view & estimate the
general or miscellaneous record, detailed information as to type of records

Annual valuation property, real and
contained and dates covered by each should be given. Unless contents of these

Personal of - a specified deceased person.
records are described by other Forms 12-13HR, such forms should be filled out

A certificate of oath taken by appraisers
and attached)

6. Contents--continued signed by Justice of the Peace -
giving date -

7. Arrangement Chron. by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Self contained in front by name of decedent
(Self-contained--describe what it shows. If separate, fill out a form for it,
giving folio no.
and place cross reference here to that form by title and identification number)

9. Writing Handw-
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 16 1/2 x 11 1/4 x 2" Average, Approx
(Of record or container. Height, width, thickness or depth. Average number of
350 pgs - each vol -
pages or documents)

11. Location by dates and quantities Vol's 1780-1807: N. Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,

vault - 1807-1919. W. Wall vault,
cabinet, on floor)

Req. of Wills Office 1st floor, County Court House,

12. Other information Vol. 1780-1807 - (Fair)
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

J. Ideada -

(Form 1-)

7/8/40.

L.B -

Title or Volume -	Labeling	Outside	Inside dates.
"Annual Valuation & Indentures"	none	1780-'08.	1780 - 1807 -
"Annual Valuation of Real Estate"	E.T.M. no 1	1826 - 1841	1826 - 1841,
"Annual Valuation" Register of Real and Personal Property.	G.C. no 1	1840 - 1865	1841 - 1864.
"Annual Valuation"	J.T.M.R. no 1	1865 -	1865 - 1919.

Item # 5. 1807 - 26 are recorded in "Administration Accounts". ^{See} Item # 28. Outside dates are this record 1823 - 26;

Item # 6. Yes, these are copies of original papers.

Item # 3. 4 vols -

Mr. Crapster, "Administration Accounts" for the years 1823 - 1826, have outside dates (inside down) on same volume. They are 1807 - 1826, which have recordings of "Annual Valuation" in it for these dates.

Item # 8. "Annual Valuation & Indentures" is indexed alph. in front by name of decedent & folio numbers. In same index are scattered indexes of Indentures - dates 1807 - 1826.

Rough Proceedings, 1901-30. 5 vols. (2)

Title varies: Rough Minutes, 1 vol. 1904-12

Record

~~Minutes~~ of Minutes ~~and~~ ~~proceedings~~ of the
Orphans' Court, ^{estate} transcribed into ^{permanent record} ~~permanent~~
~~record~~ ~~Proceedings~~, entry —, Arr. Chron. by
date of meeting. Adv. Aber. 200 pp., ^{14 1/2 x 10 1/2} 15 1/2 x 10 1/2 x 1/2
14 x 9 x 3/4. Office,

ADDENDA.

(Form # 2)
7/10/40.
L. B.

Stew # 3 - 5 volumes -

Stew # 1:

"Rough Proceedings" 1901-1904.

"Rough Minutes of the
Orphans Court" 1904-1912.

"Rough Proceedings Orphans Court" 1912-'22.

" " " " " 1918-'25.

" " " " " 1925-'30.

Stew # 6:

Memoranda of minutes and proceedings
of the Orphans Court transcribed into
permanent record. Proceedings entry -

Stew # 7:

Chron. by date of meeting -

Stew # 9:

Index.

Stew # 10:

Over. 200 pgs. to each volume.

Record 1901-'04; is $(15\frac{3}{4} \times 10\frac{3}{4} \times \frac{1}{2})$

Other records $14\frac{2}{8} \times 9 \times \frac{3}{4}$ -

(7)

Laura A. Burkholder Nov 1-39 - W.P.A. 12 St. R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Regular Proceedings of the Orphans Court"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1901 - 1930; Mar 26th 1901 - Nov 12th 1930; -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Volumes -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Regular Proceedings of the Orphans Court of St. Mary's County
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These records give minutes and dates of meetings of the Orphans Court, date adjourned, to names of members of Court present - Proceedings of Court, on each day it met - This Record is the same as the "Minute Book of the Orphans Court."
(Purpose and general nature of record.) Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued Test by Register of Wills -

7. Arrangement Chron - by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE -
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Hand -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size Average - (14 2/8" x 3/4 x 9") Approx. 200 -
(Of record or container. Height, width, thickness or depth. Average number of
Pages -
pages or documents)

11. Location by dates and quantities North West Vault - Register
(Room, vault, wall--N.E.S.W., section, bin, shelf)
of Wills Office, 1st. floor, County Court
cabinet, on floor)
House - Lemontown -

12. Other information Vol - 1 - (Fair) Paper binding -
(Condition of record if not good. Relation to other records.)
Writing in (lead pencil) not (good) paper
Information on prior, subsequent or similar records. Whether record is known
(good) Vols - 2-3-4-5 - (Fair) Leather binding -
to have been kept earlier than dates shown in item 2)
Writing (good) Paper (good)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Proceedings, 1801--1800s. (17 vols. dated; 16
vols. also numbered under liber of register).
1 vol., 1807-30, not titled.

Record of proceedings of the orphans' court, giving date of
session, names of judges present, and business trans-
acted. Arr. chron. by date of meeting. Indexed alph. by name
of decedent, 1901-9. Arr. 450 pp. $13 \times 9\frac{1}{2} \times 1$, $14\frac{1}{2} \times 12 \times 2\frac{1}{2}$.
Office.



THE STATE OF NEW YORK
IN SENATE
JANUARY 18, 1880
REPORT OF THE
COMMISSIONERS OF THE LAND OFFICE
IN RESPONSE TO A RESOLUTION PASSED
MAY 15, 1879

(Form 3.)

Laura Burkholder, 6/17/40. (Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills Office
Address of office of custody Court House Leonardtown

1. Title "Proceedings"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1801--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 18 vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents See Form 3 - Item no 6.
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement chron. by date of meeting
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing alph. in part by name of accident minor or heir, Esq. Admin. Guardian & folio no.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 1/2 x 12 x 2 3/4" - approx 450 pgs
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Vol - 1801 - 1886 N. wall vault.
(Room, vault, wall--N.E.S.W., section, bin, shelf)
Vols - 1877 - - West wall vault, Reg. of cabinet, on floor
Wells - 1st floor - Court Court House

12. Other information
(Condition of record if not good. Relation to other records.)
Heav # 8: The records from 1894 are indexed alph. in part by name of accident, 1st & final acct. passed - Certificate of Publication - & folio no.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item

13. (For use in Florida.) Early imprints
(Author) (Publisher)
Heirs cited to administration Bonds filed and approved - (This information in index and folio numbers.)
(Place of publication) (Date of publication)

Addenda Sheet - (Form # 3)

6/17/40.
J.B.

Title or Volume	Labeling	Out-side.	Inside -
(Minute Book):	None	1801-1809	1801-1809.
"Proceedings"	"	1809-1826.	1801-1830.
"Proceedings of Court."	E.J.M. vol.	1826-18.	1826-1833.
" " " "	E.J.M. vol. 2	None	1833-1845.
"Proceedings of the Orphans Court."	G.C. vol. 1.	1845-1852.	1845-1852.
" " " "	G.C. vol. 2.	1851-18.	1852-1867.
"Proceedings"	T.M.R. vol. 1.	1867-1871.	1867-1877.
" "	T.M.R. vol. 2.	1877-18.	1877-1887.
" "	T.M.R. vol. 3.	1886-88.	1887-1894.
" "	P.H.D. vol. 1.	1894 - .	1894-1906.
" "	P.T.D. vol. 1.	1902-1906	1902-1908.
" "	P.G. vol. 1.	1906 - .	1908-1916.
" "	B.C. vol. 1.	1914 - .	1916-1921.
" "	B.C. vol. 2.	1921 - .	1922-1929.
" "	A.C.N. vol. 1.	1929 - .	1929-1933.
" "	A.C.N.T. vol. 1.	1933 - .	1934-1936.
" "	A.C.M. vol. 1.	1936 - .	1936-1939.
" "	J.W.G. vol. 1.	1939 - .	1939 - .

Item 7 - Form # 2 -

Chron. by date of meeting -

296 326

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6/17/40,
L.B.

Form no 3 -

Copy from page in minute books for your information.

St. Marys County, to wit, the 10th day of Feb-
in the year of our Lord one thousand eight
hundred and one - the Ophans Court for said
County being adjourned to this time but
none of the justices attending, adjourned by
the Register of Wills to morrow the 11th,
still none of the justices attending adjourned
by the Register to the 12th, met according
to adjournment -

Present - - Esq -
adjourned to Tuesday the 24th instant,
met according to adjournment - Present -
name of Esquires -

Ann. Smith petitions the Court to be
appointed Guardian to Jas. Smith - prayer
granted and order, she being present -
names of Securities in the penalty of
£500 money -

Ann. Smith & J. Jones appointed to
value said Ophans Land - - - -

Form No 3 -

6/17/40 L.B. -

Copy from page in
Minute Book for your information.

Name of petitioner to petition the Court to appoint
persons to value and estimate the Estate of J.P.
orphan of J.P. deceased prayers granted, to two
people, appointed for that purpose - Warrant
granted -

The Court direct the Reg. to grant letters
of adm. to J.J. on the ~~Estate~~ of the decedent.

I presume this should be classified
- as "Proceedings of the Orphans Court"
L.B. -

Account of Sales, 1826-
11 Vols. (numbered and labeled
by liber of register; 10 vols.
also dated)

5

Copies of reports of sales of personal property
by executors and administrators, giving name of
estate, date of sale, list of items sold, names of
purchasers amount paid, total cash received,
certification of auctioneer, oath of executor
or administrator certification of register date
filed and ratified, and signatures of judges of
Orphans Court, Arr. chron. by date filing and
ratification, Indexed alph. by name of decedent,
18 vol. 500 pp. 14 1/2 x 12 x 3 1/2. Office
check current record.

- Addenda Sheet - (Form 5)

Title	Labeling	Dates on outside of vol.	Earliest and latest dates inside vol.
"Account of Sales"	E. S. M. No. 1.	1826 - 1830	1827 - 1830
" " "	E. S. M. No. 2.	1830 - 1834	1829 - 1834
" " "	E. S. M. No. 3.	1834 - 1841	1833 - 1841
" " "	G. C. No. 1.	1841 - 184-	1840 - 1845
" " "	G. C. No. 2.	1841 - 1850.	1845 - 1850
" " "	G. C. No. 3.	1851 - 1857	1850 - 1857
" " "	G. C. No. 4.	1857 - 1865	1857 - 1865
" " "	J. S. M. R. No. 1.	1865 -	1865 - 1872
" " "	J. S. M. R. No. 2.	1872 - 1882	1872 - 1882
" " "	J. B. C. No. 1.	1881 - 188-	1882 - 1904
" " "	J. P. G. No. 1.	none	1903 - 1938

Item #1.
 This is the correct title of all volumes -
 and correct information, which you
 asked me to check -

Title	Labeling	Dates on outside of vol.	Earliest and latest dates inside of vol.
"Account of Sales"	E. I. M. No. 1.	1826-1830	1827 - 1830.
"	E. I. M. No 2.	1830-1834	1829 - 1834
"	E. I. M. No. 3.	1834-1841	1833 - 1841
"	G. C. No. 1.	1841-184-	1840 - 1845-
"	G. C. No. 1	1841-1850	1845-1850
"	G. C. No 3.	1851-1857	1850-1857
"	G. C. No. 1.	None-1857-1865-	1857-1865-
"	J. J. M. R. No 2.	none 1865.	1865-1872
"	J. J. M. R. No 3.	None 1872-1882.	1872-1882
"	J. B. A. No. 1.	1881-188-	1882-1904
"	J. P. G. No 2	none	1903-1938
"			

Mrs. Burkholder:- I located your reports of the Orphan's
 O'X. and have properly numbered them - In future I will
 refer to the report No. and designate the item for which
 information is needed. I have listed these vols. from
 your addenda card. You will see that it shows 4
 vols. with no dates on outside. Is this correct? You will
 also see there are 3 vols. labeled G. C. #1. There seems to be
 2 vols. remaining concurrently for the years 1841-1850. This
 looks suspicious? There are no dates for the 3rd vol. G. C. #1.
 You can readily see that I cannot determine from the in-
 formation at hand whether some of these records are
 duplicated, missing or what not. Now by having
 the earliest and latest dates of contents inside of vols.
 I could determine this and be absolutely assured
 there are no missing records. Item 1. I assume this
 is the correct title on all these vols. however since

(5)

Laura H. Burkholder, Nov-1-39-WPA-12 St. R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

Item 1. Title "Account of Sales" correct
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1827-1938; - Jan 30th 1827 - Nov-22-1938 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 11 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Account of Sales - See addenda.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These volumes contain accounts of Sales, giving an itemized list of articles shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records made at appraisals, the amount of appraisements, name of purchaser & amount for which article was sold.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement

Chron. by date - Numerically under successive reports by dates
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

Alph. in front by name of deceased - owner
(Self-contained--describe what it shows. If separate, fill out a form for it, of property & folio nos -

and place cross reference here to that form by title and identification number)

9. Writing

Hdw -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size

(17 3/4" X 3 1/4" X 12") Average Size - approx.
(Of record or container. Height, width, thickness or depth. Average number of

500 pages -
pages or documents)

11. Location by dates and quantities

In Vault - on West
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Wall Register of Wills Office, 1st, Floor County Court House
cabinet, on floor)

12. Other information

(Condition of record if not good. Relation to other records.

Leather binding (Covered in cloth)
Information on prior, subsequent, or similar records. Whether record is known

(Fair) Writing good - paper good
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication)

(Date of publication)

6

Distributions 1782-1826.
2 Vols. 1827-- in Administration
Accounts, entry

Copies of reports of distribution of estates to heirs
and legatees, giving date of filing, names of
deceased, executor or administrator, itemized
list of funds distributed to each heir and
legatee, and signatures of register and
judges of Orphans court. Arr. Chron. by
date of recording. Indexed Acpts. by name
of deceased. Hdw. Hw. 315 pp. 12 1/2 x 8 x 1/4. Office

Title on Vol.	Labeling.	Dates on out-side of Vol.	Include dates inside Vol.
"Balances & Distributions."	Distributions From -	1782-1815	1782-1815
"Distributions."	Distributions From -	1816-1826	1816-1826
" Administration Accounts "	E. M. vol.	1826-1829	1826-1829

Item #1-

Probate Series is an error, as I asked one of the former Reg. of Wells, who was in this office six years,

There are Distributions of slaves, property found in Administration Accounts dating 1826 - scattered through the record to 1829.

Make addenda sheet.

I can't determine whether these vols. are titled "Distributions" or "Balances and Distributions" quotations should indicate the latter as being correct. Assumed title is put in brackets ()
 What is meant by "Probate Series" ?

(6) +12-

Laura A. Bunkerholder, Not-1-39 W.P.A. 12 H.R.

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Balances and Distributions" -
(Give present full title in quotes; assigned title, if any, in brackets.)
"Probate Series" -

If record has had other titles, list them with dates or quantities or both

2. Dates Vol 1 - Aug 27th - 1782 - Apr 28th - 1815; Vol 2 - Oct 8th - 1816 - Dec 13 - 1825;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Vol 1 - 2; Distributions - 1782 - 1825; 1806 - 1826;
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

See "Administration Accounts" 1826 - - See Form #28.;
whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents These Volumes give date, name of
(Purpose and general nature of record. Principal items of information
person whose account it is, name of
shown. Summary of forms used in making record, their headings, etc. If a very
Administrator, amount of estate
general or miscellaneous record) detailed information as to type of records
accounted for payments, and dis-
contained and dates covered by each should be given. Unless contents of these
bursements allowed
records are described by other forms 12-13HR, such forms should be filled out

and attached)

Copies of

6. Contents--continued _____

7. Arrangement chron. by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing alph. index by name of decedent, whose
(Self-contained--describe what it shows. If separate, fill out a form for it,
property is being administered -
(and place cross reference here to that form by title and identification number)

9. Writing Hand -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size Vol 1 - (13 x 1 1/2 x 8 1/2") 355 pgs -
(Of record or container. Height, width, thickness or depth. Average number of

Vol 2 - (12 1/4 x 1 3/4 x 8") 101 pgs -
pages or documents)
(173 pgs, not used)

11. Location by dates and quantities Vol 1-2 - In Vault -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

West Wall, Register of Wills Office -
cabinet, on floor)
1st floor - County Court House -

12. Other information Vol - 1-2 - (Fair)
(Condition of record if not good. Relation to other records.

Vol - 1-2 - Leather - Writing
Information on prior, subsequent, or similar records. Whether record is known
(good) Paper (Good)
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Certificates of Negroes,
1807-52, 2 Vols. (1 Vol. E.F.M. No. 1)

Title varies slightly.

Copies of certificates given to free negroes attesting their freedom, giving date, name of negro, ~~sex~~ height, age, complexion, when freed, when raised, means of identification, and signature of register; also includes registers

Certificates that negro was freed by will, giving name of decedent, name and description of negro, date of certificate, and signature of register, Arr. Chron. by date of certificate, 1 Vol. 1807-26
Indexed alph. by name of slave, Arr. 275 pp.
31 and 51 used, Bx 8 1/2 x 11 1/2, 15 x 10 1/2 x 1 1/2. Office

Laura A. Burchholder (Worker's full name) Nov-1-39- (Date) (7) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland -
Name of agency or office Register of Wills -
Address of office of custody Court House, Leonardtown -

1. Title Certificate of Freedom
(If record has had other titles, list them with dates or quantities or both)

2. Dates Jan-4th-1807 - May 15-1826; Feb-17th-1827 - Sept 13-1852;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Certificate of Freedom - Vol-2 - Certificate of Negroes -
Under the act of 1805 Ch. 16 LIBER. E. I. M. # 1.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Vol-1 - Contains certificates of freedom
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

Particulars - These certificates of freedom were granted by James Forrest -
records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued Register of Wills - at that time - Vol 2 - contains - a Registry of Certificates granted to negroes, set free by Will -
7. Arrangement Chron. by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing Vol 1 - none; Vol 2. Duplicate in part - (by name) of negro freed + folio no. (Separate) and place cross reference here to that form by title and identification number
9. Writing Handwritten -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

10. Size Vol - 1 - (12³/₄ x 3³/₄ x 8¹/₈) 31 pgs. (195 pgs. not used) Vol - 2 - (15¹/₄ x 2 x 10¹/₂) 51 pgs. (225 pgs - not used)
(Of record or container. Height, width, thickness, or depth. Average number of pages or documents)

11. Location by dates and quantities Vol - 1 - North Wall Vault -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Vol 2 - West Wall Vault - Register of Wills Office 1st floor, County Court House -
cabinet, on floor)

12. Other information Vol - 1 - Fair - Leather - Writing (good) Paper (good) -
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Vol 2 - (good condition) Leather (bound in cloth) Writing (good) Paper (good)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

- Address Sheet -

Form (7)

Title - on Vol.	Labeling	Dates on outside of vol.	Include dates inside vol.
"Certificate of Freedom" "Certificate of Negroes"	no lettering E. J. M. vol	none - 1826 to 18-	1807 - 1826. 1827 - 1852.

Form (7)

This information is correct.
 Item (7) Chron. by date recorded.
 " (8) ~~not~~ Has no index.

of slave ^{this} no. " 2 Indexed in front, alph. by name
 which is a duplicate of the one in volume 2. ^{separate index}

Claim Record, 1858--. 400b. (numbered under
liber of clerk; 100b. also dated). Title varies: Claim
Docket, 100b., 1858-66.

Record of claims against estates, ~~from and passed by the~~
~~applicant's~~ ~~act~~, giving name of ^{estate} ~~applicant~~, ~~date~~, names of
~~creditors~~, ~~character of claims~~, and ~~a notation of claims~~
~~date of settlement~~. ~~claim no.~~, ~~amount~~, ~~date of claim~~, and
date of settlement. Acc. numer. by claim no. 1858-1920;
acc. chron. by date of claim 1920--. Indexed alph. by name
of claimant. Acc. 350 pp. 16x11x2. Office.

Albion Sheet

(Form 8)

6/5/40.

P.B.

Title on box -	Labeling	Outside Dates -	Index Dates -
"Claim Docket"	J.T.M.R. No. 2	None	1858-1866
"Claim Record"	J.T.M.R. No. 3	"	1866-1881
" "	J.B.A. No. 1	"	1880-1920
" "	B.C. No. 1	1915-191-	1918 - -

Item # 7.

Yes, the contents inside of vols. 1858-1920 are arranged numerically by claim numbers. Current record is arr. by date of claim.

Item # 8.

2 Vols - 1858-1881 indexed alph. in front, and here a separate pamphlet which is an index to these vols - They are not duplicated -

Vol - 1880-1920, alph. in front, by name of claimant + folio number -

Vol - 1918 - -. Indexed (separately)

as the record is not indexed.

This separate index is alph. by name of claimant + folio nos.

Item # 7. "Claim Record" (Current)

Laura Burkholder - 6/5/40.

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland

Name of agency or office Register of Wills Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title "Claim Record"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1858 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Addenda -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents See Form, dated 11/1/39,
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement See addenda -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing See addenda -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 16 x 11 1/4 x 2" approx 350 pgs - to each
(Of record or container. Height, width, thickness or depth. Average number of
vol -
pages or documents)

11. Location by dates and quantities Vols - 1858 - 1881 - N. Wall,
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Vols - 1880 - - , West Wall, Reg of Wells
1st floor. Court House -
cabinet, on floor)

12. Other information Vol 1858 - 1866 (Fair)
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

Orphan's Court Equity Docket
1866-93, 1 Vol. (S. T. M. R. No. 1)

Brief record of proceedings in the sale of
lands, giving case no., names of attorneys and
deceased, dates, petitions and exhibits filed,
summonses issued, testimony taken, decree
of sale, report of sale, publisher's certificate,
and final ratification, Att. numbers by case
no. Indexed alph. by name of deceased.
Hdw. 200 pp. (16 used.) 16X11X1. Office

Check where given 1893.

Laura Bullholder (Worker's full name) Nov-1-39 W.P.A. 12A R (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Lewinstown
(Name of building, room number, street address)

1. Title "Orphans Court Equity Docket"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates July 24th 1866 - Feb 27th 1894
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling LIBER-J.T.M.R.#1 From 1866-18--
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contains petitions to issue commissions
(Purpose and general nature of record. Principal items of information

to assign guardian, date of filing of
Bond, date of filing of report of sale,
date of filing of confirmation, nisi,
shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

date of filing of confirmation absolute,
date of report of sale, filed, date
records are described by other forms, 12-13HR, such forms should be filled out and attached)

6. Contents--continued of ratification notices, data
of filing of Registers Report -

7. Arrangement Numerically from 1-44; then by date -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Index Alph. by name of deceased, showing
(Self-contained--describe what it shows. If separate, fill out a form for it,
proceedings & folio numbers -
(and place cross-reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (16 X 11 1/4 X 1 1/4) 200 pgs - (16 used)
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities West Wall Vault -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Register of Wills - 1st floor, County
cabinet, on floor
Court House

12. Other information (Condition of record if not good. Relation to other records.

Leather bound - good condition
Information on prior, subsequent, or similar records. Whether record is known
Writing (good) Paper (good)
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

- Addenda Sheet - (Form 9.)

L. B. 6/12/40.

Title see Volume -

Labeling outside date inside.

"Orphans Court Equity Docket"	J. T. M. R. vol. 1866-18.	1866-1893.
-------------------------------	---------------------------	------------

Copy of items in this record.

31	<p>J. Jones, Exc. Realty H. Smith.</p>	<p>1868 MAY. Petition of appraisement Realty filed - 1868 MAY. 12th Inventory file of, amounting to the sum of —. 1868 MAY. Petitions for Sale Real Estate filed. 1868 Feb. Report of Sale filed, amount. 1869 MAR. 9th Confirmation Nisi. Recorded.</p>
36	<p>B. Jones, Adm. Realty. J. Doe.</p>	<p>1875- MAY 15- Bill filed - 1875 Feb. 9th Warrant appraisers filed. Summons filed. 1873 Feb. 19th Commissions - assigned Guardian Comms. to take testimony filed. 1873. MAR. 11th Bond filed. 1874, Petition name of deceased filed. 1873 Report of Trustees of Sale filed.</p>

Stew # 7.

(Joren 9)
L.B.

6/12/40

Arr. numbers by equity Case no.

Stew # 8.

Alph. in front by name of decedent
showing name of Administrator, &
equity Case no.

Stew # 6.

This record shows short docket entries
of papers in the proceedings. - And I
copied some entries from this record for
your information.

10

Fee Book, 1828-30, 1840; 1882-89;
1891; 1910-29, 4 vols. (5 vols. dated.
2 vols also labeled B.C. 101)

ledger account of fees charged by the register
of wills, giving names of ^{guardians,} executor or administrator,
nature of charge, amount, total, and date
paid. Arr. chron. by date account opened.

Indexed alph. by names of parties concerned.²

Hand. Arr. 200 pp. 15x10x2; 12x8x1/2,
office.

Laura J. Burkholder - 2-3-41, (Form 10.)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
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VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Seaboardtown,
(Name of building, room number, street address)

1. Title "Fee Book"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1870 - 1892;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling July 1-1870; Jan-1-1882-1-1-1883; 1-1-1883-1-1-1884;
(Explain fully; years; numbers; letters; number of records so labeled) 1891-1892,

5. Discontinued and missing records 1870-1882; 1884-1891;
(If record discontinued, give reason and state

1891-1910;
whether some information shown in another record. Explain why records are
missing, if possible)

6. Contents These records give name of person
(Purpose and general nature of record. Principal items of information

owing fee, amount and date paid
shown. Summary of forms used in making record, their headings, etc. If a very

name of Executor or Executrix who
general or miscellaneous record, detailed information as to type of records

has full authorization to pay fees,
contained and dates covered by each should be given. Unless contents of these

giving a balance and date paid,
records are described by other Forms 12-13HR, such forms should be filled out

These are Ledger records of fees charged
and attached)

6. Contents--continued by Register of Wills in administering estates, including accounts, Tax on Commissions of Administrators and Executors, distributions, and Citations, giving date of entry, item and amount
7. Arrangement Chron. by date of entry, within account ^(Item #12)
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing Alph. by name of guardian admr. & Executor, giving name of abbreviations showing folio no. and out. fee.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Hand. on ruled sheets -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 13 1/4 x 8 1/2 x 1/2" 12 1/4 x 8 x 1/2" 547 pp -
(Of record or container) Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities North Wall Vault - Register of Wills Office 12th floor - From 1910-1928, Top Steel Safe - 1
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information Paper (Fair)
(Condition of record if not good. Relation to other records.)

1891-1892; Old (red tips)
Information on prior, subsequent, or similar records. Whether record is known

Item #6.

changed, total date and amount of cash to have been kept earlier than dates shown in item 2)

received, total receipts and balance due.

In F&E Book 1910-1913, cash receipts are listed

13. From Florida - 7 pp - Dates 3-24-1910; 11-25-1913;
(Place of publication) (Author) (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Fee Book"
July 1 - 1870.

7-20-1870
12-6-1870

Chron. by date of entries within account.

alph. by name of Adm. & Executor, giving name of apprentice showing folio no. & amount of fee.

Hdwr. on ruled sheets.

"Fee Book"
From Jan 1 - 1882
To " 1 - 1883

1-24-1882
5-15-1883

"

"Fee Book"
From 1-1-1883
To 1-1-1884

5-13-1883
3-11-1884

"

"Fee Book"
1891-1892

1-13-1891
12-3-1891

"

"Fee Book"
Req. of Wills, B.C. No. 1.

1-15-1910
12-13-1913

"

"Fee Book"
Req. of Wills - B.C. No. 1.

1-3-1910
8-14-1922
7-25-1922
2-14-1928

"

Two dates in this volume.

North Lane Grand - Register of Wills Office, 1st Floor -

Total no. of vols. or f.d.'s 6 Vols -
Average no. of pages 966 pp -
Estimated no. of papers

Size: largest 14 1/4 x 9 x 1 1/4"
smallest 12 1/4 x 8 x 1/2"

112 pp - (66 used)
164 " (54 ")
120 " (41 ")
272 " (58 ")
152 " (60 ")
270 " (265 ")

1090
339

1399

Fee Book - 1910-1913 is Leather, red tips - (good)

7) 1399 (199

69

69

J. Ideuda -

(Form 10.)

Copy from Receipts of page in "FEE Book."
1891.

8/15/40.

1891

July	13	To fees in 5 th acct.	\$	7	50		
"	"	" 1/10 of \$142.90 Tax on Commission in Xelis apt.		14	29		
"	"	" Fees for making Distribution receipts of Distributions -		6	50		
"	"	" Two citations - 1890.		1	70		
May	9	By Cash -				5	00
July	22	By Cash -		\$29	99	5	00
		off		10	00		
		Bal. Due		\$19	99		

Laura F. Buckholder - 2-3-41. (Form 44)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Sevierstown
(Name of building, room number, street address)

1. Title "Books"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1828-1830;
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 vol -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 1828-18.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents This is a Ledger record listing
(Purpose and general nature of record. Principal items of information
- all fees pertaining to setting accounts
shown. Summary of forms used in making record, their headings, etc. If a very
an administration such as passing accounts
general or miscellaneous record, detailed information as to type of records
and endorsing same for filing.
contained and dates covered by each should be given. Unless contents of these

Vouchers entered, writing and endorsing
records are described by other Forms 12-13PR, such forms should be filled out
pertaining to account of Sales, both to
and attached)

6. Contents--continued filing and recording, giving
itemized amounts for each recording,
copied by Sheriff giving date received
by him for collection -
7. Arrangement Chron. by date of entry.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing Alph. by name of Admrs. to Decedent,
 (Self-contained--describe what it shows. If separate, fill out a form for it,
showing folio no. + amount of fee.
 and place cross reference here to that form by title and identification number)
9. Writing Handw.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 15 1/4 x 10 x 2" - 339 pp -
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)

11. Location by dates and quantities North Wood Vault -
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
Register of Wills Office, 1st floor -
 cabinet, on floor)

12. Other information Clotte (Fair)
 (Condition of record if not good. Relation to other records.

Refer
 Item # 6

This volume contains separate paper
Information on prior, subsequent, or similar records. Whether record is known
booklet marked "Extra Ledger"
to have been kept earlier than dates shown in item 2)
Containing records of fees, dated
5-7-1829 + 2-27-1830.

13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

J. Deuda -

(June 10)

Item 1:

8/15/40.

L.B.

"Book"

Copy from headings of page in Volume
titled "Book", also contents.

D^{rs}.

1828

Paul Smith

To amount from fee book No. 1. folio 4..
By credited in private ledger

" 08

1828

Davis

D^{rs}"

To amount from fee book No. 1. folio 4..
By balance to fee book, No. 3 for 1829
folio 1-18³/₄

18³/₄

1828

George Smith Admr. Will annexed Thos. Baker

D^{rs}"

To amount from fee book No. 1. folio 6...
By Balance to fee book No. 3, folio 4. for
1829.

24. 16³/₄

\$24. 16³/₄.

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Book" - 1828-18.

3-5-1828
3-18-1829
5-7-1829
2-27-1830

chron. by date of entry, &

alph. by name of person to whom sent showing folio no. & amount of fee.

How-

North Lane Bank - Register of Wills & Opices 18th Year -

Total no. of vols. or f.d.'s 1 vol.
~~Approx~~ no. of pages 339 pp
Estimated no. of papers

Size: largest 15 1/4 x 10 x 2"
smallest

(Form 44)

2-3-41.

Guardian Reference Docket,
1803-26, 1858-- 3 Vols. (1 Vol.

17
Labeled P.T. B.1) 2 Vols. 1803-26
1858-98 not titled, 1802-58 in

Administration Reference Docket.

Record of proceedings in guardianship, giving
name of register, date of guardianship, names
of ward, guardian and securities, amount
of bond, and date and no. of account, etc,
numbered by case no. Indexed alph. by name of
ward. Adv. 242. 300 pp. 16x12x2. office.

- ① ("Guardian Reference Docket") 1802-1858, (1 entry 1863) x
- ② "G.P. Docket" 1803-1826 (few entries 1795-1845-2pp.) containing many duplicates of vol. ① but ① + ② contain entries not duplicated in the other: Contains Guard. Docket front half. Admin. Docket back half. First few pages cut out of Guard. Docket
- ③ ("Guardian's Reference Docket") 1858-1898.
- ④ "Guardian's Reference Docket No 1 P.T.B.", 1898-- 1 vol.

Addenda -

(June 12,)

7/11/40
L.B.

Title on Volume. Labeling outside dates inside dates -

"Guardians Reference Docket" P.T.B. Vol.	none.	1898 - - -
Last recording date in this Docket.		July 9 th '40.
		Docket number 255.
Vols - { 1802-63 " 1803-45	have <u>no</u> <u>index</u> .	

Mr. Crapster: -

I do not seem to be able to determine if this series of records are superseded by the Estate Docket - They do not carry the same contents, I presume the "Estate Docket" does not supersede these records.

Copy from page in (Guardians Reference Docket)
1803 - 1845;

492	Henry Ashton to Upton Scott Key	Jan. 4 - 1822 bond given
493	Sophia Key to J. A. Key -	Jan. 4 - 1822 bond given 19 July 1828 Receipt in full filed

14

Indentures, 1809-1908. 2 Vols.
(dated: 1 Vol. labeled E.S.M. No. 1)
1794-1808 in Annual Valuation,
entry.

Copies of contracts binding minors to apprenticeship,
giving date, if bound before justice of the peace,
names of minor, master and witnesses,
age of minor, terms of apprenticeship,
and signatures of contracting parties and
witnesses, Arr. Chron. by date of contract.
Indexed copies by name of minor. Hdwr.
H. W. 200 pp. 13 x 8 x 1 1/2, 17 x 11 x 2, Office

Laura J. Burkholder - Nov-1-39 - W.P.A. 12 HR
(Worker name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Indentures of Apprenticeship"
(Give present full title in quotes; assigned title, if any, in brackets.)

Probate Series

If record has had other titles, list them with dates or quantities or both

2. Dates Jan-10th 1809 - Aug-16th 1848; Nov-18th 1826 - Feb-25th 1908;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Indentures - 1809 to - - - Liber. E.T.M. #1, 1826-18--
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These Volumes give date of Indentures
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their readings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
name of apprentice, name of master, condition and terms of apprenticeship, date of termination of apprenticeship, and approval of justices of Orphans Court -
Vol 2 - Date recording 1870 -

6. Contents--continued On page 215, the last
recording is dated 1908 - in
Index -

7. Arrangement Chron. by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Duplicate index, alph. by name of
(Self-contained--describe what it shows. If separate, fill out a form for it.)
deceased, showing proceedings & folio numbers -
and place cross reference here to that form by title and identification number)

9. Writing Hand -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size Vol 1 - (13x1 3/4 x 8 1/4") 126 pgs - used - (145 pgs. not used)
(Of record or container. Height, width, thickness or depth. Average number of
Vol 2 - (17 1/4 x 2 1/4 x 11") 215 pgs - (120 pgs. not used)
pages or documents)

11. Location by dates and quantities Vol - 1 - 2 - West Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Vault - Register of Wills Office,
cabinet, on floor
1st floor, County Court House -

12. Other information Vol - 1 - (Fair) - Leather -
(Condition of record if not good. Relation to other records.

Vol 2 - Leather - (covered in cloth)
Information on prior, subsequent, or similar records. Whether record is known
Writing (good) paper (good) for
both volumes -
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

J. Addenda:

(Form - 14)

7/8/40.

L.B.

Title or Volume -

Labeling Outside Inside Dates.

"Indentures",
"Indt."

Labeling	Outside	Inside	Dates
none	1809-18.	1809 - 1848,	
E.I.M. No.	1826-1859,	1826 - 1908,	

Item # 5.

"Indentures" 1794, 1808 are recorded, in Annual Valuation & Indentures - See Form 1.

Item # 8. Volume 1809 - 1848; has two indexes - alph. in front.

Vol. 1826 - 1859; Has two indexes in front, alph. by name of apprentice, name of master + folio number.

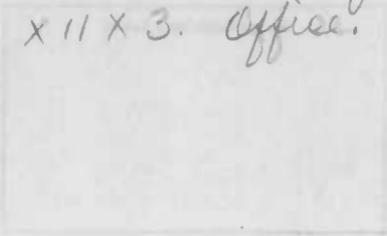
In other words, these two vols - are indexed in front, + have a separate pamphlet index also.

Inventories, 1795--. 26 vols. (dated; 21 vols. labeled by liber of clerk; 14 vols. also numbered).

Copies of inventories of personal property filed by executors and administrators, giving date, name of estate, itemized list of property with values, oath of executor or administrator, date of oath, signature of register, and certification and signatures of appraisers. Arr. chron. by date of recording.

Indexed alph. by name of estate. How. Over. 595 pp. 17 1/2

x 11 x 3. Office.



THE UNIVERSITY RECORD BOOK
REGISTERED IN THE OFFICE OF THE CLERK OF THE SUPREME COURT
IN THE CITY OF NEW YORK
JANUARY 1850

Laura Reinholder, 6/4/40.
(Worker's full name) (Date)

(Form 15)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Inventories"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1795--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 26 Vols
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Addenda-Form 15
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents These vols. contain Inventories of
(Purpose and general nature of record. Principal items of information

Personal property, Chattels, bonds,
shown. Summary of forms used in making record, their headings, etc. If a very

copies of authorizations of appraisers
general or miscellaneous record, detailed information as to type of records

also copies by appraisers. Test before
contained and dates covered by each should be given. Unless contents of these

Justice of Peace and Lists of Inventories,
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement Chron. by date recorded.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph. in front by name of decedent.
(Self-contained--describe what it shows. If separate, fill out a form for it,

whose property has been appraised and folio nos.
and place cross reference here to that form by title and identification number)

9. Writing Handw.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other: Give months

and years covered by each kind of writing)

10. Size 17 3/4 X 11 1/4 X 3". approx. 575 pgs. each vol.
(Of record or container. Height, width, thickness or depth. Average number of

Total 14,950 pgs.
pages or documents)

11. Location by dates and quantities Vols 1-19 West Wall; Vols 20-26
(Room, vault, wall--N.E.S.W., section, bin, shelf,

NORTH WALL VAULT. Rec. of WILLS Office -
cabinet, on floor)

1st. floor, County Court House -

12. Other information vols. 1-22; (Fair)
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

L.H.B.

Addenda Sheet - (Form 15)

"Inventories"

6/4/40.

5 Vols - with no other lettering or numbering.

26 " dated, on out-side -

OUT-side dates - inside -

1 " Labeled - J.T.M.R. vol. 1859-185- 1859-1865

1 " " " " " " " " 1886-188- 1887-1905

These volumes are not duplicates, ~~amount~~

These vols - are numbered by ~~symbol~~ letter (no.)

I have made corrections on titles, labeling, and dates, these are correct.

yes, last vol. A.C.M. vol. brings these records up to date.

Real Estate Record, 1866-1935.

16 2 vols. (1, 2, R.T.R.R.).

Transcript of proceedings in the sales of lands, giving name of estate, answers of debts, order of sale, sale contract, report of sale with acknowledgment, description of land, order nisi, ratification by orphans' court, publisher's certificate, final ratification by orphans court, and date of recording. Indexed alph. by name of deceased. Hds. Bds. 350 pp. 14x12x2 1/2.
Office

Addenda

Form #16.

Title on each volume	Labeling on vol. outside of vol.	Dates on outside of vol.	Inclusive dates inside of vol.
"Real Estate Record"	J. J. M. R. No. 1.	1866 To 18.	1866 - 1891
" " " "	J. J. M. R. No. 2.	1891 - 18.	1890 - 1935
"Estate Docket"	A. G. M. No. 1	None	1939 - 1940

The records now handled by Estate Docket.

Item #1. What is the meaning of "Probate Series"? Is this a part of the labeling on the vol.? Have I got the titles correct above?

Item #4. Are these vols. dated on outside? if so include above.

" " Insert inclusive dates of contents inside of vols. in space above.

Item #6. Is this a petition ^{to the orphan's court} by the Administrator or executor of the will of a decedent, ^{for authority of} to sell real estate and the order of the Court authorizing the sale. "B.K."

Item 7. Is this arr. chron. by date of recording? Yes.

Item 8. Isn't this indexed alph. by name of decedent? Yes.

Item 10. Size 17 x 12 1/4 x 2 3/4? Yes.

(116)

Lawia H. Benholder, Nov-1-39 - W.P.A. 1291 R
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title Real Estate Record
(Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)
2. Dates 1866-1939
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 3 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling ~~Real Estate~~ T.M.R. #1; #2; #3 - Estate
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These vols. contain the petition and order of Real Estate, appraisements of Real Estate Reports and Ratification of sale. Also, Certificate and order of publication, notice to Creditors and date -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued accounts and distributions
scattered through these volumes -

7. Arrangement num. - under files of order successive Reg. of
Wills
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Self-cont. Repl. by name of owner of Real Estate,
followed by name of administrator + folio numbers -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.)

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size (17" x 2 3/4" x 12") approx - 350 pages -
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Dals - 1-2-3 - West Wall -
Docket Reg. of Wills - 1st floor, County
Court House -
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
Dals - 1-2-3 - leather (covered in cloth)
cond. good - Writing good - paper good

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

17

Receipts, Releases and Powers
of Attorney, 1826 -- 8 Vols. (dated;
Also numbered and labeled by Liber
of register.

Copies of releases of executors, administrators, and
guardians, with receipts from heirs, attorneys, wards
and others for money and property received,
giving names of payee and executor, administrator
or guardian, amount of money or property
received, date of release, notarization, and
signatures of payee and witness. Arr. Chron.
by date of release. Indexed Alph. by name
of releasor? Hdwr. Arer. 350 pp. 15x10x2.
Office.

Addenda Sheet -

(Form)
17

Titles on each Volume	Labeling	Dates on out side of vols -	include dates inside vol.
"Release Receipts, & Powers of Attorneys"	E. J. M. vol. 1.	1826 - 18 -	1826 - 1833
" " " "	E. J. M. vol. 2.	183 - to 18 -	1833 - 1839
" " " "	G. C. no 3.	18 to 1846	1837 - 1846
" " " "	G. C. no 4.	1846 - 184 -	1846 - 1857
" " " "	G. C. no 5.	1857 - 18.	1857 - 1872
" " " "	J. S. M. R. vol. 1.	1872 - 18.	1872 - 1893
" " " "	P. H. D. vol. 1.	1894 - .	1894 - 1928
" " " "	Q. C. M. vol. 1.	1928 - .	1928 - 1940,

Stew # 1.

Probate Series is an error -

Stew # 4

G. C. no 3 - no 4. no 5, is correct -

There is only one - G. C. no 3.

Stew # 1.

The functions of Powers of Attorney in this record, is a written authorization to act as an agent for an estate to sign releases, or claims in the Orphans or Probate Court.

(17)

Louise F. Bankholder, W.P.A. 12-11-R-
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title Release Receipts + Powers of Attorneys -
(Give present full title in quotes; assigned title, if any, in brackets.)
Probate Series

If record has had other titles, list them with dates or quantities or both

2. Dates 1826 - 1939; - Jan - 16 - 1826 - Nov - 24 - 1939 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 10 Volumes -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Release Receipts + Powers of Attorneys -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1 Volume - Aug 4 - 1893 - Oct 20 - 1894;
(If record discontinued, give reason and state

Record no 8, missing -
whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents These volumes contain statements
(Purpose and general nature of record. Principal items of information
of releases, giving condition of same,
shown. Summary of forms used in making record, their headings, etc. If a very
name of Administrator or Executory
general or miscellaneous record, detailed information as to type of records
and date, also statements made
contained and dates covered by each should be given. Unless contents of these

before Notary, Republics acknowledging
records are described by other Forms 12-13HR, such forms should be filled out
release - Receipts filed of Admin. acknowledging
and attached)

6. Contents--continued payment of distribution of Estates
of deceased - Amount received as ordered by
the Court - Pgs - 280-282 - of Receipts

7. Arrangement Chron. by date run under files of successive
Reg. of Wills (Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing copy in front, by name of Releasor
(Self-contained--describe what it shows. If separate, fill out a form for it,
Proceedings & folio nos -
and place cross reference here to that form by title and identification number)

9. Writing Hand-
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size (15 1/4 x 2 x 10 1/8") 350 pages - approx -
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities In West Wall Vault -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Register of Wills - 1st. floor, County
Court House
cabinet, on floor)

12. Other information Vol 1-5 - (Fair -
(Condition of record if not good. Relation to other records.
Vols - 6-10 - leather (covered in cloth)
Information on prior, subsequent, or similar records: Whether record is known
Excellent condition - writing good
to have been kept earlier than dates shown in item 2)
paper - good -

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) _____ (Date of publication)

Current, (Certificates of Publication of Notice 18
To Creditors), 1922-38. Est. 115 papers
in 1 f. d.

Publishers certificates with notice to creditors attached,
giving date, name of news paper, no. of times published,
and signature of publisher. No orderly arrangement.
Add. on ptd. form. 10 x 5 x 15. Office,

Loene Bankholder, Nov-1-39 - WPA 13 HR
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Register of Wills
(Office of custody) (Office which made the record; if different)

Address of office of custody Court House, Lemartown
(Name of building, room number, street address)

1. Title Current (Notice to Creditors)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1922 - 1938 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Current
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copies to notice to Creditors cut
(Purpose and general nature of record. Principal items of information

from the paper in which it was published and presented to the Orphans Court by the publisher in order to collect payment
shown. Summary of forms used in making record, their headings, etc. If a copy of miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of those

for same. These notices give the date of first publication, name of testator, date by
records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued when claims must be filed and name of administrator. This notice to creditors is attached to the publisher's certificate of publication -
7. Arrangement no definite arrangement - -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none -
(Self-contained--describe what it shows: If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Hand - on printed forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size "10 3/4 x 4 3/4 x 13 3/4" approx 115 papers -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11. Location by dates and quantities on file on East Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Register of Wills Office, 1st floor -
County Court House -
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Handwritten on Printed forms - +
attached news paper clippings from
St. Mary's Beacon - + St. Mary's Enterprise,
Writing (good). Paper (good)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

40 Record of Wills Deposited
Prior to Death, 1864-- 1 Vol.

Record of Wills deposited with register,
giving date deposited, name of testator,
by whom deposited, and by whom withdrawn.
Also shown by date deposited. H. L. W.

2 pp. 13 x 8 1/2 x 1/2. Office.

6. Contents--continued

7. Arrangement Chron. by date of recording
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 13 x 8 1/2 x 1/2
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities West Wall Vault
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Register of Wills Office, 1st floor -
County Court House -
cabinet, on floor

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

General Index - Hills, 1658-- . 1 vol.

Campbell system. Arr. alph. by name of ~~testator~~^{deceased}, giving date of will, ~~testament~~^{where recorded},
liber no, and folio. ~~added~~^{where recorded} under ptd. head.

195 pp. 18 x 12 x 2. Walnut.

Item 10. What is size?

No. pages?

(32)

Laura Beardslee - Nov-1-39 to P.O. 10 St. B.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "General Index"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1658-1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling General Index - Wills #1 - St. Mary's Co., Md.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents ~~This index is not according~~
(Purpose and general nature of record. Principal items of information

~~to the Campbell System of Indexing~~
shown. Summary of forms used in making record; their headings, etc. If a very

~~general or miscellaneous record, detailed information as to type of records~~
by last name of testator giving

~~names of persons making will, instrument~~
contained and dates covered by each should be given. Unless contents of these

~~records are described by other forms 12-13HR, such forms should be filled out~~
filed in page folio

and attached)

Date of Will, name of decedent, file number,
Instrument, and page -

6. Contents--continued

7. Arrangement

Clear by date recorded
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

Self-contained--describe what it shows. If separate, fill out a form for it,
Will + folio no -

and place cross reference here to that form by title and identification number)

9. Writing

Handwritten under printed head.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size

(18 2/8 x 2 1/4 x 12 1/4") Over 195 pgs -
(Of record or container. Height, width, thickness or depth. Average number of

(281 pgs - not used) Some vols. are much
pages or documents)

smaller + some larger than the average given

11. Location by dates and quantities

West Wall Vault - Register of
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Wills, office, 1st floor, County Court House -
cabinet, on floor)

12. Other information

Leather bound (Very poor condition)
(Condition of record if not good.) Relation to other records.

Writing (good) Paper (good)
Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Hills, 1802--. Est. 1,800 papers in 8 f.d., 1 safe.

(7 f.d. labeled by letters of alph. continued). 1 safe, 1910--; not

Original wills of ^{titled.} residents and certified copies of ~~from other~~
~~jurisdictions~~ recorded in Hills Record, entry - . Arr. alph.
by name of decedent. Hdw.; typed; hdw. on ptd. form; typed
on ptd. form. F.d. 10x5x13 1/2; safe 25 1/2 x 23 x 22 1/2. Office.

(missing 1658-1801).

Laura Burkholder, 6/10/40, _____
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Wills"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1802 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 8 f. d's. 1 Safe (Wills)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents (Form 23) 7 f. d's. contain "Wills" that have been probated, some original, some copies, Careats and answers to Careats, Certificates made by witnesses and admnis-
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

trators (Form 24) these are Wills, that have been probated, give name of Testator,
and attached

WPA FORM 12-13HR--Revised (See reverse side) 16-6419
date, provisions name of Administrator, and witnesses - some wills not as yet probated.

6. Contents--continued _____

7. Arrangement No orderly arrangement
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Form 23 Handwritten with attached printed forms filled in
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.)
by witnesses of accidents. See addenda - Stewart # 9,
Printed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 13 1/2 x 3 1/2 x 10 - Total no of papers 3614,
(Of record or container. Height, width, thickness or depth. Average number of
1 safe - 25 1/2 x 23 x 22 1/2 -
pages or documents)

11. Location by dates and quantities Wiles 1802-1927 - N. Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,

file: 1919-39; E. Wall file; 1910--- Safe
cabinet, on floor)
S.W. corner - Register of Wiles, 1st floor,

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

L.B.

Addenda =

(Form 23, 24)

L.B. 6/10/40.

WILLS.

7 file boxes - 1802-1927
1 f. d. "Wills." A-B.
1 " " " C-D.
1 " " " E, F, G.
1 " " " H, J, K.
1 " " " L, M, N.
1 " " " P, R, S.
1 " " " T, V, W, X.
<hr/> 7
Est. 1225 papers.

1 f. d. ^{Labeled} "WILLS" - 1919-39.
Est. 50 papers.

(WILLS) 1 Steel Safe - 1910 - - .

Est. 339 papers. Total number

~~of papers 1,614 in 8 f. d's, + 1 Safe.~~

(25 1/2 x 23 x 22 1/2) S.W. Corner.

Stew #3. Total number Wills - 1,614.

Stew #9;

Orphans Court admitting into court, as true and genuine 'last will and testament of the decedent - signed by the judges of the Orphans Court - Test by Register of Wills.

Stew #1;

These f. d's, titled "Wills", and lettered A-Z.

(Wills), 1910-- . Est. 400 papers in 1 safe.

Original wills ~~of living persons~~ deposited with with registers
for safe keeping. recorded in where papers, tax entries,
~~contents confidential~~. Hdw.; typed.;
hdw. on ptd. form; typed on ptd. form. 25 1/2 x 23 x 22 1/2. Office.



THE NATIONAL ARCHIVES

THE NATIONAL ARCHIVES

THE NATIONAL ARCHIVES

THE NATIONAL ARCHIVES

Addenda Sheet. (Form 23, ~~24~~)

6/10/40.

L. B.

The Original Wills from 1658-1801 are not in this office. I have tried to get information regarding same but the only information is - a possibility they were destroyed when the Court House burned, and the records were saved by the Reg. of Wills at that time because he kept them at his office, in his home.

(See Form 21.)

Wills from 1658-1801; are contemporary copies, 1802-1927; some original, some copies, Corsets and answers to Corsets. Wills 1919 - - Originals that have been probated give name of Testator. There are some Wills not as yet probated.

(24)

Laura H. Burkholder Nov-1-39 W.P.A. 12 A. R.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office, of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title "Wills"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1910 - 1939 - 1 Sale -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 339 Papers -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Wills - See form # 23 for labeling
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These papers are Wills that have been probated which give name of Testator date, provisions, name of administrator and witnesses -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of those records are described by other Forms 12-13HR, such forms should be filled out

Some Wills, not as yet probated

and attached)

6. Contents--continued

7. Arrangement no definable arrangement
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten Type-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Photo-typed
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size Steel safe (25 1/2" x 22 1/2 x 23 1/4") approx
(Of record or container. Height, width, thickness or depth. Average number of

339 papers
pages or documents)

11. Location by dates and quantities In steel safe in South
(Room, vault, wall--N.E.S.W., section, bin, shelf,

West corner of Register of Wills
cabinet, on floor)

Office, 1st floor County Court House -

12. Other information These are all unbound
(Condition of record if not good. Relation to other records,

Volumes of Wills - Written to (good)
Information on prior, subsequent, or similar records. Whether record is known

Papers are (good)
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Admin. (Administration) Book (Fees), 1826-32, 1 vol. 25

Record of fees collected by registers, giving names of executor, administrator or guardian, and ~~the trust~~ year, amount of fee, and total. Arr. alph. by name of executor, administrator or guardian. How. 766 pp 15x10x1 1/2. Vault.

A Ledger Sheet -

Form (25)

Title on vol -

Labeling

Dates on out -
side of vol.

Include
Dates inside vol.

"ADMN BOOK"

none -

1826
To
1832

1826-1832.

Copy of page in this vol.

J.

Fee Retained -

1826

1827

1828

1829

1830

Johnson - Philip, adm. James, . . . 43. $\frac{1}{4}$. . . 6.42 $\frac{3}{4}$. 2.20.

Jordan Richard Ld. 60

Jones Andrew M. 35

Jones Wm, no. 20. Black Glect. Fells point - Balto.

Jones Benj. " (Ph.) Guard. Al Genrick's Children

Jones And " (Ph.) Guard. Eliz. C. Fred. M. Jones

Fees Retained

1826
1827

1828

1829

1830

A

Abell Francis 1.83 1.2 $\frac{1}{2}$

Same adm. John Wise 80 22.88 $\frac{1}{4}$ 1.89 $\frac{1}{2}$ 05L

" Ex. Mary A. Wise 8.13 8.62 1.21 $\frac{1}{4}$ 05L

And Ignatius 2.42 $\frac{1}{2}$ pd. . . . 1.64

Same Ext. and - - - - 5.31 $\frac{1}{2}$ - - - 2.16 $\frac{1}{4}$

Item 8.

This Book is indexed through volume alphabetically -

(25)

Laura Holmes Burkholder (Worker's full name) Nov-1-1939 (Date) W.P.A. Form 12-13HR (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills Office
Address of office of custody Court House, Leonardtown

- 1. Title Admn. Book
2. Dates 1826-1832
3. Quantity 1 Vol
4. Labeling Admn. Book - 1826-1832
5. Discontinued and missing records none

6. Contents Names listed alphabetically thru book by name of Adm. Executor or Guardian name of persons whose property is being administered, the amounts paid year from 1826 thru 1832 - Fees Retained

6. Contents—continued _____

7. Arrangement Chron. by date recorded -
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Arr. Alphabetically -
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handw. -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size (15 1/4 x 13/4 x 10") - 166 pages -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In vault, West Wall
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
in Register of Wills Office, First floor
Court, Court House -

12. Other information _____
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Binding: - (leather) covered in cloth -
Con. is (good)
Con. of Writing (good)
Con. of Paper (good)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Administration Reference Docket, 1802-1937. 4 vols.

1 vol., 1802-58, subtitled Guardian Reference Docket.

Brief record of administration proceedings, giving date letters granted, names of decedent and administrator, amount of bond, date inventory, amount, date and type of instrument filed, and date of settlement; also contains Guardian Reference Docket, 1802-58, entry - a few records in first 2 vols. are duplicates. Arr. numer. by case no. Indexed alph. by name of decedent. Hdw. Arr. 200 pp. 15 1/2 x 10 1/2 x 2. Office.

Check
contents

① "Administration Reference Docket From 1808 to 1848"
Only news 1808 to 1843. One entry 1848.

② Reference Books: 1809-1836;
Same as Standard Ref. Docket (see form)

③ 1843-1892

④ 1892--1937

2/2

Laura Burkholder 6/18/40. (Form 26)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Register of Wills -
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Leonardtown -
(Name of building, room number, street address)

1. Title "Administration Reference Book"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1808 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Addenda -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These records give docket number, name of decedent, administrator, date letters granted. Bond given for - date Inventory filed, amount - date acct. of sales filed, date 1st acct. passed, date 2nd & final acct. passed -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued distributable, distribution made
and date, receipts filed - and date -

7. Arrangement numerically by docket number -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing copy by name of Decedent showing
(Self-contained--describe what it shows. If separate, fill out a form for it,

name of admr. & docket number -
and place cross reference here to that form by title and identification number)

9. Writing Hand -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (15 3/4 v 10 1/2 x 1 3/4") approx
(Of record or container. Height, width, thickness or depth. Average number of

200 pages - each vol -
pages or documents)

11. Location by dates and quantities West Wall Vault -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Register of Wills - 1st floor -
cabinet, on floor)

County Court House

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

Addenda -

(Form 26)

7/11/40.

L.B. -

HISTORICAL RECORDS SURVEY

Title or vols -	Labeling	Outside	Inside dates
"Administration Reference Docket"	none	1808-'48	1808-'49
" " "	none	none	1809-'37
(Admin. Reference Docket)	D. P. 1827	1827	1828-'49
"Administration Reference Docket"	none	1843-93	1843- 1894 1894
"Administration Reference Book"	P. H. D. vol.	none	1892 - -

This is index on form 239
Judg. court Docket

Mr. Crapster :-

Item # 2: Last recording date in "Administration Reference Book". P. H. D. vol. 5 Feb. 7-'38.

(Docket number - 1193)

The "Estate Docket" A. C. M. vol. supersedes

see above from 1937.

Item # 10:

15 1/2 x 10 1/2 x 2" - 1868 - 1848.

11 1/2 x 8 1/2 x 1" - 1828 - 1849.

Mr. Crapster:

These records seem to carry the same contents. I am not positive, so when Mr. Evers or you come down, you can straighten me out on this.

Addenda

Form 26

Wm. Smeltzer
is

Copy from book
Titled D for 1827.

7/11/40,
L.B.

Henry G. Garneau
advs.
James Cook

Reference from Court recd.
and filed 18 Apr. 1828.
Award made out and
delivered Gr. 29 Apr. 4, 1828.
Amount due 52.60
with Int. from 31st Oct.
1824. . . . till paid H etc
fee of 2⁵ each paid by
John

reference award made
and returned to Co., Court
11 Mar - 1829,

To be attached to form # 26.

Duplication Court
St. Mary's Co.

29

Administration Bonds,
1799-1805, 1819-- 12 Vols.

(6 Vols. ^{numbered and} labeled by liber of register)

Copies of bonds of ^{1806-18, in Guaranty Bonds, Am. Tr. &} executors and administrators

giving names of person bonded and sureties,

amount of bond, conditions and obligations,

name of deceased, signatures of sureties, dates

of approval and recording, and signature of register.

Arr. Chron. by date of recording. Indexed alphabetically

by name of deceased. Hds. Rev. 450 pp. 17 1/2 x 12 1/2 x 3

~~Administrative Records~~

27

Administrative Bonds, 1799-1805, 1819--. Books.
(7 vols. labeled by liber of register and dated). 1806-18
in Guardians Bonds, entry - .

Copies of bonds of executors and administrators, giving names
of ~~persons bonded and sureties~~ ^{persons bonded and sureties}, date and amount of
bond, obligations, names of witnesses, dates filed, approved,
recorded and examined by register, names of sureties, and
signature of register. Arr. Chron. by date of recording.

Indexed alph. by name of administrator or executor, giving
name of decedent, and folio. Illus. cov. 450 pp. 17 1/2 x
12 1/2 x 2 1/2. Office.

Administration Bonds, 1799-1805;
1819-- . 8 vols (7 vols. dated and
numbered under liber of register).

1806-18 in Guardians Bonds, entry -

Copies of administrators and executors bonds, giving
name of decedent, sureties, date, amount and ob-
ligation of bond, signatures of administrator or ex-
ecutor, sureties and witnesses. Arr. Chron.
by date of recording. Indexed alph. by name
of administrator or executor, giving name of
decedent and folio. Adv. Arr. 450 pp.

17 1/2 x 12 1/2 x 2 1/2. Office.

Laura H. Burkholder - Nov-1-39 - W.P.A. - 12 A.R. (27)
 (Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
 DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
 THE HISTORICAL RECORDS SURVEY: 1937
 1734 NEW YORK AVE. NW.
 Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
 Name of agency or office Register of Wills
 (Office of custody) (Office which made the record, if different)
 Address of office of custody Court House, Leonardtown
 (Name of building, room number, street address)

1. Title Administration Bonds
 (Give present full title in quotes; assigned title, if any, in brackets.)
"Probate Series"

If record has had other titles, list them with dates or quantities or both)

2. Dates 1797-1939;
 (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 12 Volumes
 (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ADMINISTRATION BONDS - Val 6.
 (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none - Val 11 - M.L.C. #1; Val 12 - A.C.N.T. #1.
 (If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These volumes contain the dates of
 (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

Bonds, names of persons giving bonds, & their seals - Nature of bond, and condition of seal of Reg. of Wills.

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

WPA FORM 12-13HR--Revised (See reverse side)

16-6419 and obligation

Name of decedent, names of sureties, date, amount of bond, signatures of admr or executor, sureties & witnesses.

6. Contents--continued

7. Arrangement

Chron. by date according to successive Reg. of Wills.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

Alph. without by name of decedent whose property is being administered & folio number.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Hdw -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

(17 1/2" x 8 3/4" x 12 1/2") Average -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
450 papers -

11. Location by dates and quantities

West Wall Vault -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Reg. of Wills Office 1st floor, County Court
cabinet, on floor
House -

12. Other information

(Condition of record if not good. Relation to other records.
Vol 1 - paper - (good cond.) Vol 2 (Poor Cond)
Information on prior, subsequent, or similar records. Whether record is known
paper bound - (Vol 3-4 paper bound -)
to have been kept earlier than dates shown in item 2)
Vol 5-10 Leather (covered in cloth) (good cond.)
Writing (good) Paper (good)

13. (For use in Florida.) Early imprints

(Author) (Publisher)
(Place of publication) (Date of publication)

(Administration Papers), 1807--.

29 + 32 Est. 27,950 papers in 128 f.d., (174 f.d. labeled by letters of alphabet contained).

Pittoraries: Miscellaneous, 1 f.d. 1936--.

Hills, 2 f.d. 1936--; 1 f.d. not titled.

Original instruments in administering estates, recorded and filed. Arr. kept by name of decedent. Hdw.; typed; Hdw. on std. form; typed on std. form. 10 x 3 1/2 x 13 1/2. Office,

Check forms 29+32 wills should be separate entries.

(29)
Lawrence J. Burkholder Nov-1-39 - W.P.A. 13918 -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Severstown Maryland
(Name of building, room number, street address)

1. Title "(Administration Papers)"
(Give present full title in quotes; assigned title, if any, in brackets.)
- unbound -
If record has had other titles, list them with dates or quantities or both)

2. Dates 1807 - 1894 - Letter A - Z
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 93 Drawers - average bundle 9" x 3 3/4"
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 3 A's - 11 B's - 7 C's - 4 D's - 2 E's - 4 F's - 7 G's - 8 H's - 20's - 1 K - 4 L's - 11 M's - 2 N's - 3 P's - 3 R's - 9 S's - 7 T's - 1 U.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible).

6. Contents Revaluations - Receipts of Trustees
(Purpose and general nature of record. Principal items of information

Copy of Auditor's report - guardian accounts
shown. Summary of forms used in making record, their readings, etc. If a very
final releases account of sales - notice to
general or miscellaneous record, detailed information as to type of records
Creditors, Inventories, distributions, annual
contained and dates covered by each should be given. Unless contents of these

Valuation, order for sale, renunciation
records are described by other Forms 12-13HR, such forms should be filled out
Wills, Orders - Indentures, Certificate
and attached)

6. Contents--continued of Freedom -

7. Arrangement Alph - by name of decedent -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size (10 1/4" x 3 3/4" x 13 3/4") 19,530 papers -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
93 bundles -

11. Location by dates and quantities In file over West
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Wace Vault - Register of Wills Office -
Court House, Lexington - Ind -

12. Other information Steel drawers + containers
(Condition of record if not good. Relation to other records.)
in excellent condition - Writing
Information on prior, subsequent, or similar records. Whether record is known
(good) papers (good)
(to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Laura H. Burkholder (Worker's full name) Nov-1-39 (Date) W.P.A. (30) 13 HR (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title "Administration Papers"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1813-1918; Lettered A-Y
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 26 Drawers - Average Bundle (9x3 3/4")
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A-Y - 1A-48's - 20's - 1D - 1E - 1F - 2G's - 2H's - 18 - 1-K - 1L - 1M - 1N - 1V - 0, 1 - P - 1R - 1S - 1T - 1W - 1Y -
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Bonds given Annual Valuation
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of those records are described by other forms 12-13HR, such forms should be filled out and attached)
Inventory of Chattels - Account of Sales
Orders of the Court - Certificate of Publication - Notice to Creditors -
Order of Court to release Bond -
Certified Copy of Judgment -

6. Contents--continued List of Debits - Receipts - Indenture of binding - Auctioneers Certificate - Additional affidavits accompanying report of Sale
7. Arrangement Alph. by name of decedent.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten & Type-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Average Steel file (10 1/4" x 4 3/4" x 13 3/4")
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
5200 papers - 26 Bundles -

11. Location by dates and quantities In file over Vault on North Wall in Register of Wills
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Office 1st. floor County Court House -

12. Other information Steel drawers and containers in excellent condition -
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Writing (good) Paper (good)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

James Burkholder Nov-1-39 W.P.A. 138P ⁽³³⁾
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM.

County St. Mary's State Maryland

Name of agency or office Register of Wills Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Administration Papers"
(Give present full title in quotes; assigned title, if any, in brackets.)
Unbound Records

If record has had other titles, list them with dates or quantities or both)

2. Dates 1928-1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 29 Drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Lettered A-Z; (2A'S 2 B'S - 20'S)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Accounts of sales - notice to Creditors
(Purpose and general nature of record. Principal items of information

Inventories guardian accounts, nisi orders - distributions, order for sale, releases
shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records

and all papers pertaining to the
contained and dates covered by each should be given. Unless contents of these

administration of an estate -
records are described by other Forms 12-13HR, such forms should be filled out

Bonds.
and attached)

6. Contents--continued _____

7. Arrangement Alph - A - Z - contains surname of testator
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand
(Handwritten. Handwritten printed form. Handwritten-printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size (10 3/4 x 4 3/4 x 13 3/4) 3' dia - approx -
(Of record or container. Height, width, thickness or depth. Average number of pages of documents)
80 papers to drawer -

11. Location by dates and quantities In steel file on East
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Wall - Register of Wills Office, 1st floor
County Court House -

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Containers in Excellent Condition -
Writing (good) Papers (good)

13. (For use in Florida.) Early imprints
(Author) _____ (Publisher) _____
(Place of publication) _____ (Date of publication) _____

(34)

Laura F. Burkholder, Nov-1-39 - W.P.A. 13HR
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title Administration Papers -
(Give present full title in quotes; assigned title, if any, in brackets.)
Unbound Records -
If record has had other titles, list them with dates or quantities or both
2. Dates 1928 - 1940 -
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 24 File Drawers -
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling A-Z.
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None.
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Administration Papers - (Inventories,
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

receipts, & accounts - on estates closed
but not yet audited. These are found
in the new file, beside the old one
one East Wall -

Records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement Alph - by name of document - Showing
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph - A - 2 -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdw -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size (10 3/4" x 4 3/4" x 13 3/4") file: Average no
(Of record or container. Height, width, thickness or depth. Average number of
papers 25 to drawer -
pages or documents)

11. Location by dates and quantities One file East Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Register of Titles Office, 1st. floor -
cabinet, on floor)
County Court House -

12. Other information This is a new file - one but
(Condition of record if not good. Relation to other records.
two drawers contain Admin. papers -
Information on prior, subsequent, or similar records. Whether record is known
Excellent Condition Writing (good)
to have been kept earlier than dates shown in item 2)
Paper (good) Two drawers not filled -
or empty -

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Laura A. Burkholder (Worker's full name) Nov-1-39 (Date) W.P.A. 13HR (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Registry of Wills
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Leonardtown
(Name of building, room number, street address)

1. Title "Administration Papers"
(Give present full title in quotes; assigned title, if any, in brackets.)
Unbound Records
If record has had other titles, list them with dates or quantities or both)

2. Dates 1936 - 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Miscellaneous - 1 no markings - 3 marked Wills
(Explain fully; years, numbers; letters; number of records so labeled)
on the outside file

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Administrators papers - (Inventories, accounts, receipts, etc.) on estates closed but not yet audited - 1st. drawer half full; - Fifth drawer containing Wills dated 1919 - 1939 - other files marked Wills contain administrative papers - notices to
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued Creditors - etc;

7. Arrangement no definite arrangement -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing How - Type-written -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size (10 3/4 x 4 3/4 x 13 3/4") file drawer -
(Of record or container. Height, width, thickness or depth. Average number of pages or documents) average 50 papers to file -

11. Location by dates and quantities in file on East Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor) Register of Wills Office 1st. floor, County Court House -

12. Other information (Condition of record if not good. Relation to other records; Information on prior, subsequent, or similar records. Whether record is known, to have been kept earlier than dates shown in item 2)
Condition of papers - Excellent -
Writing good paper - (good)

13. (For use in Florida.) Early imprints (Author) (Publisher) (Place of publication) (Date of publication)

(Inventories of Personal Property), 1913-37. Est. 330
papers in 2 drawers.

Original inventories of personal property recorded in
Inventories, entry —. Arr. alph. by name of decedent. Hdwr.
on ptd. form; typed on ptd. form. 5 x 22 1/2 x 24. Office.

Laura A. Burkholder - Nov-1-1939 - W.P.A. 12-13HR (31)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House - Leonardtown
(Name of building, room number, street address)

1. Title "Administration Papers"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates April - 22 - 1913 to Aug. 10th - 1937
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Wooden Drawers (330 Papers) (20 Bundles)
(Number of volumes, file drawers, file boxes, bundles, other)

4. Labeling Inventory of the Personal Estate Liber no. folio no.
(Explain fully; years; numbers; letters; number of records so labeled) Test Reg. of Wills

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Inventories accounts of sales admin- istration accounts guardian's account notices to creditors, distributions, annual valuation, order for sale
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making report, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

and attached)
records are described by other Forms 12-13HR, such forms should be filled out
One drawer contains Personal

6. Contents--continued Papers belonging to the
Register of Wills -

7. Arrangement Alph. in wooden drawers - name of deceased
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand- and type written -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (24 x 4 3/4 x 22 1/2) Size Wooden Drawers
(Of record or container. Height, width, thickness or depth. Average number of
330 papers - (20 Bundles)
pages or documents)

11. Location by dates and quantities Two wooden drawers -
(Room, vault, wall--N.E.S.W., section, bin, shelf,
in wooden table near the vault,
cabinet, on floor)

in Register of Wills Office 1st floor - County
Court House -

12. Other information (Condition of record if not good. Relation to other records.

Condition of papers + writing
Information on prior, subsequent or similar records. Whether record is known
(good) containers (good)
(to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

6/5/40.

L.B.

~~Title on Papers -~~

(Inventories of the Personal Estate of decedents) 1913 - 1937.

2 Wooden drawers - 330 papers - 20 pkgs.

1 " " " containing personal papers belonging to Reg. of Wills.

Draw # 10 (24 x 22 1/2 x 4 3/4) size wooden drawer.

Draw # 1.

These wooden drawers have no title, but contain papers pertaining to Inventories of the Personal Estate of decedents, date filed, recorded in record of "Inventories" (Form 15) Liber & folio no. examined by Reg. of Wills.

Draw # 7.

These papers are arr. Alph. (in packages) by name of decedent, giving dates, Liber. and folio no.

Draw # 9.

Printed form, filled in by Hdwr. Some Type-written.

Draw # 6.

Inventories, Order for Sale, Letters of Administration Bonds given, notice to Creditors, renunciations.

Deferred Matters, 1928-36. Est. 40³²
papers in 1 file.

Temporary file for papers in estates under
administration not acted upon. No orderly arr.
Add; typed; hdw. on ptd. form; typed on ptd. form.

10 1/2 x 4 1/2 x 13 1/2. Office.

(32)

(32)

Laura Burkholder (Worker's full name) Nov-1-39 (Date) 10 P.O. 13HR (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title Administration Papers (Deferred Matters -)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1928-1939-1 Drawer
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Deferred Matters
(Express fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Inventories, accounts of sales and receipts. Some of these papers are shown ready to be filed with the regular administration papers - others are deferred matters which have not as yet been acted upon by the court. Orders to
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued petition and remove administrator

7. Arrangement no definite arrangement
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten - on printed forms - and
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typewritten
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size (10 3/4" x 4 3/4" x 1 3/4") (Steel container) - Average
(Of record or container. Height, width, thickness or depth. Average number of

40 papers -
pages or documents.)

11. Location by dates and quantities In file on East Wall - in
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Register of Titles Office, 1st floor -
cabinet, on floor)

County Court House -

12. Other information Container in excellent condition -
(Condition of record if not good. Relation to other records.

Written on (good) paper (good)
Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Oddenda Sheet - (Form 32)

(Administration Papers)

f. d. 1928 - 1936. Est. 40 papers -

Stew # 1.

"Deferred Matters" -

Stew # 2.

No. There are dates from '28 scattered thru these papers - to 1936 ✓

Stew # 9.

Yes, some are Hdw. - some typed - some Hdw. on printed form, and some typed on printed form -

Stew # 6.

This f. d. contains correspondence on sales, receipts, deferred matters which have not been acted upon by the Court, Order to petition, and removal administrator. Some of these papers are those to be filed with regular administration papers -

Estate Docket, 1937--. 1 vol. (A. G. M. 1).

~~Complete~~ Record of proceedings in ^{the} settlement of estates, giving name of deceased, date of death, names of administrator or executor, amount of bond, ^{and} names of sureties and solicitor, ~~and~~ dates of various proceedings, and ^{liber and folio} ~~all papers filed and attached~~ ^{where recorded.} Arr. chron. by date ^{of proceedings within estates.} ~~of filing~~. Indexed alph. by name of deceased. Hdwr. under ptd. head. 500 pp. (6 used). 18 1/2 x 13 x 7/2. Office.

Laura Bushholder 6/12/40
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Estate Docket"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1937 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A.C.M. No. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

(see form #26) ?
whether same information shown in another record. Explain why records are missing, if possible)

6. Contents gives name of decedent, date died,
Persons to whom letters were granted,
amount of bond, Sureties & solicitors
give date of proceedings, Admrs.
appointed, bond fixed, letters granted,
notice to Creditors, Inventories of real
and attached)

6. Contents--continued and personal estates filed -
Order for sale passed - let. & final accts.
distribution filed, Certificate of publication
filed

7. Arrangement chron. by date of testate or deceased?
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph. in front name of decedent &
(Self-contained--describe what it shows. If separate, fill out a form for it,
folio no.
and place cross reference here to that form by title and identification number)

9. Writing Hand- or printed head? Form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.)

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 18 1/2 x 13 x 2 3/4 " approx 500 pgs
(Of record or container. Height, width, thickness or depth. Average number of
67 pgs - used
pages of documents)

11. Location by dates and quantities W. Wall Vault - Reg. of
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Wiles Office, 1st. floor, County
cabinet, on floor
Court House -

12. Other information (Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)
(Place of publication) (Date of publication)

(Form 37.)

7/10/40,

L.B-

A. Adenda.

Stew # 6:-

Copy of page 1. "Estate Docket".

Orphans' Court, St. Mary's County Estate of Susan P. Smith.

1 p.

Late of St. Mary's Co., died - Jan 2 - 1937, Testate.

PERSONS TO WHOM LETTERS WERE GRANTED.	AMOUNT OF BOND.	SURETIES	SOLICITORS.
DATE.	PROCEEDINGS.		
APR. 13 th - 1937.	Bond fixed + appraised, Letters Granted Appraisers Apptd. (names of appraisers) Notice to Creditors in St. Mary's Enterprise, Real + Personal estates to be appraised.		
Feb. 9 th .	Will probated but delayed further proceedings on acct. of admr. to be appointed. Apr. 13 th Admr. appointed. Bond appraised PS. as above.		
May 25 th .	Inventories of real + personal filed and passed.		
Sept. 22 - '38.	1st. Acct. passed + filed. Certificate of publication filed.		
June 2 - '39.	Admr. cited to Court. Admr. answered to citation June 13 th . The Estate was closed at first accounting, and nothing further to report.		
Jan 5 - 1940.	10% Inheritance Tax, on Real Estate paid, Admr.		

Of deuda.

(Form 37)

7/10/40.

L.B.

Item # 2:

Earliest date by month and day
in "Estate Docket" Jan. 2nd 1937.

Item # 7:

no, chron. by date of testate.

no, each estate is not given a
consecutive number.

Item # 9:

This record is Hdw. on printed Form.
There is also printing in the body of
this volume.

Item # 6:

The heading of pg. 1 - "Estate Docket"
is printed, (filled in by handwriting)
giving name of Testate & date of deceased.
Persons to whom letters were granted,
Amount of Bond, Sureties, Solicitor's
Date, and Proceedings are printed.
filled in by handwriting, giving date
and proceedings -

38

(Commissions) 1777-1834.
1 vol. (dated)

Copies of commissions issued by the governor,
to appointed officials of the orphan's
court, giving date, name of official, and
character of office. Arr. chron. by date
of recording. Hdw. 65 pp. 12 1/2 x 8 x 1. Office.

Laura Burkholder - 6/13/40.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

- Title (Appointments of Justices and Register of Wills by the Chancellor)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates 1777 - 1834.
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 Vol.
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This record contains appointments of Justices of the Orphans Court to do equal right and justice according to the law of Maryland, to act under His Commission to execute the powers of said Orphans Court, lawfully and
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued faithfully according to law, until
deuly discharged from said office - given under
the seal of Maryland & date of appointment,
Witnessed by Esquire Chancellor -
7. Arrangement Chron. by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12 1/2 x 8 x 1" 65 pgs -
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities W. Wall Vault - Register
(Room, vault, wall--N.E.S.W., section, bin, shelf,
of Miles Office, 12th floor - County Court
House -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

(Commissions), 1777-1834, 1 vol. (dated).

Copies of Commissions issued to justices of the orphan's Court and registers of wills by the State, giving date, term, name of person commissioned, and signature of Chancellor. Arr. Chron. by date of recording.

Added. 12 1/2 x 8 x 1. Office,

(19)

Laura Johns Burkholder (Worker's full name) Nov-1-39 (Date) WPA Form 12-13 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland
Name of agency or office Register of Wills Office
Address of office of custody Court House, Leonardtown

- 1. Title (Commissions)
2. Dates April 21st. 1777 to Mar 4th 1834 -
3. Quantity 1 Volume -
4. Labeling Labelled - 1777 - 18.
5. Discontinued and missing records none -

6. Contents Contains Commissions of Register of Wills and Justices of Orphan's Court made by the State of Maryland, signed by Chancellor of State, 1834 Date of last recording -

6. Contents—continued

7. Arrangement *Chron. - by date recorded*

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing *Handwritten*

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *(12 1/2 x 1 7/8 x 8") 64 pages recorded - (106 not used)*

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In vault on West wall*

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

Register of Wills Office, First Floor, County Court House

12. Other information

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

*Binding: - (paper) Condition (good)
Writing (good)
Con. of paper (good) -*

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Jana Bookholder 6/18/40
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

- ✓ 1. Title "Admin. Reference Docket"
(Give present full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both
- 2. Dates 1828-1849
(Earliest and latest dates; missing dates. Show exact date of breaks)
- 3. Quantity 1 vol -
(Number of volumes; file drawers; file boxes; bundles; other)
- ✓ 4. Labeling D. for 1827.
(Explain fully; years; numbers; letters; number of records so labeled)
- 5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This record gives docket numbers, name of administrators to whom term shown. Summary of forms used in making record, their headings, etc. If a very of court, and date. Name of law general or miscellaneous record, detailed information as to type of records reference to Rec. of Wills - stay expansion contained and dates covered by each should be given. Unless contents of these untill the end of next term.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out

reference for proportions of assets -
(and attached)

6. Contents--continued

7. Arrangement

numerically by docket number
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing

Hdw
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size

(12 3/4 x 8 x 1") 50 pages
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities

N. Wall vault
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Room of Wells Office, 1st floor
Cabinet, on floor
County Court House

12. Other information

(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

26

(Tax on Commissions), 1904-9. 100l

Record of taxes on commissions of executors and administrators
~~collected by registers and remitted to State Comptroller~~, giving date,
names of executor or administrator, amount of tax, ~~collected~~,
~~amount~~ ^{to ss} of register's fee, and amount remitted to State ~~Comptroller~~ ^{Treasurer},
~~ptroller~~. Arr. chron. by date of recording. Haw. 20 pp.
8x10x1/2. Office.

Addenda Sheet -

(Form 40.)

6/18/40.

L.B. -

Title or Volume -	Labeling	Outside dates.	Inside dates -
(Register of Wills Account Books) - This book has no title -	none -	none -	Jan 12 th - Nov. 9 th - 1904 - 1909.

Mr. Crapster: -

Copy from page in this book - for your information.

This record gives name of Register of Wills in account with the State of Md.

Jan 1904 - To Amount from J. J. Adm'r. of J. J. State Tax on Commission + amount.

Feb. " Amount from J. J. Adm'r. of J. J. State Tax on Commission and amount.

Mar " Amount from J. J. Adm'r. of J. J. State Tax on Commission + amount. Registers Commissions, (amount) Due State (Amount)

April " By receipt from Comptroller --- amount.

This seems to be a little book kept by the Register of Wills of amounts paid to him by administrators including State Tax on commissions, + receipts' from Comptroller + amounts - Registers Commission + amount - Amount due State.

There are only 20 pgs - (8x10x1/4") no index - Hdw. W. Wall fault.

12x10x1, 14x14x1 1/2.

Office.

Cash Book, 1913 - - -

2 Vols. 1 Vol. 1931 - - not

titled

Record of cash receipts and disbursements
of the register of wills, giving 1913-30,
date name of estate fees paid, tax on commissions,
collateral inheritance tax and totals;
1931 - - , under receipts date, name of estate,
register's fees, tax on commissions, collateral
inheritance tax, Maryland estate tax, and
bank deposits; under disbursements, withdrawals
from bank, name of payee, check no., amounts
for salaries, supplies and sundry and amount
sent to state treasury. Fr. stored by date of
entry. Hd. as under pt. 2, head. Adv. 150 pp.

Saunders, Burkholder - 2-4-31 (Form 41)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Sewardtown,
(Name of building, room number, street address)

1. Title "Cash Book"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1913 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Reg. of Wills.
(Explain files; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Record of receipts and disbursements
(Purpose and general nature of record. Principal items of information

of registers office Receipts give date by
shown. Summary of forms used in making record, their readings, etc. If a very
month & day - Serial number - name of
general or miscellaneous record, detailed information as to type of records
Estate, Receipt number, amount of Cash,
contained and dates covered by each should be given. Unless contents of those

under receipts are listed Register of Wills FEES,
records are described by other Forms 12-13HR, such forms should be filled out

Inventories, account and copies, Tax on Commission,
and attached)

WPA FORM 12-13HR--Revised (See reverse side) 16-6419
Maryland Estate Tax (Sunday) listed nature
amount, deposits in bank - Ow disbursement

6. Contents--continued page one listed withdrawals giving
date withdrawn for bank name who withdrew
under (Withdrawals) listed check no. Amount of
check, Salaries, Office supplies, Dockets, (Refer
Stem # 12)

7. Arrangement Chron. by date of entry.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
 (Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand - on std. Heads -
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 14 1/4 x 17 1/2 x 1 1/2"; 12 1/4 x 10 x 1 1/4" 151 pp -
 (Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel Safe - S. Wall - Reg.
 (Room, vault, wall, N.E.S.W., section, bin, shelf)
of Wills - 1st. floor -
 cabinet, on floor)

12. Other information (Condition of record if not good. Relation to other records.

Item #6 Stationary Printing, remitted State
 Information on prior, subsequent, or similar records. Whether record is known
Treasury -
 to have been kept earlier than dates shown in item 2)

Vol - 1913-1931; cloth, red leather tips - (good)
" 1931 - - cloth, Black tips - Loose Leaf,

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Cooley Book"
Reg. of Wills,

12-30-1913
12-31-1931

Chron. by date of entry.

None

Hdw. reptd + Heads.

(~~Receipts and Disbursements~~)
No Title.

10-12-1931
1-28-1941

"

"

"

Stack Sale S.W. Reg. of Wills Office, 1st floor.

Total no. of vols. or f.d.'s 2 vols.

Average no. of pages 151 pp.

Estimated no. of papers

Size: largest

14 1/4 x 17 1/2 x 1 1/2"

smallest

12 1/4 x 10 x 1 1/4"

1913-1931, 252 pp - (79 used)

1931 --- 150 pp -

(Form 41)
2-4-31.

Copy from
page in (Cash Book) #

1931 - - .

Page
2

Disbursements.

Withdrawals NAME
from BANK.

check
no.

AMT.
CHECK.

Registers
Salaries

Re-Mitted
State Treas.

Stub record of receipts for fees and taxes,
 giving date, name of executor or administrator,
 total amount paid, with notations of amount
 for fees and taxes, Arr. number by receipt
 no. 2. 14 1/2 in. on pta. form. 9 x 10 1/2 x 4.
 100 pp.

Office.

Laura A. Burkholder - 2-4-41 - (Form 42)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Sevierstown
(Name of building, room number, street address)

1. Title (Receipt Book)
(Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)
2. Dates 1931--
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1 vol.
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This book contains sheets of receipts for different FEES, paid to Administrators and signed by Register of Wills, for amounts received by them for settling estates of deceased.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement chron. by date of receipt.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Hand. on ptd. forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 9 1/4 x 10 1/2 x 2" 100 pp. (160 pp used)
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities S. Wall - Steel Safe -
(Room, vault, wall--N.E.S.W. section, bin, shelf,

Register of Wills office, 1st. floor -
cabinet, on floor)

12. Other information (Fair)
(Condition of record if not good. Relation to other records.

Black Leather.
information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

(Receipt Book)

12-21-31
1-28-41

chron. by date of receipt.

None

Hdw. on ptd. forms.

S. W. Hall - Desk Top Steel Safe - Reg. of Bureau Office,

Total no. of vols. or f.d.'s 1 vol.
Average no. of pages 150
Estimated no. of papers

Size: largest
smallest 9 1/4 x 10 1/2 x 2"

(June 42)
2-4-41

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Re- turned	Cor- rected	Entry written	Entry typed
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
39 -	21 Tax Bill							
22								
23								
24								
25								
6/12/41	26 Collectors Accounts	16 vols.	1878-81 1886-1913	9/23/40			Co. Commissioners	
27								
6/10/41	28 (List of Taxpayers)	21 vols.	1918--	11/4/40			11/4/41	
r	29 (Receipts and Disbursements)	15 vols.	1918-37	9/23/40			11/4/41	
"	30 (Receipts)	4 vols.	1937--	9/23/40			1/24/41	
"	31 Tax Collectors Books	6 vols.	1900-1916	9/23/40			11/4/41	
"	32 Dog Licenses	1 vol.	1918--	9/23/40	No farm		8/1/40	8/1/40
6/10/41	33 Ledger	1 vol.	1937--	9/23/40			11/4/41	
34								
"	35 (Tax Bills)	23 vols.	1934-37	9/23/40			11/25/40	11/25/40
"	36 (Tax Sales Record)	1 vol.	1937--	9/23/40		Co. Commissioners	10/1/40	11/26/40
37								
38								
8/10/41	39 (Tax Bills)	1 vol.	1938--	9/24/40			10/1/40	11/26/40
"	40 (Vouchers)	1 vol.	1933--	8/27/40			10/7/40	

48-39 (Tax B. 220) 1939 -- 18 vols.

^{1 Hd}
Duplicate tax bills, giving name and address
of taxpayer, district no., levy year, amount
of assessment, tax rate, amount of county
and state taxes, total, amount of discount
and interest, and total amount of taxes.

Arr. alph. by name of taxpayer within
district. Hds. on ptz, form? Hves. 100 pp.
14 1/2 x 15 1/2 x 1/2. Treasurer's Vault

(Tax Bills), 1937 -- . 18 vols.

Stubs of tax bills sent to taxpayers, giving district no., date, name and address of taxpayer, amount of state and county taxes, tax rate, interest, and total. Arr. alph. by name of taxpayer within district. How. on std. form. Acc. 100 pp. $14\frac{1}{2} \times 15\frac{1}{2} \times \frac{1}{2}$. Treasurer's vault.

Addenda -

(Form 21)

7/31/40.

Item # 6:

These are stub duplicates for the Treasurer record. Tax bills are sent by the Treasurer, & are located in Treasurer's Office.

" # 10:

14 1/2 x 15 1/2 x 1/2" - 200 stub duplicates for each book -

Total 3,600 Stubs.

" # 11:

N. Wall Vault - Treasurer's Office.

" # 1: (Tax Bills) - 1937 - - - 18 vols -
Stub duplicates from bills sent to tax payers, giving date of bill and address of Taxpayer - amount of State and County tax rate and interest separately computed and totaled -

" # 7: Alph. by name of Taxpayer under each district & numerically by number of stubs.

" # 9: Hdw. on printed form -

These are stubs of the Tax bills submitted to Tax Payers -

Index Sheet -

Form 19, 20, 21
6/20/40,
L.B.

Title or Volume -	Labeling	Outside date.	Inclusive dates
(Liquor and Beer License Fund)	none	none	1936 - 1939,
(Tax Bill Stubs) ✓	"	"	1937 - - -
(Aid Dependent, and Blind children)	"	"	1939 - - -

Item 6: - Form 19,
contains stubs for checks, dates,
deposits drawn for disbursements
for Liquor Funds - approx 50 pgs -

Form 20;

* contains 18 Books, (2 sets) Dicts 1-9;
Stubs from Tax Bills, giving date,
year name Post Office, including
County Tax or rate, State Tax, Int.
on County Tax, Int. on State Tax -
name of Treasurer, Bills and Stubs
are different color each year

Item 10 - Approx 200 stubs, Total 3,600 stubs
each book.

Locat'd A wall vault, Howard Office.

Laura A. Burkholder - Aug 26th - 40 - (Form 39)

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

From Burkholder

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Treasurer's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Seovardtown.
(Name of building, room number, street address)

1. Title (Tax Bills)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 file drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents This file drawer contains tax bills for each district, some of these bills have not been sent, others have been sent out but this drawer is especially used by Treasurers for his file for such bills. If a tax-
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued papers comes in says he has
lost his bill then the Treasurer gets from his
file a new bill for the Tax-payer -

7. Arrangement Alph. by Surname of Taxpayer according
to districts.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand. on printed Form -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other: Give months

and years covered by each kind of writing)

10. Size File drawer 6 X 13 X 15 1/4 " 900 Tax
(Of record or container. Height, width, thickness or depth. Average number of
Bills filed. Size Bills 4 X 6 "
pages or documents)

11. Location by dates and quantities On top Treasurers desk.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

W. Wall - 1st floor - County Court House
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

W W

Motor Vehicle Cash Book
1978 - - 10 Vols.

Daily record of automobile tax collections,
giving date, name of taxpayer, district no.,
amount of county tax, state tax, interest, ^{and} total
paid, total taxes collected, and balance.

Arr. chron. by date of entry. Hds., Arar.

150 pp. 10 1/2 x 8 x 1. Treasurer's office.

Laura Burkholder - 7/1/40

(Worker's full name)

(Date)

Form 22

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Treasurer's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Seaside Towne
(Name of building, room number, street address)

1. Title "Motor Vehicle Cash Book"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1935 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents See Form 22; sent in June 24th
(Purpose and general nature of record. Principal items of information

gives name of owner date District Tax, County Tax, State Tax, Interest and Total Amount.
shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out and attached)

County Court

6. Contents--continued _____

7. Arrangement Chron. by date of assessment & district
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
number -

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdw.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 10 1/2 x 8 1/4 x 1/4" 150 pgs -
(Of record or container. Height, width, thickness or depth. Average number of

each volume -
pages or documents)

11. Location by dates and quantities Steel Safe - Treasurer's
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Office 1st floor - S.E. Wall -
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) (Publisher)

(Place of publication)

(Date of publication)

Addenda

June 22.
7/1/40.

Title or Volume -	Labeling	Outside	Inside -
" Motor Vehicle Cash Book "	none	1935	1935 - '36
" " " "	"	1936	1936 - '37
" " " "	"	1937	1937 - - ,

Mr. Crapster :-

These records were found later and go on form 22, sent in 6/24/40.

Laura F. Burdholder 10/3/40 - Form 22-
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland -
Name of agency or office Treasurers Office -
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown -
(Name of building, room number, street address)

1. Title "Motor Vehicles Cash Book".
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1928 - '35.
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 7 Vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records See Form 48 for Automobile
(If record discontinued, give reason and state

Assessment Books -

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents These volumes give date by year
(Purpose and general nature of record. Principal items of information

and month showing name of owner, and
shown. Summary of forms used in making record; their headings, etc. If a very
district number. Tax on County, and
general or miscellaneous record, detailed information as to type of records

Tax on State, County Interest, and
contained and dates covered by each should be given. Unless contents of these

State Interest.

records are described by other forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement chron. by date of collection.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none -
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handw. sw ruled pages -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 10 1/2 x 8 1/2 x 3/4" - approx 150 pgs. each
(Of record or container. Height, width, thickness or depth. Average number of

books -
pages or documents)

11. Location by dates and quantities Treasurer's Office, sw top
(Room, vault, wall--N.E.S.W. section, bin, shelf,

of safe - 1 st. floor.
cabinet, or floor)

12. Other information Black cloth, red tips.
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Adenda -

Form 22
10/3/40.

Title on Volumes -	Labeling	Outside	Inside -
" Motor Vehicles, Cash Book"	none	none	1928-29.
" " " "	"	1929	1929-'30.
" " " "	"	1930	1930-'31.
" " " "	"	1931	1931-'32.
" " " "	"	1932	1932-'33.
" " " "	"	1933	1933-'34.
" " " "	"	1934	1934-'35.

Mr. Bradford: -

I have made separate forms for these volumes - as they should not have been put on same form - and given the information pertaining to each set of records.

Item # 7:

These records that are not indexed, are not arranged alph. by name of owner, under each dist. But, are entered by name of owner, as the cash is collected, giving ^{their} district number, and amount paid.

Added a

Treasurers Office (Form 22)
8/9/40.

Title on volumes - 7 Vols - Labeling Outside Index -

" Motor Vehicles Cash Book "	none	none	1928 - 1929
" " " "	"	1929	1929 - 1930
" " " "	"	1930	1930 - 1931
" " " "	"	1931	1931 - 1932
" " " "	"	1932	1932 - 1933
" " " "	"	1933	1933 - 1934
" " " "	"	1934	1934 - 1935

Sheet # 3. Seven volumes -
 " # 6. These volumes - give date by year name of
 owner dist number - Tax on County Tax on
 State County Interest State Interest -
 " # 8. Indexed (none)

Copy from
Page 134-135

Motor Vehicles CASH BOOK.

(Sum 22)
8/9/40.

1932			DIST.					
MAY	21	Balance Forward.		\$588.15	\$3.21	.45	\$591.84	
	24	B. C.	8	1.63	.27	.05	1.95-	
	26	J. F.	2	1.63	.27	.05	1.95-	
				\$600.--	5.53	.55	600.00	
Copy from page 135.								
1932								
MAY	31	M. D. St. Tx State Taxes - 2/3 Feb. 25			5.53		5.53	
				Balance Forward	602.06	0.00	.75	602.81
					602.06	5.53	.75	608.34

Lana A. Burkholder - 6/24/40 Form 22 -
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Motor Vehicles Cash Books"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1928 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 7 Vols -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents These volumes are name of owner
(Purpose and general nature of record. Principal items of information

page numbers, Make Type Year Title
shows. Summary of forms used in making record, their headings, etc. If a very
numerical Assessment for years -
general or miscellaneous record, detailed information as to type of records

See addenda item #6
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

Don't see any vol. or addenda for 1934-38?

6. Contents--continued _____

7. Arrangement Chron. by date of assessment + district numbers
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Vol. 1934-38 alph. in front by name
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
owner & folio number - other vols. not indexed.

9. Writing How. on printed heads -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.)

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11 3/4 x 14 3/4 x 2" - Vol 38 - - approx 200
(Of record or container. Height, width, thickness or depth. Average number of

pages - Loose Leaf - 14 1/4 x 17 1/2 x 2 3/4" Vol 1933-38,
approx 500 pages - Loose Leaf -

11. Location by dates and quantities vals - 1928-34; Treasurers Office, on
(Room, vault, wall--N.E.S.W., section, bin, shelf, #)

Tips Safe, Vol 1935 - - Steel Safe, County Commissioners
Office, 1st. floor - Court House -

12. Other information _____
(Condition of record if not good. Relation to other records.)

Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) _____ (Date of publication)

Form # 22.

Item # 5. Description of contents on
addenda varies distinctly from
contents on forms. I can't tell which
contents refer to which vols.

6 or 7 vols. are located in Treasurers of-
file, which raises the query - Are
you sure the last two vols (Motor
Vehicles) are the same records?
Are there only 2 vols indexed 1934-38 inclus-
ive? - How! under ptd. head? All?

Addenda Sheet -

Form 22 -
6/24/40.
L.B. -

Title or Volume - Labeling - Outside dates. Inside dates -

Title or Volume	Labeling	Outside dates	Inside dates
Motor Vehicles	none -	none -	1928 - 1929.
Cash Book "	"	1929.	1929 - 1930.
" " " "	"	1930.	1930 - 1931.
" " " "	"	1931.	1931 - 1932.
" " " "	"	1932.	1932 - 1933.
" " " "	"	1933.	1933 - 1934.
" " " "	"	1934.	1934 - 1935.
Treas	"	"	1936 - 1938.
(MOTOR VEHICLES)	"	none	1939 - - .
" " " "	"	"	

Item # 8:

7 ? Vols - 1928 - 1934; not indexed. (1935 - - - indexed)

Item # 7: Chron. by date of assessment + district numbers.

* Item # 6: gives name, date, District Tax, County Tax, State Tax, Int., Total Amount, (Cash Book)

Are any of these vols. that are not indexed arranged alph. by name of owner under each district?

26
Transcripts.

Collectors Accounts,
1878-81, 1886-1912, 15 Vols.
(15 Vols. dated; 4 Vols. labeled
by Eiber of Clerk)

Records of accounts of tax collectors, giving
levy year, ~~amount~~ ^{proportion} of levy for each district,
date, names of commissioners, ^{from} names of
payee, amount, total, and balance, etc.
shown by date of entry within accounts.
H.W. 13 1/2 x 8 x 1. office

Laura J. Bulholder. 10/7/40. (Form 26)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Treasurer's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Seabrook
(Name of building, room number, street address)

1. Title "Collectors Accounts"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1878 - 1899
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 16 vols - (15 vols. dated, 4 vols. labeled T.L.M.)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Vols - 1893 - 1896; T.L.M.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1882 - 1885
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Record of appropriations allotted to tax collectors of each district, and orders for payment of bills, including work on roads, pensions and others
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
giving name of collector, district no., date, amount, and purpose of

6. Contents--continued appropriation, date of entry,
name or initials of payee, amount and
balance of account.
7. Arrangement Class. by date of collection under district.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing none
(Self-contained--describe what it shows... If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)
9. Writing Handwritten on ruled sheets - (all vols.)
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)
10. Size 13 1/2 x 8 x 1" Average 150 pp
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)
11. Location by dates and quantities S. Wall Vault - County
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Commis Office 1st floor - County Court
cabinet, on floor) House -
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Mr. Crapster:

(Form 26)

10/7/40.

Inclusive dates in Collectors Accounts -
Vol. 1878-1899;

Inclusive dates in Trust Clerk & Co. Comms
same vol, see (1878-79) ship - pg. 154-16.
(1880-81) pg. 57-61; (1886-1899) pg. 93-158.

Collectors Accounts, inclusive dates
are (1878-1881) pg. 5-55; Ship
from 55-63, blank pages - (1881) pg. 63-85,

These records are found in County
Commissioners office, but are records of
the County Treasurers office, there
is no room in Treasurers office for
these records so are kept in here.

I do not find these records
running to date.

Treasurer records have always
been distinct from Co. Comms.

It has been impossible to ascertain
the history of this office. I have
asked several, but find it hard to
get the desired information.

L. B. -

Addenda -
Treasurers Office -

(Form 26)

10/7/40.

Title or Volume - Labeling Outside Inside Dates

Title or Volume	Labeling	Outside	Inside Dates
"Collectors Accounts"	None.	NONE	1878 - 1881, 1899
"	"	1886	1886 - 1887.
"	"	1887	1887 - 1888.
"	"	1888	1888 - 1889.
"	"	1889	1889 - 1890.
"	"	1890	1890 - 1891.
"	"	1891	1891 - 1892.
"	"	1892	1892 - 1893 -
"	T. L. M.	1893	1893 - 1894.
"	T. L. M.	1894	1894 - 1895.
"	T. L. M.	1895	1895 - 1896.
"	T. L. M.	1896	1896 - 1897.
"	NONE	1897	1897 - 1898
"	"	1898	1898 - 1899
"	"	1899	1899 - 1900.
"	"	1899	1899 - 1912.

Vol. 1878-81. contains Treasurer's yearly summary 1878-81,
1886-90, Treasurer's accounts posted in Treasurer's
General acct. 1894-95

Addenda =

(Form 26)

7/17/40.

L.B.

1893 W. W. Smith, Collector 1st Dist.

Dr.

Cr.

Month	Day	Description	Dr.	Cr.
Jan. 1892	1	To Road Appno - 1892	\$ 26.00	--
June	28	By Order - J. J. Jarboe -		\$ --
July	12	" " J. W. D -	Returned red ink.	--
Aug.	9	" " C. F. G.	"	--
"	"	" " A. B. -	"	--
Sept.	20	" " J. J.	"	--
"	"	" " J. J.	"	--
Nov.	22	" " J. S.	"	--

To order J. S. J. not returned
 Pay amt. to Bal. carried to Surplus #

\$ --- # ---

Addeida -

(June 26)
7/17/40.

1896

John H. Smith, Collector. 5th Dist. Q R

Jan.	1	To Road Appro. 1895	\$	---	---	---
June	2	By Cash			\$	---
Sept.	10	" "				---
Feb.	1	To Int.		---	---	---
"	"	By Amt. to Balance Carried to folio 1				---
		Balanced	\$	---	---	---
		<u>Red ink</u>				

1896.

W. W. Cecil, Collector. 2nd. Dist. Q R

Jan	1	To Alms House Appro. 1895	\$	---	---	---
"	30	By Cash to Treas.			\$	---
Feb.	21	" " " Chks				---
Dec -	15	" " "				---
1898						
Feb -	1	To Int -		---	---	---
"	"	By Amt to Balance Carried to folio 1				---
		Balanced				---
		<u>Red ink</u>				

Idanda -

(Journ 26) 7/17/40. P.B.

1896 W.W.C. Collectr 8th Dist. Per. Cr.

Jan. 1 To Pension Appro. 1895. \$

do Pension List - 2nd Dist. Installments.

		AMT.	1st	2nd	3rd	4th.
1	J. V. G.					
2	R. L. W.	15	Self	Self	Self	Self
3	S. F.	12				
4	S. A. M. (Dead)	10				
5	J. J.	10				
6	W. M.	20				
		8				

1896

Jan 1 By order Returned.

Feb 1 To Int.

" " By Amt. to Balance -
Carried to folio 1.

Balanced
Red INK.

1896

Jan 1st. By orders Returned.

1896

Jan 1st. To Pension Appropriation '95.

By orders Returned "

1898

Feb 1. To Int.

" " By Amt. to Balance
Carried to folio 1.

Balanced - (Red)

W8

List of Tax payers, 1918--

2 Vols. (dated; 14 Vols. also
labeled by Liber of Treasurer)

List of taxpayers ~~with amount of taxes~~,
giving name of taxpayer, amount ^{due} and date
paid, Rec. Acpt. by name of taxpayer
within districts. Std. Rec. 150 pp. 14 x 8 1/2 x 1.
Treasurer's Office,

1/25/41

28.

Item #6, Chest contents

" #10, " over pp.

6. Name, amt. due,
date paid and "Pd.")

<u>Name</u>	<u>Am't Due</u>	<u>Date Paid</u>	
Lainy	5.60	6/12/41	Paid

Louisa Burkholder 6/26/40 Form 28
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Treasurers Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room/number, street address)

1. Title (List of Taxpayers)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1918-1945
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 15 vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents These records contain Levy list
(Purpose and general nature of record. Principal items of information

County Assessors Levy, Treasurers Accounts
shown. Summary of forms used in making record, their headings, etc. If a very

with the State of Maryland Attorney
general or miscellaneous record, detailed information as to type of records

Accounts Justice of the Peace Constables
contained and dates covered by each should be given. Unless contents of these

Paupers Cellars, Crow Accounts Forest
records are described by other Forms 12-13HR, such forms should be filled out

Wardens, Inquests and Prisons
and attached)

6. Contents--continued

7. Arrangement

Numerically by districts, & Alph. by
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

Self-contained index by name of Taxpayer
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing

Handwritten - under ptd. forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size

14 1/4 X 8 3/4 X 1" approx 150 pgs. each
(Of record or container. Height, width, thickness or depth. Average number of

Vol.
pages or documents)

11. Location by dates and quantities

Treasurers Office, S.W.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

ow Top Steel Safe - 1st floor -
cabinet, on floor)

12. Other information

(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Index Sheet -

June 28

6/26/40.

L.B.

Title, or Volume -	Labeling	Outside dates	Inside dates
(List of Taxpayers)	J. C. W.	1918	1918 - '22
" " "	J. C. W.	1919	1919 - '21.
" " "	J. C. W.	1922	1922
" " "	J. C. W.	1923	1923
" " "	J. C. W.	1924	1924
" " "	J. C. W.	1924	1925
" " "	E. E. G.	1925	1926
" " "	W. E. G.	1926	1927
" " "	W. E. G.	1927	1928
" " "	C. B. F.	1928	1929
" " "	C. B. F.	1929	1930
" " "	C. B. F.	1930	1931
" " "	J. B. D.	1931	1932
" " "	J. B. D.	1932	1933
" " "	J. B. D.	1933	1934,
" " "	J. B. D.	1934	

A. Deuda -

Additional to
Form 28
6/28/40.
L.B.

Title or Volume -	Labeling	Out side	Inside dates.
(List of Tax Payers).	H. H.	1935	1935-'36.
" " " "	H. H.	1936	1936-'37.
" " " "	none	1937	1937-'38.
" " " "	"	1938	1938-'39.
" " " "	"	1939	1939.
" " " "	"	1940	1940.

Item # 3 - 6 vols.

Found in Treasurers Office, Steel Safe
S. E. Wall -

" # 5: no missing volumes -

" # 6: These records contain Levy List,
County charges Levy, Treasurers Accts.
with Justice of Peace, attorneys Accts,
Constables & Payees' Coffees Crow
Accts, Forest Warden, Pensions
and Inquests -

" # 7: ~~Alphabetically by District~~ ~~Warrant record,~~
by name of Tax Payer -

" # 8: Alph. in front by name of Tax Payer -

" # 9: Hdwr -

" # 10 - 14 1/4 x 8 3/4 x 1" - approx 50 pgs -

This completes the records & goes on
Form 28, sent in 6/26/40.

30

TREASURER'S CASH BOOK, 1897-1901. 3 vols. (dated. 2 vols. also labeled by name of treasurer). Title varies: Journal, 1 vol. 1897-99. 2 vols. not titled. (1 vol. 1899-1900 is a transcript of vol. for same period). Record of Cash receipts and disbursements under each general fund, giving name of account, date of entry, description of item and amount. Arr. chron. by date of entry. Hdw. Aver. 274 pp. 14 x 9 x 1. County Commissioners Office.

Check
of County Commissioners
as Treasurer until 1901.
(Hold for later records)

30

Treasurer's Cash Book, 1897-1901
(3 vols. (dated. 2 vols. also labeled
by name of Treasurer). Title varies;
Journal, 1 vol. 1897-99. 2 vols
not titled. (1 vol. 1899-1900 is a trans-
cript of vol. for same period.)

Record of Cash receipts and disbursements under
each general fund, giving name of account,
date of entry, description of item and amount.
Arr. Chron. by date of entry. Adds over 274
pp. 14 x 9 x 1 1/2. County Commissioners Office.
(Hold for later records.)

Laura A. Burkholder - 11-22-40. (Form 30)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Treasurers Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Seowantown
(Name of building, room number, street address)

1. Title "Treasurers Cash Books"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1897-1901
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 4 Vols
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Addenda
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents These volumes contain Current Expense
(Purpose and general nature of record. Principal items of information

Funds, Sinking Funds jury and Witness Funds
shown. Summary of forms used in making record, their headings, etc. If a very

Pension Fund, Treasurers General Accts.
general or miscellaneous record, detailed information as to type of records

Cash Accts (County) Cash Accts - (State)
contained and dates covered by each should be given. Unless contents of these

Hospital Appropriation + Public Schools
records are described by other Forms 12-13HR, such forms should be filled out

giving itemized accounts under
(and attached)

6. Contents--continued each Fund + showing Cash
paid in, + Cash paid out different
Funds -

7. Arrangement Chron. by date recorded -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Handw.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 14x 8 3/4 x 1" - (81 pp - used) - 298 pp -
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents) 2 Vols 14 x 9 x 1" (-181 pp -) (135 " used) Aver. 460 pp - for 2 Vols -
14 x 9 x 1 1/2" (365 pp used) 398 pp

11. Location by dates and quantities S. West Vault, found in
(Room, vault, wall--N.E.S.W., section, bin, shelf)
County Courthouse Office, 1st floor -
(cabinet, on floor)

12. Other information (Condition of record if not good. Relation to other records.
Black Leather (Red Tubs) good
Information on prior, subsequent, or similar records. Whether record is known
condition -
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Journal"

✓ 1897
to
1899

Serial
by date
recorded

none

H. Deer

{ D.A. Lynch, Treas }
{ D.A. Lynch, Treas }
Two vols

1899 to 1900. ¹⁹⁰⁵ ₁₉₁₂ apparently memoranda only.

1899 to 1900 is a transcript of preceding vol.

"Treasurer's Cash Book"

1900
to
1901 ✓

memoranda of cash receipts & disbursements 1905-12.

Orig. Vol. 1899-1900 contains

S.W. Court - County Courthouse - Office, 1st floor -

Total no. of vols. or f.d.'s 4
Average no. of pages 1100 pages
Estimated no. of papers

Size: largest 14x9x1 1/2"
smallest 14x8 3/4x1"

These are Treasurer records, but are found in County Courthouse - Office. The volumes marked "Journal" & D.A. Lynch Treas - are considered Treasurer's Cash Books by every one (Form 30) I have checked - L.B. - 11/22/40.

298

400

398

$$\begin{array}{r}
 4 \overline{) 1096} \\
 \underline{274} \\

 \end{array}$$

All markings on outside of
A1 or A2

Testing of this on T.A.
Average of 10 tests
Resistance of 10 tests

31

TAX COLLECTION BOOK, 1900-06. 6 vols. (3 vols. dated, 4 vols.
also labeled by liber of treasurer, 1 vol. also numbered). Title
varies: Treasurer's Tax Collection Book, 2 vols. 1900-01, 1902-03.
Taxables, 1 vol. 1901-02.

Record of tax payments, giving name of taxpayer, amount of assessment, ~~date and~~
and date paid, amount of taxes ~~received~~, also contains the amount of appropriation received and
~~disbursed under each type of account, giving type of fund, date and amount received,~~
~~name of payee, date and amount paid.~~ Arr. alph. by name of taxpayer or type of
fund within district. Hdw. Aver. 200 pp. 14 x 8½ x 1. Commissioners office vault.

Also contains:

heavy hist, 1900-5, entry →

Tax Collection Books, 1900-06.
 6 vols. (3 vols. dated, 4 vols. also labeled
 by liber of treasurer, 1 vol. also numbered)
 Ditto varies: Treasurer's Tax Collection
 Book, 2 vols. 1900-01, 1902-03. Passables,
 1 vol. 1901-02.

Record of tax payments, giving name of taxpayer, amount
 of assessment, date and amount of tax received; also contains the
 amount of appropriation received and disbursed under
 each type of account, giving type of fund, date and amount
 received, name of payee, date and amount paid.
 Arr. alph. by name of tax payer, ^{or type of fund} within district. H. det. over. 200
 pp. 14 x 8 1/2 x 1. Commissioners Office vault,

Laura Dubler 6/27/40, Form 31
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Treasurers Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Somersettown
(Name of building, room number, street address)

1. Title "Tax Collection Books"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1900 - 1911;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1906 - 1908;
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These records contain assessments of districts, listed by districts alphabetically throughout, giving name of person, amount of assessment, date
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

Taxes paid amount. Also allowances of Circuit Court, Supervisor of elections
records are described by other Forms 12-13HR, such forms should be filled out and attached)

name of tax payer, amount of assessment, date and amount of taxes paid.

6. Contents--continued Attorney's Accounts Justice of Peace's Accounts Pauper's Office - Road Excess Pension Excess - Election Expenses

7. Arrangement Copied by name of person & amount
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 14 x 8 3/4 x 1" Approx 200
(Of record or container. Height, width, thickness or depth. Average number of

ppp -
pages (or documents)

11. Location by dates and quantities S.W. Vault - County
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Commissioner's Office, 1st floor -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

J. J. Deuda -

(Form 31)
8/20/40.

Title, or Vols.	Labeling	outside inside dates.	
		1910	Superseded
"Treasurers Tax Collection Book"	Sedger.	NONE	1900 - 1901.
"Taxables"	J.M.D. no 1.	"	1901 - 1902,
"Treasurers Tax Collection Book"	none	"	1902 - 1903,
"Tax Collection Book"	J.M.D. Tres -	1903.	1903 - 1904.
" " "	J.J.G. Titles -	1904.	1904 - 1905.
" " "	J.J.G. Tres	1905.	1905 - 1906.
Item #			
Item # 17.			

Arr. Alph. by name of taxpayer under district, Chron. by date of assessment.

6. These records contain assessments of districts listed by districts alphabetically thru books - giving name of person amount of assessment, date taxes paid, and amount. Also County Allowance Levy from 1900 - 1905; which contains Public Roads, Public Schools, Pension Appropriation, Jurors Allowances - Witnesses, Grand Jury, Jailors Salary, Bailiffs + Messenger Circuit Court.

(over)

(Cover 31)

8/20/40.

Item # 6.

Individual Allowances, giving name of Clerk of Circuit Court, and amount paid, State Attorney, Sheriff, Attorneys Fees, Constables, Accounts Justice of the Peace, Accounts Commissioners Court, Supervisors of Election, Election Expenses - for each district.

Miscellaneous accounts, giving allowance and amount paid, These records - give name of taxpayer, amount of assessment, date, and amount of Taxes paid.

Item # 8.

Indexed (NONE)

" # 9.

Hdw.

" # 10.

14 x 8 3/4 x 1"; of approx 200 each record -

" # 11.

S. W. vault - County Comm. Office.

Mr. Crapster these are all the records I can find like - There are (6 Records.)

~~30~~ M
Receipts and Disbursements,
1918-37, 15 vols. (dated and
labeled by Liber of Treasurer)

Records of treasurer's cash receipts and
disbursements, giving date, year of levy, name
of payer, district, name of payee, purpose,
and total, under debits and credits. Arr.

Chron. by date of entry. Hds. Arr. 150 pp.

Pp. 14x10x1 1/2 Office

6. Contents--continued _____

7. Arrangement shown by date of payment
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Hdw.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 14 X 10 3/4 X 1 3/4" Approx 150 pgs.
(Of record or container. Height, width, thickness or depth. Average number of
each volume.
pages or documents)

11. Location by dates and quantities S. Wall on Top of
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Steel Safe, Treasurer's Office, 1st. floor.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Index Sheet -

Form 29
6/26/40
L.B.

Title or Volume	Labeling	Outside Dates	Inside Dates
(Receipts and Disbursements)	J. C. W.	1918	1918 - '22
" " "	J. C. W.	1919	1919 - '22
" " "	J. C. W.	1922	1919 - '25
" " "	J. C. W.	1923	1923 - '26
" " "	E. E. G.	1924	1924 - '27
" " "	W. E. G.	1925	1925 - '29
" " "	W. E. G.	1926	1926 - '31
" " "	C. B. F.	1927	1927 - '31
" " "	C. B. F.	1928	1928 - '31
" " "	C. B. F.	1929	1929 - '32
" " "	C. B. F.	1930	1930 - '33
" " "	J. B. D.	1931	1931 - '36
" " "	J. B. D.	1932	1932 - '37
" " "	J. B. D.	1933	1933 - '37
" " "	J. B. D.	1934	1934 - '37
(Classification of Receipts)	J. B. D.	1934	1934 - '37
		"	1937

Copy from page 2. Receipts -

(Form 29.)
8/13/40.

1927		DIST. No.	County.	State.	Com.	INT.	Total.
Aug 11	Phos. H.	1	\$ ---	\$ ---	---		\$ ---
15	A.M. R.	1	---	---	\$ ---		---

Copy from page 147.

Disbursements.

1927		County.	State.	Com.	INT.	Total.
AUG 31	J.M.P. St. Tx.			Securities	\$ ---	
	State Taxes.		\$ ---	Ret Pers.	---	\$ ---
" 16	S. Bank -					
	County Paper - \$5					
	Int. on same	\$ ---				
" 16	First N. Bank,					
	County Paper (1/2 20,000)	\$ ---				
	Int. on \$150.00 in full	\$ ---				
" 19	G.W.D. St. Tx.					
	Sw full State Hospital					
	To June 30 - 1929 (See g. check for bal.)	\$ ---				
" 19	Mount Hope Retreat.					
	To June 30, 1929.	\$ ---	\$ 38.82	\$ 1.84	\$ 4.02	\$ 363.88

32

DOG LICENSES, 1918--. 1 vol.

Record of dog licenses issued, giving name of owner, license no., date issued, amount of license fee, and name of agent. Arr. numer. by license no. Indexed alph. by name of agent. Hdw. 273 pp. 12 $\frac{1}{2}$ x 8 x 1. Treasurer's office.

35
(TAX BILLS), 1934-37, 23 vols. labeled by district no.

Stubs of tax bills sent to property owners, giving name of taxpayer, district no., amount of state, and county tax rate, interest, total, and signature of treasurer. Arr. numer. by bill no. within district.

Hdw. on ptd. form. $5\frac{1}{2}$ x 12 x $1\frac{1}{2}$. Office.

(TAX SALES RECORD), 1927-- . 1 vol.

Record of the sale of property for delinquent taxes, giving date of sale, district no., name of property owner, amount of taxes, interest and costs, date of redemption, name of purchaser, and amount of bid. Arr. chron. by date of sale within district. Hdw. 150 pp. (45 used) $12\frac{1}{2}$ x 8 x $\frac{1}{2}$.
Treasurer's Office.

CASH DISBURSEMENTS). 1937--. 1 vol. (dated). 1918-36 in Receipts
and Disbursements, entry .

Record of disbursements for county purposes, giving date and amount
disbursed, purpose of expenditure and account chargeable. Arr. chron. by
date of disbursement. Hdw. Aver. 152 pp. 14 x 11 x $\frac{1}{2}$. Office.

(RECEIPTS), 1937--. 4 vols. (dated). 1918-36 in (Receipts and Disbursements) entry .

Record of daily cash receipts of the treasurer, giving date, name of payer, account, amount, and total. Arr. chron. by date of receipt. Hdw. Aver.

152 pp. 14 x 11 x 1/2. Office.

County Treasurer
St. Mary's Co

-1-

Dog Licenses, 1918--1919.

Record of dog licenses issued, giving name of owner, license no., date issued, amount of license fee, and name of agent. Arr. numer. by license no. Indexed alph. by name of agent. Hdw. 273 pp. 12 1/2 x 8 x 1. Treasurer's office.

Laura Burkholder 6/28/40 (number's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Treasurers Office (Office of custody) (Office which made the record, if different)

Address of office of custody Court House Leonardtown (Name of building, room number, street address)

1. Title (Dog License Fund) (Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1918 - - (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 vol. (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none (If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This record gives name of owner, license number, amount paid for license, and date when paid. (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement Numerically by Tag numbers -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Reph. in part by name of Agent
(Self-contained--describe what it shows. If separate, fill out a form for it,
buying tags to be sold to dry owners -
and place cross reference here to that form by title and identification number)

9. Writing Hand -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12 3/4 x 8 1/4 x 1" 273 pgs -
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel Safe - S. E. Wall,
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Treasurer's Office, 1st. floor -
cabinet, on floor)

12. Other information (Condition of record if not good. Relation to other records.

clath covered, leather corners -
Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

_____ (Place of publication)

_____ (Date of publication)

Albuda

Form 32
6/28/40,
L.B.

HISTORICAL RECORDS SURVEY

Labeling outside - Inside

(Dog License Fund)

none

none

1918 - - -

Item # 8:

Alph - in front by name of Agent
who secured certain quantities of ^{Tags} to be
sold, numbers of Tags,
Example 100 Tags - numbers
running from 600 to 699

The Agent buys a certain number of
Tags. 100 for example; numbers running
from 600 to 699 etc, & sells them
according to numbers -

33

ledger, 1937 -- 1 Vol.

ledger record of all accounts, giving
name of account, date, folio in journal,
and amount Ar, Cr, by date of entry
within accounts. Indexed alph. by name
of account. Hds. 448 pp. 14x9x2.
Treasurer's office

1/2/41

33.

Item #6 - Check descrip-
tion of contents.

Item #8 - Check indexing.

Item #9 - " writing

6. General Ledger - double entry - gives
acct., date, journal ref., amount.

8. Regular ledger index in front.

9. Hdw. on ruled pages. Regular ledger

at.

Lena Bullock, 6/28/40, Form 33.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Treasurers Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title "Ledger"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1937 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 vol -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents This record is a new system
(Purpose and general nature of record. Principal items of information
stated in 1937, covering all accounts
shown. Summary of forms used in making record, their headings, etc. If a very
connected with the Tax Office,
general or miscellaneous record, detailed information as to type of records
gives series for 100 years. some
contained and dates covered by each should be given. Unless contents of these
accounts paid & others pending.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement chron. by date of accounts -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handw.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 14 1/4 x 9 x 1 3/4" 189 pgs used.
(Of record or container. Height, width, thickness or depth. Average number of

Book contains 448 pgs -
pages or documents)

11. Location by dates and quantities Steel Safe - S.E. Wall -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Treasurers Office, 1st. floor -
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

cloth leather bound corners -
Information on (prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

(Tax Bills) 1934-37, 23 ^{vols.} ~~boxes~~ ~~bound~~
~~labeled by district nos.~~
(Numbered by district)

Stubs of tax bills sent to property owners, giving
name of tax payer, district No., amount of State
and County tax, rate, ~~and~~ interest, ~~separately~~ computed
~~and~~ totaled, ^{with} signature of treasurer, Ariz. number by
bill No. ^{within} ~~under~~ district. Stubs on pt'd. form.
5-1/2 x 12 x 1 1/2. Office.

Laura J. Burkholder, Aug - 12 - '40 - (Form 35)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Treasurers Office

Address of office of custody Court House Leonardtown

1. Title (Skules) Tax Bills

If record has had other titles, list them with dates or quantities or both

2. Dates 1934 - '37

3. Quantity 23 Loose - Leaf Binders

4. Labeling By Districts - 1-9

5. Discontinued and missing records none

whether same information shown in another record. Explain why records are missing; if possible

6. Contents Skules from Tax bills giving name of person owing taxes by districts,

also County Tax rate 94 c, State Tax rate .25, 5 P. C. Commissions on

State Tax Int. on County Tax + Int. on State Tax, signed by Treasurer

and attached

name of taxpayer
District No
amount of state & county tax rate returned separately
computed related

6. Contents--continued _____

7. Arrangement Numerically by number of Stubs
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Card Abstract. NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand. on printed Forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 5 1/2 x 12 x 1 1/2", 100 stubs to binder.
(Of record or container. Height, width, thickness or depth. Average number of
Total 2,300.
pages or documents)

11. Location by dates and quantities NORTH WALL FILE
(Room, vault, wall--N.E.S.W., section, bin, shelf)
Treasurers Office, 1st. floor -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

of Ideuda -

(Form #35)

9/25/40.

No Title on Vols -

Item # 1. (Stubs) an assigned Title -

" # 2. 1934 - 37.

" # 3. 23 volumes -

" # 4. By numbers - 1 - 9.

" # 6.

Stubs of Tax bills sent to property owners giving name of Taxpayer, district number, amount of State and County Tax, rate and interest separately computed and totaled.
Signature of Treasurer.

Item # 7.

numerically by bill number, under district

Item # 9.

Adv. on pt'd. forms -

Item # 10.

5 1/2 x 12 x 1 1/2" - 100 stubs to binder

Total 2,300 for 23 vols -

Item # 11.

With well open file - Treasurers office - 1st floor -

Mr. Craft:

- Item # 6 is correct. These vols. only contain stubs of Tax Bills.

(Tax Sales Record) 1927--- 1 vol.

Record of the sale of property for delinquent taxes, giving date of sale, district no, name of property owner, amount of taxes, interest and costs, date of redemption, names of purchasers and amount of bid. Arr. Chron. by date of sale within district. Aded. 150 pp. (45 used). 12 1/2 x 8 x 1/2. Treasurer's Office.

Laura J. Burkholder - Aug - 12th 40 - (Form 36)

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Marys State Maryland

Name of agency or office Treasurers Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Sevierstown
(Name of building, room number, street address)

1. Title (Tax Sale, Delinquents)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1927 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Tax Sale Book, giving list of Tax payers, who have been delinquents, date of redemption, also names of purchaser, & sometimes the County Commissioners bought in the property. This book, shows Tax on the balance
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

name of property
amount of taxes
name of purchaser
purchase price
date of redemption

6. Contents--continued of property, interest and cost,
date of redemption, and amount
of bill.
7. Arrangement Numerically, by districts, and chron. by
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing date of sale. None-
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)
9. Writing Handw. on printed Form.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)
10. Size 12 1/2 x 8 1/8 x 1/2" 45 pgs. used.
(Of record or container. Height, width, thickness or depth. Average number of
150 pgs. to book.
pages or documents)
11. Location by dates and quantities Steel Safe, S. WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Treasurers Office. 1st. floor.
cabinet, on floor)
12. Other information Black cloth leather corners.
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

9/26/40.

Rev. Crapster: -

Yes, it is clear to me the distinction between Hdw. under ptd. Recd, or Hdw. on ptd. form.

Item # 1 (Tax Sale Record) assumed title.

" # 2. 1927 - - -

" # 3. 1 Vol.

" # 4. no labeling -

" # 6.

Record of the sale of property for delinquent taxes giving date of sale, name of property owner, amount of taxes, interest, and cost, date of redemption, name of purchaser, and amount of bid. This record does not contain any papers of the proceedings, the papers pertaining to this record are filed in the Circuit Court.

Item # 7. Chron. by date of sale, under district number.

" # 9. Hdw. on ruled sheets - 150 pgs.

" # 10. 45 pgs, used - 12 1/2 x 8 x 1/2 -

" # 11. Treasurers Office -

Sept. 20/40

#36

Mrs. B. - Is it clear to you the
distinction between a record
"held under ptd. head" or held on
- ptd. form? - If the items under
which the entries are made
are ptd. across the top, it is
how under ptd. head. In this
case it is easy to make ^{full} an list
of the items in order of their ap-
pearance. I have included
in entry all information given
but the information ^{sachas} in-
adequate and items misplaced.
Please check ^{#6} contents and
item #9 held.

Some tax sale records con-
tain a complete copy of all
papers in the proceeding,
but you give nothing to in-
dicate this record as such?

It is necessary to have the
facts. I cannot assume M.C.
it to be accurate.

July 30, 1929.

Tax Sale -

District	NAME.	Tax, Int. + Costs.	Redeemed.
1st.	Laura B.	10.59	Feb. 24/31.
"	Clement B.	24.38	Apr. 2 - 1930.
"	Clara B.	64.56	
2nd.	Howard L.	22.67	Redeemed,
"	Jas. L.	20.50	7/30/30.
3rd.	Ward B.	6.31	3/26/30.
"	D. F. H.	7.16	8/26/30.
4th			
5th			
6th			

Page 3.

Delinquents 1927. Taxes.

Name of Purchaser.

Bid -

County Commissioners
James A. B.

10.59
112.500

Mr. Crapster :-

This ^{Sale} record is - a Supplementary record kept in the Treasurers office. As it contains legal proceedings, the Circuit Court have a complete copy in that office -

(VOUCHERS), 1926-54. Est. ⁵⁴⁰⁰ ~~2607~~ papers in 1 f.d., 1 lb.

40

accounts,

Vouchers issued by ~~County Commissioners~~ for payment of miscellaneous ~~county bills~~,
including ~~county script~~, ^{tuition, witnesses,} court expenses, sheriff's accounts, pensions,
dog fund claims and election expenses. No orderly arrangement. Hdw. on
ptd. form. ^{pp.} 6 x 13 x 15. ^{40 x 5 x 15} Office.

Lana H. Burkholder 8-26-40 - Form 40
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Treasurer's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title (Vouchers)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1933 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f. d. -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This drawer contains vouchers from County Script that have been taken up by Treasurer and then cancelled. Some are Supervisors of Elections County Script, and Circuit Court Script.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued also Treasurers County
Script - Script from Nat'l. Bank
of this County -

7. Arrangement Chron.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Hand - on ptd. forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size File drawer 6x13 1/4 x 25" - 19 books
(Of record or container. Height, width, thickness or depth. Average number of
160 to each - Total 3,040 vouchers -
pages or documents)

11. Location by dates and quantities West File
(Room, vault, wall-N.E.S.W., section, bin, shelf,
Treasurers desk, 1st. floor - County
cabinet, on floor
Court House -

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Laura H. Burkholder, 10/18/40. (Form 49)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office County Treasurer's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Leonardtown
(Name of building, room number, street address)

1. Title ~~Traders (County) Script~~ Cancelled checks?
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both,

2. Dates 1926 - 34;
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 Paste Board Box (File)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Vouchers from Circuit Court, County
(Purpose and general nature of record. Principal items of information

Commissioners Office paid by the Treasurers
shown. Summary of forms used in making record, their headings, etc. If a very

Office - own County Script for attendance
general or miscellaneous record, detailed information as to type of records

as witness to grand jury, petit jury
contained and dates covered by each should be given. Unless contents of these

Bailiff, Crier, Salesman, Janitor,
records are described by other Forms 12-13HR, such forms should be filled out

Janitor, Inquest, Criminal Appeals,
and attached)

6. Contents--continued Sheriff's accounts Cash Pension
Orders, Dog Fund, & Supervisor of
Election.

7. Arrangement No orderly arr.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None -
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Handwritten no pt. forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 6x13x 15 1/4" Paste Board Box file -
(Of record or container. Height, width, thickness or depth. Average number of
2,607 Vouchers -
pages or documents)

11. Location by dates and quantities West Wall vault -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Treasurer's Office, 1st. floor -
cabinet, on floor)

County Court House -

12. Other information Vouchers (Fair)
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

Attest -

(June 49.)

10/18/40,

Title on Vouchers, Labeling Dates - No. Vouchers -

(County Script)	attested			
Circuit Court,	none	1926-'27	595	
County Commissioners,	"	1928,		
Cash Pension Orders,	"	1927-28	610	
Cancelled checks,	"	1929,		
Supervisors of	"	1930	700	
Election -	"	1931-32	262	
	"	1933 -		
Dog Fund -	"	1927-'33	290	
	"	1931-34.	150	
			2607	Total,

Cash Disbursements. 1937---

- 1 vol. (dated). 1918-36 in Receipts
And Disbursements, entry ---

Record of disbursements for county
purposes, giving date and amount
disbursed, purpose of expenditure
and account chargeable. Arr. Chron.
by date ^{of disbursement.} ~~of disbursement.~~ Stud. Acc. 152 pp.

14 x 11 x 1/2. Office.



THE NATIONAL ARCHIVE SERVICE
1950
100 YEARS OF THE NATIONAL ARCHIVE SERVICE
1950

Laura A. Burkholder - 1-13-41 - (Form 50)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Treasurer's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Leonardtown
(Name of building, room number, street address)

1. Title "Cash Disb" (written in ink)
(Give present full title in quotes; assigned title, if any, in brackets).

If record has had other titles, list them with dates or quantities or both.

2. Dates 1937-1940
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 Vol
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 1937; Refer to Form 29 for same type of records
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This volume contains County Treasurer Disbursements, give date of County Treasury Disbursements. Total amount paid to County Treasury. County charges with interest, State Treasurer Miscellaneous Expense General Ledger account showing
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out.)

6. Contents--continued amount.

7. Arrangement Clear, by date of disbursement.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand on ruled sheets.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 14 X 11 X 3/4" 44 pp.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Steel Safe Treas. Office -
(Room, vault, wall, N.E.S.W., section, bin, shelf,

S.E. Wall - County Court House -
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Clott, red lips - (good)
Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Cash Disb. 1937"

1-4-'37,
12-28-40.

chron. by date of disbursement.

NONE

Hdw. on ruled sheets.

Inventory of ~~the~~ Steel Safe - S.E. Corner - 1st floor -

Total no. of vols. or f.d.'s 1

Average no. of pages 44pp (used)

Estimated no. of papers

Size: largest smallest

14x11x3/4"

Cash-Disbursements - 1937 - - - contain 152 pp.

(Form 50)

(Receipts), 1937-- . Hooks. (dated). 1918-36
in (Receipts and Disbursements) entry - .

Record of daily cash receipts of the treasurer, giving date,
name of payer, account, amount, and total. Arr. chron.
by date of receipt. Hdw. Arr. 152 pp. 14 x 11 x 1/2. Office.



THE UNIVERSITY OF CHICAGO
LIBRARY OF THE UNIVERSITY OF CHICAGO
1207 EAST 58TH STREET, CHICAGO, ILL. 60637
AGENCY REPORTING REQUIREMENTS

~~Adanda~~

~~Form 29~~

7/1/40.

L.B.

Title or Volume -

Labeling

Outside Date

Inside -

(Receipts)

none

1937

1937

"

"

1938

1938

"

"

1939

1939

"

"

1940

1940.

Laura A. Burkholder - 1-13-41 - (Form 51)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Treasurer's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Seaside Town
(Name of building, room number, street address)

1. Title (Receipts)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1937 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 1937; 1938; 1939; 1940. Refer to Form 29 for
(Explain fully: years, numbers, letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These volumes contain Daily Cash
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

receipts, giving date of payment name of person paying and amounts shown.

There are one volume for each year.

records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement Chron. by date of receipt
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand-ow ruled sheets
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 14 1/2 x 11 x 3/4" 83 pp-
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Treasurer's Office, Steel Safe
(Room, vault, wall--N.E.S.W., section, bin, shelf,

S.E. Wood - 1st floor - County Court
cabinet, on floor)

House

12. Other information
(Condition of record if not good. Relation to other records.

see volumes (cloth) red tips. Except
Information on prior, subsequent, or similar records. Whether record is known

Volume 1940 -- which is black cloth +
to have been kept earlier than dates shown in item 2)

black tips.

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

(Receipts)	1937.	8-2-'37. 10-4-'40.	Chron. by date of receipt.	none -	Hdw. on ruled sheets -
"	1938.	7-13-'38 12-9-'40			
"	1939.	8-3-'39 12-28-'40			
"	1940.	4-27-'40 1-9-'41			

Research Office - 151st. from - County Court House -

Vol - 1937 - (89 pp. used) 152 pp -
 " 1938 - (93 pp. used) 152 pp -
 " 1939 (89 pp. used) 152 pp -
 " 1940 (61 pp. used) 152 pp -

Total no. of vols. or f.d.'s 4
 Average no. of pages 83 pp -
 Estimated no. of papers

Size: largest 14 1/2 x 11 x 3/4 "
 smallest

(Form 51)

Trial Magistrates

St. Mary's County.

1	Trial Magistrates Civil Cases	1 vol.	1939--	9/6/40	9/15/40	9/23/40	11/25/40	11/25/40
2	Trial Magistrates Criminal Cases	1 vol.	1939--	9/6/40	9/15/40	9/23/40	11/25/40	11/25/40
3	Motor Vehicle Cases	2 vols.	1939--	9/9/40	9/13/40	9/23/40	11/25/40	11/25/40
4	Stuffed Square Mount							

DOCKET, 1939--. 1 vol. (J.R.A.1). Subtitled Trial Magistrates Civil Cases.

Record of proceedings in civil cases in magistrates' courts, giving date, docket no., names of plf. and def., proceedings in case, amount of judgment and costs, and signature of trial magistrate. Arr. chron. by date recorded. Indexed alph. by name of def., giving docket no. Hdw. on ptd. form. 500 pp. $18\frac{1}{2}$ x 13 x 3. Office, State's Attorney.

Docket, 1939--. 1 vol. (J. P. A. 1). Subtitled Trial
Magistrates Civil Cases.

Record of proceedings in civil cases in magistrates' courts, giving date,
docket no., names of plf. and deft., proceedings in case, amount
of judgment and costs, and signature of trial magistrate. Arr.
chron. by date recorded. Indexed alph. by name of deft., giving
docket no. Hdw. on ptd. form. 500 pp. 18 1/2 x 13 x 3. Office,
State's Attorney.

Trial Magistrates Civil Cases, 1939--^{#1.}

(J. R. A. Pocket No. 1)

Record of civil cases, giving name of plf. and
def., case no., cause of action, persons summoned,
returns date, continued date, date of trial and disposition
of case. Arr. numer. by case no. Indexed alph. by
name of defendant giving case no. Advs. on ptd. form.
500 pp. 18 1/2 x 13 1/2. (States attorney's office.)

Sept-16-'40

Mr. Crapster :-

This office is used by the States
Attorney but is the "Trial Magistrate
Office, the Sheriff and Trial Magistrates
all use the same office, but I
asked the correct name of office
and the information was the
"Trial Magistrate's Office".

9/20/40.

Gen. Hunt :-

Reports nos. 1, 2 and 3 are Trial
Magistrates Records - no 4 is the
Sheriffs Records - all found in
State's Attorney's Office, where
the cases are tried. I made

Corrections on the Forms -

L. H. B.

The question here is whether these records belong to the state's attorney, trial magistrate or the sheriff. Your answer refers to the office of custody only.

Reports nos. 1, 2 and 3 appear to be a part of the trial magistrate's records, not a part of the sheriff's records. As these records do not belong to the state's attorney it is necessary to ascertain the agency or office to which they belong and make out your reports in the name of that agency or office.

J. Hunt.

These reports do not appear to be records
of the State Attorney. Please make inquiries
to ascertain the office of origin.

From observation of the contents of these
reports, they appear to belong either to
the sheriff's office or the clerk of court.

Louis H. Burkholder, 9/5/40. (Form 1)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Trial Magistrates Office
(Office of custody) (Office which made the report, if different)

Address of office of custody Court House, Seowartown
(Name of building, room number, street address)

1. Title "Trial Magistrates Civil Cases"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1939 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling J.P.A. Docket No. 1.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None -
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents This record takes care of Civil
(Purpose and general nature of record. Principal items of information

Cases, under \$100, anything over that
shown. Summary of forms used in making record, their headings, etc. If a very
amount is taken care of in higher
general or miscellaneous record, detailed information as to type of records

Court. Trial Magistrates meet into
contained and dates covered by each should be given. Unless contents of these

effect June 1st - 1939; before they had
records are described by other Forms 12-13HR, such forms should be filled out
justice of the Peace for each district
and attached)

6. Contents--continued in the County, now they are
Tried by Trial Magistrates and Justice of
the Peace.

7. Arrangement Chron. in date of case
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing Alph. in front by Surname of
(Self-contained--describe what it shows. If separate, fill out a form for it,
defendant, giving case number,
and place cross reference here to that form by title and identification number)

9. Writing Hdw. on std. forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing).

10. Size 18 1/2 x 13 x 3" 500 pgs.
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)
Excellent - gray cloth binding

11. Location by dates and quantities Locked in wooden cabinet,
(Room, vault, wall--N.E.S.W., section, bin, shelf,
East Wall, States Attorney's Office,
cabinet, on floor)
1st floor -

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

DOCKET, 1939---. 1 vol. (J.R.A.1).

Record of proceedings in criminal cases in magistrates' courts, giving date, docket no., charge, date of trial, proceedings in case, names of witnesses, verdict, and signature of trial magistrate. Arr. chron. by date recorded. Indexed alph. by name of deft., giving docket no.

Hdw. on ptd. form. 325 pp. $18\frac{1}{2}$ x 13 x 3. Office, State's Attorney.

Docket, 1939--. 1 vol. (J. R. A. 1).

Record of proceedings in criminal cases in magistrates' courts, giving date, docket no., charge, date of trial, proceedings in case, names of witnesses, verdict, and signature of trial magistrate.

Arr. chron. by date recorded. Indexed alph. by name of dept., giving docket no. How. on ptd. form. 325 pp. 18 1/2 x 13 x 3.

Office, State's Attorney.

Trial Magistrates Criminal Cases, 1939--^{2.}

(J. P. A. Docket No. 1).

Record of Criminal Cases, giving name of defendant, case no., offense, date of trial, date of summons to appear in court, names of witnesses, and disposition of case. Arr. Number, by case no. Indexed alph. by name of defendant giving case no. Adver. on std. Form 32, 5 pp. 18 1/2 x 13 x 3. State attorney's office.

Laura A. Burkholder 9/5/40 (Form 2)

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland

Name of agency or office Trial Magistrates Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Seabrooktown
(Name of building, room number, street address)

1. Title "Trial Magistrates Criminal Cases"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1939 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol -
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling J. R. A. Dodson, No 1.
(Explain fully; years, numbers, letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents This record contains Criminal
(Purpose and general nature of record. Principal items of information

Cases tried before Trial Magistrates
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

for each County. Some of the cases
consist of assault and battery, tried

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

by giving name of defendant, Criminal
Case number - date of appearance in
and attached)

6. Contents--continued Cont. Amount of Collateral Trial

Magistrate

*who charge by writ that defendant
assaulted and beat certain person.
Then summons by Sheriff to appear and*

7. Arrangement Chron. by date of case -
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

*Sheet #
12,*

8. Indexing Alph. by surname of defendant,
(Self-contained--describe what it shows. If separate, fill out a form for it,

giving case number -
and place cross-reference here to that form by title and identification number)

9. Writing Handw. on std. forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

- and years covered by each kind of writing)

10. Size 18 1/2 X 13 X 3" - 325 - pgs -
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Locked Wooden Cabinet,
(Room, vault, wall--N.E.S.W., section, bin, shelf,

*States Attorneys Office, 1st floor -
cabinet, on floor)
County Court House.*

12. Other information (Condition of record if not good. Relation to other records.

Item #6.

*for collateral giving date of trial, also
information on prior, subsequent, or similar records. Whether record is known
names of witnesses signed by Justice
to have been kept earlier than dates shown in item 2)
of the Peace, and Trial Magistrate.*

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

DOCKET FOR TRIAL MAGISTRATES, 1939—. 2 vols. (A-70, A-216).

Subtitled Motor Vehicle Cases.

Record of proceedings in violations of the motor vehicle laws, giving date, docket no., name and address of deft., license no., nature of violation, place of occurrence, names of plf. and arresting officer, summons no., names of witnesses, date of trial, proceedings in case, verdict, amount of fine and costs, and signature of trial magistrate. Arr. chron. by date recorded. Hdw. on ptd form. Aver. 113 pp. 14 x 10 x 1. Office, State's Attorney.

Docket for Trial Magistrates, 1939--. 2 vols. (A-70, A-216).
Subtitled Motor Vehicle Cases.

Record of proceedings in violations of the motor vehicle laws, giving date, docket no., name and address of deft., license no., nature of violation, place of occurrence, names of plf. and arresting officer, summons no., names of witnesses, date of trial, proceedings in case, verdict, amount of fine and costs, and signature of trial magistrate. Arr. chron. by date recorded. Hdw. on pt'd form. Over. 113 pp. 14x10x1. Office, State's Attorney.

Motor Vehicle Cases, 1939-- 2 vols.

(A-70, A-216). Subtitled: Docket for

Trial Magistrate. A-216 is substituted record for trial magistrate.

Record of motor vehicle violation trials, giving case no., date, violation, license no., name and address of owner, section of statute violated, place of occurrence, name of complainant, arresting officer and arrest slip no., name and address of operator, names of witnesses, date of trial, plea, verdict and disposition of case. Arr. number by case no. Hdw. on ptd. form. cov. 113 pp., 14 x 10 x 1. States Attorneys Office.

Laura H. Burkholder, 9/6/40. (Form 3)
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County St. Mary's State Maryland
Name of agency or office Trial Magistrates Office -
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Severnstown.
(Name of building, room number, street address)

1. Title "Motor Vehicle Cases"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1939 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Docket for Trial Magistrates -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents These two volumes contain Motor
(Purpose and general nature of record. Principal items of information

Vehicle Cases, giving case numbers, date
shown. Summary of forms used in making record, their headings, etc. If a very

of violation, license numbers, owners
general or miscellaneous record, detailed information as to type of records

name, and address, section numbers,
contained and dates covered by each should be given. Unless contents of these

place where accident or violation
records are described by other Forms 12-13HR, such forms should be filled out

happened, who complainant was
and attached)

6. Contents--continued arrested by, giving number of
arrest slip, name of State Driver is given
and names of witnesses. Also gives date
of trial, plea, Verdict, fine and
7. Arrangement chron by case number - also § 12.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
numerically by docket number -
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand. on pt. d. form sheets -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 14 X 10 X 1", A-70; 150 pgs -
(Of record or container. Height, width, thickness or depth. Average number of
A-216. 14 X 10 X", 75 "
pages of documents)

11. Location by dates and quantities Locked Wooden Cabinet,
(Room, vault, wall--N.E.S.W., section, bin, shelf,)
States Attorneys Office, 1st. Floor - County
cabinet, on floor)
Court House.

12. Other information Cost signed by trial magistrate.
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
These are the "Trial Magistrate" records
to have been kept earlier than dates shown in item 2.)
gray paper binding.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Alameda -

(Form 3)

9/6/40.

Title or Volume	Labeling	Inside dates
"Motor Vehicle Cases"	Docket for Trial Magistrate	State, A-70.
" " " "	" " " "	A-216.
1939 - -		
1939 - -		

stem # 2.

There are no outside dates.

stem # 6.

Docket A-70; is Trial Magistrate's record.

Docket A-216; is Substitute's record for Trial Magistrate. This book contains cases before substitute magistrates who takes the cases when regular magistrate is not present.

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Re- turned	Cor- rected	Entry written	Entry typed
1	Journal of proc.	14 v's	1820 -	-			2/10/11	
2	Minutes 1st Year	1 "	1815 - 30				"	
3	" Com. of Tax	11 "	1796 - 1822				"	
4	" Com. & Review	1 "	1894 - 97				7/2/11	9/14/10
5	School Minutes	1 "	1825 - 45				10/19/11	10/19/10
6	Assessments	31 "	1785, 1876 -	-			"	"
7	Field Book	17 "	1876				"	"
8	Personal prop. Sched.	11 fld.	1923 - 27				"	"
9	Assess-Returns	22 "	1894 - 1910				"	"
10	Assessment	1 box	1926				"	"
11	Negro Book	9 v's	1813 - 40				"	"
12	Income Tax	1 "	1857 - 60				"	"
13	Plate	3 "	1842 - 64				"	"
14	Auto Assessments	3 "	1928 -	-			"	"
15	Mortgage Taxes	3 "	1896 - 1909				"	"
16	Notifications	4 "	1905 -	-			"	"
17	Stock Ledger	4 "	1858 - 72				"	"
18	Business Permits	11 "	1901 - 13				"	"
19	Index to Auto Assess.	7 "	1928 - 32				"	"
20	Auto Certs	19 fld.	1931 -	-			"	"
21	" Tax Receipts	45 v's	1927 -	-			"	"
22	Tax Receipts	12 v's	1902 -	-			"	"
23	Auto "	5 "	1939 -	-			"	"
24	" "	5 "	1939 -	-			"	"
25	Counter Cash	25 v's	1907 -	-			"	"
26	Mortgages Records	1 fld.	1897 - 1902				"	"
27	Assessment Returns	1 "	1876 - 1900				"	"
28	Basis of Taxation	22 v's	1812, 19, 1822-38, 1844-1900				"	"
29	Book of Bonds	1 "	1841 - 42				"	"
30	Land Expenses etc	1 "	1910 - 19				"	"
31	Road Bonds	1 fld.	1893 - 1900				"	"
32	Payment Dates Rec'd	1 box	1931 - 32				"	"
33	Collection Orders	1 "	1825 - 27				"	"
34	Grand Jury Report	1 fld.	1901 - 3, 1906				"	"
35	Ledger (Shuff)	1 fld.	1926 - 32				"	"
36	Records Rec'd	2 "	1826 - 1913, 1922 - 23				"	"
37	Wholesale Register	1 "	1847 - 1846				"	"
38	" (Red. & Dish)	1 fld.	1890 - 09				"	"
39	Char. & Notices	1 v's	1892 -	-			"	"

25-

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Re- turned	Cor- rected	Entry written	Entry typed
40	Rd. Ledger for sales	2 Vol	1840	49			10/12/40	10/19/40
41	Appeals Separates	104	1868					
42	Sundry Receipts	1 Vol	1931	-				
43	Collection Misc.	1 "	1900	-				
44	Legal Records	15 Vol	1865	-	scattered			
45	92 Values (Bond Registers)	1 "	1906	-			1	4
46	Journal	7 "	1873	-	75, 1931-39.		4	1
47	Prices Paid	1 "	1873				1	1
48	Hr. Tax Book	87 Vol	1795-1831, 1840-76, 1902--					
49	Audit	1 Vol	1911	-				
50	Chas. 159	524	1900	-				
51	Day Book	1 "	1823					
52	Test Book Constable	1 "	1832	-	57			
53	Pat. Applications	1 Vol	1893-1901					
54	Dep. Assessors	7 Vol	1910	-	35		4	1
55	Coll. St. Tax Comm.	1 Vol	1920	-			1	1
56	Correspondence	1 Vol	1898	-	99			

Journal of Proceedings, 1829--.
14 vols. (dated) JITA varies
slightly.

Record of proceedings at meetings of the
county commissioners, giving date, commissioners
present, business transacted including
orders to pay awarding of contracts,
commitment to hospital, adjustment in
assessments, and care of county property.

Arr. Chron. by date of meeting. Hds. 1829-
1919, typed 1920 --. Arr. 360 pp. 12x8 1/2x1.
16x12x3. Treasurers' vault.

JOURNAL OF PROCEEDINGS, 1832-36, 1846-67, 1880-86, 1898--.

¹⁵
10 vols. (3 vols. labeled by liber of clerk; 7 vols. dated).

Title varies: Proceedings of the Commissioners, 2 vols.,

1832-36; Minute Book, 2 vols., 1846-67; Record, 1 vol., 1870-80.

Minutes of the proceedings at the meetings of the county commissioners, giving date, names of commissioners present and business transacted, including appointment of county officials, school trustees 1835-65, bills and accounts passed, and care and construction of roads 1832-1933. Also contains: Income Tax, 1835-42, entry . Arr. chron. by date of meeting. Hdw. 1832-1920; typed 1921--. Aver. 500 pp. 13 x 9 x 2, 16½ x 11 x 4. Commissioners' vault.

Mary M. Davis
(Worker's full name)

Nov. 29-1939
(Date)

1
(Form identification number)

Act to abol ish
County courts, N.Y.
Act. 1830-41-28

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title "Journal of Proceedings of Commissioners of Talbot Co"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates Jan. 1832 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 9 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

1

6. Contents contains names of members of Commissioners date of meeting & administrative & financial problems of Commissioners
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Chronologically by time of meeting
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten until Aug. 24-1920 then Typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size 12 1/2 x 8 x 1 60 pp 13 x 9 x 1 1/4 200 pp 16 1/2 x 11 x 4 775 pp
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Records prior to Feb. 1846 on South side of Treasurer's vault the others on North side of Treasurer's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)
(Place of publication) (Date of publication)

Item 4 -
South Side
of Treasurer's
Vault

Proceedings of the Commissioners
1832, 3, 4, 5, 6 & 9

(Jan 24 - 1832 to Dec - 1835 - actual dates)
60 PP
12 1/2 x 8 x 1

" Proceedings of the Commissioners for Tallot County
Proceedings - Sherwood - (March 1836 to July 1837)
40 PP
12 1/2 x 8 x 1

North
Side
of Treasurer's
Vault

Minute Book - From Feb. 1846 to July 1855
200 PP
13 x 9 x 1 1/2

Also ledger for 1844 & 1845
200 PP

Minute Books From July 31 - 1855 to April 30 - 1867
14 x 9 1/2 x 1 1/2
600 PP

Record 1870 to 1880 - 14 x 8 x 1 1/2

" Journal of Proceedings 1880 to 1886 Commissioners of Tallot Co.

" Journal of Proceedings From 1898 to 1903. County Commissioners
Tallot Co.

" Journal of Proceedings From 1903 to 1912 - J. B. H.
County Commissioners of Tallot Co.

" Journal of Proceedings From 1912 to Aug. 1920 - J. B. H.
County Commissioners of Tallot Co.

" Journal of Proceedings From (Aug 24 - 1920 - - -)
H. P. T. County Commissioners of Tallot Co.

The first Treasurer of Tallot Co. was elected
Nov. 7 - 1901.

The County Treasurer is Clerk to the
County Commissioners.

Eastern, Jan. 24th 1832

This being the day appointed for Tallot County to elect a Clerk to their board for the present year, of which due notice has been given in the public papers. Wm. H. Tilghman, George Stevens, Wm. Benny, Jeremiah Valliant and John Edmondson the Commissioners assembled at the Court House of said County and being duly qualified by taking the Oaths prescribed by the act of Dec. session 1829 - Entitled an act to abolish the Levy Court and provide for the election by the people of Commissioners for Tallot County and prescribing their powers and duties" proceeded to the appointment of said Clerk by ballot whereupon Thomas S. Nicols of the town of Eastern, having the largest number of votes, being a majority of the said Commissioners was duly selected. It was thereupon ordered that the said Thomas S. Nicols be notified of his appointment and requested to attend the Board of Commissioners on the 31st January for the purpose of being qualified as the law directs.

Mary M. Davis
(Worker's full name)

March 31 1941
(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Tollat State Eastern Ind

Name of agency or office County Commissioners Office - Treasurer's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Courthouse - Treasurer's Office - Washington St
(Name of building, room number, street address)

1. Title "Journal of Proceedings of the County Commissioners"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1886 - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 5 vols
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addressa sheets
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents _____
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

Item 4 - Journal of Proceedings - 1886 to 1893 - County
Commissioners Tallot County.
16 X 11 X 3 300 PP Handwritten - Good.

Item 4 Journal of Proceedings From 1892 to 1898
County Commissioners - Tallot County
16 X 11 X 3 254 PP Handwritten - Good.

" Journal of Proceedings From 1903 to 1912 - J. B. H.
County Commissioners of Tallot County - 16 X 11 X 3 600 PP
First County Treasurer Joseph B. Harrington
elected Nov. 1901 - Took office 1902.

" Journal of Proceedings From 1912 to Aug. 17th 1920 -
J. B. H. - County Commissioners of Tallot Co.
16 X 11 X 3 700 P.P.

" Journal of Proceedings From (Aug 1920 - - -)
Typed - 16 1/2 X 11 X 4 1/2 750 PP.
Nov. 18th 1929 - Alma House sold to
James H. & Lulu O. Mills - 321 acres

Minutes (Levy Court) 1815-30
1 Vol.

Record of annual allowances by Levy
Court, giving date, name of payer, purpose,
amount and total, H.H. Chron. by date
of meeting. Hdw. 115 pp. 12 x 8 1/2 x 1.
Treasurer's Vault.

Mary M. Davis
(Worker's full name)

Nov. 29th 1939
(Date)

58
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Washburn's Office - Court House - Washington
(Name of building, room number, street address)

1. Title "Minutes (for Levy Court) Feb. 1815 to July 1830"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates Feb. 1815 to July 1830.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Minutes from 1815 to July 1830.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

2

6. Contents Contains names of members of court
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give month and years covered by each kind of writing)

10. Size 12 1/2 x 7 1/4 x 1 1/2 300 PP
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelf South side of Treasurer's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of record is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Minutes (Commissioners of the Tax)
~~1795-1832~~
1804-24, 4 vols. (dated) Title
varies slightly.

Record of proceedings at meetings of the
Commissioners of the tax, giving date of meeting,
members present, and business transacted,
Hrs. Chron. by date of meeting. Haco.
Hves. 70 pp. 12 x 8 1/2 x 1. Treasurer's Vault.

Mary M. Davis
(Worker's full name)

Nov. 29 - 1929
(Date)

57
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Measures Office - Court House - Washington
(Name of building, room number, street address)

1. Title (Minutes of Gen. Court of Commissioners of Tax)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1796 to Jan 24 - 1832
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 11 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 3
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents contain date of meeting attendance of Commissioners and business transacted
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by time of meeting
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing) 150 P P

10. Size 12 x 8 x 1/4 40 P P 12 1/2 x 7 1/2 x 1
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
12 1/2 x 8 x 1/4 150 P P

11. Location by dates and quantities On metal shelves on South side of Treasurer's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Stamp ✓ Minutes 1796 - (Paperback - $12\frac{1}{2} \times 8 \times \frac{1}{4}$) ^{40 pp}

" ✓ Minutes 1802 + 1804
Average Book - 1804 - Proceedings 1802
Proceedings ($12\frac{1}{2} \times 8 \times \frac{1}{4}$) 180 pp

" ✓ Minute Book 1806 - Minute Book for the year 1806
($12\frac{1}{2} \times 8 \times \frac{1}{2}$ 51 pp paste board back) 83 pp

" ✓ Minute 1810 - (paste board back same size)

" Minutes Feb. 1812 to July 1812 - Minutes
of the Proceedings of the Commissioners of the Tax
for 1811 ($12\frac{1}{2} \times 8 \times 1$ 150 pp)

" Minutes from April 1816 to Aug. 1819

July

" Minutes from Feb. 1815 to July 1830
($12\frac{1}{2} \times 7\frac{1}{2} \times 1$) 150 pp

" Proceedings of the Commissioners 1829 1830-1831
(Feb. 1829 to July 21-1831 actual dates
 $12\frac{1}{2} \times 8 \times 1$)

" Minutes from Feb. 1825 to Aug. 1828
Proceedings of the Commissioners 1825 1826-1827-
1828 ($12\frac{1}{2} \times 8 \times 1$) 100 pp

" Proceedings of the Commissioners of the Tax
of the year 1821 - John Stevens ($12\frac{1}{2} \times 8 \times \frac{1}{2}$) 500 pp

" Proceedings of the Commissioners for the
year 1822 - 1823 - 1824

" Minutes from Feb. 1822 to July 1824 - J. Stevens
Book ($12 \times 7\frac{1}{2} \times \frac{1}{2}$) 75 pp

Mary M. Davis
(Worker's full name)

July 9-1939
(Date)

1
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners of Talbot Co
(Office of custody) (Office which made the record, if different)
Address of office of custody Treasurer's Office - Court House - Washington St.
(Name of building, room number, street address)

1. Title "Journal of Proceedings of Commissioners of Talbot Co."
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1796 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 23 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Item 12
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1797 to 1802; 1805 1807 to 1810;
1813 to 1815; 1837 to 1847, 1846 to 1857 - missing
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Earlier records contain attendance
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
of County Commissioners and all contain
Administrative and financial
problems discussed at meetings with
dates and name of Clerk.

6. Contents—continued

7. Arrangement *Chronologically by time of meeting*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)
8. Indexing *In margin by name of article*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten until Aug. 24-1920 then Typed*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *14 x 9 x 2 1/2 719 pgs 16 1/2 x 11 1/2 x 3 600 pgs 16 x 11 1/2 x 3 750 pgs. 16 x 11 1/2 x 3 600 pgs 16 x 11 1/2 x 3 600 pgs 16 1/2 x 11 x 4*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *On metal shelf north side of Treasurer's vault.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of record is good; (see next section) Minute Book from July 31-1853 to April 30-1867*
Whether record is known to have been kept earlier than dates shown in item 7
Record 1870 to 1888 attached sheet in earlier records

Journal of Proceedings 1880 to 1886 Commissioners of Talbot Co
Journal of Proceedings from 1898 to 1903—County Commissioners—Talbot Co
Journal of Proceedings from 1903 to 1912—J. B. H. County Commissioners of Talbot Co
Journal of Proceedings from 1912 to Aug. 1920—J. B. H. County Commissioners of Talbot Co. (Aug 24 1920)

13. (For use in Florida.) *Early imprints of Talbot Co.* (Author) (Publisher)

(Place of publication) (Date of publication)

The first Treasurer of Talbot Co. was elected Nov. 7-1901—Joseph B. Harrington.

Item 4 Minutes 1796 - paper back
 $12\frac{1}{2} \times 8 \times \frac{1}{4}$ 40 pages.

Minutes 1802 - 1804
Average Book 1804 - Proceedings.
Proceedings 1802
same size 80 pps

Minute Book 1806
Minute Book for the year 1806
 $12\frac{1}{2} \times 8 \times \frac{1}{2}$ 51 page
paste board back

Minute 1810 - paste board back
same size $\frac{1}{4}$ in thick 83 pages

minutes Feb. 1811 to July 1812
minutes of the Proceedings of the Commissioners
of the Tax for 1811 - $12\frac{1}{2} \times 8 \times 1$ 150 pgs

minutes from April 1816 to August 1819

minutes from Feb. 1815 to July 1830
 $12\frac{1}{2} \times 7\frac{1}{2} \times 1$ 150 pages

Proceedings of the Commissioners 1829, 1830, 1831
 $12\frac{1}{2} \times 8 \times 1$ (Feb. 1829 to July 1831)

Item 4

Proceedings of the Commissioners

1832, 3, 4, 5, 6, 9 - 1840 60 p pgs

12 1/2 x 8 x 1

✓ (Jan 24th 1832 to Dec^r 1835)²²

Minutes from Feb. 1825 to Aug 1828

Proceedings of the Commissioners 1825-1826-1827-1828

12 1/2 x 8 x 1 100 pages

Proceedings of the Commissioners of the Town
of the year 1821 - John Stevens
12 1/2 x 8 x 1/2 50 pp

Proceedings of the Commissioners for the year
1822 - 1823 - 1824

Minutes from Feb. 1822 to July 1824

J. Stevens - Clerk - 12 x 7 1/2 x 1 1/2 75 pp

Proceedings of Commissioners for Talbot County

March 1836 to July 1836

12 1/2 x 8 x 1 1/4 40 pages

Minutes from March 1841 to Jan. 1846

Proceedings - 1841 - Sherwood

12 1/2 x 8 x 1 225 pp

Minutes 1867 to February 18

(with Tr)

Mary M. Davis
(Worker's full name)

Feb. 25th 1941
(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners - Treasurer's Office - Court House
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House - Treasurer's Office - Washington St
(Name of building, room number, street address)

1. Title "Minutes of Commissioners of Tax - Larry Crest & Seventy Commissioners"
(Give present full title in quotes; assigned title, if any in brackets.)
If record has had other titles, list them with dates or quantities or both

2. Dates 1904 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 9
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See address sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents _____
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued

7. Arrangement Chronologically by time of meetings
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten until Aug. 1920 then typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size See addenda sheet
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities On north side of museum
(Room, vault, wall--N.E.S.W., section, bin, shelf,

next to Court House
cabinet, on floor)

12. Other information See addenda sheets
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Item 4 Average Book - 1804 - Proceedings
(Book of Commissioners of the Tax)
(Feb. 2nd 1804 to July 31st 1804)
12 1/2 x 8 x 1/4 50 pp Condition Fair - Paper back
Handwritten

" Minute Book 1806
(Commissioners of Tax)
(Feb. 1806 to July 8 - 1806)
Handwritten 50 Condition Fair - Paper back
12 1/2 x 8 x 1/4

" Minutes 1810
(Commissioners of the Tax)
(1810)
Handwritten 70 pp Condition Fair - Paper back
12 1/2 x 8 x 1/4

" Minutes Febry 1811 to July 1812 - Minutes of
the Proceedings of the Commissioners of the Tax.
Handwritten 75 pp Condition Good
12 x 8 1/2 x 1

" Minutes from April 1816 to August 1819
12 x 8 1/2 x 1 - Handwritten - Good

" Minutes Proceedings of the Tax for the year 1820 &
1821
12 x 8 1/2 x 1 67 pp Handwritten - Good

" Proceedings of the Commissioners for the year
1822 - 1823 - 1824
(Commissioners for the Tax)
Handwritten 68 pp
12 x 8 1/2 x 1 - Good

Item 4 Minutes From Feb-1815 to July 1830
(Minutes of the Levy Court)
Handwritten

12 x 8 1/2 x 1 118 PP - Condition Good.

" Proceedings of the Commissioners for 1829, 1830,
1831. (July 1831)

12 x 8 1/2 x 1 60 PP. Handwritten - Good
(Commissioners of the Tax).

" Proceedings of the Commissioners 1832, 3, 4,
5, 6, 7, 8, 9, 1840. (actually Dec. 22 - 1836)

12 x 8 1/2 x 1 65 PP - Handwritten - Good.
Act of Dec. 1829 - Entitled an act to abolish
the Levy Court -

Jan. 20th 1832 - election of the people for
County Commissioners

" Minutes From March 1841 to Jan. 1846

12 x 1/2 x 8 x 1 1/2 250 PP. (Jan. 20th 1846)
Condition Good - Handwritten

" Proceedings of the Commissioners for Fall of 1836

12 1/2 x 8 x 1 1/2 30 PP (March 22 - 1836 to July 26th 1836)
Handwritten - Good.

" Minute Books - From Feb-1846 to July 1855

Also Levy List for 1844 & 1845

13 x 9 x 2 400 PP - Handwritten - Good

" Minutes July 31st 1855 to April 30th 1867

13 x 9 x 2 410 PP Handwritten - Good.

Jan 4 " Minutes from Nov. 1867 to Feb. 1870 - Tallot County
18x9x3 ^{200 pp.} - Handwritten - Condition Good

" Record 1870 to 1880
14x9x3 ^{748 pp.} Handwritten - Good.

" Journal of Proceedings - 1880 to 1886
Commissioners Tallot Co.

16x12x3 ^{350 pp.} Handwritten - Good.

Notes

(MINUTES OF BOARD OF CONTROL AND REVIEW), September 1896-March 1897.

1 vol.

Minutes of board appointed to hear appeals on assessments, including appeal, and adjustments, giving name of complainant, type of complaint, and decision. Arr. chron. by date of meetings. Hdw. 74 pp. 14 x 9 x $\frac{1}{2}$. Commissioner's vault.

Mary M. Davis
(Worker's full name)

July 19th 1939
(Date)

21
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington
(Name of building, room number, street address)

1. Title (Proceedings of the Board of Control and Review)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates Sept. 1896 to March 6 1897
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

4

6. Contents Contain date of meeting time + adjournment of meeting names of members of board & clerk and discussion of business transacted.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Chronologically by time of meeting which was everyday*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *14 x 9 x 1 1/2 74 PP*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In metal shelf north side of Coler's vault.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

ASSESSMENTS, 1786, 1876--. 31 vols. (No. 1-5 by ~~names of~~
election districts for each assessment; 25 vols. 1876-1939,
also dated).

Record of assessment of taxable property, giving district, name of owner,
year, description of real and personal property, total assessment of real
and personal, stocks and bonds, and amount of assessment; also notations
of increase, decrease, and transfers. Arr. alph. by name of taxpayer
within district. Indexed alph. by name of taxpayer. Hdw. under ptd. head.
Aver. 1,000 pp. 18 x 12 x $4\frac{1}{2}$, 18 x 20 x 4. 1 vol., 1786, Eggarret; 30 vols.,
1876--, treasurer's vault.

Mary M. Davis
(Worker's full name)

July 26-1939
(Date)

26
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House - Treasurer's Office
(Name of building, room number, street address)

1. Title "Assessments"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1876 to 1928
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 25 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents contain name of person assessed
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by such should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
year, where property is, kind of property - Real, personal, stocks & bonds

6. Contents—continued

7. Arrangement *Alphabetically by name of person assessed*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *By separate index in front of book by page number*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on Printed heads*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size *18 X 12 X 4 1/2 1000 PP 18 X 12 X 5 - 1145*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *1876 + 1896 on South side of Treasurer's vault - 1910 - 1920 on metal shelves - center of Treasurer's Office - 1928 on table in Treasurer's vault*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

- Item 4 Assessments - Easton District - 1876 - No. 1
18 X 12 X 4 1/2 1000 P P
- " Assessments - St. Michael's District - 1876 - No. 2
Same size
- " Assessments - Trappe District - 1876 - No. 3
- " Assessments - Chapel District 1876 - No. 4
5 7 5 P P
- " Assessments - Bay Hundred District 1876 - No. 5
- " Easton No. I - 1896
18 X 12 X 5 1044
- " St. Michael's No. 2 - 1896
- " Trappe No. 3 - 1896
- " Chapel No. 4 - 1896
- " Bay Hundred No. 5 - 1896
- " Assessment 1910 - Easton District No. I - Tallot Box
18 X 12 X 5 1145 P P
- " Assessment 1910 - St. Michael's District No. 2 - Tallot Box
- " Assessment 1910 - Trappe District No. 3 - "
- " Assessment 1910 - Chapel District No. 4 - "
- " Assessment 1910 - Bay Hundred District No. 5 - "
- " Assessment 1920 - Easton District No. I - "
- " Assessment - 1920 - St. Michael's District No. 2, "
- " " " Trappe " No. 3 "
- " " " Chapel " No. 4 - "
- " " " Bay Hundred " No. 5 - "
- " " " Easton " No. I - "
- " " " St. Michael's " No. 2 - "
- " " " Trappe " No. 3 "
- " " " Chapel " No. 4 - "
- " " " Bay Hundred " No. 5 - "

Report 26

Mary M. Davis
(Worker's full name)

April 18th 1940
(Date)

26
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office Treasurer's Office -
(Office of custody) (Office which made the record, if different)

Address of office of custody County Courthouse Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title (Assessments Book 1940)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Item 12
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain name & address of Owner Location
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, & description of property, serial per acre, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by value house, Barns etc., real land, each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached) and improvement, tangible personal, date of schedule value, credit w/ to whom transferred, credits off charges w/ per year, assessment (amt.) real, land inf. tangible personal total

6. Contents—continued _____

7. Arrangement Alphabetically by tabs & numerically by ^{tax} receipt number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing In front of each letter of alphabetically by
page number
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on Printed Heads
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size 18 x 20 x 4 18 x 20 x 3 500
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On table north side of
Treasurer's Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Item 4
Whether record is known to have been kept earlier than dates shown in item 2?
Assessment - Eastern District NO. 1 - Tallot County
Assessment - St. Michaels District NO. 2 - "
Assessment - Inappe District NO. 3 - "
Assessment - Chapel District NO. 4 - "
Assessment - Bay Hundred District NO. 5 - "

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Check

SCHOOL MINUTES, 1835-42. 1 vol. (dated).

Record of the proceedings at special meetings of the county commissioners, relating to primary schools, giving date, names of members present, and business transacted, including appointment of trustees, examiners of schools, and teachers, and changes in district lines; also contains record of school fund received from treasurer of western shore 1842, showing amount received and deposited, amount of income tax distributed to clerk's of schools, and amount expended for books, fuel, salaries and incidentals. Arr. chron. by date of meeting. Hdw. 50 pp. $12 \times 7\frac{1}{2} \times \frac{1}{2}$. Treasurer's office.

May M. Davis
(Worker's full name)

July 17-1939
(Date)

17
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title "School minutes 1842"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates Sept 15-1835 to July 18th 1842
(Earliest and latest dates; missing dates - show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain Acts of assembly, dates of meetings, name of trustees of schools, name of clerk to Commissioners, Election District and number of schools, amount of school fund received from Treasurer of Western Shore and deposited in Banks of Eastern, amount deposited for all catagories.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *Chronologically by time of meeting*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *12 x 7 1/2 x 1/2*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *(On metal shelf south side of Treasurer's Office)*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in Item 2)

By 3 section of the Act of 1822 Chapt. 162 that Levy Court in April or any special meeting shall appoint new Commissioners of primary schools for County & also 18 persons who with said commissioners shall be inspectors of said school & to lay off County into districts & number same & hand description to Clerk to be recorded & to elect district clerk & 3 Trustees

OFFICE MEMORANDUM

WORKS PROGRESS ADMINISTRATION OF MARYLAND

DATE

Report 17

TO

FROM

BE BRIEF

July 18th 1842

Amt of School fund received from Treasurer of
Western Shore & deposited in Bank at Eastern

Amt of Income Tax

Amt. for books, fuel etc.

Dist 1 - School 1 - J Warner Clk	\$ 35 08
School 2 - H E Batman	45 00
" 3	
" 4	
Dist 2 - School 1 - W. Townsend Clk	68 00

deduct 3	45 00
" 83	125.00
" 43	50.00
<u>9</u>	45.00
	\$ 265.00
	75.00

(over)

OFFICE MEMORANDUM

This is a copy of part of only page of
account of this nature.

Section II of Act of 1825 - Chap 162 that Levy Court in month of April every special meeting for that purpose shall appoint new commissioners of Primary Schools & 18 persons with commission & be in spector of schools -

Section 5 of same act duty to lay off county into districts & number said district & deliver said description to County Clerk.

After county has been laid off in districts the Commissioners within 20 days to set up schools in most public places & for taxable inhabitants to assemble & elect a district clerk & 3 Trustees

Main provisions of Act 1825 - Chap 162 has been repealed by act of 1833 Chap 251 -

Name of people to examine primary schools & applications to change lines of school districts.

contain name of teachers appointed, with certificate of examination & names of Trustees appointed June 1842.

July 18th 1842 - Amt. of school fund received from Treasurer of Western Shore & deposited in Bank at Euston

Amt. for books, fuel etc

amt. of Income Tax number
amount each person owes with name & District

(over)

June 15th 1836 - agreeable to Law the
Commissioners appointed following Gentlemen
to be examiners for the primary schools
for the current year with their names
Col Wm. Hughtlett made application
to have the lines of the School Dist No 1 & 2
altered whereupon the following gentlemen
were appointed by the commissioners to
view the same & to report what alterations
is necessary

FIELD BOOK, 1876. 17 vols. (labeled by districts). 7 vols. no
dates, 8 vols. not titled.

Record of assessments of taxable property made in field, giving name of
owner, values of real and personal property. Arr. alph. by name of
taxpayer within districts. Hdw. and hdw. under ptd. head. Aver. 350 pp.
14 x 9 x 1, 12 x 8 x 1, 23 x 13 $\frac{1}{2}$ x 2 $\frac{1}{2}$. Commissioners vault.

Check dates

?

7

Mary M. Davis
(Worker's full name)

Aug. 4th 1939
(Date)

34
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title "Field Books"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 9 - = 1876
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 10 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain name of owner of property, how many acres, list of live stock, fish procurements, Subsets, Jewellery
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

(This is really an assessment book)

6. Contents—continued _____

7. Arrangement *Chronologically & numerically by Election District*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size *14 x 9 x 1* *336 PP (500 used)* *12 x 7 3/4 x 1* *334 PP*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *On metal shelves south side of Treasurer's vault.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Field Book - First Election District
 (no mark to show year) 14 x 9 x 1 ^{356 PP} - 85 ^{PP used}

Field Book - Second Election District

Field Book Third Election District

Field Book Fourth Election District

Field Book Fifth Election District

Field Book - First Election District - Talent County

Field Book Second Assessment District "

Field Book Third Election " "

" Fourth " " "

" Fifth " " "

Refert 34

Mary M. Davis
(Worker's full name)

Aug. 17th 1939
(Date)

47
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Boston, Ind.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioners - Court House - Washington
(Name of building, room number, street address)

1. Title (Assessments Returns to County Commissioners)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates ?
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 7 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records ?
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents contain name of owner, list & description of Real Property & improvements there on
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.)
List, Classified - describe all personal property, Schedules 1, 2 and 3.

6. Contents—continued _____

7. Arrangement Alphabetically by tabs through book
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwriting on Printed heads
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 23 x 18 1/2 x 2 1/2
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On open wood shelves
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
N.E. Cor. of Commissioner's Room (County)

12. Other information Condition of records is fair
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
There is no way of telling the dates of these volumes
(Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Item 4

Talbot Co. District 3

" Talbot Co. Dist 3

" Talbot Co. VOL. I - Dist 2

" Talbot Co. VOL. 2 - Dist I

" Talbot Co. VOL. I - Dist 1

" Talbot Co. Dist 5

" Talbot Co. Dist 4

(PERSONAL PROPERTY SCHEDULE), August 20, 1923-November 27,
1927. Est. 10,070 papers in 11 f.d. (labeled by name of
district; also by letters of alphabet contained). 1896-1910
in Assessors Returns, entry .

Schedules of taxable personal property returned by individuals, firms
and foreign corporations, giving description of property, reported and
assessed values, affidavit, and signature of owner. Arr. alph. by name
of owner within district. Hdw. on ptd. form. 10 x 5 x 14. Commissioners'
office.

Mary M. Dairo
(Worker's full name)

Aug. 22-1939
(Date)

50

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody County Commissioners - Court House
(Name of building, room number, street address)

1. Title (Schedules Returns of Personal Property & Real Estate)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates Aug. 20-1923 to Nov. 27-1927
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 11 File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling See Attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

8

6. Contents Contain list of real estate, assessed value of same with improvements & buildings & names of County Commissioners dated name of Clerk to Assessors, personal schedules with a list of same & value, name of owner & where property is located.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

whose estate assessed - a few no special arrangement

7. Arrangement

Not arranged alphabetically by surname of person's

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten or Printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other Give months and years covered by each kind of writing)

10. Size

10 1/2 x 5 x 14 10,070 schedules

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

In Metal File Cabinet North side of County Commissioners Room

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Item 4

- 1922 Chapel Personal (2-28-23) 910 cards
- " Real + Personal - M to Z - Trappe District (Sept 14-1927 to Nov. 27-1927) 1300 cards
- " Real - St. Michaels District (both real + personal - Sept. 19-1927 to Oct. 17-1927) 1000 cards
- " Real + Personal A to L - Trappe District - 800 cards (Aug. 20-1927 to Sept. 29-1927)
- " Eastern District - (Personal - Sept 1-1928 to Oct 14-1928) ^{2000 cards}
- " Real + Personal - Bay Hundred District (Oct. 3-27 to Oct. 27-1927) 900 cards
- " Real + Personal Chapel District (Oct 10-1927 to Oct 22-1927) ^{400 cards}
- " Dist. St. Michaels - Personal - (Sept 27-1927 to Oct. 11-1927) no special orders ^{200 cards}
- " Real + Personal - Eastern District A to L - (Sept 9-1927 to Nov. 8-1927) 1000 cards
- " Real + Personal M to Z - Eastern District (Sept. 21-27 to Nov. 27-1927) 1010 cards
- " Real + Personal M to Z - St. Michael District (Sept. 17-1927 to Oct. 25-1927) 500 cards

ASSESSORS RETURNS, 1896-1910. Est. 4,000 papers in 22 f.d.
(18 f.d. dated; 8 f.d. labeled by name of district; 10 f.d.
by no. of district; 18 f.d. also labeled by letter of alpha-
bet contained).

Original assessment returns on real and personal property recorded in
Assessments, entry . Also contains: (Personal Property Schedule).
1896-1910, entry . Arr. alph. by name of owner within district.
Hdw. on ptd. form. $10\frac{1}{2}$ x 5 x 14. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug. 28th 1939
(Date)

53
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Washington St.
(Name of building, room number, street address)

1. Title "Assessors Returns"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1896 - 1910
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 22 File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents contain returns of schedules of Real Estate and Personal Property by assessors with date & name of owner, aggregate valuation and assessors' valuation description & location of property in Real Estate and in case of Personal Property with
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued *no affirmation to be made to the foregoing schedule before an assessor.*

7. Arrangement *Alphabetically by surname of person assessed*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on printed forms*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing
10. Size *10 1/2 x 5 x 1/4 4 wd returns*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In metal file cabinet south side of Treasurer's vault.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

South side of vault

Item 4	1896- Assessor Returns - St. Michael Dist	A B C -	
"	1896	" " " " " " " "	" D E F G H. ^{South side}
"	1896	" " " " " " " "	" H I J K L ^{South side}
no labeling	(1896	" " " " " " " "	" M N O P Q R S) ^{South side}
"	1896	" " " " " " " "	" S T W U V W Y ^{South side}
"	1896	" " " " " " " "	Trappe Dist A B C
"	1896	" " " " " " " "	" D E F G H I J
"	1896	" " " " " " " "	" J K L M
"	1896	" " " " " " " "	" N O P Q R S T U
no labeling	(1910- a B C D E F G H- Dist 1-		South of vault
Item 4	1910- K L M N O P	Dist I	"
"	1910- P Q R S T W Y	"	"
"	1910- a B C	Dist 2	"
no labeling	(1910- E F G H) J K-	Dist 2)	"
Item 4	L M N O P-	Dist 2-1910	"
"	1910- A B C D E F -	Dist 3	"
"	1910- R S	"	north side of vault
"	1910- T U W Y	"	"
"	1910- a B C D E F G H-	Dist 5-	South " "
"	1910- H I J K L M	"	north " "
"	1910- N O P Q R S T	"	north " "
no labeling	(1910- U V W Y - Dist 5)		South " "

(ASSESSMENTS), August-December 1926. Est. 9,314 cards in

1 box. *h*

Card record of assessments of real property, including farms, small farms and town lots, giving location, name of owner, dimensions of property, acreage or size of lot, assessment per acre or lot, total assessment and improvements, and description of improvements. Arr. alph. by name of owner within district. Hdw. on ptd. form. 9 x 18 x 26. Basement.

Mary M. Davis

July 31st 1940

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office Circuit Court Co. Commissioner
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Bellas - Washington St.
(Name of building, room number, street address)

1. Title Assessment Cards - Eastern District - Real & Personal
Assessment Card - St. Michaels District - Real & Personal
(Give present full title in quotes; assigned title, if any, in brackets.)

Assessment Cards - Trappe District - Real & Personal - Assessment Cards
Chapel District - Real & Personal
If record has had other titles, list them with dates or quantities or both

2. Dates Aug. 10th 1926 to Dec. 2nd 1926
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 8,350 Cards
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

10

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents _____
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement

See addenda sheets

(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

none

(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing

Handwritten on Printed Forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size

(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities

All in box in Cellar of

(Room, vault, wall--N.E.S.W., section, bin, shelf,

Court House -

cabinet, on floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Condition of all records good.

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

3120 cards

(Assessment Cards
Easton District NO. 1.
Personal + Real Property

Aug. 11^E
1926
to
Nov. 15^E
1926

alphabetically
by
surname of
person or persons
assessed &
numerically
by Election District

none

Handwritten
on
Printed
forms

2254

(Assessment Cards -
St. Michael District NO. 2
Personal + Real
Property)

Sept.
1926
to
Oct. 20^E
1926

"

"

"

1920

(Assessment Cards

Trappe District NO. 3

Aug 24^E

Total no. of vols. or f.d.'s

Average no. of pages

Estimated no. of papers

Size: largest
smallest

1926

to

Nov. 15^E
1926

Personal + Real
Property)

"

"

"

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

1056 cards

(Assessment Cards

Chapel District

NO. 4 - Real &

Personal Estate)

Aug. 26th

1926

to

Dec. 2nd

1926

Alphabetically

by

surname of

person or person

layed on

numerically

by

Election District

none

~~Handwritten~~

Printed Four

Total no. of vols. or f.d.'s

Average no. of pages

Estimated no. of papers

Size: largest

smallest

Mary M. Davis

Aug. 12 1940

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office Circuit Court
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Bellar - Washington St.
(Name of building, room number, street address)

1. Title "Assessment Cards - Bay Hundred District - Real & Personal Property - Summons to Grand Jury - Writs - Testimony"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates May Term 1816 to Dec 2nd 1926
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1840 cards & papers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents _____
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement See addenda sheet
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing See addenda sheets
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Assessment card in box in cellar other
(Room, vault, wall--N.E.S.W., section, bin, shelf,
papers taken from box & placed in pigeon holes
cabinet, on floor)

12. Other information See addenda sheet
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) _____ (Date of publication)

Conditioning all good

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
<p>1264</p> <p>(Assessment Cards Bay Hundred District No. 5 Personal Property Real Estate)</p>	<p>Sept 5 1926 to Dec. 2 1926</p>	<p>Alphabetically by surname of person assessed numerically by Electing Dist</p>	<p>none</p>	<p>Handwritten on Printed Forms (Conditioning good)</p>
<p>200</p> <p>(Summons to Grand Jury Mr. 1821)</p>	<p>Mr. 1821</p>	<p>numerically by Serial number</p>	<p>"</p>	<p>Handwritten on Printed Forms</p>
<p>140</p> <p>(Writs Mr. Fern 1823)</p>	<p>Mr Fern 1823</p>	<p>"</p>	<p>"</p>	<p>Forms (Clearly legible)</p>

Total no. of vols. or f.d.'s
Average no. of pages
Estimated no. of papers 200

Size: largest
smallest

(Writs May 1816) *May 1816* " 1874 "

70

(Fitzhugh May 1817) *May 1817* chronologically none Handwritten (Clearly legible)

NEGRO BOOK (Assessments), 1813-40. 9 vols. (8 vols. numbered by district; 3 vols. labeled by name of assessor; 3 vols. also dated). 6 vols., 1813-26, 1840, not titled.

Record of assessment of slaves made in the field, giving name of owner, names of male and female slaves, age of each, and assessed value. Arr. chron. by date of recording. 7 vols., 1813-32, indexed alph. by name of owner. Aver. 75 pp. $7\frac{1}{2} \times 6 \times 1$, $12 \times 7\frac{1}{2} \times \frac{1}{2}$. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 11 - 1939
(Date)

7
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
Address of office of custody Treasurer's Office - Court House - Washington St.
(Name of building, room number, street address)

1. Title (Assessment Books on Slaves)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1813 to 1840
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 9 volumes
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling see attached sheets
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records 1813 to 1817; 1817 to 1826; 1826 to 1832
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

11

6. Contents contain name of owners of slaves, number of same with names & ages and value of slaves.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Chronologically
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetically in front of books by page numbers in Surname
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number) of owners of slaves - (1817 + 1826) in middle of books - 1840 in index

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size 7 1/2 x 6 x 1 100 pp 12 x 7 1/2 x 1/4 25 pp
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelves South Side
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor) of Treasurer's Vault.

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

I do not know what years are
if original report is not correct
missing but dates marked in
Item 4 - Report 7 - are years
covered by (Assessment Book on Slaves)

year 1813

NO 1 (date unknown)

NO 1 - 1817

NO 2 - 1826

NO 4 - date unknown

NO 4 - year 1817 and year 1826

NO 2 - 1840

NO 3 District Book - 1817 (over)

Negro Book 1832 - No. 15 - Thomas H. Baker

Mary M. Davis
(Worker's full name)

July 20 - 1939
(Date)

7
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioner's Office - Washington
(Name of building, room number, street address)

1. Title (Negro Assessment Book)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1853
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Negro
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents Contains name of owner of slaves, name of slaves, age and value of same
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Chronologically

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Index of local alphabetically arranged

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

Slaves of our Parish, town of St. Michael and

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

13 x 8 1/2 x 1 100 pp

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelf south side of Treasurer's vault.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Item 4

1813⁺

Report 7

Item 4

NO. I (Date unknown)

"

NO. I - 1817

NO. 2 - 1826

"

NO. 4 - Oliver Robinsons Commissioners - Stewart - Baltimore Md
(date unknown)

"

NO. 4 (Contains years 1817 and 1826)

(1817 is indexed in middle of book & to y + 1826 indexed
in middle of book by all letters of alphabetic)

"

NO. 2 - (1840) no index

"

NO. 3. District Negro Book. William Thomas NO. 3 - 1817

"

Negro Book 1832 NO. 15. Thomas H. Baker

4

01
1
LS
77
H
20

INCOME TAX, 1850-60. 1 vol. 1835-42 in Journal of Proceed-
ings, entry .

Record of income tax collected by the county commissioners, giving school
no., district, name of taxpayer, and amount paid. Arr. numer. by school
no. within districts. Hdw. 150 pp. 13 x 9 x 1. Clerk's vault.

See acts 1841, ch. 345.

12

Check

I cannot solve the contents of these two volumes. In the school minutes 1835-42 you give income tax records at bottom of agenda sheet and no dates. Who held the meetings contained in the volumes, was it the commissioners or school trustees? Who collected the income tax and why at the schools? or was the record of collections arranged by school districts? minutes of Commissioners - Do not know who collected Income Tax.

Mary M. Davis
(Worker's full name)

July 13 - 1939
(Date)

12
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

Acts 1841
Ch. 325

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington D
(Name of building, room number, street address)

1. Title "Income Tax"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1850 to 1860
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Income Tax
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none 12
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents contain name of person how much taxed, Election district and school number total income for year
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

numerically by Election District + number of ed of

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

13 x 9 x 1 150 pages

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelf on the side of block's vault.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Why the school No. 2
because no devol was in
Acts of 1841, Ch. 325
provided that collectors
were to assess incomes
and collect the taxes,

Report 12
(Income Tax List from 1850 to 1860)

Income Tax List for 1850.

District NO 1 -

School NO 1 - Wm. Arringdale	\$3.00
Henry Casey	2.00
Henry Golt	2.00
etc	

School NO 2 - James P. Anderson	\$3.00
etc	

School NO 3 - William Goldborough	3.00
-----------------------------------	------

Election District NO 2

School NO.	name	amount
	etc	

Election District NO 3

School NO.	name	amount
		etc

Election District NO 4 (no 5th District in

those days -

General Recapitulation

amt for folio - number

etc

amt

other years the same

PLATE, 1842-64. 3 vols. (dated). Title varies: Tax on vessels
and Plate, 1842-53. 2 vols.

Record of assessments on vessels and plate 1842-53, and on plate 1854-64,
giving name of schooner, date, assessed value, list of plate, name of owner,
and assessed value. Hdw. Arr. numer. by election districts. Aver. 120 pp.
13 x 9 x 1. Treasurer's vault.

13
12

Mary M. Davis
(Worker's full name)

July 14th 1939
(Date)

14
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.
Name of agency or office W. Commo
(Office of custody) (Office which made the record, if different)
Address of office of custody _____
(Name of building, room number, street address)

1. Title "Vessels & Plate"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1842 to 1849 - 1850 to 1853 - 1853 to 1864
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Item 12
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

12
12

6. Contents Contain name & owner of schooner & value of same, date in hall of books in other hall, date, name of owner of plate, value of same arranged by districts
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Numerically by District number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

13 x 8 1/2 x 1 100 pp 130 p 10
13 x 9 x 1

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelf south side of Treasurer's vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records, Information on prior, subsequent, or similar records.

year 1853. in book by Districts. List of owners of plates value of same.

(Whether record is known to have been kept earlier than dates shown in item 2)

Item 4 Tax on Plate and Vessels. Chapt. 23, Sect. 297 - Plate & Vessels 1842 to 1849. (Tax on Vessels & Plate kept together through book) Vessels & Plate 1850 Plate 1853 to 1864 - Plate

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

AUTOMOBILE ASSESSMENTS, 1928--. ^{1 Vol.} 3 vols. (No. 1, 1928-32, ~~1-1~~).

Record of automobile assessments, giving name of owner, address, district, make of car, year, horsepower, value, amount of state and county tax, and total tax. Arr. alph. by name of taxpayer within districts. Hdw. under pt'd. head. Aver. 600 pp. 14 x 17 x 4. 1 vol., 1928-32, treasurer's vault, 1 vol., 1933--, treasurer's office.

14

13

Mary M. Davis
(Worker's full name)

July 10th 1939
(Date)

2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office Treasurer's office - Court House
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's office - Court House
(Name of building, room number, street address)

1. Title "Automobile Assessment Books"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1928 to 1932 - 1933 - 1934 - 1935 - 1936 - 1937 - 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Automobile Assessment Books - Talbot Co. NO. I - See Item 4
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

14
13

6. Contents Contain name of owner, address, make, type, year, H.P., Price, Assessment value
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Alphabetically by name of owner and by election districts
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing First separate index in general form. Second by index through books with similar name & page number
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on Beaded Heads
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 x 17 1/2 x 3 500 pages 14 x 17 1/2 x 4 3/4 700 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1928 to 1932 on metal shelf in Treasurer's Vault - Other on shelf in Treasurer's office
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

Talbot County automobile Assessments for 1933 - 1934 - 1935 - 1936 - 1937 - 1938

(1939 not completed but they are working on it)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

Mary M. Davis
(Worker's full name)

April 19-1940
(Date)

2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Boston

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title: "Talbot County Automobile Assessment for 1939-1940-1941-1942-1943-1944"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates: 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity: 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling: As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents: name of owner, address, make, type
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
H.P. Factory Price Little numbers at V. 1939.

6. Contents—continued

7. Arrangement

By tabs through book by district numbers

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Index in front of each letter of alphabetically by name of owner + page numbers

(Self-contained—describe what it shows. If separate, fill out a form for it and place cross reference here to that form by title and identification number)

9. Writing

Handwritten or Printed heads

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

17x14x4 300 pp

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

Office. On shelf center of Treasurer's

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of record is good

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

RECORD OF MORTGAGE TAXES, 1896-1904. 3 vols. (2 vols., 1902-03,
dated). Discontinued.

Record of taxes paid on mortgage income, giving names of mortgagee or assignee,
mortgagor, date, amount, rate of interest, amount of income, tax on income, and
date paid. Arr. alph. by name of mortgagor. Hdw. under ptd. head. Aver. 300 pp.
11 $\frac{1}{2}$ x 18 $\frac{1}{2}$ x 2, 10 $\frac{1}{2}$ x 12 x 1. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 11-1939
(Date)

5
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Westerly office - Courthouse - Washington
(Name of building, room number, street address)

1. Title "Mortgage Taxes 1902-1903"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1902 to 1903 inclusive
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Mortgage Taxes 1902 - Mortgage - Talbot Co - Section 12
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

15 15

6. Contents 14
Contain mortgage tax number, year, amount of mortgage, rate, income from their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by such Tax income, Address, names of mortgagee & mortgagee.
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached

6. Contents—continued _____

7. Arrangement numerically by mortgage tax number & alphabetically
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on Printed Forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 1/2 x 12 x 3/4 504 - 294 respectively
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelf north side of Treasurer's vault.
(Room, vault, wall—N, E, S, W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

Mortgage Taxes - 1903 - Mortgage Tax Tallies - 1903
These are really receipts of mortgage Taxes.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

July 18-1939
(Date)

18
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington
(Name of building, room number, street address)

1. Title "Record of Mortgage Taxes - Talbot Co"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1896 to 1904
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents Contain names of mortgage assignees
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.

mtg assn. Date of mortgages, time when
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

due amount of mortgage credits, rate
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

of interest, Total income, date when
mortgage released

6. Contents—continued

7. Arrangement

Alphabetically through books by surname of
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number) mtg agree

9. Writing

Handwritten on printed heads
(Handwritten... Handwritten printed form... Handwritten, printed head... Typed... Typed printed form... Typed printed head...)

10. Size

Printed. Photostat. Other. Give months and years covered by each kind of writing)
11 1/2 x 18 1/2 x 2 200 PP
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelf on north side of Treasurer's Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

ALIENATIONS, 1905--. 4 vols. (dated).

Record of change of ownership of property, copied from land record, giving no. of transfer, date of deed, name of former owner, name of transferee, description and location of land, size of lot, liber and folio of land record, ^{purchase} purchase price. Arr. numer. by alienation no. Hdw. Aver. 598 pp. 14 x 13 x 2 $\frac{1}{2}$, 17 x 13 $\frac{1}{2}$ x 3. Treasurer's office.

Mary M. Davis
(Worker's full name)

July 18 - 1939
(Date)

19
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office County Commissioner's
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington
(Name of building, room number, street address)

1. Title "Alienations"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates March 1 - 1905 to Jan. 1 - 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Alienations from March 1 - 1897 to 1905 - See
(Explain fully; years; numbers; letters; number of records so labeled) 12

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents 16
Contain dates of deed name of former owner & to whom transferred where land is located page of lot alienation number, where land formerly recorded and price for which land sold if

6. Contents—continued

7. Arrangement Numerically by Alienation number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size 14x18x2 1/2 596 PP 17x12 1/2 x 3 598 PP
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelves north side of Treasurer's Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)
Alienations from March 1st 1905 to March 1918
alienations from Feb. 1918 to March 1931 - Tallot County
Alienations from 1932 to To + Tallot County of

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

STOCK LEDGER, 1850-76. 4 vols. (dated). Title varies: Stock
Book, 3 vols., 1850-67.

Record of stock ownership, giving name of owner, address, name of corporation, no. of shares, par value, total value, and date. Vol., 1867-76 also contains corrections and deductions of bank stock, 1876, and list of owners having stock not paying state tax. Arr. alph. within election districts. Hdw. Aver. 170 pp. 13 x 9 x 1. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 17-1939
(Date)

15
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY, 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
Address of office of custody County's Office - Court House - Washington St.
(Name of building, room number, street address)

1. Title "Stock Books"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1850 to 1876
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 4 volumes
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling See Item 12
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
- 17**

6. Contents Contains name of owner of stock in what institution date paid value of stock and total amount of stocks and date.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement numerically by Election Districts
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number).

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing.
10. Size 13 1/2 x 9 x 1 ^{120 pp} 13 x 9 x 1 ^{150 pp} 10 x 8 x 3/4 ^{186 pp} 13 x 8 1/2 x 1 ^{216 pp}
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelf south side of Treasurer's Vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

4 Whether record is known to have been kept earlier than dates shown in item 2)
Item 4 Stock Book from 1850 to 1852
Stocks from 1853 to 1863
Stocks 1863 to 1867
Stock Ledger 1867 to 1876
In back of book - Stocks of Bankers & Correction for 1876
List of Stocks with name of owners not paying State Tax by

13. (For use in Florida.) Early imprints corporation
(Author) (Publisher)
(Place of publication) (Date of publication)

(BURIAL PERMITS), 1901-13. 11 vols.

Copies of certificates issued to undertakers, giving no., date of death, name of deceased, age, cause and place of death, place of burial, name of undertaker, and location of burial plot. Arr. numer. by certificate no. Hdw. on ptd. form. Aver. 70 pp. 7 x $9\frac{1}{2}$ x $\frac{1}{2}$. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 12-1939
(Date)

9
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office County Commissioners of Talbot County
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title (Burial Permits of Local Board of Health)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1901 to 1913
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 11 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

18

6. Contents Contain number & date of Burial Permit
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

name of town County State, date of death
name of undertaker name of place to be buried
name of body where died, date of death
age, cause of death, name of sub Registrar
of Local Board of Health.

6. Contents—continued

7. Arrangement *Chronologically by time of date & numerically by permit number*
(Chronologically—by what? Numerically—by what? Alphabetically—by what)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing *Handwritten on printed forms*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size *9 x 9 1/2 x 1/2 22 34 permits*
(Printed. Photostat. Other. Give months and years covered by each kind of writing)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *On metal shelf north side of Treasurer's vault.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Years appeared in books
Whether record is known to have been kept earlier than dates shown in item 2)
1900-1901 1909-1910
1901-1902 1910-1911
1902-1903-1904 1911-1912
1904-1905 1912-1913
1905-1906
1906-1907
1907-1908-1909

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

(INDEX TO AUTOMOBILE ASSESSMENTS), 1928-32. 7 vols. (labeled by name of election district and towns or precincts within each district).

Arr. alph. by name of car owner, giving folio in automobile tax receipts.

Hdw. Aver. 25 pp. 18 x $1\frac{1}{2}$ x $\frac{1}{4}$. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 10th 1939
(Date)

3
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title (Index to Automobile Assessment Books)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1928 to 1932 (inclusive)
(Earliest and latest dates; missing dates) Show exact date of breaks

3. Quantity 7 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Item 12
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Bay Hundred 1928
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

19

6. Contents Contain name of owner and number in Tax receipt books 1928-1929-1930-1931-1932 - all districts except Eastern alphabetically by name of car owner with number of Tax Receipt book.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Alphabetically by name of the owner
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 18 x 1 1/2 x 1 1/4 25 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In File Cabinet - West End of Clerk's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Item 4
Whether record is known to have been kept earlier than dates shown in item 2)
St. Michaels Index (1928) Bognan, Newcomb, Royal Oak, St. Michaels
Trappe Index - Oxford, Trappe
Chapel Index - Badura, Longwood, Queenstown, Queen Anne, Wye Mills
St. Michaels 2 - St. Michaels Index - Bognan, Newcomb, Royal Oak
Trappe 3 - Trappe Index - Oxford - Trappe
Chapel 4 - Chapel Index - Badura - Longwood, Queenstown, Queen Anne
Bay Hundred 5 - Bay Hundred Index - Avalon, Boh Neck, Wye Mills

13. (For use in Florida.) Early imprints
Caribone Fairbank, McDaniel, Sherwood, Telghuman
(Place of publication) (Author) (Publisher) (Date of publication)
Wittman

AUTO CARDS, 1931--. Est. 145,000 cards in 19 f.d. (2 f.d. 1931-32 labeled by districts, 2 f.d. 1931-32, by names of towns and letters of alphabet contained; 18 f.d. dated). 15 f.d. not titled.

Card record of automobile ownership, ~~for purpose of taxation~~, giving name of owner, style, make, title, engine no., horsepower, title no., date titled, ^{new or old} new or old. Arr. alph. by name of car owner within districts and town. Addressograph. $2\frac{1}{2}$ x 12 x 16, $4\frac{1}{2}$ x 18 x 19. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug. 22nd 1939
(Date)

36
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallst State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioners - Treasurer's Office - Washington
(Name of building, room number, street address)

1. Title (Automobile Cards)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1931 to 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 19 File Drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See all attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

20

6. Contents Contain whether car is new or old and
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,
1937 owner's license number, name & address
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
of owner - to class & title number of car
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

district number

7. Arrangement *Alphabetically by surname of owner of card & numerically by*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing *Printed on card board*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *2 1/2 x 12 x 16* ^{*25,000*} *4 1/2 x 18 x 19* - ^{*145,000 in all*}
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *1931 to 1937 in still file drawers - south side*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
of Treasurer's vault - 1937 to 1938 in desk drawers in
Treasurer's Office.

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

Item 4

1937-6

1936-5

1936-7

1936-9

1935-10

1935-11

1934-16

1934-17

1934-18

1933-4

1933-5

1935-12

1932-1

1932 - Automobile Cards, Districts 2, 3, 4 & 5

1932-3

1931 Auto Cards 1931

Easton A to Part of S

1931 - Auto cards - Easton S to 3 - St Michael A to 2

1931 - Auto Cards - District no. 3 - District no. 4 & 5

The Paladium (1937 & 1938)

AUTOMOBILE TAX RECEIPTS, 1927-- , 45 vols. 1 bundle (labeled by
liber of treasurer, 19 vols. by name and no. of district; dated).

Title varies: Tax Receipts, 5 vols., 1928.

Duplicate receipts for automobile taxes, giving no., year, name of owner,
type of vehicle, amount of state tax, amount of county tax, date paid, interest
or discount, and total paid. Arr. alph. by name of taxpayer within districts.
Hdw. on ptd. form. Aver. 300 pp. 10 x 12 x 3; bundle 13 x 11 x 4. Treasurer's
vault.

Mary M. Davis
(Worker's full name)

July 7-1939
(Date)

2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Treasurer's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Washington St.
(Name of building, room number, street address)

1. Title "Automobile Tax Receipts"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1927- - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 bundle & 45 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none **21**
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain receipt tax number, name of owner, kind of automobile, state & county tax on same, year, date, interest or discount & total.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement numerically by receipt & alphabetically by name
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size Various sizes on attached sheet
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

75,000 tax receipts

11. Location by dates and quantities 1927 to 1931 on north side of Treasurer's Vault - 1931 to 1937, north side 1938 in Main Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

(2) (3) 720 receipts
Automobile Tax Receipts - 11 x 15 x 1 - C. B. A.
Chapel District No. 4 - Tallst County Automobile
Tax Receipts - C. B. A. - 520 receipts
Bay Hundred District No. 5 - Tallst County
Automobile Tax Receipts - C. B. A. 425 receipts

1
Automobile Tax Receipts - Tallst County
1933 - C. B. A. - 2241 receipts
11 x 16 x 3

2
Automobile Tax Receipts
Tallst County 1933 - C. B. A. 642 receipts
3
Automobile Tax Receipts - Tallst County
1933 - C. B. A. - 690 receipts

4
Automobile Tax Receipts - Tallst County 1933 - C. B. A.
Automobile Tax Receipts - Tallst County - 1933 - C. B. A. 430 receipts

Automobile Tax Receipts - Tallst County 1934 - C. B. A.
10 x 12 x 3 2267 receipts

2 + 3
Automobile Tax Receipts Tallst Co. 2 + 3
1934 - C. B. A. - 700 receipts

4 + 5 - Automobile Tax Receipts - Tallst County
1934 - C. B. A. - 403 receipts

NO. I - Automobile Tax Receipts - Tallst County
1935 - C. B. A. - 1650 receipts 641 receipts

NO. 2 + 3 - Automobile Tax Receipts - 1935 - C. B. A.

NO. 4 + 5 - Automobile Tax Receipts - 1935 - C. B. A. 397 receipts

NO. I - Automobile Tax Receipts - 1936 - C. B. A. 2379 receipts

NO. 2 + 3 - Automobile Tax Receipts - 1936 - C. B. A. 700 receipts

NO. 4 + 5 - Automobile Tax Receipts - 1936 - C. B. A. 428

Automobile Tax Receipts 1937 - C. B. A.

18 x 12 x 3 1694 receipts

950 receipts

NO. 2 + 3 - Automobile Tax Receipts 1937 - C. B. A.

NO. 4 + 5 Automobile Tax Receipts - 1937 - C. B. A. 800 receipts

from NOI Automobile Tax Receipts - 1938 - C. B. A.

10 x 12 x 3 2008 receipts

1000 receipts

NO. 2 + 3 Automobile Tax Receipts 1938 - C. B. A.

NO. 4 + 5 - Automobile Tax Receipts 1938 - C. B. A. 930 receipts

Robert

from
Treasury
Office

(1)

20,000 receipts

1 bundle - 13x11x4 - no labeling (1927)
 contain number of license, year, Election
 District, kind of automobile, name of owner
 county & State tax rate per hundred.
 Handwritten on printed form - with side of Clerk's
 vault.

Tax Receipts - Eastern District - 1 - 1928 - H.P.T.
 10 1/2 x 14 x 3 200 PP - 1588 auto tax receipts

Tax Receipts - St. Michael's District - 2
 1928 - H.P.T. Same size 980 receipts

Tax Receipts - Trappe District - 3 - 1928 - H.P.T.
 same size 970 auto tax receipts

Tax Receipts - Chapel District - 4 - 1928 - H.P.T.
 same size 451 receipts

Tax Receipts - Bay Hundred District - 5 - 1928 - H.P.T.
 same size 786 auto tax receipts

Tallot County Automobile Tax Receipts 1929 - H.P.T.
 District No. 1 - 10 1/2 x 10 x 3 2329 auto receipts

Tallot County Automobile Tax Receipts 1929 - H.P.T.
 District No. 2 - 710 auto tax receipts

Tallot County Automobile Tax Receipts 1929 - H.P.T.
 District No. 3 824 auto tax receipts

Tallot County Automobile Tax Receipts 1929 - H.P.T.
 District No. 4 625 auto tax receipts

Tallot County Automobile Tax Receipts 1929 - H.P.T.
 District No. 5 - 454 auto tax receipts

17-1928
 1931

Item 4 - Tallst County ¹ Automobile Tax Receipts - 1930
10 1/2 x 9 1/2 x 2 1/2 2351 receipts H.P.T
2

Tallst County - Automobile Tax Receipts - 1930
Same size 699 receipts H.P.T

Tallst County ³ - Automobile Tax Receipts
Same size 827 receipts H.P.T

Tallst County ⁴ - Automobile Tax Receipts - 1930
Same size 608 receipts

Tallst County ⁵ - Automobile Tax Receipts - H.P.T
Same size 438 auto tax receipts

South
Side of
Insurance
Vault

1 - Eastern District - Tallst County Automobile
Tax Receipts - 1931 - C.B.A.
10 1/2 x 11 x 3 1931 receipts

2 - St. Michael District
Tallst County Automobile Tax Receipts
Same size 697 receipts

3 - Trappe District
Tallst County - Automobile Tax Receipts
C.B.A. 1931 - 775 receipts

4 - Chapel District 612 receipts
Tallst County - Automobile Tax - 1931 - C.B.A.

5 - Bay Hundred District - Tallst County
Automobile Tax Receipts - 1931 - C.B.A. - 780 receipts

1 - Eastern District ~~NO~~ Tallst County Automobile Tax Receipts
11 x 15 x 3 3236 receipts

2 St. Michael ^{NO 2} District - Tallst County Automobile
Tax Receipts - C.B.A. 3236 receipts

3 Trappe District NO 3 - Tallst County

(dated;
TAX RECEIPTS, 1902--. 13¹/₂ vols. (labeled by name and no. of
district, ~~3-11~~; 116 vols., ~~1-10~~ by liber of successive treasurers).
Stub record of

¹
Duplicate receipts for taxes, giving no., year, name of taxpayer, amount, state
and county, basis, date paid, total, and signature of treasurer. Arr. alph. by
name of taxpayer within districts. Hdw. on ptd. form. Aver. 400 pp. 11 x 13 x 2¹/₂.
165 vols., 1902-35, treasurer's vault, 15 vols., 1936-- , in treasurer's office.

Mary M. Davis
(Worker's full name)

July 6-1939
(Date)

4
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md

Name of agency or office County Treasurer's Office -
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Washington St.
(Name of building, room number, street address)

1. Title "Tax Receipts"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1902 to 1938 inclusive
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 180 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

22

6. Contents Contain receipt number year
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
taxes due and date paid name
of person tax, total amount of bill,
rate per hundred and name of
County Treasurer

6. Contents—continued

7. Arrangement

by name of person taped
numerically by receipt number & alphabetically

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten or printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

200, 100 receipts

10. Size

11 x 12 x 2 1/2 - 11 x 13 x 2 - 11 x 13 x 3

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

1902 to 1931 inclusive on north side of Mason's Vault -

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

1931 to 1935 - south side of vault - 1936 to 1938 inc. in main office -

12. Other information

condition of records is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Treasurer's Office Report 4

Item 4 - Tax Bills - Eastern District NO. 1 - Eastern District
11 x 12 x 2 1128 receipts

Tax Bills St. Michael District NO. 2 - St. Michael District
District 1902 1002 receipts

Tax Bills - Trappe District NO. 3 - Trappe District 960 receipts

Tax Bills - Chapel District NO. 4 - Chapel District 673 receipts

Tax Bills - Bay Hundred District NO. 5 - Bay Hundred Dist - 1902 437 receipts

" Tax Book - Eastern District NO. 1 - Eastern District 1224 receipts

Tax Book - St. Michael District NO. 2 - St. Michael District 1903 958 receipts

Tax Book - Trappe District NO. 3 - Trappe District 1903 940 receipts

Tax Book - Chapel District NO. 4 - Chapel District 1903 875 receipts

Tax Book - Bay Hundred - NO. 5 - Bay Hundred - 1903 1250

" Tax Book - Eastern District - NO. 1 - Eastern District 1904 975

Tax Book - St. Michael District NO. 2 - St. Michael District 1904 850

Tax Book - Trappe District NO. 3 - Trappe District - 1904 750

Tax Book - Chapel District NO. 4 - Chapel District - 1904 1025

Tax Book - Bay Hundred District NO. 5 - Bay Hundred District 1904 1210

" Tax Bills - Eastern District NO. 1 - Eastern District 1905 876

Tax Bills St. Michael District NO. 2 - St. Michael District 1905 980

Tax Bills - Trappe District NO. 3 - Trappe Dist. 1905 864

Tax Bills - Chapel District NO. 4 - Chapel District 1905 - 700

Tax Bills - Bay Hundred - NO. 5 - Bay Hundred - 1905 - 700

NO. 1 - Tax Bills - Eastern District 11 x 12 x 1 1/2 1203 receipts

NO. 1 - Eastern District 1906

NO. 2 - Tax Bills St. Michael District 976 receipts

NO. 2 - St. Michael District 1906

NO. 3 Tax Bills - Trappe District 850 receipts

- Item 4 NO. 4. Tax Bills - Chapel District
- NO. 4 - Chapel District 1906 765 receipts
- NO. 5 - Tax Bills - Bay Hundred District
- NO. 5 - Bay Hundred District - 1906 - 710 receipts
- " Tax Receipts - Easton
- NO. 1 - Easton District - 1907 11304 receipts
- Tax Receipts - St. Michaels
- NO. 2 - St. Michaels District 1907 950 receipts
- Tax Receipts - Trappe
- NO. 3 - Trappe District 1907 900 receipts
- Tax Receipts - Chapel
- NO. 4 - Chapel District 1907 850 receipts
- Tax Receipts - Bay Hundred
- NO. 5 - Bay Hundred District 1907 435 receipts
- " NO. 1 - Easton District 1908 1105
- Tax Receipts
- NO. 2 - St. Michaels District 1908 675
- Tax Receipts
- NO. 3 - Trappe District 1908 575 receipts
- Tax Receipts
- NO. 4 - Chapel District 1908 465 receipts
- Tax Receipts
- NO. 5 - Bay Hundred District 1908 465 receipts
- Tax Receipts
- " Tax Receipts - Easton
- NO. 1 - Easton District 1909 1100
- Tax Receipts - St. Michaels 874
- NO. 2 - St. Michaels District 1909 765
- Tax Receipts - Trappe
- NO. 3 - Trappe District 1909 700 receipts

Item 4

Tax Receipts - Chapel
NO. 4 - Chapel District 1909 ^{675 receipts}

Tax Receipts - Bay Hundred
NO. 5 - Bay Hundred District 1909 ^{468 receipts}

"

Tax Receipts Boston
NO. 1 - Boston District 1910 ^{1167 receipts}
 $11 \times 13 \times 2 \frac{1}{2}$

"

Tax Receipts - St. Michaels
NO. 2 - St. Michaels District 1910 ⁹⁸⁷

Tax Receipts - Trappe
NO. 3 - Trappe District 1910 ^{843 receipts}

Tax Receipts - Chapel
NO. 4 - Chapel District 1910 ^{665 receipts}

Tax Receipts - Bay Hundred
NO. 5 - Bay Hundred District 1910 ^{437 receipts}

"

Tax Receipts 1911
NO. 1 - Boston District 1911 ^{1077 receipts}
 $11 \times 13 \times 2$

Tax Receipts 1911
NO. 2 - St. Michaels District 1911 ^{987 receipts}

Tax Receipts 1911
NO. 3 - Trappe District 1911 ^{786 receipts}

Tax Receipts 1911
NO. 4 - Chapel District 1911 ^{675 receipts}

Tax Receipts 1911
NO. 5 - Bay Hundred 1911 ^{495 receipts}

"

Tax Receipts 1912 - Boston District
Boston District NO. 1 - 1912 ^{1105 receipts}

Tax Receipts 1912 - St. Michaels District
St. Michaels District NO. 2 - 1912 ^{985 receipts}

Tax Receipts - Trappe District
Trappe District NO. 3 - 1912 ^{889 receipts}
(another side)

- Item 4 - Tax Receipts - 1912 - Chapel District -
 Chapel District NO. 4 - 1912 876 receipts
- Tax Receipts 1912 - Bay Hundred District
 Bay Hundred District NO 5 - 1912 476 receipts
- " Tax Receipts 1913 - Easton District
 1913 Easton District NO. I 1206 receipts
- " Tax Receipts - 1913 - St. Michael District
 1913 St. Michael District NO. 2 1002 receipts
- Tax Receipts - 1913 - Trappe District -
 1913 Trappe District NO. 3 976 receipts
- ~~Tax Receipts - Trappe District NO. 3 846 receipts~~
- Tax Receipts - 1913 - Chapel District
 1913 Chapel District NO. 4 765 receipts
- Tax Receipts 1913 - Bay Hundred
 1913 - Bay Hundred District NO 5 493 receipts
- " Easton - District NO. I.
- " Easton District - Talbot County - 1914 -
 District NO. I - Talbot County 1914 1250 receipts
- St. Michael District - Talbot County 1914
- District NO 2 - Talbot County 1914 1001 receipts
- Trappe District NO. 3 914 receipts
- Trappe District - Talbot County
 1914 - District NO. 3
- Chapel - District NO. 4.
- Chapel District - Talbot County
 1914 - District NO. 4 - - 11 x 13 x 2 876 receipts
- Bay Hundred - District NO. 5
- Bay Hundred District - Talbot County
 1914 - District NO. 5 - 535 receipts

- Item 4- Tallot County - Easton District NO. I - 1915
 Easton District NO. I - 1915 1344 receipts
- Tallot County - St. Michael District NO. 2 - 1915
 St. Michael District NO. 2 - 1915 1200 receipts
- Tallot County - Trappe District NO. 3 - 1915
 Trappe District NO. 3 - 1915 1100 receipts
- Tallot County - Chapel District NO. 4 - 1915
 Chapel District NO. 4 - 1915 985
- Tallot County - Chapel District NO. 4 - 1915
 Chapel District NO. 4 - 1915 886
- Tallot County - Bay Hundred District NO. 5 - 1915
 Bay Hundred District NO. 5 - 1915
- " Tax Receipts - Easton District NO. I - J. B. H. - 1916
 Easton District 1376 receipts
- " Tax Receipts - St. Michael District NO. 2 - J. B. H. - 1916
 St. Michael District 1250 receipts
- Tax Receipts - Trappe District NO. 3 - J. B. H. - 1916
 Trappe District 1100 receipts
- Tax Receipts - Chapel District NO. 4 - J. B. H. - 1916
 Chapel District 1009 receipts
- Tax Receipts - Bay Hundred District NO. 5 - J. B. H. - 1916
 Bay Hundred District 635 receipts 995
- " Tax Receipts - J. B. H. - 1917 - Easton District
 Easton District 1917 1370 receipts
- Tax Receipts - St. Michael District NO. 2 - J. B. H. - 1917
 St. Michael District J. B. H. 1250 receipts 948 receipts
- Tax Receipts - Trappe District NO. 3 - J. B. H. - 1917
 Trappe District J. B. H. 502 receipts
- Tax Receipts - J. B. H. - 1917 - Bay Hundred District
 Bay Hundred District 1917
 (on other side)

Item 4 - Tax Receipts - Easton District 1918 - H.P.T
 Easton District 1472 receipts 11x13x3
 Tax Receipts - St. Michael District 1918 - H.P.T
 St. Michael District 1206 receipts
 Tax Receipts - Trappe District 1918 - H.P.T 110 receipts
 Trappe District
 Tax Receipts - Chapel District 1918 - H.P.T
 Chapel District 908 receipts
 Tax Receipts Bay Hundred District 1918 - H.P.T
 Bay Hundred District 834 receipts
 Tax Receipts - Easton District 1919 - H.P.T
 Easton District 1919 - 1494 receipts
 " Tax Receipts - Easton 1 - 1650
 H.P.T - Easton District 1499 receipts
 Tax Receipts St. Michael 1 - 1150
 H.P.T. St. Michael District 1376 receipts
 954 receipts
 Tax Receipts - Trappe - 1 - 1150
 H.P.T - Trappe District
 Tax Receipts - Chapel 1 - 900
 H.P.T - Chapel District
 Tax Receipts - Bay Hundred District 1 - 750
 Bay Hundred District 675 receipts
 " 1921 - Tax Receipts
 Easton District NO. 1 - H.P.T - Talbot Co 1530 receipts
 1921 - Tax Receipts
 St. Michael District - NO. 2 - H.P.T. Talbot Co. 1480 receipts
 1376 receipts
 1921 - Tax Receipts
 Trappe District NO. 3 - H.P.T - Talbot County 998
 1921 - Tax Receipts
 Trappe District NO. 3 - H.P.T - Talbot Co.

Item 4

1921 - Tax Receipts 764 receipts
Chapel District NO. 4 - H.P.T. - Talbot Co.

1921 - Tax Receipts 703
Bay Hundred District NO. 5 - H.P.T. - Talbot Co.

" H.P.T. - Tax Receipts - Talbot Co. ^{new} 1470
1922 - Easton District - H.P.T. - Talbot County

H.P.T. - Tax Receipts - Talbot Co. 103
1922 - St. Michael's District - H.P.T. - Talbot Co.

H.P.T. - Tax Receipts - Talbot Co. 100
1922 - Trappe District H.P.T. - Talbot Co.

H.P.T. - Tax Receipts - Talbot Co. ^{re} 948
1922 - Chapel District - H.P.T. - Talbot Co.

H.P.T. - Tax Receipts - Talbot Co. ^{re} 885
1922 - Bay Hundred District H.P.T. - Talbot Co.

" Talbot Co. Tax Receipts
Easton District 1923 - H.P.T. 1490 receipts

Talbot Co. Tax Receipts 1200
St. Michael's District - 1923 - H.P.T.

Talbot Co. Tax Receipts 1001
Trappe District 1923 - H.P.T.

Talbot Co. Tax Receipts 995
Chapel District 1923 - H.P.T.

Talbot Co. Tax Receipts 901
Bay Hundred District - 1923 - H.P.T.

" Talbot Co. Tax Receipts - 1924 ^{1501 receipts}
Easton District - H.P.T.

Talbot Co. Tax Receipts 1924
St. Michael's District 1924 ^{1300 receipts}

Talbot Co. Tax Receipts 1924 - Trappe District H.P.T. ¹²⁰⁰
_{over}

Item 4 - Chapel District H.P.T. - Tallot Co. Tax Receipts 1924 ¹¹⁷⁶
 Bay Hundred District H.P.T. - Tallot Co. Tax Receipts - 1924 ¹⁰⁸¹
 ✓ Tallot Co. Tax Receipts 1925
 Eastern District H.P.T. - 1816 receipts
 Tallot Co. Tax Receipts - 1925
 St. Michaels District H.P.T. - 1200 receipts
 Tallot Co. Tax Receipts 1925
 Trappe District H.P.T. - 1030 receipts
 Tallot Co. Tax Receipts 1925
 Chapel District H.P.T. - 1001 receipts
 Tallot Co. Tax Receipts 1925
 Bay Hundred District H.P.T. - 976 receipts
 " Tallot County Tax Receipts 1926 1915
 Eastern District H.P.T. - Tax Receipts 1926
 Tallot County - Tax Receipts 1926
 St. Michaels District H.P.T. - Tax Receipts 1926 ¹⁴³⁰
 Tallot County - Tax Receipts 1926
 Trappe District - H.P.T. - Tax Receipts 1926 ¹²⁰⁰
 Tallot County - Tax Receipts 1926
 Chapel District - H.P.T. Tax Receipts 1926 ¹¹⁵⁴
 Tallot County Tax Receipts 1926 ¹⁰⁹⁰
 Bay Hundred District - H.P.T. - Tax Receipts 1926
 " Eastern District - 1 - Tax Receipts 1927 H.P.T. ¹⁵⁴⁰
 St. Michael District - 2 - Tax Receipts 1927 - H.P.T. ¹²⁰¹
 Trappe District - 3 - Tax Receipts 1927 - H.P.T. ¹¹⁸⁵
 Chapel District - 4 - Tax Receipts 1927 - H.P.T. ¹⁰⁰⁸
 Bay Hundred District - 5 - Tax Receipts - 1927 - H.P.T. ⁹⁶⁴

Item 4

- Tax Receipts - Easton District 1928 - H.P. 1200
- Tax Receipts - St. Michael District - 1928 - H.P.T 118 1/2
- Tax Receipts - Trappe District - 1928 - H.P.T 1094
- Tax Receipts - Chapel District - 1928 - H.P.T 1112
- Tax Receipts - Bay Hundred District - 1928 - H.P.T 1803
- 1 - Tax Receipts - Tallot Co. Easton District - 1929 - H.P. 1432
- 2 - Tax Receipts - Tallot Co - St. Michael Dist - 1929 - H.P. 1301
- 3 - Tax Receipts - Tallot Co - Trappe Dist - 1929 - H.P.T
- 4 - Tax Receipts - " Chapel " - " "
- 5 - " " Bay Hundred " - 1929 - H.P.T 1200
- " 1 - Tax Receipts - Tallot County - Easton Dist - 1930 - H.P. 1400
- 2 - " " " St. Michael " 1930 - H.P. 1300
- 3 - " " " Trappe " " 1201
- 4 - " " " Chapel " " 991
- 5 - " " " Bay Hundred " " " 1624

South side of vault

- Tax Receipts - Tallot County - Easton Dist NO 1 - 1931 - C.B.A 1401
- " " " St. Michael " NO 2 - " " 1201
- " " " Trappe " NO. 3 " " 1001
- " " " Chapel " NO. 4 " " 945
- " " " Bay Hundred " NO. 5 " " 1701
- Tax Receipts " Easton Dist. NO. I - 1932 - C.B.A 1503
- " " St. Michael " NO. 2 - 1932 - C.B.A 1403
- " " Trappe " NO. 3 - 1932 - C.B.A 1304
- " " Chapel " NO. 4 - 1932 - C.B.A 1005
- " " Bay Hundred " NO. 5 - 1932 - C.B.A 1704
- 1 - " Tallot Co 1933 - C.B.A 1503
- 2 - " " 1933 - C.B.A
- 3 - " " 1933 - C.B.A 1403
- 4 - " " 1933 - C.B.A 1306
- 5 - " " 1933 - C.B.A 1204

Item 4-1- Tax Receipts - Tallent Co. 1934 ¹⁶⁴³ C.B.A

2- " " " "
3- " " " "
4- " " " "
5- " " " "

"

NOT- Tax Receipts

" 1935- C.B.A ¹⁶⁵⁰ ~~recd~~

NO. 2- " " 1935- C.B.A ¹⁵⁰⁰

NO. 3 " " 1935- C.B.A ¹⁴³⁰

NO. 4 " " 1935- C.B.A ¹³²⁶

NO. 5 " " 1935- C.B.A ¹²⁰¹

NO. I " " 1936- C.B.A ¹⁷⁰¹

NO. 2 " " 1936- C.B.A ¹⁵⁰¹

NO. 3 " " 1936- C.B.A ¹⁴⁰³

NO. 4 " " 1936- " "

NO. 5 " " 1936 " " ¹⁷⁰¹

NO. I " " 1937- C.B.A ¹⁶⁰⁴

NO. 2 " " 1937 C.B.A ¹⁵⁰¹

NO. 3 " " 1937 C.B.A ¹⁵⁰¹

NO. 4 " " 1937 C.B.A ¹⁴⁰³

NO. 5 " " 1937- C.B.A ¹⁵⁰¹

NO. I " " 1938 " " ¹⁷⁰⁹

NO. 2 " " 1938 " " ¹⁴⁰³

NO. 3 " " 1938 " " ¹⁴⁰⁸

NO. 4 " " 1938 " " ¹²⁰¹

NO. 5 " " 1938 " " ¹¹⁰⁴

Mary M. Davis
(Worker's full name)

July 10th 1939
(Date)

4
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md

Name of agency or office County Commissioners of Talbot Co.
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title "Tax Books Talbot County - C.B. Adams Treasurer"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1932-1933-1934-1935-1935 other volume 1937-1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Tax Books - Talbot County - C.B. Adams Treasurer - Transfer Tax Books
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none C.B. Adams - Treasurer - Talbot Co
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents contain coll stub - Ledger folios, name Real Estate, Personal Property, Total For Taxes, County Taxes, State Taxes at Total Taxes
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

tapes - also by Election District and year

7. Arrangement

Alphabetical by date in book of name's person
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

In front of book by certification bill number - alphabetically
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
by first name of corporation

9. Writing

Handwritten on Printed Heads
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

18x14x8 930 pages 18x14x4 1/2 400 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

1932 to 1936 in on shelf north side of Treasurer's vault - 1937-1938 on shelf in Treasurer's Office
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

AUTOMOBILE TAX RECEIPTS, 1939--. 5 vols. (No. 1-5, also by
receipt no. contained; labeled by liber of treasurer).

Carbon copies of receipts issued for payment of taxes, giving receipt
no., name of owner, type of car, amount of county and state tax and in-
terest, total taxes, and signature of treasurer and date. Arr. numer.

by receipt no. Hdw. on ptd. form. Aver. 250 pp. $9\frac{1}{2}$ x 12 x 3. Treasurer's
office.

Mary M. Davis
(Worker's full name)

April 18th 1940
(Date)

2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Oxton, Md.

Name of agency or office County Treasurer's Office -
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioners - Treasurer's Office - Board House
(Name of building, room number, street address)

1. Title "Automobile Tax Receipts"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 vols
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Item 12
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

23

6. Contents Contain numbers, dates, type, county, tax name of owner, state tax, interest and total
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement numerically by tax receipt number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size 9 1/2 x 12 x 4 9 1/2 x 12 x 2
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On shelf on South side of Treasurer's Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Item 4 Whether record is known to have been kept earlier than dates shown in item 2)
NO. 1 - Automobile Tax receipts 1939 - 1 to 2850 - W.S.W
NO. 2 - Automobile Tax Receipts - 1939 - 1 to 715 - W.S.W
NO. 3 - Automobile Tax Receipts - 1939 - 1 to 840 - W.S.W
NO. 4 - Automobile Tax Receipts - 1939 - 1 to 600 - W.S.W
NO. 5 - Automobile Tax Receipts - 1939 - 1 to 500 - W.S.W

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

TAX RECEIPTS, 1939--. 5 vols. (dated; No. 1-5, also by receipt no. contained; labeled by liber of treasurer).

Carbon copy of receipts for taxes, giving receipt no., amount, date, name of taxpayer, year, district, county and state taxes, interest, and signature of treasurer. Arr. numer. by receipt no. Hdw. on ptd. form. Aver. 350 pp. 9 x 12 x 3. Treasurer's office.

Mary M. Davis
(Worker's full name)

April 18th 1940
(Date)

2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Treasurer's Office -
(Office of custody) (Office which made the record, if different)

Address of office of custody County Treasurer's Office - Court House - Wash. St.
(Name of building, room number, street address)

1. Title "Tax Receipts Books"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See item 12
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

24

6. Contents Contain data, number, district assessment amount, county tax discount their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by interest, state tax, interest & total
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement numerically by tax receipt number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handwritten printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing) 400 200

10. Size 9x12x3 9x12x2
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities' In Treasurer's Office on shelf in Cabinet south side of office
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

- Item 4 NO. 1 - 1st Receipts - 1939 - 1 to 1750 - Tallot County, W.S.W
- NO. 2 - Tax Receipts - 1939 - 1 to 1140 - " W.S.W
- NO. 3 - Tax Receipts - 1939 - 1 to 1040 " - W.S.W
- NO. 4 - Tax Receipts - 1939 - 1 to 552 - " W.S.W
- NO. 5 - Tax Receipts - 1939 - 1 to 841 - " - W.S.W

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

COUNTER CASH, 1902--. ⁸⁻¹⁰ 28 vols. (8 vols., 1931--, No. 1-8, 7 vols.,
1902-1919, H.B.T.; 17 vols., 1902-30, dated). Title varies: Cash
Book, 8 vols., 1902-19; Journal, 7 vols., 1919-30.

Daily record of tax collections, giving name of taxpayer, district, amount and
type of tax, discount, interest, state and county, and total. Arr. chron. by
date of payment. Hdw. under ptd. heads 1902-1918; hdw. 1919--. Aver. 300 pp.
14 x 9 x 1, 16 x 10 $\frac{1}{2}$ x 1, 17 x 15 x 2. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 5-1939
(Date)

1
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office County Treasurer's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Washington St.
(Name of building, room number, street address)

1. Title "Counter Cash Books of Treasurer"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1902 to July 5th 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 25 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

25

6. Contents Contain all money taken in daily and tax for what amount of Tax bills Discount and Interest, year tax paid for, election district and bill number
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Chronologically by days & months*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on Printed heads until 1918 then Handwritten on Handwritten heads*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *See attached sheet.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *On metal shelves north side of Treasurer's except last volume which is on desk in Treasurer's desk.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Report 1.

Item 4 Cash Book - 1902-1903-1904-1905-1906

J. B. H. Com. Comm'r - Tallot Co.

" 10 Handwritten on printed heads

" 19 16 x 10 $\frac{1}{2}$ x 1 207 PP.

Item 4 Cash Book - 1904-1905 & 1906

J. B. H. Comm'r of Tallot Co.

10 14 x 9 x 1 215 P.P.

9 Handwritten on Printed heads

Item 4 Cash Book - 1906-1907-1908-1909-1910 & 1911

J. B. H. Treas.

" 9 Handwritten on Printed heads

" 10 13 $\frac{1}{2}$ x 9 x 1 224 PP

Item 4 Cash Book - 1908-1909

Treasurer - Tallot County J. B. H.

" 10 13 $\frac{1}{2}$ x 9 x 1 224 PP

" 9 Handwritten on Printed Heads

Item 4 Cash Book - 1910-1911

J. B. H. Treas. of Tallot Co.

Same size & Same way written

Item 4 Cash Book - 1914-1915

J. B. H. Treas. of Tallot County - 224 P.P.

" 4 Cash Book - 1918-1919 - H. P. T. - Treasurer - Tallot Co.

14 x 9 x 1 $\frac{1}{2}$ 178 P.P.

(Other side)

Item 4 -

Book Binder - 1918 & 1919

Handwritten on Remington's books

14 x 9 x 1 1/2
45 pages

Item 4

Journal 1919-1920

152 pp

16 x 16 x 1

Handwritten on Remington's books

4

Journal 1928 & 1921

16 x 10 1/2 x 3/4 - 152 pp

"

Journal 1921-1922 & 1923 - same size

150 pp

Journal 1923 & 1924

same size

Item 4

1924-1925-1926

14 1/2 x 11 x 1 1/2 300 pages

"

Journal 1926 & 1927

16 1/2 x 10 1/2 x 3/4 - 152 pp

"

Journal 1928 - same size - 152 pp

Journal 1929-1938 -

143 pp

"

Journal - Remington's - No. 1

300 pp

"

Journal - Remington's - No. 2 - same size

300 pp

"

Journal - Remington's - No. 3

(Dec. 1931 to Dec. 1933) 29 pp

Journal - Remington's - No. 4

(Nov. 1933 to Aug. 1935) 149 pp

Journal - Remington's - No. 5

(July 1936 to March 1937) 150 pp

"

Journal - Remington's - No. 6

(March 1937 to Dec. 1937) 150 pp

"

Journal - Remington's - No. 7

(Dec. 10-1937 to Sept. 10-1938) 150 pp

"

Journal - Remington's - No. 8

(Sept. 23-1938 to Jan. 6-1939) 150 pp

"

Mary M. Davis
(Worker's full name)

April 19 - 1940
(Date)

1
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Treasurer
(Office of custody) (Office which made the record, if different)

Address of office of custody County Treasurer - Court House - Washington St
(Name of building, room number, street address)

1. Title "Quarter Cash"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates Sept. 23rd 1938 to Aug 1939; April 3rd - - -
Aug 1939 to April 2-1940 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Item 12
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records;
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contains account of all money taken in Treasurer's Office each day, with name of payee & amount & date.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Chronologically by date money paid
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 17 x 16 x 1 15 2 100
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On shelf south side of
Measurer's Office
(Room, vault, wall—E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of record is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Item 4

- Tallat County - Counter Cash NO. 8
- Tallat County - Counter Cash NO. 9
- Tallat County - Counter Cash NO. 10

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

MORTGAGES RECORDED, 1897-1902. Est. 310 papers in 1 f.d.

Abstracts of mortgages recorded in land records, ^{for purposes of taxation} giving date, no., names
of mortgagor and mortgagee, location and description of land, amount, rate
of interest, liber and folio of vol. of land record. Arr. numer. by no.
of mortgage. Hdw. 10 x 5 $\frac{1}{2}$ x 14. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug 11th 1939
(Date)

42
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title "Mortgages Recorded"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates Sept. 1897 to Aug. 1902
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

26

6. Contents list of names of mortgages & mortgages
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, amount of mortgage, interest, duration, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by where property situated & description of each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached) same number of mortgage and date mortgage received & where recorded in Land Records.

6. Contents—continued

7. Arrangement numerically by mortgage number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 1/2 x 5 x 14 310 mortgage
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In File Cabinet South side of Treasurer's vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

INSOLVENTS & ERRORS, 1876-1900. 1 vol.

Record of insolvents, removals and errors to be credited to tax collectors' accounts, giving name of taxpayer, district, name of collector, amount credited, copy of certificate sent to comptroller, and signature of clerk. Arr. by district no. and chron. by yearly account. Hdw. under ptd. head.

300 pp. 14 x $9\frac{1}{2}$ x $2\frac{1}{2}$.

Mary M. Davis
(Worker's full name)

July 19th 1939
(Date)

20
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title Insolvents & Errors - County Commissioners - Talbot Co
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1876 to 1900
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

27

6. Contents contain date name of tax collector district number Insolvents removals errors Totals total to county & state taxes - amount to collector's credit certificate sent state and name of clerk
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

numerically by district number chronologically by years

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten on Printed Heads

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

14 X 9 1/2 X 2 1/2 300 PP

(Of recorder or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelf south side of Treasurer's vault.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

1812
BASIS OF TAXATION, ~~1818~~-19, 1833-38, 1844-1908. 27 vols.

Title varies: Assessable Amounts, 16 vols., 1813-1883..

Discontinued.

Original copies of lists of taxpayers, furnished to tax collectors, giving name of taxpayer, election district, year, and amount of tax. Arr. alph. by name of taxpayer within districts. Hdw. 1813-84; hdw. under rtd. head, 1885-1905. Aver. 500 pp. 13 x 9 x 2. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 24th 1939
(Date)

25
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House - Washington St.
(Name of building, room number, street address)

1. Title "Assessable Amounts"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1813 to 1908
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 2 volumes
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling See attached sheet
(Explain fully: years; numbers; letters; number of records so labeled)
5. Discontinued and missing records 1820 to 1832 1839 to 1843
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

28

6. Contents Contain name of person assessed, Election District, amount and year
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *numerically by Election District & alphabetically by*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten until 1884 then Handwritten on Printed Headed*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *13x8 1/2 x 1 1/4 75 P P 13x9x1 1/2 496 P P 13x8x1 1/2 530 P P*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *On metal shelves south side of Treasurer's vault.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

- Item 4 Assessable Amts - 1813-1814
Paperback Book - 13 x 8 1/2 x 1/4 75 P.P.
- " Assessable Amts - 1815 - 16 + 20 125 P.P.
County Commissioners (Paperbacks) 13 x 8 1/2 x 1
- " Assessable Amounts - Filed 21st day of July 1818
(Paperback) 13 x 8 x 1/2 40 P.P. 75 P.P.
- " Assessable Amts - 1832 to 1835 - 13 x 8 x 1
- " Assessable Amounts 1836 - 7 + 8 110 P.P.
- " Assessable Amts 1839 40 P.P. 115 P.P.
- " Assessable Amts 1843 to 1846
- " Assessable Amts 1847 to 1849 130 P.P.
- " Assessable Amounts from 1850 to 1855 - 305 P.P.
- " Assessable Amounts 1854 - Assessment made in pursuance of the Act of Assembly passed Jan. session 1852 - Chap. 33
Ledger Assessable Amts 1856 to 1868
(Indid 1858) 221 P.P.
- " Assessable Amounts from 1859 to 1865 -
13 x 9 x 1 1/2 496 P.P.
- " Ledger - Assessable Amounts 1865 to 1866
- " Assessable Amounts 1867 - from 1867 to 1871 - Tallot County
- " Assessable Amounts from 1872 to 1877 530 P.P.
- " Assessable Amounts 1867
- " Basis of Taxation - from 1884 to 1888 - Tallot County
16 x 11 x 2 1/2 545
- " Basis of Taxation from 1894 to 1897 - Tallot County
- (2) Basis of Taxation - 1901 to 1904 - Tallot County 572 P.P.
- (1) Basis of Taxation - from 1898 to 1904 - Tallot County
- " Basis of Taxation 1905 to (1908) Tallot County

Report 25

LIST OF BOND, 1841-45. 1 vol.

Lists of bonds required for employees and furnished to the county commissioners, recorded in records of clerk of court, giving name of official, names of sponsors, and type of office. No orderly arrangement. Hdw. 50 pp. (9 used) $15\frac{1}{2}$ x $6\frac{1}{2}$ x $1\frac{1}{2}$. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Nov. 30th 1939
(Date)

59
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title "List of Bonds"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates 1841 to Oct. 22-1845
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

29

6. Contents Contain list of Bonds delivered to Clerk of Circuit Court of Talbot County, with date of hearings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by names of persons giving bond to name of two bondsmen appropriate. In most cases name of office for which bond is given.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by names of persons giving bond to name of two bondsmen appropriate. In most cases name of office for which bond is given.)

6. Contents—continued _____

7. Arrangement *Entries not in Chronological order*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size *15 1/2 x 6 1/4 x 1 1/2 50PP in book - 9 used*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *On metal shelf South side of Treasurer's Vault.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of record is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

(I should think this record belonged in Clerk's Office)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

COURT EXPENSES MISCELLANEOUS ACCOUNTS, 1910-19. 1 vol. (dated;
J.B.H.).

Record of clerk's charge list to county commissioners for court proceedings and recording, giving costs for making a list of jurors, preparing dockets, calling grand jury, recording of attendance of bailiff, crier and petit jury, summoning witnesses to grand jury, recording inquisitions and minutes, making a list of traders' licenses for grand jury, and clerk's costs in criminal cases. Arr. chron. by court term. Hdw. 408 pp. 16 x 11 x 2. Treasurer's office.

Mary M. Davis
(Worker's full name)

July 7-1939
(Date)

3
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Treasurer's Office -
(Office of custody), (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St.
(Name of building, room number, street address)

1. Title "Court Expenses and Miscellaneous Accounts"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both) May Term

2. Dates 1910 to 1919
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled - B.H. Talbot County 1910 to
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

30 enclosures

6. Contents Contain term of court, amount, bailiff
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,

and Crim. Grand Jurors with names of all Petit
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

Jurors, Inquests and Witnesses before
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Magistrates, Talismen, constables, witnesses
before court and total for each term of court.

6. Contents—continued

7. Arrangement Chronologically by Term of Court
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 x 11 x 2 40 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelf north side of Treasurer's office
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

ROAD BONDS TO DATE, 1893-1900. Est. 300 papers in 1 f.d.

Bonds executed by petitioners for opening roads guaranteeing a percentage of the proposed cost, giving names of petitioner, date and amount of bond, description of proposed road and property abutting, and signatures of bonded person and witnesses. Arr. numer. by district no. Hdw. on ptd. form. $10\frac{1}{2}$ x 5 x 14. Treasurer's office.

Mary M. Davis
(Worker's full name)

Aug. 16-1939
(Date)

43
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md

Name of agency or office County Commissioners
(Office of custody) - (Office which made the record, if different)

Address of office of custody County Commissioners - Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title " Road Bonds to Date "
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1893 to Jan. 23rd 1900
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

31

6. Contents Contain name of person giving bond /
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.

for roads) + person on bond, name of
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
witnessed for what road and district
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

amount of bond, name of president
of County Commissioners, date and name
of Clerk of County Commissioners.

6. Contents—continued _____

by year.

7. Arrangement *Numerically by District number & Chronologically*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on printed forms*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *10 1/2 x 5 x 14 on cards*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In metal File Cabinet*
(Room, vault, wall—N, E, S, W., section, bin, shelf, cabinet, on floor)
South side of Treasurer's Office.

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

PAYMENT DATES RECORD, July 1, 1931-June 1, 1932. 1 vol.

Record of delinquent taxpayers and dates for deferred payments, giving name of taxpayer, district, post office, amount of taxes and interest, and date promises to pay; also notations of whom to notify before property is to be sold at tax sales. Arr. alph. by name of taxpayer. Hdw. under ptd. head. 75 pp. 14 x 8 $\frac{1}{2}$ x $\frac{1}{2}$. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug. 29th 1939
(Date)

54
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.
Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Treasurer's Office - Court House - Washington St.
(Name of building, room number, street address)

1. Title "Payment Dates Record"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates July 1st 1931 to June 1-1932
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

32

6. Contents Contain names of person back with taxes and dates they promise to pay & in some cases names of persons to notify before property is sold at Tax Sale.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

of person books with tapes.

7. Arrangement Alphabetically through books by tapes by surname
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handwritten on printed heads
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 x 8 1/2 x 1/2 75 PP
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities low wood shelf north side of Treasurer's vault.
(Room, vault, wall—N. E. S. W. section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

COLLECTION ORDERS, September 19, 1865--November 12, 1867.

1 vol.

Record of orders to collectors issued by the county commissioners, giving order no., date, name of payee, amount, levy to which charged, and name of collector whose account is credited. Arr. numer. by order no. Hdw. 100 pp. 8 x 14 x $\frac{1}{2}$. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Dec. 27th 1939
(Date)

60
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Eastern Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Treasurer's Office - Washington St.
(Name of building, room number, street address)

1. Title "Collection Orders"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates Sept. 19-1865 to Nov. 12th 1867
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another

33

record. Explain why records are missing, if possible)

6. Contents receipts for
contain order numbers, date - name
of person with account, what account for
amount, to whom charged & to whom
credited
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by time of order numerically by order
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 8x14 x 1/2 100 pp
(Of record or container: Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In Treasurer's Vault - South Side
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____

(Author)

(Publisher)

(Place of publication)

(Date of publication)

NO I -

S.S. Yeo

Sept. 19th 1865

Wm. S. Shanahan's acct
for fuel 1865

\$10.00

Ten Dollars (\$10)

Charged B F + Stationary
Credited S.S. Yeo. ✓

NO. 2 -

S.S. Yeo

Oct. 31st 1865

Release Taxes 1865

Michael Shortall on

\$122.00

^ County Tax \$1.28

1.28

State " 37

1.65

x Charged S. Funds & Credited Yeo Oct. 31st 1865

NO 6

Jas. H. Mc Neal

Nov. 14 - 1865

Wm. A. Kirby
Fuel acct 1864

\$6.00

Charged Fuel acct &
Credited to Mc Neal

(GRAND JURY REPORTS), 1901-3, 1905. Est. 7 papers in 1 f.d.
Reports of the proceedings at sessions of the grand jury, giving court
term, no. of defts., no. of witnesses examined and no. of true bills
found, and certification by the clerk of the court. Arr.; chron. by
court term. Hdw.; typed. 2 x 10 $\frac{1}{2}$ x 17. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug. 29th 1939
(Date)

56
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington
(Name of building, room number, street address)

1. Title (Grand Jury Reports)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates May Term 1901 - Nov. Term 1901 - May 02 - Nov-02 - May 03 - Nov 03
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 16
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records May & Nov Term 1901 + May Term 1905
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
missing

6. Contents Contain proceedings of session of Grand Jury for that Term of Court certified by Clerk of Circuit Court.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

34

6. Contents—continued _____

7. Arrangement Chronologically
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed + Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 2 x 10 1/2 x 17 Reports
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In Metal File Cabinet north side of Treasurer's vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

(Sheriff)

LEDGER, 1936-38. 1 vol.

Record of sheriff's monthly reports to county commissioners for fees due for service of writs, and board for prisoners, giving names of prisoners, days in jail, amount due for each prisoner, names of magistrate, plf., deft., type of action, amount, and monthly total. Arr. chron. by months. Hdw. 347 pp. 14 x 9 x 2. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 25th 1939
(Date)

27
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Easton, Md.

Name of agency or office County Commissioner's
(Office of custody) (Office which made the record, if different)

Address of office of custody Master's Office - Court House - Washington
(Name of building, room number, street address)

1. Title (Sheriff's Ledger)
(Give present full title in quotes; assigned title, if any, in brackets) If record has had other titles, list them with dates or quantities

or both)
2. Dates Dec. 1936 to Mar. 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Ledger
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents contain names of prisoners, ³⁵ number of days in jail, all board, magistrates, ~~work~~ court work for which Sheriff is allowed money. Bill is paid every month by County Commissioner's.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Chronologically by months

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

14 X 9 X 2 347 PP

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelf south side of Treasurer's vault

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

RECORD. POOR OF TALBOT COUNTY, 1886-1913, 1920-28. 2 vols.

Title varies: Talbot County Almshouse. Discontinued.

Minutes of the proceedings of trustees of almshouse, giving date of meetings, members present, bills passed, treasurer's report, and general supervision.

Arr. chron. by date of meeting. Hdw. Aver. 150 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x 2. Commissioner's vault.

Mary M. Davis
(Worker's full name)

July 13-1939
(Date)

11
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners of Talbot Co
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St.
(Name of building, room number, street address)

1. Title (Minute Book of Talbot Co. Almshouse)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates May 5-1886 to May 7-1913 - May 1920 to Aug 4-1928
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Talbot County Almshouse - Record - Poor of Talbot County
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1914 to 1919 inclusive - 1847 to 1886
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

36

6. Contents contain dates of meetings names of Trustees all administrative and financial problems discussed.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by time of meetings
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 1/2 x 11 1/2 x 2 1/2 16 x 11 1/2 x 1 1/2 76
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In metal cabinet south side of Treasurer's Vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in Item 2)

Aug. 4-1928 was the last meeting of the Trustees of Alms House & the Alms House was then closed.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

TALBOT COUNTY ALMS HOUSE REGISTER, 1847-1896. 1 vol. *Discontinued.*

Record of inmates of almshouse, giving name of inmate, age, sex, color,
date admitted, date of removal or death, name and addresses of relatives.

Arr. chron. by date admitted. Hdw. under ptd head. 26 pp. $16\frac{1}{2}$ x 14 x $\frac{1}{2}$.

County Commissioner's vault.

Mary M. Davis
(Worker's full name)

July 15th 1939
(Date)

16
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody), (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington
(Name of building, room number, street address)

1. Title "Talbot County Almshouse - Register"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates Jan. 15 - 1847 to March 29 - 1896
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain name of person admitted to Almshouse - Color, age when admitted, date of decease or dismissal and name of trustee sponsoring admission.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *Chronologically by date of admittance*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing *Handwritten on handwritten heads*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size *16 1/2" x 14" x 1/2" 26 pages*
(Printed. Photostat. Other. Give months and years covered by each kind of writing)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In metal cupboard south side of Loberk's vault*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of record is very bad.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

(ALMSHOUSE), 1890-99. Est. 7 papers in 1 f.d. (18).

Reports of receipts and expenditures by trustees of the almshouse, giving date, amount of receipts and source, itemized list of expenditures, and signatures of trustees; also contains copy of treasurer's annual report 1890-93, showing gross receipts, expenditures, and balance. No orderly arrangement. Hdw. $2 \times 10\frac{1}{2} \times 17$. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug. 29-1939
(Date)

55
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title (Alms House Reports - County Reports)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates Alms House Reports 1897-98-99 - County Reports 1890-1891-1892-1893
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 18
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

38

6. Contents Alms house reports contain all receipts & disbursements for carrying on institution with their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by names of Trustees of said place - County Reports contain all receipts & disbursements of County expenses.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *In special arrangement*

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing *Handwritten*

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *2 x 10 1/2 x 17 reports*

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In metal File Cabinet north side of Treasurer's vault.*

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

CHECKS AND VOUCHERS, 1892--. Est. ~~5~~¹¹⁴00,000 vouchers in ~~98~~
f.d. (labeled variously by fund included; dated).

Vouchers and cancelled checks for expenditures from levy funds and dog tax, giving name of payee, amount, and purpose. Arr. alph. by type of fund 1892-1900, numer. by voucher no. 1901--. Hdw. 1892-1912, hdw. on ptd. form, 1913-31, typed on ptd. form, 1932--. 10 $\frac{1}{2}$ x 5 x 14. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug. 10th 1939
(Date)

39
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioners - Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title "Vouchers"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates 1892 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 93 File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1905, 1911
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

39

6. Contents Contain date, name of person whom vouchers used for or purpose for which their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by vouchers used, vouchers numbered checks numbered vouchers paid with, date approved by County Commissioner, name of president of County Commissioner and date paid.

6. Contents—continued

7. Arrangement

Numerically by voucher number

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten until 1931 then handwritten or printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed heads until June 1931 - then typed on printed forms

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

10 1/2 x 5 x 14 and typed 400,000 vouchers

record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

See attached sheets

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Item 4

- 1892 - Vouchers Roads to Vaccination
- 1893 - Bridges to Vaccination - Vouchers
- 1894 - Vouchers - Almshouse to Registration
- 1894 - Vouchers - Roads to Vaccinations
- 1895 - Vouchers - Almshouse to Out Pensions
- 1895 - Vouchers - Roads to Register of Wills - Misc
- 1896 - Vouchers - Almshouse to Magistrates
- 1896 - Vouchers - Orphan's Court - Weight measure to Misc
- 1897 - Vouchers - Almshouse to Inquests
- 1897 - Vouchers - Jail to Terra Cotta Pipe
- 1898 - Vouchers - Almshouse to Inquests
- 1898 - Vouchers - Jail to Witnesses
- 1899 - Vouchers - Almshouse to Elections
- 1899 - Inquests to Witnesses - Vouchers
- 1900 - Vouchers for witnesses - magistrates - south side of vault
- 1900 - Vouchers - all above north side of vault
- Vouchers - June 30/1900 to June 30/1901 - south side of vault
- Vouchers 1902 } north side of vault
- Vouchers 1904 }
- Vouchers for year ending June 30 - 1902 - south side of vault
- Vouchers to June 30th 1907 (June 30th 1906 to June 30th 1907) south side of vault
- 1908 (Vouchers - north side of vault
- Road Papers Vouchers Recorded (1909)
- Court Vouchers (1910)
- Vouchers June 1909 to July 1910
- Vouchers July 1912 to (1913)
- Road Vouchers 1913
- Vouchers for 1914 - A Row from top 1914.
- Road Vouchers 1914
- Road Vouchers 1915
- Vouchers 1915 & 1916
- Road Vouchers 1915 & 1916 continued
- Vouchers 1916 & 1917
- Road Vouchers 1917 & 1918
- Road Vouchers 1916

Count Vouchers - 1917 - 1918

Vouchers 1917 and 1918

Road Voucher - 1918 and 1919

(Vouchers) June 30th 1918 to June 30th 1919

Road Vouchers 1919 and 1920

Voucher 1919 & 1920

Canceled Check and Count Vouchers 1918 - 1924 - 1925 & 1926

Vouchers 1920 & 1921 Road & General

Road Vouchers 1920 - 1921

Road Vouchers 1921 - 1922

Road Vouchers 1922 - 1923

Road Vouchers 1922 - 1923

Voucher 1922 - 1923

Road Vouchers 1923 - 1924

Voucher 1924 - 1925 - Road & Work July 24 to July 1925

Road Voucher 1925 - 1926

Road Voucher 1925 - 1926

Road Voucher 1926 - 1927

Voucher - Rd Work Apr 1926 - to 1927 (Dec)

Canceled Check and Count Voucher 1926 - 1927

Voucher 1927 & 1928 - Dog & Beaume 1927 - 1928

Road Voucher 1927 - 1928

Road Voucher 1927 - 1928

Dog Beaume - Voucher 1928 - 1929

Count Voucher - Canceled Check 1928 & 1929

Road Voucher 1928 & 1929

Canceled Check and Count Voucher 1927 - 1928

Road Voucher 1926 - 1927

Vouchers 1925 - 1926 - Canceled Check 1923 - 1924 - 1925

Road Voucher - Road July 1 - 1929 to Nov. 30 / 29

Road Work (Voucher) 1928 - 1929

Road Voucher Road Dec. 1 - 1929 - 1929 - 1930

Item 4

at the south side of ^{vault} Report 39

- " Road Vouchers Oct. 28, 1930 to May 31/1931 Vouchers # 11400 to 11901 - Court Vouchers 1930 - 1931
- " Road Vouchers July 1-1930 to Oct. 21-1931 - Voucher # 9955 to 11399 - 1930 + 1931
- " General Vouchers Fiscal year 1930 + 1931 - See June 1 - 31 to June 30/31 - separate file
- " General Vouchers 922 to 1799 June 2-1931 to March 27-1932
- " General Vouchers NOS C - 1800 to 2599 from March 29-1932 to Jan. 10-1933
- " Court Vouchers & Cancelled Checks Fiscal year July 1-1931 to June 30/32
- " Court Vouchers 1931 + 1932; 1933 and 1934; 1934 and 1935; 1935 and 1936
- " Court Vouchers - Dog Claim Cancelled checks July 1/29 to June 30/30
- " Road Vouchers Fiscal year July 1/31 to June 30/32 - Vouchers NO. 12530 to 12852
- " Road Vouchers July 1/31 to June 30/32 Vouchers NO. 11997 to 12529
- " Road Vouchers Fiscal year July 1/32 to June 30/33 Vouchers NO. 12809 to
- " General Vouchers For Fiscal year 1933 + 1934
- " General Vouchers 2600 to 3064 from Jan 10/1933 to June 30/33
- " Road Vouchers 4/11/33 to Voucher # 13577
- " Voucher 1933 - 1934
- " Vouchers - 1934 - 1935 - 1935 + 1936 Checks
- " Vouchers 1935 - 1936
- " Vouchers 1936
- " Vouchers 1936 + 1937
- " Checks & Vouchers June 30-1936 to June 30/37
- " Vouchers 1937
- " Vouchers 1938
- " Check - C - Vouchers 1938 - 1939
- " Vouchers June 30/1939
- " Vouchers 1939 - 1940

Aug 1977

Mary M. Davis
(Worker's full name)

Aug. 21st
(Date)

45
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington
(Name of building, room number, street address)

1. Title "Checks"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1902, 1916 - -
(Earliest and latest dates, missing dates. Show exact date of breaks)

3. Quantity 21 file Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1903 to 1915 missing
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain date, name of person to whom check is made, check number, name of Treasurer (who is Clerk to County Commissioners) + name of President of County Commissioners.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records, contained and dates covered, by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Chronologically + Numerically by check number*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on Printed Forms until June 1931 then Typed on Printed Forms*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *10 1/2 x 5 x 14*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In Metal File Cabinet South side of Treasurer's vault*
(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

- Cancelled Checks of 1902 + 1903
- " Checks + Check Stubs - Road Engineer Settlement - 1915
- " Cancelled Checks July 1-1915 to June 30-1916
- " Cancelled Checks 1917-1918-1919
- " Cancelled Checks and Court Vouchers 1918-1924-1925 + 1926
- " Cancelled Checks 1919-1920-1921
- " Cancelled Checks 1922-1923
- " Cancelled Checks 1923 + 1924
- " Cancelled Checks 1923 + 1924
- " Vouchers 1925-1926 Cancelled Checks 1923-1924-1925
- " Cancelled Checks and Court Vouchers 1926-1927
- " Cancelled Checks and Court Vouchers 1927-1928
- " Court Vouchers - Cancelled Checks 1928 + 1929
- " Cancelled Checks July 1-1930 to May 31st 1931
- " Checks 1932 + 1933
- " Checks 1932 to 1933
- " Cancelled Checks 1934-1935 + 1936
- " Vouchers 1934-1935 - Checks 1935-1936
- " Checks + Vouchers June 30th 1936 to June 30-1937
- " Checks 1938 - C Vouchers 1938-1939
- " Checks 1939 - - .

Report 45-

ROAD LEDGER FOR SCHOOLS, 1840-49. 2 vols. (1 vol., 1843-49
labeled by names of commissioners; dated). Title varies:
School Ledger, 1 vol., 1840-45.

Ledger record of expenditures to trustees for schools, giving under creditor column, name of payee and amount of check, and under debtor column, purpose and amount. Does not contain road records. Arr. numer. by school district. 1 vol., 1840-45, indexed alph. by name of account. Hdw. Aver. 100 pp. 12 x 8 x 1. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 13th 1939
(Date)

13
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

See Ch. 146 cont
1841-1844

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Eastern, Md.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House -
(Name of building, room number, street address)

1. Title "School Ledger"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates June 1840 to Aug. 1845
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling School Ledger 1840 to 1847
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none 40
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain Trustees of school data
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filed out and attached)

6. Contents—continued

7. Arrangement *numerically by district numbers*

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Alphabetically in front of book by number of page where account found*

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten*

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *12 x 8 x 1 100 pp*

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In Treasurer's Office - metal shelf - south side*

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *condition of records is good*

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Dr - Trustees of School No 1 - District No 1 - Contra - Cr.

date - To cash paid Wm C Mackey - per J Cox - - amt - of J Cox's Salary date -

Contra

date
By account for fuel & stationery - amt

date
check to J. E. Benson per name for
time & amount

By certificate to date - amount

Please give a clear
description ^{contents} of each record.

Why Road budget for schools?

For what purposes were
expenditures made.

Mary M. Davis
(Worker's full name)

July 17-1939
(Date)

16
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St
(Name of building, room number, street address)

1. Title "School Ledger for School Term 1843-1849 - H. E. Bateman
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities
John F. Kersey F. A. Wrightson, Commissioners
or both) "School Ledger"

2. Dates 1843 to 1849
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents maintain school number, district number, date, to whom checks paid & for what and balance.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement numerically by school numbers & district number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 13 x 8 1/2 x 1 60 pp
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelf south side of Treasurer's Vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Report 16

Dr- School no -	District no -	contra -	cr
date	To check - to whom - amount	By - name -	certificate #
		Salary date -	cr - amt

School no - District no - middle of 1870's
 Road ledger
 District no I opened Dec 1 - 1869
 Henry E. Bateman - Pres^a
 John H. Kersey
 Francis A. Wrightson
 County Commissioners but there
 are no road records in book.

APPEALS SCRATCHER, April 1868-June 1868. 6 vols.

Record of transfers and adjustments, by appeals to commissioners, giving name of taxpayer, type of property, amount abated or added, and folio in tax ledger. Arr. chron. by date of appeal. Hdw. Aver. 500 pp. $12\frac{1}{2}$ x $8 \times \frac{1}{2}$, $13 \times 8\frac{1}{2}$ x 3. Commissioners' vault.

Mary M. Davis
(Worker's full name)

July 27th
(Date)

28
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
Address of office of custody Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title "Appeals"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1844 to 1887
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 5 volumes
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records _____
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

41

6. Contents contain transcribed abatement assessments dated name of person & Election District, Bank Returns, Appeals Alienation List, tax page & year
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Chronologically by years

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

13 x 8 1/2 x 2 300 P.P.

13 x 8 1/2 x 2 1/2 62 f

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelves - south side of Clerk's vault.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on-floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Mary M. Davis
(Worker's full name)

Jan. 2-1940
(Date)

61
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Treasurer's Office - Washington
(Name of building, room number, street address)

1. Title "Appeal Scratches"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates April 23-1868 to June 31st 1868
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Appeal Scratches 1868
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents See addenda sheet
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,

their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by time of hearing & granting appeals
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 12 1/2 x 8 x 1/2 145 PP
(Of record or container Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelf South side of Treasurer's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of record is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Rebut 28
Appeals for 1844-1845-1847-1848-1849 B

12 x 8 1/2 x 1

100 P.P

Appeal Book - 1850 to 1858

13 x 8 1/2 x 2 300 P.P

Appeal Book

1859 to 1867 - 581 P.P Same Size

Appeals 1867 - Tallot County (to 1873)

13 x 8 1/2 x 2 1/2 624

624 P.P

Appeal Book - Tallot County 1874 to (1887)
708 P.P

Appeal Scratches

Easton - April 23 - 1868.

This being the day of commencement for hearing and granting appeal of Tax so - The commissioners met and were present -

James M. Avingdale

Jonathan Sewall

John S. Callahan

R. T. Elliott - Baliff

Alex H. Mackey

By Securities

\$500

To Distribution of G. C. Mackey Estate 2385

To Live Stock

\$455

To 180 acres Black Walnut Point \$5040.00

Hers of John Valliant

Cr

By 180 acres Black Walnut Point \$5040

Stephen C. Harrington

Cr

By 20 acres improved Land on Doves Road \$1200

John T. Kersey

Dr

To 20 acres improved Land on Doves Road \$12.00

List of Sales 1868
Wm H Clough Cr
By all personal property \$1700

Charge as below
Edward Lloyd \$228

Mrs. Mary A. Clough \$1062
H. Austin \$136
John B. Todd \$165
Samuel E. Tucker \$165
Jasper Lewis \$111
Capt. Ward Martin \$160
etc

By all personal property
Charged as below
E. T. Stevens \$140
Mrs. T. Leonard \$70

SUNDRY RECEIPTS, FISCAL YEAR BEGINNING JULY 1, 1931, FRANCHISE
TAX FOREST FIRES, MAGISTRATES FINES REIMBURSEMENTS, 1931--.

Est. 295 papers in 1 f.d.

General file, including:

- i. Estimate of expenditures for welfare program 1931-- for ensuing quarter, including old age assistance, aid to dependent children and to needy blind, general public assistance, board of children, child welfare service and administration, giving date quarter begins, approvals of chairman and executive secretary, amounts requested, amounts approved, total amount of local, state and federal funds, total approved from state and federal funds, date, and signature of director, State Department of Public Welfare.
Arr. chron. by quarter.
- ii. Receipts from the Children's Aid Society 1931--, for payments to the society in juvenile causes, giving receipt no., date, purpose, and signature of the treasurer. No orderly arrangement.

(Continued on next page)

iii. Remittance sheets 1931-- from the State Comptroller to the commissioners, enclosing check, for the county's share of franchise tax collected by the State Tax Commission, giving name of corporation, date, and amount. Arr. chron. by date received.

iv. Remittance sheets 1931-- from the State Comptroller to the commissioners, enclosing check to reimburse county for the state's share of expense for fighting forest fires, giving date, and amount. Does not contain magistrate's fines. Arr. chron. by date received. Hdw. and typed on ptd. form. $10\frac{1}{2}$ x 5 x 14. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug 9-1939
(Date)

40
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioners - Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title "Sundry Receipts - Fiscal Year Beginning July 1-1931, Financial Tax Forest Fires, Magistrate Fines - Reimbursements"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates July 1-1931 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents 42
Contain receipts of checks sent to Comptroller for fighting forest fires (sent their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
By County Commissioners, Tax on ordinary business corporation paid into State Treasury, Magistrate Fines and Reimbursement, Childs Aid to Juvenile Court

6. Contents—continued _____

7. Arrangement Chronologically
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on Printed Forms and Typed on Printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 1/2 x 14 175 receipts
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In File Box Metal File Cabinet South Side of Treasurer's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

Dec. 8th 1939
(Date)

48
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Courthouse - Washington St.
(Name of building, room number, street address)

1. Title Sundry Receipts Fiscal years beginning July 1 - 1931
" Franchise Tax - Forest Fires - Magistrate Reports - Fines
Re-Imbursements " " Franchise Tax "
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates July 1 - 1931 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents sent to County Commissioners
Contain receipt of checks of the State
Treasury in payment of bill re. Share
of said County of Franchise Tax on Ordinary
Business Corporation with amount - date & name of
State Comptroller. (Franchise Tax)
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically according to date received
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing various: Handwritten on Printed Forms + Typed on Printed Forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 1/2 x 15 x 14 126 receipts
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In metal File Cabinet south side of Treasurer's Vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

Dec. 8th 1939
(Date)

40^a
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington
(Name of building, room number, street address)

1. Title Sundry Receipts - Fiscal Year Beginning July 1 - 1931
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
Financial Report - Forest Service - Maryland - Reports & Finances - Re - Instruments (Children's Aid Society)

2. Dates July 1 - 1931 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 file box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents Contain amount of money paid to the Talbot County Branch of the Maryland Children's Aid Society Inc with the amount juvenile court name of Treasurer of Children's Aid with the name of the Treasurer of Society and number of receipt and in some cases stipulations what money paid for.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement No special arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size 10 1/2 x 5 x 14 100 receipts
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In metal File Cabinet
South side of Treasurer's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of record is good.
(Condition of record if not good. Relation to other records. Information of prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

Dec. 8-1939
(Date)

40^b
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St.
(Name of building, room number, street address)

1. Title "Forest Fires"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates July 1-1931 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 file box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Under Sunday Recy. file Fiscal year beginning July 1-1931
Handwritten Tax - Forest Fires - Magistrate Reports
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain names of state Comptroller receipt
for checks sent to County Commissioners by
State Treasurer in payment of bill to State
Department of Forestry with date - what
percentage of expense fighting forest fires
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement no special arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed on Printed Form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 1/2 x 14 60 receipts
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In metal File Cabinet
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
South side of Treasurer's vault.

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Mary M. Davis
(Worker's full name)

Dec. 5th 1939
(Date)

40
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Oaxaca, Mex.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody _____
(Name of building, room number, street address)

1. Title Expenditures for Tallot County Welfare Board
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates July 1-1936 to Sept. 30-1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 17
(Number of volumes; folders, worst file boxes; bundles; other)

4. Labeling 6 times - Re - Imbursements
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contains Estimate of Expenditure for Tallot County Welfare Board with date & their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.

Summary of all programs divided into all categories with total for each category - amount of Local Funds requested + amount allowed - Amount of State & Federal Funds requested + amount allowed - name of Chairman of Welfare Board & executive secretary with amount of each County Commissioners for each class & name of President of County Council members.

6. Contents—continued _____

7. Arrangement Chronologically by quarters
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed on Printed Forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 1/2 x 15 x 14 7 reports
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In metal File Cabinet South side of Treasurer's Vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)
These reports from Sept. 30 - 1938 are kept with the vouchers.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

COLLECTIONS FROM MISCELLANEOUS, 1900-1907. 274 papers in

1 f.d. (dated).

General file, including:

- i. List of grand jurors 1900-1901, giving name of juror, district, and days in attendance.
- ii. List of petit jurors, 1900-1907, giving name of juror, district, and days in attendance.
- iii. List of bailiffs 1900-1907, giving name of bailiff, court term, and days in attendance.
- iv. Petitions for out pensioners 1900-1907, giving name of petitioner, address, names of persons recommending, amount of pension allowed, and how payable. No orderly arrangement.
- v. Witnesses appearing before the grand jury, giving name of witness, name of deft., and days in attendance. Arr. chron. by court term. Hdw. on ptd. form; petitions styped. 10 $\frac{1}{2}$ x 5 x 14. Treasurer's vault.

LEVY RECORD, 1805-24, 1844-45, 1847---. 15 vols. (dated).

Title varies slightly. 1 vol. misdated 1889-66 instead of
1859-66.

Copies of levies for use of the sheriff and tax collectors 1805-1901,
and county treasurer 1902--, giving levy year, and account of estimated
expenditures under each levy account. Arr. alph. by name of levy account.
1 vol., 1849-58, no orderly arrangement. 1 vol., 1844, indexed by school
no. Hdw. Aver. 180 pp. 12 x 8 x $\frac{1}{2}$, 16 $\frac{1}{2}$ x 12 x 2. Treasurer's vault.

Check district arrangement.

Mary M. Davis
(Worker's full name)

Aug. 24th 1939.
(Date)

52
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office Treasurer's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - County Commissioners - Court House
(Name of building, room number, street address)

1. Title "Collections from Miscellaneous 1900"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates May Term 1900 to 1907
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

43

6. Contents Contain Petitions for Out Pensions (1900 to 1907)
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Bin number - Witnesses, 10, Bailiffs, 10, Petitions, 90, Grand Jurors, 12, In May Term 1900 & Nov. Term 1900 and May Term 1901.

6. Contents—continued

Chronologically by Term of Court.

7. Arrangement *Petitions, Writs, etc. - Witnesses, Grand Jury, etc.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing *Handwritten on Printed Form - (Petitions Typed & Handwritten)*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *10 1/2 x 5 x 14 274 records.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In metal File Cabinet South side of Treasurer's vault.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

TAX RECEIVABLE, 1849-78, 1889-93, 1899---. 6 vols. (2 vols. dated). Title varies: Ledger A, B, Ledger, 3 vols., 1849-78, 1899-1918; Cash Book, 1 vol., 1899-93.

Journal record of expenditures against levy appropriation, giving name of office, fund or individual, amount of appropriation, date, amount and purpose of expenditure; and unexpended balances. Record 1931-- also contains summaries of taxes receivable, adjustments, insolvents errors and removals, notes and accounts payable, and state tax levy. Arr. chron. by date of recording within accounts; 1 vol., 1931--, arr. alph. by name of account. 4 vols., 1849-78, 1899-1931, indexed alph. by name of office, fund or individual. Hdw. Aver. 600 pp. 12 x 12 $\frac{1}{2}$ x 3, 19 x 13 x 3. Treasurer's vault.

Check

GENERAL CASH, 1930--. 3 vols. (No. 1,2,3).

Daily record of expenditures, giving date, name of payee, check no.,
voucher no., amount, purpose, and daily and monthly balances. Arr.
numer. by check no. Hdw.? Aver. 300 pp. 14 x 11 $\frac{1}{2}$ x 1. Treasurer's
vault.

CASH BOOK, 1861-66, 1873, 1879-93, 1895-1906, 1930--. 7 vols.

(2 vols. labeled A;B.). 1 vol., 1930--, not titled.

Daily record of gross receipts and expenditures, giving date, total receipts, total expenditures, and balance. Arr. chron. by date of recording. Hdw. Aver. 320 pp. 12 x 12 $\frac{1}{2}$ x 3, 16 x 11 x 1 $\frac{1}{2}$. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug. 25th 1939
(Date)

38
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Boston, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioners - Treasurer's Office - Washington
(Name of building, room number, street address)

1. Title "Long List"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1805 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 15 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1825 to 1843 missing sales 1846
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

44

6. Contents Contain dates, name of collector until County Treasurer (1902 - first elected in County Md. 8th 1901) person in charge for which have placed & amount of levy & date of Election District.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

Levy is placed

7. Arrangement

Alphabetically by surname of person or title of person

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

See attached sheet

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

All except (1900 -) on metal shelves South side of Treasurer's vault. 1900 - - on north side of Treasurer's Office.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

300
175
270
350
805
572
232

13. (For use in Florida.) Early imprints

7104
180

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Series List from 1805 to 1825

data

16 x 7 x 1 1/2 ^{175 P P}

Arranged alphabetically by name of personal object for whom
series is placed

Contain name of collector - no index

" Series for 1843

12 x 8 x 1 1/2 ^{50 P P}

" Series List 1844

12 x 8 x 1 1/2 ^{60 P P} - In lack of book scholar expenses by
district number & number of school.

" Series List 1845 same size

^{40 P P}
^{20 P P}

" Series 1847

" Series List for year 1848

" Series List 1849 to 1854

12 1/2 x 8 x 1 1/2 ^{100 P P}

" Series List for 1849 to 1858

13 x 9 x 2 1/2 ^{350 P P} - not arranged alphabetically
1849 series transcribed in this record.

" Series List from 1859 to 1866 (actually 1859 to 1866)
arranged numerically by district numbers

13 1/2 x 9 x 2 1/2 ^{450 P P}

" Series List 1867 to 1871 same size

^{355 P P}

" Series List from 1872 to (1899) 13 x 9 x 3

^{572 P P}

arranged alphabetically & numerically by Election
Districts.

" Series List - Talbot County - Md. - 1874 17 x 11 x 1

^{150 P P}

" Series List Talbot County Md. - 1875 same size

" Series List for 1880 - 12 1/2 x 4 1/2 x 1 1/2

^{82 P P}

arranged alphabetically

Patent 38

Ferry Record - County Commissioners - 1900-00

300000

$$16\frac{1}{2} \times 12 \times 2$$

(1900 - - -)

arranged alphabetically by surname of
persons by object for which they appeared.

Check

INVOICES (Bond Register), 1906--. 1 vol.

Record of bonds issued, giving name of series, par value, legislative authority, rate of interest, principal realized, interest realized, date of issue, date interest is due, date principal is due, and returned interest coupons. Also contains: (Certificates of Indebtedness), 1906--, entry . No orderly arrangement. Hdw.; hdw. on ptd. form. 304 pp. 18 x 13 $\frac{1}{2}$ x 6. Treasurer's vault.

(Certificates of Indebtedness)
1906 -- Jan Invoices
entry -

Records of certificates of indebtedness in
emergency loans, giving date, account for
which issued, amount, and date paid,

Mary M. Davis
(Worker's full name)

Aug 1st - 1939
(Date)

23
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Club To Office - Court House
(Name of building, room number, street address)

- Title "Invoices"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates July 1936 to June 2-1939
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

45

6. Contents Contains bond issued by County Commissioners with name of President of same & Treasurer of County - denomination of bond, date of maturity, interest paid & for what purpose bond issued. When bonds paid coupons are pasted in invoice book. Also contains notes of money borrowed ^{from banks} by Treasurer & County Commissioners to defray expenses
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

No special arrangement

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Printed Bond SF notes Handwritten on printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

18 x 13 1/2 x 6 304 pp

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

One metal shelf north side of Treasurer's Vault.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

JOURNAL, 1873-75, 1931-39. 7 vols. (dated; 1 vol. No. 1).

Title varies: Annual Expense for Fiscal Year, 6 vols.,
1873-75.

Record of county levy, giving levy year, and account of estimated expenditures under each levy account. Hdw. 6 vols. aver. 70 pp. 16 x 11 x $\frac{1}{2}$; 1 vol. 300 pp. 14 $\frac{1}{2}$ x 11 x 1 $\frac{1}{2}$. Treasurer's vault.

Check 2 vols. Ledger, 1875, 1910.

46 (47 on attached sheet)

In rearranging, forms and addenda sheets misplaced.

~~Entry for each sheet not written.~~

BILLS PAID, 1873. 1 vol.

4

Record of bills paid by the county commissioners, giving date, name of payee, order no., and amount. Arr. chron. by date of payment. Hdw. 272 pp. (33 used) 14 x 9 x 2. Treasurer's vault.

6
Mary M. Davis
(Worker's full name)

Dec. 12th 1939
(Date)

22
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House - Treasurer's Office - Washington St.
(Name of building, room number, street address)

1. Title "Cash Books of County Commissioners"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates Jan. 1849 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 25 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents See attached sheets
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,

their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by time of credits & debits
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing See attached sheets
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size See attached sheets
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Back Books until Jan. 1879 on
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

South side of Treasurer's vault from then to date
on North side of Treasurer's vault.

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Mary M. Davis
(Worker's full name)

July 21st 1939
(Date)

22
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern Md.

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Washington St
(Name of building, room number, street address)

1. Title (Cash Books of County Commissioners)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates Jan. 1849 to June 24 - 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 19 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully, years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contains credits + debits of County Commissioners with dates money taken in a trial of it to whom & for what
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by time of credits & debits
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Attached sheet shows those indexed
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 x 11 1/2 x 2 330 13 x 9 x 2
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities back books until Jan. 1879 on south side of Treasurer's vault & front on north side of Treasurer's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Ledger A -
(Jan. 1849 to Nov. 26-1861)

1849 Dr -

William Elliott

Sept 4 - 10 amt of Levy - this day inclusive \$31.00

1849
Nov 15 -

10 amt pd Jacob Wright per order
order to Ed H. Hobb

\$15.25
8.55
46.48

Levy for the year 1851

\$ 70.28

Dr -

Primary School No 1 - Elec Dis. No. 2

1849 - Wright R. Fresh Teacher No 1

March 15 - To order Sarah M. Rolan 1 \$25.00

" Check on Eastern Bank 20.00

" Order to Andrew Drem 50.00

" Check on Eastern Bank 55.00

Order to Andrew Drem 50.00

\$ 200.00

Contra

1849

Sept 4 - By attendance on Bank as over 31 days \$31.00

1849
Nov 15 -

By work on Budget near Eastern \$30.00
" " ditto on Commission 2.28

1850 Levy for Gross to the Board \$70.28

Contra

1849

July 13 - By order from the School Trustees \$150.00

Sept 4 " " 50.00

\$ 200.00

Above are 2 pages from volume
although are accounts like
this to different persons

Item 4 Tallot County General Cash NO I
14 $\frac{1}{4}$ x 11 $\frac{1}{2}$ x 11 $\frac{1}{2}$ 300 PP
(July 1-1930 to April 11-1933)

Tallot County - General Cash NO 2
(April 25-1933 to Nov. 30-1937)

Tallot County - General Cash - NO 3
(Dec 1-1937 to

Contain date - name of person to whom check
paid - check NO - Voucher - number -
Accts Payable - and amount in bank each
day + balance at end of month.

Arranged Chronologically by time check paid &
numerically by check number.

★

No Labeling

12 X 12 1/2 X 3 500 PP

Contain

Cash General June 30-1930 Nov. 30-1939 to date

Total Cash Receipts - Dr - Cr

Total Cash Expenditures

Tax Receivable - Levy 1931 to Tax

Receivable 1939 Levy

Contain Balance for collections for different months - Adjustments 1931 - auto collections collections corrected - Insolvent Errors + Removals + Balance for each year

also Tax receivable for Auto Levy 1932 to to Nov. 30-1939

Notes Payable

July 1-1936 to Sept 5-1939

Voucher + Accounts Payable

Aug 31-1936 to Nov. 30th 1939

State Tax Levy

1930 to Dec 5-1939

also allotment for Board of Health Expenses of Clerk of Court + all officers + institutions to which County contributes School Term

Bonds - Talbot County Lateral Roads of 1924 with rate of interest - Dr. Cr - Balance

Bonds for School buildings arranged alphabetically through books by tabs

1874 - 1874 labeled

70 pages

alphabetically through bank by name

South side of town when

of the road through for Forest Oct 1 - 1873 to

Sept. 30 - 1874 -

Bank - A - County Comm - Tallat Co

16 x 11 1/2 x 2 1/2

(Jan. 1872 to June 1889) no index

Bank - B - County Comm - Tallat County

16 x 11 1/2 x 1 1/2

no index

Bank - C - County Comm - Tallat County

July 1889 to July 1893

883 pp

no index

with
out
index

Bank - D - County Comm - Tallat County

July 1889 to July 1893 (see volume - 285 pp)

Bank - E - County Comm - Tallat County

(Aug 1895 to Aug 1899)

283 pp

Bank - F - County Comm - Tallat County

(Aug 15 - 1899 to Nov 20 - 1906) 497 pages

Index from 1889 to County Comm - Tallat County

(Dec 1899 to July 1914)

19 x 13 x 3

Index in front of book alphabetically by page number

of town when

Index from 1918 to County Comm - Tallat County

separate in front of book - alphabetically by page number

(Aug 1914 to Aug 1931)

700 pp

same name as above

Bank Park - E - Talbot Co.

16 x 11 1/2 x 2 499 pp

(Mar. 20 - 1906 to Aug. 25 - 1913)

Bank Park - D - County Commissioners

Same size 499 pp. (Sept 3 - 1913 to Mar. 25 - 1919)

Bank Park - C - County Commissioners - Talbot County - H.P.T.

Same size - no index - 499 p.

(Dec. 2 - 1919 to Oct. 28 - 1924)

Bank Park - F - County Commissioners - Talbot County, H.P.T.

(Oct. 25 - 1924 to March 13 - 1929)

500 pp. no index

Bank Park - G - County Commissioners - Talbot County, H.P.T.

(March 13 - 1929 to June 24 - 1930)

no index

no index

16 x 11 1/2 x 2

Talbot County 1894 - Talbot County Commissioners - Talbot County
(June 19 - 1894 to June 30 - 1930) no index

154 pages

Report 22

Item 4

Series A - Catalog

Jan. 1849 to Mar. 26 - 1861

Indexed in front of each by name of party

to whom amount owed + to return number by page

13x9x2 - (306 pp)

Day Books - Tallent County March 5 - 1861 to Dec. 20 - 1866

Series 1 - 530 pages main day

Series B - Catalog

(Oct 1 - 1861 to Sept. 2 - 1878)

Indexed in front of each alphabetically by

page number of person owning or owed money

16x11 1/2 x 2

Bills Paid - Tallent County 1873 Catalog

14x9x1 272 pp - 33 pages main

Item to be filed year Oct. 1 - 1873 to Sept. 30 - 1873

Arranged alphabetically through book by date

Series 1875 - Tallent County Catalog

16x11 1/2 x 2

417 pages

in set in front of each alphabetically by page number

indexed them a person is

Annual Expense 1875 - Catalog

Arranged alphabetically through book by date

Expense for fiscal year Oct. 1 - 1874 to Sept. 30 - 1875

16x11 x 1 1/2

60 pages

Also Road Book + Surveys for 1886

Series C
Measurements
of road

Item 4. Annual Expenses 1874 labeled

South side
of Clerk's room

16 x 11 x 1 1/2

Arranged alphabetically through books by tabs alphabetically
by surname of person or item

North side

Annual Expenses for fiscal year Oct 1 - 1873 to Sept. 30 - 1874

Cash Book A - County Commissioners Tallot Co.

16 x 11 1/2 x 2 1/2 287 PP (Jan 1879 to June 1889) no index

Cash Book - County Commissioners Tallot County

16 x 11 1/2 x 1 1/2 283 no index

Cash Book - County Commissioners Tallot County

(July 1889 to July 18 - 1893 - 16 x 11 1/2 x 1 1/2 283 PP

Cash Book County Commissioners Tallot County

(July 1889 to July 18 - 1893 - 16 x 11 1/2 x 1 1/2 283 PP no index

Cash Book - County Commissioners - Tallot County

(July 1889 to July 18 - 1893) same size as above 285 PP

Cash Book - County Commissioners - Tallot County

(Aug 1895 to Aug 1899 - 283 PP

Cash Book - B - County Commissioners - Tallot County

(Aug 15 - 1899 to Nov. 20 1906 - 497 PP

Ledger from 1889 to County Commrs - Tallot County

(Dec 1899 to July 1914) 19 x 13 x 3 790 PP

Index in front of book alphabetically by page
number by surname of person or name of item

Ledger from 1910 to County Commissioners - Tallot County

separate index in front of book (Aug 1914 to June 1931)
same size as above - 700 PP

Item 4

Cash Book - 6 - Tallent Co. J. B. H.

(Nov. 20 - 1906 to Aug 25 1913)

Item 4 - Cash Book D - County Commissioners - Tallent

County - J. B. H.

(Sept. 3 - 1913 to Nov. 25 - 1919)

" Cash Book - E - County Commissioners - Tallent County

H.P.T. same size - no index - 499 pp (Dec 2 - 1919 to Oct 25 - 1914)

Cash Book - F - County Commissioners - Tallent County

H.P.T. (Oct 28 - 1924 to March 13 - 1929 - 500 pp no index)

Cash Book - G - County Commissioners - Tallent County - H.P.T.

(March 12 - 1929 to June 24 - 1930)

Tax Ledger - 1894 - Ledger - County Commissioners - Tallent County

(June 19 - 1894 to June 30 - 1930) 16 x 11 1/2 x 2 no index 154 pp

Item 4- Tallot County Journal NO. I
July 1-1930 to Oct 31-1939
14 1/2 x 11 x 1 1/2 300 PP in book
53 PP used

Book from which levy is made
Contain Cash on Deposit - Cash on hand
Unpaid Taxes - for levy - expenses
of all offices & officials all places
where allotments are given expenses
all Dr - & Cr - & memo
Itemized statement of all expenses for Levy

Tax Ledger County Commissioners Talbot County Md.
Tax Ledger - 1894 - County Commissioners - Talbot County Md.
(June 19 - 1894 to June 30th 1930)
(1894 to June 19 - 1901 accounts of Collectors
of the Fire Election Districts -
(Sept 1 - 1901 to May 20 - 1907) accounts
of Mortgage Tax for whole County pages 49
Accounts due to amount of Levy for different
Districts - Dr - Cr - Dr Balance

(June 1902 to June 30 - 1930) Pages 51 to pages 150
Accounts of County Treasurer
Amount of Levy for County and State - Dr -
Cr - Dr Bal - Cr Bal

Counted Cash Books Records of daily
cash receipts with the name of person
or firm paying the same -

Total Receipts copied at end
of month in sum total in record
with not a labeling (June 30 - 1930 to
date marked with stars on report

Chen
Whole record

Transfer Tax Book (Tax
Receipts), 1793-1831, 1840-76,
1902 -- 87 vols. (dated;
40 vols. labeled by district
No. 27 vols. ^{labeled} by name of
district; 36 vols. ^{labeled}
by name of Treasurer;
2 vols. labeled by name
of Treasurer; 5 vols. also
labeled A-E)

48

Record of Taxes Collected, giving 1793-1831, 1840-76,
1902-03, date paid, name and address of taxpayer
amount of assessment, amount of county and
state tax, and remarks; 1932 -- Computations, name
and address of taxpayer, ^{collection station} ^{to whom he pays}
description of property,
basis of assessment or state exempt, money

personal, intangible property, total assessment,
amount collected on each of foregoing classifications,
total tax collected, interest and penalties
collected, date paid and amount, and refunds.
25 Vols. 1793-1831, 1840-49, arr. by district, 62 Vols.
1850-76, 1902 -- arr. Alph. by name of taxpayer
within district. 25 Vols. 1793-1831, 1840-49, indexed
Alph. by name of taxpayer. Hdw. 1793-1831, 1840-76
hdw. under pta. head 1902 --. Hds. 335 pp
13 X 8 X 1, 10 X 12 1/2 X 14, 86 Vols. 1793-1831, 1840-76,
1902-37 Treasurer's Vault, 1 Vol. 1938 -- Treasurer's
office.

Mary M. Davis
Worker's full name)

Nov 12 1940
(Date)

33
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Easton, Md

Name of agency or office County Commissioners - Treasurer's Office - Court House
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Treasurer's Office - Washington St
(Name of building, room number, street address)

1. Title "Tax Books"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1793 - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 87 vols
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See address sheets
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents See address sheets 48
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement Alphabetically & numerically by district number
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing See addenda sheets
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten until 1902 - then handwritten on
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Printed heads.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 13x8x1 142 pp 539 13 1/2 x 2 18 1/2 x 12 1/2 x 4 900 pp
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities All volumes until 1932 on
(Room, vault, wall--N.E.S.W., section, bin, shelf,

metal shelves south side of Treasurer's vault.
cabinet, on floor)

1932 to 1937 on north side of vault on shelf. 1937 - - on counter
in Treasurer's Office.

12. Other information
(Condition of record if not good. Relation to other records.

Condition of records is good.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Item 4

Tax Book - 1793 to 1797 - District NO. I
13 X 8 X 1 142 PP - Index in back - arranged alphabetically
by name of person taxed.

" Tax Book - 1793 to 1797 - District NO. 2 & 3

" Tax Book - 1793 to 1797 - District NO. 4 & 5

" Common Tax - Tall^t Co^y District NO. I - 1798 to 1812

" " " District NO. 2 " "

" " " District NO. 3 " "

" " " District NO. 4 " "

" " " District NO. 5 " "

Index in front of book - alphabetically by
page number of person taxed.

" Tax Book - District 1 - 1813 to 1825

" " " 2 " "

" " " 3 " "

" " " 4 " "

" " " 5 " "

Index in front of book alphabetically by
page number of person taxed

" Tax Book - 1826 to 1831 - District NO. I

" " " " NO. 2

" " " " NO. 3

" " " " NO. 4

" " " " NO. 5

13 X 8 X 1/2 141 PP - no index - arranged alphabetically

" Tax Book 1840 to 1849 - District NO. I - A

" " " " NO. 2 - B no index

" " " " NO. 3 C

" " " " NO. 4 D
12 X 8 1/2 X 1 1/2 180

Item 4 Direct Tax from 1850 to 1852 - District No. I
 " " " " " " NO. 2
 " " " " " " NO. 3
 " " " " " " NO. 4
 " " " " " " NO. 5

13 x 8 1/2 x 11 1/2 400 P.P. - no index
 Tax Book - 1853 to 1863 - District NO. I
 " " " " " " NO. 2
 " " " " " " NO. 3
 " " " " " " NO. 4
 " " " " " " NO. 5

no index - arranged alphabetically ^{13 1/2 x 9 x 11 1/2} NO. 5 ^{376 P.P.}
 Tax Book - 1863 to 1867 - District NO. I
 " " " " " " NO. 2
 " " " " " " NO. 3
 " " " " " " NO. 4
 " " " " " " NO. 5

no index - arranged alphabetically - ^{593 P.P.} 13 1/2 x 9 x 2
 Tax Ledger - 1867 - District NO. I - Taxed Co (1867 to 1876)
 " " " " " " NO. 2 " "
 " " " " " " NO. 3 " "
 " " " " " " NO. 4 " "
 " " " " " " NO. 5 " "

Index in front of book - alphabetically by page
 number of persons taxed - 10 x 11 x 3 ^{565 P.P.}
 Contain property taxed to real, personal
 & in some books mortgage & references
 referred from different ledgers.

Item #
(1)

Tax Book - 1902 - Treasurer's Office - Tallot
County - J. B. H. 18 x 12 1/2 x 2 1/2 252 PP
no index - arrangement through books
by tabs with name of Election District
Also mortgaged.

Contain Real Property, Personal Property
Total for County Taxes, Total State Taxes,
County Taxes, State Taxes at what
what rate county Taxes at what rate,
Date, Interest, Discount, Cash, Total
remarks - 18 x 12 1/2 x 2 1/2 282 PP.
All books from 1902 - are handwritten
with printed heads and have above data
at head.

" Tax Book - 1903 - Treasurer's Office -
Tallot County J. B. H. 290 PP.
Same arrangement - Has arrangement for
mortgaged

" Tax Book - 1905 - Treasurer's Office -
Tallot County - Same arrangement &
for mortgaged.

" Tax Book - 1906 - Treasurer's Office -
Tallot County - no arrangement for
mortgaged from now on.

" Tax Book - 1907 - Treasurer's Office -
Tallot County - J. B. H.

" Tax Book - 1908 - Treasurer's Office -
Tallot County - J. B. H.

" Tax Book - 1909 - Treasurer's Office
Tallot County - J. B. H.

Tat Park - 1910 - Treasurer's Office - J. B. H.

Tat Park - 1911 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1912 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1913 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1914 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1915 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1916 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1917 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1918 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1919 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1920 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

Tat Park - 1920 - Treasurer's Office - J. B. H.

Talbot County - J. B. H.

- Item # - Tax Book - 1921 - Easton - St. Michaels
H. P. T. - Treas. - Tallot County
- " Tax Book - 1921 - Trappe - Chapel Bay
Hundred - H. P. T. - Treas. - Tallot County
- " Tax Book - 1922 - Easton - St. Michaels -
H. P. T. - Treas. - Tallot County
- " Tax Book - 1922 - Trappe - Chapel -
Bay Hundred - H. P. T. - Treas. - Tallot County
- " Tax Book - 1923 - Easton - St. Michaels
H. P. T. - Treas. - Tallot County
- " Tax Book - 1923 - Trappe - Chapel -
Bay Hundred - H. P. T. - Treas. - Tallot County
- " Tax Book - 1924 - Easton - St. Michaels
H. P. T. - Treas. - Tallot County
- " Tax Book - 1924 - Trappe - Chapel
Bay Hundred - H. P. T. - Treas. - Tallot County
- " Tax Book - 1925 - Easton - St.
Michaels - H. P. T. - Treas. - Tallot County
- " Tax Book - 1926 - Easton - St. Michaels
H. P. T. - Treas. - Tallot County
- " Tax Book - 1926 - Trappe - Chapel -
Bay Hundred - H. P. T. - Treas. - Tallot County
- " Tax Book - 1927 - Easton - St. Michaels
H. P. T. - Treas. - Tallot County
- " Tax Book - 1927 - Trappe - Chapel
Bay Hundred - H. P. T. - Treas. - Tallot County
- " Tax Book - 1928 - Easton - St. Michaels
H. P. T. - Treas. - Tallot County
- " Tax Book - 1928 - Trappe - Chapel - Bay Hundred
H. P. T. - Treas. - Tallot County

Item 4 Tax Bank - 1929 - Eastern - St. Michaels

" H.P.T. - near - Talbot County

" Tax Bank - 1929 - Trappe - Charles

" Bay Hundred - H.P.T. - near - Talbot County

" Tax Bank - 1930 - Eastern - St. Michaels

" H.P.T. - near - Talbot County

" Tax Bank - 1931 - Trappe - Charles - Bay

" Hundred - H.P.T. - near - Talbot County

" Tax Bank - Talbot County C.B. Glavin - Treasurer

" (1932 to 1937) 144 pp arranged by district numbers

" originally taken by Talbot - near duration on

" Printed books - East side - folders - Folio

" name - real estate - personal property -

" Total Tax - County - Talbot - State - Rates of

" Total Taxes - 105 x 12 1/2 x 14

" Tax Receipts Measure - 14 x 17 1/2 x 5 1033 pp.

" Handwritten in Printed Here -

" arranged by district number - numerically

" by call. numbers + alphabetical order by Tax

(1938 + 1939) 1940.

AUDIT'S TREASURERS OFFICE, 1911¹ ~~1914~~. 1 vol. dated).

Certified public accountants' annual audit, giving current and fixed assets, income and expense, liabilities and net worth. Arr. chron. by year. Typed. 150 pp.

12¹/₈ x 9¹/₈ x 4. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 25-1939
(Date)

29
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners Talbot County
(Office of custody) (Office which made the record, if different)
Address of office of custody Treasurer's Office - Court House
(Name of building, room number, street address)

- Title "Audits Treasurer's Office From 1914 to Talbot County"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates 1911 to June 30-1939
Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

49

6. Contents 1914 report included the years 1911, 1912, 1913 and 1914 - Maryland certified public accounts data, Exhibits, schedules, statement of assets and liabilities, cash on hand, unpaid taxes, deferred expense and all financial statements connected with this year.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by years
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed on Plain Paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 12 1/2 x 9 1/2 x 4 27 audits
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelf north side of Treasurer's Vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

CHECKS, 1900-- . 52 vols. (labeled by no. of check stub contained
and by name of bank or commissioners).

Stubs of checks issued by county treasurer, giving date, name of payee,
purpose, and amount. Arr. numer. by check no. Hdw. on ptd. form. 14 x
14 x 1. Commissioner's vault.

Mary M. Davis
(Worker's full name)

August 1939
(Date)

32
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title "Checks"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates Jan. 2 - 1900 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 52 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain number of check, ⁵⁰ date, name of person to whom check is drawn, their headings, etc. For what dates and amount
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement numerically by check numbers
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 14 x 14 x 1 45,001 checks
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On wood shelves north side of Treasurer's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

- Item 4 checks 2001 to 3988 - Farmer's Merchant's Nat'l Bank (Jan 2 - 1900 to Dec. 11 - 1906)
14 x 14 x 1
- " checks 3987 to 4990 - Farmer's & Merchant Nat'l Bank (Dec 24 - 1906 to May 1 - 1907)
- " checks 4044 to 5043 - County Comm'r's Tallot Co. (Nov. 27 - 1900 to Sept 30 - 1902)
- " checks - 5044 to 6043 - County Comm'r's Tallot Co. (Oct 1 - 1902 to Feb. 2 - 1904)
- " checks 6028 to 7027 - County Comm'r's Tallot Co. (Feb. 2 - 1904 to July 18 - 1905)
- " checks 7028 to 8027 - County Comm'r's Tallot Co. (July 25 - 1905 to April 16 - 1907)
- " checks - 8028 to 9027 - Co. Comm'r's - Tallot Co. (April 2 - 1907 to July 7 - 1908)
- " checks 9028 to 10027 Co. Comm'r's - Tallot Co. (July 7 - 1908 to July 6 - 1909)
- " checks - 10028 to 11027 - County Comm'r's Tallot Co. (July 6 - 1909 to April 12 - 1910)
- " checks - 11028 to 12027 - County Comm'r's Tallot Co. (April 19 - 1910 to June 27 - 1911)
- " checks 12,028 to 13,027 - Eastern Nat'l Bank (July 5 - 1911 to May 28 - 1912)
- " checks - 13028 to 14027 - Eastern Nat'l Bank (May 28 - 1912 to April 29 - 1913)
- " checks - 14028 - 15027 - Eastern Nat'l Bank (April 29 - 1913 to July 7 - 1914)
- " checks - 15028 to 16027 - Eastern Nat'l Bank (July 7 - 1914 to May 25 - 1915)

Item 4-

- Checks 44000 to 44999 - County Commissioners
of Tallot County (Sept 6 - 1932 To Feb. 28 - 1933)
- " Checks 45000 to 45999 - County Commissioners
of Tallot County (Feb. 28 - 1933 to Oct 17 - 1933)
- " Checks - 46000 to 46999 - County Commissioners
of Tallot County (Oct. 17 - 1933 to Sept 25 - 1934)
- " Checks 47000 to 47999 - County
Commissioners of Tallot County
(Sept 25 - 1934 to Aug 27 - 1935)
- " Checks 48000 to 48999 - County
Commissioners of Tallot County
(Aug 27 - 1935 to March 31 - 1936)
- " Checks 49000 to 49999 - County
Commissioners of Tallot County (March 31 - 1936 to
Jan. 19 - 1937)
- " Checks - 50000 to 50999 - County
Commissioners of Tallot County (Jan 19 - 1937 to
April 5 - 1938)
- " Checks 51000 to 51999 - County
Commissioners of Tallot County (April 5 - 1938 to ¹⁹³⁹ May 22)
- " Checks 52000 to 52999 - County Commissioners of Tallot
County (May 23rd 1939 - - -)

Shelby 30,000 to 30 99 9 to County Commission

of Talbot County (June 23-1925 to Jan. 19-1926)
Shelby 31000 to 31 99 9 - County Commission

of Talbot County (Jan. 19-1926 to Aug. 31-1926)
Shelby 32000 to 32 99 9 - County Commission

of Talbot County (Aug. 31-1926 to Feb. 8-1927)
Shelby 33000 to 33 99 9 - County Commission

of Talbot County (Feb. 8-1927 to Sept. 13-1927)
Shelby 34000 to 34 99 9 - County Commission

of Talbot County (Sept. 13-1927 to May 27-1928)
Shelby 35000 to 35 99 9 - County Commission

of Talbot County (March 27-1928 to Oct. 30-1928)
Shelby 36000 to 36 99 9 - County Commission

of Talbot County (Oct. 30-1928 to April 9-1929)
Shelby 37000 to 37 99 9 - County Commission

of Talbot County (April 9-1929 to Oct. 22-1929)
Shelby 38000 to 38 99 9 - County Commission

of Talbot County (Oct. 22-1929 to May 8-1930)
Shelby 39000 to 39 99 9 - County Commission

of Talbot County (May 8-1930 to Oct. 28-1930)
Shelby 40,000 to 40 99 9 - County Commission

of Talbot County (Oct. 28-1930 to March 24-1931)
Shelby 41000 to 41 99 9 - County Commission

of Talbot County (March 24-1931 to Sept. 5-1931)
Shelby 42,000 to 42 99 9 - County Commission

of Talbot County (Sept. 5-1931 to March 15-1932)
Shelby 43000 to 43 99 9 - County Commission

of Talbot County (March 15-1932 to Sept. 8-1932)
Shelby 44000 to 44 99 9 - County Commission

of Talbot County (Sept. 8-1932 to March 15-1932)
Shelby 45000 to 45 99 9 - County Commission

of Talbot County (March 15-1932 to Sept. 8-1932)
Shelby 46000 to 46 99 9 - County Commission

(see back)

- Item 4 checks 16028 to 17027 - Eastern Nat'l Bank
(May 25-1915 to April 18-1916)
- " checks 17028 to 18027 - Eastern Nat'l Bank
(April 18-1916 to May 1-1917)
- " checks 18028 to 19027 - Eastern Nat'l Bank
(May 1-1917 to March 5-1918)
- " checks 19028 to 20027 - Eastern Nat'l Bank
(March 5-1918 to Jan. 29-1919)
- " checks 20028 to 20999 - C.C. of T.C.
(Jan. 29-1919 to Dec. 30-1919)
- " checks 21000 to 21999 - C.C. of T.C.
(Dec. 30-1919 to Sept 14-1920)
- " checks 22000 to 22999
C.C. of T.C. (Sept 14-1920 to Dec. 1921)
- " checks 23000 to 23999 C.C. of T.C.
(Dec. 1921 to Jan. 2-1922)
- " checks - 24000 to 24999 - County
Commissioners of Tallot Co. (Jan 3-1922 to Sept 5-1922)
- " checks - 25000 to 25999 - County
Commissioners of Tallot County (Sept 5-1922 to Nov 20-1923)
- " checks - 26000 to 26999 - County Commissioners
of Tallot Co (March 21-1923 to Nov. 13-1923)
- " checks 27000 to 27999 - County Commissioners
of Tallot County (Nov. 13-1923 to May 8th 1924)
- " checks - 28000 to 28999 - County Commissioners
of Tallot County (May 6th 1924 to Dec. 9-1924)
- " checks 29000 to 29999 - County Commissioners
of Tallot County (Dec. 9-1924 to June 25-1925)

DAY BOOK, COLLECTORS BOOK, 1823. 1 vol.

Collectors' record of tax payments showing debit and credit record of payments by road work and cash, giving name of taxpayer, amounts credited by labor and cash. Arr. alph. by name of taxpayer within districts. Hdw. 450 pp. 13 x 8 $\frac{1}{2}$ x 2 $\frac{1}{2}$.

Mary M. Davis
(Worker's full name)

Aug 8-1939
(Date)

37
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md

Name of agency or office County Commissioner's
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioner's - Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title See (Basis of Taxation)
"Collector Book 1812 - Day Book - Collectors Book 1823"
(Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1812 ; 1823
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled name
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents 51
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Contain amount due to county assessment first book in pounds and shillings name of persons assessed & amount with amount of credits opposite assessment i.e. for road work witnesses for grand jury & Petal Jury duty for Crows etc and Election districts in some cases where people live

6. Contents—continued

numerically by district number

7. Arrangement

alphabetically by surname of person assessed

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

13 x 8 1/2 x 2 1/2 450 P P

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelf south side

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

of Treasurer's vault.

12. Other information

condition of records is good

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Dr. No. 1 - 1823 Isaac Atkinson - amount of assessment Cr - By 4 days wit in Robinson - amount
amount received from credits deducted from debits

1823

John Martin - To County assessment or amount - By overseer of road - amt - By Cash

1823 - James C. Hambleton - To County assessment with the amount
assessed - Cr Date - By cash in full (in this case) + the amount

Collector Book - 1812 - Added to
Basis of Taxation
Evidently is an Assessment Book.

TEST BOOK CONSTABLES, 1832-51. 1 vol. .

tax collectors and commissioners
Oaths of constables, sworn to and subscribed before clerk of commissioners,
giving date, ^{*and*} name of ^{*attorney*} constable; also ~~contains oaths of county commissioners~~
and ~~tax collectors~~. Not. arr. Hdw. 75 pp. 15 $\frac{1}{2}$ x 6 $\frac{1}{2}$ x $\frac{1}{2}$.

Mary M. Davis
(Worker's full name)

Aug. 7th 1939
(Date)

36
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Eastern, Md.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody County Treasurer's Office - Court House - Washington
(Name of building, room number, street address)

1. Title "Test Book - Constables"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both
2. Dates March 28-1832 to Nov. 11-1851
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

52

6. Contents Contain Declaration of belief in Christian
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,
faith - oaths taken by constables by act of
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
1777 - 6 lists 5 oaths by Act of 1824
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Chapter 14) also a few oaths of collectors
and County Commissioners

6. Contents—continued

7. Arrangement

no special arrangement

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

15 1/2 x 6 1/2 x 1 1/2

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelf South side of Treasurer's vault.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

PETITIONS & APPLICATIONS, 1899-1901. Est. 175 papers in 1 f.d.

Original petitions and applications to commissioners for roads, bridges, bridge tenders and removal of buildings, giving date, name of petitioner, and signature of petitioner. Arr. chron. by date filed. Hdw. and typed. 10 $\frac{1}{2}$ x 5 x 14. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug. 11 - 1939
(Date)

41
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioners - Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title "Petitions & applications"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates Dec. 5 - 1899 to June 4 - 1901
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

53

6. Contents Name of person or persons presenting
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,

their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached

to County Commissioners, date, some petitions
with signatures for petitions (Petitions for calm
bridge tenders, roads, for removal of
buildings.)

6. Contents—continued _____

7. Arrangement Chronologically
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten + a few typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 1/2 x 5 x 14 175 petitions + applications
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In metal File Cabinet
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
South side of Treasurer's vault.

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DOG LICENSE, 1910-35. 9 vols. 1 bundle. (5 vols., 1930-35
labeled by serial no. contained, 2 vols., ^{also} 1910-29; dated).

Discontinued.

Record of dog licenses issued by constable and county treasurer, giving date, name of owner, sex, age and description of dog, and amount of fee. Arr. chron. by date issued 1910-29, numerically by tag no., 1930-35. Hdw. on ptd. form. Aver. 150 pp. 12 x 13 $\frac{1}{4}$ x 2 $\frac{1}{4}$. Treasurer's vault.

Mary M. Davis
(Worker's full name)

July 12th 1939
(Date)

8.
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioner's
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title "Dog License"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1910 to 1935
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 9 volumes - Bundle + stubs
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Dog License 1910 - Dog License 1924 - Talbot Co. Md
(Explain fully, year, numbers, letters; number of records so labeled)

5. Discontinued and missing records Dog License 1001 to 2400 - TC & S of Md
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

54

6. Contents Contain number to tag, number, owner, description, age, fee, sex and date.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by time issued
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size 12x13 1/2 x 2 1/2 15x16x4 4000
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1910-1924+1925 on metal shelf north wall
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

Treasurer's vault - 1-1000 - 1000 to 1999 - 5001 to 6000 + stubs
from 1930 to 1935 in metal cabinet - ^{front side} bundle + rest south of Treasurer's Vault

12. Other information condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
docs are not licensed in Tallot at present
(Whether record is known to have been kept earlier than dates shown in item 2)

Dog License 1001 to 2000 Tallot Co.
Dog License 1923-24 - H.P.T
Dog License 1000 to 1999 - Tallot Co
Dog License 1-1000 - Tallot Co
Dog License 5001 to 6000

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

I'm a number of different books are the names + amounts collected by collectors of different districts.

CERTIFICATION OF STATE TAX COMMISSIONER, 1920--. Est. 400 papers
in 1 f.d. (dated).

Lists of stocks in Talbot County in foreign corporations furnished by State
Tax Commission, giving name of corporation, name and address of owner, no. of
shares of common and preferred stocks, and values. Arr. chron. by date of
receipt. Typed on ptd. form. $10\frac{1}{2}$ x 5 x 14. Treasurer's vault.

Mary M. Davis
(Worker's full name)

Aug. 16-1939
(Date)

44
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern Md.

Name of agency or office County Commissioners - Treasurer's Office - Court House
(Office of custody) (Office which made the record, if different)

Address of office of custody Treasurer's Office - Court House - Washington St.
(Name of building, room number, street address)

"Certification by the State Tax Commission for 1920-21-22-23

1. Title 24-25-26-27-28-29-30-31-32-33-34"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates Aug. 17-1920 to April 5-1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents 55
Contain Certification by the State Tax Commission of Maryland to the County Commissioners, dates received and date posted name of Clerk to County Commissioners in case of Corporations name & address of same, name of tangible personal property amount apportioned to the jurisdiction in case of Bankrupt trusts, addresses, no of shares, assessed value

6. Contents—continued *aggre gate sum with stipulations
of rate of tax*

7. Arrangement *Chronologically by years*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Typed or Printed Heads*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *10 1/2 x 5 x 14 400 certifications*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In metal File Cabinet South
side of Treasurer's Vault.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

(CORRESPONDENCE), 1898-99. 1 vol.

Record of routine correspondence of the commissioners. Arr. chron. by date of correspondence. Indexed alph. by name of correspondent. Hdw. 197 pp. 11 x 9 x 1. Commissioner's vault.

Mary M. Davis
(Worker's full name)

July 11-1939
(Date)

6
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
Address of office of custody Treasurer's Office - Wash. St. Court House
(Name of building, room number, street address)

1. Title Correspondence of County Commissioners Sept. 15-1898 to June 2, 1899
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates Sept 15-1898 to June 2, 1899
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity Volume
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Contain date, name & address of person or person to whom County Commissioners wrote, nature of correspondence & name of Clerk of County Commissioners.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetically in front of book by name of person
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
7 Cuban Correspondence was detected

9. Writing Handwritten on plain paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11 X 9 X 1 197 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In metal shelf north side of Clerk's vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

Aug 12th 1940
(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - County Commissioners - Washington St.
(Name of building, room number, street address)

1. Title (Assessment Cards)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates March 1st 1940
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 15 File Boxes - 8552 Cards
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda sheets
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Contains of assessment card date, owner,
(Purpose and general nature of record. Principal items of information

address - area - Date of purchase, amount of
shown. Summary of forms used in making record, their headings, etc. If a very

mortgage loan, last purchase price, from whom
general or miscellaneous record, detailed information as to type of records

purchased, county assessment on land, dwelling -
contained and dates covered by each should be given. Unless contents of those

assessed assessment of land & buildings & name
records are described by other forms 12-13HR, such forms should be filled out

of Clerk, (all with personal property over \$500 - personal property
and attached) schedules

6. Contents--continued _____

7. Arrangement See attached sheets
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten or Printed Forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12 x 5 x 13 1/2
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities All in Wood Cabinet in
(Room, vault, wall--N.E.S.W., section, bin, shelf,

File Boxes County Commissioners Room,
cabinet, on floor)

on north side

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Assessment Cards.

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

Labeled 400
Eastern District #1
#1 to #400

March
 1
 1948

numerically
 by
 assessment
 card
 number

none

Handwritten
 m
 Printed Form
 S

Eastern District #1
 #400 to #900 -

"

"

"

Eastern District #1
 #900 to #1400

"

"

"

"

Eastern District #1
 #1900 to #2400

St. Michael's District
 #2
 1 to 600

Total no. of vols. or f.d.'s _____
 Average no. of pages _____
 Estimated no. of papers _____

Size: largest _____
 smallest _____

12 x 5 - x 13 1/2 ^{size of file} box

St. Michael's District
 #2
 #600 to #1199

6 File Boxes
 4199 cards

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

Labeled

St. Michaels District
2
1200 to # 1615-

March
1
1948

numerically
by
assessment
card number

none

Handwritten
on
Printed Form

Trappe District
3
1 to # 499

"

"

Trappe District
3
500 to # 998

"

"

Trappe District
3
999 to # 1237

"

"

Total no. of vols. or f.d.'s _____
Average no. of pages _____
Estimated no. of papers _____

Size: largest
smallest

Chapel District
4

1 to # 400

"

"

5 File Boxes
2 650 cards

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

Chapel District # 4

400 to # 919

March 1940

numerically by assessment card number

none

Handwritten on Printed forms

Bay Hundred District # 5

1 to # 599

Bay Hundred District # 5

599 to # 884

1703 cards
3 File Boxes

Total no. of vols. or f.d.'s _____
Average no. of pages _____
Estimated no. of papers _____

Size: largest _____
smallest _____

File Box
12 x 5 x 13 1/2

Mary M. Davis
(Worker's full name)

July 28th 1939
(Date)

24
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.,

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners -
(Office of custody) (Office which made the record, if different)
Address of office of custody Treasurer's Office - Court House -
(Name of building, room number, street address)

1. Title (Proceedings of the Eastern Library Association)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates Sept. 8 - 18 55 to Oct. 15 - 18 57
(Earliest and latest dates; missing dates: Show exact date of breaks)
3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contains how association was formed
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, date, name of officers, object and what their headings etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by association aims to accomplish, date each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Chronologically by terms of meeting

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

12 1/2 x 8 x 1/2 30 pp

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On metal shelf south side of Treasurer's vault.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of records is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Mary M. Davis
(Worker's full name)

July 28th 1939
(Date)

30
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioners' Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Treasurer's Office - Court House
(Name of building, room number, street address)

- Title "Copy of Annual Reports from 1932 to"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates June 30th 1932 to June 30 - 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling As titled
(Explain fully; years; numbers; letters; number of records included)
- Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Print

6. Contents Contain number of Annual Report of the Auditor (no. 20 - year 1938 - been the first report printed in pamphlet form) Reports may be had by application at Court Commissioners of Talbot Co & contain names of County Seat, origin of names, date from which number of acres, Joby Terms, Elected Officers, County Board, Road Engineers, Supervisors of Election
(over)

6. Contents—continued Statement of Assets & Liabilities, Un-
paid vouchers reserved for use in Tax Collection
Miscellaneous Audit Report of Board of Education
and all financial statements connected with
running County in all past agencies.

7. Arrangement Chronologically by years
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Printed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)
Printed. Photostat. Other. Give months and years covered by each kind of writing

10. Size 11 x 9 1/2 x 1/2 6 annual reports
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On metal shelf north side of
Treasurer's vault.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records in good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

July 31st 1939
(Date)

31
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.
Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Treasurer's Office - Court House
(Name of building, room number, street address)

1. Title (Tax Tabulation Books)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1911 to 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 36 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1912 & 1917 missing
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain figures based on County & State Tax by which the tax bills can be tabulated.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records obtained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Numerically by different assessments*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Printed*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *5 1/2 x 9 x 1* *60 P.P.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *Until 1934 on metal shelves*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
North side of Clerk's Vault - 1934 to 1938
in main Office of Treasurer's Office.

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Item 4-

1911

1913

1914

1915

1916

1918

1919

p

1920 - 1920

1921 - 1921

"

1922 - 1922

1923 - 1923

1924 - 1924

1925 - 1926

1925 - 1926

1927 - 1927

1928 - 1928

~~1929~~ 1929

1930 - 31 - 1930 - 1931

1932 - 1932

1933 - 1933

v

1934 - 1935 - 1936 - 1937 - 1938

Report 31

Mary M. Davis
(Worker's full name)

Aug. 17th 1939
(Date)

46
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioners Office - Court House
(Name of building, room number, street address)

1. Title "Dues Book The New Building & Loan Association - Eastern - Md."
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates Oct. 13th 1913 -- P
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling as Titled
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents Certain names of persons owning shares in Building & Loan, number of shares of each, sub. entrance fee and list of quarterly expenses ending Nov. 24th 1913
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

numerically by Election Districts

7. Arrangement Alphabetically by name of person owning shares
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handwritten on Printed Heads
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed Printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 17 x 14 1/2 x 1 100 PW
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On open wood shelves
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
N. E. Cor. of Commissioner's Room.

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
There is no way of telling the last date in book
(Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Oct. 15th 1940.

Please explain each type
of record and dates for
each. What kind of bonds?

The rest seems to be
report of Comptroller to
Commissioners of Security

Account

When they had new assessment last
year all these papers were removed
48-49-51-51^a + I think destroyed

Mary M. Davis
(Worker's full name)

Aug. 18th 1939
(Date)

49
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Boston, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Washington St
(Name of building, room number, street address)

1. Title "Correspondence"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates Jan. 17-1899 to July 11-1918
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents contain list of people & corporations
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,

one state addressed to Treasurer sent
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

from Comptroller's Office. Tax bill of individuals
each should be given. Unless contents of these records are described by other Forms 12-13HR, (such forms should be filled out and attached)

& Corporations for State & County taxes

included under Section 6 of Article 69 of Code

of Public Laws. Book showing debts to State

County Bonds of Officials agreements with

Janitor Valuation in State Taxes & Assessment

6. Contents—continued of Share of Corporations.

7. Arrangement No special order
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing Variably - Handwritten on Printed forms - Typed on Printed forms - Typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11 1/2 x 5 x 14 150 papers
Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In Metal File Cabinet
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
north side of Commissioner's room.

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

Aug. 23rd 1939
(Date)

51
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County Commissioners - Court House - Washington St
(Name of building, room number, street address)

1. Title (Time Cards)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates March 31-1934 to June 6-7-34
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Drawer (wood)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason, and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents Contain date, project number
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,

name of foreman, date of ending of work, rate per hour, name of employer, and a punch for hours work each day?
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

For what project?
Search for...

6. Contents—continued _____

7. Arrangement *No special arrangement*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on printed forms*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *1 1/2 x 13 x 22 300 cards*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In drawer in File Cabinet*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
North side of County Commissioner's Room.

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2).

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

Aug. 23rd 1939
(Date)

51^a
(Form identification number)

WORKS PROGRESS ADMINISTRATION
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VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody County House - Washington St.
(Name of building, room number, street address)

1. Title (Assigned to work during April)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles list them with dates or quantities or both)

2. Dates April 1934
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain case number name & address of employee whether white or colored family budgetary requirement per week for the holiday, other member of family working (how many hours at rate per hour) names of person certifying for work.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Is this W.P.A.?
Send form no.

6. Contents—continued

7. Arrangement Numerically by case number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handwritten on Printed Form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11 1/2 x 13 x 22 150 cards
(of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In File Cabinet north side of County Commissioners Room.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

Mary M. Davis
(Worker's full name)

Aug. 18 - 1939
(Date)

48
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern Md.

Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Washington St
(Name of building, room number, street address)

1. Title "white identification cards returned by employees whose work completed"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)
2. Dates Nov. 11 - 1933 to Feb. 1934
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling as titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain initial of Foreman's witness
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.

Signature of worker, what work assigned to do, when to report at work, if tools what to bring, time, name of Foreman on job, identification number, name of worker and address, name of National Reemployment Manager.

Please quote purpose and good form.

6. Contents—continued

7. Arrangement *no special arrangement*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing *Typed on Printed Forms - signature of employee handwritten*
title and identification number)
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *11 1/2 x 5 x 14 175 slips*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In metal File Cabinet north side of Commissioner's vault.*
(Room, vault, wall—N, E, S, W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of records is good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

Road Engineer

all papers to be checked

Mary M. Dario
(Worker's full name)

Jan 5 1940
(Date)

162
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Eastern, Md

Name of agency or office Road Engineer
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Treasurer's Office - Washington
(Name of building, room number, street address)

1. Title "Journal" (Of Road Engineer)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates March 3-1925 to April 13-1926; July 3 to Oct 27-1931
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Journal
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain name of road engineer
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, voucher number, name of worker, amount of work done, when worked on road, amount earned for pay period)

6. Contents—continued _____

7. Arrangement numerically by voucher numbers
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size 14 x 9 x 1 1/2 400 pp 14 x 8 1/2 x 1 300 pp 150 pp wrap
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In third floor of Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Place of publication) (Author) (Publisher) (Date of publication)

All markings on outside of vols. or fd.

Dates Covered in vol. fd.

Arrangement

Indexing

Writing

3 or letters

(Correspondence of the Road Engineers)

April 15 1930 to July 6 1933

Chronologically None

Typed on Printed Heads a few handwritten on Printed heads

(Report of money spent on Roads in 1929 County Highway Information) 200

1929 June 8 1927

" "

Handwritten on Printed forms

(Bills to County Commissioners for Road work) 300

to Aug 29 1927

"

"

(Receipted bills to Road Engineers for materials & supplies)

Jan 12 1927 to Feb 21st 1928

"

"

Typed & handwritten on Printed forms

1051 papers

Total no. of vols. or f.d. 250
Average no. of pages
Estimated no. of papers

Size: largest smallest

(Bills to County Commissioners for Road Work) Aug 17 1931 to Nov 1st 1931

Aug 17 1931 to Nov 1st 1931

"

Handwritten on Printed heads & Typed & Printed heads

From Mary M. Davis
Tallot County -

June 3rd 1940

Basement of Court House

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
<p>380 none (Vouchers & cancelled checks of Road Supervisors) some money & some money paid to individuals & business firms</p>	<p>Jan. 6-1920 to May 2nd 1921</p>	<p>numerically by voucher number</p>	<p>none</p>	<p>Hand written on Printed heads</p>
<p>15 books none (Bank Books The Road Improvement Commission for Tallot County)</p>	<p>Oct 6 1921 to Jan. 15th 1925</p>	<p>no special order</p>	<p>"</p>	<p>"</p>
<p>165 sheets none (Statement of Receipts & Disbursements of the Road Improvement Commission Nov 1-1924 to April 30-1925)</p>	<p>Nov 1 1924 to April 30-1925</p>	<p>numerically by voucher number</p>	<p>"</p>	<p>"</p>
<p>90 sheets " (same as above) different date May 1st to Oct 31st 1923)</p>	<p>May 1st to Oct 31-1923</p>	<p>"</p>	<p>"</p>	<p>"</p>
<p>50 sheets " (same Nov. 1st 1922 to April 30-1923)</p>	<p>Nov. 1st 1922 to April 30-1923</p>	<p>"</p>	<p>"</p>	<p>"</p>

Total no. of vols. or f.d.'s _____
Average no. of pages _____
Estimated no. of papers _____

Size: largest _____ smallest _____
75 sheets

none (Statement of Receipts & Disbursements by the Road Improvement Commission) Nov 1- 1921 to April 30-1922

640 papers
15 bank books
" "
"

From Mary M. Davis
Tallot County -

June 3rd 1940.

Basement of Court House

All markings on outside of
vols. or fd.

Dates
covered
in vol.
fd.

Arrangement

Indexing

Writing

30 sheets

none (Statement of Receipts
& Disbursements by the
Road Improvement Commission)
April 1-1931 to Oct 3-1931

April
1931
to
Oct 3rd
1931

numerically
by
voucher
number

none

Handwritten
on
Printed heads

300

none (Receipts of merchandise
bought by
Clerk of Court for office)

Dec. 4
1900
March 10
1910

Chronologically

"

Handwritten
on
Printed heads
&
a few typed

200 Papers

none (Justice of Peace papers
(specimen applying for
license for boats &
registering))

Nov. 4
1916
to
Jan. 27th
1917

"

Handwritten
on
Printed forms

300

none (Receipts of Clerk of
Court - Telegrams,
Telephone & articles
bought for office)

March 26th
1900
to
May 31-1909

"

Some Handwritten
"
Handwritten

300

none (Weekly account of
Report of work done on
Roads by Road Engineer to
County Commission)

July 20th
1916

"

"

Handwritten
on

Total no. of vols. or f.d.
Average no. of pages
Estimated no. of papers

July 11-1917

Size: largest
smallest

Printed forms
Handwritten

also correspondence to
Road Engineer about
Road Work / 200

1350 papers

none (Cards of material
delivered to Road
Engineer)

1917
&
1918

no special
order

"

Handwritten
on
Printed forms

May 29th

Basement or cellar of Court House

768 papers
Writing 1 vol

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
50 none (Bills Paid by County Commissioners)	Dec. 1928	Chronologically	none	Handwritten + Typed or Printed heads
60 "	Nov. 1928	"	"	"
2 1/2 sheets " (Report of Road Engineer)	Jan 1926 to Dec. 1927	No special order	"	Handwritten or Printed heads
250 " (Cancelled checks for payments by Road Engineer)	July 14 1917 to Dec. 8- 1917	Numerically by check number	"	"
300 " (Cancelled checks for Payment by Road Engineer)	Dec 13/4 1917 to Jan 1 1918	"	"	Handwritten or Printed forms
Total no. of vols. or f.d.'s _____ Average no. of pages _____ Estimated no. of papers _____	12	Size: largest _____ smallest _____	696 papers	
" (Reports of Road Engineer for Year 1923)	1923	No special order	"	Handwritten Heads

Basement or Cellar of Court House

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
Ledger (Cash of Road Engineer) Cubero	Sept 6 1932 to July 25 1932	Chronologically + numerically by voucher number	none	Handwritten
Annual Report of Road Engineer for years 1922 + 1925	years 1922 + 1925	Chronologically	"	Handwritten on Printed board
" Road Engineer's Expense Accounts from Dec 10-1919 to July 1st 1920	1919 + 1920	"	"	"
" (Reports of Road Engineer years 1920 & 1921)	1920 + 1921	"	"	"

Total no. of vols. or f.d.'s _____
 Average no. of pages _____
 Estimated no. of papers _____

Size: largest _____ smallest _____

12x14x2
468 pp

" (Reports of Road Engineer 1926)

1926

"

72 papers
" 1 vol. "

" (Report of Road Engineer)

July 31st
1920
Jan 1-1918
Oct 1-1918

"

"

"

"

"

May 2nd Basement & Cellar of Court House

2080 papers

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
300 none (Shuts from County Commissioner's Ledger for expenses)	June 14 1920 to June 6 1935	no special order	none	Handwritten on Printed heads
150 none (Order file for County Commissioners)	year 1929	"	"	Typed on Printed heads
200 " (Shuts - Expenses of County Commissioners)	Oct 1-1929 to June 30 1938	Chronologically	"	Handwritten on Printed heads
125 " (Expense Accounts of County Commissioners)	Mar. 26- 1928	No special order	"	"
130 " (Freight Bills for County Commissioners)	to Mar. 19 th 1929	"	"	Typed on Printed form
58 " (Road Accounts)	year 1928 1927	"	"	Handwritten
100 " (Expense Account for County Commissioners)	Aug 3- 1929 1927 to 1928	"	"	Handwritten on Printed heads
Total no. of vols. or f.d.'s _____ Average no. of pages _____ Estimated no. of papers _____	158	Size: largest _____ smallest _____	1205 papers	Typed on Printed heads
" (Expense Accounts for County Commissioners)	Dec 1 1928 to July 1929	"		"

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
"(Bills Paid by County Commissioners) 50	Sept 1929	Chronologically	none	Handwritten or Printed heads
"(Bills Paid by the County Commissioners) 75	April 19 1929 to May 23 1929	"	"	"
" 150	Aug 29 1929 to Nov. 1-1929	"	"	"
" 75	July 1 1929	"	"	"
" 50	to Aug. 31 1929	"	"	"
" 25	Oct. 1929	"	"	"
" 200	Dec 1929	"	"	"

875 papers

Total no. of vols. or f.d.'s _____
 Average no. of pages _____
 Estimated no. of papers _____

Size: largest _____
 smallest _____

" 100 Sept
 Oct
 Nov
 Dec. 1930

Checks for earlier records.

Day (Cash Book)

1916
1920-33, 1916-23.

Title varies; Journal
5 vols. 1920-23, 1926-27, 1931, 1934-76, 1931-37

Order Book 1 vol.

1929-30; 2 vols. 1928-76

29, 1930-33. Not Titled

Helpful, vols. 1923,
1934.

Record of vouchers issued for disbursements
by the road engineer, giving date, name
of payee, voucher no., date paid, check no.,
amount and purpose. Fr. numer. by
voucher no. H.W. under pt'd. kept. H.W.
750 pp. 12 x 5 1/2 x 1, 13 x 8 x 1. Garret.

Sir:-

..... 191

On this date I purchased the following articles from "....."
.....

Quantity	Articles	Price	Amount

..... Road Supervisor

..... Road District

THIS SIDE OF CARD IS FOR ADDRESS



County Roads Engineer,

Easton, Md.

ROAD FROM _____

CULVERTS

BRIDGES AND
LUMBER

MISCELLANEOUS

REMARKS

JONES EUREKA LEAF, PAT. FEB. 7, 1905, LUCAS BROS., BALTO., MD.

Page from Ledger

Name of Worker

date

Black Dog Alley Road

Hauled Gravel

Deaker Road

Hauled Gravel

Black Dog Alley Road

Lannon Road

Hauled Gravel

Labr

15.00

1.25

5.00

2.50

8.75

Please give some description of road
engineers papers, reports, expense accounts,
receipts and disbursements, weekly report,
Cards of materials, also sheets from ledger, and
order file of Co. Commissioners, and if
report of expense, highway information, bills
paid, roads belong to Commissioners or
road engineer,

Account of Account

Receipts	1900-10	300
"	1900-9	300

Weekly Reports

Name of Road

Name of Supervisor

Date of Week Ending

Amount

Weekly Statement

Name of road -

Name of Supt. of Construction

Date of Week Ending

Name - Character of Labor - hrs. Total hrs.

Rate per hour + amount

Bills paid
 1928 50
 1929-30 875

Expenses

300 sheets from ledger 1920-35
 200 " " " " 1929-30
 100 " " " " 1928-29
 100 " " " " 1927-28
 150 " " " " 1928-29
 Other file 1929 150

Freight Bills 1929 130

Rear axle 1927-29 50

Report of Expenses Toronto 1929 1

Highway Information 1927 400

Bills Paid Roads 1927-29 700
 " " " 1931 250

Report of Road Engineer 1926 ^{14 sheets} 27

" " " " 1923 12

" " " " 1924-25 74

1920-21 24

1916 1

1918 1

Cancelled checks R. Eng. 1917 250

VT " " " " 1917-18 300

VT " " " " 1920-21

Expense Accts 1919-20 1

Receipts Trans.

1924-25 305 sheets

1923 30

1924-25 50

1921-22 75

1921 50

Road Engineer

May 24th
1927
to
Oct 13 - 1928

numerically by
toucher number

done

"

Labeling (Cash Book - Road
Engineer)

Oct 30 - 1928
to
April 30
1929

"

"

"

Day Book (Cash Book
Road Engineer)

April 30
1929
to
May 5 - 1929

12 x 5 1/2 x 1
14 x 8 x 1

300 PP
less PP.

Total no. of vols. or f.d.'s _____
Average no. of pages _____
Estimated no. of papers _____

Size: largest
smallest

✓
Order Book (Cash Book of Road
Engineer
labeled

Nov. 12 -
1929 & numerically
to by vouchers
Oct 8 - 1930

Day (Cash Book Road Engineer)
Nov. 12
1930
to
Feb. 3 - 1931

Total no. of vols. or f.d.'s _____

Average no. of pages _____

Estimated no. of papers _____

Size: largest
smallest

15 X 10 X 2

13 X 8 X 1

350 pp

150 pp

4 File Shelves

15 x 13 x 20

Road Engineer

Total of vols

All markings on outside of
vols. or fd.

Dates
covered
in vol.

Arrangement

Indexing

Writing

Day Book (Curt Rd Eng) 1918

1 Vol.
fd.

252 pp

12 x 5 1/2 x 1

Journal (Curt Road
Engineer)

May 26th
1920

to
Jan 4-1923

numerically by
voucher number

&
chronologically

none

Q. Co. no. 1051 or 1052

Handwritten

110 Cubefing (Carle Book of Road Engineers)

Dec 5th 1930
to
April 6th
1933

numbers carrying
vouchers number
district number

none

Handwritten on
Printed heads
100 PP

Total no. of vols. or f.d.'s _____
Average no. of pages _____
Estimated no. of papers _____

Size: largest
smallest

14 x 8 1/2 x 1
300 PP

13 x 8 x 2

350 PP.

numerically
by
docket number

12 x 12 x 1 1/2

none

Handwritten

Journal (Carle Book of Road Engineers)

Nov. 3
1931
to
Aug. 30th
1932

May 13th Cash Book for the Road April 16 -
1928
runner called by
voucher number
engineer Oct 22 - 1928

Books

Baum Books, 157 1921-25

Weekly Report 1916-17 300
+ Correspondence
Correspondence 1930 300

Carry material 1917-18 200

Receipts Book 1927-48 300

Mary M. Davis (Worker's full name) Aug. 13th 1940 (Date) _____ (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Castro, Md.
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
Address of office of custody County Home - County Commissioners - Washington St.
(Name of building, room number, street address)

1. Title See addenda sheets.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates Nov. 24th 1939 to Dec. 10th 1939.
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 12 vols - 4 File Boxes - 2820 Cards
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See addenda sheets
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents _____
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out
and attached)

6. Contents--continued _____

7. Arrangement See addenda sheets
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing none
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten - Handwritten Printed Forms -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Handwritten & Typed on printed forms
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size See addenda sheets.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities All in File Cabinet in
(Room, vault, wall--N.E.S.W., section, bin, shelf,

County Commissioner's Room - North side
cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

Books of the Assessors and Cards

Mar 24 1939

numerically by Election Districts

none

Handwritten

12 vols

100 pp

(5 1/2 x 3 1/2 x 1/2)

Easton District

Easton District

Trappe District

Trappe District

O.A. Mulliken and

E.H. Willis

St. Michael District

James T. Pastorsfeld - Popalok

William D. Cummings

Bozman

No labeling

12 vols.

400 cards.

Total no. of vols. or f.d.'s

Average no. of pages

Estimated no. of papers

Size: largest

smallest

Chapel District

Howard Andrews

Robert Cordier

No labeling (4 vols)

Julian Trappe - T.C. Supervisor

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

1000

Boston Town Cards

1 File Drawer

Dec. 1939

alphabetically by name of person assessed

numerically by assessment card number &

numerically by ward number

none

Typed & Handwritten on Printed forms

1 File Box

1020 cards

Total no. of vols. or f.d.'s
Average no. of pages
Estimated no. of papers

Size: largest smallest

12 x 12 1/2 x 13 1/2

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

Personal Schedules

not assessable

no value

(Schedule & Return of Personal Property)

(1 file box) 400

(Personal Property under \$500)

1020

Tax Supervisor

(Cards Duplicate of no value)

Trappe District No 3

Assessors figures

Rose & Jarque

new laws

Report of cards returned by assessors

Total no. of vols. or f.d.'s

Average no. of pages

Estimated no. of papers

Oct 8
1939
Dec
10
1939

none

Handwritten
on
Printed forms

2 File Boxes
1420 Cards
File box

12 x 5 x 13 1/2

Size: largest
smallest

1 File box

It is the aim of Home to
soon place old records at
Home in a place of safe
keeping

May M. Davis
(Worker's full name)

April 7 - 1938
(Date)

1
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md
Name of agency or office Children's Home
(Office of custody) (Office which made the record, if different)
Address of office of custody #313 North Street
(Name of building, room number, street address)

1. Title (Persons That Remembered Home in Wills)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1883--
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain name & address of person bequeathing, date amount given, who attended to transaction, & stipulation of gift
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by date of receiving donation
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handwritten on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 x 8 1/2 x 1 300 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities At home of Mrs. Alexander
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

Fountain # 117 Goldborough St. 2nd Floor
in cupboard.

12. Other information Condition of record is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Mary M. Davis
(Worker's full name)

4-7th 1938
(Date)

2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md.

Name of agency or office Children's Home
(Office of custody) (Office which made the record, if different)

Address of office of custody 313 North St.
(Name of building, room number, street address)

1. Title "Record of Children"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates 1876 to 1907; 1907 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As Titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain names & former address of child, age, name of parents if any, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by reasons for placing child in home if baptized, address after leaving home, if married marriage name & address.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by reasons for placing child in home if baptized, address after leaving home, if married marriage name & address)

6. Contents—continued

7. Arrangement

Chronologically by date child entered home

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

none

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten on ruled paper

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

14 X 9 X 1/2 403 pages

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

In Matron's room in den on north side of room - 1st floor.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Condition of record is good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Mary M. Davis

4-18-38

1

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md

Name of agency or office Childhood's Home
(Office of custody) (Office which made the record, if different)

Address of office of custody # 313 North St
(Name of building, room number, street address)

1. Title (Personal Reminiscences Home in Wilks)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1883 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain name & address of person leaving to go to home date of departure or arrival. The volume found to home & for which to be applied.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by dates of requests
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 x 8 1/2 x 1 1/2 in pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities At home of Miss Alexander Fountain # 119 Goldsborough St - Store Room - 2nd Floor
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of record is good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

4-18-38
(Date)

2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md

Name of agency or office Children's Home
(Office of custody) (Office which made the record, if different)

Address of office of custody # 313 North St
(Name of building, room number, street address)

1. Title (Record of Children)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1871 - - - 1871 to 1907; 1907 to - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain name & address of child previous to entering home their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by name of parents, family, date, age and whether baptized.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by name of parents, family, date, age each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by date entering home
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 x 9 x 1/2 40 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities At home in Matson's office - locked in desk - 1st floor
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of record is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
222 Children have entered home since home was incorporated in 1871.
(Whether record is known to have been kept earlier than dates shown in item 3)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

4-8-38
(Date)

3
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md
Name of agency or office Children's Home
(Office of custody) (Office which made the record, if different)
Address of office of custody # 313 North St
(Name of building, room number, street address)

1. Title (Case Histories)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1929 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents Records contain name of child, age, home where & by whom admitted to home, both places, name of parents if any, medical history, mental & physical development, progress in school, reasons for placing in home, date of confirmation, date of graduation from school & where went after leaving home
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Alphabetically by name of child
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size 8 X 20 X 16 60 records
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In desk mother's room north side - 1st floor
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Place of publication) (Author) (Publisher) (Date of publication)

Maury M. Davis
(Worker's full name)

4-8-38
(Date)

4
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md

Name of agency or office Children's Home
(Office of custody) (Office which made the record, if different)

Address of office of custody # 313 North Street
(Name of building, room number, street address)

1. Title "Supplies"
(Give present full title in quotes assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1-18-70 to June 1876
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling as titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records only record like this found
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain date, name of article brought from whom brought cost of article and how much supplies cost every month
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making records their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by months
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 8 x 7 x 1/2 130 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities At home of Mrs. Alexander
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Fountain # 117 Goldsborough St -
2nd floor.

12. Other information Condition of records is bad.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

May M. Davis
(Worker's full name)

4-11-38
(Date)

5
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallst State Easton, Md
Name of agency or office Children's Home
(Office of custody) (Office which made the record, if different)
Address of office of custody # 313 North St
(Name of building, room number, street address)

1. Title (Treasurer's Books)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1881-- 1881 to 10-1889; 11-25 to 6-1904; 1904 to 1912; 1912 to 9-1918;
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 8 Volume #1 1918 to 1924; 1924 to 29; 1929 to 1934; 1934--
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1869 to 1881 & 11-1888 to 1895 are
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
missing

6. Contents Records contain date, amount of money
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
paid to homes by whom and all money paid out, for what & to whom and balances on hand at end of each month

6. Contents—continued

7. Arrangement *Chronologically by dates money paid in to come out*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on ruled paper*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size *10 X 8 X 3/4 190 pages 10 3/4 X 8 1/2 X 1 253 pages 11 X 8 1/2 X 1 1/4 250 pages*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
10 X 8 1/4 X 1 1/4 300 pages 10 1/2 X 8 1/2 X 3/4 253 pages 10 X 8 1/2 X 1 300 pages
10 X 8 1/2 X 1 1/4 300 pages 10 X 8 1/2 X 1 3/4 300 pages

11. Location by dates and quantities *Bookstore 1881 to 1904 at home in*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Store Room - 1904 to 1929 at home of Mrs. Alexander
Fountain's 2nd floor - 1929 to date at home of Mrs. Edward

12. Other information *Condition of records Book's Mullkey St - St. Michaels*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
is good. Since 1929 bookstore has
(Whether record is known to have been kept earlier than dates shown in item 2)
audited by State Auditor + until that
date by some one in Diocese.

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

4-12-38
(Date)

6
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md

Name of agency or office Childs Home
(Office of custody) (Office which made the record, if different)

Address of office of custody # 313 North St
(Name of building, room number, street address)

1. Title (Minute Books)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1871-- 1871 to 1879; 1879 to 1885; 1885 to 1897; 1897 to 1898.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 7 volumes 1901 to 1920; 1922 to 1932; 1932--
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1898 to 1901; 1920 to 1923; are
(If record discontinued, give reason and state whether same information shown in another
missing
record. Explain why records are missing, if possible)

6. Contents Records contain
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
name of members of board of managers, by executive committee, names of children taken in during month, that have gone out, disbursement of financial to administrative problems connected with home. Until 1929 the case histories of the children was included in minutes

6. Contents—continued _____

7. Arrangement Chronologically by time of meeting
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 13 1/4 x 8 x 1 3/4 pages 14 1/2 x 8 3/4 x 1 3/4 11 1/2 x 8 1/2 x 1 1/4 850 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
10 1/2 x 8 1/2 x 1 250 pages 10 1/2 x 8 x 3/4 200 pages 13 1/4 x 8 x 1 1/4 sup page
10 1/2 x 8 x 1 350 pages

11. Location by dates and quantities 1 volume dated 1920 at Children's Home Str. Room from there on including current volume at home of Mrs. Alexander Fountain 117 1/2 St.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information The condition of the records is good except volume for 1879 to 1885. The Protestant Episcopal Bishop of the Eastern Shore is head of Home Being of officers.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) _____ (Date of publication)

Mary M. Davis

(Worker's full name)

April 12-1938

(Date)

7

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md
Name of agency or office Children's Home
(Office of custody) (Office which made the record, if different)
Address of office of custody Smith Street
(Name of building, room number, street address)

- Title "Home Reserve Fund"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates 1926--
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain dates, name & location of property from which fund is derived, date revenue from property is received at Home & dates for what purpose used by Home
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by dates money received & spent.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 12 X 6 X 1/2 50 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities at home of Mrs. Alexander
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Fountain # 117 Goldsborough St - 2nd floor.

12. Other information condition of record is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

4-4-1938
(Date)

1
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Boston, Md

Name of agency or office Good Ladies Home
(Office of custody) (Office which made the record, if different)

Address of office of custody Bob Higgins North St - Matron's Office
(Name of building, room number, street address)

1. Title (Minute Books)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates 1914-- 1914 to 1922; 1923 to 1932; 1932--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1902 to 1914 - missing
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain name of board of managers, their attendance at meetings, their address, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by time and place of meetings, business discussed both financial and administrative
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by time and place of meetings, business discussed both financial and administrative)

6. Contents—continued _____

7. Arrangement Chronologically by months the time of meetings
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size 15 x 8 x 1 300 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities All in box - East side of room
(Room, vault, wall—N. E. S. W. section, bin, shelf, cabinet, on floor)
athome of Mrs. Edward Trickle in living
room # 305 S. Washington St -

12. Other information condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
The earlier minutes books have been
lost.
(Whether record is known to have been kept earlier than dates shown in item 3)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

4-5-38
(Date)

2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md

Name of agency or office Aged Ladies Home
(Office of custody) (Office which made the record, if different)

Address of office of custody Gov. North + Higgins St. -
Matron's Office
(Name of building, room number, street address)

1. Title (Matron's Report Book)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1-36--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None. Book started in 1936.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records containing articles of food brought by the matron for meals and their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by these enclosed in Treasurer's Book. The date, what bought and amount of purchase shown.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by months
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 13 x 8 x 2 468 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On Desk in Matron's room south side - 1st floor -
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

May, M. Davis
(Worker's full name)

4-5-38
(Date)

3
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Easton, Md

Name of agency or office Aged Ladies Home
(Office of custody) (Office which made the record, if different)

Address of office of custody Gov. North + Neissens St.
Matrons Office
(Name of building, room number, street address)

1. Title "Record of Residence"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1903 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain names + birthplace of aged ladies entering home & their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by entrance fee paid, address previous to entering home nearest relatives address & where wish to be buried.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Chronologically by dates entered in home*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *none*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on ruled paper*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *11 x 8 1/2 - 150 pages*
(Of record or container—Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In Watson's Room locked in desk - South Side - 1st floor*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Condition of record is good. Since opening 98 aged Ladies have entered the home.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Mary M. Davis
(Worker's full name)

4-6-38
(Date)

4
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Easton, Md.

Name of agency or office Aged Ladies Home
(Office of custody) (Office which made the record, if different)

Address of office of custody 331. Higgins + North Sts. Watson's Office
(Name of building, room number, street address)

1. Title (Treasurer's Books)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1910-- 1910 to 1909; 1909 to 1929; 1929--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1902 to 1910 missing
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain amount of all money taken in from all sources + paid out through their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.
of savings and balance on hand at end of each month. The savings accounts of the ladies in home also kept in book. Accounts show to whom money is paid + for what + also name of payee to home + for what

6. Contents—continued _____

7. Arrangement Chronologically by date money taken in + paid out
Chronologically—by what? Numerically—by what? Alphabetically—by what?

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing handwritten on ruled paper
title and identification number)
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 x 8 x 3/4 350 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In Chamber at home of
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

Miss Ruth Hoffecker in dresser - east side of room - # 108 S. Aurora Street.

12. Other information Audition of records is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Mary M. Davis

4-20-38

1

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern, Md

Name of agency or office The Eastern Journal
(Office of custody) (Office which made the record, if different)

Address of office of custody # 148 N. Washington St
(Name of building, room number, street address)

1. Title "Job Work Record"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates April 14 1937 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; hundles; other)

4. Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records contain name & address of person or corporation whose unbound serial number of job number of articles to be done, cost, date, amount paid & balance due
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Alphabetically by name of person
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number.)

9. Writing Handwritten on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size 10 x 8 x 1/2 200 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In Editor's desk - north wall - 1st floor.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good. Older books have been lost of this nature. Things are not very systematic in this office
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

(Minute Book), 1939, 1 Vol.

Record of proceedings of board of election
Supervisors, giving date, ^{names of} members present,
and business transacted, including appointments
of judges and judges of election. Arr.
Chron. by date of meeting. Hds. 100 pp.
11 x 9 x 1. Office of board.

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Mary M. Davis
(Worker's full name)

Mar. 22nd 1939
(Date)

1
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Eastern Md.

Name of agency or office Supervisors of Election
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House
(Name of building, room number, street address)

1. Title (Minute Book)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates June 4, 1939 to June 8, 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling none
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records no trace of any former records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Contain date, name of Supervisors, name of Clubs to Supervisors and business transacted at meetings, place of meeting.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronologically by time of meeting
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11 x 9 x 1 100 pp
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities at home of Clerk on Winton Ave.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of record is good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REGISTER OF VOTERS, 1896--. 138 vols. (labeled by name and no. of election district, and precinct no. 14 vols. A-M, N-Z, by letter of alphabet contained) 1 vol. not titled.

Record of registered voters, giving name of voter, address, age, place of birth, color, term of residence, naturalization data, sworn or affirmed, reason if disqualified, date of application, signature of voter, voting record. Arr. alph. by name of voter within precinct and district. Aver. 100 pp. 24 x 18 x 1. 34 vols., 1896-1930, in garret, 52 vols., 1932--. Commissioner's office.

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Mary M. Davis
(Worker's full name)

11-24-1939
(Date)

2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Tallot State Easton, Md

Name of agency or office Supervisors of Election
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House - Washington St.
(Name of building, room number, street address)

1. Title "Register of Voters"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates Sept. 15 - 1896 to Oct. 17 - 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 136 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheets
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible) 397

6. Contents contain residence, post office address, Surname, Christian name, party affiliation, whether a woman or allowed, color, time of residence in precinct, District, County or State, if naturalized date & name of Court whether able to read or write - whether a valid vote if not why - date of application - signature of person registering & dates of primary & General Election
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by which should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued are marked whether registered person noted

7. Arrangement Surname of person registering
Alphabetically by tabs through book by
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing none
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on Printed Heads
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size 23 X 18 X 1 100 pp 18 X 23 X 1 24 X 18 X 1
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities until Sept 13-1932 all Records
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
on floor in attic or Third Floor of Court House cell records
since 1932 in wood cabinet NW cor of County Commissioner's

12. Other information condition of most records are good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
but a few in poor condition.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Item 4

Register of Voters - Easton - District NO I -

Precinct NO I - Talbot County, Md. ^{100 PP} Oct. 6-1896 to Oct. 14-1913
(Size - 23 x 18 x 1 all Handwritten on printed Head)" Register of Voters - Easton District NO I
Precinct NO I - Talbot County, Md. ^{100 PP} Oct. 6-1896 to Oct. 14-1913" Register of Voters - District NO I - Precinct NO. 2 -
Talbot County, Md. ^{100 PP} (18 x 24 x 1 - marked copies by
Supervisors of Election ^{100 PP} Oct 6-1914 to Oct 19-1920)" Register of Voters - Easton Md. A-M. District NO I
Precinct NO 3 - Talbot County, Md. ^{100 PP} (18 x 24 x 1
Sept 1914 to April 26-1932 - marked copies by
Supervisor of Election)" Register of Voters - District NO I - Precinct NO. 3
Talbot County, Md. ^{100 PP} (18 x 24 x 1) - Sept. 22-1922 to
April 26-1932 - marked copies by Supervisor of Election" Not labeled (2nd Precinct 9/22/14 to 10/15/18
A to M - 24 x 18 x 1 ^{100 PP})" Registration Book - Second Precinct First District
Talbot County, Md. - Easton, Md.
(24 x 18 x 1 - Sept 15-1896 to Oct 17-1919)" Registration Book - Third Precinct First
District - Talbot Co. Md. - Easton, Md.
(Sept 15-1896 to Oct 17-1911 - 24 x 18 x 1)" Register of Voters - Easton - District NO I - Precinct NO. 2
Talbot County, Md. (24 x 18 x 1 - Sept. 22-1896 to
Oct. 14-1913)" Registration Book - First Precinct First District
Talbot County, Md. (24 x 18 x 1) - Sept. 15-1896
to Oct. 17-1911 - 24 x 18 x 1 ^{100 PP})

Item 4-

Register of Voters - District No. I - Precinct No. 2
Talent County, Md - N-2 (18 x 24 x 1) 100 pp
Sept. 22-1919 to April 21-1932

Register of Voters - District No. I - Precinct No. I
Talent County, Md - (Oct 7-1914 to April 26
1932 - 24 x 18 x 1)

Registration Book - Second Precinct First
District - Talent County - Md
(24 x 18 x 1 - Sept 15-1886 to Oct 10-1911)

Register of Voters - Second Precinct - First
District - Talent County, Maryland
(Oct 8-1901 to Oct 17-1905 - 24 x 18 x 1
100 pp)

Register of Voters - District No. I - Precinct No. 4
Talent County, Md (24 x 18 x 1 - Sept 22-1914
to Sept. 30-1932)

Register of Voters - District No. I - Precinct No. 3
Talent County, Md (Oct 6-1914 to Oct. 14-1924
18 x 24 x 1)

Register of Voters - First Precinct - Talent
County, Maryland - (24 x 18 x 1 - Sept 15-1896 to 10-10-1903)

Register of Voters - District No. 3 - Precinct No. I -
Talent County - Md (24 x 18 x 1 - Sept. 22-1914 to April 26-1932)

Registration Book - First Precinct -
Talent County, Md - (24 x 18 x 1 - Sept. 1896 to Oct 17-1911)

Registration Book - First Precinct -
Talent County, Md (Sept 15-1896 to Oct 17-1911
100 pp)

24 x 18 x 1

- Item 4 Register of Voters - District I - Precinct NO. 2 - (14)
 Talbot County, Md. (Oct 11-1921 to April 26-1932-18 x 24 x 1)
 marked copied by Supervisor
- " Register of Voters - District I - Precinct NO. 2 - A-M -
 Talbot County - Md (18 x 24 x 1 - Sept. 22-1914 to April 26-1932)
- " Register of Voters - Third Precinct - First District - Talbot
 County, Maryland (24 x 18 x 1 - Sept 15-1896 to Oct. 10-1905)
- " Register of Voters - Eastern - District NO I - Precinct NO 2
 Talbot County, Md (24 x 18 x 1 - Sept. 15-1896 to Oct. 14-1913)
- " Register of Voters - Eastern - District NO I - Precinct NO 3 - Talbot
 County, Md. (24 x 18 x 1 - Sept. 22-1914 to Oct. 11-1921)
- " Register of Voters - Eastern - District NO I - Precinct NO. 3
 Talbot County, Md. (18 x 24 x 1 - Sept. 15-1896 to Oct. 14-1913)
- " Register of Voters - Eastern - District NO I - Precinct NO. #
 Talbot County, Md. (24 x 18 x 1 - Sept. 15-1896 to Oct. 14-1913)
- " Register of Voters - Eastern - District NO I - Precinct NO. 3 -
 Talbot County, Md. (24 x 18 x 1 - Sept. 15-1896 to Oct. 14-1913)
- 14 " Register of Voters - Eastern - District NO I - Precinct NO 2
 Talbot County, Maryland (Oct. 6-1914 to Oct. 19-1920 - 18 x 24 x 1)
- " Register of Voters - Tilghman - District NO 5 - Precinct NO 2
 Talbot County, Md. (24 x 18 x 1 - Sept. 15-1896 to Oct 7-1913)
- " Register of Voters - St Michaels - Precinct I District
 2 - Talbot County, Md (18 x 24 x 1 - Sept. 22-1914 to April 26-1932)
- " Register of Voters - St Michaels - District NO 2 - Precinct
 NO I - Talbot County, Md. (24 x 18 x 1 - Sept 22-1914 to Oct 19-1920)
- " Register of Voters - St Michaels - District NO 2 - Precinct NO 1
 Talbot County, Md. (24 x 18 x 1 - Sept. 15-1896 to Oct 14-1913)
- " Register of Voters - N to Z - District NO 2 - Precinct NO 1
 Talbot County, Md. (18 x 24 x 1 - Sept. 22-1914 to April 26-1932)
 marked copied by Supervisor of Election

- Item 4 - Register of Voters - Oxford - District NO 3 - Precinct NO 3 - Talbot County, Md - same size - Sept. 15 - 1896 to April 26 - 1932
- " Registration Books - Third Precinct - Third District - Talbot County, Md. (same size - Sept 15 - 1896 to Oct 11 - 1911)
- " Register of Voters - Oxford - District NO 3 - Precinct NO 3 - Talbot County, Maryland (24x18x1 - Sept. 22 - 1914 to April 26 - 1932)
- " Register of Voters - District NO 3 - Precinct NO 3 - Talbot County, Md. (24x18x1 - Sept. 22 - 1914 to April 26 - 1932)
- " Register of Voters - Oxford - District NO 3 - Precinct NO 3 - Talbot County, Md. (Sept. 15 - 1896 to Sept 30 - 1930) ^{same size}
- 15 " Register of Voters - St. Michaels - District NO 2 - Precinct NO 1 - Talbot County (Sept. 22 - 1914 to Oct. 19 - 1920) ^{same size}
- " Registration Books - First Precinct - Second District - Talbot County, Md. (24x18x1 - Sept. 15 - 1896 to Oct 7 - 1911)
- " Register of Voters - Chapel - District NO 4 - Precinct NO 1 - Talbot County, Md. (Sept 15 - 1896 to Sept 14 - 1914 - 24x18x1)
- " Register of Voters - Chapel - District NO 4 - Precinct NO 2 - Talbot County, Md. (Sept. 15 - 1896 to Sept. 15 - 1914) ^{same size}
- " Register of Voters - Chapel - District NO 4 - Precinct NO 2 - Talbot County, Md. (Sept 15 - 1896 to Oct 7 - 1913) ^{same size}
- " Registration Book - Second Precinct Fourth District - Talbot County, Md. (Sept. 15 - 1896 to Oct. 10 - 1911) ^{same size}
- " Register of Voters - First Precinct - Fourth District - Talbot County, Maryland (Sept. 15 - 1896 to Oct 10 - 1905) ^{same size}
- " Register of Voters - First Precinct - Fourth District - Talbot County, Maryland - (Sept. 15 - 1896 to Oct 10 - 1905) ^{same size}
- " Registration Book - First Precinct - Fourth District - Talbot County, Md. (Sept. 15 - 1896 to Oct 3 - 1911)

- Item 4 Register of Voters - Chapel - District NO 4 - Precinct NO I
Tallot County, Maryland (Sept. 22 - 1914 to April 26 - 1932)
- " Register of Voters - Chapel - District NO 4 - Precinct NO 1
Tallot County, Maryland (Sept 22 - 1914 to April 26 - 1932)
- " Register of Voters - Chapel - District NO 4 - Precinct NO 2
Tallot County, Maryland (Sept. 22 - 1914 to April ^{same size} 26 - 1932)
- " Register of Voters - Trappe - District NO 3 - Precinct NO 2
Tallot County, Maryland (Sept. 22 - 1914 to April 26 - 1932)
- " Register of Voters - Trappe - District NO 3 - Precinct NO 1
Tallot County, Md. (Sept. 15 - 1896 to Oct 7 - 1913)
- 15 " Register of Voters - Trappe - District NO 3 - Precinct NO 2
Tallot County, Md. (Sept. 15 - 1896 to Oct 7 - 1913)
- " Registration Book - Trappe - Third Precinct - Third District
Tallot County, Md. (Sept. 15 - 1896 to Oct. 10 - 1911)
- " Register of Voters - Trappe - District NO 3 - Precinct NO I
Tallot County, Maryland (Sept. 22 - 1914 to April 26 - 1932)
- " Registration Book - Trappe - Second Precinct - Third District
Tallot County, Md. (Sept. 15 - 1896 to Oct 10 - 1911)
- " Registration Book - Trappe - Second Precinct - Third
District. Tallot County, Md. (Sept 15 - 1896 to Oct 10 - 1911)
- " Register of Voters - Trappe - District NO 3 - Precinct NO I
Tallot County, Md. (Sept 15 - 1896 to May 12 1912)
- " Register of Voters - Wittman - District NO 5 -
Precinct NO I - Tallot County, Md. (Sept 15 - 1896 to Oct 7 - 1913)
- " Register of Voters - Wittman - District NO 5 - Precinct
NO I - Tallot County, Md. (Sept. 22 - 1914 to April 26 - 1932)
- " Register of Voters - Wittman - District NO 5 - Precinct
NO I - Tallot County, Md. (Sept 15 - 1896 to Oct. 7 - 1913)
- " Registration Book - First Precinct - Fifth District
Tallot County, Md. (Sept 15 - 1896 to Oct. 10 - 1911) ^{same size}

- Item f Register of Voters - Royal Oak - District No 2
 Precinct No 3 - Talbot County Maryland (Sept 22-1914 to Oct 4-1932)
- 11 Register of Voters - Tunis Mills - District No 1
 Precinct No 1 - Talbot County, Maryland (Sept 22-1914 to Oct 14-1932)
- 13 11 Register at the Bank - Fourth Precinct - First District - Tunis Mills - Talbot County, Maryland (Sept 22-1914 to Oct 14-1932)
- 11 Register of Voters - Tunis Mills - District No 1
 Precinct No 4 - Talbot County, Md (Sept 14-1896 to Oct 7-1913)
- 11 Register of Voters - 1 - Fourth Precinct - First District
 Talbot County, Maryland (Sept 15-1896 to Oct 10-1905)
- 11 Register of Voters - Fourth Precinct - First District
 Talbot County, Maryland (Sept 15-1896 to Oct 10-1905)
- all above records are on 3rd floor or attic
 on floor

Below Records North West Corner of
 County Commissioner's Office - 1st Floor.

- 11 Register of Voters First District - First Precinct
 Talbot County Maryland - (23x19x1 - Sept. 13-1932 to Oct 17-1932)
- 11 Register of Voters - First District - Second Precinct A - M - East
 Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1932)
 Same size 23x19x1
- 11 Register of Voters - First District - Second Precinct
 A - M - Easton - Talbot County, Maryland (Sept 13-1932 to Oct 17-1932)
- 11 Register of Voters - Easton - First District - Second Precinct
 Talbot County, Maryland - N-2 - (Sept 13-1932 to Oct 17-1932)
 Same size
- 11 Register of Voters - Easton - First District - Second Precinct
 Talbot County, Maryland - N-2 (Sept. 13-1932 to Oct. 17-1932)
- 11 Register of Voters - Easton - First District - Third
 Precinct A - M - Talbot County, Maryland (Sept. 13-1932 to Oct 17-1932)
- 11 Register of Voters - Easton - First District - Third Precinct
 A - M - Talbot County, Maryland (Sept 13-1932 to Oct 17-1932)

Register of Voters - Third Precinct - 2

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

Register of Voters - Third District - Third Precinct N 2

Talbot County, Maryland (same size Sept 13 1932 to Oct 17 1935)

Register of Voters - Fourth District - Fourth Precinct - same size

Talbot County, Maryland (same size Sept 13 1932 to Oct 17 1935)

Register of Voters - Second District - First Precinct - St Michaels

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

Register of Voters - Second District - Second Precinct - St Michaels

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

Register of Voters - Second District - Second Precinct - St Michaels

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

Register of Voters - Second District - Second Precinct - Pomeroy

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

Register of Voters - Second District - Second Precinct - Pomeroy

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

Register of Voters - Second District - Third Precinct - Royal Oak

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

Register of Voters - Third District - Third Precinct - Trappe

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

Register of Voters - Third District - Second Precinct - Trappe

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

Register of Voters - Third District - Second Precinct

Talbot County, Maryland (Sept 13 1932 to Oct 17 1935)

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- Item 4. Register of Voters - Third District - Third Precinct
Oxford - Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)
- " Register of Voters - Third District - Third Precinct
Oxford - Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)
- " Register of Voters - Fourth District - First Precinct
Chapel - Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)
- " Register of Voters - Fourth District - First Precinct - Chapel
Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)
- " Register of Voters - Fourth District - Second Precinct - Chapel
Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)
- " Register of Voters - Fourth District - Second Precinct
Chapel - Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)
- " Register of Voters - Fifth District - First Precinct - With
Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)
- " Register of Voters - Fifth District - First Precinct - Withman
Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)
- " Register of Voters - Fifth District - Second Precinct -
Tilghman - Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)
- " Register of Voters - Fifth District - Second Precinct - Tilghman
Talbot County, Maryland (Sept. 13-1932 to Oct. 17-1938)

Talbot County has 5 Election Districts
as following

Easton	First District - First Precinct - (not divided)	
"	First District Second Precinct A to M	
"	First District Second Precinct N to Z	
"	First District Third Precinct A to M	
"	First District Third Precinct N to Z	
Juniata Mills	First District Fourth Precinct (not divided)	
	Second District	
St. Michaels	Second District - First Precinct (A to M)	
"	" Second Precinct (N to Z)	
Bozman	" Second Precinct (not divided)	
Royal Oak	" Third Precinct (not divided)	
	Third District	
Trappe	Third District First Precinct	"
"	" Second Precinct	"
Oxford	" Third Precinct	"
	Fourth District	
Chapel	Fourth District First Precinct	"
"	Fourth " Second "	"
	Fifth District	
Wittman	Fifth District - First Precinct	"
Telghmans	" Second Precinct	"

The last session of the Legislature voted to add another precinct in the 5th District, which will be at Claiborne.

Supernisom of Election

Mary M. Davis (Worker's full name) May 2nd 1948 (Date) 1 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Talbot State Craston, Md.
Name of agency or office Supervisors of Election
Address of office of custody Court House - County Commissioners Room

- 1. Title (Election Books)
2. Dates April 30-1940 - -
3. Quantity 2 vols.
4. Labeling See Item 12 -
5. Discontinued and missing records

6. Contents Contain Address P. O. Surname
Christian name, surname or preferred,
color, place of Nativity, Naturalized,
when & where Court whether can
read & write, date of application &
remarks.

6. Contents—continued

7. Arrangement Alphabetically by Surname of person registered
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing Handwritten on Printed heads
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size Same size as other books
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In wood Cabinet N. W. Cov. of Commissioners Room
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Condition of records is good. In instead of 34 current election rolls, there are 36. Another election precinct has been added on April 30th i.e. the first time registration took place in precinct.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

Item 4. Blairborne - Fifth District 3rd Precinct Talbot County Maryland
Blairborne - Fifth District - 3rd Precinct Talbot County, Maryland

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

First record of Supervisors of Election was
Nov. 3rd 1896.

Two members -

Chairman & Secretary.