Board of Education — Calvert County

No.	Title	Containers	Incl. dates	Report rec'd.	Returned	Entry Written
126	Minutes	4 Vols.	1904--	1939		7/31/40
127	Report of B. of E.	34 "	1903--	"		"
128	Princ. & Teach. Ann. Report	1 vol	1923--	"		"
129	Ann. Report Enrollment	14 "	1923 "	"		"
130	High School Graduates	1 "	1924-	"		"
131	Teachers Rep's.	1 "	no dates	"		"
132	Census	6 Vols	1922--	"		"
133	Pupils Record	1 vol	1916-26	"		"
134	Deeds, Bonds & Insurance	1 "	1898--	"		"
135	Auditors Report	17 Vols	1920--	"		"
136	Salary Book	2 "	1914--	"		"
137	Vouchers & Checks	5 vols.	1922--	"		"
138	General Exp. Book	3 Vols.	1916--	"		"
139	School Expenditures	2 "	1920--	"		"
140	Correspondence	2 vol.	1926--	"		"

MINUTES OF THE COUNTY BOARD OF EDUCATION, 1904--. 4 vols.

Record of proceedings at meetings of the board of education, giving date, members present, petitions, bills passed and ordered paid, purchases authorized, applications, appointment and resignation of teachers, bids, and contracts, and appointment of trustees. Arr. chron. by date of meeting. Hdw. 1904-25; typed 1925--. Aver. 185 pp. 8 x 9½ x ½. 14 x 9 x 1. Office safe.

Minutes of the County Board of Education, 1904— —
4 vols.

Record of proceedings at meetings of the board of education, giving date, members present, petitions, bills passed and ordered paid, purchases authorized, applications, appointment and resignation of teachers, bids, and contracts, and appointments of trustees. Arr. chron. by date of meeting. Hdw. 1904—25; typed 1925— —. Aver. 135 pp. 8x9¼x½, 14x9x1. Office safe.

Minutes of the County Board of Education, 1904--.
4 vols.

Record of proceedings of the county school board, including names of teachers assigned to schools in each district, 1904-19. Arr. chron. by date of meeting. Hdw. 1904-1925?; typed 1925?--. Aver. 188 pp. 8 x 9½ x ½, 14 x 9 x 1. Office.

88

Daisy S. Cox 4/27/39 No. 2

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title Minutes of the County Board of Education
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1904 to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 Volumes or note books
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None found they probably were destroyed
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records give minutes of Board Meetings
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

126

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronologically by Board meetings
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing 1904 - 1925 Hd written on ruled paper
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
1925 to date (current Vol) typescript on plain sheets

10. Size 1904 - 1916 (14 x 8 3/4 x 3/4) approx. 200 pgs.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1916 - July 1919 (8 x 9 1/2 x 1/2) 150 pgs. Aug. 1919 - 1925 (13 x 8 x 3/4) approx. 200 pgs. 1925 to date 11 1/2 x 9 1/2 x 1 Inch approx 200 pgs.

11. Location by dates and quantities Safe in N. W. corner
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
of office Co. Board of Education, first floor, Court House

12. Other information 1904 - 1916 Binding torn
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Information not available

2 Vols. 1904-1919 Contain names of teachers and no. of school in each District
Vol. 1925 - to date is in loose-leaf binder

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

REPORTS OF THE BOARD OF EDUCATION, 1903--. 34 vols. (dated)?

Annual financial reports of the county board of education, giving school buildings, names of teachers, names of staff not teaching, teachers' day schools, cash receipts from federal, state, county and other sources, general control account expense, instructional service, operation and maintenance of school plants, auxiliary fixed charges, debt service, capital outlay for each school, giving school no., district, total teachers' salaries, instructional service, operation, auxiliary, gross total of expense, aver. no. of pupils, and cost per pupil. Arr. numer. by school no. within district. Hdw. under ptd. head; hdw. on ptd. form. Aver. 35 pp. 14 x 16 x $\frac{1}{4}$. Office.

Reports of the Board of Education, 1903 - -
34 vols. (dated?)

Annual financial reports of the county board of education, giving school buildings, names of teachers, names of staff not teaching, teachers' day schools, cash receipts from federal, state, county and other sources, general control, research expense, instructional service, operation and maintenance of school plants, auxiliary fixed charges, debt service, capital outlay for each school, giving school by district, total teachers' salaries, instructional service, operation, auxiliary, gross total of expense, aver. no. of pupils and cost per pupil. Arr. numerically by school no. within districts, in Hdw. under pte. head; hdw. on pte. form. MN. 35 pp. 14x16x'14 off

Reports of the Board of Education, 1903--.
34 vols.

Annual report, giving school and district nos., no. of bldgs., total value, no. of teachers, total salaries, total receipts, expenditures for instructional service, maintenance, fixed charges, and capital outlay. Arr., number. by district no. Hdw., hdw. on ptd. form. Aver. 70 pp. 14 x 16 x 1/4. Office.

Daisy S. Cox 4/27/39 No. 6 89

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title [Financial Reports of the Board of Education]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
Yearly

2. Dates 1903 to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 34 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Reports of the Board of Education
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
None prior to 1903

127

6. Contents A summary of receipts and disbursements for all school purposes in Calvert County giving the class, number and district of school, total value of school properties number of teaching positions, instructional service, ~~operation~~, operation of school plant, auxiliary agencies, capital outlay
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrange: Arranged according to school classification

8. Indexing None (Numerically by district)
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written on ruled and printed sheets
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
14 × 16 × ⅞ approx. 35 pages

11. Location by dates and quantities In safe N. W. corner of Office Board of Education, ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2) These are original reports, a duplicate report is sent to the State Board of Education

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE 0 16—6419

(PRINCIPALS AND TEACHERS ANNUAL REPORTS, 1923--. 14 envelopes, no. of papers? in 1 f.d.

Principals' and teachers' annual reports on enrollment and attendance, giving statistical data on source of enrollment, causes of withdrawal, attendance items, possible days of school, record for each pupil, distribution by attendance and transportation, enrollment in high school courses and subjects, promotion and non-promotion, and signatures of elementary school district board of trustees. Arr. numer. by school no. within district. Hdw. on ptd. form. 12 x 17 x 18. Office.

Principals and Teachers
Annual Report, 1923 - -
14 envelopes No. of pages? in
file.

Principals' and teachers' annual reports on enrolement and attendance, giving statistical data on source of enrollment, causes of withdrawal, attendance items, possible days of school, record for each pupil, distribution by attendance and transportation, enrolement in high school courses and subjects, promotion and non-promotion, and signatures of elementary school district board of trustees, Arr. Numer. by school No. within district. Alw. in

Dra. Form. 12X17X18

Principals and Teachers Annual Report, 1923--.

14 envelopes in 1 f.d.

~~Summarized~~ Annual reports, giving date, name and no. of school, district no., color, total no. of teachers including principal, names of principal and assistant, enrollment, attendance, promotions and withdrawals, total no. boys and girls, alph. list of boys and girls by grade, and certification of Elementary School District Board of School Trustees. Arr. numer. by school no. within election district. Hdw. on ptd. form. 12x17x18.

Office.

Clara Nilson — (Worker's full name)
4/28/39 — (Date)
no. 7 — (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County: Calvert — State: Maryland

Name of agency or office: County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody: Court House, Prince Frederick
(Name of building, room number, street address)

1. Title: "Principal's and Teacher's Annual Report"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates: 1923 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity: 14 Envelopes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling: As in item 1
(Explain fully; years; numbers, letters; number of records so labeled)

5. Discontinued and missing records: None prior to 1923
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents: See attached forms. 128
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

within each district.

7. Arrangement Chronological by school number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 12 X 17 X 18 (File drawer)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities File drawer in center of East wall in office of County Board of Education.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

PRINCIPAL'S AND TEACHER'S ANNUAL REPORT FOR YEAR ENDING JULY 31, 192.....

To be submitted by each assistant and principal. The principal of schools having more than one teacher shall also report on a separate blank a summary of his own report and of those of his assistants of all information given on pages 1 and 4, except the names of teachers and Table E. A separate report shall be made for the elementary school and the high school when they occupy the same building or related buildings. The summary and individual reports shall be sent to and approved by the County Superintendent before the teacher receives her final payment.

Total No. of Teachers * Including Principal * * _____ Name of Assistant _____

School Name _____ School No. _____ Dist. No. _____ White / Colored _____ County _____ Name of Principal _____

A. SOURCE OF ENROLLMENT

Code	Kind of Enrollment	Number Enrolled: Boys	Girls	Total
R	First Regular Enrollment this Year			
S	Transfer from Other State			
	Total (R+S)1			
M	Transfer from Maryland Public School Outside This County			
	Total (R+S+M)2			
C	Transfer from Other Public School in This County			
	Total Number of Different Pupils Enrolled in This School This Year (R+S+M+C)3	a	h	c
G	Transfer Within This School	e	f	g
N	Re-entry After Withdrawal			

1 Summarized for the State, will give State enrollment, excluding duplicates.
2 Summarized for the County, will give County enrollment, excluding duplicates.
3 Summarized for the School, will give School enrollment, excluding duplicates.
a, h, c, e, f, g. See back of report for notes on a, h, e, e, f, g.

B. Causes of LATE ENTRANCE for Pupils Who Entered After First Month

Code	Cause of Late Entrance	No.	Code	Cause of Late Entrance	No.
E1	Speaks no English		E5	Under 13 Yrs., Employed Illegally	
E2	Broken Family		E6	13 Yrs. or More, Employed	
E3	Just Moving to Place and Not Previously Enrolled in Any School		E7	Illness or Quarantine, Before Entering School for First Time	
E4	Transfer from Another School		E8	Negligence or Indifference of Child or Family	
			E9	Under School Age	

Total Late Entrants _____

C. Causes of WITHDRAWAL BEFORE END of YEAR

Code	Causes of Withdrawal	Number Withdrawing: Boys	Girls
W1	Moved Away		
W2	Transferred to Another School		
W3	General Employment Certificate		
W4	Vacation Employment Certificate		
W5	13 Years or Over, Employed at Home		
W6	13 Years or Over, Employed on Farm or Water		
W7	Committed to Institution		
W8	Over 16 years of Age		
W9	Mental Incapacity		
W10	Physical Incapacity		
W11	Economic Reasons Other Than W3, 4, 5 and 6.		
W12	Marriage		
W13	Death		
W14	Under Compulsory Attendance Age		
W15	Compulsory Attendance Age and Suspended		
	Other and Unknown Causes		
	Total Withdrawals		

WG—Transferred to Another Room Same School _____

D. ATTENDANCE ITEMS

		Total No.	Month	Average Number: Attending k	Belonging m	Per Cent of Attendance n
f	No. Sessions Tardy		Sept.			
g	Aggregate Days of Absence		Oct.			
h	Aggregate Days of Attendance		Nov.			
i	Aggregate Days Belonged (g+h)		Dec.			
j	No. of Days School Was Actually Open for Instruction		Jan.			
k	Average No. Attending (h÷j)		Feb.			
m	Average No. Belonging (i÷j)		Mar.			
n	Per Cent of Attendance (k÷m)		Apr.			
			May			
			June			

* To be filled in by Principal.
** The Principal of a combined high and elementary school should be included in the high school report only. Teachers who spend only a part of the week in a school shall be counted as .2 for each entire day of the week they teach. Positions filled by teachers for only a part of the year should be reported in decimals for the part of the year taught; e. g. a school having one teacher until January and an additional one thereafter would be counted as having 1.5 teachers.

E. Possible Days of School *

	No. of Days*
Days Open Taught by Regular Teacher	
Days Open Taught by Substitute	
Days Closed for Following Reasons:	
Teachers' Meetings	
Order of County Board of Education	
Order of Board of Health	
Teacher Sickness	
Other Reasons	
Total Possible Number of Days of School	

*To be filled out by each teacher but not for the school as a whole.

No.	Name of Each Pupil Enrolled Boys Alphabetically by Grade	Date of Birth			Age Sept. 1, 192.....	* Kind of Enrollment	Date of Entrance		* Cause of Late Entrance	Date of Withdrawal		* Cause of Withdrawal	No. of Sessions Tardy	Aggregate Days of				*Chief Cause of Long Absence	Grade or Year (High School)	Quality of Work or Average	Promoted, Graduated, or Retained	*Chief Cause of Non-Promotion	< Transportation at Public Expense	High School	
		Year	Month	Day			Month	Day		Month	Day			Absence b	Attendance c†	Belonging to School b+c	Not Belonging to School							Course—A, G, C	Special Subjects Vag, Vhe, Vi, Ag, He, Mt, Mu, Ar, Pe
1																									
2																									
3																									
4																									
5																									
6																									
7																									
8																									
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34																									
35																									
36																									
37																									
38																									
39																									
40																									
Total																									

† Enter in parentheses above days attended in your classroom, days attended throughout the school year, adding in attendance in rooms from which pupil was transferred, unless pupil has been transferred from your room.
* Use Code.

No.	Name of Each Pupil Enrolled Girls Alphabetically by Grade	Date of Birth			Age Sept. 1, 192.....	* Kind of Enrollment	Date of Entrance		* Cause of Late Entrance	Date of Withdrawal		* Cause of Withdrawal	No. of Sessions Tardy	Aggregate Days of				*Chief Cause of Long Absence	Grade or Year (High School)	Quality of Work or Average	Promoted, Graduated, or Retained	*Chief Cause of Non-Promotion	Transportation at Public Expense	High School	
		Year	Month	Day			Month	Day		Month	Day			b Absence	c† Attendance	b+c Belonging to School	Not Belonging to School							Course—A, G, C	Special Subjects Vag, Vhe, Vi, Ag, He, Mt, Mn, Ar, Pe
1																									
2																									
3																									
4																									
5																									
6																									
7																									
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34																									
35																									
36																									
37																									
38																									
39																									
40																									
Total																									

† Enter in parentheses above days attended in your classroom, days attended throughout the school year, adding in attendance in rooms from which pupil was transferred, unless pupil has been transferred from your room.
* Use Code.

F. Distribution of Attendance and Chief Causes of Absence

Distrihution of Enrollment hy Transportation and Number of Days of Attendance During Entire School Year. Do not Include Pupils Transferred to Other Rooms or Schools or Pupils Who Have Died.

Number of Days Attended	No. of Pupils Enrolled		
	Transported at PuhlicExpense	Not Transported at PublicExpense	Total
0-19			
20-39			
40-59			
60-79			
80-99			
Total under 100			
100-119			
120-139			
140-159			
160-179			
180 and over			
Total 100 or more			
GRAND TOTAL			d

Chief Causes of Absence for Those Absent 40 Days or more.

Chief Cause of Ahsence	No. of Pupils Absent 40 Days or More
Death in Family (L1), Sickness of Child or Family (L2, U3, U4), Quarantine (L3), Physical or Mental Defect (L5, L6).	
Court Order (L4)	
Bad Weather and Bad Roads (L7, 8)	
Poverty (U5), Indifference and Neglect of Parents and Children (U1, U2), Truancy (U7).	
Illegally Employed (U6)	
Suspended (U8)	
Other Causes	
TOTAL	

G. Enrollment In High School Courses and Subjects

Courses and Subjects	ENROLLMENT		
	Boys	Girls	Total
A.—Academic			
G—General			
C—Commercial			
Total Enrollment	a	h	c
Vocational Subjects			
Vag—Agriculture			
Vhe—Home Economics	——		
Vi—Industry		——	
Non-Vocational Subjects			
Ag—Agriculture			
He—Home Economics	——		
Mt—Manual Training		——	
Mu—Music			
Ar—Art			
Pe—Physical Education			

The ahove table G is to he filled in for pupils in approved high schools only.

H. PROMOTIONS AND NON-PROMOTIONS

GRADE in which Enrolled This School Year	Number of Pupils, Excluding Those Who Have Been Transferred to Other Rooms or Schools or Who Have Died					
	Promoted		Not Promoted		Total	
	Boys	Girls	Boys	Girls	Boys	Girls
Kgn.						
1						
2						
3						
4						
5						
6						
7						
8						
Total Elementary			x	y	u	v
Elementary Graduates			——	——		
I						
II						
III						
IV						
Total High			x	y	u	v
High School Graduates			——	——		

Pupils Not Promoted Distributed By Chief Causes of Non-Promotion	No. Not Promoted	
Chief Causes of Non-Promotion	Boys	Girls
R1—Personal Illness		
R4—Irregular Attendance Not Due to Illness		
R2—Late Entrance Other than 100 Day Pupils		
R9—13 Years or Over, Employed		
R5—Mental Incapacity		
R6 and 10—Unfortunate Home Conditions and Lack of Interest		
R7—Inadequate Knowledge of English		
R8—Transfer from Another School		
Other Causes		
TOTAL		

Have cumulative record cards for individual pupils been brought up to date for the year?.....

Have you a Parent and Teachcr Association functioning in connection with your school this year?

.....

How many meetings have been held this school year?

.....

The parents and guardians of how many of your pupils have visited your classroom one or more times this year?.....

Do you expect to go to summer school this summer? .....

.....

d The item marked d in Table F should on each teacher's report equal the sum of the items marked e and g in Table A minus the sum of items W1, W2, W13, end WG in Table C. For the principal's snmmary, the item marked d in Table F will equal the item marked c in Table A minus the sum of items W1, W2, and W13, in Table C.

The nnmber of days ettended, to be shown in Table F for each pnpil reported npon, shonld be the total number of days ettended throughout the school year, whether in one room, in several rooms of the same school, or in several different schools. The teacher should enter among the detailed facts for each pnpil who has not withdrawn from her room for causes W1, W2, W13, or WG, not only the figures for days ettended in her own classroom, hut also, above, in parentheses, the figures for the days attended dnring the entire yeer, no matter how many rooms the pupil has been in. This information should be available on the Admission, Discharge, end Promotion Cumulative Record Card of each transferred pnpil.

nv The items marked n and v in Table H on each teacher's report should equal respectively the sum of items a and e, and b and f in Table A minus the sum of items W1, W2, W13, end WG in Table C for boys and girls respectively. For the principal's snmmary items n and v will equal respectively items e and b in Tehle A minns the snm of items W1, W2, end W13, in Table C for hoys and girls respectively.

abe The total enrollment in Table G marked a, b, c, shonld eqnal the items merked a, b, c, in Table A for e high school.

† The total in the second half of Tahle H should equel the sum of items x and y in the first half of Table H.

This is to certify, That the principal has submitted this report to us, that we have examined it and that, to the best of our knowledge and belief, it is correct and in proper form.

_____
_____
_____

Elementary School District Board of School Trustees.

(ANNUAL REPORT ENROLLMENT AND ATTENDANCE), 1923--. 14 vols.

Summarized record of annual reports of enrollment and attendance, showing information as in entry . Arr. ? Hdw. on ptd. form. ?pp. $13\frac{1}{2} \times 3\frac{1}{2} \times \frac{1}{2}$. Office.

See (Principals' and Teachers' Annual Report).

Check. (Annual Report Enrollment and Attendance) 1923 --

Summarized record of annual reports of enrollment and attendance, showing information as in entry --, (Principals' and Teachers' Annual Report) Typ.? Hdw. on pt. form. 2 pp.: 13 1/2 x 3 1/2 x 1/2

(Principals' and Teachers' Annual Reports), 1923--.

14 vols.

Summary of principals' and teachers' annual reports on enrollment, attendance and promotions for all schools in county. Arr. alph. by name of ? . Hdw. on ptd. forms. Aver. ? pp. 13½ x 8½ x ½.

Office.

Clara Wilson 5/1/39 7299
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick, Md.
(Name of building, room number, street address)

1. Title [Report of Calvert County Summarizing Principal's Annual Reports on Enrollment, Attendance & Promotions]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1923
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 14 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records I find no such records prior to 1923
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Source of enrollment, Causes of late entrance for pupils who entered after the first month. Causes of withdrawal before the end of the year. Attendance items possible days of school, distribution of attendance and chief causes of absence, enrollment in high school courses & subjects, promotions & non-promotions. (It is nothing
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued more than a statistical report, copy of which is sent to the State Board of Education)

7. Arrangement Alphabetical according to form used by State Dept. of Education.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled & printed sheets.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 13 3/4 X 3 1/2 X 3/16 (Record size)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In safe, N.W. Cor. of office in County Board of Education.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information This record is condensed from Principals & Teachers annual report, and entered under certain codes contained in said individual report (See attached sheets) on serial # 6
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(HIGH SCHOOL GRADUATES), 1924--. Est. ? cards in 1 f.d. Card record of high school graduates, giving name of student, name of school, elementary school graduated from, place and date of birth, name and occupation of father or guardian, attendance record for four years, credit points, date of discharge, date of graduation, reason if withdrawn before graduation, subjects studied, grade units, periods per week, and annual average. Arr. alph. by name of student within years. Hdw. and typed on ptd. form. 5 x 6 x 16. Office.

(High School Graduates)
1924 -- Est. ? Cards in
1 file.

Card record of high school graduates, giving name of student, name of school, elementary school graduated from, place and date of birth, name and occupation of father or guardian, attendance record for four years, credit points, date of discharge, date of graduation, reason if withdrawn before graduation, subjects studied, grade units, periods per week, and annual average. Arr. alph. by name of student within years. Hdw. and typed on ptr. form, 5x6x16

Cat. ii

. . . (High School Record), 1924--. Est. ?

cards in 1 f. d.

Card record of high school graduates, giving name of graduate, elementary school from which graduated, date and place of birth, promotions, attendance record by years, date of discharge, date of graduation. Arr. alph. by name of graduate within year. Hdw. and typed on ptd. form. 5 x 6 x 16. Office.

Daisy S. Cox 5/1/39 No. 10 90

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title [High School Records]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Filing Drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None, there were no High School Records prior to this date.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Record of High School Graduates giving their names, from what school, place of birth, year month and days or birth date, when promoted, grade of promotion, attendance record, total years attendance, date of discharge, dates of graduation
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12–13HR, such forms should be filled out and attached)

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WPA Form 12–13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement (Chronologically—by what? Numerically—by what? Alphabetically—by what?) Chronologically by year of graduation with graduates surname arranged alphabetical within that year

8. Indexing (Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number) None

9. Writing (Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing) Some cards handwritten and some typescript on printed forms

10. Size (Of record or container. Height, width, thickness or depth. Average number of pages or documents) Filing drawer 5 x 6 x 16 inches

11. Location by dates and quantities (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor) Safe in N. W. corner of office, County Board of Education, ground floor, Court House

12. Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2) Good) These are records of High School graduates

For use in Florida

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(TEACHERS' APPLICATION), Dates ? Est. ? cards in 1 f.d.

Card record of applications for a position as teacher, giving name of applicant, present address, home address, grades or position desired, telephone, race, age, if married, health, any physical defects, height, weight, years of teaching experience, when and where, in what grades, teacher's certificate now held, grades or subjects can teach best, can teach school music and drawing, will accept position in rural school, are you under contract or eligible elsewhere, why did you leave last position, annual salary received, when can you enter upon an engagement, type of schooling above elementary grades, and names of three persons as reference. Arr. alph. by name of applicant. Hdw. and typed on ptd. form. 9 x 5 x 20. Office.

(Teachers' Application)

Est. 7" Cards in 1 f.d.

enter upon an engagement,
~~and~~ type of schooling
above elementary grades, and
names of three persons as
reference. Arr. reply by name
of applicant. Also ask type on pta. form 9x5 and, office)
Card record of applications for a
position as teacher giving name of applicant,
address, home address, grades or position
desired, telephone, race, age, if married,
health, any physical defects, height, weight,
years of teaching experience, when and where,
in what grades, teacher's certificate now held,
grades or subjects can teach best, can
teach school music and drawing, will accept
position in rural school, are you under contract
or eligible elsewhere, why did you leave last
position, annual salary received, when can you

Application for a Position as Teacher in Calvert County, Maryland

Fill out blanks below in own handwriting. Do not use other side. Mail to Board of Education, Prince Frederick, Md.

Last Name ..... Christian Name ..... Date ..... 19..... Present Address ..... Home Address .....

Grades or Position Desired ..... Telephone ..... Telegraph Address ..... Race ..... Age ..... Married? .....

Health ..... Any Physical Defects ..... Height ..... Weight ..... Teaching Experience ..... Years When and Where .....

In What Grades ..... Teacher's Certificate now held ..... 1st Choice ..... 2nd Choice ..... 3rd Choice ..... Grades or Subjects Can Teach Best

Can Teach School Music and Drawing ..... Will Accept a Position in a Rural School ..... Are you under contract or on the Eligible List Elsewhere? .....

Why did you leave your last position? ..... $..... Annual Salary there ..... When can you enter upon an engagement? .....

Indicate below all the schooling you have had above the elementary school before and since beginning to teach.

Kind of School	Name of School	No. Yrs. Attendance	Summer Sessions in wks.	Dates of Attendance	Year of Graduation
High School					
Normal School					
College					
Summer School					

What part of above was in professional subjects? (Include extension courses.)

Give below the names and addresses of three persons who know of your character and your qualifications as teacher.

Last Name ..... Christian Name .....

MARYLAND CERTIFICATE RECORD

Grade	Class	Date of Issue	Term	Date Expires	Remarks

SUBSEQUENT PROFESSIONAL TRAINING

Year	Where	Term	Next S. S. Requirement	Remarks

REMARKS:

(Applications), ? - ?. Est. ? applications in 1 f.d.

Applications for positions as teachers, giving name and address of applicant, race, age, marital status, condition of health, physical defects if any, height, weight, position desired, teaching experience, education data, names and addresses of references. Arr. alph. by name of applicant. Hdw. and typed on ptd. form. 9 X 5 X 20 ?. Office

Daisy S. Cox 4/28/39 No. 8
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title [Application for a Position as Teacher in Calvert County]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both).

2. Dates No dates stated
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity ¼ filing drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers, letters; number of records so labeled)

5. Discontinued and missing records Are kept for a period after Teacher is discharged, etc., then destroyed.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents See attached card
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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6. Contents—continued

7. Arrangement Alphabetically by surname of applicant.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Some hand-written some typescript on printed cards
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Filing drawer, 9 x 5½ x 20 Inches

11. Location by dates and quantities Filing drawer situated along east wall of office County Board of Education, ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

CENSUS, 1922--. 6 vols.

School census of children between the ages of six and eighteen years, giving name of enumerator, family physician and address, name of child, place of birth, age on September 1st, name of school now attending, grade, physical handicaps if any, reason for nonattendance; residence of family, parents or guardian, home owner, tenant or renter, and occupation of father or guardian. Arr. alph. by name of family within school. Hdw. on ptd. form. Aver. 450 pp. 8½ x 11 x 3. Office.

Census, 1977 - -
6 vols.

School census of children between the ages of six and eighteen years, giving name of enumerator, family physician and address, name of child, place of birth, age on September 1, name of school now attending, grade, physical handicaps if any, reason for nonattendance; residence of family, parents or guardian, home owner, tenant or renter, and occupation of father or guardian. Arr. alph. by name of family within school. Hdw. on pte. form. Mod. 450 pp. 8 1/2 x 11 x 3

Office

(Census), 1922--. 3 vols.

School census of colored children, giving name and address of pupil, sex, age, place of birth, name of school now attended, grade, attendance record, nature of handicap if any, name of family physician, names and address of parents or guardian, name of enumerator. Arr. alph. by name of pupil. Hdw. on. ptd. form. Aver. 450 pp. 8½ x 11 x 3. Office

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Clara Wilson 5/2/1939 no: 16

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick
(Name of building, room number, street address)

1. Title [School Census] (Colored)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1922 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Volumes (Loose leaf)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None kept prior to above date.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Records show name & address of pupil, sex, date of birth, date regarding school attendance, school now attending, grade, Physical & Mental defects, Physician's report & signature of parent or guardian.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—8419

6. Contents—continued

7. Arrangement Alphabetically by surname of Pupil.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 8½ X 11 X 3 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In steel safe, S. W. Corner, Office of Board of Education, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet on floor)

12. Other information Records are in loose leaf binders, in good condition. Census for Colored Pupils made on buff colored forms. This is a record of the Attendance Officer.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

(Census), 1922--. 3 vols.

School census of white children, giving name and address of pupil, sex, age, place of birth, name of school now attended, grade, attendance record, nature of handicap if any, name of family physician, names and address of parents or guardian, name of enumerator. Arr. alph. by name of pupil. Hdw. on ptd. form. Aver. 450 pp. 18½ x 11½ x 3. Office.

Daisy S. Cox 5/2/39 No. 15
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. [School Census] (White)
(Full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1922 - to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Vols. (Loose-leaf)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None probably none kept prior to this date.
(If record discontinued, give reason, and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records show name and address of pupil sex, date of birth, date regarding school attendance school, now attending grade, physical and mental defects, physicians report and signature of parents or guardians.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Alphabetical by surname of Pupil
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
18½ x 11½ x 3 Inches, average, 450 pages

11. Location by dates and quantities In steel safe N.W. corner of Board of Education Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information School census for white pupils are made on white sheets.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

Records in good condition. these are records of the School Attendance Officer

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Attendance Officer
Dept. of Education
Calvert Co

(CENSUS), 1922--. 3 vols.

School census of white children, giving name and address of pupil, sex, age, place of birth, name of school now attended, grade, attendance record, nature of handicap if any, name of family physician, names and address of parents or guardian, name of enumerator. Arr. alph. by name of pupil. Hdw. on ptd. form. Aver. 450 pp. 18½ x 11½ x 3. Office.

(CENSUS), 1922--. 3 vols.

School census of colored children, giving name and address of pupil, sex, age, place of birth, name of school now attended, grade, attendance record, nature of handicap if any, name of family physician, names and address of parents or guardian, name of enumerator. Arr. alph. by name of pupil. Hdw. on ptd. form. Aver. 450 pp. 8½ x 11 x 3. Office.

PUPILS RECORD, 1916-26. Est. ? cards in 1 f.d.

Office card record of pupils in elementary schools, giving name of pupil, place of birth, date of vaccination, name of parent or guardian. occupation, residence before entering school, school and grade attended, date of discharge, age when discharged, final destination of pupil on leaving school, age September 1, yearly attendance record, grade, scholarship, health, behavior, and record of truancy, punishment and reason for non-promotion or serious illness. Arr. alph. by name of pupil. Hdw. on ptd. form. 5 x 8 x 20. Office.

PUPILS RECORD, 1916-26. Est. ? cards in 1 f.d.

Office card record of pupils in elementary schools, giving name of pupil, place of birth, date of vaccination, name of parent or guardian, occupation, residence before entering school, school and grade attended, date of discharge, age when discharged, final destination of pupil on leaving school, age September 1st, yearly attendance record, grade, scholarship, health, behavior, and record of truancy, punishment and reason for non-promotion or serious illness. Arr. alph. by name of pupil. Hdw. on ptd. form. 5 x 8 x 20. Office.

Pupil's Record, 1916-26
Est. ? cards in i.f.d.

Office card record of pupils in elementary schools, giving name of pupil, place of birth, date of vaccination, name of parent or guardian, residence before entering school, school, and grade last attended, date of discharge, age when discharged, final destination of pupil on leaving school, age September 1, yearly attendance record, grade, scholarship, health, behavior, and record of promotion, punishment, reason for non-promotion or serious illness. Arr. alph. by name of pupil. Hdw. on ptd form. 5x8x70. Offici.

Pupils Record, 1916-26. Est. ?

cards in 1 f.d. Now kept by each teacher.

Card record of pupils in county schools, giving name of school, district no., name of pupil, place and date of birth, name and address of parent or guardian, occupation, date became resident of county, examination certificate of pupil, age, sex and grade, previous education date, date of last vaccination, and monthly progress. Arr. alph. by name of pupil. Hdw. on ptd. form. 5 x 8 x 20. Office.

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Clara Wilson 4/27/39 No 97

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick, Md.
(Name of building, room number, street address)

1. Title "Pupils Records"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1916 - 1926
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As in item 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Replaced by a Genuine and Individual record card, kept in the schools. (See attached card)
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
None prior to 1916

6. Contents School and District number, name of pupil, place & date of birth, parent or guardian, their occupation and home address date of entrance in the County, examination certificate, age, sex and grade, previous education, date of last vaccination & general appearance. On the reverse side of the card is the monthly progress of pupil.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR-Revised (See reverse side) 16—6419

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6. Contents—continued

7. Arrangement Alphabetically by surname of pupil.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed card.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size File drawer 5 X 8 X 20
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities File Cabinet on east wall of Office of County Board of Education.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information No record of Colored pupils were kept this time.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether re[illegible] s known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

3

1. Last name

2. First name and initial

ELEMENTARY SCHOOL RECORD SYSTEM.

OFFICE RECORD

THIS CARD IS NOT TO BE TAKEN FROM THE TEACHER'S OR PRINCIPAL'S OFFICE.

3. Place of birth.

4. Birth	Yr.	Mo.	Da.	*	5. Date of Vaccination

The Utmost Care Should Be Used in Recording Names and Dates. Avoid Abbreviations. Write all Dates in the Following Manner: 1912-9-23.

6. Name of parent or guardian

7. Occupation of parent or guardian

*Code; Date of Birth; 1. Birth Certificate, 2. Baptismal Certificate; 3. Passport; 4. Bible Record; 5. Parent's Statement; 6. Child's Statement.

8'. Place of residence before entering this school

a'. School last attended

Kind of enrollment

d'. Grade last attended

9. Date of Discharge

10. Age when discharged — Years — Months

11. Graduated in the class of

8. Latest place of residence, including residence outside of the district when pupil is transferred.

Free transportation provided

In the space above should be recorded any facts necessary to show the final destination of the pupil on leaving the school, as, for example: "To Work" (occupation and salary if desired); "To remain at home"; "Death"; "Permanent illness"; "Transfer to (name of school);" "Commitment to (name of institution)."

MEYER & THALHEIMER BALTIMORE. FORM 7056

(OVER)

Age Sept. 1 Years	Months	Date of Addmission Mo.	Day	f Times Tardy	g Days Absent	h Days Present	Grade	Scholarship	Health	Behavior

In the space below may ho recorded: (1) cases of truancy; (2) cases of corporal punishment; (3) reasons for non-promotion: (4) other matters worthy of record, such as serious illness or pronounced characteristics likely to affect success.

(OVER)

DEEDS, BONDS AND INSURANCE, 1898--. 28 documents in 1 f.d. Original deeds of school property, giving date, names of grantor and grantee, and description of land; also contains a copy of superintendents bond. Arr. numer. by no. of deed within school district. Hdw. on ptd. form. 5 x 6 x 16. Office.

Deeds, Bonds and Insurance, 1898--. 28 documents in 1 f. d.

Original deeds ~~of~~ school property, giving ~~no. of deed~~, date, names of grantor and grantee, ~~nature~~ description ~~and~~ ~~value of property~~ of land; also contains a copy of superintendents bond. Arr. number. by no. of deed within school district. Hdw. on ptd. form. 5 x 6 x 16. Office.

Clara Nilson 4/27/39 80 no. 5.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick.
(Name of building, room number, street address)

1. Title [Deeds to School Property + Bond of County Supt. of Education]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1898 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Drawer (27 Deeds + 1 Copy Supt's Bond)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Deeds, Bonds and Insurance
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records I find no deeds dated earlier than 1898
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Deeds to School Property, giving names dates and acres. also the Copy of Supt's. Bond.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Numerically within each school district
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 5 X 6 X 16 (File Drawer)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In safe in North West Cor. of Office of County Board of Education.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information The Insurance Policies are kept in 3 small packages (some few lying loose) alongside this file drawer in safe, the Policies are kept for three years if allowed to lapse, but a record of them appear in the Board Minutes.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 7)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Check for P.W.A.

(AUDITORS' REPORT), 1920--. 17 vols. (labeled by names of accountants).

Annual report of auditors, giving date, balance on hand last report, cash receipts and disbursements general fund, statement of school tax levies, cash receipts and expenditures of school building and insurance fund, insurance fund account, summary of general fund, and summary of expenditures by schools. Arr. alph. by name of account? Typed.

Aver. 20 pp. 12 x 10 x ¼. Office.

Check for P.W.A.

(AUDITORS' REPORT), 1920—. 17 vols. (Labeled by names of accountants.)

Annual report of auditors, giving date, balance on hand last report, cash receipts and disbursements general fund, statement of school tax levies, cash receipts and expenditures of school building and insurance fund, insurance fund account, summary of general fund, and summary of expenditures by schools. Arr. alph. by name of ~~subject~~ account.? Typed. Aver. 20 pp. 12 x 10 x ¼. Office.

Check for P.W.H.

(Auditors' Report) 1920 --
14 Vols.

Annual report of auditors, giving date, balance on hand last report, cash receipts and disbursements general fund, statement of school tax levies, cash receipts and expenditures of school building ~~fund~~ and insurance fund, insurance fund account, summary of expenses general fund, ~~cash receipts~~ and summary of expenditures by schools. An alph. by name of subject? Typed. Aver. 20 pp. 12 x 10 x 1/4. Office.

(Auditor's Reports), 1920--. 17 vols.

Auditors' annual financial reports, giving exhibit letter, date of report, total receipts and disbursements, balance in bank, and signature of auditor. Arr. alph. by exhibit letter. Typed. Aver. 20 pp. 12 x 10 x 1/4.

Office.

Daisy S. Cox (Worker's full name) 4/27/39 (Date) No. 4 (Form identification number)

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title [Auditor's Report-]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1920 to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 17 Bound booklets in loose-leaf style
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Black & Company Certified Public Accountants on cover of each.
(Explain fully; years, numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Auditor's Yearly Financial Reports giving yearly statements of finances dated etc.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetical by Exhibit letter
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typescript with C.P.A. signature
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
12 X 10 X ¼ Inch approx. 15-20 pages each.

11. Location by dates and quantities Safe in N.W. cor. office of County Board of Education, ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

SALARY BOOK, 1917--. 2 vols. 1 vol., August 1928--, not titled.

Record of salaries paid teachers and supervisors, giving date, school no., district no., name of teacher, check no., amount for salary and sundries, and amount deducted for retirement 1928--. Arr. chron. by date of entry within school. Hdw. on ptd. form. Aver. 100 pp. 11 x 16 x 1, 15 x 11 x ½. Office.

SALARY BOOK, 1917--. 2 vols. 1 vol., August 1928--, not titled.

Record of salaries paid teachers and supervisors, giving date, school no., district no., name of teacher, check no., amount for salary and sundries, and amount deducted for retirement 1928--. Arr. Chron. by date of entry within school, Hdw. on ptd. form. Aver. 100 pp. 11 x 16 x 1, 15 x 11 x ½. Office.

Salary Book, 1917 --
2 Vols. 1 Vol. August
1928 -- not titled.

Record of salaries paid teachers and supervisors, giving date, school no., district no., name of teacher, check no., amount for salary and sundries and amount deducted for retirement 1928 -- Hrs.?
Hudson pta. form. Hlf. 100 pp. 16 x 16 x 1,
15 x 11 x 1/2. Office

Salary Book, 1917--. 2 vols. 1 vol. August 1928--, not titled.

Record of teachers' salaries, including retirement fund August 1928--, giving school and district nos., date, name of teacher, no. and amount of check, amount deducted for retirement fund. Arr. chron. by month under school. Hdw., hdw. on ptd. form. Aver. 100 pp. 15 x 11 x 1/2, 11 x 16 x 1. Office.

Clara Wilson 4/27/39 No. 3
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title [Salary and Retirement Book] (formerly known as Salary Book)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates (2) 1917-Aug. 1928 (1) Aug. 1928 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling (2) Salary Book (1) None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents (2) Teachers name, month check number, salary and sundries. (1) School and district number, earnable monthly salary, teachers name & check number, total amt of check, amt. of retirement fund by month.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Chronologically by school Classification.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled & printed Sheets
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size (2) 11 X 16 X 1, (5-0 double pages) (1) 15 X 11 X 3/4 (approx. 5-0 double pages)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Safe in N.W. Cor. of office of County Board Education.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

VOUCHERS AND CHECKS, 1932--. Est. ? papers in 5 f.b.

Vouchers and cancelled checks for all expenditures, including teachers' salaries, giving date, voucher no., name of payee, and purpose; also contains check stubs. Arr. numer. by voucher no. Hdw. on ptd. form. 6 x $10\frac{1}{2}$ x 17. Office.

Vouchers and Checks,
1932 - -. Est. & papers in 5 f.b.

Vouchers and cancelled checks for all expenditures, including teachers' salaries, giving date voucher no., name of payee, and a purpose; also contains check stubs. Arr. numer. by voucher no. Hand. complete form, 6 x 10 1/2 x 14. Office.

Vouchers & Checks, 1932--. Est. ?

in 5 boxes.

Vouchers for payment of bills, including stubs of checks and checks issued in payment, giving voucher or check no., date, name of payee, amount, purpose, signature of person issuing check or voucher. Vouchers arr. numer. by voucher no.; checks and stubs arr. chron. by date paid. Hdw. on ptd. form. 6x10½x17. Office.

Check

Clara Wilson 5-1-39 83 no. 13

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Board of Education,
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, In Frederick
(Name of building, room number, street address)

1. Title "Vouchers & Checks" (Vouchers Checks & Stubs)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1932 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5- Boxes
(Number of volumes, file drawers; file boxes; bundles; other)

4. Labeling Vouchers & Checks
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1932 these records were destroyed.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Canceled Checks & stubs, vouchers for payment showing name of payee & payor amount of money expended for each & items for which drawn.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Check & Stubs, Chronological, by date paid. Vouchers, numerical, by voucher number.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill in a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Card board boxes 6 X X 10½ X 17 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In steel safe, bottom shelf, S.N. corner, Board of Education office, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Records tied in card board boxes, kept in good condition.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

GENERAL EXPENSE BOOK, 1916--. 3 vols.

Daily record of expenditures, giving date, name of payee, purpose, amount paid, and total. Arr. chron. by date of recording. Hdw. Aver. 150 pp. 14 x 9 x 1, 17½ x 14½ x 1½. Office.

Check

No reports for Receipts and Expenditures

General Expense Book, 1916--. 3 vols.

Daily record of expenditures, giving date, name of payee, purpose, amount paid, and total. Arr. chron. by date recorded. Adv. Acc. 150 pp. 14 x 9 x 1, 17½ x 14½ x 1½. Office.

Check

No reports for Receipts and Expenditures

Clara Wilson 5/2/39 84 ms. 14
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick
(Name of building, room number, street address)

1. Title "General Expence Book" (Cash Book)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1916 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling General Expence Book
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No records available prior to 1916
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Records show items for which costs expended, amount of each item and dates of entries.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Chronologically by date of Entry.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on ruled pages
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 X 9 X 14 & 17½ X 14½ X 1½ Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
(Average no pages 150)

11. Location by dates and quantities In steel safe, S. N. Corner of Board of Education Office, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Book & Containers in good Condition
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

SCHOOL EXPENSE LEDGER, 1920--. 2 vols.

Record of expenditures for school purposes, giving costs for school plant, repair and replacement of equipment, instructional service, auxiliary, textbooks, and capital outlay; also date, check no., name of payee, and purpose. Arr. chron. by date of recording. Hdw. on ptd. form. Aver. 200 pp. 16 x 11½ x ½, 17 x 14½ x 2. Office.

No reports for general expense ledger

School Expense Ledger,

1920 - -. 2 vols.

Record of expenditures for school purposes, giving costs for school plant, repair and replacement of equipment, instructional service, auxiliary, textbooks, and capital outlay; also date, check no., name of payee and purpose. Arr. chron. by date of recording. Hdw. on pta. form. Hal. 200 pp. 16x11½x17x11½x2.

Office.

School Expense Ledger, 1920--. 2 vols.
Ledger account of expenditures for school purposes, including teachers salaries, text books, operation and maintenance of school plants, and capital outlay, giving date, name of payee, purpose, amount, and total. Arr. chron. by date recorded under account. Hdw. on ptd. form. Aprx. 200 pp. 16 x 11½ x ½, 17 x 14½ x 2. Office.

Daisy S. Cox 5/1/39 No. 11 85

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title "School Expense Ledger"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1920 - to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Lettered as titled (not numbered)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
No records found prior to 1920

6. Contents Expense Ledgers show dates, cash to whom paid + for what.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Salary of teachers, cost of text-books, operation of school plants, maintenance and capital outlay

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Entries arranged in chronological order
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms and ruled pages
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
16 x 11½ x ½ Inch and 17 x 14½ x 2 Inches average 200 pages

11. Location by dates and quantities In steel safe
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
S.W. corner County Board of Education ground floor, Court House

12. Other information Good
[illegible] record [illegible] to other records. Information on prior, subsequent, or [illegible]
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(CORRESPONDENCE), 1926--. Est. 400 papers in 2 f.d.

Routine correspondence of the board of education. Arr. chron. by date filed. Hdw. and typed. 11½ x 13 x 18. Office.

(CORRESPONDENCE), 1926--. Est. 400 ~~letters~~ papers in 2 f.d.

Routine correspondence of the ~~school board.~~ board of education, Arr. chron. by date filed.

Hdw. and typed. 11½ x 13 x 18. Office.

(Correspondence), 1926--. Ext. 400
letters in 2 f.d.

Routine correspondence of the ~~county~~ school Board. Arr. chron. by date filed. Hdw. and typed. 11½ x 13 x 18. Office.

Clara Wilson (Worker's full name) 5/1/1939 (Date) no 12 (Form identification number)

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
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VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Board of Education
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title "[Correspondence]"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 ——.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 steel file drawers (partly filled)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None Prior to 1926, all sizes
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Correspondance was destroyed.

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6. Contents Correspondence, incoming & outgoing
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
between school board office at Prince Frederick & State Dept. of Education in Baltimore. Also contains some letters to & from schools in County

WPA Form [illegible] HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological order, as received
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(If-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdw. & typed on letter heads & plain paper.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11½ X 13 X 18 Inches (Aprox. 400 letters)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In steel Files Mat wall,
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Board of Education Office

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Board of Health [redacted] rth County

No.	Title	Containers	Incl. dates	Report rec'd.	Returned	Entry Written
169	Births	17 vols	1898--	1938		7/31/40
170	Deaths	11 "	1898--	"		"
171	Birth Report Cards	1 ft	1925--	"		"
172	Burial Permits	1 "	1928--	"		"
173	T.B. Record	1 ft 3 ft	1924--	"		"
174	Child's Health Reports	8 ft.	1927--	"		"
175	Discharged Home Visits	5 ft	1927--	"		"
176	F.P. Records	1 ft	1929--	"		"
177	Ex. of School Children	1 ft	1927--	"		"
178	Lab. Oyster Shucker	2 ft	1926--	"		"
179	Toxoid Consent Slips	1 "	1927--	"		"
180	School Cards	4 "	1925--	"		"
181	Chins Health Conference	2 "	1927--	"		"
182	Mental Hygiene	1 ft	1933--	"		"
183	Typhoid Exp. Smears	1 ft	1932--	"		"
184	Orthopedic Record	1 "	1933--	"		"
185	Dental Clinic	4 ft	1932--	"		"
186	(Nurses Reports)	2 ft 1 ft	1927--	"	None written	

BIRTHS, 1898--. 17 vols. (dated)

Copies of certificates of birth, giving place of birth, name of child, sex, premature or full term, if plural, no. and order of birth, date of birth, parents' names, address, color, parents' age at time of birth, birthplace and occupation, total other children of mother, no. now living, no. dead, no. born dead, certification, signature of physician, midwife or registrar, address, and date signed. Arr. alph. by name of child. Hdw. and typed on ptd. form. Aver. 650 pp. 8 x 9 x 3. Front office.

Births, 1898 - -. 14 Vols.
(dated)

Copies of certificates of birth, giving place of birth, name of child, sex, premature or fullterm, if plural, no. and order of birth, date of birth, parents' names, address, color, parents' age at time of birth, birthplace and occupation, total other children of mother, no. now living, no. dead, no. born dead, certification, signature of physician, midwife or registrar, address, and date signed. Stat. Lgph. by name of child. Hdw. and typed on pta. form. Stat. 650 pp. 8x9x3. Front office.

Births, 1898--. 17 vols. (dated).

Copies of birth certificates, giving place and date of birth, name and sex of child, if plural, no. and order of birth, premature or full term, legitimate or illegitimate, names and address of parents, color, race, birthplace and occupation, certificates of physician or midwife and local registrar. Arr. alph. by name of child? Hdw. on ptd. form, 1898-1929; hdw. and typed on ptd. form, 1930--. Aver. 650 pp. 8x9x3. Front office.

Separate register from certificates

Mrs. Daisy S. Cox 7/8/38 No. 2 114

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title ["Birth Certificates"]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1898 — 1938 (Inclusive)
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 17 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheet

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
No records were kept prior to 1898

169

6. Contents These Certificates give address, name, sex, color of child & date of birth. Records give name of father and mother their age, color, occupation residence signature and address of attending physician or midwife. Dates of filing & signatures of local and County Registrars.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. Buildings, etc. If very general or miscellaneous record, detailed information as to types of records contained and dates of these records are described by other

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetically in surname of child, within each year
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
Some typed from 1930 - 1938 (Inclusive)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Average size 8 x 9 x 3 1/4 Inches
" number of certificates 650

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Front office of Health Bldg. south wall, fourth shelf in Book-Case.

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
No Vital Statistics Records kept (about) prior to 1898
All these Volumes contain 11,000 Birth Certificates (white & colored)

We had to place 2 or 3 consecutive years in each Volume - so you may say they are also chronologically arranged.

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling -

1 vol.) Births

1898 - 1899 - 1900

1 vol.) Births

1901 - 1902 - 1903

1 vol.) Births

1904 - 1905 - 1906

1 vol.) Births

1907 - 1908 - 1909

1 vol.) Births

1910 - 1911 - 1912

1 vol.) Births

1913 - 1914

1 vol.) Births

1915 - 1916

1 vol.) Births

1917 - 1918

1 vol.) Births

1919 - 1920

(over)

1 Vol. Births
1921 — 1922 — 1923

1 Vol.) Births
1924 — 1925 — 1926

1 Vol.) Births
1927 — 1928 — 1929

1 Vol.) Births
1930

1 Vol) Births
1931 — 1932

1 Vol.) Births
1933 — 1934

1 Vol.) Births
1935 — 1936 — 1937

1 Vol. Births
1938 — Inclusive

DEATHS, 1898--. 11 vols. (dated)

Copies of death certificates, giving place of death, name of deceased, usual residence, if U. S. Veteran, war served in, social security no., sex, color or race, name of husband or wife, age if alive, birth date of deceased, age, birthplace, place of burial, location, funeral director, and address; medical certification showing date of death, immediate cause of death, or if from violence by accident, suicide or homicide, and signature of doctor or other. Arr. alph. by name of deceased. Hdw. and typed on ptd. form. Aver. 643 pp. 8 x 9 x 3. Front office.

Dates 1898 - - 11 Vols.
(dated)

Copies of death certificates, giving place of death, name of deceased, usual residence, if U.S. Veteran was served in, social security no., sex, color or race, name of husband or wife, age if alive, birth date of deceased, age, birthplace, place of burial, location, funeral director, and address; medical certification showing date of death, immediate cause of death, or if from violence by accident, suicide or homicide, and signature of doctor or other. Arr. alph. by name of deceased. Hdw. and typed on pre-form. Approx. 643 pp. 8x9x3.
Front office.

Deaths, 1898--. 11 vols. (dated).

Copies of death certificates, giving place of death, name and address of decedent, sex, color, marital status, occupation, date and place of birth, age, date and cause of death, physician's certificate, name and address of parents, name of informant, date and place of burial, name of undertaker, date filed, name of registrar, and certification of local registrar. Arr. alph. by name of decedent.? Hdw. on ptd. form, 1898-1929; hdw. and typed on ptd. form, 1930--. Arr. 643 pp. 8x9x3. Front office.

Separate register from certificates

Clara M. Wilson 7/8/38 No 1
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Death Certificates]
(Present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1898 - 1938 Inclusive
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 11 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheet
(Explain fully; years; numbers; letters; name of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
There were no records kept prior to 1898 in Calvert Co. of this kind.

6. Contents Certificates give name & address of deceased, sex, color married or single, date of birth, age, occupation, birth place, names of father & mother, name of informant, address, place & date of burial, name & address of Undertaker, date & statement as to cause of death, duration of illness,
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record; their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419
(over)

6. Contents—continued Signature of Local & County registrar, also date of filing.

7. Arrangement Alphabetically in surname of deceased (within each year)
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms, some typed from 1930 - 1938 Inc.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Average size of volumes 8X9X3 inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Average no. of pages about 643

11. Location by dates and quantities Front office of Health Bldg.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
South wall, third shelf in book case.

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
There were no records of this kind kept prior to 1898.
In binding these Certificates ~~these certificates~~ we placed 2 or 3 consecutive years in one volume, for instance, 1898-1899-1900 comprise one volume. We find a total of 6,500 deaths in Cabarrus Co from 1898-1938 Inclusive.

13. (For use in Flora...) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling.

(1 Vol.) Deaths
1898 - 1899 - 1900 - 1901

(1 Vol.) Deaths
1902 - 1903 - 1904 - 1905

(1 Vol) Deaths
1906 - 1907 - 1908 - 1909

(1 Vol.) Deaths
1910 - 1911 - 1912 - 1913

(1 Vol.) Deaths.
1914 - 1915 - 1916 - 1917

(1 Vol) Deaths
1918 - 1919 - 1920 - 1921

(1 Vol.) Deaths
1922 - 1923 - 1924 - 1925

(1 Vol.) Deaths
1926 - 1927 - 1928 - 1929

(1 Vol.) Deaths
1930 - 1931 - 1932 - 1933

(1 Vol.) Deaths.
1934 - 1935 - 1936 - 1937

(1 Vol.) Deaths
1938 —.

BIRTH REPORT CARDS, T.B. (Tuberculosis) REPORT CARDS, 1925--.

Est. 1,125 cards in 1 f.d.

Reports of births by local registrar, giving name of child, parents or guardian, address, date of birth, color, sex, names of physician and midwife, and signature of registrar. Contains: T.B. Report Cards, 1925--, entry . Arr. alph. by name of child. Hdw. on ptd. form. 9 x 6½ x 18. Office.

Birth Report Cards

T.B. (Tuberculosis) Report Cards,

1905 Est. 1125 cards in 1 f.d.

~~Card records~~ Reports of births by local registrar, giving names of child, parents or guardians, address, date of birth, color, sex, names of physician and midwife and signature of registrar. Contains T.B. Report Cards, 1905 entry. Arr. acpt. by name of child. Hold on ptr. form, 9x6½x18. Office.

T.B. (Tuberculosis) REPORT CARDS, 1925--. In Birth Report Cards, T.B. Report Cards, entry .

Card record of tuberculosis cases, giving case no., name of patient, marital status, year of birth, sex, color, post office address, occupation, residence, head of house, family physician, address, home and economic condition, date and type reported, duration of complaint, active and previous active cases in family, contact with others ~~taken~~ than in home, deaths in family from tuberculosis, clinical history, date recommended for hospitalization, if hospitalized or bed patient at home, home census and other intimate contacts, control measures, condition on date of investigation, and signature of investigator. Arr. alph. by name of patient.

Checked

T.B. (Tuberculosis) Report Cards,
1915 - -. See Birth Report Cards,
T.B. Report Cards, entry

Card record of tuberculosis cases, giving case no., name of patient, marital status, year of birth, sex, color, post office address, occupation, residence, head of house, family physician, address, home and economic condition, date and type reporter, duration of complaint, active and previous active cases in family, contacts with others than in home, deaths in family from tuberculosis, clinical history, date recommended for hospitalization, if hospitalized or bed patients at home, home census and other intimate contacts, control measures, condition on date of investigation, and signature of investigator, etc. Arch. by name of patient.

(Tuberculosis Reports), 1925. See Birth Report Cards, T. B. (Tuberculosis) Report Cards, entry —.

Physicians' reports of tubercular cases, giving file no., type of disease, date of onset, date of report, name and address of patient, age, sex, color, marital status, name of parent or householder, physician's signature and address. Arr. alph. by name of patient.

Birth Report Cards, T. B. (Tuberculosis)
Report Cards, 1925. Est. 1,125 reports in
1 f.d.

Reports of births from local registrar to county health officer, giving name of child, date of birth, color, sex, names and address of parents or guardian, name of physician or midwife, and signature of registrar. Contains: (Tuberculosis Reports), entry —. Arr. alph. by name of child. Hdw. on ptd. form. 9 x 6 1/2 x 18. Health office.

Daisy S. Cox 7/29/38 No. 18 108

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title "Birth Report Cards"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
T. B. Report Cards

2. Dates 1925
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Steel File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records We find no such records prior to above date
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Cards give name of child, name & address of parents, date of birth, color & sex, names and address of physician or midwife with dates filed.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

T. B. Cards give name of disease, date of onset, date of report

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(over)

6. Contents—continued patients' name & address, name of parent or house holder, Patient's age color, sex, (married or single) Signature and address of physician in attendance.

7. Arrangement Alphabetical in surname of child or patient

8. Indexing No Indexing —

(Numerically—by what? Alphabetically—by what? ... to that form by title and identification number)

9. Writing Hand-written on printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Card size 5½ x 3¼ Inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

Steel File Box size, 9 x 6½ x 18 Inches

11. Location by dates and quantities

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

On north wall of Health Office middle section of File Boxes

12. Other information (Good)

(Condition ... Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have ... dates shown in ... 2)

I find no Report Cards prior to 1925

These cards are for both colored and white children or patients About 800 Birth Reports and 325 T.B. Cards.

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

BURIAL PERMITS, 1928--. Est. 750 papers? in 1 f.d.

Copies of permits issued by local agents of the board of health, giving permit no., place and date of death, name of undertaker, name of deceased, cause of death, and signatures of registrar and sexton. Arr. chron. by date filed. Hdw. on ptd. form. 6 x 4 x 18. Office?

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BURIAL PERMITS, 1928--. Est. 750 papers? in 1 f.d.

Copies of permits ~~of the board of health~~ issued by local agents of the board of health, giving permit no., place and date of death, name of undertaker, name of deceased ~~decedent's name~~, cause of death, and signatures of registrar and sexton.

Arr. chron. by date filed. Hdw. on ptd. form. 6 x 4 x 18. Office?

Burial Permits, 1918--
Est. 750 papers. 1 ft.

Copies of permits of the board of health issued by local agents of the board, giving permit no., place and date of death, name of undertaker, decedent's name, cause of death, and signatures of magistrat and sexton. Arr. chron. by date filed. Mdes. on pta form. 6x4x18. Office?

Burial Permits, 1928--. Est. 750 permits in 1 f. d.

Copies of permits issued to undertakers, giving name of decedent, date, cause and place of death, age, sex, color, date and place of burial, names of undertaker and local register. Arr. chron. by year.? Haw. on ptd. form. 6 x 4 x 18. Health officer's private office.

Daisy S. Cox 7/15/38 No. 8 112

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title "Burial Permits"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1928 to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Steel File Box (9 small Bundles) (about 750 Permits)
(Number of volumes; file drawers, file boxes; bundles; other)

4. Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Prior to 1928 we find none of these records, perhaps they were destroyed.

6. Contents These permits are printed on Standard forms issued by Dept. of Health giving names of deceased, date & cause & place of death, age, color, sex, date & place of burial.
also Names of Undertaker, local Registrar & signature of church sexton.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronologically arranged by years filed.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Permits — 7½ x 4 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Bundle size 8 x 4 x ½ Inches
File Box size 6 x 4 x 18 inches

11. Location by dates and quantities North wall as Health Officer's private office, upper steel File Box
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. When this record is known to have been kept earlier than dates shown in item 2)
These older permits have probably been destroyed prior to 1928.
We found about 750 Burial Permits in this office.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

T.B. (Tuberculosis) RECORD, 1924--. Est. 825 papers and cards in 1 f.d. 3 f.b. (labeled A-Z).

Clinical reports of active, inactive, dead and removed tubercular patients, giving clinic no., location, date of report, name of patient, address, birthplace, occupational data, name of physician, address, no. of contacts in the home, family history, previous history, present illness, principal complaints, nurse's record, physician's examination, diagnosis, prognosis, sanatorium application, examining doctor; also reexamination and clinic report. Arr. alph. by name of patient. Hdw. on ptd. form. F.d. 11 x 13 x 24 ? f.b. 11 x 3 x 12. Office.

Check cards

Clinic cards.

T.B. (Tuberculosis) Record,
1924 -- Est. 825 papers and
cards in 1 f.d. 3 f.b. (labeled
A-Z)

Clinical reports of active, inactive, dead and
removed tubercular patients, giving clinic no.,
location, date of report, name of patient, address,
birthplace, occupational data, name of physician,
address, no. of contacts in the home, family
history, previous history, present illness, principal
complaints, nurse's record, physician's examination,
diagnosis, prognosis, sanatorium application,
examining doctor; also reexamination and
clinic report. Arr. alph. by name of patient,
then on pink form. F.d. 11x13x24; f.b. 11x3x12.
Office.

T.B. Records (Tuberculosis), 1924 --.

Est. 825 cards and reports in 4 f.b. (A-Z).

Individual card record of tubercular patients, including follow up cards and clinic reports, giving names and addresses of patient, parents and physician, by whom referred, age, sex, color and occupation of patient, family history, previous health history, present illness and principal complaints, physical examination, diagnosis, and remarks. Arr. alph. by name of patient. Hdw. on ptd. form. 11 X 12 X 3.

?

Daisy S. Cox 7/11/38 No. 3 118
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [T. B. Records + Clinic Reports]
(Full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 — to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 (Paste-board) File Boxes and 1 Steel File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling T. B. Records Lettered A — Z
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
We find no records prior to 1924

6. Contents Each record contains address of patient, names of parents, name and address of physician, references
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
age, sex, color, occupation, family history and previous history of patient. Present address, date of onset, type, principal complaints, questions regarding sputum, physical examination,

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over

6. Contents—continued general diagnosis and remarks concerning case

7. Arrangement Alphabetical in surname of patient
(Chronologically—by what? Numerically—what? Alphabetically—by what?)

8. Indexing No Index
(Self-indexing. Describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Individual card sizes vary
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Paste-board file boxes are 11 x 3 1/4 x 12 Inches

11. Location by dates and quantities On north wall of
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Health Office, lower shelf.

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
No records of T.B. patients kept prior to 1924
(One file box lettered A – Z contain T.B. records of colored patients only.)
We found about 525 such records of white + colored patients also summaries of T.B. Clinic reports.
One steel file box contain 300 Follow Up T.B. cards making a total of 825 T.B. Records

13. ~~(For use in Florida.) Early~~ imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

CHILD'S HEALTH RECORD, 1927--. Est. 1,250 papers in 8 f.b. Records of family health, giving name, post office, social service records, histories of communicable diseases of members of the family, tuberculosis record, school health record of children in the family, record of tests and immunizations, doctor's physical examination, infantile diarrhea and dysentery record, prenatal and postnatal record, and record of nurse's visits. Arr. alph. by name of family. Hdw. on ptd. form. 11½ x 13 x 18. Office.

Child's Health Record,
1927--. Est. 1,150 papers in
8 fds.

Records of family health, giving name, post office, social service records, histories of communicable
ceible diseases of members of the family,
tuberculosis record, school health record of
children in the family, record of tests and
immunizations, doctor's physical examination,
infantile diarrhea and dysentery records,
prenatal and postnatal record, and record
of nurse's visits, etc. arr. by name of family.
Hdw. one pta. form 11½x13x18. Office.

. . . Child's Health Records, 1927--. Est. 1,248 papers in 8 f. b.

Child's health record, giving place and date of conference, name, address, age, date of birth and sex of child, mother's name and economic status, names of family doctor and reference, family history, past history of child, prenatal care, feeding, development, medical record, tests, immunizations, doctor's physical examinations, nurse's record and observations, date of treatment, notes and recommendations, name and signature of doctor, dentist or nurse. Arr. alph. by name of child. Hdw. on ptd. form. 11/2 x 13 x 18. ?

Daisy S. Cox 7/14/38 no. 6 120

(Worker's full name) (Date) (Form identif.)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Child's Health Clinic Record]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 8 Pasteboard File Boxes
(Number of volumes; shelf-feet; file boxes; bundles; other)

4. Labeling Child's Health Records
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
We find no record of these prior to 1927

6. Contents 174
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
These records are written on Standard forms of State Health Dept. Bureau of Child Hygiene. Record gives complete social and medical history of child and parents also report on physical examination of child, name of examining physician with summary of same.
Recommendations and remarks

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetical in surname of child

8. Indexing No Index

(Chronologically—by what? Numerically—by what? Alphabetically—by what? (Show [illegible] place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Records are 10 x 8½ Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
File box size 11½ x 13 x 18 Inches

11. Location by dates and quantities North wall of Health Bldg., lower shelf
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
We find no records of this kind prior to 1927

Five of these file boxes contain records of white children. Three boxes for colored children, but they are not so labelled. Making a total of 1248 Child Health Records in this office

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

DISCHARGED HOME VISITS, 1927--. Est. 3,900 cards in 5 f.d. Nurse's card record of infants under six years of age, giving name of child, date of birth, name of parent or guardian, address, attendant at birth, home or hospital, name of family doctor and address, kind of medical care given, attendance at clinic, and cause of death. Contains; A.P. Records, 1927--, entry : School cards, 1927--, entry . Arr. alph. by name of patient or child. Hdw. on ptd. form. 9 x 6½ x 18. Office.

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check

Discharged Home Visits,
1927-- Est. 3900 cards in 5th.

Nurse's card record of infants under six years of age, giving name of child, date of birth, name of parent or guardian, address, attendant at birth, home or hospital, name of family doctor and address, kind of medical care given, attendance at clinic, and cause of death.
Contains; A.P. Records, 1927-- Contrs.: School cards, 1927--, entry. Arr. alph. by name of patient or child.
Hdcr. on pte. forms. 9 x 6½ x 18. office.
Chrn

Discharged Home Visits, 1927--. Est. 3,900 cards in 5 f.d.

Nurses' card record of home visits, giving name and address of child, age, sex, color, name of school, district, name of parents, condition of home surroundings, food and clothing, date of visit, work done, advice given, physical and mental defects of child, and remarks. Arr. alph. by name of child. Hdw. on ptd. form. 9 x 6½ x 18.

?

Check whether records, prenatal and infant mortality

Clara M. Wilson 7/21/38 No. 14 119
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Discharged Home Visits]
(Assigned title, if any, in brackets. In [illegible] and other languages, [illegible] entities or both)

2. Dates 1927 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Steel File Drawers.
(Number of volumes; [illegible] boxes, binders, others)

4. Labeling Discharged Home Visits (White & Colored)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records We find no records of this kind prior to 1927.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Record Cards give name & address of patient, age, sex & color. Date of first contact & final termination.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.)
Reports of Home Visits, Patients Condition, Physicians or Nurses Orders, Also work done, advice given and Remarks.

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Arranged Alphabetically in name of patient
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self [illegible] out a form [illegible] place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Individual Cards size 8 X 5 inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Steel File Box size 9 X 6½ X 18 inches.

11. Location by dates and quantities Located on North Wall of
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Health Office second row from top of Steel File Boxes

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
We find no records earlier than 1927. of this kind.
Total number of Discharged Home visits for White Children about 2000 total number for Colored Children 1,900, making a total in all of 3,900 These include

13. (For use in Florida.) Early imprints Prenatal, Infant & School
(Author) (Publisher)
record Cards.
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

A.P. RECORDS (Prenatal), 1929--. Est. 150 papers in 1 f.b. Record of prenatal care of mothers, giving place of conference, name of patient, address, age, color, family history, family doctor, previous obstetrical history, history of patients family, medical history, physical examination, date, type of visit, physical condition, remarks and recommendations, and workers signature. Arr. alph. by names of patient. Hdw. on ptd. form. $11\frac{1}{2}$ x 3 x 12. Office.

H. P. Records (Prenatal)
1929 - - . Est. 150 papers in 1 folder.

Record of prenatal care of mothers, giving place of conference, name of patient, address, age, color, family history, family doctor, previous obstetrical history, history of patients family, medical history, physical examination, date, type of visit, physical condition, remarks and recommendations, and worker's signature, Alt. Reph. by name of patient, Hdw. 8m Pta. form. 11½×3×12. Office

A.P. Records (Colored Prenatal), 1929--. Est.
150 reports in 1 f. b.

Prenatal clinic reports, giving date and place of conference, clinic no., name and address of patient, age, economic status, by whom referred, family and previous obstetrical histories, names of householder and family physician or midwife, medical history of patient, result of physical examination, dates and reports of visits, remarks and recommendations of clinician, name of clinician, result of postnatal examination, postnatal recommendations, and name of worker. Arr. alph. by name of patient. Hdw. on ptd. form. 11½ x 3 x 12. ?

Ante-partum

Daisy S. Cox 7/20/38 No. 1109

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Pre-natal Records] (Colored)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1929 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box (Paste-board)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A. P. Records
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records We find no records of this kind prior to 1929
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Records give place and date of conference, name of patient age color, address, home-holder's name, name of physician or midwife; references; previous obstetrics and family history
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Physical examination, reports of visits date of delivery names of Doctor

WPA Form 12-13HR—Revised (See reverse side) 16—6419

(over)

6. Contents—continued or midwife
Remarks, sex and condition of child

7. Arrangement Alphabetical in surname of Mother
(Chronologically—by what? Numerically—[illegible] Alphabetically—by what?)

8. Indexing No Index
(Is there a card index? Does it have [illegible] fill out a form for it and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms, sent out by State Dept. of Health.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Individual records are 8 X 10 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

File Box size 11½ X 3 X 12 Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Located on North wall of Health Bldg lower shelf.

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
None of these records found prior to 1929
This box contains about 150 (Colored) Prenatal Records all attended and sent in by the colored Health Nurse of this County.
We found no white patients attending these clinics.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

EXAMINATION OF SCHOOL CHILDREN, 1927--. Est. 400 papers in 1 f.b.

Child health summaries for individual schools, giving date of examination, name of examining physician, name and location of school, name of principal, district, color, no. of grades, no. of pupils in each grade, no. and sex of pupils, total no. examined, total no. of defects, no. treated, and signature of health nurse. Arr. chron. by year. Hdw. on ptd. form. $11\frac{1}{2}$ x 12 x 3. Location?

Check

Examination of School Children, 1927--.
Est. 400 papers in 1 f. t.

Child health summaries for individual schools, giving date of examination, name of examining physician, name and location of school, name of principal, district, color, no. of grades, no. of pupils in each grade, no. and sex of pupils, total no. examined, total no. of defects, no. treated, signature of health nurse. Arr. chron. by year. Hdwr. on ptd. form. 11½ x 12 x 3. ?

Transfer Check

Clara M. Wilson 7/26/38 No 11-
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Summary of Exam. of School Children]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Paste-board File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Examination of School Children.
(Explain fully; years, numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
We find no records of this kind previous to this date.

6. Contents Summary gives date of examination 177
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
name of examining Physician, name of school & Principal of address District Color, no. of grades, number of pupils examined of each sex, total number of defects found, no. of defects treated sent by Health Nurses to State Dept. of Health.

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Arranged Chronologically, by year.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index.
(Indexed, guide or key shown if separate, in one form for it, and [illegible] that form by title and identification number)

9. Writing Hand-written on Printed Forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
Sent from the State Dept. of Health.

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Individual forms 11 X 8½ Inches
File box size 11½ X 3 X 12 inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
We find no records of this kind prior to 1927.
We find this File Box contains a total of about 400 Summaries and State Dept. Receipts of same. for White & Colored Children.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE 16—6419

LABORATORY & OYSTER SHUCKER REPORTS, 1924--. Est. 1,800 papers in 2 f.d.

Copies of reports from the state laboratory to physicians in Calvert County on specimens submitted, giving name of patient, address, age, sex, color, no., time specimen taken, received and reported, and laboratory report. Contains: (Oyster Shucker Report), 1924--, entry .(Check) Arr. alph. by name of patient or shucker. Hdw. and typed on ptd. form. 7 x 6½ x 18. ~~Location~~? Office

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Check Oyster Shuckers

Laboratory & Oyster Shucker Reports, 1924--
Esh. 1800 papers in 2 f.d.

Check Oyster shucker

Copies of reports from the state laboratory to physicians in Calvert County on specimens submitted, giving name of patient, address, age, sex, color, no., time specimen taken, received and reported, and laboratory report. Contains; (Oyster Shucker Reports) 1924-- entry (check) Arr. alph. by name of patient or shucker. H.&W. and typed on pta. form, 7x6 1/2 x 18.

Laboratory & Oyster Shuckers Reports, 1924--. ?

Est. 1,800 reports in 2 f. d.

Record of medical examinations of oyster shuckers, including laboratory analyses reports, giving name and address of patient, age, sex and color, laboratory no., dates specimen taken, received and reported, name and address of physician, result of test, and signature of bacteriologist. Arr. alph. by name of patient. Hdw. and typed on ptd. form. 7 x 6½ x 18. ?

Chaev

Daisy S. Cox 7/14/38 No. 7 117

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title "Laboratory & Oyster Shucker's Reports"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates of quantities or both)

2. Dates 1924
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Steel File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Laboratory & Oyster Shucker's Reports
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
No records kept prior to 1924

6. Contents Records give name address age, sex color of patient examined Date of specimen when taken received and reported Reports of tests, physician's signature and address
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record; their headings, etc.) If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetical in surname of patient

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index

(Self-indexing. What is the index. If separate, fill out a form for it and place cross reference here of that form by title and identification number)

9. Writing Hand-written and typed on printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Records 6 x 5 Inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

Steel File Boxes 7 x 6¼ x 18 Inches

11. Location by dates and quantities North wall of Health Bldg. Third & fourth row of Steel File Boxes.

(Room, vault, wall—N. E. S. W., section, tier, shelf, cabinet, on floor)

12. Other information (Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

Evidently none of these records kept prior to 1924

These boxes contain about 1800 Laboratory Cards and Oyster Shucker's Reports, both colored & white applicants.

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

TOXOID CONSENT SLIPS, 1927--. Est. 1,550 papers in 1 f.d.

Consent slips signed by parent or guardian and reports of schick, toxoid and tuberculosis tests of pupils in schools, giving name of pupil, grade, age, sex, color, and reactions. No orderly arrangement. Hdw. on ptd. form. 9 x 6½ x 18. Office.

Toxoid Consent Slips,
1929 - - . Est. 1550 papers
1m 11 f.d.

Consent slips signed by parent or guardian and reports of Schick, Toxoid and Tuberculin tests of pupils in schools, giving name of pupil, grade, age, sex, color, and reactions. No orderly arrangement. Hdw. or pta. form. 9x6 1/2 x 18. Offices

Toxoid Consent Slips (Diphtheria), 1927-37.
Est. 1,500 slips in 1 f. d.

Record of diphtheria immunization, including parents' and guardians' consent slips, giving name of child, age, sex and color, name and address of family physician, date and result of treatments, and remarks. No orderly arr. Hdw. on ptd. form. 9 x 6½ x 18. ?

Check

Daisy S. Cox 7/28/38 No. 17 **116**

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Immunization Records]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 – 1937
(Earliest and latest dates; missing dates. Show exact date of beginning)

3. Quantity 1 Steel File Box (about 1550 Slips)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling "Toxoid Consent Slips"
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
We find no slips kept here prevous to 1927

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6. Contents Slips give name of child, date, signature of parents or guardian, their address etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
also complete details of Diphtheria immunization giving age color sex of child. Name and address of family physician, date of treatments etc., & remarks

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Arranged in no particular order by names of School.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-indexed. If indexed, by what? Separate, [illegible] form [illegible] reference here to that form by title and identification number)

9. Writing Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Slips are 8 X 5 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

File Box size 9 X 6 1/2 X 18 Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
On north wall of Health Bldg. middle section of File Boxes

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records here. Whether record is known to have been kept earlier than as shown in item 2)
1927 seems to be oldest date of records

This file box contains about 1550 Consent Slips for Toxoid treatments, (white & colored) children of Calvert Co.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

SCHOOL CARDS, 1925--. Est. 3,650 cards in 4 f.d.

Card record of school ~~medical~~ physical inspection, giving name of child, color, sex, birth date, name of parent or guardian, name of school, grade in school, school progress, height, weight, hearing, vision, orthopedic, condition of eyes, ears, skin, scalp, nose, throat, heart, ~~and~~ lungs, names of physician and nurse, general health history, and dates of vaccination and tests. Arr. ~~within~~ prior by date of examination within schools. Hdw. on ptd. form. 9 x 6½ x 18. Location?

School Cards, 1925 - -

Est. 3,650 cards in 4 f. d.

Card record of school medical inspection, giving name of child, color, sex, birth date, name of parent or guardian, name of school, grade in school, school progress, height, weight, hearing, vision, orthopedic, condition of eyes, ears, skin, scalp, nose, throat, heart and lungs, names of physician and nurse, general health history, and dates of vaccination and tests. Arr. by within schools. Hdw. on pto. form. 9 x 6½ x 18.

Location?

School Cards, 1925--. Ext. 3,650 cards in 4 f.d.

Record of examinations of school children, giving name and address of pupil, color, sex, date of birth, name and location of school, names and addresses of parents or guardian, school grade, dates and results of physical examinations, date and results of vaccination, toxin-antitoxin and schick tests, remarks, signature of health officer, date and general condition of pupil at periodical examinations. Arr. ?

Hdw. on ptd. form. 9 x 6½ x 18. ?

Clara M. Wilson 7/26/38 No 16 ~~115~~
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Ft. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [School Cards]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 — .
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 Steel File Boxes (2 White) (2 colored)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling School Cards - (White)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records School Cards (Colored)
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
We find no records of this kind previous to 1925.

180

6. Contents Records give name, address of Child Color Sex, Date of birth, name of School their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by name of parents or gaurdian, Physical each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached) inspection & date of same. School grade & progress. Height & weight of Child with Remarks

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Arranged in no particular order by name of school
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe it. Incomplete, fill out and index it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Individual Cards size 8 X 5 inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
File Boxes 9 X 6½ X 18 inches
7

11. Location by dates and quantities North wall of Health
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Bldg. middle section of File Boxes

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
We find no records of this kind earlier than 1925 in this Office.

Total number of Cards found in these boxes 3650, for both white & Colored. Some of these Cards are discharged & closed cases.

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

CHILDS HEALTH CONFERENCE RECORDS, 1927--. Est. 1,900 papers in 2 f.d. 1 f.d., 1927--, subtitled White; 1 f.d., 1927--, subtitled Colored.

Child's health record, removed from active files, showing information as in entry . Arr. alph. by name of child. Hdw. on ptd. form. 11½ x 13 x 18. Location?

Child's Health Record

Check

Childs Health Conference Records, 1927--.
Est. 1,900 papers in 2 f.d. 1 f.d. subtitled, White; 1 f.d. subtitled, Colored.

Child's health record, removed from active files, showing same information as in entry ——. Arr. alph. by name of child. Hdw. on ptd. form. 11/2 X 13 X 18. ?

Check

Clara M. Wilson 7/13/38 121
(Worker's full name) (Date) (Form Identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Childs' Health Clinic Records (discharged)]
(Give present full title; if none, assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Steel File Boxes (1 box for white, 1 box for colored) (discharged)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling White Childs Health Conference Records
Colored Childs " " " "
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
We find no Clinic Records of this description prior to 1927

6. Contents 181
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
These records are written on standard forms of State Dept. of Health (Bureau of Child Hygiene) Records give complete social & medical history of child & parents also physical examinations of child & name of physician, with summary recommendations & remarks.

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetical, in surname of Child

8. Indexing No Index

(Specify and describe where it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on Printed Forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Records are 10 X 8 4 inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

Steel File Boxes 11½ X 13 X 18 inches

11. Location by dates and quantities North wall of Health Bldg.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

first & third tiers, outside roof.

12. Other information (Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

There were no records of this kind kept prior to 1927.

One File Box labeled (White) Contains Complete records of discharged White Children — Other File Box Contains Complete records of discharged Colored Children

Both tiers total 1900 Records in all.

13. (For use in Florida:) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

MENTAL HYGIENE RECORDS, 1933--. Est. 110 papers in 1 f.b. Record of mentally diseased patients, giving name of patient, address, by whom reported, age, color, sex, date of first onset, final termination, history of illness, history of subsequent illnesses, and record of home visits, giving date, condition, physicians orders, work done, and advice given. Arr. alph. by name of patient. Typed on ptd. form? 11 x 13 x 12. Location?

Mental Hygiene
Records, 1933 - -
Est. 110 papers in
1 f.b.

Record of mentally diseased patients, giving giving name of patient, address, by whom reported, age, color, sex, date of first onset, final termination, history of illness, history of subsequent illnesses, and record of home visits, giving date, condition, physicians orders, work done, and advice given. Arr. alph. by name of patient. Typed? on pta. forms. 11 x 13 x 12.

location ?

Mental Hygiene Records, 1933--.
Est. 110 cases in 1 f.b.

Record of mental cases, giving name and address of patient, case no., date of treatment, sex, age, case history, remarks, and signature of physician. Arr. alph. by name of family. Typed.

11X X 3 X 12. ?

Check

Clara M. Wilson 7/16-/38 No 9 106
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title "Mental Hygiene Records."
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1933 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Paste board File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Labelled as titled
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records There were no Mental Clinics held in this County prior to 1933.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records of Mental cases receiving treatment at Clinics - giving name of patient, date, color, sex, age and complete history of case in detail. Also remarks by examining Physician.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetically arranged by Family Folders.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-indexed? ... refers to that form by title and identification number)

9. Writing Typed - throughout.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other: Give months and years covered by each kind of writing)

10. Size Records size 9 X 11 Inches.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Paste board File Box size (11 x 3 x 12 inches)

11. Location by dates and quantities North wall of Health Office, Lower shelf.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Condition, Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
There were no records of this kind prior to 1933.
White & Colored Records are all in one File Box (About 110 records in all)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

TYPHOID EPIDEMIOLOGICAL INVESTIGATIONS, 1932--. Est. 70 papers in 1 f.d.

Reports of clinical examinations of ~~tuberculosis~~ Typhoid patients, giving clinic no., location, date, name of patient, age, color, sex, residence, place of birth, length of residence in state, occupational data, contacts, name of doctor, family history, previous history, date of onset of present illness, principal complaints, nurse's reports, physical examination, thoracic examination, diagnosis, prognosis, and signature of examining physician. Arr. alph. by name of patient. Hdw. on ptd. form. 11½ x 13 x 18. Location?

Typhoid Epidemiological Investigations, 1932--

Est. no papers in 1st.

Reports of clinical examinations of typhoid patients, giving clinic no., location, date, name of patient, age, color, sex, residence, place of birth, length of residence in state, occupational data, contacts, name of doctor, family history, previous history, date of onset of present illness, principal complaints, nurse's reports, physical examination, thoracic examination, diagnosis, prognosis, and signature of examining physician. Arr. alph. by name of patient. Holes on ptr. form. Location ?

Typhoid Epidemiological Investigations,
1932--. Est. 70 reports in 1 f.d.

Typhoid case histories, giving case no., date investigated, name and address of patient, case history, diagnosis, laboratory examinations and results of tests, census of household including guests and servants, general environment of patient, sketch of premises with symbols, details of patient's exposure to possible sources of infection, and signature of investigator. Arr. alph. by name of patient. Hdw. on ptd. form. 11½ x 13 x 18. ?

Daisy S. Cook 7/23/38 No. 15 107
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title "Typhoid Epidemiological Investigation"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1932 — to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Steel File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Previous to 1932 they were not kept in this office

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6. Contents Records contain patient's name residence, P.O. address, name of Hospital date of entrance, date of first symptoms name of physician, date of first visit and reports, Diagnosis, laboratory test, census of house-hold giving age, sex of each Environment, type of residence and sanitary status.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

(over)

6. Contents—continued Name of property owner, length of residence in locality (previous residence if any and date of leaving. Complete detail of as to exposure to infection, remarks, name of investigator

7. Arrangement Alphabetical by name of patient

8. Indexing No Index

title and identification number)

9. Writing Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Records 8½ x 11 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

File Box size 11½ x 13 x 18 Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

On north wall of Health Bldg. top file box on outside row.

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Prior to 1932 we find no such records kept.
Whether record is known to have been kept earlier than dates shown in item 2)

(This box contains about 70 Typhoid reports for white & colored patients)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

ORTHOPEDIC RECORDS, 1933--. 40 papers in 1 f.d. Subtitled White Discharged Child Health Conference.

Orthopedic clinic reports, giving date, name of patient, sex, date of birth, address, parents occupation, other childrens' names and ages, religion, race, name of physician and orthopedist, diagnosis, complaint, past illnesses, school history, financial status, remarks, cooperating agencies, placed on state register, referred by, removed from state register, reason, referred to, and date. Arr. alph. by name of patient. Hdw. and typed on ptd. form. 11½ x 13 x 18. Location?

Orthopedic Records, 1933 -

Est. 40 papers in 1 f.d. subtitled, White Disabled Child Health Conference.

Orthopedic Clinic reports, giving date, name of patient, sex, date of birth, address, parents occupation, other children's names and ages, religion, race, name of physician and orthopedist, diagnosis, complaint, past illnesses, school history, financial status, relatives, cooperating agencies, placed on state register, referred by, removed from state register, reason, referred to, and date. Arr. alph. by name of patient, Hdw. and typed on pta. form.

Orthopedic Records, 1933--. Est. 40 reports in 1 f. d. Subtitled White Discharged Child Health Conference.

Orthopedic clinic reports, giving date, by whom referred, name and address of patient, date of birth, names and occupations of parents, names and ages of other children, religion, race, name and address of physician, description and durability of disability, diagnosis, methods used and time and place of treatments, school history of patient, financial status of parents, remarks. Chr. alph. by name of family. Hdw. and typed on ptd. form. 11½ x 13 x 18.

?

Clara M. Wilson 7/11/38 No 110
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Cr. Frederick, Md.

Name of agency or office Health Office
(Office of custody. Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Orthopedic Records]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1933 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Steel File Box (See item 12)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Orthopedic Records — White Discharged Child Health Conference
(Explain fully; years, numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
We find no records prior to 1933

6. Contents Records give Clinic date date of birth name of patient, parents name, religion, name & address of Physician, description & duration of disability, diagnosis, financial status of parents & Remarks.

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WPA Form 12–13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Folders alphabetically by surname of family.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No indexing
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten & typed on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Records 11¾ X 9½
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Steel file box 11½ X 13 X 18 inches

11. Location by dates and quantities Located in back part
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
of file box labeled "Orthopedic Records" & "White Discharged Child Health Conference"

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
There were no records of this kind kept prior to 1933.
These records are not alphabetically arranged at all, but are placed in card-board folders in name of family. Total number records about 140 in number.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

DENTAL CLINIC, 1932--. Est. 1,600 cards in 4 f.b.

Card record of dental examination and treatment of school children, giving name of child, school, grade, age at first examination, date of examination, name of examiner, report of examination, operative record and dates of treatment, name of clinician, and fee paid; also contains parent or guardians consent for operative work, showing fee to be paid. No orderly arrangement.? Hdw. on ptd. form. 11½ x 3 x 12. Office.

Dental Clinic 1932--

Est. 1600 cards in 4 f.b.

Card record of dental examination and treatment of school children, giving name of child, school, grade, age at first examination, date of examination, name of examiner, report of examination, operative record and dates of treatment, name of clinician, and fee paid; also contains parent or guardians ~~[illegible]~~ consent for operative work, showing fee to be paid.

No orderly arrangement; ~~[illegible]~~ on plan form.

11½ x 3 x 12. Office

Dental Clinic, 1932--. Est. 1,600 cards in 4 f. b.

Card record of dental treatments to school children, giving name and age of child, name of school, grade, date of examination, name of examiner, report of examination, operation record with dates of treatments, amount of fee paid, name of clinician; also contains consent slips authorizing treatments, signed by parents or guardians.

Not arr.? Hdw. on ptd. form. 11½ x 3 x 12.

Health office.

Daisy S. Cole 7/18/38 No. 10
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title "Dental Clinic"
(Give present full title. If there are also other titles, list them with dates or quantities or both)

2. Dates 1932 —
(Earliest and latest dates; missing dates. Show exact date of break)

3. Quantity 4 File Boxes (Card-board)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Dental Clinic (as titles)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records We find no dental records prior to 1932
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Record cards contain Consent Slips giving name of child fee parents' signature remarks
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

The Dental Clinic reports give child's name, County, school, age, date of examination, Dentist's signature. Also gives condition of teeth, number of extractions and fillings.

6. Contents—continued

Arranged by name of Elementary School in no particular order.

7. Arrangement

8. Indexing No Indexing

(Self-contained—describe system shown. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Record size 8 x 5 Inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

File box 11½ x 3 x 12 Inches

11. Location by dates and quantities On North wall of Health Office, lower shelf

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

These records must have been destroyed prior to 1932 as we find none. There are about 500 Consent Slips and about 1100 Dental Reports making a total 1600 records for white and colored ch school children in this Co.

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Check

~~122~~ 186

Daisy S. Fox 7/21/38 No. 13

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Health Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Nurses Reports]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1927-1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Steel File Boxes 1 (Paste-board) Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Nurses Daily Monthly & Annual Reports
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Since 1936 these records have been discontinued.

6. Contents Records give out-line in detail of all Field and Clinic work under the Nurse's supervision, in this County.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Total number of all cases under their observation (colored & white) reported to Health Dept. of Maryland

WPA Form 12-13HR—Revised (See reverse side) 18-6419

Check

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6. Contents—continued

7. Arrangement Arranged chronologically by months
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(If ... reference refers to that form by title and identification number)

9. Writing Hand written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Individual records 8½ x 11 inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1 Pasteboard Box size 11½ x 12 x 3 Inches
2 Steel File Boxes 11½ x 13 x 18 Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, ...)
Located on north wall of Health Office lower shelf and first from to right of File Case

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
If these reports were used prior to 1927 they evidently were destroyed.

These reports written on printed forms sent out by Dept. of Health, give the Health Nurses and Health Officer's reports.
We find about 500 such records.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

SD-18
(B1343)

L. LABORATORY- Specimens Examined	This Period			Total to Date
	Local	State	Total	
1. Water- bacteriological				
2. Water- chemical				
3. Milk or milk products				
4. Other food				
5. Typhoid: blood cultures				
6. Typhoid: widal				
7. Typhoid: stool cultures				
8. Typhoid: urine cultures				
9. Diphtheria cultures				
10. Syphilis				
11. Undulant fever (human)				
12. Bangs disease (animal)				
13. Typhus fever				
14. Tularemia				
15. Malaria				
16. Gonorrhea				
17. Tuberculosis				
18. Feces for parasites				
19. Urinalysis				
20. Rabies				
21. Other service (specify)				

Respectfully submitted,

_____ Health Officer

Date _____ 19 __

SD-18
(B-1343)

MARYLAND STATE DEPARTMENT OF HEALTH

County _____ City _____

Year _____ Period _____

SECTION I

CLASSIFICATION OF EXPENDITURES

Description	Number		Contributing Agencies					
	Full-time	Part-time	State	County City	P.H.S.	Other	Total this Period	Total to Date
Field Services:								
Salary, Health Officer								
Salaries, Physicians								
" Sanitarians								
" Dentists								
" Nurses								
" Clerks								
" Others								
Travel								
Supplies, Equipment & Other expenses								
Institutions:								
Tuberculosis sanatoria								
Communicable disease hospital								
General hospital								
Other institutions								
Other services:								
Total this period								
Total to date								

Signature of Health Officer _____

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(B1343)

SECTION II

MORBIDITY REPORTS

	Total this Period	Total to Date
Anthrax (20)*		
Chickenpox (44a)		
Diptheria (10)		
Dysentery (13)		
Gonorrhea (35)		
Hookworm (40)		
Influenza(11)		
Malaria (38)		
Measles (7)		
Meningococcus meningitis (18)		
Ophthalmia neonatorum (35)		
Pellagra (62)		
Pneumonia (107-109)		
Poliomyelitis (16)		
Puerperal septicemia (145)		
Rabies in man (21)		
Rabies in animal		
Scarlet fever (8)		
Smallpox (6)		
Streptococcic sore throat (115a)		
Syphilis (34)		
Trachoma (88)		
Tuberculosis (23-32)		
Tularemia (44c)		
Typhoid fever (1)		
Typhus fever (3)		
Undulant fever(5)		
Whooping cough (9)		

Place star (*) in first column if disease is not reportable in state.

Figures in parenthesis are the International List numbers (Fourth Revision 1929)

SD-18
(B-1343)

SECTION III

SERVICES

	Total this Period	Total to Date
A. COMMUNICABLE DISEASE CONTROL		
1. New cases admitted to service		
2. Consultation with physician		
Field visits:		
3. Diphtheria		
4. Typhoid fever and paratyphoid fever		
5. Scarlet fever		
6. Smallpox		
7. Measles		
8. Whooping cough		
9. Other (specify)		
Cases Hospitalized:		
10. Diphtheria		
11. Typhoid fever and paratyphoid fever		
12. Scarlet fever		
13. Smallpox		
14. Other (specify)		
Immunizations (persons immunized):		
15. Smallpox		
16. Diphtheria - under one year		
17. Diphtheria - one through four years		
18. Diphtheria - five years and over		
19. Typhoid fever		
20. Other (specify)		
21. Public lectures and talks		
22. Attendance		

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(B-1343)

	Total this Period	Total to Date
B. VENEREAL DISEASE CONTROL		
1. New individuals admitted for diagnosis and/ or treatment		
2. New individuals admitted to private medical service by formal transfer		
3. Visits for diagnosis and/ or treatment		
4. Field nursing visits		
5. Other service (Specify)		
6. Public lectures and talks		
7. Attendance		
C. TUBERCULOSIS CONTROL		
1. New individuals admitted to medical service		
2. New individuals admitted to nursing service		
3. Physical examinations in clinic		
4. X-ray examinations		
5. Clinic visits		
6. Visits to private physicians		
7. Field nursing visits		
8. Office nursing visits		
9. Individuals admitted to a sanatorium		
10. Other service (Specify)		
11. Public lectures and talks		
12. Attendance		
D. MATERNITY SERVICE		
1. New individuals admitted to ante partum medical service		
2. New individuals admitted to ante partum nursing service		
3. Visits by ante partum cases to medical conferences		
4. Visits by ante partum cases to private physicians		
5. Field nursing visits to ante partum cases		
6. Office nursing visits by ante partum cases		
7. Individuals attended by nurses for delivery service		
8. New individuals given postpartum medical examination		
9. New individuals given postpartum medical examination by private physician		
10. New individuals admitted to postpartum nursing service		

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(B-1343)

	Total this Period	Total to Date
D. MATERNITY SERVICE (continued)		
11. Field nursing visits to postpartum cases		
12. Other service (specify)		
13. Midwives under planned instruction		
14. Midwife meetings		
15. Attendance at meetings		
16. Individual supervisory visits		
17. Other service (specify)		
18. Public lectures and talks		
19. Attendance		
20. Enrollment in maternity classes		
21. Attendance		
E. INFANT AND PRESCHOOL HYGIENE		
Infants:		
1. New individuals admitted to medical service		
2. New Individuals admitted to nursing service		
3. Visits to medical conferences		
4. Visits to private physicians		
5. Field nursing visits		
6. Office nursing visits		
7. Other service (specify)		
Preschool:		
8. New individuals admitted to medical service		
9. New individuals admitted to nursing service		
10. Visits to medical conferences		
11. Visits to private physicians		
12. Field nursing visits		
13. Office nursing visits		
14. Inspections by dentists or dental hygienists		
15. Prophylaxis by dentists or dental hygienists		
16. Other service (specify)		

	Total this Period	Total to Date
E. INFANT AND PRESCHOOL HYGIENE (continued)		
Preschool (continued):		
17. Public lectures and talks		
18. Attendance		
19. Enrollment in infant and preschool classes		
20. Attendance		
F. SCHOOL HYGIENE		
1. Individuals inspected by physician or nurse		
2. Individuals examined by physician		
3. Individuals examined by physician with parent present		
4. New individuals admitted to nursing service		
5. Field nursing visits		
6. Office nursing visits		
7. Inspections by dentists or dental hygienists		
8. Prophlaxis by dentists or dental hygienists		
9. Other service (specify)		
10. Public lectures and talks		
11. Attendance		
12. Classroom health talks		
13. Attendance		
G. ADULT HYGIENE		
Medical examinations:		
1. Milkhandlers		
2. Other foodhandlers		
3. Midwives		
4. Teachers		
5. Other service (specify)		

SD-18
(B-1343)

	Total this Period	Total to Date
H. MORBIDITY SERVICE		
1. Individuals admitted to service		
2. Clinic or office visits		
3. Field visits by physician		
4. Field visits by nurse		
5. Other service (specify)		
6. New individuals given dental reparative work		
7. Refractions		
8. Tonsil and adenoid operations		
9. Other corrections (specify)		
I. CRIPPLED CHILDREN SERVICE		
1. New individuals reported		
2. New individuals examined at diagnostic clinics		
3. New individuals brought under medical or surgical treatment		
4. New individuals admitted to nursing service		
5. Visits to diagnostic clinics		
6. Field nursing visits		
7. Other service (specify)		
8. Public lectures and talks		
9. Attendance		
J. GENERAL SANITATION		
1. Approved individual water supplies installed		
Approved excreta disposal systems installed:		
2. New privies		
3. New septic tanks		
Field visits:		
4. Private premises		
5. Camp sites		

SD-18
(B-1343)

	Total this Period	Total to Date
J. GENERAL SANITATION (continued)		
Field visits (continued)		
6. Swimming pools		
7. Barber shops and beauty parlors		
8. Schools		
9. Public water supplies		
10. Sewerage plant		
11. Other visits (specify)		
12. Homes mosquito proofed		
13. Minor drainage - linear feet completed		
14. Anopheles breeding places eliminated		
15. Anopheles breeding places controlled		
16. Other service (specify)		
17. Public lectures and talks		
18. Attendance		
K. PROTECTION OF FOOD AND MILK		
1. Food handling establishments registered for supervision		
2. Field visits to foodhandling establishments		
3. Dairy farms registered for supervision		
4. Field visits to dairy farms		
5. Milk and Milk products plants registered for supervision		
6. Field visits to milk and milk product plants		
7. Cows tuberculin tested		
8. Number animals slaughtered under inspection		
9. Carcasses condomned in whole or in part		
10. Other service (specify)		
11. Public lectures and talks		
12. Attendance		

(11) on.

Board of Health

Pp. 105 - 122.

Pp. 122 to be written

all records in Office of County Health Officer

EXAMINATION OF SCHOOL CHILDREN, 1927--. Est. 400 papers in 1 f.b. Child health summaries for individual schools, giving date of examination, name of examining physician, name and location of school, name of principal, district, color, no. of grades, no. of pupils in each grade, no. and sex of pupils, total no. examined, total no. of defects, no. treated, and signature of health nurse. Arr. chron. by year. Hdw. on ptd form. 11½ x 12 x 3. ?

All records in office of County Health Officer.

MENTAL HYGIENE RECORDS, 1933--. Est. 110 cases in 1 f.b.

Record of mental cases, giving name and address of patient, case no., date of treatment, sex, age, case history, remarks, and signature of physician. Arr. alph. by name of family. . Typed. 11 x 3 x 12. ?

TYPHOID EPIDEMIOLOGICAL INVESTIGATIONS, 1938--. Est. 70 reports in 1 f.d.

Typhoid case histories, giving case no., date investigated, name and address of patient, case history, diagnosis, laboratory examinations and results of tests, census of household including guests and servants, general environment of patient, sketch of premises with symbols, details of patient's exposure to possible sources of infection, and signature of investigator. Arr. alph. by name of patient. Hdw. on ptd. form. 11½ x 13 x 18. ?

BIRTH REPORT CARDS, T. B. (Tuberculosis) Report Cards, 1925. Est. $125

reports in 1 f.d.

Reports of births from local registrar to county health officer, giving name of child, date of birth, color, sex, names and address of parents or guardian, name of physician or midwife, and signature of registrar. Contains: (Tuberculosis Reports), entry--. Arr. alph. by name of child. Hdw. on ptd. form. 9 x 6½ x 18. Health office.

(TUBERCULOSIS REPORTS), 1925. In Birth Report Cards, T. B. (Tuberculosis) Report Cards, entry--.

Physicians reports of tubercular cases, giving file no., type of disease, date of onset, date of report, name and address of patient, age, sex, color, marital status, name of parent or householder, and phhysician's signature and address. Arr. alph. by name of patient.

A. P. RECORDS (Colored Prenatal), 1929--. Est. 150 reports in 1 f.b. Prenatal clinic reports, giving date and place of conference, clinic no., name and address of patient, age, economic status, by whom referred, family and previous obstetrical histories, names of householder and family physician or midwife, medical history of patient, result of physical examination, dates and reports of visits, remarks and recommendations of clinician, name of clinician, result of postnatal examination, postnated recommendations, and name of worker. Arr. alph. by name of patient. Hdw. on ptd. form. $11\frac{1}{2}$ x 3 x 12. ?

ORTHOPEDIC RECORDS, 1933--. Est. 40 reports in 1 f.d. Subtitled White Discharged Child Health Conference.

Orthopedic clinic reports, giving date, by whom referred, name and address of patient, date of birth, names and occupations of parents, names and ages of other children, religion, race, name and address of physician, description and durability of disability, diagnosis, methods used and time and place of treatments, school history of patient, financial status of parents, and remarks. Arr. alph. by name of family. Hdw. and typed on ptd. form. 11½ x 13 x 18. ?

DENTAL CLINIC, 1932--. Est. 1,600 cards in 4 f.b.

Card record of dental treatments to school children, giving name and age of child, name of school, grade, date of examination, name of examiner, report of examination, operation record with dates of treatments, amount of fee paid, name of clinician; also contains consent slips authorizing treatments, signed by parents or guardians. Not arr. Hdw. on ptd. form. $11\frac{1}{2}$ x 3 x 12. Health office.

BURIAL PERMITS, 1928--. Est. 750 permits in 1 f.d.

Copies of permits issued to undertakers, giving name of decedent, date, cause and place of death, age, sex, color, date and place of burial, names of undertaker and local register. Arr. chron. by year. Hdw. on ptd. form. 6 x 4 x 18.

Health officer's ~~private~~ office.

DEATHS, 1898--. 11 vols. (dated).

113

Copies of death certificates, giving place of death, name and address of decedent, sex, color, marital status, occupation, date and place of birth, age, date and cause of death, physician's certificate, name and address of parents, name of informant, date and place of burial, name of undertaker, date filed, name of registrar, and certification of local registrar. Arr. alph. by name of decedent. Hdw. on ptd. form, 1898-1929; hdw. and typed on ptd. form, 1930--. Aver. 643 pp. 8 x 9 x 3. Front office.

County health Officer

BIRTHS, 1898--. 17 vols. (dated).

Copies of birth certificates, giving place and date of birth, name and sex of child, if plural, no. and order of birth, premature or full term, legitimate or illegitimate, names and address of parents, color, race, birthplace and occupation, and certificates of physician or midwife and local registrar. Arr. alph. by name of child. Hdw. on ptd. form, 1898-1929; hdw. and typed on ptd. form, 1930--. Aver. 650 pp. 8 x 9 x 3. Front office.

SCHOOL CARDS, 1925--. Est. 3,650 cards in 4 f.d.

Record of examinations of school children, giving name and address of pupil, color, sex, date of birth, name and location of school, names and addresses of parents or guardian, school grade, dates and results of physical examinations, date and results of vaccination, toxin-antitoxin and schick tests, remarks, signature of health officer, date and general condition of pupil at periodical examinations.

Arr.- alph. by name of child within school. ? Hdw. on ptd. form. 9 x 6½ x 18. ?

TOXOID CONSENT SLIPS (Diphtheria), 1927-37. Est. 1,500 slips in 1 f.d. Record of diphtheria immunization, including parents' and guardians' consent slips, giving name of child, age, sex and color, name and address of family physician, date and result of treatments, and remarks. No orderly arr. Hdw. on ptd. form. 9 x 6½ x 18. ?

all records in Office of Co Health Officer

LABORATORY & OYSTER SHUCKERS REPORTS, 1924--. ? Est. 1,800 reports in 2 f.d.

Record of medical examinations of oyster shuckers, including laboratory analyses reports, giving name and address of patient, age, sex and color, laboratory no., dates specimen taken, received and reported, name and address of physician, result of test, and signature of bacteriologist. Arr. alph. by name of patient. Hdw. and typed on ptd. form. 7 x 6½ x 18. ?

T.B. RECORDS (Tuberculosis), 1924--. Est. 825 cards and reports in 4 f.b. (A-Z).

Individual card record of tubercular patients, including follow up cards and clinic reports, giving names and addresses of patient, parents and physician, by whom referred, age, sex, color and occupation of patient, family history, previous health history, present illness and principal complaints, physical examination, diagnosis, and remarks. Arr. alph. by name of patient. Hdw. on ptd. form. 11 x 12 x 3. ?

DISCHARGED HOME VISITS, 1927--. Est. 3,900 cards in 5 f.d.

Nurses' card record of home visits, giving name and address of child, age, sex, color, name of school, district, name of parents, condition of home surroundings, food and clothing, date of visit, work done, advice given, physical and mental defects of child, and remarks. Arr. alph. by name of child. Hdw. on ptd. form.

9 x 6½ x 18. ?

CHILDS HEALTH CONFERENCE RECORDS, 1927--. Est. 1,900 papers in 2 f.d. 1 f.d. subtitled, White; 1 f.d. subtitled, Colored. Child's health record, removed from active files, showing same information as in entry--. Arr. alph. by name of child. Hdw. on ptd. form. 11½ x 13 x 18. ?

CHILD'S HEALTH RECORDS, 1927--. Est. 1,248 papers in 8 f.b.

Child's health record, giving place and date of conference, name, address, age, date of birth and sex of child, mother's name and economic status, names of family doctor and reference, family history, past history of child, prenatal care, feeding, development, medical record, tests, immunizations, doctor's physical examinations, nurse's record and observations, date of treatment, notes and recommendations, and name and signature of doctor, dentist or nurse. Arr. alph. by name of child. Hdw. on ptd. form. 11½ x 13 x 18. ?

	Board of liquor license commissioners				Calvert Co	
203	Liquor licenses	1 Vol	1933 —	— 1939	9/31/40	

(LIQUOR LICENSE BOOK), 1933—. 1 vol.

Record of licenses issued, giving date, name of applicant, location of licensed establishment, type of beer license, type of beer, wine and liquor license, special class license, and date passed or rejected. Arr. chron. by date of issue. Indexed alph. by name of applicant. Hdw. under ptd. head.? 138 pp. $12\frac{1}{2} \times 7\frac{1}{2} \times \frac{1}{2}$. Office of license commissioners.

(Liquor License Book) 1933 -- 1 Vol.

Record of licenses issued, giving date, name of applicant, location of licensed establishment, type of beer license, type of beer, wine and liquor license, specific class license and date passed or rejected. Arr. chron. by date of issue. Indexed alph. by name of applicant. Hdw. manuscript bound. 138 pp. 12 1/2 x 7 1/2 x 1/2. Office of License Commissioner.

(Applications), 1933--. 1 vol.

Record of beer, wine and liquor licenses issued, giving date issued, name of applicant, type of license, dates of renewals, license fee. Arr. chron. by date issued. Indexed alph. by name of applicant. Hdw. 138 pp. 12½ x 7½ x ½. Office of liquor board.

Daisy S. Cox (Worker's full name) 4/20/39 (Date) No. 1 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Liquor License Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title (Book of License Applications) ?
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1933 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Record gives names of 202 applicants, dates, kinds of licenses, renewals, also costs of yearly licenses
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

(more detailed description)

6. Contents—continued

7. Arrangement Chronological by date issued
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical in surname of applicant front of Volume
(Self-contained—describe what it shows. If separate, fill out form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written throughout
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
12½ x 7½ x ½ Inch
138 Pages

11. Location by dates and quantities
(Room, vault, wall—N., E., S., W., section, bin, shelf, cabinet, on floor)
This volume is kept in Liquor Board Office, second floor, Court House

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 11)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

Bernard B. Loveless Jr
North Beach Md.

Treasurer.

Board of Public Works.

Chesapeake Beach. (not in state manual)

North Beach

Solomons Island (not using charter)

(Manual says incorporated)

Prince Frederick

Town of North Beach — Calvert Co

No.	Title	Containers	Incl. dates	Report rec'd.	Returned	Entry Written
187	Minutes	1 Vol.	1910 - -	1939		7/31/40
188	Building Permits	2 "	1931 - -	1 "		"
189	Licenses	4 "	1936 - -	"		"
190	Vouchers	7 "	1932 - -	"		"
191	Correspondence	1 folder	1934 - -	"		"
192	Register of Voters	2 Vol.	1922 - -	"		"

RECORD (Minutes) May 28, 1910--. 1 vol.

Record proceedings at meetings of the mayor and council, giving date of meeting, names of members present, and business transacted. Arr. chron. by date of meeting. Hdw. 17 x 12 x 4. Home of Mrs. Ward, clerk.

Record (Minutes) May 28, 1910--,
1 Vol.

Records proceedings at meetings of the mayor and council, giving date of meeting, name of members present, and business transacted. Arr. chron. by date of meeting. Hdw.
17 x 12 x 4. Home of Mrs. Ward, clerk.

(Minutes)

RECORD (~~Proceedings~~), 1910--. 1 vol.

Record of proceedings at meetings of the mayor and council giving date of meeting and adjournment, names of members present, ordinances passed, nominations and oaths of town officials, motions, approval of bills, treasurers' reports, communications, reports of committees, tax record, resolutions, and signatures of clerk and mayor. Arr. chron. by date of meeting. Hdw. 500 pp. 16½ x 12 x 4. Residence of Mrs. Ward, town clerk.

North Beach

Hon. L. L.

West.

1885-6
15 1

7th & Chesapeake

Judge

~~Liberty Land Im~~

~~President~~

Ralph Simpson

Secretary Wash.

Fire Co. Resigned

VERSO

Sec. Vol. Fire Co.
Donald Gibson
Huntington
Cal. Co. Md.
Could not be located.

Record (Proceedings), 1910--. 1 vol.

Record of proceedings at meetings of the mayor and council giving date of meeting and adjournment, names of members present, ordinances passed, nominations and oaths of town officials, motions, approval of bills, treasurer's reports, communications, reports of committees, tax record, resolutions, and signatures of clerk and mayor. Arr. chron. by date of meeting. Hdw. 500 pp. 16½ x 12 x 4. Residence of Mrs. Ward, town clerk.

Edward H. Cook 12-19-39
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Mayor and Town Council
(Office of custody) (Office which made the record, if different)

Address of office of custody North Beach
(Name of building, room number, street address)

1. Title ("Minutes of the Proceedings of the Town Council of North Beach Maryland")
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates May 28 1910 — —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling "Record" on back of book
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

187

6. Contents Minutes disbursements and ordinances
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

gives date & time of meeting & of government, members present, nominations and oaths of allegiance of town officials treasurers reports communications receipts and expenditures tax receipts, reports of committees, resolutions, signatures of clerks and mayors

WPA FORM 12-13HR--Revised (See reverse side) 16-6419

6. Contents--continued

7. Arrangement ✓ by meeting
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 3/4 X 12 X 4 500 pgs.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Kept at the residence of the Town Clerk, Mrs. Ward, North Beach
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16--6419

BUILDING PERMIT, 1931--. 2 vols.

Duplicates ~~of~~ copies of building permits ~~issued~~, giving name and address of applicant, permit no., description of proposed construction, total estimated expenditure, date, and signatures of mayor and town clerk. Arr. numer. by permit no. Hdw. on ptd. form. Aver. 304 pp. $3\frac{1}{2}$ x $3\frac{1}{2}$ x $\frac{1}{2}$, 8 x $7\frac{1}{2}$ x 1. Home of Mrs. Ward, town clerk.

Building Permit, 1931--. 2 vols.

Duplicates of building permits issued, giving name and address of applicant, permit no., description of proposed construction, total estimated expenditure, date, and signatures of mayor and town clerk. Arr. numer. by permit no. Hdw. on. fld. form. Aver. 304. 4½ x 4½ x ½., 8 x 7½ x 1.

Home of Mrs. Ward, town clerk.

Check dimensions of vols. and no. of pages.

L. H. Cook 12-19-39
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Mayor and Town Council
(Office of custody) (Office which made the record, if different)

Address of office of custody North Beach
(Name of building, room number, street address)

1. Title "Building Permit" [Duplicate]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates January 26, 1931 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents name and address of applicant number of permit description of proposed construction total estimated expenditure date and signature of Mayor and Town Clerk
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA FORM 12-13HR--Revised (See reverse side) 16-6419

6. Contents--continued

numbered from 1-425

7. Arrangement ✓ by number of permit
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing) 183 pgs. 425 permits 2 per page

1 Vol of 33/4 x 33/4 x 3/4 1 Vol

10. Size 8 x 7 1/2 x 3/4 1 Vol. (see # 12)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information 1 Book Nos. 1-183 Jan. 26 1931 - April 1938 in size 6 X 4 inches and is not covered. (just stubs)
(Condition of record if not good. Relation to other records. Information on prior, subsequent or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

LICENSES, 1936--. 4 vols.

Duplicate copies of licenses issued, giving license no., date issued, name and address of licensee, type of license, and signatures of mayor and clerk.? Arr. numer. by license no. Aver. 50 pp. 10 x 8 x $\frac{1}{2}$. Home of Mrs. Ward, town clerk.

LICENSES, 1936--. 4 vols.

Duplicate copies of licenses issued ~~by the mayor and town council~~, giving license no., date issued, name and address of licensee, and signatures of mayor and ~~town council~~ clerk, Arr. numer. by license no. Aver. 50 pp. 10 x 8 x $\frac{1}{2}$. Home of Mrs. Ward, town clerk.

Licenses, 1936--. 4 vols.

Duplicate copies of licenses issued ~~by the mayor and town council~~, giving license no., date issued, name and address of licensee, type of license, and signatures of mayor and clerk. Arr. number by license no. Arr. 50 pp. 10 x 8 x 1/2. Home of Mrs. Ward, town clerk.

L. H. Lerch 12-19-39
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Md.

Name of agency or office Mayor and Town Council
(Office of custody) (Office which made the record, if different)

Address of office of custody North Beach
(Name of building, room number, street address)

1. Title "Licenses" (business licenses)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates March 3 1936 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 books
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents (Duplicate copies) License number licensee's name and address signatures of Mayor and Town Clerk and date issued
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making records, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA FORM 12-13HR--Revised (See reverse side) 16-6419

6. Contents--continued

7. Arrangement ✓ by number of license from 1-414
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 1/4 x 8 x 1/4 50 pgs. 2 permits per page.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities kept at the residence of the Town Clerk Mrs. Ward, North Beach
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, or floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16--6419

(VOUCHERS), 1932--. 7 vols.

Carbon copies of vouchers for expenditures, giving date issued, voucher no., name of payee, purpose, dates approved and ordered paid, signatures of mayor, finance committee and clerk. Arr. numer. by voucher no. Hdw. on ptd. form. Aver. 100 pp. 10 x 8 x ½. Residence of Mrs. Ward, town clerk.

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(VOUCHERS), 1932--. 7 vols.

Carbon copies of vouchers for expenditures, giving date issued, voucher no., name of payee, ~~type of expenditure~~ purpose, dates approved and ordered paid, ~~by the mayor and council~~, signatures of mayor, ~~financial~~ finance committee and clerk. Arr. chron. ~~by date issued and numbered consecutively~~ by voucher no. Hdw. on ptd. form. Aver. 100 pp. 10 x 8 x ½. Residence of Mrs. Ward, town clerk.

(Vouchers), 1932--. 7 vols.

Carbon copies of vouchers for expenditures, giving date issued, voucher no., name of payee, ~~type of expenditure~~ purpose, dates approved and ordered paid by the mayor and council, and signatures of mayor, finance committee and clerk. Arr. ~~numbered consecutively~~ numbered by voucher no. Hdw. on ptd. form. Aver. 100 pp. 10 x 8 x 1/2. Residence of Mrs. Ward, town clerk.

E. H. Cook 12-19-39
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Md

Name of agency or office Mayor and Town Council
(Office of custody) (Office which made the record, if different)

Address of office of custody North Beach
(Name of building, room number, street address)

1. Title (Disbursement Vouchers) [Duplicates]
(Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)

2. Dates May 14 1932 — —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 7 Vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents No., Voucher, amount, name of payee, purpose, date approved, date when ordered paid by Council, counter-signatures needed according to ordinance, i.e. Mayor and Finance Committee and Clerk
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA FORM 12-13HR--Revised (See reverse side) 16-6419

More detailed description of contents

6. Contents--continued

7. Arrangement ✓ by date of issue numbered 1-1833
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 1/4 X 8 X 1/4 3 vouchers per page 100 pgs.
(Of record or container/ Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities kept by the Town Clerk
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Mrs. Ward, North Beach.

12. Other information The Treasurer preserves the original voucher
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

(CORRESPONDENCE), 1934--. Est. 225 ~~letters~~ papers in 1 folder.

Routine correspondence of the mayor and council. Arr. chron. by date filed.

Hdw. and typed. 11½ x 9½ x 1. Residence of Mrs. Ward, town clerk.

(Correspondence), 1934--, Est. 225 letters in 1 folder.

Routine correspondence of the mayor and council. Arr. chron. by date filed. Hdw; ~~and~~ typed. 11½ x 9½ x 1. Residence of Mrs. Ward, town clerk.

E. H. Cook 12-19-39
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Md

Name of agency or office Mayor and Town Council
(Office of custody) (Office which made the record, if different)

Address of office of custody North Beach
(Name of building, room number, street address)

1. Title (Correspondence to Mayor and Town Council)
(Give present full title in quotes; assign title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity one folder of About 200 letters ~~in buffet~~ size
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents 191
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA FORM 12-13HR--Revised (See reverse side) 16-6419

6. Contents--continued

7. Arrangement ✓ date of writing
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓ and ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size ~~[illegible]~~ 11 3/4 X 9 1/2 (cardboard folder)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities kept at the residence of the Town Clerk, Mrs. Ward, North Beach.
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16--6419

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Md

Name of agency or office Mayor and Town Council
(Office of custody) (Office which made the record, if different)

Address of office of custody
(Name of building, room number, street address)

1. Title ("Duplicate Correspondence of Town Clerk")
(Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)

2. Dates 1939 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity about 25 loose copies kept in buffet
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA FORM 12-13HR--Revised (See reverse side) 16-6419

6. Contents--continued

7. Arrangement ✓ date of writing
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Various
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities kept at the residence of the
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Town Clerk, Mrs. Ward, North Beach

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

REGISTER OF VOTERS, 1922--. 2 vols.

Record of registered voters, giving name of voter, address, and ward no.; 1922-34, also contains evidence of property ownership. Arr. chron. by date of registration. Aver. 250 pp. 13 x 8 x 1. At residence of Mrs. Ward, town clerk.

See Sec. 180-1930code, Calvert Co.

Register of Voters, 1922--
2 Vols.

Record of registered voters, giving name of voter, address, and ward no.; 1922-34 also contains evidence of property ownership. Arr. chron. by date of registration. Typ. 250 pp. 13 x 8 x 1. In custodiance of Mrs Wark, town clerk.

See Sec. 180 - 1930 Code, Calvert Co.

REGISTER OF VOTERS, 1922--. 2 vols.

Record of qualified voters; record of property ownerships, 1922-October 1934; giving date of registration, registration no., name and address of voter, and ward no. Arr. chron. by date of election and numbered consecutively. Aver. 250 pp. 13 x 8 x 1, 13 x 8½ x 1½. Residence of Mrs. Ward, town clerk.

Register of Voters, 1922--. 2 vols.

Record of qualified voters; record of property ownerships, 1922-October 1934; giving date of registration, registration no., name and address of voter, and ward no. Arr. chron. by date of election and numbered consecutively. Arr. 250 pp. 13x8x1, 13x8½x1½. Residence of Mrs. Ward, town clerk.

Check description and dimensions of vols.

C. H. Cook 12-19-39
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Md

Name of agency or office Mayor and Town Council
(Office of custody) (Office which made the record, if different)

Address of office of custody North Beach
(Name of building, room number, street address)

1. Title "Register of Voters"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates May 17 1922 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling as number 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Name of voter P.O. address lot number, block number date deed was recorded taxes paid to deed in name of husband and wife or joint owners or single (1 Vol. May 17 1922 — October 20, 1934).
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

name and address of voter ward in which voter resides at North Beach (1 Vol. Sept. 5, 1936 —

WPA FORM 12-13HR--Revised (See reverse side) 16-6419

6. Contents--continued

7. Arrangement by name of voter in order registered
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1 Vol. May 17 1922 — October 20, 1934. 1 Vol. September 5, 1936 —, about 200 pages.
(Of record or container. Height, width, thickness or depth.) Average number of pages or documents)
1 Vol. 13 X 8 X 3/4 200p. 1 Vol. 13 X 8 1/2 300 pp.

11. Location by dates and quantities kept at the residence of the Town Clerk, Mrs. Ward, North Beach
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

CHARTS, 1919--. Est. 3,380 ~~charts~~ papers in 7 boxes, 5 f.d. 7 boxes, 1919-33, not titled.

Bedside ~~hospital~~ charts, including clinical, surgical and obstetrical, ~~charts~~ and nurses reports, giving name and address of patient, age, occupation, nationality, date of birth, names, address and birthplaces of parents, name and address of family physician, and dates admitted and discharged. Arr. alph. by name of patient. Hdw. on ptd. form. Boxes, 12 x 9½ x 12; f.d. 11⅓ x 13½ x 25. Office.

CALVERT CO. HOSPITAL BILLS, 1938--. Est. 800 papers in 2 f.b.

Monthly bills for expenditures of the hospital, paid by the superintendent.

Arr. alph. by name of payee. Hdw. and typed. $11\frac{1}{2}$ x 3 x 12 Superintendent's office.

PATIENTS' REGISTER, 1919--. 2 vols.

Record of patients admitted to hospital, giving case no., name and address of patient, date admitted, no. of days in hospital, place and date of birth, age, color, sex, occupation, free or pay patient, room or ward, type of treatment, name of physician or surgeon, diagnosis, names and addresses of relatives, amount of bill, date discharged, and condition of patient. Arr. numer. by case no. Hdw. on ptd. form. Aver. 120 pp. 13 x 15½ x 1. Office.

(CORRESPONDENCE), 1926--. Est. 350 papers in 1 f.b. **191**

Routine correspondence of the superintendent. Not arrangement. Hdw. and typed.

11½ x 12 x 3. Office.

LEDGER, 1919--. 2 vols. **192**

Ledger ~~Monthly~~ account of receipts and disbursements, giving date, account, amount debited and credited, and total. Arr. chron. by month. H_{dw}. Aver. 300 pp. $14\frac{1}{2}$ x 9 x $1\frac{1}{2}$. Superintendent's office.

Charts, 1919--. Est. 3380 charts in 7 boxes, 5 f.d. 7 boxes, 1919-33, not titled.

Bedside hospital charts, including clinical, surgical and obstetrical charts and nurses reports, giving name and address of patient, age, occupation, nationality, date of birth, names, address and birthplaces of parents, name and address of family physician, dates admitted and discharged. Arr. alph. by name of patient. Hdw. on ptd. form. Boxes, 12x9½x13; f.d. 11½x13½x25. Office.

Daisy S. Lot 9/16/38 No. 2
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Calvert Co. Hospital
(Office of custody) (Office which made the record, if different)

Address of office of custody Hospital Office
(Name of building, room number, street address)

1. Title (Hospital Charts) "Charts"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Steel File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Charts
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
No records kept prior to 1919
— see Serial No. 1 —

6. Contents Charts for each Hospital case
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.)
giving name address of patient age, occupation nationality, date of birth, Name, address and birthplace of parents. Name, address of family physician dates of admittance and of discharge, with Bed-side, Clinical, Surgical and Obstetrical charts, also Nurses'

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued and Physician's remarks on each.

7. Arrangement Alphabetical in surname of patient
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Indexing —
(Name and identification number)

9. Writing Hand-written on regular printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Chart size 9½ x 12 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

File-box size 25 x 11½ x 13½ Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Located in File Cabinet of Hospital Office, first floor.

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
No records kept prior to 1919 —

These 5 Steel File Boxes contain about 1550 Hospital Charts for white and colored patients. Each chart represents a Hospital case. Total number of charts in all boxes are 3,330

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Daisy S. Cox 9/13/38 No. 1
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Calvert Co. Hospital
(Office of custody) (Office which made the record, if different)

Address of office of custody Hospital Office
(Name of building, room number, street address)

1. Title (Hospital Charts)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1919 – 1933 Inclusive
(Earliest and latest dates; missing dates. Show exact date or breaks)

3. Quantity 7 Paper Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Hospital was built in 1919, there were no records prior to this date

6. Contents Charts for each Hospital case give name, address of patient, age, nationality, occupation, date of birth. Name, address and birthplace of parents, Name and address of family physician dates of admittance and discharge, with Bed-side, Clinical, Surgical
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. In a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

over

6. Contents—continued and Obstetrical Charts also Nurses and Physician's remarks on each.

7. Arrangement Boxed Chronologically, arranged alphabetically (within each year.)
(Chronologically—by what? Numerically—by what?) Alphabetically—by what?)

8. Indexing No Indexing
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on regular printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Chart size 9½ x 12 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Box size 12 x 9½ x 12 Inches

11. Location by dates and quantities Located in bottom of Cabinet
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Hospital Office, first floor

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
No records kept prior to 1919

These 7 paper boxes contain about 1830 Hospital Charts for white and Colored patients

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Calvert Co. Hospital Bills, 1938--.
Est. 800 bills in 2 f.b.

Monthly bills for expenditures of the hospital paid by the supirintendant. Arr. alph. by name of payee. Hdw. and typed. 11½x12x3. Superintendent's office.

Clara Wilson 9/8/38 No. 5 189
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office Calvert County Hospital.
(Office of custody) (Office [illegible] made the record, if different)

Address of office of custody Health Building
(Name of building, room number, street address)

1. Title "Calvert Co. Hospital Bills"
(Give [illegible] full title [illegible] assigned title, if any, in brackets. If record [illegible], list them with dates or quantities or both)

2. Dates 1938 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Pasteboard File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Calvert Co. Hospital Bills
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records These bills have been destroyed annually prior to 1938
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Hospital bills sent in each month for payment. These represent monthly disbursements of all descriptions, marked paid.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. (Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetically, by Surname of Creditor.
(Chronologically—by what? Numerically—what? Alphabetically—by what?)

8. Indexing No Index.

9. Writing Handwritten & typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11½ X 3½ X 12 Inches. (File Box)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Located in Office of Hospital Superintendent, Dr. Fredrick.
(Room, vault, wall, N., E., S., W., second floor, cabinet, on floor)

12. Other information Good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)
These bills have been discharged annually, but entered on Hospital Ledgers. There are about 800 such bills in these boxes.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Patient's Register, 1919--. 2 vols.

Record of patients admitted to hospital, giving case no., name and address of patient, date admitted, no. of days in hospital, place and date of birth, age, color, sex, occupation, free or pay patient, room or ward, type of treatment, name of physician or surgeon, diagnosis, names and addresses of relatives, amount of bill, date discharged, condition of patient. Arr. number by case no. Hdw. on ptd. form. Aver. 120 pp. 13 x 15½ x 1. Office.

Clara M. Wilson 9/1/38 No. 3
(Worker's full name) (Date) (Form Identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md

Name of agency or office Calvert Co. Hospital
(Office of custody) (Office which made the record, if different)

Address of office of custody Hospital Office
(Name of building, room number, street address)

1. Title Patient's Register
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1919 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Hospital built in 1919 no records prior to this date

6. Contents Registers give patient's name and address, admittance date also discharge date, number of days in Hospital, place & date of birth, age, color, sex, occupation, pay or free patient room or ward, medical or surgical service, name of Physician or Surgeon, name & address of relative
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued or friends, phone number diagnosis, amt. of bill & condition on discharge.

7. Arrangement ~~Numerically~~ alphabetically, name of patient entered by [illegible]
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed pages
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 13 X 15 1/2 X 1 1/4 inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

(60 double pages.) in each vol.

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Located in Hospital Office, first floor.

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than [illegible])

These volumes contain a record of every patient admitted to the Calhoun Co. Hospital since its erection in 1919.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(Correspondence), 1926--. Est. ?

letters in 1 f.b.

Routine correspondence of the superintendent.

Not arr. Hdw. and typed. 11½ X 12 X 3. Office

Clara M. Wilson 9/12/-38 No 191
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Calvert Co. Hospital
(Office of custody) (Office which made the record, if different)

Address of office of custody Health Office Bldg.
(Name of building, room number, street address)

1. Title [Correspondence]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Pasteboard File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Calvert Co. Hospital
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No Correspondence found prior to 1926.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Hospital was not built until 1919

6. Contents Box contains copies of numerous kinds of Hospital Correspondence kept on file for future reference by the Hospital Superintendent.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6410

6. Contents—continued

7. Arrangement No particular arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed and handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Box size 1 1/2 X 3 1/2 X 12 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Located on lower shelf of Health Office, (front office)
(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
No records kept prior to 1919
These copies are probably the most important correspondence, kept for future reference.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE 16—6419

Ledger, 1919--. 2 vols.

Monthly account of receipts and disbursements, giving date, account, amount debited and credited, and total. Arr. chron. by month. Hdw. Aver. 300 pp. 14½ x 9 x 1½. Superintendent's office.

Daisy S. Cox 9/12/38 No. 4 192

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Calvert Co. Hospital
(Office of custody) (Office which made the record, if different)

Address of office of custody Prince Frederick Calvert Co.
(Name of building, room number, street address)

1. Title "Ledgers"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1919 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Vols
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titles above (no dates) shown
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing if possible)
Hospital built in 1919, no records prior to this date

6. Contents Volumes give names of patients amounts paid by each with all itemized accounts of Hospital receipts for each month also itemized expenditures and total disbursements for each month of the current year given in these Ledgers.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

Chronologically arranged by months within each year

7. Arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Indexing
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand written entirely
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Size of Vols. 14½ x 9 x 1½ Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

average no. of pages 300

11. Location by dates and quantities Located in office of Hospital Superintendent, Prince Frederick Md.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

These Vols. give itemized & total receipts and disbursements for each month of the current year.

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

	Supervisor of Elections			Cackerts County		
193	Minutes	1 Vol.	1919-34	1939		7/31/40
194	Removed Cards	1 bdl.	1920--	"		"
195	Register of Voters	57 Vol.	1896--	"		"
196	Oath Book	2 "	1898--	"		"
197	Election Returns	37 env.	1936--	"		"
198	Berry's Page Book	10 Vol.	1934--	"		"
199	Cards Decl. of Int. Voters	1 bdl.	1932--	"		"
200	Checks	5 bdl.	1924-30,	1932--		"

(MINUTES), 1919-24. 1 vol.

Record of proceedings at meetings of the board of election supervisors, giving date of meeting, names of members present and business transacted; also contains copies of orders of the board, subdividing election districts. Arr. chron. by date of meeting. Hdw. 70 pp. 12 x $7\frac{1}{2}$ x $\frac{1}{2}$. Supervisor's office.

(Minutes)
(~~PROCEEDINGS~~), 1919-24. 1 vol.

Record of proceedings at meetings of the board of election supervisors, giving date~~s~~ of meeting, names of members present and business transacted; ~~adjournment and next meeting, appointment of election officials, names and titles of officials appointed.~~; ~~Arr. chron. by date~~ of ~~meetings~~; also contains copies of orders of the board, ~~of election supervisors,~~ subdividing election districts. Arr. chron. by date of meeting. Hdw. 70 pp. 12 x 7½ x ½.

Supervisor's office.

(PROCEEDINGS), 1919-24. 1 vol.

Record of proceedings at meetings of the board of election supervisors, giving dates of meeting, adjournment and next meeting, appointment of election officials, names and titles of officials appointed. Arr. chron. by date of meeting; also contains orders of the board of election supervisors, subdividing election districts. Arr. chron. by date of meeting. Hdw. 70 pp. 12 x 7½ x ½. Supervisor's office.

(Proceedings), 1919-24. 1 vol. **130**

Record of proceedings at meetings of the board of election supervisors, giving dates of meeting, adjournment and next meeting, appointment of election officials, names and titles of officials appointed. Arr. chron. by date of meeting; also contains orders of the board of election supervisors, subdividing election districts. Arr. chron. by date of meeting. Hdw. 70 pp. 12 x 7½ x ½. Supervisor's office

Clara Wilson 4/26/39 No. 3
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Election Supervisors
(Office of custody) (Office which made the record, if different)

Address of office of custody Office of Supervisors of Election Court House.
(Name of building, room number, street address)

✓ 1. Title ("Minutes & Proceedings") ?
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

✓ 2. Dates. 1919 - 1924
(Earliest and latest dates; missing dates. Show exact date of breaks)

✓ 3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

✓ 4. Labeling No Labeling
(Explain fully; years; numbers; letters; number of records so labeled)

✓ 5. Discontinued and missing records This is the only vol. of its kind in the office, since 1924 they are kept by the Clerks.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
I dont find any prior to 1919. ?

6. Contents Proceedings of monthly meetings of Board of Election Supervisors, with signature of Clerk to the Board and dates.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

More detailed description on 193

Minutes of meetings of Supervisors of election, giving date of meeting and adjournment, date of future meeting, appointment of election officials giving names & titles of officials

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

✓ 7. Arrangement Chronologically by date ~~recorded~~ of meeting.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

✓ 8. Indexing No Index.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

✓ 9. Writing Handwritten.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

✓ 10. Size 12 7/8 X 7 1/2 X 1/2 Inches ~~(43 Pages)~~ 170 pp.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

✓ 11. Location by dates and quantities In closet on 2nd floor Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
In this volume are some loose papers titled "Order of the Board of Election", making provision for the 19th Amendment to the Constitution for Women Suffrage thus making possible for all voters to be given the opportunity to vote by dividing the Election Districts into more Precincts.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

REMOVAL CERTIFICATES & AFFIDAVITS, 1920--. 75 certificates in 1 bundle.

Original applications for removal certificates, giving date, name of voter, address, color, age, birthplace, term of residence in precinct, county and state, affidavit and signature of voter, and signatures of the board of registry. Arr. chron. by date filed. Hdw. on ptd. form. 9 x 7 x $\frac{1}{2}$. Supervisor's office.

Removal Certificates & Affidavits, 1920 -- 75 certificates in 1 bundle.

Original applications for removal certificates, giving date, name of voter, address, color, age, birthplace, Term of residence in precinct, County and state, affidavit and signature voter, and signatures of the board of registry. Arr. chrono. by date filed. Hdw. on pth. forms 9 x 7 x 1/2. Supervisor's office.

REMOVAL CERTIFICATES & AFFIDAVITS, 1920--. Eah 75 certificates in 1 bundle.

Removal certificates of voters, giving precinct and district nos., name of voter, age, color, address, ~~and~~ nativity, ~~of voters~~ time of residence in precinct, county and state, naturalization data, date of application, name of court, if qualified voter, and signatures of board of registry. Arr. chron. by date filed. Hdw. on ptd. form. 9 x 7 x $\frac{1}{2}$. Supervisor's office.

REMOVAL CERTIFICATES & AFFIDAVITS, 1920--. 75 certificates in 1 bundle. Removal certificates of voters, giving precinct and district nos., name, age, color, address and nativity of voter, time of residence in precinct, county and state, naturalization data, date of application, name of court, if qualified voter, signatures of board of registry. Arr. chron. by date filed. Hdw. on ptd. form. 9 x 7 x $\frac{1}{2}$. Supervisor's office.

Removal Certificates & Affidavits, 1920-:
75 certificates in 1 bundle.

Removal certificates of voters, giving precinct and district nos., name, age, color, address and nativity of voter, time of residence in precinct, county and state, naturalization data, date of application, name of court, if qualified voter, signatures of board of registry. Arr. chron. by date filed. Hdw. on ptd. form. 9 X 7 X 1/2.
Supervisor's office.

Clara Wilson 4/27/39 No. 624
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Election Supervisors
(Office of custody) (Office which made the record, if different)

Address of office of custody Office of Supervisors of Election
(Name of building, room number, street address)

1. Title "Removal Certificates & Affadavits"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1920 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle (75 Papers)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Removal Certificates & Affadavits [1920 —.]
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1920 these records were destroyed.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Application for removal Certificates of voters giving name, address, color, age, nativity, term of residence in Precinct County & State, date of application with affadavit of same printed on back of Certificates, and signature of Board of Registry.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronologically, by date filed.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 9 X 7 X 2 Inches (Bundle size) (70 Papers)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On desk in Supervisor's of Election Office, 2nd floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

REGISTER OF VOTERS, 1896--. 57 vols. (labeled by election district and precinct nos.).

Record of registered voters, giving name of voter, party affiliation, address, age, place of birth, color, term of residence, naturalization data, if sworn or affirmed, reason if disqualified, date of application, signature of voter, and voting record. Arr. alph. by name of voter within precinct and district. Hdw. under ptd. head. Aver. 100 pp. 23 x 18½ x 1. Supervisor's office.

Register of Voters, 1896 - c. 57 vols.
(Labeled by election district and precinct Nos.)

Record of registered voters, giving name of voter, party affiliation, address, age, place of birth, color, term of residence, naturalization data, if sworn or affirmed, reason if disqualified, date of application, signature of voter, and voting record. Arr. alph. by name of voter within precinct and district. Hdw. index pts. Leath. Aver. 100 pp. 23 x 18 1/2 x 1. Supervisor's office.

REGISTER OF VOTERS, 1896--. 57 vols. (labeled by election district and precinct nos.).

Record of registered voters, giving name and address of voter, party affiliation, age, nativity, color, term of residence in district, county and state, naturalization date, if qualified voter, date of application, signature of voter, voting record, and district and precinct nos. Arr. alph. by name of voter. Hdw. on ptd. form. Aver. 100 pp. 23 x 18½ x 1. Supervisor's office.

REGISTER OF VOTERS, 1896--. 57 vols. (labeled by election district and precinct nos.).

Record of registered voters, giving name and address of voter, party affiliation, age, nativity, color, term of residence in district, county and state, naturalization data, if qualified voter, date of application, signature of voter, voting record, and district and precinct nos. Arr. alph. by name of voter. Hdw. on ptd. form. Aver. 100 pp. 23 x 18½ x 1. ~~37 vols., ? - ?, second floor, courthouse; 20 vols.~~, ~~? - ?~~, Supervisor's office.

Location

Register of Voters, 1896--. 57 vols. (labeled by election district and precinct nos.).

Record of registered voters, giving name and address of voter, party affiliation, age, nativity, color, term of residence in district, county and state, naturalization data, if qualified voter, date of application, signature of voter, voting record, district and precinct nos. Arr. alph. by name of voter. Hdw. on ptd. form. Arr. 108 pp. 23 x 18½ x 1. 37 vols., ? - ?, second floor, courthouse; 20 vols., ? - ?, supervisor's office.

Daisy S. Cox 4/26/39 No. 5
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Election Supervisors
(Office of custody) (Office which made the record, if different)

Address of office of custody Office of Election Supervisors
(Name of building, room number, street address)

1. Title "Register of Voters" (or Registration Books)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1896 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 57 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1896 we find none of these records, probably the old books were destroyed
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These records give place of residence, term of residence in Election District, Post Office address, surname and christian name of voter, party affiliation, place of birth, age, color, sex, year, month and day of application, District, Precinct, Naturalization
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

/over

6. Contents—continued

qualifications (can or cannot read) voters signature also dates of voting in Primary and General Elections with check marks showing same. also remarks.

7. Arrangement Alphabetically by surname of voter
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical throughout Volume A – Z
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written entirely
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
23 x 18½ x 1 Inch
Each about 100 Pages

11. Location by dates and quantities 37 Volumes
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
found in a closet on second floor,
20 newer Vols. in office of Election Supervisor, second floor.

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

— Labeling —

57 Vols. Register of Voters with Election District & Precinct number on each (no. liber)

[1896 —]

OATH BOOK, 1898--. 2 vols. (1 vol. 1930-).

Oaths of officers of registration and judges of election, giving name of official, address, precinct, terms of oath, signatures of official and supervisor, and date. Arr. chron. by date of oath. Hdw. Aver. 200 pp. 17 x 11 x 1½. 1 vol. 1898-1930, closet 2nd floor courthouse, 1 vol. 1930--. Supervisor's office.

Oath Book, 1898--
2 vols. (1 vol. 1930-)

Oaths of officers of registration and judges of elections, giving name of officer, address, precinct, terms of oath, signatures of official and supervisor, and date, thr. chron. by date of oath.
Hdw. ms. 200 pp. 14 x 11 x 1½. 1 vol. 1898-1930.
2nd floor
Closed, Courthouse, 1 vol. 1930--, Supervisors office.

OATH BOOK, 1898--. 2 vols. (1 vol. not labeled; 1 vol., dated). Oaths of election officials including judges and clerks of elections, giving name and address of official, district and precinct nos., date sworn, nature of oath, and signatures of official and supervisors. Arr. chron. by date recorded. Hdw. Aver. 200 pp. 17 x 11 x 1½. Supervisor's office.

OATH BOOK, 1898--. 2 vols. (1 vol. not labeled; 1 vol., dated).

Oaths of election officials including judges and clerks of elections, giving name and address of official, district and precinct nos., date sworn, nature of oath, and signatures of official and supervisors. Arr. chron. by date recorded. Hdw. Aver. 200 pp. 17 x 11 x 1½. ~~1 vol., 1899-1930?, second floor, courthouse; 1 vol.,~~ ~~1950?~~, supervisor's office.

location

Oath Book, 1898 --.. 2 vols. (1 vol. not labled; 1 vol., dated).

Oaths of election officials including judges and clerks of elections, giving name and address of official, district and precinct nos., date sworn, nature of oath, signatures of official and supervisors. Arr. chron. by date recorded. Hdw. Avr. 200 pp. 17 x 11 x 1½. 1 vol., 1898-1930?, second floor, court house; 1 vol., 1930?--, supervisor's office.

Daisy S. Cox 4/26/39 No. 4
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Election Supervisors
(Office of custody) (Office which made the record, if different)

Address of office of custody Office of Election Supervisors Court House
(Name of building, room number, street address)

1. Title "Oath Book"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates. 1898 —
(Ele[illegible] dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain full; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882 — 1898 we find no trace of these older records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Records give oaths made by Election Officials, Clerks and Judges of Election for (Primary and General)
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Oaths include names of official their residence, Precinct and District signature of Officials, signature of Supervisors of Election, with date

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological by date filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Indexes
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
17X11 X 1½ Inches
(One old Vol. contains 206 Pages) one new Vol contains 152 Pages.

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
One old Vol. in closet on second floor, new Vol. in office of Election Supervisor

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling —

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1 Vol.) Oath Book

[1898 — 1930]

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1 Vol) Oath Book

1930 —

ELECTION RETURNS FOR CALVERT COUNTY, 1936--. 37 envelopes.

Tally sheets of election returns for all county, state, and federal elections, giving names of candidates, total votes of each precinct and district, and signatures of clerks and judges of election. Arr. numer. by precinct no. within district. Hdw. 8 x 4 x 2. Supervisor's office.

Election Returns for Calvert County, 1936 - - 34 envelopes

Tally sheets of election returns for all county, state, and federal elections, giving names of candidates, total votes of each ~~candidate, disqualified voters~~, precinct and district, and signatures of clerks and judges of election. Arr. numer by precinct no. within district. Hdqs. 8 x 4 x 2. Supervisor's office.

ELECTION RETURNS FOR CALVERT COUNTY, 1936--. 37 envelopes in 10 bundles.

Reports of election returns, giving date of election, precinct and district nos., total no., of votes cast for each candidate and names of those declared elected, and signatures of judges and clerks of elections. Arr. numer. by precinct no. within district. Hdw. 8 x 4 x 2. Supervisor's office.

Size of Bdls.

Election Returns for Calvert County, 1936--. 37 envelopes in 10 bundles.

Reports of election returns, giving date of election, precinct and district nos., total no. of votes cast for each candidate and names of those declared elected, signatures of judges and clerks of elections. Arr. numer. by precinct no. within district. Adm. ? x ? x ?. Supervisor's office.

Daisy S. Fox 4/26/39 No. 8
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Election Supervisors
(Office of custody) (Office which made the record, if different)

Address of office of custody Office of Election Supervisors
(Name of building, room number, street address)

1. Title Election Returns for Calvert County
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1936 — .
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 10 Packages, 39 Envelopes ?
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Labeled or titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Prior to 1936 all these records were destroyed

6. Contents Tally sheets with names of candidates total votes cast for each Statements of votes cast in each Precinct and District, dates of same with signature of Judges and Clerks of Election
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Get better description

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6. Contents—continued

7. Arrangement Numerical according to District & Precinct ?
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing all Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Envelope size 11 x 5 x 1 Inch
size of packages or bundles.

11. Location by dates and quantities In book-case in office of Election Supervisors, second floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

CLERK'S POLL BOOK, 1934--. 10 vols. (labeled by district and precinct no.).

List of voters taken at the polls. Arr. chron. by date of election.

Hdw. Aver. 15 pp. 17 x 7 x ¼. Office.

Clerk's Poll Book,
1934 -- 10 Vols.
(Labeled by district
and precinct no.)

List of voters taken at the polls.
Stw. chron. by date of election. Hdcs
aver. 15 pp. 17 x 7 x 1/4. Office

CLERKS' POLL BOOK, 1934--. 10 vols. (labeled by district and precinct nos.).

List of voters in county, giving name and address of voter, district and precinct nos., ~~address of voter, district and precinct nos.,~~ and date of election. ~~Arr. numer. by election.~~ Arr. numer. by election district. Aver. 20 pp. 17 x 7 x $\frac{1}{4}$. Supervisor's office.

Clerks' Poll Book, 1934--. 10 vols.
(labled by district and precinct nos.).
List of voters in county, giving name and address of voter, district and precinct nos., date of election. Arr. numer. by election district. Avr. 20 pp. 17 x 7 x 1/4. Supervisor's office.

Daisy S. Cox 4/26/39 No 2 125

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Election Supervisors
(Office of custody) (Office which made the record, if different)

Address of office of custody Office of Election Supervisors, Court House
(Name of building, room number, street address)

1. Title "Clerks' Poll Book"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 10 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheets
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records I've found none prior to 1934, I presume they are in the old Ballot boxes
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These records give names of Voters in Primary and General Election giving Precinct & District dates of Election
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Numerically According to Election District
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
17 x 7 x 1/4 Inches
10 - 20 pages partly filled

11. Location by dates and quantities Located in office of Election Supervisors, second floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling —

Clerks' Poll Book, giving District number and Precinct on each

[1934 — .]

CERTIFICATES OF DECLARATION OF INTENTION, 1932--. Est. 85 certificates in 1 bundle.

Certificates of declarations of intentions to become voters of the county, recorded in Register of Intended Voters (clerk's office), entry--. Arr. chron. by date filed. Hdw. on ptd. form. 7 x 5 x 1. Supervisor's office.

CERTIFICATES OF DECLARATION OF INTENTION, 1932--. Est. 85 certificates in 1 bundle.

Certificates of declarations of intentions to become voters of the county, recorded in Register of Intended voters (clerk's office), entry--. Arr. chron. by date filed. Hdw. on ptd. form. 7 x 5 x 1. Supervisor's office.

Certificates of Declaration of Intention, 1932--. Est. 85 certificates in 1 bundle. Certificates of declarations of intentions to become voters of the county, recorded in Register of Intended voters (clerk's office), entry —. Arr. chron. by date filed. Hdw. on ptd. form. 7 x 5 x 1. Supervisor's office.

Clara Wilson 4/27/39 no. 7
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Election Supervisors
(Office of custody) (Office which made the record, if different)

Address of office of custody Office of Election Supervisors
(Name of building, room number, street address)

1. Title "Certificates of Declaration of Intention"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1932 — .
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle (about 85 Papers)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Certificates of Declaration of Intention [1932-]
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1932 these records were destroyed.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Certificates give name of applicant, residence, age, occupation & color, declaring their intention to become citizens of County & State, with signature of Clerk of Circuit Court & dates
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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6. Contents—continued

7. Arrangement Chronologically by date filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Bundle size 7 X 5 X 1 Inch (About 85 papers)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On desk in Supervisor of Election Office, 2nd floor, Court House.
(Room, floor, wall, N/E. S/W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

CARBON COPIES OF CHECKS, 1924-30, 1932--. 5 vols. (4 vols. labeled by election district).

Stub record, 1924-30 and carbon copies 1932--, of checks issued, giving check no., date, name of payee, amount, and purpose. Arr. numer. by check no. Hdw. on ptd. form. Aver. 90 pp. $11\frac{1}{2}$ x 10 x 1, 17 x $11\frac{1}{2}$ x 1. 1 vol. 1924-30, in closet 2nd floor courthouse, 4 vols. 1932--. Supervisor's office.

Carbon Copies of Checks, 1924-30, 1932--
5 Vols. (4 Vols. labeled by election district)

Stub records, 1924-30 and carbon copies 1932--, of checks issued, giving check no., date, name of payee, amount, and purpose. Arr. numer. by check no. Hand. on ptd. form. Hor. 9opp. 11½x10x1, 17x11½x1. 1 Vol. 1924-30, in closet 2nd floor courthouse, 4 Vols. 1932-- Supervisor's office.

CARBON COPIES OF CHECKS, 1924-30, 1932--. 5 vols. (4 vols. labeled by election district; 1 vol. not labeled). 1 vol., 1924-30, not titled. Record of checks issued by the board of election supervisors for election expenses; stubs of checks, 1924-30, carbon copies, 1932--; giving check no., date, purpose, amount, name of payee, and signature of chairman of board. Arr. numer. by check no. Hdw. on ptd. form. Aver. 90 pp. $11\frac{1}{2}$ x 10 x $\frac{1}{2}$, 17 x $11\frac{1}{2}$ x 1. Supervisor's office.

CARBON COPIES OF CHECKS, 1924-30, 1932--. 5 vols. (4 vols. labeled by election district; 1 vol. not labeled). 1 vol., 1924-30, not titled. Record of checks issued by the board of election supervisors for election expenses; stubs of checks, 1924-30, carbon copies, 1932--; giving check no., date, purpose, amount, name of payee, and signature of chairman of board. Arr. numer. by check no. Hdw. on ptd. form. Aver. 90 pp. 11½ x 10 x ½, 17 x 11½ x 1. ~~1 vol., 1924-30, second floor, courthouse; 4 vols., 1932--,~~ Supervisor's office.

Carbon Copies of Checks, 1924-30, 1932--. 5 vols. (4 vols. labeled by election district; 1 vol. not labeled). 1 vol., 1924-30, not titled.

Record of checks issued by the board of election supervisors for election expenses; stubs of checks, 1924-30, carbon copies, 1932--; giving check no., date, purpose, amount, name of payee, and signature of chairman of board. Arr. numer. by check no. Hdw. on ptd. form. Aver. 90 pp. 11½ x 10 x ½, 17 x 11½ x 1. 1 vol., 1924-30, second floor, courthouse; 4 vols., 1932--, Supervisor's office.

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Daisy S. Cox 4/26/39 No. 9

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Election Supervisors
(Office of custody) (Office which made the record, if different)

Address of office of custody Office of Election Supervisors
(Name of building, room number, street address)

1. Title "Carbon Copies of Checks"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1932 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 Loose-leaf Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled lettered according to Election District
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Prior to 1932 these records evidently were destroyed

6. Contents Copies of checks given by the Board of Election Supervisors to the Officials of Primary and General Elections also for the expenses of said elections with amounts and dates, signatures of Clerk
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filed out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Numerical by check number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11½ x 10 x ½ Inch
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

25 Pages

11. Location by dates and quantities In office of Election Supervisor, second floor, Court House
(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Clara Wilson (Worker's full name) 4/26/39 (Date) No. 1 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Board of Election Supervisors
(Office of custody) (Office which made the record, if different)

Address of office of custody Office of Supervisors of Election, Court House.
(Name of building, room number, street address)

1. Title (Check Stubs.)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 - 1930
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling No Label
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1924 these stubs must have been destroyed. From 1930 — the newer loose leaf books were used, form for same has been made, titled, Carbon Copies of Checks.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original stubs show checks have been made out by the Board of Election Supervisors to the officials, for Primary & General Election expences, nature of expence, amts. and dates.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-11HR, such forms should be filled out and attached)

Stubs of checks issued by the Board of Election supervisors for expenses incurred in primary and general elections

6. Contents—continued

7. Arrangement Numerically by Check number.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 17 X 11½ X ¾ Inches (About 500 stubs) ?
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In closet on 2nd floor, Court House.
(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Sheriff			Calvert County		
204 Ledger	1 Vol	1938 -	- 1939		7/31/40
205 Rec. + Disburse.	1 "	1938 -	- "		"

LEDGER, 1938--. 1 vol.

Sheriff's account of expenses and fees due from the county, giving date, amounts paid for maintenance of prisoners and jail repairs, advertising, ballot boxes, fees for official attendance and serving writs, account of persons committed to and released from jail. Arr. chron. by date recorded. Hdw. ? pp. 15½ x 9 x 1. Sheriff's office.

LEDGER, 1938--. 1 vol.

Sheriff's account of expenses and fees due from the county, giving date, ~~recorded,~~ amounts paid for maintenance of prisoners and jail repairs, advertising, ballot boxes, fees for official attendance and serving writs, account of persons committed to and released from jail. Arr. chron. by date recorded. Hdw. ?pp. 15½ x 9 x 1. Sheriff's office.

Check

Ledger, 1938--. 1vol.

Sheriff's account of expenses and fees due from the county, giving date recorded amounts paid for maintenance of prisoners and jail repairs; advertising; ballot boxes; fees for official attendance and serving writs; account of persons committed to and released from jail. Arr. chron. by date recorded. Hdw. ? pp. 15½ x 9 x 1. Sheriff's office.

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Clara Hilton 7/19/39 m1.

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Sheriff's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title [Sheriff's Accounts]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Ledger
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Present Sheriff elected to office Nov. 1938. The Ex-sheriffs are allowed to keep their own records.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Gives names of prisoners committed or released, itemized cost of transportation, number of warrants issued & costs. Sheriffs attendance & fee, no. of witnesses. Marriages of Sheriff & Justice of Peace also dates.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological by date recorded. Sheriff.
(Chronologically—by what? Numerically—by what? Alphabetically—by wha

8. Indexing None.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 15½ X 9 X 1 Inch
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In File Drawer of Sheriff's Office, second floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

RECEIPTS AND DISBURSEMENTS), 1938--. 1 vol.

Record of receipts and disbursements, giving under receipts, type of instruments served and fee, amount from county commissioners for board of prisoners, salaries, and traveling expenses; under disbursements, name of payee, check no., amount, and purpose. Arr. chron. by date of recording. Hdw.? ? pp. 18 x 13 x 1. Offices second floor. Courthouse.

(Receipts and Disbursements)
1938 - - 1 Vol

Record of receipts and disbursements, giving under receipts, type of instrument served and fee, amounts from county commissioners, for board of prisoners, salaries, and traveling expenses; under disbursements, name of payee, check no., amount, and purpose. Arr. chron. by date of recording. Hdlr: ? ? pp. 18 x 13 x 1. Office second floor, courthouse

(Cash Receipts and Disbursements)

(~~CASH BOOK~~), 1938--. 1 vol.

~~Sheriff's daily~~ ~~record of receipts and disbursements, receipts give date, amount of fee received, reason, total, disbursements give date, amount, purpose, total, and balance.~~ Arr. chron. by date ~~recorded.~~ of transaction Hdw. ?pp. 18 x 13 x 1. ?

Record of daily cash receipts, giving date name of payer or payee, amount, and purpose of transaction.

Sheriff

(Cash Book), 1938--. 1 vol.

Sheriff's daily record of receipts and disbursements; receipts give date, amount of fee received received, reason, total; disbursements give date, amount, purpose, total, and balance. Arr. chron. by date recorded. Hdw. ? pp. 18 x 13 x 1. ?

Clara Wilson 7/19/39 No. 2
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Sheriff's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick
(Name of building, room number, street address)

1. Title [Cash Book]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain if any; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Sheriff elected to office Nov. 1938, The Ex Sheriffs are allowed to keep their own records.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Amts. of Cash receipts and disbursements. Names of Defendants Magistrates, Attorneys & Sheriff. Amt. of Sheriffs fees, Dates.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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Alan H. Ross, residence - Island Creek P.O.
Clerk of Court says Sheriff has no office in Court House

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological, by date recorded.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 18 X 13 X 17 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In File Drawer of Sheriff's Office, 2nd floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Treasurer — Calvert County

No.	Title	Containers	Incl. dates	Report rec'd.	Returned	Entry Written
112	Tax Record	11 Vols.	1935--	1939		9/31/40
113	Auto Levy Book	4 "	1935--	"		"
114	Assessment Increase	1 "	1930--	"		"
115	" Decrease	2 "	1930--	"		"
116	Account Book	3 "	1905--	"		"
117	Trans. " "	3 "	1890--	"		"
118	Old Age Pen	1 lb	1931--	"		"
119	Day Cash Book	2 Vols.	1935-37	"		"
120	Receipts	32 "	1937--	"		"
121	Order Book	2 "	1882--	"		"
122	Re-issue of Co. Paper	1 "	1882-97	"		"

TAX RECORD, 1935--. 11 vols. (4 vols. numbered; 5 vols. labeled by district no., name of town or subdivision; 2 vols. also labeled C.B.N.B; 1 vol. also labeled Bk. 1-15). 6 vols., 1937--, not titled.

Record of taxes collected, giving computations, name and address of taxpayer, description of property, basis of assessment on state exempt, real, personal, special and intangible property, total assessments, amount collected on each of the foregoing classifications, total tax collected, interest and penalty collected, date paid and amount, and refunds. 9 vols., 1935--. Arr. alph. by name of taxpayer within district; 2 vols., 1937-- arr. numer. by lot and block no. Hdw.? Aver.? pp. 11½ x 6 x 12½? 17 x 11 x 2. Treasurer's office.

2 Vols. 1937 -- Arr. numer. by lot and block no.
Hdes.? Hvr.? pp. 11½x6 x12½?
17x11x2. Treasurer's office.

Tax Record, 1935 --. 11 Vols.
(9 Vols. numbered; 5 Vols labeled by district no., name of Town or Subdivision; 2 Vols. also labeled C. B. N. B; 1 Vol. also labeled Bk. 1-15)
6 Vols. 1937 -- Not Titled

Record of taxes collected, giving computations, name and address of taxpayer, description of property, basis of assessment on state exempt, real personal, special and intangible property, total assessment, amount collected on each of the foregoing classifications, total tax collected, interest and penalties collected, date paid and amounts and refunds.
9 Vols. 1935 -- Arr. alph. by name of taxpayer within district;

TAX RECORD, 1935--. 11 vols. (5 vols. labeled L.M. and by district and subdivision; 6 vols., labeled 1; 1; 2; 3; C.B., N.B. BK. 1-15). 6 vols., 1937--, not titled.

Record of tax collections, giving name and address of taxpayer, date and amount of assessment, taxable basis, amount of state and county taxes, lot and block nos., date and amount paid, and receipt no. ~~9 vols.~~, 1935--, arr. alph. by name of taxpayer; ~~2 vols.~~, 1937--, arr. numer. by lot and block nos.?. Indexed ? . Hdw. ? . Aver. 500 pp. 11½ x 6 x 2½, 17 x 11½ x 2. Treasurer's office.

Check

Tax Record, 1935--. 11 vols. (5 vols. labeled L.M. and by district and subdivision; 6 vols. labeled 1, 1, 2, 3, C.B., N.B. BK. 1-15). 6 vols., 1937--, not titled.

Record of tax collections, giving name and address of taxpayer, date and amount of assessment, taxable basis, amount of state and county taxes, lot and block nos., date and amount paid, receipt no. 9 vols., 1935--, arr. alph. by name of taxpayer; 2 vols., 1937--, arr. numer. by lot and block nos. ? Indexed ?, Hdw. ?. Aver. ? pp. 11½ x 6 x 2½, 17 x 11½ x 2. Treasurer's office.

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Daisy S. Cox (Worker's full name) 4/21/39 (Date) No. 3 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of Treasurer
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title [Tax Record]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1935
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 11 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain ~~folio~~; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None found prior to 1935 they seem to become the property of the ex-Treasurer upon expiration of their term of office.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records give number and addresses of taxpayers amounts of assessments taxable basis State & County taxes with dates. Dates of payments & receipt number of same.
(Purpose and general nature of ~~record~~. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

Alphabetically entered by surname of tax payer under each District. 2 Vols. labeled CBT & N.B. have numerical arrangement according to lot & Block number.

7. Arrangement
(Chronologically—by what? Numerically—by what? Alphabetically)

8. Indexing Alphabetical except 2 Vols described above have numerical indexing —
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
All Hand-written

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
6 Current Vols. $11\frac{1}{2} \times 6 \times 12\frac{1}{2}$ Inches
5 Vols. $17 \times 11\frac{1}{2} \times 2$ Inches.

11. Location by dates and quantities
(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
All Vols. in office of Treasurer, ground floor, Court House

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

— Labeling —

1 Vol.) Tax Record, 1st District L.M. [1935 — 1937]

1 Vol.) Tax Record, 2nd District L.M. [1935 — 1937]

1 Vol.) Tax Record, 3rd District. L.M. [1935 — 1937]

1 Vol.) Tax Record, 3rd District, Chesapeake Beach and Randall Cliffs L.M. [1935 — 1937]

1 Vol.) Tax Record, 3rd District, North Beach and North Beach Limits L.M. [1935-1937]

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1 Vol.) 1 (A — K) [1937 — .]

1 Vol.) 1 (K — Z) [1937 — .]

1 Vol.) 2 [1937 — .]

1 Vol.) 3 [1937 — .]

1 Vol.) C.B. [1937 — .]

1 Vol.) N.B. Bk 1 — 15 [1937 — .]

(These are loose-leaf books)

AUTOMOBILE LEVY BOOK, 1935--. 4 vols. (3 vols. 1-3 by district no). Record of payment of automobile taxes, giving name and address of owner, make of vehicle, type, year, horsepower, price, county and state taxes and interest, total, date, and amount paid. Arr. alph. by name of owner within district. Hdw. under ptd. head. Aver. 200 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x $2\frac{1}{2}$, 17 x $10\frac{1}{2}$ x 1. Safe, Treasurer's office.

Automobile Levy Book,
1935 - - 4 Vols. (3 Vols.
1-3 by District No.)

Record of payment of automobile Taxes, giving name and address of owner, make of vehicle, type, year, horsepower, price, County and State taxes and interest, total, date and amount paid. Arr. alph. by name of owner within district. Arr. under std. head. Arr. 200 pp. 16½ x 11½ x 2½, 14 x 10½ x 1. Safe, Treasurer's office.

AUTOMOBILE LEVY BOOK, 1935--. 4 vols. (3 vols. labeled by district no.; 1 vol. not labeled). 3 vols., 1935-37, not titled.

Record of taxes collected on automobiles, giving district no., name and address of owner, description of car, amount of state and county taxes, date paid, and remarks. Arr. alph. by name of owner within district. Hdw. Aver. 200 pp. 17 x 10½ x 1, 16½ x 11½ x 2½. Treasurer's office.

Automobile Levy Book, 1935--. 4 vols. (3 vols. labeled by district no.; 1 vol. not labeled). 3 vols., 1935-37, not titled.

Record of automobile tax collections, giving district no., name and address of owner, description of car, amount of state and county taxes, date paid, remarks. Arr. alph. by name of owner within district. Hdw. Arr. 200 pp. 17 x 10½ x 1, 16½ x 11½ x 2½. Treasurer's office.

Clara Wilson 4/21/39 no. 2
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Treasurer's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title [Automobile Tax Records]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1935—.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1935 these books became the property of Ex Treasurers, after their term of Office.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Volumes give name & address of car owner, amt. of State & County taxes, date of payment, with remarks concerning same.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

The new Volume (Automobile Remy Book) includes all three Districts.

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6. Contents—continued

7. Arrangement See attached sheet.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing 3 Older volumes not indexed. New vol. alphabetically indexed throughout.
(Self-contained—describe how it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 3 Volumes 17 X 10½ X 1 Inch (100 Pages)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1 Volume 16½ X 11½ X 2½ (500 Pages)

11. Location by dates and quantities In safe in Treasurer's Office, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good.)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling (1 Vol.) 1st " District
(1 Vol) 2nd " District [1935 – 1937]
(1 Vol.) 3rd " District

(1 Vol) Automobile Levy Book
Calvert County [1937 — .]

Arrangement – Alphabetically entered by surname of owner, within each District,

(ASSESSMENT INCREASES), 1930--. 1 vol.

Carbon copies of commissioners authorization to treasurer for increases in assessments, giving order no., date, district, year, total assessments, remarks, amount of increase, year, location, and signatures of clerk and president of the county commissioners. Arr. numer. by order no. Hdw. on ptd. form. 250 pp. 16½ x 10 x 1½. Vault.

(ASSESSMENT INCREASES), 1930--. 1 vol.

Carbon copies of commissioners authorization to treasurer for increases in assessments, giving ~~authorization~~ order no., date, district, ~~acr~~, year, total assessments, remarks, amount of increase, year, location, and signatures of clerk and president of the county commissioners. Arr. numer. by ~~authorization~~ order no. Hdw, on ptd. form. 250 pp. 16½ x 10 x 1½. Vault.

Check

(Assessment Increases), 1930--. 1vol.

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Carbon copies of commissioners authorization to treasurer for increases in assessments, giving authorization no., date, district no., year, total assessments, remarks, amount of increase, year, location, and signatures of clerk and president of the county commissioners. Arr. numer. by authorization no. Hdw. on ptd. form. 250pp. 16½x10x1½. Vault.

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Daisy S. Cof (Worker's full name) 2/3/39 (Date) No. 9 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of County Commissioners (Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick (Name of building, room number, street address)

1. Title [Assessment - Increase Book] (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1930 — (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible) These books were not used prior to 1930

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6. Contents Copied records of names of property owner, amount of increase on real estate, and personal property with names of Clerk and President of County Commissioners with dates of filing and application number (Give scope of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6410

6. Contents—continued

7. Arrangement Numerically as ~~application~~ authorization is filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed form
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 x 10 x 1½ Inch
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

about ~~400~~ 200 pages (⅓ book filled)

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

In vault of Co. Commissioners Office, grand floor, Court House

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

extra copies Commissioners authorization to treasurer

no., date, authorizing clerk, dist. no., year, total assess., remarks, amount of taxes, year, county, state, signature of pres. and clerk of commissioners.

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(ASSESSMENT DECREASES), 1930--. 2 vols.

Carbon copies of commissioners authorization to the treasurer for decreases in assessments, giving order no., date, name of taxpayer, district no., year, type of property, and amount of decrease. Arr. numer. by order no. Hdw. on ptd. form. Aver. 300 pp. 16½ x 10 x 1. Commissioner's vault.

(ASSESSMENT DECREASES), 1930--. 2 vols.

Carbon copies of commissioners authorization to the treasurer for decreases in assessments, giving order no., date, name of taxpayer, district no., year, type of property, and amount of decrease. Arr. numer. by order no. Hdw. on ptd. form. Aver. 300 pp. 16½ x 10 x 1. Vault.

(ASSESSMENT DECREES), 1930--. 2 vols.

Carbon copies of commissioners authorization to the treasurer for decreases in assessments, giving ~~authorization~~ order no., date, name of taxpayer, district no., year, type of property, and amount of ~~tax.~~ decrease. Arr. numer. by ~~authorization~~ order no.

Hdw. on ptd. form. 300 pp. 16½ x 10 x 1. Vault.

(Assessment Decreases), 1930--. 2 vols. 166

Carbon copies of commissioners authorization to the treasurer for decreases in assessments, giving authorization no., date; name of taxpayer, district no., year, type of property, and amount of tax. Arr. numer. by authorization no. Hdw. on ptd. form. 300 pp. 16½ x 10 x 1. Vault.

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Clara M. Wilson 2/3/39 No. 10

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioners Office.
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title [Assessment Relate Books]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1930 —— .
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling No Labeling
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records These books were not used prior to 1930
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Copied records of

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6. Contents Names of property owners, amt. of relate for real estate or personal property, dates with names of Clerk & President of County Commissioners also Application number
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6410

6. Contents—continued

7. Arrangement Numerical as applications were filed.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

✓ 8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

✓ 9. Writing Handwritten, on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

✓ 10. Size 16½ X 10 X 1 Inches
(Of record or container. Height, width, thickness or depth. Average ~~number of~~ pages or documents)
300 Pages, partly used

11. Location by dates and quantities In vault of County Commissioner's Office, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County _____ State _____

Name of agency or office _____
(Office of custody) (Office which made the record, if different)

Address of office of custody _____
(Name of building, room number, street address)

1. Title _____
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates _____
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity _____
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling _____
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Decrease in the assessment of property authorized by Co. Comm's
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Prince Frederick Md.
Nov. 5, 1935

Treasurer of Calvert County:
We hereby authorize you to decrease your assessment of Ernest C. Bowen in 2nd Dist. of Calvert Co. for the year 1933 as follows
Real 2361 Personal ✓ Securities ✓

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities
(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

ACCOUNT BOOK, 1905--. 3 vols.

Record of orders paid by the treasurer, giving year of levy, date of order, order no., name of payee, purpose, amount, total, and recapitulation by various accounts. Arr. chron. by date of entry. Aver. 500 pp. 16 x 11 x 2. Vault.

Account Book, 1905 - - 3 Vols.

Record of orders paid by the Treasurer, giving year of levy, date of order, order no., name of payee, purpose, amount, totals, and recapitulation by various accounts. Arr. Chron. by date of entry. Arr. w. 100 pp. 16x11x2. Varnt.

Account Book, 1905--. 3 vols.

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Record of orders of the commissioners on treasurer, giving levy year, district no., date recorded, order no., name of payee, account charged, amount, total, and recapitulation. Arr. chron. by date recorded. Hdw. Aver. 500 pp. 16x11x2. Vault.

Check

Account Book, 1905--. 3 vols. **170**

Account Book, 1905 - Dec. 9, 1924. 16 x 11 x 2½ 640 pp
Hdw.

year of disp, dist. no., date of order, order no, payee, purpose, amount, total, recapitulation.

170 162

Clara M. Gibson 2/1/39 No 6 —
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick,
(Name of building, room number, street address)

1. Title [County Commissioners Account Book]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1905 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Volumes (for all 3 Districts)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1905 these accounts were kept in Levy Books.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing possible)

6. Copied records of Orders drawn by the County Commissioners for expenditures, when and to whom paid. Giving order no. amounts & dates. Itemized lists or accounts of all disbursements with lists of taxable securities given to County Commissioners.

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WPA Form 12-13HR—Revised (See reverse side) 16—6410

6. Contents—continued

7. Arrangement Chronological entered by date recorded
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 X 11 X 2 Inches.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
500 Pages.

11. Location by dates and quantities In vault of County Commissioners Office, ground floor Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling

(1 Vol.) "Account Book" [1905 — 1922]

(1 Vol) "Account Book" [1922 — 1935]
Calhoun County

(1 Vol). "Account Book" [1935 —]
Calhoun County

TREASURERS ACCOUNT BOOK, 1890--. 3 vols. Title varies: Tax Levy, 2 vols., 1890-1922. 1898-August 27, 1901 also in Minute Book, entry .

Record of treasurers' accounts of tax collections, giving amount to be collected, levy year, account, date and amount collected, total, and name of treasurer. Arr. chron. by date collected. Hdw. Aver. 500 pp. 16 x 12 x 2. Commissioners Vault.

TREASURERS ACCOUNT BOOK, 1890--. 3 vols. Title varies: Tax Levy, 2 vols., 1890-1922. 1898-August 27, 1901 also in Minute Book, entry .

Record of treasurers' accounts of tax collections, giving amount to be collected, levy year, account, date and amount collected, total, and name of treasurer. Arr. chron. by date collected. Hdw. Aver. 500 pp. 16 x 12 x 2. Commissioners Vault.

Check

TREASURERS ACCOUNT BOOK, 1890--. 3 vols. Title varies: Tax Levy, 2 vols., 1890-1922. 1898-August 27, 1901; also in Minute Book, entry--. Record of treasurers' accounts of tax collections, giving amount to be collected, levy year, account, date and amount collected, total, and name of treasurer. Arr. chron. by date collected. Hdw; Aver. 500 pp. 16 x 12 x 2. Vault.

Check

Treasurers Account Book, 1890--. 3 vols. 184

Title varies: Tax Levy, 2 vols., 1890-1922.

1898-August 27, 1901, also in Minute Book, entry-.

Record of treasurer's accounts of tax collections, giving amount to be collected, levy year, account, date and amount collected, total, and name of treasurer. Arr. chron. by date collected. Hdw. Ncrr. 500 pp. 16x12x2. Vault.

Clara Wilson 4/21/39 No. 4
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of Treasurer
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick
(Name of building, room number, street address)

1. Title "Treasurer's Account Book."
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1890 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records See item 12
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents County Commissioner's record of Treasurer's Accounts, Containing amts. placed in Treasurer's hands for Collection, with dates of same and name of Treasurer.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12–13HR, such forms should be filled out and attached)

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WPA Form 12–13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological arranged under each term of Office
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 X 12 X 2 Inches (About 500 Pages)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities These volumes are kept in vault of County Commissioners Office, Ground Floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

Prior to 1890 these accounts were kept in back of Levy Books.

Accounts of all three Districts are included in each volume.

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling - (1 Vol.)

Tax Levy, Calvert County [1890-1912]

(1 Vol.) Tax Levy, Calvert County [1912-1922]

(1 Vol.) Treasurer's Account Book
Calvert County [1922 — .]

OLD AGE PEN (Pension) RELIEF, 1931--. Est. 25 papers in 1 f.b. Original statements filed with the State Comptroller by the county treasurer, giving date, and amount disbursed for old age assistance and pensions. Arr. chron. by date of statement. Typed on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Check

OLD AGE PEN (Pension) RELIEF, 1931--. Est. 25 papers in 1 f.b.

Original statements filed with the State Comptroller by the county treasurer, giving date, and amount disbursed for old age assistance and pensions. Art. chron. by date of statement. Typed on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Check

OLD AGE PEN. (Pension) Relief, 1931--. Est. 25 papers in 1 f.b. Original statements filed with comptroller by the county treasurer, giving date and amount disbursed for old age assistance and pensions. Arr. chron. by date of statement. Typed on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Check

Old Age Pen. (Pension) Relief, 1931--. Est.

25 papers in 1 f. b.

Original statements filed with comptroller by the county treasurer, giving date and amount disbursed for old age assistance and pensions. Arr. chron. by date of statement. Typed on ptd. form. 4½ x 4½ x 10. Vault.

(Giv) Est 25 papers incl

OLD AGE ~~PENSION~~ RELIEF, 1931--. 1 f.b.

Original statements filed with comptroller by the county treasurer, giving date and amounts disbursed for old age assistance and pensions. Arr. chron. by date of statement. Typed on ptd. forms. 4½ x 4½ x 10. Vault.

OLD AGE PENSION RELIEF, 1931--. 1 file box.

Original statements filed with comptroller by the county treasurer, giving date and amounts disbursed for old age assistance and pensions. Arr. chron. by date of statement. Typed on ptd. forms. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Old Age Pension Relief, 1931--. 1 file box.

Original statements filed with comptroller by the county treasurer, giving date and amounts disbursed for old age assistance and pensions. Arr. chron. by date of statement. Typed on ptd. forms. 4½ x 4½ x 10. Vault.

Daisy S. Cox 3/2/39 No. 2
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md.

Name of agency or office Office of Co. Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title [Old Age Pension Relief]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1931 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labels [Old Age Pension Relief]
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1931 there were entered in Co. Commissioners' Account Books each year
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Statements of disbursements for old age assistance and pensions sent to the Comptroller by the County Treasurer of Calvert County with dates thereof.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement ~~Inc~~ Chronologically by date of statement ~~order~~
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
4½ X 4½ X 10 Inches (Box size) / App. 21 pgs.

11. Location by dates and quantities On middle shelf of Vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
In Commissioners' Office, ground floor Court House

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

DAY CASH BOOK, 1935-37. 2 vols. (L.M.)

Daily cash record of receipts for taxes, giving date, name of taxpayer, district no., amount of assessment, amount of county and state tax and interest, amount paid, and remarks. Arr. chron. by date of entry. Hdw. ? pp. ? size. Safe, treasurer's office.

Day Cash Book 1935-37, 2 Vols.
(L.M.)

Daily cash record of receipts for taxes, giving date, name of taxpayer, district no., amount of assessment, amount of county and state tax and interest, amount paid, and remarks. Arr. chron. by date of entry. Hand; 2 pp; size. Safe, Treasurer's office.

Day Cash Book, 1935--. 34 vols. (2 vols. labeled L.M.; 32 vols. not labeled).
32 vols., 1937--, not titled.

Daily record of tax collections including duplicate receipts, giving name of taxpayer, amount of assessment, amount of county and state taxes and interest, district no., date and amount recived, district no., remarks. 1935-37?, arr. chron. by date recorded; 1937?--, arr. numer. by receipt no. Hdw., 1935-37?; hdw. on ptd. form, 1937?--. Treasurer's office.

Daisy S. Cox 3/20/39 No. 1
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of Treasurer
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title "Day Cash Book" & Duplicate Receipt Book
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1935 —
(Earliest and latest dates; missing dates. Show exact date of break)

3. Quantity 2 old Vols + 32 New Vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheet
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records We find none of these books prior to 1935, as each Treasurer is allowed to keep own books after his term of office
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Day Cash Books give name of taxpayer, dates, County and State Taxes with Interest, amounts of Assessments
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filed out and attached)
Number of Dist, Assessment, number, Remarks
New system of Day Cash Books are simply Duplicate Receipts giving dates total amount of taxes, name of

6. Contents—continued

Day Cash Books are chronological arranged 1935-37

7. Arrangement (1937-) Duplicate Receipt Books are numerically arranged

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing old Vols. Hand-written. new Vols. hand written on printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In safe, Treasurer's Office, ground floor, of Court House.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

- Labeling -

2 Vols. Day Cash Book L.M.

[1935 - 1937]

32 Vols. - No labeling -

[1937 - .]

DAY CASH BOOK, 1935--. 34 vols. (2 vols. labeled L.M.; 32 vols. not labeled). 32 vols., 1937--, not titled.

Daily record of tax collections, including duplicate receipts, giving name of taxpayer, amount of assessment, amount of county and state taxes and interest, district no., date and amount received, district no., remarks. 1935-37?, arr. chron. by date recorded; 1937?--, arr. numer. by receipt no. Hdw., 1935-37; hdw. on ptd. form, 1937--. Treasurer's office.

Check

According to description should be 2 entries.

(RECEIPTS), 1937--. 32 vols.

Carbon copies of receipts for taxes, showing receipt no., amount, date, name of taxpayer, year, district, amount of county and state taxes, and signature of treasurer. Arr. numer. by receipt no. Hdw. on ptd. form. ? pp. ? size. Safe, Treasurer's office.

(Receipts) 1937 - —.
32 vols.

Carbon copies of receipts for taxes, showing receipt no. amount, date, name of taxpayer year, district, amount of county and state taxes, and signature of treasurer. Arr. numer by receipt no. Hdw; on pts, form. 2 pp. & size. Safe, Treasurer's office.

ORDER BOOK, 1882--. 2 vols.

Copies of County Commissioners' orders to the treasurer to pay money for county purposes, giving order no., date, name of payee, amount, purpose, fund charged to, and signatures of clerk and the county commissioners. Arr. numer. by order no. Hdw. on ptd. form. Aver. 300 pp. 17½ x 12 x 2. Commissioner's vault.

Order Book, 1882-[illegible], 2 Vols.

Copies of County Commissioners' orders to the Treasurer to pay money for county purposes, giving order no., date, name of payee, amount, purpose, fund charged to, and signatures of clerk and the county commissioners. Arr. numer. by order no. Hdcr. on ptr. forms. Ver. 300 pp. 17½x12x4. Commissioners vouch

Check for other contents

ORDER BOOK, 1882--. 2 vols.

Record of orders for payment of bills issued by the commissioners, giving district no., date issued, order no., amount, purpose, name of payee, remarks. Arr. numer. by order no. Hdw. under ptd. head. Aver. 300 pp. 17½ x 12 x 1½. Vault.

ORDER BOOK, 1882--. 2 vols.

Record of orders for payment of bills issued by the commissioners, giving district no., date issued, order no., amount, purpose, name of payee, remarks. Arr. numer. by order no. Hdw. Aver. 300 pp. 17½ x 12 x 2. Vault.

Order Book, 1882--. 2 vols.

Record of orders for payment of bills issued by the commissioners, giving district no., date issued, order no., amount, purpose, name of payee, remarks. Arr. numer. by order. no. Hdw. Aver. 300 pp. 17½ x 13 x 2. Vault.

Clara M Wilson (Worker's full name) 1/31/39 (Date) No 2 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioners Office. (Office of custody) (Office which made the records if different)

Address of office of custody Court House, Pr. Frederick, Md. (Name of building, room number, street address)

1. Title "Order Book" (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882 —. (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Order Book, County Commissioners, Calvert County. (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None [1882-1917] [1917 —] (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Content Copied records show number and amount of each disbursement for all manner of claims from the 3 Districts submitted to the Co. Commissioners for payment. Names of persons to whom paid, amounts, nature of debts, with remarks & dates. (Dates covered by ... described by ... forms should be filled out and attached)

6. Contents—continued

7. Arranger Numerically entered according to Order No.

8. Indexing No Index.

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 17½ X 13 X 2

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

Pages 300

11. Location by dates and quantities In vault of County Commissioners Office, Ground floor, Court House.

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(REISSUE OF COUNTY PAPER), 1882-97. 1 vol. (labeled by years of prior levy, 1882-89; dated by current levy, 1892-97.

Record of orders by the county commissioners to renew unpaid notes, giving date, order no., amount of principal and rate of interest, name of creditor, and year of levy. Arr. numer. by order no. Hdw. 256 pp. 11½ x 9½ x 1.

(Reissue of County Papers)
1882-97, 1 vol. (labeled by years of prior levy 1882-89; dated by current levy, 1892-97)

Record of orders by the county commissioners to remove unpaid notes, giving dates, order no., amount of principal and rate of interest, name of creditor, and year of levy. Arr. numer. by order no.
Hdw. 256 pp. 11 1/2 x 9 1/2 x 1.

168 160

Clara Wilson (Worker's full name) 1/2/39 (Date) No. 7 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

Check

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the records, if different)

Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title [County Paper Record]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882 — 1897
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records We find no volumes of this description after 1897
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Copies of orders drawn on certain Levies for County debts, giving order number, showing for what purpose each respective order was drawn, and to whom issued with interest on same; upon Levy of years mentioned, with dates.

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological by date issued.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing All Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11½ x 9½ x 1 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

256 Pages about ⅓ filled 31 pp used

11. Location by dates and quantities In Vault of County Commissioners, ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling -

["Record of old County Paper Relevied
Reissue of County Paper for the years
1882 - 18883 - 1884 - 1885
on the Levy of 1892

Reissue for the year 1886 on the
Levy of 1893

Reissued for the year 1887 on the
Levy of 1894

Reissue for the year 1888 on the Levy
of 1895

Reissue for the year 1889 on the Levy
of 1896

Reissue for the year 1888 - 1889 on the
Levy of 1897"]

~~Com~~ Supervisor of Assessments — Calvert County

No.	Title	Containers	Incl. dates	Report rec'd.	Returned	Entry Written
123	Brooks Lots	1 Vol.	1933--	1939		7/31/40
124	Index to Lot Record	1 Vol.	1933--	"		"
125	Supt. Auto Assess.	2 Vol.	1935--	"		"

(BLOCKS AND LOTS), 1933--. 1 vol.

Lot and block maps of subdivisions in Calvert Co., giving name of subdivision, name of property owner, lot and block no., dimensions of lot, description of improvements, and amount of assessment. Arr. numer. by block no., within subdivision. Indexed alph. by name of subdivision. Also separate index, Index Lot Record, entry . Hdw. 300 pp. 16 x $9\frac{1}{2}$ x $2\frac{1}{2}$. Office Supervisor of Assessments.

(Blocks and Lots) 1933 —
1 Vol.

Lot and block maps of subdivisions in Calvert Co., giving name of subdivision, name of property owner, lot and block no. dimensions of lot, description of improvements and amount of assessments Arr. numer. by block no. within subdivision. Indexed Also separate index, Index lot Reference alph. by name of subdivision, Index.

300 pp. 16 x 9 1/2 x 2 1/2. Office Supervisor of Assessments.

(Lot Record), 1933--. 1vol.

Gives name of subdivision, name of property owner, lot and block nos., amount of assessment; also contains plats of each subdivision. Arr. numer. by lot no. within subdivision. Indexed alph. by name of subdivision. Hdw. 350 pp. 16 x 9 1/2 x 2 1/2.

(Supervisor of Assessments)

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Clara M. Wilson 3/10/39 W 17

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Supervisor of Assessments.
(Name of building, room number, street address)

1. Title ["Supervisor of Assessment's Book" (Blocks & Lots)]
(Give present full title in quotes, assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1933 —— .
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [Block & Lot Book]
(Explain fully; years; numbers; number of records so labeled)

5. Discontinued and missing records Prior to 1933 no complete records were kept in Bound Volumes, some found in bundles of loose papers in vault of County Commissioners Office.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copied record gives names of developments, names of property owners, total amt. of assessments, lots, dimensions, and sub-divisions, blocks and plats of each development.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 13—6419

6. Contents—continued

7. Arrangement No particular system for the developments but Blocks & Lots are numerically arranged under each development
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical, in name of development
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 X 9½ X 2½ Inches app. 350 pp.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Kept in possession of Supervisor of Assessments
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

(INDEX LOT RECORD), 1933--. Est 2,100 records in 18 f.b.

(labeled by name of subdivision).

Index cards to block and lot record in subdivisions, arr. alph. by name of lot owner, giving name of subdivision, address of owner, and lot no., block no.. Typed. 4 x 3 x 5½.

(Index Lot Record), 1937-
Lot index cards in 1946 (Cabinet
by name of subdivision)

Index cards to block and lot record
in subdivisions, arr. alph. by name of
lot owner giving, name of subdivision, address
of owner, any lot no., block no., ~~dimensions and~~
~~description of improvements.~~ ? Typed.
4 x 3 x 5 1/2.

(LOT RECORD), 1933--. Est. 2100 cards in 18 file boxes (labeled by name of division and subdivision).

Card record of lots in divisions and subdivisions, giving name of division or subdivision, name and address of property owner, lot and block nos. Arr. chron. by name of property owner. Typed. 4 x 3 x 5½. Office.

(Lot Record), 1933--. Est. 2100 cards in 18 file boxes (labeled by name of division and subdivision).

Card record of lots in divisions and subdivisions, giving name of division or subdivision, name and address of property owner, lot and block nos. Arr. chron. by name of property owner. Typed. 4 x 3 x 5½. Office.

Daisy S. Cox (Worker's full name) 3/16/39 (Date) No. 33 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of Co. Commissioners (Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick (Name of building, room number, street address)

1. Title [Supervisors Block & Lot Cards] (Give present full title in quotes; any other title, if any, in brackets. If record has had other titles, list them with dates, quantities or both)

2. Dates. ~~No dates mentioned~~ (1933--) (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 18 Wooden File Boxes (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Record gives name and address of the property owner with lot and block number in each development (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Acts as an index to serial #17.

WPA Form 12-13HR—Revised (See reverse side) 13—6419

6. Contents—continued

7. Arrangement Alphabetically in name of property (owner)
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical Index Cards
(Selfcontained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
4 x 3 x 3 1/2 Inches (Box) approx 200 each in box

11. Location by dates and quantities On top by desk in Co. Commissioners Office, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling of File Boxes

(1) Point-Patience
(1) Talbott Sub-D
(1) Kenwood Beach
(1) North Beach Limited
(1) Dare's Beach
(1) Chesapeake Beach (middle sub)
(1) Randall Cliff
(1) Heald Estate
(1) Breezy Point
(1) Cove Point
(1) Chesapeake Beach
(1) Bay Crest
(1) Calvert Beach
(1) Scientists' Cliffs
(1) Hilburn's Sandy Beach
(1) Hickersham
(1) North Beach

SUPERVISORS AUTOMOBILE ASSESSMENTS, 1935--. 2 vols. Title varies slightly.

Record of auto assessments, giving name and address of owner, make of car, type, year, and horsepower and value of car or truck under each year's assessment. Arr. alph. by name of owner. Hdw. under ptd. head. Aver. 370 pp. $17\frac{1}{2}$ x 12 x $2\frac{1}{2}$. Vault.

Supervisors' Automobile
Reassessments, 1935-. 2 Vols.
Title varies slightly.

Records of auto reassessments, giving name and address of owner, make of car, type, year, and horsepower and value of car on Tuesday under each year's reassessment. Alph. by name of owner. Idw. under pth. head. Ifver. 370 pp.
14 1/2 x 12 x 2 1/2. Vacat.

SUPERVISORS AUTOMOBILE ASSESSMENTS, 1935--. 2 vols. ~~(dated).~~

Title varies: Automobile Assessments, 1 vol., 1935-38.

Record of assessments on automobiles, giving district no., name and address of owner, make, type, horsepower, year, engine and serial nos. of automobile, title no., date of assessment, assessed value, and year of levy. Arr. alph. by name of owner.

Hdw., under ptd. head. Aver. 370 pp. ~~17½ x 12 x 2½~~. Vault.
12 x 17½ x 2½.

Supervisors Automobile Assessments, 1935--. 2 vols. (dated). Title varies: Automobile Assessments, 1 vol., 1935-38.

Record of assessments on automobiles, giving district no., name and address of owner, make, type, horsepower, year, engine and serial nos. of automobile, date of assessment, assessed value, and year of levy. Arr. alph. by name of owner. Adw. Arr. 370 pp. 17½ x 12 x 2½. Vault.

Clara M. Wilson — (Worker's full name)
2/8/39 — (Date)
No. 16 — (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick
(Name of building, room number, street address)

1. Title "Automobile Assessment"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1935—.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1935 we find no volumes of this description.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Copied records of names & addresses of Calvert County Automobile owners, under their headings, etc. All three Districts giving make, type, year horse power, Engine number, serial, dates with assessed valuation for each year thereof.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Alphabetical entered throughout Volumes.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical, on surname of car owner throughout the Volume
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten throughout
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 17½ X 12 X 2½ Inches.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
About 370 Pages.

11. Location by dates and quantities In Vault of County Commissioners Office, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(1) Automobile Assessments

1935 — 1938

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(1) Supervisors Automobile Assessments

1939 ——.

Daisy S. Cox 6/27/39 No. 187

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Juvenile Court
(Office of custody) (Office which made the record, if different)

Address of office of custody Prince Frederick Md.
(Name of building, room number, street address)

1. Title Minutes and Proceedings of Juvenile Court Committee
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1929 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume (Loose-leaf)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None prior to above date mentioned
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records give minutes and proceedings of each meeting of the Juvenile Court for Calvert County, reporting all business and cases brought before the Committee. Action taken in each case with dates of same, in connection with the Children's Aid Society of Maryland.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filed out and attached)

WPA Form 12-13HR—Revised (See reverse side) 15—6419

There is no Juvenile Court in Calvert Co.

6. Contents—continued

7. Arrangement Chronological by dates of meeting
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
9 x 11 x 3/4 Inches
About 150 Pages

11. Location by dates and quantities Kept in residence of Secretary, (Juvenile Court)
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)
Mrs. Dowell, residence adjoining Dowell Garage on Committee

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Prior to 1929 this County had no Juvenile Court.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Mrs. Everard Briscoe chairman of Committee has record.

County Commissioners — Calvert County

No.	Title	Containers	Incl. dates	Report rec'd.	Returned	Entry Written
	Several entries	9 bdles				
1	Misc. Papers	1 box	1912--	1940		7/31/40
2	Tax Sale Property	1 bd.	1937--	"		"
3	Insurance Policies	1 "	1930 -	1939		"
4	Rd. Commissioners	2 Vols.	1882-1905	"		"
5	Collection Accounts	1 "	1882-92	"		"
6	Ledger (Constable)	3 "	1911-31	"		"
7	Tax Sales Record	1 "	1927--	"		"
8	Redeemed Bonds	1 bx.	1915--	"		"
9	Dog Taxes	1 bd	1936--	"		"
10	Contracts Bridge	1 bd	1929--	"		"
11	Road Petitions	2 bd	1882--	"		"
12	Transfer Cards	5 "	1931--	"		"
13	Misc. Papers (Court House)	1 bd	1913-34	"		"
14	Sheriff's Accounts	1 box	1916-26	"		"
15	Assessment Book	46 Vols.	1883--	"		"
16	Ledger (Fees ")	3 "	1894-1910	"		"
17	Levy Book	10 "	1882--	"		"
18	Treasurer's Report	6 bd	1927--	"		"
19	Jailer Report	1 "	1934--	"		"
20	Pensions (Welf. Board)	1 "	1936--	"		"
21	Road Personnel Project	2 boxes	1928--	"		"
22	Dog Bills	2 bd 1 box	1912-38	"		"
23	Auto Cards	7 bd	1934--	"		"
24	Road Deeds	1 bd	1934--	"		"
25	Minute Book	5 Vols.	1888--	"		"
26	Pensioners	1 bd	1935--	"		"
27	Clerk's Accounts	1 "	1920-33	"		"

Co. Commissioners Cont. Calvert County

No.	Title	Containers	Incl. dates	Report rec'd.	Returned	Entry Written
28	Orders	12 Vol.	1912 --	1939		7/31/40
29	Magistrates Reports	1 bd	1935 -	"		"
30	Reports of Gr. Jury	1 "	1930 -	"		"
31	Building Permits	1 box	1938 -	"		"
32	Vouchers	5 bd	1934 -	"		"
33	Tax Sales Deeds	1 "	1935 -	"		"
	Check No. 1 Misc. Papers					

(MISCELLANEOUS PAPERS), 1912--. Est.1200 papers in 9 bundles in 1 box. Bundles subtitled by type of record contained.

Monthly statement from state hospitals for the care of indigent patients, giving list of patients, days at hospital, rate per day, amount due for each patient, and total; also receipts from state treasury. Contains: Extracts of Deeds, 1914-24, entry ; Pension Petitions, 1917-24, entry Bills of Sale, 1917--? entry ; (Receipted Bills), 1912--, entry ;(Local Registers), 1913-24; Sheriffs Accounts, 1916-26, entry . Arr. chron. by date filed. Hdw.; typed; hdw. and typed on ptd. form. 14 x 14 x 14. Vault.

Check whole record.

(Miscellaneous Papers,) 1912--.
Est. 1200 papers in 9 bundles in
1 box. Bundles subtitled by
type of record contained.

Monthly statements from state hospitals for the care
of indigent patients, giving list of patients, days at
hospital, rate per day, amount due for each
patient, and total: also receipts from state treasury.
Contains: Extracts of Deeds, 1914-24, entry; Pension
Petitions, 1917-24, entry; Bills of Sale, 1917--?, entry;
(Receipted Bills) 1912-- entry, [illegible]
(Horse Registry) 1913-24. Sheriff's Accounts, 1916-24, entry,
Arr. Chron., by date filed. Hdw.; typed;
hdw. and typed on pta. form. 14x19x14. Vault.

Check whole record.

EXTRACTS OF DEEDS, 1914-24. In Miscellaneous Papers, 1898-34? in Miscellaneous, entry ; 1925-- in (Miscellaneous Papers), entry . Brief abstracts of deeds furnished by the clerk of court for purposes of taxation, giving date, names of grantor and grantee, location and description of property, consideration, and liber and folio of land record, entry

In Miscellaneous Papers

EXTRACTS OF DEEDS, 1914-24. ~~Est. 245 papers in 1 box?~~ 1898-34? in Miscellaneous, entry ; 1925-- in (Miscellaneous Papers), entry .

Brief abstracts of deeds furnished by the clerk of court for ~~the~~ purposes of taxation, giving date, names of grantor and grantee, location and description of property, consideration, and liber and folio of land record.

~~Arr. chron. by date filed. Typed. 14 x 14 x 14. Vault.~~

PENSION PETITIONS, 1917-24. In Miscellaneous Papers, 1917-24. Applications for pensions, giving date of application, name of applicant, address, age, names of ten taxpayers sponsoring, if approved or rejected, and signatures of county commissioners. No orderly arrangement. Hdw.; typed.

Pension Petitions,
1914-24. & Miscellaneous
Papers, 1917-24

Applications for pensions, giving date of application, name of applicant, address, age, names of top taxpayers sponsoring, if approved or rejected, and signature of county commissioner. No orderly arrangement. HWS; Typed.

BILLS OF SALE, 1917--. In Miscellaneous Papers, entry .

Brief abstract of bills of sale furnished by the clerk of court, for purposes of taxation, giving date, names of grantor and grantee, description of property, consideration, and liber and folio of record, entry

In Miscellaneous Papers, entry.

BILLS OF SALE, 1917--. ~~Est. 50 papers in 1 box.~~

Brief abstract of bills of sale furnished by the clerk of court, for ~~the~~ purposes of taxation, giving date, names of grantor and grantee, description of property, consideration, and liber and folio of record.

~~Arr. chron. by date filed. Typed. 14 x 14 x 14. Vault.~~

(BILLS), 1912--. In Miscellaneous Papers, entry .

Original bills for expenditures from levy fund, giving date, name of creditor, and amount.

(Bills) 1912--.
In Miscellaneous Papers,
entry.

Original bills for expenditure from
level funds, giving date, name of creditor,
and amount.

(LOCAL REGISTERS), 1913-24. In Miscellaneous Papers, entry .

Monthly reports of local registers' of vital statistics, giving lists of births and deaths reported, type of report, amount of fee, and total for month.

(LOCAL REGISTERS), 1913-24. Six Miscellaneous Papers, entry,

Monthly reports of local registers' of vital statistics, giving lists of births and deaths reported, type of report, amount of fee, and total for month.

PENSION PETITIONS, 1917-24. 175 petitions in 1 box.

Petitions for pensions filed with the commissioners, giving name and address of pensioner, age, in some cases physical disability, date and amount of pension requested, signatures of petitioner and taxpayer. Not arr. Hdw. and typed. 14 x 14 x 14. Vault.

Pension Petitions, 1917-24. 175 petitions in 1 box.

Petitions for pensions filed with the commissioners, giving name and address of pensioner, age, in some cases physical disability, date and amount of pension requested, signatures of petitioner and taxpayer. Not arr. Hdw. and typed. 14x14x14. Vault.

Clara Wilson 3/9/39 No. 29
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert. State Maryland.

Name of agency or office County Commissioner's Office.
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title "[Pension Petitions]"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates. 1917-1924
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [~~Pension Petitions~~] as called
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882-1917 I find no such records, I presume they were destroyed by Clerks.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
From 1924-35: Some are found in File boxes labelled Pensions
Since 1935 these Pensions have been taken over by C. Welfare Board.

6. ~~Contents~~ Contents — Original Petitions to the County Commissioners for County Pensions, giving name, address, age, & sometimes disability of Pensioner, with taxpayer's signature, date & and amount of Pension desired.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement No system of Arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten & typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 X 14 X 14 Inches (Box size) 175 pp.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In a wooden box, in vault of County Commissioners Office, Ground floor Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Fair)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(BILLS OF SALE), 1917--. ~~50 papers in 1 box.~~ In (Miscellaneous), entry —.

Extracts of bills of sale filed with commissioners for purpose of taxation, giving date filed, names of contracting parties, amount of sale, date, description of property, liber, vol. and folio in which recorded. ~~Arr. chron. by date filed.~~

~~Typed. 14 x 14 x 14. Vault.~~

Bills of Sale, 1917--. 50 papers in 1 box.

Extracts of bills of sale filed with commissioners for purpose of taxation, giving date filed, names of contracting parties, amount of sale, date, description of property, liber, vol. and folio in which recorded. Arr. chron. by date filed. Typed. 14 x 14 x 14. Vault.

Clara Wilson (Worker's full name) 3/13/39 (Date) No. 31 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title "Bills of Sale" (Extracts)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1917 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of vols.; file drawers; file boxes; bundles; other)

4. Labeling [Bills of Sale] (as titled)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records I find none prior to 1917, they were probably destroyed.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copied records give names of parties involved, amt. of consideration, description and dates, (with Liber & Folio)
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filed out and attached)
Volume reference

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological, by date filed.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 X 14 X 14 Inches (Box size)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
10 pp.

11. Location by dates and quantities In vault of County Commissioners Office, in wooden box, on floor, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(Local Registrars' Accounts), 1913-24. In
(Miscellaneous), entry —.

Local registrars' accounts with county commissioners, giving list of births and deaths reported to state board of health, amount of fees due.

178179

Daisy L. Cox 3/10/39 No. 28

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Office of Court Commissioner
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House / Pr. Frederick, Md.
(Name of building, room number, street address)

1. Title "[Local Register's Accts.]"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1913 — 1924
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ~~[Local Register's Accts.]~~ as titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Old records from 1882 - 1913 evidently were destroyed, - from 1924 - we find many of these records are in file box labeled "Miscellaneous Papers"
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original lists of births and deaths reported by Local Registers of Calvert County to the State Board of Health. These records are sent to the Court Commissioner for payment of fees with dates thereof
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 13—6419

6. Contents—continued

7. Arrangement Chronologically by years filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written and hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Box size 14 X 14 X 14 Inches No pp.

11. Location by dates and quantities In wooden box on floor of Vault, office of County Commissioners ground floor Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Board of Election Supervisors Bills,
1915-27. 395 bills in 1 box.
Bills for election expenses approved by the
by supervisors and presented to commissioners
for payment. Not arr. Hdw. and typed.
14 x 14 x 14. Vault.
For records 1934-38, see entry ---
(Bills for Levy).

Clare M. Wilson (Worker's full name) 3/10/39 (Date) No. 27 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title "Board of Election Supervisors' Bills"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1915—1927
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Board of Election Supervisors Bills
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882-1915 these records probably were destroyed by Clerks. Since 1927 they have been kept in file boxes labelled "Bills for Levy".
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original records giving itemized accounts and bills of all types of Election expences for both Primary & General Elections, some Campaign expences all approved by Board of Election Supervisors of Calvert County, with dates of same, given to the Board of County Commissioners for payment.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement No system of arrangement.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten & typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 X 14 X 14 Inches. (Box size) 395 pp.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In a wooden box, on floor, in vault of County Commissioner's Office Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

Box, 14 x 14 x 14

Box of vault.

396
392
691

Miscellaneous Bills, 1913-27. 166
bills in 1 box.

Bills for courthouse repairs, supplies, stationery, and printing, county jail expenses, and work on roads, presented to commissioners for payment; also receipts for payment. Not arr. Hdw.; hdw. on ptd. forms. 14 x 14 x 14. Vault.

For records, 1934-38, see entry ---
(Bills for Troy).

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Clara Wilson (Worker's full name) 3/8/39 (Date) No. 23 (Form identification number) 159

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick.
(Name of building, room number, street address)

1. Title "Miscellaneous Bills"
(Give present full title in quotes; assigned title, if any, in brackets; if record has had other titles, list them with dates or quantities or both)

2. Dates 1913 – 1927
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [Miscellaneous Bills] as titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1913 they have probably been destroyed. From 1927 we find many of these bills in File Boxes labeled, Bill for Levy
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original bills & receipts given to County Commissioners for payment, such as Bills for road work, Court House supplies & repairs, Printing & County Jail expences.
(Purpose and general nature of record. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 10—6410

6. Contents—continued

7. Arrangement No system of arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten & handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 X 14 X 14 Inches (Box size) 166 pp
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In wooden box on floor, vault of County Commissioners Office, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Stationery Bills, 1914-26. 130 bills in 1 box.

Bills for stationery and printing presented to the commissioners for payment, giving date, type of material, amount, total. Arr. chron. by year. Hdw. and typed. 14 x 14 x 14 ?. Vault.

For records, 1934-38, see entry -- (Bills for Levy).

(Bills), 1912--. In Miscellaneous, entry —.
Original bills submitted to commissioners for payment, including state hospital, 1912-26; court house repairs, supplies, stationery and printing, county jail expenses, and work on roads, 1913-27; telephone and electric, 1913--; stationery and printing, 1914-26; and election expenses, 1915-27; also contains receipts in payment.

~~BOARD OF~~ (ELECTION SUPERVISORS BILLS), 1915-27. 395 bills in 1 box.

Bills for election expenses approved by the supervisors and presented to commissioners for payment. ~~Not~~ No orderly arr. Hdw. and typed. 14 x 14 x 14. Vault.

~~For records, 1934-38, see entry--. (Bills for Levy).~~

(MISCELLANEOUS BILLS), 1913-27. 166 bills in 1 box.

Bills for courthouse repairs, supplies, stationery, and printing, county jail expenses, and work on roads, presented to commissioners for payment; also receipts for payment. ~~Not~~ Not orderly arr. Hdw.; hdw. on ptd. forms. 14 x 14 x 14. Vault.

~~For records, 1934-38, see entry . (Bills for Lev.).~~

STATIONERY BILLS, 1914-26. 130 bills in 1 box.

Bills for stationery and printing presented to the commissioners for payment, giving date, type of material, amount, and total. Arr. chron. by year. Hdw. and typed. 14 x 14 x 14 ? Vault.

~~For records, 1934-38, see entry-- (Bills for Levy).~~

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Clara Wilson (Worker's full name) 3/9/39 (Date) No. 26 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title "[Stationery Bills]"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1914 - 1926
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ~~[Stationery Bills]~~ as titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882-1914 three records were probably destroyed by Clerks. ~~Since 1926~~ Since 1926 these records seem to be kept in File Boxes labeled, Bills for Pay, in Co Com. vault
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing if possible)

6. Contents (Contents) Original Stationery and printing bills with total amts. itemized accounts, & dates sent to the County Commissioners for payment.
(Nature of record. Principal items of information shown. Frequency of forms used in keeping record. For any general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6410

6. Contents—continued

7. Arrangement Chronological, by year filed.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed & Handwritten.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 9 X 3 X 2 Inches (Bundle size) 130 folds
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In a wooden box on floor of vault, in office of County Commissioners ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

~~169~~ 177

Daisy S. Cook (Worker's full name) 3/10/39 (Date) No. 30 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Office of County Commissioners (Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick (Name of building, room number, street address)

1. Title "Telephone and Electric Bills" (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1913 — (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle (Number of volumes; file drawers, file boxes, bundles; other)

4. Labeling ~~[Telephone and Electric Bills]~~ are titled (Explain fully; years; numbers, letters; number of records so labeled)

5. Discontinued and missing records Prior to 1913 these old bills evidently were destroyed (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original statements giving name of Company total current charges of toll service costs giving amounts and dates sent to the County Commissioners for monthly payments of same (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 10—6419

6. Contents—continued

7. Arrangement Chronologically by years recorded
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(If contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
(Box size) 14x14x14 Inches
200 files

11. Location by dates and quantities In wooden box on floor
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Vault Office of County Commissioners
of ground floor of Court House

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

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Daisy S. Cox 3/10/39 No. 20

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of County Commissioners
(Office in custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title ["State Hospital Bills"]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1912 — 1926
(Earliest and latest dates; missing dates. Show exact date of break)

3. Quantity 1 Bundle
(Number of volumes, file drawers; file boxes; bundles, other)

4. Labeling "State Hospital Bills"
(Explain fully; years; numbers; letters; number of records as labeled)

5. Discontinued and missing records We find no records from 1882—1912. Since 1926 we find some of these records in file box labeled "Bills for Levy Commissioners from State Hospital and State Institution and receipts also State Treasurer's receipts.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original bills sent to the Co. Commissioners from State Hospital and State Institution and receipts also State Treasurer's receipts.
Bills give name and itemized accounts of State patients with dates thereof
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. If types of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 13—6419

6. Contents—continued

7. Arrangement Chronologically by years filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed also hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

(Box size) 14 x 14 x 14 Inches 130 pp

11. Location by dates and quantities In a wooden box on floor of Vault, Office of County Commissioner, ground floor, Court House
(Room, vault, wall—N., E., S., W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O. 16—6419

Daisy S. Cox 3/9/39 179 171 No. 22

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Office of Count Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title "Extracts of Deeds"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1914 — 1924
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle of Records
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [Extracts of Deeds] as titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No record of these papers prior to 1914; from 1924 — these are found in file box labeled (Miscellaneous Orphans Records)
(If record discontinued, give reason and state where information is found in another record. Explain why records are missing, if possible)

6. Contents give name of Grantor and Grantee location of property acerage amount of consideration liber, number and folio also dates thereof
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronologically by year filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
14 x 14 x 14 Inches 245 pp

11. Location by dates and quantities In wooden box on floor of Vault, County Commissioner's Office, 1 ground floor, Court House
(Room, vault, walls—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

TAX SALE PROPERTY, 1937--. 3 papers in 1 f.b.

Original papers of proceedings in tax sales recorded in Tax Sales Record, entry . No orderly arrangement. Hdw. and typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

2

TAX SALE PROPERTY, 1937--. 3 papers in 1 f.b.

Certificate of publication of sale; bill for recording deed with receipt attached; receipted bill for preparing deeds for property sold at tax sales, giving name of attorney, amount of bill, list of properties and owners, and signature of attorney. No orderly arrangement. Hdw. and typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Original papers of proceedings in tax sales recorded in Tax Sales Record, entry . No orderly arrangement. Hdw. and typed. 4 1/2 x 4 1/2 x 10.

Tax Sale Property, 1937--. 3 papers in 1 f.b.

184A

Certificate of publication of sale; bill for recording deed with receipt attached; receipted bill for pre-preparing deeds for property sold at tax sales, giving name of attorney, amount of bill, list of properties and owners, and signature of attorney. No orderly arrangement. Hdw. and typed. 4 1/2 x 4 1/2 x 10.

Vault.

F.M. Carpenter, Jan. 11, 1940
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State

Name of agency or office Cty. Comm's
(Office of custody) (Office which made the record, if different)

Address of office of custody Prince Frederick,
(Name of building, room number, street address)

1. Title "Tax Sale Property"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1937--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 f. b. 3 papers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records ✓
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Certificate of publication of sale; receipted bill for recording deed, receipt attached; receipted bill for preparing deed for property sold at tax sale; giving name of atty., amount of bill, name of persons assessed, signature of atty.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

2

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement No orderly arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing ✓
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓ ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4 1/2 x 4 1/2 x 10 3 papers
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Commissioners Vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

INSURANCE POLICIES, 1930--. 21 policies in 1 f.b.

Fire insurance policies on county property, giving name of company, description of property, amount of policy, date, amount of premium, date of expiration, and signature of company official. Arr. chron. by date filed. Hdw. and typed on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

3

INSURANCE POLICIES, 1930--. 21 policies in 1 f.b.

Fire insurance policies on ~~the court house~~ County property, giving name of ~~insurance~~ company, description of property, ~~amount~~ amount of policy, date, ~~and~~ amount of premium, ~~conditions~~, date of expiration, and signature ~~of insurance~~ company official. Arr. chron. by date ~~of policy~~ filed. Hdw. and typed on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Insurance Policies, 1930--. 21 policies in 1 f.b.
Fire insurance policies on the court house, giving name of insurance company, description of property, amount of policy, date and amount of premium, conditions, date of expiration, and signature of insurance company official. Arr. chron. by date of policy. Hdw. and typed on ptd. form. 4½x4½x10.
Vault.

~~FIRE~~ INSURANCE POLICIES, 19~~18~~30--. ~~10~~ 21 policies in 1 f.t.

Fire insurance policies on the new court house, giving name of insurance company, description of property, amount of policy, date and amount of premium, conditions, ~~and~~ date of expiration, and signature of official of insurance company. Arr. chron. by date of policy. ~~Hdr.~~ Hdwr. & Lefed on ptd. form. ~~7~~ 4½ x ~~7~~ 4½ x ~~7~~ 10. Vault.

Fire Insurance Policies, 1915--. 10 policies in ?.

Fire insurance policies on the new court house, giving name of insurance company, description of property, amount of policy, date and amount of premium, conditions, and date of expiration, signature of official of insurance company. Arr. chron. by date of policy. Hdw. on ptd. form. ? x ? x ?. Vault.

Daisy S. Cox 3/2/39 No 3
(Worker's full name) (Date) (Form identification)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Office of Co. Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title ["Fire Insurance Policies"] (Court House)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1915 —
(Earliest and latest dates; missing dates. Show exact dates of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers; file boxes; other)

4. List "Fire Insurance Policies"
(Explain fully; years; numbers; letters; numbers as so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
These policies date back to the building of the new Court House in 1915

6. Contents Fire Insurance policies containing names & description of property amounts, premiums dates names of Insurance Company or Companies
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

3

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological by date of Policy

(Numerically—by what? Alphabetically—by what?)

8. Indexing None

(Self-contained—describe what it shows. If separate, fill out a form for it and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

Box size 4½ × 4½ × 10 Inches. 10 policies

11. Location by dates and quantities

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

On middle shelf in vault of Co. Commissioners Office, ground floor, Court House

12. Other information (Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

ROAD COMMISSIONERS(Supervisors' Accounts), 1882-1905. 2 vols.

1 vol. dated).

Record of expenditures for salaries, equipment and supplies, for road construction and repairs, giving names of contractor, supervisor, and employees, district, date, amount for salaries, material, and equipment hired or purchased, and total expenditures. Arr. chron. by date of recording. Indexed alph. by name of supervisor. Hdw. 324 pp. 14 x 8½ x 1. Vault.

ROAD COMMISSIONERS (Supervisors' Accounts), ~~1888~~ 1882-1905. 7 vols (dated). Vol.

Record of expenditures for salaries, equipment and supplies, for road construction and repairs, giving names of supervisor Contractor and employees, district, date, amount for salaries, material, and equipment hired or purchased, and total expenditures. Arr. chron. by date of recording. Indexed alph. by name of supervisor. Hdw. 324 pp. 14 x 8½ x 1. Vault.

ROAD COMMISSIONERS (Supervisors' Accounts), 1888-1905. 1 vol. (dated).

Record of ~~disbursements of the supervisor~~ expenditures for salaries, equipment and supplies, ~~of~~ road and bridge and repairs giving names of supervisor and employees, district ~~no.~~, date, amount ~~of~~ for salaries ~~of superintendent and employees~~, material ~~or~~ and equipment hired or purchased, and total expenditures. Arr. chron. by date recorded. Indexed alph. by name of supervisor. Hdw. 324 pp. 14 x 8½ x 1. Vault.

. . Road Commissioners (Supervisors' Accounts),

1888-1905. 1 vol. (dated). **165**

Record of disbursements of the supervisor for salaries, equipment and supplies, giving name of supervisor, district no., date, amount of salaries of superintendent and employees, material or equipment hired or purchased, and total. Arr. chron. by date recorded. Indexed alph. by name of supervisor. Hdw. 324 pp. 14 x 8½ x 1. Vault.

165 ~~157~~

Clara Wilson 1/2/39 No 4.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick, Md.
(Name of building, room number, street address)

1. Title [Supervisor & Workman's Road Account Book]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1888 – 1905
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain: [illegible] numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1888 these records were kept in County Com. Road Day Book. After 1905 all these records were recorded in County Com. Account Book
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copied records of Road Supervisors accounts submitted to the County Commissioners for payment. Itemized lists of Supervisors & Workmens salaries, wages and all disbursements for each District with dates thereof.
(Purpose and [illegible] each [illegible] given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)

4

Record of expenditures of the supervisor, for salaries, equipment and supplies.

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological, by date recorded.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical, in surname of Superior
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
in front of Volume.

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14½ X 8½ X 1½ Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
324 Pages.

11. Location by dates and quantities In vault of County Commissioner
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Office, ground floor, Court House.

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling —

[Supervisor & Workman's Account Book]

Road Commissioner's

1888 Calvert County

[1888-1905]

Cols, name of supervisor, date, dist. no., date, amount of salaries of supv. and employees, material and equipment hired or purchased, total

DAY BOOK, 1882-1905. 1 vol.

Road commissioners and contractors accounts of disbursements for road expenses and salaries, giving year, name of road commissioner, district no., date paid, name of payee, purpose, amount paid, and total. Arr. chron. by date recording. Indexed alph. by name of road commissioner or contractor. Hdw. 500 pp. 14 x 9 x 2. Vault.

Check

Day Book, 1882-1905. 1vol. **169**

Road commissioners and contractors accounts of disbursements for road expenses and salaries, giving year, name of road commissioner, district no., date paid, name of payee, purpose, amount paid, and total. Arr. chron. by date recorded. Indexed alph. by name of road commissioner or contractor. Hdw. 500 pp. 14x9x2. Vault.

Day Book, 1882-1905. 1 vol.

Year, name of contractor or commissioner, dist. no., date paid, payee, purpose, amount and total.

169 161

Daisy S. Cox 2/1/39 No. 5

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of Co. Commissioners
(Office in custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title [Road Day Book]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882 — 1905
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume (for all 3 Districts)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Day Book County Commissioners Calvert Co. [1882-1905]
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records This volume discontinued after 1905 and recorded in Co. Commissioner's Account-Books
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Not Copied records of Road Commissioner's and contractor's accounts of disbursements salaries, etc. giving itemized accounts and total amounts of Road Expenses for the 3 District
also dates of same

WPA Form 12-13HR—Revised (See reverse side) 16—6410

6. Contents—continued

7. Arrangement Chronological by date recorded
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical in name of Road Commissioner or contractor in front of Volume
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 X 9 X 2 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

about 500 pages

11. Location by dates and quantities In vault of Co Commissioners Office, ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good —
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

COLLECTION ACCOUNTS, 1882-92. 1 vol.

Record of tax collectors accounts, giving name of tax collector, district no., date, name of taxpayer, amount of taxes and interest paid, and total amount collected. Arr. chron. by date recorded. Indexed alph. by name of collector. Hdw. 400 pp. (179 used). 14 x $9\frac{1}{2}$ x 2. Vault.

COLLECTION ACCOUNTS, 1882-92. 1 vol.

Record of tax collectors' accounts ~~with the commissioners~~, giving name of tax collector, district no., date, name of Taxpayer amount of taxes and interest paid ~~collected~~, ~~name of taxpayer~~ Auditor, total amount Collected ~~of collections~~. Arr. chron. by date recorded. Indexed alph. by name of collector. Hdw. 400 pp. (179 used). 14 x 9½ x 2. Vault.

Check. Treasurer appointed in 1890.

COLLECTION ACCOUNTS, 1882-92. 1 vol.

Record of tax collectors' accounts with the commissioners, giving name of tax collector, district no., date, amount of taxes and interest collected, name of taxpayer, total amount of collections. Arr. chron. by date recorded. Indexed alph. by name of collector. Hdw. 400 pp. (179 used) 14 x 9½ x 2. Vault.

Collection Accounts, 1882-92. 1 vol.

Record of tax collectors' accounts with the commissioners, giving name of tax collector, district no, date, amount of taxes and interest collected, name of taxpayer, total amount of collections. Arr. chron. by date recorded. Indexed alph. by name of collector. Hdw. 400 pp. 14 x 9½ x 2. Vault.

Clara Wilson 2/3/39 No 8
(Worker's full name) (Date) (Form Identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick
(Name of building, room number, street address)

1. Title [Tax Collector's Accounts]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882 – 1892
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Collection Accounts, County Commissioners, Calvert County
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records After 1892 Tax Collectors were discontinued, and this system of collecting taxes was changed
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Copied records of Tax Collections, name of tax Collector with Accounts & total amounts, including interest, with dates of each Collector in the three Districts. The Tax Collectors were appointed by the County Commissioners for the purpose of collecting taxes.

5

WPA Form 12–13HR—Revised (See reverse side) 16—8419

6. Contents—continued

7. Arrangement Chronological by date recorded
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical, in surname of Collector in front of Volume
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 X 9½ X 2 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
400 Pages

11. Location by dates and quantities In vault of County Commissioner's, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

LEDGER (CONSTABLES' ACCOUNTS), 1911-31. 3 vols.

Ledger record of constables accounts, giving name of constable, district no., date, and itemized list of debits and credits. Arr. chron. by date of recording. Indexed alph. by name of constable. Hdw. Aver. 370 pp. 16 x 10½ x 1½. Vault.

6

LEDGER (CONSTABLES' ACCOUNTS), 1911-31. 3 vols.

Ledger Record of constables accounts, ~~with the commissioners~~, giving name of constable, district no., date, and itemized list of debits and credits ~~amount collected, purpose, name of payer, and amount remitted to the commissioners.~~ Arr. chron. by date of recording. Indexed alph. by name of constable. Hdw. Aver. 370 pp. 16 x 10½ x 1½. Vault.

Check for type of returns.

Ledger (Constables' Accounts), 1911-31. 3 vols.
Record of constables accounts with the commissioners, giving name of constable, district no., date, amount collected, purpose, name of payer, and amount remitted to the commissioners. Arr. chron. by date recorded. Indexed alph. by name of constable. Hdw. Arr. 370 pp. 16 x 10½ x 1½.
Vault.

(Constables Accounts)

LEDGER, 1911-31. 2 vols.

Record of constables accounts with the county commissioners, giving name of constable, district no., date, amount collected, purpose, name of payer, amount remitted to the commissioners. Arr. chron. by date recorded. Indexed alph. by name of constable. Hdw. Aver. 370 pp. 16 x 12½ x 1½. Vault.

✓ 1 vol. 1911 - May 21, 1918. 372 pp. 58 used 16 x 10½ x 1½.
1 "

Ledger, 1911-31. 2 vols.

Record of constables accounts with the county commissioners, giving name of constable, district no., date, amount collected, purpose, name of payer, amount remitted to the commissioners. Arr. chron. by date recorded. Indexed alph. by name of constable. Adw. Accr. 370 pp. 16 x 12½ x 1½. Vault.

Clara M. Wilson 2/7/39 no. 13 137

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioner's Office
(Office of custody if not the office which made the record, if different)

Address of office of custody Court House, Pr. Frederick
(Name of building, room number, street address)

1. Title [Constable's Ledger]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1911 - 1931
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling (1 Vol) Ledger [1911-1918] (1 Vol) Ledger [1919-1931]
(Explain fully—years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1911 these accounts were placed in Levy Books. Since 1931 these accounts seem to be kept in County Commissioner's Account Books.
(If record discontinued, give date and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copied records Names of Constables with itemized accounts and reports of receipts collected from each District given to the County Commissioners of Calvert County. dates thereof
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological, by date recorded
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical, in surname of Constable in front of Volume.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 X 12½ X 1½ Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
370 Pages

11. Location by dates and quantities In vault of Office of County Commissioners, Ground Floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

TAX SALES RECORD, 1927--. 1 vol.

Record of tax sales, giving district no., names of taxpayer and purchaser, date of sale, amounts of county and state taxes and interest, costs, by whom redeemed, date, and where recorded. Arr. chron. by date of sale. Hdw. under ptd. head. 508 pp. (10 used) $12\frac{1}{2}$ x 10 x 2. Vault.

7

Tax Sales Record, 1929--
1 Vol.

Record of tax sales, giving district no.
names of taxpayer and purchaser, date
of sale, amounts of county and state
taxes and interest, costs, by whom redeemed,
date, and where recorded. Arr. chron.
by date of sale. Hdw. under pth. head.
50 pg (10 used) 12½ x 10 x 2. Vault

Tax Sales Record, 1927--. 1 vol. 136

Record of property sold for taxes, giving district no., names of property owner and purchaser, date and amount of sale, amount of county and state taxes with interest, and total. Arr. chron. by date of sale. Hdw. under ptd. head. 508 pp. (10 used). 12½ x 20 x 2. Vault.

TAX SALES RECORD, 1937--. 1 vol.

Record of property sold for taxes, giving name of property owner, district no., description of property, date and amount of sale, name of purchaser, levy year, amount of taxes and interest due, by whom redeemed and deeded. Arr. chron. by date ~~recorded~~ sale. Hdw. 508 pp. ~~20½ x 12½ x 3.~~ (10 used) 12½ x 20 x 2. Vault.

Dist no., names of property owner and purchaser, date of sale, amount, county and state taxes and interest, total.

Tax Sales Record, 1927--, 1 vol.

Record of property sold for taxes, giving name of ~~property~~ owner, district, ~~etc.~~, description of property, date, ~~and~~ amount of sale, name of purchaser, levy year, amount of taxes and interest ~~due~~ in arrears, by whom redeemed, and date of deed ~~deed~~. Arr. chron. by date of recording ~~recorded~~. Hdw. 598 pp. 20½ x 12½ x 2. Vault.

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Clara Wilson (Worker's full name) 1/31/39 (Date) No. 1 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick, Md.
(Name of building, room number, street address)

1. Title "Tax Sales Record"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Tax Sales Record, Calvert County
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No Tax Sales Records kept in this office prior to 1927
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Cont Copied records of Real estate Sales, giving name of Taxpayer, name of purchaser, Amt of taxes & costs with dates, District no. by whom redeemed & deeded.
(Information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological, by date recorded
(Chronologically—by what? Numerically—by what? Alphabetically—by w

8. Indexing No Indexing
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 20½ X 12½ X 2 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
598 Pages (partly filled)

11. Location by dates and quantities In vault of County Com.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Office, Ground floor, Court House.

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(REDEEMED BONDS), 1915--. Est. 3,350 papers in 1 box.

Original bonds, redeemed and canceled, and canceled interest coupons.

Arr. chron. by date canceled. Ptd. 12 x 15 x 14. Vault.

3350 papers

(REDEEMED BONDS), 1915--. Est. ~~[illegible] bonds and 7,000 coupons~~ in 1 box. Original bonds, redeemed and cancelled, and cancelled interest coupons. Arr. chron. by date cancelled. Ptd. 12 x 15 x 14. Vault.

(Redeemed Bonds), 1915--. Est. 350 bonds and 3000 coupons in 1 box.

140

Original bonds, redeemed and cancelled, and cancelled interest coupons. Arr. chron. by date cancelled. Ptd. 12 x 15 x 14. Vault.

Est. 550 fourteen 1 box!

(BONDS) 1915--. ~~110~~ ~~bonds in ? bundles~~.

Original bonds, redeemed and cancelled, and cancelled interest coupons. Arr. chron. by date cancelled. Ptd. ~~? x ? x ?~~ 12 x 15 x 14. Vault.

(Coupons) Est. 3000 coupons 1 box 1915--.

5 1/2 x 10 x 12.

Bonds, 1915--. 110 bonds in ? bundles. Original bonds, redeemed and cancelled, and cancelled interest coupons. Arr. chron. by date cancelled. Ptd. ? x ? x ?. Vault.

Daisy S. Cox (Worker's full name) 3/13/39 (Date) No. 32 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of County Commissioners (Office of custody) (Office which made the record, if different)

Address of office of custody County House Prince Frederick (Name of building, room number, street address)

1. Title [County Bonds] (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1915 — (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 File Boxes + 5 Bundles (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [Bonds] (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1915 we find none of these bonds (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original retired School Court-House and Road Bonds of Calvert County including Coupons also dates (Purpose and general nature of record. Principal items of information shown. Summary of form used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological order by years
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it and place cross reference here to that form by title and identification number)

9. Writing Printed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
4½ x 4½ x 10 Inches 110 bonds

11. Location by dates and quantities In Vault, middle shelf
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
of County Commissioners Office, ground floor, Court House

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O. 16—6419

DOG TAXES, 1936--. Est. 53 papers in 1 f.b.

Report of constables for the collection of dog taxes, giving year, district, no. of tags charged with, no. sold, name of owner, no. of dogs, no. male and female, tag no., amount of fee, total fees, less commission, amount paid, and no. of tags returned. No orderly arrangement.

Hdw.? $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Dog Taxes, 1936 --
Est. 53 papers in
1 f.b.

Reports of constables for the collection of dog taxes, giving year, district, no. of tags charged, with, no. sold, name of owner, no. of dogs, no. male and female, tag no., amount of fee, total fees, less commission, amount paid, and no. of tags returned. No orderly arrangement. Size: 4 1/2 x 4 1/2 x 10. Vault.

DOG TAXES, 1936--. Est. 53 reports in 1 f.b. (1936).

Tax collectors reports of dog tax collections, giving district no., name and address of dog owner, no. and sexes of dogs, tag nos., date and amount of taxes collected, total, and name of tax collector. No orderly arrangement. Hdw. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Dog Taxes, 1936--. Est. 53 reports in 1 f. b. (1936).

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Tax collectors reports of dog tax collections, giving district no., name and address of dog owner, no. and sexes of dogs, tag nos., date and amount of taxes collected, total, and name of tax collector. No orderly arrangement. Hdw 4½x4½x10. Vault.

DOG TAXES, 1936--. Est. 55 ~~papers~~ reports in 1 f.b. (~~dated~~ 1936).

Tax collectors original reports of dog tax collections, giving list no. name and address of owner, no. and sexes of dogs, tag nos., date and amount of tax collected, total collected, name of tax collector, ~~district no.~~ ward. ~~Not~~ No orderly arrg. Hdv. 4½ x 4½ x 10. Vault.

Dog Taxes, 1936--. Est. 53 papers in 1 ~~file box~~. (dated).

Tax collectors' original reports of dog tax collections, giving name and address of owner, no. and sex of dogs, tag nos., date and amount of tax collected, total collected, name of tax collector, district no. Not arr. Hdw. 4½ x 4½ x 10. Vault.

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Clara Wilson (Worker's full name) 3/3/39 (Date) No. 10 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick
(Name of building, room number, street address)

1. Title ["Dog Tapes"]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1936 —— .
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file boxes; bundles; other)

4. Labeling "Dog Tapes 1936 —— 13
(Explain fully; years; numbers; letters; [illegible] records so labeled)

5. Discontinued and missing records Since the dog tax law came into effect in Calvert Co. these records were kept in bundles of loose papers in vault of County Com. (Pres)
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Original records give Names of owners, address, number of dogs, tag numbers, name, amt. of taxes, amt. of collections & dates with name of Tax Collector & District

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement No system of arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4½ X 4½ X 10 Inches (Box size)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Qty 53 per

11. Location by dates and quantities In vault of County Commissioners Office, middle shelf, Ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

Continuation of Item 5 — Office until 1927
No records found between 1927-1936. Since this date these records have been more accurately kept, since reinforcement of law.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

CONTRACTS WITH ELECTRIC LITE(sic) POWER CO.(Company), 1929--.

10 contracts in 1 f.d.

Original contracts with light and power companies relating to franchises, for use of county roads for erecting poles and wires. No orderly arrangement. Hdw.; typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

CONTRACTS WITH ELECTRIC LITE (sic) Power Co. (Company)
1929 - - . to contracts in, th.

Original contracts with light and power companies relating to franchises for use of county roads for erecting poles and wires. No orderly arrangement. Notes; Typed. 4 1/2 x 4 1/2 x 10, Vault.

CONTRACTS WITH ELECTRIC LIGHT POWER CO., 1929--. 10 contracts in 1 box.

Original contracts with the Consolidated Electric Light and Power company and the Annapolis, Chesapeake Power Company, giving date, terms, and signatures of contracting parties. ~~Not arr.~~ Hdw. and typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

No subject arrangement.

Check for contents

Contracts With Electric Light & Power Co.,
1929--. 10 contracts in 1 box.?
Original contracts with the Consolidated Electric Light and Power company and the Annapolis, Chesapeake Power Company, giving date, terms, and signatures of contracting parties. Not arr. Hdw. and typed. 4½ x 4½ x 10. Vault.

Check

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Clara Wilson 2/22/39 No. 52
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title Contracts with Electric Light & Power Companies
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both.)

2. Dates 1929 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Paste-board Box
(Number of volumes; ~~file drawers; file~~ boxes; bundles; other)

4. Label [Contracts with Electric Lite Power Co.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1929 this County was not supplied by a Power Company.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original Contracts with the Consolidated Electric Light & Power Co. also Annapolis Chesapeake Bay Power Co. to the County Commissioners of Calvert County, with dates.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement No system of arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Indexing
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed forms with some handwriting
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4½ X 4½ X 10 Inches (Box size)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
10 contracts

11. Location by dates and quantities In vault of County Commissioners Office, middle shelf, ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

ROAD PETITIONS, 1882--. Est. 80 petitions in 2 f.h.

Petitions for construction and improvements to roads, giving date filed, location and description of road, nature of petition, and names of petitioners. Arr. chron. by date filed. Hdw. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

ROAD PETITIONS, 1882--. Est. 80 petitions in 2 f.b.

Petitions for construction and improvements to roads, giving date filed, location and description of road, nature of petition, names of petitioners. Arr. chron. by date filed. Hdw. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

ROAD PETITIONS, 1882--. Est. 80 petitions in 2 file boxes.

Petitions for construction and improvements to roads, giving date filed, location and description of road, nature of petition, names of petitioners. Arr. chron. by date filed. Hdw. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Road Petitions, 1882--. Est. 80 petitions in 2 file boxes.

Petitions for construction, and improvements to roads, giving date filed, location and description of road, nature of petition, names of petitioners. Arr. chron. by date filed. Hdw. 4½ x 4½ x 10. Vault.

Daisy S. Cox 3/2/39 No. 1
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick Md.

Name of agency or office Office of County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title ["Road Petitions"]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 File Boxes
(Number of volumes; file drawers; boxes; bundles; other)

4. Labeling Road Petitions
(Explain fully; years; numbers; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original petitions to the Court Commissioners of Calvert County for County Road, indicating length and location of the road in question including names of tax-payers with dates thereof
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of unbound records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Chronological by date received
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Inches
(Of record or Height, width, thickness or depth. Average number of pages or documents)
4½ x 4½ x 10 Book size app. 80 pp.

11. Location by dates and quantities Middle shelf of vault in vault of Co. Commissioner's Office ground floor Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

TRANSFER CARDS, 1931--. Est. 1,100 cards in 5 f.d. (3 f.d. labeled by district; 4 f.d. also dated;)

Card record of transfers, giving date, year, district, account to which tax is charged, account from which deducted, names of grantor and grantee, description of property, consideration, and folio of Land Record?, entry

. Arr. alph. by name of former owner within districts? Hdw. and typed on ptd. form. 4 x 5½ x 17. Vault.

Check.

TRANSFER CARDS, 1931--. Est. 1,100 cards in 5 f.d. (3 f.d. labeled by district; 4 f.d. also dated; ~~1 f.d. not labeled~~). Card record of transfers, giving date, year, district, account to which tax is charged, account from which deducted, names of grantor and grantee, description of property, consideration, and folio of Land Record?, entry . Arr. alph. by name of former owner within districts? Hdw. and typed on ptd. form. 4 x 5½ x 17. Vault.

Check

TRANSFER CARDS, 1931--. Est. 1,100 cards in 5 f.d. (1 f.d. dated? not labeled; 4 f.d. dated; 3 f.d. ~~also~~ labeled by district ~~per~~).

Card record of transfers, giving date, year, district, account to which tax is charged, account from which deducted, names of grantor and grantee, description of property, consideration and folio of Land Record?, entry .

Arr. alph. by name of former owner witnin districts? Hdw. and typed on ptd. form. 4 x 5½ x 17. Vault.

Check

TRANSFER CARDS, 1931--. Est. 1,100 cards in 5 f.d. (1 f.d. not labeled; 4 f.d dated; 3 f.d. ~~also~~ labeled by district ~~no.~~).

Card record of transfer~~red~~ ~~property for purpose of taxation~~, giving year, district no., account to which tax is charged, account from which deducted, description of property, ~~amount, and date of transfer~~. Arr. alph. by name of ~~owner~~. Hdw. and typed on ptd. form. 4 x 5½ x 17. Vault.

Check

Transfer Cards, 1931--. Est. 1,100 cards in 5 f.d. (1 f.d. not labeled; 4 f.d. dated; 3 f.d. also labeled by district no.).

Card record of transferred property for purpose of taxation, giving year, district no., account to which tax is charged, account from which deducted, description of property, amount, and date of transfer. Arr. alph. by name of owner. Hdw. and typed on ptd. form. 4 x 5 1/2 x 17. Vault.

TRANSFER CARDS, 1931--. 1,100 cards in ~~2~~ 5 f.d. (~~1 f.b. not labeled~~; 1 f.d. not labeled; 4 f.d. dated; 3 f.d. labeled by dist. no.; ~~1 f.b. dated~~).

Card record of transferred property for purpose of taxation, giving year, district, account to which tax is charged, account from which deducted, description of property, amount, date of transfer. Arr. alph. by name of owner. Hdw. and typed on ptd. form.

~~5½ x 4½ x 18~~. Vault.
4 x 5½ x 17.

Transfer Cards, 1931--. 1,100 cards in 2 f. b. (1 f. b. not labled; 1 f. b. dated).

Card record of transferred property for purpose of taxation, giving year, district, account to which tax is charged, account from which deducted, description of property, amount, date of transfer. Arr. alph. by name of owner. Hdw. and typed on ptd. form. 5½ x 4½ x 18. Vault.

Daisy S. Cox 3/8/39 No. 18
(Worker's full name) (Date) (Form Identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Office of Co. Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title [Real Estate Transfer Cards]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1931 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Metal File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling (1) [Transfer Cards] (1) [Transfer Cards 1936-1938
(Explain fully; years, numbers, letters; number of records so labeled)

5. Discontinued and missing records Prior to 1931 these cards were not kept on file in this Office
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original Records give name of former and present owner of property — number of Election Dist size and number of lot or farm amount of consideration with dates thereof
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetically filed in surname of property owner
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical index cards A – Z
(Self-contained—describe what it shows. If separate, fill [illegible] and place cross [illegible] ent[illegible] [illegible]m by title and identification number)

9. Writing Typed and hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

5½ x 4½ x 18 Inches (File Box) 11 Cards

11. Location by dates and quantities Top shelf of vault in Co. Commissioner's Office Office ground floor Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

MISCELLANEOUS, 1913-34. 26 papers in 1 f.d.

Papers in the proceedings of the building committee for new courthouse 1915-17, including details for proposals, specifications and contracts, and the renting or selling of surplus ground, part of the courthouse lot. Contains: Commitment Certificates, 1898-34, entry ; Extracts of Deeds, 1898-1934, entry . No orderly arrangement. Hdw.; typed; hdw. and typed on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10.

Miscellaneous, 1913-34.
26 papers in 1 fd.

Papers in the proceedings of the building committee for new courthouse 1915-17, including details for proposals, specifications and contracts, and the renting or selling of surplus ground, part of the courthouse lot. Contains: Commitment Certificates 1898-39; Extracts of Deeds, 1898-1934, entry 1; No orderly arrangement. Hdwr; typed; hdw. and typed on ptd. form. 4½ x 4¼ x 10

(COMMITMENT CERTIFICATES) 1898-34. In Miscellaneous, entry

Original certificates for the commitment of insane patients to state institutions, giving date of certificate, county, name of physician, qualifications, date of examination, name, age, sex, marital status and color of patient, reason for commitment, name and address of person to be notified in case of emergency, physical and mental condition at time of examination, date and nature of first symptons noted, employment date, extent of dangerous delusions or hallucinations, name of institution and prior confinement, if any mental diseases in the family, and signature and address of physician.

(Commitment Certificates
1898-34. In Miscellaneous
entry

Original certificates for the commitment of insane patients to state institutions, giving date of certificate, County, name of Physician, qualifications, date of examination, name, age, sex, marital status and color of patient, reason for commitment, name and address of person to be notified in case of emergency, physical and mental condition at time of examination, date and nature of first symptoms noted, employment data, extent of dangerous delusions or hallucinations, name of institution and prior confinement, if any, mental diseases in the family, and signature and address of physician.

MISCELLANEOUS, 1898-34. 26 papers in 1 f.b.

Petitions and reports of the bldg. committee; reports of the court house bldg. commission; original lease for court house grounds, June 28, 1898; medical certificates of insane persons; state hospital bills for maintenance of county patients; extracts of deeds; and correspondence pertaining to the committee appointed to examine fiscal affairs of the county. No orderly arrangement. Hdw. and typed; hdw. and typed on ptd. form. 4½ x 4½ x 10. Vault.

Check

Miscellaneous, 1913-34. 26 papers in 1 file box.

Correspondence pertaining to the committee appointed to examine fiscal affairs of county. Petitions and reports of the bldg. committee pertaining to erection of new court house. Bids for bonds, Reports of the court house bldg. commission. Deed, lease for lot occupied by court house. June 27, 1898. Copy of senate bill, No. 167, ch. 39. Medical certificate certifying to insanity. Receipt for money to be used for the care and maintenance of insane patients in state institutions

Miscellaneous, 1898-34. 26 papers in 1 f. b.
Petitions and reports of the bldg. committee; reports of the court house bldg. commission; original lease for court house grounds, June 28, 1898; medical certificates of insane persons; state hospital bills for maintenance of county patients; extracts of deeds; and correspondence pertaining to the committee appointed to examine fiscal affairs of the county. No orderly arrangement. Hdw. and typed; hdw. and typed on ptd. form. 4½x4½x10. Vault.

Daisy S. Cox (Worker's full name) 3/2/39 (Date) No 8 (Form identification no.)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Office of Co. Commissioners (Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick (Name of building, room number, street address)

1. Title [Miscellaneous Papers] (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1913 — 1934 (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Miscellaneous (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1913 we find some of these papers in loose bundles in a box on floor of vault, Co. Commissioners office (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original Medical Certificates also Petitions to the Co. Commissioners for the purpose of building a new Court House (which was later built in 1915) State Hospital bills for maintenance of Co. patients Extracts of Deeds Reports of Calvert Co. Building Committee in reference to removal of the old Court House (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6410

over

6. Contents—continued and the erection of a new building.

7. Arrangement No particular arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written, hand-written on printed forms and typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
4½ x 4½ x 10 Inches (Box size)
26 pages

11. Location by dates and quantities On shelf in vault of Co. Commissioners Office, ground floor, Court House
(Room, vault, wall—N., E., S. or W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

SHERIFFS ACCOUNTS, 1916-26. Est. 95 papers in 1 box.

Reports from the sheriff, justices of the peace, constables, jailer, and states attorney, relating to amount of proposed expenditures for the ensuing levy. Arr. chron. by date filed. Hdw. and typed. 14 x 14 x 14. Vault.

Check-may be a record of bills.

SHERIFFS ACCOUNTS, 1916-26. Est. 95 papers in 1 box.

Reports from the sheriff, justices of the peace, constables, jailer, and states attorney, ~~regarding~~ relating to amount of proposed expenditures for the ensuing levy. Arr. chron. by date filed. Hdw. and typed. 14 x 14 x 14. Vault.

Check - may be a record of bills.

Check, may be a record of bills.

Sheriffs Accounts, 1916-26, Est. Papers in 1 box.

Reports from the sheriff, justices of the peace, constables, jailer, and states attorney regarding amount of proposed expenditures for the ensuing levy. Arr. chron by date filed. Hdw. and typed. 14x14x14. Vauch.

Daisy S. Cox 3/9/39 162 154 No. 21

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md.

Name of agency or office Office of County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick, Md.
(Name of building, room number, street address)

1. Title ["Sheriff's Accounts"]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1916 – 1926
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [~~Sheriff's Accounts~~] as titled
(Explain folio; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records We find none of these records prior to 1916, since 1926 — we found some in file boxes labeled "Bills for Levy"
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original records of Sheriff's Accounts, Magistrates & Justice of Peace Constables, Jailer's and Attorney's itemized Accounts with all information concerning same given to the County Commissioners for the annual Levy.
(Purpose and general nature of record. Principal items of information shown. Summary of information in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of [illegible] contained and [illegible] should be given. Unless contents of these records are described by other Forms 12-13HR, [illegible])

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronologically by years filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed and hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
14 x 14 x 14 Inches (Box) 25 pp.

11. Location by date and quantities On floor of Vault in wooden box Office of County Commissioners ground floor Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

ASSESSMENT BOOK, 1883--. 40 vols. (labeled by district no. or name of subdivision). Title varies: Ledger, 3 vols., 1928--. 6 vols. 1918-28, not titled.

Record of assessment of taxable property, giving district, name of owner, year, description of real and personal property, total assessment of real and personal, stocks and bonds, and total amount of assessment; also notations of increase, decrease and transfers. Arr. alph. by name of taxpayer within district. Indexed alph. by name of taxpayer within district. Indexed alph. by name of taxpayer 1883-1920. Hdw. 1883-1919, 1925--. Hdw. under ptd. head, 1920-24. Aver. 620 pp. 14 x 8 x 2, 18 x 16½ x 3½. Vault.

1920-24. Hsd. 620pp. 14x8x2, 18x16½x3½. Valuer.

Assessment Book, 1883--. 40 vols. (labeled by district no. or name of subdivision) Title varies; ledger, 3 vols. 1928--. 6 vols. 1918-28 not titled)

Record of assessment of taxable property, giving district, name of owner, year, description of real and personal property, total assessment of real and personal, stocks and bonds, and amount of assessments; also notations of increase, decrease and transfers. Hdr. Alph. by name of taxpayer within district. Indexed alph. by name of taxpayer 1883-1920. Hdw. 1883-1919, 1925--. Hdw. under pth. head

Assessment Book, 1883--. 40 vols. (labeled by district no. or name of subdivision). Title varies: Ledger, 3 vols., 1928--. 6 vols. 1918-28, not titled.

Record of assessments of taxable property, giving district no., name and address of property owner, type and description of property, transfer record, unit value, total value. Arr. alph. by name of tax payer within district. Indexed alph. by name of taxpayer, 1883-1920. Aver. 620 pp. 14 x 8½ x 2, 18 x 16 x 3½. Vault.

163155

Clara M. Wilson (Worker's full name) 2/6/39 (Date) No. 11 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title [Assessment Books]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1883 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 40 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheet.
(Explain fully; years; numbers; letters; number of records on reel)

5. Discontinued and missing records None, Evidently this was the first assessment made after the fire, 1882
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copied records show amount of Assessible Property of each taxpayer under each Election District, giving name of property owner, acreage, description of property, real estate or personal, total valuations, dates, cancelled assessments, also to whom transferred.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

15

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetical under each District
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Older vols. Alphabetical in surname of property owner, in front of vol. Newer vols. Alphabetical throughout the Volume
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Older vols. 16 X 12 X 2½ Inches, newer volumes 18½ X 15½ X 2½ Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Older vols. average pages about 350, newer vols. about 800 Pages.

11. Location by dates and quantities In vault of County Commissioners Office, ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Some Older volumes are in very poor condition, newer volumes are fair good condition
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

- Labeling -

(1) Assessment Book, 1 Election District, Calvert County [1883 — 1894]

(1) Assessment Book, 2 Election District, Calvert County [1883 — 1894]

(1) Assessment Book, 3 Election District, Calvert County, [1883 — 1894]

(1) Assessment, 1 [1895 - 1896]

(1) Assessment, 2 [1895 — 1896]

(1) Assessment, 3, [1895 — 1895]

(6) Assessment Books — No dates in these six Vols.

(1) Assessment Book, 1, Calvert County [1896 - 1908]

(1) Assessment Book 3, Calvert County, [1897 - 1910]
15 x 12 x 3 1/2 800 index

(1) Assessment 3 - [1898 — 1905]

(1) Assessment, 1, [1897 - 1904]

(over)

(1) Assessment Book 2, Calvert County [1898-1918]

(1) Assessment 2 [1899 - 1905]

(1) Assessment Book 3, Calvert County [1911 - 1917]

(1) 18x12x3½ - 800 pp. Assessment Book 4, Calvert County [1911 - 1917] Index.

(1) 18x12x3½ - 800 pp. Index. Assessment Book 6, Calvert County [1911 - 1917]

(1) Assessment Book 2nd District, Calvert County
18x12x3½ - 800 pp. X [1917 - 1918]

(1) Assessment Book 1st District, Calvert County
18x12x3½ - 800 pp. Index. X [1917 - 1918]

(1) Assessment Book 3rd District Calvert County
18x12x3½ - 800 pp. [1917 - 1918]

(1) District No. 1 [1918 - 1918]

(1) 2nd District, Calvert County [1919 - 1920]

(1) District - No. 3 Hdw. political [1920 - 1922]
18x15½x2 - 300 pp no index

Labeling

(1) Assessment Book, Chesapeake Beach, Calvert County – [1919 – 1922] ✓
Hdw. ptd. head.
18 X 12 X 1½ – 252 pp.

(1) District No. 2 [1923 – 1928]
Hdw. under ptd. head.
12 X 15 X 2½ – 350 pp.
no index

(1) 3rd District, Calvert County [1923 – 1928]
18 X 16 X 2½ – 400 pp.
ptd. head
no index

(1) Assessment Book, North Beach, Calvert County – [1923 – 1924] ✓
Hdw. ptd. head.
18 X 12 X 1½ – 252 pp.
Dup.

(1) Assessment Book, North Beach, Calvert County [1925 – 1926]

(1) 1st District, Calvert County, [1926 – 1926]

(1) Assessment Book, North Beach, Calvert County [1927 – 1927]

(1) Assessment Book No. 1, Calvert County [1928 –]

(1) Assessment Book No. 2, Calvert County, [1928 –

(1) Assessment Book, No. 3, Calvert County [1928 –

(1) Ledger, Calvert County, North Beach, [1928 –

(over)

(1) Ledger, Calvert County, [North Beach and Bay Crest] [1928 —.]

(1) Ledger, Calvert County, [Chesapeake Beach] [1928 —.]

LEDGER(FIELD BOOK), 1894-1910. 3 vols. Title varies: Journal, 1 vol., 1894-1910.

Record of assessments of taxable property, made in the field, giving date, district, name of owner, and value of real and personal property. Arr. alph. by name of taxpayer, within district. Hdw. Aver. 200 pp. 13 x 8½ x 1. Vault.

Ledger (Field Book) 1894-1910
3 Vols. Title varies; Journal,
1 Vol., 1894-1910.

Record of assessments of taxable property, made in the field, giving date, district, name of owner, and value of real and personal property. Arr. alph. by name of taxpayer, within district. Hdw. Aver. 200 pp. 13 x 8 1/2 x 1. Vaucr.

LEDGER (Field Book), 1894-1910. 3 vols. Title varies: Journal, 1 vol., ? - ?

Record of assessments of taxable property made in the field, giving date, district no., name of owner, lists of real and personal property, value, total. Arr. alph. by name of owner within district. Indexed alph. by name of owner. Hdw. Aver. 200 pp. 13 x 8½ x 1. Vault.

J. E. Ledger - 1894-95. 13 x 8 x 1½ - 98 pp. no index

To be rechecked.

Ledger (Field Book), 1894-1910. 3 vols.

Title varies: Journal, 1 vol., ? - ?.

Record of assessments of taxable property made in the field, giving date, district no., name of owner, lists of real and personal property, value, total. Arr. alph. by name of owner within district. Indexed alph. by name of owner. Hdw. Arr. 200 pp. 13 x 8 1/2 x 1. Vault.

Clare M. Hilson 2/8/39 No. 14
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title [~~Assessor's Ledger~~] (Field Book)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1894-1910
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 2 Volumes labeled "Ledger" 1 Vol. labeled "Journal"
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records These Ledgers show having been transferred in the Large Assessment Books after 1910. From 1882 to 1894 I find no record of such Vols.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Copied record

6. Contents Give Names of property owners, list of Assessable property (Real Estate & Personal) including total amts of same with dates
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

These ledgers were used by Assessors in each District and was later transferred to the Large Assessment Books.

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WPA Form 12-13HR—Revised (See reverse side) 16—6410

6. Contents—continued

7. Arrangement Alphabetical by each District.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical, in surname of owner, in front of Volume.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 13 X 8½ X 1 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
About 200 Pages

11. Location by dates and quantities In vault of Office of County Commissioners, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

We find no dates in these Volumes, other than those mentioned.

LEVY BOOK, 1882--. 10 vols. (2 vols. dated).

Record of annual allowance for county expenses made by the county commissioners, giving date, name of payee or account, purpose, amount, and total. Arr. alph. by name of payee or account. Hdw. Aver. 500 pp. 16½ x 12 x 3. Vault.

Levy Book 1887 -- 10 vols.
(2 vols. dated)

Record of annual allowance for county expenses made by the county commissioners, giving date, name of payee or account, purpose, amount, and total, Alf. Arch. by name of payee or account. Hand. Arr. 500 pp. 16½ x 12 x 3. Vance.

Check

LEVY BOOK, 1882--. 10 vols. (8 vols. not labeled; 2 vols. dated). Certified statement of county commissioners for annual expenditures, including county tax basis, giving name of account, amount, name of payee, total, recapitulation, district no., name of taxpayer, amount assessed, total amount of assessment. Arr. alph. by name of taxpayer within district. Hdw. Aver. 500 pp. 16½ x 12 x 3. Vault.

~~(Check purpose and nature of records; description of contents; any; recording.~~

Check

Levy Book, 1882--. 10 vols. (2 vols. dated).

Certified statement of county commissioners for annual expenditures from the levy, including county tax levies, giving name of account, amount, name of payee, total, recapitulation, district no., name of taxpayer, amount assessed, and total amount of assessments. Arr. alph. by name of taxpayer within district. Hdw. Arr. 500 pp. 16½x12x3. Vault.

Daisy S. Cook 2/1/39 No. 3

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick Md.

Name of agency or office Office of Co. Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody County
(Name of building, room number, street address)

1. Title "Levy Book"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 10 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

17

6. Contents Copied records of assessments give name of each tax-payer the total amount of each individual assessment in the 3 Districts of Calvert Co. Lists of Jurors, State Witnesses and pensioners giving amount paid each also many Miscellaneous County expenses.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetical, according to Districts
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing all handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16½ x 12 x 3 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

(average pages 500)

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
All Volumes found in vault of County Commissioner's office, ground floor, Court House

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling —

(1) Levy Book, County Commissioners, Calhoun County. (1882 - 1890)

(1) Levy Book, County Commissioners, Calhoun County (1890-1897)

(1) Levy Book, County Commissioners, Calhoun County (1898-1904)

(1) Levy Book, County Commissioners, Calhoun County (1905-1911)

(1) Levy Book, County Commissioners, Calhoun County (1912-1917)

(1) Levy Book, County Commissioners, Calhoun County (1918-1926)

(1) Levy Book County Commissioners, Calhoun County (1926-1931)

(1) Levy Book, County Commissioners, Calhoun County (1932-1934)

(1) Levy Book, County Commissioners, Calhoun County 1934-1936

(1) Levy Book, 1937 — County Commissioners, Calhoun County (1937 -)

Give year of levy, date and amount levied for redemption of papers,

no. of issue, amount, interest, total, and to whom paid.

TREASURERS REPORT, 1927--. Est. 75 papers in 6 f.d. (labeled by name of treasurer). 1899-1927 in (Miscellaneous Papers). Detailed annual report of county treasurer, giving lists of all receipts, amount and source, lists of all expenditures, amount, total of all receipts and expenditures, and balances. Arr. chron. by yearly reports. Typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Treasurer Report,

Check 1882-1927 in loose papers

1927 — Est. 45 pp. in 6 p.d. (Labeled by name of Treasurer)

1899-1927 in (Miscellaneous Papers)

Detailed annual report of County Treasurer, giving lists of all receipts, amounts and source, lists of all expenditures, amounts. Total all receipts and expenditures, and balances, Att. shows, by yearly reports. Typed. 4 1/2 x 4 1/2 x 10.

Treasurers Report, 1927? - -. 6 f.d. (labled by name of treasurer). Title varies: Treasurers Acct., 1 f.d. ? - ?. 1919 - 1927?, in (Miscellaneous), entry —.

Treasurers' yearly reports of expenditures from the levy fund, giving date, itemized list of expenditures, amount, and total. Arr. chron. by date of report. Typed. 4½ x 4½ x 10. Vault.

180159

Clara Wilson (Worker's full name) 3/6/1939 (Date) No. 11 (Form Identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title ["Treasurer's Report."]
(Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 ——.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882 to 1927 these records were kept among bundles of loose papers in County Commissioner's Office.
(If record discontinued, give reason; whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original reports of Treasurer of Calvert County to the County Commissioners, giving itemized report of disbursements & totals amounts, with dates thereof.
(Purpose of record; principal [illegible] involved in making up the records, etc. If a very general or [illegible] information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological, by year of report.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4½ X 4½ X 10 Inches (Box size)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Approx. 75 pp

11. Location by dates and quantities In vault of County Commissioners Office, middle shelf, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

Labeling -

1 Box Treasurer's Report
J. A. Monnett

1 Box Treasurer's Report
J. A. Monnett

1 Box Treasurer's Report
Louisa Monnett

1 Box John L. Gibson
Treasurers Acct

1 Box Treasurers Report
J. L. Gibson

1 Box S. C. Cop
Treas. Reports

Clare Wilson (Worker's full name) 3/8/39 (Date) No. 24 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick.
(Name of building, room number, street address)

1. Title "Treasurer's Reports"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1899-1927
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ~~[Treasurer's Reports]~~ as titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1899 I find no such records.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original reports of Treasurer of Calvert County to the County Commissioners, giving itemized Report of disbursements & total amts, with dates thereof.
(Purpose and general nature of record. Principal items of information shown. Summarize information in making record. Dates, etc. If a very general or miscellaneous record, list principal information as to types of records contained and dates covered by it. Entries should be given unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological by date of report
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Printed & handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 14 X 14 X 14 (Box size) 35 pgs
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In wooden box, on floor in vault of County Commissioner's Office Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

JAILERS REPORT, 1934--. Est. 80 papers in 1 f.b.

Monthly report of costs for housing and care of prisoners, giving name of prisoner, date committed, date released, total costs for each prisoner, and total for month; also annual report showing total expenses for the year. No orderly arrangement. Hdw. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Commissioner's vault.

Jailers Reports, 1934--
Est. 80 papers in 1 f.b.

Monthly report of costs for housing and care of prisoners, giving name of prisoner, date committed, date released, total costs for each prisoner, and total for month; also annual report showing total expenses for the year. No orderly arrangement. Mdeo. 4½ x 4½ x 10.
Commissioners Vault.

JAILER'S REPORT, 1934--. Est. 80 reports in 1 f.b.

Report on prisoners in the county jail submitted to the commissioners, giving name of prisoner, date committed, length of commitment, monthly and yearly account of expenses. ~~Not~~ arr. Unw. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Commissioner's vault.

. . . Jailer's Report, 1934--. Est. 80 reports in 1 f. b.

Report on prisoners in the county jail submitted to the commissioners, giving name of prisoner, date committed, length of commitment, monthly and yearly account of expenses. Not arr. Hdw. 4½ x 4½ x 10, Commissioner's vault.

x x x
check.

To be checked.

This seems to belong to the Commissioners office.

Daisy S. Coe 10/10/38 No. 1
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Calvert Co. Jailer
(Office of custody) (Office which made the record, if different)

Address of office of custody Pr. Frederick, Md.
(Name of building, room number, street address)

1. Title Jailer's Report
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 & '35 — 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity About 80 loose papers in File Boxes
(Number of volumes; file drawers, file boxes, bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Each Sheriff takes office every 4 years.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

19

6. Contents Records give name of prisoner, date of commitment, length of stay or sentence imposed (days or months) Total monthly expenses of each prisoner also total yearly expenses of Jailer submitted to the County Commissioners
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

Boxes with other Co. bills for yearly levy.

7. Arrangement (Chronologically—by what? Numerically—by what? Alphabetically—by what?) No arrangment papers found in File

8. Indexing (Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number) None

9. Writing (Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing) Hand-written entirely

10. Size (Of record or container. Height, width, thickness or depth. Average number of pages or documents) 8½ x 7 Inches

File box size 10 x 4½ x 4½ Inches

11. Location by dates and quantities (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor) In the vault of Co. Commissioners office, Court House

12. Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2) Good

Prior to 1934 these records probably were destroyed by former Clerks of

The Jailer does not live in the Co. Jail but near-by. He keeps these records above mentioned

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

PENSION TAKEN OVER BY THE WELFARE BOARD, 1936. 60 cards in 1 f.b. Card record of old age assistance cases transferred to county welfare board, giving name of client, address, age, no. of children and their ages, date of marriage, condition of health, present situation, investigation reports, and other sources of information. No orderly arrangement. Typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Commissioner's vault.

Pension Taken Over by The Welfare Board, 1936. 60 cards in 1 f.b.

Card record of old age assistance cases transferred to county welfare board, giving name of client, address, age, no. of children and their ages, date of marriage, condition of health, present situation, investigation reports, and other sources of information. No orderly arrangement. Typed. 4 1/2 x 4 1/2 x 10. Commissioners Vault.

PENSIONS TAKEN OVER BY WELFARE BOARD, 1936. Est. 60 papers in 1 f.b.

Card record of investigations by the welfare board, establishing eligibility ~~of county pensioners~~ for old age assistance ~~or pensions~~, giving name and address of ~~pensioner~~ client, age, no. and ages of children, date of marriage, condition of health, result of investigation, present situation of ~~pensioner~~ client, and source of information. No orderly arrangement. Typed. 4½ x 4½ x 10. Vault.

Check

Pensions Taken Over by Welfare Board, 1936.
Est. 60 papers in 1 f.b.

Card record of investigations by the welfare board, establishing eligibility of county pensioners for old age assistance or pensions, giving name and address of pensioner, age, no. and ages of children, date of marriage, condition of health, result of investigation, present situation of pensioner, and source of information. No. orderly arrangement. Typed. 4½ x 4½ x 10. Vault.

172 164

Clara M. Wilson (Worker's full name) 3/8/39 (Date) No. 25 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick
(Name of building, room number, street address)

1. Title "Pension, ~~Investigation Records~~ taken over by Welfare Board" (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1936
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box — App. 65 folders
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Pensions taken over by Welfare Board
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None prior to 1936
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Reports of the result of investigation by the welfare board of county personnel to establish eligibility for old age relief.

6. Contents Original records give Pensioner's name, address, age, condition of health, number of Children (if any) amt. of Pension. In fact all necessary information regarding each Pensioner.

(Purpose and general scope of record. Principal items of information shown. Summary of forms used in obtaining and dates covered. If contents of the records are described by other Forms 12-131R, such forms should be filled out and attached).

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Gives name and address of client, age, sex, name and ages of children, date of marriage, condition of health, result of investigation, production status of client, and source of information.

WPA Form 12-131HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement No system of arrangement.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4½ X 4½ X 10 (Box size) · 48 cards
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On middle shelf in vault of County Commissioners Office, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(REAL AND PERSONAL PROPERTY), 1928--. Est. 5,000 cards and papers in 2 boxes.

Card record of assessments of farms, lots, small farms and tracts, giving assessment no., district no., location, name and address of owner, description of property, dimensions, acreage, assessment per acre, total, transfer record, amount of mortgage if any, last purchase price, date, name of grantor, county assessment, type of property, amount of old and new assessment on improvements, date reviewed and by whom, date reassessed, diagram of property, and homes of owners of adjoining property. Contains: (Personal Property Schedules), 1928--, entry . No orderly arrangement. Hdw. on ptd. form. 9 x 12 x 10, 22 x 15 x 10½. Vault.

and Personal

(REAL PROPERTY), 1928--. Est. 5,000 cards and papers in 2 boxes.

Card record of assessments of farms, lots, small farms and tracts, giving assessment no., district no., location, name and address of owner, description of property, dimensions, acreage, assessment per acre, total, transfer record, amount of mortgage if any, last purchase price, date, name of grantor, county assessment, type of property, amount of old and new assessment on improvements, date reviewed and by whom, date reassessed, diagram of property, and homes of owners of adjoining property.

Contains: (Personal Property Schedules), 1928--, entry . No orderly arrangement. ~~Arr. ?~~

Hdw. on ptd. form. 9 x 12 x 10, 22 x 15 x 10½. Vault.

Contains: (Personal Property Schedules) 1928— entry. Hrs. 2. Hdw. on pta. forms. 9x12x10, 22x15x10½. Vault.

(Real Property) 1928— Est. 5000 cards and papers in 2 boxes.

Card record of assessments of farms, lots, small farms and tracts, giving assessment no., district no., location, name and address of owner, description of property, dimensions, acreage, assessment per acre, total, transfer record amount of mortgage if any, last purchase price, date, name of grantor, county assessment, type of property, amount of acd and sec assessment on improvements, date reviewed and by whom, date reassessed diagram of property and names of owners of adjoining properties

(PERSONAL PROPERTY SCHEDULES), 1928--. In Real Estate,

entry .

Schedules of all taxable personal property made out by individuals, firms, and foreign corporations, giving description of property, reported and assessed values, oath or affirmation as to accuracy, and signature and residence of affiant.

(Personal Property
Schedules) 1928 --
In Real Estate, entry-

Schedules of all personal taxable property made out by individuals, firms, and foreign corporations, giving description of property reported and assessed values, oath or affirmation as to accuracy, and signature and residence of affiant.

(ASSESSMENT CARDS), 1928--. Est. 500 cards in 2 boxes. Card record of real and personal property, giving name and address of property owner, type and description of property, amount of assessment, total. Arr. ? . Hdw. on ptd. forms. 9 x 12 x 10, 22 x 15 x 10½. Vault.

(Assessment Cards), 1928--. Est. 5000 cards in 2 boxes.

Card record of real and personal property, giving name and address of property owner, type and description of property, amount of assessment, total.

Arr. ? . Hdw. on ptd. forms. 9 x 12 x 10, 22 x 15 x 10½. Vault.

(ASSESSMENT CARDS), 1928--. Est. 500 cards in 2 boxes.

Card record of real and personal property, giving name and address of property owner, type and description of property, amount of assessment, and total. Arr. alph. by name of owner. Hdw. on ptd. forms. 9 x 12 x 10, 22 x 15 x 10½.

Vault.

Check

(ASSESSMENT CARDS), 1928--. Est. 500 cards in 2 boxes.

Card record of real and personal property, giving name and address of property owner, type and description of property, amount of assessment, and total. Arr. alph. by name of owner. Hdw. on ptd. forms. 9 x 12 x 10, 22 x 15 x 10½. Vault.

Clara Nilson (Worker's full name) 5/3/39 (Date) No. 9 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title ["Assessment Cards & Personal property Schedules"]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1928 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Boxes (about 5-000)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling No Labeling
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882 up to 1928 these old Cards must have been destroyed when replaced by new ones. There has been no general assessments from 1928 to the present time.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing (if possible)

6. Contents Original ~~individual~~ Cards & Personal property Schedules giving name & address of property owner. Itemized & Total amts. of assessments for Real Estate & Personal property with dates
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement No system of arrangement.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Larger box size 22 X 15 X 10½ in. Smaller box 9 X 12 X 10 in.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
app. 5000 total

11. Location by dates and quantities In boxes on floor of vault in County Commissioners' Office, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

DOG BILLS, 1912-38. Est. 210 papers in 2 f.b., 1 bundle. Title varies: Claims, 1 bundle, 1912-31.

Original claims filed for the destruction of fowls and domestic animals by dogs, giving names of owner and appraisers, appraised value of property destroyed, oath and signatures of owner and appraisers, and signature of the justice of the peace taking oath. Early records include claims for damages by hawks and owls. Arr. chron. by date filed. Hdw. $1\frac{1}{2}$ x $3\frac{1}{3}$ x 10. Vault.

DOG BILLS, 1912-38. Est. 210 papers in 2 f.b., 1 bundle.

Title varies: Claims, 1 bundle, 1912-31.

Original claims filed for the destruction of fowls and domestic animals by dogs, giving names of owner and appraisers, appraised value of property destroyed, oath and signatures of owner, and appraisers, and signature of the justice of the peace taking oath. Early records include claims for damages by hawks and owls. Arr. chron. by date filed ~~within years~~. Hdw. $1\frac{1}{2}$ x $3\frac{1}{2}$ x 10. Vault.

Check

Dog Bites, 1912-38,
est. 210 papers in 2 f.b.
bundle. Title varies:
Claims, 1 bundle 1912-31

Original claims filed for destruction of fowls and domestic animals by dogs, giving names of owners and appraisers, appraised value of property destroyed, oath and signatures of owner and appraisers and signature of the justice of the peace taking oath, Arr. chron. by date filed, within years. Arrw. 1½x3½x10. Valuer.

Early records include claims for damages by hawks and owls.

DOG FUND, 1938--. 70 ~~bills~~ papers in 2 f.b. (dated). 1912-31, in (Miscellaneous), entry--.

Original claims filed for damages

~~Bills presented to commissioners for payment of claims for damages~~ by dogs, giving date, name and address of claimant, nature and amount of claim, signature of claimant, and ~~signature of~~ name of justice of the peace taking oath. Arr. chron. by date filed. Hdw. and typed. $1\frac{1}{2}$ x $3\frac{1}{2}$ x 10. Vault.

Dog Fund, 1938--. 70 bills in 2 f. b. (dated). 1912-31, in (Miscellaneous), entry —. 158

Bills presented to commissioners for payment of claims for damages by dogs, giving date, name and address of claimant, nature and amount of claim, and signature of justice of the peace. Arr. chron. by date filed. Hdw. and typed. 1½ x 3½ x 10. Vault.

Fund,

DOG ~~BILLS~~, 19~~31~~-38. 70 bills in 2 boxes. (dated).

Bills presented to commissioners for payment of claims for damages by dogs, giving date, name and address of claimant, nature and amount of claim, signature of justice of the peace. Arr. chron. by ~~year~~ date filed and typed. Hdw. $1\frac{1}{2}$ x $3\frac{1}{2}$ x 10. Vault.

(Dog Fund)

~~CLAIMS~~, 1912-31. ~~140 claims in 1 bundle.~~ See Miscellaneous, entry

Original claims for damages by dogs, hawks, and owls, filed with the commissioners, giving type of claim, name and address of complainant, reason for complaint, date and amount of claim. ~~Arr. chron. by date of claim. Hdw., hdw. on ptd. form. 14 x 14 x 14. Vault.~~

DOG BILLS, 1931-38. 70 bills in 2 boxes. (dated).

Bills presented to commissioners for payment of claims for damages by dogs, giving date, name and address of claimant, nature and amount of claim, signature of justice of the peace. Arr. chron. by year. Hdw. $1\frac{1}{2}$ x $3\frac{1}{2}$ x 10. Vault.

Dog Bills, 1931-38. 70 bills in 2 boxes. (dated).

Bills presented to commissioners for payment of claims for damages by dogs, giving date, name and address of claimant, nature and amount of claim, signature of justice of the peace. Arr. chron. by year. Hdw. 1½ x 3½ x 10. Vault.

Daisy S. Cox 3/6/39 No. 14

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md.

Name of agency or office Office of County Commissioners
(Office of ... Office which made the record, if different)

Address of office of custody Court House / Pr. Frederick
(Name of building, room number, street address)

1. Title [Dog Bills]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1931 — 1938
(Earliest and latest dates; missing dates. Show exact dates of breaks)

3. Quantity 2 Boxes
(Number of volumes; file drawers; file boxes ... other)

4. Labeling Dog Bills 1931 - 193 [Dog Bills 1935 - 193]
(Explain fully; years; numbers; letters; number ... records so labeled)

5. Discontinued and missing records from 1882 - 1927
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
these bills found in bundles of Loose Papers
I cannot explain the gap between 1927 - 1931

6. Contents Original bills or claims give names of complainant, nature of claim date, amount, address, signature of Justice of Peace. These claims were sent to the Co. Commissioners for payment of livestock and poultry destroyed by dogs.

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronological by year filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1¼ x 3½ x 10 (Box size) app. 70 pp

11. Location by dates and quantities On middle shelf in vault of Co. Commissioners Office, ground floor Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Claims, 1912-31. 140 claims in 1 bundle. Original claims for damages by dogs, hawks, and owls, filed with the commissioners, giving type of claim, name and address of complainant, reason for complaint, date and amount of claim. Arr. chron. by date of claim. Hdw., hdw. on ptd. form. 14 x 14 x 14. Vault.

Daisy S. Cox 3/8/39 No. 19
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick Md.

Name of agency or office Office of Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title "Claims"
(Give present full title in quotes. Assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1912 — 1931
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [Claims]
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1912 we find none of these records; since 1931 they are in file boxes labeled [Dog Bills]
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original claims to the County Commissioners such as Dog, Hawk and Owl Claims giving nature of complaint name of complainant address, amounts and dates of claims
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

The law on Hawk & Owl has been changed years ago, so there are not many of these claims.

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronologically arranged by date of claim
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written or hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Box size 14 X 14 X 14 Inches 140 claims

11. Location by dates and quantities In wooden box on floor of vault in County Commissioners' Office of ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

AUTO CARDS, 1934--. Est. 7,200 cards in 7 f.d. (4 f.d. labeled by division of alphabet contained; 1 f.d. labeled by district; 1 f.d. also dated).

Card record of automobile assessments, giving district, name and address of owner, factory price, make, year, type, ~~service~~ serial no., horsepower, assessed value, year of assessment, and status of title. Arr. alph. by name of owner. Typed on ptd. form.? 4 x 5½ x 17. Vault.

AUTO CARDS, 1934--. Est. 7,200 cards in 7 f.d. (4 f.d. labeled by division of alphabet contained; 1 f.d. labeled by district; 1 f.d. also dated).

Card record of atuomobile assessments, giving district, name and address of owner, factory price, make, year, type, service no., horsepower, assessed value, year of assessment, and status of title. Arr. alph. by name of owner. Typed on ptd. form. ? 4 x 5½ x 17. Vault.

Auto Cards, 1934--
Est. 7200 cards in
7 fd. (4 fd labeled by division of alphabet contained; 1 fd. labeled by district; 1 fd. also dated)

Card record of automobile assessments, giving district no., name and address of owner, factory price, make, year, type, serial no., horse power, assessed value, year of assessment, and status of title. Arr. alph. by name of owner. Typed on qto. form? 4x5 1/2x14. Vault.

AUTO CARDS, 1939--. Est. 1,200 cards in 1 f.d. (dated).

Card record of automobile registration for purposes of taxation, giving name and address of owner, make, type, year, license no., ~~and~~ value of car, and date registered. Arr. alph. by name of owner. Typed. 4 x 5½ x 17. Vault.

Check

Auto Cards, 1939--. Est. 1200 cards in 1 fd.
(dated)

147

Card record of automobile registration for purpose of taxation, giving name and address of owner, make, type, year, license no. and value of car, and date registered. Arr. alph. by name of owner. Typed. 4 x 5½ x 17. Vault.

AUTO CARD TRANSFERS, 1939--. Est. 600 cards in 1 f.d.

(1939).

Card record of transfers of ownership, giving make and type of car, new or used, serial no., year, date of purchase, name and address of purchaser, title no., name of new owner, and date of transfer. Arr. alph. by name of owner. Typed. 4 x 5½ x 17. Vault.

Check

AUTO CARD TRANSFERS, 1939--. Est. 600 cards in 1 f.d. (1939). Card record of transfers of ownership, giving make and type of car, new or used, serial no., year, date of purchase, name and address of purchaser, title no., name of new owner, and date of transfer. Arr. alph. by name of owner. Typed. 4 x 5½ x 17. Vault.

Auto Card Transfers, 1939--. Est. 600 cards in 1 f.d. (1939).

147

Card record of transfers of ownership, giving make and type of car, new or used, serial no., year, date of purchase, name and address of purchaser, title no., name of new owner, and date of transfer. Arr. alph. by name of owner. Typed. 4 x 5½ x 17. Vault.

AUTO CARDS, ~~1934~~ 1939--. Est. ~~6,000~~ 1200 cards in ~~1~~ 1 f.d. (dated) ~~4 f.b. also labeled by letters of alphabet contained; 1 f.b. also labeled by district no.).~~

Card record of automobile registration for purpose of taxation, giving name and address of owner, make, type, year, ~~and~~ and license no., of car, date registered. Arr. alph. by name of owner. Typed. ~~5½ x 4½ x 17.~~ 4 x 5½ x 17 Vault.

Auto Card Transfers, 1939--. Est. 600 cards in 1 f.d. (1939).

Gives make of auto, type, new or used, serial no., year, when purchased, name and address of original purchaser, title no., date of transfer. Arr. alph. by name of chr. Typed. 4 x 5½ x 17. Vault.

Auto Cards, 1934--. Est. 6000 cards in 6 f.b. (dated; 4 f.b. also labeled by letters of alphabet contained; 1 f.b. also labeled by district no.).

Card record of automobile registration for purpose of taxation, giving name and address of owner, make, type, year and license no. of car, date registered. Arr. alph. by name of owner. Typed. 5 1/2 x 4 1/2 x 18. Vault.

Daisy S. Cost (Worker's full name) 3/8/39 (Date) No. 17 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Office of Co. Commissioners (Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick (Name of building, room number, street address)

1. Title [Auto Cards] (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 — . (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 Metal File Boxes (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Older cards destroyed (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original sections of automobile Registration Cards sent to the Co. Commissioners from Commissioner of Motor Vehicles giving name of car owner, address, type and make of car, State License Number, with dates thereof (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetical filed in name of car owner
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical index Cards
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification ~~number~~)

9. Writing Typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
5½ x 4½ x 1/8 Inches (Box size) app. 6000

11. Location by dates and quantities Top shelf of vault in Co. Commissioners Office, ground floor Court House
(Room, vault, wall—N. E. S. W. section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling -

[Auto 1935 A - I] (1) Box

[Auto 1935 J - Y] (1) Box

[Auto 1936 A - I] (1) Box

[Auto 1936 J - Z] (1) Box

[Second District 1934] (1) Box

[Auto Cards 1938] (1) Box

ROAD DEEDS, 1934--. 17 papers in 1 f.d.

Original deeds conveying right-of ways for roads to county commissioners, giving date, name of grantor, description of property, consideration, signatures of grantor and witnesses, and certification by notary public. Arr. chron. by date filed. Typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

ROAD DEEDS, 1934--. 17 ~~deeds~~ papers in 1 f.d.

Original deeds conveying right-of-ways for roads to county commissioners, giving date, name of grantor, description of property, consideration, signatures of grantor and witnesses, and certification by notary public. Arr. chron. by date filed. Typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

184 B

ROAD DEEDS, 1934--. 17 deeds in 1 f.d.

Original deeds ~~of~~ conveying right of ways for roads, to county commissioners, giving date of ~~deed~~, name~~s~~ of grantor ~~and grantee,~~ description of property, consideration, signatures of grantor and witnesses, and certification ~~of~~ by notary public. Arr. chron. by date ~~of deed~~ filed. Typed. 4½ x 4½ x 10. Vault.

Road Deeds, 1934--. 17 deeds in 1 f.d.

184B

Original deeds of right of ways for roads, giving date of deed, names of grantor and grantee, description of property, consideration, signatures of grantor and witnesses, and certification of notary public. Arr. chron. by date of deed. Typed. 4½ x 4½ x 10. Vault.

184 B

M Crapster — 1-11-1940
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County: Calvert State: Md.

Name of agency or office: Co. Comm.
(Office of custody) (Office which made the record, if different)

Address of office of custody: Prince Frederick
(Name of building, room number, street address)

1. Title: "Road Deeds"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates: 1931--.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity: 1 f. b.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling: None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records: ✓
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents: Original deeds for rights of ways, giving
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
date of deed, names of contracting parties, description of property, consideration, signatures of grantor and witnesses (parties to action) certification of M.P. (Arr. chron. by date of deed. Typed.)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chron. by date of deed.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing ✓
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4 1/2 x 4 1/2 x 10.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Vault
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

MINUTE BOOK, 1888--. 5 vols. (1 vol.No.1). Title varies slightly.

3 vols. December 14, 1909-May 1918, June 1931--, not titled.

Record of proceedings at meetings of the county commissioners, giving date, commissioners present, business transacted including orders to pay, awarding of contracts, commitment to hospitals, adjustment in assessments and care of county property. Contains: Treasurer's Account Book, 1898-August 27, 1901, entry . Arr. chron. by date of meeting. Hdw. 1888-1934, typed 1935--. Aver. 160 pp. 14 x 8 1/2 x 1. Com. Vacek.

25

Minute Book, 1888 - - 5 Vols.

Hist. Loc. RP. 14 x 8½ x 11, (1 Vol. No. 1) Title varies slightly.

Commissioners Vault, 3 Vols. December 14 1909 - May 1918, June 1931 - -, not titled.

Record of proceedings at meetings of the county commissioners, giving date, commissioners present, business transacted including orders to pay, awarding of contracts, commitments to hospitals, adjustment in assessments and care of county property. Contains; Treasurer's Account Book, 1898 - August 27 1901, entry. Arr. chron. by date of meeting. Has. 1888-1934, typed 1935 - -.

Minute Book, 1888--. 5 vols. (No. 1; 4 vols not labeled). Title varies: Minutes and Proceedings, 1 vol., 1888-December 13, 1909. 3 vols., December 14, 1909-May 1918, June 1931--, not titled.

133

Record of proceedings of the county commissioners, giving date of meeting, name of presiding officer and members present, business transacted, and signature of clerk. Contains: Treasurer Account Book, 1898-August 27, 1901, entry —. Arr. chron. by date of meeting. Hdw. 1888-1934; typed 1935--. Accr. 160 pp. 14 x 8½ x ½, 14 x 8½ x 1. Vault.

MINUTE BOOK, 1888--. 5 vols. 4 vols., 1888-1918, 1931--, not titled. Record of proceedings of the county commissioners, giving date of meeting, names of presiding officer and numbers present, business transacted, and signature of clerk. Arr. chron. by date of meeting. Hdw. 1888-1935?; typed 1935?--. Aver. 100 pp. 14 x 8½ x ½. ~~5 vols., 1888-1931.~~ Vault; ~~2 vols., 1911--, office~~.

Minutes and Proceedings of the County Commissioners vol 1. 1888-1909 Dec.
Hdw. 14 x 8½ x ½ - 100 pp. no index

Minute Book, June 1918 - May 1931. 200 pp. 14 x 8½ x 1. " "

(Minute Book), Dec. 27, 1938 - Jan. 9, 1939. Loose leaf 14 p. unnd. 11½ x 9 x 1 " "

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(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County _____ State _____

Name of agency or office Co. Comm's
(Office of custody) (Office which made the record, if different)

Address of office of custody Prince Frederick
(Name of building, room number, street address)

1. Title (Minutes And Proceedings)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1909 - 1918
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records ✓
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents The book contains 2 separate records - From 1898 - Aug. 27 1901 is an account of John Parran Treas, with Calvert Co. Showing
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
amount of taxes to be accounted for.

From Dec. 14, 1909 - May 28, 1918 it contains the minutes & Proceedings ✓

25

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Minute Book, 1888--. 5 vols. 4 vols., 1888-1918, 1931--, not titled.

Record of proceedings of the county commissioners, giving date of meeting, names of presiding officer and members present, business transacted, and signature of clerk. Arr. chron. by date of meeting. Hdw., 1888-1935?; typed, 1935?--. Aver. 100 pp. 14 x 9½ x ½. 3 vols., 1888-1931?, vault; 2 vols., 1931?--, office.

Daisy S. Cox 2/8/39 No. 12

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title "Minutes and Proceedings"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1888
(Earliest and latest dates; missing dates. Show exact date of [illegible])

3. Quantity 5 Volumes

4. Labeling See attached Sheet
(Indicate if labels are [illegible] so [illegible])

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
We find no record of other Vols. prior to 1888

Copied records

6. Contents give "Minutes and Proceedings of the sessions of County Commissioners" These proceedings for each session with orders issued and passed upon, contain records of all County business passed upon and signed by them also dates and names of Clerk and Commissioners present
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed [illegible] kinds contained and dates covered by each should be given. Unless contents of these records described by [illegible] Forms 12-131 [illegible] forms should be filled out and attached)

WPA Form 12-131R—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Chronologically entered by date
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written from 1888 – 1935
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
Typed from 1935 –

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Average size 14 x 9½ x ½ Inches
about 100 pages (Current Vol. is a loose-leaf note

11. Location by dates and quantities Three old Volum – located
(Room, vault, wall—N. E. S. W., section, cabinet, on floor)
in vault of Co. Com. Office, newer
Vols. located in safe of Co. Com. office

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
New Vols. are in good condition
older Vols. " " fair "

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(1) – Labeling

[Minutes and Proceedings, Co. Commissioners 1888 – 1898]

(1) (no label [1898 – 1918])

(1) "Minute Book" [1918 – 1931]

(1) [Minute Book 1931 – 1935]

(1) (no label [1935 –])

2

PENSIONERS, 1935. 20 papers in 1 f.b. (dated).

List of petitioners for pensions, giving date of petition and name of petitioner. No orderly arrangement. Hdw. and typed. 1 x 3½ x 10. Vault.

PENSIONERS, 1935. 20 papers in 1 f.b. (dated).

List of petitioners for pensions, giving date of petition, and name of petitioner.

No orderly arrangement. Hdw. and typed. 1 x 3½ x 10. Vault.

Check, if also widows pensions.

(PENSION) ~~PETITIONS~~, 1917-24. ~~175 petitions in 1 box.~~ In (Miscellaneous), entry —

Petitions for pensions filed with the commissioners, giving name and address of pensioner, age, in some cases physical disability, date and amount of pension requested, signatures of petitioner and taxpayer. ~~Not arr. Hdw. and typed. 14 x 14 x 4. Vault.~~

To be checked.

PENSIONS, 1935. 20 papers in 1 f.b. (dated).

List of petitioners for pensions, giving date of petition, names of petitioners.

Not arr. Hdw. and typed. ~~1 x 4½ x 10.~~ 1 X 3½ X 10 Vault.

COLLECTION ACCOUNTS, 1882-92. 1 vol.

Record of tax collectors' accounts with the commissioners, giving name of tax collector, district no., date, amount of taxes and interest collected, name of taxpayer, and total amount of collectiinns. Arr. chron. by date of recording. Indexed alph. by name of collector. Hdw. 400 pp. (179 used) 14 x 9½ x 2. Vault.

Check, treasurer appointed in 1890.

PENSIONS, 1935. 20 papers in 1 file box (dated).

List of petitioners for pensions, giving date of petition, names of petitioners. Not arr. Hdw. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Pensioners, 1935. 20 papers in 1 file box (dated).

List of petitioners for pensions, giving date of petition, names of petitioners. Int arr.

Hdw. 4½ x 4½ x 10. Vault.

Clare M. Wilson (Worker's full name) 2/1/39 (Date) no. 4. (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick, Md.
(Name of building, room number, street address)

1. Title ["Pensioners"]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1935
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 File Box
(Number of volumes; file drawers, file boxes; bundles; other)

4. Labeling Pensioners for 1935
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882-1927 these Pensions were kept among loose papers in vault of County Comm. Office, from 1927 to 1935 they must have been destroyed. Since 1935 these Petitions have been taken over by the Welfare Board for investigation.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents List of names of Petitioners to the County Commissioners for parties seeking Pensions with names & dates of same
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 10—6419

6. Contents—continued

7. Arrangement No particular arrangement.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. (Give months or years covered by each kind of writing)

10. Size 4½ X 4½ X 10 Inches app. 50 pp.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In vault of County Commissioners office, middle shelf, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

CLERK'S ACCOUNTS, 1920-33. 9 papers in 1 f.d. (dated;Clerk of Circuit Court).

Copies of clerks charge lists to county commissioners for court proceedings and recording, giving costs for making a list of jurors, preparing dockets, calling grand jury, summoning witnesses to grand jury, recording inquisitions and minutes, making a list of traders' licenses for grand jury, and clerk's cost in criminal trials. Arr. chron. by date filed. Hdw. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

CLERK'S ACCOUNTS, 1920-33. ~~[illegible]~~ 9 papers in 1 f.d. (dated; Clerk of Circuit Court).

Copies of clerks charge lists to county commissioners for court proceedings and recording, giving costs for making a list of jurors, preparing dockets, calling grand jury, summoning witnesses to grand jury, recording inquisitions and minutes, making a list of traders' licenses for grand jury, and clerk's cost in criminal trials. Arr. chron. by date filed. Hdw. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Clerk's Accounts
1920-33. Est. 9 paper
12 1 f.d. (Peter; Clerk of Court)

Copies of clerks charge lists to county
com. missioners for court proceedings
and recording, giving costs for making
a list of jurors, preparing dockets, calling
grand jury, summoning witnesses to grand
jury, recording inquisitions and minutes
making a list of traders' licenses for
grand jury, and clerk's cost in criminal
trials. Arr. chron. by date filed. Meas. 4½x4½x10.
Vault.

Clerks Accounts, 1920-33. 9 papers in 1 f.b. (Clerk of Circuit Court, 1920-1933).

Report of the clerk of court, giving date, list of fines and costs, name of dft., charge, amount of fine and costs, and date paid. Arr. chron. by date of report.

Hdw. 4½x4½x10. Vault.

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Clara Wilson (Worker's full name) 2/2/39 (Date) no. 6 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title "Clerks Accounts" (Circuit Court)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1920 - 1933
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Clerk of Circuit Court 1920-1933.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882 to 1920 these records were kept among loose papers in County Com Office. From 1933 to the present time they have been kept in Ledger Books.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original itemized Clerks Accounts to County Commissioners, with Amts and dates.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement In Chronological order by year filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4½ X 4½ X 10 Inches 9 folded pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by ~~dates~~ middle and quantities In vault of County Commissioner's Office, Shelf, Ground Floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(ORDERS), 1912--. 12 vols.

Stub record of county commissioners' orders to the treasurer, to pay money for county purposes, showing information as in Order Book, entry .

Arr. numer. by order no. Hdw. on ptd. form. Aver. 100 pp. 12 x 11 x 1.

Vault.

(Orders) 1912 — . 12 Vols.

Stub record of County Commissioners' orders to the Treasurer, to pay money for county purposes, showing information as in Order Book, entry. Arr. numer. by order no. Hdw. on ptd form. Approx. 100 pp. 12x11x1. Vault.

(Orders), 1912--. 12 vols.

Stubs of original orders for payment of bills issued by the commissioners, giving date, order no., payee, amount, signatures of clerk and president of the board. Arr. numer. by order no. Hdw. on. ptd. form. Cover. 100 pp. 12 x 11 x 1. Vault.

Daisy S Cook 2/8/39 No. 15
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Office of County Commissioners
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title [Order Books] (Stubs)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1912 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 12 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1912 we found no record of these books they were probably destroyed by Clerks
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Orders on check books contain orders drawn on County Commissioners or Road Commissioners with stubs of same showing to whom paid date number and amounts of each order, signature of Clerk and President of the Board & dates
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Stubs numerically arranged
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
12 x 11 x 1 Inch
Books probably had 100 pages each

11. Location by dates and quantities In vault of County Commissioners Office, Court House, Prince Frederick
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

MAGISTRATES REPORTS, 1935--? 50 papers in 1 f.d. (1882-1927 in loose papers. check).

Report of fines and costs in criminal cases, filed by justices of the peace, giving name of justice, district no., docket no., name of defendant, type of offense, name of informant, no. of witnesses, verdict, sentence, name of arresting officer, amount of fine and costs, remarks and certification of justice of the peace. No orderly arrangement. Hdw. on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Magistrates Reports, 1935 -- ?

50 papers in 1 f. d. (1882-1927 in loose papers, check).

Report of fines and costs in criminal cases, filed by justices of the peace, giving name of justice, district no., docket no., name of defr., type of offense, name of informant, no. of witnesses, verdict, sentence, name of arresting officer, amount of fine and costs, remarks and certification of justice of the peace. No orderly arrangement. Hdw. on std. form. 4½ x 4½ x 10. Vacat.

Magistrate Reports, 1935--. 50 reports in 1 f.t.

Monthly

Reports of fines and costs in ~~civil and~~ criminal cases, giving date, name of deft, ~~amount of fines and costs~~, amount of fines and costs received, date, no. of warrants issued, judgments rendered, and appeals. Moderately arrangement.

Adw. 4½ x 4½ x 10. Vault.

Daisy L. Coy (Worker's full name) 3/2/39 (Date) No. 7 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Office of Co. Commissioners (Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick (Name of building, room number, street address)

1. Title "Magistrate Reports" (Give present full title in quotes; assigned title, if [illegible], in brackets. If record has had other titles, [illegible] them with dates or quantities or both)

2. Dates 1935 — (Earliest and latest dates; missing dates. Show exact dates of breaks)

3. Quantity 1 File Box (Number of volumes; file drawers; file boxes; [illegible]s; other)

4. Labeling Magistrate Reports (Explain fully; years, numbers; letters; number [illegible] records so labeled)

5. Discontinued and missing records From 1882-1927 these reports were kept among Loose papers, from 1927-1935 we found none. (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records of criminal and civil cases amount of fines imposed also fees received with date of same Number of warrants issued, judgments, names of parties involved, costs, sentences and appeals (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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6. Contents—continued

7. Arrangement No system of arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or cont: Height, width, thickness or depth. Average number of pages or documents)
4½ x 4½ x 10 (inches) Box size approx 50 pp

11. Location by dates and quantities On middle shelf of vault, in Co. Commissioner's Office ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE O 16—6419

REPORTS OF GRAND JURY, 1930--. Est. 16 papers in 1 f.b.

Report of grand jury, giving court term, number of cases considered, number of presentments, institutions visited and licensing investigated, and recommendations regarding institutions and law enforcement. Arr. chron. by court term. Hdw.; typed. 1 x 3½ x 10. Vault.

Reports of Grand Jury, 1930 -- Est. 16 papers in 1 f.b.

Report of grand jury, giving court term, number of cases considered, number of presentments, institutions visited and licensing investigated, and recommendations regarding institutions and law enforcement. Arr. chron. by court term. Hdw: typew. 1 X 3 1/2 X 10. Vault.

REPORTS OF GRNAD JURY, 1930--. 16 reports in 1 box.

Copies of reports of the grand jury on various county offices and institutions, giving court term, statement of prevailing conditions, and recommendations.

Arr. chron. by court term. Hdw. and typed. 1 x 3½ x 10. Vault.

REPORTS OF GRAND JURY, 1930--. 16 reports in 1 box.

Copies of reports of the grand jury on various county offices and institutions, giving court term, statements of prevailing conditions, and recommendations. Arr. chron. by court term. Hdw. and typed. 1 x 3½ x 10. Vault.

Reports of Grand Jury, 1930--. 15 reports in 1 bxt.

Copies of reports of the grand jury on various county offices and institutions, giving court term, statements of prevailing conditions, and recommendations. Arr. chron. by court term. Hdw. and ptd. 1 x 4 x 10. Vault.

Clare M. Wilson (Worker's full name) 3/6/39 (Date) No. 15 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioners Office, (Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Pr. Frederick (Name of building, room number, street address)

1. Tit "Reports of Grand Jury" (Give present full title in quotes; assigned title, if any, in brackets. If rec as had other titles, list them with dates or quantities or both)

2. Dates 1930 — . (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Box (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ~~[Reports of Grand Jury]~~ as titled (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No records kept prior to 1930, other than in loose papers in vault of Co. Com. Office. From 1927 to 1930, I find no record of these papers. (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copies of reports of Grand Jury with names of the Foreman & Clerk for each term of Court with dates. (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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6. Contents—continued

7. Arrangement Chronologically, filed as Circuit Court Consents.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten & printed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other., Give months and years covered by each kind of writing)

10. Size (Box size) 1 X 4 X 10 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
15 pages

11. Location by dates and quantities In vault of County Commissioners Office, Middle shelf, Ground floor, Court House.
(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information (Good.)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

BUILDING PERMITS, 1938--. Est. 50 permits in 1 box.

Copies of building permits issued, giving name and address of property owner, location and description of building, dates of beginning and completion of construction, value of structure, and amount of fee. No orderly arrangement. Hdw. and typed. 4 x 5½ x 17. Vault.

BUILDING PERMITS, 1938--. Est. 50 permits in 1 box.

Copies of building permits issued, giving name and address of property owner, location and description of building, dates of beginning and completion of construction, ~~and~~ value of structure, and amount of fee. No orderly arrangement. Hdw. and typed. 4 x 5½ x 17. Vault.

BUILDING PERMITS, 1938--. Est. 50 permits in 1 box.

Copies of building permits issued, giving name and address of property owner, location and description of building, dates of beginning and completion of construction, and value of structure. No orderly arr. Hdw. and typed. 4 x 5½ x 17. Vault.

BUILDING PERMITS, 1937--. Est. 500 permits in 1 box.

Copies of building permits issued, giving name and address of property owner, location and description of building, dates of beginning and completion of construction. ~~Arr. alph. by name of property owner~~ No orderly arr. Hdw. and typed. 4 x 7 ~~x 15~~. 5/28/17

Vault.

Building Permits, 1931--. Est. 500 permits in 1 box.

Copies of building permits issued, giving name and address of property owner, location and description of building, dates of beginning and completion of construction. Arr. alph. by name of property owner. Hdw. and typed. 4 x 7 x 15. Vault.

?

Clara Wilson 3/2/39 No. 13
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland.

Name of agency or office County Commissioners Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title [Building Permits & Applications]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1931 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Box
(Number of volumes; file drawers; boxes; bundles; other)

4. Labeling [Building Permits]
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No Building permits required prior to 1931
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copies of Building Permits giving name and address of property owner, Type and size of building, type of material & cost with dates thereof.
(Purpose of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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6. Contents—continued

7. Arrangement Alphabetically in name of property owner
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Separately indexed—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Some typed, some handwritten.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4 X 7 X 15 Inches (Box size)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
app. 1000 permits

11. Location by dates and quantities On top shelf of vault, in County Commissioners office, ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

LEVY (VOUCHERS), 1934--. Est. 600 papers in 5 f.d. (dated). Title varies: Bills for Levy, 4 f.d., 1934-37.

Vouchers for expenditures from levy funds, giving date, voucher no., name of payee, amount, purpose, and date paid.? Arr. chron. by date paid.? Hdw. and typed; hdw. and typed on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Check.

LEVY, (Vouchers) 1934--. Est. 600 ~~vouchers~~ papers in 5 f.d. (dated). Title varies: Bills for Levy, 4 f.d., 1934-37.

Vouchers for expenditures from levy funds, giving date, voucher no., name of payee, amount, purpose, and date paid.? Arr. chron. by date paid.? Hdw. and typed; hdw. and typed on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

LEVY, 1934--. Est. 600 vouchers in 5 f.d. (dated).

Title varies: Bills for Levy, 4 f.d., 1934-37.

Vouchers for expenditures from levy funds, giving date ~~issued~~, voucher no., name of payee, amount, purpose, and date paid. ? Arr. chron. by date paid. ?

Hdw. and typed; hdw. and typed on ptd. form. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Levy, 1934--. Est. 600 vouchers in 5 f.d. (dated).

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Title varies: Bills for Levy, 4 f.d., 1934-37.

Vouchers for expenditures from levy funds, giving date issued, voucher no., name of payee, amount, purpose, and date paid. Arr. chron. by date paid. Hdw. and typed; hdw. and typed on ptd. form. 4½x4½x10. Vault.

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Daisy S. Cox (Worker's full name) 3/6/39 (Date) No. 12 (Form Identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Office of County Commissioners (Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick (Name of building, room number, street address)

1. Title ["Bills for Levy"] (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 — 1938 (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 File Boxes (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheet dated. (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882 - 1927 we find many of these bills in bundles of loose papers I cannot explain the gap from 1927 — 1934 (If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original Bills presented to the Board of Co. Commissioners for their yearly Levy Bills such as Jailer's, Constable's and Magistrate, Accounts & bills Bills for Court house supplies Office Supplies Equipment Local Registers & Physicians Auditor's Register of Bills Sheriff's and Clerk of Circuit Court Accts. (Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

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over

6. Contents—continued Inquisition, Jury bills, Attorney's bill, Election Expenses,

7. Arrangement Chronologically by year
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed, hand-written and hand-written on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or length. Average number of pages or documents)
Box size 4½ x 4½ x 10 Inches 50 papers

11. Location by dates and quantities On middle shelf of vault in Office of Co. Commissioners ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Labeling -

(1) Box Bills for 1934 Levy

(1) Box Bills for 1935 Levy

(1) Box Bills for 1936 Levy

(1) Box Bills for 1937 Levy

(1) Box Levy 1938

TAX SALE DEEDS, 1935--. Est. 50 papers in 1 f.b.

Original treasurers' deeds conveying property purchased at tax sales to the county commissioners, giving date, year, name of owner, district, description of property, amount of tax arrears, sale price, and signature of treasurer. Arr. chron. by date filed. Hdw. and typed.? $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Tax Sale Deeds, 1935--
Est. 50 papers in 1 f.b.

Original treasurers' deeds conveying property purchased at tax sales to the County Commissioners, giving date, year, name of owner, district, description of property, amount of tax arrears, sale price, and signature of treasurer. Arr. chron. by date filed. Hand. and typed. 4½ x 4½ x 10. Vault.

TAX SALE DEEDS, 1936--. Est. 50 deeds in 1 f.b.

Deeds to property bought for taxes by the commissioners, giving names of treasurer and property owner, description of property, lot no., date, and purchase price. Arr. chron. by date filed. Hdw. and typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Tax Sale Deeds, 1936--. Est. 50 deeds 455

1 f.b.

Deeds to property bought for taxes by the commissioners, giving names of treasurer and property owner, description of property, lot no., date, and purchase price. Arr. chron. by date filed. Hdw. and typed. 4½ × 4½ × 10. Vault.

TAX SALE DEEDS, 1927-44. ~~30~~ 36 deeds in ~~1 boxes~~ 1 f.b. (~~1 f.b. labeled J. A. Bonnet;~~ ~~1 f.b. not labeled~~ 1 f.b.). ~~Title varies: Tax Sale, 1 box, ? - ?.~~ Est. 50

Deeds to property bought for taxes by commissioners, giving names of treasurer and property owner, description of property, lot no., date, and purchase price. Arr. chron. by date filed. Typed. 4½ x 4½ x 10. Vault.

TAX SALE DEEDS, 1927--. 80 deeds in 2 boxes (1 ~~file~~ box labeled J. A. Monnet; 1 ~~file~~ box not labeled). Title varies: Tax Sale, 1 box, ? - ? .

Deeds to property bought for taxes by commissioners, giving names of treasurer and property owner, description of property, lot no., date and purchase price. Arr. chron. by date filed. Typed. $4\frac{1}{2}$ x $4\frac{1}{2}$ x 10. Vault.

Tax Sale Deeds, 1927--. 80 deeds in 2 boxes (1 ~~file~~ box labeled J. A. Monnet; 1 ~~file~~ box not labeled). Title varies: Tax Sale, 1 box, ? - ?.

Deeds to property bought for taxes by commissioners, giving names of treasurer and property owner, description of property, lot no., date and purchase price. Arr. chron. by date filed. Typed. 4½ x 4½ x 10. Vault.

Clara Wilson 3/7/39 No. 16
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office County Commissioner's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title [Treasurer's Tax Sale Deeds].
(Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 —.
(Earliest and latest dates. Show exact date of breaks)

3. Quantity 2 Boxes.
(Number of volumes; file drawers; file boxes; boxes; other)

4. Labeling (1 Box) J. A. Monnett, Tax Sale (1 Box) Tax sale deeds.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882-1927 there were no records kept except those brought to the office from Treasurer's accounts.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original deeds give name of Treasurer name of property owner, description of property assessed with number of acres or lots & lot number, ~~with~~ amounts & dates.
(Give a brief description of the record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described on other Forms 12-13HR, such forms should be filled out and attached)

33

6. Contents—continued

7. Arrangement Chronological, as filed by Clerk.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4½ x 4½ x 10 Dep (Box size) 80 pp
(For record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In vault of County Commissioners Office, middle shelf, Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

Traffic Magistrate North Beach

No.	Title	Containers	Incl. dates	Report rec'd.	Returned	Entry Written
201	Booker Mg Veh. Cases	1 Box	1939 -	1939		7/21/40
202	" Criminal	1 "	"	"		"

DOCKET FOR TRIAL MAGISTRATE MOTOR VEHICLE CASES, May 7, 1939--.

1 vol. (A-29).

Record of proceedings in violation of motor vehicle laws, giving case no., date of violation, section of code violated, place, names of complainant, deft., arresting officer and witness, nature of warrant, arrest slip no., date of trial, plea, verdict, amount of fine and costs or sentence, if paid or committed, amount remitted to Commissioner of Motor Vehicles, date, check no., appeal date, name of bondsman, amount of bond, date of filing papers with clerk of court, and remarks. Arr. numer. by case no. Indexed alph. by name of deft. 300 pp. 14 x 10 x.1. Home of Dr. C. L. West.

Docket for Trial Magistrate
Motor Vehicle Cases, May 7, 1939--
1 Vol. (A-29)

Record of proceedings in violation of motor vehicle laws, giving case no., date of violation, section of code violated, place, names of complainant, deft, arresting officer and witness, nature of warrant, arrest slip no., date of trial, plea, verdict, amount of fine and costs or sentence, if paid or committed, amount remitted to Commissioner of Motor Vehicles, date, check no., appeal date, name of bondsman, amount of bond, date of filing papers with clerk of court, and remarks. Arr. numerically by case no. Indexed alph. by name of deft. 300 pp. 14x10x1. Home of A.C.L. Week.

DOCKET FOR TRIAL MAGISTRATES MOTOR VEHICLE CASES, 1939--. 1 vol. (A-29).

Record of proceedings in motor vehicle law violations, giving case no., name of deft., date of violation, license no., name and address of owner, charge, type and place of violation, names of plf., arresting officer and witnesses, type of warrant, arrest no., drivers license no., date of trial, date and amount remitted to Commissioner of Motor Vehicles, check no., plea, verdict, amount of fine and cost, disposition of case and signature of magistrate. Arr. ~~chron. by~~ Herman, by case no. ~~date of violation and numbered consecutively.~~ Indexed alph. by name of deft. Hdw. on ptd. form. 300 pp. 14 x 10 x 1. Home of magistrate.

Docket for Trial Magistrates Motor Vehicle Cases, 1939--. 1 vol. (A-29).

Record of proceedings in motor vehicle law violations, giving case no., name of deft., date of violation, license no., name and address of owner, charge, type and place of violation, names of plf., arresting officers and witnesses, type of warrant, arrest no., drivers license no., date of trial, date and amount remitted to Commissioner of Motor Vehicles, check no., plea, verdict, amount of fine and cost, ~~and disposition~~ and signature of magistrate. of case. Arr. chron. by date of violation and numbered consecutively. Indexed alph. by name of deft. Hdw. on ptd. form. 300 pp. 14 x 10 x 1. Home of magistrate.

Edward H. Cook 12-1939
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Trial Magistrate
(Office of custody) (Office which made the record, if different)

Address of office of custody North Beach (Judge West's residence)
(Name of building, room number, street address)

1. Title "Docket for Trial Magistrate's Motor Vehicle Cases A-29
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates May 7 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See #1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

201

6. Contents Case number name of defendant date of violation license tag number, owner's name and address, charge section of law violated, place, complaintant person making arrest, names of witnesses type of warrant (County or State) arrest ~~slip~~ slip number, drivers or chauffer's
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)

WPA FORM 12-13HR--Revised (See reverse side) 16-6419

signature of magistrate

6. Contents--continued number, date of trial, date of remittance to U. M. R., check number, plea, verdict, fine and cost of sentence, amount of fine or sentence, fine paid, committed or appealed

7. Arrangement ✓ by ~~date of arrest~~ case number
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing ✓ alphabetically by surname of defendant.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size ~~16½ X 11 X 3¾~~ ~~200 pgs.~~
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
14 X 10 X 1 300 pgs.

11. Location by dates and quantities All kept at judge's residence
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16--6419

TRIAL MAGISTRATE DOCKET CRIMINAL, June 9, 1939--. 1 vol.

Record criminal trials, giving date, case no., name of deft., charge, names of arresting officer and witnesses, trial, fine and costs or sentence, and if released under recognizance, or committed to jail for grand jury action. Arr. numer. by case no. Indexed alph. by name of deft. Hdw. 200 pp. 16 x 11 x 3. Home of Dr. C. L. West.

TRIAL MAGISTRATES DOCKET CRIMINAL, 1939--. 1 vol.

Record of proceedings in criminal cases, giving date and by whom warrant issued, name of arresting officer, place, names of plf. and deft., charge, date of trial, amount of bond, names of sureties, verdict, pleas, names of witnesses, and signature of magistrate. Arr. chron. by date of warrant. Indexed alph. by name of deft. Hdw. on ptd. form. 200 pp. $16\frac{1}{2}$ x 11 x $3\frac{1}{2}$. Home of magistrate.

Trial Magistrate Docket
Criminal, June 9, 1939 - -.
1 Vol.

Record criminal trials, giving date, case no., name of deft., charge, names of arresting officer and witnesses, Trial, fine and costs or sentence, and if released under recognizance, or committed to wait for grand jury action. Arr. number by case no. Index acpn. by name of deft. Hdw. 200 pp. 16x11x3. Home of Dr. C. L. West

Trial Magistrates Docket Criminal, 1939--.
1 vol.

Record of proceedings in criminal cases, giving date and by whom warrant issued, name of arresting officer, place, names of plf. and deft., charge, date of trial, amount of bond, names of sureties, verdict, plea, names of witnesses, and signature of magistrate. Arr. chron. by date of warrant. Indexed alph. by name of deft. Hdw. on ptd. form. 200 pp. 16½ x 11 x 3½. Home of magistrate.

(Check)

Edward H. Cook 12-19-39
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Trial Magistrate
(Office of custody) (Office which made the record, if different)

Address of office of custody North Beach (Judge West's residence)
(Name of building, room number, street address)

1. Title "Trial Magistrate Docket Crminal"
(Give present full title in quotes; assigned title, if any, in brackets.
If record has had other titles, list them with dates or quantities or both)

2. Dates June 19 1939 —.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See #1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

202

6. Contents date warrant was issued; by whom; name of constable or police; place; name of defendant, name of complaintant charge who returned warrant date of trial amount of bond and name or names of sureties judgment, plea, names of witnesses, date of trial, magistrate's
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)

WPA FORM 12-13HR--Revised (See reverse side) 16-6419

6. Contents--continued signature.

7. Arrangement ✓ by date of warrant
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing ✓ alphabetically by surnam of defendant
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing ✓
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing) ~~14 x 10 x 1~~

10. Size Book ~~16½ x 11 x 3¼~~ ~~200 pgs.~~
(Of record or container. Height, width, thickness or depth. Average number of pages or documents) 16½ x 11 x 13¾ 200 pgs.

11. Location by dates and quantities All kept at judge's residence
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor) Dr. C. L. West, 7th. + Chesapeake Ave.

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16--6419

Welfare Board — Calvert County

No.	Title	Containers	Incl. dates	Report rec'd.	Returned	Entry Written
141	Master File	1 ft	1934--	1938		7/21/40
142	Active Cases O.A.P.A.	1 "	1934--	"		"
143	Closed "	3 ft	1934--	"		"
144	Statistical Cards	5 ft	1934--	"		"
145	Old Age Pensions	1 "	1935--	"		"
146	Requisition Changes	3 "	1934--	"		"
147	Rec'd of Requisitions		1934--	In Requisition Changes		
148	Transmittal Sheets O.A.P.		1935--	" "	"	
149	Mo. Financial Reports		1934--	"	"	
150	Statistical " "		1934--	"	"	
~~149~~	~~Vouchers~~		~~1939~~	~~"~~	~~"~~	
151	Medical Orders		1934--	"	"	
152	Assistance Register		1934--	"	"	
153	Cash Book		1934--	"	"	
154	Pay Rolls		1934--	"	"	
155	Adm. " "		1934--	"	"	
156	" " O.A.A.		1935--	"	"	
157	Copies of Checks etc	1 ft	1934--	~~"~~	~~"~~	
158	Transmittal Sheets		1934--	In Copies of Checks etc		
159	Record of Expenditures		1934--	"	" "	" "
160	Correspondence	2 ft	1934--			
161	Audit Reports		1934--	In Correspondence		
162	Minutes		1934--	"	"	
163	Miscellaneous	2 ft	1934--			
164	Project Register		1934--	In Miscellaneous		
165	WPA Relief Pay Rolls		1934--	"	"	
166	Analysis of Case Load		1936--	"	"	

	Welfare Board Cont.				Calvert County	
167	Checks	576	1934 -	1938		7/31/40
168	Vouchers	2 ft	1934 -	"		"

MASTER FILES, 1934--. Est. 1,150 cards in 1 f.d.

General index file to all case histories, arr. alph. by name of client, giving birthdate, color, case no., residence, date of first application, names of children and others in household, cross reference, category, dates of action taken, and name of case worker. Hdw. and typed on ptd. form. 7½ x 6 x 18. Front office.

Master Files, 1934 - -
Est. 1150 cards in 1 fd.

General index file to all case histories, arr. alph. by name of client, giving birthdate, color, case no., residence, date of first application, names of children and others in household, cross reference, category, dates of action taken and name of case worker. Hdw. and typed on ptr. form. 7½ x 6 x 18. Fair condition.

MASTER FILES, 1934--. Est. 1,150 cards in 1 f.b.

Master card file of all relief clients, giving name and address of client, case no., date of birth, race, date of application, names of members of household, action and date taken, remarks, and name of social worker. Arr. alph. by name of client. Hdw. and typed on ptd. form. 7½ x 6 x 18. ~~Office.~~ Front office.

Master Files, 1934--. Est. 1,150 cards in 1 f. b.

Master card file of all relief clients, giving name and address of client, case no., date of birth, race, date of application, names of members of household, action and date taken, remarks, name of social worker. Arr. alph. by name of client. Hdw. and typed on ptd. form. 7½ x 6 x 18. Office.

Clara M. Wilson 5/9/39 No. 8

(Worker's full name) (Date) (Form Identification number)

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Welfare Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Town Hall Building.
(Name of building, room number, street address)

1. Title "Master Files"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Steel File Box (About 1150 Gen. Index Cards)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Master Files
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No records found prior to 1934.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

141

6. Contents Cards give name & address of Applicant
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Case number, date of birth, race, residence, date of application, household Census, action taken with date of same, workers name or initials, with remarks.

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Alphabetically, in surname of Applicants
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed & handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size File Box size 7½ X 6 X 18 Inches.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities On top of a table, Front Office, Welfare Bldg.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

This Index supports records on Serials no. 1, No. 2, no. 3, no. 6 & no. 7

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

ACTIVE CASES AND W.P.A. (Work Projects Administration) CASES, 1934--. Est. 117 folders in 1 f.d.

Case histories of all welfare clients, except old age pensions, including cases of aid to needy blind, dependent children and general public assistance, Civilian Conservation Corps and Work Projects Administration, giving original application, investigators' reports, and all forms establishing eligibility. Arr. alph. by name of client? Hdw.; hdw. on ptd. form; typed. 13 x 11½ x 24. Rear office.

Active Cases and
W.P.A. (Works Progress Administration)
Cases 1934 - - Estimated
in 1.4. Except old age pensions and

Case histories of all welfare clients
including cases of aid to needy blind,
dependent children and general public
assistance, Civilian Conservation Corps
and Work Projects Administration, giving
original application, investigators' reports,
and all forms establishing eligibility.
Arr. alph. by name of client? Hang; hdcm
pta. forms typed. 13 x 11½ x 34. Res office

ACTIVE CASES AND W.P.A. CASES, 1934--. Est. 117 cases in 1 f.d. Case records of county relief clients, under general public assistance, aid to dependent children and needy blind, giving case no., name and address of client, age, sex, color, marital status, length of residence in county, financial status, no. and names of dependent children, household census, history of case, and signature of social workers; also contains closed cases of clients employed on W.P.A. projects, and C.C.C. records. Arr. alph. by name of client. Hdw. and typed, hdw. on ptd. form. 13 x 11½ x 24. Rear office.

. Active Cases and W. P. A. Cases, 1934--. Est.

117 cases in 1 f.d.

Case records of county relief clients, under general public assistance, aid to dependent children and needy blind, giving case no., name and address of client, age, sex, color, marital status, length of residence in county, financial status, no. and names of dependent children, household census, history of case, and signature of social workers; also contains closed cases of clients employed on W. P. A. projects, and C. C. C. records. Arr. alph. by name of client. Hdw. and typed, hdw. on ptd. form. 13 x 11½ x 24. Rear office.

Daisy S. Cox 8/15/38 No. 2
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Welfare Office
(Office of custody) (Office which made the records if different)

Address of office of custody Town Hall Bldg.
(Name of building, room number, street address)

1. Title [Aid to Dependent Children, Aid to Needy Blind, General Public Assistance, closed W.P.A. Cases]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 — to date
(Earliest and latest dates; missing ... Show exact date of breaks)

3. Quantity 1 Steel File Drawer (117 folders)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Active Cases - Closed and W.P.A. Cases
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No records kept prior to this date.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Each folder contains application form giving case number, name, address, age, sex, color of applicant or individual requesting aid. Length of residence financial status of applicant for family. Number & names of dependent children. House-hold census with complete history of each case also case worker's signature
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

(over)

6. Contents—continued Records of employment W. P. A. payrolls referenced letters and sheets, summary and remarks.

Some old C.C.C. Records (very few)

7. Arrangement Alphabetical folders in surname of family or
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing ~~Alphabetical Index Cards~~ (applica
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
(A-Z)

9. Writing Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
reference letters typed, few hand-written

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Folders 9½ x 11¾ Inches
Steel File drawer 13 x 11½ x 24 Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
On south wall of Welfare Office

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
No records kept prior to 1934

This drawer contains about 117 Folders various types of cases mentioned above for both colored and white applicants

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE 16—6419

CLOSED CASES, 1934--. Est. 690 folders (papers?) in 3 f.d.

Case histories of closed cases, showing information as in entry .

Arr. numer. by case no. Hdw.; hdw. on ptd. form; typed. 13 x 11½ x 26.

Office.

(Active Cases and W.P.A. Cases).

Closed Cases, 1934--
Est. 690 folders (papers?)
in 3 f. d.

Case histories of closed cases showing information as in entry — (Active cases and W.P.A. cases). Arr. numer. by case no. Adds; has on pta. forms; typed. 13 X 11½ X 26
Office.

CLOSED CASES, 1934--. Est. 690 cases in 3 f.d. **100**

Case records of closed cases for all types of assistance, with applications, investigators' reports and all papers in connection with each case. Arr. numer. by case no. Hdw. and typed, hdw. on ptd. form. 13 x 11½ x 26. Office.

Closed Cases, 1934--. Est. 690 cases in 3 f. d.

Case records of closed cases for all types of assistance, with applications, investigators' reports and all papers in connection with each case. Arr. numer. by case no. Hdw. and typed, hdw. on ptd. form. 13 x 11½ x 26. Office.

Daisy S. Cox 8/15/38 No. 4 100

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Welfare Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Town Hall Bldg.
(Name of building, room number, street address)

1. Title [Closed Cases of all Types]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Steel File Drawers
(Number of volumes; file drawers, file boxes; bundles; other)

4. Labeling Closed Cases
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No records of this kind prior to 1934
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

143

6. Contents Records contain application giving type of relief, case number, name, address, age, sex, color, of individual requesting help, length of residence, house-hold census, financial status of applicant or family, legal proof, complete history of case, summary, Reference letters, category
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

(over

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued of relief, date of admission to Relief rolls, data of personal and family history of person on Relief rolls, with worker's signature These cases are all closed

7. Arrangement Numerically arranged by case number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

? 8. Indexing Numerical, case number of folder
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms, reference letters typed, few hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Folders — $9\frac{1}{2} \times 11\frac{3}{4}$ Inches
File drawers $13 \times 11\frac{1}{2} \times 26$ Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
One row of File drawers, south wall of Welfare Office

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Records not kept prior to 1934

Each folder found in these files represents one case either family or individual, making a total of 690 closed cases (Colored and white) in this County

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(STATISTICAL CARDS,) 1934—. Est. 1,275 cards in 2 f.d.

Card record of active and inactive approved cases for assistance to welfare clients, giving type of assistance, name of client, race, case no., name of worker, no. included in budget, and status of case. Arr. numer. by case no. within type of assistance, for each worker. Hdw. on ptd. form. 8½ x 6 x 15. Front office.

Statistical Cards,
1934 -- Est. 1275
Cards in n.f.d.

Card record of active and inactive approved cases for assistance to welfare clients, giving type of assistance, name of client, race, case no., name of worker, number included in budget, and status of case. For ~~each by name of client~~ name by case no., within type of assistance, for each worker. Hdw. on pta forms. 8½ x 6 x 15. Front office.

(STATISTICAL CARDS), 1934--. Est. 1,275 cards in 3 f.b.

Card record of cases for general public assistance and aid to dependent children, and old age assistance and aid to needy blind, 1935--, giving name and address of client, color, sex, case no., date, type of assistance, names of members of household, and signature of social worker. Arr. alph. by name of social worker under type of assistance. Hdw. on ptd. form. $8\frac{1}{2}$ x 6 x 15. Front office.

(Statistical Cards), 1934--. Est. 1275 cards in 2 f. b.

Card record of cases for general public assistance and aid to dependent children, and old age assistance and aid to needy blind, 1935--, giving name and address of client, color, sex, case no., date, type of assistance, names of members of household, and signature of social worker. Arr. alph. by name of social worker under type of assistance. Hdw. on ptd. form. 8½ x 6 x 15. Front office.

Clara Wilson (Worker's full name) 5/9/39 (Date) No. 96 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Fr. Frederick, Md.

Name of agency or office Welfare Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Town Hall Bldg.
(Name of building, room number, street address)

1. Title [Statistical Cards]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 – to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Paste board boxes (About 1275 Cards)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No records found prior to 1934
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Cards give name & address of applicant applying or receiving assistance, Color, sex
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Case Number, date, type of assistance, household Census & worker's signature

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

Arranged alph. by name of worker, sub-arranged thereunder by category of assistance, and thereunder by assigned case number.

7. Arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size File Box size 8 3/4 X 6 X 15 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities One box located on top of File Box Cabinet - One box located on table in front Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

OLD AGE PENSIONS, 1935--. Est. 144 folders in 1 f.d. (papers)? Case histories of applicants for old age assistance including rejected cases, giving original application, name of applicant, investigators' reports, and all forms establishing eligibility. Arr. alph. by name of client. Hdw.; hdw. on ptd. form; typed. 13 x 11½ x 26. Front office.

OLD AGE PENSIONS, 1935--. Est. 144 folders in 1 f.d. (papers)?

Case histories of applicants for old age assistance, including rejected cases, giving original application, name of applicant, investigators' reports, and all forms establishing eligibility. ~~also includes rejected cases~~. Arr. alph. by name of client. Hdw.; hdw. on ptd. form; typed. 13 x 11½ x 26. Front office.

Old Age Pensions,
1935 - - . Est. 144
folded in 1 ft. (paper?)

Case histories of applicants for old age assistancy giving original application, investigators' reports, and all forms establishing eligibility; also includes rejected cases. Arr. alph. by name of claimant. Arr. law on ptd. form; typed. 13 X 11 1/2 X 26 from office.

OLD AGE PENSIONS, 1935--. Est. 144 cases in 1 f.d. 98

Case records of applicants for old age pensions with all papers establishing eligibility including rejected cases. Arr. alph. by name of applicant. Hdw. and typed, hdw. on ptd. form. 13 x 11½ x 24. To: ~~Office~~. Front office.

Old Age Pensions, 1935--. Est. 144 cases in 1 f. d.

Case records of applicants for old age pensions with all papers establishing eligibility including rejected cases. Arr. alph. by name of applicant. Hdw. and typed, hdw. on ptd. form. 13 x 11½ x 24. Office.

Daisy S. Cox 8/15/38 No. 98

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Welfare Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court Hall Bldg.
(Name of building, room number, street address)

1. Title "Old-Age Pensions"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1935 — .
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Steel file drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled above
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records These Pensions not kept prior to 1935
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

145

6. Contents Each folder contains an application giving case number name address age, sex color of applicant, Length of residence, financial status, name and address of children if any. Letters of reference regarding case legal proofs, complete history and summary also papers of rejection for
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

(over)

6. Contents—continued acceptance of applicant with case worker's signature

(Folders with all papers of each case) arranged alphabetically

7. Arrangement in surname of applicant
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index but Alphabetical File drawer cards
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
reference letters typed few hand-written

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Folders 9½ x 3 Inches
File Drawers 13 x 11½ x 24 Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Top file drawer, south wall of Welfare Office

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
No records kept prior to 1936

These file drawers contain about 144 old age Pensions cases (white and colored) in Calvert County.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(REQUISITION CHANGES), 1934--. Est. ? papers in 3 f.d.

Record of notice of change in requisitions for assistance, giving case no., name of client, date, present category, nature of change, and signatures of executive secretary and worker. Contains: (Relief Requisitions), 1934--, entry ; (Transmittal Sheets, Old Age Assistance), 1935--, entry ; (Monthly Financial Reports), 1934--, entry ; (Statistical Financial Supplements), 1934--, entry ; (Vouchers), 1939--, entry ; (Medical Orders), 1934--, entry ; (Record of Assistance Granted), 1934--, entry ; (Cash Book), 1934--, entry ; (Pay Rolls), 1934--, entry ; (Administrative Pay Roll), 1934--, entry ; (Pay Roll Old Age Assistance), 1935--, entry . Arr. alph. by name of client. Hdw. and typed on ptd. form. 11½ x 14 x 26. Front office.

Check dates and for other entries

Check dates and for other entries.

(Requisition Changes) 1934 -- Est. papers in 3 fd.

Record of notice of change in requisitions for assistance, giving case no., name of client, date, present category, nature of change, and signatures of executive secretary and worker. Contains; (~~Requisition for Assistance~~ "Relief Requisitions" 1934 -- entry -; (Transmittal Sheets, Old Age Assistance) 1934 -- entry; (Monthly Financial Reports, 1934 -- entry;) (Statistical Financial Supplements) 1934 -- entry; (Vouchers 1934 -) -- entry) (Medical Orders) 1934 -- entry; (Record of Assistance Granted) 1934 - entry -; (Cash Book) 1934 -- entry; (Pay Rolls 1934 -- entry;

(Administrative Pay Roll) 1934 - entry; (Pay Roll Old Age Assistance) 1934 -- entry; Adv. Accph. by name of client. Hand Typed on pta. forms 11½ X 14 X 26. Front office.

346. DUPLICATE PAPERS AND REHABILITATION FOLDERS, date of filing of first claim to February 26, 1935. Data relating to veteran's claim for compensation and rehabilitation, including report of physical examination, awards, and related correspondence. Filed numerically by claim. (Occasionally, official.) 9 x 12 folders, 136 ft., in 17 wooden boxes. 2d floor-5-E-5-1 (Bldg. A). (157)

347. MEMORANDUM VOUCHERS, July 1924 - June 1932. Records of purchases of and payments for supplies, equipment, and services. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 24 ft., in 3 wooden boxes. 1st floor-S-1-W-3-2 (Bldg. A). (156)

Excelsior Springs, Missouri

348. MEMORANDUM VOUCHERS, July 1925 - June 1930. Records of purchases of and payments for supplies, equipment, and services. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 16 ft., in 2 wooden boxes. 1st floor-N-8-W-5-5 (Bldg. A). (141)

300 554
456 577
384 601
352 579
447 600
447 620
449 640
544 648
388 491
429
512
522
524
527
534
536

(TRANSMITTAL SHEETS OLD AGE ASSISTANCE), 1938--? In Requisition Changes, entry .

Copies of monthly report to State Agency, showing information as in entry . Arr. chron. by date filed.

See (Transmittal Sheets).

(Transmittal Sheets
Old Age Assistance)
1938--2. In Requisition
Changes, entry -

Copies of monthly report to State Agency,
showing information as in entry:
Transmittal Sheets. Fr. Chron. by date
filed.

(MEDICAL ORDERS), 1934--. In Requisition Changes, entry .

Copies of orders authorizing medical and dental services and invoice for services rendered, giving order no., case no., name of doctor or nurse, no. of calls, amount to be expended, name of client, address, name of authorizing and approving officials, nature of services, amount, date paid, voucher and check no., certification, and signature of doctor or nurse.

Clear dates.

(Medical Orders)
1934 -- Im Requisition
Changes, entry —

Copies of orders authorizing medical and dental services and invoice for services rendered giving order no., case no., name of doctor or nurse, no. of calls, amount to be expended, name of client, address, name of authorizing and approving officer, nature of services, amount, date paid, voucher and check no; certification, and signature of doctor or nurse

(RECORD OF ASSISTANCE GRANTED), 1 vol. In f.d. titled Requisition Changes, entry .

Record of assistance granted, giving name of client, address, case no., no. in assistance groups, reference, date, total payment, distribution by category of assistance, and remarks. Arr. numer. by case no. ? pp.? 12 x 9 x 2?

(Record of Assistance Granted) 1 vol. Sm. fol.
Requisition changes.

Record of assistance granted, giving name of client, address, case no., no. in assistance group, reference, date, total payment, distribution by category of assistance, and remarks. Arr. numer by case no.?, p.?
12 x 9 x 2 ?

(CASH BOOK), 1934--. 1 vol. In f.d. titled Requisition Changes, entry .

Record of receipts and disbursements: under under receipts, giving date, source, and amount; under expenditures, date, amount paid, check no., name of payee, purpose, and balances. Arr. chron. by date of recording. Hdw.?; typed? pp.? size?

(Cash Book) 1934 - -
1 vol. Sm fd. Study
Requisition
Changes entry —

Record of receipts and disbursements; under receipts giving date, source, and amount; under expenditures, date, amount paid, check no., name of payee, purpose, and balances. Arr. chron by date of recording. Hdw.? Typed? pp.? size?

(PAY ROLL, OLD AGE ASSISTANCE), 1934--. In Requisition Changes.

Pay roll record of old age assistance, showing information as in entry .

See (Pay Rolls).

Check dates

Check Data (Pay Roll, old Age Assistance, 1934 -- In Requisition Changes.

Pay roll record of old age assistance showing information as in entry — (Pay Roll)

(MISCELLANEOUS), 1934--. 73 folders and 3 loose leaf binders in 3 f.d.

Contains changes in requisitions, appointment of guardians, absence reports, warrants, allocations, requisitions for supplies and assistance, changes in personnel, letters of transmittals for old age assistance, monthly estimates and financial reports, statements of disbursements for old age assistance, sundry remittances, current vouchers, medical orders and statements, bank statements, record of assistance granted, cash control books, monthly case load reports, copies of checks, assistance and administrative pay rolls, and chattel mortgages. Arr. alph. by name of client within topic. Hdw. and typed on ptd. form. 11½ x 14 x 26. Front office.

(Miscellaneous), 1934--. 73 folders and 3 loose leaf binders in 3 f. d.

Contains changes in requisitions, appointment of guardians, absence reports, warrants, allocations, requisitions for supplies and assistance, changes in personnel, letters of transmittals for old age assistance, monthly estimates and financial reports, statements of disbursements for old age assistance, sundry remittances, current vouchers, medical orders and statements, bank statements, record of assistance granted, cash controll books, monthly case load reports, copies of checks, assistance and administration payrolls, and chattel mortgages. Arr. alph. by name of client within topic. Hdw. and typed on std. form. 11½ x 14 x 26. Front office.

Daisy S. Cox 5/9/39 No. 11 104

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Welfare Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Town Hall Bldg. Pr. Frederick
(Name of building, room number, street address)

1. Title [Miscellaneous Records]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 - to date
(Earliest and latest dates; m[illegible]ies. Show exact date of breaks)

3. Quantity 3 Steel File Drawers (73 Folders + Loose
(Number of volumes [illegible]rawers; file boxes; bundles; other)

4. Labeling No labeling
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No records kept prior to 1934
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents These files contain many kinds of records such as Appointment of Guardian, Change in Requisitions, Absence Reports, Payrolls, Allocations, Requisitions for Supplies and Assistance, Change in Personnel, Letters of Transmittal for old age assistance, Monthly Estimates and Financial Reports, Statement of Disbursement for old-age Relief, Sundry Remittances, Current Vouchers
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—[illegible]

Medical orders and Medical Statements
Bank Statements, records of Assistance
6. Contents—continued
granted, Cash Control Book, Monthly Case-
Load Reports, Copies of Checks, Assistance Pay-roll
Administrative Pay-roll & Chattel Mortgages
Folders arranged under type of record
7. Arrangement mentioned, surname of client arranged alphabetically
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)
within the folder.
8. Indexing
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
— No Indexing —
9. Writing Handwritten and typed on
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
printed forms
10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Folders and Loose-leaf Binders
10 x 1/4 x 15 Inch, File Drawers 11½ x 14 x 26
Inches
11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
In north east corner of front —
Welfare Office
12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
These file drawers contain few old
records, nearly all are current forms
used in this office.
(There are about 73 subject Folders and Loose-
leaf Binders in the 3 File Drawers.)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

COPIES OF CHECKS, DUP. (Duplicate) PAY ROLLS, TRANSMITTAL SHEETS, RELIEF REQUISITIONS, RECORD OF EXPENDITURES, 1934--.

Est. ? papers in 1 f.d.

Carbon copies of checks issued for all accounts, giving check no., date, name of payee, amount, and voucher no. Contains: (Pay Rolls), 1934--, entry ; (Administrative Pay Roll), 1934--, entry ; (Relief Requisitions), 1934--, entry ; (Transmittal Sheets), 1934--, entry ; (Record of Expenditures), 1934--, entry . Arr. numer. by check no. Hdw. and typed on ptd. form. 11½ x 14 x 26. Front office.

Check

Copies of checks, Dup. (Duplicate) Pay Rolls, Transmittal Sheets, Relief Requisitions, Record of Expenditures, 1934-- est. 5 paper in fol.

Carbon copies of checks issued for all accounts, giving check no., date, name of payee, amount and voucher no. Contains; (Pay Rolls) 1934 -- entry -; (Administrative Pay Roll) (Relief Requisitions) 1934 --, entry; (Transmittal Sheets) 1934 -- entry --; Record of Expend. Turns, 1934 -- entry --. Arr. numer. by check no. Hdw. and typed on pta. form. 11 1/2 x 14 x 26 Fl. Ark. Hist. Cc.

TRANSMITTAL SHEETS, 1934--. In Copies of Checks, Dup. Pay Rolls, Transmittal Sheets, Relief Requisitions, Record of Expenditures, entry .

Copies of monthly reports to state agency of expenditures of federal appropriations, for audit and payment in the current account, giving county, date, sheet no., list no., voucher no., purpose of disbursement, account, amount, totals, approval of county commissioners and state agency, and signature of welfare official. Arr. chron. by date filed.

Transmittal Sheets 1934 --
In Copies of Checks
Dup. Pay Rolls Transmittal
Sheets Relief Requisitions,
Record of Expenditures.

Copies of monthly reports to state agency of expenditures of federal appropriations for audit and payment in the current account, giving county, date, sheet no, list no, voucher no, purpose of disbursement, account, amount, totals, approval of County Commissioner and state agency, and signature of welfare official. Arr. chron. by date filed.

(ADMINISTRATIVE PAY ROLL), 1934--. In Copies of Checks, Dup. Pay Rolls, Transmittal Sheets, Relief Requisitions, Record of Expenditures, entry .

Pay Rolls for employees of the welfare board, giving date, name of employee, merit system classification, amount earned, amount withheld for insurance and retirement, net amount due employee, budget no. and title, and certification by State Employment Commission. Arr. chron. by date filed.

<u>Check</u>

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Oleak

(Administrative Pay Roll)
1934 - -. Pr. Copies of
Checks, Dup.; Pay Rolls,
Transmittal Sheets,
Relief Requisitions, Record
of Expenditures, entry —
Pay rolls for employees of the Welfare
board, giving date, name of employee,
Merit System classification, amount earned,
amount withheld for insurance and
retirement, net amount due employee,
budget No. and title, and certification by
State Employment Commission. Arr. chron.
by date filed.

(RELIEF REQUISITIONS), 1934--. In Copies of Checks, Dup. Pay Rolls, Transmittal Sheets, Relief Requisitions, Record of Expenditures, entry .

Requisitions for assistance in active and inactive welfare cases, giving date, case no., clients and payees name and address, relationship of payee to head of group, no. of persons, type of assistance, date check to be drawn, amount of check, distribution of assistance, date of revision, by whom authorized, and date approved by executive secretary. Arr. chron. by date filed.

Check

Record of Requisitions, 1934 - . Stub Copies of checks, Disp. Pay Rolls, Transmittal Sheets, Requisitions Record of Expenditures entry —

Requisitions for assistance in native and inactive welfare cases, giving date, case no., clients and payees name and address, relationship of payee to head of group, no. of persons, type of assistance, date check to be drawn, amount of check, distribution of assistance, date of revision, by whom authorized and date approved by executive secretary. Arr. Chron. by date filed.

(PAY ROLLS), 1934--. In Copies of Checks, Dup. Pay Rolls, Transmittal Sheets, Relief Requisitions, Record of Expenditures, entry .

Pay roll record of all forms of public assistance, except old age assistance, giving by whom requisitioned and approved, pay roll no., page no., voucher no., period covered, date checks to be sent, checks received by, case no., name and address of client, or person other than client, no. of persons, distribution of assistance, amount of check, and check no. Arr. chron. by date filed.

Pay Rolls 1934 - -
Inc Copies of Checks
Dup. Pay Rolls, Transmittal Sheets, Relief
Requisitions, Record
of Expenditures,
except old age assistance,

Check

Pay roll record of all forms of public assistance giving by whom requisitioned and approved, pay roll no., page no., voucher no., period covered, date checks to be sent, checks received by, case no., name and address of client or person other than client, no. of persons, distribution of assistance, amount of check, and check no. Arr. chron. by date filed.

(RECORD OF EXPENDITURES), 1934--. In Copies of Checks, Dup. Pay Rolls, Transmittal Sheets, Relief Requisitions, Record of Expenditures, entry .

Accounts of direct relief and administrative expenditures, giving date, amount expended for food, shelter, clothing, medical care, transportation and other items for family and non-family relief and salaries, transportation, mileage, and sundry expenditures for each administrative division. Arr. chron. by date filed.

(Record of Expenditures)
In Copies of Checks, Dup.
Pay Rolls, Transmittal
Sheets, Relief Requisitions,
Record of Expenditures

Check

Accounts of direct relief and administrative expenditures, giving data, amount expended for food, shelter, clothing, medical care transportation and other items for family and non-family relief and salaries, transportation, mileage and sundry expenditures for each administrative division. Arr. Chron. by date filed.

COPIES OF CHECKS, DUP. (Duplicate) PAY ROLLS, TRANSMITTAL SHEETS, RELIEF REQUISITION, RECORD OF EXPENDITURES, 1934--. 13 folders in 1 f.d.

Contains copies of checks, record of expenditures, requisitions for relief, and transmittal sheets. Checks arr. numer. by check no.; others arr. chron. by date filed. Hdw. and typed on ptd. form. 11½ x 14 x 26. Front office.

Copies of Checks, Dup. (Duplicate) Payrolls, Transmittal Sheets, Relief Requisitions, Record of Expenditures, 1934--.
13 folders in 1 f. d.

Contains copies of checks, record of expenditures, requisitions for relief, and transmittal sheets. Checks arr. numer. by check no.; others arr. chron. by date filed. Hdw. and typed on ptd. form. 11½ x 14 x 2 c. Front office.

Clara M. Wilson 5/9/39 no. 10 101
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Welfare Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Town Hall Building Prince Frederick
(Name of building, room number, street address)

1. Title "Copies of Checks, Dup. Payrolls, Transmittal Sheets, Relief Requisitions, Record of Expenditures"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 - to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Paper File Box (13 Folders)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Labeled as above.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None prior to 1934
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copies of Checks Record of expenditures, giving date & amts. spent for supplies for direct relief: Relief Requisitions giving Clients address, Case number, Suppliers name & address, Case workers & Supervisors name household Census & amt. of order. Transmittal sheets giving name of supplier with amts. for supplies.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)

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6. Contents—continued

All records chronological, by date except Checks, which are numerical by Check no.

7. Arrangement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed & handwritten on printed forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size File box size 11½ X 14 X 26 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Folder size 14 X 9 X 1 Inc.

11. Location by dates and quantities On north wall of front Office, Welfare Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

CORRESPONDENCE, 1934--. Est. 3,000 papers in 2 f.d.

Routine correspondence of the welfare board. Contains: (Minutes), 1934--, entry ; (Audit Reports), 1934--, entry ; (Monthly Financial Reports), 1934--, entry ; (Statistical Financial Supplements), 1934--, entry . Arr. alph. by name of correspondent or subject. Typed. 13 x 11½ x 26. Front office.

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Check and weekly reports.

Correspondence
1934-- Est. 3000 papers
in 2 f.d.

Routine correspondence of the welfare board. Contains (Minutes) 1934-- entry - (Audit Reports). 1934 - -- (Monthly Financial Reports) 1934 -- entry (Statistical Financial Supplements) 1934-- entry - - Arr. alph. by name of correspondent or subject. Typed 13 X 11½ X 26. From office.

CORRESPONDENCE, 1934--. Est. 3,000 papers in 2 f.d.

Routine correspondence of the county welfare board; also contains records of the monthly meetings, weekly reports, and monthly statistical reports. Arr. alph. by subject or name of correspondent. Typed. 13 x 11½ x 26. ~~Office~~. Front office.

(MINUTES), 1934--. In Correspondence, entry .

Record of the proceedings at meetings of the welfare board, giving date, names of members present, and business transacted.

(Minutes) 1934 — —.

In Correspondence

entry —.

Record of the proceedings at meetings of the Welfare board, giving date, names of members present and business transacted.

(AUDIT REPORTS), 1934—. In Correspondence, entry .

Auditors' statements of receipts and expenditures and assets and liabilities, and analysis of unexpended balance.

(Audit Reports)
1934 — , In
Correspondence, entry —

Auditors' statements of receipts and expenditures and assets and liabilities, and analysis of unexpended balance.

(STATISTICAL FINANCIAL SUPPLEMENTS), 1934—. In Correspondence, entry .

Statistical supplements to monthly financial report, giving date, approval of executive secretary, details of obligation, for general public assistance, of cancellation and adjustment, and of cash refunds.

Check

Check

(Statistical Financial Supplements) 1934 — In Correspondence entry —.

Statistical supplements to monthly financial reports, giving data, approval of executive secretary, details of obligation for general public assistance, of cancellation and adjustment, and of check requests.

(MONTHLY FINANCIAL REPORTS), 1934--. In Correspondence, entry .

Monthly financial reports of the welfare board, including cash account reconciliation, giving date, approval of executive, obligations, cash disbursed, deductions, net obligations, amount unpaid, and totals for various categories of assistance.

Check

(Monthly Financial Reports) 1934-- See Correspondence, letters—

Monthly financial reports of the Welfare board, including cash accounts reconciliation, giving data, approval of executive, obligations, cash disbursed, deductions, net obligations, amount unpaid, and totals for various categories of assistance.

Correspondence, 1934--. Est. 3000 papers in 2 f. d.

Routine correspondence of the county welfare board; also contains records of the monthly meetings, weekly reports, and monthly statistical reports. Arr. alph. by subject or name of correspondent. Typed. 13 x 11½ x 26. Office.

Daisy S. Cox 8/15/38 No. 3 97

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Welfare Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Town Hall Bldg.
(Name of building, room number, street address)

1. Title "Correspondence"
(Give present full title in quotes; assigned title; if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 —
(Earliest and latest dates; missing dates; exact date of breaks)

3. Quantity 2 Steel File Drawers
(Number of volumes; file drawers; file boxes; or other)

4. Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No records kept prior to above date
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Records contain correspondence of all types concerning Welfare Office work. also records such Minutes of monthly meetings Auditors reports, old Weekly Reports, Monthly Statistical Reports & ~~State~~ together with all manner of correspondence to worker's in charge.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents records are described by other forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6410

6. Contents—continued

7. Arrangement Alphabetically arranged in folders
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetical Index cards
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Practically all typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Folders $9\frac{1}{2} \times 11\frac{3}{4}$ Inches
File ~~Boxes~~ Drawers $13 \times 11\frac{1}{2} \times 26$ Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W. floor, bin, shelf, cabinet, on floor)
Bottom row of file drawer cabinet, South wall of Office.

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
All records kept prior to 1934

In these drawers we find about 3000 letters, reports etc, all records concern this Office work.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

(MISCELLANEOUS) 1934--. 80 bundles in 2 f.t. Subtitled by type of record contained.

Duplicate cash relief requisitions, giving date, sheet no., family or non-family, name of client, address, period, no. in family, case no., amount of check, food, shelter, clothing, fuel and other necessities, check no., by whom requisitioned, and signature of approving officer. Contains: Project Register, 1934--, entry . Requisition charges, 1934--, entry . Work Relief Pay Roll, 1934--? entry . Analysis of Case load, 1934--, entry . Vouchers, 1934--, entry . No orderly arrangement. Hdw. on ptd. form. 11½ x 14 x 26. Office

Check for other records.

(Miscellaneous) 1934 - -.

50 bundles in 2 f.b. Subtitled by type of record contained.

Duplicate cash relief requisitions, giving date, check no., family or non-family, name of client, address, period, no. in family, case no., amount of check, food, shelter, clothing, fuel and other necessities, check no., by whom requisitioned and signature of approving officer. Contains: Payroll Register, 1934 - -, entry; ~~Change of Status~~ Requisition Change, 1934 - -, entry; Work Relief Pay Roll, 1934 - -, entry; Analysis of Case load, 1934 - -, entry; Voucher, 1934 - -, entry. No order by

Arrangement Adv. on platform.

11½ x 14 x 26. Office

Check for the record.

ANALYSIS OF CASE LOAD, 1934--. In Miscellaneous entry .

Analysis of case load, giving case no., date, name of family, no. in household, race, how long on relief or unemployed, name of employable wage earner in family, and problems in the family other than unemployment including physical disability.

(Analysis of Case Load),
1934 - -. In Miscellaneous
entry.

Analysis of case load, giving case no., date, name of family, no. in household, race, how long on relief or unemployed, name of employable wage earner in family, and problems in the family other than unemployment including physical disability.

(REQUISITION CHANGES), 1934--. In Miscellaneous, entry .

Finance officer's copy of notice of Requisition Changes, entry .

(Requisition changes)
1934 - - . In Miscellaneous
entry .

Finance officer's copy of notice of
Requisition changes, entry .

(PROJECT REGISTER), 1934--? In Miscellaneous, entry .

Record of Works Projects, giving county, kind of project, date approved, supplements to original project, reference, distribution of costs by funds, for wages and salaries, team and truck, material and others, total cost, and weekly report of progress.

See if vol.

See it too.

(Project Register), 1934 – ?
In Miscellaneous, entry.

Record of works projects, giving county, kind of project, date approved, supplements to original project, reference, distribution of costs by funds, for wages and salaries, team and truck, material and others, total cost, and weekly report of progress.

(WORK RELIEF PAY ROLL), 1934--? In Miscellaneous, entry .

Copies of payroll for personal services of work projects, giving payroll no., page no., official project no., work projects no., type of work symbol, description and location of project, name of sponsor, name of disbursing officer, name of employee, sex, identification no., occupation, class, normal monthly hours, hours worked, rate per hour, amount paid, check no., remarks, and copy of voucher.

Check

See if vol.

See ifice. (Work Relief Pay Roll), 1934-?
In Miscellaneous, entry.

Copies of payroll for personal services of work projects, giving payroll no., page no., official project no., work projects no., type of work symbol, description and location of project, name of sponsor, name of disbursing officer, name of employee, sex, identification no., occupation, class, normal monthly hours, hours worked, rate per hour, amount paid, check no., remarks, and copy of voucher. Check

WORK RELIEF PAY ROLL, CASH RELIEF REQUISITIONS, PROJECT REGISTER, VOUCHERS, CASE LOAD REPORTS, TIME SHEETS, SEWING ROOM RECORDS, INVENTORIES, TRANSMITTAL SHEETS AND ACCIDENT SUMMARIES, 1934--. Est. 80 bundles in 2 f.b.

Contains work relief pay rolls, requisitions for cash relief, list of tools with prices and reports of repairs, project register, time sheets, sewing room records, case load reports, changes of status, inventories, transmittal receipts, and accident summaries. No orderly arr. Hdw. on ptd. form. 11½ x 14 x 26. Rear office.

Work Relief Payroll, Cash Relief Requisitions, Project Register, Vouchers, Caseload Reports, Time Sheets, Sewing Room Records, Inventories, Transmittal Sheets and Accident Summaries, 1934--. Est. 80 bundles in 2 f. k.

Contains work relief payrolls, requisitions for cash relief, list of tools with prices and reports of repairs, project register, time sheets, sewing room records, case load reports, changes of status, inventories, transmittal receipts, and accident summaries. No orderly arr. Hdw. on ptd. form. 11½x14x26. Rear office.

Check dates and forms or description of each titled item. Have form for project registed, Cash relief, requisitions, and change of status. See if case load reports are analysis of case loads.

Daisy S. Cox 5/9/39 No. 6 103

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Welfare Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Town Hall Bldg.
(Name of building, room number, street address)

1. Title "Work Relief Pay-roll, Cash Relief Requisitions, Project Register, Vouchers
(Give present full title in quotes; designed title, if any, in brackets. If record has had other titles, list them with dates or quantities or both) see other side

2. Dates 1934 — to Date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Paper File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
No records kept prior to 1934

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6. Contents Boxes contain records of various types as shown by titles below —
(Purpose and general nature of record. Principal items of information shown. Frequency of forms used in making record, heading etc. If it very general or miscell[illegible] detailed information as to types of records contained and dates covered by [illegible] given. Where contents of the [illegible] such forms should be filled out [illegible])
Work-relief Pay-rolls, giving names of workers, hours worked, amounts paid etc
Cash Relief Requisitions giving amounts, Prices and Reports of Tools Repair Lists with itemized accounts of same.
Project Register containing worker's name addresses etc.

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued Time-sheets, Sewing-room Records giving name of worker, time, amounts due etc. Caseload Reports, Changes of Status, Inventories, Transmittal Receipts, Accident Summaries, worker's in charge signature.

7. Arrangement No particular system of arrangement group (Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index arranged under each worker (Self-contained—describe what it shows. If separate, fill out a form for it and place cross reference here to that form by title and identification number)

9. Writing Hand-written on printed forms (Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Bundle size 3 x 4½ x 9 Inches (Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Folder size 9 x 12 x ¾ Inches
Box size 11½ x 14 x 4 26 Inches

11. Location by dates and quantities Located on floor of (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Welfare Office, north-west corner of

12. Other information Good (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
These file boxes contain 12 Bundles of Vouchers

Continuation of Item I —

Case-load Reports, Time sheets, Sewing-Room Records, Inventories, Transmittal Receipts and Accident Summaries"

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

CHECKS, 1934--. Est. 18,300 papers in 5 f.b.

Returned canceled checks issued for all accounts, giving check no., date, name of payee, amount, and voucher no. Arr. numer. by check no. Hdw. and typed on ptd. form. $10\frac{1}{2}$ x 5 x 25. Front office.

Checks, 1934 - -. Est.

18,300 papers in 5 ft. b.

Returned canceled checks 195 per for all accounts, giving check no., date, name of payee, amount and voucher no. Arr. numer. by check no. Hand Typed on pta. forms, 10½ x 5 x 35. From office.

CHECKS, 1934--. Est. 18,286 checks in 5 f.b.

Cancelled checks returned by banks after payment, giving date, check no., name of payee, amount, by whom issued, signature of payee. Arr. numer. by check no. Hdw. and typed on ptd. form. $10\frac{1}{2}$ x 5 x 25. Front office.

Checks, 1934--. Est. 18,286 checks in 5 f. b.

Cancelled checks returned by banks after payment, giving date, check no., name of payee, amount, by whom issued, signature of payee. Arr. numer. by check no. Hdw. and typed on ptd. form. 10½ x 5 x 25. Front office.

Clara M. Wilson 8/10/38 No. 9
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Ft. Frederick, Md.

Name of agency or office Welfare Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Town Hall Bldg.
(Name of building, room number, street address)

1. Title "Checks"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 - to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Paper File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Checks
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
None kept prior to 1934

6. Contents These old Checks were pasted out 167 for all manner of employment coming from the Welfare Office giving date, check number, name of payee, amount & signature. These are kept in numerical files as receipts; each file box representing a year.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6419

6. Contents—continued

7. Arrangement Numerically by Check number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed & hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Check size 8½ x 3½ Inches.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

File box size 10½ x 5 x 12.5 Inches

11. Location by dates and quantities
(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, on floor)
North wall of front Welfare Office

12. Other information Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
No Checks prior to 1934
We find 18286 original Checks in three five file boxes, which have been returned to this office.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

VOUCHERS, 1934--. Est. ? papers in 2 f.d.

Vouchers for assistance, purchases and services, giving voucher no., check no., date paid, name of payee, address, date of invoice, month obligation entered, description, amount, and purpose by distribution under accounts. Arr. numer. by voucher no. Typed. 11½ x 14 x 26. 1 f.d. (dates), rear office; 1 f.d. (dates), front office.

Check if duplicates

(Check if duplicates)

Vouchers, 1934 - -
Est.? paper in 1 f.d.

Vouchers for assistance, purchases and services, giving voucher no., check no., date paid, name of payee, address, date of invoice, month obligation entered, description, amount, and purpose by distribution under accounts. Arr. numerically by voucher no. Typed. 1 f.d. (dates) rear office, 1 f.d. (dates) front office.

VOUCHERS, 1934-37. 20 bundles, no. of papers? in 1 f.b. Vouchers for payment of all accounts, giving date, voucher no., name and address of payee, amount, purpose, and signature of social worker? Arr. numer. by voucher no. Typed on ptd. form. 11½ x 14 x 26. Rear office.

Check dates of f.b. in each separate location.

VOUCHERS, 1934-1937. ~~45~~ 20 (no. of papers) bundles ~~of vouchers~~ in 1 f.b.

Vouchers for payment of all accounts, giving date, voucher no., name and address of payee, amount, purpose, and signature of social worker. Arr. numer. by voucher no. Typed on ptd. form. 11½ x 14 x 26. ~~f.b.~~ Rear office.

~~Dec 31. 1937~~

~~Trade office.~~

Jan 1. 1938.

(Check: dates of f.b. in each separate location)

Vouchers, 1934--. 48 bundles ~~of vouchers~~ in 2 f. b.

Vouchers for payment of all accounts, giving date, voucher no., name and address of payee, amount, purpose, and signature of social worker. Arr. numer. by voucher no. Typed on ptd. form. 11½ x 14 x 26. 1 f. b. ? - ?, office, 1 f. b. ? x ?, front office.

Daisy S. Cox 8/15/38 No. 5 99

(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Welfare Office

(Office of custody) (Office which made the record, if different)

Address of office of custody Town Hall Bldg.

(Name of building, room number, street address)

1. Title "Vouchers"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Paper File Boxes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled above
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
No records kept prior to 1934

6. Contents Vouchers give date, names of County voucher number, name and address of payee, total amount for supplies for direct relief, with worker's signature on each
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

WPA Form 12-13HR—Revised (See reverse side) 16—6410

6. Contents—continued

7. Arrangement Numerical arrangement by Voucher no. (tied in bundles)
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size Voucher size 8½ x 4¼ Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Bundle size 2 x 4¼ x 8½
File Boxes - 11½ x 14 x 26 Inches

11. Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bins, shelf, cabinet, on floor)
One box on east wall of Welfare Office
" " " north " " Front Office (Welfare Office)

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
No records kept prior to 1934

These file boxes contain about 48 Bundles of such Vouchers

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

U. S. GOVERNMENT PRINTING OFFICE o 16—6419

FEDERAL WORKS AGENCY
WORK PROJECTS ADMINISTRATION OF MARYLAND
HISTORICAL RECORDS SURVEY
34 th and Frisby Streets
Baltimore, Maryland.

OFFICIAL BUSINESS

LETTER MAIL

PENALTY FOR PRIVATE USE TO AVOID
PAYMENT OF POSTAGE, $300

Calvert County

History Notes

C. H. Cook

Calvert County

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An Ordinance adopting a Code with respect to the Public General Ordinances for the government of the Town of North Beach, Maryland.

Be it enacted and ordained by the Town Council of North Beach, Maryland, that the Code of General Ordinances for the government of the Town of North Beach passed and adopted by the Town Council of North Beach on the 17th day of February, 1934, and all amendments thereto be and the same are hereby repealed and re-enacted so as to read as follows, provided that all actions, contracts, permits and other acts and things passed, made, issued or done by the Mayor and/or Council of North Beach shall remain in force and have the same legal effect as when passed, issued or done notwithstanding the repeal and re-enactment of said Code unless they be in conflict with the terms thereof.

ARTICLE 1.

Election Districts. That the Town of North Beach be divided into Three Wards, as heretofore, namely:

FIRST WARD

First Street to South side of Third Street, Bay Avenue to East Side of Greenwood Avenue.

SECOND WARD

North Side of Third Street to South side of Seventh Street, from waterfront to East side of Greenwood.

THIRD WARD

North side of Seventh Street to Thirteenth Street, or North end of the Town. Atlantic Avenue to East side of Greenwood Avenue.

ARTICLE 2.

Candidates for Election

1. That the names of all candidates, together with a certificate showing that they have been nominated at a public meeting or by some civic organization must be in the hands of the Town Clerk or Mayor at least five days prior to the election, or if any person desires his name to be placed on the Official ballot as an independent candidate, his application must be filed with the Town Clerk or Mayor five days before the election, and if he be a candidate for Mayor or Treasurer it shall be indorsed by ten legal voters of the Town, and if he be a candidate for Councilman by five legal electors of his Ward.

2. The names of the candidates for Mayor and Treasurer and for Councilman of each Ward shall be printed on three ballots, covering the three Wards, to be designated as the "Official Ballot" and no other ballot will be accepted or counted if cast. After each name shall be a square in which the voter shall indicate his choice by an "X" mark, and no other mark must be made upon the ballot.

3. Only one voter at a time will be allowed in each booth where the polls are open, but the candidates on each ballot shall be allowed and official challenger or watcher who shall have full access to the room at all times.

4. The Two Candidates for Councilman, receiving the highest number of votes in their respective Wards shall be declared elected.

ARTICLE 3.

Appointment of Committees by Mayor

The Mayor shall annually appoint the following Committees, and designate the Chairman thereof, namely:

Committee on Finance.

Committee on License and Permits.

Committee on Sanitation.

Committee on Public Safety.

Committee on Buildings.

Committee on Roads and Streets.

Provided, however, the Mayor shall with the approval of the Council, fill all vacancies and make any and all desired changes at any time and prescribe the duties thereof, not inconsistant with the Town Charter or these Ordinances, and provided further, that each Committee shall consist of Three members of the Council.

ARTICLE 4.

Assessments and Taxation

1. Property Tax. The Town Council shall annually levy a general tax for the purpose of raising sufficient revenue for the expenses and improvements of North Beach upon all taxable property within the Town Limits, not hereinafter exempted. That the said tax shall be collected by the Town Treasurer or by a collector specially appointed by the Council for that purpose and the said Treasurer or specially appointed collector in the collecting of said taxes, shall have full power to distrain for the same or otherwise enforce the payment thereof in the name of the Town in the same manner as the collectors of State and County taxes, provided, that the tax so levied and collected shall not in any one year, exceed One Dollar and Fifty Cents ($1.50) on each One Hundred Dollars ($100.00) of assessed valuation, and provided further, that the compensation of the Treasurer or specially appointed collector shall be five (5) per cent on the amount of all taxes and assessments collected.

2. Exemption. All property used for divine worship or as a public burying ground or belonging to free and public schools, together with all property as is exempted from State taxation shall be exempted from taxation.

3. All property within the Town not hereinbefore exempted shall be entered on the list of taxable property and as such taxed.

4. Valuation. The Council shall from time to time, under and by virtue of Section 201, of the Charter of North Beach, make or cause to be made for the purpose of taxation, assessments of all property subject to such tax and the Town Council shall prepare or cause to be prepared and keep an Assessment Book showing the lot and square numbers, of all taxable property, assessed value of the land and improvements together with the name of the owner thereof.

5. Scavenger Tax. A special tax of Three Dollars and Fifty Cents ($3.50) is hereby levied and shall be collected each year from the owner of every dwelling house for the removal of trash and garbage and cleaning toilet buckets and pits. Said tax shall be collected as other taxes, provided, however, no such tax shall be collected from the owner of any building used exclusively for the conduct of business. Any dwelling house containing more than one set of quarters for human habitation shall for the purpose of this article be considered an apartment house, and each set or combination of living quarters arranged to provide cooking, eating, and sleeping facilities shall be considered as a separate

apartment and there shall be levied and collected a scavenger tax of One Dollar ($1.00) for each apartment in the house in addition to the regular $3.50 assessment provided above.

Scavenger service and facilities satisfactory to the Sanitary Committee must at all times be maintained by all boarding-houses, rooming-houses, hotels, and business places within North Beach at their own expense if the scavenger tax above provided is not assessed against them.

6. Improvement Assessments. Assessments may be made upon abutting land owners for the construction or improvement of streets, avenues, alleys, sidewalks, and other improvements. Such improvements may be ordered by the Council when in their opinion they deem advisable. One-Third of the cost of any such construction or improvements shall be borne by the abutting land owners on each side of the street or alley so improved, however, the abutting land owners may agree to bear and pay the entire cost in which event the Town shall be relieved of any payment. Any person or persons being aggrieved by any such assessments being levied against him may within ten days after notice of such assessment appear before the Town Council or at its first meeting after such notice and make his or their objections known. The decision of the Town Council on all such matters of assessments shall be final and from which there shall be no appeal.

7. Duty of Treasurer. Any and all taxes and assessments made under and by virtue of this Section shall be collected by the Town Treasurer as other taxes and in accordance with law.

8. All property Taxes Shall be Due and Payable. All taxes levied by the Council shall be due and payable on January 1 of the year for which the levy is made and if the taxes of any property owner shall not be paid by the first day of July of the year for which such levy is made, there shall be added a penalty of one percentum thereof and a like penalty of one percentum on the first day of each succeeding month until such taxes and penalties are paid. All special assessments shall be due and payable 30 days after the completion of the project with respect to which such special assessments shall have been made and if the same is not paid within 60 days from the date such project shall have been completed, a penalty of one percent per month shall be added until such assessment and penalty shall have been paid.

ARTICLE 5.

Licenses

(a) 1. Licenses. No person, corporation, company, firm, partnership or association shall engage in any kind of business for gain within the Town Limits without first having obtained a license and paid the required license fee. Any such person, corporation, company, etc., desiring to obtain a license to engage in and conduct any business with the Town, shall first make application therefor in writing accompanied by the prescribed fee, to the Chairman of the License Committee in which shall be stated the lot and square number; if the business is to be conducted in a building and the nature of the business so to be conducted.

(b) Upon payment of the fees hereinafter provided, it shall be the duty of the Town Clerk to issue or cause to be issued a license to the applicant thereof upon such form or forms as may be prescribed by the Council, provided, however, the Committee on Licenses and Permits shall first have approved such application.

2. License Shall Designate Place of Business. Every license issued for the conduct of any business shall designate the place of such business and the kind of business to be engaged in, and such license may be transferable.

3. Any and all premises licensed hereunder for the conduct of business shall from time to time be inspected by the Committee on Sanitation. If any unsanitary condition is found to exist, or other conditions injurious to the public health and morals are disclosed, the same shall be ordered to be immediately corrected, and if the order is not complied with the license may be revoked by vote of the Council, and all payments made on the same forfeited to the Town.

4. Closing of Business Establishments. No business establishments within the Town Limits shall be kept open to the public between the hours of 12:30 A.M. and 4 A.M., provided, however, this section shall not apply to hotels, boarding or rooming-houses.

5. Annual License Fees for the year beginning January 1 of each and every year in the following amounts shall be paid by persons engaged in the respective business as specified. The full annual license fee shall be assessed against and collected from the owner of every and all business if conducted for

profit within the Town of North Beach at anytime between May 15th and September 15th, whether the business be continued throughout the season or not. No part time license shall be issued for any business to operate between the above dates, and no part of the annual license fee shall be refunded on account of any business not being operated during the entire period between May 15th and September 15th of any year.

Power Boats for hire, $5.00 for each boat, all other boats used for hire, irrespective of number, $5.00

Barber Shops, $10.00

Bowling Alleys and Billiard Parlors, $15.00

Contractors and Builders, $5.00

Skating Rinks and Public Dance Halls, $25.00

Hotels, $15.00

Hair Dressers and Manicurists, $5.00

Taxicabs and other vehicles for hire, $15.00

Drug Stores, $15.00

Restaurants, lunch-rooms, boarding or rooming-houses, $15.00

Public garages and Repair shops, $15.00

Real Estate agents, $15.00

Moving Pictures and other Theatres, $15.00

Bakers, $15.00

Grocery or Meat Dealers, $15.00

General Merchandise or Notions, $15.00

Hardware Stores, $15.00

Amusements - For each game, stand, booth or concession, $15.50

Filling and Service Stations, $15.00

Bath Houses, $25.00

Hucksters and produce dealers, $15.00

Commercial Air Craft, $50.00

Photographers, $15.00

Any person or persons engaged in any business for profit within the Town Limits not hereinbefore specified shall pay an annual license fee of not less than $2.00 or such greater amount as the Council may determine.

6. Fees of Mayor. In addition to the license fee hereinbefore provided for, the Mayor shall receive a fee of Fifty ($.50) cents from the applicant for the issuance of each license.

7. Duty of the Chairman of the License Committee. The Chairman of the License Committee shall pay over monthly to the Treasurer all money collected by virtue of this Article.

8. License a Personal Privilege. Every license shall be held to confer a personal privilege to transact the business specified therein and shall not be exercised, except by the person, firm, company or corporation licensed, or his, her, or its duly authorized agents, executors or administrators.

9. Penalty. Any person, corporation, company, firm, partnership or association engaging in any business within the Town Limits without first having obtained a license as required in this Article, or in any manner violating the Provisions of the same, shall upon conviction be fined not more than One Hundred Dollars ($100.00) or in default thereof be imprisoned in the Town Jail not more than twenty-five days.

ARTICLE 6.

Building Regulations

1. Permit Required. No building of any description shall be erected or removed and no structural alterations or additions (except painting) to the same shall be made unless and until a permit shall have been first had and obtained.

2. (a) Permit Applications. Every person who erects or causes to be erected any building within the Town Limits or makes any structural alterations or additions (except painting) to the same shall before commencing work make a written application to the Chairman of the Building Committee for a permit, the same to be accompanied by plans and specifications for approval by the Building Committee and containing the name of the owner, lot and square number, kind of building, numbers of stories in height, dimensions of building and location of same on lot, the contemplated use of said building and the estimated value of the building, alterations or additions. All applications for permit for the erection of any new building shall be accompanied by a fee of Two ($2.00) Dollars. Upon the approval of the Building Committee the Town Clerk shall issue a permit in accordance with the recommendation of the Building Committee. Every plan for the erection of a new building must show thereon that suitable provisions have been made for the construction of an approved sanitary privy.

(b) All applications for permits for structural alterations or additions to buildings and for the erection of any fence, barn, stable, private garage or other out-buildings shall be accompanied by a fee of One ($1.00) Dollar, provided, however, no permit will be required for minor interior repairs where there is no structural alterations in the construction of said building. Provided, further, that in addition to the permit fees hereinbefore mentioned, there shall be paid for the issuance of each permit the sum of Fifty ($.50) cents to cover the Mayor's fee.

3. Duties of the Chairman of the Building Committee. Upon the receipt of an application for such permit and the payment of the fees as hereinabove provided for the application shall be referred to the Building Committee of the Council for investigation and report. Said report shall be laid before the Council and a permit shall be issued only after the approval

thereof by the Council. The Chairman of the Building Committee shall account monthly to the Treasurer for all money collected under this Article. The sum of fifty cents ($.50) is to be paid to the Mayor for the issuance of each permit. In the event the Council shall disapprove any application for a permit, the fees paid on account thereof shall be returned to the applicant upon demand. The Mayor shall cause to be kept on file all applications, plans and specifications which shall have been submitted and the same shall be open for public inspection.

4. Duty of Building Committee. It shall be the duty of the Building Committee from time to time to inspect all buildings, under construction and to inspect all structural alterations or additions being made to the same and to compel by appropriate action compliance of all laws concerning the same.

5. Penalty. Any person, persons, or corporation guilty of erecting or removing any building or making structural alterations or additions on any building before first obtaining a permit therefore or doing any such work after obtaining a permit not in conformity with the plans and specifications approved by the Building Committee shall upon conviction be fined not more than One Hundred ($100.00) Dollars, or in default in the payment thereof be imprisoned in the Town or County Jail not exceeding twenty-five days.

6. (a) Building Restrictions. No part of any building shall be erected on any lot, nearer to the front line than fifteen (15) feet, nor nearer to any other lot line than three (3) feet, nor on a corner lot nearer to the Street side line than five (5) feet.

Provided, however, that these restrictions shall not apply to a lot on any street in the "Commercial Use District", provided further, that no part of any building shall be erected on a lot on a street in the Commercial Use District within three feet of any line of such lot, except that a show window may project to the street line.

(b) No fence shall be erected on the front, side or rear of any lot at a greater height than three (3) feet, six (6) inches, provided, however, that a party fence of open panel construction may be erected from the building line to the rear of the lot to a height not in excess of six (6) feet.

7. Minimum Cost of Dwelling. No building to be used as a dwelling shall hereafter be constructed within the Town Limits, actual cost of which shall be less than Five Hundred ($500.00) Dollars.

8. (a) Chimneys and Flues. Chimneys shall be built of brick, stone or other fireproof material and all flues lined with terra cotta. In no case shall a flue have less than forty-eight (48) inches area and the walls of all flues coming against woodwork shall not be less than four and one-half (4½) inches thick. The masonry at the sides and backs of all grates, fireplaces and ranges shall not be less than eight (8) inches thick.

(b) Hearths of open fire-places shall be of stone or other incombustible material and shall rest on brick trimmer arches, or other fireproof material. All smoke flues shall extend not less than two (2) feet above the roof, if flat, or at least even with the ridge of any pitch roof.

(c) No smoke pipe, stove pipe, or other substitute for a flue or chimney for the purpose of conducting smoke and gas shall pass through any door, window, partition, wall, roof, or other part of any building.

9. Penalties. Any person or persons, firms or corporation violating any of the provisions of this Article or any of its sections, not hereinbefore provided for, shall upon conviction, be fined not more than One Hundred ($100.00) Dollars, or on default in the payment thereof be imprisoned in the Town or County Jail not exceeding twenty-five days.

ARTICLE 7.

Zoning

1. For the protection and promotion of the public health, welfare, safety and morals of the community, and having in regard the drainage facilities and structures, fire fighting facilities, police protection, the size, location and condition of streets, alleys and paving, traffic problems and hazards from fire and disease, the town of North Beath is hereby divided and zoned into two Use Districts, to be known respectively as "Commercial District" and "Residence District."

2. (a) The Commercial Use District shall consist of that portion of the town of North Beach more particularly described as follows, within which all business not otherwise especially provided for shall be conducted:
All lots or parts of lots abutting upon the following Streets:
That part of Chesapeake Avenue (formerly known as Washington Avenue) between First Street (formerly known as Galveston Avenue) and Third Street (formerly known as Charleston Avenue); that part of Third Street (formerly known as Charleston Avenue) lying between the East side of Dayton Avenue (formerly known as Washington Avenue); and that part of Bay Avenue lying between the North side of Third Street (formerly known as Charleston Avenue) and the South side of Fifth Street (formerly known as Richmond Avenue). The said District shall include only that part of each lot which is used exclusively in connection with the use of the portion of said lot fronting on the streets hereinabove enumerated.

(b) The Residence Use District shall consist of all portions of the Town exclusive of the Commercial Use District, as above defined.

3. In the Commercial Use District the land and buildings therein may, when the applicable provisions of this Code shall have been and shall continue to be fully complied with, be used for any lawful use <u>except</u> that no land or building shall be used, no building shall be constructed which is arranged, intended or designed to be used, no building shall be extended where such extension is arranged, intended or designed to be used, and no building shall be altered where such alteration is arranged, intended or designed to change any use into a use for:

(a) A manufacturing plant of any kind, class or description.

(b) The storage, sale or distribution of fire works or other inflammable or explosive articles or material.

(c) A garage and repair shop.

(d) Plant for the sale or storage of gasoline or other motor fuels.

(e) Storage, keeping, selling or dressing of animals or poultry.

(f) Yeast Plant.

(g) Lumber Yard.

4. In the Residential Use District, the land and buildings therein may, when the applicable provisions of this code shall have been and shall continue to be fully complied with, be used for any lawful use, except that no land or building shall be used, no building shall be constructed, arranged, intended or designed to be used, no building shall be extended where such extension is arranged, intended or designed to be used, and no building shall be altered where such alteration is arranged, intended or designed to change any use into a use for:

(a) Any use prohibited with respect to Commercial Use District as above set forth.

(b) Any place of public amusement.

(c) Any place for the conduct of any wholesale or retail trade or business.

(d) Hotel.

(e) Apartment House.

(f) Laundry, or Laundry receiving or distributing station.

(g) Dance Hall.

(h) Stable.

(i) Shop for the conduct of a trade or business.

(j) Storage yard or building.

(k) Theatre, including those for moving pictures.

(l) Undertaking building or establishment or funeral home.

(m) Out-door advertising structure except the ordinary sign (not artificially illuminated) advertising for rent, sale or lease, property on which such sign is situated.

(n) The following places of business where service is rendered: clothes pressing, beauty parlor, barbershop, printing establishment, radio shop, shoe repair shop, automobile or storage battery service station.

5. Where land or building is not used for a use which does not conform to the requirements of this Article, such use shall be recorded as a non-conforming use and may be continued as now used, but it may not be extended, and if discontinued or changed, such non-conforming use shall not be renewed except in accordance with the provisions of this Article. Nothing contained in this Article shall be construed to prevent the continuance of any use which now legally exists.

6. In addition to the regulations and restrictions set forth in the preceding paragraphs, the Council of North Beach reserves the power to authorize use of land or building for purpose prohibited in the Town by this Article, but before any such use shall be approved, an application in writing must be submitted by the parties interested in such use setting forth the property concerned, the improvements contemplated, and the use desired, which application shall be open to public inspection and the Mayor shall cause an abstract of the said application to be made, copy of such abstract placed on the premises concerned and in the office of the Council. After ten (10) days from the posting of said notice, the Council shall proceed to hear the said application, to consider such objections, if any, as are made thereto, and to authorize and approve the use of said property or decline to permit such use, as it may determine to best conduce to the public health, welfare and safety.

7. Nothing in this Article shall prevent the restoration satisfactory to the Council of any building or part thereof which shall have been destroyed by fire or other hazard, or which shall have become unsafe.

8. All buildings constructed or altered in North Beach prior to the passage of this Ordinance may so long as maintained in a safe and sanitary condition be used for the purpose stated in the original application for permit therefor, but may not be used for a different use except in accordance with the provisions of this Article.

9. Any person who shall construct, extend, alter, repair, change,

convert or use any building, or use any land, or change the use of any land or building in violation of this Article, shall be guilty of a misdemeanor and upon conviction shall be fined not less than Five Dollars ($5.00) nor more than One Hundred Dollars ($100.00), and in default of the payment thereof, to be confined in the County or Town Jail not exceeding twenty-five days. Every such person shall be deemed guilty of a separate offense for every day such violation shall continue.

In case it be judicially determined that any word, phrase, clause, item, sentence, paragraph or section of this Article or the application thereof of any person or circumstance is invalid, the remaining provisions and application of such provision to other persons or circumstances shall not be affected thereby, the Council hereby declaring that it would have ordained the remaining provisions of this Article without the word, phrase, clause, item, sentence, paragraph or section, or the application thereof, so held to be invalid.

ARTICLE 8.

Electrical Work and Equipment

1. (a) Appointment and Authority of Electrical Inspectors. An electrical inspector shall be appointed annually by the Council at its first regular meeting in May.

(b) The electrical inspector shall regulate and govern the placing of electric wires or other appliances for electric light, heat or power within the Town, and to cause all such wires or appliances to be so placed and guarded as not to cause fires or other accidents; thereby endangering life or property.

(c) He shall have the right in the dischange of his duties to enter any building or other structure for the purpose of examining and testing the electrical wiring or appliances therein or thereon contained.

2. Defective Wiring or Appliances. Whenever an electric wire or other electric appliance shall be defective through improper or insufficient insulation, or for any other reason endangering life or property, he shall at once cause the removal of such defect or defects at the expense of the owner thereof.

3. Wiring and Alteration Thereof. No wiring or alteration thereof shall be made in any building for light, heat, motors or power or increase in the load carried by such wires, without first securing a written permit therefor signed by the Mayor. All electrical wiring installed in dwellings, stores, barns, garages, or other buildings, must be installed in "B X" steel armored flexible cable or other rigid iron conduit with iron outlet boxes, provided, however, that all exposed wire shall be in rigid iron conduit.

4. Electrical Construction and Wiring. All electric construction, all material and appliances used in connection with electrical work, and the operation of all electrical apparatus within the Town shall conform to the "Rules and Requirements of the National Board of Fire Underwriters" for the installing of wires and apparatus for electrical purposes as they are now established or may be hereafter amended, and the said rules and regulations are hereby adopted, approved and made a part hereof by reference.

5. (a) Certificate of Inspection. It shall be the duty of the Electrical Inspector to make timely inspections while electrical wire and electrical conduits for the transmission of electric current for light, heat or power are being installed in any dwelling house, store, garage or other structure within the Town Limits.

(b) Any person or persons installing electric wires and conduits in any dwelling house, store, garage, or other structure for the transmission of electric current for light, heat or power, shall upon completion of the same notify the Electrical Inspector, who shall as soon as possible thereafter inspect such wiring, conduits, and other appliances, and if the same be approved by him issue a certificate of satisfactory inspection and which certificate shall contain the date of the inspection and an outline of the result of his inspection thereof, provided, however, no such certificate shall be issued until and unless such wiring, appliances and work be in strict conformity with the rules and regulations prescribed herein and provided further, that no current shall be turned on such installation until such certificate be issued.

(c) A copy of all certificates of satisfactory inspection issued by the Electrical Inspector shall be filed by him in the office of the Mayor and in the Town Hall.

6. License. No person, persons, firm or corporation shall engage in the business of electrical construction and of the installation of wiring for the transmission of electric current for light, heat or power without first having obtained a license from the Mayor or other proper party authorized by him to issue said license, provided, however, no such license shall issue unless and until the applicant therefor passes a satisfactory examination concerning such business before a Board appointed by the Mayor.

7. Defective Work. Any person, firm or corporation who shall fail to correct any defect in his electrical work within ten days after having been duly notified by the Electrical Inspector, shall not be granted any further permit or permits to do electrical work until such defect or defects has or have been corrected; and any person or persons who shall

continue to violate the Town Ordinances concerning electrical work or the Orders of the Electrical Inspector touching the same may at the discretion of the Council have his license revoked.

8. Permit to be Exhibited to Light & Power Company. No company or producer of electric current shall permit their supply wires to be connected with the wires of any building or other structure within the Town Limits for the purpose of the transmission of electric current to such building or other structure without first having obtained a permit from the Electrical Inspector.

9. Permit Fees. A fee of One ($1.00) Dollar shall be paid to the Mayor for the use of the Town for each and every permit issued under and by virtue of this Article.

10. Penalties. Any person or persons, firm, company or corporation who shall violate any of the provisions of this Article or any Section thereof, for which no penalty has been provided, or who shall fail, neglect or refuse to comply with any orders of the Electrical Inspector made in pursuance of and by the authority of this Ordinance and the Rules embraced therein, shall upon conviction for each offense be fined not more than One Hundred ($100.00) Dollars, or in default thereof be imprisoned in the Town or County Jail not more than twenty-five days.

ARTICLE 9.

Fire Regulations

1. (a) Prevention of Fires. No fuel, shaving, waste-paper, trash or other combustible matter shall be burnt in the open within the Town Limits, unless in the daytime, and at a distance of at least twenty-five feet from any building or other structure, not at a distance of less than fifteen feet from any fence, except the same be burnt in a wire cage, provided, no such matter shall be burnt in streets, avenues, or alleys at any time. All fires shall be extinguished before sundown, by the person or persons making the same who shall be held responsible for any damage resulting therefrom.

(b) Any person violating any of the provisions of this Section shall upon conviction be fined not more than One Hundred ($100.00) Dollars or in default thereof be imprisoned in the Town or County Jail not more than twenty-five days.

2. Fire Works. The discharge or firing of fire-crackers, rockets, torpedoes, roman-candles, or other explosive fire works, or the selling of any such fireworks within the Town is hereby prohibited under a penalty of not more than One Hundred ($100.00) Dollars, or in default thereof be imprisoned in the Town or County Jail for not more than twenty-five days.

3. (a) Committee on Public Safety. The Committee on Public Safety shall consist of three members of the Town Council to be appointed by the Mayor annually and who shall meet from time to time for the transaction of business as may be deemed advisable by the Chairman of said Committee or the Mayor. Any two members shall constitute a quorum for the transaction of business.

4. False Alarms or Removing Fire Equipment. It shall be unlawful for any person to knowingly give a false alarm or remove any fire apparatus or equipment belonging to the Town or the Fire Department of North Beach from its proper place except in the case of fire or other public necessity requiring the same or upon authority of the Committee on Public Safety.

5. Fire Extinguishers Required. Every person, persons or corporations engaged in conducting a hotel, boarding-house, rooming-house,

restaurant or other business and the owner of every building within the Town where inflammable oil or other explosives are stored are required to keep and maintain on said premises a suitable fire extinguisher to be approved by the Committee on Public Safety and it shall be the duty of the said Committee on Public Safety to make timely inspections of said extinguishers.

6. Fire Escapes Required of Hotels, etc. Every person, persons or corporation engaged in conducting a hotel, boarding-house, or rooming-house having three or more stories in height, shall provide and maintain suitable apparatus or other means of escaping from fires, such apparatus or means so provided to be approved by the Committee on Public Safety.

7. Public Garages and Repair Shops to be Fireproof. All public garages and repair shops within the Town shall be fireproof. All private garages or other store rooms under any building used for human habitation wherein any motor or engine propelled by gasoline, coal-oil or other combustible material is kept shall be fireproof.

8. Penalty. Any person, or persons, guilty of violating any of the provisions of this Article or failing to comply with the requirements thereof or of any order or orders, rules and regulations prescribed by the Committee on Public Safety shall where no other penalty is prescribed, upon conviction be fined for each offense not more than One Hundred ($100.00) Dollars and in default of the payment thereof be imprisoned in the Town or County Jail not more than twenty-five days.

ARTICLE 10

Motor Vehicles

1. (a) Reckless Driving and Speed. No individual shall operate a motor vehicle over any public highway within the Town Limits (1) recklessly, or (2) at a rate of speed greater than is reasonable and proper, having regard to the width of the public highway, the use thereof, and the traffic thereon, or (3) so as to endanger any property or individual, or (4) so as unnecessarily or unrasonably to damage the public highway.

(b) No truck or tractor shall be operated upon any highway or street in the Town at a greater speed than fifteen (15) miles per hour, no other vehicle shall be operated upon any street or highway in the Town at a rate of speed greater than twenty (20) miles per hour, except on such streets and highways as may be covered by regulations and the placing of signs.

(c) No motor vehicle shall be operated on any street or highway in the Town with clutch disengaged or gear out of mesh except for the purpose of changing or shifting gears or stopping or while being towed.

(d) No person shall operate over the streets of North Beach any vehicle, motor-driven or otherwise, equipped with spikes, cleats or other traction device calculated to inflict any undue damage or injury upon the surface of the streets of North Beach.

(e) Any individual violating any provision of this Section where the offense constitutes reckless driving or a violation of the speed limit shall upon conviction for the first offense be fined not more than One Hundred ($100.00) Dollars or in default thereof be imprisoned in the Town or County Jail not more than twenty-five days, and upon the conviction for the second or subsequent offense, such individual shall be fined not less than Twenty-five ($25.00) Dollars nor more than Three Hundred ($300.00) Dollars or in default thereof shall be imprisoned in the Town or County Jail not more than thirty days.

(f) Any individual violating any provision of this Section except where the offense constitutes reckless driving or a violation of the speed limit, shall upon conviction be fined not more than Twenty-five ($25.00) Dollars, or in default thereof be imprisoned in the Town or County

Jail not exceeding twenty-five days.

2. (a) Fleeing from the Scene of Accident, Driving under Influence of Liquor or Drugs. No individual while operating a motor vehicle within the Town Limits, knowing that such motor vehicle has struck any individual or any vehicle, or that such vehicle has been struck by any other vehicles, shall leave the place where the collision or injury occurred without stopping and giving his name, place of residence, including street and number and registration and operator's permit numbers to the individual so struck or to the owner or operator of the other vehicle if suchowner or operator is present, or if such owner or operator is not present then to bystanders. Any operator whose vehicle strikes or causes personal injury to any individual and who fails to conform to the requirements of this subdivision shall, upon conviction of the first offense be fined not more than One Hundred ($100.00) Dollars or in default thereof be imprisoned in the Town or County Jail not more than thirty days; and upon the conviction of a second or subsequent offense shall be fined not less than One Hundred ($100.00) Dollars or in default thereof be imprisoned in the Town or County Jail not more than thirty days. And any operator whose vehicle strikes or causes damage to any other vehicle and who fails to conform to the requirements of this subdivision shall upon conviction of the first offense be fined not more than One Hundred ($100.00) Dollars or in default thereof be imprisoned in the Town or County Jail not more than thirty days; and for the second or any other subsequent offense be fined not more than Three Hundred ($300.00) Dollars, in default thereof be imprisoned in the Town or County Jail not more than thirty days.

(b) No individual shall, while under the influence of any intoxicating liquor or narcotic drug, operate any motor vehicle within the Town Limits. Any individual violating any provision of this subdivision shall upon conviction for the first offense be fined not more than One Hundred ($100.00) Dollars or in default thereof be imprisoned in the Town Jail not more than thirty days.

3. (a) Parking Restrictions and Other Regulations. All vehicles shall be driven on the right hand side of the street, unless a street or avenue is designated by a Council to be for one-way traffic. No parking of any vehicles is permitted on the east side of "Bay Avenue" between First and Fifth Streets, and on the west side of "Bay Avenue" between Third and Fifth Streets. No automobile or other vehicle shall stop in any street, avenue or highway in such manner as to hinder or delay traffic or passage.

(b) Any person violating the provisions of this Section shall upon conviction be fined not more than twenty-five ($25.00) Dollars or in default thereof be imprisoned in the Town or County Jail not more than twenty-five days.

4. Other Regulations. Except as herein otherwise provided, the General Motor Vehicle Laws of the State of Maryland, which are hereby declared and made a part of these Ordinances by reference, shall control and govern, and any person violating any of the provisions thereof, shall upon conviction, be subject to the penalties provided therein.

ARTICLE 11.

Sanitation

1. Committee on Sanitation. The Committee on Sanitation shall consist of three members of the Town Council appointed by the Mayor annually, who shall meet at such times for the transaction of business as it deems advisable, or as it may be called together by its Chairman or the Mayor. Two members shall constitute a quorum for the transaction of all business.

2. Powers and Duties of Committee. The Committee on Sanitation shall have and exercise a general supervision of the sanitary conditions of the Town, and may make and enforce sanitary rules and regulations for the preservation of the public health, subject to the approval of the Council.

3. Inspections. It shall be the duty of the Committee on Sanitation to make, at least once a month during the months of June, July, August and September, and at such other times as it deems advisable, sanitary inspections of the town.

4. It shall be unlawful for any person or persons to maintain or permit any nuisance or other condition affecting health to exist on his, her or its property, within the Town.

5. Abatement of Nuisances. The abatement of any nuisance affecting health shall be at the expense of the person or persons causing or permitting the same to exist. If any nuisance or condition affecting health remains unabated after three days notice in writing from the Committee on Sanitation, the said Committee may proceed to abate said nuisance or condition at the expense of the person or persons causing or permitting the same and said expense may be collected by suit instituted by the Chairman of the said Sanitation Committee in the name of the Town and any judgment secured shall be a lien upon any and all real estate of the judgment debtor.

6. (a) Receptacles. Every person maintaining a hotel, boarding-house, restaurant, apartment house, dwelling or other place where there may be accumulations of garbage, shall provide a suitable covered receptacle for the same and to be so placed on the premises that it will be accessible to the collector, and shall also provide a separate receptacle for containing cans, bottles and refuse of all kinds. All boarding houses, rooming-

houses, hotels, restaurants, or other places of business exempt from the Special Scavenger Tax shall have timely collections of all waste matter, including garbage and trash, made at their own expense.

(b) Any person or persons violating any of the provisions of the section shall upon conviction be fined not more than One Hundred ($100.00) Dollars or in default in the payment thereof be imprisoned in the Town or County Jail not more than twenty-five days.

7. Filth in Gutters. No person shall permit any filth to be or remain for more than three hours after notice from the Chairman of the Committee on Sanitation or any police officer to remove the same, in any part of the gutter opposite the ground occupied by such person or persons, under penalty upon conviction of not more than One Hundred ($100.00) Dollars or imprisonment not exceeding twenty-five days.

8. Overflow into Streets. No sewer or outlet of any closet, cesspool, privy, septic tank, sink, basin or bath-house shall be allowed to flow into Chesapeake Bay in front of said Town, and the overflow of any well or of any private gutter shall not be allowed to flow into the bay in such manner as to injure or impair the stability of the shore protection, under penalty upon conviction of not more than One Hundred ($100.00) Dollars or imprisonment not exceeding twenty-five days.

9. Dumping Refuse in the Bay Restricted. No dead fish, crabs, offal, garbage or other refuse shall be deposited in the bay within 2,000 feet of the shore line, under penalty upon conviction of not more than One Hundred ($100.00) Dollars or imprisonment not exceeding twenty-five days.

10. Within twelve months from and after the adoption of these ordinances every residence, hotel, boarding-house, place of business, or other building used or intended to be used for human habitation which has a bucket type privy, any privy or toilet condemned by the Sanitation Committee or where no toilet facilities are provided, shall provide an approved sanitary privy, plans for which will be furnished free of charge by the Town Council, provided that other facilities for the purpose which in the opinion of a majority of the Council are equal to or better than the town requirements may be approved by the Sanitation Committee and accepted

in lieu of the approved sanitary privy hereby required.

The owner of the property involved shall be held responsible for full compliance with the requirements of this Section and any such owner who after being notified by a letter mailed to his or her last known address, or by posting on the property, shall refuse, neglect or fail to comply with the notice or order of the Council within thirty (30) days from the date thereof shall be guilty of a misdemeanor and shall upon arrest and conviction be subject to a fine of not over One Hundred Dollars ($100.00) for the first offense and not over Ten Dollars ($10.00) for each and every day thereafter until the notice or order of the Council has been fully complied with; or if the said owner or owners cannot be reached the Council may in its discretion prohibit the use or occupancy of the premises until the notice or order has been fully complied with.

11. Penalty. Any person violating any of the provisions of this Article, or any of the lawful orders, rules and regulations of the Committee on Sanitation concerning the public health made in pursuance hereof, shall upon conviction, where no other penalty is provided, be fined for each offense not more than One Hundred ($100.00) Dollars and in default in the payment thereof be imprisoned not exceeding twenty-five days.

ARTICLE 12.

Crimes and Punishment

1. Adultery and Fornication. Whoever commits adultery or fornication within the Town Limits, on conviction thereof shall be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

2. Assault. Whoever unlawfully assaults, or threatens another in a menacing manner, shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

3. Carriers and Innkeepers. Any person entrusted with anything of value, to be carried for hire or being an innkeeper and entrusted by his guest with anything of value for safe keeping, who fraudently converts the same to his own use, shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

4. Concealed Weapons. Any person who shall within the Town Limits have concealed about his person, any deadly or dangerous weapon, or who shall carry openly any such weapon, with intent to unlawfully use the same, shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

Provided, that the officers, noncommissioned officers, and privates of the United States Army, Navy or Marine Corps, or any regularly organized Military Company, Police officers, officers guarding prisoners, officials of the United States or any State or the District of Columbia engaged in the execution of the laws for the protection of persons or property, when any of such persons are on duty shall not be liable for carrying necessary arms for use in performance of their duty. Provided further, that nothing contained in the Section shall be so construed as to prevent any person from keeping or carrying about his place of business, dwelling house, or

premises any such dangerous or deadly weapon, or from carrying the same from place of purchase to his dwelling house or place of business, or from his dwelling house or place of business to any place where repairing is done to have the same repaired and back again.

5. Depredation of Fixtures in Houses. Whoever shall willfully and without color of right enter into any occupied or unoccupied dwelling house or other building, property of another, and shall cut, break, or tear from its place any gas-pipe, door-bell, or other fixtures therein, or whoever shall in such dwelling house or other building willfully and without color of right, cut, break, or tear, down any wall or part of a wall, or door, with intent to cut, break, or tear from its place any pipe or fixture therein, or whoever shall maliciously injure, remove or deplace any property not his own, shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

6. Disorderly Conduct. Any person disorderly within the Town Limits or guilty of uttering in a profane, indecent and obscene expressions or words or guilty of indecent and obscene gestures or actions, or of profane swearing, or of making any indecent exposure of his or her person, shall, upon conviction, be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

7. Unlawful Entry on Private Property. Any person who, without lawful authority, shall enter, or attempt to enter a private dwelling against the will of the lawful occupant thereof, or being therein without lawful authority to remain, shall refuse to quit the same on the demand of the lawful occupant thereof, on conviction thereof shall be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

8. Gaming. Whoever shall within the Town Limits set up or keep any gaming table, or any house, for the purpose of gaming, or gambling device, commonly called A.B.C., Faro Bank, E. O. Roulette, Equality, Keno,

Thimbles or Little Joker, or any kind of gaming table or gambling device adopted, devised and designated for the purpose of playing any game of chance for money or property, or shall induce, entice and permit any person to bet or play at or upon any such gaming table device; shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days, and in addition if such person has a license for the transaction of business at the premises in or upon which the offense shall have been committed, it may be revoked on order of the Town Council.

9. Pool Selling, etc. It shall be unlawful for any person or associations to bet, gamble or make books or pools on the result of any trotting or running race of horses, or boat race of any kind or on an election or any contest of any kind, or game of baseball. Any person or association or persons violating the provisions of this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

10. House of Ill-Fame. It shall be unlawful for any person or persons within the Town Limits to keep or maintain a house of ill-fame or assignation, resorted to for the purpose of prostitution or lewdness and it shall be unlawful for any person to visit such house of ill-fame for immoral purposes. Any person guilty of violating this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

11. Petty Larceny. Whoever shall feloniously take and carry away any property of value of thirty-five Dollars ($35.00) or less including things savoring of the realty, shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

And in all convictions the trial justice may, in his sound discretion order restitution to be made of the value of the money or property shown to have been stolen by the defendant and made way with or otherwise

disposed of and not recovered.

12. Manufacture, Sale, etc., of Intoxicating Beverages. It shall be unlawful for any person within the Town Limits to transport, sell, keep, or store for sale, or advertise for sale, any alcoholic beverages as defined in Article 2b hereinafter mentioned, until he shall have first obtained a license therefor as provided in Article 2b of the Code of Public General Laws of Maryland as enacted by Chapter 2 of the Acts of the General Assembly of Maryland passed at its 1933 extraordinary session provided this provision shall not apply to wines used for religious purposes. Any person or persons violating this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

13. It shall be unlawful for any person to remove, injure or destroy any lamp, fixture, lamp-post, pole or light or to extinguish any lamp intended for street lighting, or for safety warning, without permission of the Mayor or Town Council. Any person violating this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

14. (a) Bathing in Bay. It shall be unlawful for any person to bathe in Chesapeake Bay within two thousand feet from the land boundaries of the Town between the hours of twelve o'clock midnight and five o'clock a.m. or to bathe in said bay without a suitable bathing suit.

(b) No person of the African race, commonly called "colored" shall be permitted to bathe in the bay within the corporate limits, except that colored persons employed by white residents may bathe in the Bay within the corporate limits between the hours of 8 p.m. and 10:00 p.m.

(c) Any person violating any of the provisions of the Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

15. It shall be unlawful for any person in bathing suit to congregate or assemble in stores, hotels, or other places without suitable coats, or wraps, unless such person is destined to the beach or to his dwelling house, and upon conviction shall be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the Town or County Jail until paid, not exceeding thirty days.

16. Throwing Glass, Refuse, etc., Upon the Streets. It shall be unlawful for any person to cast or throw into any street, alley, avenue, highway, or on the beach or in the bay within the jurisdiction of the Town authorities, any glass, bottles, glassware, crockery, procelain or other similar substances, or pieces theroof, or any pieces of iron, hardware or sharp metal, nails, tacks, or other articles, or any waste paper, trash, rubbish, garbage, or refuse of any kind. Any person violating the provisions of this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until Paid, not exceeding thirty days.

17. Trespass Upon Boats. It shall be unlawful for any person to trespass upon or meddle with any boat or canoe not his own property within the Town Limits, or to remove any such boat or canoe from its mooring, or to take therefrom any of its contents or fittings or any property thereon, or to damage the same. Any person guilty of violating the provisions of this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) or in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

18. Shooting in or Along the Road. It shall be unlawful for any person to discharge and shoot off any gun, pistol or other fire arms in or along any street, avenue, or highway within the Town Limits. Any person violating the provisions of this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

19. Animals Running at Large. It shall be unlawful for any person to allow his or her horse, mule, cow, hog, chickens, or other animals of a similar kind to run at large within the Town Limits; or to keep any such ani-

mals (exclusive of household pets) within the Town except upon the issuance of a special permit therefor by the Council for which permit there shall be paid a fee of One Dollar ($1.00) at the time of application therefor. Any person violating this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

20. Casting Dead Animals in Road. If any person cast any dead animal into any street, avenue, or alley within the limits of the Town, he shall, upon conviction, be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail not exceeding thirty days.

21. Cruelty to Animals. If any person overrides, over-drives, overloads, tortures, ill-treats, or cruelly or unreasonably beats, maims, mutilates, or kills any animal, whether belonging to himself or another, such person shall, upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

22. Selling Unsound Provisions or Groceries. It shall be unlawful for any person, firm or corporation to sell or to offer or expose for sale, within the Town Limits, for human food, any article which has been prepared, handled or kept where the conditions are such that the article is rendered unhealthy, unwholesome, deleterious, or otherwise unfit for human food, or which consists in whole or in part of deceased, filthy, decomposed or putrid animal or vegetable matter. Any person violating any of the provisions of this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

23. Drinking in Public. Any person who shall take a drink of intoxicating beverage, or offer a drink of such to another whether accepted or not, upon any street, avenue, alley, or in any public place, (except on premises for which an "on sale" license for the sale of alcoholic beverages shall have been issued under the provisions of Article 2b of the Code of Public General Laws of Maryland) shall upon conviction be fined not more

than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

24. Disturbing Religious Worship. If any person willfully interrupt or disturb any assembly met for the worship of God, or being intoxicated, disturb the same, whether willfully or not, he shall, upon conviction be fined not exceeding One Hundred Dollars ($100.00) and in default in payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

25. Vagrancy. Vagrancy is unlawful within the Town Limits and all persons who by the Common Law or by the Laws of the State of Maryland are vagrants are hereby declared to be vagrants for the purposes of this section.

Any person guilty of vagrancy under this Section shall upon conviction be fined not more than One Hundred Dollars ($100.00) and in default in the payment thereof be committed to the County or Town Jail until paid, not exceeding thirty days.

26. Arrest Without Warrant. When in the Judgment of the Mayor or any police officer of the Town, the delay necessary to the procurement of a warrant for the arrest of any person violating any provision of these Ordinances or of any Section thereof, would be dangerous to the peace and good order of the Town, such person may be arrested without such warrant and committed to the Town Jail, pending trial or until bail is provided.

27. Construction. That should any Article, Section or part of a Section of this Code of Ordinances be held to be invalid for any reason such holding shall not be construed to affect the validity of any remaining Article, Section or part of a Section of this Code, it being the intent of the Council that the remainder of this Code shall stand notwithstanding the invalidity of such Article, Section or part of a Section.

Approved 2/17/34
Passed by Council 2/17/34
Posted by authority of Council 2/17/34

Ethel Loveless
Clerk

M. J. Lane
Mayor

600 - Catherine

Mr Hirschfeld:

Here is the balance of Cabral Co - I have cut a great deal.

In Cecil I shall cut still more as per your instruction

Very truly

E. M. Coleman

Please send us some yellow tickets. We are 3 to use them now.

11

Calvert County
Historical Sketch
Pasture - Indians

Captain John Smith was the first white man to set foot on the soil of the section of Maryland now Calvert County. In 1608, during his memorable month's stay, when he navigated Chesapeake Bay and made a map that has been considered remarkable for its accuracy and detail, he mentioned the Patuxent Indians, as "very tractable and more civil" than any he met in his travels. These Indians located themselves along the Patuxent River, which teemed with Indian life. Captain Smith found, in 1608, eight Indian villages on the left or north bank, now Calvert County. Of these, Paluxent was the largest and most important.(1) According to his account, this village contained the "King's House." Both banks of the Patuxent had Indian villages. The relations of the Colonists and the Patuxent Indians were always friendly as long as the tribe existed. As early as 1639 they

(1) Semmes Raphael - Aboriginal Maryland - Md. Hist. Mag. June 1929
Gen. History of Virginia Capt Smith, I, pp 49, 50, 118 -
Quoted by R. Semmes - Appendix K - Captains and Mariners of Early Maryland p 716

Calvert County
Historical Sketch
Indians

were given the Colony's protection. In 1651, they, with other Indian tribes were placed on a reservation near the head of the Wicomico River in Charles County (2)

The Patuxent Indians, like all other Indians of the western shore, excepting the Anacostans were closely related to the Conoys or Nanticokes of the Eastern Shore and were perhaps a part of them.

At the mouth of the Patuxent River, was located, on the right, the village of Mattapanient which from the beginning of the Colony, was an important place for the Colonists to trade with Indians in corn and furs. This place was visited by the Jesuit Priests, to whom the Indians gave a store house to keep their "bodily supplies." (3) The Mattapanient Indians were finally forced to move from their village at the head of the Patuxent River to the Reservation re-

2) Archives of Md. vol III pp 87-88 quoted by R Semmes Aboriginal Maryland

(3) Archives of Md. vol I pp 329- " R. Semmes Aboriginal Maryland

Md Hist Mag. June 1929.

Calvert County
Historical Sketch
History

which the other Indians had gone.
Thus very early in her history, Calvert County lost her Indian residents.

The Colonists, some time later erected a town, which they named Mattapany. The settlement was on the South bank of Patuxent River, near the site of the former Indian village of the name.

From Smith's method of approximating population it is assumed that the Indians living on the Patuxent numbered "two hundred men" or a total population of six hundred persons, at the time of the founding of the Maryland Colony in 1634. (4)

The store house for the Jesuit outposts at Mattapanient subsequently became the property of Hon. Henry Sewall, one of Lord Baltimore's Councillors.

Around the fort at Mattapany - Sewall were several scattered settlements of English and in 1642 records show that Mr. Henry Bishop, who had received injury from the Indians of

4) Raphael Semmes Aboriginal Maryland - Md Hist Magazine June 1929 pp. 195-196

Calvert County
Historical Sketch
— Indians —

Patuxent, in plundering his livestock, was authorized to take command of the fort, which had been constructed to provide a refuge or rendezvous for the colonists in case of Indian raids.

It was in the year, 1642, that the Jesuit Missionaries made many excursions up the Patuxent River. Among their converts were the Queen of Patuxent town and the wife and two sons of "the Great Tayac," the King or Emperor of Piscataway. He had been baptized and married by the Jesuit priests, some time previously. He is described in the journals of the priests as a "Chief of great power," having authority over several neighboring tribes. His capital, called Kittamaquindi, was probably near the village later established and called Piscataway, which was located about fifteen miles out of Washington City. This baptism was considered of sufficient importance for Governor Calvert to attend accompanied by a group of important men. (5)

5) Correspondence Baltimore Sun, Prince Frederick, Md.
The Land of the Patuxents Aug 25, 1880

Calvert County
Historical Sketch
Huskey - Indians

The Patuxent Indians whose name is perpetuated by the River of their name included at one time a number of minor nations and tribes all of whom were noted for their friendliness to the white men.

Their villages are believed to have extended over the territory now occupied by the cities of Washington, D.C. and Baltimore.

In 1672 George Fox the Founder of the Quaker faith, preached among the Patuxent to Indians and crowds of Colonists. He greatly promoted the growth of the Quaker denomination which absorbed a large number of Puritans and included in his converts members of many respectable and distinguished families of the Province (6).

(6) Correspondence Balto. Sun of Prince Frederick, Calvert Co., Aug 25, 1880. The Land of Patuxent:

1)

Calvert County.
Historical Sketch
Calvert County Hulling

In 1650 - Robert Brooke of England and 39 Colonists formed a settlement about 20 miles from the mouth of the Patuxent River. This estate he named de la Brooke. Besides his wife and eleven children, there were 20 people classed as servants.

The Brooke family, then most important and distinguished has many descendants scattered through the various Counties, though chiefly numerous in Montgomery and Prince George Counties, and Brooke Grove is still in possession of descendants of its first owner. Chief Justice Roger Brook Taney was a member of the Brooke family, through his mother, who was Monica Brooke.

Robert Brooke was a member of the Privy Council and at a later period during the ascendancy of the Puritans was elected to the office of President, an office perhaps not comparable to Lieutenant General or Governor. (7)

At this time both sides of the Patuxent River were in Calvert County according to the records.

(7) Correspondence of the Baltimore Sun - Prince Frederick, Md. The Land of the Patuxent
Aug 25 - 1880

8/

Calvert County
Historical Sketch
History

On July 3, 1654, Governor Stone, "for divers reasons, relating to the public good, with the advice of the Council, did now erect, make and appoint both sides of the Patuxent River into one county by the name of Calvert County...

When Cromwell's Commissioners took possession of the province in the same year, they changed the name to Patuxent, a name which it bore until the restoration of the Proprietary Government in 1658. Then the original name, Calvert, was restored, by the general repeal of the acts and orders passed during the lapse of the Lord Baltimore government.

While the Puritans were in control, the Legislature, in 1657, sat at the Fort on the Patuxent. It was here that Augustine Hermann and Resolved Waldron, ambassadors appointed by Governor Stuyvesant of New Netherlands, met Governor Fendall in relation to the troubles on the Delaware. (8)

8) Correspondence of Balto Sun, Prince Frederick, Md., The Land of the Patuxent
Aug 25, 1880

9

Calvert County
Historical Sketch
History - Churches

It was in 1686 after Mr. Michael Taney's appeal to the archbishop of Canterbury had been received that a clergyman was sent to Calvert County at the expense of the King secret service fund.

A church had already been built on the ground given by Mr. Francis Malden, out of his tract called "Prevent Danger". This was the predecessor of Christ Church. Two brick edifices have successively occupied this site, the first built of brick sent from England in 1732 and the second built by Col Alexander Somervell in 1772.

Christ Church celebrated its bicentennial in 1892. and during the services a bible was used that was 220 years old. The first vestrymen were:
Richard Smith, Henry Fendley, John Manning, Captain John Clagget, Francis Malden, Samuel Hollings worth (9

9) Helen West Ridgely - The Old Brick Church, Md. 1894, Pg 60-61-62

10

Calvert County
Historical Sketch
Calvert Cliffs

The Calvert Cliffs, which lie wholly within Calvert County extending for a distance of thirty miles from Chesapeake Beach, south.

They rise to an elevation of more than a hundred feet, and present a surface of blue gray marl. These cliffs are veritable treasure stores of fossils of great age. They are footed by a strip of fine sandy beach.

Up the sides and on the beach have been found sharks teeth of all types of all sizes, true corals, all relics of the Miocene age, all embedded in the soft earth or partly hidden on the beach where the rain and crumbling of the cliff surface have left them.

The Calvert Cliffs contain some of the most interesting and prolific fossil beds in the entire United States. (10)

10) Paul Dixon - The Calvert Cliffs - Maryland Motorist May 1935

11)

Calvert County
Natural Sketch
Calvert Cliffs.

Geologists have accumulated an overwhelming mass of proof that during middle Miocene times some three to ten million years ago a large portion of Southern Maryland was submerged below sea level and an extension estuary of the sea reached northward across what we now call the state.

In those far ancient days this section of the world lived under a tropical sun and its waters were thronged with strange sea beasts of every description. Some of these had long beaks extending from three to four feet; others had no beaks at all. Some had as many as 300 long slender pointed teeth; others were toothless. The short beaked types were as small as the present day porpoises. These expansive waters were likewise crowded with crocodiles, skates, dolphins, porpoises, soft shelled turtles (11)

11) George H. Eugeman - The Calvert Cliffs Village
Animal Relics of the Early Days
Baltimore Sun Oct. 4 - 1931

Calvert County
Historical Sketch
Calvert Cliffs.

and many kinds of fish, whalebone whales and even sea cows, now found only in the waters of South America, the Caribean sea and Florida.

In this region today under the climatic conditions of the present, there are not any tropical creatures to be found, and it is very rarely that even a young whalebone whale gets stranded in the lower part of the Bay.

A short time ago the discovery was made by William L. Jones of Baltimore, member of the Johns Hopkins University Survey Party, of the skull of a whalebone whale of such size that with the block of clay which enclosed it, its weight was 3000 pounds. The skull, seven feet long, was found near Governors Run, in the area known as the Calvert Cliffs, which has been called the geological gold mine of Maryland and the objective of frequent scientific expeditions. (12)

(12) George H. Engelman - The Calvert Cliffs Divulge Animal Relics of the Early Days. Balto Sun, Oct 4, 1931

13)

Calvert County
Historical Sketch
Calvert Cliffs.

Calvert Cliffs, thirty mile length along the banks of Chesapeake Bay for its entirety within the boundaries of Calvert County and they are disclosing remarkable fossil relics of the greatest value, in throwing light up in the early history of this region revealing unmistakable proof of the existence in these waters of tropical land and sea creatures many million years ago.

Sharks teeth, shells, bones and real corals which are relics of the Miocene age are imbedded in the soft earth or partly hidden on the sandy beach where rain the gradual crumbling of the Cliff have left them.

Sharks teeth are found all through these Cliffs, ranging from tiny enamel fangs scarcely a quarter of an inch in size to great tusks at least 3 inches across the base and about 4 inches long. (4)

13) Paul Dixon - The Calvert Cliffs -
Maryland Historical May 1938

~~14~~

Calvert County
Natural Shelter
Calvert Cliffs

Seven million years ago, the owners of these teeth swam lazily through the then warm waters of Chesapeake Bay. They varied in size from comparatively small creatures of some six feet in length to enormous monsters of more than fifty feet and weighing tons.

Animals of forms, now extinct, roamed the wooded areas and mollusks of varied and beautiful forms including the ancestor of the present day oyster, lived in the waters. The northern Clam also lived in the shallow warm waters.

With the climatic changes which brought the cooling of the waters, these strange creatures either died or migrated and the sharks evidently trapped in the still warm waters died as it chilled. The oyster did not die, nor did the clams disappear.

(5)

14) Paul Dixon - The Calvert Cliffs - American Museum
May 1938

15)

Calvert County
Historical Sketch
Calvert Cliffs

The corals remained but they have come to be frozen out and of all the specimens that are recovered from the Cliff Beds, the shark teeth are the best preserved and the corals come next.

Finding the corals has been proof of their great antiquity as no traces of corals have been found in these maryland waters in historical times and all of these formations are of past ages

Millions of shells may be found on the beach and in the Cliffs, large small and all sizes. They have to be handled with great care lest they crumble to dust. (15)

There are three some locations where the scientist may hunt fossil formations as much as he likes. The first is Chesapeake Beach, and a little south; the second, is at Plum Point about 10 miles south of Chesapeake Beach, extending for

(Paul Dixon The Calvert Cliffs ~~Annapolis~~ Morning Post
15) May 19 35

(6)

Calvert County
Hulmeal Shelter
Calvert Cliffs

Several miles in both directions
The third, is at Governors Run
about ten miles South of Plum
Point. (16)

(16) Paul Dixon - Md Calvert Cliffs - Md motorist
May - 1938

8

17

Calvert County
Historical Sketch
Calvert Cliffs

Dr Remington Kellogg, assistant curator, Division of Mammals U.S. National Museum has explained the presence of the great skull in the clay of Calvert Cliffs, and this applies also to the bones of the ancient whalebone whales or cetatheres. There have also been found remains of a small sea cow and of a sea cow, or sirenian. Three specimen of a long snouted porpoise with a skull four feet in length. In the bones of the porpoises several varieties were found. The skull of one had a long beak with no sockets for teeth near the tip. Still another porpoise had a snout three and a half feet long and about 300 slender pointed teeth, and another had jaws curiously flattened. Two almost complete skeletons have been found of the short snouted types of porpoise

The skull found by Mr Jones of the Hopkins group is believed to have belonged to a whale approximately thirty feet long which belonged

7/11

Calvert County
Historical Sketch
Calvert Cliffs

to one of the whalebone families that existed in the early Miocene age. (17)

The skull was found in 1929 and two years later Dr Remington Kellogg of the Smithsonian Institute and Dr G.L. Dryden of the Maryland Geological Survey visited the spot where the skull was found and the result of their exploration of the Cliffs, they recovered the ancient whale's shoulder blades, arm bones finger bones some of the wrist bones and twelve of the approximately fifty vertebrae and six of its ribs. (18)

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(17) George H. Engeman - The Cliffs of Calvert - Balt. [illegible] - (Oct 4-1931)
(18) Baltimore Sun - Prehistoric Monster Whale Skeleton -
Aug 20 - 1931

From HRS — Calvert

19

Calvert County
Historical Sketch
Schools

Calvert County is well equipped with schools. At Solomon's there is a fairly new consolidated High School. And there is also a new high school near the northern end of the state highway, and another at the county seat, Prince Frederick, with various small schools located at various places in the County.

The school youngsters of most of the County are transported back and forth by motor busses which starts its morning trip early enough to collect the rural children.

The children of Solomons, which is the largest town in population, are taken to school by motor launch. The homes of many of the families of school children, front upon the Patuxent River and as the land route to school is three miles and the water route two miles, (1) the superintendent of Education for Calvert County decided a few years ago to

21) E E Lady The Spirit of Maryland P. 42-43

Calvert County
Industrial School
Schools

The transportation problem of getting these children to school. A motor launch was provided fully equipped with all necessary life saving apparatus as required by the Federal law. This launch stops at each little dock along its route. It takes them directly to the High School campus.

This section of southern Maryland claims to be the only community to establish such a system of water haul in connection with its school in the eastern part of the United States (22)

The year ending July 31 1939 found Calvert County with 7 white schools for 1, 2, teacher schools, and graded schools. The regular and senior white High Schools were 9 and the total colored schools were 19 making the complete number of schools 28. (23

21) E.E. Lantz - Schools of Maryland Page 42-43
22) Preliminary Report of the Maryland State-wide Highway Planning Survey 1938 - P 57
23) 73rd Annual Report State Board Education of Maryland 1939 P. 312 - 328 - Totals 312 - 322

21

Calvert County
Historical Sketch
Schools.

Calvert County had for the year ending July 31-1939 7 white schools for 1 and 2 teachers and graded school organizations; 2 regular and senior White High Schools or a total of 9 white schools, and 18 colored schools (P. 312 Table I).

There was an enrollment in the public elementary and Junior High Schools a total of 822 pupils Senior High School - 211 white students, and a total of 1033 in all schools Table II - P. 313

The colored enrollment for elementary and Junior High was 1086 boys and girls.

The senior High 147. totalling 1233
Total white and colored enrollment - 2.266. - P. 313 T. II

Calvert County Catholic Schools elementary enrollment was 210, with 9 teachers. P. 314 - T. III

Calvert County had 34 teachers for all schools (24) P. 22 - T. X

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24) 73 Annual Report State Board of Education of Maryland 1939 - Tables I to X - Pages 312 - 328

Calvert County
Historical Sketch
Roads

The roads of Calvert County are maintained by the State Roads Commission through the District Engineer's office at Upper Marlboro
The County Commissioners make a recommendation as to the roads on which allocated funds are to be spent for maintenance and improvement

In addition to the incorporated towns there are approximately 1902 dwellings and farm units in Calvert County About 2.9 are not located on any public road.

The better roads, paved and surfaced, while constituting 51.2 of the farm units serve 6.64 per cent of the farm units and year around dwellings and carry 5.3 per cent of the traffic.
The poorer roads, graded and drained earth and unimproved earth while constituting 48.8 per cent of the total mileage serve directly 33.6 per cent of the farm units and

(23)

Calvert County
Historical Sketch
Roads

The roads of Calvert County are maintained by the State Roads Commission through the District Engineers office at Upper Marlboro. The County Commissioners make a recommendation as to the roads on which allocated funds are to be spent for maintenance and improvement.

On the highways outside of incorporated towns, motor vehicles travelled an average 64,757 vehicle miles per day during 1937.

It is shown that of the total travel in the county 92.3 is done on the State Highway system which is but 40.7 per cent of the total rural public road mileage and the remaining amount of travel is on roads of the County system and "other public roads" which represent 59.3 per cent of total mileage. (25)

(25) Preliminary Report of Maryland State Highway Planning Survey 1939 - P 57

Calhoun County
Historical Sketch
Roads

and year around dwellings and carry 5.3 percent of the traffic.

Of the total travel in the County 92.3 percent is done on the State Highway system, which is but 40.7 percent of the total rural public roads mileage and the remaining percent of the travel is on roads of the County system and "other public" roads which represent 59.3 per cent of the total mileage. Of these, which total 36.3 miles of roads, 31.6 miles are primitive roads.

Calhoun County acreage is 218 square miles, its population, 1940 Census is over ten thousand people. Its tax rate is $1.35 and for the fiscal year ending April 30 1936 - the total assessed valuation was $6.061,078.

All of the County and "other public" roads in Calhoun County carry less than an average of 300 vehicles per day, while 54.0 per cent of the State Roads in the County carry more than 300 vehicles per day on the average.

The total license and registration fees

Colusa County
Historical sketch
Roads

(25)

and state tax on gasoline paid in 1936 by owners of motor vehicles resident in Colusa County totalled for all types of vehicles:
$54,866.73. (246)

Preliminary Report, Interstate Highway Planning Survey - 1939. P. 57

CALVERT COUNTY

"Tertio die July 1654

July 1654
Erected a County.

"Forasmuch as the right Hono^{r}ble Lord Baltemore Lord Proprietary of this Province by his Instructions to the Govvernour and Councell here dated the 28th of September 1653 has discharged Robert Brooke Esq late Commander of Charles County from being of the Councell, Conservator or Justice of the peace or Commander of any County within this Province. The Governour hath thought fitt for divers reasons relating to the publick Good And doth this day by advise of Counsell make Voild and Vellify an Order or Constitucon made the 21st of November 1650 touching the Erecting Some part of the South Side of Putuxent River into a County by the Name of Charles County, And instead thereof doth now Erect make and appoint both Sides of Putuxent River into one County by the Name of Calvert County Bounded on the South Side with Pynehill River or Creeke to the head thereof and from thence through the woods to the head of Putuxent River being the Northerly bound of St Maries County, and bounded on the North Side with the Creeke upon the Westerne Side of Chesepeacke Bay called the herring Creeke and from thence through the woods to the head of Putuxent River being the Southerly bound of ~~(Annapolis)~~ Annarundell County, And the Governour this day likewise appointeth m^{r} Richard Collett to be high Sheriff of Calvert County afores^{d}." (Arch. Md. III, 308) /Proceedings of the Council of Maryland 1636-1667/.

First Sheriff.

1658
N. B.

See ibidem, pp. 354-58 for proceedings against certain officers of the counties and Province for misconduct.

1659
Sheriff Resigns.

At a Council held 3 March 1659
"Came William Coursey Sheriffe of Calvert County and desired to be dismissed of his Office which was granted him." (ibid., p. 383)

1659
Appoints new Sheriff.

Same Council 5 March 1659
Commissioners of the County Court of said County do give oath to Mr Giles Sadler to well and truely execute the said office of Sheriff (ibid., p. 385).

June 14th
1661
Appointment of Justices.

Thomas Sprigge, Thomas Trueman, Thomas Manning, Thomas Brookes, George Peake, Francis Anketill, Hugh Stanley, Charles Brooke Rich Collett, John Elzy, Toby Norton, Thomas Letchworth, Benjamin Brassieur and William Turner appointed Commissioners of the County Court, four first named are of the Quorum and John Collett appointed "Clarke" (ibid., p. 424).

1661
New Sheriff.

2 April 1662
Sheriff chosen: out of Thomas Trueman, Thomas Maninge Gent., Thomas Trueman is chosen sheriff (ibid., p. 448) holds office for one year from April until another is constituted (ibid., 451).

1664
List of Tythables to be made.

5 May 1664
The Sheriffs of the several counties are issued commissions to cause a "list of the tythables to be taken;" said list to contain the name and surname of each tythable person and the house of his "aboade bee distinctly sett downe" and a copy thereof to be sent to the Governour and Council, and another copy to be set up in the courthouse at the next County Court and remain there for the whole year (ibid., p. 492-93).

CALVERT COUNTY, cont.

October 1662
Court Days

In order that Court Days may be certain and the Commissioners of the same know when to attend the following was erected:

County Courts for St Mary's and Baltimore Counties to be held 1st Tues. in Sept., Nov., Jan., Mar., June which shall be for the Orphans; and the 1st Tues. in Aug. for Anne Arundel and Charles Counties; the 2nd Tues. in Sept., Nov., Jan., Mar., June for the Orphans; 2nd Tues. in Aug. for Calvert and Talbot Counties, the 3rd Tues. in Sept., Nov., Jan., March, June for the Orphans; 3rd Tues. in Aug. for Kent and the last Tues. in Sept., Nov., Jan., March, June for the Orphans and the last Tues. in Aug. Commissioners subject to a fine of 100 lbs. tobacco for not appearing on the appointed days unless good cause to the contrary be shown by said justices (Arch. Md., I, pp. 496-7) [Proceedings and Acts of the General Assembly of Maryland, 1637-1664]

1864
Ferries ordered erected.

To be provided in Charles and St. Mary's Counties, also "in Regard to the great Difficultye of gettinge or procuringe Passadge over Patax^{t}. River that the Com.^{s} of Calvart County take alsoe Care for the buildinge or procuringe a boate of Eighteen foote by the Keele or therabouts fitt for the transportinge men and horses for the passinge or conveyinge over all passengers whatsoever wth. their horses traveling either on foote or on horse back, the Charges of wch. Boate and fferry shall be wholy mayntayned and defrayed by the Inhabitants of that County by Assessment." Commissioners of the county to provide said ferry by last day of Feb. next upon peril of a fine of 4000 lbs. tobacco. Keepers of said ferries to operate the same (if weather permits) from sunrise to sunset upon peril of being fined the amount of damages suffered by person complaining (ibid., 534-35).

1669
Court Days Altered.

Court days in the several counties altered; Calvert; 2nd Tues. in Aug. and the 3rd Tues. in ~~Tues in~~ Talbot: Sept., Nov., Jan., Mar., and June for the Orphans (ibid., II, P. 222).

1671
Standard of Weights and Measures.

Daniel Jenifer, of St. Mary's County
Robert Dunn of Kent County
Thomas Taylor of Anne Arundel County
Charles Brookes of Calvert County
Henry Adams of Charles County
John Vanheeck of Baltimore County
William Hambleton of Talbot County
William Stevens of Somerset County
Daniel Clerke of Dorchester County

Appointed to set up a standard at their houses and provide by next shipping or the next following at the latest, "twelve halfe hundred weights a quarterne halfe quarterne seven pounds four pounds two pounds one pound" also each of the persons above named are to procure "Six Stamps for marking of Stellyards and weights the first six to be marked with the Letter A for S^{t}. Maries County the next six to be with the Letter B for Kent County the Third six with the Letter C for Ann Arundell County the fourth six to be with the Letter D for Calvert County the fifth six to be with the letter E for Charles County the Sixth six with the letter F for Baltemore County and the Seventh with the Letter G for Talbott County the Eighth H for Somersett County the Ninth with the Letter I for Dorchester County" also each person named to have nine irons numbered from 1-9 and another with a cipher

CALVERT COUNTY, cont.

for the numbering of stillyards and "Pea" that they might not be changed and also to procure Brass measures of Ell and yard to be sealed in England likewise a sealed bushel, half bushel, peck, and gallon of "Winchester measure "gallon Pottle quart Pinte and halfe pint of wine measure with three Burnt Stampes for the wooden measures And three other stampes for the pewter measures to be all of the same. Letter with their other stamps."

All persons to bring their stillyards to be tried stamped and numbered once a year; also their barrels are to contain five bushels and other weights to be sealed and all other persons selling by weights or measures which are not stamped as aforesaid shall forfeit 1000 lbs tobacco for every default.

Fees of the Keepers:

Stillyards and Peas tried	2s.
Wooden and Pewter measures marked	6d.

Commissioners of the County Courts to appoint such keepers from time to time (ibid., II, 279-81).

1674
Court Days Appointed.

Court Days in the several counties appointed; For Calvert: 2nd Tues. in Aug. the 3rd Tues. in Talbot: Sept., Nov., Jan., March, June for the Orphans and the 3rd Tues. in Aug. the 4th Tues. in Sept., Nov., Jan., Mar. and June for the Orphans and the 4th Tues. in August (ibid. II, p. 397).

1683
Towns and Ports Erected.

In an act for the advancement of trade the following, in Calvert County, were to be erected into Ports: Att St Leonards Creeke on Richard Smiths Land, & on Holling point on his Ldspps Manno^{r}. & att John Bowlings Land neere Gaunts Land, & att Warrington on Clifts Towne Land." (ibid., VII, 609) [Proceedings and Acts of the General Assembly of Maryland 1678-83]

1684
Additional Ports erected.

Additional ports erected in the several counties; Calvert: "att Calvert Towne in Batle Creeke And Att pigg Pointe vpon Mount Calverte mannor in Patuxent River." (ibid., XIII, 112) [1684-1692]

1684
Town at John Bowlings Land.

The town at John Bowling's land excepted from being laid out into lots (ibid., 115).

1684
Court Days.

Court days in the several counties ascertained: Talbot: 3rd Tues. in Sept., Nov., Jan., Mar., June, Calvert: (ibid., 122).

1686
Additional Port Erected.

Additional ports erected in several counties; Calvert: "one other Towne port or place att Harvey Towne and the land adjacent there" (ibid., 133).

1688
Additional Port.

Additional ports laid out in several counties; Calvert: "for the ease & benifitt of the Inhabitants in & about St Maries that one Towne Port or place of Trade be surveyed & Laid out on the south side of Petuxant River in Calvert County between Abington's Creeke & Joseph Edloes in such convenient place as the Commiss^{rs} appointed for townes in said County shall think fitt to be Called by the name of St Joseph's Towne, alsoe one other Towne port & place of Trade to

CALVERT COUNTY, cont.

be Surveyed & laid out at Bowlings Point in the ffreshes of Petuxant River to be called by the name of Bowlington for the use & benefitt of the Inhabitants of Mattapany Hundred in the County aforesaid." (ibid., 219).

1692 Public Levy. One Burgess out of each county to lay the public levy: Capt. John Hammond for Calvert County (ibid., 465).

1692 Court Days. Calvert: 3rd Tues. in Sept., Nov., Jan., Mar., June
Talbot, for the Orphans (ibid., 528).

"SOLOMONS" IN CALVERT COUNTY

1892
To corporate Solomon's Island.

That the citizens of Solomon's Island in Calvert County be and they are hereby created a body corporate by the name of the "Commissioners of Solomon's" with all the powers and privileges of a body politic and corporate and by said corporate name may have perpetual succession, sue and be sued, plead and be impleaded, in any court of law or equity and may have and use a common seal and the same amend or alter at pleasure (Acts 1892, ch. 610, sec. 1).

1892
Limits of same.

That the corporate limits of said town shall be those of the entire island known as "Solomon's Island" (situate at or near the mouth of the Patuxent River in Drum Point Harbor and connected with the mainland of said county, by a shell road or causeway across mill creek) (Acts 1892, ch. 610, sec. 2).

1892
Election of officers.

That the citizens of said town having resided therein, six months previous to any election who are of the age of 21 years or over and who are qualified voters of Calvert County shall on the first Monday in May in the year 1892 or as soon thereafter as conveniently may be, elect three commissioners of Solomons, to serve one year, the commissioners must be residents within the corporate limits of Solomons, and have resided therein for at least six months next previous to their election, they must be taxpayers and residents in said town during their term of office and shall receive no pay for their services (Acts 1892, ch. 610, sec. 3).

1892
President.

That the three commissioners elected shall choose one of their number as president, and all vacancies in said board shall be filled by an election to be held after ten days' notice given by the remaining commissioners, and the commissioners so elected shall meet at some convenient place in said town on or before the 1st Monday in June next succeeding their election and as often thereafter as may be necessary to discharge the duties of their office (Acts 1892, ch. 610, sec. 4).

1892
Judges of election.

That the commissioners shall in every year on or before the 1st Monday in April appoint three judges of election, who shall conduct the election according to the election laws of this state, prior to 1890; that the "Australian Ballot System" shall not prevail in said town elections, that the hours for holding said election shall only be from 2 o'clock P.M. to 6 o'clock P.M. and the judges and clerks of election appointed by them shall make the returns of such election to the commissioners, but shall receive no compensation for their services; the first election shall be held before George W. Hayward, John J. Saunders and Frank P. Horten appointed judges for that purpose (Acts 1892, ch. 610, sec. 5).

1892
Appoint a clerk.

1892
Appoint a bailiff.

That the said commissioners shall appoint annually a clerk who shall keep the minutes of their proceedings in a book which shall be open to inspection of all persons interested, he shall perform such other duties as said commissioners shall assign him; he shall receive such pay as they may deem proper, not to exceed $25 per annum; said commissioners shall also appoint a bailiff whose compensation shall be such as they deem proper, not exceeding the sum of $100 per annum (Acts 1892, ch. 610, sec. 6).

"SOLOMONS" IN CALVERT COUNTY, cont.

1892
To take oath.

That the said commissioners and all other officers shall before entering upon the duties of their offices make oath that they will diligently and faithfully perform their respective offices, and shall file a certificate thereof signed by a justice of the peace, and file same among the records of said corporation (Acts 1892, ch. 610, sec. 7).

1892
To give bond.

That the clerk, bailiff and any officer of said corporation who shall hold or have charge of the moneys thereof shall give bond in such penalties, and with such sureties as said commissioners may require conditioned for the faithful performance of their respective duties (Acts 1892, ch. 610, sec. 8).

1892
Returns of election.

That the commissioners shall receive all returns of election, and determine all questions arising thereon but any person feeling himself aggrieved by such decisions may appeal to the circuit court for Calvert County (Acts 1892, ch. 610, sec. 9).

1892
Ordinances.

That the commissioners may pass such ordinances, not inconsistant with law as they may deem beneficial to the town; may open and close streets, straighten, grade and pave the same, remove nuisances and obstructions therefrom, restrain all disorders and disturbances, prevent all congregations of disorder by persons in public places, apprehend and fine all tramps, impose fines, penalties and forfeitures for the violation of their ordinances, and commit all offenders to the county jail, until the same is paid with costs; they may pass ordinances for the preservation of the health of the town and remove all nuisances from, or prohibit all business within the town as shall, in their opinion, injuriously affect the sanitary condition thereof; they may cause an assessment to be made of all property within said town by the bailiff, which assessment shall not exceed the assessment of the state and county purposes, and they may levy a tax thereon not exceeding ten cents on the $100 of assessable property, any aggrieved person may appeal to the said commissioners, who may abate or increase such assessment as they may deem just, and from a list made of the persons who owe such taxes, with the respective amounts so due, and place them in the hands of the bailiff for collection (Acts 1892, ch. 610, sec. 10).

1892
Bailiff to collect taxes.

That the bailiff shall after receipt of said tax list within ten days render, to each person named therein a tax bill, and if a nonresident mail the same, if address is unknown he shall publish the same in some newspaper published in Calvert County; and unless the said bills be paid within 30 days, the said bailiff may collect the same with costs by distress and sale of such property of the delinquent at public auction, after giving 20 days notice in some newspaper published in said county; and conveyance of said property, as sold by the commissioners, shall be presumptive evidence that the law has been complied with in making such sale and conveyance (Acts 1892, ch. 610, sec. 11).

1892
Authority of bailiff.

That the bailiff shall preserve the peace and good order of the town, who is invested with the same power as any constable has under the laws of this state (Acts 1892, ch. 610, sec. 12).

"SOLOMONS" IN CALVERT COUNTY, cont.

1892
Violation of ordinances.

That the president shall preside at the meeting of the commissioners, and in case for violation of any ordinance of the town, shall have all the powers of a justice of the peace, and shall be entitled to the same fees as said justices in similar cases; if said fine is in excess of $5 the party so fined shall have the right of appeal to and trial before the circuit court for Calvert County (Acts 1892, ch. 610, sec. 13).

1892
Fines.

That any fines, penalties and forfeitures imposed by this charter or any ordinance, may be collected in the name of the said commissioners as other small debts are collected, or a justice of the peace shall have power to commit such offenders to the county jail in default of payment, until the same shall be paid with costs (Acts 1892, ch. 610, sec. 14).

1892
Power of Commissioners.

That the commissioners shall not expend or contract to expend in any one year more money than the amount receivable from taxes and other sources for that year, and they shall have power to establish the original building lines on any streets, without removing any buildings, and to compel all persons erecting buildings in said town to conform thereto (Acts 1892, ch. 610, sec. 15).

1892
Jurisdiction of county officers.

That the county commissioners, justices of the peace, constables, sheriffs and all other state and county officers shall have, and hold their offices and jurisdiction in said town as if this charter had not been granted (Acts 1892, ch. 610, sec. 16).

1892
Non-use.

That neglect or non-use shall not work a forfeiture of this charter (Acts 1892, ch. 610, sec. 17).

1886
Corporation.

That the inhabitants of the town of Chesapeake Beach, Calvert County shall be and they are hereby made a body corporate, by the name and style of the "Commissioners of Chesapeake Beach," and by that name shall have perpetual succession, may sue and be sued, may purchase, hold, sell and dispose of real, personal and mixed property, for the use of said town, and may have and use a common seal which may be broken or altered at pleasure (Acts 1886, ch. 203, sec. 1).

1886
Town limits.

That the limits of said town shall be as follows: Beginning with the original corner on Chesapeake Bay, between the lands of Chew and Hutchins; thence in a northerly direction with said bay to an original corner of F. Lewis Griffith and W. W. Nichols; thence with said Griffiths line to a tree on island in marsh, being corner of said Griffith Nichols and the estate of J. Y. Barber; thence west with the line of said Barber and Griffith thirty poles to a corner in line with the land of the heirs of Henry Owens; thence south 14¾ degrees, west 190 poles to a corner, 3 poles north of centre of Fishing creek; thence north 77 degrees, west 19 poles to a corner 3 poles west of the centre of Fishing Creek; then south 24½ poles to a corner, 3 poles of centre of Fishing Creek; thence in a westerly direction along the north bank of Fishing creek, and 3 poles from its centre to a point on branch, 3 poles north of the mouth of said branch on Fishing creek; thence with Fishing creek to an original corner on said creek between Hutchins' and the Major's choice tract, which was purchased of J. E. Wilson by S. T. Suit: thence, with the line of the said Major's choice tract and said Hutchins, now owned by a Mr. Earle, to the corner of said Earle and Chew's heirs; thence with the line of Chew's heirs to a point 1101 feet in a westerly direction from an original corner of said Wilson and Chew's heirs in mouth of branch on said bay; thence south 3 degrees, east 4050 feet, being the line with the said Chew's heirs to a corner in line of said Hutchins; thence south 89 degrees, east with the line of said Hutchins, 1323 feet to the beginning (Acts 1886, ch. 293, sec. 2).

1886
Election.

That there shall be three commissioners of "Chesapeake Beach," to be elected the first Monday in May annually, on and after the first Monday of 1887, and until the first Monday in May 1888, F. W. Hutchins, S. T. Suit, and Horace Crosier, citizens of the state of Maryland, shall be and are hereby appointed commissioners of said town; all male inhabitants of said town, citizens of the United States, above 21 years of age, who shall have bona fide resided in said town six months next preceding the election at which they shall offer to vote, and all male citizens of this state over the age of 21 years, who own real estate or personal property to the value of $100 in said town shall be entitled to vote, and any citizen of the state who owns real estate to the value of $100 in said town, shall be eligible to the position of commissioner (Acts 1886, ch. 203, sec. 3).

1886
Give notice

(Acts 1886, ch. 203, sec. 4).

That the commissioners shall, at least two weeks before the election, give notice of the time and place of the election by printed notices set up at three of the most public places in said town, and at some meeting prior to the first election, shall appoint three persons citizens to act as judges of said election, and they shall open the

"SOLOMONS" IN CALVERT COUNTY, cont.

1892
To take oath.

That the said commissioners and all other officers shall before entering upon the duties of their offices make oath that they will diligently and faithfully perform their respective offices, and shall file a certificate thereof signed by a justice of the peace, and file same among the records of said corporation (Acts 1892, ch. 610, sec. 7).

1892
To give bond.

That the clerk, bailiff and any officer of said corporation who shall hold or have charge of the moneys thereof shall give bond in such penalties, and with such sureties as said commissioners may require conditioned for the faithful performance of their respective duties (Acts 1892, ch. 610, sec. 8).

1892
Returns of election.

That the commissioners shall receive all returns of election, and determine all questions arising thereon but any person feeling himself aggrieved by such decisions may appeal to the circuit court for Calvert County (Acts 1892, ch. 610, sec. 9).

1892
Ordinances.

That the commissioners may pass such ordinances, not inconsistant with law as they may deem beneficial to the town; may open and close streets, straighten, grade and pave the same, remove nuisances and obstructions therefrom, restrain all disorders and disturbances, prevent all congregations of disorder by persons in public places, apprehend and fine all tramps, impose fines, penalties and forfeitures for the violation of their ordinances, and commit all offenders to the county jail, until the same is paid with costs; they may pass ordinances for the preservation of the health of the town and remove all nuisances from, or prohibit all business within the town as shall, in their opinion, injuriously affect the sanitary condition thereof; they may cause an assessment to be made of all property within said town by the bailiff, which assessment shall not exceed the assessment of the state and county purposes, and they may levy a tax thereon not exceeding ten cents on the $100 of assessable property, any aggrieved person may appeal to the said commissioners, who may abate or increase such assessment as they may deem just, and from a list made of the persons who owe such taxes, with the respective amounts so due, and place them in the hands of the bailiff for collection (Acts 1892, ch. 610, sec. 10).

1892
Bailiff to collect taxes.

That the bailiff shall after receipt of said tax list within ten days render, to each person named therein a tax bill, and if a nonresident mail the same, if address is unknown he shall publish the same in some newspaper published in Calvert County; and unless the said bills be paid within 30 days, the said bailiff may collect the same with costs by distress and sale of such property of the delinquent at public auction, after giving 20 days notice in some newspaper published in said county; and conveyance of said property, as sold by the commissioners, shall be presumptive evidence that the law has been complied with in making such sale and conveyance (Acts 1892, ch. 610, sec. 11).

1892
Authority of bailiff.

That the bailiff shall preserve the peace and good order of the town, who is invested with the same power as any constable has under the laws of this state (Acts 1892, ch. 610, sec. 12).

"SOLOMONS" IN CALVERT COUNTY, cont.

1892
Violation of ordinances.

That the president shall preside at the meeting of the commissioners, and in case for violation of any ordinance of the town, shall have all the powers of a justice of the peace, and shall be entitled to the same fees as said justices in similar cases; if said fine is in excess of $5 the party so fined shall have the right of appeal to and trial before the circuit court for Calvert County (Acts 1892, ch. 610, sec. 13).

1892
Fines.

That any fines, penalties and forfeitures imposed by this charter or any ordinance, may be collected in the name of the said commissioners as other small debts are collected, or a justice of the peace shall have power to commit such offenders to the county jail in default of payment, until the same shall be paid with costs (Acts 1892, ch. 610, sec. 14).

1892
Power of Commissioners.

That the commissioners shall not expend or contract to expend in any one year more money than the amount receivable from taxes and other sources for that year, and they shall have power to establish the original building lines on any streets, without removing any buildings, and to compel all persons erecting buildings in said town to conform thereto (Acts 1892, ch. 610, sec. 15).

1892
Jurisdiction of county officers.

That the county commissioners, justices of the peace, constables, sheriffs and all other state and county officers shall have, and hold their offices and jurisdiction in said town as if this charter had not been granted (Acts 1892, ch. 610, sec. 16).

1892
Non-use.

That neglect or non-use shall not work a forfeiture of this charter (Acts 1892, ch. 610, sec. 17).

keeping of said property until the same be released according to law (Acts 1886, ch. 203, sec. 14).

1886
Appoint a constable.

That the said commissioners shall have full power annually, to appoint a constable, to preserve the peace and good order of the town, that said constable is hereby vested with the same power as any constable may now have under the laws of this state and shall receive such compensation for his services as the commissioners deem just, said commissioners may appoint additional constables at their discretion (Acts 1886, ch. 203, sec. 15).

1886
Levy and collect taxes.

1886
Appoint a tax collector.

That the commissioners shall have the power to levy and collect taxes in said town not exceeding in any one year 100 cents on $100 on the assessable property; and they shall once in five years cause a new assessment to be made, and shall appoint of the qualified voters to make such assessments, who, before proceeding shall take oath of office; and shall return to said commissioners a fair copy of his assessment in a well bound book within one month after his appointment, and shall receive such compensation as said commissioners shall allow, the said commissioners may alter, and amend the said list; and the commissioners shall also appoint a tax collector, freeholder of said town, whose duty it shall be to collect the taxes, upon said assessments and pay the same over to the town treasurer. The tax collector before entering upon his duties shall take the usual oath, and enter into a bond in the sum to be fixed by the commissioners with two sureties, to be approved by the said commissioners (Acts 1886, ch. 203, sec. 16).

1886
Jurisdiction of president.

That the president of the said commissioners shall, in virtue of his office, have and exercise all the power of a justice of the peace, except as to the recovery of small debts; he may call on any officer of the town, intrusted with the receipt and expenditure of public moneys for a statement of his accounts, as often as he shall see proper; he shall see that the ordinances are faithfully executed and report to the town commissioners, he may call special meetings of the commissioners whenever he may see proper (Acts 1886, ch. 203, sec. 17).

1886
Establish limits.

That the said commissioners shall have power to establish the limits and width of the streets, and to improve the same, and to remove obstructions therefrom, and may open new streets, lanes and alleys (Acts 1886, ch. 203, sec. 18).

1886
Pay damages.

That the said commissioners shall have power to provide for the payment of the damages and expenses of opening, widening, and laying out, grading, improving and keeping in condition all streets, and for such an amount as may from time to time be deemed necessary, by levying and assessing upon the whole of all assessable property, provided, that the taxes for all purposes shall not exceed 100 cents on every $100 worth of taxable property in any one year, who may enforce the payment of said town taxes in the same manner and with like effect as collectors of state and county taxes may enforce payment and the said commissioners shall fix the term of office, amount of bond and compensation of such collector or collectors (Acts 1886, ch. 203, sec. 19).

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

1886
Jury of condemnation.

That if on opening or laying out of any new street, lane or alley, the commissioners can not agree with the owner of any land wanted for the purpose for the purchase use or occupation of the same, or if the owner be a feme covert, under age, non compos mentis, or out of Calvert County, application may be made to any justice of the peace, who shall thereupon issue his warrant, directed to the sheriff of said county, requiring him to summon a jury of 20 inhabitants of said county, not related to the parties, or in anywise interested, to meet on the land, on a day to be named in the warrant, not less than 10 or more than 20 days after the issuing of the same (Acts 1886, ch. 203, sec. 20).

1886
May challenge.

That if at the said time and place any of the jurors summoned do not appear, the sheriff shall immediately summon as many jurors as may be necessary to furnish a panel of 20 jurors, and from each panel, each party, may strike off four jurors and the remaining 12 shall act as a jury of inquest of damages (Acts 1886, ch. 203, sec. 21).

1886
Oath.

That the sheriff shall before the jury proceed to act, administer to each an oath, that he will justly and impartially value damages which the owner will sustain by the use or occupation of his property, for the uses hereinbefore mentioned (Acts 1886, ch. 203, sec. 22).

1886
Estimate of damages.

That the jury, in estimating the damages, shall take into consideration the benefits resulting to the owner from opening and laying out said streets, through, along or near to the property of said owner and the jury shall reduce their investigation to writing, and shall sign and seal the same, it shall then be returned to the sheriff, to the clerk of the circuit court, for Calvert County, and shall be confirmed by said court, if no sufficient cause to the contrary be shown, and when confirmed shall be recorded by said clerk at the expense of said commissioners (Acts 1886, ch. 203, sec. 23).

1886
May be set aside.

That if said inquisition be set aside by the said court, the said court may direct another to be taken in the same manner as the first (Acts 1886, ch. 203, sec. 24).

1886
What to describe.

That every inquisition shall describe the property taken or the bounds of the land condemned, and the quantity or duration of the interest of the same therein valued, and such valuation when paid or tendered to the owner of the property, shall entitle the said commissioners to the estate, use and interest in the same so valued for the purposes of the aforesaid, as fully as if the same had been conveyed by the owner, and the valuation, from the said commissioners when tendered, may at any time thereafter be received without costs by the owner (Acts 1886, ch. 203, sec. 25).

1894
Corporate limits.

That the boundary limits of said town shall be as follows: Beginning at a point 3,250 ft. north of the mouth of Fishing creek, and running thence due west 312 poles; thence south 312 poles; thence west 156 poles; thence south 312 poles; thence due east 320 poles; thence due south 960 poles; thence due east to the Chesapeake Bay; thence north along the shore of Chesapeake Bay to the place of beginning (Acts 1894, ch. 245, sec. 2).

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

Commissioners.

That the commissioners shall be 7 in number, instead of 3 as of Acts 1886, ch. 203, sec. 3(Acts 1894, ch. 245, sec. 3).

1894
Absent members.

That said commissioners may compel the attendance of absent members, in such manner and under such penalties as they may by ordinance provide; they shall judge of the election returns and settle their rules of procedure, fix their compensation by ordinance, which shall not be increased or diminished during their term, and shall fix the compensation and fees of all officers appointed by said board. They shall keep a journal of their proceedings and enter the yeas and nays, on any question, resolution or ordinance, at the request of any member, and their deliberations shall be public (Acts 1894, ch. 245, sec. 11).

1894
May provide almshouse.

That the said commissioners may provide an almshouse and receive therein such indigent or distress of persons as in their opinion the dictates of humanity render proper and necessary. They shall prescribe, and provide for and direct all matters relating to the support, treatment and employment of all paupers, vagrants and other persons in the almshouse.

They may compel any of the poor vagrants or vagabonds, and offenders in said almshouse to work and labor, and sell the products of their labor and apply the proceeds thereof to their maintenance and support (Acts 1894, ch. 245, sec. 12).

1894
Steps, porticoes, etc.

That the said commissioners shall have the power to regulating the limits within which it shall be lawful to erect steps, porticoes, bow windows or other architectural ornaments to house fronting on any part of streets of said town; to regulate party walls and partition fences, to direct in what part of said town buildings of wood may be erected; to regulate the manner in which public halls, churches, school houses, or places of amusement shall be constructed and to fix the penalty for violation thereof (Acts 1894, ch. 245, sec. 21).

1894
Sweeping of chimneys.

That the said commissioners shall have the power to license and regulate the sweeping of chimneys and fix the rates therefor; to regulate the sweeping of any chimney by neglect of which town may be endangered (Acts 1894, ch. 245, sec. 23).

1894
Cruelty to animals.

That the said commissioners shall have the power for the prevention of cruelty to animals, and to fix the penalties for the violation thereof (Acts 1894, ch. 245, sec. 24).

1894
Extinguishment of fires.

That the said commissioners shall have the power to establish regulations for the prevention and extinguishment of fire; to appoint firemen and appoint, organize and equip fire companies and to fix the penalties for the violation of any fire regulation, and to fix the compensation of firemen (Acts 1894, ch. 245, sec. 26).

1894
Jail hospital, etc.

That the said commissioners may erect or establish a jail house of correction, hospitals, or pest houses outside of said town, and pass ordinances regulating and governing the same, and may acquire property necessary for said purposes (Acts 1894, ch. 245, sec. 28).

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

1894
Street railway.

That the said commissioners may grant to the Washington and Chesapeake Beach Railway Company, the right to construct street railways, along any street in said town, and to make and pass such ordinances as may be necessary governing the construction of such street railway tracks, and the running of cars thereon by electricity or other power, and to direct the proper conduct of the same, and shall fix the fare for a single trip in any one direction, not to exceed five cents per person (Acts 1894, ch. 245, sec. 29).

1894
Driving Park.

That the said commissioners may grant to the Washington and Chesapeake Beach Railway Company, the right to construct or cause to the constructed, a driving park and race track, and may enact such ordinances as may be necessary for the proper conduct of the same within the said town of Chesapeake Beach (Acts 1894, Ch. 245, sec. 30).

1894
Free Schools.

That the said commissioners shall have full power and authority to establish in said town such free school or schools as may be found necessary, and may pass such ordinances as may be required for the proper conduct of the same (Acts 1894, ch. 245, sec. 31).

1894
Drains and sewers.

That the said commissioners shall have full power to construct and keep in repair all necessary drains and sewers; and authorize any person appointed by them to enter upon the lots grounds and possessions of any person or body politic through which said sewers or drains may pass, or ought to pass, and regulate, make or repair the same; and fix penalties for the violation thereof. The cost of constructing, opening, enlarging or straightening any sewer in any street or alley, through any private property, shall be chargeable to the property adjacent thereto (Acts 1894, ch. 245, sec. 32).

1894
Water supply.

That the said commissioners shall have power to grant unto the Washington and Chesapeake Railway Company, the right to establish such reservoirs, dams, tanks and other means of storing water as may be necessary to supply said town with water, and to authorize the laying of such mains, pipes or other conduits as may be required in constructing the same and regulate the charge for the same (Acts 1894, ch. 245, sec. 33).

1894
Electric lights.

That the said commissioners shall have power to grant unto the Washington and Chesapeake Railway Company the right to establish, electric lights for the purpose of lighting the streets and parks in said town, and for the supply of lights to individual property owners, and to fix rates therefor; and the said commissioners are authorized to pass such ordinances as may be necessary for the maintenance and conduct of street lights (Acts 1894, ch. 245, sec. 34).

1894
Bathing houses.

That the said commissioners shall have the power to grant to the Washington and Chesapeake Railway Company the right to construct such bathing houses along the bay shore within said town, and to fix the charges and regulations governing the same (Acts 1894, ch. 245, sec. 35).

1894
Piers, docks, wharves, etc.

That the said commissioners shall have full power to grant unto the said Washington and Chesapeake Railway company the right to construct, such piers, docks, wharves, breakwaters, dykes and

other improvements as it may from time to time deem necessary, and to fix such charges and regulations as said company may deem proper. (Acts 1894, ch. 245, sec. 36).

1894
Intoxicating liquors.

That no person shall sell, offer for sale, or keep for sale, within the said town, any intoxicating liquors, beer or cider except as hereafter provided. That said commissioners shall on the 1st day May, each year, cause to issue to the Chesapeake Beach Hotel Company as many licenses as the said company may require, and for such purposes shall certify to the clerk of the Circuit Court of Calvert County the number of licenses required, stating the location for which each license is desired. The clerk of said court, shall thereupon issue the number of license designated, upon the payment of the same of $240 for each and every annual license. The whole of the money received by said clerk, shall be paid over quarterly to the state, and when so paid over, the comptroller of the treasury, shall draw his warrant upon the treasurer, in favor of the president of said board of commissioners, of said town for two-thirds thereof.

1894
Penalty.

That any person or persons who shall violate any provisions of this Act, and shall be convicted thereof, shall be subjected to fine of not less than $100, or more than $600, and if a second conviction shall be found such person shall be subjected to a fine of not less than $500 or more than $1,000. All licenses herein provided for shall be revoked if minors are permitted to frequent or loiter about the places so licensed, or disreputable or disorderly persons are permitted to make the same, places of customary visitation or sort, upon proof being established. No license to be issued for sale of intoxicating liquors, beer or cider, until after the building and completion of the Washington and Chesapeake Beach Railway (Acts 1894, ch. 245, sec. 37).

1894
Fee in streets, alleys, etc.

That the fee in all the streets, lanes, alleys, parks and public grounds in said town, which is at the date of this Act, the property of the Washington and Chesapeake Beach Railway Company, subject however at all times, for the municipal and police purposes, to the control of the said commissioners, who may establish, maintain, alter and repair such improvements thereof and thereon, as may, from time to time, be necessary, as herein provided (Acts 1894, ch. 245, sec. 38).

1914
Intoxicating liquors.

That upon proper application to the clerk of the circuit court of said county, the clerk of said court shall issue to the Chesapeake Beach Hotel Company, or to the several lessees, the number of licenses designated, upon the payment of $300 for each and every license; and all such licenses shall be so issued as to begin on the 1st day of October each year, and to expire on the 30th day of September, 1914, shall be a calendar year, for which the sum of $300 for each license so granted.

Clerk of Court to receive license money.

The whole of the money received by the clerk of the circuit court of said county, for the license as aforesaid shall be paid over by said clerk to the state, and when so paid over, the comptroller of the treasury shall draw his warrant upon the treasurer in favor of the county commissioners of said county, for all of said license

fee except the proportion of such licenses as are the state, in conformity to the provisions of Article 56 of the Code of Public General Laws or any amendments thereto for similar, to be paid by said commissioners applied to the payment of the principal and annual interest on certain courthouse bonds to be issued by them, for the erection of a new courthouse at Prince Frederick, Maryland, and after the payment of said bonds and the interest thereon to be applied the permanent improvements of the public roads of said county. Any person or persons who shall violate any provisions of this Act, relating to the sale of liquors, wines, cordials or beer, shall be subjected to the same penalties for first and subsequent convictions as provided by the Public General Law for similar offences. All licenses herein provided for shall be revoked by said commissioners, if minors are permitted to frequent about said places. It shall be unlawful for any licensee under this Act to sell, barter, give intoxicating liquor to any intoxicated or disorderly person, or to any minor, except upon the written order of his or her parent or guardian; or to any person whatsoever between the hours of 12 o'clock midnight and 5 o'clock in the morning, and all places where intoxicating liquors of any description are kept for sale shall be closed between the hours as aforesaid; and all licenses issued under the provisions of this Act shall be transferable, with the assent of the Chesapeake Beach Hotel Company, as traders licenses now are under the general laws of this state (Acts 1914, ch. 736, sec. 62).

1914
Penalties.

1908.
Unlawful to barter or sell.

It shall be unlawful for any person or persons, or body corporate, firm or company to sell, or otherwise dispose of by way of barter, directly or indirectly, any cider made from apple, peach, pear or any other fermented, adulterated or manufactured cider in Calvert County(Acts 1908, ch. 584, sec. 2).

1931
Exempt from taxes.

The Chesapeake Beach Railway Company did in the year 1930 earn its operating charges, and it is of the most importance for the welfare of the state, and particularly the communities served by said railroad, that the operation of said railroad be continued; and Whereas, It is in the judgment of the General Assembly of Maryland a wise and sound public policy to encourage the continued operation of said railroad by the exemption herein provided.

That the railroad property of said company be exempt from all state taxes and charges, including contributions to the cost of construction of railroad crossings made under the authority of the state roads commission, and from all county and city taxes and charges not exceeding two years, beginning Jan. 1, 1931 (Acts 1931, ch. 523, sec. 1).

1933
County Commissioners to pay.

The county commissioners of Calvert County shall annually pay to the commissioners of Chesapeake Beach that proportion of the total amount levied for the repair of roads in said county which the total amount of property assessed within said town bears to the total amount of property assessed in said county, according to the tax books of said county (Acts 1933, ch. 351, sec. 64A)

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

1936 (S.S.) "Calvert County" "Chesapeake Beach"	That eleven new sections be and the same are hereby added to Article 5 of the Code of Public Local Laws of Maryland (1930 Edition) title "Calvert County", sub-title "Chesapeake Beach" (Acts 1936, ch. 144, sec. 1) (Special Session).
1936 (S.S.) Meaning of terms used.	The following terms whenever used or referred to in this Act shall have the following meaning unless a different meaning ~~unless a different meaning~~ appears from the context (Acts 1936, ch. 144, sec. 64AA) (S.S.).
1936 (S.S.) "Municipality"	The term "Municipality" shall mean the commissioners of Chesapeake Beach, a municipal corporation of the state of Maryland (Acts 1936, ch. 144, sec. A) (S.S.)
1936 (S.S.) "Governing body"	The term "Governing body" shall mean the commissioners of Chesapeake Beach (Acts 1936, ch. 144, sec. B) (S.S.)
1936 (S.S.) "Bonds"	The term "Bonds" shall mean bonds, interim certificates or other obligations of the municipality authorized by its governing body pursuant to this Act (Act 1936, ch. 144, sec. C) (S.S.).
1936 (S.S.) "Law"	The term "Law" shall mean any Act or statute, general, special or local of this state, and shall include without being limited to the charter of the commissioners of Chesapeake Beach (Acts 1936, ch. 144, sec. D.) (S.S.).
1936 (S.S.) "Public Works Project"	The term "Public Works Project" shall mean any work or undertaking not prohibited by the constitution of Maryland including but not limited to a bulkhead to be constructed along the shore line of the Chesapeake Bay in the municipality in order to prevent erosion, together with a backfill and the necessary or desirable drainage structures and facilities in connection therewith (Acts 1936, ch. 144, sec. E) (S.S.).
1936 (S.S.) "To Construct" or "Construction"	The term "To Construct" or "Construction" shall include building, constructing, construction, erecting, replacing, extending, repairing, bettering, equiping, developing, embellishing and improving or otherwise acquiring the benefits of the expenditure of moneys in respect of a public works project (Acts 1936, ch. 144, sec. F) (S.S.).
1936 (S.S.) "Act of Congress"	The term "Act of Congress" shall mean the Act of the Congress of the United States of America approved June 16, 1933 entitled "An Act to encourage national industrial recovery, to foster fair competition, and to provide for the construction of certain useful public works, and for other purposes," and the Act of the Congress of the United States of America approved April 8, 1935, entitled the "Emergency Relief Appropriation Act of 1935," and any Acts amendatory to either of said Acts of Congress and any Acts supplemental thereto and revisions thereof, and any further Act of the Congress of the United States of America to encourage public works to reduce unemployment and thereby to assist in the national recovery and the promotion of the public welfare (Acts 1936, ch. 144, sec. G) (S.S.).

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

1936 (S.S.)
"Federal Agency"

The term "Federal Agency" shall mean the United States of America, the President of the United States, the Federal Emergency Administrator of Public Works, or such other agencies as may be designated or created to make grants or loans or otherwise assist in the construction of public works projects pursuant to such Act of Congress (Acts 1936, ch. 144, sec. H) (S.S.)

1936 (S.S.)
"Resolution"

The term resulution shall mean an Act of the governing body of the municipality which (1) must be reduced to writing, (2) must be adopted by a majority of all members of such governing body, (3) may be finally adopted at the meeting at which it is introduced and take effect immediately. No hearing, advertisement, publication or other Act shall be necessary, before any resolution shall become effective (Acts 1936, ch. 144, sec. I) (S.S.).

1936 (S.S.)
Additional powers.

In addition to the powers which the municipality may now have, such municipality shall have the power and is hereby authorized to construct any public works project and also: (Acts 1936, ch. 144, sec. 64B) (S.S.)

1936
To accept grants, loans, etc.

To accept from any federal agency grants, loans or other form of assistance to aid in the construction of any public works project (Acts 1936, ch. 144, sec. A) (S.S.)

1936 (S.S.)
To contract debts or to borrow money.

To contract debts or to borrow money and to issue and sell its negotiable bonds therefor in order to provide funds for any public works project (Acts 1936, ch. 144, sec. B) (S.S.)

1936 (S.S.)
To levy, assess and collect.

To levy, assess and collect unlimited ad valorem taxes on all properties subject to taxation to pay any bonds, and to interest thereon, issued to finance any public works project, subject to the limitations and conditions prescribed by this Act (Acts 1936, ch. 144, sec. C) (S.S.)

1936 (S.S.)
A special assessment.

To assess, levy and collect a special assessment on a front foot basis on all property adjacent to such public works project and fronting directly upon the same or upon the street, such assessment to be sufficient to pay, repay, or to reimburse such municipality for not more than 35% of the total net cost of such public works project together with interest thereon. Such special assessment shall be made by resolution of the governing body of the municipality to be passed after such governing body shall have held a public hearing with respect thereto, which hearing shall be pursuant to a notice inserted in some newspaper published in Calvert County at least 10 days before such hearing, and a like notice mailed to the owner of each property to be affected thereby, and addressed to each owner at Chesapeake Beach, Maryland, and to such other address, if any, of such owner as may appear on the books of the municipality. A certificate by the President or mayor of the municipality recorded among the minutes of the governing body thereof that such notice has been so inserted and mailed, shall be prima facie evidence of the facts so certified. Such special assessment shall be payable either in a lump sum or in such annual installments as the governing body shall determine. All deferred annual installments shall bear interest from the date of levy at such rate of interest not exceeding 6% as the governing body shall determine. Such special assessments shall become liens upon the property upon which the same are special assessments shall be inforced to the same extent

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

levied from the date of levy, and the payment of such and in the same manner as is or may hereafter be provided by law with respect to the enforcement of the payment of taxes levied by the municipality. Such special assessments may be used for the purpose of redeeming bonds to be issued under this Act as well as interest thereon (Acts 1936, ch. 144, sec. D) (.S.S.)

1936 (S.S.)
To acquire property.

To acquire by purchase, gift or by the exercise of the power of eminent domain, and to hold or dispose of any real or personal property or interest therein in connection with any public works project subject to mortgages or other liens or otherwise (Acts 1936, ch. 144, sec. E) (S.S.).

1936 (S.S.)

To acquire by purchase, gift or by the exercise of the power of eminent domain, and to construct, to reconstruct, extend, replace, repair, operate, maintain, embellish, develop. better or improve any public works project; and to perform any such acts and to do any such things under, through or by means of its officers, agents and employees by contracts with private corporations, firms or individuals (Acts 1936, ch. 144, sec. F) (S.S.)

1936 (S.S.)
To make contracts.

To make contracts and execute such instruments to contain such terms, provisions and conditions as in the discretion of the governing body may be necessary, proper or advisable for the purpose of obtaining grants, loans or other financial assistance from and federal agency pursuant to any Act of Congress; to make such other further or different contracts and to execute all instruments necessary or convenient in or for the furtherance of any public works project and to carry out and perform the terms and conditions of any such contract or instrument (Acts 1936, ch. 144, sec. G) (S.S.)

1936 (S.S.)
To enter lands, waters and premises.

To enter on any lands waters and premises for the purpose of making surveys, soundings and examinations in or for the furtherance of any public work project (Acts 1936, ch. 144, sec. H) (S.S.)

1936 (S.S.)
To do all acts.

To do all acts and things necessary or convenient to carry out the powers expressly given in this Act and to construct any public works project (Acts 1936, ch. 144, sec. I) (S.S.)

1936 (S.S.)
All proceeds received and all taxes received.

All proceeds received from the sale of the bonds of the municipality issued under this Act, and all taxes, special assessments and other charges received by the municipality in connection with any public works projects, and any moneys received from any Federal agency shall be paid to the Treasurer of the municipality. Such Treasurer shall not commingle any money received from any Federal agencies with any other moneys, but said moneys shall be deposited in a separate bank account in the name of the municipality. The governing body may by resolution provide that all deposits of moneys received from the Federal agency shall, if required, by any contract made with any Federal agency be secured by obligations of the United States or of the State of Maryland of a market value equal at all times to the amount of such deposits, and all banks are authorized to give such security for such deposits (Acts 1936, ch. 144, sec. 64C) (S.S.)

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

1936 (S.S.)
By resolution, authorize.

That the municipality may by resolution of its governing body authorize: (Acts 1936, ch. 144, sec. 64D) (S.S.)

(A) The construction of any public works projects; (B) The letting of any contract in connection with any public works project, and the execution thereof; (C) The making of any agreements or contracts with any Federal agency and the execution thereof; (D) The issuance of bonds to finance any public works project and the sale, execution and delivery thereof, and any other matter in connection with the issuance of said bonds, or to secure the payment thereof; (E) Any and all other Acts and things which such municipality or any officer is empowered under this or any other law to perform or do and not inconsistant with the Constitution of Maryland.

1936 (S.S.)
Contract for the construction of -

Any contract for the construction of any public works project or part thereof may be awarded upon any day at least 5 days after at least one publication of a notice requestiong bids upon such contract inserted in a newspaper published in Calvert County, and such other notice if any as the governing body may determine to be desirable (Acts 1936, ch. 144, sec. 64E) (S.S.)

1936 (S.S.)
Public works projects.

Any public works project or projects executed under the provisions of this Act may, in the sole discretion of the governing body, be undertaken as a public works project wholly at the expense of the municipality at large, notwithstanding the provisions of any other law requiring a public works project to be undertaken under such other law wholly or in part at the expense of the property especially benefitted thereby. Whenever any such public works project or projects are to be paid for in the manner provided in Section 64B, sub-section (D) of this Act, by special assessments levied against the property to be benefitted, the governing body may borrow sufficient funds in advance to pay for such public works projects, and to issue bonds as provided in this Act redeemable or payable primarily in the manner provided for in Section 64B, sub-section (C) of this Act, and such funds may be borrowed and such bonds issued prior to the levy of such special assessment as to the amount of such special assessments so to be levied (Acts 1936, ch. 144, sec. 64F) (S.S.)

1936 (S.S.)
To issue negotiable bonds.

The governing body shall have power and is hereby authorized from time to time to issue Negotiable Bonds for the purpose of financing the cost of any public works project in the aggregate amount not exceeding $50,000. Said bonds may be authorized by resolution, and shall be issued in one or more series, shall bear such date or dates, mature at such time or times, not exceeding 30 years from their respective dates, bear interest at such rate or rates not exceeding 4 % per annum, payable at such time or times, be in such denominations, be in such form, either coupon or registered, carry such registration privileges, to execute in such manner, be payable in such medium of payment, at such place or places, and be subject to such terms of redemption, with or without premium, be declared or become due before maturity thereof, as such resolution or subsequent resolutions may provide. The bonds may be sold at public or private sale in such blocks and for such prices as the governing body shall determine, provided that the interest cost to the maturity of the money received for any issue of said bonds shall not exceed 5% per annum. Any and all the bonds pursuant to this Act, and the interest thereon, shall

be and remain exempt from state, county and municipal taxes of every kind whatsoever in the state of Maryland. In determining the cost of any project, the following items may be included as part of the cost of such project and financed by the issuance of the bonds; Acts 1936, ch. 144, sec. 64G) (S.S.)

1936
Part of the costs.

(A) Engineering and inspection costs, accounting and legal expenses, in which may be included a reasonable proportion of the compensation costs, and the engineering and legal expenses of the municipality;
(B) the cost of issuance of the bonds, including printing, advertising, accounting, legal and other similar expenses;
(C)

1936 (S.S.)
Interest cost.

Any interest cost on money borrowed or estimated to be borrowed during the period of construction of such public works project. The authorization and issuances of the bonds shall not be dependent on or affected in any way by proceedings taken, contracts made, acts performed or things done. All bonds issued under this Act shall recite upon their face, in substance, that they are issued pursuant to this Act and pursuant to the Constitution of Maryland and pursuant to a resolution duly adopted by the governing body, and there shall also appear upon the face of said bonds a paragraph substantially similar to the following: "It is hereby certified and recited that each and every act condition and thing required to exist, has been done, has happened, and has been performed, in full and entire compliance with the Constitution and laws of the State and the resolutions of the Commissioners of Chesapeake Beach and that the issue of bonds, of which this is one, together with all other indebtedness of the Commissioners of Chesapeake Beach is within every debt and other limit prescribed by the Constitution of said State." The bonds may be purchased by the municipality at a price not more than the principal amount thereof plus the accrued interest, and all bonds so purchased shall be cancelled. Pending the authorization, preparation, execution, and/or delivery of definitive bonds for the purpose of financing the construction of a public works project, interim certificates may be issued by the municipality to the purchaser of such bonds. Any provision of of any law to the contrary notwithstanding, any bonds, interim certificates, or other obligations issued pursuant to this Act shall be fully negotiable within the meaning of and for all the purposes of the uniform negotiable instruments law of this State. Any bonds issued pursuant to the provisions of this Act, bearing the signature of any officer of the municipality on the date of the signing thereof, shall be the valid and binding the obligations of the municipality (Acts 1936, ch. 144) (S.S.)

1936 (S.S.)
Issuance of bonds under this Act.

In connection with the issuance of bonds under this Act, and in order to secure the payment thereof, the municipality shall have power (Acts 1936, ch. 144, sec. 64H) (S.S.)

1936 (S.S.)
To pledge full faith and credit.

(A) To pledge full faith and credit and unlimited taxing power of the municipality to the punctual payment of the principal of and interest on the bonds.

1936 (S.S.)
To Pledge all or any part.

(B) To pledge all or any part of the proceeds from special assessments to be levied under the provisions of Section 64B, sub-section (D) of this Act, to the punctual payment of the principal of and interest on the bonds.
(C) To covenant as to the rights, liberties, powers and duties arising upon the breach by it of any covenant, condition or obligation.

1936 (S.S.)
With the issuance of any bonds.

In connection with the issuance of any bonds, and in order to secure the payment thereof, the municipality shall have full power (Acts 1936, ch. 144, sec. 64I) (S.S.)

1936
Terms, form, registration, exchange, etc.

(A) To provide for the terms, form, registration, exchange, execution and authentication of bonds.
(B) To provide for the replacement of lost, destroyed or mutilated bonds.

1936 (S.S.)
To set aside.

(C) To covenant to set aside or pay over reserves and sinking funds and as to the disposition thereof.

1936 (S.S.)
To redeem the bonds.

(D) To redeem the bonds, and to covenant for their redemption, and to provide the terms and conditions thereof.

1936 (S.S.)
To covenant against.

(E) To covenant against extending the time for the payment of bond interest, directly or indirectly, by any means or in any manner.

1936 (S.S.)
As to its books of account.

(F) To covenant as to its books of account and as to the inspection and audit thereof and as to the accounting methods.

1936 (S.S.)
Covenants other than.

(G) To make other than, and in addition to the covenants herein expressly authorized, of like or different charater.

1936 (S.S.)
To make such covenants.

(H) To make such covenants and to do any and all such acts and things as may be necessary or convenient or desirable in order to secure its bonds, or in the absolute discretion of the governing body tend to make the bonds more marketable; it being the intention hereof to give the municipality power to all things in the issuance of bonds and for their security that may be consistent with the Constitution of Maryland.

1936 (S.S.)
Binding obligation.

All the bonds issued and sold pursuant to any of the provisions of this Act shall and remain the direct valid and binding obligation of the municipality, issued upon its full faith and credit, and the municipality shall issue a levy tax upon all the assessable property within its limits sufficient to pay the principal and interest on any of such bonds as the same shall mature, in each and every year that any of said bonds are outstanding, provided, however, that the amount of said tax so to be levied in any one year may be reduced by the amount of any such special assessments collected by the municipality from said public works projects and pledged by the municipality for the payment of the bonds so issued pursuant to the provisions of Section 64B, sub-section (D) of this Act. Any holder of the bonds of the municipality issued pursuant to this Act shall have the right, subject to any contractual limitations binding upon such holder, and subject to the prior rights of the others, by mandamus or other suit, action or proceeding at law or in equity, to enforce his rights against the municipality (Acts 1936, ch. 144, sec. 64J) (S.S.)

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

1936 (S.S.) Powers in addition and supplemental.

The powers conferred by this Act shall be in addition and supplemental to the powers conferred by any other law, and bonds, interim certificates or other obligations may be issued hereunder for any project notwithstanding that any other law may provide for the issuance of bonds, interim certificates or other obligations for like purpose and without regard to the requirements, restrictions or other provisions contained in any other law. Bonds may be issued under this Act notwithstanding any debt or other limitation prescribed by any other law, and the mode and method of procedure for issuance of bond under this Act need not conform to the provisions of any other law. Any proceedings heretofore taken under any other law by the municipality relating to the subject matter of this Act or at the option of the governing body, may be discontinued and new proceedings instituted under this Act. Except in pursuance of any contract or agreement theretofore entered into by and between the municipality and any Federal agency, the municipality shall not borrow any money or issue any bonds pursuant to the provisions of this Act after January 1, 1940. It is the purpose of this Act to enable the municipality to secure the benefits of the Act of Congress to encourage public works, to reduce unemployment and thereby to assist in the national recovery, and promote the public welfare and to these ends the municipality shall have power to do all things necessary or convenient to carry out said purpose in addition to the express powers conferred in this Act; this Act is remedial in nature and the powers hereby granted shall be liberally construed (Acts 1936, ch. 144, sec. 64K) (S.S.)

1936 (S.S.) Bonds may be issued.

1936 (S.S.) New proceedings.

1936 (S.S.) Shall not issue bonds or borrow money.

Promote public welfare.

1936 (S.S.) Any parts of this Act be questioned by any Court.

That if any one or more sections, clauses, sentences, or parts of this Act shall for any reason be questioned by any court, and shall be adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions thereof but shall be confined to its operation to the specific provisions so held unconstitutional or invalid, and the inapplicability or invalidity of any section, clause or provision of this Act in any one or more instances shall not be taken to affect or prejudice in any way its applicability or validity in any other instance (Acts 1936, ch. 144, sec. 2) (S.S.)

1936 (S.S.) This Act shall be controlling.

That in so far as the provisions of this Act are inconsistant with the provisions of any other law, the provisions of this Act shall be controlling (Acts 1936, ch. 144, sec. 3) (S.S.)

1936 (S.S.) An emergency law.

That this Act is hereby declared to be an emergency law and necessary for the immediate preservation of the public health and safety, and having been passed by an aye and nay vote supported by 3/5 of the members elected to each house in the General Assembly the same shall take effect from the date of its passage. Approved April 29, 1936. (Acts 1936, ch. 144, sec. 4) (S.S.)

Clara M. Wilson, Sept. 16-1937
Worker.

THE BUILDINGS FORM

Name of building Court House

Room or vault number and location Office of Board of Education
no vault

Short title or abbreviation of room or vault, if any School Board Office.

Bureaus having records in this room or vault Office of Board of Education only

1. Room 17'10" X 14½' X 11' | 1 door 3X7 | 3 windows 3½ X 6½ ft.
(Approximate size of room or vault) (Number and approximate size of doors and windows)

2. Floor, wood, condition good Ceiling & walls lathed & plastered
(Material, and general condition of floor, ceiling, and walls)

3. Ventilation by door & windows free from dampness & soot
(Ventilation, atmospheric conditions—temperature, dust, soot, dampness, etc.)

4. no shelving | 2 file cabinets, 1 steel safe
(Linear feet of shelving) (Location of shelving in the room or vault)

1 wooden file cabinet, 1 steel file cabinet, 1 steel safe
(How shelving is constructed—material, etc.)

5. 5'x3'6"x2'3" 8'x2'7"x3'8" | 20 inches
(Linear feet of (a) bound volumes; (b) unbound materials—depth of file boxes, etc.;

None
(c) newspapers; (d) miscellaneous)

6. Not crowded, no room for expansion
(Condition of crowding, room for expansion with and without new shelving)

7. Lighting, good, Electric
(Lighting—type, whether good or poor)

8. Fair accommodation for users, 1 table, 3 desks.
(Accommodations for users—amount and character of space and equipment)

9. 100% records in this room
(Approximate percentage of the bureau's records are in this room or vault)

10. Sufficient room for purpose used.
(Custodian's estimate of additional space and equipment necessary for the proper housing of the records in this room or vault)

U. S. GOVERNMENT PRINTING OFFICE 16—4941

Daisy S. Cox
Worker

Sept. 16, 1937

THE BUILDINGS FORM

Name of building: County Court House

Room or vault number and location: Office of County + Home Dem. Agent.

Short title or abbreviation of room or vault, if any: no vault County Agent's Office

Bureaus having records in this room or vault: County Agent + Home Demonstration Agent.

1. 17'-10" X 14½' x 11 ft. (Approximate size of room or vault) | 1 door 3 X 7' | 3 Windows 3½' x 6½' (Number and approximate size of doors and windows)

2. Wood floor, good condition, ceiling + walls lathed + plastered, (Material, and general condition of floor, ceiling, and walls)

3. Ventilated by windows + doors, no soot or dampness (Ventilation, atmospheric conditions—temperature, dust, soot, dampness, etc.)

4. 4'10" X 16' X 4'3" (Linear feet of shelving) Wood and Steel File Boxes (Location of shelving in the room or vault)

One wood File Cabinet, rest of Steel (How shelving is constructed—material, etc.)

5. Unbound 4'10" X 16' X 4'3" (Linear feet of (a) bound volumes; (b) unbound materials—depth of file boxes, etc.;

None (c) newspapers; (d) miscellaneous)

6. Not crowded but no room for expansion (Condition of crowding, room for expansion with and without new shelving)

7. Lighting good Electric (Lighting—type, whether good or poor)

8. Sufficient space for users 3 Decks. (Accommodations for users—amount and character of space and equipment)

9. 100 % of Records kept in this Office (Approximate percentage of the bureau's records are in this room or vault)

10. Sufficient space for purpose used. (Custodian's estimate of additional space and equipment necessary for the proper housing of the records in this room or vault)

U. S. GOVERNMENT PRINTING OFFICE 16—4941

Daisy S. Cox Sept. 15th 1937
Worker.

WPA Form 141HR

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WORKS PROGRESS ADMINISTRATION

SURVEY OF STATE AND LOCAL HISTORICAL RECORDS, 1936

Maryland Historical Records Survey
(Name of State)

THE NEWSPAPER FORM

County Calvert City or town Prince Frederick

Agency or department Town Hall - First Floor

Bureau Office of Calvert Gazette

Name of other owner, if any Arthur H. Dowell and Anita S. Dowell

Name of building Town Hall (Street address)

1. Calvert Gazette (Name of paper) Prince Frederick (Place of publication)
2. Weekly (Frequency of publication) Each Saturday (Dates of publication)
3. Dates covered by holdings of the above 1885 - 1937

4. Dates for which bound None
5. Dates for which unbound but arranged 1885 - 1937
6. Dates for which loose
7. Merged with or succeeded by None Date
8. Successor to None Date
9. Location, by years Formerly located in a building over a store for about ten years, then removed to it' present office in the year of 1895 (Room and vault names or numbers)
10. Other information The Calvert Gazette was established by Charles S. Parran in 1885 and published by him alone until a half interest was sold to George H. Dowell in 1888.

over

U.S. GOVERNMENT PRINTING OFFICE 16—4942

These two published it until the said Charles S. Parran sold his half interest to George H. Dowell in 1892, who continued as sole owner and publisher until his death in August, 1931

His son, Arthur H. Dowell succeeded his father and is still the present publisher The politics of the Calvert Gazette is Republican.

News items and ads. are practically the same as the Calvert Journal.

Editorials also approve the politics of the Republican Party.

Clara M. Hilton Sept. 14 - 1937
Worker

WPA Form 14HR

WORKS PROGRESS ADMINISTRATION

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SURVEY OF STATE AND LOCAL HISTORICAL RECORDS, 1936

Maryland Historical Records Survey
(Name of State)

THE NEWSPAPER FORM

County Calvert City or town Prince Frederick

Agency or department Calvert Journal Office, 2nd Floor

Bureau Office of Calvert Journal

Name of other owner, if any J. Briscoe Bunting

Name of building J. B. Bunting Building
(Street address)

1. Calvert Journal (Name of paper) Prince Frederick (Place of publication)
2. Weekly (Frequency of publication) Each Saturday (Dates of publication)
3. Dates covered by holdings of the above 1867 - 1937
4. Dates for which bound
5. Dates for which unbound but arranged 1867 - 1937
6. Dates for which loose None
7. Merged with or succeeded by None Date
8. Successor to None Date
9. Location, by years The Calvert Journal formerly (Room and vault names or numbers) had its office in another building which has been torn down. The present (over)
10. Other information Calvert Journal was established in 1867. Charles Somerset Parran was Editor and owner for a number of years. A half interest was sold to Somervell Sellers, and the

Item 9 continued - office has been in the J. B. Bunting Building, 2nd floor since 1898 a period of 39 yrs.

Item 10 continued - two published the paper until the half interest of Somerell Sellers was sold to John P. Briscoe.

In 1884, Charles Somerset Parran died leaving his interest to his nephew, Charles S. Parran, who with John P. Briscoe published the journal until 1885.

Charles S. Parran then sold his half interest to his Co-owner John P. Briscoe, who published it until Jan 1-1892. He then sold it to J. B. Bunting, who has continuously owned and published it until present date.

The politics of this paper is Democratic

— Calvert County —

Calvert County named for the Calvert family is rich in colonial history dating back to 1654; when it was erected; yet it is believed the county was settled as early as 1637.

During the year 1650 about 500 acres of land was surveyed to Richard Preston, on the southerly side of Preston's Creek (now St. Leonard's Creek). Here he built his mansion, supposed to be the oldest house extant in Maryland.

During the period of Cromwell's rule in England the records of Maryland were removed from St. Mary's City to this home known as "Preston on the Patuxent."

Preston's home became the seat of government for the Province until 1657 when the records were taken back to St. Marys.

The Great Seal of Maryland was probably lost here, one historian claims it was never brought here, which seems improbable as the business of the colony could not very well have been carried on without a seal.

This old home called "Charlesgiffe" now owned by an author, Hulbert Footner has been restored to its original form and beauty.

Commodore Barney fought a British fleet in St. Leonard's Creek during the war of 1812.

The first County seat was located at Calvertown or Battle-town on Battle Creek, where later Chief Justice Roger Brooke Taney was born March 17, 1777 at "Taney Place" an old colonial home still standing and now owned by Benjamin Hance.

By an Act of the Assembly March 15, 1725 the county seat of Calvert was moved from Battletown to "Old Field" or "Hillkins Old Field"; named Prince Frederick-town in honor of Frederick of England.

Unfortunately most of the town of Prince Frederick was burned in 1882, completely destroying the Court House with all the priceless old records which were practically in toto from the time the County was formed.

Calvert County containing about 225 square miles, is a narrow peninsula 10 miles wide; bounded on the north by Anne Arundel County, on the east by Chesapeake Bay, south and west by the Patuxent river.

One hundred miles of water-front affords picturesque scenery, plentiful sea-foods, exceptionally good fishing probably surpassed by no other County in the East.

The harbor at Drum Point is considered one of the deepest on the eastern Coast.

Calvert is essentially an agricultural county, while the principal crop is and has been tobacco the soil is well adapted to all crops raised in Southern Maryland

Daisy S. Cole Sept. 8th 1937

WPA Form 10 HR

Hooker

WORKS PROGRESS ADMINISTRATION

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SURVEY OF STATE AND LOCAL HISTORICAL RECORDS, 1936

Maryland Historical Records Survey
(Name of State)

THE BUILDINGS FORM

County Calvert City or town Prince Frederick

Name of building County Court House
(Street address)

1. Bureaus whose records are in the building Clerk of Circuit Court, County Commissioners, Board of Education Treasurer's Office, Election Supervisors, Register of Wills County & Home Demonstration Agents.

2. Room and vault names or numbers and location No vault numbers. Rooms having vaults attached are - Clerk of Circuit Court, Register of Wills and County Commissioners.

3. Describe the building 1915 (a) Date of construction. Brick exterior steel framing (b) Material of which constructed.
70 x 50 x 24' or 84 000 cu. ft. (c) Approximate dimensions (outside measurements; cubic space). (exclusive of basement)
Colonial Style (d) General plan of building (attach an additional sheet if necessary).
about 40% Fire proof (e) Degree to which building is fireproof.

4. Damages to buildings None (By fires, floods, earthquakes, etc., with dates, and facts concerning damage to records)

5. Fireproof vaults contain approximately 70% of the quantity of records.

6. Indicate ownership of building Taxpayers of Calvert County

7. Is rental paid on building? No Amount $ None

8. Other information This building has an attractive porch or portico of Colonial design, across center front supported by 4 large cement columns.

10—4941

over

This two-story brick structure is of steel construction throughout

THE BUILDINGS FORM

Name of building Court House - Calvert Co, Md

Room or vault number and location Adjoining Co. Com. Office East side

Short title or abbreviation of room or vault, if any Co. Com. Vault.

Bureaus having records in this room or vault Clerk to Co. Commissioners

1. 4½' X 6' X 11' (Approximate size of room or vault) 1 door 6½ X 2' 10" no windows (Number and approximate size of doors and windows)

2. Floor, Concrete, condition good, walls plastered & lathed (Material, and general condition of floor, ceiling, and walls)

3. Ventilated by door Free from cost & dampness (Ventilation, atmospheric conditions—temperature, dust, soot, dampness, etc.)

4. 28½' X 13" X 17" (Linear feet of shelving) Around 2 walls (Location of shelving in the room or vault)

Shelves built in vault Constructed of wood (How shelving is constructed—material, etc.)

5. 16' X 18" X 14" 12' X 10" X 9½" 10 inches depth of file boxes (Linear feet of (a) bound volumes; (b) unbound materials—depth of file boxes, etc.;

None (c) newspapers; (d) miscellaneous)

6. Very Crowded. (Conditon of crowding, room for expansion with and without new shelving)

7. Lighting, fair, Electric bulb on side (Lighting—type, whether good or poor)

8. Small space poor accomodation for negro (Accommodations for users—amount and character of space and equipment)

9. Approximately 95% in vault, few in safe. (Approximate percentage of the bureau's records are in this room or vault)

10. More space needed in vault. (Custodian's estimate of additional space and equipment necessary for the proper housing of the records in this room or vault)

U.S. GOVERNMENT PRINTING OFFICE 16—4941

THE BUILDINGS FORM

Name of building County Court House

~~Room~~ or vault ~~number and location~~ Adjoining Clerk's office, North East corner of C. House

Short title or abbreviation of room or vault, if any Clerk's vault

Bureaus having records in this room or vault Clerk of the Circuit Court

1. 6½' x 21' x 11' feet (Approximate size of room or vault) | 1 Door 6½' x 2'-10" | 2 windows 3½' x 6½' feet (Number and approximate size of doors and windows)

2. Concrete floor, good condition walls + ceiling lathed + plastered (Material, and general condition of floor, ceiling, and walls)

3. Ventilated by windows + door, free from soot + dampness (Ventilation, atmospheric conditions—temperature, dust, soot, dampness, etc.)

4. 52½' x 2½' x 13" (Linear feet of shelving) Around walls of vault (Location of shelving in the room or vault)

Steel shelves around walls (How shelving is constructed—material, etc.)

5. 32½' x 15" x 13" (Linear feet of (a) bound volumes; (b) unbound materials—depth of file boxes, etc.; Unbound 20" x 15½" x 14"

None (c) newspapers; (d) miscellaneous)

6. Slightly crowded no more space for shelving (Condition of crowding, room for expansion with and without new shelving)

7. Lighting fair, one Electric bulb in center (Lighting—type, whether good or poor)

8. Fair accomodations to users (Accommodations for users—amount and character of space and equipment)

9. 75% of Records in vault, rest in Closets + Safe (Approximate percentage of the bureau's records are in this room or vault)

10. More space is needed but none provided (Custodian's estimate of additional space and equipment necessary for the proper housing of the records in this room or vault)

U. S. GOVERNMENT PRINTING OFFICE 16—4941

THE BUILDINGS FORM

Name of building County Court House

~~Room~~ or vault ~~number and location~~ adjoining Reg. of Wills Office, west side of building

Short title or abbreviation of room or vault, if any Reg. of Will's vault.

Bureaus having records in this room or vault Register of Wills & Orphan's Court

1. 8½' x 6½' x 11' — 1 door 6½' x 2'-10" | 1 window 6½' x 2'-2"
(Approximate size of room or vault) (Number and approximate size of doors and windows)

2. Concrete floor, good condition walls & ceiling, lathed & plastered
(Material, and general condition of floor, ceiling, and walls)

3. Ventilated by door & window, no soot or dampness.
(Ventilation, atmospheric conditions—temperature, dust, soot, dampness, etc.)

4. 28' x 16" x 15" In cabinets around walls
(Linear feet of shelving) (Location of shelving in the room or vault)

all shelves made of wood.
(How shelving is constructed—material, etc.)

5. 10' x 17" x 15" | Unbound 18' x 10" x 15"
(Linear feet of (a) bound volumes; (b) unbound materials—depth of file boxes, etc.;

None
(c) newspapers; (d) miscellaneous)

6. Crowded - Not any room for expansion
(Condition of crowding, room for expansion with and without new shelving)

7. Lighting fair, no electric light
(Lighting—type, whether good or poor)

8. Small space for users
(Accommodations for users—amount and character of space and equipment)

9. Approximately 100% are kept in this Vault
(Approximate percentage of the bureau's records are in this room or vault)

10. No additional space can be provided.
(Custodian's estimate of additional space and equipment necessary for the proper housing of the records in this room or vault)

U.S. GOVERNMENT PRINTING OFFICE 16—4941

THE BUILDINGS FORM

Name of building Court House

Room or ~~vault~~ number and location Office of Election Supervisors

Short title or abbreviation of room or vault, if any None (no vault)

Bureaus having records in this room or vault Election Supervisors Only

1. Room 12'8" X 9½ X 11 ft | no vault | 1 door 3X7 | 2 windows (over)
(Approximate size of room or vault) (Number and approximate size of doors and windows)

2. Floor wood, Condition Good, Ceiling + walls (new)
(Material, and general condition of floor, ceiling, and walls)

3. Ventilation by door + windows free from soot & dampness
(Ventilation, atmospheric conditions—temperature, dust, soot, dampness, etc.)

4. No shelving
(Linear feet of shelving) (Location of shelving in the room or vault)

(How shelving is constructed—material, etc.)

5. 4½ X 23" X 18" 2' X 6" X 11" no file boxes
(Linear feet of (a) bound volumes; (b) unbound materials—depth of file boxes, etc.;

None
(c) newspapers; (d) miscellaneous)

6.
(Conditon of crowding, room for expansion with and without new shelving)

7. No Electric lights — 2 windows
(Lighting—type, whether good or poor)

8. I dont think this office is crowded for the purpose used (over)
(Accommodations for users—amount and character of space and equipment)

9. About 45% of records are in this room, others in Closet.
(Approximate percentage of the bureau's records are in this room or vault)

10. Officials of Supervisors of Election do not use this office often, as I believe there is enough space for the purpose used.
(Custodian's estimate of additional space and equipment necessary for the proper housing of the records in this room or vault)

Item 1 continued. - size $6\frac{1}{2} \times 3\frac{1}{2}$ | $6\frac{1}{2} \times 2'3''$

Item 2, lathed & plastered.

Item 8 continued - This office has 2 desks, 1 bookcase, 2 chairs

THE BUILDINGS FORM

Name of building Court House

Room or ~~vault number and~~ location Treasurer's Office

Short title or abbreviation of room or vault, if any None (no vault)

Bureaus having records in this room or vault Treasurer's Only

1. Room 18'6" X 18'9" no vault 1 door 3X7 ft 2 windows (over)
(Approximate size of room or vault) (Number and approximate size of doors and windows)

2. Floor wood, Condition Good, Ceiling & walls (over)
(Material, and general condition of floor, ceiling, and walls)

3. Ventilation by door & windows, free from dust & dampness
(Ventilation, atmospheric conditions—temperature, dust, soot, dampness, etc.)

4. Size of safe 6' X 3'7" X 2' Southeast Corner of room
(Linear feet of shelving) (Location of ~~shelving in the room or vault~~)
$4\frac{1}{3}$ X 15" X 15" linear ft. of shelving
Volumes are on shelves in steel safe
(How shelving is constructed—material, etc.)

5. $4\frac{1}{3}$ X 15" X 15" no file boxes
(Linear feet of (a) bound volumes; (b) unbound materials—depth of file boxes, etc.;

None
(c) newspapers; (d) miscellaneous)

6. Slightly crowded
(Conditon of crowding, room for expansion with and without new shelving)

7. Lighting electric, Poor
(Lighting—type, whether good or poor)

8. Accommodation for users, Fair, 1 Counter, (over)
(Accommodations for users—amount and character of space and equipment)

9. 100% of records kept in this office.
(Approximate percentage of the bureau's records are in this room or vault)

10. No additional space could be added unless Office is changed.
(Custodian's estimate of additional space and equipment necessary for the proper housing of the records in this room or vault)

U.S. GOVERNMENT PRINTING OFFICE 16—4941

Size

Item 1 Continued - $3\frac{1}{2} \times 6\frac{1}{2}$ ft.

Item 2 Continued - lathed & plastered, good.

Item 8 - 2 decks, 3 tables, 6 chairs.

8 ~~Building Forms~~

Photographs
Statue
Maps.
Tablet

Daisy S. Cox Sept. 1 - 1937

WPA Form 16H Worker WORKS PROGRESS ADMINISTRATION

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SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland (Name of State) HISTORICAL RECORDS SURVEY

THE PAINTINGS AND STATUARY FORM

County Calvert City or town Prince Frederick

Agency or department Court House Lawn

Bureau Court House Walk

Name of other owner, if any Calvert Co. citizens

Name of building Court House (Street address)

1. Item or items Statue (Paintings, etchings, drawings, statues, etc.)

2. Title or subject World War Memorial

3. (One) (Number of items) 1920 (Date or dates) { Slab 13 x 45 inches, Base 75 x 52 " (Size or sizes) } Height 10 3 inches

4. Indicate by an (x) whether: Oil ( ), watercolor ( ), engraved ( ), crayon ( ), pen-and-ink ( ), photostat ( ), mounted ( ), framed ( ), marble ( ), bronze (X). Front

5. Condition of work Good (Granite base) elsb is sandstone??

6. ~~Artist~~ Sculptor E. Berce (Publisher or engraver) (Place of publication)

7. Location Located on walk in front of Court House (Rooms and vaults, corridors, parks, etc.)

8. Other information Statue was erected in memory of the patriots of Calvert County who lost their lives in the World War 1917-1918

The front of this monument is of bronze the figure of a woman is in the center, with out stretched arms.

U.S. GOVERNMENT PRINTING OFFICE 16—4925

(over)

Under the right arm is inscribed the following -

"The soldiers and sailors of Calvert Co. who lost their lives in the world-war."

Also (11) eleven names of those who made the supreme sacrifice

Under the left arm is inscribed the following -

"315 patriots from Calvert County answered the call for liberty and humanity."

Seven (7) names of those who lost their lives also appear here, making a total of 18

The inscription below appears on the back of the monument -

"This memorial is erected by the citizens of Calvert County to perpetuate the memory of their sons and daughters who made the supreme sacrifice and to those who served their country in the great world-wide war, 1917-1918"

Clara M. Nelson
Worker

Aug. 30 - 1937

WPA Form 16HR

WORKS PROGRESS ADMINISTRATION

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SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland HISTORICAL RECORDS SURVEY
(Name of State)

THE PAINTINGS AND STATUARY FORM

County Calvert City or town Prince Frederick

Agency or department Court House

Bureau Corridor of Court House

Name of other owner, if any Calvert Co

Name of building Court House
(Street address)

1. Item or items Tablet
(Paintings, etchings, drawings, statues, etc.)

2. Title or subject

3. 1 (Number of items) 1915 (Date or dates) 24 x 36 inches (Size or sizes)

4. Indicate by an (x) whether: Oil ( ), watercolor ( ), engraved ( ), crayon ( ), pen-and-ink ( ), photostat ( ), mounted ( ), framed ( ), marble ( ), bronze (X).

5. Condition of work Good

6. Artist T. Kent Roberts, Architect
(Publisher or engraver) (Place of publication)

7. Location Located on wall of corridor at foot of right front stairway, first floor.
(Rooms and vaults, corridors, parks, etc.)

8. Other information Tablet gives names of those on Building Committee for the erection of this Court House in 1915, the following names appear on the tablet (over)

Erected 1915

Building Committee

Thomas Parran (Chairman)

J Briscoe Bunting (Secretary)

Wesley Shemwell, (Treasurer)

John P. Briscoe

William H. Donell,

Rutherford B. Smoot.

John W. Jones

T. Kent Roberts
Architect.

J. L. Robinson, Const. Co
Builder.

Daisy S. Cox Aug. 30th 1937

WPA Form 15HR

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WORKS PROGRESS ADMINISTRATION

Worker

SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland HISTORICAL RECORDS SURVEY

(Name of State)

THE MAPS AND PHOTOGRAPHS FORM

County Calvert City or town Prince Frederick

Agency or department Court House

Bureau Court Room

Name of other owner, if any Calvert Co. Bar

Name of building County Court House (Street address)

1. Item or items Photographs (Map or maps, photographs, etc.)

2. Area covered, title, or subject

3. 6 (six) (Number of items or pages) 1867 to 1934 (Date or dates) Sizes vary from (9½ x 13½ 24 x 29 inches) (Size or sizes)

4. Indicate by an (x) whether: Printed ( ), engraved ( ), black-and-white ( ), colored ( ), blue-print ( ), photostat ( ), mounted ( ), framed (X), relief ( ), shaded ( ).

5. If map, also indicate (Scale) (Type of map: Physical, political, etc.)

6. (Condition of writing or other work) (of paper, film, etc.)

7. (Artist, author, etc.) (Publisher or engraver, if any) (Place of publication)

8. Location Located on north wall of Court Room, (in rear of Judges desk) second floor of Court House (Rooms and vaults)

9. Other information These are photographs of some deceased Chief Judges of the Seventh Judicial Circuit of Maryland They are namely:—

(over)

U. S. GOVERNMENT PRINTING OFFICE 16—4921

Chief Judge George Brent
Term 1867 - 1880

Associate Judge Daniel Magruder
Term 1867 - 1880
also served as Chief Judge from
1880 - 1881

Chief Judge Frederick Stone
Term 1881 - 1890

Assoc.
+ Chief Judge John P. Briscoe
of Calvert County.
Term 1890 - 1923

Assoc. and Chief Judge Benjamin Harris
Camalier
Term - 1908 - 1923

Chief Judge Walter Mitchell Digges
Term 1924 - 1934

Daisy S. Cox Aug. 27, 1937
Worker

WPA Form 15HR WORKS PROGRESS ADMINISTRATION

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SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland HISTORICAL RECORDS SURVEY
(Name of State)

THE MAPS AND PHOTOGRAPHS FORM

County Calvert City or town Prince Frederick

Agency or department Orphan's Court

Bureau Office of Register of Wills

Name of other owner, if any Calvert County.

Name of building Court House
(Street address)

1. Item or items Maps
(Map or maps, photographs, etc.)

2. Area covered, title, or subject

(Number of items or pages)	(Date or dates)	(Size or sizes)
2 (single maps)	1918	Group maps vary from 11 x 24 - 30 x 36 in.
1 3 maps (group)	—	
	1925	Single, 33 x 49 and 42 x 61 inches

4. Indicate by an (x) whether: Printed (X), engraved ( ), black-and-white ( ), colored (X), blue-print ( ), photostat ( ), mounted ( ), framed ( ), relief ( ), shaded ( ).

5. If map, also indicate Scale (Scale) Political (Type of map: Physical, political, etc.)

6. Condition Good (Condition of writing or other work) Good (of paper, film, etc.)

7. (Artist, author, etc.) (Publisher or engraver, if any) (Place of publication)

8. Location Located on north & east wall of Register of Wills Office, ground floor, Court House
(Rooms and vaults)

9. Other information These maps include a map of Maryland and a map of Md., Va. W. Va. and Del. combined, also a group of Geographic World Maps.

Daisy S. Cox Aug. 30 d 137

WPA Form 15HR

WORKS PROGRESS ADMINISTRATION

(Leave this space blank)

SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland HISTORICAL RECORDS SURVEY
(Name of State)

THE MAPS AND PHOTOGRAPHS FORM

County Calvert City or town Prince Frederick

Agency or department Clerk's Office

Bureau Clerk of Circuit Court

Name of other owner, if any Office of Register of Wills

Name of building Court House (Street address)

1. Item or items Maps (Map or maps, photographs, etc.)

2. Area covered, title, or subject

2	1928	60 x 84 inches
(3. Two)		34 x 52 inches
(Number of items or pages)	(Date or dates)	(Size or sizes)

4. Indicate by an (x) whether: Printed (X), engraved ( ), black-and-white ( ), colored (X), blue-print ( ), photostat ( ), mounted ( ), framed ( ), relief ( ), shaded ( ).

5. If map, also indicate scale (Scale) Poletical (Type of map: Physical, political, etc.)

6. Good (Condition of writing or other work) Good (of paper, film, etc.)

7. (Artist, author, etc.) (Publisher or engraver, if any) (Place of publication)

8. Location Located on south & west wall of Clerk's office, ground floor, Court House (Rooms and vaults)

9. Other information These maps include a map of the United States also a State Road map of Maryland

U. S. GOVERNMENT PRINTING OFFICE 16—4921

Clara M. Wilson - Sept. 2 - 1937
Worker.

WPA Form 15HR

WORKS PROGRESS ADMINISTRATION

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SURVEY OF STATE AND LOCAL HISTORICAL RECORDS: 1936

Maryland HISTORICAL RECORDS SURVEY
(Name of State)

THE MAPS AND PHOTOGRAPHS FORM

County Calvert City or town Prince Frederick

Agency or department Office of Co. Board of Education.

Bureau Supt. of Education.

Name of other owner, if any Board of Education.

Name of building Court House
(Street address)

1. Item or items Maps.
(Map or maps, photographs, etc.)

2. Area covered, title, or subject

2. 1932 {44 X 32 inches}

3. no date {36 X 52 inches}
(Number of items or pages) (Date or dates) (Size or sizes)

4. Indicate by an (x) whether: Printed (X), engraved ( ), black-and-white ( ), colored (X), blue-print ( ), photostat ( ), mounted ( ), framed ( ), relief ( ), shaded ( ).

5. If map, also indicate Scale (Scale) Political (Type of map: Physical, political, etc.)

6. Good (Condition of writing or other work) Good (of paper, film, etc.)

7. (Artist, author, etc.) (Publisher or engraver, if any) (Place of publication)

8. Location Located on south wall of Supt's office, Ground floor, Court House.
(Rooms and vaults)

9. Other information One of these maps is a map of Calvert Co. showing the topography and 3 Election Districts. The other is a Political map of Maryland.

U. S. GOVERNMENT PRINTING OFFICE 16—4921

PRINCE FREDERICKTOWN, OF CALVERT COUNTY

1804
To build a gaol.

That the levy court of Calvert County be and they are hereby authorized and empowered, at their discretion, to assess and levy, in two years, a sum of money, not exceeding $800, for the purpose of building a new gaol at Prince Fredericktown, in said county, to be levied and collected as other county charges (Acts 1804, ch. 7, sec. 1).

MARYLAND VERTICAL FILE

M'KINSEY VISITS SOLOMONS ISLAND

1st on 3 Articles March 27/38

Solomons Island was originally known as Sandy Island. Pop. 400 which is greatly augmented in the summer season.

The island is shaped like an inverted question mark and covers an area of about 25 acres.

Took its name from Isaac Solomon, he having married one of Alex. Somerville's daughters.

Somerville, an early settler, was shot by one of his slaves in the days of the fugitive slave law.

The State's Marine Biological Work Shop engaged in noteworthy performances, is located here. It was finished and dedicated to the service of the State in 1932.

The Episcopal denomination is deep here. It is part of Middleham parish. There was erected, 1748, Middleham Chapel, and in the graveyard of this old chapel tombstones date far back, 1750's and 60's.

Pratt.

SUPERVISOR OF ASSESSMENTS, STATE TAX COMMISSION AND THE "TAX COMMISSIONER"

1878
Tax Commissioner Appointed.

There shall be in the treasury department a tax commissioner of the state of Maryland, to be appointed by the governor, comptroller and treasurer, or a majority of them, who shall hold office for four years from the date of his qualification and until the appointment of his successor, and shall receive a salary of $2,500 per annum and such necessary traveling expenses (not exceeding $800 in any one year) as may be audited by the comptroller, who shall issue his warrant for the payment of the same when allowed. Said tax commissioner shall assess for state purposes the shares of capital stock in all banks, state or national banking associations or other incorporated institutions or companies incorporated under the authority of the state, or located or doing business therein, whose shares of capital stock are liable to assessment and taxation by the laws of the state, and shall have all the powers and perform all the duties in reference thereto which have heretofore devolved by law upon the comptroller; he shall report the assessment of such shares of capital stock to the comptroller, and the assessment shall be subject to appeal and revision as hereinafter provided in this act; he shall report the amount of the basis of assessment for state purposes in the several counties and in the city of Baltimore, with his suggestions in regard to the same at each regular session of the Assembly and perform such other duties as may be prescribed by law.

The county commissioners and the appeal tax court are directed annually to correct the assessment of the property in their respective counties and the city of Baltimore and to alter and correct any property improperly valued and to assess the same at its true value and to alter and correct the account of any person whose property may have been omitted in the former assessment, or may have been since acquired; and if real estate or other property shall from any cause have increased or diminished largely and materially in value since the last assessment they may alter and correct the same; they shall also at any time when directed by said tax commissioner, with the concurrence of the attorney general (signified by his opinion in writing) correct the assessment of the property in the respective counties and in the city of Baltimore by striking therefrom any property which they shall be instructed by said tax commissioner and attorney general is not subject to taxation under the laws of this state and the United States (Acts 1878, ch. 178).

1890
Report investments. annually.

The chief officer of each security, safe deposit, fidelity, guaranty and trust company heretofore or hereafter to be incorporated under the laws of this state or any other state, located in and doing business within this state shall annually report in detail to the said tax commissioner of all their securities and investments of every description held by such companies, in trust or otherwise, for every person, corporation or trust-estate to the end that the said investments may be made subject to state, county, and municipal taxation. Said commissioner shall annually assess said securities and other investments, and submit a copy of said annual reports to the county commissioners and to the tax appeal court in Baltimore City for the due assessment and levy of county and municipal taxes upon such securities and investments (Acts 1890, ch. 544).

1890
Other Taxes.

The revenues of railroad, telegraph or cable, express or transportion, telephone, parlor car, sleeping car, safe deposit, trust guaranty, fidelity, oil or pipe line, title, insurance, electric light or electric construction

companies incorporated under any general or special law of this state and doing business therein shall be subject to taxation.

Said companies to report annually to the state tax commission its gross receipts of revenues aforesaid for such year (Acts 1890, ch. 559).

1890 Foreign Corporations taxed.

State taxation on the revenues of certain foreign corporations, viz.:

Telephone company, electric light or lectric construction company, parlor, palace, or sleeping car company, oil or pipe line company, guano, phosphate or fertilizer company incorporated under the laws of the U. S. or in any other state or territory of the U. S. or any foreign country wishing to transact any business within this state shall first file with the state tax commissioner a certified copy of the charter or certificate or act of incorporation, under which it claims to transact business as a corporation, also a certificate of appointment of at least two resident agents to reside in this state to whom legal process may be served upon issued out of any court of this state.

To furnish state tax commissioner with annual reports of their gross receipts (Acts 1890, ch. 608).

1892 Distilled Spirits taxed.

A tax to be levied and collected upon distilled spirits. Owners or proprietors of each distillery or other warehouse shall annually report the amount of his stock to the state tax commissioner.

Said commissioner to fix the value of said spirits for taxation and submit a copy of such valuation to the county commissioners and the city of Baltimore who shall levy and collect the taxes.

Tax commissioner to provide forms and on which such reports or returns may be made (Acts 1892, ch. 704).

1902 To have three clerks.

Tax commissioner may employ three clerks at annual salaries of $1,500, $1,200 and $600 respectively (Acts 1902, ch. 236) raised to $1,800, $1,500, and $1,200 per annum (Acts 1904, ch. 368).

1902 Banks.

Banks to make annual reports to said commissioner of the number of shares of their capital stock and the par value of each share, with such information with regard to the value of the same as may be in the possession of the said bank's chief officer (Acts 1902, ch. 417).

1914 State Tax Commission created.

A commission is hereby created to be designated as State Tax Commission of Maryland composed of three members and not more than two shall be of the same political party. One to reside in Baltimore City, one on the Eastern Shore and one in Western Maryland. The term of each of the three members shall be for six years; one of the commissioners named in this act shall serve for two years, one for four years and one for six years and if for any reason the six year term shall prove to be unconstitutional the term of each shall be for two years.

First commissioners.

Oscar Leser for 2 years
Lewin W. Wickes for 4 years
Arthur P. Gorman " 6 " and Chairman
Governor to designate the chairman.

SUPERVISOR OF ASSESSMENTS, STATE TAX COMMISSION AND THE "TAX COMMISSIONER", cont.

Salaries. Each commissioner to receive a salary of $3,000 per annum payable by the state. The chairman of said commission shall also receive the sum of $3,000 per annum to be paid by the city of Baltimore to said chairman as an employee of said municipal corporation and each of the other two commissioners to receive an annual salary of $2,000 each from said city.

How appointed. Governor to fill vacancies and he shall appoint one commissioner every two years; and after said commission has organized they shall appoint a secretary who shall serve during their pleasure at an annual salary of $3,000 and they shall employ and fix the salary of such other clerks, etc., as they deem necessary. Such salaries to be paid by the state. Main office to be in Baltimore. Said commission may appoint an attorney of the state to act as counsel and fix the compensation.

Secretary clerks, etc.

Duties and Powers. It shall be the duty of the commission and it shall have the power and authority:

1. To have general supervision over the administration of the assessment and tax laws of the state.
2. To have general supervision over all supervisors of assessments and to have the final determination of assessments of all property in all the counties, towns, cities and villages of the state; to the end that all taxable property shall be placed on the assessment books and equalized between persons, firms and corporations in all the counties, towns, &c., so that they may all be assessed alike. In case any property which under the law is subject to taxation has not been assessed, such property shall be placed on the books at any time and shall be subject to taxation for the current and previous years, not exceeding four years in all as other property is subject to taxation.
3. To establish the form of the reports of assessment, assessment books and collection books, and of schedules, notices and other papers and forms for financial and statistical reports of county commissioners and the appeal tax court of Baltimore City to the state tax commission. Said officials to use those forms prescribed by said commission.
4. To provide a uniform system of accounts to be used by all collectors of state taxes.
5. To formulate, whenever the commission shall deem it practical, standards or units for assessment of various kinds of property, and to issue instructions to local supervisors of assessments in regard thereto and require the use thereof. To confer with county commissioners and the appeal tax court in Baltimore City and visit the counties as often as necessary.
6. To enforce and execute a continuing method of assessment and to require that all the property in the state be reviewed for assessment at least once in every five years.
7. To require individuals, firms, and corporations to furnish complete information as to ownership of all property, taxable or exempt, and all facts relative to the value thereof.
8. To investigate at any time, on its own initiative, assessments against any or all properties, or assessments in any county, district, city, town, or village.
9. To inquire into provisions of the law of other states and jurisdictions regarding jurisdiction and sites of property for purposes of taxation; to confer with tax commissioners of other states regarding the best methods of assessment &c.

SUPERVISOR OF ASSESSMENTS, STATE TAX COMMISSION AND THE "TAX COMMISSIONER", cont.

10. To provide for a system for inspection of state licenses and to require the payments of the proper fees fixed by law.

11. To confer with the governor, comptroller and treasurer as to the administration of the tax laws and report biennially to the Assembly its proceedings and recommendations.

Supervisor of Assessments.

Supervisors of assessments to be appointed in each county and in Baltimore City by said commission from a list of five persons submitted to the commission by the county commissioners of each county and by the mayor of Baltimore, who shall be removable for cause by said commission. He shall hold no other public office of profit. If such lists are not submitted after 20 days notice (after being requested to do so). Said commission may immediately fill such office after the expiration of such time.

County.

Supervisor in each county shall have general supervision of assessment of all property in the county. He shall not be required to make any assessments which shall be made by the county commissioners, or other proper authorities as now required by law, but he shall have the power to appeal to the state tax commission for any and all assessments and rulings which he may think improper. He shall visit every district at frequent intervals and obtain all necessary information and data, keep posted on sales in the county and conditions attending the sales and whenever possible report the sales and consideration of all transactions within 20 days to the said commission and to the county commissioners. From these reports and all evidence obtainable, etc., shall be determined by the respective county commissioners whether the assessment against any property or the unit of assessment values used in any district or county shall be changed, and in case the data submitted is not satisfactory to the said state tax commission or to the county commissioners, either have the power to obtain additional data, and in case the assessment so determined is not satisfactory either may order a new valuation.

City.

The supervisor of assessments in Baltimore City shall have access to the assessment books of said city and all the records of the appeal tax court, and to returns of all assessments made by assessors. He shall have authority to inquire into the assessment of any and all properties and report the results of any investigations to the appeal tax court of said city and to the state tax commission, and to recommend such changes as he may deem proper, and he shall have the power to appeal to the state tax commission from any assessment or ruling of the appeal tax court.

Upon any investigation which shall prima facie establish inequality of valuation of any part of said city, he shall report such investigation with recommendations to the state tax commission which shall have the power to order the appeal tax court to reassess such property and to have the same entered on the assessment books.

In case of failure of the state tax commission to agree upon any assessment with the county commissioners or with the appeal tax court as the case may be, then, and in that case the determination of the state tax commission shall prevail. Nothing herein contained shall be construed to limit the power of the state tax commission to make an investigation of assessments upon its own initiative in any part of the state.

Taxpayers may demand a hearing before the county commissioners or the appeal tax court as to the assessment of property or any unit of tax value, and no formal proceedings shall be required. And in case of any hearing, the parties may file data and information showing why any assessment is deemed erroneous, and the county commissioners or appeal tax court may hear and determine the matter.

Taxpayers and assessors may appeal from the determination of the above.

There shall be an appeal to court on questions of law only from decisions of the state tax commission to the court in the county where the property is situated, if real estate or tangible personal property, or where the owner resides, if intangible personal property, and the state tax commission i empowered to participate in any proceeding in any court wherein any assessment or taxation question is envolved.

The supervisors of Assessments shall confer frequently with the state tax commission and submit questions for determination to that commission, and shall receive instructions for their guidance in the supervision of the valuation and assessment of properties both real and personal and keep constantly what the other supervisors are doing.

Supervisors to be furnished an office at the county seat by the county commissioners and by the mayor of Baltimore City in Baltimore City. To be allowed the necessary clerical help necessary; and the said commission shall determine by a general and uniform rule, what data and information, if any, is not open for public inspection. This act is not intended to impose any limitation on the power of local bodies to employ assessors.

Salaries.

The salaries of the supervisors shall be paid by the several counties based on the aggregate value of property subject to taxation under his supervision. In those counties where the total value of all property shall not exceed $5,000,000, he shall receive an annual salary. If the aggregate value shall be over $5,000,000 and less than $10,000,000, he shall receive $800.

If over	$10,000,000	and	less	than	$20,000,000 -	$1,000
" "	20,000,000	"	"	"	30,000,000 -	1,200
" "	30,000,000	"	"	"	50,000,000 -	1,500
" "	50,000,000	"	"	"	75,000,000 -	1,800
" "	75,000,000	"	"	"	100,000,000 -	2,000
" "	100,000,000	----------	----------	----------	----------	2,400

Supervisor in Baltimore to receive $2,400.

State tax commission to adopt a seal and shall keep a full record of its procedings and shall make rules orders and directions necessary to carry out the provisions and objects of this act; to provide a system for hearings on petitions filed before it; adopt rules of proceeding of taking testimony and argument and such regulations in regard to notices of assessment, hearings and appeals; may compel the attendance of witness who may be notified through the sheriff's office &c.

On all appeals to the state tax commission herein provided all the provisions of the Act of 1908, ch. 167, relating to appeals in the Baltimore City Court, and the Act of 1910, ch. 430, relating to appeals to the circuit courts in the several counties shall continue in force so far as the same are applicable and not inconsistent with the other provisions of this act, except only that the state tax commission shall

be substituted for and exercise the functions now exercised under said acts by the aforesaid courts.

Office of state tax commissioner is abolished, powers, duties shall devolve upon the state tax commission.

Appropriation of $30,000 annually to officers and employees as compensation (Acts 1914, ch. 841).

1916
Chief Assessor
Additional Duties.

Local supervisor of assessments provided for by Acts 1914, ch. 841, shall in addition to his duties as chief assessor for his county, with such additional duties as the state tax commission may determine and designate; at such time as shall be ordered by said commission each of the several boards of county commissioners shall appoint such number of assessors as said commission may order; state tax commission may dismiss for cause any such assessor so appointed and require said county commissioners to appoint another in his place, or they may fill the vacancy.

Said assessors to receive $5 per diem when actually employed in the work of assessing; salaries and expenses to the levied for by county commissioners.

Each county having 3 commissioners each of said commissioners shall receive $5 per diem for actual services rendered in connection of reassessing property. Counties having more than 3 commissioners each commissioner to receive $3 per diem. County commissioners have the right to appoint a clerk who shall receive $3. Counsel to county commissioners to be counsel in relation to the assessment of property and receive such additional compensation as may be fair and reasonable (Acts 1916, ch. 629).

1916
Attorney
General

Attorney general to be legal advisor and representative to the state tax commission and other boards, commissions, etc., herein named (Acts 1916, ch. 560).

1916
Charters.

No charter or other paper to be received by the commission for record that is not in conformity with law. This act also amplifies the powers and duties of the commission relative to corporations [very lengthy act] (Acts 1916, ch. 596).

1916
Orphans'
Court.

Upon the completion of appraisement and before filing a copy of such appraisement with the orphans' court, the appraisers shall give a copy to the local supervisor of assessments, if the appraisement be real estate a copy to the local supervisor for the city or county where such real estate lies; if it be personal property, goods or chattels then it shall be given to the local supervisor for the county or city where the letters testamentary or administration were granted. Local supervisor to make return forwith the said copy to the state tax commission and it shall note thereon if ~~not~~ the value placed on the property by the appraisers is or is not a true one. If not, said commission shall set a date for a hearing and order a new appraisal to be made. Appraisers appointed in Baltimore City not required to give a copy to local supervisor, but the state tax commission or its agents may at all times investigate any appraisement that they deem erroneous and may direct a hearing as in county cases (Acts 1916, ch.)

SUPERVISOR OF ASSESSMENTS, STATE TAX COMMISSION AND THE "TAX COMMISSIONER", cont.

1916
Salaries.

State to pay entire salaries of members of the state tax commission along with those of other commissions &c (Acts 1916, ch. 713)

1918
Corporate Disolutions.

Any corporation in this state having no assets and owing no debts may close its affairs and authorize a petition for disolution to be filed with the state tax commission (Acts 1916, ch. 198).

1933
Salaries of supervisors of assessments.

Supervisors of assessments to receive the following salaries:

If the aggregate value shall not exceed $5,000,000 the annual salary shall be $540, over $5,000,000 and less than $10,000,000 - $720

"	10,000,000	"	"	"	20,000,000	- 900
"	20,000,000	"	"	"	30,000,000	-1,080
"	30,000,000	"	"	"	50,000,000	-1,335
"	50,000,000	"	"	"	75,000,000	-1,584
"	75,000,000	"	"	"	100,000,000	-1,760
"	100,000,000	----------				2,080

Supervisor in Baltimore receives $2,080
" " Washi.Co. " 2,400
" " Alleg. " " not less than $2,000.

1937
Salaries of supervisors.

If aggregate value is less than $5,000,000 annual salary to be $750.

For every $1,000,000 in excess of $5,000,000 up to $10,000,000 an additional amount of $40.
For every $2,000,000 in excess of $10,000,000 up to $30,000,000 an additional amount of $50.
For every $5,000,000 in excess of $30,000,000 up to $50,000,000 an additional amount of $80.
For every $5,000,000 in excess of $50,000,000 up to $100,000,000 an additional amount of $60.
Over $100,000,000, a salary of $2,450.
Annual salary in Baltimore City and of Baltimore, Washington and Allegany Counties shall be $3,000.
Anne Arundel County, $2,400 (Acts 1937, ch. 501).

THE DUTIES OF PUBLIC OFFICERS (THE ELECTION LAWS, & ETC)

Qualifications of voters. Vote by ballot.

Division of Counties, & etc.

Change of Residence.

Every free white male person of 21 years of age or upwards, who shall have been one year next preceding the election a resident of the State, and for 6 months a resident of the City of Baltimore, or in any County in which he may offer to vote, and being at the time of election a citizen of the United States, shall be entitled to vote in the ward or election district in which he resides in all elections hereafter to be held; and at all such elections the vote shall be taken by ballot. And in any case any County or City shall be so divided as to form portions of different election districts for the election of Congressmen, Senator, delegate, or other officer or officers then to entitle a person to vote for such officer, he must have been a resident of that part of the County or City which shall form part of the electoral district in which he offers to vote for 6 months next preceding the election; but a person who shall have acquired a residence in such County or City entitling him to vote at any such election, shall be entitled to vote in the election district from which he removed, until he shall have acquired a residence in the part of the County or City to which he has removed (art. 1, sec. 1, Constitution 1851).

Bribery.

Penalties.

That if any person shall give or offer to give, directly or indirectly, any bribe, present or reward, or any promise, or any security for the payment or delivery of money or any other thing, to induce any voter to refrain from casting his vote, or forcibly to prevent him in any way from voting, or to obtain or procure a vote for any candidate or person proposed or voted for as elector of President and Vice President of the United States, or Representative in Congress or for any office of profit or trust created by the Constitution (1851) or laws of this State, or by the ordinances or authority of the Mayor or City Council of Baltimore, the person giving or causes to be given an illegal vote, knowing it to be so, at any election to be hereafter held in this State, shall, on conviction in a Court of law, in addition to the penalties now or hereafter to be imposed by law, be forever disqualified to hold any office of profit or trust, or to vote at any election thereafter.(art. 1, sec. 2, Constitution 1851).

Laws against illegal voting.

(1853, ch. 133)

It shall be the duty of the General Assembly of Maryland to pass laws to punish with fine and imprisonment any person who shall remove into any election district or ward of the City of Baltimore, not for the purpose of acquiring a bona fide residence therein, but for the purpose of voting therein at an approaching election, or who shall vote in any election district or ward in which he does not reside (except in the case provided in the 1st Article of the Constitution 1851), or shall, at the same election, vote in more than one election district or ward, or shall vote or offer to vote, in any name not his own, or in any place of any other person of the same name, or shall vote in any County in which he does not reside (art. 1, sec. 3, Constitution 1851)

Oath of Office.

(1852, ch. 172; 1854, ch. 15. 4 Md. 189)

Every person elected or appointed to any office of profit or trust under the Constitution (1851) or laws made pursuant thereto, before he shall enter upon the duties of such office shall take and subscribe the following oath or affirmation: I A. B., do swear (or affirm as the case may be) that I will support the Constitution of the United States, and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment diligently and

faithfully, without partiality or prejudice, execute the office of _____ according to the Constitution and laws of this State, and that since the adoption of the present Constitution (1851) I have not in any manner violated the provisions thereof in relation to bribery of voters or preventing legal or procuring illegal votes to be given; (and if a Governor, Senator, member of the House of Delegates, or Judge) "that I will not directly or indirectly receive the profits or any part of the profits of any other office during the time of my acting as _____." And if any person elected or appointed to office as aforesaid, shall refuse or neglect to take the said oath or affirmation, he shall be considered as having refused to accept the said office, and a new election or appointment shall be made as in case of refusal or resignation, and any person swearing or affirming falsely in the premises, shall, on conviction thereof in a Court of law, incur the penalties for wilful and corrupt perjury, and be thereafter incapable of voting at any election, and also incapable of holding any office of profit or trust in this State (art. 1, sec. 4, Constitution 1851).

Persons disqualified to vote.

That no person above the age of 21 years, convicted of larceny, or other infamous crime, unless he shall be pardoned by the executive, shall ever thereafter be entitled to vote at any election in this State, and no person under guardianship as a lunatic, or as a person non compos mentis, shall be entitled to vote (art. 1, sec. 5, Constitution 1851).

(The preceding was transcribed verbatim from the Constitution of the State 1851).

(See the word "Elections," in the "Index to the Constitution," page 29, for the time and mode of election of the various officers referred to, & etc. (Wingate's Maryland Register 1857)

See "Elections of Members of Congress," "Congressional Districts," & etc., part page 175. (Wingate's Maryland Register 1857).

See "Baltimore Municipal Officers," page 140, for the time and mode of their election (Wingate's Maryland Register 1857).

See "Presidential Electors," page 176, for the time and mode of their election (Wingate's Maryland Register 1857).

Wingate's Maryland Register 1851, page 57. Under the Constitution (1851), art. 3, sec. 5, the day of General Election for all Public Officers under the State Government, is the "First Wednesday in November," 1851 and on the same day in every second year thereafter.

The next biennial General Election will be held on the 4th day of November, 1857, for the election of every officer under the State Government, except the Judges; State's Attorneys; the eleven Senators holding over, see page 41; the two Commissioners of Public Works holding over, see page 26; and the Judges of the Orphans' Court throughout the State; unless to fill vacancies in the offices above excepted (Wingate's Maryland Register 1857).

Penalties for illegal voting, & etc.

The Act of 1805, ch. 97, enacts, that candidates for office, or other persons practicing force or violence at an election are liable to a fine of not over $250, and not over 60 days imprisonment, upon conviction thereof; candidates or other persons offering to bribe at or any time before the day of election, a fine of not over $500, and not over 6 months imprisonment upon conviction in Court (See the additional penalties for fraudulent voting, & etc., proscribed by the Constitution, art. 1, sec. 2)

The Act of 1853, ch. 133, in pursuance of the 3rd section of Art. 1 of the Constitution (1851) enacts, "that any person who shall remove into any election district or ward of the City of Baltimore, not for the purpose of acquiring a bona fide residence therein, but for the purpose of voting therein at an approaching election, or who shall vote in any election district or ward in which he does not reside, (except in the case provided for in the first article of the Constitution 1851) or shall at the same election, vote in more than one election district or ward, or shall vote or offer to vote, in any name not his own, or in place of any other person of the same name, or shall vote in any County in which he does not reside, shall on conviction be punished by a fine of not less than $10 nor exceeding $100, and by imprisonment in the County or City jail for 30 days; and that it shall be the special duty of the Judges of Election to give information to the respective State's Attorneys of all infractions of this Act, when discovered by them, under the penalty of $20 for neglect in each case.

Tie votes.

The Act of 1854, ch. 26, enacts, "that in the cases comprehended in 3d section of the 10th article of the Constitution (1851), whenever any two or more candidates shall have received the highest and an equal number of votes, the Governor shall, and he is hereby authorized and required to issue a warrant for a new election, in such cases, of which election not less than 10 days' notice shall be given, exclusive of the day of the publication of the notice and of the day of election (Wingate's Maryland Register 1857)

Contested elections.

The Act of 1853, ch. 244, in pursuance of the 48th section of the 3rd article of the Constitution (1851), enacts, "that all contested elections for Comptroller Commissioner of Lotteries, and Commissioner of the Land Office, shall be decided by the House of Delegates that all cases of contested elections of any of the officers not provided for in the Constitution (1851), nor by the 1st section of this Act, shall be decided by the Judges of the several Circuit Courts, each in his respective circuit; that each judge of the Circuit Court may adopt such mode of proceeding in cases of contested elections, and prescribe such rules for taking testimony and adjudging costs as to him shall seem most satisfactory and least expensive.

Eligibility of persons to office.

Defaulters to the State.

The Act of 1856, ch. 16 relating to the ineligibility of persons to office of profit or trust who are in default to the State, under the 35th section of the 3rd article of the Constitution (1851), provides that such ineligibility can not be removed by subsequent payment into the Treasury, but the person to be eligible must not be in default at the time of his election or appointment. The Act

requires the Comptroller to furnish any person nominated to office, who may be in default to the State, with a statement of his accounts within 60 days of the general election, and if said account is not paid within 30 days, the Comptroller is required to publish the fact in the newspapers once a week for four weeks. The Act provides that in case of a defaulter being "improvidently" or inadvertently commissioned by the Governor a writ of quo warranto shall be issued to vacate the office, but does not invalidate the acts of an officer while holding such a commission. The Governor is required before issuing a commission to obtain a certificate from the Comptroller that the person is not in default to the State. The State's Attorneys are required to enforce the provisions of the Act under penalty of removal from office.

The committee on elections of the Legislature are required to examine the books of the Treasury, with reference to the eligibility of Senators and Delegates, who have been returned as elected, & etc (Wingate's Maryland Register 1857)

STATE BOARD OF HEALTH

1874
Appoint State Board of Health.

That the governor, by and with the advice and consent of the Senate, shall appoint 5 physicians, of whom one shall always be a resident of one of the counties of the Western, and one of the Eastern Shore, who shall constitute the State Board of Health; the physicians so appointed shall hold their office for two years, and until their successors are appointed, and all vacancies in the board shall be filled by the governor (Acts 1874, ch. 200, sec. 1).

1874
Duties

That the State Board of Health shall take cognizance of the interests of health and life among the people generally; they shall make sanitary investigations and inquiries respecting the causes of diseases, especially of epidemics, the sources of mortality and the effects of localities, employments, conditions, and circumstances on the public health, and they shall gather such information in respect to these matters as they may deem proper; they shall devise some scheme whereby medical and vital statistics of sanitary value may be obtained, and acts as an advisory board to the state in all hygienic and medical matters; they shall make special inspections of all public hospitals, prisons, asylums, and other institutions, when directed by the governor or the legislature, and shall at each regular session of the legislature submit a full report of their acts, investigations, and discoveries with such suggestions as they may deem proper (Acts 1874, ch. 200, sec. 2).

1874
Meetings.

That said board shall meet at least once in every three months, and as much oftener as they may deem proper; their first meeting shall be held within two weeks after their appointment shall have been made, and three members shall always constitute a quorum for business; they shall elect from their own number a president and a permanent secretary, the latter of whom ~~of whom~~ shall be the executive officer of the board; no member of the board except the secretary shall receive any compensation, but the actual traveling expenses of the members while so engaged in the duties of the board, shall be allowed and paid out of the general fund (Acts 1874, ch. 200, sec. 3).

1874
Duties of the secretary.

Salary of secretary

That the secretary shall perform and superintend the work prescribed in this act, and such other duties as the board shall require; he shall also furnish to the legislature, when in session, and to the governor when required, such information, cognate to this act, as from time to time they may deem necessary; an annual salary of $1,500 shall be paid to him in the same manner as that of other state officers, and such necessary expenses as the comptroller of the treasury shall audit on presentation of an itemized account, with vouchers and the certificate of the board, shall be allowed him (Acts 1874, ch. 200, sec. 4).

1874
Expenses.

That the expenses of the state board of health, including the salary of the secretary, shall not exceed $3,000 a year (Acts 1874, ch. 200, sec. 5).

1874
Appropriation.

That the sum of $3,000 a year, or as much thereof as may be necessary, for the term of two years, is hereby appropriated, from any money in the treasury not otherwise appropriated to carry out the objects of this act (Acts 1874, ch. 200, sec. 6).

STATE BOARD OF HEALTH, cont.

1880
Repealed.

That the act passed at the January session 1874, ch. 200, entitled "An act to establish a State Board of Health," be and the same is hereby repealed. (Acts 1880, ch. 438, sec. 1).

1880
Name and style.

That a board is hereby established which shall be known under the name and style of the State Board of Health of Maryland; it shall consist of seven members, as follows; four members, one of whom shall be an experienced civil engineer, and three of whom shall be experienced physicians, to be appointed by the governor, with the advice and consent of the Senate, and a secretary, as provided in section five of this act; these five together with the attorney general of the state, and the commissioner of health of the city of Baltimore, who shall be ex officio members, shall constitute the said board of health. The persons so appointed by the governor shall hold office for four years, provided that those first appointed shall be so classed that the terms of office of two shall expire on the last day of January in every second year; thereafter the governor shall biennially appoint two members in the place of the two whose terms shall so expire who shall hold office for four years; and all vacancies occurring otherwise shall be filled by the governor, with the advice and consent of the Senate (Acts 1880, ch. 438, sec. 2).

Term of office.

1880
Make sanitary investigations.

That the said board shall have the general care of the sanitary interests of the people of this state; they shall make sanitary investigations and inquiries respecting the causes of disease, and, especially, epidemics, the causes of mortality and the influence of locality, employment, habits and other circumstances and conditions upon the health of the people; they shall inquire into and investigate all nuisances affecting the public health in any county, city or village in the state, and are authorized and empowered, by information or petition filed in the name of the board, to apply to the judges, or to any judge, of the circuit court for the county in which such nuisance shall exist, or to the judge of the circuit court of Baltimore City, as the case may be, in term, time or vacation, for an injunction to restrain and prevent such nuisance, no matter by whom or by what authority committed. (Acts 1880, ch. 438, sec. 3).

1880
Elect president.

That the said board shall meet quarterly in the city of Baltimore, and at other times and places as they shall appoint, a majority to be quorum for the transaction of business; they shall elect one of their number to be president of the board, and to adopt all needful rules and regulations, subject to the provisions of this act; they shall organize, as far as practicable, in every city, village and legislative district in this state, local boards or advisory committees, to serve without pay, to assist the board in the proper performance of their duties, and to make a report quarterly to the board of the sanitary condition of their respective cities, villages, or districts. The board shall have authority to send their secretary or a committee of the board, to any part of the state, at any time, when necessary to investigate the cause of any special or unusual sickness or mortality. In the event of an epidemic or pestilential disease occurring in any county, city or village of the state, the board shall forwith cause all needful sanitary measures and precautions to be taken that the emergency may call for, and which may be consistent with law, and shall be approved

STATE BOARD OF HEALTH, cont.

by the governor, said approval to be expressed in writing; and upon the application of said board, with the approval of the governor, the comptroller is hereby authorized to draw his warrant upon the treasurer in favor of the board for an amount not exceeding $10,000, to be paid out of any unappropriated money in the treasury, to be applied and expended under the direction of the governor and the said board of health in carrying out such needful sanitary measures and precautions (Acts 1880, ch. 438, sec. 4).

1880
Elect secretary.

That at their first meeting, or as soon as a competent and suitable person can be secured, the board shall elect a secretary, who shall be an educated physician and experienced in sanitary science, and who, by virtue of such election, shall be a member of the board and its executive officer. The board may elect one of their own number secretary, in which case the governor shall, with the advice and consent of the Senate, appoint another member to complete the full number of the board (Acts 1880, ch. 438, sec. 5).

1880
Keep record.

That the secretary shall hold his office so long as he shall faithfully discharge the duties thereof, but may be removed for just cause; he shall keep a record of the transactions of the board and account of all expenditures authorized by the act; he shall, whenever necessary correspond with other state boards of health, and with the local boards and health officers in this state, and secure an interchange of all useful sanitary information, especially respecting the causes, treatment and progress of epidemics; he shall keep on file all reports received, and all correspondence relating to the duties of this board; he shall prepare blank forms of returns and such instructions as may be necessary, and forward them to the several local boards throughout the state; he shall when requested by local boards, visit their respective districts, cities or villages to investigate the cause of any existing disease, and shall, from time to time whenever directed by the governor or legislature make special inspections of public hospitals, asylums, prisons and other institutions, and shall at each regular session of the legislature, submit through the board, a full report of his investigations, with such suggestions and recommendations as he may deem proper; he shall when required by the governor or other state authorities, advise in regard to the location, drainage, water supply, disposal of excrement, heating and ventilation of any public institution or building belonging to the state; he shall collect information among the people; he shall receive from the treasury, in monthly payments, an annual salary of $1,800 to be paid on the warrant of the comptroller out of any money in the treasury not otherwise appropriated (Acts 1880, ch. 438, sec. 6).

1880
Vital statistics.

That the secretary shall be the superintendent of vital statistics; he shall collect, tabulate and index these statistics, and cause the returns received by him for each annual or biennial period to be bound together in one volume, and after he has prepared from the returns such tabular results as will render them of practical utility, he shall deposit them in the state library; and in order to secure uniformity and correctness, all state and county officers, local health authorities and other persons, charged with collecting or recording marriages, births and deaths in the state, shall quarterly, on or before the first days of January, April, July and October in each year, make true and correct returns to the said superintendent, who shall have the same

properly transcribed in books kept for the purpose, and shall, in the event of an unusual mortality in any particular locality, make immediate inquiry into the same and report the results thereof to the board; the said superintendent shall receive the same compensation now allowed by section 9, ch. 130, acts of 1865, to the clerks of the several county courts, and the court of common pleas of Baltimore, for recording marriages, births and deaths, to be paid as the salary of the secretary is paid; provided the amount so paid in any one year shall not exceed the sum of $200 (Acts 1880, ch. 438, sec. 7).

1880
Who to receive compensation.

That no member of the board, except the secretary, shall receive any compensation; but the actual personal expenses of any member, while engaged in the duties of the board, and such necessary expenses of the board as the comptroller of the treasury shall audit, on presentation of an itemized account, with vouchers, and the certificates of the board, shall be allowed and paid; provided said expenses shall not exceed annually, the sum of $1,200, which is hereby appropriated from any money in the treasury not otherwise appropriated (Acts 1880, ch. 438, sec. 8).

1882
Check infectious diseases.

That when the health authority of any city or town, or any justice of the peace for any county, is of the opinion, on the certificate of a qualified medical practitioner, that the cleansing and disinfecting of any house or part thereof, and of articles therein likely to retain infection, would tend to prevent or check infectious diseases, it shall be the duty of such authority to give notice in writing to the owner or occupier of such house or part thereof, and articles, within a time specified in such notice; and if the person to whom notice is so given fails to comply therewith he or she shall be liable to a penalty of not less than $5 and not exceeding $10 for every day during which he or she continues to make default; and the health authority shall cause such house or part thereof, and articles, to be cleansed and disinfected, and may recover the expenses incurred from the owner or occupier in default, as other fines and forfeitures are recoverable; provided that when the owner or occupier of any such house or part thereof is from poverty or otherwise unable, in the opinion of the authority, effectually to carry out the requirements of this section, such authority may, without enforcing such requirements on such owner, or occupier, clean and disinfect such house or part thereof, and articles, and the city, town or county in which such house is situated shall defray the expenses thereof (Acts 1882, ch. 155, sec. 1).

1882
Destruction of bedding, etc.

That any health authority in any city or town may direct the disinfection or destruction of any bedding, clothing or other articles which have been exposed to infection from any dangerous infectious disorder; provided, that when any person sustains any damage by reason of the exercise of any of the powers of this act, in relation to any matter as to which he is not himself in default, reasonable compensation shall be made by the municipal or county authorities to such person (Acts 1882, ch. 155, sec. 2).

1882
May be removed.

That where any suitable hospital or place for the reception of the sick is provided, within a convenient distance, any person who is suffering from any dangerous infectious disease, and is without proper lodging

or accommodation, or lodged in a room occupied by more than one family or is on board of any ship or vessel, may, on a certificate signed by a qualified medical practitioner, and with the consent of the superintending body of such hospital or place, be removed by order of any health authority or justice of the peace to such hospital or place, at the cost of the city or county in which such case may occur; and any person who wilfully disobeys or obstructs the execution of such order shall be deemed guilty of a misdemeanor, and shall be fined not less than $50 or more than $200, or be imprisoned in jail, in the discretion of a competent court, not less than one month or more than six months (Acts 1882, ch. 155, sec. 3).

1882
Not to wilfully expose.

That any person who, while suffering from any dangerous infectious disorder, wilfully exposes himself or herself, without proper precautions against spreading the said disorder in any street, public place, shop, inn or public conveyance, or enters any public conveyance without previously notifying the owner, conductor or driver thereof that he is so suffering, or being in charge of any person so suffering, so exposes such sufferer, or gives, lends, sells, transmits or exposes without previous thorough disinfection, and bedding, clothing, rags, or other things which have been exposed to infection from any such disorder, shall be liable to a penalty not exceeding $500, or imprisonment not exceeding 12 months, or both in the discretion of a competent court (Acts 1882, ch. 155, sec. 4).

Not to attend school, etc.

That any person, parent or guardian, or other party who carelessly carry about children or others affected with infectious diseases, or who knowingly, or wilfully introduce infectious persons into other persons' houses, or permit children under their care to attend any school, theatre, church, or public place where they will be brought in contact with others shall be liable to a penalty not exceeding $100 for each and every offense (Acts 1882, ch. 155, sec. 5).

1882
Conveyances to be disinfected.

That every owner or driver of a public conveyance shall immediately provide for the disinfection of such conveyance, in a manner to be approved by the local health authority, after it has conveyed any one suffering from a dangerous infectious disorder, or the corpse of any one who has died from any such disorder, and if he fails to do so he shall be liable to a penalty not exceeding $25; but no such owner or driver shall be required to convey any person so suffering until he has been paid a sum sufficient to cover loss or expense incurred by him in carrying into effect the provisions of this section (Acts 1882, ch. 155, sec. 6).

1882
Order body to be removed.

That when the body of any one who has died of any infectious disease is retained in a room in which persons live or sleep, or any dead body which is in such a state as to endanger the health of the inmates of the same house or room, any health officer may, on a certificate signed by a qualified medical practitioner, or the application of three persons living in the neighborhood, order the body to be removed and buried at the cost of the city, town, or county, within a time to be limited by such order; unless the friends or relatives of the deceased undertake to bury the body within the time so limited, and do bury the same, it shall be the duty of the said health officer to have such body buried at the expense of the city, town or county; and any person or persons obstructing the execution of any order made by any health officer under this section shall be liable to a penalty not exceeding $200, or imprisonment not exceeding six months (Acts 1882, ch. 155, sec. 8).

Penalty for obstructing.

1882
Hospital or temporary place.

That the municipal or county authorities may provide for the use of the inhabitants of their respective city, town, or county hospitals or temporary places for the reception of the sick; and for that purpose may themselves build such hospitals or places of reception, or contract for the use of any such hospital or part of a hospital or place of reception, or enter into any agreement with any person having the management of any hospital for the reception of the sick inhabitants of their city, town, or county, on payment of such sum as may be agreed on; or two or more local authorities may combine in providing a common hospital (Acts 1882, ch. 155, sec. 9)

1882
Expenses incurred--how recovered.

That any expenses incurred by the authorities of any city, town or county, in maintaining a hospital, or in a temporary place for the reception of the sick, a patient who is not a pauper shall be deemed to be a debt due from such patient to the authorities aforesaid, and may be recovered from him at any time within twelve months after the discharge from such hospital or place of reception, or from his estate, in the event of his dying in such hospital (Acts 1882, ch. 155, sec. 10).

1886
State Board of Health to enforce rules.

That whenever the State Board of Health shall have cause to believe that there is danger of cholera, small pox, or other dangerous or infectious disease invading the state or country, it shall be the duty of the said board to take such action and adopt and enforce such rules and regulations as it may deem necessary to prevent the introduction or spread of such infectious or dangerous disease within the state, and any person or persons or corporation refusing or neglecting to obey such rules and regulations shall be deemed guilty of a misdeameanor, and shall, upon conviction thereof in a court of competent jurisdiction, be fined not less than $50 nor exceeding $500 for every such offence. (Acts 1886, ch. 22, sec. 1).

1886
Penalty.

1886
Local Boards of Health.

That the Board of County Commissioners of the several counties in this state shall ex officio, constitute a local board of health for their respective counties, and shall have and exercise all the duties of a board of health, as provided in this act, except in cases where the charter of any city or town in the state contains provisions inconsistent therewith (Acts 1886, ch. 22, sec. 2).

1886
Report

That such local board of health shall take cognizance of all unhealthy nuisances within the limits of their sanitary jurisdiction, and any person or persons or corporation refusing or neglecting, after due notice,

1886
Penalty

to comply with the requirements of the said board in this respect shall be liable to a penalty not exceeding $50; all questions arising between local boards as to jurisdiction or their relative duty in the abatement of any particular nuisance shall be referred to the state board of health for settlement (Acts 1886, ch. 22, sec. 5).

1886
Duties.

It shall be the duty of every county health officer, immediately after his appointment, to transmit to the secretary of the state board of health his full name and post office address; he shall keep an accurate record of the proceedings of the local board of health of which he is the secretary, as well as his own official acts, and furnish a copy thereof annually, in the month of October, to the secretary of the state board of health, together with such other information as regard to the sanitary contition of his county as he may deem interesting or valuable for publication in the biennial report of the state board of health (Acts 1886, ch. 22, sec. 6).

1886
Epidemics.

That whenever any local or county health officer shall receive reliable notice, or shall otherwise have reason to believe that there is within the limits of his sanitary jurisdiction a case of cholera, smallpox or other disease dangerous to the public health, he shall immediately investigate the matter and take all proper steps for the restriction or suppression of such disease or diseases, and the said county commissioners may incur and pay as other county expenses are paid the necessary and legitimate expenses thereof; he shall promptly notify the secretary of the state board of health of the existence of any epidemic or unusual sickness or mortality that may come to his knowledge within his own sanitary jurisdiction or contiguous thereto, and when thus informed, it shall be the duty of the secretary of the state board of health to cooperate with and aid the local health authorities in making scientific and practical investigation into the cause or causes of any existing disease, or in devising the most efficient means for its restriction or suppression, or for the exclusion of any threatened disease; and to this end he may exercise all the powers of the state board of health (Acts 1886, ch. 22, sec. 7).

1886
Reenacted.

That all the provisions of the Act of 1880, ch. 438, to which this is a supplement, not inconsistent with the provision of this act, are hereby reenacted and declared to be in full force and effect (Acts 1886, ch. 22, sec. 8).

1914
Local boards - when to meet.

The local board of each county shall meet semiannually in the months of May and October and as much oftener as they may deem necessary; they shall act in conjunction with the state board of health and shall report to said board such facts in reference to the sanitary condition of their respective counties as they may deem important or necessary; they may adopt and enforce all needful rules and regulations concerning nuisances and causes of sickness within their respective jurisdiction subject to the provisions of this article; they may regulate all fees and charges in connection with their own regulations and shall establish the salaries of their respective county health officers on the following maximum basis: not exceeding, in counties having a population of 15,000 or less, $150 per annum, with an additional allowance of not more than $100 per annum for each 8,000 population in excess of 15,000. Provided that in Montgomery County it shall be the duty of the county commissioners to meet exclusively

as a board of health on the first Wednesday of each month; and provided further, that it shall be the duty of the health officer of said county, in addition to those duties otherwise prescribed by law, in instances of contagion to fumigate all school and other public buildings, the materials therefor to be provided by said board of health, and provided further that the salary as health officer for said county shall be $1,200 per annum. And provided further that the health officer shall attend all indigent persons in the said county suffering from contagious diseases (Acts 1914, ch. 742, sec. 36).

1922
Physician to be trained.

The local board of health of each county may, whenever they shall deem it necessary or desirable, require that any qualified physician appointed by such board as county health officer shall be trained in sanitary science public health and hygiene and shall not, so long as he shall hold that office, engage in any other occupation which would conflict with the performance of his duties as health officer. He shall have all the powers and duties which are now or may hereafter be conferred upon county health officers by law; he shall enforce all the public health statutes and rules and regulations of the state board of health or the local board of health, under the direct supervision and control of the local board, and shall perform such other duties and exercise such other functions as the local board of health shall direct. The local board of health may make and enter into a contract with such county health officer for such period of time as may be mutually agreeable, but not longer than the terms of office of the members of said local board of health and may fix the salary of any county officer appointed subject to the provisions of this section, without regard to the provisions of section 36 of this article. This section shall not apply to Prince George's County, Charles County and St. Mary's County (Acts 1922, ch. 483, sec. 39)

1931
To divide the state into sanitary districts.

That the state board of health of Maryland shall divide the state outside Baltimore City into twenty-three (23) sanitary districts following county lines and upon the recommendation of its director, and by a majority vote thereof, it shall appoint a deputy state health officer for each sanitary district (Acts 1931, ch. 134, sec. 8).

STATE BOARD OF HEALTH

1874
Appoint State Board of Health.

That the governor, by and with the advice and consent of the Senate, shall appoint 5 physicians, of whom one shall always be a resident of one of the counties of the Western, and one of the Eastern Shore, who shall constitute the State Board of Health; the physicians so appointed shall hold their office for two years, and until their successors are appointed, and all vacancies in the board shall be filled by the governor (Acts 1874, ch. 200, sec. 1).

1874
Duties

That the State Board of Health shall take cognizance of the interests of health and life among the people generally; they shall make sanitary investigations and inquiries respecting the causes of diseases, especially of epidemics, the sources of mortality and the effects of localities, employments, conditions, and circumstances on the public health, and they shall gather such information in respect to these matters as they may deem proper; they shall devise some scheme whereby medical and vital statistics of sanitary value may be obtained, and acts as an advisory board to the state in all hygienic and medical matters; they shall make special inspections of all public hospitals, prisons, asylums, and other institutions, when directed by the governor or the legislature, and shall at each regular session of the legislature submit a full report of their acts, investigations, and discoveries with such suggestions as they may deem proper (Acts 1874, ch. 200, sec. 2).

1874
Meetings.

That said board shall meet at least once in every three months, and as much oftener as they may deem proper; their first meeting shall be held within two weeks after their appointment shall have been made, and three members shall always constitute a quorum for business; they shall elect from their own number a president and a permanent secretary, the latter of whom ~~of whom~~ shall be the executive officer of the board; no member of the board except the secretary shall receive any compensation, but the actual traveling expenses of the members while so engaged in the duties of the board, shall be allowed and paid out of the general fund (Acts 1874, ch. 200, sec. 3).

1874
Duties of the secretary.

Salary of secretary

That the secretary shall perform and superintend the work prescribed in this act, and such other duties as the board shall require; he shall also furnish to the legislature, when in session, and to the governor when required, such information, cognate to this act, as from time to time they may deem necessary; an annual salary of $1,500 shall be paid to him in the same manner as that of other state officers, and such necessary expenses as the comptroller of the treasury shall audit on presentation of an itemized account, with vouchers and the certificate of the board, shall be allowed him (Acts 1874, ch. 200, sec. 4).

1874
Expenses.

That the expenses of the state board of health, including the salary of the secretary, shall not exceed $3,000 a year (Acts 1874, ch. 200, sec. 5).

1874
Appropriation.

That the sum of $3,000 a year, or as much thereof as may be necessary, for the term of two years, is hereby appropriated, from any money in the treasury not otherwise appropriated to carry out the objects of this act (Acts 1874, ch. 200, sec. 6).

STATE BOARD OF HEALTH, cont.

1880
Repealed.

That the act passed at the January session 1874, ch. 200, entitled "An act to establish a State Board of Health," be and the same is hereby repealed. (Acts 1880, ch. 438, sec. 1).

1880
Name and style.

That a board is hereby established which shall be known under the name and style of the State Board of Health of Maryland; it shall consist of seven members, as follows; four members, one of whom shall be an experienced civil engineer, and three of whom shall be experienced physicians, to be appointed by the governor, with the advice and consent of the Senate, and a secretary, as provided in section five of this act; these five together with the attorney general of the state, and the commissioner of health of the city of Baltimore, who shall be ex officio members, shall constitute the said board of health. The persons so appointed by the governor shall hold office for four years, provided that those first appointed shall be so classed that the terms of office of two shall expire on the last day of January in every second year; thereafter the governor shall biennially appoint two members in the place of the two whose terms shall so expire who shall hold office for four years; and all vacancies occurring otherwise shall be filled by the governor, with the advice and consent of the Senate (Acts 1880, ch. 438, sec. 2).

Term of office.

1880
Make sanitary investigations.

That the said board shall have the general care of the sanitary interests of the people of this state; they shall make sanitary investigations and inquiries respecting the causes of disease, and, especially, epidemics, the causes of mortality and the influence of locality, employment, habits and other circumstances and conditions upon the health of the people; they shall inquire into and investigate all nuisances affecting the public health in any county, city or village in the state, and are authorized and empowered, by information or petition filed in the name of the board, to apply to the judges, or to any judge, of the circuit court for the county in which such nuisance shall exist, or to the judge of the circuit court of Baltimore City, as the case may be, in term, time or vacation, for an injunction to restrain and prevent such nuisance, no matter by whom or by what authority committed. (Acts 1880, ch. 438, sec. 3).

1880
Elect president.

That the said board shall meet quarterly in the city of Baltimore, and at other times and places as they shall appoint, a majority to be quorum for the transaction of business; they shall elect one of their number to be president of the board, and to adopt all needful rules and regulations, subject to the provisions of this act; they shall organize, as far as practicable, in every city, village and legislative district in this state, local boards or advisory committees, to serve without pay, to assist the board in the proper performance of their duties, and to make a report quarterly to the board of the sanitary condition of their respective cities, villages, or districts. The board shall have authority to send their secretary or a committee of the board, to any part of the state, at any time, when necessary to investigate the cause of any special or unusual sickness or mortality. In the event of an epidemic or pestilential disease occurring in any county, city or village of the state, the board shall forwith cause all needful sanitary measures and precautions to be taken that the emergency may call for, and which may be consistent with law, and shall be approved

by the governor, said approval to be expressed in writing; and upon the application of said board, with the approval of the governor, the comptroller is hereby authorized to draw his warrant upon the treasurer in favor of the board for an amount not exceeding $10,000, to be paid out of any unappropriated money in the treasury, to be applied and expended under the direction of the governor and the said board of health in carrying out such needful sanitary measures and precautions (Acts 1880, ch. 438, sec. 4).

1880
Elect secretary.

That at their first meeting, or as soon as a competent and suitable person can be secured, the board shall elect a secretary, who shall be an educated physician and experienced in sanitary science, and who, by virtue of such election, shall be a member of the board and its executive officer. The board may elect one of their own number secretary, in which case the governor shall, with the advice and consent of the Senate, appoint another member to complete the full number of the board (Acts 1880, ch. 438, sec. 5).

1880
Keep record.

That the secretary shall hold his office so long as he shall faithfully discharge the duties thereof, but may be removed for just cause; he shall keep a record of the transactions of the board and account of all expenditures authorized by the act; he shall, whenever necessary correspond with other state boards of health, and with the local boards and health officers in this state, and secure an interchange of all useful sanitary information, especially respecting the causes, treatment and progress of epidemics; he shall keep on file all reports received, and all correspondence relating to the duties of this board; he shall prepare blank forms of returns and such instructions as may be necessary, and forward them to the several local boards throughout the state; he shall when requested by local boards, visit their respective districts, cities or villages to investigate the cause of any existing disease, and shall, from time to time whenever directed by the governor or legislature make special inspections of public hospitals, asylums, prisons and other institutions, and shall at each regular session of the legislature, submit through the board, a full report of his investigations, with such suggestions and recommendations as he may deem proper; he shall when required by the governor or other state authorities, advise in regard to the location, drainage, water supply, disposal of excrement, heating and ventilation of any public institution or building belonging to the state; he shall collect information among the people; he shall receive from the treasury, in monthly payments, an annual salary of $1,800 to be paid on the warrant of the comptroller out of any money in the treasury not otherwise appropriated (Acts 1880, ch. 438, sec. 6).

1880
Vital statistics.

That the secretary shall be the superintendent of vital statistics; he shall collect, tabulate and index these statistics, and cause the returns received by him for each annual or biennial period to be bound together in one volume, and after he has prepared from the returns such tabular results as will render them of practical utility, he shall deposit them in the state library; and in order secure uniformity and correctness, all state and county officers, local health authorities and other persons, charged with collecting or recording marriages, births and deaths in the state, shall quarterly, on or before the first days of January, April, July and October in each year, make true and correct returns to the said superintendent, who shall have the same

properly transcribed in books kept for the purpose, and shall, in the event of an unusual mortality in any particular locality, make immediate inquiry into the same and report the results thereof to the board; the said superintendent shall receive the same compensation now allowed by section 9, ch. 130, acts of 1865, to the clerks of the several county courts, and the court of common pleas of Baltimore, for recording marriages, births and deaths, to be paid as the salary of the secretary is paid; provided the amount so paid in any one year shall not exceed the sum of $200 (Acts 1880, ch. 438, sec. 7).

1880
Who to receive compensation.

That no member of the board, except the secretary, shall receive any compensation; but the actual personal expenses of any member, while engaged in the duties of the board, and such necessary expenses of the board as the comptroller of the treasury shall audit, on presentation of an itemized account, with vouchers, and the certificates of the board, shall be allowed and paid; provided said expenses shall not exceed annually, the sum of $1,200, which is hereby appropriated from any money in the treasury not otherwise appropriated (Acts 1880, ch. 438, sec. 8).

1882
Check infectious diseases.

That when the health authority of any city or town, or any justice of the peace for any county, is of the opinion, on the certificate of a qualified medical practitioner, that the cleansing and disinfecting of any house or part thereof, and of articles therein likely to retain infection, would tend to prevent or check infectious diseases, it shall be the duty of such authority to give notice in writing to the owner or occupier of such house or part thereof, and articles, within a time specified in such notice; and if the person to whom notice is so given fails to comply therewith he or she shall be liable to a penalty of not less than $5 and not exceeding $10 for every day during which he or she continues to make default; and the health authority shall cause such house or part thereof, and articles, to be cleansed and disinfected, and may recover the expenses incurred from the owner or occupier in default, as other fines and forfeitures are recoverable; provided that when the owner or occupier of any such house or part thereof is from poverty or otherwise unable, in the opinion of the authority, effectually to carry out the requirements of this section, such authority may, without enforcing such requirements on such owner, or occupier, clean and disinfect such house or part thereof, and articles, and the city, town or county in which such house is situated shall defray the expenses thereof (Acts 1882, ch. 155, sec. 1).

1882
Destruction of bedding, etc.

That any health authority in any city or town may direct the disinfection or destruction of any bedding, clothing or other articles which have been exposed to infection from any dangerous infectious disorder; provided, that when any person sustains any damage by reason of the exercise of any of the powers of this act, in relation to any matter as to which he is not himself in default, reasonable compensation shall be made by the municipal or county authorities to such person (Acts 1882, ch. 155, sec. 2).

1882
May be removed.

That where any suitable hospital or place for the reception of the sick is provided, within a convenient distance, any person who is suffering from any dangerous infectious disease, and is without proper lodging

or accommodation, or lodged in a room occupied by more than one family or is on board of any ship or vessel, may, on a certificate signed by a qualified medical practitioner, and with the consent of the superintending body of such hospital or place, be removed by order of any health authority or justice of the peace to such hospital or place, at the cost of the city or county in which such case may occur; and any person who wilfully disobeys or obstructs the execution of such order shall be deemed guilty of a misdemeanor, and shall be fined not less than $50 or more than $200, or be imprisoned in jail, in the discretion of a competent court, not less than one month or more than six months (Acts 1882, ch. 155, sec. 3).

1882
Not to wilfully expose.

That any person who, while suffering from any dangerous infectious disorder, wilfully exposes himself or herself, without proper precautions against spreading the said disorder in any street, public place, shop, inn or public conveyance, or enters any public conveyance without previously notifying the owner, conductor or driver thereof that he is so suffering, or being in charge of any person so suffering, so exposes such sufferer, or gives, lends, sells, transmits or exposes without previous thorough disinfection, and bedding, clothing, rags, or other things which have been exposed to infection from any such disorder, shall be liable to a penalty not exceeding $500, or imprisonment not exceeding 12 months, or both in the discretion of a competent court (Acts 1882, ch. 155, sec. 4).

Not to attend school, etc.

That any person, parent or guardian, or other party who carelessly carry about children or others affected with infectious diseases, or who knowingly, or wilfully introduce infectious persons into other persons' houses, or permit children under their care to attend any school, theatre, church, or public place where they will be brought in contact with others shall be liable to a penalty not exceeding $100 for each and every offense (Acts 1882, ch. 155, sec. 5).

1882
Conveyances to be disinfected.

That every owner or driver of a public conveyance shall immediately provide for the disinfection of such conveyance, in a manner to be approved by the local health authority, after it has conveyed any one suffering from a dangerous infectious disorder, or the corpse of any one who has died from any such disorder, and if he fails to do so he shall be liable to a penalty not exceeding $25; but no such owner or driver shall be required to convey any person so suffering until he has been paid a sum sufficient to cover loss or expense incurred by him in carrying into effect the provisions of this section (Acts 1882, ch. 155, sec. 6).

STATE BOARD OF HEALTH

1882
Order body to be removed.

That when the body of any one who has died of any infectious disease is retained in a room in which persons live or sleep, or any dead body which is in such a state as to endanger the health of the inmates of the same house or room, any health officer may, on a certificate signed by a qualified medical practitioner, or the application of three persons living in the neighborhood, order the body to be removed and buried at the cost of the city, town, or county, within a time to be limited by such order; unless the friends or relatives of the deceased undertake to bury the body within the time so limited, and do bury the same, it shall be the duty of the said health officer to have such body buried at the expense of the city, town or county; and any person or persons obstructing the execution of any order made by any health officer under this section shall be liable to a penalty not exceeding $200, or imprisonment not exceeding six months (Acts 1882, ch. 155, sec. 8).

Penalty for obstructing.

1882
Hospital or temporary place.

That the municipal or county authorities may provide for the use of the inhabitants of their respective city, town, or county hospitals or temporary places for the reception of the sick; and for that purpose may themselves build such hospitals or places of reception, or contract for the use of any such hospital or part of a hospital or place of reception, or enter into any agreement with any person having the management of any hospital for the reception of the sick inhabitants of their city, town, or county, on payment of such sum as may be agreed on; or two or more local authorities may combine in providing a common hospital (Acts 1882, ch. 155, sec. 9)

1882
Expenses incurred--how recovered.

That any expenses incurred by the authorities of any city, town or county, in maintaining a hospital, or in a temporary place for the reception of the sick, a patient who is not a pauper shall be deemed to be a debt due from such patient to the authorities aforesaid, and may be recovered from him at any time within twelve months after the discharge from such hospital or place of reception, or from his estate, in the event of his dying in such hospital (Acts 1882, ch. 155, sec. 10).

1886
State Board of Health to enforce rules.

That whenever the State Board of Health shall have cause to believe that there is danger of cholera, small pox, or other dangerous or infectious disease invading the state or country, it shall be the duty of the said board to take such action and adopt and enforce such rules and regulations as it may deem necessary to prevent the introduction or spread of such infectious or dangerous disease within the state, and any person or persons or corporation refusing or neglecting to obey such rules and regulations shall be deemed guilty of a misdeameanor, and shall, upon conviction thereof in a court of competent jurisdiction, be fined not less than $50 nor exceeding $500 for every such offence. (Acts 1886, ch. 22, sec. 1).

1886
Penalty.

1886
Local Boards of Health.

That the Board of County Commissioners of the several counties in this state shall ex officio, constitute a local board of health for their respective counties, and shall have and exercise all the duties of a board of health, as provided in this act, except in cases where the charter of any city or town in the state contains provisions inconsistent therewith (Acts 1886, ch. 22, sec. 2).

1886
Report

That such local board of health shall take cognizance of all unhealthy nuisances within the limits of their sanitary jurisdiction, and any person or persons or corporation refusing or neglecting, after due notice,

STATE BOARD OF HEALTH, cont.

1886
Penalty

to comply with the requirements of the said board in this respect shall be liable to a penalty not exceeding $50; all questions arising between local boards as to jurisdiction or their relative duty in the abatement of any particular nuisance shall be referred to the state board of health for settlement (Acts 1886, ch. 22, sec. 5).

1886
Duties.

It shall be the duty of every county health officer, immediately after his appointment, to transmit to the secretary of the state board of health his full name and post office address; he shall keep an accurate record of the proceedings of the local board of health of which he is the secretary, as well as his own official acts, and furnish a copy thereof annually, in the month of October, to the secretary of the state board of health, together with such other information as regard to the sanitary contition of his county as he may deem interesting or valuable for publication in the biennial report of the state board of health (Acts 1886, ch. 22, sec. 6).

1886
Epidemics.

That whenever any local or county health officer shall receive reliable notice, or shall otherwise have reason to believe that there is within the limits of his sanitary jurisdiction a case of cholera, smallpox or other disease dangerous to the public health, he shall immediately investigate the matter and take all proper steps for the restriction or suppression of such disease or diseases, and the said county commissioners may incur and pay as other county expenses are paid the necessary and legitimate expenses thereof; he shall promptly notify the secretary of the state board of health of the existence of any epidemic or unusual sickness or mortality that may come to his knowledge within his own sanitary jurisdiction or contiguous thereto, and when thus informed, it shall be the duty of the secretary of the state board of health to cooperate with and aid the local health authorities in making scientific and practical investigation into the cause or causes of any existing disease, or in devising the most efficient means for its restriction or suppression, or for the exclusion of any threatened disease; and to this end he may exercise all the powers of the state board of health (Acts 1886, ch. 22, sec. 7).

1886
Reenacted.

That all the provisions of the Act of 1880, ch. 438, to which this is a supplement, not inconsistent with the provision of this act, are hereby reenacted and declared to be in full force and effect (Acts 1886, ch. 22, sec. 8).

1914
Local boards'-
when to meet.

The local board of each county shall meet semiannually in the months of May and October and as much oftener as they may deem necessary; they shall act in conjunction with the state board of health and shall report to said board such facts in reference to the sanitary condition of their respective counties as they may deem important or necessary; they may adopt and enforce all needful rules and regulations concerning nuisances and causes of sickness within their respective jurisdiction subject to the provisions of this article; they may regulate all fees and charges in connection with their own regulations and shall establish the salaries of their respective county health officers on the following maximum basis: not exceeding, in counties having a population of 15,000 or less, $150 per annum, with an additional allowance of not more than $100 per annum for each 8,000 population in excess of 15,000. Provided that in Montgomery County it shall be the duty of the county commissioners to meet exclusively

as a board of health on the first Wednesday of each month; and provided further, that it shall be the duty of the health officer of said county, in addition to those duties otherwise prescribed by law, in instances of contagion to fumigate all school and other public buildings, the materials therefor to be provided by said board of health, and provided further that the salary as health officer for said county shall be $1,200 per annum. And provided further that the health officer shall attend all indigent persons in the said county suffering from contagious diseases (Acts 1914, ch. 742, sec. 36).

1922
Physician to be trained.

The local board of health of each county may, whenever they shall deem it necessary or desirable, require that any qualified physician appointed by such board as county health officer shall be trained in sanitary science public health and hygiene and shall not, so long as he shall hold that office, engage in any other occupation which would conflict with the performance of his duties as health officer. He shall have all the powers and duties which are now or may hereafter be conferred upon county health officers by law; he shall enforce all the public health statutes and rules and regulations of the state board of health or the local board of health, under the direct supervision and control of the local board, and shall perform such other duties and exercise such other functions as the local board of health shall direct. The local board of health may make and enter into a contract with such county health officer for such period of time as may be mutually agreeable, but not longer than the terms of office of the members of said local board of health and may fix the salary of any county officer appointed subject to the provisions of this section, without regard to the provisions of section 36 of this article. This section shall not apply to Prince George's County, Charles County and St. Mary's County (Acts 1922, ch. 483, sec. 39)

1931
To divide the state into sanitary districts.

That the state board of health of Maryland shall divide the state outside Baltimore City into twenty-three (23) sanitary districts following county lines and upon the recommendation of its director, and by a majority vote thereof, it shall appoint a deputy state health officer for each sanitary district (Acts 1931, ch. 134, sec. 8).

THE DUTIES OF PUBLIC OFFICERS (THE ELECTION LAWS, & ETC)

Qualifications of voters. Vote by ballot.

Division of Counties, & etc.

Change of Residence.

Every free white male person of 21 years of age or upwards, who shall have been one year next preceding the election a resident of the State, and for 6 months a resident of the City of Baltimore, or in any County in which he may offer to vote, and being at the time of election a citizen of the United States, shall be entitled to vote in the ward or election district in which he resides in all elections hereafter to be held; and at all such elections the vote shall be taken by ballot. And in any case any County or City shall be so divided as to form portions of different election districts for the election of Congressmen, Senator, delegate, or other officer or officers then to entitle a person to vote for such officer, he must have been a resident of that part of the County or City which shall form part of the electoral district in which he offers to vote for 6 months next preceding the election; but a person who shall have acquired a residence in such County or City entitling him to vote at any such election, shall be entitled to vote in the election district from which he removed, until he shall have acquired a residence in the part of the County or City to which he has removed (Art. 1, sec. 1, Constitution 1851).

Bribery.

Penalties.

That if any person shall give or offer to give, directly or indirectly, any bribe, present or reward, or any promise, or any security for the payment or delivery of money or any other thing, to induce any voter to refrain from casting his vote, or forcibly to prevent him in any way from voting, or to obtain or procure a vote for any candidate or person proposed or voted for as elector of President and Vice President of the United States, or Representative in Congress or for any office of profit or trust created by the Constitution (1851) or laws of this State, or by the ordinances or authority of the Mayor or City Council of Baltimore, the person giving or causes to be given an illegal vote, knowing it to be so, at any election to be hereafter held in this State, shall, on conviction in a Court of law, in addition to the penalties now or hereafter to be imposed by law, be forever disqualified to hold any office of profit or trust, or to vote at any election thereafter.(art. 1, sec. 2, Constitution 1851).

Laws against illegal voting.

(1853, ch. 133)

It shall be the duty of the General Assembly of Maryland to pass laws to punish with fine and imprisonment any person who shall remove into any election district or ward of the City of Baltimore, not for the purpose of acquiring a bona fide residence therein, but for the purpose of voting therein at an approaching election, or who shall vote in any election district or ward in which he does not reside (except in the case provided in the 1st Article of the Constitution 1851), or shall, at the same election, vote in more than one election district or ward, or shall vote or offer to vote, in any name not his own, or in any place of any other person of the same name, or shall vote in any County in which he does not reside (art. 1, sec. 3, Constitution 1851)

Oath of Office.

(1852, ch. 172; 1854, ch. 15. 4 Md. 189)

Every person elected or appointed to any office of profit or trust under the Constitution (1851) or laws made pursuant thereto, before he shall enter upon the duties of such office shall take and subscribe the following oath or affirmation: I A. B., do swear (or affirm as the case may be) that I will support the Constitution of the United States, and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and laws thereof; and that I will to the best of my skill and judgment diligently and

faithfully, without partiality or prejudice, execute the office of _____ according to the Constitution and laws of this State, and that since the adoption of the present Constitution (1851) I have not in any manner violated the provisions thereof in relation to bribery of voters or preventing legal or procuring illegal votes to be given; (and if a Governor, Senator, member of the House of Delegates, or Judge) "that I will not directly or indirectly receive the profits or any part of the profits of any other office during the time of my acting as _____." And if any person elected or appointed to office as aforesaid, shall refuse or neglect to take the said oath or affirmation, he shall be considered as having refused to accept the said office, and a new election or appointment shall be made as in case of refusal or resignation, and any person swearing or affirming falsely in the premises, shall, on conviction thereof in a Court of law, incur the penalties for wilful and corrupt perjury, and be thereafter incapable of voting at any election, and also incapable of holding any office of profit or trust in this State (art. 1, sec. 4, Constitution 1851).

Persons disqualified to vote.

That no person above the age of 21 years, convicted of larceny, or other infamous crime, unless he shall be pardoned by the executive, shall ever thereafter be entitled to vote at any election in this State, and no person under guardianship as a lunatic, or as a person non compos mentis, shall be entitled to vote (art. 1, sec. 5, Constitution 1851).

(The preceding was transcribed verbatim from the Constitution of the State 1851).

(See the word "Elections," in the "Index to the Constitution," page 29, for the time and mode of election of the various officers referred to, & etc. (Wingate's Maryland Register 1857)

See "Elections of Members of Congress," "Congressional Districts," & etc., part page 175. (Wingate's Maryland Register 1857).

See "Baltimore Municipal Officers," page 140, for the time and mode of their election (Wingate's Maryland Register 1857).

See "Presidential Electors," page 176, for the time and mode of their election (Wingate's Maryland Register 1857).

Wingate's Maryland Register 1851, page 57. Under the Constitution (1851), art. 3, sec. 5, the day of General Election for all Public Officers under the State Government, is the "First Wednesday in November," 1851 and on the same day in every second year thereafter.

The next biennial General Election will be held on the 4th day of of November, 1857, for the election of every officer under the State Government, except the Judges; State's Attorneys; the eleven Senators holding over, see page 41; the two Commissioners of Public Works holding over, see page 26; and the Judges of the Orphans' Court throughout the State; unless to fill vacancies in the offices above excepted (Wingate's Maryland Register 1857).

Penalties for illegal voting, & etc.

The Act of 1805, ch. 97, enacts, that candidates for office, or other persons practicing force or violence at an election are liable to a fine of not over $250, and not over 50 days imprisonment, upon conviction thereof; candidates or other persons offering to bribe at or any time before the day of election, a fine of not over $500, and not over 6 months imprisonment upon conviction in Court (See the additional penalties for fraudulent voting, & etc., proscribed by the Constitution, art. 1, sec. 2)

The Act of 1853, ch. 133, in pursuance of the 3rd section of Art. 1 of the Constitution (1851) enacts, "that any person who shall remove into any election district or ward of the City of Baltimore, not for the purpose of acquiring a bona fide residence therein, but for the purpose of voting therein at an approaching election, or who shall vote in any election district or ward in which he does not reside, (except in the case provided for in the first article of the Constitution 1851) or shall at the same election, vote in more than one election district or ward, or shall vote or offer to vote, in any name not his own, or in place of any other person of the same name, or shall vote in any County in which he does not reside, shall on conviction be punished by a fine of not less than $10 nor exceeding $100, and by imprisonment in the County or City jail for 30 days; and that it shall be the special duty of the Judges of Election to give information to the respective State's Attorneys of all infractions of this Act, when discovered by them, under the penalty of $20 for neglect in each case.

Tie votes.

The Act of 1854, ch. 26, enacts, "that in the cases comprehended in 3d section of the 10th article of the Constitution (1851), whenever any two or more candidates shall have received the highest and an equal number of votes, the Governor shall, and he is hereby authorized and required to issue a warrant for a new election, in such cases, of which election not less than 10 days' notice shall be given, exclusive of the day of the publication of the notice and of the day of election (Wingate's Maryland Register 1857)

Contested elections.

The Act of 1853, ch. 244, in pursuance of the 48th section of the 3rd article of the Constitution (1851), enacts, "that all contested elections for Comptroller Commissioner of Lotteries, and Commissioner of the Land Office, shall be decided by the House of Delegates that all cases of contested elections of any of the officers not provided for in the Constitution (1851), nor by the 1st section of this Act, shall be decided by the Judges of the several Circuit Courts, each in his respective circuit; that each judge of the Circuit Court may adopt such mode of proceeding in cases of contested elections, and prescribe such rules for taking testimony and adjudging costs as to him shall seem most satisfactory and least expensive.

Eligibility of persons to office.

Defaulters to the State.

The Act of 1856, ch. 16 relating to the ineligibility of persons to office of profit or trust who are in default to the State, under the 35th section of the 3rd article of the Constitution (1851), provides that such ineligibility can not be removed by subsequent payment into the Treasury, but the person to be eligible must not be in default at the time of his election or appointment. The Act

requires the Comptroller to furnish any person nominated to office, who may be in default to the State, with a Statement of his accounts within 60 days of the general election, and if said account is not paid within 30 days, the Comptroller is required to publish the fact in the newspapers once a week for four weeks. The Act provides that in case of a defaulter being "improvidently" or inadvertently commissioned by the Governor a writ of quo warranto shall be issued to vacate the office, but does not invalidate the acts of an officer while holding such a commission. The Governor is required before issuing a commission to obtain a certificate from the Comptroller that the person is not in default to the State. The State's Attorneys are required to enforce the provisions of the Act under penalty of removal from office.

The committee on elections of the Legislature are required to examine the books of the Treasury, with reference to the eligibility of Senators and Delegates, who have been returned as elected, & etc (Wingate's Maryland Register 1857)

SUPERVISOR OF ASSESSMENTS, STATE TAX COMMISSION AND THE "TAX COMMISSIONER"

1878
Tax Commissioner Appointed.

There shall be in the treasury department a tax commissioner of the state of Maryland, to be appointed by the governor, comptroller and treasurer, or a majority of them, who shall hold office for four years from the date of his qualification and until the appointment of his successor, and shall receive a salary of $2,500 per annum and such necessary traveling expenses (not exceeding $800 in any one year) as may be audited by the comptroller, who shall issue his warrant for the payment of the same when allowed. Said tax commissioner shall assess for state purposes the shares of capital stock in all banks, state or national banking associations or other incorporated institutions or companies incorporated under the authority of the state, or located or doing business therein, whose shares of capital stock are liable to assessment and taxation by the laws of the state, and shall have all the powers and perform all the duties in reference thereto which have heretofore devolved by law upon the comptroller; he shall report the assessment of such shares of capital stock to the comptroller, and the assessment shall be subject to appeal and revision as hereinafter provided in this act; he shall report the amount of the basis of assessment for state purposes in the several counties and in the city of Baltimore, with his suggestions in regard to the same at each regular session of the Assembly and perform such other duties as may be prescribed by law.

The county commissioners and the appeal tax court are directed annually to correct the assessment of the property in their respective counties and the city of Baltimore and to alter and correct any property improperly valued and to assess the same at its true value and to alter and correct the account of any person whose property may have been omitted in the former assessment, or may have been since acquired; and if real estate or other property shall from any cause have increased or diminished largely and materially in value since the last assessment they may alter and correct the same; they shall also at any time when directed by said tax commissioner, with the concurrence of the attorney general (signified by his opinion in writing) correct the assessment of the property in the respective counties and in the city of Baltimore by striking therefrom any property which they shall be instructed by said tax commissioner and attorney general is not subject to taxation under the laws of this state and the United States (Acts 1878, ch. 178).

1890
Report investments annually.

The chief officer of each security, safe deposit, fidelity, guaranty and trust company heretofore or hereafter to be incorporated under the laws of this state or any other state, located in and doing business within this state shall annually report in detail to the said tax commissioner of all their securities and investments of every description held by such companies, in trust or otherwise, for every person, corporation or trust-estate to the end that the said investments may be made subject to state, county, and municipal taxation. Said commissioner shall annually assess said securities and other investments, and submit a copy of said annual reports to the county commissioners and to the tax appeal court in Baltimore City for the due assessment and levy of county and municipal taxes upon such securities and investments (Acts 1890, ch. 544).

Annually assess.

1890
Other Taxes.

The revenues of railroad, telegraph or cable, express or transportion, telephone, parlor car, sleeping car, safe deposit, trust guaranty, fidelity, oil or pipe line, title, insurance, electric light or electric construction

SUPERVISOR OF ASSESSMENTS, STATE TAX COMMISSION AND THE "TAX COMMISSIONER"

companies incorporated under any general or special law of this state and doing business therein shall be subject to taxation.

Said companies to report annually to the state tax commission its gross receipts of revenues aforesaid for such year (Acts 1890, ch. 559).

1890
Foreign Corporations taxed.

State taxation on the revenues of certain foreign corporations, viz.:

Telephone company, electric light or lectric construction company, parlor, palace, or sleeping car company, oil or pipe line company, guano, phosphate or fertilizer company incorporated under the laws of the U. S. or in any other state or territory of the U. S. or any foreign country wishing to transact any business within this state shall first file with the state tax commissioner a certified copy of the charter or certificate or act of incorporation, under which it claims to transact business as a corporation, also a certificate of appointment of at least two resident agents to reside in this state to whom legal process may be served upon issued out of any court of this state.

To furnish state tax commissioner with annual reports of their gross receipts (Acts 1890, ch. 608).

1892
Distilled Spirits taxed.

A tax to be levied and collected upon distilled spirits. Owners or proprietors of each distillery or other warehouse shall annually report the amount of his stock to the state tax commissioner.

Said commissioner to fix the value of said spirits for taxation and submit a copy of such valuation to the county commissioners and the city of Baltimore who shall levy and collect the taxes.

Tax commissioner to provide forms and on which such reports or returns may be made (Acts 1892, ch. 704).

1902
To have three clerks.

Tax commissioner may employ three clerks at annual salaries of $1,500, $1,200 and $600 respectively (Acts 1902, ch. 236) raised to $1,600, $1,500, and $1,200 per annum (Acts 1904, ch. 368).

1902
Banks.

Banks to make annual reports to said commissioner of the number of shares of their capital stock and the par value of each share, with such information with regard to the value of the same as may be in the possession of the said bank's chief officer (Acts 1902, ch. 417).

1914
State Tax Commission created.

A commission is hereby created to be designated as State Tax Commission of Maryland composed of three members and not more than two shall be of the same political party. One to reside in Baltimore City, one on the Eastern Shore and one in Western Maryland. The term of each of the three members shall be for six years; one of the commissioners named in this act shall serve for two years, one for four years and one for six years and if for any reason the six year term shall prove to be unconstitutional the term of each shall be for two years.

First commissioners.

Oscar Leser for 2 years
Lewin W. Wickes for 4 years
Arthur P. Gorman " 6 " and Chairman
Governor to designate the chairman.

SUPERVISOR OF ASSESSMENTS, STATE TAX COMMISSION AND THE "TAX COMMISSIONER", cont.

Salaries. Each commissioner to receive a salary of $3,000 per annum payable by the state. The chairman of said commission shall also receive the sum of $3,000 per annum to be paid by the city of Baltimore to said chairman as an employee of said municipal corporation and each of the other two commissioners to receive an annual salary of $2,000 each from said city.

How appointed. Governor to fill vacancies and he shall appoint one commissioner every two years; and after said commission has organized they shall appoint a secretary who shall serve during their pleasure at an annual salary of $3,000 and they shall employ and fix the salary of such other clerks, etc., as they deem necessary. Such salaries to be paid by the state. Main office to be in Baltimore. Said commission may appoint an attorney of the state to act as counsel and fix the compensation.

Secretary clerks, etc.

Duties and Powers. It shall be the duty of the commission and it shall have the power and authority:

1. To have general supervision over the administration of the assessment and tax laws of the state.
2. To have general supervision over all supervisors of assessments and to have the final determination of assessments of all property in all the counties, towns, cities and villages of the state; to the end that all taxable property shall be placed on the assessment books and equalized between persons, firms and corporations in all the counties, towns, &c., so that they may all be assessed alike. In case any property which under the law is subject to taxation has not been assessed, such property shall be placed on the books at any time and shall be subject to taxation for the current and previous years, not exceeding four years in all as other property is subject to taxation.
3. To establish the form of the reports of assessment, assessment books and collection books, and of schedules, notices and other papers and forms for financial and statistical reports of county commissioners and the appeal tax court of Baltimore City to the state tax commission. Said officials to use those forms prescribed by said commission.
4. To provide a uniform system of accounts to be used by all collectors of state taxes.
5. To formulate, whenever the commission shall deem it practical, standards or units for assessment of various kinds of property, and to issue instructions to local supervisors of assessments in regard thereto and require the use thereof. To confer with county commissioners and the appeal tax court in Baltimore City and visit the counties as often as necessary.
6. To enforce and execute a continuing method of assessment and to require that all the property in the state be reviewed for assessment at least once in every five years.
7. To require individuals, firms, and corporations to furnish complete information as to ownership of all property, taxable or exempt, and all facts relative to the value thereof.
8. To investigate at any time, on its own initiative, assessments against any or all properties, or assessments in any county, district, city, town, or village.
9. To inquire into provisions of the law of other states and jurisdictions regarding jurisdiction and sites of property for purposes of taxation; to confer with tax commissioners of other states regarding the best methods of assessment &c.

10. To provide for a system for inspection of state licenses and to require the payments of the proper fees fixed by law.

11. To confer with the governor, comptroller and treasurer as to the administration of the tax laws and report biennially to the Assembly its proceedings and recommendations.

Supervisor of Assessments.

Supervisors of assessments to be appointed in each county and in Baltimore City by said commission from a list of five persons submitted to the commission by the county commissioners of each county and by the mayor of Baltimore, who shall be removable for cause by said commission. He shall hold no other public office of profit. If such lists are not submitted after 20 days notice (after being requested to do so). Said commission may immediately fill such office after the expiration of such time.

County.

Supervisor in each county shall have general supervision of assessment of all property in the county. He shall not be required to make any assessments which shall be made by the county commissioners, or other proper authorities as now required by law, but he shall have the power to appeal to the state tax commission for any and all assessments and rulings which he may think improper. He shall visit every district at frequent intervals and obtain all necessary information and data, keep posted on sales in the county and conditions attending the sales and whenever possible report the sales and consideration of all transactions within 20 days to the said commission and to the county commissioners. From these reports and all evidence obtainable, etc., shall be determined by the respective county commissioners whether the assessment against any property or the unit of assessment values used in any district or county shall be changed, and in case the data submitted is not satisfactory to the said state tax commission or to the county commissioners, either have the power to obtain additional data, and in case the assessment so determined is not satisfactory either may order a new valuation.

City.

The supervisor of assessments in Baltimore City shall have access to the assessment books of said city and all the records of the appeal tax court, and to returns of all assessments made by assessors. He shall have authority to inquire into the assessment of any and all properties and report the results of any investigations to the appeal tax court of said city and to the state tax commission, and to recommend such changes as he may deem proper, and he shall have the power to appeal to the state tax commission from any assessment or ruling of the appeal tax court.

Upon any investigation which shall prima facie establish inequality of valuation of any part of said city, he shall report such investigation with recommendations to the state tax commission which shall have the power to order the appeal tax court to reassess such property and to have the same entered on the assessment books.

In case of failure of the state tax commission to agree upon any assessment with the county commissioners or with the appeal tax court as the case may be, then, and in that case the determination of the state tax commission shall prevail. Nothing herein contained shall be construed to limit the power of the state tax commission to make an investigation of assessments upon its own initiative in any part of the state.

Taxpayers may demand a hearing before the county commissioners or the appeal tax court as to the assessment of property or any unit of tax value, and no formal proceedings shall be required. And in case of any hearing, the parties may file data and information showing why any assessment is deemed erroneous, and the county commissioners or appeal tax court may hear and determine the matter.

Taxpayers and assessors may appeal from the determination of the above.

There shall be an appeal to court on questions of law only from decisions of the state tax commission to the court in the county where the property is situated, if real estate or tangible personal property, or where the owner resides, if intangible personal property, and the state tax commission in empowered to participate in any proceeding in any court wherein any assessment or taxation question is envolved.

The supervisors of Assessments shall confer frequently with the state tax commission and submit questions for determination to that commission, and shall receive instructions for their guidance in the supervision of the valuation and assessment of properties both real and personal and keep constantly what the other supervisors are doing.

Supervisors to be furnished an office at the county seat by the county commissioners and by the mayor of Baltimore City in Baltimore City. To be allowed the necessary clerical help necessary; and the said commission shall determine by a general and uniform rule, what data and information, if any, is not open for public inspection. This act is not intended to impose any limitation on the power of local bodies to employ assessors.

Salaries.

The salaries of the supervisors shall be paid by the several counties based on the aggregate value of property subject to taxation under his supervision. In those counties where the total value of all property shall not exceed $5,000,000, he shall receive an annual salary. If the aggregate value shall be over $5,000,000 and less than $10,000,000, he shall receive $800.

If over	$10,000,000	and less	than	$20,000,000	-	$1,000
" "	20,000,000	"	"	" 30,000,000	-	1,200
" "	30,000,000	"	"	" 50,000,000	-	1,500
" "	50,000,000	"	"	" 75,000,000	-	1,800
" "	75,000,000	"	"	" 100,000,000	-	2,000
" "	100,000,000	----------				2,400

Supervisor in Baltimore to receive $2,400.

State tax commission to adopt a seal and shall keep a full record of its proceedings and shall make rules orders and directions necessary to carry out the provisions and objects of this act; to provide a system for hearings on petitions filed before it; adopt rules of proceeding of taking testimony and argument and such regulations in regard to notices of assessment, hearings and appeals; may compel the attendance of witness who may be notified through the sheriff's office &c.

On all appeals to the state tax commission herein provided all the provisions of the Act of 1908, ch. 167, relating to appeals in the Baltimore City Court, and the Act of 1910, ch. 430, relating to appeals to the circuit courts in the several counties shall continue in force so far as the same are applicable and not inconsistent with the other provisions of this act, except only that the state tax commission shall

be substituted for and exercise the functions now exercised under said acts by the aforesaid courts.

Office of state tax commissioner is abolished, powers, duties shall devolve upon the state tax commission.

Appropriation of $30,000 annually to officers and employees as compensation (Acts 1914, ch. 841).

1916
Chief Assessor
Additional Duties.

Local supervisor of assessments provided for by Acts 1914, ch. 841, shall in addition to his duties as chief assessor for his county, with such additional duties as the state tax commission may determine and designate; at such time as shall be ordered by said commission each of the several boards of county commissioners shall appoint such number of assessors as said commission may order; state tax commission may dismiss for cause any such assessor so appointed and require said county commissioners to appoint another in his place, or they may fill the vacancy.

Said assessors to receive $5 per diem when actually employed in the work of assessing; salaries and expenses to the levied for by county commissioners.

Each county having 3 commissioners each of said commissioners shall receive $5 per diem for actual services rendered in connection of reassessing property. Counties having more than 3 commissioners each commissioner to receive $3 per diem. County commissioners have the right to appoint a clerk who shall receive $3. Counsel to county commissioners to be counsel in relation to the assessment of property and receive such additional compensation as may be fair and reasonable (Acts 1916, ch. 629).

1916
Attorney
General

Attorney general to be legal advisor and representative to the state tax commission and other boards, commissions, etc., herein named (Acts 1916, ch. 560).

1916
Charters.

No charter or other paper to be received by the commission for record that is not in conformity with law. This act also amplifies the powers and duties of the commission relative to corporations [very lengthy act] (Acts 1916, ch. 596).

1916
Orphans'
Court.

Upon the completion of appraisement and before filing a copy of such appraisement with the orphans' court, the appraisers shall give a copy to the local supervisor of assessments, if the appraisement be real estate a copy to the local supervisor for the city or county where such real estate lies; if it be personal property, goods or chattels then it shall be given to the local supervisor for the county or city where the letters testamentary or administration were granted. Local supervisor to make return forwith the said copy to the state tax commission and it shall note thereon if ~~not~~ the value placed on the property by the appraisers is or is not a true one. If not, said commission shall set a date for a hearing and order a new appraisal to be made. Appraisers appointed in Baltimore City not required to give a copy to local supervisor, but the state tax commission or its agents may at all times investigate any appraisement that they deem erroneous and may direct a hearing as in county cases (Acts 1916, ch.)

SUPERVISOR OF ASSESSMENTS, STATE TAX COMMISSION AND THE "TAX COMMISSIONER", cont.

1916 Salaries. State to pay entire salaries of members of the state tax commission along with those of other commissions &c (Acts 1916, ch. 713)

1918 Corporate Disolutions. Any corporation in this state having no assets and owing no debts may close its affairs and authorize a petition for disolution to be filed with the state tax commission (Acts 1916, ch. 198).

1933 Salaries of supervisors of assessments. Supervisors of assessments to receive the following salaries:

If the aggregate value shall not exceed $5,000,000 the annual salary shall be $540, over $5,000,000 and less than $10,000,000 - $720
" 10,000,000 " " " 20,000,000 - 900
" 20,000,000 " " " 30,000,000 -1,080
" 30,000,000 " " " 50,000,000 -1,335
" 50,000,000 " " " 75,000,000 -1,584
" 75,000,000 " " " 100,000,000 -1,760
" 100,000,000 ----------2,080

Supervisor in Baltimore receives $2,080
" " Wash. Co. " 2,400
" " Alleg. " " not less than $2,000.

1937 Salaries of supervisors. If aggregate value is less than $5,000,000 annual salary to be $750.

For every $1,000,000 in excess of $5,000,000 up to $10,000,000 an additional amount of $40.
For every $2,000,000 in excess of $10,000,000 up to $30,000,000 an additional amount of $50.
For every $5,000,000 in excess of $30,000,000 up to $50,000,000 an additional amount of $80.
For every $5,000,000 in excess of $50,000,000 up to $100,000,000 an additional amount of $60.
Over $100,000,000, a salary of $2,450.
Annual salary in Baltimore City and of Baltimore, Washington and Allegany Counties shall be $3,000.
Anne Arundel County, $2,400 (Acts 1937, ch. 501).

MARYLAND VERTICAL FILE

M'KINSEY VISITS SOLOMONS ISLAND

1st on 3 Articles March 27/38

Solomons Island was originally known as Sandy Island. Pop. 400 which is greatly augmented in the summer season.

The island is shaped like an inverted question mark and covers an area of about 25 acres.

Took its name from Isaac Solomon, he having married one of Alex. Somerville's daughters.

Somerville, an early settler was shot by one of his slaves in the days of the fugitive slave law.

The State's Marine Biological Work Shop engaged in noteworthy performances, is located here. It was finished and dedicated to the service of the State in 1932.

The Episcopal denomination is deep here. It is part of Middleham parish. There was erected, 1748, Middleham Chapel, and in the graveyard of this old chapel tombstones date far back, 1750's and 60's.

Pratt.

PRINCE FREDERICKTOWN, OF CALVERT COUNTY

1804
To build a gaol.

That the levy court of Calvert County be and they are hereby authorized and empowered, at their discretion, to assess and levy, in two years, a sum of money, not exceeding $800, for the purpose of building a new gaol at Prince Fredericktown, in said county, to be levied and collected as other county charges (Acts 1804, ch. 7, sec. 1).

CALVERT COUNTY

"Tertio die July 1654

July 1654
Erected a County.

"Forasmuch as the right Hono^r^ble Lord Baltemore Lord Proprietary of this Province by his Instructions to the Govvernour and Councell here dated the 28th of September 1653 has discharged Robert Brooke Esq late Commander of Charles County from being of the Councell, Conservator or Justice of the peace or Commander of any County within this Province. The Governour hath thought fitt for divers reasons relating to the publick Good And doth this day by advise of Counsell make Voild and Vellify an Order or Constitucon made the 21st of November 1650 touching the Erecting Some part of the South Side of Putuxent River into a County by the Name of Charles County, And instead thereof doth now Erect make and appoint both Sides of Putuxent River into one County by the Name of Calvert County Bounded on the South Side with Pynehill River or Creeke to the head thereof and from thence through the woods to the head of Putuxent River being the Northerly bound of St Maries County, and bounded on the North Side with the Creeke upon the Westerne Side of Chesepeacke Bay called the herring Creeke and from thence through the woods to the head of Putuxent River being the Southerly bound of (Annapolis) Annarundell County, And the Governour this day likewise appointeth m^r^ Richard Collett to be high Sheriff of Calvert County afores^d^." (Arch. Md. III, 308) [Proceedings of the Council of Maryland 1636-1667].

First Sheriff.

1658
N. B.

See ibidem, pp. 354-58 for proceedings against certain officers of the counties and Province for misconduct.

1659
Sheriff Resigns.

At a Council held 3 March 1659
"Came William Coursey Sheriffe of Calvert County and desired to be dismissed of his Office which was granted him." (ibid., p. 383)

1659
Appoints new Sheriff.

Same Council 5 March 1659
Commissioners of the County Court of said County do give oath to Mr Giles Sadler to well and truely execute the said office of Sheriff (ibid., p. 385).

June 14th
1661
Appointment of Justices.

Thomas Sprigge, Thomas Trueman, Thomas Manning, Thomas Brookes, George Peake, Francis Anketill, Hugh Stanley, Charles Brooke Rich Collett, John Elzy, Toby Norton, Thomas Letchworth, Benjamin Brassieur and William Turner appointed Commissioners of the County Court, four first named are of the Quorum and John Collett appointed "Clarke" (ibid., p. 424).

1661
New Sheriff.

2 April 1662
Sheriff chosen: out of Thomas Trueman, Thomas Maninge Gent., Thomas Trueman is chosen sheriff (ibid., p. 448) holds office for one year from April until another is constituted (ibid., 451).

1664
List of Tythables to be made.

5 May 1664
The Sheriffs of the several counties are issued commissions to cause a "list of the tythables to be taken;" said list to contain the name and surname of each tythable person and the house of his aboade bee distinctly sett downe" and a copy thereof to be sent to the Governour and Council, and another copy to be set up in the courthouse at the next County Court and remain there for the whole year (ibid., p. 492-93).

~~October 1662~~

CALVERT COUNTY, cont.

October 1662
Court Days

In order that Court Days may be certain and the Commissioners of the same know when to attend the following was erected:

County Courts for St Mary's and Baltimore Counties to be held 1st Tues. in Sept., Nov., Jan., Mar., June which shall be for the Orphans; and the 1st Tues. in Aug. for Anne Arundel and Charles Counties; the 2nd Tues. in Sept., Nov., Jan., Mar., June for the Orphans; 2nd Tues. in Aug. for Calvert and Talbot Counties, the 3rd Tues. in Sept., Nov., Jan., March, June for the Orphans; 3rd Tues. in Aug. for Kent and the last Tues. in Sept., Nov., Jan., March, June for the Orphans and the last Tues. in Aug. Commissioners subject to a fine of 100 lbs. tobacco for not appearing on the appointed days unless good cause to the contrary be shown by said justices (Arch. Md., I, pp. 496-7) [Proceedings and Acts of the General Assembly of Maryland, 1637-1664]

1864
Ferries ordered erected.

To be provided in Charles and St. Mary's Counties, also "in Regard to the great Difficultye of gettinge or procuringe Passadge over Patax^{t}. River that the Com.^{s} of Calvart County take alsoe Care for the buildinge or procuringe a boate of Eighteen foote by the Keele or therabouts fitt for the transportinge men and horses for the passinge or conveyinge over all passengers whatsoever wth. their horses traveling either on foote or on horse back, the Charges of wch. Boate and fferry shal be wholy mayntayned and defrayed by the Inhabitants of that County by Assessment." Commissioners of the county to provide said ferry by last day of Feb. next upon peril of a fine of 4000 lbs. tobacco. Keepers of said ferries to operate the same (if weather permits) from sunrise to sunset upon peril of being fined the amount of damages suffered by person complaining (ibid., 534-35).

1669
Court Days Altered.

Court days in the several counties altered; Calvert; 2nd Tues. in Aug. and the 3rd Tues. in Tues in Talbot: Sept., Nov., Jan., Mar., and June for the Orphans (ibid., II, P. 222).

1671
Standard of Weights and Measures.

Daniel Jenifer, of St. Mary's County
Robert Dunn of Kent County
Thomas Taylor of Anne Arundel County
Charles Brookes of Calvert County
Henry Adams of Charles County
John Vanheeck of Baltimore County
William Hambleton of Talbot County
William Stevens of Somerset County
Daniel Clerke of Dorchester County

Appointed to set up a standard at their houses and provide by next shipping or the next following at the latest, "twelve halfe hundred weights a quarterne halfe quarterne seven pounds four pounds two pounds one pound" also each of the persons above named are to procure "Six Stamps for marking of Stillyards and weights the first six to be marked with the Letter A for S^{t}. Maries County the next six to be with the Letter B for Kent County the Third six with the Letter C for Ann Arundell County the fourth six to be with the Letter D for Calvert County the fifth six to be with the letter E for Charles County the Sixth six with the letter F for Baltemore County and the Seventh with the Letter G for Talbott County the Eighth H for Somersett County the Ninth with the Letter I for Dorchester County" also each person named to have nine irons numbered from 1-9 and another with a cipher

CALVERT COUNTY, cont.

for the numbering of stillyards and "Pea" that they might not be changed and also to procure Brass measures of Ell and yard to be sealed in England likewise a sealed bushel, half bushel, peck, and gallon of "Winchester measure "gallon Pottle quart Pinte and halfe pint of wine measure with three Burnt Stampes for the wooden measures And three other stampes for the pewter measures to be all of the same. Letter with their other stamps."

All persons to bring their stillyards to be tried stamped and numbered once a year; also their barrels are to contain five bushels and other weights to be sealed and all other persons selling by weights or measures which are not stamped as aforesaid shall forfeit 1000 lbs tobacco for every default.

Fees of the Keepers:

Stillyards and Peas tried	2s.
Wooden and Pewter measures marked	6d.

Commissioners of the County Courts to appoint such keepers from time to time (ibid., II, 279-81).

1674
Court Days Appointed.

Court Days in the several counties appointed; For Calvert: 2nd Tues. in Aug. the 3rd Tues. in Talbot: Sept., Nov., Jan., March, June for the Orphans and the 3rd Tues. in Aug. the 4th Tues. in Sept., Nov., Jan., Mar. and June for the Orphans and the 4th Tues. in August (ibid. II, p. 397).

1683
Towns and Ports Erected.

In an act for the advancement of trade the following, in Calvert County, were to be erected into Ports: Att St Leonards Creeke on Richard Smiths Land, & on Holling point on his Ldspps Manno^{r}. & att John Bowlings Land neere Gaunts Land, & att Warrington on Clifts Towne Land." (ibid., VII, 609) [Proceedings and Acts of the General Assembly of Maryland 1678-83]

1684
Additional Ports erected.

Additional ports erected in the several counties; Calvert: "att Calvert Towne in Batle Creeke And Att pigg Pointe vpon Mount Calverte mannor in Patuxent River." (ibid., XIII, 112) [1684-1692]

1684
Town at John Bowlings Land.

The town at John Bowling's land excepted from being laid out into lots (ibid., 115).

1684
Court Days

Court days in the several counties ascertained: Talbot: 3rd Tues. in Sept., Nov., Jan., Mar., June, Calvert: (ibid., 122).

1686
Additional Port Erected.

Additional ports erected in several counties; Calvert: "one other Towne port or place att Harvey Towne and the land adjacent there (ibid., 133).

1688
Additional Port.

Additional ports laid out in several counties; Calvert; "for the ease & benifitt of the Inhabitants in & about St Maries that one Towne Port or place of Trade be surveyed & Laid out on the south side of Petuxant River in Calvert County between Abington's Creeke & Joseph Edloes in such convenient place as the Commiss^{rs} appointed for townes in said County shall think fitt to be Called by the name of St Joseph's Towne, alsoe one other Towne port & place of Trade to

CALVERT COUNTY, cont.

be Surveyed & laid out at Bowlings Point in the ffreshes of Petuxant River to be called by the name of Bowlington for the use & benefitt of the Inhabitants of Mattapany Hundred in the County aforesaid." (ibid., 219).

1692
Public Levy.

One Burgess out of each county to lay the public levy: Capt. John Hammond for Calvert County (ibid., 465).

1692
Court Days.

Calvert: 3rd Tues. in Sept., Nov., Jan., Mar., June
Talbot, for the Orphans (ibid., 528).

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

1886
Jury of condemnation.

That if on opening or laying out of any new street, lane or alley, the commissioners can not agree with the owner of any land wanted for the purpose for the purchase use or occupation of the same, or if the owner be a feme covert, under age, non compos mentis, or out of Calvert County, application may be made to any justice of the peace, who shall thereupon issue his warrant, directed to the sheriff of said county, requiring him to summon a jury of 20 inhabitants of said county, not related to the parties, or in anywise interested, to meet on the land, on a day to be named in the warrant, not less than 10 or more than 20 days after the issuing of the same (Acts 1886, ch. 203, sec. 20).

1886
May challenge.

That if at the said time and place any of the jurors summoned do not appear, the sheriff shall immediately summon as many jurors as may be necessary to furnish a panel of 20 jurors, and from each panel, each party, may strike off four jurors and the remaining 12 shall act as a jury of inquest of damages (Acts 1886, ch. 203, sec. 21).

1886
Oath.

That the sheriff shall before the jury proceed to act, administer to each an oath, that he will justly and impartially value damages which the owner will sustain by the use or occupation of his property, for the uses hereinbefore mentioned (Acts 1886, ch. 203, sec. 22).

1886
Estimate of damages.

That the jury, in estimating the damages, shall take into consideration the benefits resulting to the owner from opening and laying out said streets, through, along or near to the property of said owner and the jury shall reduce their investigation to writing, and shall sign and seal the same, it shall then be returned to the sheriff, to the clerk of the circuit court, for Calvert County, and shall be confirmed by said court, if no sufficient cause to the contrary be shown, and when confirmed shall be recorded by said clerk at the expense of said commissioners (Acts 1886, ch. 203, sec. 23).

1886
May be set aside.

That if said inquisition be set aside by the said court, the said court may direct another to be taken in the same manner as the first (Acts 1886, ch. 203, sec. 24).

1886
What to describe.

That every inquisition shall describe the property taken or the bounds of the land condemned, and the quantity or duration of the interest of the same therein valued, and such valuation when paid or tendered to the owner of the property, shall entitle the said commissioners to the estate, use and interest in the same so valued for the purposes of the aforesaid, as fully as if the same had been conveyed by the owner, and the valuation, from the said commissioners when tendered, may at any time thereafter be received without costs by the owner (Acts 1886, ch. 203, sec. 25).

1894
Corporate limits.

That the boundary limits of said town shall be as follows: Beginning at a point 3,250 ft. north of the mouth of Fishing creek, and running thence due west 312 poles; thence south 312 poles; thence west 156 poles; thence south 312 poles; thence due east 320 poles; thence due south 960 poles; thence due east to the Chesapeake Bay; thence north along the shore of Chesapeake Bay to the place of beginning (Acts 1894, ch. 245, sec. 2).

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

1936 (S.S.)
By resolution, authorize.

That the municipality may be resolution of its governing body authorize: (Acts 1936, ch. 144, sec. 64D) (S.S.)

(A) The construction of any public works projects; (B) The letting of any contract in connection with any public works project, and the execution thereof; (C) The making of any agreements or contracts with any Federal agency and the execution thereof; (D) The issuance of bonds to finance any public works project and the sale, execution and delivery thereof, and any other matter in connection with the issuance of said bonds, or to secure the payment thereof; (E) Any and all other Acts and things which such municipality or any officer is empowered under this or any other law to perform or do and not inconsistant with the Constitution of Maryland.

1936 (S.S.)
Contract for the construction of -

Any contract for the construction of any public works project or part thereof may be awarded upon any day at least 5 days after at least one publication of a notice requestiong bids upon such contract inserted in a newspaper published in Calvert County, and such other notice if any as the governing body may determine to be desirable (Acts 1936, ch. 144, sec. 64E) (S.S.)

1936 (S.S.)
Public works projects.

Any public works project or projects executed under the provisions of this Act may, in the sole discretion of the governing body, be undertaken as a public works project wholly at the expense of the municipality at large, notwithstanding the provisions of any other law requiring a public works project to be undertaken under such other law wholly or in part at the expense of the property especially benefitted thereby. Whenever any such public works project or projects are to be paid for in the manner provided in Section 64B, sub-section (D) of this Act, by special assessments levied against the property to be benefitted, the governing body may borrow sufficient funds in advance to pay for such public works projects, and to issue bonds as profided in this Act redeemable or payable primarily in the manner provided for in Section 64B, sub-section (C) of this Act, and such funds may be borrowed and such bonds issued prior to the levy of such special assessment as to the amount of such special assessments so to be levied (Acts 1936, ch. 144, sec. 64F) (S.S.)

1936 (S.S.)
To issue negotiable bonds.

The governing body shall have power and is hereby authorized from time to time to issue Negotiable Bonds for the purpose of financing the cost of any public works project in the aggregate amount not exceeding $50,000. Said bonds may be authorized by resolution, and shall be issued in one or more series, shall bear such date or dates, mature at such time or times, not exceeding 30 years from their respective dates, bear interest at such rate or rates not exceeding 4 % per annum, payable at such time or times, be in such denominations, be in such form, either coupon or registered, carry such registration privileges, to execute in such manner, be payable in such medium of payment, at such place or places, and be subject to such terms of redemption, with or without premium, be declared or become due before maturity thereof, as such resolution or subsequent resolutions may provide. The bonds may be sold at public or private sale in such blocks and for such prices as the governing body shall determine, provided that the interest cost to the maturity of the money received for any issue of said bonds shall not exeeed 5% per annum. Any and all the bonds pursuant to this Act, and the interest thereon, shall

be and remain exempt from state, county and municipal taxes of every kind whatsoever in the state of Maryland. In determining the cost of any project, the following items may be included as part of the cost of such project and financed by the issuance of the bonds; Acts 1936, ch. 144, sec. 64G) (S.S.)

1936 Part of the costs.

(A) Engineering and inspection costs, accounting and legal expenses, in which may be included a reasonable proportion of the compensation costs, and the engineering and legal expenses of the municipality;
(B) the cost of issuance of the bonds, including printing, advertising, accounting, legal and other similar expenses;
(C)

1936 (S.S.) Interest cost.

Any interest cost on money borrowered or estimated to be borrowered during the period of construction of such public works project. The authorization and issuances of the bonds shall not be dependent on or affected in any way by proceedings taken, contracts made, acts performed or things done. All bonds issued under this Act shall recite upon their face, in substance, that they are issued pursuant to this Act and pursuant to the Constitution of Maryland and pursuant to a resolution duly adopted by the governing body, and there shall also appear upon the face of said bonds a paragraph substantially similar to the following: "It is hereby certified and recited that each and every act condition and thing required to exist, has been done, has happened, and has been performed, in full and entire compliance with the Constitution and laws of the State and the resolutions of the Commissioners of Chesapeake Beach and that the issue of bonds, of which this is one, together with all other indebtedness of the Commissioners of Chesapeake Beach is within every debt and other limit prescribed by the Constitution of said State." The bonds may be purchased by the municipality at a price not more than the principal amount thereof plus the accrued interest, and all bonds so purchased shall be cancelled. Pending the authorization, preparation, execution, and/or delivery of definitive bonds for the purpose of financing the construction of a public works project, interim certificates may be issued by the municipality to the purchaser of such bonds. Any provision of of any law to the contrary notwithstanding, any bonds, interim certificates, or other obligations issued pursuant to this Act shall be fully negotiable within the meaning of and for all the purposes of the uniform negotiable instruments law of this State. Any bonds issued pursuant to the provisions of this Act, bearing the signature of any officer of the municipality on the date of the signing thereof, shall be the valid and binding the obligations of the municipality (Acts 1936, ch. 144) (S.S.)

1936 (S.S.) Issuance of bonds under this Act.

In connection with the issuance of bonds under this Act, and in order to secure the payment thereof, the municipality shall have power (Acts 1936, ch. 144, sec. 64H) (S.S.)

1936 (S.S.) To pledge full faith and credit.

(A) To pledge full faith and credit and unlimited taxing power of the municipality to the punctual payment of the principal of and interest on the bonds.

1936 (S.S.)
To Pledge all or any part.

(B) To pledge all or any part of the proceeds from special assessments to be levied under the provisions of Section 64B, sub-section (D) of this Act, to the punctual payment of the principal of and interest on the bonds.
(C) To covenant as to the rights, liberties, powers and duties arising upon the breach by it of any covenant, condition or obligation.

1936 (S.S.)
With the issuance of any bonds.

In connection with the issuance of any bonds, and in order to secure the payment thereof, the municipality shall have full power (Acts 1936, ch. 144, sec. 64I) (S.S.)

1936
Terms, form, registration, exchange, etc.

(A) To provide for the terms, form, registration, exchange, execution and authentication of bonds.
(B) To provide for the replacement of lost, destroyed or mutilated bonds.

1936 (S.S.)
To set aside.

(C) To covenant to set aside or pay over reserves and sinking funds and as to the disposition thereof.

1936 (S.S.)
To redeem the bonds.

(D) To redeem the bonds, and to covenant for their redemption, and to provide the terms and conditions thereof.

1936 (S.S.)
To covenant against.

(E) To covenant against extending the time for the payment of bond interest, directly or indirectly, by any means or in any manner.

1936 (S.S.)
As to its books of account.

(F) To covenant as to its books of account and as to the inspection and audit thereof and as to the accounting methods.

1936 (S.S.)
Covenants other than.

(G) To make other than, and in addition to the covenants herein expressly authorized, of like or different charater.

1936 (S.S.)
To make such covenants.

(H) To make such covenants and to do any and all such acts and things as may be necessary or convenient or desirable in order to secure its bonds, or in the absolute discretion of the governing body tend to make the bonds more marketable; it being the intention hereof to give the municipality power to all things in the issuance of bonds and for their security that may be consistent with the Constitution of Maryland.

1936 (S.S.)
Binding obligation.

All the bonds issued and sold pursuant to any of the provisions of this Act shall and remain the direct valid and binding obligation of the municipality, issued upon its full faith and credit, and the municipality shall issue a levy tax upon all the assessable property within its limits sufficient to pay the principal and interest on any of such bonds as the same shall mature, in each and every year that any of said bonds are outstanding, provided, however, that the amount of said tax so to be levied in any one year may be reduced by the amount of any such special assessments collected by the municipality from said public works projects and pledged by the municipality for the payment of the bonds so issued pursuant to the provisions of Section 64B, sub-section (D) of this Act. Any holder of the bonds of the municipality issued pursuant to this Act shall have the right, subject to any contractual limitations binding upon such holder, and subject to the prior rights of the others, by mandamus or other suit, action or proceeding at law or in equity, to enforce his rights against the municipality (Acts 1936, ch. 144, sec. 64J) (S.S.)

CHESAPEAKE BEACH OF CALVERT COUNTY, cont.

1936 (S.S.)
Powers in addition and supplemental.

The powers conferred by this Act shall be in addition and supplemental to the powers conferred by any other law, and bonds, interim certificates or other obligations may be issued hereunder for any project notwithstanding that any other law may provide for the issuance of bonds, interim certificates or other obligations for like purpose and without regard to the requirements, restrictions or other provisions contained in any other law. Bonds may be issued under this Act notwithstanding any debt or other limitation prescribed by any other law, and the mode and method of procedure for issuance of bond under this Act need not conform to the provisions of any other law. Any proceedings heretofore taken under any other law by the municipality relating to the subject matter of this Act or at the option of the governing body, may be discontinued and new proceedings instituted under this Act. Except in pursuance if any contract or agreement theretofore entered into by and between the municipality and any Federal agency, the municipality shall not borrow any money or issue any bonds pursuant to the provisions of this Act after January 1, 1940. It is the purpose of this Act to enable the municipality to secure the benefits of the Act of Congress to encourage public works, to reduce unemployment and thereby to assist in the national recovery, and promote the public welfare and to these ends the municipality shall have power to do all things necessary or convenient to carry out said purpose in addition to the express powers conferred in this Act; this Act is remedial in nature and the powers hereby granted shall be liberally construed (Acts 1936, ch. 144, sec. 64K) (S.S.)

1936 (S.S.)
Bonds may be issued.

1936 (S.S.)
New proceedings.

1936 (S.S.)
Shall not issue bonds or borrow money.

Promote public welfare.

1936 (S.S.)
Any parts of this Act be questioned by any Court.

That if any one or more sections, clauses, sentences, or parts of this Act shall for any reason be questioned by any court, and shall be adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions thereof but shall be confined to its operation to the specific provisions so held unconstitutional or invalid, and the inapplicability or invalidity of any section, clause or provision of this Act in any one or more instances shall not be taken to affect or prejudice in any way its applicability or validity in any other instance (Acts 1936, ch. 144, sec. 2) (S.S.)

1936 (S.S.)
This Act shall be controlling.

That in so far as the provisions of this Act are inconsistant with the provisions of any other law, the provisions of this Act shall be controlling (Acts 1936, ch. 144, sec. 3) (S.S.)

1936 (S.S.)
An emergency law.

That this Act is hereby declared to be an emergency law and necessary for the immediate preservation of the public health and safety, and having been passed by an aye and nay vote supported by 3/5 of the members elected to each house in the General Assembly the same shall take effect from the date of its passage. Approved April 29, 1936. (Acts 1936, ch. 144, sec. 4) (S.S.)

CALVERT COUNTY

Historical Sketch

Erection of County - Boundaries

Calvert County, the smallest of Maryland's group of counties, is a peninsula lying between Chesapeake Bay and the Patuxent River, in southern part of the state in the section called the Western Shore.

This peninsula is thirty five miles long with an average width of nine miles and comprises 139,520 acres. It is bounded on the north by Anne Arundel, east by Chesapeake Bay and west by the Patuxent River and on the south by the waters of the Bay into which the Patuxent River empties.[1]

Calvert was the fourth county to be established. It had two dates of erection, the first in November 1650, when "Old Charles County," was created with Robert Brooke as Commander, and comprised the area which later was called Calvert County.[2] Its status was changed when Robert Brooks was dismissed. It was named Calvert County after the family of Lord Baltimore.

The original boundaries included both sides of the Patuxent River, being parts of the present counties of St. Mary's, Charles, Prince George's and Anne Arundel counties. It was in reality Old Charles County with its name changed to Calvert.

When in November, 1654, the Puritans assumed control of the colony the name was changed from Calvert to Patuxent County, but in 1658, the

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1. S. O. Perkins) U. S. Dept. Agri.)
   Merle Hershberger) Md. Agri. Exp. Stat.) Soil survey Calvert Co. 1925.

2. Sevepsin Earle Chesapeake Bay County 1929, p. 107.

name Calvert was restored. The boundary line between Anne Arundel and Calvert County was not finally established until 1825, when it was done by order of the General Assembly appointing a commission to lay down this boundary line.[3]

The first settlers of Calvert County were among the passengers of the Ark and the Dove. The following is the account of the erection of the county:

"For as much as the right Honorable, the Lord Baltimore, Lord Proprietary of this Province, by his instructions to the Governonr and Councill, here dated the 28th of September 1653, has discharged Robert Brooke, Esq. late Commander of Charles County from being of the counsell, conservator or Justice of the Peace or Commander of any county within this Province.

The Governionr hath thought first for divers reasons relating to the publick good and doth this day by advice of Counsell make void and villify an order or constitucon made the 21st of November, 1650, touching the erecting some part of the south side of Patuxent Rover into a county, by the name of Charles County, and instead thereof, doth now erect make and appoint both sides of Patuxent River into one county by the name of Calvert County. Bounded on the south side with Pynehill River or Creeke to the head thereof and from thence through the woods to the head of Patuxent River being northerly bound of St. Maries County and bounded on the north side with the Creeke, upon the western side of Chesapeake Bay called the Herring Creeke and from thence through the woods to the head of Patuxent River, being the southerly bound of

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3. Laws 1825, ch. 176, p. 133; ch. 193, p. 147.

Ann Arundell County, and the Governonr this day likewise appointeth Mr. Richard Collett to be high sheriff of Calvert County aforesd.[4]

More detailed data on the erection of this fourth county is found in the following excerpt:

According to the instructions received from the Lord Proprietary, the council decided to erect a county to be named Calvert in honor of the family of Lord Baltimore, Proprietary of the Province of Maryland:

"Erect, make and appoint both sides of the Patuxent River into one county, bounded on the south side with Pynehill River or Creek to the head thereof, and from thence through the woods to the head of the Patuxent, being the northerly bounds of St. Marie's County, and bounded on the north side with the Creeke upon the western side of Chesapeake Bay called the Herring Creeke and from thence through the woods to the head of Patuxent River being the southerly bound of Ann Arundell County."[5]

Prior to this time the territory, included within Calvert County, thus outlined, had been enchaced within the limits of St. Mary's, Old Charles, and Patuxent Counties, and part of that, then included is now within the jurisdiction of St. Mary's, Charles, Prince George's and Anne Arundel Counties. The fact is that part of Old Charles County, which had been erected the same year as Anne Arundel County, constitutes

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4. Archives of Md. 1636-1667, p. 308.
5. E. B. Matthews, The Counties of Maryland, 1907, p. 454.

part of Calvert County, led to discussion as to the relative place of Anne Arundel and Calvert Counties on the roll call of the House of Delegates. It was shown that Anne Arundel County was erected by a law passed April 29, 1650 while Old Charles County was erected by order of the Governor on the 21st of November following. It was therefore decided in 1671 that Anne Arundel County should have precedence .

During the summer of 1654, Old Charles County was changed to Calvert County without change of boundaries.

On October following as a result of the Protestant Revolution it was decided to eliminate the name of Calvert and accordingly, the assembly enacted "that Patuxent be erected into a county the bounds thereof to be from the south side of Mr. Maishe's Creek, commonly called Oyster Creek, extending down the Bay including all the families and lands on the south side of said creeke including also all the cliffs with the north side and south side of Patuxent River with all the creekes thereunto belonging and stait be called as it is, Patuxent County."

In 1824 the terms of this temporary boundary became important when the boundary line between Anne Arundel and Calvert Counties was in dispute. The name of Calvert County was restored in 1658. When the government of the province became again established in the hands of Calvert's representatives.[6]

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6. E. B. Matthes, The Counties of Maryland, p. 455.

It was apparently about this time, when the present Charles County was erected, that Calvert County lost control of the land on the south and west shores of the Patuxent.

The exact limits of Charles County when first established by Governor Fendoll are not known, the first clear statement being found in "an act for the division for the regulating severall countys" passed May 22, 1695. At this time Calvert County was not regarded as including part of the southern shore.

The northern boundary of Calvert County separating it from Anne Arundel County became the subject of serious controversy during the years 1820 to 1826 as persons living along the border failed to contribute to the expense of either county on the plea that the boundary was not known.

To over came this difficulty an act was passed in 1822 (Acts of 1822, ch. 109), to ascertain and establish a division line between the two counties. Commissioners were appointed to examine the inhabitants along the line and their views regarding its location, and also to search the records of the general and county courts to ascertain if possible what had been the original divisional line. Then the report, which was returned to the General Assembly of the following year, led to the passage of a law authorizing them to plant large and sufficient boundary stones at the beginning and termination of every course or line between the said counties:

"Beginning for the same at the mouth of a creek on the western side of the Chesapeake Bay, called and known by the name of Muddy Creek or Red Lyon's Creek, lying and being on the south side of the land now owned and occupied by Samuel Owings, thence by and with the said creek to the head thereof, thence in a straight line to a chestnut tree on the south edge of Hall's branch, marked with the black letter P or the plain black line shaded yellor and green on the plats laid down by the said commissioners under the authority of an act of the last session, thence to Q, at the south end of the line forming the eastern limit of the part of land called Maidstone, thence with said line of Maidstone to the end thereof and thence in the same direction until it strikes Lyons Creek, thence down the said creek to the river Patuxent."

Plats of the territory showing the location of every boundary shore, were to be filed among the land records of the respective counties. A year later on account of certain doubts regarding the construction of this law a supplemental law was passed to the effect:

"That the said divisional lines between Anne Arundel and Calvert Counties shall begin on the south side of Samuel Owings house, at the mouth of a creek called in the act to which this is a supplement, Muddy Creek or Red Lyon's Creek, which said creek shall be taken and understood to mean the same creek stated by the commissioners, appointed by the act of the last session to ascertain the divisional lines between the said counties in their report to the legislature. At its present session, to be known by the name of South Creek or Muddy Creek, and

running by and with said creek to the head thereof, thence as enacted by the act to which this is a supplement.[7]

Calvert County like Charles County has suffered less change and curtailment in its territorial limits than any county erected during seventeenth century.

The Calvert County election districts are:

1798-	ch. 115	County divided into 3 election districts.
1799-	ch. 48	Confirms acts of 1798, ch. 115.
1799-	ch. 50	Commissioners appointed for laying out districts.
1872-	ch. 77	County commissioners authorized to redistrict the county or increase the election precincts.[8]

7. E. B. Matthews, Counties of Maryland, p. 456.
8. E. B. Matthews, Counties of Maryland, p. 457.

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Calvert County, Maryland
Historical Sketch
Erection of County—Boundaries.

Calvert County, the smallest of Maryland's group of counties, is a peninsula lying between Chesapeake Bay and the Patuxent River, in Southern part of the State in the section called the Western Shore.

This peninsula is 35 miles long with an average width of 9 miles and comprises 139,520 acres. It is bounded on the north by Anne Arundel, east by Chesapeake Bay and west by the Patuxent River and on the south by the waters of the Bay into which the Patuxent river empties!(1)

Calvert was the fourth County to be established. It had two dates of erection, the first in November 1650, when "Old Charles County," was created with Robert Brooks as Commander, and comprised the area which later was called Calvert County.(2) It

(1) S.O. Perkins } W.S. Dept Agri } Soil Survey Calvert Co. 1925
Merle Wershberger } Md. Agri. Exp. Sta.
(2) Simpson Earle Chesapeake Bay Country - 1929 - P. 107

Calvert County
Historical sketch
Erection of County - Boundaries

States was changed when Robert Brooks was dismissed. It was named Calvert County after the family of Lord Baltimore.

The original boundaries included both sides of the Patuxent river, being part of the present counties of St Mary's, Charles, Prince George's and Anne Arundel Counties. It was in reality old Charles County with its name changed to Calvert.

When in November, 1654, the Puritans assumed control of the Colony the name was changed from Calvert to Patuxent County, but in 1658, the name Calvert was restored. The boundary line between Anne Arundel and Calvert County was not finally established until 1825, when it was done by order of the general assembly appointing a commission to lay down this boundary line (3) - (4)

The first settlers of Calvert County were among the passengers of the Ark and the Dove.
The following is the account of the erection of the County:

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(3) Laws of Maryland - Chap 176 - P. 133 - Feb 25 - 1825
" " " " 193 - P. 147 - Feb 18 - 1825

(3)

Erection of Calvert County
Tertio die Julij 1654

"For as much as the right Honorable, The Lord Baltimore, Lord Proprietary of this Province, by his instructions to the Governour and Councill here dated the 28th of September 1653, has discharged Robert Brooke, Esq, late Commander of Charles County from being of the Counsell, Assistant or Justice of the Peace or Commander of any County within this Province. The governour Lord thought fitt for divers reasons relating to the publick good and doth this day by advice of Counsell make void and nullify an order or Constitution made the 21st of November, 1650, touching the erecting some part of the South side of Patuxent River into a county by the name of Charles County, and instead thereof, doth now erect make and appoint both sides of Patuxent River into one County by the name of Calvert County. Bounded on the South side with Pyncheil River or Creeke to the Lord Mere of and from thence through the woods to the head of Patuxent River

Erection of Calvert County

being northerly bounded of St Maries County and bounded on the north side with the Creeke, upon the western side of Chesapeake Bay called the Herring Creeke and from thence through the woods to the head of Patuxent River, being the Southerly bound of Anne-Arundell County, And the Governour this day likewise appointeth mr. Richard Collett to be high Shrieff of Calvert County aforesd. (5) 4

More detailed data on the erection of this first County is found in the following excerpt:

(5) Archives of Maryland 1636-1667 P. 308

Guilds

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Calvert County
Historical Sketch
Erection of Calvert County and Boundaries.

According to the instructions received from the Lord Proprietary, the Council decided to erect a county to be named Calvert, in honor of the family of Lord Baltimore, Proprietary of the Province of Maryland:

"Erect, make and appoint both sides of the Patuxent River into one County, bounded on the south side with Pyne Hill river or Creek to the head thereof, and from thence through the woods to the head of the Patuxent, being the northerly bounds of St Marie's County, and bounded on the north side with the Creeke upon the Western side of Chesapeake Bay called the Herring Creeke and from thence through the woods to the head of Patuxent River being the southerly bound of Annarundell County." (4)

Prior to this time the territory included within Calvert County, thus outlined, had been embraced within the limits of St Mary's, Old Charles, and Patuxent Counties, and part of that then included

(4) E. B Mathews, The Counties of Maryland - 1907 p 454

Calvert County
Historical Sketch
Erection of County
and Boundaries.

is now within the jurisdiction of St Mary's, Charles, Prince George's and Anne Arundel Counties. The fact that part of old Charles County, which had been erected the same year as Anne Arundel County, constitutes part of Calvert County, led to discussion as to the relative place of Anne Arundel and Calvert Counties on the roll call of the House of delegates. It was shown that Anne Arundel County was erected by a law passed April 29, 1650 while Old Charles County was erected by order of the Governor on the 21st of November following. It was therefore decided in 1671 that Anne Arundel County should have precedence.

During the summer of 1654 old Charles County was changed to Calvert County without change of Boundaries. October following as a result of the Protestant revolution it was decided to eliminate the name of Calvert and accordingly the assembly enacted "That Patuxent be erected into a County the bounds thereof to be from the Creek

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Calvert County
Historical Sketch
Erection of County
and
Boundaries

side of Mr. Maisha's Creek, commonly called Oyster Creek, extending down the Bay including all the families and lands on the South side of said Creek including also all the Cliffs with the north side and South side of Patuxent River with all the Creeks thereunto belonging and shall be called as it is, Patuxent County."

In 1824 the terms of this temporary boundary became important when the boundary line between Anne Arundel and Calvert Counties was in dispute. The name of Calvert County was restored in 1658. When the government of the Province became again established in the hands of Calvert representatives. (7)

It was apparently about this time, when the present Charles County was created, that Calvert County lost control of the land on the South and West shores of the Patuxent.

7/ E B Mathews - The Counties of Maryland P. 455

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Calvert County
Historical Sketch
Erection of County
and
Boundaries

The exact limits of Charles County when first established by Governor Fendall are not known, the first clear statement being found in an act for the Division for the Regulating Several Counties passed May 22, 1695. At this time Calvert County was not regarded as including part of the Northern Shore.

The northern boundary of Calvert County separating it from Anne Arundel County became the subject of serious controversy during the years 1820 to 1826 as persons living along the border failed to contribute to the expense of either County on the plea that the boundary was not known.

To overcome this difficulty an act was passed in 1822 (Acts of 1822, Chap. 109.) to ascertain and establish a division line between the two Counties. Commissioners were appointed to examine the inhabitants along the line and their views regarding its location, and also

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Colonial County
Historical Sketch
Creation of County
and
Boundaries.

to search the records of the General and County Courts to ascertain if possible what had been the original divisional line. Then the report, which was returned to the General assembly of the following year, led to the passage of a law authorizing them to plant large and sufficient boundary stones at the beginning and termination of every course or line between the said counties:

"beginning for the same at the mouth of a creek on the western side of the Chesapeake bay, called and known by the name of Muddy Creek or Red Lyons Creek, lying and being on the south side of the land now owned and occupied by Samuel Byrings, thence by and with the said creek to the head thereof, thence in a straight line to a chestnut tree on the south edge of Nalls branch, marked with the block letter - Run the plain black line shaded yellow and green on the Plats laid down by the said commissioners under the authority of an act of the last session, thence to G. at the south end of the line forming the eastern limit of the tract of land called Maidstone, thence with said line of Maidstone to the end thereof and thence in the same direction until it strikes Lyons

(10)

Calvert County
Historical Sketch
Erection of County
and
Boundaries

Creek, thence down the said Creek to the river Patuxent."

Plats of the territory showing the location of every bounding line, were to be filed among the land records of the respective counties.
A year later on account of certain doubts regarding the construction of this law a supplemental law was passed to the effect:

"That the said divisional lines between Anne Arundel and Calvert counties shall begin on the south side of Samuel Owings house, at the mouth of a creek called in the act to which this is a supplement, Muddy Creek or Red Lyn's Creek, which said creek shall be taken and understood to mean the same creek stated by the commissioners appointed by the act of the last session to ascertain the divisional lines between the said counties in their report to the legislature at its present session, to be known by the name of Sunk creek or Muddy Creek, and running by and with said creek to the head thereof, thence as directed by the act to which this is a supplement." (8)

8) E. B. Mathews - Counties of Maryland p. 456

Calvert County
Historical Sketch
Erection of Calvert County
and Its Boundaries

Calvert County like Charles County has suffered less change and curtailment in its territorial limits than any county erected during seventeenth century.

The Calvert County election districts are

1798 - Ch 115 County divided into 3 election districts

1799 - Ch 48 - Confirms Acts of 1798. Ch 115

1799. Ch 50. Commissioners appointed for laying out districts.

1872 - Ch 77. County Commissioners authorized to redistrict the County or increase the election precincts (9)

9 E. B. Mathews - Counties of Maryland - P. 457

CALVERT COUNTY

Towns and Villages

Solomons

Calvert County has no cities nor has it any large towns within its boundaries. There are but three incorporated places, of which the town, Solomons, is now the largest and most actively industrially.

Its population was given at 246 persons in 1937, but is now estimated to be around 400 people and this figure is materially increased during the fishing, oystering, crabbing and tourist season.

Solomons was originally called Sandy Island. It does not have a place in colonial or prerevolutionary history, as the earliest mention of any habitation there relates to one house said to have been built the owner, Colonel Alexander Somerville.

He came to Maryland while quite a young man. He became colonel of the militia in 1758; in 1759 he married Rebecca Dawkins, daughter of Milliard and Doveas (Mackall) Dawkins. They had two sons, Thomas and Milliard and a daughter, Rebecca, who married James Duke.[1]

Colonel Somerville became high sheriff of Calvert County in 1769. He served as Justice in 1773, became a member of the Assembly in 1774, served in the continental army, was a member of the continental Congress in 1775. He died in 1783.

It is claimed that he built the first house on the bluff at Solomons, still standing and said to be in possession of members of the Parran family.[2]

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1. George Norbury Mackenzie, Colonial Families in the United States of America, vol. 2, 1911, p. 691.
2. George Norbury Mackenzie, Colonial Families in the United States of America, vol. 2, p. 692.

Isaac Solomon of Wilmington, Deleware, came to Baltimore after his marriage to Miss Chandler of Wilmington. In 1865 he came to Solomons Island where he bought most of the land and established there an oyster canning and packing plant. He brought a group of oystermen, with their families from adjacent islands and built little homes for them. He had learned a method of canning oysters that kept them from spoiling and his business grew rapidly.

A little settlement grew up around this enterprising oyster business and soon Solomons had ten ship yards.

The island took its name from Isaac Solomon. After the causeway and concrete bridge was built to the mainland it has been called Solomons.[3]

Much of the land of which Solomons is now composed was made by oyster shells, great piles of which accumulated and were effectively used in filling in the shore line, and the little bayous and crevices. The residents have land enough for their homes and the wood, the rest is water.

The village of Solomons established itself upon a neck of land shaped like a hook, overlooking the Patuxent River which affords anchorage for deep water craft, drawing over twenty feet of water.[4]

Shortly after the close of the Civil War, Isaac Solomon came to the Island that bears his name and there established an oyster packing and canning plant. He brought a group of experienced oystermen with their families, and built homes for them. His business grew

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3. Roxana White, Baltimore Sun, New Bills for Old. April 16, '39.
4. E. E. Lantz, The Spirit of Maryland, p. 41.
   Tvlger McKinsey, Solomons Island, Baltimore Sun, March 25, 1939.

and spread rapidly because of the quality of the oystering, crabbing and fishing products.

Off the shores of Solomons lie great oyster beds in an inner harbor, called Mill Stone Creek.

Solomons is unique in that it was incorporated in 1892 but, the act of incorporation has been inoperative ever since it was passed by the Legislature, not withstanding the fact that an election could be held at any time by a court order.

Solomons has thus remainded under the government of the Calvert County commissioners since it has no mayor, police or town commissioners.

At the beginning of its growth as a settlement it was attractively laid out with the usual sized building lots, avenues and streets, and every place had a water frontage.

A fine Memorial Drive reenforced by a strong sea wall encircles the eastern end of the Island. This was erected in memory of the soldiers of Solomons, lost in the World War.[5]

Solomons is the site of state's conservation commissions marine biological laboratory, completed and dedicated to the service of the state in 1932.

Located in Memorial Drive this laboratory is directly at the mouth of the Patuxent River, there it has a fine view across the Bay.

The work of this laboratory, now being conducted scientifically was started in the parish house of the Episcopal Church by Dr. R. V. Truitt of the Maryland University. This work in marine biology has

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5. Baltimore Sun, March 25, '38, Solomons Island, Tvlger McKinsey.

assumed international interest and importance and attracts the attention of students and experts from all parts of the world.

A new dormitory building which cost about $25,000,000, was completed in 1937 at Solomons for the accomodations of the staff and students of the summer school.[6]

This laboratory is a cooperative organization and the cooperating institutions are: Carnegie Institution of Washington, D.C., Goucher College, University of Maryland, Johns Hopkins University, Washington College, Western Maryland College, and the Maryland Conservation Department. The director of the Chesapeake Biological Laboratory is Professor R. V. Truitt, of the University of Maryland, College Park, Maryland.

The greater number of students are Maryland teachers. It conducts summer classes. The purpose of these summer classes is to disseminate accurate and first hand information to the people, believed best done through their children.

Comparatively little is known of Chesapeake Bay, and for proper appreciation it must be thoughtfully investigated.[7]

It is interesting to note that even in the depleted condition of the oyster industry, Chesapeake Bay produces about 3,000,000 bushels, each bushel contains about a gallon and each gallon weighs about nine pounds. Thus in oysters alone the Chesapeake yields about 27,000,000 pounds of meat per year.

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6. Reprint from science, May 28, 1937, vol. 85.
7. Solving the Secrets of the Bay, Baltimore Sun, March 6, 1932, George W. Jeffers.

For the State of Maryland to have this amount of meat in beef, it would have to slaughter 54,000 beef, prime beasts, which when dressed, weigh about 500 pounds each.[8]

The average production of one acre of Chesapeake Bay oyster bottoms is about 750 gallons of oysters per year. This amount at a weight of nine pounds to the gallon gives 6,750 pounds of meat per acre, per annum. To equal this productively an acre of grazing land would have to support 13½ beef animals per year, whereas the agriculturists estimate that four acres of pasture land is required to support one steer per year.

This dressed, is valued at $60.00 apiece, thus it is shown that the lands beneath the waters of Chesapeake Bay are at this rate, fifty four times as productive as grazing land for steers.

Then too, grazing land has to be cultivated and fertilized while the oyster beds require us expenditure to enrich them.

The value of the oysters taken from a space of four acres is estimated conservatively at $2,000, according to the Commissioner of Conservation in Report of 1926.[9]

The fishing at Solomons is heavy enough during the seasons to keep ninety fishing boats busy.

There are ten ship yards and ships of all sizes and types are constructed. There too, are constructed wooden tugs, this being one

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8. Solving the Secrets of the Bay, Baltimore Sun, March 6, 1932, George W. Jeffers.
9. Truitt Annual Report of the Conservation Department, Maryland, 1926, p. 15.

of the few ship yards of the east coast which still constructs this type of craft, as tugs of steel has almost entirely replaced those of wood, although wooden tugs are still preferred for some purposes.

A wooden tug named for the founder of the ship yard at Solomons, M. Mitchell Davis, and built over fifty years ago is still running out of Baltimore daily. It was built of white oak cut on the island near the plant.

M. Mitchell Davis established his ship yard in 1875. The older ship yard, known as Marsh's Lasgmeont of Existence. After the death of M. Davis, his son Clarence E. Davis conducted the ship yard until his seath in 1936, when the business was taken over by George H. Townsend of New York, former President of the American Power Boat Association, and Mr. Matten became Vice President and manager.[10]

Solomons was for a number of years of great interest to the touring population since it was the place of refuge and permanent anchorage for the four interned ships seized by this government when the United States entered the World War in 1917.

The Kron prinzessen Cecelie and the Kaiser Wilhelm II were renamed Mount Vernon and Monticello and were put into service as transport ships and carried more than 300,000 American soldiers to France and back again.

The Kron prinzessen Cecelie was the pride of the North German Lloyd Lines from 1906 to 1914. She was one of the richest prizes ever open to capture on the high seas in the World War. After being interned three years in American ports and renamed Mount Vernon was anchored at Solomons in a forty two fort channel until this past January, when

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10. Baltimore Sun, April 16, 1939. Roxann White, New Boats for Old.

she was condemned to wreckage for her material. This is also the fate of the Monticello.[11]

The other two German ships interned in American ports until the close of the World War were the American and the George Washington. These like the other two also were owned by the North German Lloyd Lines and under war claims the United States Government paid the original owners of the four ships, $14,946,000.

The American and the George Washington retained their original names but the German spelling of the former was anglicized

The George Washington carried President Woodrow Wilson to the World War Peace Conference.

At great cost these two ships were rebuilt for trans-atlantic passenger trade. They operated successfully for about a year and with the depression their operation cost became a losing matter, so the ships were relegated to a floating grave yard in 1932 and joined the Mount Vernon and Monticello which had been tied up for some time in the Patuxent River off Solomons.[12]

Some years ago Solomons or rather the Patuxent River off Solomons, was chosen by the officials of the government, as the most suitable place to make a complete and technical set of official tests of the great floating Dry Dock, Dewey built at Sparrows Point, Maryland and completed June 10, 1905, at a cost of $1,124,000.

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11. Baltimore Evening Sun, p. 30. Interned Ships at Solomons Island, January 6, 1941.
12. Baltimore Sun, October 19, 1940. Once Proud German Liner Brought Here for Turn Over.

Deep water was needed for the tests and the Patuxent wide and ran in depth from 124 to 187 feet was just the place.

This dock was unique in that it did its own docking and undocking of ships. It was destined for service in the Philippines.

Three battleships were placed upon it to test its strength and having passed all tests satisfactorily it was sent to the Philippines.[13]

The fishing at Solomons is heavy enough during the season to keep ninety fishing boats busy, for many years.

Isaac Solomons business was the chief industry. In the early eightys Mr. Solomon went to Philadelphia and became one of the proprietors of the Bingham House. His success in that enterprise induced him to build the San Monica Hotel at Atlantic City. He retired from active business some years ago owing to ill health and purchased "Bottonwood" an estate near New Castle, Delaware, where he resided until his death September 15, 1895 at the age of 76 years. He left two sons and a daughter who reside in Philadelphia.[14]

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14. Baltimore Sun, September 16, 1895, p. 1.

Chesapeake Beach

Chesapeake Beach one of the incorporated towns of Calvert County, was renamed Seaside Park, and opened the season of June 1st 1939 with its new title.[1]

Various improvements have been made at Seaside Park, including new amusements, changes in bath houses, restaurant, and other beach facilities.

The new plans included the running of a bay excursion boat to make daily trips and also moonlight excursions.

All resort amusements have been established at Seaside Park which has a small year around population of about 200 people, but the summer season brings several thousand persons each year. Many own or rent cottages and therewith the hotel and restaurant offer a good market for the farm and garden products of the vicinity.

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1. Baltimore Sun, June 1, 1939 to January 16, 1940.

Calvert County
Industrial Shell
Towns & Villages
Solomons

Calvert County has no cities nor has it any large towns within its boundaries. There are but three incorporated places, of which the town, Solomons, is now the largest and most actively industrially. Its population was given at 246 persons in 1937, but is now estimated to be around 400 people and this figure is materially increased during the fishing, oystering, crabbing and tourist season.

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It does not have a place in Colonial or Pre-revolutionary history as the earliest mention of any habitation there relates to one house said to have been built the owner, Colonel Alexander Somerville.

He came to Maryland while quite a young man. He become Colonel of the Militia in 1758; in 1759 he married Rebecca Dawkins, daughter of William and Doreas (Mackall) Dawkins. They had two sons, Thomas and William and a daughter, Rebecca, who married James Duke. (17)

17) George Norbury Mackenzie — Colonial Families in the United States of America - Vol. 2 - 1911 - p 641 —

21).

Calvert County
Historical Sketch
Towns and Villages
Solomons.

Col Somerville became high Sheriff of Calvert County in 1769. He served as Justice in 1773, became a member of the Assembly in 1774, served in the Continental Army, was a member of the Continental Congress in 1775. He died in 1783.

It is claimed that he built the first house on the bluff at Solomons, still standing and said to be in possession of members of the Parran family. (18.)

18. George Norbury Mackenzie - Colonial families in the United States of America Vol 2 - P 692.

22

Calvert County
Historical Sketch
Towns & Villages
Solomons.

Isaac Solomon of Wilmington Delaware, came to Baltimore, after his marriage to Miss Chandler of Wilmington. In 1865 he came to Solomons Island where he bought most of the land and established there an oyster canning and packing plant. He brought a group of oystermen, with their families from adjacent islands and built little homes for them. He had learned a method of canning oysters that kept them from spoiling and his business grew rapidly.

A little settlement grew up around this enterprising oyster business and soon Solomons had two ship yards

The island took its name from Isaac Solomon. After the causeway and concrete bridge was built to the mainland it has been called. Solomons. (4) 3

Roxana White - Baltimore Sun, New Birds for Old. 4/6 '39

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(23) Calvert County, Maryland
Historical Sketch
Towns and Villages
Solomons

Much of the land of which Solomons is now composed was made by oyster shells, great piles of which accumulated and were effectively used in filling in the shore line, and the little bayous and crevices. The residents have land except for their home and the wood - The rest is water.

The village of Solomons established itself upon a neck of land shaped like a hook, overlooking the Patuxent River which affords anchorage for deep water craft, drawing over twenty feet of water. (29)

Shortly after the close of the Civil War Isaac Solomon came to the Island that bears his name and there established an oyster packing and canning plant. He brought a group of experienced oyster men with their families, and built homes for them. His business grew and spread rapidly because of the quality of the oystering, crabbing and fishing products. Of the shores of Solomons lie great

21) E.E. Lantz - The Spirit of Maryland P. 41
22) Felger McKinsey - Solomons Island
Baltor. Sun.
Mar 25, 1939

Calvert County
Historical Sketch
Towns and Villages
Solomons

oyster beds in an inner harbor, called Millstone Creek.

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A fine Memorial Drive reinforced by a strong sea wall encircles the eastern end of the Island. This was erected in memory of the soldiers of Solomons, lost in the World War. (23)

Baltimore Sun. - Mar. 25 '38 Solomons Island - Felger McKinsey

23]

Calvert County
Historical Sketch
Towns and Villages
Solomons.

Solomons is the site of the State's Conservation Commissions Marine Biological Laboratory, completed and dedicated to the service of the State in 1932.

Located on Memorial Drive this Laboratory is directly at the mouth of the Patuxent River, where it has a fine view across the Bay.

The work of this Laboratory, now being conducted so scientifically was started in the parish house of the Episcopal Church by Dr R. L. Truitt of the Maryland University. This work in marine biology has assumed international interest and importance and attracts the attention of students and experts from all parts of the world.

A new dormitory Building which cost about $25,000.00 was completed in 1937 at Solomons for the accomodations of the staff and students of the summer School (23).

(24) Reprint from Science, May 28, 1937-Vol. 85

26)

Calvert County
Historical Sketch
Towns and Villages

Solomons.

This Laboratory is a cooperative organization and the cooperating institutions are: Carnegie Institution of Washington, D.C. Goucher College, University of Maryland, Johns Hopkins University, Washington College, Western Maryland College, and the Maryland Conservation Department. The Director of the Chesapeake Biological Laboratory is Professor R. V. Truitt, of the University of Maryland, College Park, Maryland.

The greater number of students are Maryland teachers, attends summer classes.

The purpose of these summer classes is to disseminate accurate and first hand information to the people, believed best done through their children.

Comparatively little is known of Chesapeake Bay and for proper appreciation it must be thoroughly investigated. (25)

It is interesting to note that

25) Solving The Secrets of the Bay - Baltimore Sun, Mar. 6, 1932
George W. Jeffers.

21

Calvert County
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Towns and Villages
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Even in the depleted condition of the oyster industry, Chesapeake Bay produces about 3,000,000 bushels, each bushel contains about a gallon and each gallon weighs about nine pounds. Thus in oysters alone, the Chesapeake yields about 27,000,000 pounds of meat per year.

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(26) Solving the Secrets of the Bay - Baltimore Sun March 6 - 1932
George W. Jeffers

28

Calvert County
Westmoreland Sketch
Other and Jones
Solomons

This dressed, is valued at $60. a piece
Thus it is shown that the lands beneath
the waters of Chesapeake Bay are, at
this rate, fifty four times as
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Then too, grazing land has to be
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The value of the oysters taken from a
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the Commissioner of Conservation in
Report of 1926. (27)

27) Fourth Annual Report of the Conservation Dept., Md. 1926
p. 15.

Calvert County, Maryland
Historical Sketch
Towns and Villages
Solomons.

The fishing at Solomons is heavy enough during the seasons to keep ninety fishing boats busy.

There are two ship yards and ships of all sizes and types are constructed. There too are constructed wooden tugs, this being one of the few ship yards of the East Coast which still constructs this type of craft, as tugs of steel have almost entirely replaced those of wood, although wooden tugs are still preferred for some purposes.

A wooden tug named for the founder of the ship yard at Solomons, Mr Mitchell Davis, and built over fifty years ago is still running out of Baltimore daily. It was built of white oak cut on the island near the plant.

Mr. Mitchell Davis established his ship yard in 1875. The older ship yard, known as Marsh's has gone out of existence. After the death of Mr Davis, his son Clarence E Davis

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Calvert County, Maryland
Historical Sketch
Towns & Villages
Solomons.

conducted the Ship yard until his death in 1936, when the business was taken over by George A. Townsend of New York, former President of the American Power Boat Association, and Mr Wallen became Vice President and Manager. (28)

Baltimore Sun - Ap. 16-1939. Roxanna White - New Boats for Old -

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Cabral County
Historical Sketch
Cities and Towns
Solomons.

Solomons was for a number of years of great interest to the touring population since it was the place of refuge and permanent anchorage for the 4 interned ships seized by this government when the United States entered the World War in 1917.

The Kronprinzessen Cecelie and the Kaiser Wilhelm II were renamed Mount Vernon and Monticello and were put into service as transport ships and carried more than 300,000 America soldiers to France and back again.

The Kronprinzessen Cecelie was the pride of the North German Lloyd Lines from 1906 to 1914. She was one of the richest prizes ever open to capture on the high seas in the World War. After being interned three years in American ports and renamed Mount Vernon was anchored at Solomons in a 42 foot channel until this past January when she was condemned to wreckage for her material. This is also the fate of the Monticello.(30)"

30) "Baltimore Evening Sun, P. 30. Jan 6 - 1941 Interned Ships at Solomons Detached.

32)

Calvert County
Historical Sketch
Townsend Villages
Solomons.

The other two German ships interned in American ports until the close of the World War were the American and the George Washington. These like the other two also were owned by the North German Lloyd Lines and under war claims the United States Government paid the original owners of the four ships. $14,946,000.

The American and the George Washington retained their original names but the German spelling of the former was anglicized.

The George Washington carried President Woodrow Wilson to the World War Peace Conference.

At great cost these two ships were rebuilt for trans-atlantic passenger trade. They operated successfully for about a year and met the depression their operation not became a losing matter so the ships were relegated to a floating grave yard in 1932 and joined the Mount Vernon and Monticello which had been tied up for some time in the Patuxent River of Solomons. (31)

31) Baltimore Sun - Oct 19, 1940 - Race Found German Liners Brought Here for Tourists

33

Calvert County
Historical Sketch
Towns and Villages
Solomons.

Some years ago Solomons or rather the Patuxent River of Solomons, was chosen by the officials of the Government, as the most suitable place to make a complete and technical set of official tests of the great floating Dry Dock, Dewey, built at Sparrows Point, Md and completed June 10, 1905, at a cost of $1,124,000.

Deep water was needed for the tests and the Patuxent, wide and ~~very~~ in depth from 124 to 187 feet was just the place.

This dock was unique in that it did its own docking and undocking of ships.

Two destined for service in the Philippines.

Three battleships were placed upon it to test its strength and having passed all tests satisfactorily it was sent to the Phillipines. (33)[1]

33[1] Baltimore Sun Almanac - 1906 - P 36

34/(32)

Calvert County
Historical Sketch
Towns and Villages
Solomons.

The fishing at Solomons is heavy enough during the season to keep ninety fishing boats busy.

For many years, Isaac Solomons business was the chief industry. In the early 80's Mr Solomon went to Philadelphia and became one of the Proprietors of the Bingham House. His success in that enterprise induced him to build the San Monica Hotel at Atlantic City. He retired from active business some years ago, owing to ill health and purchased "Buttonwood" an estate near New Castle, Delaware, where he resided until his death Sept 15, 1895 at the age of 76 years. He left two sons and a daughter who reside in Philadelphia. (34)14

(34)14 Baltimore Sun, Sept 16, 1895 - P. 1.

add to towns & villages

Calvert County
Merlincel Sheet
Towns and villages

Chesapeake Beach

Chesapeake Beach one of the municipalities towns of Calvert County was renamed Seaside Park, and opened the season of June 1st 1939 with its new title.(1)

Various improvements have been made at Seaside Park, including new amusements, changes in both hotels restaurant and other beach facilities.

The new plans included the running of a bay excursion boat to make daily trips and also moonlight excursions

All resort amusements have been established at Seaside Park which has a small year around population of about 200 people, but the summer season brings several thousand persons each year. Many own or rent cottages and there with the hotel and restaurant offer a good market for the farm and garden products of the vicinity.

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1 – Balto Sun June 1 - 1939

2 – Balto Sun – Jan 16 - 1940

Prince Frederick

Prince Frederick, the county seat of Calvert County is not incorporated. It has a population of 314 persons. There are 65 dwellings 13 places of business, 4 public buildings, 2 schools and 2 cemeteries.

This little town is located midway of the county and is an inland town, situated on the State Highway, the main entry of travel throughout the length of the county. It is 55 miles south of Baltimore and 35 miles southeast of Washington, D.C.

This settlement was called William's Old Fields until 1725 when it was named Prince Frederick, which name it still retains. Its people were English, some of those that came in the Ark and Dove and those who followed in the ships that came shortly after the first two.

Prince Frederick survived the Revolutionary War unharmed but was burned by a British raiding party in 1814. The town was rebuilt but in 1882 it was so completely destroyed by fire that not a single old building was left standing.[2]

There are no records of earlier date than 1882, in either clerk's office nor that of the Register of Wills at the county court house at Prince Frederick since all records made prior to 1882 were destroyed in the fire of that year.

In the clerk's office there is a liber of several hundred pages which contains land records and documents brought in after the fire, to

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1. Map of Maryland, State Road Commission and State Planning Survey, 1937.
2. Calvert Gazette, June 3, 1933.

be recorded a second time. The earliest dates found in this group of documents as of 1812, 1831, and 1834. Also seven marriage licenses issued in 1867 and 1881 have be recorded again. The only recorded paper of colonial date as far as is known is a Surveyors Certificate for the site of the court house dated in 1726 and added to the present record in 1908.

The gravity of the loss of all of the early record has been greatly deplored since with them is lost the data relating to people and places of importance in the establishment of early Maryland.[3]

The little town of Prince Frederick looks quite new. It has a row of white dwellings about half a mile long, a court house back from the road, a town hall, two hotels and a group of stores.

There are several estates and homes of great distinction in the vicinity, one of which is Taney Mansion, about seven miles from the twon where Roger Brook Taney was born in 1777. This estate originally comprised 1800 acres of land has been reduced by various owners until it now consists of only 130 acres.

The house is a brick and wood combination. It is a commodious structure with thick brick ends and brick nogged sides. It is painted cream color and is especially attravtive in its setting of majestic old trees, elms, poplars, and oaks with large clumps of ancient boxwood on its lawns. Its location is high and it has a beautiful view of the

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3. Louis Dow Scisco, Calvert County Court Houses and Records, Maryland Historical Magazine, May 1932, vol. 27, pp. 36-37.

Patuxent River. The house and estate is now owned and occupied by Mr. and Mrs. Benjamin Hance. He is a lawyer of Calvert County. Both he and his wife are decendants of leading families in Maryland's history.[4]

The Hance family owned this mansion before Michael Taney, father of the Chief Justice bought it early in the eighteenth century.[5]

Michael Taney's ancestors came to Maryland from England,,John Taney rached America in 1652. He came as an indentured servant and was sold twice during the period which he served to pay for his passage to this country. His value estimated in tobacco was cited at 1100 pounds of tobacco. At the end of his service, after suing his purchaser for a release and settlement, he received the customary minimum equipment of three barrels of corn, a waistcoat, a pair of cannas drawers, shirt, a pair of shoes and stockings, hat or cap, a weeding hoe and axe and an allotment of fifty acres of land.[6]

Michael Taney I came to Maryland in 1660. He too, came as an indentured servant like his brother, John. He completed his service received land, prospered, obtained more land and continued to prosper. He imported a wife and some indentured servants for his farm and home, and with each additional person brought into Province he receive an additional fifty acres of land.

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5. Arch. Md., vol. 10, p. 436.
6. Arch. Md., vol. 10, pp. 505-506.
7. Carl Brent Swisher, Roger B. Taney, 1936, p. 4.
4. Eugene Warner, Lively Little Lawyer of Prince Frederick, Carries on Ancient Tradition of Justice, Roger Brook Taney in Prince Frederick Birthplace, September 4, 1933.

He quickly became a person of importance in the community and won the regard of Lord Baltimore. The following tracts of land were listed in his ownership.

Taney's Reserve, Taney's Right, Taney's Ease, Taney's Delight, Littleworth, Blind Tom, Long Point, Wooden Point and Berry. Michael Taney was made sheriff of county, became very popular and was designated as Michael Taney, Gentleman.[8]

Mrs. Michael Taney made herself known in community for her good works and her devotion to church. But were devoted members of the Church of England and together they worked diligently for the benefit of the religious life. Many letters were sent to England some direct to King Charles II begging religious ministry and a church be provided. Eventually Mrs. Taneys requests were answered and two clergy men were sent from England, Michael Taney I was made one of trustees of a fund left by the will of Captain Richard Ladd, gentleman, which was to support a minister[9] and build a church at the cliffs.

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His sons and daughters and those of his descendants intermarried with the leading families of the Province. Each generation had Michael Taney to carry on the name and live in the same place.

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8. Carl Brent Swisher, Roger B Taney, quoted p. 6.
9. Maryland Calendar of Wills IV, 235.

Some time between the first and the fourth Michael Taney, the family embraced the Catholic faith. This they did regardless of the restrictions at the time, prevailing against Catholics depriving them of their political rights and prohibiting the establishment and teaching of Catholic schools.

Thus when Roger Brooke Taney was born at the old three story rectangular Taney mansion on March 17, 1777, he came into a Catholic family and into a county already at war. His father served as first lieutenant in the Maryland militia.

Taney early became a close friend of Francis Scott Key and later married his sister Anne Key, January 1806. He studied law in the office Judge Jeremiah Tomley Chase at Annapolis, and then went to Frederick to live, where he married. He was admitted to the Maryland bar in 1799.

Roger Brooke Taney's mother Monica Brooke Taney died in 1814. After her death his father lived on at Taney mansion on the Patuxent. Finally on July 1, 1819, Michael Taney had a fox hunt, followed by a large and elaborate dinner party at his house where there was much wine during the course of the meal, a dispute arose between Michael Taney and his neighbor and guest, John Magruder. Taney, being hot tempered jumped up and seized a knife or dish and stabbed Magruder severely.[10]

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10. Carl Brent Swisher, Roger B. Taney, p. 103.

Realizing at once what he had done he went to Magruder's assistance, helped him into the house and sent for a doctor. Magruder died, and then Taney escaped. He slipped into a closet and with two slaves, left the house through the cellar. He made his way across the Patuxent, went to the home of a relative and from there went to Virginia, where he remained in hiding until after the trial for manslaughter was over and he was indicted, but a short while he fell from a horse and was killed. His body was brought back for burial. The Magruders brothers fearing a shame funeral demanded to see the corpse and pried opened the lid, but as one of them noting the corpse of Taney in its quiet repose, in a burst of rage buried his hatchet in the face of the dead man.[11]

The full account of the trial and his indictment for manslaughter was in the court house files at Prince Frederick and was burned with many other valuable papers.

Only the youngest son of the Taney family, Dr. Octavius C. Taney remained in Calvert County to live down the disgrace of their father's act. This young doctor made a reputation for himself in politics as well as in his chosen profession. He became a member of the House of Delegates and entered the Senate of the State just before his death in 1832. After his death the Taney family scattered, originally seven sons and daughters, those living went to other counties and the family estate was sold outside the family.

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11. Carl Brent Swisher, Roger B. Taney, pp. 103-104.

Roger Brooke Taney did not return to his birthplace, dividing his time between Frederick, Baltimore and Washington City.[12]

Calvert County has but three incorporated towns. Chesapeake Beach, now called Seaside Park and North Beach which with Solomons has a combined population of 553 persons. The population of the county is given at 9,528 persons.

Calvert County has in addition to its three incorporated towns, approximately 1902 dwellings and farm units of there about 56 or 2.9 percent are not located along any public road.[13]

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12. Carl B. Swisher, Roger B. Taney, pp. 104-105.
13. Preliminary Report of the Maryland State-wide Highway Planning Survey, 1938.

Historical Estates and Houses

One of the oldest house in Marland ranking in age, next to Cromwellis' Cross Manor at Saint Mary's, is the house on a bluff below Saint Leonards' known as "Charles gift," on Preston-on-the-Patuxent, the home built by Richard Preston who came to Maryland in 1649.

From Lord Baltimore's Rent Roll it is learned that the survey for this estate of one thousand acres on May 5, 1652, was for Richard Preston. It is believed he built his house the following year because of the events that transpired there.

When Governor Stone was depassed, the records from Saint Mary's City were brought to this house and here the great seal was lost. Until 1659 this house was the capital of Maryland, Richard Preston was a devoted quaker. He was the commissioner governing Maryland under the Lord Protector, Oliver Cromwell.[1]

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1. Sevepson Earle, Chesapeake Bay County, p. 170.

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Calvert County
Historical Sketch
Towns and Villages
Prince Frederick

Prince Frederick, the county seat of Calvert County is not incorporated. It has a population of 314 persons. There are 65 dwellings 13 places of business, 4 public buildings, 2 schools and 2 cemeteries. (35)[1]

This little town is located midway of the County and is an inland town, situated on the State Highway, the main artery of travel throughout the length of the County. It is 55 miles south of Baltimore and 35 miles southeast of Washington, D.C.

The settlement was called Williams' Old Fields until 1725 when it was named Prince Frederick, which name it still retains. Its people were English, some of those that came in the Ark and Dove and those who followed in the ships that came shortly after the first two.

Prince Frederick survived the Revolutionary War unharmed but was burned by a British raiding party in 1814. The town was rebuilt but in 1882 it was so completely destroyed by fire that not a single old building was left standing. (36)[2]

35) Maps Maryland - State Road Commission - State Planning Survey - 1937
36) Calvert Gazette - June 3, 1933

Calvert County
Historical Sketch
Towns and Villages
Prince Frederick

There are no records of earlier date than 1882, in either Clerk's office nor that of the Register of Wills at the County Court house at Prince Frederick, since all records made prior to 1882 were destroyed in the fire of that year.

In the Clerk's office there is a liber of several hundred pages which contains land records and documents brought in after the fire, to be recorded a second time. The earliest dates found in this group of document as of 1812, 1831, and 1834. Also several marriage licenses issued in 1867 and 1884 have be recorded again. The only recorded paper of Colonial date as far as is known is a Surveyors Certificate for the site of the Court House dated in 1726 and added to the present record in 1908.

The gravity of the loss of all of the early record has been greatly deplored since with them is lost the data relating to people and places of importance in the establishment of early Maryland.(37) 3

3 Louis Dow Scisco. Calvert County Court Houses and Records. Maryland Hist Mag. May 1932, vol 27, pp 36-37

31/

Calvert County
Historical Sketch
Towns and Villages
Prince Frederick

The little town of Prince Frederick looks quite new. It has a row of white dwellings about half a mile long, a court house back from the road, a town hall, two hotels and a group of stores.

There are several estates and homes of great distinction in the vicinity, one of which is Taney Mansion, about seven miles from the town where Roger Brook Taney was born in 1777. This estate originally comprised 1800 acres of land has been reduced by various owners until it now consists of only 130 acres.

The house is a brick and wood combination. It is a commodious structure with thick brick ends and brick nogged sides. It is painted cream color and is especially attractive in its setting of majestic old trees, elms, poplars and oaks with large clumps of ancient boxwood on its lawns. Its location is high and it has a beautiful view of the Patuxent River. The house and estate is now owned and occupied by Mr and Mrs. Benjamin Hance. He is a lawyer of Calvert County. Both he and his wife are descendants of leading families in Maryland's history. (38)

Eugene Warner - Lively little Lawyer of Prince Frederick Carries on Ancient Tradition of Justice Roger Brook Taney in Prince Frederick Birthplace. Sept 4 - 1933

38

Calvert County
Historical Sketch
Towns and Villages
Prince Frederick

The Stance family owned this mansion before Michael Taney father of the Chief Justice bought it early in the eighteenth Century. (39)

Michael Taney's ancestors came to Maryland from England John Taney reached America in 1652. He came as an indentured servant and was sold twice during the period which he served to pay for his passage to this Country. His value estimated in tobacco was cited at 1100 pounds of tobacco. At the end of his service, after suing his purchaser for a release and settlement, he received the customary minimum equipment of three barrels of corn, a suit - Coat, a pair of Canvas drawers, Shirt, a pair of shoes and stockings, hat or cap, a reading hoe and axe and an allotment of fifty acres of land. (40)

Michael Taney I came to Maryland in 1660. He too came as an indentured servant like his brother John. He completed his service, received land, prospered obtained more land and continued to prosper. He imported a wife and some indentured servants for his farm and home, and with each additional person brought into Province he received an additional 50 acres of land. (41)

39) Archives of Maryland Vol 10 - P. 436
40) " " " " 10 - - PP 525-06
41) Carl Brent Swisher Roger B Taney - 1936 P4

Calvert County
Historical Sketch
Towns and villages
Prince Frederick.

He quickly became a person of importance in the community from the regard of Lord Baltimore. The following tracts of land were listed in his ownership: Taney's Reserve, Taney's Right, Taney's Ease, Taney's Delight, Littleworth, Blind Tom, Long Point, Wooden Point and Berry. Michael Taney was made Sheriff of County, became very popular and was designated as Michael Taney, Gentleman. (42)

Mrs Michael Taney made herself known in community for her good works and her devotion to church. Both were devout members of the Church of England and together they worked diligently for the benefit of the religious life. Many letters were sent to England, some direct to King Charles II begging religious ministry and a church be provided. Eventually Mrs Taney's requests were answered and two Clergymen were sent from England. Michael Taney I was made one of trustees of a fund left by the will of Captain Richard Ladd, Gentleman, which was to support a minister (43)

42) Carl Brent Swisher - Roger B Taney - quoted p. 6
43) Maryland Calendar of Wills IV - 235

Calvert County
Historical Sketch
Towns and villages
Prince Frederick

and build a church at the Cliffs.

Thus Michael Taney died on May 22, 1692. To his heirs he left large estates of many thousands acres of land Personal property totalling 800 pounds in money, 162,825 pounds of tobacco, five indentured servants and eleven negro slaves.

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Calvert County
Historical Sketch.
Towns and Villages
Prince Frederick

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(45) Carl Brent Swisher Roger B. Taney P. 103
10

46

Calvert County
Historical Sketch
Towns and Villages
Prince Frederick.

Realizing at once what he had done he went ... , to Magruder's assistance helped him into the house and sent for a doctor, Magruder died, and then Taney escaped. He dodged into a closet and with two slaves, left the house through the cellar. He made his way across the Patuxent, went to the home of a relative and then got into Virginia where he remained in hiding until after the trial for manslaughter was over and he was indicted. Not a shot was fired he fell from a horse and was killed. His body was brought back for burial. The murdered brother's family, a shame funeral demanded to see the corpse and pried open the lid and as one of them noting the corpse of Taney in its quiet repose, in a burst of rage buried his hatchet in the face of the dead man. (46)"

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46 Cont Brent Swisher — Roger B Taney
" — pp 103-104

Calvert County
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Towns and Villages
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[1] Carl B. Swisher - Roger B Taney pp. 104-105.

Calvert County
Historical Sketch
Towns and Villages.

Calvert County has but three incorporated towns. Chesapeake Beach nowcalled Seaside Park and North Beach which with Solomons has a combined population of 1553 persons. The population of the County is given at 9,528 persons.

Calvert County has in addition to its three incorporated towns, approximately 1902 dwellings and farm units, of these about 56 or 2.9 percent are not located along any public road.[13]

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[13] Preliminary Report of the Maryland State-wide Highway Planning Survey - 1935

48

Calvert County
Historical Sketch
Historic Estates and Houses

One of the oldest houses in Maryland ranking in age, next to Cornwallis' Cross Manor at St. Marys, is the house on a bluff below St Leonards, known as "Charlesgift" on Preston-on-the-Patuxent, the home built by Richard Preston who came to Maryland in 1649.

From Lord Baltimore's Rent Roll it is learned that the survey for this estate of one thousand acres on May 5. 1652, was for Richard Preston. It is believed he built his house the following year because of the events that transpired there.

When Governor Stone was deposed, the records from St Mary's City were brought to this house and here the Great Seal was lost. Until 1659 this house was the Capitol of Maryland. Richard Preston was a decent Quaker. He was the Commissioner governing Maryland under the Lord Protector, Oliver Cromwell. (47)

See from Earle - Chesapeake Bay Country - P170

Calvert County
Court Houses

Calvert County had several courthouses before Prince Frederick was finally settled upon as the county seat and there disaster over took these buildings several times.

At Battle Town on Battle Creek the first county courthouse was erected. Battle Town embraced the farm formerly owned by the Brookes and Tawneys. In 1654 the people of Calvert County petitioned the assembly for a town to be laid out at Battle Creek, where the couthouse and prison were erected. A warrant was issued to buy out the town. A plot of the town is in the Land office at Annapolis. It was named Battle after the creek and the creek was named for Battle, as it was formerly spelled, Sussex County, England, where some of the Brooke family came from. The English Battle was so called because of its nearness to the great Battle of Hatings in which the Saxon Dynasly was overthrown and William the Conqueror, the victor took possession of England, in 1691. It was called Calverton.

Some years afterward Hunting Town decided to try to secure the location of the county seat. The General Assembly vetoed the plan in 1707 and again in 1716. A third appeal in 1722, was rejected. This last time the Legislature ordered a referedum held in the county to settle the question of change in county courthouse sites. Such a

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1. Calvert Journal, January 20, 1883, p. 1.

vote was held 1723 and as a change of location was favored. Hunting Creek adherents again, asked legislative action for their location but they were again denied. In 1725 a place called Williams's Old Fields, petitioned for the county seat and was approved. A new tract for a couthouse was chosen and surveyed. The one remaining document of that period still in file is the certificate of July 4, 1726.

The work of erecting the second courthouse logged and the two men under contract to erect it petitioned to be released, then the work was left in the hands of county justices and in 1728 the Legislature rechristened the county seat as Prince Frederick.[2] The courthouse was not completed in 1731, a tax being required for the final finishing of it. Still it was not enough money for by 1739 another tax was required to reshingle the roof and put in new bricks in the under works. In 1736 another inquiry had been set in motion regarding the condition of county records. This report had to be returned to Calvert County for a final check up. On April 20, 1748 this courthouse and all of the town of Prince Frederick was destroyed by fire.

Provision was made by legislative act calling for a county levy for 800 pounds, in 1749, to be applied to the building of a courthouse or as near the site occupied by the former courthouse and when completed the Calvert County court shall be held in the new county courhouse.[3]

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2. Louis Dm Scisco, Calvert County Courthouses and Records, Maryland Historical Magazine Vol. 27, 1932, p. 37.
3. Arch. Md., 1748-1757, vol. XLVI, p. 308.

This structure was used for many cases. The Revolution did not hurt Prince Frederick.

In the War of 1812, on July 16, 1814, the British warships; Severn and Bruin sailed up the Patuxent River to Sheridan Point and next day proceeded to Gods Grace. From this place a force of about 350 men in July 18th marched about seven miles northward burning the tobacco warehouses at Hunting Town.

The next day they marched to Prince Frederick and burned the town. However, it is claimed that the county records were removed from the building and carried to safety before the burning began.

The fourth county courthouse was also authorized by the Legislative Act of 1816, permitting the county to borrow $4,000 from one or more banks to meet the cost. The debt was to be met from taxes in ten installments. Other legislative acts of 1817, and 1818 similarily authorized a loan of $6,000 payable from taxes in six installments. It was distinctly specified by these acts that the money was intended for rebuilding or repairing a court house and a jail to be located on the lot where the walls of the former courthouse were standing.

In 1878 under the later laws a brick courthouse and a log jail were erected. Still later legislation in 1879, authorized $3,000 more for an "improved plan" of the couthouse and wehn finally built it served the county were then sixty years until it was completely distroyed by fire on March 3, 1882.

At that time there was one prisoner in the jail. He was released and helped to fight the blaze. The little town had eighteen dwellings and a hotel, at the time the fire started. When it was over there were but four remaining.[4]

A little distance from the town and therefore not in the pathway of the fire stood an old Rectory, at the time unoccupied; this was leased by the county authorities for a temporary courthouse. It was equipped new records started and one term of the court was held there. About four months later, on June 27th this building and its contents were totally destroyed by a fire of unknown origin.

The fifth courthouse, which arose after a time was considered a rebuilding project. The old structure had been well contructed and its walls being still in good condition, the Legislative Act of March 1884, authorized a county debt for rebuilding, enlarging and improving and otherwise repairing the couthouse and public offices. This structure served about thirty years and was torn down when a new structure was erected in its place. Thus on the same site now stands Calvert County's sixth courthouse.[5]

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4. Louis Dm Sisco, Calvert County Courthouses and Records, Maryland Historical Magazine, vol. 27, 1932, p. 40.
5. Louis Dm Sasco, Calvert County Courthouses and Records, Maryland Historical Magazine, vol. 27, 1932, p. 41.

Add to History of Calvert Co

Calvert County
Historical Sketch
Calvert County Court House.

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1. Calvert Journal - January 20 - 1883 - 1st page

Calvert County
Historical Sketch
Calvert County Court Houses

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(2) Louis Dow Scisco Calvert County Court Houses and Records
Md. Hist Mag Vol 27, 1932 P. 37

Calvert County
Historical Sketch
Court Houses of Calvert Co

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3) Archives of Md - 1748-1751 - Vol XLVI p 318

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Calvert County
Historical Sketch
Calvert County Court Houses

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(4) Louis Dorr Fisco - Calvert County Court Houses and Records
Md Hist. Mag - Vol 27 - 1932 - P 40

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Calvert County Court Houses

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(3) Louis Dow Pasco. Calvert County Court Houses and Records. Md Hist. Mag - Vol 27, 1932 - P. 41

Soils

The soil survey of Calvert County in 1928 disclosed the fact that the county had according to the best information obtainable, 20,000 acres of cultivated land in crops, 25,000 acres of the county land area was fallow and about 25,000 acres was plowable pasture. This division of acreage while varifing somewhat from year to year has remained fairly constant for the past thirty years.

The small amount of acreage put into crop cultivation is due chiefly to the hilly and broken surface of the land and is also influenced by the fact that much of the land is cropped every third year.

From eighty to ninety percent of the county is rolling and hilly and in many places quite steep and therefore extensive areas are too hilly and broken for profitable cultivation.[1]

All of the well drained or nearly level terrace land along the Patuxent River, the southern upland areas, and even some of the more rolling and hilly uplands are under cultivation. A large aggregate area comprising the steep and hilly land is suited only to forestry or for use as pasture.

Practically all of the uplands are well drained. Erosion has been very active in the greater part of the county and the washing out of the soluble plant elements (the organic matter) and of fine material from the surface soil has been, and is till going on at an alarming rate.

The surface soils range in texture from silt loam to sand, the greater part being sandy loams.

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1. S. O. Perkins, U. S. Dept. Agr.) Soil Survey Calvert Co. p. 8.
   Merle Hershberger, Md. Agr. Expl. St.)

Soils

From eighty-seven to ninety percent of the soils of Calvert County are included in the sassafras series, and these are found in uplands and terraces.[2] The sassafras soils are the pudominating soils for agriculture and both Eastern and Western Shores of Maryland in the coastal plain region.

In addition to the sassafras group of soils, small areas of Leonardtown silt loams, Keyport silt loam, Elkton silt loams, and Norfolk coarse sand, occur in the county. Where soils are much lighter in the color and more variable in respect to drainage conditions, and have wider variations in texture than the sassafras soils. With the exception of Keport silt loam only small acreages of these soils are under cultivation, owing to imperfect drainage. This is expectantly true of Elkton silt loam and of the naturally unproductive Norfolk coarse sand.[3]

Meadows occur in narrow strips in first bottoms along the streams of county, but the largest areas are along the largest creeks - poorly drained parts of it are wet throughout the year. Very little of it used for crops; mostly for summer pasture. If drained and protected from over flow, much of it would be good for corn and hay crops.

The coastal beach has little or no agricultural value.

Many of the progressive farmers of Calvert County are growing crops of legumes and planning them under to improve the soils.

Tobacco is still the most important crop, and one that does not require a highly productive soil, this has been the reason for neglect of the soils for other crops.

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2. S. O. Perkins, U. S. Dept. Agr.
Merle Hershberger, Md. Agr. Expl. St.) Soil Survey of Calvert Co. p. 8.

3. S. O. Perkins, U. S. Dept. Agr.
Merle Hershberger, Md. Agr. Expl. St.) Soil Survey of Calvert Co. p. 9.

About ninety-five percent of the county consists of rolling uplands and the balance of less rolling terrace land. The original plain has been thoroughly broken or dissected and the drainage is excessive. The drainage of the entire county is into Chesapeake Bay, chiefly through the Patuxent River and through a few small stream empty directly into the bay.

Climate

The climate of Calvert County is oceanic. It is mild and healthful. Long extremely cold periods in winter or excessively hot spells of length in summer are rare. The cold seldom damages cover crops of the fruit trees.[4]

Calvert County has two stations of the United States Weather Bureau. One of these is located at Solomon's Island and the other one at Ferry Landing. The mean annual temperature as recorded at Solomon's Island is 56.9° F. and 55.5° at Ferry Landing.

Rainfall is well distributed throughout the year and crops do not often suffer either from too much rain or from extreme draught.

The average date of the last killing frost, at Solomons is April 8, and the first is November 7, which gives a frost free season of 212 days. At this station the latest recorded date of killing frost is May 12, and the earliest recorded in the fall is October 12. At Ferry Landing the average last killing frost is recorded as of April 18, and

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4. S. O. Perkins, U. S. Dept. Agr.)
Merle Hershberger, Md. Agr. Expl. St.) Soil Survey of Calvert Co. p. 3.

the earliest, October 7. These records indicate that the average frost free season is twenty-four days, longer at Solomon's Island, then at Ferry Landing.[5]

Soils

Calvert County was settled about 300 years ago, and some of her area has been continuously cultivated for more than 200 years, through varying conditions and with varying success.

With the frost clearing of the land and under the instruction of the friendly Indians the early Maryland pioneer settlers began to grow tobacco. By many it was the only crop that drew their interest and their labor.

It was finally necessary for action of the legislature of the province to provide that two acres of corn must be planted for each person in the colonist's family, in order that they should have a grain crop for sustenance.

Calvert County along with other Southern-Maryland counties has remained a tobacco growing region throughout its history, and thus tobacco has been the principal money crop of this county since its establishment.[6]

After the close of the Civil War many plantations fell into deterioration because of the lack of labor.

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5. S. O. Perkins, U. S. Dept. Agr.
Merle Hershberger, Md. Agr. Expl. St.) Soil Survey of Calvert Co. p. 5.

6. S. O. Perkins, U. S. Dept. Agr.
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Soils

There are no important agricultural industries in Calvert County. None of the crops grown are manufactured into other products, or fed to livestock and these sold. There is very little raising of livestock or dairying carried on. Most of the corn and hay is fed to the work animals and used in the farms.

Wheat is used chiefly for flour, only a small amount is sold for cash.

Tobacco is a special crop and is the principal money crop of the county.[7]

Transportation facilities are fair. The county roads range from fair to good, Baltimore is the chief market. Labor, mostly of negros is scarce and high.

Two thirds of Calvert County's farms are operated by their owners. Land values vary ranging from eight dollars per acre to one hundred dollars per acre for well improved land.

The principal crops are corn, tobacco, and wheat.

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7. S. O. Perkins, U. S. Dept. Agr.
Merle Hershberger, Md. Agr. Expl. St.) Soil Survey of Calvert Co. p. 8.

(12)

Calvert County
Historical Sketch
Soils.

The soil survey of Calvert County in 1928 disclosed the fact that the county had according to the best information obtainable, 20,000 acres of cultivated land in crops, 25,000 acres of the county land area was fallow and about 25,000 acres was plowable pasture. This division of acreage while varying somewhat from year to year has remained fairly constant for the past thirty years.

The small amount of acreage put into crop cultivation is due chiefly to the hilly and broken surface of the land and is also influenced by the fact that much of the land is cropped every third year.

From 80 to 90 percent of the county is rolling and hilly and in many places quite steep and therefore extensive areas are too hilly and broken for profitable cultivation. (12)

S.O Perkins - n Sheppard agri
Merle Hershberger - md agri. Exp Sta } Soil Survey Calvert Co - p. 8.

13)

Calvert County
Historical Sketch.
Soils.

All of the well drained or nearly level terrace land along the Patuxent River, the southern upland areas, and even some of the more rolling and hilly uplands are under cultivation. A large aggregate area comprising the steep and hilly land is suited only to forestry or for use as pasture.

Practically all of the uplands are well drained. Erosion has been very active in the greater part of the County and the washing out of the soluble plant elements (the organic matter) and of fine material from the surface soil has been, and is still going on at an an alarming rate.

The surface soils range in texture from silt loam to sand, the greater part being sandy loams.

From 87 to 90 per cent of the soils of Calvert County are included in the Sassafras series, and these are found in uplands and terraces. (H) The Sassafras soils are the predominating soils for agriculture on both Eastern and Western Shore of Maryland

(H) S. O. Perkins W. S. Dept Agri.
Oserle Horst Berger. Md Agri. Sta. } Soil Survey of Charles County, Calvert -

in the coastal plain region.

In addition to the sassafras group of soils, small areas of Leonard loam silt loams, Keyport silt loam, Elkton silt loam and Norfolk coarse sand, occur in the county. These soils are much lighter in the color and more variable in respect to drainage conditions, and have wider variations in texture than the Sassafras soils. With the exception of Keyport silt loam only small acreages of these soils are under cultivation, owing to imperfect drainage. This is especially true of Elkton silt loam and of the naturally unproductive Norfolk coarse sand. (12) 3

Meadows occur in narrow strips in first bottoms along the streams of county, but the largest areas are along the larger creeks. Poorly drained parts of it are wet throughout the year. Very little of it is used for crops; mostly for summer pasture. If drained and protected from overflow, much of it would be good for corn and hay crops.

The coastal beach has little or no agricultural value.

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12) S. O. Perkins - Md. Dept. Agr.
3) Merle Hershberger, Md. Dept. Agr. } Soil survey of Calvert County, p. 9-

15)

Calvert County
Historical Sketch.

Many of the progressive farmers of Calvert County are growing crops of legumes and plowing them under to improve the soil.

Tobacco is still the most important crop, and one that does not require a highly productive soil; this has been the reason for neglect of the soils for other crops.

About 95 per cent of the county consists of rolling uplands and the balance of less rolling terrace land. The original plain has been thoroughly broken or dissected and the drainage is excessive. The drainage of the entire County is into Chesapeake Bay, chiefly through the Patuxent River and through a few small streams empty directly into the Bay.

Climate

The Climate of Calvert County is oceanic. It is mild and healthful - long extremely cold periods in winter or excessively hot spells of length in summer are rare. The cold seldom damages tender crops of the fruit trees. (13) 4

13) S O Perkins } W. S. Dept. Agri. } Prof. Dunn
14) Merle Steckberger } 3rd Agri. Exp. Sta. } Calvert County P. S.

(16)

Calvert County
Historical Sketch
Forts.
Climate

Calvert County has two stations of the United States Weather Bureau. One of these is located at Solomon's Island and the other one at Ferry Landing.
The mean annual temperature as recorded at Solomon's Island is 56.9°F. and 55.5° at Ferry Landing.
Rainfall is well distributed throughout the year and crops do not often suffer either from too much rain or from extreme drought.
The average date of the last killing frost, at Solomons is April 8, and the first is November 7, which gives a frost free season of 212 days. At this station the latest recorded date of a killing frost is May 12, and the earliest recorded in the fall is Oct 12. At Ferry Landing the average last killing frost is recorded as of April 18, and the earliest, Oct. 7. These records indicate that the average frost free season is 24 days longer at Solomon's Island, than at Ferry Landing. (14) 5

14) S O Perkins W.S. Dept Agri
5 Merle Hersh Forger 2nd Agric Dept St.
} Frost Survey of Calvert County

P. 5

17

Calvert County
Historical Sketch
Soils

Calvert County was settled about 300 years ago and some of her area has been continuously cultivated for more than two hundred years, through varying conditions and with varying success.

With the first clearing of the land and under the instruction of the friendly Indians the early Maryland pioneer settlers began to grow tobacco. By many it was the only crop that drew their interest and their labor. It was finally necessary for action of the legislature of the province to provide that 2 acres of corn must be planted for each person in the Colonist's family, in order that they should have a grain crop for sustenance. Calvert County along with other southern Maryland Counties has remained a tobacco growing region throughout its history, and thus tobacco has been the principal money crop of this county since its establishment (45)

(45) S.B. Perkins W.S. Dept Agric. } Soil Survey Calvert County P. 5
D. Merle Hershberger Md. Agr. Exp. Sta. }

18

Calvert County
Historical Sketch

After the close of the Civil War many plantations, fell into deterioration because of the lack of labor.

There are no important agricultural industries in Calvert County. None of the crops grown are manufactured into other products, or fed to livestock and these sold.

There is very little raising of live stock or dairying carried on. Most of the corn and hay is fed to the milk animals and used on the farms.

Wheat is used chiefly for flour, only a small amount is sold for cash.

Tobacco is a special crop and is the principal money crop of the County. (16)

Transportation facilities are fair. The County roads range from fair to good. Baltimore is the chief market.

Labor, mostly foreign is scarce and high

(16) S.O. Perkins U. S. Dept Agri.
Merle Hersberger 2nd Agri. Expt Station } Soil Survey Calvert County

P. 8.

19)

Calhoun County
Historical Sketch
Soils, Crops, & Climate

Two thirds of Calhoun County's farms are operated by their owners. Land values vary ranging from $8. per acre to $100. per acre for well improved land.

The principal crops are corn tobacco & wheat.

Forests and Wood Products

In Calvert County's 218 square miles there are 3,420 acres of marsh. This deducted leaves a total land area of 136,100 acres. 51,000 or thirty-seven percent of this is in timber and the balance of 85,000 acres is partly under cultivation and partly in abandoned land.

All available land has been put under cultivation. The timber is chiefly found on the land along the streams, which is not suitable for crop lands as it is. The timber found on the stream banks is called "slope timber." The 51,000 acres of timber land found in Calvert County is practically all included in what is known as "slope timber," chestnut, oak, hickory. Cress are found on the steep upper slopes of the head waters and the small branches or tributaries. Trees of ash, elm, gum, and willow on the narrow bottom lands near the bay and river.

In Calvert it is estimated that there are sixty-one forest trees five inches and over in diameter per acre. Among these are found chestnut, beech, white oak, red oak, red gum, hickories, chestnut oak, scrub pine, yellow poplar, ashes.

The growth on the narrow bottom lands is quite different it ranges from almost entire stands of willow on bottoms of small acres to stands where ash predominates or where there are stands entirely of cypress. This class also includes elms, sycamores and red maples.

Where areas previously cultivated have been neglected for a period of even a few years, they quickly grow pine. In the northern part of the

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1. Maryland Geological Survey, Calvert County, H. M. Currau, Forests of Calvert County. p. 213-214.

county the growth runs to scrub pine but in the southern section there is more of the loblolly pine.[2]

Scrub pine is typical of old lands. Here the scrub pines are listed as 223,43 trees per acre, the loblolly at 6.18, the shortleaf pine, 11.80. This is estimated from an area of twenty-one acres and with trees five inches or over in diameter.

In the county there are found fifty-one forest trees. Five of these are conifers and seven are hardwoods.

While the timbered sections of the county have increased rather than decreased in the past three decades, the grade of timber has changed materially. Where once grew good white oak, chestnut, yellow poplar, hickory, walnut, cherry and cypress, now none of these are found.

No provision was made for the reproduction of a desirable growth to grow upon the ground so the inferior grades grew up where they found a lodgement for seed and root.[3]

Wood is cut and manufactured in Calvert County for a number of purposes. The bulk of the wood production is used locally.

Fuel, fencing lumber, shingles, ship timber piling, ties, telegraph poles are the uses to which the larger part of it is put.

The fuel, fencing and rough timber in local consumption is greatly in excess of all others. The trees cut for these purposes are pine, oak, chestnut, and cypress.

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2. Maryland Geological Survey, Calvert County Forests, p. 215.
3. Maryland Geological Survey, Calvert County Forests, p. 213.

Pine is used as fuel, lumber and piling; oak as fuel, fencing and lumber, ship timber and ties; chestnut, for fencing lumber, shingles, ties, and telegraph poles; cypress for lumber and shingles.

The forest lands in this survey were reported in a depleted condition giving but fifteen cords of wood per acre when they should yield 15,000 feet of good lumber.[4]

There are a variety of products obtained from Calvert County's forests which annually add a revenue of over $200,000.00.

The timber, cut amounts to nearly one and a half million cubic feet, which is a little greater than the approximated annual production of all the forests in the county.

The local forest products are partly the output of the twenty mills which are in operation here and besides this they represent the cut of may individual farmers and timber operations, the latter of whom, contribute heavily to what is taken from the forests but sell only a part of it, and use the balance on their farms.

From the point of value, timber ranks first, with railwood ties, piling cordwood, mine props, poles, export logs and shingles following in the order named.[5]

There are in Calvert County 50,000 acres capable of producing good grades of chestnut, white oak and yellow poplar, at a minimum yield of 15,000 feet per acre. This would be a gross yield for the county of 750,000,000 feet of lumber worth at prevailing prices, $750,000,000.

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4. Maryland Geological Survey, Calvert County, H. M. Currau, Forests of Calvert County, p. 218.
5. W. F. Berley, Forests of Maryland, p. 55.

Because of the fact that forest fires are not prevalent in the county the forest soils are unchanged and their capacity for timber production is normal. The fact that quantities of good timber are not being grown is due to lack of knowledge and interest on part of land owners.

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6. Maryland Geological Survey, Forests of Calvert County, p. 219.

Calvert County
Historical Sketch
Forests and Wood Products

In Calvert County's 218 square miles there are 3,420 acres of marsh. This deducted leaves a total land area of 136,100 acres. 51,000 or 37 percent of this is in timber and the balance of 85,000 acres is partly under cultivation and partly in abandoned land.

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The 51,000 acres of timber land found in Calvert County is practically all included in what is "Slope timber". Chestnut, oak, hickory trees are found on the steep upper slopes of the head waters and the small branches or tributaries. Trees of ash, elm, gum and willow on the narrow bottom lands near the Bay and river.

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1) Maryland Geological Survey. Calvert Co
M. M. Curran,
Trees of Calvert Co
P. 213-214

2/

Calvert County
Historical Sketch
Forests

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The growth on the narrow bottom lands is quite different. It ranges from almost entire stands of willow on bottoms of small areas to stands where ash predominates or where there are stands entirely of cypress. This class also includes Elms, Sycamores and Red Maples.

Where areas previously cultivated have been neglected for a period of even a few years, they quickly grow pine. In the northern part of the County the growth runs to Scrub pine but in the southern section there is more of the loblolly pine.

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2). Maryland Geological Survey - Calvert Co Forests p. 215

Calvert County
Historical Sketch
Forests and Wood Products

Here the longleaf pines are listed as 223.43 trees per acre, the loblolly at 6.18, the shortleaf pine 11.80. This is estimated from an area of 21 acres and with trees 5 inches or over in diameter.

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3 Geological Survey - Maryland - Forests of Calvert County p.213

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Calvert County
Historical Sketch
Forests and Wood Products

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5A Maryland Geological Survey, Calvert Co 1907. Curran
Forests of Calvert Co
P. 218

Calvert County
Historical Sketch
Forests of Calvert County

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From the point of value, timber ranks first, with railroad ties, piling cord wood, mine props, poles, export logs and shingles following in the order named. (6)

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(6) Dr. F. Besley - Forests of Maryland p. 55

Calvert County
Historical sketch
Forests and Wood Products

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Maryland Geological Survey — Forests of Calvert County P 219

Fisheries

The production of oysters in Calvert County during the season of 1938-1939 was 275,522 bushels; the hard crabs, 3,461 barrels, soft crabs 143,115 and peelers, 34,619.

The county had a fleet of 156 motor boats, 82 other boats with 351 fisherman listed in the industry.

Calverts total quantity of fish including over thirty different species totalled 334,500 pounds valued at $3,835.00.

Through the efforts of the conservation commissioners in securing the interest and cooperation of some of the tongers, dredgers and packers in the law enforcement relating to oysters, gave the oystermen a better product to offer their buyers thus enabling them to command a higher price for their catch.[1]

Ten cents per bushel in advance of the price of the previous season means an increase of more than $300,000 on the bases of a seasons production.

The zoning of Chesapeake Bay carries a systematic rotation and it has been proven worth while as where certain areas have been rested each year in order to provide for a sustained production, the result is a better quality of oysters. This is one of the objections of the commission. An illustration of the value of this plan is found in "The Head of the Bay," and Parkers Rock areas, which after a rest period as prescribed, resulted in the dredgers catching a fine grade of oysters this season.[2]

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1. Annual Report Conservation Dept. of State of Maryland, 1939, p. 12.
2. Annual Report Conservation Dept. State of Maryland, 1939.

27

Calvert County
Shellfish Shelf
Fisheries

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(1) 17th Annual Report Conservation Dept. of State of Maryland - 1939 - P 12

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Calvert County
Historical Sketch
Fisheries

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2 17th Annual Report - Conservation Dept - State of Maryland - 1939

Agricultural Industries

Calvert County's entire population, 1940 census, is 10,484 persons. The farm population, from the the census of 1935, is 6,155 people.

The amount of all land in the county in 1940 is given as 140,160 acres of which the land in farms equal 101,958 acres. This is divided into 1,177 farms of varying sizes, averaging 86.6 acres per farm.

The acreage of crop land harvested in 1939, was 18,641 acres.

The value of farm lands and buildings is placed at $4,749,842.00 and the land and buildings per farm averages a value of $4,036. The machinery, tools, and implements in use on the 987 farms from which a report had been received were valued at $286,810. 540 of these farms are operated by full owners.

A farm is any tract of 3 or more acres of land on which some agricultural operations are performed by one person, either by his own labor or with the assistance of members of his family or hired employees. No bit of land of less than 3 acres is reported unless its agricultural products in 1939 were valued at more than $250.[2]

Calvert County's major crops are tobacco and corn, and corn is grown more widely than any other field crop. From the 927 farms from which reports were obtained on 8,419 acres in corn, 238,548 bushels were harvested.

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1. 16th census of United States, 1940. Agriculture, Maryland, Z. R. Petlet, Chief statistician for agriculture, p. 10.
2. Agriculture, Maryland, First Series , 16th census, 1940, p. 15-16-22.

Tobacco was grown on 1,099 farms and from those reporting the production from 7,491 acres was 5,193,521 pounds.

Corn is also called a major crop of Calvert County. From the reports of 927 farms, the harvested crop from 8,419 acres was 228,548 bushels.

Livestock

A summary of the livestock on Calvert County farms and ranches April 1, 1940, show the following from the farms reporting:

Horses and/or mules	847	
Horses & colts over 3 mos. old	776	
colts 3 to 27 mos. old	66	
Mules & mule colts over 3 mos. old	132	
Cattle and calves	719	
All cows and heifers 2 ys. old	659	
Cows kept mainly for milk production	655	
Kept for beef production	45	
Cows and heifers milked	714	
Milk produced	372,633	gallons
Butter churned, 594 farms reporting:	55,529	pounds
Whole milk sold, 46 farms reporting:	12,995	gallons
Cream sold farms reporting	45	
Pounds of butterfat	7,586	
Butter, sold 111 farms reporting[3]	7,801	pounds

3. 16th census, U. S., 1940, p. 18.

Livestock - on hand - April 1, 1940		
Hogs and pigs over 4 mos. old	564	
Sheep and lambs over 6 mos. old	557	
Ewes, farms reporting over 6 mos. old 47 farms reporting	425	
Yearling ewes	219	
Sheep and lambs shorn 30 farms reporting	514	shorn
Amount of wool shorn	2,606	pounds

Poultry & proultry products:	
Chickens: over 4 mos. old April 1, 1940	26,000
Turkeys: " " " " " " "	2,186
Ducks: " " " " " " "	164
Geese: " " " " " " "	34
Guineas: " " " " " " "	126
Chicken eggs produced, dozens	162,258
Chicken raised	102,344
Turkeys raised	8,429
Ducks raised	212
Geese raised	15
Guineas raised	199
Honey produced, pounds	2,145

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4. Agriculture, 16th census, U. S., 1940, p. 20.

29

Calvert County
Historical Sketch
Agricultural Industries

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1) 16th Census of United States 1940.

Agriculture, Maryland - Z. R. Pettet
Chief Statistician for Agriculture
p-10

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2) Agriculture, Maryland - First Series, 16th Census 1940
P 15-16-22

Dr Forschfeld:

I enclose these terrible figures on 1940 Census, in case you might wish to use them

E. C

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Calvert County
Historical Sketch
Agricultural Industries

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Whole milk sold, 46 farms reporting:	12,995 gallons
Cream sold from reporting -	45
Pounds of butterfat -	7,556
Butter sold 111 farms reporting (2)3 -	7,801 pounds

2/3 - 16th Census U.S. - 1940 - p. 18

3. 32

Calvert County
Historical Sketch
Agricultural Activities

Livestock - on hand Ap. 1-1940

Hogs and pigs over 4 mos. old - 564
Sheep and lambs - over 6 mos old 557
Cows - farms reporting - over 6 mos old 425 -
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Yearling cows 219.
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Honey produced - pounds - 2,145.

Agriculture - 16th Census U.S. 1940 - P. 20