

INDEXES

CLERK OF THE SUPERIOR COURT

BALTIMORE CITY AND COUNTY

CLERKS OF THE SUPERIOR COURT.

Up to December 1, 1851, Baltimore City was a part of Baltimore County, and the County Court was at Baltimore. Hence, prior to that date, the Clerks named were Clerks of the County Court; and, after that, Clerks of the Superior Court of Baltimore City. In the office of the Clerk of this Court will be found the County Records for dates prior to December, 1851, at which time the City and County were constituted separate bodies politic.

From 1681 to 1753 the following were Clerks of the County Court, viz:

	Thos. Hedge	H. Wriothesley,			Roger Matthews,
	H.W. Stokes,	Talbot Risteau,			T. Brerewood,
From	1753 to	1769	-	-	Beale Bordley.
"	1769 to	1777,	-	-	A. Lawson.
" Mch.	1777 to April	1832,	-	-	Wm. Gibson.
" April	1832 to Feb'y	1833	-	-	Arad Israel.
" Feb'y	1833 to Feb'y	1845	-	-	Thos Kell.
" Feb'y	1845 to Nov. 30,	1851	-	-	A.W. Bradford.

The following are names of the Clerks of the Superior Court:

From Dec. 1851	to Dec.	1857	-	-	Edward Dowling.
	to June 7,	1858	-	-	Geo. E. Sangston.
	to Oct. 24,	1867	-	-	Alford Mace.
	to Feb'y 8,	1878	-	-	George Robinson.
	to July 26,	1882	-	-	Francis A. Prevost.
	to Nov. 30,	1883	-	-	R. T. Allison.
Dec. 1, 1883, James Bond, present incumbent.					

INDEXES IN THE RECORD OFFICE.

The recording of deeds, etc., is part of the duties of the Clerk of the Superior Court. The various instruments received to be recorded are indexed in books bearing appropriate titles, viz:

General Index to the	Land	Records,	
" "	" "	" "	Chattel Records,
" "	" "	" "	Charters,
" "	" "	" "	Mechanics' Liens,
" "	" "	" "	Magistrates' Judgments
" "	" "	" "	Short Releases.

The Index to the Land Records is the most voluminous, containing references to the book and page of the records of all instruments affecting the titles to real estate and kindred property. Originally there was but one system of indexing the conveyances in the Land Records in the Record Office, viz: the alphabetical. To this, however, has recently been added a locality index, called the "Block System." The Alphabetical, or General Index, extends back to the

oldest record. Prior to 1865 both grantors and grantees were indexed in the same book, and the system of indexing was simply to use one letter of the alphabet as a head for each division, and to index under that head all conveyances to and from parties whose surnames began with that letter.

This system continued until 1865, when the "Vowel" System was applied to the Alphabetical Index and Grantors and Grantees Indexed in separate books, i. e.: In one book all conveyances were indexed as from the grantor to the grantee--this being called the Grantor Index. In the other, called the Grantee Index, the Contra Entry was made; being an index of the conveyances to the grantee from the grantor.

The separation of the alphabetical indexes into "Grantor" and "Grantee" has continued, and still obtains.

The Vowel System is a sub-division of surnames on the basis of the first or beginning letter, and the first vowel following that initial letter, in the name. For instance, the name Jones would be indexed under the sub-division Jo; Brown, under Bo; Champlin, under Ca., &c., &c.

This System continued until December 31, 1875, when the "Campbell" system of alphabetical index was adopted by the then Clerk of the Court.

This takes as a basis for sub-division the first letter of each surname, and the first letter of the given name of the same person. Under this system the name William Jones would appear under the heading J.W.; Samuel Williams, under W.S.; John Smith, under S.J., &c., &c. The first letter of the surname being first in the heading of each sub-division and the first letter of the given name following.

This was discontinued January 8, 1878, and the "Vowel" System again applied to the alphabetical indexes, and continued until

December 31, 1886, when the present modified directory form of alphabet was adopted.

This has as a basis for sub-division the first and second letters of each surname only, and has been found to sufficiently sub-divide the large number of names daily indexed, having proven by practical experience the simplest and best for public use.

Under this system all conveyances in the name of Brown will be found under the heading Br.; Smith, under Sm; Sappington, under Sa.; Abell, under Ab.; Wilson, under Wi, &c., &c. It not being necessary to go beyond the first two letters of a name in order to know the proper heading under which it is indexed.

THE BLOCK SYSTEM

This system of indexing is so called because of the use of the city block or square as a basis for indexing, using the locality of the property instead of the names of the parties to a conveyance as a means of reference.

The peouliar merit of the system is that much valuable time is saved in searching indexes. With any alphabetical index it is necessary to search the names of the parties for such number of years as may be required, with the attendant liability to error occurring from the mass of entries through which the searcher must wade.

With the "locality" or Block Index, the search is confined to the limits of the city block in which the property in question is situated, thus minutely dividing the labor and effecting a great saving of time, while lessening the liability to error.

This system was authorized by an Act of the General Assembly of Maryland (Ch. 289, Acts 1886). Mr. James Bond, the clerk of the court, prepared and submitted to the Supreme Bench for their approval, as required by the Act, the present form of block or locality index used in the Record Office; and, it having received the unanimous approval of the Bench, work on same was begun on the 1st of January, 1887, and on January 1, 1893, this great work was announced as completed.

The Block Indexes cover a period of forty-three years, extending from December, 1851, to the present time, and all current work is now indexed in the Block, as well as in the general or alphabetical index.

Briefly, the plan of the Block Index is as follows:

The city is divided into 2073 blocks, or squares (Poppleton's Map being used for the purpose). Each of these blocks, or squares, is bounded by well-defined streets, and each is given a number. For instance, the square bounded by Charles, Lexington, St. Paul and Fayette streets is a block, and is number 623 on the map. The index books each contain a certain number of pages, numbered to correspond with the block numbers on the map. The numbers of the blocks contained in each book are plainly marked on the outside.

When any conveyance affecting property in any particular block is received, an index of the same, with a short description of the property and a reference to the record book in which the conveyance is recorded, is placed on the page (or its continuation) which corresponds in number to the block number on the map of the block, or square, in which is situated the property affected by the conveyance.

Thus, if you wish to search for conveyances of a lot (or house) say on the south side of Lexington street, between St. Paul and Charles streets, you first refer to the map, which hangs in a conspicuous place in the Record Office, and find that your property is in Block "623." Then go to the case containing the block books, or, as they are called, "Indexes to located Conveyances," and take down the book containing that block; turn to page 623, and on that page (or its continuations) will be found all the conveyances affecting property in Block 623 for all the years from the present back to December, 1851.

There may be several pages to Block 623, and it is necessary to be careful to start with the first one bearing that number.

In a column headed "Location of Property" is written a short description of the property conveyed, in each instrument. For illustration, the following sample entry will show what is meant:

BLOCK 623.

1851	Grantor	Grantee	Instrmt.	Location	Liber & Folio
Dec. 1	Brown, John	Green, James	Deed.	s.s. Lex- ington, 40 W. St. Paul W. 40, s. 150, e. 40, n. 150	E. D. 1. 142

It is only necessary then to search the location column in this block, for this particular lot, in order to find the conveyances affecting it.

There is a necessary adjunct to the Block Books called the "Index to Unlocated Conveyances," for the purpose of indexing all conveyances of a general nature, or such as do not describe the particular property conveyed, or such as describe it in such a way as to render impossible its proper location in any particular block,

This index is of necessity alphabetical in form, and is kept according to the "modified directory" plan, described under the head of "Alphabetical Indexes." It is essential, therefore, to run the "unlocated" index after (or before) searching the block to catch such general or particular conveyances affecting the property in question, as may not have been susceptible of being "blocked" when received for record.

The percentage of "unlocated" conveyances is very small, and very little time, indeed, suffices for searching this index for general and miscellaneous conveyances.

BELT OR ANNEX INDEXES.

Also to be considered under the head of "Indexes to the Land Records" are those to "Records of Conveyances of Property in the Annexed Districts," called the "Belt."

On June 1, 1888, the Act of Annexation took effect, and since that time of course all conveyances affecting property in those districts have been recorded in the Office of the Clerk of the Superior Court of Baltimore City.

These conveyances have been indexed in the General Alphabetical

Index to Land Records in the same manner as all others; but as it was found at the time of annexation impracticable to block the Belt, they have not been indexed in the Block system, which at present applies only to the property within the old city limits (or the limits prior to June 1, 1888.) The reference to conveyances of Belt property, however, has been facilitated by keeping, in addition to the entry in the general alphabetical, where all conveyances affecting land are indexed, a supplemental alphabetical and indexing therein all Belt conveyances, and them only.

Thus the searcher is enabled to search for reference to a title in the "Belt" without going through the mass of names in the General Alphabetical Index, and the "Belt" conveyances can more readily be segregated in the future, for the purpose of applying the Block System thereto.

This index is in the form in which the General Alphabet is now kept, i.e., the "modified directory," or subdivision on basis of first two letters of surname.

CHATEL INDEXES.

The chattels began to be separately indexed in 1742. Up to 1892 the single letter system of index was used; that is, the first letter only of surname was made the basis of subdivision. From 1892 forward the same system as is now used in the General Alphabetical Land Index is used.

All the chattel indexes are alphabetical, of course (bargainors and bargainees indexed in same book), from 1742 to present time.

CHARTER INDEXES.

Previous to the year 1851 the charters were recorded in the Chattel Records, and indexed with the chattels in the General Chattel Index. In December, 1851, they were first recorded separately, in Charter Records, but there was no General Index of Charters, there being only the small index attached to and a part of each separate charter record until August, 1868, when a General Charter index was begun, and continued from that time on. This index is on the single letter subdivision plan, the first letter of the corporate name being used as a basis. Thus, the "Round Top Manf. Co." is indexed under the letter "R," the "Trustees of the German Reformed Church," &c., under "T.," the "Warren Land Co." under "W.," &c., &c.

GENERAL INDEX TO MECHANICS' LIENS.

A few years ago the present clerk of the Court prepared and put in use a General Alphabetical Index to Mechanics' Liens, from 1883 forward. This is on the "modified directory" plan, already explained.

The names of the defendants only are indexed.

MAGISTRATES' JUDGMENTS.

A General Alphabetical Index to the Defendants in all Magistrates' Judgments recorded in the office of the Clerk of the Superior Court since 1860 has been prepared and put into use by the present Clerk of the Court. This is on the same plan as index to Mechanics' Liens.

SHORT RELEASE INDEX.

Since the year 1883, Short Releases, i.e., those made by the mortgagee at the foot of the record, or there recorded from endorsement in short form on the original mortgage, have been separately indexed. No entry of them appears on the General Alphabetical Index to Land Records; but there is a General Index to "Short Releases" from 1883 forward, kept in the "single letter" division style, the first letter of the surname of the mortgagee, or party releasing the mortgage furnishing the basis.

This index is only one way, as the name of the mortgagor is not indexed.

This separation of Index to Short Releases from those to other conveyances refers only to the General Alphabets.

In the Block System, Short Releases are indexed in the Block (or unlocated Index, as the case may be) the same as other conveyances.

**Baltimore County
Metropolitan District**

Its
**ORIGIN
PURPOSE
and
PLAN**



BULLETIN NO. 2

3-7-27—5M.

BALTIMORE COUNTY METROPOLITAN DISTRICT—ORIGIN, PURPOSE AND PLAN

1. Origin

The sanitary problems in Baltimore County have always been complex because of certain peculiarities of the county, which are not common to most other counties in this or other states. These peculiarities are of two kinds, those of geography and of political subdivision. The geographical peculiarity is due to the fact that the more thickly populated area of Baltimore County practically circumscribes Baltimore City. Except for political boundary lines there is virtually no separation of population from Baltimore City and Baltimore County for three-fourths of the circle surrounding Baltimore City. This geographic situation has resulted in an intensification of sanitary difficulties which probably do not arise in many other counties, where populations are scattered in small groups and where no single group is sufficiently large of itself to create any financial or sanitary difficulties.

As far back as 1912, the Baltimore County Commissioners in a public document recognized the difficulties briefly set forth above, in the following words: "The one great draw-back to the desirability of this entire section of Baltimore County has always been its lack of adequate sewerage facilities, the result being that owners of improved property therein have either been required to construct and maintain individual cesspools or sewage disposal plants at great cost and expense, or else have caused their household drainage to be discharged upon the ground or into open gutters"—"That for more than ten years past there have been frequent demands on the part of residents for relief from this intolerable condition of affairs."

It appears, therefore, that, even as far back as 1900, the duly constituted authorities of Baltimore County were aware of the necessity for providing adequate sanitary facilities, but had not been able, up to 1923, to determine upon the proper general plan of providing these requirements of modern communities at minimum cost and with the most economical organization.

In 1888 the City of Baltimore took the Gunpowder supply and erected the first Loch Raven reservoir. Under legislative enactment the County was granted the right to withdraw for its own purposes a maximum of 10,000,000 gallons a day. Subsequently the Baltimore County Water and Electric Company, a private concern, acquired rights in the Patapsco River and distributed water through its mains to a portion of the most congested district around the then city. Prior to 1918 any solution of the problem of relieving the increasing necessities of the situation involved the fact that, begin-

ning in 1912, the subject of annexation had begun to be agitated. Pending the outcome of this struggle, no plan could be undertaken by the County authorities that did not involve the contingency of annexation.

In 1918 annexation became a fact, and with it, or immediately subsequent thereto, the taking over by the City of Baltimore of the Baltimore County Water and Electric Company's system, a large part of which was then located in the city annex. In the last three years preceding the taking of the 1910 census the increase in population in Baltimore County was about 37%. Everyone knows the enormous increase in population and building operations in the district around the new city line which immediately followed annexation and the necessity of supplying this community with water and sewerage. When the County authorities and the citizens found themselves confronted with this situation, it was evident that there were only two solutions to the problem.

First. Seek an entirely separate source of supply, with the necessary reservoir, pumping and filtering stations and a system of mains of sufficient proportions to distribute the water over the entire populous area of the County, paralleling in part or acquiring that part of the old Baltimore County Water and Electric Company's system which still remained in parts of the county. Such a project which would have involved a large capital expenditure, to be borne either directly by the entire county or by a sanitary district to be created, and would have brought political and legislative complications in the acquirement and adjustment of water rights and in the conflict with existing prior rights and properties of Baltimore City.

Second. The only other solution was to effect some arrangement with the City by which it would supply water through its plants and by an extension of mains through the district around the City.

This plan seemed to be the only sensible and practical solution of the problem under all the circumstances. The principal question involved in this plan was, could such an arrangement be effected with the authorities of Baltimore City? Following the adoption of this general scheme the history of the subsequent negotiations with the City, resulting in the agreements embodied in the terms of the bill, would form an interesting chapter, but space will not permit its incorporation here.

In 1923 the State Department of Health pointed out to the Baltimore County Commissioners that neither sewerage nor water supply facilities were available in Lansdowne, Arbutus, Oella, Woodlawn, Pikesville, Owings Mills, Reisterstown, Glyndon, Emory Grove, Texas, Cockeysville, Ashland, Phoenix and Essex, and that no sewers of proper design or adequacy were to be found in Halethorpe, Relay,

St. Denis, Catonsville, Ruxton, Riderwood, Luther-ville, Overlea, Pikesville and Sudbrook Park.

Anyone familiar in the slightest degree with any of the areas of thickly populated character in Baltimore County will agree that all of the localities noted above were and had been for some time sufficiently populated to require something other than ancient forms of water supply and sewage disposal facilities.

The only conclusions which could be drawn in 1923 from the facts set forth herein were that relatively little improvement had taken place in 25 years in sanitary conditions in these areas, and in some cases conditions were considerable worse, because of overflowing cesspools and pollution of streams, than in previous years. Water service had become increasingly difficult after annexation, since private water enterprise in Baltimore County had been eliminated by purchase by Baltimore City and extensions to keep pace with development in Baltimore County were not possible, under the system provided by the authorities of Baltimore City.

2. Purpose

Obviously what was most needed in the more thickly populated area of Baltimore County was some plan for the co-operative solving of water and sewerage problems common to the various communities in the particular areas under consideration. In other words, some principle of organization needed to be established for the construction, maintenance and operation of sewerage, water supply and storm-water drainage systems. In such a program two primary elements were essential, one, that the control of such an undertaking should remain in the hands of Baltimore County residents, and two, that some duly constituted authority should be granted legal powers to provide for proper co-ordination of the problems and plans involved in such a complex undertaking.

Inasmuch as water and sewerage systems must always be treated as co-ordinate units, it would have been totally undesirable to have attempted to design and construct individual water supply and sewerage systems for individual areas. The rate of growth in the area surrounding Baltimore City has been so rapid that mere differences in names of these areas did not signify distinct and separate geographic problems. Topography and overlapping of populations indicated to most persons interested in the sanitary problem of Baltimore County that any plan for improvement must recognize that the thickly populated section encircling the City of Baltimore was in reality a single unit or community rather than a group of isolated towns.

3. Plan

In view of these facts, it was soon evident to the

persons concerned in the future of the County that the only salvation, from a sanitary and economic standpoint, would lie in the establishment of an organization for the construction, maintenance and operation of sewerage, water supply and storm-water drainage systems for the entire area, each unit of which would be co-ordinated with the design for the entire area. It was apparent to the engineers consulted on this problem that this co-ordinated plan would offer the most economical and the most prompt solution to ever-increasing difficulties. The problem then remained of establishing the form of organization by legislative enactment, which would provide the administrative body, the engineering forces and the system of financing, to meet the peculiar political, geographic and economic demands of the area. The resultant of a careful investigation of possible plans was the Baltimore County Metropolitan District legislation, known as Senate Bill No. 175, enacted by the 1924 Legislative Assembly of Maryland.

4. The Baltimore County Metropolitan District Act

Senate Bill No. 175 is a legislative act which creates a metropolitan district in Baltimore County contiguous to Baltimore City, to provide for the construction, maintenance, operation, purchase or condemnation of water supply, sewerage and storm-water drainage systems and for the issuance of bonds and the levy of taxes, assessments, benefits and charges.

The bill describes the boundaries of the area in Baltimore County which are to be included under its provisions. It designates the County Commissioners of Baltimore County as the duly constituted authority for carrying out the provisions of this act. It places upon the county commissioners the responsibility of appointing and fixing the compensation of the engineers to carry out the details of the undertaking. It grants the commissioners the rights of acquiring land, structures or buildings, sources of water supply, water right franchises, systems, or other property which might be necessary for the proper development of its water, sewerage and storm-water drainage programs.

Inasmuch as the problems involved in the Baltimore County Metropolitan District are intimately connected with those of Baltimore City, the Legislature provided, after the matter had been thoroughly discussed and substantially agreed upon as result of the negotiation with the Baltimore City authorities, that all surveys, studies and plans shall be made in consultation and co-operation with the Chief Engineer of Baltimore City. This provision was essential in order that the systems as designed and constructed would follow a uniform plan and would not conflict with the programs and policies of Baltimore City.

Owing to the fact that water supply facilities in

Baltimore County were not easily available, the act also provided, subsequent to agreement with Baltimore City authorities, that Baltimore City be empowered, authorized and directed to make extensions of water supplies for and in the Metropolitan District whenever and wherever requested by the Commissioners of Baltimore County. In order to safeguard the county and city in the details as to costs of providing such extensions the Public Service Commission of Maryland was likewise authorized and directed to review, upon application by the commissioners, the cost of making such extensions, and water rates.

At the request of the Baltimore County Commissioners the City of Baltimore was empowered to assume operating control of the water supply services in the Metropolitan District after the extensions had been made and paid for by the County Commissioners.

In order that the advantages of the Baltimore County Metropolitan District might be extended to areas not at present included under the requirements of the bill, as such areas increased in density of population, it was likewise provided that, whenever three-fifths of the registered voters now residing in any such locality adjoining the district, shall petition in writing the commissioners to have the locality included within the Metropolitan District, the commissioners may, by and with the consent and the approval of the Mayor and City Council of Baltimore, extend said district to include said locality.

5. Financing

Any plan for meeting both capital and operating cost of water and sewerage systems should be founded upon two primary principles; one, that public and private benefits should be separately considered, the other, that fixed and operating charges represent two classes of costs whose payments should be differentiated. If this plan is followed, the installation of water supply and sewerage systems may be paid for by a combination of property tax, annual front-foot assessment, house connections (cash payment), meter service charge, sewer maintenance charge and water consumption charge. The general distribution of these charges would be somewhat as follows:

1. Fixed Charges

(a) The general tax, i. e., property tax, is used to pay only that part of the cost of water and sewerage construction which is of value to all the taxable property, such as reservoirs, pumping stations, treatment works, supply and outfall lines and fire protection.

(b) The front-foot assessment pays for that part of the cost of construction which is of special value to property along water and sewer lines.

(c) The payment for house connections includes cost of work from water or sewer main to property line.

2 Maintenance and Operating Costs

(d) The meter service charge covers the "ready-to-serve" portion of the operating cost.

(e) The water consumption charge provides for the fluctuating costs of maintenance and operation of the water supply service.

(f) The sewer operating charge provides for the fluctuating cost of maintenance and operation of sewerage service.

Most persons familiar with the usual methods of paying for municipal water and sewer construction and operating costs know that these fall into one or more of the following classes:

(a) General Taxation; (b) Special Assessments; (c) Rates based upon Service. The use of any single one of these methods of payment was discarded in the Baltimore County Metropolitan District, because anyone of these would impose an undue burden upon many properties, since no single one of them is equitable in its distribution of costs.

Manifestly any plan of meeting the costs of construction, maintenance and operation of water supply and sewerage works should be founded upon the principle that the expense entailed upon any individual, public or private, should be proportionate to the benefits which he derives. A thoroughly equitable financial plan for constructing and operating water and sewerage systems must involve a combination of all the three methods indicated above. The mere presence of waterworks or sewerage in any town is of value to all of the taxable property, remote though it may sometimes appear.

The only portion of the cost of water and sewerage service that should be allocated to the tax rate is the measure of value that such service represents to all the taxable property, unless a graded plan of taxation on the basis of geographical location is used.

That part of the cost of service which represents a special value to all properties, vacant and improved alike, along water and sewer lines may be reasonably met by special assessment. The amount of this special assessment should be as closely as possible proportionate to the expense that the mere presence of the property entails upon the system. This expense is determinable by the length that the property binds upon the public way in which the pipe line is placed. In the case of a system properly designed this assessment should be independent of the size of the pipe in the street.

The third class of benefit, and the greatest, is enjoyed by the developed properties along the pipe

lines, and it is the connection of such properties with the system and their use thereof which give rise to the major part of the costs of maintaining and operating the system.

An exact analysis of the benefits received by the various classes of property above discussed is difficult of accomplishment. The problem may be solved, however, with a degree of approximation which will give a reasonably fair division of costs. The solution necessarily will be governed somewhat by local prejudices, and policy frequently dictates that such prejudices should determine the absolute amounts of the several classes of charges. Local feeling, however, should not be allowed to destroy the fundamental philosophy of the plan. There should be firm adherence to the principle that capital cost be met by the tax rate and by front-foot assessment, and that expense of maintenance and operation be covered mainly, if not wholly, by charges for service rendered.

It is convenient and substantially equitable to measure the value of a system to all the property in the community (that is, the charge to the tax rate) by the capital cost of the main elements of the system, such as reservoirs, pumping stations, treatment works, supply and outfall lines, and that portion of the cost of main arteries and collectors which would represent the excess of their cost over that of equal lengths of small distributors and laterals. The front-foot assessments should meet the cost of the pipes and appurtenances necessary for bringing water, including that for fire fighting, to, and conveying sewage, from local areas. The assessment charge, however, should not include the cost of water and sewer connections. The expense of constructing these, which from the main to the property line should be done by the municipality, should be met by a charge, preferably a uniform one, upon the properties connected. The expense of making these connections represents to a great extent, the particular benefit that a built-up property receives. If more nearly theoretical accuracy is desired, the general district tax may include the cost of fire hydrants and their connections. If so, the assessment charge is relieved of this cost.

The general principles as to establishment of charges for the meeting of water and sewerage costs outlined above are the bases of the system of financing used in the Baltimore County Metropolitan District. As has already been noted, it is impossible to establish any system of financing so mathematically exact as to meet the detailed requirements and prejudices of every individual in a community of approximately fifty thousand persons. Some minor inequalities may result from the adoption of the plan shown above, but it is extremely doubtful whether any other system of

financing would have as fundamentally an equitable basis and as just a distribution or allocation of costs as has been attempted in this particular case. The plan is by no means new in the State of Maryland. It is one which has been used with considerable success in other metropolitan districts of this State and in some of the smaller communities. It is not only fair in its adjustment of charges, but it is helpful in that it is possible to provide modern facilities at reasonably low cost to individual property owners and consumers.

6. Metropolitan District Variations in the General Plan of Financing.

During the year 1925 the Baltimore County Metropolitan District authorities have not been in a position to determine upon the exact amount of a general tax which should be established on the various districts. They have considered it wise, therefore, to defer the establishment of a property tax until some future date when the necessity therefor and the determination of its amount are more practicable than at present.

When such a property tax, however, is imposed, it will obviously result in a downward revision of all of the figures in the annual front foot assessments which are noted further on in this discussion, because in such a property tax there will be absorbed certain of the charges which are now allotted against the annual front foot assessment.

In the application of the plan discussed above to particular locations, it has been found advisable in many cases, as has been the experience in a number of other areas in Maryland, to classify properties in a community, for the purpose of front-foot assessment in accordance with the uses to which they are put, imposing different unit rates upon each class. Thus the County Commissioners have set up four land classifications, as follows: Industrial or business, sub-division, small acreage and agricultural. These classifications have been defined and are shown in the examples noted below. This plan was adopted in order to avoid burdens of prohibitive charges against properties with long frontage. The method is rational and equitable for the reason that some kind of property, business and industrial, for instance, enjoys relatively greater advantages from the presence of adequate water supply and fire protection systems, and perhaps sewerage systems, than do residential properties. Likewise, small residential or sub-division properties are more dependent upon water and sewerage services than is acreage or agricultural land. The more intensive the development, in general, the greater the benefit and the greater the capability of bearing the burden.

For the purpose of further decreasing the charges on long frontages, it has been found neces-

sary, in some instances, to establish a sliding scale of front foot rates or a given class of property, decreasing the unit with an increase of frontage. In this case, if the property is later subdivided or its character changes, its unit assessment would be modified to suit the new conditions.

In order to make clear how these general principles have been applied specifically in determining upon the actual rates, front-foot assessments and connection charges, in the Baltimore County Metropolitan District, detailed examples of the various methods of payment, both on an annual and extinguishment basis, are set forth below. In a similar fashion the rules and regulations of the commissioners, the classifications of land and property, and the bond issue details are also presented. It is hardly necessary to point out that, although many of the facts presented below may appear to have undue complexity, it will readily be admitted that the underlying principles are simple and just in character and that, with a little thought, any individual may be able to calculate and check the figures noted below to his own satisfaction.

7. Details of present financing plan of the Baltimore County Metropolitan District.

Under the provisions of the legislative enactment, the costs of providing water supply and sewerage facilities in any area of the Metropolitan District may be met in two fashions:

First. By what is known as an extinguishment plan, that is, by paying off in one cash payment the proportionate cost of a project, water or sewer, by a land owner, developer or a series of land owners. The Metropolitan Act provides, in the exercise of this particular method of cash payment, for the following:

"Any property owner may, at his option, within one year from the time said front foot assessment or benefit charge is levied, extinguish the same by the payment in cash, in one sum, of the proportion of the estimated cost of the project of which the construction abutting upon his property is a part, represented by the number of front feet with which he is assessed, with interest at the rate of six per cent per annum, from the date of said levy less any annual payment that may have been made thereon."

For purposes of clarity, this procedure might be best illustrated by a concrete hypothetical example, assuming that the Baltimore County Metropolitan Commission has constructed water and sewerage improvements in a particular area, and the following cost items have appeared as a result of this undertaking. In the provision of water supply facilities, assuming that the cost involved in this

undertaking was \$34,973.14. In the development of the sewers, the total cost, in a similar fashion, was found to be for this particular area \$21,938.71.

The problem then before the taxpayer is the determination of that sum which would be assigned to each front foot of property in order to be relieved of any of the financial lien resulting from the Metropolitan Commission's improvements. Actually, this figure will be shown to be approximately \$1.88 per front foot, calculated by the application of the following formula to the facts or figures indicated above for this particular case:

Extinguishment.

Let C == the total cost of the project.

Let F == the total assessable frontage.

Let X == the front foot charge.

Then C divided by F, plus 6%, as provided in line 50, section 9, page 14 of the Bill, for the number of months which have run during the current year dating from time surveys for work starts when the extinguishment is applied, plus Y, which is a sum which the Commissioners may add to protect themselves against possible changes in the cost of construction and loss of interest, as provided in lines 53, 54 and 55, of Section 9, page 14, will equal X, or mathematically:

$$\frac{C}{F} + 6\% (\text{current months}) + Y = X$$

As a matter of fact, the average cost of installation of a foot of pipe, as shown by the experience of the Commission in connection with all of the pipes which have thus far been laid, is \$2.50 a foot, and the average frontage for each foot of main is 1.33 feet. One-half of the average, or 1.33 divided by 2 equals .665; then \$1.25 divided by .665 plus 6% interest on \$1.25, for, say, six current months of a given year during which the extinguishment takes place, would be \$.0375, to which must be added Y, which is the arbitrary sum fixed by the Commissioners to protect them, but which sum at the present time the Commissioners include in the average cost of \$2.50 per foot, so that the element Y may be left out of the formula. This then would give the following:

$$\frac{1.25}{.665} + .0375 + 0 = \$1.88.$$

The question might properly be asked how it comes about that an extinguishment charge of \$1.88 per front foot results in an undertaking where the average cost of purchasing and laying a foot of pipe is only \$2.50. This situation arises from the more or less obvious fact that in no undertaking is there available a total number of assessable feet

of frontage on two sides of the street equivalent to twice the total number of feet of pipe actually laid. If one would consider, in reviewing this question, that the cost of laying pipe lines across street crossings, Fire Hydrant leads in front of non-assessable property, such as farm land, and in portions of long frontages, which are being assessed on a sliding scale, it will soon be clear that each one of these items, from which no revenue is produced must be absorbed in the resultant total extinguishment charge against each front foot of property. The excess cost in the extinguishment over that ordinarily obtained by dividing the cost of a single foot of pipe line by 2, represents all of the above items which have entered into the cost of providing a system, but which have not been provided for in any form of assessment for the various reasons given.

Second. The alternative plan of meeting the costs of any of the undertakings under discussion is what is known as the annual payment method. In this plan the Commission collects annually, through the medium of certain annual charges, which will be noted below, a sufficient amount of money to provide for the interest and sinking fund charges on the bonds which the Commission has been called upon to issue for the development of the water and sewerage systems. In general, bonds are issued for water supply and sewerage undertakings to run for a term of approximately 40 years and the necessary interest and sinking fund must be provided to finance and to amortize these bonds at the end of this term or at intervals during the life of the bonds. The problem, therefore, becomes simply one of determining upon the necessary total interest and sinking fund on all outstanding bonds which must be provided each year. The sources of income to meet this required fund are the connection charges, the front foot assessments and the property tax, if this last is made available at this or any later time. Under the present procedure the determination of the amount of the annual front foot assessment necessary to meet these bond issue requirements is determined by the application of the following formula:

Let C == the total cost of the project.
 Let Sc == the annual cost of financing the project, which is equal to the interest, plus the sinking fund on the bonds, which is equal again to the interest and the sinking fund on C.
 Let F == the total assessable frontage.
 Let X == the annual front foot charge.

The formula then would be: $\frac{Sc}{F} = X$.

The actual determination of the unit figures for

the front foot assessment may be worked out in this fashion. The water supply and sewerage undertakings, so far either estimated or paid for in the Baltimore County Metropolitan District, are presented below:

The Metropolitan District has expended, or will shortly expend, approximately \$709,717.53. In this undertaking it has provided water supply and sewerage mains for a total of 302,569 assessable front feet.

In issuing the total number of bonds so far presented to the banking market, the Metropolitan Commission has found that on each \$1,000,000 of bond issue the annual fund necessary to meet interest and sinking fund charges is \$65,500, so that for each \$1,000,000 expended the Commission must raise through its assessments and other possible sources of revenue, a total of \$65,500 per year. The cost of financing the projects outlined above would represent, therefore, annually the following amount:

$$\frac{\$709,717.53}{\$1,000,000} \times \$65,000 = Sc \text{ or the total yearly}$$

assessment on the assessable frontage available in the above undertakings. The actual amount of Sc is \$46,486.49.

Inasmuch as there were available 302,569 lineal feet of assessable frontage on the above four projects, equivalent to F in the formula noted above, we arrive at an annual front foot assessment by the following simple calculation:

$$\frac{Sc}{F} = X = \frac{46486.50}{302,659} = 15.4 \text{ cents.}$$

As is herein indicated, the annual front foot assessment on the basis of these four major projects, is found to be 15.4c per front foot.

8. Details of the rules, regulations and classifications of property established by the Metropolitan Commission.

Under the terms of the enabling act the Commissioners were empowered to divide all the properties fronting upon a street, lane or alley, in which a water pipe or sanitary sewer is laid, into four classes, namely, agricultural, small acreage, industrial or business, and sub-division property. On December 22, 1924, the County Commissioners divided these various classes or sub-groups of properties in the following fashion:

Agricultural.

"All property, the greater part of which is used exclusively or solely for agricultural purposes and affording the principal occupation and income of

one or more individuals, shall be classified as 'Agricultural.' "

"In exempting from assessment property classified as 'Agricultural' the Commission reserves the right in each case to determine the bona fides of the use within the intent of the law."

Small Acreage

"Property not otherwise classified, and not agricultural, as agricultural is hereinbefore defined, shall be classified as 'Small Acreage.' "

Industrial or Business

"Property used for trade, business or any enterprise conducted for profit shall be classified as 'Industrial' or 'Business.' "

Sub-Division

"Land platted into lots, blocks or squares, and land not so platted but in actual use for a non-profitable purpose shall be classified as 'Sub-Division.' "

The purpose of this particular classification of properties may be generally stated to be an attempt to divide equitably, somewhat in proportion to benefit derived, the charges on various kinds of property. In other words, it was not felt that agricultural property should be burdened with a front foot assessment for a large frontage, until it had availed itself of the benefits of either the water supply or sewer systems. As will be noted below, a variation in the actual amount of the front foot charges for small acreage, industrial and sub-division property has also been established for similar reasons. The degree or value of the benefits which each of these classes of property derive from these sanitary facilities is not the same, but varies approximately with the uses to which these facilities are put and the importance of the properties themselves.

CLASSIFICATIONS AS SET UP BY THE COMMISSIONERS ARE AS FOLLOWS:

Business or Industrial Property—20c per front foot
 Sub-Division Property—15c per front foot
 Small Acreage—15c per front foot
 for the first 150 feet and 10c for each foot in excess.
 Agricultural Property not assessable unless connected and then the frontage limited to 150 feet.

SEWER CONNECTIONS

Up to 6 inches in diameter and 15 feet in length, \$15.00, and \$1.00 for each foot of additional length.

Minimum charge to each resident for sewer connections, \$15.00.

SERVICE CONNECTIONS FOR WATER

	Unimproved Roads.	Improved Roads.
¾-inch Service	\$18.00	\$20.00
1-inch Service	18.00	22.00

All service installations over 1-inch in diameter at the Applicant's expense.

QUARTERLY SERVICE CHARGES EFFECTIVE

JULY 1st, 1925

Size of Meters	City Owned	County Owned
	Mains	Mains
5/8-inch.....	\$ 2.00	\$.60
¾-inch.....	3.50	1.00
1-inch.....	6.10	1.90
1 ½-inch.....	11.00	3.30
2-inch.....	20.00	6.00
3-inch.....	45.00	13.50
4-inch.....	81.00	25.00
6-inch.....	145.00	45.00
8-inch.....	254.00	80.00

PROPORTIONAL OR CONSUMPTION

CHARGES

- For Domestic Consumption or (first 5,000 cu. ft. per Quarter) 20c per 100 Cu. Ft.
- For Commercial Consumption or (next 95,000 cu. ft. per Quarter)..... 17c per 100 Cu. Ft.
- For Industrial Consumption or (next 900,000 cu. ft. per Quarter) 14c per 100 Cu. Ft.
- For Special Consumption or (over 1,000,000 cu. ft. per Quarter)..... 10c per 100 Cu. Ft.

It is to be noted that where a 5/8-inch or 1/2-inch meter is installed the first reduction is \$1.40 per quarter and a proportionate reduction in the service charges for meters of larger sizes.

The ordinary dwelling usually consumes quarterly from 1000 to 1500 cubic feet of water with an average of about 1250 cubic feet.

The Fire Hydrant Rental has already been reduced from \$45.00 a year on all Hydrants, as follows:

City Owned Hydrants	County Owned Hydrants
\$36.00 a year	\$24.00 a year.

Metropolitan District

Baltimore County

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Returned	Entry Written
1	Transfers 1942	3-Fd.	1941-42			
2	Card Index	1-Fd.	1925--			
3	'Water Prints'	1-Fd.	1925--			
4	Card Index (Gas Prints)	2-Fd.	1925--			
5	Gas - Prints	5-Fd.	1925--			
6	Hub Cards	4-Fd.	None			
7	Card Index (Assessment Cards)	8-Fd.	1930--			
8	Assessment Cards	29-Fd.	1924--			
9	Sewer line & Grade Notes	4-Fd.	1925-41			
10	Builders Plats	4-Fd.	1925--			
11	Miscellaneous	2-Fd.	1925--			
12	Sewer and Water Assessments	16-Fd.	1925--			
13	Job Orders Nos	4-Fd.	None			
14	Photographs	3-Fd.	1925--			
15	Service Extension Agree.	1-Fd.	1937--			
16	Index Cards	2-Fd.	1925--			
17	Assessors Plats	3-Fd.	1925--			
18	Field Notes	17-Fd.	1926-41			
19	Application for Sewage dis.	1-Vol.	1932-41			
20	Permits (House Sewer Conn)	1-Fd.	1938--			
21	Reports to Dunbar Sewerage Co.	1-Fd.	1938-41			
22	Assessment Mains Installed	1-Fd.	1940-41			
23	Inspectors Reports	6-Fd.	1925-29			
24	Job Order Cards	1-Fd.	1924-39			
25	Index Cards	1-Fd.	1925--			
26	Easements	2-Fd.	1925--			

Metropolitan District

Baltimore County

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Returned	Entry Written
27	Card Index to Proj. Sheets	2-Fd.	1924--			
28	Proj. sheets	2-Fd.	1924--			
29	Index Cards	1-Fd.	1938--			
30	Service Extension Agreements	1-Fd.	1938--			
31	Report of Complaint	1-Fd.	1934--			
32	Orders for Water Main	1-box	1929--			
33	Inspectors Reports (Plumbing)	2-boxes	1927			
34	Sewerage Flow charts	1-Fd.	1939-41			
35	Topography	1-Fd.	1924--			
36	W.P.A. Construction orders	2-Fd.	1940--			
37	Position sheets	60-Fd.	1924--			
60	Checks Stubs	1-Vol.	1932			
61	Deposit slips	1-Box	1934-35			
62	Plumbing Inspectors reports	3-Fd.	1937--			
63	Day labor Costs	3-Vols	1930-37			
64	Water Applications Held.	2-Env.	1939-31			
65	Interest Stubs	4-Env.	1935-31			
66	Inspectors Reports (Sewer)	18-Fd.	1923-41			
67	Records: Applications (Water)	2-Vol.	1937--			
68	Invoices (Letters)	1-File	1934-38			
69	Pay check notes	1-File	1940--			
70	House Connections	20-Fd.	1923--			
71	Correspondence	1-Fd.	1940-41			
72	Sewer stoppage	1-Fd.	1939--			
73	Pay Vouchers (P.W.A fund)	1-Fd.	1938-39			

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Returned	Entry Written
74	Pay Vouchers	16-Fd.	1938--			
75	Street Widths	1-Fd.	No date			
76	Fire Hydrant Location	1-Fd.	1933--			
77	Aerial Photographs MAP-	2-Vol.	1926-37			
78	Atlas Balto. County	1-Vol.	1915			
79	Contract Tracing Sheet	31-Fd.	1924--			
80	Applications for Plumbing Insp.	1-Vol.	1939-40			
81	Sewer House Connection	56-Vol.	1938-40			
82	Extra Work order	1-Vol.	1940			
83	Rock	1-Vol	1928-29			
84	Tracing sheet	16-Vol.	1942			
85	Blue Prints + tracings	1-Book	1936-38			
86	Tracings (for water main)	10-Fd.	1924-41			
87	Inspector's Report	1-Fd.	1923			
88	Authorizations to construct	1-Fd.	1939-40			
89	House Connection reports	1-Fd.	1930-41			
90	Master Plumbers Bond	2-Fd.	1933--			
91	Diary of Contracts	1-Vol.	1924-38.			
92	Job order Books	2-Fd.	1924-41			
93	Extra Work Order.	10-Vols	1926-29			
94	B.C.M.D. Record Prints	4-Fd.	1925--			
95	Administrative Pay Roll	1-Fd.	1941--			
96	Voucher Index -	1-Vol.	1935-40			
98	Town of Construction fund	1-Fd.	1938-41			
100	Voucher Register	3-Vol	1930--			
101	Correspondence (Index Cards)	4-Fd.	1928-41			

Metropolitan District

Baltimore County

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Returned	Entry Written
129	Letters	6-Fils	1941--			
130	Correspondence	7-Fd.	1926--			
131	"	8-Fd	1926-41			
132	Day labor Pay Roll	1-Env.	1940			
134	P. W. A. Voucher Index	2-Vol.	1936-38			
135	Duplicate City Bills	2-Vol.	1926-39			
136	Water Applications	6-Fd.	1934--			
137	Accident Reports	1-Fd.	1935--			
138	Gas permits	1-Env.	1940-41			
139	Old Cash Slips	1-Env.	1938-40			
140	Records of Permits Issued	1-box	1926-40			
141	Water Applications	2-Vol.	1924--			
142	Sewage disposal Permits	1-Vol.	1939--			
143	Orders for Materials (Trip)	3-bun.	1940-41			
144	Oper. & maint. fund	1-Fd.	1940--			
145	Town Oper. & maint. fund	1-Fd.	1940--			
146	Correspondence	1-Fd.	1937-38			
147	"	2-Fd.	1938-39			
148	Applications (Sewage)	2-Fd.	1936-40			
149	Material Requisitions	3-Fd.	1938--			
150	Daily time Report (Day labor)	2-Fd.	1941			
151	Petitions	1-Fd.	1930-41			
152	Record of Purchases	10-Fd.	1940--			
153	Pay Roll, (day labor)	1-Vol.	1938-39			
154	Administration, Pay Roll	1-Vol.	1941			
155	Plumbers Record	2-Fd.	1926--			

Metropolitan District

Baltimore County

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Returned	Entry Written
102	Correspondence (Assessments)	1-Fd.	1928-41			
103	"	4-Fd	1940--			
104	Service Extension Contracts	1-F. box	1924-39			
105	Easement Deeds	1-Fd.	1926-39			
106	Deeds of Easement	1-Vol.	1924-32			
107	Service Ledger	1-Vol.	1923-26			
108	Office Record	1-Fd.	1938--			
109	Towson Sewer fund	1-Fd.	1940			
110	Receipts for Plans & Specifications	11-Inv.	1930-37			
111	Index Cards (Established Grades)	1-Fd.	No. date.			
112	Petition Index (Notes)	1-F. b.	1924-41			
113	Agreements	1-F. b.	1938-41			
114	Index Cards (office drawings)	2-Fd.	1924--			
116	Index Cards	1-Fd.	No. date-			
117	Petition for extension of District	1-Fd.	1933-41			
118	Check-Stub	1-bundle	1932-33			
119	Cancelled Checks ^(Statements attached.)	1-bundle	1937			
120	Scrap-book	2-Vols	1924-41			
121	Amounts Received—	1-Vol.	1925-30			
122	Index-Cards	1-F. box	1925-30			
123	Service Extension Agre.	4-Fd.	1938-41			
124	Job Orders	6-Fd	1925--			
125	Index Cards	1-Fd.	1925--			
126	Allotment Book	5-Vol.	1924-29			
127	Agreements	1-Fd.	1930-41			
128	Cancelled Checks	1-Fd.	1933-40			

MCNEIR+REID

(Worker's full name)

1-27-1942

(Date)

SERIAL NO 1

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office METROPOLITAN DISTRICT.
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "TRANSFERS 1942"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates JAN-4-1941 TO DEC-31-1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DATE & DISTRICT NO
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORD OF TRANSFERS DURING YEAR 1941 - SHOWS DATE
(Purpose and general nature of record. Principal items of information

NAME OF ORIGINAL OWNER & TO WHOM TRANSFERRED - DIST NO
shown. Summary of forms used in making record, their headings, etc. If a very

HOW CONVEYED - DESCRIPTION OF PROPERTY - ASSESSMENT - MET
general or miscellaneous record, detailed information as to type of records

SEWER-SERVICE & WATER - SEE ADDENDUM NO 2
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY TRANS' SHEET NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE-
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 5-6" X 13 1/2" X 11"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET' DIST- SECOND FLOOR.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

MCNEIR, REID
(Worker's full name)

1-27-1942
(Date)

SERIAL NO 2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE- SECOND FLOOR- TOWSON- MD
(Name of building, room number, street address)

1. Title [CARD INDEX TO ENGLISH WATER PRINTS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents INDEX CARDS - SHOWING LOCATION OF PRINTS BY FILE NO
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREETS - ALLEYS & ROADS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing SEE SERIAL NO 3
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 19 X 5 1/2 X 4"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET' DIST' SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

MCNEIR REID
(Worker's full name)

1-28-1942
(Date)

SERIAL NO 3
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "WATER PRINTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling B-3
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents TRACINGS - DRAWINGS + BLUE PRINTS OF WATER EXTENSIONS
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMBER' BY NO OF PRINT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing (SEPARATE) - SEE SERIAL NO 2
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW- TRACINGS + DRAWINGS-
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 24 X 15 X 12"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET' DIST - SECOND FLOOR.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

MCNEIR FREID

1-27-1942

SERIAL NO 7

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE-SECOND FLOOR- TOWSON MD
(Name of building, room number, street address)

1. Title "CARD INDEX TO GAS PRINTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 - FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A - Z
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents INDEX CARDS - SHOWING LOCATION OF PRINTS BY FILE NO
(Purpose and general nature of record. Principal items of information

SEE APPENDIX 2

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement ALPH' BY NAME OF STREETS - ALLEYS & LOCATIONS.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE INDEX TO SERIAL NOS
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 19 x 5 1/2 x 1/4"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET' DIST' - SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

F-26—2000—11-4-41

INDEX
CARD

SERIAL NO. 4
ADDENDA NO. 2

ACC. No.....

TITLE FILE.....

LIMITS

LOCALITY

TYPE WORK

JOB ORDER No.....REC. SHEET.....C. O. No.....

SIZE OF DRAWING.....

REMARKS

.....

.....

.....

MCNEIR TREID

1-29-1942

SERIAL No 5

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title "GAS PRINTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1925 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling B-2
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents TRACINGS - DRAWINGS + BLUEPRINTS OF GAS EXTENSIONS
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement NUMER BY N^o OF PRINT - 23000 TO 40925
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing (SEPARATE) SEE SERIAL N^o 4
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW - TRACINGS + DRAWINGS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 24 X 15 X 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET' DIST - SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

MCNEIR, FREID
(Worker's full name)

1-28-1942
(Date)

SERIAL NO 6
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURTHOUSE - SECOND FLOOR TOWSON - MD
(Name of building, room number, street address)

1. Title "HUB CARDS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates NONE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents 3-
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY HUB N^o
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 19 X 6 1/2" X 8"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET' DIST - SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints-- _____
(Author) (Publisher)

(Place of publication) (Date of publication)

MCNEIR REID
(Worker's full name)

1-28-1944
(Date)

SERIAL No 7
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title [CARD INDEX TO ASSESSMENT CARDS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 8 FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling BY DIST' N2 1 to 15
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents INDEX TO ASSESSMENT CARDS - ALSO HAS DEED REFERENCE + DATE
(Purpose and general nature of record. Principal items of information

OF DEED.

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

MCNEIR + REID
(Worker's full name)

JAN 30 1942
(Date)

SERIAL No. 21
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office _____
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MARYLAND
(Name of building, room number, street address)

1. Title REPORTS TO DUNDALK SEWERAGE COMPANY
(Give present full title in quotes; assigned title, if any, in brackets.)

(DUNDALK COUNTY TURNER REPORTS)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents INFORMATION REGARDING NEW CONNECTIONS ON PROPERTY
(Purpose and general nature of record. Principal items of information

AT TURNER STATION - SHOWS NAME & ADDRESS OF OWNER -
shown. Summary of forms used in making record, their headings, etc. If a very

CONTRACT NO DATE EFFECTIVE - DATE OF AGREEMENT -
general or miscellaneous record, detailed information as to type of records

- BUILDING USED AS - NO & KIND OF FIXTURES - PRICE - SEWER SERVICE
contained and dates covered by each should be given. Unless contents of those

CHARGE - KIND OF ESTABLISHMENT - NO OF UNITS - PRICE TOTAL
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER BY CONTRACT N^o
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 16x9x6"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities METDIST-SECONDFLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Address..... Contract No.....

Name..... Schedule

Date Effective.....

TO THE DUNDALK SEWERAGE COMPANY:

In accordance with agreement dated November 8, 1937 between the Dundalk Sewerage Company and County Commissioners of Baltimore County, Maryland, we are listing hereon necessary information for ^{new connection} additional billing on the above property at Turner or Turner's Station, Baltimore County, Maryland.

Building used as.....

NUMBER	FIXTURE	FIXTURE UNITS	
		EACH	TOTAL
	Lavatory or Wash Basin	1	
	Kitchen Sink	1½	
	Bathtub	2	
	Laundry Tray	3	
	Combination Fixture (Sink and Tray)	3	
	Urinal	3	
	Shower Bath	3	
	Floor Drain	3	
	Slop Sink	4	
	Water Closets	6	
Total Fixture Units			

COMMISSIONER'S SEWER SERVICE CHARGE				
	UNIT	NUMBER OF UNITS	UNIT PRICE	SEWER SERVICE CHARGE
Dwellings and Small Estabm'ts	Fixture units		\$	\$
Apartments and/or Stores	Each			
Schools	Ave. no. pupils			
Other Properties	Fixture units			
	Water Consumption			

COUNTY COMMISSIONERS OF BALTIMORE COUNTY

By.....

Received.....19.....

THE DUNDALK SEWERAGE COMPANY

By.....

MCNEIR + REID
(Worker's full name)

1-30 1942
(Date)

SERIAL No 22
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "METROPOLITAN ASSESSMENTS MAINS INSTALLED BY ALLOTMENTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940-1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 FILED DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DATED
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible) Ed. Co. m

6. Contents ASSESSMENTS LEVIED FOR MAINS INSTALLED WITH ALLOTTED
(Purpose and general nature of record. Principal items of information

FUNDS - SHOWING DATE OF ASSESSMENTS & JOB ORDER NO
shown. Summary of forms used in making record, their headings, etc. If a very

OWNERS NAME & ADDRESS - LOT - BLOCK - SUBDIVISION - STREET -
general or miscellaneous record, detailed information as to type of records

SEWER OR WATER - CLASSIFICATION OF PROPERTY & FRONTAGE -
contained and dates covered by each should be given. Unless contents of these

- BENEFIT CHARGE
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement NUMER' BY DIST' NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing HDW & TYPED ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 24x15x12"
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities MET' DIST' SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

MCNEIR HREID
(Worker's full name)

1-30-1942
(Date)

SERIAL NO 23
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "INSPECTORS REPORTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

(WATER)

If record has had other titles, list them with dates or quantities or both

2. Dates 1925 TO 1929
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6- FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling BY DISTRICT NOS -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents INSPECTORS DAILY REPORT ON WATER CONSTRUCTION
(Purpose and general nature of record. Principal items of information

EXTENSION - SEE ADDENDUM NO 2
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREET-ALLEYS+ROADS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 19 X 9 X 5 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET DIST. SECOND FLOOR-
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

REID
(Worker's full name)

2-2-1942
(Date)

SERIAL NO 25
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title INDEX CARDS
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ERSEMENTS -
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CARD INDEX TO ERSEMENTS - SHOWS ACCOUNT NO
(Purpose and general nature of record. Principal items of information

TITLE - FILE NO - LIMITS - LOYALTY - TYPE OF WORK - JOB ORDER NO
shown. Summary of forms used in making record, their headings, etc. If a very

SIZES OF DRAWINGS - REMARKS
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREET-ALLEY-ROAD
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing SEE SERIAL NO 26
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing H/DW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 18 X 5 1/2 X 1 1/4
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET' DIST. SECOND FLOOR.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley & Reid
(Worker's full name)

2-2-42
(Date)

SERIAL NO. 26
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE SECOND FLOOR TOWSON MD.
(Name of building, room number, street address)

1. Title "Easements"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1925 To date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-File DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Deeds For Right of Way to County Commissioners Shows
(Purpose and general nature of record. Principal items of information

NAME OF GRANTOR IN CONSIDERATION OF ONE DOLLAR GRANTOR
shown. Summary of forms used in making record, their headings, etc. If a very

does release ASSIGN Quit CLAIM GRANT AND CONVEY THE RIGHT
general or miscellaneous record, detailed information as to type of records

to LAY MAINTAIN AND REMOVE WATER & SEWER PIPE THROUGH IN UNDER
contained and dates covered by each should be given. Unless contents of those

AND ACROSS PROPERTY DESCRIPTION OF PROPERTY, DATE, SIGNATURE
records are described by other Forms 12-13HR, such forms should be filled out

OF GRANTOR AND WITNESSES ACKNOWLEDGED BEFORE NOTARY PUBLIC
and attached)

6. Contents--continued APPROVED BY CHIEF ENGINEER

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing CARD INDEX SEE SERIAL No 25
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN & TYPED PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 18" X 17" X 12"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET. DISTRICT - SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

MCNEIR + REID
(Worker's full name)

1-30-1942
(Date)

SERIAL NO. 24
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office METROPOLITAN DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE SECOND FLOOR TOWSON MARYLAND
(Name of building, room number, street address)

1. Title "JOB ORDER CARDS COMPLETED"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 TO 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents ORDERS FOR WORK TO BE DONE IN METROPOLITAN
(Purpose and general nature of record. Principal items of information

SANITARY DISTRICT. SHOWING NATURE OF WORK - NAME OF
shown. Summary of forms used in making record, their headings, etc. If a very

EMPLOYEE - CHARGED TO TOWSON SEWERAGE MAINTENANCE
general or miscellaneous record, detailed information as to type of records

ACCOUNT - SIGNATURE OF SUPERVISOR AND WORKER - DATE
contained and dates covered by each should be given. Unless contents of these

COMPLETED - TIME WORKED - RATE PER HOUR AND AMOUNT
records are described by other Forms 12-13HR, such forms should be filled out

FOR WORKER - FOREMAN AND TRUCK.
and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY BY JOB ORDER NO.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND WRITTEN PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 19" x 9" x 5 1/2"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities SECOND FLOOR MET. DISTRICT
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BALTIMORE COUNTY METROPOLITAN DISTRICT TOWSON, MARYLAND

Inspector _____ Date _____

Permit No. _____

Owner _____

Address _____

Locality _____

Plumber _____

FIXTURES ON PREMISES

	W.C.	W.B.	B.T.	S.	U.	S.M.	W.T.	Misc.
Yard								
Basement								
1st Floor								
2nd Floor								
3rd Floor								
4th Floor								
TOTAL								

Cesspool.....

Privy.....

Remarks:

MCNEIR FREID
(Worker's full name)

1-28-1942
(Date)

SERIAL No 27
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE

State MARYLAND

Name of agency or office MET' DIST
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title [CARD INDEX TO PROFILE SHEETS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1929 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-FILED DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A TO M - M TO Z
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents INDEX CARDS SHOWING LOCATION OF PROFILE SHEETS BY FILE NO.
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREET - ALLEYS + LOCATIONS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing SEE SERIAL NO 38
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW & TYPED ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 19 x 5 1/2 x 4"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET' DIST - SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

WHITELEY FREID
(Worker's full name)

2-4-1942
(Date)

SERIAL NO 28
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title "PROFILE SHEETS" design sheets for sewers
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A-11
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents BLUE PRINTS & TRACINGS - SHOWS DESIGN FOR SEWERS
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing SEE SERIAL NO 27
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TRACINGS-
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 34x45x2 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities METDIST-SECONDDIST
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

WHITELEY + REID
(Worker's full name)

2-2-1942
(Date)

SERIAL NO 29
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title [INDEX CARDS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CARD INDEX OF SERVICE AGREEMENTS
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF PETITIONERS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing SEE SERIAL NO 30
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PLAINCARD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12x4x6"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET-DIST-SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

_____ (Place of publication) _____ (Date of publication)

WHITELEY FRENCH
(Worker's full name)

2-2-1942
(Date)

SERIAL NO 30
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "SERVICE EXTENSION AGREEMENTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A-1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORD OF SERVICE EXTENSION AGREEMENT - SHOWS
(Purpose and general nature of record. Principal items of information

AGREEMENT NO DATE - NAME ADDRESS OF PETITIONER
shown. Summary of forms used in making record, their headings, etc. If a very

EXTENSION LOCATION - JOB ORDER - PLAN NO - FILE - DISTRICT
general or miscellaneous record, detailed information as to type of records

ESTIMATED LENGTHS OF PIPE REQUIRED - AMT DEPOSITED -
contained and dates covered by each should be given. Unless contents of those

TOTAL ASSESSABLE FRONTAGE - ACTUAL LENGTH - ACTUAL
records are described by other Forms 12-13HR, such forms should be filled out

COST - UNIT COST - DATE CONSTRUCTED - DATE & AMT REFUNDED
and attached)

6. Contents--continued BALANCED DUE - DESCRIPTION OF FRONTAGE
CONNECTED - DATE OF REFUND - SEE ADDENDA N^o 2

7. Arrangement NUMER BY AGREEMENT N^o
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing CARD INDEX - SEE ADDENDA N^o 29
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 26 x 15 x 12"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET DIST - SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

WHITELEY & REID
(Worker's full name)

2-2-1942
(Date)

SERIAL NO 31
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "REPORT OF COMPLAINT"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILED DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling COMPLAINTS
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents REPORTS OF COMPLAINTS - SHOWS - BY WHOM RECEIVED -
(Purpose and general nature of record. Principal items of information

DATE - LOCATION OF PROPERTY COMPLAINED ABOUT - OWNERS
shown. Summary of forms used in making record, their headings, etc. If a very

NAME & ADDRESS - NAME & ADDRESS OF PARTY MAKING
general or miscellaneous record, detailed information as to type of records

COMPLAINT - NATURE OF COMPLAINT - REPORT OF INVESTIGATION
contained and dates covered by each should be given. Unless contents of those

SIG OF INVESTIGATOR - DISPOSITION
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE REC'D WITHIN DISTRICT.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
_____ and place cross reference here to that form by title and identification number)

9. Writing HDW ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
_____ and years covered by each kind of writing)

10. Size 26 X 15 X 12
(Of record or container. Height, width, thickness or depth. Average number of
_____ pages or documents)

11. Location by dates and quantities NET' DIST. SECOND FLOOR.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
_____ cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
_____ to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BALTIMORE COUNTY METROPOLITAN DISTRICT
Towson, Md.

REPORT OF COMPLAINT

Received by _____ Date _____

PROPERTY COMPLAINED ABOUT

Owner _____
Address _____
Location _____

COMPLAINT MADE BY

Name _____
Address _____

NATURE OF COMPLAINT _____

INVESTIGATION SHOWS _____

Investigator _____

OWNER NOTIFIED _____

DISPOSITION _____

REID.

2-2-1942

SERIAL NO 32

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON, MD
(Name of building, room number, street address)

1. Title ORDERS FOR WATER MAIN EXTENSIONS
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1926 TO 1939-
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - PASTEBOARD BOX.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents ORDERS TO ESTABLISH - LAY OUT OR CONSTRUCT
(Purpose and general nature of record. Principal items of information

WATER MAINS - SHOWS ORDER NO - DATE - NATURE OF
shown. Summary of forms used in making record, their headings, etc. If a very

WORK - LOCATION - PLAN NO - SHEET NO - CHARGED TO -
general or miscellaneous record, detailed information as to type of records

COMPANY ACCOUNT - DIST NO - DATE EXECUTED -
contained and dates covered by each should be given. Unless contents of these

SIG OF SUPERVISOR.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12x6x4"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET DIST - SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

REID
(Worker's full name)

2-2-1942
(Date)

SERIAL No 33
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title "INSPECTORS REPORT ON PLUMBING AND HOUSE CONNECTIONS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 TO 1937
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 - PASTE BOARD BOXES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling By No of Report - 9105 To 13899
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents PERMIT TO INSTALL HOUSE FIXTURES -
(Purpose and general nature of record. Principal items of information

SHOWS PERMIT NO. - DATE - NAME + ADDRESS OF OWNER
shown. Summary of forms used in making record, their headings, etc. If a very

LOCATION OF SEWER - CLASS OF PROPERTY - DATE OF CONNECTION
general or miscellaneous record, detailed information as to type of records

SIG. OF INSPECTOR - DATE OF RE-INSPECTION
contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY PERMIT NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 13 x 10 x 4 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET' DIST-SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley, Reid
(Worker's full name)

2-2-42
(Date)

SERIAL NO. 34
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET. DISTRICT.
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE SECOND FLOOR, TOWSON MD.
(Name of building, room number, street address)

1. Title "SEWERAGE FLOW CHARTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1939-TO-1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CHART SHOWING NO. OF GALLONS FLOW REGISTER,
(Purpose and general nature of record. Principal items of information

DAILY REPORT,
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

OWNER, BLOCK 10 ST,
Bulldozed plots - B. P. Sub-dv, plot size.

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 18" x 8" x 6 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET. DISTRICT Second Floor
(Room, vault, wall--N.E.S.W., section, bin, shelf.

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley + Reid
(Worker's full name)

2-2-42
(Date)

SERIAL No. 35
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD.
(Name of building, room number, street address)

1. Title "TOPOGRAPHY"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924-to-date.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents TOPOGRAPHY TO DIFFERENT LOCATIONS SHOWS ST. FROM TO
(Purpose and general nature of record. Principal items of information

LOCALITY, DISTRICT NO., DATE + ELEVATION.
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY BY DISTRICT NO.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 18" x 8" x 6 1/2"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Met. District. Second Floor
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

WHITELEY & REID
(Worker's full name)

2-2-1942
(Date)

SERIAL NO 36
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title "W. P. A. - CONSTRUCTION JOB ORDERS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 - FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONTRACTS FOR PROJECTS - CORRESPONDENCE - REPORTS ON
(Purpose and general nature of record. Principal items of information

PROGRESS OF WORK - PAYROLLS & C
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 26 X 15 X 12"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET-DIST- SECOND FLOOR -
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

WHITELEY & REID
(Worker's full name)

2-2-1942
(Date)

SERIAL No 37
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "POSITION SHEETS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 60-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling BY DISTRICT No 1 TO 15 + VARIOUS
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents BLUEPRINTS + TRACINGS - CONTAINS SUPERSEDED
(Purpose and general nature of record. Principal items of information

POSITION SHEETS - KEY SHEETS - NEW POSITION SHEETS - MET'
shown. Summary of forms used in making record, their headings, etc. If a very

BOUNDARY TRACINGS AND MISCELLANEOUS - See ADDENDUM No 2
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMBER BY DISTRICT NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TRACING
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 2 1/2 X 45 X 34" - 6 X 45 X 34
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities DRESSING ROOM
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

"POSITION SHEETS"

All markings on outside of vols. or f.d. Dates covered in vol. f.d. Arrangement Indexing Writing

1 st	Dist. POSITION SHEETS	1-NW-20 To 11-NW-20	13 Dist. POSITION SHEETS	19-SW-5 To 21-SW-19
"	"	" - 1-SW-19 - 6-SW-27	"	" - 22-"-3 - 24-"-19
"	"	" - 7-SW-18 - 9-SW-29	"	" - 25-"-4 - 29-"-17
"	"	" - 10-SW-15 - 12-SW-33	14	" - 6-NE-17 - 15-NE-24
"	"	" - 13-SW-17 - 17-SW-27	"	" - 16-"-17 - 21-"-25
"	"	"	"	" - 22-"-17 - 26-"-28
2 nd	"	" - 8NW-22 - 14NW-34	"	" - 27-"-15 - 32-"-18
"	"	" - 15NW-34 - 22NW-34	15	" - 1-NE-19 To 3-"-29
"	"	" - 23NW-25 - 31NW-32	"	" - 4-"-17 - 5-"-39
3 rd	"	" - 11-NW To 21 - 21NW 23	30000 To - 39000	" - Coll. St. Grades
"	"	" - 21NW To 23 - 29NW 22	15 DIS. POSITION SHEETS	6-NE-17 To 7-NE-39
"	"	" - 30NW-19 - 54-"-21	"	" - 8-"-19 - 10-"-37
4	"	" - 52" " 23 - 61" " 42	"	" - 11-"-22 - 13-"-36
8	"	" - 42" " 6 - 54" " - 20	"	" - 14-"-24 - 18-"-31
"	"	" - 55" " 1 - 64" " - 1	"	" - 1-SE-18 - 7-SE-29
"	"	" - 65" " 3 - 76" " - 7	"	" - 10-SE-27 - 23-SE-33
"	"	" - 48 N.E. 3 - 52 NE-1		" - 24" " 29 - 29" " 33
9	"	" - 27NW-1 - 36NW-9		Position sheets superseded NO-2
9	"	" - 37NW-1 - 46NW-1		Key sheets Tracings 1" equal 500 ft.
"	"	" - 26NE-7 - 31-NE-15		500 FT. SCALA SHEETS
"	"	" - 32" " 1 - 36" " - 17		Key sheets 1000 scale unwashed position sheets
"	"	" - 37" " 1 - 40" " - 19		New Position sheets only.
9	"	" - 41" " 1 - 48" " - 7		A-3 Miscellaneous
11 th	"	" - 31-NE-24 - 37" " 28		A-3 Miscellaneous
"	"	" - 38-NE-19 - 41" " 31		Net. Boundary tracings
"	"	" - 42-NE-21 - 50" " 32		No label on Drawer
12	"	" - 1-SE-17 - 7-SE 26		A-1 - Miscellaneous
"	"	" - 10-" " 16 - 14" " 26		
"	"	" - 15-" " 19 - 22" " 21		
13-	"	" - 11-SW-14 - 18SW-18		

Total no. of vols. or f.d.'s _____
 Average no. of pages _____
 Estimated no. of papers _____

Size: largest _____
 smallest _____

REID

(Worker's full name)

2-5-1940

(Date)

SERIAL NO 60

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title "CHECKSTUBS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates JAN 8-1937 TO FEB-12-1937
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents STUBS OF CHECKS ISSUED BY CHIEF ENGINEER FOR
(Purpose and general nature of record. Principal items of information

DAY LABOR PAYROLL ACCOUNT.
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY CHECK NO OR CHRON' BY DATE OF ISSUE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing H DW-ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed,
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 10 X 13 X 1"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

RELD

(Worker's full name)

2-5-1942

(Date)

SERIAL NO 61

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "DEPOSIT SLIPS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1934-1935
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- ENVELOPE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORD OF DEPOSITS MADE BY BALTO' CO' MET DISTRICT
(Purpose and general nature of record. Principal items of information

FOR CREDIT OF WATER TRANSFER ACCOUNT.
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON BY DATE OF DEPOSIT-
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
_____ and place cross reference here to that form by title and identification number)

9. Writing HD WRPTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
_____ and years covered by each kind of writing)

10. Size 6 x 9"
(Of record or container. Height, width, thickness or depth. Average number of
_____ pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
_____ cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
_____ to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-5-47

SERIAL No 62

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title "PLUMBING INSPECTOR'S REPORT"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1937 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents REPORT OF INSPECTOR'S DAILY REPORT OF WATER CONNECTIONS
(Purpose and general nature of record. Principal items of information
SHOWS PERMIT NO - NAME ADDRESS OF OWNER - NUMBER OF FIXTURES INSTALLED - PLUMBERS NAME - ADDRESS - HOUSE NO - BETWEEN STREET - + STREET - LOCATION OF SEWER -
shown. Summary of forms used in making record, their headings, etc. If a very
general or miscellaneous record, detailed information as to type of records
contained and dates covered by each should be given. Unless contents of these
records are described by other Forms 12-13HR, such forms should be filled out
CLASS OF PROPERTY - DATE OF CONNECTION - COST

Signature of Inspector, date re-inspection and attached

Continued on 62B

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF ISSUE.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HJW - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 5 1/2 x 10 x 10"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-5-1942

SERIAL NO 63

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE TOWSON MD
(Name of building, room number, street address)

1. Title ~~"CAST SHEETS"~~ Iron Harbor Costs
(Give present full title in quotes assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1930-1937
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 VOLUMES - 1 ENVELOPE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORD OF ~~IRON~~ COSTS FOR OPERATING PLANTS AND SHOWS JOB NO TITLE -
(Purpose and general nature of record. Principal items of information

LIMITS - SUBDIST - DATE - MATERIAL - LABOR - TRUCK AND
shown. Summary of forms used in making record, their headings, etc. If a very

EQUIPMENT - TOTAL COST - ALLOTMENT - NO OF FEET
general or miscellaneous record, detailed information as to type of records

LAID - + ASSESSABLE FRONTAGE
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

None man labor or costs
CMAA

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 10x13-ENVELOPE - 11 1/2 x 9 x 1 1/2" VOLUMES - AVERAGE
(Of record or container. Height, width, thickness or depth. Average number of
150 PAGES PER VOL
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID -
(Worker's full name)

2-5-1947
(Date)

SERIAL No 64
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title [WATER APPLICATIONS BEING HELD]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1929 TO 1931
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-ENVELOPES-
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents APPLICATION FOR WATER CONNECTION - SHOWS No
(Purpose and general nature of record. Principal items of information

- DISTRICT - DATE - NAME & ADDRESS OF OWNER - LOCATION -
shown. Summary of forms used in making record, their headings, etc. If a very

NUMBER & DESCRIPTION OF ROOMS & FIXTURES - AMT OF CHARGE -
general or miscellaneous record, detailed information as to type of records

SIG OF OWNER - REASON FOR BEING HELD.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 10x3"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-5-42

SERIAL No 65

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE - TOWSON-MD
(Name of building, room number, street address)

1. Title "INTEREST STUBS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 TO 1931
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 - ENVELOPES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DATED - SERIES NUMBER
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents DETACHED INTEREST COUPONS - PAID AT SECOND NATIONAL BANK TOWSON - FOR INTEREST DUE ON BONDS
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE DUE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing PRINTED FORMS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 5X11X3" - 5X11X1"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

(Worker's full name)

2-5-42

(Date)

SERIAL NO 66

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody P. DURT HOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title "INSPECTORS REPORT SEWER"
(Give present full title in quotes; assigned title, if any, in brackets.)

\$5 submitted Sub No 2-7
If record has had other titles, list them with dates or quantities or both)

2. Dates 1923 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 18-FILE DRAWERS 3 not titled
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SUBDISTRICT NO
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents INSPECTORS DAILY REPORT ON SEWER CONNECTIONS -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very

giving date, company no, sub district, size of sewer manhole, order no, date contract
general or miscellaneous record, detailed information as to type of records

Subdist No - size of sewer + locality, 12 spec / ft
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement NUMERICAL BY NUMBER NO. WITH
CHRON-BY DATE OF REPORT WITH SUBTITLES
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing HDW- PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 9 1/2 X 5 1/2 X 1 1/8"
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) _____ (Date of publication)

REID
(Worker's full name)

2-5-42
(Date)

SERIAL NO 67
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT.
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - TOWSON - MD
(Name of building, room number, street address)

1. Title "RECORD OF APPLICATIONS FOR WATER SERVICE"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1937 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 VOLUMES - LOOSE LEAVES + 4 ENVELOPES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents RECORD OF APPLICATIONS MADE FOR WATER SERVICE -
(Purpose and general nature of record. Principal items of information

SHOWS - APPLICATION NO - NAME + ADDRESS OF APPLICANT -
shown. Summary of forms used in making record, their headings, etc. If a very

WHEN RECEIVED - DATE + AMOUNT - SENT TO CITY - DATE
general or miscellaneous record, detailed information as to type of records

AND AMOUNT - SENT TO ROADS DEPT. - DATE + AMOUNT - REMARKS.
contained and dates covered by each should be given. Unless contents of these

ALSO USED AS INDEX TO WATER APPLICATIONS - SEE SERIAL NO 2
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement

NUMER' BY APPLICATION N^o

(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

NONE

(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing

TYPED UNDER PTD HEAD

(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size

11 1/2 X 10 X 1" VOLS - APPROX - PAGES 100 - 10 X 12 X 3/16" ENVELOPES

(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities

OFFICE

(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information

(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

RELD
(Worker's full name)

2-5-42
(Date)

SERIAL-NO 68
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE. State MARYLAND.
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWNSON MD
(Name of building, room number, street address)

1. Title 'INVOICES' (Retains)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 TO 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- LETTER FILE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents LETTERS FROM VARIOUS FIRMS QUOTING PRICES ON
(Purpose and general nature of record. Principal items of information

MATERIALS + SUPPLIES -

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF FIRM
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 15X12X3"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

RELD
(Worker's full name)

2-5-42
(Date)

SERIAL NO 69
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title PAY CHECK NOTES - TRANSFER OF PAY DOCTORS NOTES
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-LETTER FILE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents ORDERS TO PAYMASTER FROM VARIOUS EMPLOYEES - AUTHORIZING
(Purpose and general nature of record. Principal items of information

HIM TO DELIVER THEIR PAY CHECK TO ANOTHER PARTY -
shown. Summary of forms used in making record, their headings, etc. If a copy

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHABETICALLY BY NAME OF EMPLOYEE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW-
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 15x12x3"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good, Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-4-1944
(Date)

SERIAL No 70
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "HOUSE CONNECTIONS"
(Give present full title in quotes; assigned title, if any, in brackets)

SUB TITLED "TOWSON METROPOLITAN SUB DIST 2-8"
If record has had other titles, list them with dates or quantities or both

2. Dates 1923 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 20-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling MET-TOWSON + SUB DIST NOS
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)
Index kept by name of ST-OT & name

6. Contents RECORD OF HOUSE SEWER CONNECTION - SHOWS - NAME + ADDRESS
(Purpose and general nature of record. Principal items of information

OWNER - ANNUAL SERVICE CHARGE - BETWEEN W & T STREETS -
shown. Summary of forms used in making record, their headings, etc. If a very

LOCATION OF CONNECTION - DEPTH - Y-BRANCH STATION - LINEAL FEET - DEPTH
general or miscellaneous record, detailed information as to type of records

DATE PERMIT ISSUED SEE PERMIT NO 2
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREET-ALLEY-ROAD
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW- PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 4 1/2 X 5 1/2 X 1 1/8
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

F-33-B

SERIAL N^o 70
ADDENDUM-2

Ass. No.....J. O.....M. H.....to M. H.....Permit.....

OwnerAnnual Service \$.....

Property Class.....

Between And

Conn. is Depth.....

Y-Branch is sta..... Lin. Ft.....Depth.....

No. Fixtures..... Fixture Units.....Ledger Entry by.....on.....19 ...

Order No.....Issued..... 19 Permit Issued.....19 ...

Conn. Made.....19 ... Plumber

Remarks

.....

.....

.....

FIXTURES ON PREMISES

AT TIME OF CONNECTION

AFTER ALTERATIONS

	W.C.	W.B.	B.T.	S.	U.	S.M.	W.T.	Misc.	W.C.	W.B.	B.T.	S.	U.	S.M.	W.T.	Misc.
Yard																
Basement																
1st Floor																
2nd Floor																
3rd Floor																
4th Floor																

Remarks:

REID
(Worker's full name)

2-4-1942
(Date)

SERIAL No 71
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURTHOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title [CORRESPONDENCE RELATING TO SEWER CONNECTIONS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILED DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents REQUESTS FROM CHIEF ENGINEER TO VARIOUS
(Purpose and general nature of record. Principal items of information

PLUMBERS FOR ESTIMATE OF COST FOR MAKING CONNECTION
shown. Summary of forms used in making record, their headings, etc. If a very

TO SEWERS AND THEIR REPLIES
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement CHRON' BY DATE OF REQUEST
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12x4x26"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

REID
(Worker's full name)

2-4-1942
(Date)

SERIAL NO 72
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office NET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "SEWER STOPPAGE"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1939 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CARD RECORD OF COMPLAINTS ON SEWER STOPPAGE - SHOWS DATE -
(Purpose and general nature of record. Principal items of information

- TIME REC'D - TIME GIVEN TO INSPECTOR - NAME - LOCATION -
shown. Summary of forms used in making record, their headings, etc. If a very

CAUSE OF STOPPAGE - SIG' OF FOREMAN - SEE ADDENDA NO 2
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF REPORT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED PLAIN CARD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 4 1/2 x 5 1/2 x 18"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REPORT OF SEWER STOPPAGE

SERIAL NO 72
RODENTANE 2

Date

Time Received

Time Given To

NAME:

LOCATION:

CAUSE OF STOPPAGE

FOREMAN:

REID

(Worker's full name)

2-4-1942

(Date)

SERIAL NO 73

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title "PAY VOUCHERS"
(Give present full title in quotes; assigned title, if any, in brackets.)

[P.W.A CONSTRUCTION FUND]
If record has had other titles, list them with dates or quantities or both

2. Dates 1938-1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling _____
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents BILLS + PAID VOUCHERS — PAYMENTS MADE
(Purpose and general nature of record. Principal items of information

ACCOUNT P.W.A CONSTRUCTION PROJECTS - FOR
shown. Summary of forms used in making record, their headings, etc. If a very

MATERIAL + SUPPLIES - SERVICES RENDERED ETC.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON BY DATE OF VOUCHER
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW - ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 X 5 X 18
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

(Worker's full name)

2-11-42

(Date)

SERIAL NO 74

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title [PAY VOUCHERS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 16 FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE APPENDIX NO 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents BILLS + PAID VOUCHERS FOR MATERIALS + SUPPLIES -
(Purpose and general nature of record. Principal items of information

TRANSPORTATION - RIGHT OF WAYS - + SERVICES RENDERED.
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY VOUCHER NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW+TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11X5X18"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

ITEM N^o 4
 LABELING

SERIAL N^o 74
 ADDENDA N^o 1

[PAY VOUCHERS]

All markings on outside of vols. or f.d.	Dates covered in vol. f.d.	Arrangement	Indexing	Writing
BALTIMORE CO' MET' DIST.				
P.W.A. #2 CONSTRUCTION FUND				
BALTIMORE CO' MET' DIST				
" " " "				
" " " "				
BALTIMORE COUNTY METROPOLITAN DISTRICT.				
" " " "		"		
" " " "		"		
" " " "		"		
" " " "		" LOAN N ^o 11		
" " " "		" " " 11		
" " " "		" " " 11		
METROPOLITAN OPERATING AND MAINTENANCE FUND				
" " " "				
" " " "				
PAID VOUCHERS TOWSON SEWER MAINTENANCE & OPERATING FUND				

Total no. of vols. or f.d.'s _____
 Average no. of pages _____
 Estimated no. of papers _____

Size: largest } 11'x5'x18"
 smallest }

REID
(Worker's full name)

2-4-1942
(Date)

SERIAL NO 75
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "STREET WIDTHS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates NO DATES
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents RECORD OF STREET WIDTH - SHOWS NAME OF STREET -
(Purpose and general nature of record. Principal items of information
CRATERACK NO. 5 SUBDIVISION - LOCALITY -
WIDTH - JOB ORDER
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREET.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 4 1/2 x 5 1/2 x 18"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities _____ OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

(Worker's full name)

7-4-1942

(Date)

SERIAL NO 26

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "FIRE HYDRANT LOCATION"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1923 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORD OF HYDRANT LOCATION ^{No.} SHOWS LOCATION -
(Purpose and general nature of record. Principal items of information

DATE INSTALLED - DISTRICT NO - SIZE OF HYDRANT.
shown. Summary of forms used in making record, their headings, etc. If a very

DIVISION
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement ALPH' BY NAME OF STREET.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED - ON PLAIN CARD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 1/2 x 5 1/2 x 1 1/8"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

REID -
(Worker's full name)

2-4-1942
(Date)

SERIAL NO 77
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "AERIAL PHOTOGRAPHIC MAP BALTIMORE CITY AND METROPOLITAN DISTRICT OF BALTIMORE COUNTY"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates OUT 1926 + 1927 FEB - 27
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 - VOLUMES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents VIEWS OF BALTIMORE CITY + COUNTY - SHOWS - STREETS + ROADS
(Purpose and general nature of record. Principal items of information

- SCALE - AREA - PERIOD OF PLANE FLYING - SEE DATES
shown. Summary of forms used in making record, their headings, etc. If a very

MADE BY CHESAPEAKE AIRCRAFT CO' SCALE 1/4" = 1' AREA
general or miscellaneous record, detailed information as to type of records

210 - 50 MILES -
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY PLATENO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 24" X 3 1/2" X 1 1/2" 80 PAGES EACH
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Office
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

RELD

2-4-1949

SERIAL NO 78

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET'DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURTHOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title "ATLAS OF BALTIMORE COUNTY"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1915
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents OUTLINE + INDEX MAP OF BALTO-COUNTY + CITY
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY PLATE NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing BY DISTRICTS AND LOT SUBDIVISION
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing PRINTED & COLORED FORMS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 23" X 18" X 2 86 PAGES
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

WHITELEY FREID
(Worker's full name)

2-2-1942
(Date)

SERIAL NO 29
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "CONTRACT TRACING SHEETS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 21- FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling VARIOUS
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents BLUE PRINTS + TRACINGS - CONTAINS SUPERSEDED
(Purpose and general nature of record. Principal items of information

POSITION SHEETS - SPECIFICATIONS - MARTINS PLANT
shown. Summary of forms used in making record, their headings, etc. If a very

ADDITIONS - TOWSON SEWER PLANS - WATER SPECIFICATIONS
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

Tracings water + sewer plans
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TRACINGS -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 34 X 45 X 2 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET-DIST - SECOND FLOOR.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

WAITEY REID
(Worker's full name)

2-2-1942
(Date)

SERIAL NO 80
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "APPLICATION FOR PLUMBING INSPECTION"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1939 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - LOOSE LEAF VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents APPLICATION FOR INSPECTION OF PLUMBING INSTALLED -
(Purpose and general nature of record. Principal items of information

SHOWS PERMIT NO OWNERS NAME - LOCATION OF PROPERTY -
shown. Summary of forms used in making record, their headings, etc. If a very

NAME OF PLUMBER - DATE INSPECTOR NOTIFIED -
general or miscellaneous record, detailed information as to type of records

SEE ADDENDA NO 2
contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF PERMIT.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11X10X1/2" 200 PAGES
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET-DIST SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley & Reid
(Worker's full name)

7-2-42
(Date)

SERIAL-NO. 81
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE SECOND FLOOR, TOWSON MD.
(Name of building, room number, street address)

1. Title (Sewer House Connection)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938-To-1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 56 VOLUMES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling By NUMBER OF PERMIT 14001-TO-19700.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents APPLICATIONS FOR PERMITS FOR PLUMBING AND SEWER CONNECTION
(Purpose and general nature of record. Principal items of information

SHOWS DATE PERMIT NUMBER, LOCATION, DESCRIPTION
shown. Summary of items listed in making record, their headings, etc. If a very

SIGNATURE OF PERMITTEE, IF PLUMBING
OF BUILDING/FIXTURES-USED CHARGES name of owner
general or miscellaneous record, detailed information as to type of records

name of plumber, dates for inspection
contained and dates covered by each should be given. Unless contents of those

and connections
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER BY PERMIT NE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN ON PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 8" X 10" X 1" AUG. 200 PAGES PER VOLUME
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET. DISTRICT SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-3-1942
(Date)

SERIAL NO 82
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title EXTRA WORK ORDER
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates APRIL - 29 - 1940 TO MAY - 27 - 1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - VOL
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

DISCONTINUED - SAME INFORMATION SHOWN ON REGULAR
whether same information shown in another record. Explain why records are

WORK ORDERS
missing, if possible)

6. Contents ORDERS FOR MATERIALS & SUPPLIES - SHOWS ORDER NO
(Purpose and general nature of record. Principal items of information

DATE - QUANTITY & DESCRIPTION OF MATERIALS - DELIVER TO -
shown. Summary of forms used in making record, their headings, etc. If a very

ACCT NO DISTRICT - DATE EXECUTED OR CANCELLED - AND
general or miscellaneous record, detailed information as to type of records

SIG OF SUPERVISOR -
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY ORDER N^o
(Chronologically--by/what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing H^oW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11x8 1/2" 50 PAGES
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET' DIST-SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-3-1942
(Date)

SERIAL NO 83
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title "ROCK"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1928 TO 1929
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents COST OF ROCK USED ON JOB - SHOWS CLASS OF ROCK -
JOB DATA COMPUTED BY
NAME OF CONSTRUCTION CO - ADDRESS OF PROJECT JOB ORDER NO
shown. Summary of forms used in making record, their headings, etc. If a very

FILE NO - ACCT NO - SHEET NO - DATE - COMPUTED BY -
general or miscellaneous record, detailed information as to type of records

CONTAINED AND DATES COVERED BY EACH SHOULD BE GIVEN. UNLESS CONTENTS OF THOSE
RECORDS ARE DESCRIBED BY OTHER FORMS 12-13HR, SUCH FORMS SHOULD BE FILLED OUT

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE FILED
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 X 9 1/2 X 1 1/2" AVG - 200 PAGES
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET DIST - SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

WHITELEY TREN
(Worker's full name)

2-2-1942
(Date)

SERIAL NO-84
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "TRACING SHEETS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1942
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 16-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NAME OF CLERK
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents TRACINGS - CURRENT WORK BEING DONE BY EACH
(Purpose and general nature of record. Principal items of information

CLERK - BUT NOT YET COMPLETED.
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TRACINGS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 34 x 45 x 2 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET' DISTRICT - SECOND FLOOR.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

REID
(Worker's full name)

2-3-1942
(Date)

SERIAL NO 85
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE-SECOND FLOOR-TOWSON MD
(Name of building, room number, street address)

1. Title [BLUE PRINTS + TRACINGS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 TO 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-OPEN PACK
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents BLUE PRINTS + TRACING FOR SEWER CONNECTIONS
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing ~~Handwritten~~ Ptn.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 6 1/2 x 6 1/2 x 2 1/2
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-3-1942

SERIAL NO 86

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title "TRACINGS" [FOR WATER MAIN EXTENSIONS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 10 FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A-B-C (SIZE OF TRACING)
YEAR + TRACING NO
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents TRACINGS SHOWING LOCATION OF WATER MAIN EXTENSIONS
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY TRACING & X2 WITHIN YEAR
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)
9. Writing TRACING
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)
10. Size 28 X 40 X 3"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)
11. Location by dates and quantities MET. DIST. SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley, Reid
(Worker's full name)

2-3-42
(Date)

SERIAL NO 87
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District.
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD.
(Name of building, room number, street address)

1. Title "INSPECTORS REPORT"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1923
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File-DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing if possible)

6. Contents Report of items covered during CONSTRUCTION
(Purpose and general nature of record. Principal items of information

SHOWS CONTRACT NO. date, items, size of sewer, FROM ST. TO
shown. Summary of forms used in making record, their headings, etc. If a very

St. MATERIAL used AND QUANTITY CERTIFIED
general or miscellaneous record, detailed information as to type of records

INSPECTION APPROVED BY ROAD ENGINEER
contained and dates covered by each should be given. Unless contents of these

Signature of Inspector and Just. for
records are described by other Forms 12-13HR, such forms should be filled out

Contractor and Assn. Engineer
and attached)

6. Contents--continued _____

7. Arrangement ~~None~~ Chronologically by date of report
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 18" x 8" x 6 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities DRAFTING ROOM - SECOND FLOOR.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

Whiteley T Reid
(Worker's full name)

2-3-42
(Date)

SERIAL-NO. 88
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Metropolitan District
(Office of custody) (Office which made the record, if different)

Address of office of custody SECOND FLOOR - COURT HOUSE - TOWSON - MARYLAND
(Name of building, room number, street address)

1. Title Authorization PERMISSION TO CONSTRUCT SEWER AND WATER CONNECTIONS
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1939-TO-1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents PERMISSION FROM COMMISSIONERS OF BALTIMORE COUNTY TO
(Purpose and general nature of record. Principal items of information

METROPOLITAN DISTRICT FOR CONSTRUCTION OF SEWERS AND WATER
shown. Summary of forms used in making record, their headings, etc. If a very

CONNECTIONS
SHOWS NO DATE TYPE OF WORK LOCATION LENGTH OF PIPE REQUIRED
general or miscellaneous record, detailed information as to type of records

TO BE COMPLETED SIGNED BY PRESIDENT AND SECRETARY
contained and dates covered by each should be given. Unless contents of these

BALTIMORE COUNTY PRESIDENT AND SECRETARY Street to be
records are described by other Forms 12-13HR, such forms should be filled out

REPLACED TO ORIGINAL CONDITION
(and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY BY NUMBER.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN-ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 8" x 6 1/2" x 18"
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

WHITELEY & REID

2-3-1942

SERIAL No 89

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE - TOYSON MD
(Name of building, room number, street address)

1. Title "HOUSE CONNECTION REPORTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1930 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible

6. Contents RECORD OF SEWER HOUSE CONNECTIONS - SHOWS - JOB NO
(Purpose and general nature of record. Principal items of information

CONTRACT NO SUB-DISTRICT NO DATE FROM MANHOLE NO TO
shown. Summary of forms used in making record, their headings, etc. If a very

M-H NO SIDE OF STREET - NAME OF OWNER - LOCATION -
general or miscellaneous record, detailed information as to type of records

LINEAL FEET OF EXCAVATION - LENGTH OF PIPE - TOTAL COST
contained and dates covered by each should be given. Unless contents of these

DATE COMPLETED - SIG' OF RESIDENT ENGINEER & INSPECTOR.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF REPORT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12 X 15 X 2 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

WHITELEY FREID
(Worker's full name)

2-3-1942
(Date)

SERIAL NO 90
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURTHOUSE- TOWSON MD
(Name of building, room number, street address)

1. Title MASTER PLUMBERS BOND
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1933 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents SURETY BOND FILED BY PLUMBER - SHOWS BONDING CO'S NAME
(Purpose and general nature of record. Principal items of information

OR NAME OF PRINCIPAL AND SURETY - AGREEMENT - DATE -
shown. Summary of forms used in making record, their headings, etc. If a very

APPROVAL BY CHIEF ENGINEER AND COUNSEL TO CO' COMMISSIONERS.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY BOND N^o
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing H D W + TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12 X 15 X 26"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

WHITELEY REID
(Worker's full name)

2-3-1942
(Date)

SERIAL NO 91
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE - TOWSON - MD
(Name of building, room number, street address)

1. Title "DIARY OF CONTRACTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 TO 1928
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents DIARY CONCERNING CONTRACTS - SHOWS JOB ORDER NO
(Purpose and general nature of record. Principal items of information

LOCATION - DATE WORK BEGUN + FINISHED - TOTAL NO OF DAYS
shown. Summary of forms used in making record, their headings, etc. If a very

NOTATIONS SUCH AS - LABORER BURIED BY DAVE IN - RESCUED + TAKEN
general or miscellaneous record, detailed information as to type of records

TO HOSPITAL - STOPPED EXCAVATING ON ACCOUNT OF QUICKSAND -
contained and dates covered by each should be given. Unless contents of those

- DRILLER KILLED - MASHED TO DEATH BY TRACTOR -
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF ENTRY
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW- PRT FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11x9x1 1/2" 200 PAGES
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley Reid
(Worker's full name)

2-3-42
(Date)

SERIAL-NO. 92
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District.
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE SECOND FLOOR TOWSON MD
(Name of building, room number, street address)

1. Title "JOB ORDER BOOKS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924-1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-FILE DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents ORDERS-COVERING-ALL WORK-DONE-IN-Met. District
(Purpose and general nature of record. Principal items of information

SHOWING-ORDER NO.-DATE-TO WHOM ADDRESSED-TYPE-OF WORK-
shown. Summary of forms used in making record, their headings, etc. If a very

TO BE DONE-CHARGE TO-COMPANY-ACCOUNT-DISTRICT-SIGNED BY
general or miscellaneous record, detailed information as to type of records

SUPERVISOR.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY By JOB NO'S
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN ON PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 18" x 8" x 6 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Met. District SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

REID

(Worker's full name)

2-3-1942

(Date)

SERIAL NO 93

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET-DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE - SECOND FLOOR - TOWSON, MD
(Name of building, room number, street address)

1. Title "EXTRA WORK ORDER COSTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 TO 1929
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 10 VOLUMES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling BY NO OF WORK ORDER CONTAINED
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORD OF COSTS ON PROJECT - SHOWS SUBJECT-
(Purpose and general nature of record. Principal items of information

FILE NO - ACCT NO SHEET NO AND DATE - COMPUTER BY -
shown. Summary of forms used in making record, their headings, etc. If a very

DESCRIPTION OF WORK - AMT OF MATERIAL USED - AMT PAID
general or miscellaneous record, detailed information as to type of records

EXTRACTS AND TOTAL COST.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER BY WORK ORDER NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 X 9 1/2 X 1 1/2" AVG 200 PAGES PER VOL
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET' DIST-SECOND FLOOR.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

MCNEIR FREID
(Worker's full name)

1-29-1942
(Date)

SERIAL NO 94
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title "B. C. M. D RECORD PRINTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1925 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SUB DIST' N^o 1 TOP
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents TRACINGS - DRAWINGS + BLUE PRINTS OF WATER
(Purpose and general nature of record. Principal items of information

MAIN EXTENSIONS
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREET-ALLEY OR ROAD
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing CARD INDEX - SEE SERIALS
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW - TRACINGS + DRAWINGS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 21 X 15 X 12"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET' DIST. SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REXD

(Worker's full name)

2-6-42

(Date)

SERIAL NO. 90

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "ADMINISTRATIVE PAYROLL"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1941 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents SEMI-MONTHLY PAY ROLL OF MET DISTRICT-
(Purpose and general nature of record. Principal items of information

SHOWS ORDERS - PERIOD ENDING - NAME OF EMPLOYEE
shown. Summary of forms used in making record, their headings, etc. If a very

CHECK NO AMOUNT - INSURANCE DEDUCTION - DATE
general or miscellaneous record, detailed information as to type of records

APPROVED BY CHIEF ENGINEER
contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF PAY ROLL
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED -PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11x5x1/8"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-6-42

SERIAL NO 96

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON - MD.
(Name of building, room number, street address)

1. Title "VOUCHER INDEX TOWSON SEWER OPERATING AND MAINTENANCE FUND - TOWSON SEWER SERVICE CHARGE FUND"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1935 TO 1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - VOL LOOSE LEAVES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORD OF VOUCHERS ISSUED - SHOWS ACCOUNT - VOUCHER
Purpose and general nature of record. Principal items of information
DESCRIPTION OF MATERIALS OR SERVICES RENDERED - AMOUNT.
shown. Summary of forms used in making record, their headings, etc. If a very

THESE VOUCHERS ARE PAID OUT OF TOWSON SEWER AND
general or miscellaneous record, detailed information as to type of records

MAINTENANCE FUND AND TOWSON SERVICE FUND.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY VOUCHER NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HOW + TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 1/2 X 10 X 1"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

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(Worker's full name)

2-6-42
(Date)

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WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURTHOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "TOWSON CONSTRUCTION FUND - TOWSON BENEFIT FUND - SINKING
(Give present full title in quotes; assigned title, if any, in brackets.)

FUND ACCOUNT - INCOME FROM ASSESSMENT ACCOUNT - MET' DISTRICT
If record has had other titles, list them with dates or quantities or both

2. Dates 1938 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - FILE DRAWER - WITH SEPERATE FOLDERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents BILLS + VOUCHERS PAID FROM FOLLOWING ACCOUNTS -
(Purpose and general nature of record. Principal items of information

TOWSON CONSTRUCTION FUND - TOWSON BENEFIT FUND -
shown. Summary of forms used in making record, their headings, etc. If a vory

SINKING FUND ACCOUNT - INCOME FROM ASSESSMENT
general or miscellaneous record, detailed information as to type of records

ACCOUNT - MET' DIST' REPAIRING FUND
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

REPAIRING FUND

6. Contents--continued _____

7. Arrangement NUMER' BY VOUCHER² WITHIN SUBJECTS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW & TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 X 5 X 18"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

(Worker's full name)

2-6-42

(Date)

SERIAL N^o 100

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title "VOUCHER REGISTER" (see memo next)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1930 - ~~1931~~
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 VOLUMES - LOOSE LEAVES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 7-5 NAME - 1 - # 3
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORD OF VOUCHERS - SHOWS DATE - NAME - DESCRIPTION -
(Purpose and general nature of record. Principal items of information

VOUCHER N^o - AMOUNT + DISTRIBUTION TO ACCOUNT N^o ALSO
shown. Summary of forms used in making record, their headings, etc. If a very

HAS MONTHLY RECAPITULATION OF AMOUNT SPENT ON EACH JOB
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF ISSUE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW UNDER PTD HEAD.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 14 X 17 1/2 X 1 1/2 - 150 PAGES -
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-6-42

SERIAL-NO. 101

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "CORRESPONDENCE" - [INDEX CARD]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1928-1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4-FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ALPHA DIVISIONS
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CARD INDEX TO ~~GENERAL~~ CORRESPONDENCE.
(Purpose and general nature of record. Principal items of information

relating to Met. Dist. Arch. kept by
shown. Summary of forms used in making record, their headings, etc. If a very

complete record covering history of the Subdist.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF CORRESPONDENT.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing _____
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED. PLAIN CARD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 4 1/2 X 6 X 18" - 4 X 5 1/2 X 14"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-6-44
(Date)

SERIAL NO 102
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title "CORRESPONDENCE" (Assessments Sewers and Water)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1928 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CORRESPONDENCE RELATING TO ASSESSMENTS FOR
(Purpose and general nature of record. Principal items of information

WATER+SEWER EXTENSIONS
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHABY NAME OF CORRESPONDENT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing (SEPARATE) SEE SERIAL NO
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 1/2 x 13 x 24"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

RELD

2-6-42

SERIAL No 103

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title "CORRESPONDENCE"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 - FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ALPHABETICAL DIVISION
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents ROUTINE CORRESPONDENCE
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF CORRESPONDENT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing SEPARATE SEE SERIAL N^o
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing H.D.W + TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 1/2 x 13 x 2 1/4"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-6-42
(Date)

SERIAL No 104
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title "INDEX CARDS" EA of unbound Deeds and
(Give present full title in quotes; assigned title, if any, in brackets.)

Survivor Extension Agreements
If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 TO 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE BOX.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CARD INDEX TO EASEMENT DEEDS 917, 111
(Purpose and general nature of record. Principal items of information

deed no. [unclear]
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF GRANTOR
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED PLAINCARDS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 4 1/2 x 5 1/2 x 10"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-6-44
(Date)

SERIAL No 105
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "ERSEMENT DEEDS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 TO 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents DEEDS TO COUNTY COMMISSIONERS - GRANTING
(Purpose and general nature of record. Principal items of information

PERMISSION TO LAY MAINTAIN & REMOVE WATER AND
shown. Summary of forms used in making record, their headings, etc. If a very

GENERAL LINES ON PROPERTY DESCRIBED
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY DEED N2
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 1/2 x 5 x 1 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

_____ (Place of publication) _____ (Date of publication)

REID
(Worker's full name)

2-6-42
(Date)

SERIAL N^o 106
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
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VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody _____
(Name of building, room number, street address)

1. Title REGISTER OF EASEMENT DEEDS
(Give present full title in quotes; assigned title, if any, in brackets.)

'Deeds of Easements'
If record has had other titles, list them with dates or quantities or both)

2. Dates 1924-1932
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-VOLUME-LOOSE LEAVES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents SEE RECORD
DEEDS - SHOWS DEED N^o DESCRIPTION
(Purpose and general nature of record. Principal items of information

OF PROPERTY - NAME OF GRANTOR - DATE OF RECORDING -
shown. Summary of forms used in making record, their headings, etc. If a very

SUB DISTRICT N^o 1 ALSO CONTAINS RECORD OF VOIDED
general or miscellaneous record, detailed information as to type of records

DEEDS - SHOWING DEED N^o + NAME OF GRANTOR
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY DEED N^o
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TRPED UNDER PTH HEAD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 X 8 1/2 X 1/4 APPROX 50 PAGES
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-6-42
(Date)

SERIAL NO 107
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title "SERVICE LEDGER"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1923 TO 1926
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-VOLUME - LOOSE LEAVES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents RECORD OF AMOUNT RECEIVED FOR SERVICE CHARGES 12-Transfers
(Purpose and general nature of record. Principal items of information

SHOWS PERMIT NO - DATE - NAME + ADDRESS OF OWNER
shown. Summary of forms used in making record, their headings, etc. If a very

DIST NO AND AMOUNT.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF OWNER.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED UNDER PTD HEAD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 15 X 12 1/2 X 1 APPROX 100 PAGES.
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

26 42
(Date)

SERIAL-NO. 108
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
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Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD.
(Name of building, room number, street address)

1. Title "OFFICE RECORD"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1938 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

copies of no vouchers
missing, if possible)

6. Contents LIST OF PAID VOUCHERS FOR MATERIALS - PAY ROLLS
(Purpose and general nature of record. Principal items of information

SETTLEMENT OF SUITS - REFUND ON SERVICE EXTENSION PROCES-
shown. Summary of forms used in making record, their headings, etc. If a very

-MENTS - SHOWS DATE - NAME - DESCRIPTION - AM'T -
general or miscellaneous record, detailed information as to type of records

SIG' OF CHIEF ENGINEER -
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CATRON' BY DATE OF VOUCHER.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED - PLAIN PAPER
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11x13x1/8"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-6-42

SERIAL NO. 109

(Worker's full name)

(Date)

(Form identification number)

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THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "RECEIPTS FROM TOWSON SEWER CONNECTIONS"
(Give present full title in quotes; assigned title, if any, in brackets.)
TOWSON SEWER SERVICE FUND, INCOME FROM ASSESSMENTS
TOWSON SEWER CONNECTIONS FUND, INCOME FROM ASSESSMENTS
If record has had other titles, list them with dates or quantities or both

2. Dates 1936 TO 1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible) PAID VOUCHERS VOUCHER NO. ACCOUNT DATES, ACCOUNT
RECORD, AMOUNTS RECEIVED FOR FOLLOWING
6. Contents RECORD, AMOUNTS RECEIVED FOR FOLLOWING
(Purpose and general nature of record. Principal items of information

ACCOUNTS - TOWSON CONSTRUCTION FUND - INCOME FROM
shown. Summary of forms used in making record, their headings, etc. If a very

ASSESSMENT FUND - MET' SEWER SERVICE CHARGE -
general or miscellaneous record, detailed information as to type of records

TOWSON SEWER SERVICE FUND - P.W.A CONSTRUCTION
contained and dates covered by each should be given. Unless contents of these

FUND - SHOWS DATE - PERMIT NO NAME OF OWNER
records are described by other Forms 12-13HR, such forms should be filled out

AND PLUMBER - DESCRIPTION - AMOUNT - DATE TURNED
and attached)

OVER TO TREASURER -

6. Contents--continued ON P.W.A FUND-CARBON COPY OF RECEIPT
TO THE U.S. TREASURER FOR AMOUNT OF GRANT.

7. Arrangement NUMER' BY DATE OF RECEIPT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PLAIN PAPER
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size ~~11x18"~~ 11x5x18
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

REID
(Worker's full name)

2-6-42
(Date)

SERIAL NO 110
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title "RECEIPT FOR PLANS + SPECIFICATIONS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1930 TO 1937
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 11 - ENVELOPES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling CONTRACT NO
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECEIPTS FROM CONTRACTORS FOR BOND -
(Purpose and general nature of record. Principal items of information

AGREEMENT + PROPOSAL FORMS - GENERAL AND
Shown. Summary of forms used in making record, their headings, etc. If a very

SPECIAL SPECIFICATIONS - DRAWINGS - SIGNATURE
general or miscellaneous record, detailed information as to type of records

AND ADDRESS OF CONTRACTOR; ONLY WAY A DEPOSIT
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HOW + TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 10x13"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Cabinet OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-2-1942
(Date)

SERIAL N^o 111
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DIST
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR, TOWSON MD
(Name of building, room number, street address)

1. Title [INDEX CARDS] "ESTABLISHED GRADES"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates _____
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CARD INDEX TO ESTABLISHED GRADES - SHOWS AC - IT N^o
(Purpose and general nature of record. Principal items of information

TITLE - FILE NO - LIMITS - LOCALITY - TYPE OF WORK - JOB ORDER N^o
shown. Summary of forms used in making record, their headings, etc. ~~If a very~~

- SIZE OF DRAWINGS - REMARKS -
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREET-ALLEY ROAD
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW- ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 18 X 5 1/2 X 4"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET' DIST' SECOND FLOOR.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) _____ (Date of publication)

RELD

2-6-42

SERIAL No 112

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "INDEX ~~ADDS~~" ^{Ref. Index} Water Sewer & Sanitation
(Give present full title in quotes; assigned title, if any, in brackets.)

and Petitions for extension boundary lines
If record has had other titles, list them with dates or quantities or both

2. Dates 1924 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE BOX
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CARD INDEX TO SEWER & WATER EXTENSIONS
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREET-ALLEY-ROAD+SUBDIVISION
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED - PLAIN CARD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 X 5 1/2 X 3/4"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

REID
(Worker's full name)

2-6-42
(Date)

SERIAL NO 113
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
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1734 NEW YORK AVE. NW.
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VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title "~~INDEX CARDS~~ AGREEMENTS
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILEBOX
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents BETWEEN BOARD INDEX TO AGREEMENTS, RAILROAD CO'S & OTHER
(Purpose and general nature of record. Principal items of information

CORPORATIONS & OWNERS GRANTING RIGHT OF WAY FOR
shown. Summary of forms used in making record, their headings, etc. If a very

WATER & SEWER EXTENSIONS,
general or miscellaneous record, detailed information as to type of records

GIVING RAILROAD NO. NAME OF FIRM, LOCATION,
contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF GRANTOR
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED PLAINCARD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 1/2 x 5 1/2 x 10"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-2-1942
(Date)

SERIAL No 114
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WORKS PROGRESS ADMINISTRATION
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VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title [INDEX CARDS] Office Drawings
(Give present full title in quotes; assigned title, if any, in brackets)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1929 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling - A TO M TO Z
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CARD INDEX TO OFFICE DRAWINGS - SHOWS - ~~RECORDS~~ NO
(Purpose and general nature of record. Principal items of information

(STREET) TITLE - FILE NO - LIMITS - LOCALITY - TYPE OF WORK - JOB ORDER NO
shown. Summary of forms used in making record, their headings, etc. If a very

SIZE OF DRAWINGS - REMARKS
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement ALPH' BY NAME OF STREET ALLEY-ROAD
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 18 X 5 1/2 X 4
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET'DIST- SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

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VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE-SECOND FLOOR-TOWSON-MD
(Name of building, room number, street address)

1. Title [INDEX CARD] Foreign Plans
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates _____
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ATZ
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CARD INDEX TO FOREIGN PLANS - SHOWS RECENT No
(Purpose and general nature of record. Principal items of information

TITLE-FILE NO LIMITS-LOCALITY-TYPE OF WORK-JOB ORDER No
shown. Summary of forms used in making record, their headings, etc. If a very

SIZE OF DRAWING-REMARKS
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement ALPH' BY NAME OF STREET-ALLEY-ROADS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing HDW - PN PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 18 X 5 1/2 X 4"
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities MET' DIST - SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Whiteley + Reid
(Worker's full name)

2-10-42
(Date)

SERIAL N^o-117
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. Dist. Towson Court-House
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT-HOUSE - SECOND FLOOR - TOWSON - MD.
(Name of building, room number, street address)

1. Title Petition For Extension of Met. Dist. Area.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1933-1941.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Petition signed By at least 3/5 of Registered voters
(Purpose and general nature of record. Principal items of information

Residing in the Area to have same included. Met. Dist.
shown. Summary of forms used in making record, their headings, etc. If a very

Shows, sign address of voters, certified as correct by
general or miscellaneous record, detailed information as to type of records

CLERK to the SUPERVISOR OF ELECTION.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY By NUMBER OF Petition.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN AND TYPED ON PLAIN PAPER.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 1/2" x 5" x 18"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley + Reid
(Worker's full name)

2-10-42.
(Date)

SERIAL No 118
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District Court House Towson
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT-HOUSE SECOND-FLOOR-TOWSON
(Name of building, room number, street address)

1. Title CHECK-STUBS.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates APRIL 21, 1932 - To - JANUARY 5, 1933.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-BUNDLE.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents STUBS OF CHECKS ISSUED BY CHIEF ENGINEER FOR DAY
(Purpose and general nature of record. Principal items of information

LABOR.
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHROLOGICALLY By date issued.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 9"x5"x5"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley Y Reid
(Worker's full name)

2-10-42
(Date)

SERIAL N^o 119
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State MARYLAND

Name of agency or office Met. District Court House - Towson, MD.
(Office of custody) (Office which made the record, if different)

Address of office of custody SECOND FLOOR - COURT HOUSE, TOWSON, MD.
(Name of building, room number, street address)

1. Title CANCELLED CHECKS WITH BANK STATEMENTS ATTACHED.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates JAN. 2, 1937 - TO - JUNE 30, 1937.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - BUNDLE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CANCELLED CHECKS ISSUED BY THOMAS G. HUNTER - TREAS-
(Purpose and general nature of record. Principal items of information

URER ACCOUNT P.W.A. CONSTRUCTION FUND WITH MONTHLY
shown. Summary of forms used in making record, their headings, etc. If a/vory

STATEMENT ATTACHED.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRONOLOGICALLY By date issued.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 3"x10"x5 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Whiteley AND Reid
(Worker's full name)

2-10-42
(Date)

SERIAL NO 120
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District Towson MD
(Office of custody) (Office which made the record, if different)

Address of office of custody Second-FLOOR-COURT-HOUSE-TOWSON-MD.
(Name of building, room number, street address)

1. Title SCRAP-BOOK.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924-To-1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-VOLUMES.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CLIPPINGS FROM VARIOUS NEWS PAPERS Relative To
(Purpose and general nature of record. Principal items of information

VARIOUS WORK AND PROPOSALS FOR BIDS ON SEWERS AND WATER
shown. Summary of forms used in making record, their headings, etc. If a very

MAINS.

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRONOLOGICALLY By date of PUBLICATION.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing ALPHABETICALLY By NATURE OF PUBLICATION.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing PRINTED-FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 14" x 9 1/2" x 2" - (160 PAGES) - 16" x 11 1/2" x 1 1/2" - (50 PAGES)
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley + Reid
(Worker's full name)

2-10-42.
(Date)

Serial No. 121
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State MARYLAND.

Name of agency or office Met. District - Court-House - Towson-MD.
(Office of custody) (Office which made the record, if different)

Address of office of custody Second - Floor - Court-House - Towson-MD.
(Name of building, room number, street address)

1. Title Amounts Received For House Connections.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925-To-1930.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-VOLUME.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents VARIOUS AMOUNTS RECEIVED FOR HOUSE CONNECTIONS AND
(Purpose and general nature of record. Principal items of information

INSPECTION SHOWS YEAR, MONTH, AMOUNT ALSO ADVANCEMENT FOR
shown. Summary of forms used in making record, their headings, etc. If a very

SEWER, PLUMBING WORK, SHOWS DATE, NAME, ADDRESS OF OWNER,
general or miscellaneous record, detailed information as to type of records

NAME ADDRESS OF PLUMBER, TOTAL CHARGE AND AMOUNT YEARLY
contained and dates covered by each should be given. Unless contents of these/

PAYMENT.
Records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRONOLOGICALLY By MONTHLY Payments.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN Ruled FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 14 1/2" x 11" x 1/2" - (150 PAGES)
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Whiteley + Reid
(Worker's full name)

2-10-42
(Date)

SERIAL NO. 122
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District Court House - Towson - Md.
(Office of custody) (Office which made the record, if different)

Address of office of custody SECOND FLOOR COURT HOUSE TOWSON MD.
(Name of building, room number, street address)

1. Title INDEX CARDS.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925-TO-1930.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File-Box.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CARD INDEX TO PETITION FOR SEWER WATER MAIN EXTENSION
(Purpose and general nature of record. Principal items of information

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHABETICALLY BY NAME OF LOCATION.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PLAIN CARD.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4" x 5 1/2" x 6".
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley Reid
(Worker's full name)

2-10-42
(Date)

SERIAL-NO-123.
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND.

Name of agency or office Met. District-Court-House Towson MD.
(Office of custody) (Office which made the record, if different)

Address of office of custody SECOND FLOOR-COURT-HOUSE-TOWSON MD.
(Name of building, room number, street address)

1. Title Service Extension Agreement.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938-1941.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4-FILE-DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents REGULAR FORM OF AGREEMENT BETWEEN THE COUNTY
(Purpose and general nature of record. Principal items of information

COMMISSIONERS AND VARIOUS BUILDERS FOR THE EXTENSION
shown. Summary of forms used in making record, their headings, etc. If a very

OF WATER MAINS AND SEWERS.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY By NUMBER OF AGREEMENT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing CARD INDEX.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN, TYPED, PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 11 1/2" x 5" x 18"
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

MCNEIR, FRED

1-29-1942

SERIAL N^o 129

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON MD
(Name of building, room number, street address)

1. Title "JOB ORDERS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 - FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NES - 1 TO 3399
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents TRACINGS - DRAWINGS - BLUE PRINTS FOR WORK TO
(Purpose and general nature of record. Principal items of information

BE DONE NEW YORK
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY JOB NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing CARD INDEX - SEE SERIAL NO
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW - TRACINGS & DRAWINGS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 24x15x12"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities MET DIST SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

RELD
(Worker's full name)

2-11-42
(Date)

SERIAL NO 124
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title [RECEIPTS FROM PLUMBING PERMITS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 TO 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents REPORT OF AMOUNTS RECEIVED FROM PLUMBERS FOR
(Purpose and general nature of record. Principal items of information

PERMITS ISSUED - SHOWS - PERMIT NO - NAME OF OWNER
shown. Summary of forms used in making record, their headings, etc. If a very
DESCRIPTION OF PROPERTY - AMOUNT - DATE
general or miscellaneous record, detailed information as to type of records

TURNED OVER TO TREASURER
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY PERMIT NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12x4x24"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-2-1942
(Date)

SERIAL NO 125
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title [INDEX CARDS] [✓] Builders' Plans
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1935 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CARD INDEX OF SUBDIVISIONS ^{builders' plans} & PROPERTY PLATS
(Purpose and general nature of record. Principal items of information

and kept by name of subdivision
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

amounts, locality
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY STREET-ALLEYS + SUBDIVISION
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12x4x6"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities MET' DIST- SECOND FLOOR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

RELD
(Worker's full name)

2-11-42
(Date)

SERIAL NO 125
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title REPORT OF AUDIT
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 TO 1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DATED
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents REPORT OF AUDIT BY BLACK & CO. C.P.A. - SHOWS
(Purpose and general nature of record. Principal items of information
CERTIFICATE - EXHIBIT + SCHEDULE OF RECEIPTS AND EXPENDITURES
shown. Summary of forms used in making record, their headings, etc. If a very
BY THE MET' DISTRICT FOR EACH YEAR AND BALANCE
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CARD BY YEAR OF AUDIT.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typod printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12 X 14 X 24"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

(Worker's full name)

2-11-42

(Date)

SERIAL NO 126

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title [ALLOTMENT BOOK]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 TO 1929
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5-VOLS IN FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DATED
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents REQUEST FOR APPROVAL & ALLOTMENT OF FUNDS FOR
(Purpose and general nature of record. Principal items of information

WATER MAIN EXTENSIONS FROM CHIEF ENGINEER TO COUNTY
shown. Summary of forms used in making record, their headings, etc. If a very

COMMISSIONERS - SHOWS LOCATION - ESTIMATED COST - PERMIT NO
general or miscellaneous record, detailed information as to type of records

LENGTH - ASSESSABLE FRONTAGE AND DATE APPROVED
contained and dates covered by each should be given. Unless contents of those

BY COUNTY COMMISSIONERS
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF REQUEST
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing H/DW + TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 X 8 1/2 X 1" VOLS - APPROX PAGES 125 (F.D. 12 X 14 X 24)
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

REID

2-9-42

SERIAL No 127

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title "AGREEMENTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1930 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents AGREEMENTS BETWEEN COUNTY COMMISSIONERS AND
(Purpose and general nature of record. Principal items of information

VARIOUS R.R. & OTHER PROPERTY OWNERS.
shown. Summary of forms used in making record, their headings, etc. If a very

FOR PERMISSION TO CONSTRUCT PIPELINES ACROSS RIGHT OF
general or miscellaneous record, detailed information as to type of records

WAY- TRACKS AND THROUGH PROPERTY - ALSO AGREEMENT
contained and dates covered by each should be given. Unless contents of these

WITH THE DUNDALK SEWERAGE FOR CONNECTION TO ITS
records are described by other Forms 12-13HR, such forms should be filled out

SEWERAGE SYSTEM.
and attached)

6. Contents--continued _____

7. Arrangement NUMER. BY NO OF AGREEMENT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED - PTD FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1 1/2 X 5 X 1 1/8"
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-9-42

SERIAL NO 128

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON, MD
(Name of building, room number, street address)

1. Title [CANCELLED CHECKS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1933 TO 1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CANCELLED CHECKS SIGNED BY CHIEF ENGINEER FOR
(Purpose and general nature of record. Principal items of information

VARIOUS ACCOUNTS - WITH MONTHLY BANK STATEMENT
shown. Summary of forms used in making record, their headings, etc. If a very

ATTACHED.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12 X 14 X 24"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Whiteley AND Reid
(Worker's full name)

2-11-42
(Date)

SERIAL-NO. 129
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District Court House Towson MD
(Office of custody) (Office which made the record, if different)

Address of office of custody Second Floor Court House Towson MD
(Name of building, room number, street address)

1. Title "Letters"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1941-To date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6-Letter File
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CUSTOMERS COPY OF DELIVERY SLIPS SHOWS
(Purpose and general nature of record. Principal items of information

DATE, NAME OF FIRM, PLACE OF DELIVERY, QUANTITY AND
shown. Summary of forms used in making record, their headings, etc. If a very

DESCRIPTION OF MATERIAL, ORDER NUMBER, SIGNATURE OF
general or miscellaneous record, detailed information as to type of records

PERSON RECEIVING MATERIAL
contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHABETICALLY BY NAME OF FIRM.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN AND TYPED ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size (12" x 12" x 3") - (15" x 12" x 3")
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley Mrs Reid
(Worker's full name)

2-11-42
(Date)

SERIAL-NO 130
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District - Towson - Court-House
(Office of custody) (Office which made the record, if different)

Address of office of custody Second Floor - Court-House - Towson, Md.
(Name of building, room number, street address)

1. Title (CORRESPONDENCE)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 - To-date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 7-FILE-DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SUB-DISTRICT - NUMBER-AND-WATER.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents ROUTINE CORRESPONDENCE IN REGARDS TO WATER MAIN
(Purpose and general nature of record. Principal items of information

EXTENSIONS

shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY By FOLDER NUMBER WITHIN SUB-DISTRICT.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN AND TYPED.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 1/2" x 13" x 24"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Whitaley And Reid
(Worker's full name)

2-11-42
(Date)

SERIAL-NO 131
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District - Court House, Towson, MD.
(Office of custody) (Office which made the record, if different)

Address of office of custody _____
(Name of building, room number, street address)

1. Title (CORRESPONDENCE)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1926-1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 8-File Drawers.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SUB-DISTRICT NUMBER AND SEWER.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents ROUTINE CORRESPONDENCE IN REGARDS TO SEWER
(Purpose and general nature of record. Principal items of information

MAINS
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY BY FOLDER NUMBER WITH IN SUB-DISTRICT.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN AND TYPED.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 1/2" x 13" x 24".
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-11-42

SERIAL NO 137

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT.
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "DAY LABOR PAY ROLL"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 8-12-40 TO 11-2-40
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-ENVELOPE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DATED
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents WEEKLY PAY ROLL FOR DAY LABOR FORCE ACCOUNT-
(Purpose and general nature of record. Principal items of information

SHOWS WEEK ENDING - CHECK NO - NAME - HOURS WORKED
shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF PAY ROLL
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 10x12x3/16"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-11-42
(Date)

SERIAL NO 133
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
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1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "LIST OF NAMES OF PEOPLE UNABLE TO MAKE WATER APPLICATIONS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1941 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- ENVELOPE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents LIST OF PROPERTY OWNERS UNABLE TO SECURE WATER
(Purpose and general nature of record. Principal items of information

METER CONNECTIONS- SHOWS LIST NO DATE- OWNERS NAME-
shown. Summary of forms used in making record, their headings, etc. If a very

WHERE METER IS TO BE SET- (ON ACCOUNT OF DEFENSE
general or miscellaneous record, detailed information as to type of records

WORK PRIORITY ONE PART OF METER NOT OBTAINABLE
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE LIST MADE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDWT TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 10 X 12 X 1/4"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

REID
(Worker's full name)

2-11-1942
(Date)

SERIAL NO 134
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "P. W. A. VOUCHER INDEX"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1936 TO 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 - VOLUMES - (LOOSE LEAF BINDERS)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 1 + 2
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORD OF VOUCHERS ISSUED FOR PAYMENTS OUT OF
(Purpose and general nature of record. Principal items of information

P. W. A. FUNDS FOR MATERIALS - SUPPLIES - & SERVICES
shown. Summary of forms used in making record, their headings, etc. If a very

RENDERED - SHOWS NAME + ADDRESS OF DEALER
general or miscellaneous record, detailed information as to type of records

VOUCHER NO - DATE - DESCRIPTION - AND AMOUNT
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF PAGE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED UNDER PTD HEAD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 1/2 x 10 x 1" APPROX PAGES 100 EACH VOL
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

RELD
(Worker's full name)

2-11-42
(Date)

SERIAL NO 135
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "DUPLICATE CITY BILLS" INSPECTIONS - MATERIALS FROM
(Give present full title in quotes; assigned title, if any, in brackets.)

CITY YARDS - F.H. INSTALLATIONS - RE-MAINS"
(If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 TO 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 - VOLUMES - LOOSE LEAVES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CARBON COPIES OF BILLS RENDERED BY MAJORITY CITY
(Purpose and general nature of record. Principal items of information

COUNCIL OF BALTIMORE CITY - FOR INSPECTIONS - FIRE HYDRANT
shown. Summary of forms used in making record, their headings, etc. If a very

INSTALLATIONS AND RENTALS - AND MATERIALS FURNISHED
general or miscellaneous record, detailed information as to type of records

FROM CITY YARD - Giving date, book no.
contained and dates covered by each should be given. Unless contents of these

descriptions location, water etc.
records are described by other Forms 12-13HR, such forms should be filled out

Account no. and credits
and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF STREET-ALLEY-ROADS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 1/2 X 10 X 4" - 11 1/2 X 10 X 2" 7 INC - PAGES 300 - PER VOL
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

REID
(Worker's full name)

2-9-42
(Date)

SERIAL NO 136
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title "WATER APPLICATIONS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1934 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 - FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents APPLICATION FOR WATER SERVICE - SHOWS NAME & ADDRESS OF OWNER - SIZE OF LOT - BLOCK - HOUSE NO - STREET - TOWN
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very

AMOUNT PAID - RECEIPT FOR
general or miscellaneous record, detailed information as to type of records

SEE - SIGNED BY CHIEF ENGINEER
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER' BY APPLICATION NO WITHIN EACH ALPHABETICAL DIVISION
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing SEE SERIAL NO 67
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND + TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12 1/4 x 2 1/4"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

2-13-42

SERIAL NO 137

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - TOWSON - MD
(Name of building, room number, street address)

1. Title "FEDERAL EMERGENCY ADMINISTRATION FILE AND ACCIDENT REPORTS
(Give present full title in quotes; assigned title, if any, in brackets.)

INSURANCE POLICIES + BONDS"
If record has had other titles, list them with dates or quantities or both)

2. Dates 1935 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CORRESPONDENCE RELATING TO D.W.P. PROJECTS -
(Purpose and general nature of record. Principal items of information

CONTRACTS FOR SEWER WATER MAIN CONSTRUCTION -
shown. Summary of forms used in making record, their headings, etc. If a very

ACCIDENT REPORTS ON REGULAR PRINTED FORM - INSURANCE
general or miscellaneous record, detailed information as to type of records

POLICIES FOR WORKMEN'S COMPENSATION - PUBLIC LIABILITY AND
contained and dates covered by each should be given. Unless contents of these

PROPERTY DAMAGES - PERSONAL BONDS OF EMPLOYEES OF THE
records are described by other Forms 12-13HR, such forms should be filled out

COUNTY COMMISSIONERS - BALTIMORE COUNTY
and attached)

6. Contents--continued

7. Arrangement NUMER' BY CONTRACT NO IN FOLDERS - ACCIDENT REPORTS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
- POLICIES BUNDLES IN BUNDLES NO ARRANGEMENT-

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing H D W & TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12 X 13 X 24'
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

REID

2-13-42

SERIAL NO 138

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURTHOUSE - TOWSON MD
(Name of building, room number, street address)

1. Title "GAS PERMITS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 TO 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-ENVELOPE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 573-902
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents APPLICATION FOR INSTALLING GAS PIPE AND FITTINGS -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
SHOWS PURPOSE GAS IS TO BE USED FOR - WHETHER DWELLING OR APARTMENT SIDE OF STREET ON WHICH LOCATED - BETWEEN ST - AND - ST - DISTANCE FROM STREET - SUBDIVISION - TOWN OF - AGREEMENT - OWNERS NAME + ADDRESS - PLUMBERS NAME ADDRESS - PERMIT NO DATE ISSUED - SUB DISTRICT NO

6. Contents--continued _____

7. Arrangement NUMER' BY PERMIT N^o
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW-PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11X14X1"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

REID
(Worker's full name)

2-13-42
(Date)

SERIAL No 139
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title "OLD CASH SLIPS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 TO 1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-ENVELOPE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents RECEIPTS FROM CITY OF BALTIMORE WATER BUREAU
(Purpose and general nature of record. Principal items of information

FOR PAYMENTS MADE FOR NEW SERVICE - SHOWS DATE - No
shown. Summary of forms used in making record, their headings, etc. If a very

NAME + ADDRESS - DESCRIPTION OF SERVICE - CHECK No -
general or miscellaneous record, detailed information as to type of records

SYMBOL - CREDIT COST ACCOUNT - AMOUNT - KEPT BY
contained and dates covered by each should be given. Unless contents of these

Signature of [unclear] Clerk
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF ISSUE No order AT ALL
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 9 X 12 X 2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

(Worker's full name)

2-13-42

(Date)

SERIAL NO 140

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office METROPOLITAN DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON, MD
(Name of building, room number, street address)

1. Title "~~DEAD DISTURB~~" (Record of Permits)
(Give present full title in quotes; assigned title, if any, in brackets.)

155(A)
If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 TO 1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-PASTEBOARD BOX
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents AT PERMITS ISSUED
(Purpose and general nature of record. Principal items of information

SHOW ADDRESS - NAME - PHONE NUMBER -

DATE REGISTERED - BONDED BY - NO. DATE - CANCELLED -

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

PERMIT - OK. DATES BOND RENEWED - ON BACK SHOWS

and attached)

Permits record,

6. Contents--continued RECORD OF PERMITS ISSUED - SHOWS PERMIT N^o - DATE ISSUED
LOT N^o LOCATION OF PROPERTY - HOUSE N^o STREET + SUBDIVISION - PLUMBING
NEW-REMODEL - SEWER - COUNTY - PRIVATE - CESS POOL - SEPTIC TANK.

7. Arrangement ALPH' BY NAME OF PLUMBER
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 5x7x13"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-13-42
(Date)

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(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON - MD.
(Name of building, room number, street address)

Water applications

1. Title "RECORD OF WATER APPLICATION FOR WATER SERVICE"
(Give present full title in quotes; assigned title, if any, in brackets.)

*Sixty
years*

If record has had other titles, list them with dates or quantities or both

2. Dates 1924 To ~~1940~~
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 ENVELOPES. 2 Vols
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 1 to 2483 - 2484 to 5121 - 5122 to 7094 - 7095 to 9658 - 9659 to 12482 - 16059 to 17433
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORD OF APPLICATIONS MADE FOR WATER SERVICE -
(Purpose and general nature of record. Principal items of information

SHOWS APPLICATION N^o - NAME - LOCATION - WHEN RECEIVED -
shown. Summary of forms used in making record, their headings, etc. If a very

DATE AND AMOUNT - SENT TO CITY DATE + AMOUNT - SENT TO
general or miscellaneous record, detailed information as to type of records

ROADS DEPT DATE + AMOUNT - REMARKS - APPLICATION
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement NUMBER BY APPLICATION NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 1/2 x 14 x 1/2 - 9 1/2 x 12 x 3/4"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

REID

(Worker's full name)

2-13-42

(Date)

SERIAL NO 142

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "SEWAGE DISPOSAL PERMITS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1939 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-VOLUME - LOOSE LEAVES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 11150-
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents LIST OF PERMITS ISSUED - SHOWS PLUMBING PERMIT N^o -
(Purpose and general nature of record. Principal items of information

DISPOSAL PERMIT N^o DIST + DISPOSAL - DATE - NAME -
shown. Summary of forms used in making record, their headings, etc. If a very

TOWN - LOCATION
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER BY DISPOSAL PERMIT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW - ~~RED FORM~~ UNDER PTA. HD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 X 9 1/2 X 1" APPROX' PAGES 100.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

REID
(Worker's full name)

2-13-42
(Date)

SERIAL NO 143
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title [TRIPPLICATE COPY OF ORDERS FOR MATERIALS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 - 1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 - BUNDLES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CARBON COPY OF ORDERS PLACED FOR MATERIALS -
(Purpose and general nature of record. Principal items of information

SHOWS REQUISITION NO - DATE - DEPARTMENT - WHERE
shown. Summary of forms used in making record, their headings, etc. If a very

TO BE DELIVERED - QUANTITY - DESCRIPTION OF MATERIAL -
general or miscellaneous record, detailed information as to type of records

PURCHASED FROM - PRICE - ORDER NO
contained and dates covered by each should be given. Unless contents of these

REQUESTED BY - APPROVED BY - PURCHASE BY
records are described by other Forms 12-13HR, such forms should be filled out

PURCHASING AGENT -
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 6 x 8 x 1 1/2"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

RELD
(Worker's full name)

2-12-42
(Date)

SERIAL NO 144
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title METROPOLITAN OPER' & MAINT' FUND
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - FILE DRAWER FROM CAR FILE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A-Z
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORD OF PURCHASES OF MATERIALS & SUPPLIES -
(Purpose and general nature of record. Principal items of information

AMOUNT PAID BY TREASURER FOR ADMINISTRATIVE
shown. Summary of forms used in making record, their headings, etc. If a very

PAY ROLL AND DAY LABOR - GASOLINE & OIL - REPAIRS
general or miscellaneous record, detailed information as to type of records

AND EQUIPMENT FOR CARS & TRUCKS - ELECTRICITY FURNISHED
contained and dates covered by each should be given. Unless contents of those

TO PUMPING STATIONS AND TRANSFERS TO OTHER ACCOUNTS
records are described by other Forms 12-13HR, such forms should be filled out

ALL CHARGED TO METROPOLITAN OPERATING AND
and attached)

6. Contents--continued MAINTENANCE FUND - SHOWS VOUCHER NO
DATE - DESCRIPTION AND AMOUNT.

7. Arrangement ALPH' BY NAME OF FIRM AND TREASURER
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1/2 x 9 x 24"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

REID
(Worker's full name)

2-13-42
(Date)

SERIAL NO 145
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - TOWSON - MD
(Name of building, room number, street address)

1. Title TOWSON OPER + MAINT' FUND
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling A-Z
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORD OF PURCHASES OF MATERIAL + SUPPLIES -
(Purpose and general nature of record. Principal items of information

AMOUNTS PAID BY TREASURER FOR INTEREST ON TOWSON
shown. Summary of forms used in making record, their headings, etc. If a vary

SEWER BONDS - WAGES FOR DAY LABOR + AUDITORS AND
general or miscellaneous record, detailed information as to type of records

ADVERTISING - CHARGED TO TOWSON OPERATING AND
contained and dates covered by each should be given. Unless contents of those

MAINTENANCE FUND - SHOWS VOUCHER NO DATE -
records are described by other Forms 12-13HR, such forms should be filled out

DESCRIPTION AND AMOUNT.
and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF FIRM AND TREASURER.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1/2" X 9 X 24"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-13-42
(Date)

SERIAL NO 146
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title "WILSON T BALLARD CORRESPONDENCE"
(Give present full title in quotes; assigned title, if any, in brackets.)

(CONSULTANT)
If record has had other titles, list them with dates or quantities or both)

2. Dates 1937-1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONTAINS ROUTINE CORRESPONDENCE - BLUE PRINTS - REPORT
(Purpose and general nature of record. Principal items of information

OF AUTOMILEAGE - RECLASSIFICATION INQUIRIES - APPLICATION
shown. Summary of forms used in making record, their headings, etc. If a very

FOREEMPLOYMENT - DAILY TIME SHEETS - COUNTY COMM-
general or miscellaneous record, detailed information as to type of records

-ISSUERS ASSESSMENT FILE - CHECK STUBS - DESK DIARY
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON BY DATE OF CORRESPONDENCE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12x13x24"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley
(Worker's full name)

2-13-42
(Date)

SERIAL NO 147
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD.
(Name of building, room number, street address)

1. Title (CORRESPONDENCE)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1928-1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-FILE DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents ROUTINE CORRESPONDENCE FROM VARIOUS SOURCES.
(Purpose and general nature of record. Principal items of information

AND CARBON COPIES OF REPLY.
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRONOLOGICALLY By date OF CORRESPONDENCE.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing CARD - See SERIAL NUMBER
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12" x 13" x 24".
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

6. Contents--continued SIDE OR CORNER OF STREET - BETWEEN STREET -
AND STREET - DISTANCE FROM STREET - SUB DIVISION OF -
TOWN - AGREEMENT - SIGNATURE OF CHIEF ENGINEER & ASST ENG -
SEWER CONSTRUCTION - REMARKS - DATE INSPECTED & APPROVED - DATE - RE-
INSPECTION MADE

7. Arrangement ALPH BY NAME OF PLUMBER
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12 X 13 X 24"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

Whiteley
(Worker's full name)

2-13-42
(Date)

SERIAL-NO-149
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District Court House Towson MD.
(Office of custody) (Office which made the record, if different)

Address of office of custody SECOND FLOOR COURT HOUSE TOWSON MD.
(Name of building, room number, street address)

1. Title (MATERIAL REQUISITION.)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938-TO DATE.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3-FILE DRAWERS-5-BUNDLES.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Duplicate MATERIAL REQUISITIONS FOR MATERIALS
(Purpose and general nature of record. Principal items of information

AND SUPPLIES, AUTO MAINTENANCE AND OPERATION, WATER CONSTRUCTION, AND
shown. Summary of forms used in making record, their headings, etc. If a very

FOR VARIOUS PURPOSES AND JOBS. SHOWS DATE, REQUISITION NUMBER,
general or miscellaneous record, detailed information as to type of records

JOB NUMBER, CLASS OF WORK, LOCATION, QUANTITY, UNIT-DESCRIPTION,
contained and dates covered by each should be given. Unless contents of these

PRICE, AMOUNT, REMARKS RECEIVED BY, DATE ISSUED BY, TITLE.
records are described by other forms 12-13HR, such forms should be filled out

ALSO CONTAINS MATERIAL CREDIT MEMORANDUM, SHOWS ITEMS OF
and attached)

6. Contents--continued MATERIAL RETURNED FOR CREDIT, SHOWS NUMBER, JOB NUMBER, CLASS OF WORK, LOCATION, REQUISITION NUMBER, DATE ON WHICH MATERIAL WAS ISSUED, QUANTITY, UNIT, DESCRIPTION, PRICE AND AMOUNT, REMARKS, RECEIVED BY, DATE, RETURNED BY.

7. Arrangement CHRONOLOGICALLY BY DATES OF YEARS IN WHICH MATERIAL ISSUED JOB NO.
NUMERICALLY BY JOB NUMBER WITHIN CLASS OF WORK
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 12" x 13" x 24 - FILE DRAWER - 5 1/2" x 8 1/2" x 4 BUNDLES.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Whiteley
(Worker's full name)

2-13-42
(Date)

Serial No. - 150
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District Court House Towson MD.
(Office of custody) (Office which made the record, if different)

Address of office of custody SECOND-FLOOR COURT HOUSE-TOWSON MD.
(Name of building, room number, street address)

1. Title (DAILY TIME REPORT OF DAY LABOR W.M.C.)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates JANUARY 1941 TO JUNE 2, 1941.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-FILE-DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents DAILY TIME SHEET SHOWS OFFICE RECORD ENTERED.
(Purpose and general nature of record. Principal items of information

CHECKED, VOUCHER NUMBER, DATE, SHEET NUMBER, PAY ROLL
shown. Summary of forms used in making record, their headings, etc. If a very

No. name of employer, etc.

→ DISTRIBUTION NUMBER, NAME, RATE PER HOUR, AMOUNT, JOB NUMBER, H.T.R.
general or miscellaneous record, detailed information as to type of records

EXTRA WORK HOURS, DESCRIPTION, EQUIPMENT IN USE, JOB,
contained and dates covered by each should be given. Unless contents of these

HOURS, AMOUNT.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRONOLOGICALLY By Date of Report.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12" x 13" x 24".
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley
(Worker's full name)

2-13-42
(Date)

SERIAL-NO. 151
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office Met. District
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT-HOUSE-TOWSON-MD.
(Name of building, room number, street address)

1. Title "PETITIONS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1930-1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-FILE DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents PETITIONS
REQUEST FOR EXTENSIONS OF SEWER AND WATER
(Purpose and general nature of record. Principal items of information

MAINS. SHOWS date, WE THE UNDERSIGNED, AND TAXPAYERS OF -
shown. Summary of forms used in making record, their headings, etc. If a very

ELECTION DISTRICT, NUMBER, SUB-DISTRICT, NUMBER, LOCATION,
general or miscellaneous record, detailed information as to type of records

AGREEMENT, SIGNATURE, AND ADDRESS OF TAXPAYERS, Lot No.,
contained and dates covered by each should be given. Unless contents of these

owned By EACH, Date Signed.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRONOLOGICALLY By date OF Request.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12" X 13" X 24"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

(Worker's full name)

2-13-42

(Date)

SERIAL No 152

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "BALTIMORE COUNTY METROPOLITAN DIST."
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 10 FILE DRAWERS Serial Files
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling LOAN NO 10 AND 11. RFE Div. of Arch
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORD OF PURCHASE OF MATERIALS & SUPPLIES.
(Purpose and general nature of record. Principal items of information

AMOUNTS PAID BY TREASURER FOR ADMINISTRATIVE
shown. Summary of forms used in making record, their headings, etc. If a very

PAYROLL - DAY LABOR - REPAIRS + EQUIPMENT FOR CARS
general or miscellaneous record, detailed information as to type of records

+ TRUCKS - GAS + OIL - INTEREST ON BONDS - CHARGED TO
contained and dates covered by each should be given. Unless contents of those

LOAN NO 10 + 11 - SHOWS - VOUCHERS NO DATE -
records are described by other Forms 12-13HR, such forms should be filled out

DESCRIPTION + AMOUNT.
and attached)

6. Contents--continued _____

7. Arrangement ALPH' BY NAME OF FIRM AND TREASURER
(Chronologically--by what? Numerieally--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDWT-TYPED -PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1/2 x 9 x 24"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

RELD

2-16-42

SERIAL No 153

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURTHOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "BALTIMORE COUNTY METROPOLITAN DISTRICT DAY LABOR PAYROLL"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates JULY 14-1938 TO JAN-4-1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 VOLUME - LOOSE LEAVES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DATED
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents WEEKLY ~~LABOR~~ PAYROLL - FORCE ACCOUNT - SHOWS
(Purpose and general nature of record. Principal items of information

SHEET NR - WEEK OF - - NO NAME OF LABORER - HOURS WORKED
shown. Summary of forms used in making record, their headings, etc. If a very

EACH DAY DATE AND AMOUNT.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF PAY ROLL
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 1/2 x 10 x 1 1/2 APPROX PAGES 150
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

REID

(Worker's full name)

2-16-42

(Date)

SERIAL NO 154

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "ADMINISTRATIVE PAYROLL"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates JAN-1941 TO DEC-1941
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 VOLUME LOOSE LEAVES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DATED
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents MONTHLY TIME SHEETS FOR EACH DIVISION OF EMPLOYEE.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of those records are described by other Forms 12-13HR, such forms should be filled out and attached)
SHOWS MONTH - RATE - MONTHLY SALARY - NORMAL NUMBER OF UNITS - NAME OF DIVISION - NAME OF EMPLOYEE - TITLE - DATE
MONTH - DAY - HOURS WORKED NORMAL - OVERTIME - TOTAL - CLASS - JOB ORDER NO - HOURS - AMOUNT FOR EACH JOB ORDER NO
DESCRIPTION AND REMARKS -

6. Contents--continued _____

7. Arrangement CHRON' BY MONTHS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW. PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 11 1/2 X 10 X 1 1/2 APPROX. PAGES 150
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID

(Worker's full name)

2-16-42

(Date)

SERIAL NO 155

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title [PLUMBERS RECORD]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 TO DATE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-FILED DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CARD CONTAINING PLUMBERS RECORD - SHOWS CARD NO - NAME & ADDRESS OF
(Purpose and general nature of record. Principal items of information

PLUMBER - DATE REGISTERED - BONDED BY - DATED - CANCELLED - ALL CASES
shown. Summary of forms used in making record, their headings, etc. If a very

NOTED BELOW MUST BE ATTENDED TO BEFORE ANY PERMITS CAN BE ISSUED - DATE
general or miscellaneous record, detailed information as to type of records

HOW - REMARKS - PERMITS - OK - AND DATES BOND IS IN EFFECT. -
contained and dates covered by each should be given. Unless contents of these

AN BACK RECORD OF PERMITS ISSUED - SHOWS PERMIT NO - DATE ISSUED
records are described by other Forms 12-13HR, such forms should be filled out

LOT NO LOCATION OF PROPERTY BY HOUSE NO - STREET & SUBDIVISION -
and attached)

6. Contents--continued PLUMBING-NEW-REMODEL-SEWER-COUNTY-
PRIVATE-CESSPOOL-SEPTIC TANK.

7. Arrangement ALPH' BY NAME OF PLUMBER
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW-TTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 6 X 8 1/2 X 14"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

_____ (Place of publication)

_____ (Date of publication)

RELD

(Worker's full name)

2-16-42

(Date)

SERIAL NO 156

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE TOWSON-MD
(Name of building, room number, street address)

1. Title [SINGLE BOND FOR MASTER PLUMBERS]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1927 TO 1935
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1- PASTERBOARD BOX-
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents MASTER PLUMBERS BOND - SHOWS BONDING COMPANY NO
(Purpose and general nature of record. Principal items of information

OWN NO NAME + ADDRESS OF PLUMBER - NAME + ADDRESS OF SURETY.
shown. Summary of forms used in making record, their headings, etc. If a very

AMOUNT OF BOND - AGREEMENT - SIGNATURE OF PRINCIPAL -
general or miscellaneous record, detailed information as to type of records

SURETY + WITNESSES - DATE - SIGNATURE OF CHIEF ENGINEER
contained and dates covered by each should be given. Unless contents of these

APPROVED BY COUNSEL TO COUNTY COMMISSIONERS OF BALTO'
records are described by other Forms 12-13HR, such forms should be filled out

COUNTY - CERTIFICATION BY NOTARY PUBLIC
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HDW & TYPED - PTD FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 9x9x14"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-1642
(Date)

SERIAL NO 157
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON - MD
(Name of building, room number, street address)

1. Title PLUMBERS REGISTER
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1926 ~~FEBRUARY~~ - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents LIST OF REGISTERED PLUMBERS - SHOWS DATE
(Purpose and general nature of record. Principal items of information

NAME + ADDRESS OF COMPANY - NAME OF REPRESENTATIVE -
shown. Summary of forms used in making record, their headings, etc. If a very

AMOUNT RECEIVED - REMARKS
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON BY DATE OF REGISTRATION
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 13 x 15 1/2 x 1/2" 152 PAGES - 2 DUPLICATED
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

REID
(Worker's full name)

2-16-42
(Date)

SERIAL N^o 158
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title "METROPOLITAN DISTRICT REPAVING ACCOUNT AND PAYING CHARGES - ROADS ENGINEERS OFFICE"
(Give present full title in quotes; assigned title, if any, in brackets.)

CHARGES - ROADS ENGINEERS OFFICE"
If record has had other titles, list them with dates or quantities or both)

2. Dates APRIL-1940 TO NOV-1940
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-ENVELOPE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DATED
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORD OF AMOUNTS PAID FOR REPAVING STATE ROADS
(Purpose and general nature of record. Principal items of information

OVER WATER SERVICE - SHOWS DATE - APPLICATION N^o
shown. Summary of forms used in making record, their headings, etc. If a very

NAME - AMOUNT - RECEIPTS SIGNED BY THOMAS C
general or miscellaneous record, detailed information as to type of records

HUNTER - TREASURER -
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON' BY DATE OF PAYMENT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED UNDERTYPED HEADING -
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 10 X 12 X 1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

_____ (Place of publication) _____ (Date of publication)

RELD
(Worker's full name)

2-17-42
(Date)

SERIAL No 159
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

1. Title [CORRESPONDENCE]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1926 TO 1929
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - VOLUME - LOOSE LEAVES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CORRESPONDENCE IN REGARD TO WATER SERVICE - SHOWS
(Purpose and general nature of record. Principal items of information

LIST OF OWNERS NOTIFIED TO MAKE APPLICATION FOR WATER SERVICE
shown. Summary of forms used in making record, their headings, etc. If a very

IN ADVANCE OF PAYING - AND IN REGARD TO PAYMENT OF SERVICE
general or miscellaneous record, detailed information as to type of records

CHARGE - GIVES LOT NO. BLOCK - SIDE - STREET - BETWEEN
contained and dates covered by each should be given. Unless contents of those

STREETS - NAME OF OWNER - ALSO CIRCULAR LETTER OF
records are described by other Forms 12-13HR, such forms should be filled out

INSTRUCTION TO OFFICE FORCE IN REGARD TO ISSUING PLUMBING -
and attached)

6. Contents--continued OR GAS PERMITS + AMOUNT OF CHARGES TO BE MADE

7. Arrangement ALPH' BY NAME OF TOWN
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED - UNDER PTD HEAD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 11 1/2 X 10 X 1/2 APPROX - PAGES 100
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

RELD

(Worker's full name)

2-17-42

(Date)

SERIAL NO 160

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND
Name of agency or office MET' DISTRICT
(Office of custody) (Office which made the record, if different)
Address of office of custody COURT HOUSE TOWSON MD
(Name of building, room number, street address)

- Title "METROPOLITAN DISTRICT REPAYING ACCOUNT AND PAVING CHARGES"
(Give present full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both
- Dates JAN 6-1940 TO DEC-31-1940
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1-ENVELOPE
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling DATED
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

- Contents RECORD OF AMOUNTS PAID BY METROPOLITAN DISTRICT TO HIGHWAYS OR ROADS ENGINEER DEPT OF FUND FOR PAVING CHARGES ON APPLICATIONS FOR WATER SERVICE-
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement CHRON BY DATE OF PAYMENT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW + TYPED UNDE TYPED HEADING
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 10x12x1/2"
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication) (Date of publication)

Whiteley and Reid
(Worker's full name)

2-17-42
(Date)

SERIAL NO. 161
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE State MARYLAND

Name of agency or office MET. DISTRICT
(Office of custody) (Office which made the record, if different)

Address of office of custody COURT HOUSE - SECOND FLOOR - TOWSON - MD
(Name of building, room number, street address)

1. Title (APPLICATION FOR PLUMBING AND SEWER CONNECTION
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1940 - to date
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 56 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NUMBERED 19501 - 25300
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents APPLICATION FOR PLUMBING AND SEWER CONNECTION
(Purpose and general nature of record. Principal items of information

SHOWS ENTERED BY, CHECKED BY - SUB-DIVISION NO. ELECTION DISTRICT, PERMIT NO.
shown. Summary of forms used in making record, their headings, etc. If a very

DATE, NAME OF OWNER, ADDRESS, CLASS OF BUILDING, LOT NUMBER,
general or miscellaneous record, detailed information as to type of records

BLOCK NUMBER, SUB-DIVISION, TOWN, HOUSE NUMBER, STREET BETWEEN STREETS, STREET
contained and dates covered by each should be given. Unless contents of those

AMOUNT PAID FOR SEWER AND PLUMBING CONNECTION, SIGNATURE OF PLUMBER,
records are described by other Forms 12-13HR, such forms should be filled out

NUMBER AND DESCRIPTION OF ROOMS, NUMBER AND DESCRIPTION OF FIXTURES,
and attached)

6. Contents--continued NUMBER OF NEW FIXTURES INSTALLED OR ALTERED,
LOCATION OF SEWER, LENGTH AND DEPTH OF CONNECTION, DATE OF CONNECTION
MADE, DATE APPROVED BY INSPECTOR, OWNERS NAME + ADDRESS, NAME OF PLUMBER
PLUMBING INSPECTION CHARGE, SERVICE CHARGE, CONNECTION CHARGE + TOTAL.

7. Arrangement NUMERICALLY BY PERMIT NUMBER.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HAND-WRITTEN ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 8 1/2" X 10" X 1" AVERAGE 100 PAGES PER VOLUME
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities OFFICE.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

"Assessors Plats."

92

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

4-File drawers.

1924--

Numbers by numbers from No 1 to 701-- consecutively.

None

Drawings

Labeling shown on Drawing No. 1.

For contents please see attached.

Total no. of vols. or f.d.'s 4, F.D.
 Average no. of pages 1000
 Estimated no. of papers

Size: largest
 smallest

H. W. T.
 12 x 13 x 24.

Jawson Court House. June 5-1940
 C. K. Hance.

10178207
 Against W. Wall. Subordinate Dist. Office.

Baltimore County Metropolitan
District, Lawson Court House
Lawson, Md.
December, 14-1939

This department created 1924,
Section, 1. of Chapter 539. of the
acts of 1924.

C. K. Hause

4. Labeling.

The 4 file drawers show:

1 to 350
351 to 700
701 to <u>1</u> -

The actual contents are

1 to 275
276 to 700
701 to - -

The bottom drawer labeled correspondence, but contains plats and no correspondence.

C. K. House

Charles K. House
(Worker's full name)

6/5/40
(Date)

92
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Maryland
Name of agency or office Baltimore County Metropolitan District
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson Md.
(Name of building, room number, street address)

1. Title "Assessors Plats."
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates 1924--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 - File drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached drawing #1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Assessors Plats, or actual Blueprints of Property to be assessed, used by the field Assessor their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by to show exact location of improvements. Each of these Plats cover more than one Property there are about 1,000. Plats and they cover completely Report #2 - Assessors Cards - which contain about 8,000. Cards.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Numer - from 1 to 701 - -

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

None - Drawings.

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

4-File drawers- 12"X13"X 24"

About 1,000.

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

4-File drawers, Assessors Plats, 1924 - -

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

*against West Wall, Executive Office, Metropolitan district,
Lawson Court House.*

12. Other information

Good. These Assessors Plats are the original

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

records of the assessors in the field, report # 2

Whether record is known to have been kept earlier than dates shown in item 2)

*assessors cards, are the assessors records transferred
from the plats to the cards.*

*Drawing # 1- attached show the file drawers of
the Assessors Plats and Assessors Cards for both
reports # 1 + # 2.*

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

This File Cabinet Against West Wall

Drawing No. 1.

ASSESSOR'S PLATS 1 TO 350	(Blank) (EMPTY)	CATONSVILLE 1-1 (EMPTY)
ASSESSOR'S PLATS 351 TO 700	(Blank) (EMPTY)	KEEP OUT PERSONAL (EMPTY)
ASSESSOR'S PLATS 701 TO ---	<p><i>(Assessors Cards)</i></p> TOWSON STONELEIGH IDLEWYLDE RUXTON ETC. 9-6	12-2 COLGATE 12-8 NEW PITTSBURGH 15-2 } ESSEX 14-2 }
ASSESSOR'S PLATS CORRESPONDENCE (Contains Plats)	PINEHURST LUTHERVILLE ANNESLIE MT. WASHINGTON LAKERIDGE 9-6	12-2 COLGATE 12-8 NEW PITTSBURGH 15-2 } ESSEX 14-2 }
	WILTONDALE HAMPTON COCKEYSVILLE RODGERS FORCE 9-6	12-2 COLGATE 12-8 NEW PITTSBURGH 15-2 } ESSEX 14-2 }
	PARKVILLE & HARFORD PARK 9-7 11-7 14-7	LANSDOWNE 13-3
	PARKVILLE & HARFORD PARK 9-7 14-7	LANSDOWNE 13-3
	PARKVILLE & HARFORD PARK 9-7 14-7	LANSDOWNE 13-3

4 File Drawers This Size

12" X 13" X 24"

16 File Drawers This Size 5 1/2" X 13" X 26"

Drawing #1 C.K. Hause

only 12 used for Records



"Assessors Cards."

93

All markings on outside of vols. or fd.

Dates covered in vol. fd.	Arrangement	Indexing	Writing
---------------------------	-------------	----------	---------

12-File drawers.
 11-Bundles.
 See Drawing No 1
 for labeling

1924-

Please see attached for complete arrau.

None

Hdw. on Ptd Form.

James W. Wall, Postoffice Dist. Office

Please see attached for contents.

Total no. of vols. or f.d.'s	12-F.D.		
Average no. of pages	11-Bundles	Size: largest	H. W. T. 5 1/2 X 13 X 26. F.D.
Estimated no. of papers	6000	smallest	4 1/2 X 9 3/4 X 7. Bundles
	2000		

Jawson Court House, June, 5-1940

C. K. Hauser.

Charles K. Hause

(Worker's full name)

6/5/40

(Date)

93

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Maryland
Name of agency or office Baltimore County, Metropolitan district.
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson Ind.
(Name of building, room number, street address)

1. Title "Assessors Cards"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1924--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 12-File drawers-11-Bundles.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See drawing #1- attached to report #1.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records See attached.
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents These cards are records of assessments of property in
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,
the Metropolitan district of Baltimore County, Ind.
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
Owners Name - Lot No - Town - Election Dist. - Section - Location -
each should be given. Unless contents of these records are described by other Forms I2-13HR, such forms should be filled out and attached)
Size of Lot - Owners P.O. Address - Street footage - Width of Street -
Depth of Lot - Date transferred - From - Improvements - Dwelling -
Assessment - Dimensions - Description - Authorization of
Commissioners - Improvements used for - Date of assessment -
Date Re-assessed (over)

6. Contents—continued *Assessors Card No. - Control Card No. -*
Blue Print No. - Plat No (Foreign). Position Sheet No.
Checked by. - Adjoining Owners. - Date.

7. Arrangement *See attached*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on ptd. form.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *12-File drawers 5 1/2" X 13" X 26"* *About 6,000.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11-Bundles 4 1/2" X 9 3/4" X 7" *About 2,000.*

11. Location by dates and quantities *12-File drawers Assessors Cards, 1924 - - Against*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
West Wall, Executive Office. 11-Bundles 1924 - - on bottom shelf
of rack in draughting room, South Wall. Metropolitan
district office.

12. Other information *Records good. Mr. Hales, stated, this dept. started*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
1924. There are no duplication of dates or cards.
Whether record is known to have been kept earlier than dates shown in item 2)
These assessors cards cover the Metropolitan districts
1-2-3-4-8-9-11-12-13-14-15.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Assessors Cards

No. 7. Arrangement.

1st To facilitate matters for the benefit of the assessors, the Metropolitan District, was broken down into Sub-Districts, numerically from 1 to 8.

2nd The Sub-Districts were then arranged Alpha, by names of streets.

3rd The streets were then arranged Alpha, by the names of the property owners.

4th Numerically from 1 to 8. Last Alpha, by names of property owners.

Drawing # 1. Shows 4 file drawers of Assessor's Plates

These Plates are the original records of the assessor in the field, the Plates were returned to the office and the information transferred to the Assessor's cards. This makes the Plates the original assessor's records, and the Assessor's Cards are duplicates.

You will please note on the drawing # 1. the file drawers of Assessor's Card the labeling shows numbers as 9-6, 9-7, 13-3, 15-2, and so on, now the first number such as 9- in 9-6. the first number is the election district and the second number is the Sub-District number.

Election	Sub District
9	6
15	2
13	3

C. K. House.

5. Discontinued records.

This department started 1924, assessments were made only in the Metropolitan district, to and including 1936.

From 1937 -- the assessments system has been changed.

Assessments are now made of the entire Election districts

The old system has discontinued from 1936, but the assessors card records are still used, and eliminated as new record cards are made to cover the entire Election districts.

As it was under the old system, the Metropolitan district assessments covered only part of the different Election districts, now the Election districts will be the boundary.

C. K. Hause

"House Connection Job Order Cards."

94

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
<p>18-File drawers Labeling shown in drawing No. 7.</p> <p>For contents please see attached.</p>	<p>1924--</p>	<p>Please see attached.</p>	<p>None</p>	<p>Holog., and Ptd. Form.</p>

Location
 against N. Well, Inst. Dist. Office

Total no. of vols. or f.d.'s 18-F.D.
 Average no. of pages _____
 Estimated no. of papers 12,000.

Size: largest H. W. T.
 smallest 4 x 5 x 18.

Lawsou Court House, June, 5-1940
 C. K. House.

F-33-B

Ass. No.....J. O.....M. H.....to M. H..... Permit.....

OwnerAnnual Service \$.....

Property Class.....

Between And

Conn. is Depth.....

Y-Branch is sta..... Lin. Ft.....Depth.....

No. Fixtures..... Fixture Units.....Ledger Entry by.....on.....19 ...

Order No.....Issued..... 19 Permit Issued.....19 ...

Conn. Made.....19 ... Plumber

Remarks

*(This form inaugurated
1932--)*

FIXTURES ON PREMISES

AT TIME OF CONNECTION

AFTER ALTERATIONS

	W.C.	W.B.	B.T.	S.	U.	S.M.	W.T.	Misc.	W.C.	W.B.	B.T.	S.	U.	S.M.	W.T.	Misc.
Yard																
Basement																
1st Floor																
2nd Floor																
3rd Floor																
4th Floor																

Remarks:

Charles K. House
(Worker's full name)

6/5/40
(Date)

94
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Maryland
Name of agency or office Baltimore County Metropolitan District
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson Md.
(Name of building, room number, street address)

1. Title "House Connection Job Order Cards"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates "1924--"
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 18-File drawers
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling See Attached Drawing # 7
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These are job order cards, work to be done, and finished work and recorded on these cards.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Attached please find a copy of a form used, 1924 to 1932. Also attached find a card form used, 1932--

6. Contents—continued _____

7. Arrangement See attached.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdw. on ptd. form.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 18-File drawers- 4"X5"X18" About- 12,000. Cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 18-File drawers "House Connection Job Order Cards" 1924--
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Against North Wall near Center of Off, Balto. Co., Met., Dist.

12. Other information Records good. This record for Towson, and Sub-Districts, 1-2-3-4-5-6-7-8.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Towson Court House - November 7-1939.
 Baltimore County Metropolitan District.

1 File Drawer - 9" X 5" X 18"

Job Cards Completed *N*

c.k. Hause

24 File Drawers - 4" X 5" X 18"

House Connections Towson	House Connections Towson Met.	House Connections Towson	House Connections Sub-District # 1	House Connections Sub-District # 1	House Connections Sub-District # 1
House Connections Sub-District # 2	House Connections Sub-District # 2	House Connections Sub-District # 3	House Connections Sub-District # 3	House Connections Sub-District # 4	House Connections Sub-District # 5
House Connections Sub-District # 6	House Connections Sub-District # 6	House Connections Sub-District # 7	House Connections Sub-District # 7	House Connections Sub-District # 7	House Connections Sub-District # 8
(Blank Has Records)	Street Width's	(Blank Empty)	Sewer Stoppages	(Blank Has Records)	Fire Hydrant Locations

Plumbing Inspectors Daily Reports	Plumbing Inspectors Daily Reports	Plumbing Inspectors Daily Reports
-----------------------------------	-----------------------------------	-----------------------------------

3-File Drawers - 5" X 10" X 18"

Inspectors Reports Sewer Sub-District # 1	Inspectors Reports Sewer Sub-District # 1	Inspectors Reports Sewer Sub-District # 1	Inspectors Reports Sewer Sub-District # 2	Inspectors Reports Sewer Sub-District # 3	Inspectors Reports Sewer Sub-District # 4
Inspectors Reports Sewer Sub-District # 4	Inspectors Reports Sewer Sub-District # 5	Inspectors Reports Sewer Sub-District # 6	Inspectors Reports Sewer Sub-District # 6	Inspectors Reports Sewer Sub-District # 6	Inspectors Reports Sewer Sub-District # 7
(Blank Has Records) (water inspector reports)	(Blank Has Records) (sewer inspector reports)	(Blank Has Records) (These 4 drawers)	Plumbing Inspectors Daily Reports	(Blank Has Records)	(Blank Has Records)

18-File Drawers - 9" X 5 1/4" X 18"

Total File Drawers, 46.

Drawing # 7. Against North Wall Near Center of Office.

Title- "House Connection Sewerage Cards."

Drawing # 7

Report #974

No. 6. Contents.

Drawing # 7, will show 3 file drawers labeled - House Connection Jowson, + 15 file drawers labeled - House connection Sub-Districts from 1 to 8, inclusive. these drawers contain records on the following form, which run from 1924 to 1932.

<input type="checkbox"/> move Privy.	Fill Cesspool.	Order Served.	Job No. Permit ISSUED.	M. H To M. H.	Permit No --- Annual Service, \$
---	-------------------	------------------	------------------------------	---------------	-------------------------------------

Owner. Property. Between. Conn. is ← (This is the angle.)	Class. And Depth Depth
--	---------------------------------

Y-Branch is ← (This is the dimension.)

Order No.	Issued.	Date.	Permit Issued.	Date.
Conn. Made.	Date.		Privy Removed	Date.
Cesspool Filled.	Date.		Rain Leads Disconnected.	Date.
Remarks.				

The above form 1924 to 1932.

The attached card form - 1932 - -

As you can see the record form changed, but the records are the same.

Towson Court House, Balto., Co., Metropolitan District. Nov., 17-1939
Title - "House Connections Job order cards" Report, #94.

No. 7. Arrangement.

First drawer at top from left toward right - Towson,
Alpha, by names of Streets + Avenues for Towson Area.
Second and third drawers from left toward right,
Towson Met., Alpha, by Streets and Avenues for
Metropolitan district of Towson.
Fifteen drawers, labeled Sub-Districts 1-2-3-4-5-6-7-8,
are arranged Alpha, by names of streets + roads,
each sub-district arranged Alpha, separately.
See drawing no 7, in reference to location of drawers.

C. K. House.

"Inspectors Daily Sewer Reports."

95

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

14- File drawers.

1924--

Number by Contract No. Please see attached.

None

Handwritten, unptd. form.

Please see attached for labeling.

For contents please see attached.

Total no. of vols. or f.d.'s 14-F.D.
 Average no. of pages _____
 Estimated no. of papers 800.
15,000.

Size: largest 1-F.D. 12x13x26.
 smallest 13-F.Ds. 9x5 1/4 x 18.

Lawson Court House, June, 5-1940.

E. K. Hause.

10010007
 Against M. Wall. Inst., Dist. Office

(1924 to 1930)
(Report # 95)

F-3-A

M. H. _____ To M. H. _____ J. O. No. _____

DATE _____ 192 _____

BALTIMORE COUNTY METROPOLITAN DISTRICT

INSPECTOR'S DAILY REPORT SEWER CONSTRUCTION

CONTRACT No. _____ SUB-DISTRICT _____

SIZE OF SEWER _____ LOCALITY _____

AVE. ST. AL.

AVE. ST. AL.

AVE. ST. AL.

FROM _____

TO _____

MAKE CHECK (✓) OPPOSITE WEATHER CONDITIONS OF THE DAY

A. M. TEMPERATURE		P. M. TEMPERATURE	
CLEAR	WINDY	CLEAR	WINDY
CLOUDY	COLD	CLOUDY	COLD
RAIN	HOT	RAIN	HOT
SNOW	MODERATE	SNOW	MODERATE
BEGAN WORK		FINISHED WORK	

FRONT STA. "V" DEPTN	REAR AT MAIN AT MAIN LINE	STA. OF CONN. AT PROP. LINE	DEPTN AT PROP. LINE	EXCAV. LIM. FT.	BRANCH VIT. PIPE 0.8" - 8"	STAND PIPE	VIT. PIPE 5" LIM. FT.	6" LIM. FT.	8" GREASER CON. IN. CON. CRETE	VIT. BENDS NO.	SIZE
SIDE OF STREET											
SIDE OF STREET											

HOUSE CONNECTIONS LAID ON _____ M. H. _____ TO M. H. _____

Charles K. House
(Worker's full name)

6/5/40
(Date)

95
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Maryland
Name of agency or office Baltimore County Metropolitan District
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson Md.
(Name of building, room number, street address)

1. Title "Inspectors Daily Sewer Reports"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1924--
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 14- File drawer
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling House Connection Reports (see attached)
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None Forms changed but records not discontinued
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents A complete Inspectors report on all Sewage pipe laid on properties
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Please note forms attached.

6. Contents—continued _____

7. Arrangement See Attached.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Hdw. on Ptd. Forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1-File drawer- 12" X 13" X 26" About, 900 Sheets
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
13-File drawers- 9" X 5 1/4" X 18" About, 15,000 Reports

11. Location by dates and quantities 14-File drawers "Inspectors reports on sewage pipe laid," 1924-- Against North Wall Near Center of Office, Balto, Co, Met, Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Good. Please note drawing # 6. For the one File drawer and refer to drawing # 7. For the 13 File drawers.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Drawing # 6
Title - "Inspectors Daily Sewer Reports"

No. 4. Labeling. This file drawer labeled - "House Connection Reports". The contents are the new form started 1930 - - and as above the title is "Inspectors Daily Sewer Reports". This covers the sewerage pipe that has been laid.

No. 7. Arrangement.

Drawing # 6

These reports are filed numer., by contract numbers, such as. Contract, 16-S. Contract, 17-S. And so on from contract, 16-S to 31-S. inclusive. These contracts are in paper folders, with the job number and contract number inserted with pen and ink. The contract numbers run consecutively, but the job numbers do not.

No. 7. Arrangement.

Drawing # 7

Report # 4

The 13 file drawers shown in drawing # 7, "Inspectors' daily Sewer Reports", arranged, Chron., by ^{date of report} ~~job numbers~~ from 1 to 1069, these numbers do not run consecutively. attached please find a regular form, F-3-A. used 1924 to 1930. Attached also is a copy of the new form used 1930 - - Through cooperation of Mr. Hales, the above information obtained.
C. K. House

Towson Court House. November, 7-1939
Baltimore County Metropolitan District.



Report # 4 →

House Connection Reports
Complaints
Requests For County Financing of Connecting To Sewer
(Blank Empty)

4-File Drawers, ^{H.}12" X ^{W.}13" X ^{D.}26" ↗
Against North Wall Near Center of Office. Drawing #.6. C.K. House

Charles K. Hause
(Worker's full name)

6/5/40
(Date)

96
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore, State Maryland.
Name of agency or office Baltimore County, Metropolitan District Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Jowson Court House, Jowson, Ind.
(Name of building, room number, street address)

1. Title "Plumbing Inspectors Daily Reports"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates "September, 25, 1925--"
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 7-File drawers.
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling Same as title. See drawing #7.
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Plumbing inspectors reports, on plumbing and House connection.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Attached please find copy of form used, 1925 to 1932
Attached please find form now in use, 1932--

6. Contents—continued _____

7. Arrangement numer, by permit Numbers. see attached.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing See attached
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size 3-File drawers, 5"x10"x18" 7,948 Reports.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
4-File drawers, 9"x5 1/4"x18" 9,104 Reports.

11. Location by dates and quantities 7-File drawers, Plumbing inspector's
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
daily reports, 1925-- Against North Wall, Metropolitan
district Office.

12. Other information Records good.
(Condition of record, not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Total permits found, from permit # 7, to
17,052. this makes a total of 17,045 permits.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Permit No. 17500

Issued _____ 19__

Owner _____
 Install Alter Fixtures
 Plumber _____

Fixtures on Premises at Time of Connection

Address _____ Address _____

House No. _____

Between _____ Street and _____ Street.

Sewer is in _____ Street.

Connection is _____ feet _____

	W.C.	W.B.	B.T.	S.	U.	S.M.	W.T.	Miscl.
Yard								
Basement								
1st Floor								
2nd Floor			-					
3rd Floor								
4th Floor								

Class of Property—Dwelling, Store, Garage, Apartment.

Date of Connection _____ 19__ Approved _____ 19__

Privy Removed _____ 19__ Cesspool filled _____ 19__

Remarks: _____

Sub-Division

Date of Reinspection _____ 19__ Remarks _____

Inspector.

Inspector.

This form used, 1932--

Report #96

Jawson Court House, Balto., Co., Met., District.

Nov. 27-1939.

Title. "Plumbing Inspectors Daily Reports"

Report, # 96

Drawing, # 7

The following is a copy of the form used, 1925 to 1932

Baltimore County, Metropolitan District.
Jawson, Maryland.

Inspector

Date.

Permit No.
Owner.
Address.
Locality.
Plumber.

Fixtures On Premises

	W. C.	W. B.	B. T.	S.	U.	S. M.	W. T.	Misc.
Yard.								
Basement								
1 st Floor								
2 nd Floor								
3 rd Floor								
4 th Floor								
Total.								

Cesspool-----

Privy---

Remarks.

Title - "Plumbing Inspectors Daily Reports"

Report # 96
Drawing # 7

Date "September, 25-1925"

Quantity, 7 file drawers.

4. bottom drawers Permit numbers 7 to 9104
1925 to July, 14-1932.

No. 9. Hdw. on ptd. form, also plain sheets these are mixed.
No. 7. These reports arranged numer., by permit numbers.

3. top drawers permit numbers 9,105. to 10,901.
No. 9. Typed on ptd. form July, 15-1932 to Nov., 4-1935 inc.

Permit number 10,902 to 17,052

Nov., 5-1935 -- Hdw. on ptd. form.

No. 7. arranged numer., by permit numbers.

C. K. House

"Fire Hydrant Locations."

97

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

1-File drawer.
Labeled as titled, see drawing no. 7.

Jan. 1 - 1923 -- Alpha, by name of Streets + Roads.

None.

Typed on Lined cards.

For contents, please see attached.

Total no. of vols. or f.d.'s 1-F.D.
Average no. of pages
Estimated no. of papers 1333.

Size: largest 1-F.D. 4x5x18.
smallest H. W. T.

Jawson Court House, June, 5-1940.

C. K. House.

N. Wall. Dept., Dist. Office

This is one of the blank record cards
used for these records

Report No. 97

3" x 5" x $\frac{1}{16}$ "

Charles K. House

6/5/40

97

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Maryland
Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

- Title "Fire Hydrant Locations"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates "January, 1-1923--"
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling Same as title. See drawing # 7.
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents There is no form used, just a card, 3"x5"x1/64"
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
With lines. Typed on them are - Streets - Roads -
Dates - F.H.G. District - County owned mains and
Fire Hydrants - City owned mains and County
owned fire Hydrants - City owned mains and
fire Hydrants. each card has a number
these numbers run from 1 to 1,333, These
numbers do not run in a consecutive form.

6. Contents—continued _____

7. Arrangement Alpha, by names of streets & Roads.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed on lined cards.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1-File drawer- 4" X 5" X 18" About, 1333. Cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Size of Cards- 3" X 5"

11. Location by dates and quantities 1-File drawer, Fire Hydrant Locations,
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
January, 1-1923-- Against North Wall, near center of Office.

12. Other information Records new. Attached please find
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Card used for these records.
Whether record is known to have been kept earlier than dates shown in item 2)

This report obtained through cooperation of Mr. Hales.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

"Complaints."

98

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

1-File drawer
Labeled as settled,
see drawing No. 6.

1931-- Please see attached.

None.

Hdw.,
& Typed
Throughout

For contents, please see attached.

Total no. of vols. or f.d.'s 1 F.D.
Average no. of pages _____
Estimated no. of papers 200.

Size: largest H. W. T.
smallest 1-F.D. 12 X 13 X 26.

Jawson Court House, June, 5-1940.
C. K. House.

100007
N. Wall. Sect., Dist. Office.

Charles K. Hause
(Worker's full name)

6/5/40
(Date)

98
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind
Name of agency or office Baltimore County, Metropolitan District Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Complaints"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates "1931--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Same as title. See drawing #6.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Correspondence pertaining to general Complaints.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,

their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

See attached.

6. Contents—continued

7. Arrangement See attached.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed, and, Hdw., Throughout (Correspondence)
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Complaints Hdw., answering Correspondence Typed. 1931--
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1-File drawer 12" X 13" X 26" About, 200. Sheets.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File drawer "Complaints", 1931--
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Against North Wall, near Center of Office
Balto., Co., Met., Dist.,

12. Other information Records good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Title - "Complaints"

Report #98.

Drawing # 6.

1- File drawer, Contents, 28-Card board folders.

Item- 6. Contents.

12- Folders contain general correspondence on complaints such as - Sewer connections - Water drains - Rain + Surface water troubles - Plumbing connections + etc. These folders contain complaints that have not yet been attended to.

Item- 7. Arrangement.

The 12- Folders are arranged Chron., by the months of the year - January - February - March, + so on to December, the contents of each folder is correspondence on complaints, and are not arranged in any form. Correspondence received in January of any year such as - 1931 or 1932 and so on up to the present, is filed in the January folder, the same applies to the other months, complaints are filed in the folders corresponding to the month complaints are received.

Item- 6. Contents.

1- Card board folder labeled - Rain + Surface Water Complaints Villa Cresta. This folder contains correspondence + complaints to + from the residents of Villa Cresta, Re: Rain + Surface water troubles.

Item- 7. Arrangement.

This 1 folder contains the combined complaints of Villa Cresta residents, and are not arranged in any form, names + dates, are all mixed.

Item, 6. Contents.

15- Folders contain complaints + correspondence on water drain surface water + Rain troubles, + etc. The contents of these folders are the complaints that have been attended to + closed.

Please turn to next sheet.

C. K. House

Title - "Complaints" _____

November, 28-1939.

Report # 7. _____

Drawing # 6. _____

(Page # 2) _____

Item, 7. Arrangement. _____

These 15 folders are labeled, 1st district. 2nd district.
3rd district. 4th district. and so on to the 15th district Inca.
The folders are arranged numer., by Election districts, 1
to 15, inclusive. The contents of the folders are not arranged
to any plan, Names + Dates, are all mixed.

(Please see bottom of page 1 for first part.)

C. K. Howe

"Request for County Financing of Connecting to Sewer"

99

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

1-File drawer
Labeled as titled, see
drawing no. 6.

1939--

see attached

None.

Handw., +
Typed
throughout
this is
correspondence

For contents, please see attached.

Total no. of vols. or f.d.'s 1-F.D.

Average no. of pages _____

Estimated no. of papers _____

Size: largest

smallest

1-F.D. 12 X 13 X 26.

Tawson Court House, June, 5-1940.

C. K. Hause.

10012007

N. Wall, Met. Dist. Office

Charles K. House

(Worker's full name)

6/5/40

(Date)

99

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore, State Md.

Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Requests For County Financing of Connecting To Sewer"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1939 --
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Same as title see Drawing #6
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents As the title suggests, Requests for County financing of Connecting to Sewer.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement See attached.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdw., and Typed Throughout 1939-- This is Correspondence.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1-File drawer 12" x 13" x 26" About 100. Sheets.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File drawer 1939-- Against North Wall, Met. Dist. Office, near center of Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Records good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

Mr. Hales, stated, this is a new system started in 1939.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Towson Court House, Baltimore County Metropolitan District. Nov. 29-1939

Report #99
Drawing #6

Item. 7. Arrangement.

This file drawer contains 6 Cardboard folders, the contents of the folders are correspondence, Re: Financing the connection of sewers.

The folders and the contents are not arranged to any form, names & dates are mixed.

Mr. Hales, stated, this is a new system, and as soon as they are able, the contents will be Arranged, Alpha.

C.K. House

"-Reports on Sewer Stoppage."

100

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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1-File drawer
 Labeled Sewer Stoppage
 see drawing No. 7.

May, 24-1939--
 Chrono. by date Complaint received.

None.

Hdw. on
 Typed form.

for contents please see attached.

Total no. of vols. or f.d.'s 1-F.D.
 Average no. of pages _____
 Estimated no. of papers 150 cards

Size: largest _____
 smallest 1-F.D. 4x5x18. H. W. T.

Towson Court House, June, 5-1940
 C. K. House.

N. Wall. Inst. Dist. Office.

REPORT OF SEWER STOPPAGE

Date _____
Time received _____
Time given to _____
Name: _____
Location: _____
Cause of stoppage _____

Foreman

This part filled in by hand.
Report # 100
Drawing # 7

Charles K. House
(Worker's full name)

6/5/40
(Date)

100
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.
Name of agency or office Baltimore County, Metropolitan District Office.
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Ind.
(Name of building, room number, street address)

1. Title "Reports On Sewer Stoppage"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates "May, 24-1939--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File drawer.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Sewer Stoppages. see drawing #, 7.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records _____
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Attached please find card used in this record. Date-Time received-Time given to-Name-Location-Cause of stoppage-Foreman.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Chrono. by date complaint received.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdwr. on Typed form. May 24-1939--
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size 1-File drawer, 4" X 5" X 18" About, 150. Cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File drawer - Sewer Stoppage - May, 24-1939
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
- , Against North Wall, Near center of Office, Balto., Co., Met., Dist.

12. Other information Records good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in Item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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1-File drawer
 Labeled —
 "Street Widths."

1924--

Alpha, by
 names of
 Streets +
 Roads.

None

Typed
 on lined
 cards.

Contents, Street, Location, Sub-Division,
 Contract, Date.

Total no. of vols. or f.d.'s 1-F.D.
 Average no. of pages
 Estimated no. of papers 500 cards
 Size: largest
 smallest 4x5x18.

Jawson Court-House, June, 6-1940

C. K. House.

Street

Block No.

Locality

Sub-division

Contract

J.O.

*This form used
Report # 101
Drawing # 7*

Charles K. House
(Worker's full name)

6/6/40

101
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Md.
Name of agency or office Baltimore County, Metropolitan District Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

- Title " Street Width's. "
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates "(1924--)" See explanation reverse side.
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling As titled. see drawing # 7
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Attached please find card used for this report. Street - width - Ft - Locality - Sub-Division - Contract - J-O.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Alpha, by names of Streets, Y. Roads.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed on Lined Cards.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1-File drawer, 4" X 5" X 18" About, 500. Cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File drawer (1924--), Street
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
width's, Against North Wall, Met., Dist., Office.

12. Other information These cards have no dates on them,
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
Mr. Hales, Stated, These cards are a memorandum record only, and date from 1924--.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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(Plumbers Record active)

(1-File Drawer)

1926--

Alpha, by name of Plumber or Firm.

Index on Ptd. Form.

For contents please see attached.

Total no. of vols. or f.d.'s 1-F.D.
 Average no. of pages _____
 Estimated no. of papers 500 cards

Size: largest _____
 smallest 6 x 8 1/4 x 14.

Lawson Court House, June, 6-1940

C. H. House.

Under construction subject of Post. Dist. Office

Charles K. House
(Worker's full name)

6/6/40
(Date)

102
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Md

Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Tawson Court House, Tawson, Md.
(Name of building, room number, street address)

1. Title (Plumbers Record Active)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates "Feb. 25-1926--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Attached please find form used for this Report.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

This same form used in report #32.

6. Contents—continued _____

7. Arrangement Alpha, by name of Plumber, or Firm.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdw. on ptd. Head.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1-File drawer 6" x 8 1/4" x 14" About, 500, cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File drawer under counter in
(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Center of office.

12. Other information Record good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

This is report #102
Report #103 is the same with one exception
Report #102 is Plumbers Record Active.
Report #103. is Plumbers Record Inactive.
These are two seperate complete records.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Title - (Plumbers Record Active)

Date Feb. 25-1926

Quantity 1 file drawer

Labeling - none

Dis. & Mis. None

contents form attached

arranged alpha., by name of Plumber, or Firm.

Index - none

writing. Hdw., on p.td. Head.

Size — 6" x 8 1/4 x 14 about 500 cards

this is (Plumbers Record Active) Report # 102

Report # 103., is (Plumbers Record Inactive)

under counter center of office.

Make two reports 1 for active & 1 for inactive

contents - Plumbers Record - Baltimore County
attached please find form used

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

(Plumber Record Inactive)

Feb-25-
1926--

Alpha, by
name of
Plumber or
Firm.

None.

How
outd.
Firm.

No Labeling.

For content, please see card attached to report no. 102.

Total no. of vols. or f.d.'s 1-F.D.

Average no. of pages

Estimated no. of papers 300 cards

Size: largest

smallest

6 x 8 1/4 x 14.

Lawson Court House, June - 6 - 1940

C. K. Hausel.

Under counts in Center of Dist. Dist. Office.

Charles K. House

(Worker's full name)

6/6/40

(Date)

103

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.
Name of agency or office Baltimore County Metropolitan District, Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title (Plumbers Record Inactive)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates "Feb. 25-1926--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Please see form attached to report #102 the same form is used for this report.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Alpha, by name of Plumber or Firm.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdw. on ptd. Head.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1-File drawer 6" x 8 1/4" x 14" About, 500. Cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File drawer under counter in
Center of office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Record good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in Item 2)

13. (For use in Florida.) Early imprints _____

(Author) (Publisher)

(Place of publication) (Date of publication)

Title - (Plumber Record Inactive)

Date Feb-25-1926

Quantity - 1-file drawer

Labeling - none

Dis. + Mis. none

contents - see form attached to report #31.

arranged - alpha.

Index - none

Writing - Hdw. on ptd Head.

Size - 6" x 8 1/4" x 14" about 500 cards

1010007

East Wall, West, Dist. Office.

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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"Index to Correspondence Sub-District, 1 to 8"	1926--	Alpha, by name of Property owner.	This is an index.	Typed on lined cards.
--	--------	-----------------------------------	-------------------	-----------------------

For contents please see attached.

Total no. of vols. or f.d.'s	4 F. Ds.	Size: largest	H. W. T.	
Average no. of pages				smallest
Estimated no. of papers	5,000 cards.			

Jawson Court House, June - 6 - 1940.

C. K. House.

Charles K. House
(Worker's full name)

6/6/40
(Date)

104
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Md.
Name of agency or office Baltimore County Metropolitan District Office.
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Index to Correspondence Sub-Districts, 1 to 8.
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates "1926 --
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4-File drawers.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Please refer to drawing # 3.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents 3"X5" Index Cards, with the names and addresses, and reference numbers + letters, of property owners.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

This index covers report #105 which is correspondence in general covering water, & sewers for the Sub-Districts, 1 to 8, inclusive.

6. Contents—continued _____

7. Arrangement Alpha, by names of property owners
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing This is an Index to report # 13. X.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Report #, 13-Titled (Sub-Districts, 1 To, 8, Water, + Sewer, Correspondence)

9. Writing Typed on lined cards.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 4-File drawers 4" X 5" X 18" About, 5,000.Cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 4-File drawers, Index to Correspondence
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)
Sub-Districts, 1 to 8. 1926-- , Against East Wall, Met. Dist. Office.

12. Other information Records good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Report # 104

Drawing # 3

Below is a description of two of the index cards picked at random.

This report is an index to report #13.

← 5" →

Abell, Mrs. Charles	6-W-7
---------------------	-------

← 3" →

Langenfelder, Geo. A.	2-S-119
	7-S-188
	3-S-220
	1-S-394

These cards are filed Alpha, by property owners names, on the cards are numbers and letters, in report #13, you will find Card board folders with corresponding numbers and letters.

C. K. Hanna

44112007

East Wall, Street, Post, Dist., Office.

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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(Sub-Districts, 1 to 8, Water + Sewer Correspondence.)

1926-

Each Sub-District arranged numerically

Report No 104 is the index to this Report.

Contents. Correspondence Re: Water + Sewer, for Sub-Districts 1 to 8, Inc.

Total no. of vols. or f.d.'s 13 F.D.s.
 Average no. of pages _____
 Estimated no. of papers 25,000.

Size: largest smallest

H. W. T.
12 x 13 x 24.

Jowson Court House, June, 6-1940

C. K. House.

Charles K. Hause
(Worker's full name)

6/6/40
(Date)

105
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.
Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Ind.
(Name of building, room number, street address)

1. Title "Sub-Districts, 1 To 8, Water & Sewer Correspondence."
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates "1926--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 13-File drawers.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See drawing #3.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Correspondence Re: Water, & Sewer, for
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Attached please find drawing #3

6. Contents—continued _____

7. Arrangement Each Sub-District, arranged Numer
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Report # 104, is the index to this Report. X
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Report #, 104 Titled (Index to Correspondence, Sub-Districts, 1 To 8.)

9. Writing Hdw., & Typed correspondence, Throughout, 1926--
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 13-File drawers. 12" X 13" X 2 1/4" About, 25,000 documents.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 13-File drawers-1926-; Against East Wall, Met., Dist., Office.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information Records good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Towson Court House, Metropolitan District, December, 7th - 1939

AGREEMENTS

EASEMENT
DEEDS

SERVICE
EXTENSION
AGREEMENTS

SERVICE
EXTENSION
AGREEMENTS

PLUMBERS
BONDS

RECEIPTS
FROM-TOWSON
SEWER
CONNECTIONS
CHARGE, ETC.
METROPOLITAN
REFUNDS.
PETITIONS FOR
the extensions
of the Metropolitan
district Boundary
line.

This to be attached to drawing #3.

Supplement to drawing #3

The 6 file drawers, 11" X 5" X 18," on drawing #3, was made November, 8-1939 since this time they have been changed, the above 6 drawers is the correct way they appear today, December, 7-1939, and my reports are made as they stand today.

This supersedes the 6 file drawers on first drawing. C. K. House

1-File Box 4"x5 1/2"x8 3/4"

6-File Drawers This Size → 11"x5"x18"

4 1/2"x5 1/2"x10"-2-File Box

Towson Court House, Baltimore County
Metropolitan District.

These are index cards to these

Correspondence A to E INCL	Correspondence F to K INCL	Correspondence L to R INCL	Correspondence S to Z INCL
----------------------------------	----------------------------------	----------------------------------	----------------------------------



AGREEMENTS Agreements and Petitions For the Extension of the Balto. Co. Metropolitan District Boundary Line	EASEMENTS Deeds	Plumbers Bond	Metropolitan Refunds	Receipts From Towson Sewer Connections & ETC.
--	--------------------	---------------	----------------------	---

4-File drawers, 4"x5"x18"

Drawing #3

Correspondence A - B	Correspondence R Y - Z	Sub-District 2 - Sewer	Sub-District 5 - Water - Sewer	Sub-District 7 - Water
Correspondence C - H	Sub-District 1 - Water + Part of 1 - Sewer	Sub-District 3 - Water	Sub-District 6 - Water	Sub-District 7 - Sewer
Correspondence I - R A H	Sub-District 1 - Sewer	Sub-District 3 - Sewer	Sub-District 6 - Sewer	Sub-District 8 - Water - Sewer
Water + Sewer Assessment Correspondence	Sub-District 2 - Water	Sub-District 4 - Water - Sewer	(Blank) (This file drawer contains records) (These 2 drawers contains general correspondence)	(Blank) (This file Drawer contains Records)

20 File Drawers This Size → 12"x13"x24"

This File Cabinet Against East Wall

November - 8 - 1939, C.K. House

Towson Court House, Baltimore County, Metropolitan District. December, 1-1939

Title. "Sub-Districts, 1 to 8, Water, and, Sewer, Correspondence"

Report, #, 105
Drawing, #, 3.

Date. 1926 --

Quantity. 13- File drawers.

Labeling. Refer to drawing, #, 3.

Arrangement. Numer, by each Sub-District. See explanation below.

Each file drawer contains 1 Sub-District, or a combination - Water + Sewer.

Sub-District, Water

Sub-District, Sewer

Sub-District, 1.	1-W-1, To, 1-W-245	1-S-459, To	1-S-527
" " 2.	2-W-1, To, 2-W-290		
" " 3.	3-W-1, To, 3-W-324		
" " 4.	4-W-1, To, 4-W-235	4-S-1, To,	4-S-256
" " 5.	5-W-1, To, 5-W-114	5-S-1, To,	5-S-146
" " 6.	6-W-1, To, 6-W-437		
" " 7.	7-W-1, To, 7-W-264		
" " 8.	8-W-1, To, 8-W-114	8-S-1, To,	8-S-183

The above are 8 file drawers, containing Water, or Water + Sewer correspondence.

Sub-District, 1.	1-S-1, To, 1-S-458.	This 5 file drawers contain
2.	2-S-1, " 2-S-322.	Sewer correspondence
3.	3-S-1, " 3-S-455.	
6.	6-S-1, " 6-S-423.	
7.	7-S-1, " 7-S-490.	

As you can see, the file drawers containing sub-Districts, 1 - 4 - 5 - 8, are combinations of Water + Sewer.

Sub-District, 1. 1.S, 1, to 1, S, 458, is finished in Sub-District 1. 1.W.1 to 1.W. 245,

Drawing #, 3. will show exact condition of contents.

Each Sub-District, Numer,

C. K. Howe.

Charles K. Hause

(Worker's full name)

6/6/40

(Date)

106

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore, State Ind.
Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Ind.
(Name of building, room number, street address)

1. Title "General Correspondence"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both
2. Dates "1924--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6-File drawers.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling please refer to drawing # 3.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This is general correspondence covering the entire Baltimore County.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement Alpha, by names of correspondents.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdw., & Typed Throughout, 1924--
(Handwritten Handwritten printed form Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 6-File drawers, 12" X 13" X 2 1/4" About 8,000 Documents
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 6-File drawers, 1924-- General Correspondence
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Against East Wall, Met., Dist., Office.

12. Other information Records good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

Please Note, drawing # 3, The 2 bottom file drawers under (sub-dist. 6-sewer) & (sub-dist. 8-wast+sewer) those 2 drawers are marked Blank, they carry the overflow of the General Correspondence.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"General Correspondence"

1924--

Alpha, by name of correspondents.

None.

Handwritten + Typed Throughout

Contents, General Correspondence for Baltimore County.

Total no. of vols. or f.d.'s 6-F.Ds
Average no. of pages _____
Estimated no. of papers 8,000.

Size: largest H. W. T.
smallest 12 X 13 X 24.

Louisa Court House, June, 6-1940

C. K. House.

East Wall, Sect. Dist., Office

107
10007

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Water and Sewer Assessment Correspondence"

April, 11-1926--

Alpha, by Jones. Names of correspondents

Handwritten & Typed Throughout.

E. Wall, Post. Dist. Office.

Contents. This is correspondence pertaining to Water & Sewer

Total no. of vols. or f.d.'s 1-F.D.
Average no. of pages
Estimated no. of papers 1,000.

Size: largest H. W. T.
smallest 12 X 13 X 24.

Jawson Court House, June, 6-1940.

C. K. House.

Charles K. House
(Worker's full name)

6/6/40
(Date)

107
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore, State Ind.
Name of agency or office Baltimore County, Metropolitan District Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Ind.
(Name of building, room number, street address)

1. Title "Water and Sewer Assessment Correspondence"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates "April-11, 1926--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File drawer.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This is Water & Sewer Assessment Correspondence only.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Alpha, by names of correspondents.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)
9. Writing Hdw., + Typed, Throughout. "April, 11-1926 --"
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1-File drawer 12" X 13" X 24" About 1,000 Documents
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File drawer, Water + Sewer
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Assessment Correspondence, April, 11-1926 --
Against, East Wall, Met. Dist., Office.

12. Other information Records good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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"Easements - Deeds"
(Index)

June, 11-
1924--

Alpha, by
names of
persons
involved.

This is the
Index to
Report No
109.

Typed on
plain
cards.

E. Wall, Met. Dist. Office.

For contents please see attached.

Total no. of vols. or f.d.'s H.F.B.
Average no. of pages _____
Estimated no. of papers 505 cards.

Size: largest
smallest

H. W. T.
4 1/2 x 5 1/2 x 10.

Jawson Court House. June 6-1940.

C. K. Hausel.

Charles K. House
(Worker's full name)

6/6/40
(Date)

108
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore, State Md.
Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)
Address of office of custody Tawson Court House, Tawson, Md.
(Name of building, room number, street address)

1. Title "Easements - Deeds" (Index)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates ("June, 11-1924--")
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Easement - Deeds.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents 3"x5" cards - Typed on these cards are -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Location - Names of Parties involved - Streets -
Alleys - Roads - Deed Numbers, from 1 to 505 inc.

These cards have no dates, but the dates on
The Deeds in report #109 are the same for
this report.

6. Contents—continued _____

7. Arrangement Alpha, by names of those involved.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing This is the Index to report #109 XXXX
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Report #109 titled (Easements-Deeds)

9. Writing Typed on plain cards.
(Handwritten. Handwritten/printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1-File box - 4 1/2" X 5 1/2" X 10" 505 cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File box, Easement-Deeds. Index
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
cards, (June, 11-1924) Against East wall, Met. Dist.
Office.

12. Other information Records good.
(Condition of record not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in Item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Easements - Deeds."

June, 11 - 1924

Number, by Deed numbers from 1 to 505.

Report No 108 is the index to this report

Typed on Plain Sheet.

L. Wall, Sect, Dist, Office.

For contents please see attached.

Total no. of vols. or f.d.'s 1 F.D.
Average no. of pages
Estimated no. of papers 505, Deeds.

Size: largest
smallest

H. W. T.
11 X 5 X 18.

Jawson Court House, June, 6-1940
C. K. Hause.

Charles K. Hause
(Worker's full name)

6/6/40
(Date)

109
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Md.
Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Easements - Deeds"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates "June, 11-1924 - -"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Deeds, or legal Documents, showing exchange of Properties, from one person, or their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by group, to another person, or group.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Numer. by numbers from 1 to 505, inc.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Report # 108, is the index to this report.* XXXX
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Report # 108 Titled (Easements-Deeds Index)

9. Writing *Typed on plain sheets.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size *1 File drawer 11" X 5" X 18"* *505, Deeds.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *1 File drawer - Easements - Deeds,*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
June, 11-1924. Against East Wall, Met. Dist., office.

12. Other information *Records good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Report #, 108, is the index to this report.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
---	---------------------------	-------------	----------	---------

"Metropolitan District Bills."

Jan.-
1930--

Number by
date of
orders.

Name.

Typed

Inventory Lists

For contents please see attached.

Total no. of vols. or f.d.'s 1-F.B.
 Average no. of pages _____
 Estimated no. of papers 2,000.

Size: largest
 smallest

H. W. T.
 10 x 5 x 14.

Gawson Court House. June, 6-1940.

C. K. House.

C. K. House.

~~J. J. ...~~ 6/6/40
(Worker's full name) (Date)

110
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Maryland
Name of agency or office County Commissioners
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House
(Name of building, room number, street address)

1. Title Metropolitan District Bices
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates Jan. 1930 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 FB
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See title
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Gives voucher no. names of persons for material and wages paid for Met. District
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement GDCA
Rec'd. by Kocob's No.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 10 x 5 x 19 about 2000
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Tfr Varech
(Room. vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

(Application for Plumbing Permits)

May, 15-1925--
Number by Permit Nos. No. 2 to 17,500.

None.

Holo., an Ptd., form.

On top of file cabinet N. Wall. Post. Dist. Office.

For contents, please see attached.

Total no. of vols. or f.d.'s 174-vols
Average no. of pages 17,500
Estimated no. of papers

Size: largest
smallest

H. W. T.
8 1/4 x 9 1/4 x 3/4.

Towson Court House, June, 6-1940.
C. K. House.

Charles K. House

(Worker's full name)

6/6/40

(Date)

111

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Md.

Name of agency or office Baltimore County Metropolitan district Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Applications for Plumbing Permits."
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates May, 15-1925--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 174 Bound Vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents See attached.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,

their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Please note - Permit No. 17500, was the next number to be used, this was voided and given to me.

6. Contents—continued

7. Arrangement *Numer. From # 2 To 17500. Consecutively.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Hd W, on ptd, form.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *174, Vols., 8 1/4" X 9 1/4" X 3/4" 17500. Pages.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *174. Vols. (Applications for Plumbing Permits)*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
May, 15-1925-- On top of file cabinet, Against North Wall in draughtman room, Metropolitan dist., Office.

12. Other information *Records good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

Attached is the permit, this permit is attached to the Application before being used.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

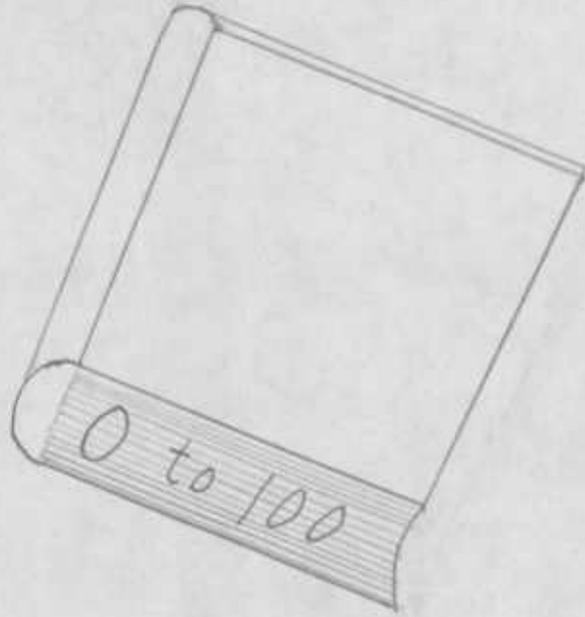
Jawson Court House - Baltimore County Metropolitan District - Dec., 14-39

Report, #. 26

Drawing, #

Title. - "Applications for Plumbing Permits."

Item, 4. Labeling. These vols., have no labeling, the permit numbers has been printed with pencil across the pages.



Each vol., is like this, except they have the permit numbers shown in each vol.

C. K. Hause

BALTIMORE COUNTY METROPOLITAN DISTRICT
TOWSON, MD.

Permit No. 17500

PLUMBING PERMIT

Issued at Towson, Md., _____ 19____

Permission is hereby granted _____ to install _____ fixtures and to connect soil and waste pipes to the County Sanitary Sewer in _____ St. from House No. _____ Street between _____ Street and _____ Street. Sub-Division _____ Town _____ Connection is _____ feet _____ feet deep.

NOTE—If connection is not found at this location, notify this office before digging elsewhere. This permit is good for 30 days only.

This permit is issued subject to the immediate erection of an outhouse, where hopper closet is installed in the yard. Approval will not be issued until well or privy is cleaned and filled.

This permit must be indorsed by the inspector and retained for future record as evidence that the work has been inspected and approved, as you may be called on for this information.

House Connection \$ _____; Inspection \$ _____; Service \$ _____; Total \$ _____

Chief Engineer

All work must be done in compliance with the Maryland State Plumbing Code and Baltimore County Metropolitan District Plumbing Code.

All work must be left exposed until inspected and approved.

All pipe must be either 4", 5" or 6" T. C., or may be 4" extra heavy cast iron soil pipe.

For information of the County authorities, this permit must be left on the premises where the work is being executed.

This permit is issued for the execution of work inside of the BUILDING or Lot line only.

The County Commissioners have extended a connection from the sanitary sewer to the building or lot line of each property.

This work must be executed within the specified time or permit returned to this Department.

The above must be strictly complied with.

Work inspected and approved:

----- 19-----

Inspector.

Entered by _____

Sub-Division No. _____

Checked by _____

Election District _____

SEWER HOUSE CONNECTION
THE BALTIMORE COUNTY METROPOLITAN DISTRICT

Permit No. **17500** _____

Towson, Md., _____ 19____

The undersigned, owner of the premises known as _____

I (WE) hereby make application for plumbing and sewer connection for _____
 (Dwelling, Store, Etc.)

On Lot No. _____ Block No. _____ Sub-division _____ in Town
 of _____ being house No. _____ Street
 between _____ Street and _____ Street,

I (WE) tender herewith \$ _____ in payment for plumbing and sewer connection and agree that such connection will
 be made according to the regulations of the Baltimore County Metropolitan District.

The number of rooms and fixtures upon said premises are as follows:

ROOMS		FIXTURES			
Number	Description	Number		Description	Fixture Units
		Exist	New		
_____	Reception Hall	_____	_____	Kitchen Sink	_____
_____	Living Room	_____	_____	Pantry Sink	_____
_____	Parlor	_____	_____	Laundry Tub	_____
_____	Library	_____	_____	Bath Tub	_____
_____	Den	_____	_____	Shower Over Tub	_____
_____	Dining Room	_____	_____	Shower Stall	_____
_____	Kitchen, in house	_____	_____	Lavatory	_____
_____	Kitchen, detached	_____	_____	Water Closet	_____
_____	Pantry, in house	_____	_____	Urinal	_____
_____	Laundry, in house	_____	_____	Drinking Fountain	_____
_____	Laundry, detached	_____	_____	Dental Chairs	_____
_____	Nursery	_____	_____	Hose Attachment	_____
_____	Sewing Room	_____	_____	Sidewalk Washer	_____
_____	Bed Room	_____	_____	Cellar Drainer	_____
_____	Bathroom	_____	_____	Heating Boiler Connection	_____
_____	Storage Room	_____	_____		_____
_____	Size of Lot _____ Length _____ Width _____				
_____	Size of House _____				
_____	Total _____			Total _____	

Install _____ new fixtures and alter _____ existing fixtures.

Owner _____

Sewer is in _____ Street.

Address _____

Connection is _____ feet _____

Plumber _____

_____ feet deep.

Plumbing and Inspection and Charge \$ _____

Connection made _____ 19____ Approved _____ 19____

Service Charge \$ _____

by _____ Inspector.

Conn. Chg., Min. \$15.00 plus _____ feet @ \$1.00 \$ _____

Report # 26

Total, \$ _____

Mr. Hunt,

I still have one more
report that I will have to
recheck, will mail it in Monday.

C. K. House.

Checks for Sate in the 2
Drawers not labeled

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Petitions"

July, 18-1924--

Alpha. by names of locations. Please see attached.

Report No 113 is the index for this Report.

Typed + HdW. Throughout same as correspondence

E. Wall. Sect. Dist. Office

Contents. Petitions, Correspondence to same.

Total no. of vols. or f.d.'s 1-F.D.
Average no. of pages
Estimated no. of papers 1500.

Size: largest smallest H. W. T. 12 X 13 X 24.

Lawsan Court House, June, 7-1940
C. K. House.

Charles K. House
(Worker's full name)

6/7/40
(Date)

112
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.
Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)
Address of office of custody Jawson Court House, Jawson, Ind.
(Name of building, room number, street address)

1. Title "Petitions"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates "July, 18-1924--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Petitions, and correspondence
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Alpha, by Locations, or Names of towns.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Report #113, is the index for this report XXXXX
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Title for report #113 "Petitions" (Index for)

9. Writing Typed & Hdwr. Throughout, July-18-1924 --
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1-File drawer, 12" X 13" X 24" About, 1,500. Documents
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File drawer, "Petitions," July-18-1924
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Against East Wall, Met. Dist. Office, Towson Court House.

12. Other information Records good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Please see attached, as explanation for #7-Arranged.

Refer to drawing # 2. regarding this report.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Towson Court House - Metropolitan District - Dec. 14-39

Title - "Petitions"

Report # 112
Drawing # 2

Item, 7, Arrangement.

These records are filed alpha., by the names of the towns, or location, from which the Petitions are made, as -

a Petition is made from location Cockysville, this would be filed with records in the letter C. - From, Towson, then this would be filed with the letter T. and so on.

C. K. House

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Petition for the extension of the Metropolitan District Boundary Line."

March, 16-1933--

Number by numbers from no 1, to 5,

Report No 114 is the index to this report

Typed & Holo. Throughout like correspondences

E. Wall, Met. Dist. Office.

Contacts please see attached.

Total no. of vols. or f.d.'s 1-F.D.
Average no. of pages
Estimated no. of papers 5.

Size: largest
smallest

H. W. T.
11 X 5 X 18.

Towson Court House, June, 7-1940

C. K. House.

6/11/40
13 reports.

Charles K. House
(Worker's full name)

6/7/40
(Date)

115
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Md.

Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)

Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Petition for the extension of the Metropolitan District Boundry Line"
(Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates "March, 16-1933--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling As titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents Each Petition consists of - Type Written Sheets explaining the Petition, also Hdw. signatures of Petitioners, and, Blue prints, showing requested extension of petitions.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Refer to drawing # 3.

6. Contents—continued

7. Arrangement *Numer. by numbers from 1 to 5 inc.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?) *xxxxxx*

8. Indexing *Report #114, is the index to this report, The title to report #114, the same as this report - Index added.*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Typed, and Hdw. Throughout, March, 16-1933, for each petition.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *1-File drawer- 11" X 5" X 18" 5-Petitions.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *1-File drawer, Petitions- March, 16-1933- Against East Wall, Met. Dist. Office, Towson Court House.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Records good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

The cards in report #114, are Albeda, but contain numbers referring to this report #115, this report is therefore Numer., by numbers from 1 to 5 with corresponding numbers on cards in report #114.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
<p>"Petitions for the extension of the Metropolitan district Boundary Line" (Index)</p>	<p>March, 16- 1933--</p>	<p>Alpha, by names of locations.</p>	<p>This report is the index to report No 115.</p>	<p>Typed on plain cards.</p>

E. Wall, Met. Dist. Office.

Caution. These cards are the guide to the records in report No 115. Please see attached.

Total no. of vols. or f.d.'s 1-F.B.
 Average no. of pages _____
 Estimated no. of papers 5. cards.

Size: largest H. W. T.
 smallest 4 x 5 1/2 x 8 3/4.

Jawson Court House, June, 7-1940
 C. K. House.

Charles K. Hause
(Worker's full name)

6/7/40
(Date)

114
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.

Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) Office which made the record, if different

Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Petitions for the extension of the Metropolitan District Boundry Line (Index)"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates "March, 16-1933--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Petitions for the extension of the Metropolitan District Boundry Line.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents 3" X 5" Cards, Typed as follows --
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,

Petition No
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

Name of Street - Road - Ave.,
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Date.

Locations as - Towson - Cockysville - Reisterstown,
+ so on.

Refer to drawing # 3.

6. Contents—continued

7. Arrangement *Alpha, by names of towns.*

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

xxxxx

8. Indexing *This is the index to report #115. Title of report #115 is "Petitions for the extension of the Metropolitan District Boundry line"*

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Typed on plain cards.*

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *1-File box - 4" x 5 1/2" x 8 3/4" 5, cards.*

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *1-File box - March, 16-1933, Against East Wall, Met, Dist., Office, Towson Court House.*

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Records good.*

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Item, 7- These cards are arranged Alpha, by the location, or the town from which the Petition was made.

Item, 6 - Contents, these cards are numbered as - Petitioner 1. Petitioner 2. and so on to #5 inc. This is the guide to the records in report #115.

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Petitions"
(Index for)

July, 18-
1924--

Alpha, by
Streets, Avenues,
& Roads.

This report is the index on plain
for Report cards.
no 112.

E. Wall. Sect. 1, Dist. Office.

contents. Names of streets - Avenues -
Roads, and the locations.

Total no. of vols. or f.d.'s 1-F.B.
Average no. of pages _____
Estimated no. of papers 400 cards.

Size: largest
smallest

H. W. T.
4 X 5 1/2 X 8 3/4.

Jawson Court House, June, 7-1940

C. K. House.

Charles K. House
(Worker's full name)

6/7/40
(Date)

113
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Md.

Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)

Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title (Index for) "Petitions"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates "July, 18-1924--"
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-File box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Petitions
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents 3" x 5" cards, typed on these cards are -
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Names of Streets - Avenues - Roads. And the locations such as - Towson - Reisterstown - Cockysville - & Etc.,

6. Contents—continued

7. Arrangement *Alpha, by Street-Avenues-Roads.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *This is the index for report #112. XXXXX*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Report #112 is titled—"Petitions"

9. Writing *Typed on plain cards.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *1-File box- 4" x 5 1/2" x 8 3/4"* *About-400.CARDS.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *1-File box-"Index for Petitions"*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
July, 18-1924-- Against East Wall, Met. Dist. office, Towson Court House.

12. Other information *Records good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

Refer to drawing #3 regarding this report.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
---	---------------------------	-------------	----------	---------

"Time Sheets"
(Day Labor time sheets)

Oct, 16 -
1931 --

Chrono., by
date on time
sheets.

None

Handw.,
on ptd.
forms.

For contents please see attached.

E. Wall, Mkt., Dist., Office

Total no. of vols. or f.d.'s 3-F.Ds.
 Average no. of pages
 Estimated no. of papers 8,800 time sheets

Size: largest
smallest

H. W. T.
12 X 13 X 24.

Jawson Court House. June, 7-1940.
C. K. House.

Charles K. Hause
(Worker's full name)

6/7/40
(Date)

116
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Md.

Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Time Sheets" (Day Labor Time Sheets)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

2. Dates October, 16-1931--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3-File drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 1-File drawer labeled-Time Sheets. 2-File drawers No label
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Please see attached.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *Chron. by date on Time sheet.*

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Hdw. on Ptd. form.*

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *3-File drawers 12" X 13" X 24"*

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

About, 8,800. Time Sheets

11. Location by dates and quantities *3-File drawers "Time Sheets" Oct, 16-*

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

1931-- Against East Wall, Met. Dist. Office, Towson Court House.

12. Other information *Records good.*

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Title. "Time Sheets"

From, October, 16th, 1931, to December, 30th, 1936, these time sheets are in loose form in the file drawer. ①

Starting December, 31st, 1936, the time sheets were made into loose leaf books, on the front of these books was placed a label as follows —

Baltimore County, Metropolitan District
Force Account ②

1. To. 72.

December, 31st, 1936, To February, 24th, 1937

The above is the labeling on the first loose leaf book, the other books run consecutively in numbers from 73 up and chron., by dates from February, 25th, 1937, forward. ③

Please note, these time sheets were not numbered from October 16-1931 to December, 30-1936.

C. K. Hause

Title - "Time Sheets" (Day Labor) Reports, #. 116
Drawings, #. 2.

This report is contained in Three (3) file drawers.
One file drawer labeled - Time Sheets.
Two file drawers No label.

In the file drawer labeled, Time Sheets, there are about
2500. time sheets, dates - from, October, 16-1931 to
December, 30-1936

In the other cabinet, the 3rd file drawer down, there are
5252. time sheets, dates, December, 31st, 1936. to
August, 31st, 1939. These are numbered from # 1 to
5252 in consecutive order.

In the bottom drawer, there are 1086 time sheets, dates
September, 1st, 1939, to December, 5th, 1939.
These are numbered 5253, to 6338, in consecutive
order.

Starting, December, 31-1936, forward, the time sheets are numbered
they run in consecutive order, from, No. 1 to 6338

For the 3 file drawers there is a grand total of
about 8,838. Time Sheets.

These Time Sheets are Arr., Chron., by Dates time sheets
are dated.

The attached double side form was discontinued, November, 1937

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Agreements"
(General)

Feb, 19-
1925--

Number, with corresponding number on index cards.

Report No 118 is the index to this report.

Typed on plain sheets.

Wall, Post, Dist. Office.

For contents, please see attached.

Total no. of vols. or f.d.'s 1-F.D.

Average no. of pages

Estimated no. of papers 82. agreements.

Size: largest

smallest

H. W. T.
11 X 5 X 18.

Towson Court House. June, 7-1940.

C. K. House.

Charles K. House
(Worker's full name)

6/7/40
(Date)

117
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore, State Md.
Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Agreements" (General)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates "Feb. 19-1925--"
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1-File drawer
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling Agreements.
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These are the actual Agreements—each agreement is type written sheets, placed in heavy paper folders, on the folders is typed—Assignment, and the names of those involved.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *Numer.* (Note explanation)
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Report #, 118 is the index to this Report* **XX**
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Report #118, Titled (Agreements (Index Cards))

9. Writing *Typed on plain sheets.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *1-File drawer, 11"X5"X18"* *82-Agreements.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *1-File drawer, Agreements, Feb, 19-1925--*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Against East Wall, Met., Dist., Office.

12. Other information *Records good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in Item 2)

Each agreement is numbered, and the corresponding number is on the index card in report #118.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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"Agreements"
(Index Cards)

Feb, 19-
1925--

Alpha, by
name of
those in
agreement.

This report is
the index to
report no
117.

Typed on
plain
cards.

E. Wall, Sect., Dist. Office.

For contents, please see attached.

Total no. of vols. or f.d.'s 1 F.B.
Average no. of pages
Estimated no. of papers 82, cards.

Size: largest 11. W. T.
smallest 4 1/2 x 5 1/2 x 10.

Jawson Court House,
©. K. Hume.

Charles K. House
(Worker's full name)

6/7/40
(Date)

118
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.
Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office, which made the record, if different)
Address of office of custody Jawson Court House, Jawson, Ind.
(Name of building, room number, street address)

1. Title "AGREEMENTS" (Index Cards)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)
- or both
2. Dates "Feb., 19-1925--"
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1-File Box
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling Agreements.
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records NONE
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These are 3"x5" Cards, and have the following - (Assignment), Names of people involved, and Location of Place in question, the cards are numbered from 1 to 82, consecutively.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
- These cards have no dates on them. The dates on the Agreements in report #, 117. are the same for these cards.
- This report is an Index for report #, 117.

6. Contents—continued

7. Arrangement Alpha, by names of those in agreement
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None (This is an index to report #117) XX
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Report #117 Titled (Agreements (General))

9. Writing Typed on plain cards.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size 1-File box, 4 1/2" X 5 1/2" X 10" 82, cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File box, Agreements (Index Cards)
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
(Feb-19-1925) Against East Wall, Met., Dist., Office.

12. Other information Records good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Please refer to drawing # 3.

Report #117, Agreements, have corresponding numbers to those on the cards.

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
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"Service Extension agreements"
(Index)

(May 24 - 1937--)

Alpha, by names of Parties to the Agreements

This report is the index to report no 120.

Typed on plain cards.

E. Wall. West, Dist. Office.

For contents please see attached.

Total no. of vols. or f.d.'s 1-F.B.
 Average no. of pages _____
 Estimated no. of papers 169.Cards.

Size: largest _____
 smallest _____

H. W. T.
 4 1/2 x 5 1/2 x 10.

Lawson Court House, June, 7-1940.

© K. Hause.

Charles K. House
(Worker's full name)

6/7/40
(Date)

119
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore, State Md.
Name of agency or office Baltimore County Metropolitan district Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Service Extension Agreements" (Index)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)
2. Dates "May, 24-1937--" (see explanation below)
or both (Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1-File box.
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling Easement Deeds and Agreements. (see explanation)
(Explain fully; years; numbers; letters; number of records so labeled) Reverse side
5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These are 3"x5" Index Cards bearing the names
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.
of the parties involved, and numbered from 1 to 169.
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
Report #120, has corresponding numbers.
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

This is the index for report #120.
These Index cards have no dates on them, but the
dates on report # 120 are to be applied to
this report also.

6. Contents—continued _____

7. Arrangement Alpha, by names of Parties to the Agreements.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing This report is the Index to report # 120. xxx
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Report #120 Titled (Service Extension Agreements)

9. Writing Typed on plain cards.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1-File box, 4 1/2" X 5 1/2" X 10" 169, cards.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-File box, (May 24-1937) Index, Against East Wall, Met., Dist., Office.
(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Please Note, Item, 4-Labeling- The Labeling is Easement Deeds and Agreements, The contents are- Easement-Deeds, and- Agreement-Index cards, This one file box contains the Index cards for the three sets of records mentioned above.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. f.d.	Arrangement	Indexing	Writing
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"Service Extension Agreements."

May, 24 - 1937 - Numer. by numbers from no 1 to 169.

Report no 119, is the index to this report.

Typed on plain sheets.

F. Wall, Mex. Dist. Office.

For contents please see attached.

Total no. of vols. or f.d.'s 2-F.D.s.
 Average no. of pages
 Estimated no. of papers 169 agreements.

Size: largest smallest

H. W. T.
11 X 5 X 18.

Lawson Court House, June, 7-1940.

C. K. Haize.

Charles K. Hause
(Worker's full name)

6/7/40
(Date)

120
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore, State Md.
Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Towson Court House, Towson, Md.
(Name of building, room number, street address)

1. Title "Service extension agreements"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates May, 24-1937--
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 2-File drawers.
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling As titled.
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These are agreements for the extension of pipe, they are type written sheets, placed in a heavy paper folder, type on front of folder is Between Commissioners of Baltimore County, & the name of the other party involved. Also the Job Number
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Numer. by numbers from 1 to 169 consecutively
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Report #119 is the index for this report xxx
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
Report #119-Titled (Service Extension Agreements Index)

9. Writing Typed on plain sheets.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 2-File drawers, 11" X 5" X 18" 169-Agreements.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 2-File drawers, Service extension
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
agreements, May-1937-- , Against East Wall
Met. Dist. Office.

12. Other information Record good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

These agreements are numbered from 1 to 169
consecutively, and are considered by the office
as Numer. Corresponding Number on index cards, Report #119.
These files started in May, 1937

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or f.d.	Dates covered in vol. f.d.	Arrangement	Indexing	Writing
--	----------------------------	-------------	----------	---------

(1 file drawer labeled)
Metropolitan Refund

Jan. 22 -
1924 - -

These records
not arr. in
any manner.

None.

Typed
on plain
Paper.

E. Wall, Asst. Dir., Office.

For contents please see attached.

Total no. of vols. or f.d.'s 2-F.D.s.
 Average no. of pages _____
 Estimated no. of papers 4,000.
 " 100.

Size: largest H. W. T. 12x13x24.
 smallest 11x5x18.

Lawsen Court House, June 7-1940.

C. K. Hause.

Charles K. House
(Worker's full name)

6/7/40
(Date)

121
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.

Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)

Address of office of custody Towson Court House, Towson, Ind.
(Name of building, room number, street address)

1. Title Money received for Plumbing permits - Service Charge - Inspection Charge - Sewer Connection Charge.
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates January, 22-1924-- (see attached)
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-File Drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 1-File drawer labeled-Metropolitan Refund; 1-File drawer No label
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Plain sheets typed as follows - Balto. Co., Metropolitan Dist., Money rec. from plumbing permits, turned over to the treasure, and the date the money was turned over to the Treasure.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *These records are not arranged in any manner*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Typed on plain paper*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *1-File drawer - 12" X 13" X 24" About-1,000, Sheets.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1-File drawer - 11" X 5" X 18" About-100, Sheets.

11. Location by dates and quantities *2-File drawers, Jan. 22-1924 -- Against East Wall, Met. Dist., Office.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Reports Nos. 27 and 28, have the same Title, both of these reports cover the same subject, but where as report #27, covers the Metropolitan District, Report #28, covers Towson, only, and is a separate record.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

The Metropolitan district, report No 27.
The Towson district, report No. 28

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Please note item 10.

Item, 10- 1- file drawer, 11" X 5" X 18" about 100 sheets
this file drawer contains 1939-- only Metropolitan district.

Item, 10- in report No. 122, is

Item, 10- 1- file drawer, 12" X 13" X 24" about 1,000 sheets
this file drawer contains Jan., 22, 1924 -- both the
Jawson district, and the Metropolitan district, there
are no duplications.

Item No., 7.

The names, and the dates, 1924 -- are all mixed
these records can not be assumed to be in any
arr.,

Please note, the file drawer, 12 X 13 X 24, carries the
over flow from file drawer, 11 X 5 X 18, as this drawer
fills, the records are transferred to the larger drawer.

Item No., 4.

One file drawer labeled, Metropolitan Refund, this is incorrect
these records are not refunds, they are monies received for permits
- Inspection charges - Connection charges.

C. K. Hause

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

(1 file drawer labeled)
Metropolitan Refund.

Jan. 22 -
1924 - -

These records
are not
arr. in
any manner.

None

Typed on
plain
sheets.

E. Wall, Met. Dist. Office.

For contents please see attached.

Total no. of vols. or f.d.'s 2-F.Ds.
Average no. of pages _____
Estimated no. of papers 1000.
" " 100.

H. W. T.
Size: largest 12x13x24.
smallest 11x5x18.

Sawson Court House, June, 7-1940.

C. K. House.

Charles K. House
(Worker's full name)

6/7/40
(Date)

122
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.

Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)

Address of office of custody Towson Court House, Towson, Ind.
(Name of building, room number, street address)

1. Title (Money Received for Plumbing Permits - Service Charge - Inspection Charge - Sewer Connection Charge.)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates January, 22-1924 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2-File drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 1-File drawer labeled - Metropolitan Refund. 1-File drawer No label.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Plain sheets typed - Balto. Co., Metropolitan dist., Money Rec. from Plumbing permits, turned over to the treasure, and the date money was turned over.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *These records are not arr. in any manner*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Typed on plain sheets 1924 --*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *1-File drawer - 12" X 13" X 24" About 1,000 sheets.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1-File drawer - 11" X 5" X 18" About 100 sheets

11. Location by dates and quantities *2-File drawers, Jan. 22-1924 --*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Against East Wall, Met. Dist. Office.

12. Other information *Records good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)
The one file drawer, 11 X 5 X 18, contains Metropolitan district records, Jan., 1939 --, this is for report, 121.

The file drawer 12" X 13" X 24" is report, 122, Towson district.

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Jawsan Court House

Report, # 122.
Drawing, #. 3.

Reports nos. 121, & 122 have the same title,
Report no. 121 covers the Metropolitan district
whereas Report no. 122 covers only the Jawsan
district.

These are two separate records that
cover the same subject.

C. K. Hause

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

"Plumbers Register"
(This is the index to Report No. 124)

Feb. 25-
1926--

Chrono. by date the Plumber Registered.

This is the index to report 124.

Hdw., on Ptd. head.

Under cover in center of Hist. Dist. Office.

For contents please see attached.

Total no. of vols. or f.d.'s 1-Vol.
Average no. of pages 152
Estimated no. of papers

Size: largest
smallest

H. W. T.
13 X 15 1/2 X 3/4.

Lawson Court House, June, 7-1940.

C. K. House.

Charles K. House
(Worker's full name)

6/7/40
(Date)

123
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.
Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)
Address of office of custody Lawsan Court House, Lawsan, Ind.
(Name of building, room number, street address)

- Title "Plumbers Register" (This is the index to report #124)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates Feb. 25-1926 --
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1-Vol. Bound.
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling As titled
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents See attached.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chron. by Date the Plumber Registered
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing This is the index to report #124 Title for report #124 "Plumbers Bonds"
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hdw. on ptd. head
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1-Vol. 13" X 15 1/2" X 3/4" 152. PP.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 1-Vol. "Plumbers Register," Feb. 25-1926
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Under Counter, in Center of Office, Met. Dist.

12. Other information Vol. in good condition.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Towson Court House, Metropolitan Dist., Dec. 18-39

Report, #. 123

Drawing #

Title - Plumbers Register (this is the index to report # 30)

Date - Feb., 25-1926 --

Quantity - 1 - Bound Vol.,

Labeling - as titled

Dis. Min. none

Contents.

Date. Name of Company. Address of Company. Name of Representative. AMt. Rec. Rem

arranged - Chron., by date of Plumbers registration, each registration
 is numbered to control the indexing of report # 124 ^{the numbers run consecutively from 1 to 676.} _{Having corresponding numbers.}

Index - this is the index to report # 124 - Title of report # 124
 is - ("Plumber Bonds")

~~Writing, typed on ptd., from Hdwr., signatures.~~

~~Size~~

Writing, Hdwr., on ptd., head.

Size. 1. Bound Vol., 13" x 15 1/2" x 3/4 152 PP. Page.
last entry on page 18.

Tawson Court House, Metropolitan District, December, 18-1939

Report No. 123

Drawing No.

Title - Plumber's Register (Index to Report No. 124)

Item. 10 - 1-Vol., ^{H.}13" X ^{W.}15¹/₂" X ^{T.}3³/₄" - 152 PP.

This Vol., has 76 Sheets numbered from 1 to 152 consecutively, making 152 pages.

Both sides of each sheet are numbered.

Pages Nos., 13 & 14, are missing.

Labeling -

Plat Book

A. A. H No 1

Calvert County

1930

Discontinued & missing records -

Prior to 1882, fire destroyed all records,
From 1882 - 1930 Plats of Estates, and
forms were kept in Land Records volumes.

Arrangement - Numerically, according
to Plat number, from back of Vol. to front.

Indexing - Alphabetically, in name
of development or Road, in back of Volume.

BOAT LIEN DOCKET, 1893--. 1 vol. (T.B.T. No. 1)

Record of claims for money due for labor or materials, giving names of lienor and lienee, amount of claim, description of boat, whether newly built or repaired, certification of notary, itemized list of claims, and date of recording. Arr. chron. by date of recording. Indexed alph. by name of lienee. Hdw. 300 pp. ~~14~~¹⁷/₂ x 12 x 2. Vault.

17 1/2 ✓

52

Boat Lien Docket, 1893 --.

1 Vol. (T.B.T. No. 1)

Record of claims for money due for labor or materials, giving names of licitor and licensee, amount of claims, description of boat, whether new or built or repaired, ~~list of materials~~, ~~hours of labor~~, certification of notary, itemized list of claims, and date of recording. Arr. Chron. by date of recording. Indexed Alph. by name of licensee. Hds. 300 pp. 14 1/2 x 12 x 2. V. net.

Md. Records. — 1747

An act to prevent the removal of the records from the public ^{offices} offices. May, 1747, ch. 3. 1silly vol. 1,

Note — the first 9 sections of this act are unimportant.

Sec. 10. No Clerk or register within the province shall at any time remove or cause to be removed any books, papers or other records, out of their respective offices, under penalty of ten pounds, current money for every such offence.

— 1748

An act to enable the several and respective County Clerks within the province to remove some of the County records and papers from the public offices. May, 1748, ch. 7. 1silly vol. 1.

Secs. 2 and 3, This act enables the County Clerks to remove the last recording book for Judgements, with the four last Courts dockets and papers, and the same do keep in their own houses, or other convenient places, for such time as to them shall seem necessary, without incurring the penalties of the Act of May 1747, ch. 3.

BOAT LIEN DOCKET, 1893--. 1 vol. (T.B.T. No. 1).

Record of liens against boats, giving date recorded, names of lienor, lienee, and boat, nature and amount of lien, and signatures of notary, justice of the peace, attorneys and clerk. Arr. chron. by date recorded. Indexed alph. by name of lienee. Hdw. 300 pp. $17\frac{1}{2}$ x 12 x 2. Clerk's vault.

Boat Lien Docket, 1893--. 1ool. (J. B. J. no. 1).

Record of liens against boats, giving date recorded, names of lienor, lienee and boat, nature and amount of lien, signatures of notary, justice of the peace, attorneys, and clerk. Arr. chron. by date recorded. Indexed alph. by name of lienee. Haw. 300 pp.
17 1/2 x 12 x 2. Clerk's vault.

Clara Wilson

(Worker's full name)

12/15/38

(Date)

57
22

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House W. Frederick
(Name of building, room number, street address)

1. Title "Boat Lien Docket"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1893
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; other)

4. Labeling Boat Lien Docket ns I. T. B. T.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No records of this kind found prior to above date.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents The purpose of this record is to lay claims on boats for debt. Giving names of claimants, name of boats & owners, account of statements and amount of claim. Signatures of Notary Public, Justice of Peace, Attorneys & Clerks.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

53

6. Contents—continued

7. Arrangement *Chronological as rec'd. by Clerk.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)
8. Indexing *Alphabetical in surnames of Claimant*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to the title and identification number)
in front of volume.
9. Writing *Handwritten.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size *17 1/2 x 12 x 2* *300 Pages*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In vault of Clerk's office*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)
ground floor, Court House.

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

STET DOCKET, 1883--. 1 vol.

Record of steted cases, giving court term, names of attorneys, plf. and deft., case no., and type of proceedings. Arr. chron. by date of recording. Indexed alph. by name of deft. Hdw. 132 pp. 14 x 8 $\frac{1}{2}$ x $\frac{1}{2}$. Office.

53

53

Stat Decret, 1883--

1 Vol.

Record of settled cases, giving court town,
names of attorneys, pte and deft. case nos,
and type of proceedings. Arr. Chron. by
date of recording. Indexed deph. by name
of deph. 132 pp. 14 x 8 1/2 x 1/2. Off. a

STET DOCKET, 1883--. 1 vol.

53
~~35~~

Record of steted cases in circuit court, giving names of plf. and deft.,
docket no., nature of case, ^{with} date recorded and steted. Arr. chron. by
date recorded. Indexed slgh. by name of deft. Hdw. 132 pp. 14 x 8 $\frac{1}{2}$
x $\frac{1}{2}$. Clerk's office.

Stet Docket, 1883--. 1 vol.

53

Record of settled cases in circuit court, giving names of plf. and
def., docket no., nature of case, date recorded and settled.
Arr. chron. by date recorded. Indexed alph. by name of def. Hdw.
132 pp. 14 x 8 1/2 x 1/2. Clerk's office.

Clara M. Wilson

(Worker's full name)

12/20/38

(Date)

53
35-
23-

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Cabot State Maryland

Name of agency or office Clerk's Office
(Office of custody Office which made the record, if different)

Address of office of custody _____
(Name of building, room number, street address)

1. Title " Stet Rocket "
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both) 1883
2. Dates _____
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes, file drawers; file boxes; bundles; other)

4. Labeling Stet Rocket
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Names of Defendants & Plaintiffs, dates, nature of cases pending, the appearance of defendant & action taken.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 2-13HR, such forms should be filled out and attached)

These are what might be called "dead" cases, but can be called back if necessary

6. Contents—continued

7. Arrangement

Chronologically as received & recorded by Clerk
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetically in surnames of defendant in front of volume.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

14 X 8 1/2 X 2 inch
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
132 Pages.

11. Location by dates and quantities

In safe in Clerk's office, ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

MECHANIC'S LIEN DOCKET, 1889--. 2 vols. (No. 1 J.S.; No. 1
A.A.H.).

Record of claims for money due for labor or materials, giving names of
lienor and lienee, amount of claim, description and location of build-
ing and material, certification of notary, itemized list of claims,
and date of recording. Arr. chron. by date of recording. Indexed alph.
by name of lienor. Hdw. Aver. 400 pp. 17 x 12 $\frac{1}{2}$ x 2. Vault

54

Mechanic's Lien Docket,
1889--. 2 vols. (No. 1 P.S.; No. 1
H.F.H.).

Record of claims for money due for labor or
materials, giving names of lienor and lienor,
amount of claim, description and location
of building and materials, certification of
notary, itemized list of claimers, and date
of recording. Str. Chron. for date of recording.
Indexed repr. by name of lienor. Haw.
H557. 400 pp. 14 x 12 1/2 x 2. Vault

MECHANIC'S LIEN DOCKET, 1889--. 2 vols. (J.S. No. 1;
A.A.H. No. 1).

Record of liens against property for labor and material furnished,
giving names of lienor and lienee, nature of lien, itemized list of
bills rendered, date recorded, date and amount paid, date of release,
and names of attorneys and clerk. Arr. chron. by date recorded.
Indexed alph. by name of lienee. Hdw. Aver. 400 pp. 17 x 12½ x 2.
Clerk's vault.

Mechanics' Lien Docket, 1889--. 2 vols. (J.S. no. 1;
A.A.H. no. 1).

Record of liens against property for labor and material furnished, giving names of lienor and lienee, nature of lien, itemized list of bills rendered, date recorded, date and amount paid, date of release, names of attorneys and clerks. Arr. chron. by date recorded. Indexed alph. by name of lienee. Haw. Over. 400 pp. 17 x 12 1/2 x 2. Clerk's vault.

ACCOUNT NO. _____

SHEET NO. _____

NAME

TERMS.

ADDRESS

RATING.

CREDIT LIMIT.

DATE

ITEMS

Folio

✓

DEBITS

DATE

ITEMS

Folio

✓

CREDITS

Charles K. House
(Worker's full name)

6/11/40
(Date)

36
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.

Name of agency or office Baltimore County, Metropolitan district office
(Office of custody) (Office which made the record, if different)

Address of office of custody Jawson Court House, Jawson, Ind.
(Name of building, room number, street address)

1. Title (Metropolitan Fund)
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates May 1924 to Dec. 30-1930.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-Vol.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling No Labeling
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This is a record of a fund + Loan.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.

Metropolitan District Fund.
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by

Construction Fund.
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

11	11	<u>Sinking</u>	"
11	11	<u>1st Loan.</u>	
11	11	<u>2nd</u>	"
11	11	<u>3rd</u>	"
11	11	<u>4th</u>	"

6. Contents—continued _____

7. Arrangement *Chrono., by date of entry for each item.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None.*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Hdw.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *1-Vol. 10 X 13 1/2 X 2 1/2. 250. PP.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *1-Vol. May 1924 to Dec., 30-1930, on shelf in attic, S. Wall.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
---	---------------------------	-------------	----------	---------

No Labeling.

May, 1924
 TO
 Dec. 30 -
 1930.

Chrono. by
 date of entry
 for each item.

None.

Hdw.

on shelf S. Wall, in attic.

contents.

Metropolitan Dist. Fund
 " " Const. "
 " " Sinking "
 " " 4th loan.
 " " 3rd "
 " " 2nd "
 " " 1st "
 " " "

Total no. of vols. or f.d.'s 1-Vol.
 Average no. of pages 250.
 Estimated no. of papers _____

H. W. T.
 Size: largest 10 X 13 1/2 X 2 1/2
 smallest

Lawson Court House, June, 11-1940

C. K. House.

Charles K. House
(Worker's full name)

6/13/40
(Date)

132
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Ind.

Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)

Address of office of custody Lowson court house, Lowson, Ind.
(Name of building, room number, street address)

1. Title "Field Notes - Sub-Districts"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1925--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 18 - File Drawers, 10, Bundles.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling as titled
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This is a record of field notes on work being done on streets.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by their headings, etc. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.)
Dates - Street names - Contract nos., please see attached.

6. Contents—continued

7. Arrangement *Alphabet by Street Names.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handw.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size *18-Fil drawers. 9 X 5 1/4 X 18. about 35,000. 7. 9.*
10-Bundle. 7 1/4 X 9 1/2 X 6 " 10,000.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *6-fil drawers in one cabinet against N. Wall. 12, 7. D. in cabinet against E. Wall.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

Field Notes -
 Sub-District No
 (The file drawers are numbered like this)
 (3 file drawers No) 1
 2 " " " 2
 4 " " " 3
 1 " " " 4
 1 " " " 5
 4 " " " 6
 2 " " " 7
 1 " " " 8

1925--

Alphabetical by street names.

None

Hdw.

W. H. T. Dist. Drafting Room

Contents - see attached

10. Bundles.

Total no. of vols. or f.d.'s
 Average no. of pages
 Estimated no. of papers

18. F.D.

Size: largest smallest

H. W. T. 9 x 5 1/4 x 18.

Jawsand Court House, Met. Dist., June, 13 - 1940
 C. K. House.

Charles K. House

(Worker's full name)

6/13/40

(Date)

133

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore State Md.

Name of agency or office Baltimore County Metropolitan District Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Jawson Court House, Jawson, Md.
(Name of building, room number, street address)

1. Title "Inspectors Daily Report Water Construction."
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1925--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 7-File drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Inspectors Reports, Water, Sub-District.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records none
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Inspectors daily report on the progress of
Water construction, and condition of material, and
quantities of materials used.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Chron. by dates of Reports.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Hdw.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *7-File drawers, 9" X 5 1/4" X 18"* *about 10,000.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *7-F.D. 1925-- Int. Dist. office*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

All markings on outside of vols. or fd.

Dates covered in vol. fd.

Arrangement

Indexing

Writing

Inspectors Reports Water
Sut - District
Nos., 1-2-3-4-5-6-7-
8.

1925--

Chrono. by
date of
Inspection.

None.

Hdw.,

For contents please see attached.

N. Wall, Sut., Dist. Office
Dougherty Room.

Total no. of vols. or f.d.'s 7-F.Ds.

Average no. of pages

Estimated no. of papers 10,000. about.

Size: largest
smallest

Jawson Court House, June 13-1940, Sut. Dist.
P. H. House.

Charles K. House
(Worker's full name)

6/17/40
(Date)

134
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore, State Ind.

Name of agency or office Baltimore County Metropolitan district office
(Office of custody) (Office which made the record, if different)

Address of office of custody Towson Court House, Towson, Ind.
(Name of building, room number, street address)

1. Title "Job Orders"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 --
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5-File Drawers.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Job Orders, see addenda
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents This is a record of words that has been done, Card board folders containing Drawings & Job Orders, numbered from 1 to 2707.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement Chronology by Job Order Number 1 to 2707.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten & Drawings.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 5-File Drawers, 13 X 15 X 24. about 8,000 Drawings & job orders.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities 5-File Drawers E. Wall, Met. Dist. Office.
1924 --
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information good.
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

All markings on outside of vols. or fd.	Dates covered in vol. fd.	Arrangement	Indexing	Writing
Job-Orders, 1-150	1924--	Chrono. by Job order number	None	Hdw. + Drawings
Job-Orders, 151-612		1 to		
Job-Orders 613-1622				
<p>(I.F.D. no labeling 1623 to 1937. I.F.D. no labeling, 1938 to 2707)</p>				

E. Wall, Dist. Dist. Office.

Contents - Card board folder numbered from No. 1 to 2707 containing Drawings + Job orders.

Total no. of vols. or f.d.'s 5-F.Ds. H. W. T.
 Average no. of pages _____ Size: largest
 Estimated no. of papers _____ smallest 13x15x24.
 about 8,000 Job orders + Drawings.

Lawson Court House, June, 17-1940.
 Met, Dist.
 C. K. Hause.

LAND RECORD, 1882--. 56 vols. (labeled by liber of clerk and numbered).

Copies of instruments pertaining to real property, including deeds, leases, agreements, right-of-ways, powers of attorney, and assignments.

Contains: Plat Record, 1882-1929, entry ; (Corporation Record), 1882--, entry ; Land Record Mortgages, 1882-1924⁵, entry ; Chattel Mortgages and Bills of Sale, 1882-1915, entry ; Record of Bonds, 1882-1901, entry . ^{Plat Book, entry} Arr. chron. by date of recording. Indexed alph. by names of grantor and grantee, direct and reverse. Separate index entry . Hdw. 1882-1926; typed 1926--. Aver. 588 pp. 18½ x 13 x 3.

Vault.

59

56
LAND RECORD, 1882--. ~~57~~ vols. (labeled by liber of clerk
and numbered). ~~Index covering Record of Old Deeds, 1882-1892 do.~~

Copies of instruments pertaining to real property, including deeds,
leases, agreements, right-of-ways, powers of attorney, and assignments.

Contains: Plat Record, 1882-1929, entry ; (Corporation Record), 1882--,
entry ; Land Record Mortgages, ¹⁸⁸²⁻¹⁹²⁴ ~~1925--~~, entry ; Chattel Mortgages and
Bills of Sale, 1882-1915, entry ; Record of Bonds, 1882-1901, entry .
Arr. chron. by date of recording. Indexed alph. by names of grantor and
grantee, direct and reverse. Hdw. 1882-1926; typed 1926--. Aver. 588
pp. 18½ x 13 x 3. Vault.

Separate index (~~to~~ ~~the~~ ~~entry~~) entry ,

~~Check 2 vols. Record of Old Deeds; also for Commission Record.~~

Chronic 2 Vols.

Record of old deeds, also for commission record.

Ar. 588 pp. 18 1/2 x 13 x 3. Vault.

land record, 1882 -

55 Vols. (labeled by
liber of clerk and
numbered).

Copies of instruments pertaining to real property
including deeds, leases, agreements, rights of ways,
Records of attorney, and assignments. Contains:

Plat Record, 1882-1929 entry - (Corporation Record) 1882 -

entry -; Land Record Mortgages 1920 - entry; ~~Chattel~~

~~Chattel~~, Chattel Mortgages and Bills of Sale, 1882-1915,

entry -; Record of Bonds 1882-1901, entry. Ar.

Chron. by date of recording, Indexed alphabet, by
name of grantor and grantee, direct and reverse

Hds: 1882-1926, Typed 1926 - Mortgages 1882-1914

LAND RECORD OLD DEEDS, 1812-81, scattered dates. 1 vol.

(S.S. No. 1)

Copies of instruments pertaining to real property, re-recorded because of destruction of original record by fire. Contains: 7 marriage records, 1867-81, entry . Arr. chron. by date of recording. Indexed alph. by names of grantor and grantee, direct and reverse. Separate index? entry . Hdw. 500 pp. $18\frac{1}{2}$ x 13 x 3.

See ch. 116, 1886; Art. 5-Sec. 107, 1888, 1930 code.

Land Record Old Deeds,
1812-81, scattered dates, 1 Vol.
(S. 9. No. 1)

Copies of instruments pertaining to real property, re-recorded because of destruction of original record by fire. Contains 4 marriage records, 1867-81, entry. Arr. Chron. by date of recording. Indexed Alph. by names of grantor and grantee, direct and reverse. ~~See~~ Separate index? entry. H.W. 500 pp. 18 1/2 x 13 x 3.

See Ch. 116, 1886; H.R. 5. See, 10 1/2 x ¹⁸⁸⁸ 1930 code.

md. Insolvent debtors, - 1830

A further supplement to the act for the relief of insolvent debtors.
1830, ch. 130. Darsey's Vol. 2. P. 1003.

- Sec. 1. On application for the benefit of the insolvent laws it shall not be necessary to produce evidence of confinement in jail, Court to proceed as though such evidence had been produced.
- Sec. 2. Personal discharge may be granted, by the Court, from arrest in civil process until the return day.
- Sec. 3. On refusal or inability to comply with the provisions of the insolvent laws, the Court to proceed in the usual manner,
-

(CORPORATION RECORD), 1882--. In Land Record, entry .

Copies of incorporation papers of business units, societies, churches and fire companies, including articles of incorporation, articles of amendment, stock issuance statements, articles of dissolution, articles of revival, and merger agreements, giving name of corporation, date, names and addresses of incorporators, purpose of the corporation, date, names of witnesses, certification of notary public, date of receipt and approval by the State Tax Commission, 1916--?, where recorded in the charter record of the State Tax Commission, Certification by the judge of the circuit court, 1882-?, by the State Tax Commission (dates)? amount of capital, amount of bonus tax, recording fee, and date of recording by the clerk.

recording fee, and date of
recording by the clerk.

(Corporation Record)

1882 - In book

Record, entry -

Copies of incorporation papers of business units, societies,
churches and fire companies, including articles of incor-
poration, articles of amendment, stock issuance
statements, articles of dissolution, articles of revival,
and merger agreements, giving name of corporation,
date, names and addresses of incorporators,
purpose of the corporation, date, names of witnesses,
certification of notary public, date of receipt
and approval by the State Tax Commission, 1916 - - ?
where recorded in the charter record of the
State Tax Commission, certification by the judge
of the Circuit Court, 1882 - ? by the State Tax Commission
(data)? Amount of capital, amount of business tax

LAND RECORD MORTGAGES, October 14, 1925--. 12 vols. (labeled
by liber of clerk and numbered). 1882-October 13, 1924⁵ in
Land Record, entry .

Copies of land mortgages, giving names of mortgagor and mortgagee, amount
of loan, description of property, terms of repayment, interest rate, and
certificate of clerk stating date satisfied. Arr. chron. by date of re-
cording. Indexed alph. by names of mortgagor and mortgagee, direct and
reverse. Hdw. on ptd. form. Aver. 588 pp. 18 $\frac{1}{2}$ x 13 x 3. Vault.

October 14,
LAND RECORD MORTGAGES, 1925—. 12 vols. (labeled by liber
of clerk and numbered). *October 13,* 1882-1924 in Land Record, entry .
based
Copies of mortgages, giving names of mortgagor and mortgagee, amount of
loan, description of property, terms of repayment, interest rate, and
certificate of clerk stating date satisfied. Arr. chron. by date of
recording. Indexed alph. by names of mortgagor and mortgagee, direct
and reverse. Hdw. on ptd. form. Aver. 588 pp. 18½ x 13 x 3. Vault.

Land Record Mortgages
1925 - - 12 Vols. (labeled
by librs of clerk and
numbered) 1882-1924 in
Land Record entry -

Copies of mortgages giving names of mortgagor
and mortgagee, amount of loan, description
of property, terms of repayment, interest
rates, and certificate of clerk stating date
satisfied. Arr. Chron. by date of recording.
Indexed alpt. by names of mortgagor and
mortgagee direct and reverse. Arr. on
pta. form. Arr. 588 pp. 18 1/2 x 13 x 3. Vanc

4848

LAND RECORD MORTGAGES, 1925¹³---. 12 vols. (numbered under liber
October 15, 2
of clerk). 1882-1925^λ, in Land Record, entry .

Contemporary copies of mortgages, giving date, names of mortgagor and
and
mortgagee, description of property, terms of mortgage, amount, /signatures
of mortgagor, mortgagee and witnesses. Arr. chron. by date recorded.

Indexed alph. by name of grantor and grantee, direct and reverse. Hdw.
on ptd. form. Aver. 588 pp. 18 $\frac{1}{2}$ x 13 x 3. Clerk's vault.

*Check inclusive dates of record. 10/14/1925---AK
see Land Record*

LAND RECORD, 1882--. 57 vols. (numbered under liber of ~~successive~~
~~clerk(s)~~). Title varies: Record of Old Deeds, 1 vol., 1882-
 90.

Contemporary copies of deeds, chattel mortgages, bills of sales, leases,
 agreements, contracts, assignments, powers of attorney, rights-of-way^s,
 maps, plats, and articles of incorporation. Contains: (Bonds), 1882-
 1902⁷, entry ; (Mortgages), 1882-1925¹ entry ; also contains land
 papers brought in after the fires of 1882 to be recorded a second time,
 dated 1812, 1831, 1834 and subsequent years to 1890, including seven
 marriage licenses issued in 1867 and 1881. Arr. chron. by date recorded.
 Indexed alph. by name of grantor and grantee, direct and reverse. Hdw.
 1882-^{May} 1936; hdw. and typed, ^{June} 1936--. Aver. 588 pp. 18¹ x 13 x 3.
 Clerk's vault.

Check: inclusion dates of Bonds and Mortgages
 recording date. 5/27/1902 11/14/25

May 27:

(MORTGAGES), 1882-1925. In Land Record, entry .

Contemporary copies of mortgages, giving date, names of mortgagor and mortgagee, description of property, terms and amount of mortgage, and signatures of mortgagor, mortgagee and witnesses.

Oct. 14, 1925

*Check in
Land Record*

(BONDS), 1882-1902? In Land Record, entry .

Copies of personal, official, corporate state, and trustees' bonds, giving type of bond, names of person bonded and sureties, nature and amount of bond, date recorded, signatures of bonded person, sureties, attorney, and clerk.

WPA

① No original inventory found. Form/serial #'s range from 34-80. This is a preliminary inventory to substitute for missing original.

Maryland State Archives

Preliminary Inventory Worksheet of Series Contents

Circle one: TRANSER SPECCOL OTHER _____ Initials: DL Number: _____

Date: 8/2005 Agency: Calvert County Circuit Court Series: _____

Box or Volume Number	Title as found on volume or brief description of contents of box	Dates covered by contents	Location quantity
34	Docket	1882-	113 vols.
35	Circuit Court Papers	1882-	approx. 310 bundles
36	Equity Docket	1882-	3 vols.
37	Chancery Records	1882-	14 vols.
38	Divorce Decrees	1909-	1 vol.
39	Equity Papers	1848-	approx. 1200 papers
40	Record of Marriage Licenses	1882-	5 vols.
41	Certificate of Marriages - Returns	1882-	12 bundles (1 box)
42	Applications for Marriage Licenses	1886-	7 vols.
43	Petition Docket (Misc.)	1882-	3 vols.
44	Petitions	1882-	862 petitions
45	Registry of Physicians and Surgeons	1894-	1 vol.
46	License Record	1914-	3 vol.
47	Petition Record	1882-	3 vol.
48	Land Record	1882-	69 vols.
49	Judgment Record	1882-	2 vols.
50	Circuit Court Docket Duplicates	1895-	155 bundles (1 box)
51	Plat Book	1930-	1 vol.
52	Boat Lien Docket	1893-	1 vol.
53	Stet Docket	1883-	1 vol.

WPA

② No original inventory found. Forms/serial #'s range from 34-80. This is a preliminary inventory to substitute for missing original.

Maryland State Archives

Preliminary Inventory Worksheet of Series Contents

Circle one: TRANSER SPECCOL OTHER _____ Initials: SL Number: _____Date: 8/2005 Agency: Calvert County Circuit Court Series: _____

Box or Volume Number	Title as found on volume or brief description of contents of box	Dates covered by contents	Location quantity
54	Mechanics Lien Docket	1889-	2 vols.
55	Register of Intended Voters	1902-	1 vol.
56	Claims Docket	1886-	1 vol.
57	Magistrates Judgement Record Releases	1930-	approx. 400 papers
58	Releases of Mortgages	1882-	approx 1500 papers
59	not found	—	—
60	General Index (Land Record)	1882-	6 vols.
61	Record of Magistrates Judgements	1882-	2 vols.
62	Execution Record	1882-	1 vol.
63	Record of Receipts and Releases	1884-1923	1 vol.
64	Cash Book	1914-	4 vols.
65	Plat Book State Roads Commission	1932-	1 vol.
66	not found	—	—
67	Receipt Book	1932-	27 vols.
68	Record of Election Returns	1899-	1 vol.
69	License Stubs	1915-	12 bundles (2 boxes)
70	Federal Farm Credit Lien Book	1935-	1 vol.
71	Farm Credit Admin...	1935	390 papers
72	Crop Liens Chattels Mortgages Bills of Sale	1916-	9 vol.
73	Militia Enrollment	1917	approx 5120 papers (1 box)

DOCKET, 1882--. 113 vols. (dated by court term; labeled by
liber of successive clerks).

Brief record of the proceedings in all civil and criminal cases, includ-
ing appeals from justices of the peace and trial magistrates, giving
case no., names of attorneys, plf. and def., proceedings in the case,
itemized statement of costs, and names of witnesses. Contains: (Court
Minutes), 1882--, entry . Arr. numer. by case no. within type of
proceedings. Indexed alph. by name of def. Hdw. Ave. 100 pp. 19½
x 12½ x 1. 9 vols., 1882-1928, vault. 23 vols., 1928--, Clerk's office.

34

Check for insolvents, judicials, and miscellaneous proceedings

DOCKET, 1882--. 113 vols. (dated by court term; labeled by
liber of successive clerks).

Brief record of the proceedings in all civil and criminal cases, includ-
ing appeals from justices of the peace and trial magistrates, giving
case no., names of attorneys, plf. and deft., proceedings in the case,
itemized statement of costs, and names of witnesses. ^{Contains: (Court Minutes) 1882-- , entry --} Arr. indmer. by
case no. within type of proceedings. Indexed alph. by name of deft. Hdw.

Aver. 100 pp. $19\frac{1}{2}$ x $12\frac{1}{2}$ x 1. Clerk's vault. 90 Vols. 1882-1928, Vault.
23 Vols. 1978--. Clerk's office.

Check for insolvents, judicials, and miscellaneous proceedings

Check for ussolvants, judicials,
and miscellaneous proceedings. (Dated by court term;
labeled by liber of
of successive clerks)

Brief record of the proceedings in all civil
and criminal cases, including appeals
from justices of the peace and trial magistrates,
giving case no., names of attorneys, plt. and
def., proceedings in the case, itemised
statement of costs, and names of witnesses
Arr. numer. by case no. with type of proceedings.
Hav. 100 pp. 19 1/2 x 12 1/2 x 1. Clerk's vault.
Indexed alpha by name of def.

1882--
(MINUTES OF COURT PROCEEDINGS), In Docket, entry .

Record of the proceedings of the circuit court, including civil and criminal trials and appeals, appointment of court officials, impaneling of juries, giving court term, names of judges and court officials, names of grand and petit jurors, names of deft., and plf., jurors, and witnesses, nature of case, and verdict or judgment.

(Minutes of Court Proceedings)
In Docket entry.

Record of the proceedings of the circuit court, including civil and criminal trials and appeals, appointment of court officials, impaneling of jurors, giving court term, names of judges and court officials, names of grand and petit jurors, names of def. and pl. jurors, and witnesses, nature of case, and verdict or judgment.

A.A. Co. Poor. - 1797

An act to empower the justices of the levy court of A.A. Co. to assess and levy annually a sum of money for the purpose therein mentioned, Nov. 1797, ch. 30. Kildy Vol. 2.

Sec. 2. The levy court empowered to assess annually a sum, thirty pounds, for the support of James Britton and his wife.

DOCKETS, 1882-- . 113 vols. (labeled by liber of clerk and dated).

32

Concise record of all criminal and civil cases, including originals, trials, judicials, appearances, appeals, recognizances, presentments, continuances, and other writs issued by the circuit court, giving date, docket no., names of attorneys, type of proceeding, names of plf., deft. and witnesses, verdict, and costs. Arr. numer. by docket no. within type of proceeding. Indexed alph. by name of deft. Hdw. Aver. 100 pp. 19 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 1. 90 vols., 1832-^{February} 1928, clerk's vault; 23 vols., 1928--^{May}, clerk's office.

~~(...)~~ ok.
1882 - February Term 1928. Clerk's vault. May Term 1928-- Office

Dockets, 1882--. 113 vols. (labeled by libr of clerk
and dated).

Concise record of all criminal and civil cases, including originals,
trials, judicials, appearances, appeals, recognizances, pre-
sentments, continuances, and other writs issued by the circuit
court, giving date, docket no., names of attorneys, type of pro-
ceeding, names of plf., deft., and witnesses, verdict, ^{and} costs.
Arr. numer. by docket no. within type of proceeding. Indexed
alph. by name of deft. Hdw. Arr. 100 pp. 19 1/2 x 12 1/2 x 1. 90
vols., 1882-? 1928, clerk's vault; 23 vols. ? 1928-- , clerk's office.

Daisy S. Cox 4/11/39

(Worker's full name)

(Date)

No. 32 14

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
Address of office of custody Court House P. Frederick

- 1. Title "Dockets"
2. Dates 1882 - to date
3. Quantity 113 Volumes
4. Labeling See attached sheet
5. Discontinued and missing records None

34

6. Contents Copied records give names of plaintiffs and defendants, nature and proceedings of cases, dates and costs, if any. In shape of legal instruments, appearance of signatures of Judges, Attorneys, Clerk of Court, witnesses, Dates of trials, decisions and dates of decisions, case number, under each type of case mentioned below.

Appearances, Trials, Presentments, Criminals (over)

Continuances, Civil and Criminal Appeals, Recognizances, Judgments also Minutes and Proceedings

6. Contents—continued

7. Arrangement

See attached sheet-

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical in surname of defendant, front of Vol.

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

(Handwritten Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

all hand-written

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

19 1/2 x 12 1/2 x 1 1/2 Inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

Vols. labeled S.S. contain 72 pages
 " " T.B.T. " 150 "

11. Location by dates and quantities

" G.W.D & A.A.H " 100 "

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

90 Vols. [1882 - 1928] found in Vault.

23 " [1928 -] " " Clerk's office
 - ground floor, Court House

12. Other information

(Condition of record if not good. Relation to other records. Information of other department, or similar records)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

- Labeling -

Docket, Court Term, year & Liber

(7 Vols.) Docket, Liber S.S. [1882 - 1886]

11 Vols.) Docket, Liber J.S. [1886 - 1892]

12 Vols.) Docket, Liber T.B.T. [1892 - 1898]

36 Vols.) Docket, Liber G.W.D. [1898 - 1916]

47 Vols.) Docket, Liber A.A.H. [1916 - .]

113 Vols. Total

Arrangement - Numerical, under each type of case indicated.

CIRCUIT COURT PAPERS, 1882--. Est. 310 bundles, 2,900 envelopes in 2 boxes, 40 f.d.

Original papers in all proceedings of the circuit court. Contains:

(Execution Records), 1882--, entry ; (List of Jurors), 1882--, entry ;
(Grand Jury Reports), 1882--, entry ; (Pardons), 1882, entry ; (Boat
Liens), 1882--, entry ; (Recognizances), ¹⁸⁸²⁻⁻ entry . Arr. chron. by
date filed. Hdw.; hdw. on ptd. form; ^{typed} typed on ptd. form. F.d. $10\frac{1}{2}$ x 5
x $13\frac{1}{2}$; boxes 15 x 13 x 28, 21 x 15 x 22. Check dates of locations.

Check justice of peace papers.

CIRCUIT COURT PAPERS, 1882--. Est. 310 bundles, 2,900 envelopes in 2 boxes, 40 f.d.

Original papers in ^{all} proceedings of the ^{Circuit} court. Contains: (Execution Records), 1882--, entry ; (List of Jurors), 1882--, entry ; (Grand Jury Reports), 1882--, entry ; (Pardons), 1882--, entry ; (Boat Liens), 1882--, entry ; (Recognizances), 1882--, entry . Arr. chron. by date filed. Hdw.; hdw. on ptd. form; typed; typed on ptd. form. F.d. 10 $\frac{1}{2}$ x 5 x 13 $\frac{1}{2}$; boxes 15 x 13 x 28, 21 x 15 x 22. Check dates of locations.

Check justice of peace papers.

Equal justice of peace
papers.

Circuit Court

Papers 1882-- Est.

310 bundles, 2900 envelopes
in 2 boxes, 40 f. d.

Original papers in proceedings of the court.

Contains: Executions 1882--
Records, entry; (List of jurors) 1882--
entry; (Grand Jury reports) 1882-- entry; (~~justice of~~
~~the peace papers~~) 1882-- entry; (Persons) 1882-- entry

(Booth lians) 1882-- (Recognizances) 1882-- entries;

Arr. chron. by date filed. Hds: hds. on pta forms;

typed: typed on pta forms f. d. 10 1/2 x 5 x 13 1/2

boxes 15 x 13 x 78, 21 x 15 x 22. ~~Chaotic locations and~~
dates of locations.

(RECOGNIZANCES), 1882--. In Circuit Court Papers, entry .

Original recognizances before magistrates and in open court, giving name of deft., charge, amount, and names of sureties.

(Recognizances)

1882 -- In Circuit

Court papers, entry --

Original recognizances before magistrates
and in open court, giving name of deft
Charge, amount, and manner of sureties.

(BOAT LIENS), 1882--. In Circuit Court Papers, entry .

Original papers filed in boat liens recorded in Boat Lien Docket, entry .

(Boat hire), 1882--
In Circuit Court
papers, entry

Original papers filed in boat hire records
in Boat hire Docket, entry -

(PARDONS), 1882-- . In Circuit Court Papers, entry .

Original pardons issued by the ^ggovernor, giving name of criminal, nature of crime, names of persons recommending clemency and signature of the Governor, and the Secretary of State.

(Pardons) 1882--

In Circuit Court

Papers entry -

Original pardons issued by the Governor,
giving name of criminal, nature of crime,
names of persons recommending clemency,
and signature of the Governor, and the
Secretary of State

(GRAND JURY REPORTS), 1882--. In Circuit Court Papers,
entry .

Report of grand jury, giving no. of cases considered, no. of present-
ments, institutions visited and licenses investigated, and recommenda-
tions regarding institutions and law enforcement.

~~Summary~~
(Grand Jury Reports)
1882 -- In Circuit
Court Papers entries --

Report of grand jury giving, number
of cases considered, number of
presentments, institutions visited and
licenses investigated, and recommendations
regarding institutions and law enforcement.

(EXECUTION RECORDS), 1882--. In Circuit Court Papers,
entry .

Original papers in judicial proceedings recorded in Execution Record,
entry .

(Execution Records)

1882 - - In Circuit
Court papers entry - i

Original papers in judiciale proceedings
recorded in Execution Records.

(LIST OF JURORS), 1882---. In Circuit Court Papers, entry .

Original lists of taxpayers summoned for jury duty, giving election district, and name of taxpayer.

(List of Jurors)
1882 -- In Circuit
Court papers, entry --

Original lists of taxpayers summoned
for jury duty, giving election districts and
name of taxpayer.

Circuit Court Papers, 1882-- . Est. 310 bundles and
2,900 envelopes in 2 boxes, 40 f.d.

Original papers in proceedings of circuit court, including pre-
sentments, summonses, appearances, appeals, recognizances,
criminal continuances, judicials, copies of judgments, orders for
witnesses, lists of jurors, grand jury papers and reports, judi-
cial oaths, magistrate judgments, justice of the peace warrants,
bad liens, governor's pardons, resolutions on death of jud-
ges, transcript of papers from the United States Supreme Court,
and peace books. Arr. chron. by date filed. Hdw. and typed;
Hdw. on pt'd. form. Boxes 15 x 13 x 28, 21 x 15 x 22; f. d.

10 1/2 x 5 x 13 1/2. 1 box, ? - ?, second floor; 1 box, ? x ?,
office; 40 f.d. ? - ?, vault.

CIRCUIT COURT PAPERS, 1882--. Est. 310 bundles and 2,900 envelopes
in 2 boxes, 40 f.d.

Original papers in proceedings of circuit court, including presentments, summons, appearances, appeals, recognizances, criminal continuances, judicials, copies of judgments, orders for witnesses, lists of jurors, grand jury papers and reports, judicial oaths, magistrates judgments, justice of the peace warrants, boat liens, governor's pardons, resolutions on death of judges, transcript of papers from the United States Supreme Court, and peace bonds. Arr. chron. by date filed.

Hdw. and typed; hdw. on ptd. form. Boxes 15 x 13 x 28, 21 x 15 x 22; f.d. 10" x
5 x 13". 1 box, ^{1882-1906,} ~~second floor;~~ ^{40 f.d., 1907-1908, clerk's vault;} 1 box ~~office;~~ ^{1 box} 40 f.d.
1939-- , office.
~~1 - , vault.~~

(Check Dimensions of containers
Dates of containers in each separate box)

OK 1 Bx 21 x 15 x 22 Jan 1939--
40 f.d. 1907- Dec. 1938 } Vault
10" x 5" x 13"

office
↑

Daisy S. Cox

(Worker's full name)

4/12/39

(Date)

34
No. 35

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title "Circuit Court Papers"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity See attached sheet
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Circuit Court Papers [1882 -]
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

35

6. Contents Types of records found are, Appearance
Trials, Summons, State Official Bonds
Judicials, Criminal Contingencies, Civil
Appeals, Criminal Appeals, Grand Jury
papers and reports, Governor's pardons,
Recognizances, Presentments, Orders for
Writs, Boat Liens, Copy of Judgments,
Lists of Jurors.
(Outline and general nature of record. Principal items of information shown. Summary of forms used in making record,
their heading, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
each should be given. Unless contents of these records are described by other Forms in ISHR, such forms should be filled out and attached)

Judicial oaths, Magistrates Judgments
Resolutions on death of Judges
6. Contents—continued Justice's of Peace warrants
Transcripts of records from
Supreme Court of D.C. with ^{Peace Bonds,}
dates on each type herein mentioned

7. Arrangement *Chronological by date filed*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No Index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Some typed, some handwritten and*
(Handwritten, Handwritten printed form, Handwritten printed head, Typed, Typed printed form, Typed printed head, Printed, Photostat, Other. Give months and years covered by each kind of writing)
handwritten on printed forms

10. Size *File boxes - Paste-board box is*
(Of record or container. Height, width, thickness, depth. Average number of pages or documents)
10 1/2 x 5 x 13 1/2 Inches 15 x 13 x 28 Inches
Wooden box is 21 x 15 x 22 Inches.

11. Location by dates and quantities (Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)
File boxes located in vault paste board box in closet of Clerk's office, wooden box in closet on second floor

12. Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
(Good)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)
(Place of publication) (Date of publication)

Quantity - —
40 Metal File Boxes containing
63 Bundles, and about 2900 Envelopes

1 Paste-board Box containing about 147
Bundles of papers.

1 Wooden Box containing about 100
Bundles

EQUITY DOCKET, 1882-- . . 3 vols. (S.S. No. 1; G.W.D. No. 1;
A.A.H. No. 1).

Brief record of proceedings in equity, giving case no., names of attorneys, plf. and deft., proceedings in the case, and itemized list of costs. Arr. numer. by case no. Indexed alph. by name of plf. and deft., direct and reverse. Hdw. Aver. 400 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x 2. 2 vols., 1882-1928?, clerk's vault; 1 vol., 1928?--, clerk's office.

EQUITY DOCKET, 1882-- . 3 vols. (S.S.No

EQUITY DOCKET, 1882-- . 3 vols. (S.S. No. 1; G.W.D. No. 1;
A.A.H. No. 1).

Brief record of proceedings in equity, giving case no., names of plf.,
deft. and attorneys, dates bills and petitions filed, cost of case,
court orders, and final ratification. Arr. numer. by case no. Indexed
alph. by name of deft. Hdw. Aver. 400 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2. 2 vols.,
April 11, 1882-1928 ?, clerk's vault; 1 vol. *May 2,* 1928?-- , clerk's office.

(Great series of vols. in each separate location) *OK*

1882 - *April 11,* 1928 Clerk's Vault. *May 2,* 1928-- . *Office*

Daisy S. Cook 12/13/38

(Worker's full name)

(Date)

17 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick Md.
(Name of building, room number, street address)

1. Title "Equity - Docket"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

36

Copied

6. Contents Records give names of plaintiffs +
purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.
defendants, dates nature of case referred
to in Chancery Records, amount of costs,
also initials of signatures of attorneys

6. Contents—continued _____

7. Arrangement Numerically by assigned case no.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing Alphabetically for surname of defendant
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
in front of Volume

9. Writing of all Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 16 1/2 x 11 1/2 x 2 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

about 400 pages

11. Location by dates and quantities The two oldest records found
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
in vault of Clerk's office, current volume found in Clerk's office, ground floor, Court House

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in (10. 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Equity Docket

Labeling -

1 Volume Equity Docket, Circuit Court
Calvert County, Liber S.S. No. 1

1 Volume Equity Docket, Circuit Court
Calvert County, G.W.D. No. 1 [1882 - Dec. 1905]

1 Volume, Equity Docket Circuit Court
Calvert County, A.A.H. No. 1 [Jan 1906 - 1928]
[1928 -]

CHANCERY RECORD, 1882--. 14 vols. (labeled by liber of clerk and numbered).

Full record of proceedings of the circuit court sitting as a court of equity, giving bill of complaint, subpoenas and other process, decrees pro confesso, answers, pleas, demurrers, plats, and final decrees. Contains: Decrees in Divorce Cases, 1882-1908, entry ; (Foreclosures), 1882--, entry ; Receipts and Releases, 1924--, entry . Arr. chron. by date of recording. Indexed alph. by name of plf. and def., direct and reverse. Hdw. Aver. 600 pp. 18 $\frac{1}{2}$ x 13 x 3. Vault.

CHANCERY RECORD, 1882--. 14 vols. (labeled by liber of clerk
and numbered).

Full record of proceedings of the circuit court sitting as a court of
equity, giving bill of complaint, subpoenas and other process, decrees
pro confesso, answers, pleas, demurrers, plats, and final decrees. Con-
tains: Decrees in Divorce Cases, 1882-1908, entry ; (Foreclosures),
1882--, entry ^{Receipts and Releases, 1914-- entry}. Arr. chron. by date of recording. Indexed alph. by
name of plf. and deft., direct and reverse. Hdw. Aver. 600 pp. 18 $\frac{1}{2}$ x
13 x 3. Vault.

Check for
Receipts and
Returns.

Chancery Record
1882--14 Vols. (labelled
by liber of Clerk and
numbered)

True record of proceedings of the Circuit
Court sitting as a court of equity, giving
bill of complaint, subpoenas and other
process, decess pro confesso, answers
pleas, demurrers, ^{pleas,} and final decrees.

Contains: Decrees in Divorce Cases, 1882-1909
entry - ~~(see enclosure)~~ 1882-- entry -
entry - Mt. Chron. by date of recording.
Indexed acph. by name of pet. and deft. direct
and reverse. Hdw. Aris. 600 pp. 18 1/2 x 13 x 3. Vault.

CHANCERY RECORD, 1882--. 14 vols. (numbered by liber of clerk).

Record of proceedings in equity, including bills in chancery, petitions and exhibits, bills of complaint, statements of claims, appointments of receivers and trustees, ratification of sales, audits of accounts, partitions of real estate, and legal adoption of children; giving case no., date bill filed, names of plf., deft. and attorneys, name and description of property involved, titling, appearances, and date decree filed. Contains: Decrees in Divorce Cases, 1882-1908, entry —. Arr. chron. by date decree filed. Indexed alph. by name of plf. and deft.. direct and reverse. Hdw. Aver. 600 pp. 18 $\frac{1}{2}$ x 13 x 3. Clerk's vault.

(FORECLOSURES), 1882--. In Chancery Record, entry .

Copies of papers in sales of land under foreclosure of mortgages, giving names of plf. and deft., copy of mortgage describing land, amount of mortgage, name of assignee, report of sale, amount of sale less fees and costs, balance for mortgagor, certificate of publisher, order nisi, final order of ratification, and statement of mortgage claim, affidavits and exhibits.

Check for receivers

Check for received (Foreclosures) 1882 --
In Chancery Record
entry -

Copies of papers in sales of land under
foreclosure of mortgages, giving names of
debtor and debt, copy of mortgage describing
land, amount of mortgage, name
of assignee, report of sale, amount of
sale less fees and costs, balance for
mortgagee, certificate of publisher, order
 nisi, final order of ratification, and statement
of mortgage claim, affidavits and exhibits.

Chancery Record, 1882--. 14 vols. (numbered by
liber of clerk).

Record of proceedings in equity, including bills in chancery,
petitions and exhibits, bills of complaint, statements of claims,
appointments of receivers and trustees, ratification of sales,
audits of accounts, partitions of real estate, and legal adoption
of children; giving case no., date bill filed, names of plf.
dft., and attorneys, name and description of property involved,
telling, appearances, and date decree filed. Contains: Decrees
in divorce cases, 1882-1908, entry-. Arr. chron. by date decree filed.
Indexed alph. by name of plf. and dft., direct and reverse. Hdw.
Arr. 600 pp. 18 1/2 x 13 x 3. Clerk's vault.

Clara Wilson

(Worker's full name)

12/9/38

(Date)

38

12

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Prince Frederick
(Name of building, room number, street address)

1. Title "Chancery Records"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 14 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information is available elsewhere)

record. Explain why records are missing, if possible)

Copied records of Equity Cases with the
proceedings give names of Plaintiffs
& Defendants, Attorneys signatures,
Plats & descriptions and facts of
transaction. These records are
not for Land Suits only.

6. Contents—continued _____

7. Arrangement *See attached sheet*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *See attached sheet*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size *18 1/2 x 13 x 3 in. 600 Pages.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In vault of Clerks Office, Ground floor, Court House.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information *Good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Index — Alphabetical, A-Z, front of
Volume in surname of Plaintiff.
Direct & Reverse.

Arrangement — Chronological, as recorded
by Clerk, giving Equity number, but
not arranged numerically.

Labeling -

(1 Vol) Chancery Record

Liber S.S. no. 1

[1882 - 1885]

Calvert County

(1 Vol) Chancery Record

Circuit Court

[1885 - 1887]

Calvert County

Liber S.S. no. 2

(1 Vol) Chancery Record

Liber J.S. no. 1

[1888 - 1890]

Calvert County

(1 Vol) Chancery Record

Circuit Court

[1890 - 1893]

Liber J.S. no. 2

Calvert County

(1 Vol) Chancery Record

Circuit Court

[1893 - 1898]

Calvert County
Liber T.B.T. no. 1

(1 Vol) Chancery Record

Circuit Court

Calvert County

Liber G.W.O. no. 1

[1898 - 1904]

(1 Vol) Chancery Record

Circuit Court

Calvert County

Liber G.W.D. no. 2

[1904 - 1909]

(1 Vol.) Chancery Record
Circuit Court
Calvert County [1909-1915]
Liber G.W.D no. 3

(1 Vol.) Chancery Record
Circuit Court
Calvert County [1915-1921]
Liber A.A.H no. 1

(1 Vol.) Chancery Record
Circuit Court [1921-1927]
Calvert County
Liber A.A.H. no. 2.

(1 Vol.) Chancery Record [1927-1931]
Circuit Court
Calvert County
Liber A.A.H. no. 3

(1 Vol.) Chancery Record
Circuit Court [1931-1934]
Calvert County
Liber A.A.H no. 4

(1 Vol.) Chancery Record
Circuit Court [1934-1937]
Calvert County
Liber A.A.H no. 5.

(1 Vol.) Chancery Record
Circuit Court [1937-]
Calvert County
Liber A.A.H no. 6

DECREES IN DIVORCE CASES, 1909--. 1 vol. (G.W.D. No. 1).

1882-1908 in Chancery Record, entry .

Copies of decrees in divorce proceedings, giving names of complainant and respondent, type of divorce, custody of children, alimony, and costs. Arr. chron. by date of recording. Indexed alph. by names of plf. and def., direct and reverse. Hdw. 400 pp. 16 x 11 $\frac{1}{2}$ x 2. Vault.

Decrees in Divorce
Cases, 1909 -- 1 Vol.

(No. 1 S. W. D.) 1882-1908

In Chancery Room, entry -

Copies of decrees in divorce proceedings,
giving names of complainant and respondent,
type of divorce, custody of children,
alimony, and costs. arr. chron. by date
of recording. Indexed alph. by names
of plt. and def., direct and reverse.
Hdw. 400 pp. 16 x 11 1/2 x 2. Vault.

1824. INVENTORY OF CONTRABAND PROPERTY IN EVIDENCE, 1936. Samples of counterfeit money and inventories of property held, pending disposition of cases. Filed alphabetically. (Daily, official.) 4 x 9 folders, 6 in., on shelf in vault. R. 338. (344)

1825. SUPPLY HOUSES, 1936. Reports on confidential contacts with supply houses relating to suppression of counterfeiting. Filed alphabetically. (Frequently, official.) 3 x 5 cards, 3 in., in metal container. R. 340. (357)

1826. CONTRABAND PROPERTY, Mar. - Apr. 1936. Reports on counterfeit currency and coins seized or surrendered. Filed chronologically. (Daily, official.) 6 x 8 envelopes, 8 in., on shelf in vault. R. 338. (345)

DECREES IN DIVORCE CASES, 1909--. 1 vol. (G.W.D. No. 1).

1882-1908, in Chancery Record, entry — .

Record of decrees issued in divorce proceedings in circuit court, giving date recorded, names of plf. and deft., cause of action, date and nature of decree rendered, and signatures of judge and clerk. Arr. chron. by date recorded. Indexed alph. by name of plf. and deft., direct and reverse. Hdw. 400 pp. 16 x 11 $\frac{1}{2}$ x 2. Clerk's vault.

Decrees in Divorce Cases, 1909--. 1 vol. (Y. H. D. Vol.).
1882-1908, in Chancery record, entry -

Record of decrees issued in divorce proceedings in circuit court,
giving date recorded, names of plf. and def., cause of action,
date and nature of decree rendered, signatures of judge and
clerk. Arr. chron. by date recorded. Indexed alph. by name of
plf. and def., direct and reverse. Hdw. 400 pp. 16x11 1/2 x 2.
Clark's vault.

Daisy S. Cox
(Worker's full name)

12/16/38
(Date)

39
23
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House P.O. Frederick
(Name of building, room number, street address)

1. Title "Decrees in Divorce Cases"
(Give present full title in quotes: assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1909
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling "Decrees in Divorce Cases, G.W.D. No. 1" Calvert County
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records ?
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
No divorce records found prior to 1909

6. Contents Copied
Records give case proceedings,
names of plaintiffs and defendants,
signatures of judges and clerks,
dates with decrees rendered herein
(Purpose and general nature of record. Principal items of information shown in making record, their headings, etc. A very general or summary record, detailed information as to contents, dates and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Chronological by date records des

(Chronological)

8. Indexing

Alphabetical in surname of both parties

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

to the active front of Vol. Direct & Reverse

9. Writing

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

all Hand-written

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

16 x 11 1/2 x 2 Inches

400 pages

11. Location by dates and quantities

Located in vault of

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

Clerk's office, ground floor, Court House

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

EQUITY PAPERS, 1848---. Est. 1,200 papers in 65 f.d. (numbered by no. of case contained).

Original papers and exhibits in equity proceedings, recorded in Chancery Record, entry . Arr. numer. by case no. Hdw.; typed; hdw. and typed on ptd. form. 9 x $11\frac{1}{2}$ x $5\frac{1}{2}$?, $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Clerk's vault.

~~Record 1848~~

Equity Papers, 1848--
Est. 1200 papers
in 65 f.d. (numbered
by no. of case contained)

Original papers and exhibits in equity
proceedings, recorded in Chancery Record
Enter - Arr. number by case no. Hdw. typed;
hdw. and typed on pta form. $9 \times 11\frac{1}{2} \times 5\frac{1}{2}$?
 $10\frac{1}{2} \times 5 \times 13\frac{1}{2}$, Clerk's Vault.

— Equity, 1848--. Est. 1,200 papers in 65 f. d. (labeled
by nos. of cases contained).

Original papers, attorneys' briefs and exhibits in all equity pro-
ceedings, recorded in Chancery Record entry —, 1882--.

Some old equity papers, 1848-81, were brought in after the
fires of 1882. In. numer. by case no. Hdw. and typed;
Hdw. on ptd. form. $9 \times 11\frac{1}{2} \times 5\frac{1}{2}$, $10\frac{1}{2} \times 5 \times 13\frac{1}{2}$. Clerk's
vault.

EQUITY, 1848-- . Est. 1,200 papers in ^{3 boxes,} \wedge $\overset{3}{6\frac{1}{2}}$ f.d. (labeled by nos. of cases contained).

Original papers, attorneys' briefs and exhibits in all equity proceedings, recorded in Chancery Record, 1882-- , entry . Some old equity papers, 1848-81, were brought in after the fires of 1882. Arr. numer. by case no.

Hdw. and typed; hdw. on ptd. form. ^{Byes} \wedge $9 \times 11\frac{1}{2} \times 5\frac{1}{2}$, ^{f.d.} \wedge $10\frac{1}{2} \times 5 \times 13\frac{1}{2}$. Clerk's *vault.*
office.

Clara M. Wilson
(Worker's full name)

12/28/38
(Date)

No. 37
40
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Tr. Frederick
(Name of building, room number, street address)

1. Title "Equity Papers"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1848 (about 1200 papers)
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 65 File Boxes (3 Wooden Boxes, 62 metal boxes)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Equity (with case numbers)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records I find some old Equity papers dating from 1848 to 1882, probably brought in after the fire.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

39

6. Contents Copies of deeds, Wills, Mortgages, Trustees' reports & sales, Auditors reports, Mortgage Releases & Sales, Bills of Complaint, Bills of Injunction, Divorce & Bills, Partition of Real Estate, Petitions of Guardians, Bills for enforcement of Agreements, Bills to Enforce Mechanic's Liens, Bills to sell Personal Property, Petitions for sale of Bank Stock, Bills for transfer of Real Estate, also dissolution of Real estate, Bills of Complaint about Real estate,

6. Contents—continued *Auditor's Bills, Mortgage notes for sale of Property, Cases of legal Adoption of Children, Case of Mortgage Debt, also sale of property.*

7. Arrangement *Numerical according to case No.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No Index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing *Typed Handwritten & Handwritten on printed forms*
Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and by

10. Size *Metal boxes 10 1/2 x 5 x 13 1/2 inches - Wooden boxes 9 x 11 1/2 x 5 1/2*
(Of record or container. H. W. L. Average number of pages or documents)

11. Location by dates and quantities *North wall of vault in Clerk's Office, ground floor, Court House.*
(Room, vault, wall—N. E. S. W. section, bin, shelf, cabinet, on floor)

12. Other information *(Good.)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 7)

All of these various cases were found in Equity Records and seem to be explanatory without any further descriptions.

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

RECORD OF MARRIAGE LICENSES, 1882--. 5 vols. (2 vols. numbered;

4 vols. also labeled by liber of clerk).

Campbell index, arr. alph. by names of male and female, direct and reverse, giving date, residence, age, color, marital status, if related, date married, place of marriage, name of minister, date filed, and name of applicant. Hdw. Aver. 400 pp. 19 x 13 $\frac{1}{2}$ x 3. Vault.

Check

RECORD OF MARRIAGE LICENSES, 1882--. 5 vols. (2 vols. numbered; 4 vols. also labeled by liber of clerk).

Campbell index, arr. alph. by names of male and female, direct and reverse, giving date, residence, age, color, marital status, if related, date married, place of marriage, name of minister, date filed, and name of applicant, ~~for marriage.~~ Hdw. Aver. 400 pp. 19 x 13 $\frac{1}{2}$ x 3. Vault.

~~Final copy~~

Check, ~~1st vol., 1882~~

Check 1st Vol. 1882

Record of Marriage
Licenses, 1882 - - 5 Vols.
(2 Vols. numbered; 4 Vols. also
labeled by Liber of Clerk; ~~the~~
~~not numbered.~~)

Campbell index, arr. alph. by name of
male and female direct and reverse, giving
date, residence, age, color, marital status,
if related, date married, place of marriage,
name of minister, date filed, and name of
applicant for marriage. Haw. Arch. 200 pp.

19 x 13 1/2 x 3. V. 1126,

RECORD OF MARRIAGE LICENSES, 1832-- . 5 vols. (1 vol. not labeled;
4 vols. labeled by liber of clerk; 2 vols. also numbered 1).

Record of marriage licenses issued, giving names of contracting parties, ages,
residence, name of minister, date of application, name of applicant. Arr. *chron. by*
date of application.
Indexed alph. by names of male and female, direct and reverse. Hdw. Aver. 400 pp.
19 x 12 x 2 $\frac{1}{2}$, 19 x 13 $\frac{1}{2}$ x 4. Clerk's vault.

Campbell System index
(Check arr)

Arr. alph. by name of book partied under letter of given name

Record of Marriage Licenses, 1882--. 5
vols. (1 vol. not labeled; 4 vols. labeled by
liber of clerk; 2 vols. also numbered. 1).

Record of marriage licenses issued, giving names
of contracting parties, ages, residence, name
of minister, date of application, name of appli-
cant. Arr. ?

Indexed alph. by names of male and female,
direct and reverse. Ldw. Arr. 400 pp.

19x12 x 2 1/2, 19 x 13 1/2 x 4. Clerk's vault.

Daisy S. Cox
(Worker's full name)

12/12/38
(Date)

63
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Bx. Frederick
(Name of building, room number, street address)

1. Title "Marriage License"
(Give correct full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Volumes
(Number of volumes, file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records All records burned
prior to 1882 (none missing)
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records give name and ages of
contracting parties, residence, name of
minister, applicant's name, date.
(Purpose and general nature of record. Principal items of information shown. Summarize in making record, their headings, etc. In a very general or miscellaneous record, indicate information as to types of material and dates covered each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled in.)

6. Contents—continued _____

7. Arrangement *see attached sheet*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *see attached sheet*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing *Hand-written*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *Four Vols. 19x12x2 1/2 Inches (average 325 pages)*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

One Large Vol. 19x13 1/2 x 4 inches (325 pages)

11. Location by dates and quantities _____
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

Four Vols. in vault of Clerk's Office, one Vol. in Clerk's Office, ground floor, Clerk's Office

12. Other information *(Gift)*
(Condition of record not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Labeling —

(1 vol.) Record of Marriage Licence issued [1882-1882]

(1 vol.) Record of Marriage
S.S. no. 1

Calvert County [1882-1886]

(1 vol.) Record of Marriage Licenses
Calvert County [1886-1887]

J.S.

(1 vol.) Record of Marriage Licenses
J.S. [1887-1911]

(1 vol.) Record of Marriage Licenses
Calvert County
Libro G.W.D
no. 1 [1911—]

Arrangement — Alphabetical, in names of
both Contracting parties.

Index — Alphabetical, in surname of
both Contracting parties, in front of
Volume (A-Z)

CERTIFICATE OF MARRIAGE RETURNS, 1882--. 12 bundles in 1 box.

Original marriage licenses and ministers' returns: Applications give date, name, age, color, marital condition, residence, degree of consanguinity of male and female, signature of applicant, and signature of the clerk of the court or his deputy; ministers' returns give date and place of ceremony, names, residence, color, nativity and occupation of male and female, and signature, official character and address of minister. Arr. chron. by date of marriage. Hdw. on ptd. form. 12 x 11 x 18. Second floor.

Certificate of Marriage Returns,
1882 - - 12 Bundles in 1 box

Original marriage licenses and ministers' returns:
Applications give date, names, age, color, marital
condition, residences, degree of consanguinity
of male and female, signature of applicant,
and signature of the clerk of the court or
his deputy; ministers' returns give date and
place of ceremony, names, residence, color,
nativities and occupation of male and female,
and signature of official character and address
of minister, Pr. drawn by date of marriage.
Hded. on ptd. 40 ml. 12 x 11 x 18. Second + cover.

A.A. Co. County Commissioners, - 1838

A Supplement to the act to abolish the Levy Court of A.A. Co.,
and for other purposes, 1838, ch. 273, Dorsey's Vol. 2, p. 1362
A Supp. to, 1828, ch. 21.

- Sec. 1. Persons qualified to vote for delegates shall vote by ballot for seven persons (one from each election district in the county, and one from the city of Annapolis) to be Commissioners for A.A. Co. The judges of elections to make returns and by a certificate to be filed with the clerk of A.A. Co. and by him recorded, certify the seven persons duly elected Commissioners of A.A. Co. The three receiving highest number of votes to serve 3 years, two next two years, two lowest one year, in case of tie to determine by lot the length of time to serve. Their places shall be supplied by annual elections in the county.
- Sec 2. Vacancies to be filled by remaining Commissioners until the next election.
- Sec 3. Commissioners elected to have same powers conferred by the act of 1828, ch. 21.
- Sec 4. Relating to pending suits.
- Sec. 5. Acts inconsistent herewith repealed.

CERTIFICATES OF MARRIAGE RETURNS, 1883--. 12 bundles in 1 box.

Certificates of marriages returned by officiating ministers, giving names of male and female, addresses, ages, and color, date and place of marriage, and signature of minister. Arr. chron. by date filed. Hdw. on ptd. form. 12 x 11 x 18. Second floor, courthouse.

Certificates of Marriage Returns, 1883--. 12 bundles
in 1 box

Certificates of marriages returned by officiating ministers, giving names of male and female, addresses, ages, and color, date and place of marriage, signature of minister. Arr. chron. by date filed. Hdw. on pt'd. form. 12 x 11 x 18. Second floor, court house.

Daisy S. Cook

(Worker's full name)

12/29/38

(Date)

No. 6538

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House In Frederick
(Name of building, room number, street address)

1. Title "Certificate of Marriage Returns"
(Give present full title in quotes; assumed title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1883
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 box (12 bundles)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Certificate of Marriage Returns (giving dates)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1883 fire destroyed
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
all records probably they were not turned over to Clerk until 1883

6. Contents Give names of contracting parties
(Purpose and general nature of records. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a general or miscellaneous record, detailed information as to types of records, contents and dates covered by each should be given. Unless contents of these records are described by other Forms 12-1937, such forms should be filled out and attached)
address ages color of signatures of ministers, dates & location of ceremony.

These are Minister's Return Certificates

6. Contents—continued

7. Arrangement

Chronological by dates filed
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None
(Self-contained—describe what it shows. If separate, fill out a form for _____ and place cross reference here to that form by

title and identification number)

9. Writing

Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

18
11 x 12 x 11 x 18 *Inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

In a box on floor of closet on second floor of Court House
(Give location of record if not wood. Relation to other records. Information on prior, subsequent, or similar records.)

(Good)
Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

APPLICATION FOR MARRIAGE LICENSES, 1886--. 7 vols. (1 vol.

J.S. 1886).

Original marriage applications, giving date, name, age, color, marital condition, residence, and degree of consanguinity of male and female, signature of applicant and signature of the clerk of the court or his deputy. Arr. numer. by application no. Hdw. on ptd. form. Aver. 240 pp. 12 x $9\frac{1}{2}$ x 2. 2 vols., 1886-1901, vault; 5 vols., 1901-- clerk's office.

Applications for Marriage
Licenses, 1886 - - 7 Vols.
(1 Vol. 7.5. 1886).

Original marriage applications, giving date,
name, age, color, marital condition, residence,
and degree of consanguinity of male and
female, signature of applicant and signature
of the cleric of the court or his deputy. Arr.
numer. by application no. Hdw. on std. form.
Abstr. 740 pp. 12 x 9 1/2 x 2. 2 Vols. 1886-1901,
Vault, 5 Vols. 1901- - Clerk's office.

A.A. Co. County Courts. - 1831

An act relating to certain fees in Anne-Arundel County Court,
1831, ch. 100, Dorsey's Vol. 2, P. 1363.

Sec. County Court empowered to allow to the attorney-general
or his deputy, in addition to sum allowed by law, such compensation
as the court may deem proper, in cases removed from Baltimore
court and Baltimore County Court, to A.A. Co. Court.

APPLICATION FOR MARRIAGE LICENSE, 1886-- . 7 vols. (1 vol.
labeled J.S. 1886; others not labeled).

Copies of applications for marriage licenses, including consent slips
for minors signed by parents, giving date, application no., names of
male and female, residence, ages, color, degree of relationship if any,
marital status, name and address of applicant, and signature of clerk.

Arr. numer. by application no. Hdw. on ptd. form. Aver. 240 pp.

12 x 9½ x 2. ~~Series, 1886-1901, clerk's vault, 5 vols. ?~~

~~1881--~~, clerk's office.

all vol now in clute's office

(~~Check dates of vols. in each separate location.~~)

Application for Marriage License, 1886--. 7 vols. (1 vol.
labeled J.S. 1886; others not labeled).

Copies of applications for marriage licenses, including consent slips
for minors signed by parents, giving date, application no., names
of male and female, residence, ages & color, degree of relationship if
any, marital status, name and address of applicant, signature
of clerk. Arr. numer. by application no. Hdw. on ptd. forms.
Aver. 240 pp. $12 \times 9\frac{1}{2} \times 2$. 2 vols., 1886-? 1901, clerk's vault;
5 vols., ? 1901-- , clerk's office.

Daisy J. Lee
(Worker's full name)

12/12/38
(Date)

70 16 64
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title "Application for Marriage License"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1886 55
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 7 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling "Application for Marriage License Calvert County"
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state date discontinued)

We cannot find any of these records prior to 1886
record. Explain why records are missing, if possible)

6. Contents Records give both names of contracting parties residence age color relationships single or divorced name of applicant date Clerk's signature number of application also consent slips with parent's signatures
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-15HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Numerically, by application number
(Chronologically)

8. Indexing

None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross-reference here to that form by

title and identification number)

9. Writing

Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

12 x 9 1/2 x 21 inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

about 240 pages
Five Vols. found in Clerk's Office. Two are in Vault, ground floor Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Dates

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

- Labeling -

1 vol.) Application for Marriage License, Calvert County -
[1886 - 1895] 1886 1886 JST

1 vol.) Application for Marriage License Calvert County [1895 - 1901]

1 vol.) Application for Marriage License Calvert County [1901 - 1908]

1 vol.) Application for Marriage License Calvert County [1908 - 1915]

1 vol. Application for Marriage License Calvert County [1915 - 1928]

1 vol.) Application for Marriage License Calvert County [1928 - 1935]

1 vol.) Application for Marriage License Calvert County [1935 - .]

PETITION DOCKET, (Miscellaneous), 1882--. 3 vols. (labeled by liber of clerk; 2 vols. also numbered).

Record of miscellaneous proceedings including habeas corpus, tax sales, writs of mandamus, lunacy commitments, registration or disqualification of voters, inquisitions of land for road purposes, and divisions of land, giving names of attorneys, plf. and def., dates petitions filed, summonses issued, and hearings. Arr. numer. by case no. Indexed alph. by names of plf. and def., direct and reverse. Hdw. Aver. 400 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x 2. 2 vols., 1882-1936. 2 vols., 1882-1936, vault; 1 vol., 1936--, office.

Petition Docket (Miscellaneous)
1882- -- 3 Vols. (labeled by liber
of clerk: 2 vols. also numbered)

Records of miscellaneous proceedings
including habeas corpus, tax sales, writs of
replevin, livery commitments, registration
or disqualification of voters, inquisitions
of land for road purposes, and divisions
of land, giving names of attorneys, pet. and
deft, dates petitions filed, summonses
issued, and hearings. Arr. numer. by case no.
Indexed alph. by names of pet. and deft, direct
and reverse. Hds. Arr. 900 pp. 16 1/2 x 11 1/2 x 2. 2 Vols. 1882-1935

Vault; 1 Vol. 1926 -- office

Md. Sheriffs, Tax Collectors, - 1797

An act for the speedy recovery of monies levied or received by the sheriffs and collectors, - Nov. 1797, ch. 43. Lilly Vol. 2

Sec. 1. Sheriffs and collectors neglecting or refusing to account for money levied, collected or received by them, or which ought to have been so, collected and received, on motion, the court may order judgment to be entered and immediate execution to issue, the issue may be tried by jury, but, no writ of error, supersedeas, injunction or appeal, to be allowed upon such judgments,

Sec. 2. The same remedy on the same terms given to a sheriff against his deputy.

Petition Docket, 1882--. 3 vols. (S.S.;
A.A.H. Ms. 1-2).

Copies of petitions filed in tax sales, condemnation
of land, partitions of land, petitions of protest and
mandamus, giving date, case no., names of parties
to the action, amount, costs, signatures of attor-
neys and clerk. Arr. chron. by date recorded and
numbered consecutively. Alph. by names of both
parties to the action, direct and reverse. Hdw. Arr.
400 pp. $16\frac{1}{2} \times 11\frac{1}{2} \times 2$. 2 vols., 1882-1936?,
vault; 1 vol., 1936?--, office.

PETITION DOCKET, 1832--. 3 vols. (S.S.; A.A.H. Nos. 1-2).

Copies of petitions filed in tax sales, condemnation of land, partitions of land, petitions of protest and mandamus, giving date, case no., names of parties to the action, amount, costs, ^{and} signatures of attorneys and clerk. Arr. chron. by date recorded and numbered consecutively. ^{Indexed} Alph. by names of both parties to the action, direct and reverse. Hdw. Aver. 400 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2. 2 vols., 1832-^{February 2,} 1936^{February 2,} vault; 1 vol., ^{February 2,} 1936^{February 2,}--, office.

(dates of vols in each separate location) OK.

These records were split up on same day Feb. 1, 1936.

Daisy S. Cox
(Worker's full name)

12/13/38
(Date)

18 43
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title "Petition Docket"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates 1882
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

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6. Contents Copied Records give names of plaintiffs and defendants, dates proceedings, amounts & costs, signatures of clerks & attorneys also case numbers
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their number, date, and for general use. Detailed information as to types of records contained and dates covered by such forms to be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filed out and attached)

These petitions are in the matter of tax sales in the matter of condemnation of land, land partition, Petitions of protest, Madamames

6. Contents—continued

7. Arrangement

Numerically by assigned case no. as recorded by Clerk.

8. Indexing

Alphabetically in front of Vol. in surname of both parties to the act.

9. Writing

all hand-written

10. Size

16 1/2 x 11 1/2 x 2 inches, average pages 400

11. Location by dates and quantities

Two older Vols. found in Vault of Clerk's office, current Vol. in office of Clerk, ground floor, Court House

12. Other information

(Good)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Petition Dockets

Labeling, ^{Vol. ii} - Petition Docket Circuit Court
Calvert County, Liber 55, Clerk "

1 Vol. "Petition Docket, Circuit Court Calvert
County, A. A. H. No. 1; [1882 - 1921]
[1921 - 1936]

1 Vol. Petition Docket Circuit Court
Calvert County, Liber A. A. H. No. 2
[1936 -]

PETITIONS, 1882--. 862 petitions in 15 f.d. (labeled by case no.
contained).

Original papers in miscellaneous proceedings recorded in Petition Docket,
entry . Arr. numer. by case no. Hdw.;typed. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Vault.

Petitions 1882 - -. 86 1/2 petitions
in 15 f.d. (labeled by case
no. contained.)

Original papers in miscellaneous
proceedings recorded in Petition Booklet,
entry 1. Arr. numer. by case no.,
H&W; typed. 10 1/2 x 5 x 13 1/2. Value

Md. Licenses, Ordinaries, — 1780

An act for licensing and regulating ordinary-keepers,

March, 1780, ch. 24, Keilty Vol. 1. con. by Nov. 1787, ch. 58,
A supplementary act 1791, ch. 58, 1784, ch. 7, 1791, ch. 83.

- Sec. 1. That the Justices of each County Court do grant licences, to such persons as they shall think fit, being persons of good repute, to be ordinary keepers, in such places in their respective Counties, except within the city of Annapolis, as to them shall seem fit, for every such licence, except in the city of Annapolis, the shall be paid the sum of six pounds for every year,
- Sec. 2. Direction for their being renewed. All ordinary licences shall be renewed every June and August, on the eastern and western shore respectively, and duty for selling liquors without renewing, 1000 lbs of tobacco.
- Sec. 3. The Sheriffs directed to collect and receive all fines and forfeitures under this act, and pay them to the treasurers, and the County Clerk to return lists to the treasurers of licences granted.
- Sec. 4. The justices directed, at certain Courts to set and assess the prices of all liquors to be sold by the ordinary-keepers, to be transcribed and set up by clerks in the Court houses, and also set up by the keepers under penalty of 600 lbs of tobacco, keepers demanding or receiving more than the rate shall forfeit 300 lbs of tobacco, and if higher rates are paid they may be recovered before a single Justice with costs.

Continued on next sheet.

Petitions, 1882-- . Est. 862 petitions in 15 f. d.

(labeled by nos. of cases contained).

Original petitions, recorded in Petition Record, entry — .
Arr. numbers by case no. Hdw. and typed. 10"2 x 5 x 13"2. Clerk's
vault.

Check

Check for dates for each entry also where
proceedings were recorded. There is no miscellaneous
docket, perhaps in Court docket.

Clara M. Wilson
(Worker's full name)

12/28/38
(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Cabot State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Cr. Frederick
(Name of building, room number, street address)

1. Title "Petitions"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both) 1882
2. Dates (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 15 File boxes (272 Envelopes) 862 Petition Cases
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling "Petitions" (with case numbers)
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1882 records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
were destroyed by fire.

6. Contents Original Petitions in the matter of the following, 44
(Purpose and general nature of record. Principal items of information shown. Summary of topics used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-12HR, such forms should be filled out and attached)
Condemnation of Land, Board of Elections, Supervisors, Oyster bed protests, Tax Sales & Transfers, writ of Habeas Corpus, Partitions of Real Estate, Lunatic Paupers, Withdrawal of Mortgage, Naturalization Papers, Insolvency, To Protest Elections, Extension of time to collect taxes, Mandamus, To revise

6. Contents—continued Judgments, matters of Bankruptcy
To appoint Commissioners to divide
Cash, Each of these Petitions are numbered
according to Case.

7. Arrangement Numerically, according to case no.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing No Index.
(Self-contained—describe what it is. If not self-contained, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Handwritten & typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered. Kind of paper)

10. Size Box size 10 1/2 x 5 x 13 1/2 inches.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In vault of Clerk's office
North wall, Ground floor, Court House.
(Room, vault, wall—N. E. & W. section, bin, shelf, cabinet, on floor)

12. Other information (Good.)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

REGISTRY OF PHYSICIANS AND SURGEONS, 1894--. 1 vol. (T.B.T.
No. 1, 1894).

Record of licenses or certificates granted to physicians and surgeons, giving name of licensee, form of application, date of application, date of certificate, and remarks. Arr. alph. by name of licensee. Hdw. under ptd. head. 52 pp. 19 x 14 x $\frac{1}{2}$. Office.

Check for midwives, chiropodists, optometrists, chiropractors and osteopaths.

REGISTRY OF PHYSICIANS AND SURGEONS, 1894—. 1 vol. (T.B.T.

No. 1, 1894).

Record of licenses ^{or certificates} granted to physicians and surgeons, giving name of licensee, form of application, date of application, date of certificate, and remarks. Arr. alph. by name of licensee. Hdw. under ptd. head. 52 pp. 19 x 14 x $\frac{1}{2}$. Office.

Check for midwives, chiropractors,
optometrists, Chiropractors and osteopaths.

REGISTRY OF PHYSICIANS & SURGEONS, 1894--. 1 vol. (T.B.T. No.
1894).

Record of physicians and surgeons licensed to practice in county, giving
name of licensee, form and date of application, date of certificate, and
remarks. Arr. alph. by name of licensee. Hdw. 52 pp. 19 x 14 x $\frac{1}{2}$.
Clerk's office.

Check for midwives,
Chiropractors, optometrists
Chiropractors & osteopaths

Registry of Physicians
and Surgeons, 1894--
1900. (T.B.T. 761, 1894)

Records of licenses granted to physicians
and surgeons, giving name of licensee,
form of application, date of application,
date of certificate, and remarks. A-Z,
Alph. by name of licensee. H.W. Wood
pta. head? 52 pp. 19 x 14 x 1/2. Office.

Registry of Physicians & Surgeons, 1894--. 1 vol. (T.B.T.
no. 1, 1894).

Record of physicians and surgeons licensed to practice in
county, giving name of licensee, form and date of application,
date of certificate, and remarks. Arr. alph. by name of licensee.
Hdw. 52 pp. 19x14x1/2. Clerk's office.

Daisy S. Cook
(Worker's full name)

12/19/38
(Date)

60 No. 27
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House (Fr. Frederick)
(Name of building/room number, street address)

1. Title Registry of Physicians & Surgeons
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1894 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1882 all records were destroyed by fire; we can not find any records of this kind between 1882-1894
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Names of Physicians and Surgeons forms of application date of application date of application date of certificate and remarks
(Purpose and general nature of record. Principal kind of information shown. Summary of forms used in making record their headings. If a general or miscellaneous record, detailed information as to types of records, quantities and dates each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Alphabetical by surname of applicant

8. Index

Alphabetical throughout Vol. in Surname of Physician or Surgeon

9. Writing

Handwritten

10. Size

19x14 x 1/2 inches

52 pages

11. Location by dates and quantities

In Clerk's office on shelf under counter, ground floor Court House

12. Other information

Good

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling - Registry of Physicians
and Surgeons

T.B.T. No. 1 - 1894

[1894 -]

LICENSE RECORD, 1914--. 3 vols.

Record of traders' and miscellaneous licenses issued, giving date of issue, name of licensee, location of licensed establishment, type of license, and amount of fee. Contains: (Fishing Licenses) 1914--, entry . (Crabbing Licenses) (dates?), entry . (Tongers' Licenses) 1914--, entry . (Duck Blind Licenses) 1914--?, entry . (Beer and Wine Licenses) 1933--, entry . Arr. chron. by date of issue within type of license. Hdw. Aver. 514 pp. 17 x 15 $\frac{1}{2}$ x 3, 20 $\frac{1}{2}$ x 18 x 2. Vault.

License Record, 1914 - - -
3 Vols.

Record of traders and miscellaneous licenses issued, giving date of issue, name of licensee, location of licensed establishment, type of license, and amount of fee. Contains: (Fishing licenses) 1914 - -, entry. (Crabbing licenses) (dates) entry. (Tongers licenses) 1914 - -. (Buck Blind licenses) 1914 - -, entry. (Bear ^{and} Coine licenses) 1933 - -, entry. Arr. chron. by date of issue, within type of license. How. Arr. 574 pp. 14 1/2 x 15 1/2 x 3, 20 1/2 x 18 x 2. Vault.

- Sec. 19. Chief Justice and associate Justices to have all the powers of J. P. out of court except in cases of small debts out of court, and
- Sec. 20 may direct clerk to enter judgments, etc out of court,
- Sec. 21. Compensation of chief Justice to be \$1200, per annum, to be paid in proportion by the counties in the district,
- Sec. 22. Clerk to certify yearly on the 1st of April, under his hand and seal of office, the amount of assessable property in his county and lodge a certificate thereof with the clerk of each county in his district, under penalty of fifty dollars, and
- Sec. 23. Make out two copies of the levy list allowed by the Justices, containing the funeral charges and sums assessed, one copy to be sent to clerk of the Senate and the other to clerk of the delegates,
- Sec. 24. Compensation of associate Justices, three dollars per day attending duties of his office,
- Sec. 25. Sheriff directed to pay compensation of chief Justice within 30 days or be liable on his bond.
- Sec. 26+27, Relating to adjournment of the Court,
- Sec. 28. Table of taxes so cost to be paid in court. (see this section for table,)
- Sec. 29. Same to be paid to clerk who shall pay same to treasurer every 6 months, 3% comm. allowed for collections. Continued next sheet.

(TONGERS' LICENSES), 1914-- . In License Record entry .

Record of tongers' licenses issued, giving date of issue, name of licensee, and amount of fee.

(Tongers' license) 1914. --.

In license Record entry.

Record of Tongers licenses issued, giving
date of issue, name of licensee, and amount
of fee.

Md. Slaves, - 1797

A supplementary act relating to Negroes, and to repeal the acts therein mentioned, Nov. 1797, ch. 15, 1 Killy Vol. 2

A Supp. to 1796, ch. 67,

Sec. 2. Citizens of the U.S. dying within the year, executors or administrators may bring such slaves within one year after death, and also the issue of such slaves born after the removal of the person dying, into the state for with bona fide intentions of settling therein,

Sec. 3. Same privilege extended to guardians of infants.

(CRAB^{BINE} LICENSE)⁵, (dates). In License Record, entry .

Record of licenses issued for the taking or catching of crabs, giving date of issue, name of licensee, and amount of fee.

(Crab license) (dates).
In license Record,
entry .

Record of licenses issued for the taking
or catching of crabs, giving ^{date of issue,} name
of licensee, and amount of fee.

A.A. Co. Anne-Arundel County - 1797

An act to prevent the going at large of swine within five miles of the city of Baltimore, Nov. 1797, ch. 11. Kilty Vol. 2 -

Sec. 2. Provided, that nothing in this act shall be construed to extend to or prevent any swine going at large in Anne-Arundel County.

(DUCK BLIND LICENSES), 1914-- . In License Record, entry .

Record of duck blind licenses issued, giving date of issue, name of licensee, location of blind, and amount of fee.

(Duck Blind licenses) 1914---

In license Record, entry

Record of duck blind licenses issued,
date of issue,
giving name of licensee, location of blind,
and amount of fee.

Md. Records. - 1742

A. Supplementary act to the act entitled, An act for the repairing the damage already sustained in the records of the land, Secretary's, commissary's and county court offices and for security of the same records for the future. Sept. 1742, ch. 10. Kilty vol. 1
A Supp. to 1716, ch. 1.

Sec. 2. Bonds to be given by county clerks, register in chancery and of the land office, etc.

Register in chancery 1000. Pounds current money

Register of the land office 3000. Pounds current money

County clerks 1000 pounds current money -

Secs. 3 to 7 inclusive relates to evidence and Provincial Court.

(FISHING LICENSES), 1914--. In License Record, entry .

Record ^{of} fishing licenses issued, giving date of issue, name of licensee,
and amount of fee.

(Fishing licenses) 1914--.

In license Record, extract

Record fishing licenses issued, giving
date of issue, name of licensee, and
amount of fee.

Md. Courts. — J. P. — 1796

An act for the better administration of justice in the several counties of this State, Nov. 1796, ch. 43. J. P. 1797, ch. 69, 1799, ch. 90

Sec. 2. State divided into five districts, A.A.Co. in the third district.

Sec. 3. Two County Courts shall be held in each County within the district in every year, and shall commence and be held as follows — in A.A.Co. third Monday in April and Sept.

Sec. 4. That the 4th Sec. of the act of 1790, ch. 32. be continued. (Note — this section is briefed under the following title: Md. County Courts, Justices, Appointment of, 1790)

Sec. 5. The County Court to be composed of the chief justice of the district, and the two associate justices in their counties, the court, or the chief justice alone, or the two associate justices, to have the same power, duties, etc. as were vested in the County Courts, except in cases thereafter excepted. Any of the associate justices may hold and adjourn court, impanel and charge grand jury, direct process to issue on any presentment or indictment, direct subpoenas to issue for witness or juror to attend court, or a attachment for contempt, take recognizances and direct judgments to be entered on confessions, etc.

Sec. 6. Acknowledgments of deeds before any chief justice or any associate justice, shall be good and valid as if taken before a judge of the general court or two justices of the peace.

Sec. 7. County to have power to require parties to produce copies of books, or compelling answers to bill of discovery, etc.

Sec. 8. Justices not to act as attorneys or solicitors in the state during time of service as justices.

Continued on next sheet.

(BEER, WINE, & LIQUOR LICENSES), 1933--. In License Record, entry .

Record of beer, wine and liquor licenses issued, giving date of issue, name of licensee, location of licensed establishment.

(Beer Wine & liquor licenses)
1933 - In license
Record entry .

Record of beer, wine and liquor licenses
issued, giving date of issue, name of
licensee, location of licensed establishment.

- Sec. 9. Direction for the return of causes, Pleas, and etc. then in the County Courts
- Sec. 10. For the returning of commitments and recognizances.
- Sec. 11. Relating to continuance of actions.
- Sec. 12. Relating to rule for costs of non-resident Plaintiff.
- Sec. 13. Costs in case of equitable Plaintiff.
- Sec. 14+15. Persons not to be arrested out of the County for debt, damages or costs until shown or coroner of the County where the Plaintiff lives returns that of non est inventus.
- Sec. 16. After the commencement of this act no commission shall issue to any person, except to the several chief Justices and associate Justices, to be a Justice of any court, but only a J.P. of such County, upon appointment of the Justices they shall assemble at the Court house to qualify, and every person appointed J.P. shall have the same power as the Justices of the County Courts now have out of Court. The J.P. on any fine of them shall meet at the County Court house of their County, to lay the County assessments as heretofore, etc. and each of the J.P. shall receive two dollars per day for attending.
- Sec. 17. Justices to take oath as prescribed by Act Feb. 1777, ch. 5;
- Sec. 18. Governor with the advice and consent of Council to make appointments in case of vacancies.

Continued on next sheet.

LICENSE RECORD, 1914-- . 3 vols.

Record of licenses issued by the clerk, giving type of license, date issued, name and address of licensee, and amount of license fee. Arr. chron. by date issued within type of license. Hdw. Aver. 514 pp. 20 $\frac{1}{2}$ x 18 x 2, 17 x 15 $\frac{1}{2}$ x 3. Clerk's vault.

License Record, 1914--. 3 vols.

Record of licenses issued by the clerk, giving type of license, date issued, name and address of licensee, and amount of license fee. Arr. chron. by date issued within type of license. Hdw. Avr. 514 pp. $20\frac{1}{2} \times 18 \times 2$, $17 \times 15\frac{1}{2} \times 3$. Clerk's vault.

Clara Wilson

(Worker's full name)

4/11/39

(Date)

61 24

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Cecil State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House In Frederick
(Name of building, room number, street address)

1. Title "License Record"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1914 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1914 these records were destroyed.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copied records give Index License, Resident Construction, Furnace, Chambers, Cigarette, Billiard Table, Garage, Moving Pictures, Exhibition, Horse & Jack, Fishing, Hunting, Crabbing, Tongues, Duck Blind, Leaf tobacco Miscellaneous, & Beer Wine & Liquor Licenses.

46

There is a board of liquor license in separate office since 1933. A separate form has been made for same. No license records found in Land Records

6. Contents—continued _____

7. Arrangement See attached sheet
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing See attached sheet
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 2 Vol. { 17 x 15 1/2 x 3 inches } av. no. pages 622
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

1 Vol. { 20 1/2 x 18 x 2 1/4 inches } About 300 pages.

11. Location by dates and quantities In vault of Clerks Office,
(Room, vault, wall—N. E./S. W., section, bin, shelf, cabinet, on floor)
ground floor, Court House.

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Labeling - ^{1 Vol.} "License Record [1914 - 1928]"
Clerk of Circuit Court
Cabnet County

1 Vol. "License Record"
Clerk of Circuit Court
Cabnet County [1928 - 1936]

1 Vol. "License Record"
Clerk of Circuit Court
[1936 -]

Arrangement - Chronological, under each type
of License, as application is made & recorded by Clerk.

Indexing - Index tabs, in the name of the
Licensee, under each specified license,
indexed throughout the Volume.

PETITION RECORD, 1882--. 3 vols. (No. 1 S.S.S.; No. 2-3 A.A.H.).

Full record of proceedings in tax sales, including treasurer's report citing tax payers delinquency and the execution of legally required measures of notification, report of sale, certificate of publication, order nisi, final order of ratification and order of court to record the proceedings. Contains: (Insolvency), 1882--?, entry . (Divisions ~~F~~ of Real Estate), 1882--, entry . (Land Condemnation), 1882--, ^{entry} Arr. numer. by petition ²No.?² Indexed alph. by name of deft. Hdw. Aver. 600 pp. 18 x 12 x 3. Vault.

Petition Record, 1882--3 Vols.
(No. 1 S.S.; No. 2-3 H.F.H.)

Full record of proceedings in tax sales, including
treasurer's report citing tax payers delinquency
and the execution of legally required measures
of notification, report of sale, certificate of
publication, order nisi, final order of ratification
and order of court to record the proceedings.
Contains: (Insolvency) 1882--3, Entries (Divisions)
of Real Estate 1882--^(Land Condemnation) 1882--^{City} ₁₈₈₂₋₋₃,
H.F.H. Records by Petition No.
Indexed alph. by name of debt. H.F.H.
Aver. 600 pp. 18x12x3. Vault.

Md. Chancery Court. - 1797

An act to continue certain acts relative to the high court of chancery. Nov. 1797, ch. 51, Kilty Vol. 2.

Sec. 1. Acts of Nov. 1773, ch. 7, and 1785, ch. 72, Relating to the enlargement of the powers of the chancery Courts continued 7 years with Supplements

Sec. 2. Act 1792, ch. 76, Relating to taxes for seals and services in the said Court continued for 7 years.

Finished

(INSOLVENCY) 1882--?. In Petition Record, entry .

Record of the proceedings in insolvency, giving date, petition to be declared insolvent, signature of petitioner, list of real and personal property except property exempted, affidavit, names of creditors, amount of debt, whether note, account or judgment, minutes of creditors meeting, certificate of notice to creditors, appointment of trustee and trustee's deed, certificate of auditors notice, order of sale, auditors report, certificate of insolvent notice, and final ratification.

(Insolvency) 1882 - 2, In
Petition Record, entry.

Record of the proceedings in insolvency, giving date,
petition to be declared insolvent, signature of
petitioner, list of real and personal property
except property exempted, affidavit, names of
creditors, amount of debt, whether note, account
or judgment, minutes of creditors meeting,
certificate of notice to creditors, appointment
of trustee and trustee's deed, certificate of
auditors notice, order of sale, auditors report,
certificate of insolvent notice, and final
ratification.

Md. Sheriffs, - 1794

An act for the amendment of the law in certain cases.

Nov. 1794, ch. 54, Rilly vol. 2.

Secs. 1. to 4. Relating to proceedings against sheriffs or coroners failing to make returns of execution.

Sec. 8. Form of sheriffs bonds hereafter to be taken.

(DIVISION OF REAL ESTATE), 1882-? In Petition Record, entry .

Record of petitions by and for heirs to determine valuation in the division of real estate of deceased persons, giving names of petitioners and commissioners appointed by court, report of the commissioners' appraised value, courses and distances of the division agreed upon, name of surveyor, and final ratification by the court.

(Division of Real
Estate) 1882: In Petition
Record, entry .

Records of petitions by and for heirs to
determine valuation in the division of
real estate of deceased persons, giving
names of petitioners and commissioners
appointed by court, reports of the
commissioners' appraised values, courses
and distances of the division agreed
upon, name of surveyor, and final
ratification by the court.

Md. Deeds.- 1794

An act respecting the indenting of deeds,

Nov. 1794, ch. 59. Reilly Vol. 2-

Sec. 1. Indenting not necessary to the validity of any deed to be thereafter made.

(LAND CONDEMNATION), 1882-?. In Petition Record, entry .

Transcript of the proceedings in condemnation of land for road purposes, giving names of plf. and deft. petition to condemn, summons of jury, court warrant, demurrer, answer, inquisitions, courses and distances, plats, order of confirmation nisi, consent of final ratification of inquisition, and final order of confirmation.

(Grand Condemnation), 1882-3.
In Petition Record, entry.

Transcript of the proceedings in condemnation
of land for road purposes, giving names
of pet. and deft., petition to condemn,
summons of jury, court warrant, depositions,
answers, interrogatories, courses and distances,
plans, order of confirmation nisi, consent
of final ratification of inquiry, and
final order of confirmation.

Md. Chancery Court, - 1794

A further supplement to an act for enlarging the power of the high court of chancery, Nov. 1794, ch. 60. Kilty Vol. 2.

Sec. 2. Chancellor may decree sale of real estate, devised or descended to non residents of the state for payment of debts.

Sec. 3. Also the real estate or equitable interest therein of persons dying without any known heirs or devisees.

Secs. 4 to 7. inclusive, Provides procedure for obtaining the legal title to such land, also to lands uncheated.

Sec. 8. Chancellor may decree partition to be made in land where infant, idiot, etc, may have a joint interest or an interest in common with other persons, in such land.

Sec. 9. Providing procedure for a decree for sale or foreclosure where the mortgagor moved, and his whereabouts or the whereabouts of his representatives is unknown.

Sec. 10. Also as to equitable interest in such property.

PETITION RECORDS, 1832-- . 3 vols. (S.S. No. 1; A.A.H. Nos. 2-3).

Record of petitions filed in tax sales, bankruptcy, and partitions of real estates, giving date, petition no., names of parties involved ~~and~~ witnesses,

~~name of clerk.~~ Arr. numer. by petition no. Indexed alph. by name of *defendant.*

Hdw. Aver. 600 pp. 13 x 12 x 3. Vault.

(Check index) W.K.

Petition Records, 1882-- 3 vols. (S.S.
No. 1; A.A.H. nos. 2-3).

Record of petitions filed in tax sales, bankruptcy,
and partitions of real estates, giving date, petition no.,
names of parties involved and witnesses, name of
clerk. Arr. numer. by petition no. Indexed alph. by
name of ? . Hdw. over. 400 pp. 18x12x3.
Vault.

Check for contents

Clara Wilson
(Worker's full name)

12/14/38
(Date)

44
19
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, P. Frederick
(Name of building, room number, street address)

1. Title "Petition Records"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882
Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Content Copied records of Petitions in the matter of Tax Sales, Bankruptcy, Partition of Real Estate, containing Plat, Inventories, reports of Sale, dates, names of parties to the action, witnesses names of Clerks. Also assigned Petition numbers.

6. Contents—continued

*you didn't say in #6 that
it returns like*

7. Arrangement

Numerically, by Petition numbers.

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical in surname of Defendant subject of yr. case

Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form.

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

18 X 12 X 3 Inches. about 600 pages.

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

*In vault of Clerk's office,
Court House (ground floor)*

(Room, vault, wall—N, E, S, W, section, bin, shelf, cabinet, on floor)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling - (1 vol.)
Petition Record, Circuit Court,
Cabnet County, Liber S.S. No 1. [1882-1932]

(1) Petition Record, Circuit Court, Cabnet County,
Liber A.A.H no 2 [1832-1938]

(1) Petition Record, Circuit Court,
Cabnet County Liber A.A.H no. 3.
[1938 -]

Land Record, 1882--. 5 ⁶ vols. (numbered under library of successive clerks). Title varies: Record of Old Deeds, 1 vol., 1882-90.

Contemporary copies of deeds, chattel mortgages, bills of sale, leases, agreements, contracts, assignments, powers of attorney, right of ways, maps, plats, and articles of incorporation. Contains: (Bonds), 1882-1902, entry - ¹⁸⁸²⁻¹⁸⁹¹; (Mortgages), 1882-1925, entry -; also contains land papers brought in after the fires of 1852 to be recorded a second time, dated 1812, 1831, 1834 and subsequent years to 1890, including seven marriage licenses issued in 1867 and 1881. Arr. chron. by date recorded. Indexed alph. by name of grantor and grantee; direct and reverse. Hdw., 1882 - ? 1936; hdw. and typed, ? 1936--. Over. 588 pp. 18 1/2 x 13 x 3. Clerk's vault.

(Bonds), 1882-1902. In Land Record, entry —

Copies of personal, official, corporate state, and trustee's bonds, giving type of bond, names of person bonded and sureties, nature and amount of bond, date recorded, signatures of bonded person, sureties, attorney, and clerk.

(Mortgages), 1882-1925. ? In Land Record, entry —.

Contemporary copies of mortgages, giving date, names of mortgagor and mortgagee, description of property, terms and amount of mortgage, signatures of mortgagor, mortgagee, and witnesses.

Land Record Mortgages, 1925?--. 12 vols. (numbered under liber of clerk). 1882-1925?, in Land Record, entry —.

Contemporary copies of mortgages, giving date, names of mortgagor and mortgagee, description of property, terms of mortgage, amount, signatures of mortgagor, mortgagee, and witnesses. Arr. chron. by date recorded. Indexed alph. by name ^{of} grantor and grantee, direct and reverse. Hdw. on pd. form. Arr. 558 pp. 18 1/2 x 13 x 3. Clerk's vault.

Daisy S. Lov

(Worker's full name)

3/24/39

(Date)

No. 1

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk of Circuit Court
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Fr. Frederick
(Name of building, room number, street address)

1. Title [Land Records]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 68 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None missing
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copies of Deeds, Mortgages, Leases, Releases, Agreements, Assignments, Rights of Way, Contracts, Powers of Attorney, Articles of Incorporation, Maps, Plats, Bills of Sale, Chattel Mortgages and Bonds with dates of thereof.

These Bonds are mostly official Bonds & only found prior to 1902 in Land Records

6. Contents—continued *(There is no separate Vol. for Articles of Incorporation, they appear through out the Land Record' Volumes to the present date)*

7. Arrangement *Chronological by date recorded*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexin *Alphabetized in surname of grantor and grantee, front of Volume Direct and Reverse*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Hand-written from 1882—1936*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
Typed & hand-written from 1936—Mortgages hand-written

10. Size *on printed forms.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

18 1/2 x 12 x 2 Inches average no. pages 588

11. Location by dates and quantities *In' vault of Clerk's office, north and south walls & ground*
(Room, vault, wall—N. E. S. W., section, shelf, cabinet, on floor)

12. Other information *Two Vols. Land Records labeled Liber S. S. contain mostly old Deeds recorded after the fire of 1882.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

*1882
 31
 34
 and volume of
 1882-90
 hand printed*

13. (For use in Florida.) Early imprints
(Author) (Publisher)
 (Place of publication) (Date of publication)

1 Land Records.

1	"	SS no 5	(1882-83)
2	"	" " 6	(1883-85)
3	"	" " 7	(1885-87)
4	"	JS " 1	(1887-89)
5	"	" " " 2	(1889-90)
6	"	" " " 3	(1890-92)
7	"	TBT " 1	(1892-93)
8	"	" " " 2	(1893-94)
9	"	" " " 3	(1894-96)
10	"	" " " 4	(1896-97)
11	"	" " " 5	(1897-99)
12	"	GAD " 1	(1899-1900)
13	"	" " " 2	(1900-2)
14	"	" " " 3	(1902-3)
15	"	" " " 4	(1903-4)
16	"	" " " 5	(1904-5)
17	"	" " " 6	(1905-6)
18	"	" " " 7	(1906-7)
19	"	" " " 8	(1907-8)
20	"	" " " 9	(1908-9)
21	"	" " " 10	(1909-10)
22	"	" " " 11	(1910-11)
23	"	" " " 12	(1911-12)
24	"	" " " 13	(1912-13)
25	"	" " " 14	(1913-14)
26	"	" " " 15	(1914-15)
27	"	" " " 16	(1915-16)
28	"	A.A.H. 1	(1916-17)
29	"	" " " 2	(1917-19)
30	"	" " " 3	(1919-20)
31	"	" " " 4	(1920-21)
32	"	" " " 5	(1921-22)
33	"	" " " 6	(1922-22)
34	"	" " " 7	(1922-23)
35	"	" " " 8	(1923-24)
36	"	" " " 9	(1924-24)
37	"	" " " 10	(1924-25)
38	"	" " " 11	(1924-25)
39	"	" " " 12	(1925-25)

Land Record	A A H No	Page	Year
40			(1925 - 26)
4.1	" "	14	(1926 - 26)
42	" "	17	(1926 - 27)
4.3	" "	19	(1927 - 28)
44	" "	21	(1928 - 29)
45	" "	23	(1929 - 30)
46	" "	24	(1930 - 30)
47	" "	25	(1930 - 31)
48	" "	27	(1931 - 32)
49	" "	30	(1932 - 33)
50	" "	31	(1933 - 34)
51	" "	32	(1934 - 35)
52	" "	34	(1935 - 36)
53	" "	36	(1936 - 37)
54	" "	37	(1937 - 37)
55	" "	38	(1937 - 38)
56	" "	40	(1938 - -)

48

57 Record of Old Deeds,

SS no 1

48 (1882-90)

58 Land Record Mortgages

AAH no 15 ✓

(1925-26)

" " " 16 ✓

(1926-27)

59 " " "

" " " 18 ✓

(1927-29)

60 " " "

" " " 20 ✓

(1928-32)

61 " " "

" " " 22 ✓

(1929-30)

62 " " "

" " " 26 ✓

(1930-33)

63 " " "

" " " 28 ✓

(1933-33)

64 " " "

" " " 29 ✓

(1933-35)

65 " " "

" " " 33 ✓

(1934-35)

66 " " "

" " " 35 ✓

(1935-37)

67 " " "

" " " 39 ✓

(1937-39)

68 " " "

" " " 40 ✓

(1939--)

69 " " "

- Labeling -

48

(1 vol) Land Record, Liber S.S. No. 5
Calvert County [1882 - 1883]

(1 vol) Land Record Liber S.S. No. 6
Calvert County [1883 - 1885]

(1 vol) Land Record, Liber S.S. No. 7
Calvert County [1885 - 1887]

(1 vol) Record of Old Deeds, Liber S.S. No. 1
Calvert County [1882 - 1890] x

(1 vol) Land Record, Liber J. S. No. 1
Calvert County [1887 - 1889]

(1 vol) Land Record, Liber J. S. No. 2
Calvert County [1889 - 1890]

(1 vol) Land Record, Liber J. S. No. 3
Calvert County [1890 - 1892]

(over)

1 Vol) Land Record Liber T. B. T. No. 1
Calvert County [1892 - 1893]

1 Vol) Land Record, Liber T. B. T. No. 2
Calvert County [1893 - 1894]

1 Vol) Land Record, Liber T. B. T. No. 3
Calvert County [1894 - 1896]

1 Vol) Land Record, Liber T. B. T. No. 4
Calvert County [1896 - 1897]

1 Vol) Land Record, Liber T. B. T. No. 5
Calvert County [1897 - 1899]

1 Vol) Land Record, Liber G. W. T. No. 1
Calvert County [1899 - 1900]

1 Vol) Land Record, Liber G. W. T. No. 2
Calvert County [1900 - 1902]

- Labeling -

- 1 Vol) Land Record, Liber G.W.D. No. 3
Calvert County [1902 - 1903]
-
- 1 Vol) Land Record, Liber G.W.D. No. 4
Calvert County [1903 - 1904]
-
- 1 Vol) Land Record, Liber G.W.D. No. 5
Calvert County [1904 - 1905]
-
- 1 Vol) Land Record, Liber G.W.D. No. 6
Calvert County [1905 - 1906]
-
- 1 Vol) Land Record, Liber G.W.D. No. 7
Calvert County [1906 - 1907]
-
- 1 Vol) Land Records, Liber G.W.D. No. 8
Calvert County [1907 - 1908]
-
- 1 Vol) Land Records, Liber G.W.D. No. 9
Calvert County [1908 - 1909]

1 Vol) Land Record, Liber G.W.D. No. 10
Calvert County, [1909 - 1910]

1 Vol) Land Record, Liber G.W.D. No. 11
Calvert County [1910 - 1911]

1 Vol) Land Record, Liber G.W.D. No. 12
Calvert County [1911 - 1912]

1 Vol) Land Record, Liber G.W.D. No. 13
Calvert County [1912 - 1913]

1 Vol) Land Record, Liber G.W.D. No. 14
Calvert County [1913 - 1914]

1 Vol) Land Record, Liber G.W.D. No. 15
Calvert County [1914 - 1915]

1 Vol) Land Record, Liber G.W.D. No. 16
Calvert County [1915 - 1916]

- Labeling -

1 Vol) Land Record, Liber A A H. No. 1
Calvert County, [1916 - 1917]

1 Vol) Land Record Liber A A H. No. 2
Calvert County [1917 - 1919]

1 Vol) Land Record Liber A A H. No. 3
Calvert County [1919 - 1919]

1 Vol) Land Record Liber A A H. No. 4
Calvert County [1919 - 1920]

1 Vol) Land Record, Liber A A H. No. 5
Calvert County - [1920 - 1921]

1 Vol) Land Record, Liber A A H. No. 6
Calvert County [1921 - 1922]

1 Vol) Land Record, Liber A. A. H. No. 7
Calvert County, [1922 - 1922]

1 Vol) Land Records, Liber A.A.H. No. 8
Calvert County, [1922 - 1923]

1 Vol) Land Record, Liber A.A.H. No. 9
Calvert County, [1923 - 1924]

1 Vol) Land Record Liber A.A.H. No. 10
Calvert County [1924 - 1924]

1 Vol) Land Record Liber A.A.H. No. 11
Calvert County [1924 - 1925]

1 Vol) Land Record, Liber A.A.H. No. 12
Calvert County [1925 - 1925]

1 Vol) Land Record Liber A.A.H. No. 13
Calvert County [1925 - 1926]

1 Vol) Land Record Liber A.A.H. No. 14
Calvert County [1926 - 1926]

1 Vol) Land Record, Liber A.A.H. No. 17
Calvert County [1926 - 1927]

Labeling -

1 Vol.) Land Record of Liber A A H. No. 19
Calvert County, [1927 - 1928]

1 Vol.) Land Record, Liber A A H. No. 21
Calvert County, [1928 - 1929]

1 Vol.) Land Record Liber A A H. No. 23
Calvert County [1929 - 1930]

1 Vol.) Land Record, Liber A A H. No. 24
Calvert County [1930 - 1930]

1 Vol.) Land Record Liber A A H. No. 25
Calvert County [1930 - 1931]

1 Vol.) Land Record Liber A A H. No. 27
Calvert County [1931 - 1932]

1 Vol.) Land Record, Liber A A H. No. 30
Calvert County, [1932 - 1933]

1 Vol.) Land Record Liber A A H. No. 31
Calvert County, [1933 - 1934]

1 Vol.) Land Record Liber A A H. No. 32
Calvert County [1934 - 1935]

1 Vol.) Land Record, Liber A A. H. No. 34
Calvert County, [1935 - 1936]

1 Vol.) Land Record Liber A A H. No. 36
Calvert County [1936 - 1937] (Typed)

1 Vol.) Land Record, Liber A A H. No. 37
Calvert County, [1937 - 1937] (Typed)

1 Vol. Land Record Liber A. A. H. No. 38
Calvert County [1937 - 1938] (Typed)

1 Vol.) Land Record, Liber A A. H. No. 40
Calvert County [1938 - .]

- Labeling -

Land Record, Mortgages

1 Vol.) Land Record, Mortgages (Hand-written on printed form)
Liber A A H. No. 15
Calvert County [1925-1926]

1 Vol.) Land Record, Mortgages
Liber A A H. No. 16
Calvert County [1926-1927]

1 Vol.) Land Record, Mortgages (Hand-written on printed form)
Liber A A H. No. 18
Calvert County [1927-1929]

1 Vol.) Land Record, Mortgages (Hand-written)
Liber A A H. No. 20
Calvert County [1928-1932]

1 Vol.) Land Record, Mortgages (Hand-written on printed form)
Liber A A H. No. 22
Calvert County [1929-1930]

1 Vol.) Land Record, Mortgages
Liber A A H. No. 26

Calvert County [1930 - 1933]

Hand-written
on
printed
forms

1 Vol.) Land Record, Mortgages
Liber A A H. No. 28

Calvert County [1933 - 1933]

Hand-written
entirely

1 Vol.) Land Record, Mortgages
Liber A A H. No. 29

Calvert County [1933 - 1935]

Hand-written on
printed
forms

1 Vol.) Land Record, Mortgages
Liber A A H. No. 33

Calvert County [1934 - 1935]

Hand-written
on printed
forms

1 Vol.) Land Record, Mortgages
Liber A A H. No. 35

Calvert County [1935 - 1937]

Hand-written
on
printed forms

1 Vol.) Land Record, Mortgages
Liber A A H. No. 39

Calvert County [1937 - 1939]

Hand-written
on
printed
forms

JUDGMENT RECORD, 1882--. 2 vols. (labeled S.S. Clerk; A.A.
H. Clerk).

Record of civil suits and actions ended, giving case no., names of attorney, plf. and deft., proceedings in the case, amount of judgment, date interest begins, amount of costs, and date released. Arr. alph. by name of deft. Hdw. Aver. 315 pp. $18\frac{1}{2}$ x $12\frac{1}{2}$ x 3. Office.

JUDGMENT RECORD, 1882--. 2 vols. (labeled S.S. Clerk; A.A.

H. Clerk).

Record of civil suits and actions ended, giving case no., names of attorney, plf. and deft., proceedings in the case, amount of judgment, date interest begins, ~~and~~ amount of costs, *and date released,* Arr. alph. by name of deft. Hdw. Aver. 315 pp. $18\frac{1}{2}$ x $12\frac{1}{2}$ x 3. Office.

Judgment Record,
1882 - - 2 vol. (labeled
S.S. Clerk; F. H. H. Clerk)

Record of civil suits and actions ended,
giving case no., names of attorney, pet
and deft., proceedings in the case,
amount of judgment, date interest begins,
amount of costs, Arr. Acph. by name of
deft. Hdw. 315 pp. 18 1/2 x 12 1/2 x 3. Office.

JUDGMENT RECORD, 1882--. 2 vols. (S.S.; A.A.H.).

Record of judicials, giving names of plf. and deft., case no., term of court, date fieri facias issued on debt, amount of judgment, interest and court costs, date and amount paid, amount of sale, and balance. Arr. alph. by name of deft.

Hdw. Aver. 315 pp. 18 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 3. Clerk's office.

Judgment Record, 1882--. 2 vols. (S.S.; A. A. H.).
Record of judicials, giving names of plf. and deft., case no.,
term of court, date fieri facias issued on debt., amount of
judgment, interest and court costs, date and amount paid,
amount of sale, and balance. Arr. alph. by name of deft. Adv.
Over. 315 pp. 18¹/₂ x 12¹/₂ x 3. Clerk's office.

1 Vol) Land Record, Mortgages

Liber A A H . No. 40

Calvert County

[1939 — .]

Hand-written
on
printed forms

Clara Wilson

(Worker's full name)

4/5/39

(Date)

no. 9

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Ft. Frederick
(Name of building, room number, street address)

1. Title "Judgment Record"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

6. Contents Copied records give names of
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record,
Plaintiff & Defendant Term of Court Case no.
their hearings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
dates, Amount, Interest, Cost & Entries.
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Showing payments.

6. Contents—continued _____

7. Arrangement *Alphabetical, in surname of Defendant.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Alphabetical from A-Z throughout the*
Volume, in name of Defendant.
(Self-contained, describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size *18 1/2 x 12 1/2 x 3 inches* *Av. no. pages, 316*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In safe of Clerk's Office*
Ground floor, Court House.
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Labeling -

(1) Judgment Record.

Circuit Court, Cabnet County

S.S. Clerk [1882-1934]

(2) Judgment Record

Circuit Court Cabnet County

A.A.H Clerk [1934-]

CIRCUIT COURT DOCKET DUPLICATES, 1895---. 155 bundles in
1 box.

Judges docket for temporary use in court, giving names of plf., def.,
and attorneys. Arr. numer. by case no. within type of procedure. Hdw.
20 x 18 x 12 $\frac{1}{2}$. Second floor courthouse.

Circuit Court Books
Suppleaters 1895 - -
bundles
155 ~~vols~~. in 1 box.

Judges docket for temporary use in
court giving names of pt. deft, and attorneys.
Arr. names by case no. with type
of procedure. Hdw. 20 x 18 x 12 1/2. Second
floor court house.

CIRCUIT COURT DOCKET DUPLICATES, 1895--. 155 folders in 1 box.

Rough dockets for judge's reference, transcribed into Dockets, entry--. Arr. chron. by date recorded within term of court. Hdw. 20 x 16 x 12¹/₂. Second floor, court house.

(check purpose and general nature of contract)

Calendar

Drawn up by the clerk of the Court for the use of the presiding judge at the time of trial, after term of court. These are filed & have of no further value

Circuit Court Docket Duplicates, 1895--.

155 folders in 1 box.

Rough dockets for judge's reference, transcribed into Dockets, entry —. Arr. chron. by date recorded within term of court. Hdw. 20 x 18 x 12 1/2. Second floor, court house.

Clare M. Wilson
(Worker's full name)

12/27/38
(Date)

33

34

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Cr. Frederick
(Name of building, room number, street address)

1. Title "Circuit Court Docket Duplicates"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates 1895-
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 155 Duplicate Folders
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Circuit Court Docket Duplicates
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1895 we find
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
none of these old duplicates.

Original records 50
Judicials, Civil Appeals, Trials
Appearances, Criminal Appeals, Criminal
Continuances, Recognizances and
Presentments.
Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other forms of 18HR, such forms should be filled out and attached)

In fact the Dockets are exactly the same as these in every way —

6. Contents—continued

7. Arrangement *Chronological by date recorded.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

under each Term of Court

8. Indexing *No Indexing*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give month and years covered by each kind of writing)

10. Size *[Duplicate size 18 X 11 1/2 inches]*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
[Box size - 20 X 18 X 12 1/2 inches]

11. Location by dates and quantities *In a paper box in a*
(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, on floor)
Closet on second floor, Court House.

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

CONDITIONAL SALES CONTRACTS, 1928--. Est. 1,840 papers in 3
f.d.

Original conditional sales contracts recorded in Conditional Contract
of Sales Docket, entry . Arr. chron. by date filed. Hdw. and typed
on ptd. form. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Clerk's vault.

CONDITIONAL SALES CONTRACTS, 1928--. Est. 1,840 ^{PPR at} ~~contracts~~

in 3 f.d.

Original conditional sales contracts recorded in Conditional Contract
of Sales Docket, entry . Arr. chron. by date filed. Hdw. and typed
on ptd. form. 10 $\frac{1}{2}$ x 5 x 13 $\frac{1}{2}$. Clerk's vault.

CONDITIONAL SALES CONTRACES, 1928--. Est. 1840 contracts in
3 f.d.

Original contracts for purchases of goods and chattels, recorded in
Conditional Contract of Sales Docket, entry . Arr. chron. by date
filed. Hdw. on ptd. form, some typed. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Clerk's vault.

Conditional Sales Contracts, 1928-. Est. 1840 contracts
in 3 f. d.

~~Original contracts for purchases of goods and chattels, recorded in
Conditional Contract of Sales Docket, entry. Arr. chron. by date
filed. Hand. on ptd. form, some typed. $10\frac{1}{2} \times 5 \times 13\frac{1}{2}$. Clerk's
vault.~~

Original conditional sales contracts
recorded in Conditional Contract of Sales
Docket, entry. Arr. chron. by date filed.
Hand. and typed on ptd. form, $10\frac{1}{2} \times 5 \times 13\frac{1}{2}$,
Clerk's vault.

Clara M. Wilson

(Worker's full name)

(Date)

12/30/38

(Form identification number)

No. 5941

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Maryland*
Name of agency or office *Clerk's Office*
(Office of custody) (Office which made the record, if different)
Address of office of custody *Court House Cr. Frederick*
(Name of building, room number, street address)

1. Title *"Conditional Sales Contracts"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates *1928*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *3 metal file boxes (about 1840 Contracts)*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *Conditional Sales Contracts*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *See attached sheet*
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents *Give names of purchaser, date, amt. & description of purchase, terms of payments, from whom purchased, also signature of same.*
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

54

6. Contents—continued

7. Arrangement *Chronological by dates filed*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing *Handwritten on printed forms some typed*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head

10. Size *13 1/2 x 10 1/2 x 5 inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In vault of Clerk's office south wall, ground floor Court House.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *Good*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

PLAT BOOK, 1930-- . 1 vol. (A.A.H.No. 1, 1930).

Copies of plats of divisions and subdivisions divided into lots, giving name of property owner, description of property, lot and plat nos., date, and name of purchaser; also contains some state roads plats. Arr. numer. by plat no. Indexed alph. by name of property owner or road. Hdw. 134 pp. $30\frac{1}{2}$ x $22\frac{1}{2}$ x $2\frac{1}{2}$. Clerk's vault.

67
r
104

PLAT BOOK, 1930-- . 1 vol. (A.A.H. No. 1, 1930). 1882-1929

in Land Record, entry .

Plats of  parcels of land filed with deeds. Arr. numer. by plat no.

Indexed alph. by name of subdivision, property owner or road. Ptd. 67

pp. $30\frac{1}{2}$ x $22\frac{1}{2}$ x $2\frac{1}{2}$. Clerk's vault.

Item 5 - Discontinued & Missing records -

From 1882 - 1920 no records of Conditional Sales were kept in Clerk's Office

From 1920 they have been recorded in Conditional Sales Records, but not kept in File Boxes until 1928.

2
Plant Book 1930 - -

1 Vol. (No. 1 AAN 1930)

1882-1929 in land Record.
entry - -

Plats of all parcels of land filed
with desks. All names by plat no. Indexed
alph. by name of subdivision, property
owner or road. Pts. 67 pp. 3 1/2 x 2 1/2 x 2 1/2

Plat Book, 1930--. 1 vol. (A. A. H. No 1., 1930).

Copies of plats of divisions and subdivisions divided into lots, giving name of property owner, description of property, lot and plat nos., date and name of purchaser; also contains some state roads plats. Arr. numer. by plat no. Indexed alph. by name of property owner or road. Haw. 134 pp. $30\frac{1}{2} \times 22\frac{1}{2} \times 2\frac{1}{2}$. Clerk's vault.

Clara M. Wilson

(Worker's full name)

12/19/38

(Date)

26

(Form identification number)

51

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Cabot State Maryland

Name of agency or office Clerk's Office
(Office of custody) / (Office which made the record, if different)

Address of office of custody Court House Dr. Frederick
(Name of building, room number, street address)

1. Title "Plat Book"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1930
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records See attached sheet.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Plats give description of property
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by such should be given. Unless contents of these records are described by other Forms 12-14HR, such forms should be filled out and attached)
Name of owner, date, name of purchaser, showing divisions and sub-divisions of developments in form of lots, also some State Road Plats.

12

6. Contents—continued

7. Arrangement

See attached sheet.

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

See attached sheet

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

30 1/2 X 22 1/2 X 2 1/2 Inches.

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

26 Index Pages & 67 Plates

11. Location by dates and quantities

Top shelf of vault in Clerk's

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

*Office south wall, Ground floor
Court House.*

12. Other information

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

STET DOCKET, 1883--. 1 vol.

Record of statted cases, giving court term, names of attorneys, plf. and deft., case no., and type of proceedings. Arr. chron. by date of recording. Indexed alph. by name of deft. Hdw. 132 pp. 14 x 8 $\frac{1}{2}$ x $\frac{1}{2}$. Office.

58

53

Stat Decret, 1883--

1 Vol.

Record of settled cases, giving court term,
 names of attorneys, pty and dept. case no.,
 and type of proceedings. Arr. Chron. by
 date of recording. Indexed alpha. by name
 of dept. 132 pp. 14 x 8 1/2 x 1/2. Off.

STET DOCKET, 1883--. 1 vol.

53
~~35~~

Record of statted cases in circuit court, giving names of plf. and def.,
docket no., nature of case, ^{with} date recorded and statted. Arr. chron. by
date recorded. Indexed ~~alph.~~ by name of def. Hdw. 132 pp. 14 x 8 $\frac{1}{2}$
x $\frac{1}{2}$. Clerk's office.

Stet Docket, 1883--. 1 vol.

53

Record of settled cases in circuit court, giving names of plf. and
def., docket no., nature of case, dates recorded and settled.
Arr. chron. by date recorded. Indexed alph. by name of def. Hdw.
132 pp. 14 x 8 1/2 x 1/2. Clerk's office.

Clara M. Wilson
(Worker's full name)

12/20/38
(Date)

53
35-
23-

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Cabot State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody _____
(Name of building, room number, street address)

- Title "Stet Rocket"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates 1883
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling Stet Rocket
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

53

6. Contents Names of Defendants & Plaintiffs, dates, nature of cases pending, the appearance of defendant & action taken.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms of LHR, such forms should be filled out and attached.)
These are what might be called "dead" cases, but can be called back if necessary

6. Contents—continued

7. Arrangement

Chronologically as received & recorded by Clerk
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

*Alphabetically in rearrangement of dependent
in front of volume.*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. (Give months and years covered by each kind of writing)

10. Size

14 X 8 1/2 X 5 Inch
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
132 Pages.

11. Location by dates and quantities

*In safe in Clerk's
office, ground floor, Court House.*
(Room, vault, wall—N, E, S, W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

MECHANIC'S LIEN DOCKET, 1889--. 2 vols. (No. 1 J.S.; No. 1
A.A.H.).

Record of claims for money due for labor or materials, giving names of
lienor and lienee, amount of claim, description and location of build-
ing and material, certification of notary, itemized list of claims,
and date of recording. Arr. chron. by date of recording. Indexed alph.
by name of lienor. Hdw. Aver. 400 pp. 17 x 12 $\frac{1}{2}$ x 2. Vault

54

Mechanic's Lien Pocket,
1889 --. 2 vols. (No. 1 P.S.; No. 1
H.F.H.).

Record of claims for money due for labor or
materials, giving names of lienor and licensee,
amount of claim, description and location
of building and materials, certification of
notary, itemized list of claims, and date
of recording. Str. Chron. for date of recording.
Indexed Rep. by name of lienor. Haw.
H567. 400 pp. 14 x 12 1/2 x 2. Vault

- Sec. 30. Justices of the Peace to ascertain the amount collected in their County from the tax known imposed at time of laying their County assessments, by a certificate from the clerk of their County.
- Sec. 31. Table of fees of the Justices of the Peace. (see this section for table.)
- Sec. 32. Justices of the Peace to write and prepare all probate, affidavits, subpoenas, and edicts, except in cases of acknowledgment of deeds.
- Sec. 33. Justices of the Peace to take oath that he shall not take or receive any gratia for them allowed by this act, Penalty for so receiving more than allowed \$100, Statute of limitation for such Penalty 1 year.
- Sec. 34. Act of 1790, ch. 33. *repealed*.

MECHANIC'S LIEN DOCKET, 1889---. 2 vols. (J.S. No. 1;
A.A.H. No. 1).

Record of liens against property for labor and material furnished,
giving names of lienor and lienee, nature of lien, itemized list of
bills rendered, date recorded, date and amount paid, date of release,
and names of attorneys and clerk. Arr. chron. by date recorded.
Indexed alph. by name of lienee. Hdw. Aver. 400 pp. 17 x 12 $\frac{1}{2}$ x 2.
Clerk's vault.

Mechanics' Lien Docket, 1889--. 2 vols. (J.S. no. 1;
A.A.H. no. 1).

Record of liens against property for labor and material furnished, giving names of lienor and lienee, nature of lien, itemized list of bills rendered, date recorded, date and amount paid, date of release, names of attorneys and clerks. Arr. chron. by date recorded. Indexed alph. by name of lienee. Haw. Over. 400 pp. 17 x 12 1/2 x 2. Clerk's vault.

Daisy S. Cox
(Worker's full name)

3/31/39
(Date)

56
No. 5
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Maryland*

Name of agency or office *Clerk's Office*
(Office of custody) (Office which made the record, if different)

Address of office of custody *Court House, P.O. Frederick,*
(Name of building, room number, street address)

1. Title *Mechanics Lien Docket*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates *1889 -*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *2 Volumes*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *See attached sheet*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *None of these records found prior to 1889*
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents *Copied records of Mechanics Claims or liens, nature of lien with itemized statements or accounts of bills against the defendants herein mentioned. Names of plaintiffs and defendants, dates of bills rendered, payments received also list of releases with names of Attorney and Clerks*

6. Contents—continued

7. Arrangement

Chronological by date recorded

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical in surname of plaintiff, front of Vol.

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

all Hand-written

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

*17 x 12 1/2 x 2 Inches
about 400 pages*

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

All Vols. found in vault of Clerk's office ground floor Court House

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

-- Labeling --

1 Vol. Mechanics Lien Docket

-- 1 -- J. S. [1889 - 1930]

1 Vol. Mechanics Lien Docket --
AAH. No. 1 Calvert County

[1930 - .]

REGISTER OF INTENDED VOTERS, 1902--. 1 vol. (from March 29,
1902).

Record of persons who have arrived in the county and indicated their in-
tent to become citizens and residents of the state, giving date, name
of voter, address, age, color, and occupation. Arr. alph. by name of
voter. Hdw. 50 pp. $18\frac{1}{2}$ x $12\frac{1}{2}$ x 1. Office.

56

55

Register of Intended Voters, 1902---
1 Vol. (from March 29, 1902).

Record of persons who have arrived in
the county and indicated their intent to
become citizens and residents of the state,
giving date, name of voter, address,^{ages} ^{sex} ^{color},
and occupation. Arr. Alph bet, name of
voter. Hds. 50 pp. 18 1/2 x 12 1/2 x 1. Off. in.

md, licence, marriage, - 1797

An act to secure the Collection of the duties imposed upon marriage licences, Nov. 1797, ch. 38. Killy Vol. 2.

Sec. 1. 2 + 4. The Governor and Council directed to have Marriage licences Printed in the form prescribed by Act Feb. 1777, ch. 12, and deliver to the Treasurer and by them to be delivered to the County Clerks, After countersigning, to be filled up and granted to the person applying for such licence, under the seal of such Clerks, Penalty \$50, to be forfeit on issuing any licence contrary to this act, and \$100. for neglecting to apply for such licence.

Sec. 3. Clerks, on 1st May 1798, and annually thereafter, make returns to the Treasurer, a list of licences granted by them and to pay twenty-five shillings for every blank licence delivered and not returned by them, to the Treasurer.

Sec. 5. upon neglect or refusal to make such returns Treasurer may charge such clerks with the whole amount of blank licences delivered and prosecute a suit therefor.

Sec. 6. Governor and Council to keep Treasurers supplied with blanks

Sec. 7. Clerks to account to Treasurer for licences issued before May, 1798, and part of Act of Feb. 1777, ch. 12, as relate to the mode of granting licences, Repealed.

REGISTER OF INTENDED VOTERS, 1902--. 1 vol. (From Mar. 29,
1902).

Record of declarations of intention to become voters filed by former nonresidents, giving name of voter, residence, age, color, occupation, previous place of residence, and remarks. Arr. alph. by name of voter. Hdw. 50 pp. 18 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 1. Clerk's office.

Register of Intended Voters, 1902--. 1 vol. (From Mar. 29, 1902).
Record of declarations of intention to become voters filed by former
non-residents, giving name of voter, residence, age, color,
occupation, previous place of residence, and remarks. Arr.
alph. by name of voter. Hdw. 50 pp. 18 1/2 x 12 1/2 x 1. Clerk's office.

Clara Wilson
(Worker's full name)

12/21/38
(Date)

67
No.
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, P. Frederick
(Name of building, room number, street address)

1. Title "Register of Intended Voters"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1902 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Register of Intended Voters From Mar. 29 - 1902
(Explain fully; years; numbers; letters; number of records so labeled) [1902 -]

5. Discontinued and missing records Prior to 1902 there were
no such records kept in Clerk's Office.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
55 50

6. Content The purpose of this record is to
register persons declaring their intentions
to become voters in Calvert County, giving
names, residence, age & occupations, also
dates and remarks referring to each
application.
each should be given. Unless contents of these records are determined by other Forms 12-13HR, such forms should be filed out and attached

6. Contents—continued

7. Arrangement

Alphabetical, by name of voter.

8. Indexing

Alphabetically, in surname of voter throughout the volume. A-Z.

9. Writing

Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size

18 1/2 x 12 1/2 x 1 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
50 Pages

11. Location by dates and quantities

In Clerk's Office, under the Counter, Ground floor, Court House.
(Room, vault, wall—N. E. S. W. section, bin, shelf, cabinet, on foot)

12. Other information

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

~~U.S. DEPARTMENT OF JUSTICE~~
CLAIMS DOCKET, 1886~~---~~. 1 vol. (J.S.; 18⁶6).

Record of claims against estates in equity proceedings, giving names of plf. and deft., case no., names of trustee or receiver, date claim filed, names of claimants, no. of claims, character and amount of claim, and where recorded. Arr. chron. by date filed. Indexed alph. by name of plf. Hdw. under ptd. head.? 352 pp. 18 x 13 x 2. Vault.

CLAIMS DOCKET, 1886--. 1 vol. (J.S.; 1866).

Record of claims against estates in equity proceedings, giving names of

plf. and deft., case no., names of trustee or receiver, date claim filed,

names of claimants, ^{no. of claims} character and amount of claim, and ^{where recorded} ~~date proven~~. Arr.

chron. by date filed. Indexed alph. by name of plf. Hdw. under ptd.

head. 352 pp. 18 x 13 x 2. Vault.

Claims Docket, 1886--
1 Vol. (F.S.; 1886).

Record of claims against estates in equity
proceedings, giving name of Plf. and Deft., case No.,
names of trustees and receiver, date claim filed,
names of claimants, character and amount
of claim, and date proven. Arr. Chron. by date
filed. Indexed alph. by name of Plf. Held under pte
1886.

352 pp. 18413 x 2. Tanet.

CLAIMS DOCKET, 1886---. 1 vol. (J.S. 1886).

Record of proven claims filed in circuit court, giving names of plf. and
deft., amount and character of claim, where found, ^{and} dates proven and
recorded. Arr. chron. by date recorded. Indexed alph. by name of plf.

Hdw. 352 pp. 18 x 13 x 2. Clerk's vault.

Claims Docket, 1886--1900. (J.S. 1886).

Record of proven claims filed in circuit court, giving names of plf. and deft., amount and character of claim, where found, dates proven and recorded. Arr. chron. by date recorded. Indexed alph. by name of plf. Hdw. 352 pp. 18x13x2. Clerk's vault.

Clara M. Wilson
(Worker's full name)

12/15/38
(Date)

21
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Maryland*
Name of agency or office *Clerk's Office*
(Office of custody) (Office which made the record, if different)
Address of office of custody *Court House Co. Frederick*
(Name of building, room number, street address)

1. Title *"Claims Docket"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates *1886*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *1 Volume*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *Claims Docket Calvert County, 1886 J.S.*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *Probably there were no*
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Claims between 1882-'86, at least no

Copied records give
6. Contents *find no record of any names of Plaintiffs & Defendants, names of Creditors & Trustees, Amount & Character of Claims where found, when proven & dates.*
Purpose and general nature of record. Principal items of information shown. Summary of terms used in making record their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled.

These are Claims of various kinds, filed against the defendant such as accounts, judgments, funeral bills, P. notes, professional services, rents & Leases.

56

58

6. Contents—continued

Chronologically

7. Arrangement *Arranged as recd. by Clerk*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Alphabetical, in surname of Claimant*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form.)
in front of Volume.
(title and identification number)

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size *18 X 13 X 2 — 35-2 Pages*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In vault of Clerk's Office*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
ground floor, Court House.

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

MAGISTRATES JUDGMENTS RECORDED & RELEASES, 1930--. Est. 400

papers in 1 f.d.

Original copies of magistrates judgments, recorded in Record of Magistrates Judgments, entry , and requests to clerk of court to enter judgment satisfied. Arr. numer. by case. Hdw.; hdw. on ptd. form; typed on ptd. form. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Vault.

Magistrates Judgments

Recorded & Released

1930 - - 500 papers

in 1 f. 2

Original copies of magistrates judgments,
recorded in Record of Magistrates
Judgments, entries, and requests to clerk
of court to enter judgment satisfied,
Att. memos, by case, H. d. w.; law. on pta. form;
typed on pta. form. 10 1/2 x 5 x 13 1/2. Vault.

MAGISTRATES' JUDGMENTS RECORDED & RELEASES, 1930--. Est. 400 papers
in 1 f.d. (Beginning with no. 1092).

Copies of judgments rendered in magistrates' courts, recorded in Magistrates
Judgments, entry--. Arr. numer. by case no. Hdw. and typed, hdw. on ptd.
forms. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Clerk's vault.

Magistrates' Judgments Recorded &
Releases, 1930--. Est. 400 papers
in 1 f.d. (Beginning with no. 1092).

Copies of judgments rendered in magistrates'
courts, recorded in Magistrates' Judgments,
entry—. An. numer. by case no. Hdw. and
typed, hdw. on pt'd. forms. $10\frac{1}{2} \times 5 \times 13\frac{1}{2}$.
Clerk's vault.

Jessie S. Cox

(Worker's full name)

12/29/38

(Date)

No. 4739

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Pr. Frederick
(Name of building/room number, street address)

1. Title [Magistrate's Judgments]?
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1930 -
(Earliest and latest dates; missing dates. Show exact date of break)

3. Quantity 1 Metal File Box (about 400 Papers)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Some of these judgment records found in a Miscellaneous box of papers prior to 1930
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Originals give names of Plaintiffs and Defendants amounts of debts signatures of Justices of Peace & dates also
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

7 signatures of attorneys with number of the legal instrument.

57

~~58~~

6. Contents—continued

7. Arrangement

Numerical by number filed

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number.)

9. Writing

Hand-written, hand-written on printed forms also typed

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing.)

10. Size

(Of record or container. Height, width, thickness or depth. Average number of pages or documents.)

Box size 10 1/2 x 5 x 13 1/2 inches

11. Location by dates and quantities

On third row of file boxes, south wall of vault, Clerk's Office ground floor, Court House

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor.)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labelling - Magistrate's Judgments
Recorded + Releases

Beginning with no. 1092

~~SECRET~~
RELEASE OF MORTGAGES, 1882--. Est. 1,500 papers in 7 f.d.,
1 box.

Original mortgages, chattel mortgages and bills of sale, giving names of mortgagor or grantor, and mortgagee or grantee, description of land or property, amount of loan, terms of repayment, interest rates, certificate of clerk stating date satisfied, and amount paid. Contains:
Record of Bonds, 1882-1916, entry ; (Records of Incorporations), 1882-1916, entry . Arr. chron. by date filed. Hdw.; hdw. on ptd. form; typed. F.d. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$; box $16\frac{1}{2}$ x $12\frac{1}{2}$ x 19. Vault.

Check

~~50~~

58

Chasid

Release of Mortgages,
1882-- Est. 1500 papers
12 1/2 lbs. i box.

Original mortgages, chattel mortgages and
bills of sale, giving names of mortgagor ^{or grantor}
and mortgagee, of grantee, description of
land or property, amount of loan, terms of
repayment, interest rates, certificate of
clear stating date satisfied, and amount
paid. Contains: Records of Bonds 1882-1916, entry -;
(Records of Incorporations) 1882-1916, entry - . Arr. Chron.
by date filed. Hdw. in div. on pta. forms; typed. 7.d.
10 1/2 x 5 x 13 1/2, box 7 1/2 x 12 1/2 x 19. Vault,

RELEASE OF MORTGAGES, 1882--. Est. 1,500 papers in 1 box, 7 f.d.

Original mortgages, chattel mortgages and bills of sale with short releases of mortgages attached, giving date of release, names of mortgagor and mortgagee, date of mortgage, vol. in which recorded, signature of mortgagor, and certification of notary; also contains, bonds, deeds, articles of incorporation, discharge of mortgage and partial releases, 1882-1916. Arr. chron. by date filed. Hdw. and typed; hdw. on ptd. form. Box, 16 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 19; f.d., 10 $\frac{1}{2}$ x 5 x 13 $\frac{1}{2}$. Clerk's vault.

Release of Mortgages, 1882-- . Est. 1500 papers
in 1 box, 7 f. d.

Original mortgages, chattel mortgages and bills of sale
with short releases of mortgages attached, giving date of
release, names of mortgagor and mortgagee, date of
mortgage, vol. in which recorded, signature of mort-
gagor, and certification of notary; also contains, bonds,
and articles of incorporation, discharge of mortgage
and partial releases, 1882-1916. Arr. chron. by date
filed. Hdw. and typed; hdw. on ptd. form. Box,
16 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 19; f. d., 10 $\frac{1}{2}$ x 5 x 13 $\frac{1}{2}$. Clerk's null.

Clara Wilson
(Worker's full name)

4/14/39
(Date)

No. 350
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House P. Frederick
(Name of building, room number, street address)

1. Title "Release of Mortgages"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)
2. Dates 1882 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 7 File boxes (2 Bundles) / WOODEN BOX (34 Bundles) 1,500
(Number of volumes; file drawers; file boxes)

4. Labeling Release of Mortgages (See attached sheet)
(Explain fully: years; numbers; letters; records so labeled)

5. Discontinued and missing records From 1882 records were destroyed by fire.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original Mortgage Releases Bills of Sale 1882 - Bonds, deeds, Articles of
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Incorporation, discharge of Mortgage & Partial Releases 1882-1906, giving full description of property involved, with names of Mortgagor & Mortgagee, dates, amounts, & dates of Release

6. Contents—continued

7. Arrangement *Chronological, by date filed*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No Index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing *Typed, handwritten & handwritten on printed forms.*
Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size *File box size (10 1/2 x 5 x 13 1/2) Wooden box size (6 1/2 x 12 1/2 x 19 1/2)*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *File boxes located in vault of Clerk's Office, dates 1916—. Wooden box in closet of Clerk's Office, dates 1882—1916*
(Room, vault, wall—N. E. S. W. section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

Labeling — (File Boxes)

- (1 box) Release of Mortgages [1916 - 1919]
- (1 box) Release of Mortgages [1920 - 1922]
- (1 box) Release of Mortgages [1923 - 1924]
- (1 box) Release of Mortgages [1925 - 1926]
- (1 box) Release of Mortgages [1927 - 1929]
- (1 box) Release of Mortgages [1930 - 1934]
- (1 box) Release of Mortgages [1935 -]

GENERAL INDEX, (Land Record), 1882-- . 6 vols. (1-6).

Campbell system, general index to Land Record, entry ; Crop Liens,
Chattel Mortgages and Bills of Sale, entry ; arr. alph. by names of
grantor or mortgagor, grantee or mortgagee, direct and reverse, giving
date, type of instrument, liber, vol. and folio where recorded. Hdw.
Aver. 580 pp. $18\frac{1}{2}$ x $12\frac{1}{2}$ x $2\frac{1}{2}$. Vault.

(Land Records)
GENERAL INDEX, 1882-- . 6 vols. (1-6).

Campbell system, general index to Land Record, entry ; Crop Liens,
Chattel Mortgages and Bills of Sale, entry ; arr. alph. by names of
grantor or mortgagor, grantee or mortgagee, direct and reverse, giving
date, type of instrument, liber, vol. and folio of ^{*where recorded,*} ~~individual~~ record.
Hdw. Aver. 580 pp. $18\frac{1}{2}$ x $12\frac{1}{2}$ x $2\frac{1}{2}$. Vault.

General Index 1882: -
6 Vols. (1-6)

Campbell system general index to Bank
Records, entry -; Conveyances, Chattel Mortgages
and Bills of Sale, entry. arr. alph. by names of
grantor, or mortgages, grantor of mortgages,
direct and reverse, giving date, type of
instrument, lib. vol. and folio of individual
record. H.W. H. 580 pp. 18 1/2 x 12 1/2 x 2 1/2,
Vaucl.

GENERAL INDEX, 1882-- . 6 vols. (1-6).

Index to Land Record, entry , and Crop Liens, Chattel Mortgages and Bills of Sale, entry ; Campbell system, arr. alph. by name of grantor and grantee, direct and reverse, giving date, type of instrument, liber, vol., and folio. Hdw. Aver. 580 pp. $18\frac{1}{2}$ x $12\frac{1}{2}$ x $2\frac{1}{2}$. Clerk's vault.

General Index, 1882--., books. (1-6).

Index to Land Record, entry —, and Crop Liens, Chattel Mortgages and Bills of Sale, entry —; Campbell system, arr. alph. by name of grantor and grantee, direct and reverse, giving date, type of instrument, liber, vol., and folio. Hdw. over. 580 pp. 18 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 2 $\frac{1}{2}$. Clerk's vault.

Clara Wilson
(Worker's full name)

3/30/39
(Date)

49
No. 2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, P.O. Frederick
(Name of building, room number, street address)

1. Title "General Index"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1882
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 6 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

60

6. Contents These six volumes are index books for Land Records, Chattel Mortgages, Bills of Sale & Crop Liens, giving names of parties to the action, dates, nature of instrument also Liber, Volume no & folio.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records, contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Alphabetical in name of parties to the action.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

A-Z in front of Volume, name & folio
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

Campbell Systems

9. Writing

Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

18 1/2 x 12 1/2 x 2 1/2

Av. no pages 580
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

*In vault of Clerk's Office,
south wall, ground floor, Court House.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information

(Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

*These Index Books are not for any
one particular Vol. but include indexing
to the whole set of Land Records.*
Whether record is known to have been kept earlier than date shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling -

(1 VOL.) General Index

no 1

Land Records

[1882 - 1894]

(1 VOL.) General Index

no 2

Calvert County

[1894 - 1908]

(1 VOL.) General Index

no. 3

Calvert County

[1909 - 1924]

(1 VOL.) General Index

no 4

Calvert County

[1909 - 1924]

(1 VOL.) General Index

no 5.

Calvert County

[1930 - 1937]

(1 VOL.) General Index

no. 6.

Calvert County

[1937 - .]

RECORD OF MAGISTRATES JUDGMENTS, 1882--. 2 vols. (S.S. No. 1;
A.A.H. No. 1)

Copies of judgments rendered by justices of the peace, giving names of attorneys, plf. and deft., proceedings in the case, term of judgment, signature of justice of the peace, costs, if satisfied, and date of recording. Arr. numer. by case no. Indexed alph. by name of deft. Hdw. Aver. 250 pp. 17 x 11 x 1½. 1 vol. 1882-July 8, 1931, vault; 1 vol. July 29, 1931-- , clerk's office.

Record of Magistrates Judgments,
1882 - - 2 Vols. (S. 2, no. 1; H. H. H. No. 1)

Copies of judgments rendered by justices
of the peace, giving names of attorneys, P. L. F.
and deft, proceedings in the case, term
of judgment, signatures of justice of the
peace, costs, if satisfied, and date of
recording. Arr. numerat. by case no. Indexed
alph. by name of deft. H. H. W. Arer. 150 pp.
17 x 11 x 1/4. 1 Vol 1882-1931^{July 8,} Vanets 1 Vol. ^{July 29,} 1931 - -
@ Clerk's office.

Md. Conveyances, - 1830

An additional act to the act for quieting possession, enrolling conveyances, and securing the estates of purchasers, 1830, ch. 164, Dorsay's Vol. 2. P. 1004, A Supp. to 1715, ch. 47,

- ~~Sec. 1 & 2. All deeds for conveyances of any interest in land, and etc, executed and acknowledged within the U.S. before any judge of a court of record, to be good for the purpose mentioned, if said acknowledgment be certified by the judge before whom taken, under his hand, the clerk to certify that he was judge at the time.~~
- Sec. 3. Such deeds of feme covert (married women) executed for the conveyance of lands, to be good and effectual, must be endorsed by the judge, before whom executed, that the examination, etc was out of the presence and hearing of the husband, to be signed and sealed by such married woman.
- Sec. 4. Deeds of feme coverts hereafter signed, sealed and acknowledged as provided in section 1 and 2. of this act made valid.
- Sec. 5. This act to be published, once a week for six weeks in each county.

MAGISTRATES JUDGMENTS, 1882-- . 2 vols. (S.S. No. 1; A.A.H.

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No. 1).

Record of judgments rendered in magistrates' courts, giving names of plf. and def., case no., amount of judgment, costs, date and amount paid, and signature of justice. Arr. numer. by case no. Indexed alph. by name of plf. Hdw. Aver. 250 pp. 17 x 11 x 1 $\frac{1}{2}$. 1 vol., 1882-^{July 8,} 1931, clerk's vault; 1 vol., ^{July 29,} 1931-- , clerk's office.

(Check dates of vols. in each separate location)

AK

Magistrates Judgments, 1882--. 2 vols. (S.S. no. 1;
A. A. H. no. 1).

Record of judgments rendered in magistrates' courts, giving
names of plf. and def., case no., amount of judgment, costs,
date and amount paid, signature of justice. Arr. numer. by
case no. Indexed alph. by name of plf. Hdw. Avr. 250 pp. 17x
11x1 1/2. 1 vol., 1882- ? 1931, clerk's vault; 1 vol. ? 1931-- , clerk's office.

Clara Wilson
(Worker's full name)

12/13/38
(Date)

ms 10
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, P.O. Frederick
(Name of building, room number, street address)

"
Record of

1. Title "Magistrates Judgments"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882
(Earliest and latest dates; missing dates. Show exact date of break)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

61

Copied records give names of Plaintiffs & Defendants, nature of judgment, dates & amount of same, costs, entries showing payment & dates, also case numbers & signatures of Justice of Peace. These judgments are various kinds of debts filed against Defendants mentioned here in.

6. Contents—continued

7. Arrangement

Numerically, by case number

8. Indexing

*Alphabetical by Surname of Plaintiff
in front of Volume.*

9. Writing

Handwritten

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

*17 X 11 X 1 1/2 inches
(Ar. no pages 250)*

11. Location by dates and quantities

*Oldest Volume found
in vault, & current Volume in
Clerk's Office, Ground floor, Court House.*

12. Other information

(Good)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling —

(1 Volume) — Record of Magistrates Judgments
Circuit Court, Calvert Co. Liber S.S. no. 1
[1882 - 1931]

(1 Vol.) Record of Magistrates Judgments,
Circuit Court, Calvert Co., Liber A.A.H. no. 1
[1931 — .]

EXECUTION RECORD, 1882--. 1 vol. (S.S.No. 1)

Full record of proceedings in the sale of land and other property in
judicials by the sheriff, giving names of attorneys, sheriff, plf. and
deft., copy of narrating^{ve} amount of judgment and claims, date fieri
facias issued, description of land and property levied on, notice of
sale, cost of advertising and auction, name of purchaser, purchase price,
publisher's certificate, and date of recording. Arr. chron. by date of
recording. Indexed alph. by names of plf. and deft. direct and reverse.
Hdw. 640 pp. 16 x 12 x 3. Vault.

Execution Record, 1882---

1 Vol. (S. S. No. 1)

Full record of proceedings in the sale of land and other property in judicials by the Sheriff, giving names of attorneys, Sheriff, Plf. and Def., copy of narrative, amount of judgment and claims, date fieri facias issued, description of land and property, order on, notice of sale, cost of advertising and auction, name of purchaser, purchase price, publisher's certificate, and date of recording. Arr. chron. by date of recording. Indexed alph. by names of Plf. and Def., direct and reverses. H.W. 640 pp. 16 x 12 x 3. Vaucl.

Md. Taxes, - 1831

R

An act to regulate the sale of real estate by Collectors of taxes in the several Counties and Cities of the State, 1831, ch. 99, Dorsey's Vol. 2, P. 1018.

Sec. 1. Proceedings outlined by which to reclaim property sold for taxes;—
Payment required within twelve months from the day of such sale, to the Commissioners of the tax, or the collector of tax, of the County where the property sold is situated, the amount of the taxes plus the incidental expenses must be paid, together with a further sum at the rate of 20% on such amount, sale to be void upon such payment and the Commissioner of the tax required to enter and record the fact of said payment, stating amount paid, name of the owner of the property, by whom and for whom payment made and the description or designation of, to identify the property. Copy of such made good evidence. a Certificate containing the above particulars to be given to the owner, upon demand, by the collector, acknowledged by him before any J.P. and shall be recorded among the land records of the County, a certified copy under seal of the County Court to be good evidence, upon the failure of the Comm. or collector to receive payment tendered, to be made stated in a certificate before a J.P. such affidavit to have the effect of payment.

Sec. 2. If property is not redeemed as prescribed in Section 1, collector to execute a conveyance to the purchaser or purchasers,

EXECUTION RECORD, 1882-- . 1 vol. (S.S. No. 1).

Copies of writs of execution issued by the circuit court commanding sheriff to levy upon property, giving date, names of plf. and deft., nature of proceedings, report of sale of real estate, statements, date of sheriff's return, and signatures of sheriff and clerk. Arr. chron. by date recorded. Indexed alph. by name of plf. and deft. Hdw. 640 pp. 16 x 12 x 3. Clerk's vault.

Execution Record, 1882--. 1 vol. (S.S. No. 1).

Copies of writs of execution issued by the circuit court, com-
manding sheriff to levy upon property, giving date, names
of plf. and deft., nature of proceedings, report of sale of
real estate, statements, date of sheriff's return, signatures
of sheriff and clerk. Arr. chron. by date recorded. Indexed
alph. by name of plf. and deft. Adw. 640 pp. 16 x 12 x 3.
Clerk's vault.

Clara Wilson
(Worker's full name)

12/14/38
(Date)

20 42
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerks Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Cr. Frederick
(Name of building, room number, street address)

1. Title "Execution Records"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882
(Give exact dates; if missing, show exact date of breaks)

3. Quantity 1 Volume
(Give in volumes; file drawers; file boxes; bundles; other)

4. Labeling Execution Record, Calvert Co, Files 23. no 1.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None [1882-]
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copied Records give nature of writ, names of Plaintiffs & Defendants, Case proceedings, reports of sales of real estate, statements, signatures of Clerks & Sheriffs. & Sheriffs returns reports, also dates.
These are mostly Writs of Habeas Facias.

6. Contents—continued

7. Arrangement

Chronologically by date recorded

8. Indexing

Alphabetically, in surname of both parties to the action, in front of volume.

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 X 12 X 3 inches 640 Pages

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

*In vault of Clerk's office
ground floor, Court House.*

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information

Good.

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

RECORD OF RECEIPTS AND RELEASES, 1884-1923. 1 vol. (S.S. No.

1) 1924-- in Chancery Record, entry .

Copies of releases of trustees and guardians with receipts from heirs and wards for money received, giving names of payee and trustee or guardian, amount of money received, date of release, affidavit before justice of the peace or notary public, and signatures of payee and witness. Arr. chron. by date of recording. Indexed alph. by names of trustee or guardian and releasor, direct and reverse. Hdw. 610 pp.

(33 used). $16\frac{1}{8}$ x $12\frac{1}{2}$ x 2. Vault.

16 1/2 x 12 1/2 x 2,

Valuet.

Record of Receipts and Releases,
1884-1923, 1 Vol. (S.S. Mail) 1924 --
in Characery Record, entry.

Copies of releases of trustees and guardians
with receipts from heirs and wards for
money received, giving names of payee
and trustee or guardian, amount of money
received, date of release, affidavit before
justice of the peace or notary public,
and signatures of payee and witness,
Att. Chron. by date of recording. Indexed
seph. by names of trustee or guardian and
released direct and reverse. H.W. Co. P. (33 used)

Md. Conveyances, - 1831

A further Supplement to the act for quieting the possessions, enrolling
conveyances, and securing the estates of Purchasers,

1831, ch. 116, Dorseys Vol. 2, p. 1020.

A Supp. to - 1715, ch. 47.

Sec. 1. Confirming all deeds or instruments in writing, which have
been taken, executed and acknowledged within the state since
the 1st of Sept. last, which may have not been signed and
sealed by any Judge or Court, as required by the act 1830, ch. 164.

RECORD OF RECEIPTS AND RELEASES, 1884--. 1 vol. (S.S. No. 1).

Last entry, February 16, 1923.

Record of trustees' receipts in sales of real estate and releases of guardians and bondsmen. Arr. chron. by date recorded. Indexed alph. by name of trustee, guardian or bondsman. Hdw. 610 pp. (33 used). $16\frac{1}{2}$ x $12\frac{1}{2}$ x 2. Vault.

Record of Receipts and Releases, 1884 --. 1 vol. (S.S. 1).

Last entry, February 16, 1923.

Record of trustees' receipts in sales of real estate and releases of guardians and bondsmen. Arr. chron. by date recorded.

Indexed alph. by name of trustee, guardian or bondsman. Hdw. 610 pp. (33 used). 16 1/2 x 12 1/2 x 2. Vault.

~~76~~

Daisy S Cox
(Worker's full name)

12/8/38
(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Dr. Frederick
(Name of building, room number, street address)

- Title "Record of Receipts and Releases No. 10"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)
- Dates: 1884 - February 16, 1923 { Current volume
 { last entry 2/16/1923
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling See attached sheet S.S. No. 1
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records None found prior to 1884
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

63

6. Contents Copied Records of Receipts & Releases giving names of both parties to the action nature of transaction dates amounts signatures of parties involved also signatures of clerks and witnesses.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.)

These are Trustees receipts in sales of real estate. Releases are mostly Guardian's and Bondsmen Releases

6. Contents—continued

Alph. by names of parties concerned.
Direct and received

7. Arrangement

Chron. by date recorded.
Chronologically, as received by Clerk

8. Indexing

Alphabetical A-Z in front of Volume
Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number

9. Writing

Handwritten. Entirely
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 1/2 x 12 1/2 x 2 Inches 610 pp. (33 used)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

In vault of Clerk's office
ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling —
Record of Receipts, Releases &c
Liber 55. No. 1, Calvert Co.

[1884 —]

CASH BOOK, 1914--. 4 vols. (2 vols. labeled G.W.D. No. 1;
A.A.H. No. 1).

Record of cash receipts and expenditures: receipts, giving date, amount,
and source; expenditures, date, name of payee, check no., amount, and
purpose; also includes monthly recapitulation of total receipts and ex-
penditures and copies of monthly and annual reports to comptroller.

Aver. 200 pp. $16\frac{1}{2}$ x $18\frac{1}{2}$ x 2, $23\frac{1}{2}$ x $14\frac{1}{2}$ x $1\frac{1}{2}$. Vault.

check

g g

5

CASH BOOK, 1914--. 4 vols. (2 vols. labeled S.W.D. No. 1;
A.A.H. No. 1).

Record of cash receipts and expenditures: receipts, giving date, amount,
and source; expenditures, date, name of payee, check no., amount, and
purpose; also includes ^{monthly} annual recapitulation of total receipts and ex-
penditures and copy ^{monthly} of annual report, to comptroller. Aver. 200 pp. $16\frac{1}{2}$
x $18\frac{1}{2}$ x 2, $23\frac{1}{2}$ x $14\frac{1}{2}$ x $1\frac{1}{2}$. Vault.

Check

Checks

Cash Book, 1914 - 4 Vols.
^{Exhibits}
(2 Vols. S.W.D. No. 1; F.F.H. No. 1)

Record of cash receipts and expenditures:
and receipts giving ^{date} amount, and source; expenditures,
date, name of payee, check No., amount and
purpose: also includes annual recapitulation
of total receipts and expenditures and copy
of annual report to Comptroller, Mar. 200 pp.
16 1/2 x 18 1/2 x 2, 23 1/2 x 14 1/2 x 1 1/2. Vault.

ST #1303

DATE

TIMEKEEPER PROJECT _____

will not

EMPLOYEE'S NAME

report for duty _____

due to illness. This

DATE

is reported by his _____

RELATIONSHIP

SIGNED

CASH BOOK, 1914--. 4 vols. (G.W.D. No. 1; A.A.H. No. 1; others
not labeled). 3 vols., 1933--¹⁹³⁴, not labeled.

Daily record of cash receipts for recording instruments and issuing licenses,
giving date, type of instrument or license, amount paid, name of payer, and daily
and monthly total. Arr. chron. by date recorded. Hdw. Aver. 200 pp. 23 $\frac{1}{2}$ x 14 $\frac{1}{2}$
x 1 $\frac{1}{2}$, 16 $\frac{1}{2}$ x 18 $\frac{1}{2}$ x 2. Clerk's vault.

Cash Book, 1914--. 4 vols. (G.W.D. no. 1; A.A.H.
no. 1; others not labeled). 2 vols., 1933-- , not labeled.

Daily record of cash receipts for recording instruments and
issuing licenses, giving date, type of instrument or license,
amount paid, name of payer, "daily and monthly total."

Arr. shown by date recorded. Hdw. Over. 200 pp. $23\frac{1}{2} \times 14\frac{1}{2} \times$
 $1\frac{1}{2}$, $16\frac{1}{2} \times 18\frac{1}{2} \times 2$. Clerk's vault.

Daisy S. Cox

(Worker's full name)

4/6/39

(Date)

71
No. 29

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Pr. Frederick
(Name of building, room number, street address)

1. Title Cash Book
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1914 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 Vols
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records We do not find any
Cash books prior to 1914
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

64

6. Contents Copied records give amounts of
Clerk's daily fees, State or County
license fees, Names of persons paying
fee with amounts and dates.
Also Clerk's total monthly receipts
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Chronological by date recorded*
(Chronological—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No Index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing *Hand-written*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *1 Vol. 16 1/2 x 18 1/2 x 2 inches. 1 Vol. 18 x 15 x 2 inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1 Vol. 23 1/2 x 14 1/2 x 1 1/2 inches. 1 Vol. 16 1/2 x 12 x 2 inches
average pages 200

11. Location by dates and quantities *In vault of Clerk's*
Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
Office south wall, ground floor,
Court House

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

- Labeling -

1 vol.) Cash Book, G.W.D. No. 1 Clerk of
Circuit Court, Calvert County
[1904 - 1924]

1 vol.) Cash Book, Clerk of Circuit Court -
Calvert County No. 1 AAH [1924 - 1933]

1 vol.) No labeling [1933 - 1936]

1 vol.) No labeling [1936 - .]

PLAT BOOK STATE ROADS COMMISSION, 1932—. 1 vol. (A.A.H.
No. 1, 1932).

Copies of plats of right-of-ways filed by the State Roads Commission,
giving contract no., name of road, scale, date, plat no. and name of
draftsman. Arr. chron. by date received. ^{PIA.} ~~Prints.~~ 56 pp. 15 x 30 x
1½. Vault.

Plat Book State Roads
Commissionary 1932 --
1 Vol. (No. 1, A.A.H. 1932)

Copies of plats of right-of-ways filed
by the State Road Commission, giving
contract no., name of road, scale,
date, plat no. and name of draftsman.
Arr. Chron. by date received. Prints.
36 pp. 154 30 x 1 1/2. Vault A,

PLAT BOOK, STATE ROADS COMMISSION OF MARYLAND, 1932-- . 1 vol.

(A.A.H. No. 1, 1932).

Plats of right-of-way for roads, giving plat and contract nos., names of owners of property adjoining right-of-way, name of road, and date of construction. Arr. numer. by plat no. Hdw. 112 pp. 30 x 15 x $1\frac{1}{2}$.

Clerk's vault.

Plat Book, State Roads Commission of Maryland,
1932--. 1 vol. (A. A. H. no. 1, 1932).

Plats of right-of-ways for roads, giving plat and contract nos.,
names of owners of property adjoining right-of-way, name of road
and date of construction. Arr. numer. by plat no. Hdw. 112
pp. 30 x 15 x 1 1/2. Clerk's vault.

Clare Wilson
(Worker's full name)

4/3/39
(Date)

No. 4
(Form identification number) 52

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House P. Frederick.
(Name of building, room number, street address)

1. Title "Plat Book, State Road Commission of Md."
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates 1932 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882 to 1932 - I find no
State Road Plats in the Clerk's Office
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents ⁶⁵ The purpose of this record is to file
State Road plats to be kept for future
reference. These plats give names of owners
of property through which road passed
Also rights of way, lines & dates of construction
with Contract & Plat numbers.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-15HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Numerically, from back to front by Plat no.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No Index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing *Hand-drawn*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *30 X 15 X 1 3/4 Inches (56 Plats)*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *On top shelf south wall vault of Clerk's Office, ground floor, Court House.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Qualities of record if not used. Other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been _____ rather than dates shown (item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Labeling — Plat Book
State Road Commission of Maryland.
Calvert County

Lib. A.A.H no. 1

1932

RECEIPT BOOK, ? 1932--. 27 vols.

Carbon copy of receipts issued for recording fees, giving receipt no., date, name of payer, amount, type of instrument, and signature of the clerk of court or ^{his} deputy. Arr. numer. by receipt no. Hdw. on ptd. form. Aver. 100 pp. 12 x 8 $\frac{1}{2}$ x 1. Office.

Receipt Book, 2
1932 - - 24 Vols.

Carbon copy of receipts issued for recording
fees, giving receipt no., date, name of payer,
amount, type of instrument, and signature
of its clerk or agent or deputy. Att.
number by receipt no. Att. one ptn. form.
2 Vols. 100 pp. 12 x 8 1/2 x 1. Office.

ST #1303

DATE

TIMEKEEPER PROJECT _____

will not

EMPLOYEE'S NAME

report for duty _____ due to illness. This

is reported by his _____

RELATIONSHIP

SIGNED

RECEIPT BOOKS, 1932-- . 27 vols.

Duplicates of receipts for fees received by the clerk for recording instruments, giving date, receipt no., name of payer, type of instrument, names of parties to the instrument, and amount of fee. Arr. numer. by receipt no. Hdw. on ptd. form. Aver. 100 pp. 12 x 8 $\frac{1}{2}$ x 1. Clerk's office.

Receipt Books, 1932--. 27 vols.

Duplicates of receipts for fees received by the clerk for recording instruments, gives date, receipt no., name of payer, type of instrument, names of parties to the instrument, amount of fee. Arr. numer. by receipt no. Hdw. on ptd. form. Arr. 100 pp. $12 \times 8\frac{1}{2} \times 1$. Clerk's office.

Daisy J. Coft 12/22/38
(Worker's full name) (Date)

72 30
No. (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Dr. Frederick
(Name of building, room number, street address)

1. Title "Receipt-Books"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both) 1932
2. Dates 1932
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 27 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling No labelling
(Explain fully, years, numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1932 we cannot find a record of Clerk's Receipts in bound volumes probably were destroyed by clerks.
(If record discontinued, give reason and state whether some information shown in another record. Explain why records are missing, if possible)

6. Contents Contain duplicate Receipts with dates, amount of fee, nature of fee, name of parties involved, giving number of receipts.
(Purpose and general nature of record. Principal items of information shown. Summary of information used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13 HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Numerically by receipt number
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

No Indexing
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Hand-written on printed forms
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

12 x 8 1/2 x 1 inch

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

On top shelf south wall of Clerk's office, ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

RECORD OF ELECTION RETURNS, 1899--. 1 vol. (G.W.D. No. 1)

Record of statements of election returns made by the board of canvassers of the county, giving name of candidate, date of election, office, number of votes cast for each candidate, and names of chairman and secretary of the board of canvassers. Arr. chron. by date of election. Hdw. 400 pp. $18\frac{1}{2}$ x $12\frac{1}{2}$ x 2. Vault.

Record of Election Returns, 1899--
1 Vol. (S. N. O. 760.1)

Record of statements of election returns made by the board of canvassers of the county, giving name of candidate, date of election, office, number of votes cast for each candidate, and names of chairman and secretary of the board of canvassers. Arr. chron. by date of election. Hds. 400 pgs. $18\frac{1}{2} \times 12\frac{1}{2} \times 2$. Yach,

A.A. Co. Records.— 1751

R

An act to establish the special Court records of
A.A. Co. May, 1751, ch. 15. Kilty Vol. 1
Supp. to 1705, ch. 1, 1719, ch. 16. and 1723, ch. 20.

Sec. 2. That the five books of records of the commissioners appointed
by Act, 1705, ch. 1, shall be deemed, adjudged, construed and taken,
as good and effectual in law, as Records, to all intent and purposes.

RECORD OF ELECTION RETURNS, 1899--. 1 vol. (G.W.D. No. 1).

Record of election returns certified to by the board of canvassers and supervisors of elections, giving date of election, name of candidate, no. of votes received, total votes cast. Arr. chron. by date of election. Hdw. 400 pp. 18 $\frac{1}{2}$ x 12 $\frac{1}{2}$ x 2. Clerk's vault.

Record of Election Returns, 1899--. 1 vol. (G.M.D. no 1).

Record of election returns certified to by the board of canvassers and supervisors of elections, giving date of election, name of candidate, no. of votes received, total votes cast. Arr. chron. by date of election. Hdw. 400 pp. $18\frac{1}{2} \times 12\frac{1}{2} \times 2$. Clerk's vault.

Daisy S. Cox
(Worker's full name)

12/8/38
(Date)

66
11
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, P. Frederick,
(Name of building, room number, street address)

1. Title Record of Election Returns
Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them or quantities

2. Dates 1899
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Record of Election Returns G.W.D. No. 1, Calvert Co.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records No record found
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
prior to this date, they seem to have been kept very carelessly & probably were destroyed

6. Contents A record of Election returns for Calvert Co. certified to the Circuit Court by Election Supervisors by Board of Commissioners with signatures of same. Names of candidates for various offices also number of votes each received
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered, each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

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6. Contents—continued _____

LI

7. Arrangement *Chronological as County Elections were held.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No Index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *All Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *18 1/2 x 12 1/2 x 2 Inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
about 400 pages

11. Location by dates and quantities *Found in vault of Clerk's office ground floor of Court-House.*
(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in Item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

LICENSE STUBS, 1915--. 12 bundles in 2 boxes.

Stub record of licenses issued, including hunting, fishing, pushers and duck blind, giving type of license, date issued, name and address of licensee, age, height, color, license no., and amount of fee. Arr. numer. by license no. Hdw. on ptd. form. 18 x 13 x 3. Second floor, courthouse.

LICENSE STUBS, 1915--. 12 bundles in 2 boxes.

Stub record of licenses issued, including hunting, ^{fighting}~~anglers~~, pushers and
duck blind, giving type of license, date issued, name and address of
licensee, age, ^{height} color, license no., and amount of fee. Arr. numer. by
license no. Hdw. on ptd. form. 18 x 13 x 3. Second floor, courthouse.

LICENSE STUBS, 1915--. 12 bundles in 2 boxes

Stubs of county and state licenses issued by the clerk, including hunting, anglers and duck and blind, giving type of license, date issued, name and address of licensee, age, height and color, license no., and amount of fee. Arr. numer. by license no. Hdw. on pt'd. form. 18 x 13 x 3. Second floor, courthouse.

License Stubs, 1915--. 12 bundles in 2 boxes
Stub ^{record} of county and ~~state~~ ^{of} licenses issued, ~~by the state~~, including
hunting, anglers, passer and duck blind giving type of license,
date issued, name and address of licensee, age, ~~height~~, and
color, license no., and amount of fee. Arr. numer. by license
no. Hdw. on ptd. form. 18 x 93 x 3. Second floor, court
house.

Daisy S. Jop 1/4/39
(Worker's full name) (Date)

62 No. 46
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Ponce Frederick
(Name of building, room number, street address)

1. Title "License Stubs"
(Give present full title in quotes; assigned title, if any, in brackets. Record has had other titles, list them with dates or quantities

or both)

2. Dates 1915 -
(Earliest and latest dates; missing dates; Show exact date of breaks)

3. Quantity 2 Paper Boxes (12 Bundles)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling License Stubs County and State [1915-]
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1915 these
records evidently were destroyed
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents County and State License Stubs include
hunting anglers purchase and Duck
Blind licenses. On these stubs appear
names of licensees address ages
height, race, all kinds of licenses
applied for
licenses
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Numerical (Bundles arranged chronologically)

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None

Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Hand-written, hand-written on printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

Box size 18 x 13 x 3 inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

In paper boxes in closet on second floor, Court House

(Room, vault, wall—N, E, S, W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

FEDERAL FARM CREDIT LIEN BOOK, 1935--. 1 vol. (A.A.H. No. 1).

Copies of crop and chattel mortgages, giving date, ^hfour filed, names of mortgagor or lienor, mortgagee or lienee, amount advanced, duration of loan, description and location of chattels and/or crops, if assigned, and date of release. Arr. numer. by lien no. Indexed alph. by name of mortgagor or lienor. Hdw. 400 pp. 18 x 15 x 2. Vault.

Federal Farm Credit
Lien Book 1935. - 1 Vol.
(No. 1, F.F.C.)

Copies of crop and chattel mortgages giving date,
~~month, year and~~ hour filed, names of mortgagor or
lender, mortgagee or licensee, amount advanced,
duration of loan, description and location
of chattels and/or crops, if assigned, and date
of receipt. Arr. numer. by lien no. Indexed
repl. by name of mortgagor or lender. Hds.
400 pp. 18 x 15 x 2. Yawet.

FEDERAL FARM CREDIT LIEN BOOK, 1935-- . 1 vol. (A.A.H. No. 1).

Record of crop and chattel mortgages, giving names of grantor and grantee, date filed, lien no., description of chattels or crops, amount and time and limit of loan, /dates of assignment and release. Arr. numer. by lien no. Indexed alph. by name of grantor. Hdw. 400 pp. 18 x 15 x 2. Clerk's vault.

Federal Farm Credit Lien Book, 1935--. 1 vol.

(A. A. H. no. 1).

Record of crops and chattel mortgages, giving names of grantor and grantee, date filed, lien no., description of chattels or crops, amount and time limit of loan, dates of assignment and release. Acc. number. by lien no. Indexed alph. by name of grantor. Hdw. 400 pp. 18x15x2. Clerk's sale.

Daisy S. Cox
(Worker's full name)

12/8/38
(Date)

53
15
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Ft. Frederick
(Name of building, room number, street address)

1. Title "Federal Farm Credit Lien Book"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1935
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; year numbers; letters; number of records so labeled)

5. Discontinued and missing records Prior to 1935 there were no records of this kind kept.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Give names of mortgages and mortgage dates, description of chattels or crops, amounts and time limits, dates of assignments and releases, also number of each loan.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. their headings, etc. If more general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Numerically by number of loan
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical A-Z, front of Volume
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross-reference here to that form by title and identification number)
in surname of Mortgagor

9. Writing

All Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

18 x 15 x 2 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

104 pages
In vault of Clerk's office
ground floor, Court House
(Room, vault, wall—N, E, S, W, section, bin, shelf, cabinet, on floor)

12. Other information

(Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling -

"Federal Farm Credit Lien Book
No. 1 Liber AAH. Calvert Co."

[1935 -]

FARM CREDIT ADMINISTRATION, SOUTHERN MD. PRODUCTION CREDIT
ASS'N LIENS, CHATTEL MORTGAGES, ALSO RELEASES, 1935--.

390 papers in 1 f.d.

Original crop and chattel mortgages, and releases recorded in Federal
Farm Credit Lien Book, entry . Arr. numer. by lien no. Hdw.; hdw.
and typed on ptd. form. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Clerk's vault.

FARM CREDIT ADMINISTRATION, SOUTHERN MD. PRODUCTION CREDIT
ASS'N LIENS, CHATTEL MORTGAGES, ALSO RELEASES, 1935--. ~~Box~~.

390 papers in 1 f.d.

Original crop and chattel mortgages, ^{and releases} recorded in Federal Farm Credit
Lien Book, entry . Arr. numer. by lien no. Hdw.; hdw. and typed on
ptd. form. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Clerk's vault.

FARM CREDIT ADMINISTRATION, SOUTHERN MD. PRODUCTION CREDIT ASS'N
LIENS, CHATTEL MORTGAGES, ALSO RELEASES, 1935--. Est. 390 papers
in 1 f.d.

Original crop and chattel mortgages, recorded in Federal Farm Credit Lien
Book, entry . Arr. numer. by lien no. Hdw. ¹ hdw. and typed on ptd.
form. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Clerk's vault.

Farm Credit Administration, Southern Md.
Production Credit Ass'n Liens, Chattel Mort-
gages, also Releases, 1935--. Est. 390 papers in 1 f.d.
Original crop and chattel mortgages, recorded in Federal
Farm Credit Lien Book, entry —. Acc. numer. by lien
no. Hdw., hdw and typed on ptd. form. 10 1/2 x 5 x 1 3/12.
Clerk's vault.

Clara Wilson

(Worker's full name)

4/14/39

(Date)

No. 43

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Cabot State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House Tr. Frederick
(Name of building, room number, street address)

1. Title "Farm Credit Adm. Southern Md. Productions
Credit Assn. Liens, Chattel Mortgages, also Releases"
(Give present full title in quotes, assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1935
(Earliest and latest) (Show exact date of breaks)
3. Quantity 1 File box (about 390 Papers in all)
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None prior to 1935.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Original records of Crop Liens, Chattel
Mortgages, & Releases Bills of Sales & Releases
Crop Mortgages, dates thereof, giving names
of Mortgagor & Mortgagee, Am't of loan, description
of securities, giving assigned number.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued _____

7. Arrangement *Numerical, by assigned number.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No Index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing *Handwritten, handwritten printed form, typed printed form.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *10 1/2 x 5 x 13 1/2 inches. (Box size)*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In vault of Clerk's Office, South wall, Ground Floor Court House.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Labeling—

Farm Credit Administration, Southern
Md. Production Credit Ass'n. Loans,
Chattel Mortgages, also Released.

CROP LIENS CHATTEL MORTGAGES AND BILLS OF SALE, 1916--.

9 vols. (A.A.H. numbered 1-9). Title varies: Chattel
Mortgages and Bills of Sale, 5 vols., 1916-33, 1937-38.

Chattel Mortgages and Bills of Sale, 1882-1916 in Land
Record, entry .

Copies of instruments relating to personal property, including bills
of sale, chattel mortgages and federal crop liens 1933--, giving type
of instrument, names of grantor or mortgagor, grantee or mortgagee,
amount of money involved, description of property, signature of grantor
or mortgagor, certification of notary, and date of recording. Arr.
chron. by date of recording. Indexed alph. by names of grantor or mort-
gagor, grantee or mortgagee, direct and reverse. Separate index, en-
try . Hdw. 1916-September 18, 1938; typed September 19, 1938--. Aver.
500 pp. 18½ x 13 x 3. Vault.

CROP LIENS CHATTEL MORTGAGES AND BILLS OF SALE, 1916--.
9 vols. (A.A.H. numbered 1-9). Title varies: Chattel
Mortgages and Bills of Sale, 5 vols., 1916-33, 1937-38.
Chattel Mortgages and Bills of Sale, 1882-1916 in Land
Record, entry .

Copies of instruments relating to personal property, including bills of
sale, chattel mortgages and federal crop liens 1933--, giving type of
instrument, names of grantor or mortgagor, grantee or mortgagee, amount
of money involved, description of property, signature of grantor or
mortgagor, certification of notary, and date of recording. Arr. chron.
by date of recording. Indexed alph. by names of grantor or mortgagor,
grantee or mortgagee, direct and reverse. Hdw. 1916-38; typed 1938--.

Aver. 500 pp. 18 $\frac{1}{2}$ x 13 x 3. Vault.

Separate index, entries

~~Chattel~~

Crop liens Chattel

Adm. 1916-38, typed 1938---

Mortgages and Bills of Sale, 1916--9 vols. (1-9, A.H.H.)

Het. 500 pp. 18 1/2 x 13 x 3. Vols.

Title varies; Chattel Mortgages and Bills of Sale 5 vols.

1916-33, 1937-38, 1882-1916 in

Land Record, entry, Chattel Mortgages and Bills of Sale.

Copies of instruments relating to personal property including bills of sale, chattel mortgages and federal crop liens 1933-- , giving type of instrument, names of grantor or mortgagor, grantee or mortgagee, amount of money involved, description of property, signature of grantor or mortgagor, certification of notary and date of recording, ^{or, if known, by official records,} indexed alph. by names of grantor or mortgagor, grantee or mortgagee, direct and reverse.

Crop Liens, Chattel Mortgages and Bills of Sale, 1916--.

9 vols. (A. A. H., 1-9). Title series: Chattel Mortgages
and Bills of Sale, 5 vols., 1916-33, 1937-38. 188 v. ^{with how} ^{last years} ^{enter}

Copies of chattel mortgages, bills of sale, crop liens and mortgages,
receipts, and agreements; giving names of grantor and grantee,
date, description of property, amount, terms; deeds of trust,
and releases. Arr. chron. by date recorded. Indexed alph. by name
of grantor and grantee, direct and reverse; also separate index,
entry —. Law. 1916-38?; typed, 1938?-. Acc. 500 pp. 18 1/2 x
13 x 3. Clerk's vault.

CROP LIENS, CHATTEL MORTGAGES AND BILLS OF SALE, 1916--.

9 vols. (A.A.H., 1-9). Title varies: Chattel Mortgages and Bills of Sale, 5 vols., 1916-33, 1937-38.

Copies of chattel mortgages, bills of sale, crop liens and mortgages, receipts, and agreements, giving names of grantor and grantee, date, description of property, amount, terms, deeds of trust, and releases. Arr. chron. by date recorded. Indexed alph. by name of grantor and grantee, direct and reverse; also separate index, entry . Hdw.

September 18 1916-38?; typed *September 19,* 1938¹---. Aver. 500 pp. 18¹/₂ x 13 x 3. Clerk's vault.

(Check recording dates.)

A.A.H. No. 8 Ldar. A.A.H. No. 9, typed

Daisy S. Cox
(Worker's full name)

3/29/39
(Date)

55
No. 3
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House Prince Frederick
(Name of building, room number, street address)

1. Title Chattel Mortgages and Bills of Sale, Crop Liens
(Give present full title in quotes, assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1916
Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 9 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached Sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None Prior to 1916 these records are found in Land Record Volumes
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible.)

6. Contents Copies of Chattel Mortgages, Bills of Sale, Crop Liens, Crop Mortgages, Receipts and Agreements. Not separate vols. but these legal instruments are found throughout these 9 Volumes
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.)

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6. Contents—continued _____

7. Arrangement *Chronological by date recorded*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Alphabetical, surname of Grant and*
Grantee, front of Vol. Direct and Reverse
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *All Hand-written, the current*
Volume is typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size _____
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
18 1/2 x 13 x 3 Inches *500 pp*

11. Location by dates and quantities *In vault of Clerk's office*
south wall, ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)
Whether record is known to have been kept earlier than dates shown in item 2

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Labeling -
Chattel Mortgages, Bills of Sale, Crop Lien

1 Vol.) Chattel Mortgages^{and} Bills of Sale
Liber A.A.H. No. 1

Calvert County [1916 - 1922]

1 Vol.) Chattel Mortgages^{and} Bills of Sale
Liber A.A.H. No. 2

Calvert County [1922 - 1928]

1 Vol.) Chattel Mortgages^{and} Bills of Sale
Liber A.A.H. No. 3

Calvert County [1928 - 1931]

1 Vol.) Chattel Mortgages^{and} Bills of Sale
Liber A.A.H. No. 4

Calvert County [1931 - 1933]

1 Vol.) Crop Lien Chattel Mortgages^{and} Bills of Sale
Liber A.A.H. No. 5

Calvert County [1933 - 1934]

1 Vol.) Crop Lien, Chattel Mortgages ^{and} Bills of Sale
Liber A.A.H. No. 6

Calvert County [1934 - 1935]

1 Vol.) Crop Liens, Chattel Mortgages, and
Liber A.A.H. No. 7 (Bills of Sale

Calvert County [1935 - 1937]

1 Vol.) Chattel Mortgages and Bills of Sale
Liber A.A.H. No. 8

Calvert County [1937 - 1938]

1 Vol.) Crop Liens, Chattel Mortgages and
Liber A.A.H. No. 9 (Bills of Sale

Calvert County [1938 - (Typed)]

MILITIA ENROLLMENT, 1917-18. Est. 5,120 papers in 1 box.

Census of persons qualified for military service, giving file no., name, address, age, occupation and nationality of enrollee, date and place of birth, date of enrollment, if naturalized, dates and places of declaration and naturalization, height, weight, marital status, names and relationship of dependents, race, color, mechanical experience and training, previous and present military or naval service, particulars as to ownership or lease of yacht or motorboat and membership in yacht or motorboat clubs, special abilities and experience data, certification of enrolling officer, and signatures of enrollee and witness. Arr. alph. by name of enrollee within election district. Hdw. on ptd. form. 19 x 16 x 8. Second floor, courthouse.

~~73~~ 73

MILITIA ENROLLMENT, 1917-18. Est. 5,120 papers in 1 box.

Census of persons qualified for military service, giving file no., name, address, age, occupation and nationality of enrollee, date and place of birth, date of enrollment, if naturalized, dates and places of declaration and naturalization, height, weight, marital status, names and relationship of dependents, race, color, mechanical experience and training, previous and present military or naval service, particulars as to ownership or lease of yacht or motorboat and membership in yacht or motorboat clubs, special abilities and experience data, certification of enrolling officer, and signatures of enrollee and witness. Arr. alph. by name of enrollee within election district. Hdw. on ptd. form. 19 x 16 x 8. Second floor, courthouse.

OK

Militia Enrolment, 1917-- Est. 5120 papers in
1 box.

Census of persons qualified for military service, giving file no., name, address, age, occupation, and nationality of enrollee, date and place of birth, date of enrolment, if naturalized, dates and places of declaration and naturalization, height, weight, marital status, names and relationships of dependents, race, color, mechanical experience and training, previous and present military or naval service, particulars as to ownership or lease of yacht or motor boat and membership in yacht or motor boat clubs, special abilities and experience data, certification of enrolling officer, signatures of enrollee and witness. Arr. alph. by name of enrollee within election district. Hdw. on pt'd. forms. 19x16x8. Second floor, court house.

Clara M. Wilson
(Worker's full name)

1/4/39
(Date)

73 No. 43
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, P.O. Frederick,
(Name of building, room number, street address)

1. Title "State of Md. Militia Enrollment"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates and quantities or both)
2. Dates 1917 -
(Earliest and latest dates; missing dates. Show exact date of break)
3. Quantity 1 Box (10 folders & 12 Bundles Militia Enrollment)
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling State of Md. Militia Enrollment
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None prior to 1917
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Original papers
Contents Give dates of enrollment, names, address, date & place of birth, height, weight, race and signature of enrolling officers. with dates
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-11HR, such forms should be filled out and attached)

A compulsory enrollment in Calvert Co. was made in 1917 therefore the above records were kept on file for service as called.

WPA Form 12-11HR - Revised (See reverse side)
Naturally the end of the record was discharged them for future duty, but I wouldn't call these records "discharges."

6. Contents—continued

7. Arrangement *Alphabetically under each Election District.*
(Alphabetically—by what? Alphabetically—by what?)

8. Indexing *No Index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten on printed forms.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *Box size 19 X 16 X 8 Inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In a paper box, in a closet on second floor, Court House.*
(Room, vault, wall, E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record if not good. Relates to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

RECORD OF BONDS, August 30, 1902--. 2 vols. (G.W.D. No. 1;
A.A.H. No. 1). 1882-May 1902 in Land Record, entry .

Copies of bonds executed by all county officials, giving name of official, official position, name of surety, amount of bond, date of bond, length of official's term, condition of bond, signatures of witnesses, principal and surety, and date of approval, filing and recording. Contains: (Court Bonds), 1902--, entry . Arr. chron. by date of recording. Indexed alph. by name of official. Hdw. Aver. 400 pp. 16 x 11½ x 2. Vault.

~~73~~ 74

74

Record of Bonds,
~~Bond Record~~, August

30, 1902 -- 2 Vols.

(No. 1 S.W.D; No. 1 F.F.H.)

1882 - May 1902 in hand
Record Entry

Copies of bonds executed by all county officials, giving name of official, official position, name of surety, amount of bond, date of bond, length of official's term, condition of bond, signatures of witnesses, principal and surety, and date of approval, filing and recording. Contains: (Court Bonds) 1902 -- Arr. Chron. by date of recording. Indexed alph. by name of official. Hdw. Hist. 400 pp. 16 X 11 1/2 X 2. Vaut.

name and address of rectifier, distilled spirits, wines and other liquors received and dumped for rectification during the month, rectified spirits, wines and other liquors produced and removed during the month; also shows summary of spirits, wines, and other liquors received, rectified, and disposed of, with signature of rectifier and title of officer before whom oath is sworn. (Daily, official.) 15 x 18 loose-leaf books (3), 1 $\frac{1}{4}$ in., on steel shelf. NW. corner, 1st floor. (2917)

1138. RECTIFYING RECORD, Mar. 1934 to date. Form 64, showing location of rectifier, date, number of proof gallons, initials of rectifier, when and by whom examined. (Daily, official.) 11 x 17 vols., $\frac{7}{8}$ in., on steel shelf; NW. corner, 1st floor. (2922)

1139. TRANSCRIPT FROM WHOLESALE DEALER'S BOOK, DISBURSING AND RECEIVING, Mar. 1934 to date. Forms 52-B and 52-A; name of dealer disposing of and receiving spirits, location, district number, date, WLD and RLD stamp numbers, to whom sent, date removed from premises, from whom received, by whom distilled or rectified, by whom and when inspected, kind of spirits, number of packages and proof gallons, serial number of packages, kind of packages, kind of stamps and serial numbers; also shows the oath to statement. These are consolidated volumes. Form 52-B, disbursing, is kept in the front part of the volume; Form 52-A, receiving, is kept in the back part of the volume. (Daily, official.) 14 x 19 vols. (6), 5 in., on steel shelf. NW. corner, 1st floor. (2918)

(COURT BONDS), 1902--. In Bond Record, entry .

Copies of all bonds filed in court cases, giving date, name of principal and sureties, amount of bond, condition of bond, signatures of principal, sureties and witnesses, and approval of the clerk of court.

(Court Bonds) 1902--
In Bond Record
entry -

Copies of all bonds filed in court cases,
giving date, name of principal and sureties,
amount of bond, condition of bond, signatures
of principal, sureties and witnesses, and
approval of the clerk of court.

74
68

RECORD OF BONDS, 1902 --. 2 vols. (G.W.D. No. 1; A.A.H. No. 1).

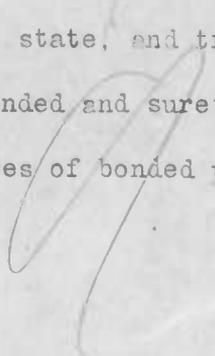
May 27
1882-1902, in Land Record, entry .

Copies of personal, official, corporate, state, and trustee's bonds, giving names of bonded person and sureties, date, type and amount of bond, terms, dates, and signatures of bonded person, sureties, attorney and clerk. Arr. chron. by date recorded. Indexed alph. by name of bonded person. Hdw. Aver. 400 pp. 16 x 11 1/2 x 2. Clerk's vault.

(Check dates of last entry in Land Record and file entry (5/27/02 in Record of Bonds) 8/30/02

(BONDS), 1882-1902. In Land Record, entry .

Copies of personal, official, corporate state, and trustees' bonds, giving type of bond, names of person bonded and sureties, nature and amount of bond, date recorded, signatures of bonded person, sureties, attorney and clerk.



Last date in Land Record, 7/27/1902

1st entry in Record of Bonds, 8/30/1902

Record of Bonds, ^{August 30} 1902 --. 2 vols. (G.H.D. vol 1; A.A.H.
vol 1). ^{May 29} 1882-1902, in Land Record, entry —.

Copies of personal, official, corporate, state, and trustee's bonds, giving names of bonded person and sureties, date, type, and amount of bond, terms, dates and signatures of bonded person, sureties, attorney, and clerk. Arr. chron. by date recorded. Indexed alph. by name of bonded person. Hdwr. Over 400 pp. 16 x 11" 2 x 2. Clerk's vault.

Daisy S. Cook

12/15/38

74
69
6

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House (In Frederick)
(Name of building, room number, street address)

1. Title "Record of Bonds"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list these with dates or range

or both)

2. Dates 1902
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain in years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None prior to this
(If records discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

date. Bonds are found in Land Records Volumes
prior to 1902. type of bond recorded also
Copied Records give names of parties to
the action, nature + amount of Bonds
dates, signatures of Bondsmen, Clerks,
and Attorneys of
These include Personal Official Corporate
State and Trustees Bonds

6. Contents—continued

7. Arrangement

Chronological or as recorded by Clerk
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical in surname of Principal party to the action, front of 2 volume
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

All handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 x 11 1/2 x 2 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

400 pages

11. Location by dates and quantities

In vault of Clerk's Office ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling -

1 Volume, "Record of Bonds Liber
G.W.D. no. 1. Calvert County"
[19902-1930]

1 Volume - "Record of Bonds
no. 1 A.A.H. Calvert County"
[1930 -.]

CONDITIONAL CONTRACT OF SALES DOCKET, 1920---. 3 vols. (1-3;
(A.A.)
^

H.) ~~numbered 1-3~~.

Record of conveyances of goods and chattels in which the transfer of title is made conditional on a number of deferred payments, giving names of vendor and vendee, date of filing, date of contract, property conveyed, name of witness, amount of money involved, when and how payable, if assigned, if discharged, and remarks. Arr. chron. by date of recording. Indexed alph. by name of vendor and vendee, direct and reverse. Hdw. Aver. 300 pp. $18\frac{1}{2}$ x $17\frac{1}{2}$ x 3. Vault.

Conditional Contract
of Sales Books, 1920--
3 Vols. (Hamburg, 1-3 F.F.H.)

Record of conveyances of goods and chattels
in which the transfer of title is made conditional
on a number of deferred payments, giving
names of Vendor and Vendee, date of filing,
date of contract, property conveyed, name of
witness, amount of money involved, when and
how payable, if assigned, if discharged,
and remarks. Arr. Chron. by date of recording.
Indexed alph. by name of Vendor and Vendee,
direct and reverse. How. Arr. 300 pp. 18 1/2 x 17 1/2 x 3.
Vander.

CONDITIONAL CONTRACT OF SALES DOCKET. 1920--. 3 vols.

58

(A.A.H. 1-3).

Record of contracts for purchase and sale of goods and chattels for which title or lien is reserved, giving names of vendor and vendee, date recorded, type of article sold, amount and date of contract, terms, names of witnesses, date of discharge or release, and remarks. Arr. chron. by date recorded. Indexed alph. by name of vendor and vendee, direct and reverse. Hdw. Aver. 300 pp. $18\frac{1}{2}$ x $17\frac{1}{2}$ x 2. Clerk's vault.

Conditional Contract of Sales Pocket, 1920--. 3 vols.
(A. O. H. 1-3).

Record of contracts for purchase and sale of goods and chattels for which title or lien is reserved, giving names of vendor and vendee, date recorded, type of article sold, amount and date of contract, terms, names of witnesses, date of discharge or release, and remarks. Arr. chron. by date recorded. Indexed alph. by name of vendor and vendee, direct and reverse. Hdw. Arr. 300 pp.
18 1/2 x 17 1/2 x 2. Clark's vault.

Mr. Daisy S. Lot 12/2/38

58
13

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Catvert State Maryland

Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, P. Frederick,
(Name of building, room number, street address)

1. Title "Conditional Contract of Sales Docket"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1920
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Comments Copied records

Names of Vendor and Vendee
dates, description of property sold, total amounts
name of witness, when & how payable
assignments, remarks, discharges
or releases. These Sales Contracts are filed
generally by Sales Agents for collection by term
payments on motor cars, trucks, tractors,
furniture & various kinds of such bills

6. Contents—continued _____

7. Arrangement *Chronological by date recorded by Clerk*

8. Indexing *Alphabetical in name of vendor and*
render in front of Vol. Direct + Reverse

9. Writing *All Hand-written*

10. Size _____

18 1/2 x 17 1/2 x 2 Inches about
average pages 150

11. Location by dates and quantities _____

Clerk's office, ground floor, Court House

12. Other information *Good.*

13. (For use in Florida.) Early imprints _____

(Author) (Publisher)

(Place of publication) (Date of publication)

= Labeling -

(1 Vol.) Conditional Contract of Sales
A.A.H. No. 1 Calvert County Docket
[1920 - 1929]

(1 Vol.) Conditional Contract of Sales Docket
A.A.H. No. 2, Calvert County -
[1929 - 1935]

(1 Vol.) Conditional Contract of Sales Docket
A.A.H. No. 3 - Calvert County -
[1935 - .]

TEST BOOK, 1882--. 1 vol.

Record of oaths taken by county officials, attorneys and notaries public, giving date, name of office, and signature of official or attorney.

Arr. chron. by date of oath. Hdw. 272 pp. $10\frac{1}{2}$ x 8 x 1. Office.

Test Book, 1882 -- 1 Vol.

Record of oaths taken by county officials,
attorneys and notaries public, giving date,
name of office, and signature of official
or attorney. Arr. chron. by date of oath.
Hdwr. 272 pp, 10 1/2 x 8 x 1. Office,

Md. Insolvent debtors, - 1830.

An act to provide for the relief of Insolvent debtors from imprisonment for cost in certain cases, - 1830, ch. 125.

Sec. 1. Any Insolvent debtor applying for personal discharge, may include in the schedule of his debts all costs adjudged or accruing after judgment in any penal action, and to be relieved against same in the same manner as his debts.

TEST BOOK, 1882--. 1 vol.

Oaths of county officials, sworn and subscribed to before clerk of court, giving date recorded, name of official, office, and signatures of official and clerk. Arr. chron. by date recorded. Hdw. 272 pp. 10 $\frac{1}{2}$ x 8 x 1. Clerk's office.

Test Book, 1882--. 1 vol.

Oaths of county officials, sworn and subscribed to before clerk of court, giving date recorded, name of official, office, signatures of official and clerk. Arr. chron. by date recorded. Hdw. 272 pp. $10\frac{1}{2} \times 8 \times 1$. Clerk's office.

Clara M. Nelson (Worker's full name) *12/22/38* (Date) *70 No 31* (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Maryland*
Name of agency or office *Clerk's Office*
(Office of custody) (Office which made the record, if different)
Address of office of custody *Court House Cr. Frederick*
(Name of building, room number, street address)

1. Title *"Test Book"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates *1882 —*
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity *1 Volume*
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling *"Test Book"*
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records *None*
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

76

Copied records

6. Contents *Contains oaths for various County officers & nature of oaths with their headings, etc. Names of parties taking oaths, also signatories of Judges, Clerks & Justice of Peace, with dates*
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Chronologically arranged as recorded by Clerk
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

No Index
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

10 1/2 x 8 x 1 Inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
272 Pages

11. Location by dates and quantities

In safe of Clerk's Office
(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, on floor)
Ground floor, Court House.

12. Other information

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

ELECTION PAPERS AND PAPERS PERTAINING TO ELECTIONS, 1915--. 25 envelopes 30 papers in 1 f.d.

Original papers concerning primary and general elections, filed by law with the clerk of the court, including appointment of election officials, election results, statements of expenditures by candidates and political committees and agents, bonds of trust, and certificates of candidacy. Contains: (Intended Voters), 1915--. Arr. chron. by date filed. Hdw.; typed. $10\frac{1}{2}$ x 5 x $13\frac{1}{2}$. Vault.

Election Papers and Papers Pertaining
To Elections, 1915 - -. 25 envelopes
30 papers in 1 f. d.

Original papers concerning primary and
general elections, filed by law with the clerk
of the court, including appointment of election
officials, election results, statements of
expenditures by candidates and political
committees and agents, bonds of trust,
and certificates of candidacy, Contains:
(Intended Voters) 1915 - -. Arr. Chron. by date
filed. Hand; typed. 10 1/2 x 5 x 13 1/2. Vault.

Md. Records — 1752

R

A supplementary act to the act for quieting Possessions,
enrolling Conveyances, and Securing the estates of purchasers,

June, 1752, ch. 8. 1st Ity Vol. 1.

Supp. to - 1715, ch. 47.

Sec. 2. "The Acknowledgement and examination of any feme-Covert (Married Woman) residing out of the province, taken before the Mayor of any Corporation in Great-Britain or Ireland, or before one Justice of the Supreme Court of any Province or Colony within his Majesty's dominions, and certified, by endorsement of such deed under the hand of such magistrate, and Seal of the Corporation or Colony respectively, shall be good in law to bar such feme-Covert of her right of inheritance or dower, as the case may be."

(INTENDED VOTERS), 1915--. In Election Returns & Papers Per-
taining to Elections, entry .

Original declarations to become a citizen of the state recorded in
Register of Intended Voters, entry .

(Intended Voters) 1915--
In Election Returns
& papers pertaining
to Elections, entry--

Original declarations to become a
Citizen of the state recorded in Register
of Intended Voters, entry -

ST #1303

DATE

TIMEKEEPER PROJECT _____

will not

EMPLOYEE'S NAME

report for duty _____ due to illness. This

is reported by his _____

RELATIONSHIP

SIGNED

ELECTION RETURNS AND PAPERS PERTAINING TO ELECTION, 1915--. Est.

25 envelopes and 30 papers in 1 f.d.

Original papers pertaining to elections, including certificates of declaration of intention, applications for candidacy, primary and general election returns, receipts for election returns, candidates' statements of election expenses, and statements of state central committee expenditures. Arr. chron. by date of election. Hdy. and typed. 10 $\frac{1}{2}$ x 5 x 13 $\frac{1}{2}$. Vault.

Election Returns and Papers Pertain-
ing to Election, 1915 --. Est. 25 envelopes
and 30 papers in 1 f. d.

Original papers pertaining to elections, including
certificates of declaration of intention, applications
for candidacy, primary and general election returns,
receipts for election returns, candidates' state-
ments of election expenses, and statements of
state central committee expenditures. Arr.
chron. by date of election. Hdw. and typed. $10\frac{1}{2} \times$
 $5 \times 13\frac{1}{2}$. Vault.

Daisy S. Coif 1/3/39

NW 68/2

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Clerk's Office

Address of office of custody Court House Dr. Frederick

1. Title "Election Returns & Papers pertaining to Election"
(Give present full title in quotes: assigned title, if any. In brackets. If record has had other titles, list them with dates or quantities

2. Dates 1915 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Metal File Box (25 Envelopes & loose papers)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling "Election Returns & Papers pertaining to Election"
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Prior to 1915, we find some of these papers in a wooden box & metal box labeled Miscellaneous papers in Vault.

6. Contents Statements of Election expenses
(Purpose and general nature of record. Principal items of information shown. Summary forms used in making record.

Application for Candidacy Primary and
General Election Returns Certificates of
Declaration of Intentions Receipts of
Election Returns Statements of
Democratic & Republican State Central
Committees & Itemized Statements
of Expenditures

6. Contents—continued

7. Arrangement

Chronologically by date of Election
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Typed and hand-written

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

Box size 13 1/2 x 10 1/2 x 5 inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

*On north wall of vault
bottom row of file boxes, ground
floor Court House*

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

(STALLION PEDIGREES), ? In Miscellaneous Papers, Mortgages Released.
Election Returns Recorded and Papers, Pedigrees of Horses, Orders for
Release of Magistrates Judgments, Mechanics Liens Claims. entry .
Certificates of pedigreed stallions and facias, giving name of owner, name
of horse or jack, description, pedigree, date of certification, and sig-
nature of secretary of registry.

MISCELLANEOUS PAPERS, MORTGAGES RELEASED BEFORE FIRE 1
BONDS RECORDED, ELECTION RETURNS RECORDED AND PAPERS, PED
HORSES, ORDERS FOR RELEASE OF MAGISTRATES JUDGMENTS, MECHAN
LIEN CLAIMS, 1866-1921. Est. 450 papers in 1 f.d.

Contains: (Stallion Pedigrees), entry--; (Claims), entry--; (Applications
for Liquor Licenses), entry--; (Applications for Private Roads), entry--;
(Applications for Redemption of Real Estate), entry--; (Lunatic Paupers), entry--;
(Tax Sales), entry--; (Road Petitions), entry--; (Primary Elections), entry--;
(Applications for County Offices), entry--; (Court Expenses), entry--;
(Treasurers' and Constables' Bonds), entry--; (Plat for Jail), entry--;
(Mechanics' Liens), entry--; (Release of Contracts), entry--; (Orders for
Release of Judgments and Magistrates' Judgments), entry--; (Mortgages), 1862-82,
entry--. No orderly arrangement. Hdw. and typed; hdw. and typed on ptd. form.
10 x 5 x 5. Clerk's vault.

78

2

(STALLION PEDIGREES), 1866-1921. In Miscellaneous Papers,
Mortgages Released, Election Returns Recorded and Papers,
Pedigrees of Horses, Orders for Release of Magistrates Judgements,
Mechanics Liens Claims, entry--.

*Certificates of pedigreed stallions and jacks
giving name of owner, name of horse or jack,
description, pedigree, date of certification
and signature of secretary of registry.*

(CLAIMS), 1866-1921. In Miscellaneous Papers, Mortgage Releases Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry--.

Claims for debts filed in circuit court, recorded in Claims Docket, entry--.

Check

(APPLICATIONS FOR LIQUOR LICENSES), 1866-? In Miscellaneous
Papers, Mortgages Released Before Fire 1882, State Bonds Recorded,
Election Returns Recorded and Papers, Pedegree of Horses,
Orders for Release of Magistrates Judgments, Mechanics Lien
Claims, entry--.

Original applications for liquor licenses, giving name and address of
applicant, age, type of license, and date issued.

Check

(APPLICATIONS FOR PRIVATE ROADS), 1866-1921. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Roads Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders For Release of Magistrates Judgments, Mechanics Lien Claims, entry--.

Original applications for construction of private roads filed with county commissioners, giving date, description of property, nature of application, and name of applicant.

Check

(APPLICATIONS FOR REDEMPTION OF REAL ESTATE), 1866-1921. In
Miscellaneous Papers, Mortgages Released Before Fire 1882,
State Bonds Recorded, Election Returns Recorded and Papers,
Pedigrees of Horses, Orders for Release of Magistrates Judgments,
Mechanics Lien Claims, entry--.

Applications for redemption of property lost through default in payments,
giving date, name of applicant, nature of application, and description
of property.

Check

(LUNATIC PAUPERS), 1866-1921. In Miscellaneous Papers,
Mortgages Released Before Fire 1882, State Bonds Recorded,
Election Returns Recorded and Papers, Pedigree of Horses,
Orders for Release of Magistrates, Mechanics Lien Claims,
entry--.

Petitions filed with county commissioners for commitment of lunatic
paupers to state institutions, giving date, name of lunatic,
nature of petition, and signatures of petitioners.

Chas. L.

(TAX SALES), ? In Miscellaneous Papers, Mortgages Released Before
Fire 1882, State Bonds Recorded, Election Returns Recorded and Pa-
pers, Pedigrees of Horses, Orders for Release of Magistrates Judg-
ments, Mechanics Lien Claims, entry .

Original papers in tax sales proceedings, including treasurer's report
citing taxpayers delinquency, legally required measures of notification,
report of sale, certificate of publication, order nisi, final order of
ratification and order of court to record the proceedings.

Check where recorded?

(TAX SALES), 18~~66~~⁷-1921. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry--..

~~Reports of property sold for taxes, giving date, name of owner, location and description of property, name of purchase, and purchase price.~~

Original papers in tax sales proceedings including treasurer's report citing taxpayers delinquency, legally required measures of notification, report of sale, certificate of publication, order nisi, final order of notification and order of court to record the proceedings.

Check when recorded?

(ROAD PETITIONS), 1866-1921. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry--.

Original petitions filed with county commissioners for opening roads, giving date, nature of petition, names of land owners, and signatures of petitioners.

Check

(PRIMARY ELECTIONS), ? 1921. In Miscellaneous Papers, Mortgages Re-
leased Before Fire 1882, State Bonds Recorded, Election Returns Re-
corded and Papers, Pedigrees of Horses, Orders for Release of Magis-
trates Judgments, Mechanics Lien Claims, entry .

Original papers concerning primary elections, showing information as in
entry . (Election Papers and Papers Pertaining to Elections).

(PRIMARY ELECTIONS), ² ~~1882~~-1921. In Miscellaneous Papers,
Mortgages Released Before Fire 1882, State Bonds Recorded,
Election Returns Recorded and Papers, Pedigrees of Horses,
Orders for Release of Magistrates Judgments, Mechanics
Lien Claims, entry--.

~~Reports of supervisor of elections on primary elections, including
election returns, accounts of expenditures for primary elections, and
campaign expenses.~~

*Original papers concerning primary elections,
showing information as in entry. (Election
Papers and Papers pertaining to Elections)*

(APPLICATIONS FOR COUNTY OFFICES), 1866-1921. In
Miscellaneous Papers, Mortgages Released Before Fire 1882,
State Bonds Recorded, Election Returns Recorded and Papers,
Pedigrees of Horses, Orders for Release of Magistrates Judgments,
Mechanics Lien Claims, entry--.

Applications filed for positions as county officials, giving date, name
of candidate, office, application fees, and signature of applicant.

(COURT EXPENSES), ? In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry .

Copies of the clerk's charge lists to county commissioners for court proceedings and recording, giving costs for making list of jurors, preparing dockets, calling grand jury, summoning witnesses to grand jury, recording inquisitions and minutes, making list of traders' license for grand jury, and clerk's costs in criminal trials.

2

(COURT EXPENSES), ~~1866-1921~~. In Miscellaneous Papers,
Mortgages Released Before Fire 1882, State Bonds Recorded,
Election Returns Recorded and Papers, Pedigrees of Horses,
Orders for Release of Magistrates Judgments, Mechanics
Lien Claims, entry--.

Copies of the clerk's sharrow lists to county
commissioners for court proceedings and
recording, giving costs for making list of jurors,
preparing dockets, calling grand jury,
summoning witnesses to grand jury, recording
inquisitions and minutes, making list of traders'
license for grand jury, and clerk's costs
in criminal trials.

(TREASURERS' AND CONSTABLES' BONDS), 1866-1921. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry--.

Original bonds furnished by county treasurers and constables, recorded in Land Record, entry--; and Record of Bonds, entry--.

(PLAT FOR JAIL), ??? In Miscellaneous Papers, Mortgages
Release Before Fire 1882, State Bonds Recorded, Election
Returns Recorded and Papers, Pedigrees of Horses, Orders
for Release of Magistrates Judgments, Mechanics Lien Claims,
entry--.

Original plat and specifications for proposed new jail submitted for
approval.

(MECHANICS LIENS), 1866-1921. In Miscellaneous Papers,
Mortgages Released Before Fire 1832, State Bonds Recorded,
Election Returns Recorded and Papers, Pedigrees of Horses,
Orders for Release of Magistrates Judgments, Mechanics Lien
Claims, entry--.

Original papers in mechanics' liens, recorded in Mechanics Lien Docket,
entry--.

(RELEASE OF CONTRACTS), 1866-1921. In Miscellaneous Papers,
Mortgages Released Before Fire 1882, State Bonds Recorded,
Election Returns Recorded and Papers, Pedigrees of Horses,
Orders for Release of Magistrate Judgments, Mechanics Lien Claims,
entry--.

Chen

(ORDERS FOR RELEASE OF JUDGMENTS AND MAGISTRATES JUDGMENTS),
1866-1921. In Miscellaneous Papers, Mortgages Released
Before Fire 1882, State Bonds Recorded, Election Returns Recorded
and Papers, Pedigrees of Horses, Orders for Release of Magistrates
Judgments, Mechanics Lien Claims, entry--.

(MORTGAGES), 1862-82. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry--.

Old mortgages released before fire of 1882, deposited with clerk for safekeeping.

Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds
Recorded, Election Returns Recorded and Papers, Pedigrees of Horses,
Orders for Release of Magistrates Judgments, Mechanics Lien Claims.
1866-1921. Est. 450 papers in 1 f. d.

Contains: (Stallion Pedigrees), entry — ; (Claims), entry — ; (Applications
for Liquor Licenses), entry — ; (Applications for Private Roads), entry — ;
(Applications for Redemption of Real Estate), entry — ; (~~Petitions for~~
(Insane Paupers), entry — ; (~~Reports~~ (Tax Sales), entry — ;
(Road Petitions), entry — ; (Primary Election) (~~Accounts and Expenses~~),
entry — ; (Applications for County Offices), entry — ; (Court Expenses), entry — ;
(Treasurers' and Constables' Bonds), entry — ; (Plat for jail), entry — ;
(Mechanics' Liens), entry — ; (Release of Contracts), entry — ; (Orders for
Release of Judgments and Magistrates Judgments), entry — ; (Mortgages), 1862-82, entry — .
In orderly arrangement. Hdw. and typed; hdw. and typed on pth. form. 10x5x95. Clerk's vault.

(Stallion Pedigrees), 1866-1921. In Miscellaneous Papers,
Mortgages Released, Election Returns Recorded and Papers,
Pedigrees of Horses, Orders for Release of Magistrate's Judg-
ments, Mechanics Liens Claims, entry — .

(Claims), 1866-1921. In Miscellaneous Papers, Mortgage Releases Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry —.

Claims for debts filed in circuit court, giving date, names of claimant and debt., nature and amount of claim. recorded in Claims Dept., entry

41710
(Applications for Liquor Licenses), 1866-1931. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigree of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry —.

Original applications for liquor licenses, giving name and address of applicant, age, type of license, and date issued.

(Applications for Private Roads), 1866-1921. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders For Release of Magistrates Judgments, Mechanics Lien Claims, entries —.

Original applications for construction of private roads filed with county commissioners, giving date, description of property, nature of application, and name of applicant.

(Applications for Redemption of Real Estate), 1866-1921. In
Miscellaneous Papers, Mortgages Released Before Fire 1882,
State Bonds Recorded, Election Returns Recorded and Papers,
Pedigrees of Horses, Orders for Release of Magistrate's Judgments,
Mechanics Lien Claims, entry. —

Applications for redemption of property lost through default in payments,
giving date, name of applicant, nature of application, and description
of property.

(Petitions for Lunatic Paupers), 1866-1921. In Miscellaneous Papers, Mortgages Released Before Fire 1852, State Bonds Recorded, Election Returns Recorded and Papers, Pedigree of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry —.

Petitions filed with county commissioners for commitment of lunatic paupers to state institutions, giving date, name of lunatic, nature of petition, and signatures of petitioners.

(Reports of Tax Sales), 1866-1921. In Miscellaneous Papers,
Mortgages Released Before Fire 1882, State Bonds Recorded,
Election Returns Recorded and Papers, Pedigrees of Horses,
Orders for Release of Magistrates Judgments, Mechanics
Lien Claims, entry —.

Reports of property sold for taxes, giving date, name of owner, location
and description of property, name of purchaser, and purchase price.

where recorded

UPPER MARLBORO

LOCAL BOARD OF EXAMINERS

Post Office

Main Street

This office was established in 1919. All records are sent to District 4 Headquarters, Washington.

WESTMINSTER

LOCAL BOARD OF EXAMINERS

Post Office

Frederick Pike

This office was established in 1919. All records are sent to District 4 Headquarters, Washington.

(Road Petitions), 1866-1921. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders for Release of Magistrates Judgments, Mechanics Lien Claims, entry —. Original petitions filed with county commissioners for opening roads, giving date, nature of petition, names of land owners, and signatures of petitioners.

WOODSBORO

LOCAL BOARD OF EXAMINERS
Post Office

This office was established in 1910. Records are sent periodically to the offices of District 4 in Washington. There are no useless papers.

1813. CORRESPONDENCE, 1924 to date. Correspondence to and from Civil Service Commissioner, Washington, and the First Assistant Postmaster General, regarding civil service examinations and promotions of post office personnel. Filed chronologically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$ sheets, 2 in., in letter file. Office. (20)

1814. LISTS OF ELIGIBLES, 1924 to date. Shows name, age, address, position applied for, and remarks. Filed chronologically. (Occasionally, official.) 8 x 10 $\frac{1}{2}$ sheets, 1 3/4 in., in letter file. Office. (21)

(Primary Elections) Accounts and Expenses, 1866-1921. In
Miscellaneous Papers, Mortgages Released Before Fire 1882, State
Bonds Recorded, Election Returns Recorded and Papers, Pedigrees
of Horses, Orders for Release of Magistrate's Judgments,
Mechanics Lien Claims, entry —

Original Reports of supervisor of elections ^{on primary elections} including election
returns, accounts of expenditures for primary elections, and
campaign expenses.

(Applications for County Offices), 1866-1921. In
Miscellaneous Papers, Mortgages Released Before Fire 1882,
State Bonds Recorded, Election Returns Recorded and
Papers, Pedigree of Horses, Orders for Release of Magis-
trates Judgments, Mechanics Lien Claims, entry —

Applications filed for positions as county officials, giving date,
name of candidate, office, application fee, and signature of
applicant.

(Court Expenses), 1866-1921. In Miscellaneous Papers,
Mortgages Released Before Fire 1882, State Bonds Recorded,
Election Returns Recorded and Papers, Pedigrees of Horses,
Orders for Release of Magistrates Judgments, Mechanics
Lien Claims, entry —.

Wachs

1866-1921
Miscellaneous Papers
Mortgages Released Before Fire 1882
State Bonds Recorded
Election Returns Recorded and Papers
Pedigrees of Horses
Orders for Release of Magistrates Judgments
Mechanics Lien Claims

(Treasurers' and Constables' Bonds), 1866-1921. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigrees of Horses, Orders for Release of Magistrates' Judgments, Mechanics Lien Claims, entry —:

Original bonds furnished by county treasurers and constables, giving date and amount of bond, names of person bonded, conditions, signatures of witnesses and sureties. recorded in Camb Record, entry —

and first ~~entry~~, or Record of Bonds, entry —

777

(Plan for jail), 1866-1871. In Miscellaneous Papers, Mort-
gages Released Before Fire 1882, State Bonds Recorded,
Election Returns Recorded and Papers, Pedigree of Horses, Orders
for Release of Magistrates Judgments, Mechanics Lien Claims,
entry _____.

Original plat and specifications for proposed new jail submitted for ap-
proval.

(Mechanics Liens), 1866-1921. In Miscellaneous Papers,
Mortgages Released Before Fire 1882, State Bonds Recorded,
Election Returns Recorded and Papers, Pedigree of Horses,
Orders for Release of Magistrates Judgments, Mechanics Lien
Claims, entry ~~-----~~

Original papers in mechanics' liens, ^{recorded in Mechanics' Lien} ~~giving names of lienor and lienee,~~
~~description of property, amount of lien, itemized list of material and~~
~~labor furnished, date, and signatures of lienor and witnesses~~

(Release of Contracts), 1866-1921. In Miscellaneous Papers, Mortgages Released Before Fire 1882, State Bonds Recorded, Election Returns Recorded and Papers, Pedigree of Horses, Orders for Release of Magistrate Judgments, Mechanics Lien Claims, entry —.

(Orders for Release of Judgments and Magistrates Judgments),
1866-1921. In Miscellaneous Papers, Mortgages Released
Before Fire 1882, State Bonds Recorded, Election Returns Recorded
and Papers, Pedigree of Horses, Orders for Release of Magis-
trates Judgments, Mechanics Lien Claims, entry — .

(Mortgages), 1862-82. In Miscellaneous Papers, Mortgages
Released Before Fire 1882, State Bonds Recorded, Election
Returns Recorded and Papers, Pedigrees of Horses, Orders for
Release of Magistrates Judgments, Mechanics Lien Claims,
entry _____.

Old mortgages released before fire of 1882, deposited with clerk for
safekeeping.

Clara Wilson
(Worker's full name)

4/12/39
(Date)

76
No 32
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Cabot State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House P.O. Frederick
(Name of building, room number, street address)

1. Title [Miscellaneous Papers]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1866 — 1921
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Metal File box (7 Bundles) - about 450 papers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records There are a few old mortgages
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
dating back as far as 1866. Bought in
after the fire of 1882

Types of records include
6. Contents Worse pedigrees, Claims, Applications
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
for liquor licenses, Applications for private roads
Applications for Road Commissioners, Petitions
for Redemption of Real Estate, Petitions for
Lunatic Purposes, also copy of Inventory & Order
of Court in case of Lunatic, Report of Tax Sales,
Road Petitions, Ordinary Election Accounts & expenses,
Statements of Election expenses also Campaign Expenses

Old Mortgages, dating 1866-1882 released before the fire.

6. Contents—continued

Applications filed for Candidacy for
offices in Calvert Co. Court expenses given by Clerk of Court.
Order for release of judgments & Magistrate judgments.
Bond given by Treasurer of County, Plat for approval of new jail
mechanics Lien, Constable's Bonds, & Release of Contractors

7. Arrangement

No system of arrangement

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Typed, handwritten & handwritten printed forms.

Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give me

rs covered by each kind of writing

10. Size

Box size 10 1/2 x 5 inches.

(Weight, width, thickness or depth. Average number of pages or documents)

Bundle size 9 1/2 x 4 1/2 x 1 inch

11. Location by dates and quantities

In vault of Clerk's Office

(Room, vault, section, bin, shelf, cabinet, or floor)

North wall bottom row of file boxes, ground
floor, Court House.

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling -

Miscellaneous Papers

Mortgages released before fire 1882

State Bonds recorded

Election Returns " and papers

Pedigrees of Horses

Orders for Release of Magistrates Judgments

Mechanics Lien Claims.

Road Petitions - Petitions made to County Commissioners for opening up roads to be made public names and signatures of land owners & other parties.

Primary Election Accounts & Expenses - Reports sent by Supervisor of election expenditures and all accounts & statements pertaining to election together with campaign expenses.

Applications filed by different Candidates for County Offices, giving name of Candidate, office, application fees, dates & signatures.

Court Expenses given by Clerk - accounts of Circuit Court expenses for each particular term of Court given to Co. Commissioners by Clerk of Circuit Court.

Bonds given by Treasurer of County - Bond given by Treasurer with amount of Bond and signatures of bondsmen & witnesses.

Plat for approval jail Plat for proposed new jail for County, given specifications of same.

Mechanics Liens - Names of defendants & plaintiffs amt. or consideration of lien, dates, signatures, etc.

Constables Bonds - Bond given by constable amt. of Bond names & signatures of bondsmen, witnesses & dates.

Release of Contracts - Names of parties involved and nature of contracts, consideration, dates, & signature.

Descriptions of Miscellaneous Papers.

Stallion Pedigrees, name & pedigree of individual horses, some pictures, dates, names of and addresses of owners.

Claims - Various kinds of Claims for debt, giving names of parties involved, amts. of Claims, with dates.

Applications for Liquor Licenses, names, address, ages of applicants, nature of License & date of same.

Applications for Private Roads - These applications are made to the County Commissioners for private roads leading to homes ect. giving descriptions of same with names of applicants or owners, & dates of same.

Application for Redemption of Real Estate - These applications are made to redeem property lost through default of payments, giving names of applicants, dates, descriptions of said property, ect -

Petitions for Lunatic Paupers - These petitions are made to County Commissioners to provide a place for these paupers in State Hospitals, or such Institutions, giving name of paupers, signatures of taxpayers, dates.

Report of Tax Sales - Reports made of sales of property sold for taxes, giving names of owners, location of said property, dates.

(MISCELLANEOUS), 1882-1915. Est. 300 papers
Original papers filed in circuit court, including summons,
state writs, recognizances, judgments, bonds, grand jury reports, orders
for witnesses, oaths, bills of complaint, promisory notes, election re-
turns, and blue print of clerk's vault. Arr. chron. by date filed. Hdw.;
hdw. on ptd. form and typed. 11 x 13 x 18. Vault.

49
~~28~~

Check

(MISCELLANEOUS), 1882-1915. Est. 300 papers in 1 f.b.

Original papers filed in circuit court, including summonses, warrants, state writs, recognizances, judgments, bonds, grand jury reports, orders for witnesses, oaths, bills of complaint, promisory notes, election returns, and blue print of clerk's vault. Arr. chron. by date filed. Hdw., hdw. on ptd. forms, and typed. 11 x 13 x 13. Vault.

(Miscellaneous), 1882-1915. Est. 300
papers in 1 f. t.

Original papers filed in circuit court, including
summonses, warrants, state writs, recognizances,
judgments, bonds, grand jury reports, orders for
witnesses, oaths, bills of complaint, promissory notes,
election returns, and blue print of clerk's vault.

Arr. chron. by date filed. Hdw., hdw. on ptd. forms,
typed. 11x13x18. Vault.

Check

Daisy S. Cox

4/18/39

Recheck

No. 33⁷⁵

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
Address of office of custody Court House Prince Frederick

1. Title [Miscellaneous Records]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

2. Dates 1882 - 1915
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 wooden box (5 bundles, about 300 papers)
(Number of volumes, file drawers, file boxes, bundles, other)

4. Labeling No label on box (4 bundles Miscellaneous)
(Explain fully; years, numbers, letters; number of records so labeled)

5. Discontinued and missing records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
Since 1915 we find all such records in Circuit Court Papers in Clerk's Office

6. Contents Original papers tied in bundles contain Election Returns, Summons
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detail information as to types of records contained and dates covered by)

Warrants, State Writs, Recognizances, Judgments, Bonds, Grand Jury Reports, Orders for Witnesses, Oaths, Bills of Complaint, Promissory Notes
7 Blue-print for Vault of Clerk's Office

28
79

Foreign Records

6. Contents—continued _____

7. Arrangement *Chronological by dates filed*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No Index*
Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Hand-written handwritten on printed forms and typed*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *11 x 13 x 18 Inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *On floor in Vault of Clerk's Office, ground floor, Court House*
(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Bonds, Papers Recorded, Filed and Recalled For,
Release of Mechanics' Liens, 1915 -- Est.
250 papers in 1 f.d. (A.A.N. No. 1).

Original documents recorded and filed with clerk
for safe keeping. No orderly arr. Hdw. and typed,
Hdw. and typed on ptd. form. $10\frac{1}{2} \times 5 \times 13\frac{1}{2}$. Vault.

Check

80

24

BONDS, PAPERS RECORDED, FILED AND UNCALLED FOR, RELEASES OF MECHANICS'

LIENS, 1915--. Est. 350 papers in 1 f.d. (A.A.H. no. 1).

Original documents recorded and filed with clerk for safe keeping. No orderly arr.

Hdw. and typed, hdw. and typed on ptd. form. 10 1/2 x 5 x 13 1/2. Vault.

80

Clara Wilson

(Worker's full name)

4/18/39

(Date)

80
74
No. 44

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland
Name of agency or office Clerk's Office
(Office of custody) (Office which made the record, if different)
Address of office of custody Court House, Cr. Frederick
(Name of building, room number, street address)

1. Title [Bonds Papers, recorded & uncalled for]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1915-
(Earliest and latest dates; missing dates. Show exact date of break)

3. Quantity 1 Metal File Box (250 Papers)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882 - 1915 we found
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)
such records in file box labeled "Miscellaneous Papers"

6. Contents Original records of Bills of Sale giving
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making records, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
names of parties involved, amt. of consideration
dates & signature of Notary Public.
Copies of Wills, giving names of parties
involved, consideration, description & dates.
Bonds, giving names of bondsmen amt.
of bond, nature of bond, dates & witnesses.
Judicial Oaths, giving name of judge sworn

6. Contents—continued *and subscribed before Governor, & Gov. signature with dates. Articles of Incorporation, giving name of Co. incorporated, purpose of Incorporation, names of Incorporators, dates, Consideration & fees.*

7. Arrangement *No system of arrangement*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten, typed, handwritten on printed forms.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *10 1/2 X 5 1/2 X 13 1/2 Inches.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *North wall of vault, Clerk's Office, ground floor, Court House*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
From 1882 - 1915 these papers were kept in file box marked "Miscellaneous Papers"

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Labeling—

Bonds, Papers recorded, for
for.

Release of Mechanics' Lien

A. A. H no. 1

80

CASH BOOK, 1913--. 2 vols.

Daily record of fees and taxes collected by the register in testamentary proceedings, giving date, names of decedent and executor or administrator, amount collected, purpose, total, amounts of deposits and withdrawals. Arr. chron. by date recorded. Hdw. Aver. 150 pp. 12 x 10 x 1, 18 x 14 x 1. Vault.

(ADMINISTRATION ACCOUNTS) 1882-1931. Est. ⁸⁰⁰ ? papers in ⁵ bundles.

1932-- , in Estate Papers, entry--.

Original papers in administration proceedings, recorded in Administration

Record, entry-- . Arr. chron. by year. Hdw. and typed. ^{9x4x6 1/2, 8 1/2x4x10} ? x ? x ?.

Vault.

*Check no. of papers. OK
dimensions of bundles. (OK)*

(INVENTORIES) 1882-1931. Est. ¹¹⁷⁵⁻ ? papers in 14 bundles. 1932-- in
Estate Papers, entry--.

Original appraisals of real and personal property, recorded in Inventories,
entry--. Arr. chron. by year. Hdw. and typed, hdw. on ptd. form. ^{9x1x10, 9x4x10} ? x ? x ?.
Vault.

Check. ¹
no. of papers. OK
Dimensions of bundles. OK.

(WILLS) ~~AND COPIES OF WILLS~~, 1832-1931. Est. ^{\$50} ? wills in ^{5 bundles.} ? ⁴

1932--., in Estate Papers, entry--.

Original wills, including certified copies of wills from other jurisdictions,

recorded in Will Record, entry--. Arr. chron. by year. Hdw. and typed. ⁹² ? x ^{4 1/2 x 10,}

? x ?. Vault.

~~Check no of wills and type of container OK~~
~~Dimensions of them. OK.~~

(REPORTS), 1932-- Est. ⁵⁰⁰ ? papers in 5 bundles.

EQ 5

Copies of monthly and annual reports from the register to the state comptroller, giving gross receipts for fees, tax on commissions, collateral inheritance tax, estate tax, and expenditures for salaries, equipment and sundries; also contains treasury receipts, bank deposit slips, and cancelled checks. Arr. chron. by year.

Hdw. and typed on ptd. form. ^{8 x 1/2 x 4, 8 x 1 x 4} ? x ? x ?. Vault.

Check no. of papers ok
Dimensions of container ok.

(GUARDIANS BONDS), 1832-1931. Est. ¹³⁵ ? bonds in 7 bundles. 1932--,
 in Estate Papers, entry--.

Original bonds of guardians, recorded in Guardian Bond Record, entry--.

Arr. chron. by date filed. Hdw. and typed, hdw. on ptd. form. $8\frac{1}{2} \times \frac{1}{4} \times 3\frac{1}{2}$, $8\frac{1}{2} \times 2 \times 3\frac{1}{2}$.
 ? x ? x ?.

Vault.

*Check no. of bonds. OK
 Dimensions of containers OK.*

(LAND SALES), 1883-1931. Est. ⁴⁴⁰ papers in 13 bundles. 1932--,
in Estate Papers, entry--.

Original papers in the sales of real estate, recorded in Land Sales, entry--.

Arr. chron. by year. Hdw., hdw. on ptd. form. ^{9x1/4x10, 9x5x10.} ? x ? x ?. Vault.

Check.
Box of papers.
Dimensions of container.
OK
OK

(ESTATE PAPERS), 1932--³⁰⁰⁰. Est. ⁶ documents in ~~300~~ envelopes.

Original documents in administration proceedings, including will and copies of wills, inventories, list of sales, accounts, bonds, renunciations, petitions, decrees, orders, trials, citations, lists of debts, notices to creditors, and final releases. All papers pertaining to an estate are enclosed in an envelope bearing the name of the estate. Arr. alph. by name of decedent. Hdw. and typed, hdw. on ptd. form. ⁹? x ^{11 1/2}? x ^{8 1/2}? Vault.

*Check no. of papers
Dimensions of container at
etc.*

{ADMINISTRATION BONDS} 1882-1932. Est. ¹²⁶⁰ ? bonds in 8 bundles.

1933-- , in Estate Papers, entry--.

Original bonds of executors and administrators, recorded in Administration

Bond Record, entry--. Arr. chron. by year. Hdw. and typed on ptd. form.

8 x 1/2 x 4, 8 x 4 x 10

? x ? x ?. Vault.

*Check no. of bonds ac
Dimensions of contents ac.*

(GUARDIANS ACCOUNTS), 1882-1931. Est. ⁴⁰⁰ ? papers in 7 bundles.

1932-- , in Estate Papers, entry--.

Original papers in guardianships, recorded in Guardian Record, entry--. Arr.

chron. by year. Hdw. and typed, hdw. on ptd. form. ^{8x1 1/2 x 3, 8x4x3.} ? x ? x ?. Vault.

Check no. of papers. OK.
Dimensions of containers. OK.

(ESTIMATION AND RECEIPTS) 1882-1932. Est. ¹²⁰⁰ ? papers in 4 bundles,
1933, in Estate Papers, entry--.

11

Original releases granted executors, administrators and guardians, recorded
in Estimations and Receipts, entry--. Arr. chron. by year. Hdw. and typed,
hdw. on ptd. form. ^{9 x 4 x 10} ? x ? x ?. Vault.

*Check no. of papers. OK
Dimensions of containers OK.*

(PETITIONS, ORDERS OF COURT), 1882-1932. Est. ¹⁴⁶⁰ ? papers in 6 bundles.

1933-- , in Estate Papers, entry--.

Original petitions in the settlement of estates, recorded in Petition Record,
 entry--; also contains orders of court where granted. Arr. chron. by year. Hdw.
 and typed. ^{9x1x10, 9x4x10.} ? x ? x ?. Vault.

Check no. of papers. OK

Dimensions of containers OK.

9 1/2 x 4 x 10

9 1/2 x 1 x 10

(CITATIONS), 1893-1931. Est. ²⁵⁰ ? papers in 6 bundles. 1882-92,
 in Rough Bundle, entry--; 1932--, in Estate Papers, entry--.

Original summonses issued by the orphans' court for appearances in estate
 proceedings, recorded in Citation Docket, entry--. Arr. chron. by year. Hdw.
 and typed, hdw. on ptd. form. $8\frac{1}{2} \times \frac{1}{4} \times 3$, $8\frac{1}{2} \times 2 \times 3$,
 ? x ? x ? . Vault.

Check no. of papers. OK
Dimensions of contents OK.

ADMINISTRATION DOCKET, 1882-- . 3 vols. (V.C.C. No. 1; C.S.P. No. 2;
J.W.H. No. 3).

Record of proceedings in the administration of estates, giving names of decedent,
and administrator or executor, case no., type of instrument, date recorded, ^{and} remarks.

Arr. numer. by case no. within each year, 1882-^{August 10, 1937} ; arr. numer. by case no.,

^{August 14, 1937} - . Indexed alph. by name of decedent. Hdw. Aver. 500 pp. 11 $\frac{1}{2}$ x 12 x 2 $\frac{1}{2}$.
Vault.

Check dates of separate arrangements OK.

*Vol 1 - 1882 - 1917.
Vol 2 - 1918 - 1937 - Aug 10
Vol 3 - Aug 14, 1937 - --*

ADMINISTRATION RECORD, 1882-- . 5 vols. (1-5 under liber of successive registers).

Record of executors' and administrators' reports of first, subsequent and final accounts, giving date, name of decedent, lists of properties, receipts and expenditures, copies of bills and receipts, name of executor or administrator. Arr. chron. by date of recorded. Indexed alph. by name of decedent. Hdw. Aver. 500 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2 $\frac{1}{2}$. Office.

ADMINISTRATION BOND RECORD, 1882--. 2 vols. (V.C.C. No. 1; C.S.P. No. 2).

Copies of executors' and administrators' bonds, giving names of decedent, executor or administrator and sureties, amount of bond, date recorded, conditions and obligations, names of witnesses. Arr. chron. by date recorded.

Indexed alph. by name of decedent. Hdw. Aver. 498 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2 $\frac{1}{2}$. Vault.

INVENTORIES, 1882-- . 5 vols. (numbered under liber of register).

Record of appraisals of real and personal property submitted by appraisers, giving date, names of decedent, executor or administrator and appraisers, itemized list of real and personal property, appraised value, date, affidavit, and signature of register. Arr. chron. by date recorded. Indexed alph. by name of decedent. Hdw. Aver. 500 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x 2. Vault.

CLAIM LIST, 1882--. 2 vols. (V.C.C. No. 1; S.C.C. No. 2).

Lists of claims filed against estates, giving date, names of decedent and claimant, nature and amount of claim. Arr. chron. by date recorded. Indexed alph. by name of decedent. Hdw. Aver. 500 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2 $\frac{1}{2}$. Vault.

WILL RECORD, 1882-- . 4 vols. (V.C.C. No. 1; A.A.H. No. 1; C.S.P.
No. 1; J.W.H. No. 2).

Copies of wills, including certified copies of wills from other jurisdictions,
giving date filed for probate, admission to probate, bequests, names of decedent,
witnesses, and executor or administrator, certification of judges and register.
Arr. chron. by date recorded. Indexed alph. by name of decedent. Hdw. Aver.
500 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2 $\frac{1}{2}$. Vault.

LAND SALES DOCKET, 1883-- . 1 vol.

Copies of lists of sales of real estate in administration proceedings, giving names of decedent and executor or administrator, case no., description of property, name of purchaser, date of sale, and amount received. Arr. numer.

by case no. Indexed alph. by name of ^{decedent giving name of administrator and folio} ? Hdw. 63 pp. 14 $\frac{1}{2}$ x 9 $\frac{1}{2}$ x 1. Vault.

Check index OK
m. of pp. OK.

GUARDIAN BOND RECORD, 1882-- . 1 vol. (V.C.C. No. 1).

Copies of guardians' bonds, giving names of guardian, ward and sureties, amount of bond, date recorded, conditions and obligations, signatures of witnesses, sureties and register. Arr. chron. by date recorded. Indexed alph. by name of ward. Hdw. 500 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2. Vault.

GUARDIAN SET DOCKET, 1883--. 1 vol. (C.S.P. No. 1).

Record of guardianships which have never been settled, giving names of decedent, guardian, and ward, case no., date bond filed. Arr. numer. by case no. Indexed alph. by name of ward. Hdw. 100 pp. 15 x 10 $\frac{1}{2}$ x $\frac{1}{2}$. Vault.

LAND SALES, 1883--. 1 vol. (V.C.C. No. 1).

23

Record of sales of real estate in administration proceedings, giving names of decedent, executor or administrator and purchaser, date of sale, amount of sale and costs, description of property, conditions of sale, and names of judges and register. Arr. chron. by date recorded. Indexed alph. by name of *decedent.*

? . Hdw. 512 pp. 16 x 11 $\frac{1}{2}$ x 2 $\frac{1}{4}$. Vault.

Check index OK

MINUTES AND PROCEEDINGS, 1882-- . 5 vols. (1-5 under liber of successive registers).

Record of proceedings of the orphans' court, giving date of meeting, names of judges present, business transacted, signature of register. Arr. chron. by date of meeting. Indexed alph. by name of decedent. Hdw. Aver. 500 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2 $\frac{1}{2}$.
Vault.

ROUGH BUNDLES, 1882-1915. Est. 430 papers in 3 bundles.

Original papers recorded in Minutes and Proceedings, entry--. Arr. chron. by date filed. Hdw. and typed; hdw. and typed on ptd. form. $3\frac{1}{2}$ x 3 x 8. Vault.

PETITION RECORD, 1919--. 2 vols. (C.S.P. No. 1; J.W.H. No. 2).

Record of petitions in the settlement of estates filed in the orphans' court, giving date, names of decedent and petitioner, nature of petition, affidavit, and signatures of attorney, register and judges. Arr. chron. by date recorded. Indexed alph. by name of decedent. Hdw. Aver. 400 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{2}$ x 2. Vault.

PETITION DOCKET, 1919-32. 1 vol. (C.S.P. No. 1).

Copies of petitions in the settlement of estates filed in orphans' court, giving date, case no., names of petitioner and decedent, nature of petition, names of witnesses and executor, administrator or guardian, signature of attorney. Arr. numer. by case no. Indexed alph. by name of decedent. Hdw. 209 pp. 16 $\frac{1}{2}$ x 11 $\frac{1}{4}$ x 2. Vault.

~~Check in 811~~ AK

GUARDIAN RECORD, 1882-- . 2 vols. (V.V.C. No. 2).

Record of guardians' reports on first, subsequent and final accounts, giving lists of debts, receipts and expenditures, copies of bills and receipts, date recorded, names of guardian, ward, register and judges. Arr. chron. by date recorded. Indexed alph. by name of ward. Hdw. Aver. 500 pp. 16 $\frac{1}{2}$ x 11 x 2. Vault.

GUARDIAN'S DOCKET, 1882-- . 4 vols. (V.C.C.^{no.1.}₁; J.J.B.; C.S.P. No. 2;
S.C.G. No. 3).

Record of proceedings in guardianships, giving names of decedent, guardian and ward, case no., type of instrument, date recorded, date and amount of bond, names of sureties. Arr. numer. by case no. within each year. Indexed alph. by name of ward. Hdw. Aver. 498 pp. 16 $\frac{1}{2}$ x 12 x 2. Vault.

ESTIMATIONS AND RECEIPTS, 1882--. 3 vols. (V.C.C. No. 1; C.S.P. No. 2;
J.W.H. No. 3).

Record of releases granted executors, administrators and guardians by the court or wards, on final settlements of estates, giving amount of bond, name of executor, administrator or guardian, dates of first, subsequent and final accounts, date of release, acknowledgment of receipt of property by ward or heirs. Arr. chron. by date recorded. Indexed alph. by name of principal. Hdw. Aver. 500 pp. $16\frac{1}{2}$ x 12 x $2\frac{1}{4}$. Vault.

CITATION DOCKET, 1901--. 1 vol. *Last entry, April 23, 1918.*

Record of summonses issued by the orphans' court for appearances in estate proceedings, giving date of summons, case no., reason for summons, name of executor, administrator or guardian, date of appearance, signature of register. Arr. chron. by date of summons and numbered consecutively within each year. Hdw. 60 pp. 14 $\frac{1}{2}$ x 9 x $\frac{1}{2}$. Vault.

*Last citation issued
Apr. 23, 1918.*

MINUTES AND PROCEEDINGS, 1882--. 5 vols. (1-5 under liber of successive registers).

Record of proceedings of the orphans' court, giving date of session, names of judges present, and business transacted. Contains: Record of Petitions, 1882-1918, entry . (Renunciations) 1882--, entry . Arr. chron. by date of session. Indexed alph. by name of deceased. Hdw. Aver. 500 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x $2\frac{1}{2}$. Vault.

Check for other records

~~20~~

81

Minutes and Proceedings,
1882 - - . 5 vols. (1-5 under
letter of successive
registers).

Record of proceedings of the Orphans'
Court, giving date of session, names
of judges present, and business transacted.
Contains: Record of Petitions, 1882-1918 & entry.
(Renovations): 1882 - -, entry. Arr. Chron.
by date of session. Indexed. Alph. by
name of deceased. Hds. Arr. 500 pp.
16 1/2 x 11 1/2 x 2 1/2, Vaucl.

Check for other records.

- Sec. 7. Accounts to be settled annually.
- Sec. 8. Annual statement of stock and etc. shall be on oath.
- Sec. 9. Meetings to be as provided in the original act.
- Sec. 10. Clerk of the levy court to be allowed 25¢ for each certificate of appointment.
- Sec. 11. Trustees, with the consent of the levy Court, authorized whenever it shall seem to them to be advantageous to sell poor house and apply proceeds to the purchase of other land etc. Deed of bargain and sale to be acknowledged and recorded according to law.
- Sec. 12. Trustee not to furnish supplies on his own account -
Penalty - to forfeit supplies so furnished.
- Sec. 13. Anything in the original act inconsistent herewith repealed

(RENUNCIATIONS) 1882--^N. In Minutes and Proceedings, entry .

Record of renunciations of the right to administer an estate or to serve as guardian, giving name of estate, reason for renunciation, approval of such actions by the heirs, names of administrators and guardians appointed, and dates, letters of administration granted and guardian appointed, bonds acceptable, and commitment of goods and chattels to administrators.

(Renunciations) 1882--

In Minutes and Proceedings,
entry.

Record of renunciations of the right to
administer an estate or to serve as guardian,
giving name of estate, reason for renunciation,
approval of such actions by the heirs,
names of administrators and guardians
appointed, and dates, letters of administration
granted and guardian appointed, bonds
acceptable, and commitment of goods
and chattels to administrators

A.A. Co. Poor. - 1821

An act for the relief of the poor of Anne-Arundel County.

1821, ch. 174, Dorsey's Vol. 2. P. 1383
A supp. to 1768, ch. 29.

- Sec. 1. Powers of the trustees of the poor to cease on the second Monday of April next, and that the appointment of the trustees for the poor of the county, from and after that date, shall be vested in the Levy Court of said County.
- Sec. 2. Levy Court authorized each year thereafter, to appoint five discreet and proper persons, to be trustees of the poor of the said county.
- Sec. 3. Clerk, within five days after appointment to make out and deliver to the Sheriff a certificate of appointment and the Sheriff to deliver, within six days one to each trustee appointed, trustees to read and etc.
- Sec. 4. Old trustees to deliver to their successors, all books and papers and property belonging to the almshouse, under penalty of forty dollars
- Sec. 5. All powers, and etc shall vest in the trustees and they shall be subject to the same penalties as provided in the original
- Sec. 6. Vacancies shall be filled up by the Levy Court.

Continued on next sheet.

Register of Wills

Calvert County

No.	Title	Con- tainers	Incl. dates	Report rec'd.	Returned	Entry Written
81	Minutes + Procs.	5 Vols.	1882--	1939		7/31/40
82	v Rough Books	1 file	1882-1915	"		"
83	Adm. Docket	3 Vols.	1882--	"		"
84	Petition Docket	1 "	1919-32	"		"
85	v Record	2 "	1919-2	"		"
101 86	v Orders of Court	4 files	1882-1932	"		"
87	Petition Docket	1 Vol.	1901-12	"		"
101 88	v	1 file	1882-1931	"		"
89	Estimates + Receipts	3 Vols.	1882--	"		"
101 90	v "	3 files	1882-1932	"		"
91	Claim List	2 Vols.	1882--	"		"
92	Land Sales	1 "	1883--	"		"
93	" v Docket	1 "	1883--	"		"
101 94	" "	13 vols.	1883-1931	"		"
95	Adm. Bond Record	2 Vols.	1882--	"		"
101 96	" v	2 files	1882-1932	"		"
97	v Record	5 Vols.	1882--	"		"
101 98	v Accounts	5 files	1882-1931	"		"
99	Inventories	5 Vols.	1882--	"		"
101 100	"	5 files	1882-1931	"		"
101	Estate Papers	13 "	1932--		see 86, 88, 90, 94, 96, 98, 100 7100, 107, 109,	
102	Will Record	4 Vols.	1882--	"		"
101 103	Copies + Copies	5 files	1882-1931	"		"
104	Guardian Docket	4 Vols.	1882--	"		"
105	" 5th "	1 "	1883--	"		"
106	Guardian Record	2 "	1882--	"		"
101 107	v Accounts	2 files	1882-1931	"		"

Minutes, and Proceedings, 1882 --,
5 vols. (1-5 under liber of successive
registers).

~~Record of proceedings of the orphan's court, giving
date of meeting, names of judges present, busi-
ness transacted, ^{and} signature of ^{the} register. Arr.
chron. by date of meeting. Indexed alph. by
name of decedent. H. d. w. Arr. 500 pp. 16 1/2
x 11 1/2 x 2 1/2. Fault.~~

check

Clara M. Wilson
(Worker's full name)

1/14/39
(Date)

No. 2
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Prince Frederick, Md.*
Name of agency or office *Register of Wills*
(Office of custody) (Office which made the record, if different)
Address of office of custody *Orphan's Court, Court House*
(Name of building, room number, street address)

- Title *"Minutes and Proceedings"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
- Dates *1882 —*
(Earliest and latest dates; missing dates. Show exact date of breaks)
- Quantity *5- Volumes*
(Number of volumes; file drawers; file boxes; bundles; other)
- Labeling *See attached sheet*
(Explain fully; years; numbers; letters; number of records so labeled)
- Discontinued and missing records *None*
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Copied *81* ~~81~~ *81*
6. Contents *Records of each transaction during each session of Orphan's Court, with copies of Orders of Court and Renunciations, also names of Judges presiding & signature of Register of Wills, dates*
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.)

6. Contents—continued

7. Arrangement *Chronological, by date recorded.*
(Chronologically—by what? Alphabetically—by what? Surnames—by what?)

8. Indexing *Alphabetical in Surname initial of decedent in front of Volume*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size *16 X 11 1/2 X 2 1/2 Inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Ar. 200 pages 5-00

11. Location by dates and quantities *In vault of Register of Wills Office, ground floor, Court House*
(Room, vault, wall—N, E, S, W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

(v)

Minutes and Proceedings

No. 1. V.C.C. Calvert County

[1882 - 1891]

(vi)

Minutes and Proceedings

Vol. 2 W.H.D. - Calvert County -

[1891 - 1901]

(vii)

Minutes and Proceedings

No. 3 J.J.B. Calvert County -

[1901 - 1918]

(viii)

Minutes and Proceedings

No. 4 C.S.P. Calvert County -

[1918 - 1934]

(ix)

Minutes and Proceedings

No. 5 S.C.G. Calvert County -

[1934 - .]

ROUGH BUNDLES, (Minutes) 1882-1915. Est. 430 papers in 1 open
file.

Original papers recorded in Minutes and Proceedings, entry . Arr.
chron. by date filed. Hdw. and typed; hdw. and typed on ptd. form. 10
x $4\frac{1}{2}$ x 10. Vault.

Check

(Minutes)
ROUGH BUNDLES, 1882-1915. Est. 430 papers in ~~3~~ bundles. 1 open file

Original papers recorded in Minutes and Proceedings, entry . Arr.
chron. by date filed. Hdw. and typed; hdw. and typed on ptd. form.

~~3 1/2 x 3 x 8~~. Vault.

10 x 9 1/2 x 10

Check

Rough Bundles, 1882-1915. Est. 430 papers ^{25A}
in 3 bundles.

Original papers recorded in Minutes and Proceedings,
entry — . Arr. chron. by date filed. Hdw. and typed;
hdw. and typed on ptd. form. $3\frac{1}{2} \times 3 \times 8$. Vault.

Check

Check

24A-3F

Clare M. Nelson
(Worker's full name)

1/12/39
(Date)

260.19
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md.

Name of agency or office "Register of Wills"
(Office of custody) (Office which made the record, if different)

Address of office of custody Orphan's Court, Court House
(Name of building, room number, street address)

1. Title "(Rough Bundle)"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882 - 1915
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Box 3 Bundles (430 various papers)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling "Rough Bundle"
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

82

6. Contents Orders of Court, giving names of Guardians & heirs, amts. and signatures of Judges of Orphan's Court, and Register of Wills. Renunciations, renouncing rights to administer or as guardian, with names & dates. Petitions, giving names of administrators, heirs, amts. & signatures of Judges of Orphan's Court. Orders of Ratification, confirming the sale of property, with names and dates. Orders to Convey
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

property, giving names & description of property, with dates of summons, giving nature, names & dates. Citations.

Bundles

7. Arrangement,

Chronologically arranged by date filed year.

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

No Index

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten, typed, and handwritten on printed forms.

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

Box size 15 X 10 X 4 1/2 inches. 8 1/2 X 3 1/2 X 3

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

In box on wall of vault of Register of Title Office, ground floor, Court House

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

ADMINISTRATION DOCKET, 1882--. 3 vols. (V.C.C. No. 1; C.S.P.
No. 2; J.W.H. No. 3).

Record of proceedings in the settlement of estates, giving case no.,
names of estate, executor or administrator and sureties, dates of va-
rious proceedings, and liber and folio where recorded. Arr. chron. by
date of proceedings within estate. Indexed alph. by name of deceased.
Hdw. Aver. 500 pp. $11\frac{1}{2}$ x 12 x $2\frac{1}{2}$. Vault.

Administration Decree, 1882--
3 vols. (V. C. No. 1; C. S. P. No. 2; R. W. H.
No. 3).

Record of proceedings in the settlement of
estates, giving case no., names of estate,
executor or administrator and sureties,
dates of various proceedings, and liber
and folio where recorded. Arr. chron.
by date of proceedings within estates.
Indexed alph. by name of deceased.
Hdw. Amer. Soc pp. 11 1/2 x 12 x 2 1/2. Vaucl.

A.A. Co. Sheriff. - 1836

An act to ascertain the allowance of sheriff of A.A. Co. for keeping persons in jail, and to provide for the maintenance of debtors actually confined in prison, - 1836, ch. 155, Dorsey's Vol. 2, P. 1364

- Sec. 1. Sheriffs do receive twenty-five cents per day for keeping each prisoner in A.A. Co. jail.
- Sec. 2. That in lieu of eighty-seven and a half cents per week the Sheriff is now to receive for the support and maintenance of every debtor the sum of one dollar and seventy-five cents (\$1.75) per week to be paid according to the act of 1820.
-

Administration Docket, 1882--. 3 vols.

(V.C.B. no. 1; C.S.P. no. 2; J.H.H. no. 3).

Record of proceedings in the administration of estates, giving names of decedent, and administrator or executor, case no., type of instrument, date recorded, remarks. Arr. numer. by case no. within each year, 1882 - ? ; arr. numer. by case no., ? - -. Indexed alph. by name of decedent. Hwt. Arr. 500 pp. $11\frac{1}{2} \times 12 \times 2\frac{1}{2}$. Vault.

Daisy S. Cox
(Worker's full name)

1/6/39
(Date)

No. 6
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Po. Frederick, Md
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphan's Court Court House
(Name of building, room number, street address)

1. Title "Administration Docket"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Vols.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

83

6. Contents Copied records of names of Estates + decedents also names of Administrators or Executors dates of filing of papers relative to an Estate
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Records show proceedings in each Estate with dates thereof, names of Sureties or Solicitors and case number

6. Contents—continued

↓ Old Vols. numerically arranged by assigned case no. within each year
New Arrangement Vols. numerically arranged by case no. throughout the volumes

8. Indexing

Alphabetically in the volume
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

All Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11 1/2 x 12 x 2 1/2 Inches
about 500 pages

11. Location by dates and quantities

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

In vault of Register of Hills office, ground floor, Court House

12. Other information

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Label - "Administration Docket" [1882-1917]

1 Vol. No. 1 V.C.C. Calvert County

1 Vol. No. 2 - C.S.P. Calvert County
[1917-1937]

1 Vol. No. 3 J.W.H. Calvert County
[1937-]

PETITION DOCKET, 1919-32. 1 vol. (C.S.P. No. 1).

Discontinued

Brief record of petitions in the settlement of estates filed in orphans' court, giving date, case no., names of petitioner and decedent, nature of petition, names of witnesses and executor, administrator or guardian, and attorney. Arr. numer. by case no. Indexed alph. by name of decedent. Edw. 209?pp. $16\frac{1}{2} \times 11\frac{1}{2} \times 2$. Vault.

Petition Docket, 1919-32. 1 vol. (C.S.P.

Brit m. 1).

Record of
~~copies~~ of petitions in the settlement of estates filed
in orphans' court, giving date, case no., names
of petitioner and decedent, nature of petition,
names of witnesses and executor, administrator
or guardian, ^{acts} ~~signature~~ of attorney. Arr. numer.
by case no. Indexed alph. by name of decedent.
Haw. 209? pp. 16 1/2 x 11 1/2 x 2. Vault.

Daisy S. Cook 1/10/39
(Worker's full name) (Date)

No. 13
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphan's Court, Court House
(Name of building, room number, street address)

1. Title "Petition Docket"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1919 — 1932
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Petition Docket, No. 1, C.S.P. Register of Wills
(Explain fully; year; numbers; letters; number of records so labeled)

5. Discontinued and Calvert County records
(If record discontinued, give reason and state whether same information shown in another record. Explain why record is missing, if possible)

Prior to 1919 we find none of these records
this Vol. was discontinued after 1932

6. Contents Copied records of petitions to the Orphan's
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Court of Calvert Co. to grant certain orders
pertaining to an estate, dates, names of
petitioners, costs of same, names of
witnesses and Administrator or Executor
signature of attorney, and case no.

6. Contents—continued

7. Arrangement *Numerical by assigned case no.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Alphabetical by number of decedent*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
front of Vol.

9. Writing *Hand-written*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size *16 1/2 x 11 1/2 x 2 Inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
Printed. Photostat. Other. Give months and years covered by each kind of writing)

209 Pages

11. Location by dates and quantities *In vault of Registrar*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
of Hill's Office, ground floor, Court House.

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

PETITION RECORD, 1919--. 2 vols. (C.S.P. No. 1; J.W.H. No. 2)

1882-1918, in Minutes and Proceedings, entry ?

Record of petitions filed by trustees and guardians ^{for authority} to sell real estate and securities, giving name of petitioner, date filed, order of court authorizing sale, date and report of sale, amount of sale, amounts for ward's maintenance or distribution, and signatures of register and judges of orphans' court. Arr. chron. by date of recording. Indexed alph. by name of deceased. Hdw. Aver. 400 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x 2. Vault.

Petition Record, 1919--

2 Vols. (C.S.P. No. 1; J.V.H. No. 2)

1892¹⁹¹⁸ Minutes and

Proceedings, entry .2

Record of petitions filed ^{by} trustees and guardians to sell real estate and securities, giving name of petitioner, date filed, order of court authorizing sale, date and report of sale, amount of sale, amounts for ward's maintenance or distribution, and signatures of register and judges of orphan's court. Arr. chron. by date of recording. Indexed alph. by name of deceased. Hdw. Ave. 400 pp. 16 1/2 x 11 1/2 x 2. Vanc.

A.A. Co. Poor. — 1819.

An Act supplementary to the act for the relief of the
poor within the several Counties therein mentioned.

1819, ch. 98, Dorseys Vol. 1383.

Note — Merged in 1821, ch. 174, Dorseys Vol. 2. P. 1383.

Petition Record, 1919--. 2 vols.

(C.S.P. No. 1; J.H.H. No. 2).

Record of petitions ^{filed} ~~in the~~ ^{estate settlements and orders} ~~of~~ ^{of} the orphan's court, giving date, names of decedent and petitioner, nature of petition, affidavit, and ~~names~~ ^{names} of attorney, register and judges. Arr. chron. by date ~~of recording~~. Indexed alph. by name of decedent. Hdw. Arr. 400 pp. 10 1/2 x 11 1/2 x 2. Vault.

Clara M. Wilson

(Worker's full name)

(Date)

1/10/39

(Form identification number)

no 14

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md.
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphans Court, Court House
(Name of building, room, number, street address)

1. Title "Petition Record"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1919
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records We find no such records
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

85

6. Contents Copies of Petitions in matter of
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record.

Personal & Real Estate asking permission
their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by
of Orphans Court to grant certain orders
each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached
concerning orders concerning administra-
tions & guardianship. Names of parties
to the action, affidavits, signature
of attorneys, Register of Wills &
Judges of Orphans Court, dates thereof.

6. Contents—continued

7. Arrangement *Chronological by date recorded*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Alphabetical in surname of decedent*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
in front of volume.

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *16 1/2 x 11 1/2 x 2 inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
About 400 pages

11. Location by dates and quantities *In vault of Reg. of Hills*
(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, on floor)
Office, Ground floor, Court House.

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

Labeling —

Petition Record

no 1

C.S.P.

Register of Mills

[1919-1936]

Petition Record

no 2

J.W.H

Calvert County.

[1936 — .]

PETITIONS, ORDERS OF COURT, 1882-1932. Est. 460 papers in
4 open files. 1933-- in Estate Papers, entry .

Original petitions in the settlement of estates and orders of the court,
recorded in Petition Record, entry . Arr. chron. by year. Hdw. and
typed. 10 x 4 $\frac{1}{2}$ x 10. Vault.

Petitions, Orders of Court, 1882-1932. Est.

1260 papers in 4 ~~boxes~~^{open files} 1933 --, in
Estate Papers, entry --.

Original petitions in the settlement of estates, ^{and orders} recorded ^{of the court}
in Petition Record, 1919-32, entry --; ~~also con-~~
tains orders of court where granted. Arr. chron.
by year. Hdw. and typed. ~~2 x 2 x 2~~. Vault.

10 X 4 1/2 X 10

Clara M. Nelson
(Worker's full name)

1/19/39
(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md.

Name of agency or office "Register of Wills"
(Office of custody) (Office which made the record, if different)

Address of office of custody Orphans Court, Court House
(Name of building, room number, street address)

1. Title [Petitions & Orders of Court]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both
2. Dates 1892-1932
(Earlier dates, if any, in brackets. Show exact date, if known)

3. Quantity 4 Boxes (6 Bundles)
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Petitions, Orders of Court
(Explain all numbers; numbers; letters; number of records so labeled)

5. Discontinued and missing records For subsequent records see
Estate Papers, serial no. 27 86
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original Orders of Court and the following
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. Their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Petitions, Petition for Letters of Admin. and
Auxiliary Letters, Petition for distribution
of funds in hands of Executor, Petition
for Inventory of articles omitted, Petition
for removal of Administrator and the
Appointment of another. Petitions for Caveat.
Petitions for appraisement of property. (over)

Petitions for sale of Household Property:

6. Contents continued
Petitions for omission of part of Inventory filed

Petitions to Increase Bond, Petitions to Sell Securities
" For Orders of Publication, Petitions for Letters C.T.A.P.B.M.
" to Release Mortgage, Petitions for appointment of
Administrator, Petitions for Letters of Testamentary, etc.

7. Arrangement Chronologically arranged by year
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing Handwritten & Typed.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered each kind of writing)

10. Size Box size 14x4 1/2 x 10 1/2 inches.
(Of record or container. Height, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities In box, on wall of vault,
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)
in Register of Kille's Office, Ground floor,
Court House.

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent or similar records.)

In some of these envelopes of Petitions,
Whether record is known to have been kept earlier than dates shown in item 2)
are found Orders of Court

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

CITATION DOCKET, 1901--. 1 vol. Last entry April 23,
1918.

Brief record of summonses to executors, administrators and guardians to appear in orphans' court, giving date, names of persons summoned, name of deceased, date returnable, and date returned. Arr. numer. by case no. Hdw. 60 pp. $14\frac{1}{2}$ x 9 x $\frac{1}{2}$. Vault.

Citation Docket, 1901--
1 Vol. Last entry April 23,
1918.

Brief record of summonses to executors,
administrators and guardians to appear in
orphans' court, giving date, names of persons
summoned, name of deceased, date returnable,
and date returned. Arr. numer. by case no.
Hdw. 60 pp. 14 1/2 x 9 x 1/4. Vault,

A.A. Co. Poor, - 1804

An act to enlarge further the powers of the trustees of the Poor in the several Counties therein mentioned, 1804, ch. 69, Dorseys Vol 2. P. 1382.

Sec. 1. All applications by and on behalf of persons desirous of being maintained out of the poor-house in A.A. Co, to be made to the trustees of the poor, and if they, on a majority, shall be of opinion that the circumstances of the applicant is such as to render situation in the poor house unavoidable they are directed to recommend to the Levy Court of the County, and the Levy Court is authorized to levy a sum, not exceeding forty dollars for the support of such applicant, - Provided, that the number of out-pensioners shall not exceed twenty in any one County in any one year,

Citation Docket, 1901--. 1 vol. ^{Last entry Apr. 27, 1918.}

Record of summonses issued by the orphan's court for appearances in estate proceedings, giving date of summons, case no., reason for summons, name of executor, administrator or guardian, ^{to appear} ~~date of appearance~~, ^{and} signature of register. Arr. chron. by date of summons and numbered consecutively within each year. Hdw. 60 pp. 14 1/2 x 9 x 1/2. Vault.

Clara M. Wilson
(Worker's full name)

(Date)

1/10/39

(Form identification number)

20018

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Prince Frederick, Md*

Name of agency or office *Register of Wills*
(Office of custody) (Office which made the record, if different)

Address of office of custody *Orphans Court, Court House*
(Name of building, room number, street address)

1. Title *"Citation Rocket"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates *1901*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *1 Volume*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *Citation Rocket Orphans Court Calvert Co*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *This volume is the only one of its kind found in Register of Wills' Office.*
If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents *Copies orders issued by Orphan's Court for appearance of Guardian Executors & Administrators, with dates thereof & Signature of Reg. of Wills, also assigned case number.*
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out as attachments)

6. Contents—continued

arr. chron. by date of occurrence and numbered consecutively within each year within each year

7. Arrangement

Numerical, by assigned case no.
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

No Index

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

14 1/2 x 9 x 1/2 inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

60 pages

11. Location by dates and quantities

*In vault of Register of
Deeds Office, ground floor, Court House.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

CITATIONS, 1882-1931. Est. 250 papers in 1 open file. Title
varies: Rough Bundles, 1 bundle, 1882-92. 1932-- in Estate
Papers, entry .

Original summonses issued by the orphans' court for appearances in estate
proceedings, recorded in Citation Docket, entry . Arr. chron. by year.
Hdw.; hdw. on ptd. form; typed. ? x ? x ?. Vault.

88

Citations ¹⁸⁸²~~1882~~-1931. Est. 850 papers
~~in paper file~~. Title varies; Rough Bundles,
~~1882-92~~ 1 bundle; 1932-- , in Estate Papers,
entry —. ~~*~~

Original summonses issued by the orphan's
court for appearances in estate proceedings,
recorded in Citation Docket, entry —.
Arr. shown by year. Hdw. ^{law on pta. from;} ~~on pta. from;~~ typed.
~~pta. from.~~ ? x ? x ? . Vault.

Daisy S. Cox
(Worker's full name)

1/19/39
(Date)

No. 28
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphan's Court, Court House
(Name of building, room number, street address)

1. Title " Citations "
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates 1893 — 1931
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Box (Pigeon Hole) 6 Bundles
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [Citations]
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records From 1882 — 1892 these
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Original Contents Records give nature of Citations
(Purpose and general nature of record. General items of information shown. Summary of forms used in making record, their locations, etc. If a very detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-14HR, such forms should be filled out and attached)

names of parties involved, names of Sheriffs, dates signature of Witnesses and Register of Wills

Purpose - Writ issued by order of Orphan's Court for the appearances of Administrators, Executors, or Guardians

6. Contents—continued

Bundles Chronologically arranged by year
7. Arrangement (Chronologically—by what? Numerically—by what? Alphabetically—by what?)
8. Indexing None (Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)
9. Writing Hand-written hand-written on
printed forms and typed
Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.
Printed. Photostat. Other. Give months and years covered by each kind of writing

10. Size (Of record or container. Length, thickness or depth. Average number of pages)
Box size 10 x 4 1/2 x 10 Inches

11. Location by dates and quantities In boxes on wall of
vault, office of Register of Deeds,
ground floor Court House
(Room) vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor

12. Other information (Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

From 1931 subsequent records found in
Estate Papers, Serial No. 27

13. (For use in Florida.) Early imprints (Author) (Publisher)
(Place of publication) (Date of publication)

ESTIMATIONS AND RECEIPTS, 1882--. 3 vols. (V.C.C. No. 1; C.S.

P. No. 2; J.W.H. No. 3).

Copies of receipts and releases from heirs and wards for money and property received, giving names of releasor and executor, administrator or guardian, amount of money or property received, date of release, affidavit before justice of the peace or notary public, and signatures of releasor and witnesses. Arr. chron. by date of recording. Indexed alph. by name of decedent or ward. Hdw. Aver. 500 pp. $16\frac{1}{2}$ x $12\frac{1}{2}$ x $2\frac{1}{2}$. Vault.

Estimations and Receipts

1882-- 3 Vols. (V.C.C. No. 1; Q.S.R.

No. 2; H.W. No. 3)

Copies of receipts and releases from heirs
and wards for money and property received,
giving name of ~~party~~^{releaser} and executor, administrator
or guardian, amount of money or property
received, date of release, affidavit ~~before~~
~~before~~ justice of the peace or notary public,
and signatures of releaser and witnesses,
H.W. at foot, by date of recording, Indexed
Alph. by name of decedent or ward, H.W. Rev. 500 pp.
16 1/2 x 12 1/2 x 2 1/2. Vault.

Estimations and Receipts, 1882--. 3 vols.

(U.C.C. no. 1; C.S.P. no. 2; J. N. H. no. 3).

Record of releases granted executors, administrators and guardians by the court or wards, on final settlements of estates, giving amount of bond, name of executor, administrator or guardian, dates of first, subsequent and final accounts, date of release, acknowledgment of receipt of property by ward or heirs.

Arr. chron. by date recorded. Indexed alph. by name of principal. How. Arr. 500 pp. 16 1/2 x 12 x 2 1/2. Vault.

Haisy S. Col
(Worker's full name)

1/10/39
(Date)

10.15
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Pr. Frederick Ind.*

Name of agency or office *Register of Wills Office*
(Office of custody) (Office which made the record, if different)

Address of office of custody *Orphan's Court Court House*
(Name of building, room number, street address)

1. Title *"Estimations and Receipts"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates *1882 -*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *3 Volumes*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *See attached sheet*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *None*
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents *Copied Records of Releases and Receipts to Guardians, Executors and Administrators, many of which show executions before officials authorized to take legal acknowledgment with signatures of witnesses, Notary Public and Justices of Peace with dates thereof*

6. Contents—continued

(Chronologically by date

7. Arrangement

Recorded as received by Reg. of Hills

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical in surmount of Legatee Distributor or Hand in front of Volume

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 1/2 x 12 x 2 1/2 inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

about 500 Pages

11. Location by dates and quantities

In Vault of Register

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

of Hills Office ground floor, Court House

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling -

Estimation and Receipts -

No. 1

[1882 - 1919]

V.C.C. Calvert County -

Estimations and Receipts -

No. 2

[1919 - Aug. 1936]

C.S.P. Calvert County -

Estimations and Receipts -

No. 3

[1936 -]

J.W.H. Calvert County -

1882-1919

August
1919-1936

1936 - .



ESTIMATION AND RECEIPTS, 1882-1932. Est. 1,200 papers in 3
open files. 1933— in Estate Papers, entry .

Original receipts and releases, recorded in Estimations and Receipts,
entry . Arr. chron. by year. Hdw.; hdw. and typed on ptd. form; typed.
! x ! x ! Vault.

90
89

Estimations and Receipts, 1882-1932. Est.

10700 papers in 30 part files, 1933-- , in

Estate Papers, entry —.

Original receipts ^{and rec. x 543} ~~granted executors, administrators~~
~~and guardians~~, recorded in Estimations and

Receipts, entry —. Acc. shown by year. How:

~~how and typed on etc forms: typed.~~ ? x ? x ? .

Vault.

Clara M. Nelson
(Worker's full name)

1/19/39
(Date)

700.29
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Cabert State Prince Frederick, md.

Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)

Address of office of custody Daphne Court, Court House
(Name of building, room number, street address)

1. Title [Estimation & Receipts]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882 - 1932
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 Boxes, 1 Pigeon Hole, 6 Bundles.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Estimation & Receipts
(Explain fully: years; numbers; letters; number of records so labeled)

5. Discontinued and missing records For subsequent records
see Estate Papers, Serial 27
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Original 89 90
Contents Release of Administrators, Release of Guardianship, Consideration, Sig. of Release, Guardians, Reg. of Wills, Clerks, Justice of Peace, Appraisors & Witnesses with dates.
These are Releases & Receipts in the matter of Estates recorded as Estimation & Receipts to show that the Administrators or Guardians are released or discharged from their duties.

6. Contents—continued

7. Arrangement *Bundles Chronologically arranged by year*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *No Index*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing *Typed, Handwritten & handwritten on printed forms.*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

10. Size *(Box size 10x4 1/2 x 10. Includes)*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In boxes on wall of vault of Register of Hills Office, Ground floor, Court House.*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information *Good.*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

CLAIM LIST, 1882--. 2 vols. (V.C.C. No. 1; S.C.C. No. 2).

Record of claims against estates, giving date, names of estate and claimants, character of claims, amount, account of credits, and final settlement. Arr. chron. by date of recording. Indexed alph. by name of decedent. Hdw. Aver. 500 pp. 17 x 12 x 3. Vault.

Claims list, 1882 - -
2 Vols. (V.C.C. No. 1) S.C.C.
No. 2)

Record of claims against estates, giving
date, names of estate and claimants,
character of claims, amount, account of
credits, and final settlement. Arr. Chron.
by date of recording. Indexed alph. by
name of decedent. Hdw. Hvl. 500 pp. 17x12x3.
Varet.

Claim List, 1882--. 2 vols. (V.C.C.
no. 1; S.C.C. no. 2).

Lists of claims filed against estates, giving
date, names of decedent and claimant, nature
and amount of claim. Arr. chron. by date recorded.
Indexed alph. by name of decedent. Hdwr.
Aver. 500 pp. $16\frac{1}{2} \times 11\frac{1}{2} \times 2\frac{1}{2}$. Vault.

Clara M. Nelson
(Worker's full name)

1/10/39
(Date)

ms 16-
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md.
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphans Court Court House
(Name of building, room number, street address)

1. Title "Claim List"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates 1882 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

90

6. Content Copied list of Claims of debts filed against estate of deceased, giving anti. and types of claims. Also names of claimants and precedents, with dates.
Principal items of information shown. Summary of forms used in making record. their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. *Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.

6. Contents—continued

7. Arrangement

Chronological by date recorded.

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical, by surname of decedent.

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross-reference here to that form by

title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 1/2 x 11 1/2 x 2 1/2 inches.

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

About 500 pages.

11. Location by dates and quantities

*In vault of Register of Deeds
ground floor, Court House.*

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labelling —

Claim List

No. 1

V.C.C.

Calvert County
[1882 f - 1931]

Claim List

No. 2.

S.C.C.

Calvert County.

[1931 —.] f

LAND SALES, 1883--. 1 vol. (V.C.C. No. 1).

Transcript of the proceedings in the sales of land, giving name of estate, answers of debts., order of sale, sale contract, report of sale with acknowledgment, description of land, order nisi, ratification by orphans' court, publisher's certificate, final ratification by orphans' court and date of recording. Arr. chron. by date of recording. Indexed alph. by name of deceased. Hdw. 512 pp. 16 x 11½ x 2½. Vault.

Land Sales, 1883 ---
V.C.C. (V.C.C. No. 1)

Transcript of the proceedings in the sales of land,
giving name of estate, answers of debts,
order of sale, sale contract, report of sale
with acknowledgment, description of land
order nisi, ratification by orphans' court,
publisher's certificate, final ratification
by orphans' court and date of recording.
For. Chron. by date of recording. Indexed
Rept. by name of deceased. Hdw. 5 1/2 pp.
16 x 11 1/2 x 2 1/2. Vault,

A.A. Co. Justice of the peace, Crows, - 1795

An act for the destruction of Crows, - Nov, 1795, ch. 3, Kelly Vol. 2

Sec. 1. Persons resident of A.A. Co. bringing to any Justice the head or heads of any crow, etc, shall be allowed, in the county levy of such County, the sum of six pence current money for each head, J.P. required to give certificate to the person and cause the heads to be burnt, or otherwise destroyed.

Sec. 2. No person shall be entitled to any allowance for such heads without first making oath that the same was killed in the County where such certificate is applied for, and that no certificate has been obtained from any other Justice.

Sec. 3. to be in force to January, 1798,

continued by 1798, ch. 71, to 1805, etc

LAND SALES, 1883—. 1 vol. (V.C.C. No. 1).

Transcript of proceedings in the sales of real estate, giving ^{name of estate} case-no.,
~~copies of petitions, date filed, names of petitioners, date defts. sum-~~
~~moned, answers of the defts., agreement of guardians in the interest of~~
minors, exhibits, order of sale, ^{sale contract} report of sale, description of land,
order nisi, publisher's certificate, amount of sale, plats, final rati-
fication by orphans' court, and date of recording. Arr. chron. by date
of recording. Indexed alph. by name of deceased. Hdw. 512 pp. 16 x
11½ x 2½. Vault.

Hand Sales 1883 -
1 Vol. (V.C.C. No. 1)

Transcript of proceedings in the sales of real estate,
giving ^{care no.} copies of petitions, date filed, names of petitioners,
date defendants summoned, answers of the defendants,
agreement of guardians in the interest of minors,
exhibits, order of sale, report of sale, description
of land, order nisi, ~~public sale~~ certificate, amount
of sale, plat, final ratification by orphans' court,
and date of recording. Arr. Chron. by date of recording.
Indexed A.C.P. by name of deceased. 514 pp.
16 x 11 1/2 x 2 1/2. Yauver,

Land Sales, 1883--1900. (U.C.C. No. 1)

Record of sales of real estate in administration proceedings, giving names of decedent, executor or administrator and purchaser, date of sale, amount of sale and costs, description of property, conditions of sale, and names of judges and register. Arr. chron. by date recorded. Indexed alph. by name of ?

Hdw. 512 pp. 16 x 11 1/2 x 2 1/2. Vault.

Daisy S. Cook
(Worker's full name)

1/9/39
(Date)

No. 12
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Ind.
Name of agency or office Register of Wills
(Office of custody, Office which made the record, if different)
Address of office of custody Orphan's Court, Court House
(Name of building, room number, street address)

1. Title "Land Sales"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1883 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles, etc.)

4. Labeling Land Sales No. 1 V.C.C. Calvert County
(Explain fully; years; numbers; letters; number of records so labeled) [1883 -]

5. Discontinued and missing records
(If record discontinued, give reason and state whether records are missing, if possible)
None. Probably these were first recorded after the fire of 1882

6. Contents Copied records of the sales of Real Estate for the purpose of settling an Estate probably to satisfy Creditors etc.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their heading, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached.)
Record gives dates of sales, amounts, costs of same, conditions of sale, by whom purchased, names of claimants and other parties to the action, with record of proceedings in such sales. Names of presiding Judges of Orphans

92 over

6. Contents—continued

Court and Register of Hills

7. Arrangement

Chronological by date recorded

8. Indexing

Alphabetical in surnames of Claimant
in front of Vol.

9. Writing

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

Handwritten
16 x 11 1/2 x 2 1/2 Inches
512 Pages

11. Location by dates and quantities

In vault of Register
of Hills Office, ground floor, Court House

12. Other information

(Good)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

LAND SALES DOCKET, 1883--. 1 vol.

Brief record of proceedings in the sale of land, giving case no., names of deceased, executor or administrator, dates, petitions and exhibits filed, summonses issued, testimony taken, decree of sale, report of sale, and final ratification. Arr. numer. by case no. Indexed alph. by name of deceased? Hdw. 63 pp. $14\frac{1}{2}$ x $9\frac{1}{2}$ x 1. Vault.

Land Sales Docket

1883--1902.

Brief record of proceedings in the sale of land, giving case no., names of deceased, executor or administrator, dates, petitions and exhibits filed, summonses issued, testimony taken, decree of sale, report of sale, and final ratification.

Arr. numer. by case no. Indexed alph. by name of deceased. ~~100~~ Hds. 63 pp. 14 1/2 x 9 1/2 x 1.
Vauet,

Land Sales Docket, 1893--. 1 vol.

Copies of lists of sales of real estate in administration proceedings, giving names of decedent and executor or administrator, case no., description of property, name of purchaser, date of sale, and amount received. Arr. numer. by case no. Indexed alph. by name of ?
Hdw. 63 pp. 14 1/2 x 9 1/2 x 1. Vault.

Laisy S. Loh
(Worker's full name)

1/10/39
(Date)

No. 11 20
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Prince Frederick Md.*
Name of agency or office *Register of Wills*
(Office of custody) (Office which made the record, if different)
Address of office of custody *Orphan's Court Court House*
(Name of building, room number, street address)

1. Title *"Land Sales Docket"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates *1883*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *1 Volume*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *Land Sales Docket [1883 -]*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *None*
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Probably these were first recorded after the fire of 1882

6. Contents *Copied record of proceedings in the sale of real estate in order to settle an estate or satisfy creditors etc. Giving names of claimant and all parties concerned. Dates of filing thereof with itemized costs of sale and case number*
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records included and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *Numerical by assigned case no.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Alphabetical in surname of Claimant*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
in front of Vol. showing case number

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size *14 1/2 x 9 1/2 x 1 Inch*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
63 Pages

11. Location by dates and quantities *In vault of Registrar*
(Room, vault, wall—N, E, S, W., section, bin, shelf, cabinet, on floor)
of Hill's Office, ground floor, Court House

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

LAND SALES, 1883-1931. Est. 640 papers in 13 bundles. 1932--

in Estate Papers, entry .

Original papers in the sale of real estate, recorded in Land Sales,
entry . Arr. chron. by year. Hdw., hdw. on ptd. form. ! x ! x !.
Vault.

Land Sales, 1883-1931. Est. B40
papers in 13 bundles. 1932-- in
Estate Papers, entry —.

Original papers in the sale of real estate,
recorded in Land Sales, entry —. Arr.
chron. by year. Hdw., hdw. on ptd. forms.
? x ? x ? . Vault.

Daisy S. Cook

(Worker's full name)

1/12/39

(Date)

No. 22

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)

Address of office of custody _____
(Name of building, room number, street address)

1. Title "Land Sales"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1883 - 1931
(Indicate missing dates. Show exact date of breaks)

3. Quantity 1 Box (Pigeon Hole) 13 Bundles
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [Land Sales]
(Explain fully: years, numbers, letters, number of records, etc.)

5. Discontinued and missing records Since 1931 these records
are found in Estate Papers

6. Contents Records include lists of sales
and bills for sale of real estate,
few warrants to appraisers on
certain land sales. bills of complaint
Decree for sale of real estate,
tax bills, Creditor's bills, Treasurer's
reports of sales accounts, testimonies
and few petitions & dates thereof.

Purpose - Real Estate sold to satisfy claimants

6. Contents—continued

7. Arrangement *Bundles Chronologically arranged by*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form)

9. Writing *Hand-written and hand-written on printed forms*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Give months and years covered by each kind of writing)

10. Size *10 x 4 1/2 inches (Box size)*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In box on wall of Vault in office of Register of Deeds, ground floor, of Court-House*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(If not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

Since 1931 these records found in Estate Papers Serial No. 27

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Bond
ADMINISTRATION ~~RECORD~~ RECORD, 1882--. 2 vols. (V.C.C.

No. 1: C.S.P. No. 1).

Copies of bonds of executors and administrators, giving name of persons bonded and sureties, amount of bond, conditions and obligations, name of deceased, signatures of sureties, date of approval and recording, and signature of register. Arr. chron. by date of recording. Indexed alph. by name of decedant. Hdw. Aver. 498 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x $2\frac{1}{2}$. Vault.

95 95

Administration Bond Records, ¹⁸⁸²⁻
2 vols. (V.C.C. no. 1; C.S.F. no. 1)

Copies of bonds of executors and administrators,
giving name of persons bonded and sureties,
amount of bond, conditions and obligations,
name of deceased, signatures of sureties,
date of approval and recording, and
signature of register. Arr. Chron. by date
of recording. Indexed alph. by name
of decedent. Hides. Hides. 498 pp.
16 1/2 x 11 1/2 x 2 1/2. Vault.

A. A. Co. Justices of the peace, Patrol, - 1820.

An act to establish a patrol in Anne-Arundel and other counties, - 1820, ch. 200. Dorscy's Vol. 2, P. 1371

- Sec. 1. Two Justices of the peace of the County, upon application by three or more judicious persons, to issue requisition for patrol, and to appoint two discreet persons under whose direction they shall proceed, as prescribed in the authority, for a period of not less than four nor more than eight hours, to disperse unlawful assemblages of coloured persons, to apprehend and seize slaves, etc.
- Sec. 2. patrol to take all persons whom they apprehend before some Justice of the peace for the county, for examination, etc.
- Sec. 3. When there is reason to suspect any runaway to be concealed in any dwelling and if the owner or occupant shall refuse entry and search, it shall be lawful for such patrol, to use all necessary force to effect the same.
- Sec. 4. Penalty for refusing to obey requisition, not exceeding five dollars, nor less than 50 cents, to be recovered as small debts, by warrant in the name of State, for the use of school funds.

Administration Bond Record, 1882--
2 vols. (V.C.B. No. 1; C.S.P. No. 2).

Copies of executors' and administrators' bonds,
giving names of decedent, executor or administrator
and sureties, amount of bond, date recorded, con-
ditions and obligations, ^{Signatures and} names of witnesses, ^{and} ~~any~~
^{Sworn to by, date of approval and filing and signature of reg-}
^{istrar.} Chron. by date of recording. Indexed alph. by name ^{of}
of decedent. Hdw. Over. 498 pp. 16 1/2 x 11 1/2 x 2 1/2.
Vault.

Clara M. Wilson

(Worker's full name)

(Date)

1/5/39

(Form identification number)

ms. 5-

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphans Court Court House
(Name of building, room number, street address)

1. Title "Administration Bond Record"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)
2. Dates 1882 —
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Cont: Copies of Personal Bonds of Administration and Executors of estates for proper performance, giving names of Executors & Administrators, amt. of bond, date approved & witnesses.

6. Contents—continued

7. Arrangement *Chronological by date recorded.*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *Alphabetical in surname of decedent in front of volume.*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *16 1/2 x 11 1/2 x 2 1/2 inches.*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
498 Pages.

11. Location by dates and quantities *In vault of Registrar of Hills Office, ground floor, Court House.*
(Room, vault, wall—N, E, S, W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author) (Publisher)

(Place of publication) (Date of publication)

Labeling —

Administration Bond Record

no 1 V. C. C. Calvert County

[1882-1919]

Administration Bond Record

no. 2 C. S. P.

Calvert County

[1919 — .

ADMINISTRATION BONDS, 1882-1932. Est. 1,260 papers in 2 open files. 1933--, in Estate Papers, entry .

Original bonds of executors and administrators, recorded in Administration Bond Record, entry . Arr. chron. by year. Hdw. and typed on ptd. form. 10 x $4\frac{1}{2}$ x 10. Vault.

ADMINISTRATION BONDS, 1882-1932. Est. 1,260 papers in ~~8~~ *2 papers + 1 case*

files. 1933-- in Estate Papers, entry .

Original bonds of executors and administrators, recorded in Administration Bond Record, entry . Arr. chron. by year. Hdw. and typed on ptd. form. *10x7 1/2 x 10* ~~10x7 1/2 x 10~~ Vault.

Administration Bonds, 1892-1932.

Est. 1860 ~~papers~~ in 8 bundles. 1933--
in Estate Papers, entry—.

Original bonds of executors and administrators,
recorded in Administration Bond Record,
entry—. Arr. chron. by year. Advs. and
typed on ptd. forms. ? x ? x ? . Vault.

Daisy S. Cor 1/13/39
(Worker's full name) (Date)

No. 24
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)

Address of office of custody Orphan's Court, Court House
(Name of building, room number, street address)

1. Title [Administration Bonds]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

or both)

2. Dates 1882 - 1932
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Boxes (Pigeon Holes) & Bundles
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Administration Bonds
(Explain full titles; numbers; others; number of records so labeled)

5. Discontinued and missing records Subsequent records, see Estate papers serial no 27

6. Contents Records give signatures of Bondsmen, Administrators, witnesses
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered, which should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Register of Wills, Judges of Orphan's Court - list amount of bonds, names of decedent for estate, date of same

Purpose, Guarantee for faithful performance of duties as administrator of estate.

6. Contents—continued

7. Arrangement *Bundle Chronologically arranged by year*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Typed and hand-written on printed forms*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *Box size 10 x 4 1/2 x 10 inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In boxes on wall of Vault, office of Register of Deeds, ground floor Court House*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(None)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

ADMINISTRATION RECORD (Accounts), 1882-- . 5 vols. (1-5;
labeled by liber of register).

Copies of reports of executors and administrators for first,
subsequent and final accounts, giving names of deceased and ex-
ecutor or administrator, inventory of estate, receipts and ex-
penditures, bills and receipts, balance, notarization, signa-
tures of judges of orphans' court, and date of approval, filing
and recording. Contains: (Distribution) 1882-- , entry .
(Dividends) 1882-- , entry . (Account of Sales) 1882-- , entry
. (Inventory of Debts) 1882-- , entry . Arr. chron. by
date of recording. Indexed alph. by name of deceased. Hdw.
Aver. 500 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x 2. Office.

Md. Shiriffs, Witnesses. - 1795

An act respecting executions issued from one County to another, and to compel the attendance of witnesses summoned from one County to another, Nov. 1795, ch. 23, Kilty Vol. 2.

- Sec. 1. County clerks to issue Summons for witnesses residing in a different County, to be directed to the Sheriff or Coroner of such County, and returned to the Court before which the trial is to be had.
- Sec. 2. Such witnesses shall, for non-attendance, be liable to attachment and fine, as if they resided in the County. The Sheriff to whom such attachment shall be directed shall make return thereof, to the Court by which it shall be issued, and produce the party before such Court, to abide by the sentence.
-

(DISTRIBUTION) 1882--. In Administration Record, entry .

Copies of reports of distribution of estates to heirs and legatees, giving date of filing, names of deceased, executor or administrator, itemized list of funds distributed to each heir, and legatee, and signatures of register and judges of the orphans' court.

(Distribution) 1882 - - .

In Administration Records
entry .

Copies of reports of distribution of estates
to heirs and legatees, giving date of filing,
names of deceased, executor or administrator,
itemized list of funds distributed to
each heir and legatee, and signatures
of register and judges of the Orphans'
Court.

Md. Roads, A.A.Co. - 1795.

continued

Sheet # 2.

Sec. 8. Supervisors not to work with less than six persons.

Sec. 9. Relates to Montgomery County only.

Sec. 10. to. 16. inclusive relate to certain other counties only.

(DIVIDENDS) 1882--. In Administration Record, entry

Record of distribution in insolvent estates, giving names of deceased, executor or administrator and creditors, character and amount of claims, and proportionate amount paid to each creditor.

Check

Check

(Dividends) 1882 -- --
In Administration
Record, entry.

Record of distribution in insolvent
estates, giving names of deceased, executor
or administrator and creditors, character
and amount of claims, and proportionate
amount paid to each creditor.

Md. Roads, A.A. Co. - 1795

A Supplement to an act relating to the public roads in this State,
and to repeal acts therein mentioned. Nov. 1795, ch. 43. Kilty Vol. 2.
A supp. to 1794, ch. 52.

Sec. 2. The Act of 1794, ch. 52, extended to AnneArundel Co.

Sec. 3. In AnneArundel County a sum not exceeding four shillings, on every hundred pounds of assessable property in the County, the same to be laid out, expended and appropriated, as by the original act directed.

Sec. 4. Relates to Wash. Co, exclusively.

Sec. 5. The Justices in the respective counties shall have power to contract for the opening or clearing any road hereafter laid out, in their respective counties, and for improving and keeping in repair any road, as in their judgement may seem most advisable, and for the interest of the County, Contractors to give bond as Justices of the Levy Court shall approve for the faithful performance of such Contracts.

Sec. 6. Levy Courts to appoint persons to inspect roads and report to them if same is completed according to contract.

Sec. 7. No damages to be paid until road be actually laid out and opened.

Continued on next sheet.

(Account of Sales) 1882--

In administrator Record,
entry.

Copies of reports of sales of personal property,
by executors and administrators, giving name
of estate, date of sale, list of items sold,
names of purchasers, amount paid, total
cash received, certification of auctioneer,
oath of executor or administrator,
certification of registrar, date filed and
ratified, and signatures of judges of
Orphans Court.

A A. Co. Land Office, - 1794

An act authorising and directing the Judge of the Land-office, on the Western shore of this state to issue patents for certain lands therein specified to Charles Stewart and James M. Culloch, surviving executors of the testament and last Will of James Dick, late of Anne-Arundel County, deceased.

Nov. 1794, ch. 37, Kilty Vol. 2.

A private Act.

Title only reported.

(ACCOUNT OF SALES) 1882--. In Administration Record
entry .

Copies of reports of sales of personal property by executors and administrators, giving name of estate, date of sale, list of items sold, names of purchasers, amount paid, total cash received, certification of auctioneer, oath of executor or administrator, certification of register, date filed and ratified, and signatures of judges of orphans' court.

Administration Record, 1882--. 5 vols.

(1-5 under liber of successive registers).

Record of executors' and administrators reports of first, subsequent and final accounts, giving date, ^{name of decedent} lists of properties, receipts and expenditures, copies of bills and receipts, name of executor or administrator. Arr. chron. by date of recorded. Indexed alph. by name of decedent. New. Amer. 500 pp. $16\frac{1}{2} \times 11\frac{1}{2} \times 2\frac{1}{2}$. Office.

Clara M. Wilson
(Worker's full name)

1/6/39
(Date)

no. 7
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Salisbury* State *Prince Frederick, Md.*

Name of agency or office *Register of Wills*
(Office of custody) (Office which made the record, if different)

Address of office of custody *Orphan's Court, Court House*
(Name of building, room number, street address)

1. Title *"Administration Record"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates *1882*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *5 Volumes*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *See attached sheet*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *None.*
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

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Copied Records

6. Content *of Administrators and Executors accounts, reports and lists of sales of personal property, lists of debts, distribution of estate, and claims paid, giving names of Administrators & Executors & dates thereof.*
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement *Chronological, by date recorded.*

8. Indexing *Alphabetical in surname of*
Decedent in front of Volume.
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Handwritten*
(Handwritten Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

10. Size *16 X 1 1/2 X 2 1/4 Inches*
About 500 Pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In Register of Deeds*
office, ground floor, Court House.
(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)

(Place of publication)

(Date of publication)

Labeling —

Administration Record No 1 V.C.C
Calbert County [1888-1894]

Administration Record Vol. 2 W.H.D
Calbert County [1894 - 1912]

Administration Record No 3. A.A.H Calbert County

Administration Record
No. 4 C.S.P Calbert County [1912 - 1930]

Administration Record
No 5

J. W. H Calbert County. [1930 —]

ADMINISTRATION ACCOUNTS, 1882-1931. Est. 800 papers in 5 open
files. 1932-- , in Estate Papers, entry .

Original papers in administration of estates, recorded in Administration
Record, entry . Arr. chron. by year? Hdw.; typed. 10 x 4 $\frac{1}{2}$ ^{int} x 10.
Vault.

ADMINISTRATION ACCOUNTS, 1882-1931. Est. 800 papers ~~in~~ 5 open files.
bundles. 1932-- in Estate Papers, entry .

Original papers in administration of estates, recorded in Administra-
tion Record, entry . Arr. chron. by year? Hdw.; typed. ~~x-x-?~~ 10 x 4 1/2 x 10

Administration Accounts, 1882-1931.

Est. 800 papers in 5 bundles. 1932--
in Estate Papers, entry—

Original papers in administration ^{of estates} proceedings,
recorded in Administration Record, entry—

Arr. shown by year? How; — typed. ?x?x?
Vault.

Daisy S. Cox

(Worker's full name)

1/19/39

(Date)

No. 31

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Register of Wills (Office of custody) (Office which made the record, if different)

Address of office of custody Orphan's Court, Court House (Name of building, room number, street address)

1. Title "Administrative Accounts" (Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882 - 1931 (Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Boxes (Pigeon Holes) 6 Bundles (Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling "Administrative Accts." (Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records (If record discontinued, give reason and state whether same information shown in another

None - Subsequent records found in State Papers Serial No. 27

Contents Lists of Sales with first and final accounts, Reports of Sales, Trustees reports, Inventories, giving names of Administrators; signatures of Registrars

Orders of Ratification of Sales and Accounts with dates Purpose - Detailed accounts submitted by Administrators or Executors to the Orphan's Court for approval

6. Contents—continued

7. Arrangement

Chronologically by year
(Chronologically—by what? Numerically—by what?)

8. Indexing

None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Hand-written and typed
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed

Other. Give months and year covered by each kind of writing)

10. Size

x 10 x 4 1/2 inches (Box size)
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

In boxes on wall of vault in office of Register of Deeds, ground floor, Court House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information

(Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

Since 1931 records found in Estate Papers Serial No. 27

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

INVENTORIES, 1882--. 5 vols. (numbered 1-5, and labeled by
liber of register).

Copies of inventories of estates filed by executors and administrators,
giving date, name of estate, itemized list of property with values, oath
of executor or administrator, date of oath, signature of register and
certification, and signatures of appraisers. Arr. chron. by date of oath
of executor or administrator. Hdw. Aver. 500 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x 2. Vault.

Check for lists of debts.

Inventories, 1882 - - 5 vols.
(numbered 1-5, and labeled
by liber of register)

Copies of inventories of estates filed by
executors and administrators, giving
date, name of estate, itemised list of
property with values, oath of executor or
administrator, date of oath, signatures
of register and certification and signatures
of appraisers. Arr. chron. by date of oath
of executor or administrator. Hdw.
Hfwr. 500 pp. 16 1/2 x 11 1/2 x 2. Vnclt.

Check for lists of debts.

Inventories, 1882--. 5 vols. (numbered
under liber of register).

Record of appraisals of real and personal prop-
erty submitted by appraisers, giving date, names
of decedent, executor or administrator and appraisers,
itemized list of real and personal property, ap-
praised value, date, affidavit, and signature
of register. Arr. chron. by date recorded. Indexed
alph. by name of decedent. Hdw. Arr. 500 pp.
16 1/2 x 11 1/2 x 2. Vault.

Clare Wilson
(Worker's full name)

1/14/39
(Date)

7003-
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Prince Frederick, Md.

Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)

Address of office of custody Orphans Court, Court House.
(Name of building, room number, street address)

1. Title "Inventories"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1882
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

99

6. Contents Copies of itemized lists of Real & Personal properties and their appraised value, submitted to Orphans Court by appointed Appraisers. Also warrants, oaths & affidavits. Names of appraisers & administrators, dates with signature of Register of Wills
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record. their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates should be given. If more than one record, describe each.)

6. Contents—continued

7. Arrangement

Chronological, by date recorded.

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical, in surname initial of Decedent in front of Volume.

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 1/2 x 11 1/2 x 2 Inches.

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

About 500 Pages.

11. Location by dates and quantities

In vault of Reg. of Hills,

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

ground floor, Court House.

12. Other information

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling - (1)

Inventories

No. 1 [1882 - 1894]

V.C.C. Calvert County

Inventories (2)

No. 1 [1894 - 1910]

C.S.P. Calvert County

Inventories (3)

No. 1 [1910 - 1927]

J.F.B. Calvert County

Inventories (4)

No. 1 [1927 - 1937]

C.S.P. Calvert County

(5)

Inventories

No. 2

J.W.H. [1937 - -]

Calvert County

INVENTORIES, 1882-1931. Est. 1,175 papers in 5 open files.

1932-- , in Estate Papers, entry .

Original papers in inventories, recorded in Inventories, entry . Arr.

· chron. by date filed. Hdw.; hdw. on ptd. form; typed. 10 x 4½ x 10.

Vault.

INVENTORIES, 1882-1931. Est. 1,175 papers in ~~14 bundles~~. *5 open files*
1932-- in Estate Papers, entry .

Original papers in inventories, recorded in Inventories, entry .

Arr. chron. by date filed. Hdw.; hdw. on ptd. form; typed. ~~ixixi~~ *10 x 4 1/2 x 10*
Vault.

Inventories, 1882-1931. Est. 1885 papers
in 14 bundles. 1932-- in Estate
Papers, entry --

~~Original appraisals of real and personal
property, recorded in Inventories, entry --~~
^{papers in inventories}

Arr. chron. by ^{date filed} year. How: how. on pta. form in
types. P x P x ? . Vault.

Daisy S. Cox
(Worker's full name)

1/13/39
(Date)

No. 25³
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphan's Court Court House
(Name of building, room number, street address)

1. Title "Inventories"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)
2. Dates 1882 - 1921
(Enumerate and latest dates; missing dates. Show exact date of breaks)

3. Quantity 5 Boxes (Pigeon Holes) 11 Bundles
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling [Inventories]
(Explain fully; years, numbers; letters; number of records so labeled)

5. Discontinued and missing records None Subsequent
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original Inventories of personal property, itemized accounts, dates, total amount of inventories, additional inventories, warrants to appraisers, Inventories of debts on real estate name of decedent or estate, with signatures of Register, Appraisers, Justices for Peace and witnesses.

Purpose - Itemized lists of personal property & Real Estate submitted to Orphan's Court by appraisers of and estate.

6. Contents—continued

7. Arrangement *(Bundles Chronologically arranged by years)*
(Chronologically—by what? Numerically—by who?)

8. Indexing *Names*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Typed handwritten and handwritten on printed forms*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *Box size 10 x 4 1/2 x 10 inches*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In boxes on wall of vault office of Registrar of Hills, ground floor Court House*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record, if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

Since 1931 these Records found in Estate Papers, Serial No. 27

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

ESTATE PAPERS, 1932--. Est. 3,000 papers in 13 open files.

1882-1931, in entries .

Original papers in administration of estates. Arr. alph. by names of deceased or ward. Hdw.; hdw. on ptd. form; typed. 10 x 4½ x 10.

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→ Contains Citations, ^{1932 --}~~1882-1931~~, entry

Petitions and orders of Court ~~1882~~ 1932 -- entry .

Estimates and Receipts, 1932 -- entry .

Land Sales 1932 --, entry

Administration Bonds, 1932 -- entry .

" Accounts, 1932 -- " .

Inventories, 1932 --, entry " .

Wills 1932 -- " .

Guardian Accounts 1932 -- entry .

" Bonds 1932 -- " .

Estate Papers, 1932--. Esth 3.000
papers in 13 open files, 1882-1931
in entries .

Original papers in administration of estates, ~~including~~
Arr. acph. by names of deceased or ward, hds;
hds. on std. form; typed. 10 x 4 1/2 x 10.

(ESTATE PAPERS), 1932--. Est. 3,000 papers in 13 open files.

1882-1931 ~~separate entries.~~ 1882-1931 " entries

Original papers in administration of estates. Contains: ~~Wills and Copies~~
of Wills, 1932--, entry . Arr. alph. by name of decedent. Hdw. and
typed; hdw. on ptd. form. 1 x 1 x 1. Vault.

Land Sale
1883. Administration Bonds, 1882-1931, entry .
1931 " Accounts 1882-1931 "
Inventories 1882-1931 "
Guardians Bonds 1882-1931 "
" Accounts 1882-1931 "
Administration Bonds 1882-1931 "
Wills 1882-1931
Petitions Order of Court 1882-1932
Citations 1882-1931

(Estate Papers) 1932--

Est. 3000 papers in 13 ^{originals} ~~originals~~

1882-1931 Separate entries.

Original papers in administration of estates. Contains wills and copies of wills 1932-- entry -- Rev. accs. by name of deceased. Hdw; khd, and typed on pta. form, 10 x 4 1/2 x 10, Yauert.

(Estate Papers), 1932-- Est. ?
documents in 320 envelopes.

Original documents in administration proceedings, including will and copies of wills, inventories, list of sales, accounts, bonds, renunciations, petitions, decrees, orders, trials, citations, lists of debts, notices to creditors, and final releases. All papers pertaining to an estate are enclosed in an envelope bearing the name of the estate. Arr. alph. by name of decedent. Hdw. and typed, hdw. on ptd. form. ? x ? x ?. Vault.

Fairy S. Lot
(Worker's full name)

1/16/39
(Date)

No. 27
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Maryland

Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)

Address of office of custody Orphan's Court Court House
(Name of building, room number, street address)

1. Title [Estate Papers]
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1932
(Earliest and latest dates; ranging dates. Show exact date (dash))

3. Quantity 13 Boxes (Pigeon Holes) 320 Envelopes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(English fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing record Prior to 1932 such records were kept separate since 1932 all records of an Estate are kept in one Envelope in name of the Estate
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Original Wills and Copies of Wills, also all papers pertaining to an Estate such as Guardian Bonds, Papers pertaining to Guardianship, Administration Bonds, Inventories, Citations, Petitions, Releases, Renunciations, Orders of Court, Lists of Sales, Lists of Debts, Estimations and Receipts.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Administration Accounts all in one Envelope labeled in the name of Decedent or Ward

name of record

6. Contents—continued

7. Arrangement

Envelope arranged alphabetically

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

title and identification number)

9. Writing

Typed hand-written and hand-written
on printed forms

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

Box size 10 x 4 1/2 x 10 inches

11. Location by dates and quantities

In boxes on wall of
Vault, Register of Hill's Office,
ground floor Court House

(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

WILL RECORD, 1882--. 4 vols. (numbered and labeled by liber of register).

Copies of wills and codicils of deceased residents of Calvert County and certified copies of wills and codicils of nonresident property owners, giving date, terms of will or codicil, signatures of witnesses, certification by executor that no other will exists, certification of witness, probate of court, and date of recording. Arr. chron. by date of recording. Indexed alph. by name of deceased. Hdw. Aver. 500 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x $2\frac{1}{2}$. Vault.

Will Record, 1882--. 4 vols. (V.C.C. no. 1;
A.A.H. no. 1; C.S.P. no. 1; J. W. H. no. 2).

Copies of wills, including certified copies of wills
from other jurisdictions, giving date filed for
probate, admission to probate, bequests, names
of decedent, witnesses and executor or adminis-
trator, certification of judges and register.

Arr. chron. by date recorded. Indexed alph. by
name of decedent. Hdw. Arr. 500 pgs. 16 1/2
x 11 1/2 x 2 1/2. Vault.

Will. Record; 1882 - 4 Vols.
(Numbered and labeled
by Liber of register)

Copies of wills and codicils of deceased residents
of Calvert County and certified copies of wills
and codicils of non-resident property owners,
giving date, terms of will or codicil, signatures
of witnesses, certification by executor that no
other will exists, certification of witnesses,
probate of court, and date of recording. Arr.
Chron. by date of recording. Indexed alph. by
name of deceased. Hds. Arr. 500 pp. 16 1/2 x 11 1/2 x 2 1/2
Yank.

Daisy S. Cook
(Worker's full name)

1/5/39
(Date)

No. 4
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Pr. Frederick Md.*

Name of agency or office *Register of Wills*
(Office of custody) (Office which made the record, if different)

Address of office of custody *Orphan's Court Court House*
(Name of building, room number)

1. Title *"Will Records"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates *1882*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *4 Volumes*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *see attached sheet*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *None, since the fire of 1882*
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents *Copied Records of Wills and Codicils including proofs and probate those of Orphan's Court of Calvert County, with certified copies from other jurisdictions and dates thereof.*
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Chronologically by date recorded

8. Indexing

Alphabetical by surname of decedent
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

in front of Volume

9. Writing

All Hand-written

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.)

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 1/2 x 11 1/2 x 2 3/4 Inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

500 pages

In vault of Registrar

(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

of Hills office, ground floor, Court House

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling -

(1) Will Record, No. 1 V.C.C. Calvert County
[1882 - 1912]

(2) Will Record, No. 1 A.A.H. Calvert County
[1912 - 1927]

(3) Will Record, No. 1 C.S.P. Calvert County
[1927 - 1936]

(4) Will Record No. 2 J. H. H. Calvert
County -
[1936 -]

WILLS AND COPIES OF WILLS, 1882-1931. Est. 350 papers in 5
bundles. 1932-- in Estate Papers, entry .

Original wills and certified copies of wills, recorded in Will Record,
entry . Arr. chron. by date filed. Hdw. and typed. ? x ? x ?. Vault.

Wills and Copies of Wills, 1882-1931. Est.
350 ^{papers} ~~wills~~ in 5 Bundles 1932 --, in
Estate Papers, entry —.

Original wills, ~~in~~ ^{and} certified copies ^{of 15.00} ~~of~~
~~wills from other jurisdictions~~, recorded in Will
Record, entry —. Arr. chron. by ^{date filed} ~~year~~. Adw.
and typed. ? x ? x ? . Vault.

Daisy S. Col
(Worker's full name)

1/16/39
(Date)

No. 216
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Calvert* State *Po. Frederick Md.*
Name of agency or office *Register of Wills*
(Office of custody) (Office which made the record, if different)
Address of office of custody *Offphin's Court Court House*
(Name of building, room number, street address)

1. Title *"Wills and Copies of Wills"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates *1882 - 1931*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *5 boxes (Pigeon Holes)*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *Wills and Copies of Wills*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *None - Subsequent records are Estate*
(If record discontinued, give reason and date when discontinued. If records are missing, explain why records are missing, if possible)

Papers. Serial 27

6. Contents *Original Wills and Certified copies of Wills containing last will and testament of the decedents, dates, signatures of decedents, witnesses, Register of Wills with dates of filing of the legal documents*
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Chronological by years
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Typed and hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

Box size 10 x 4 1/2 x 10 inches
(Of record or Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

In boxes on wall of vault, office of Register of Bills, ground floor Court of House
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information

(Good)
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

GUARDIAN DOCKET, 1882--. 4 vols. (labeled by liber
of register; 2 vols. also numbered).

Record of proceedings in guardianship, giving date, case no.,
names of ward, guardian, and securities, amount of bond, and
dates first to final account. Arr. numer. by case no. In-
dexed alph. by name of ward. Aver. 498 pp. $16\frac{1}{2}$ x 12 x 2.

Vault.

Guardian Docket, 1882--
4 vols. (labeled by liber
of register; 2 vols. also
numbered).

Records of proceedings in guardianship,
giving date, case no, names of ward, guardian
and securities, amount of bond, and dates
first to final account. Arr. numer. by case
no. Indexed alph. by name of ward. Fol. 498
pp. 16 1/2 x 12 x 2. Vault,

A.A. Co. Schools, - 1827

An act for the encouragement of Primary Schools in
Anne-Arundel County. - 1827, ch. 173, Dorseys Vol. 2. P. 1390

Sec. 2. That the school fund of A.A. Co., arising under the act to incorporate a company to make a turnpike leading to Cumberland, and for the extension of charters of several banks, is hereby assigned and appropriated to the credit of the commissioners of primary schools for said county, and the treasurer directed to place money in Farmers bank of Md, belonging to the school fund of A. A. Co.

Note. - This act save the 2nd section was repealed by
1828, ch. 55, briefed on next sheet,

Guardian's Docket, 1882--. 4 vols. (V.C.C.;
J.J.B.; C.S.P. no. 2; S.C.G. no. 3).

Record of proceedings in guardianships, giving
names of decedent, guardian and ward, case
no., type of instrument, date recorded, date and
amount of bond, names of sureties. Arr. numer.
by case no. within each year. Indexed alph.
by name of ward. Hdw. Over. 498 pp.
16 1/2 x 12 x 2. Vault.

Daisy S. Cox
(Worker's full name)

1/6/39
(Date)

70.8
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Dad.
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphan's Court Court House
(Name of building, room number, street address)

1. Title "Guardian's Docket"
(Give present full title in quotes, assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

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6. Contents Copied Records give names of guardian and ward dates of filing of Bonds accounts released and dates of all papers filed relative to each estate with case number
(Purpose and general nature of record. Principal items of information shown. Summary of forms filed in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Numerical according to assigned case no. ^{for each year}

8. Indexing

Alphabetical, in surname of word front of Vol.

9. Writing

all Hand-written

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 1/2 x 12 x 2 Inches
498 pages

11. Location by dates and quantities

In vault of Register of Deeds, ground floor, Court House

12. Other information

(Good)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling -

One Volume Guardian's Docket

V.C.C. Calvert County [1882 - 1898]

1 Vol. Guardian's Docket

J. J. B. Calvert County [1898 - 1917]

1 Vol. Guardian's Docket

No. 2 C. S. P. Calvert County
[1917 - 1933]

1 Vol. Guardian's Docket

No. 3 S. C. G. [1933 -]
Calvert County

GUARDIAN STET DOCKET, 1883---. 1 vol. (C.S.P. No. 1).

Brief record of guardian cases awaiting final settlement, giving case no., names of deceased, ward and guardian, and date bond filed. Arr. numer. by case no. Indexed alph. by name of ward. Hdw. 100 pp. 15 x 10 $\frac{1}{2}$ x $\frac{1}{2}$. Vault.

Check

Check

Guardian Sten Pocket,
1883--1 Vol. (C.S.P. No. 1)

Best record of guardian cases awaiting
final settlement, giving ^{case no.} names of deceased,
ward and guardian and date bond filed,
arr. numer. by case no. Indexed alph. by
name of ward. H.W., 100 pp. 15x10 1/2x1/2.

Guardian Stet Docket, 1893--. 1 vol.
(C.S.P. 751).

Record of guardianships which have never been
settled, giving names of decedent, guardian, and
ward, case no., date bond filed. Arr. numer.
by case no. Indexed alph. by name of ward.
Hdw. 100 pp. 15x10 $\frac{1}{2}$ x $\frac{1}{2}$. Vault.

Daisy S. Lot
(Worker's full name)

1/10/39
(Date)

No. 17
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)

Address of office of custody Opphan's Court, Court House
(Name of building, room number, street address)

1. Title "Guardian Stet Docket"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities or both)

2. Dates 1883 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Guardian Stet Docket No. 1 C.S.P. Calvert County
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Copied Records give names of Guardians and Wards, dates of Bonds & filed. (These cases recorded in this volume have never been closed, but kept for future reference giving case number)
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Numerical by case no. assigned

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical in surname of

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

Hand in front of Volume

9. Writing

Hand-written

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

15 x 10 1/2 x 1/2 Inch

160 pages

11. Location by dates and quantities

In vault of Registrar of Hills Office, ground floor, Court House.

(Room, vault, wall—N, E, S, W., section, bin, shelf, cabinet, or floor)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

GUARDIAN RECORD (Accounts), 1882--. 2 vols. (V.C.C. No. 1;
J.J.B. No. 2).

Copies of accounts submitted by guardians, giving names of guardian and ward, date passed, itemized list of receipts and expenditures, balance, certification of register, date of oath, signature of guardian, ratification of judges of orphans' court, signatures of judges, and date of recording. Arr. chron. by date of recording. Indexed alph. by name of ward. Hdw. Aver. 500 pp. $16\frac{1}{2}$ x 11 x 2. Vault.

2 Vols.
GUARDIAN RECORD (Accounts), 1882-- (V.C.C. No. 1; J.J.B.

No. 2).

Copies of accounts submitted by guardians, giving names of guardian and ward, ~~total value of property in custody of guardian~~, date passed, itemized list of receipts and expenditures, ~~amount paid for wards by order of court~~, balance, certification of register, date of oath, signature of guardian, ratification of judges of orphans court, signatures of judges, and date of recording. Arr. chron. by date of recording. Indexed alph. by name of ward. Hdw. Aver. 500 pp. $16\frac{1}{2}$ x 11 x 2. Vault.

Guardian Record (Accounts)
1882-- (V.C.C. No. 1; F.B. No. 2)

Copies of accounts submitted by guardians, giving names of guardian and ward, total value of property in custody of guardian, date passed, itemized list of receipts and expenditures, ^{amount paid for wards by order of court} ~~balance~~, certification of register, date of oath, signature of guardian, ratification of judges of Orphans Court, signatures of judges, and date of recording. Also, chron. by date of recording. Indexed alph. by name of ward. H.W. Aves. 500 pp. 16 1/2 x 11 x 2. Vault.

Guardian Record, 1882--. 2 vols.

(V.V.C. no. 1; J. J. B. no. 2).

Record of guardian's reports on first, subsequent and final accounts, giving lists of debts, receipts and expenditures, copies of bills and receipts, date recorded, names of guardian, ward, register and judges. Arr. chron. by date recorded. Indexed alph. by name of ward. Hdw. over. 500 pp. 16 1/2 x 11 x 2. Vault.

Clara M Wilson
(Worker's full name)

1/9/39
(Date)

No 10
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County *Cabert* State *Prince Frederick, Md*

Name of agency or office *Register of Wills*
(Office of custody) (Office which made the record, if different)

Address of office of custody *Orphans Court, Court House*
(Name of building, room number, street address)

1. Title *"Guardians Record"*
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates *1882*
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity *2 Volumes*
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling *See attached sheet*
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records *None*
(If record discontinued, give reason and state whether same information shown in another

record. Explain why records are missing, if possible)

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6. Contents *Copied record of detailed statement of condition of estate left to minors; list of all assets & debts, giving dates, names of Guardians, Wards, Register of Wills & Judges of Orphans Court.*
(Describe and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Form 12-13HR, such forms should be filled out and attached)

6. Contents—continued

7. Arrangement

Chronological, by date recorded

(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

Alphabetical, in name of each in front of volume

(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

Handwritten

(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 1/2 x 11 x 2 inches

(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

500 Pages

11. Location by dates and quantities

In vault of Register of Deeds Office, Ground floor, Court House.

(Room, vault, wall, N. E. S. W., section, bin, shelf, cabinet, or floor)

12. Other information

(Good)

(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Labeling —

Guardian Record

no 1

V.C.C Cabnet County

[1882-1912]

Guardian Record

no. 2

J.J.B.

Cabnet County

[1912—]

GUARDIANS ACCOUNTS, 1882-1931. 7 bundles in 2 open files.

1932-- , in Estate Papers, entry .

Original papers in guardians' accounts, recorded in Guardian Record,
entry . Arr. chron. by year. Hdw. and typed; hdw. on ptd. form.

10 x $4\frac{1}{2}$ x 10. Vault.

GUARDIANS ACCOUNTS, 1882-1931. ~~Est. 1 papers in 7 bundles.~~ in 2 open files.

1932-- in Estate Papers, entry .

Original papers in guardians' accounts, recorded in Guardian Record,

entry . Arr. chron. by year. Hdw. and typed; hdw. on ptd. form. ~~1-x~~ 10 X 4 1/2 X 10

~~1-x~~ Vault.

Guardians Accounts, 1882-1931.

Est. ? papers in 7 bundles. 1932--
in Estate Papers, entry—

Original papers in guardians ^{accounts} ~~papers~~, recorded
in Guardian Record, entry—. Arr. chron.
by year. Hdw. and typed, Hdw. on ptd. form.
? x ? x ? . Vault.

Daisy S. Cox
(Worker's full name)

1/12/39
(Date)

No. 21
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick Md.

Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)

Address of office of custody Orphan Court Court House
(Name of building, room number, street address)

1. Title Guardian's Accounts
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882 - 1937
(Earliest and latest date; missing dates. Show exact date of breaks)

3. Quantity 2 Boxes (Pigeon Holes) (7 Bundles)
(Number of volumes; no drawers; file boxes; bundles)

4. Labeling [Guardian's Accounts]
(Explain fully; years; numbers; letters; number of items labeled)

5. Discontinued and missing records None since 1937 see Serial No. 27
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

Original
6. Contents Records give detailed accounts of receipts and expenditures in the interest of the ward or orphan submitted to the Orphan Court of Calvert Co for approval. Dates and signatures of Guardian and Register of Wills.

6. Contents—continued

7. Arrangement *Bundles arranged Chronologically*
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by

9. Writing *Typed, hand-written and hand-written*
(Handwritten, Handwritten printed form, Handwritten printed head, Typed, Typed printed form, Typed printed head.

on printed forms
Printed. Photostat. Other. (Give months and years covered by each kind of writing)

10. Size
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

Box size 10 x 4 1/2 x 10 - Inches

Location by dates and quantities
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

*On wall in boxes, vault of Registrar
of Hills Office Office, ground floor
of Court House*

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

*Since 1931 these accts. found in
Estate Papers, Serial No. 37*

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

by year.

GUARDIAN BOND RECORD, 1882-- . 1 vol. (V.C.C. No. 1).

Copies of guardian bonds, giving names of deceased, wards and guardian, amount of bond, terms of bond, names of sureties, date of approval by the orphans' court, date of recording and signature of register. Arr. chron. by date of recording. Indexed alph. by name of ward. Hdw. 500 pp. $16\frac{1}{2}$ x $11\frac{1}{2}$ x 2. Vault.

Guardian Bond Records,
1882-- 1 Vol. (V. C. C. No. 1)

Copies of guardian bonds, giving names of
deceased, wards and guardians, amount of
bond, terms of bond, names of sureties,
date of approval by the orphans' court,
date of recording and signature of registrar.
Inv. Chron. by date of recording. Indexed
Acph. by name of ward. How. 50 pp. 16 1/2 x 11 1/2 x 9,
Vault,

A.A. Co. Schools, - 1820

An act for the benefit of free schools in Anne-Arundel County.

Sec. 1. Trustees of free school in A.A.Co. to authorize cultivation of tobacco on lands belonging to free school, provided, this act shall not be construed to permit the clearing of any land not heretofore cleared.

Guardian Bond Record, 1882--. 1 vol.
(U. C. C. no. 1).

Copies of guardians' bonds, giving ^{date} names of guardian,
^{and} ward ~~and~~ ^{names of sureties} ~~amount of bond, date~~,
conditions and obligations, ^{and} signatures of witnesses,
sureties and register. Arr. chron. by date ~~of~~
^{recording} ~~of~~ ~~recording~~ Indexed alph. by name of ward.
Haw. 500 pp. 16 1/2 x 11 1/2 x 2. Vault.

Daisy S. Cox
(Worker's full name)

1/9/39
(Date)

No. 9
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.

Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)

Address of office of custody Court House, Orphan's Court
(Name of building, room number, street address)

1. Title "Guardian Bond Record"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1882
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Guardian Bond Record No. 1 V.C.C. Calvert County
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Content Copied record of bonds given by
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Guardian with dates there containing names of guardian, orphan or ward. Amount of bond with signatures of witnesses, sub. Register of Wills and Bondsmen

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6. Contents—continued

7. Arrangement

Chronological by date recorded
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing

*Alphabetical in surname of ward
or office in front of Vol. 8*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing

all Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head.

Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size

16 1/2 x 11 1/2 x 2 inches
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities

500 Pages
In vault of Register
of Hill's office ground floor
Court House
(Room, vault, wall—N. E. S. W. section, bin, shelf, cabinet, on floor)

12. Other information

Good
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

GUARDIANS BONDS, 1882-1931. Est. 135 papers in 3 open files.

1932-- , in Estate Papers, entry .

Original bonds of guardians, recorded in Guardian Bond Record, entry .

Arr. chron. by date filed. Hdw. and typed; hdw. on ptd. form. 10 x 4 $\frac{1}{2}$

x 10. Vault.

GUARDIANS BONDS, 1882-1931. Est. 135 papers in ~~7~~ bundles. 3 open files

1932-- in Estate Papers, entry .

Original bonds of guardians, recorded in Guardian Bond Record, entry .

Arr. chron. by date filed. Hdw. and typed; hdw. on ptd. form. ~~1-1-1-1~~ 10 x 4 1/2 x 10

Vault.

Guardians Bonds, 1882-1931. Est.
185 papers in 7 bundles. 1932-- in
Estate Papers, entry --- ..

Original bonds of guardians, recorded in
Guardian Bond Record, entry --. Arr. chron.
by date filed. Hdw. and typed, Hdw. on ptd. form.
? x ? x ? . Vault.

Daisy S. Cox 1/10/39
(Worker's full name) (Date)

No. 20
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Po. Frederick Ind.
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphan's Court Court House
(Name of building, room number, street address)

Title Guardians Bonds
(Give present full title in quotes; assigned title, if any, in parentheses) quantities

or both)

- 2. Dates 1882-1931
(Earliest and latest dates; missing dates; show exact date of breaks)
- 3. Quantity 3 Boxes (Pigeon Holes) 7 Bundles
(Number of volumes; file drawers; file boxes; bundles; other)
- 4. Labeling Guardians Bonds
(Explain fully; years, numbers, letters; number of records on labels)
- 5. Discontinued and missing records From 1931 see estate papers, serial^{no} 27.
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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Original Contents Records give names of Orphans or Wards, names of Guardian, signatures of Bondsmen, amount of bonds, dates, signatures of witnesses, Register of Wills, Judges of Orphan's Court.
These Bonds are given by Guardians to the Orphan's Court to secure payment of the amt. of money in estate.

6. Contents—continued

7. Arrangement *Bundles chronological, by date recorded*
(Chronologically—by what? Numerically—by what?)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing *Typed, hand-written and hand-written on printed forms*
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *10 x 4 1/2 x 10 (Boy size)*
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In boxes on wall of vault, office of Register of Deeds of ground floor, Court of House*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, on floor)

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

Since 1931 Bonds are filed in Envelopes with other papers

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

CASH BOOK, 1913—. 2 vols.

Record of cash receipts and disbursements of the register of wills, receipts, giving date, name of estate, register's fees, tax on commissions, collateral inheritance tax, Maryland estate tax, and bank deposits; disbursements, withdrawals from bank, name of payee, check no., amounts for salaries, supplies and sundry, and amount sent to state treasury. Arr. chron. by date of entry. Hdw. under ptd. head. Aver. 150 pp. 12 x 10 x 1, 18 x 14 x 1? Vault.

Check before 1936.

Chester before 1926

Cash Book 1913--
2 Vols.

Record of cash receipts and disbursements
of the register of wills, ~~and~~ receipts, and
date, name of estate, register's fees, tax or commissions,
collateral inheritance tax, Maryland ^{estate} tax,
and bank deposits; ~~and~~ disbursements,
withdrawals from bank, name of payee, check no.,
amounts for salaries, supplies and sundries,
and amount sent to state treasury. Arr.
Chron. by date of entry. Hdw. undr ptd. head.
Fvel. 150 pp. 12x10x1, 18x14x1? Vault.

Cash Book, 1913 --. 2 vols.

Daily record of fees and taxes collected by the register in testamentary proceedings, giving date, names of decedent and executor or administrator, amount collected, purpose, total, amounts of deposits and withdrawals. Arr. chron. by date recorded. Hdw. Arr. 150 pp. 12x10x1, 18x14x1. Vault.

Daisy S. Cox
(Worker's full name)

1/5/39
(Date)

No. 1
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Pr. Frederick, Md.
Name of agency or office Register of Wills
(Office of custody) (Office which made the record, if different)
Address of office of custody Orphan's Court, Court House
(Name of building, room number, street address)

1. Title "Cash Book"
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities

or both)

2. Dates 1913 —
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Volumes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See attached sheet
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None, we found no older volumes
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

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6. Contents Volumes contain names of decedents, amount of fees, ~~state~~ inheritance taxes collected from various testators, ~~and~~ giving deposits and withdrawals also dates.
(Purpose and general nature of record, including summary of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to types of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

(Purpose) Register's cash book giving amount of fees collected in this office also State and Inheritance Taxes collected from each estate in County

Register of Wills, State of Maryland, 1929

6. Contents—continued _____

7. Arrangement Chronological by date records
(Chronologically—by what? Numerically—by what? Alphabetically—by what?)

8. Indexing None
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Hand-written
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1 Volume 18x14x1 Inch 50 pages
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
1 Volume 12x10x1 Inch 250 "

11. Location by dates and quantities In vault of Register of Hills office, ground floor, Court House
(Room, vault, wall—N. E. S. W.—section, bin, shelf, cabinet, on floor)

12. Other information (Good)
(Condition of record if not used. Relation to other records. Information on prior, subsequent, or similar records.)

Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Labeling -

1 Volume "Cash Book" [1936 -]

1 Volume - "Cash Book"

Register of Hills, Calvert County -

Property of State of Maryland, must
not be removed from ^{the} office

Designed and installed by State Auditor
[1913 - 1935]

(REPORT TO COMPTROLLER), 1932--. Est. 500 papers in 1 open file.

Copies of monthly and annual reports of register of wills to State Comptroller, of taxes and fees collected, giving name of decedent, date of death, amount collected for fees, tax on commissions, collateral inheritance tax and Maryland estate tax, total collections, less commissions, and net forwarded to State Treasury; annual reports are summaries of monthly reports. Also contains receipts from State Treasury. Arr. chron. by months within years. Hdw. and typed on ptd. form. 10 x 4 $\frac{1}{2}$ x 10. Vault.

(Reports to Comptroller)

1932 - - Est. 50 papers

In 5 bundles, 1 open file.

of register of wills

Copies of monthly and annual reports, to State Comptroller, of taxes and fees collected, giving name of decedent, date of death, amount collected for fees, tax on commissions, collateral inheritance tax and Maryland estate tax, total collections, less commissions, and net forwarded to state treasury; annual reports are summarized ~~report~~ of monthly reports. Also contains receipts from state treasury. Arr. Chron. by months within years. Hws. and typ on pt. 10 x 4 1/2 x 10. V. acc.

(Reports), 1932--. Est. ? papers
in 5 bundles.

Copies of monthly and annual reports from the
register to the state comptroller, giving gross re-
ceipts for fees, tax on commissions, collateral
inheritance tax, estate tax, and expenditures
for salaries, equipment and sundries; also
contains treasury receipts, bank deposit slips,
and cancelled checks. Arr. chron. by year. Hdw.
and typed on ptd. form. ? x ? x ? . Vault.

Daisy S. Cook 1/13/39

No. 23

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
WASHINGTON, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Calvert State Cr. Frederick Md
Name of agency or office Register of Wills
Address of office of custody Orphan's Court Court House

1. Title Duplicate Monthly & Annual Reports
(Give present full title in quotes; assigned title, if any, in brackets. If record has had other titles, list them with dates or quantities)

2. Dates 1932 -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Box (Region Hole) 5 Bundles
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 111
(If record discontinued, give reason and state whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Register's copies of Monthly reports giving name of Estate & dates of taxes office commissions Annual reports give dates total amounts Treasury receipts Bank deposit Slips and some cancelled checks

to Comptroller

6. Contents—continued

7. Arrangement *Chronological, by year.*
(Chronologically by what? Numerically)

8. Indexing *None*
(Self-contained—describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and classification number)

9. Writing *Typed and hand-written on printed*
Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size *10 x 4 1/2 x 10 Inches*
(Of record or copies) Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities *In box on wall of Vault*
(Room, vault, wall—N. E. S. W., section, bin, shelf, cabinet, in floor)
Register of Hill's office, ground floor, Court House

12. Other information *(Good)*
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)