

HALL OF RECORDS COMMISSION

Minutes of a Meeting Held in the
Conference Room, Maryland State Archives

Wednesday, July 6, 1988

1. The Meeting was called to order by the Chairman Robert C. Murphy, at 1:30 p.m.

In attendance were:

The Honorable Robert C. Murphy, Chairman Hall of Records Commission, and Chief Judge of the Court of Appeals

The Honorable Lucille Maurer, Treasurer

The Honorable Julian L. Lapidus, Maryland Senate

The Honorable Anne S. Perkins, Maryland House of Delegates

Dr. Earl S. Richardson, President, Morgan State University

Dr. George H. Callcott, Professor of History, University of Maryland, representing Dr. John S. Toll, President, University of Maryland

Ellery B. Woodworth, Special Assistant to the President on Government Affairs, Johns Hopkins University, representing Dr. Steven Muller, President, Johns Hopkins University

Also attending were:

J. Basil Wisner, Chief Deputy Comptroller, representing Louis L. Goldstein, Comptroller of the Treasury

Eric S. Walbeck, Assistant Secretary for Engineering, Department of General Services, representing Earl F. Seboda, Secretary, Department of General Services

Barbara Sarudy, Administrative Director, Maryland Historical Society, representing Brian B. Topping, President, Maryland Historical Society

Harry McGuirk, Special Assistant to the Governor

The Honorable William S. James

Mrs. William T. Snyder

Edward C. Papenfuse, State Archivist and Secretary, Hall of Records Commission

Gregory A. Stiverson, Assistant State Archivist

Christopher N. Allan, Administrator

Shirley A. Bodziak, Administrative Aide to Edward C. Papenfuse

Chairman Murphy welcomed Mrs. William Snyder, former Commission member James, and Senator McGuirk.

Dr. Papenfuse recalled that the first time he met Senator McGuirk was when the senator called to discuss preservation of the original will of Charles Carroll of Carrollton. Because of the interest and concern of Senator McGuirk, the will was transferred to the State Archives.

Senator McGuirk explained to the Commission that he has joined the Governor's staff as liaison to independent agencies.

2. Minutes of the Previous Meeting

The minutes were approved unanimously on a motion by Senator Lapidés.

3. Records Retention and Disposal Schedules

Schedules adopted since the April 21, 1988 meeting were approved unanimously on a motion by Delegate Perkins.

4. Old Business

There being no old business to report, the Chairman moved to the next item on the agenda.

5. Bicentennial Office

Dr. Papenfuse passed around a copy of The Constitution and

the States. Dr. Stiverson wrote the Maryland chapter in the volume.

Dr. Papenfuse circulated the curriculum guides developed during the summer 1987 teachers' conference sponsored by Anne Arundel County Public Schools and hosted by the State Archives.

Dr. Stiverson reported that the Maryland Bicentennial Office of the Maryland State Archives recently received a grant for \$38,457 from the Federal Bicentennial Commission to develop and produce audio/visual curriculum materials to complement the written curriculum materials already published by the Office. The project director is Dr. Fred Czarra. He will handle all of the details of developing the audio/visual kits, with the State Archives supervising and reviewing the work.

Dr. Papenfuse reported on recent activities of the Maryland Federalist, which was given to the State Archives effective July 1, 1988. The ship is presently at the Navy Yard Museum in Washington, D.C. A part-time director of education has been hired to plan the tour of the ship for the forthcoming year, which will concentrate on reaching school children around the state. A part-time operations manager will be hired to move the ship to different sites.

Dr. Papenfuse reported that the Merrill Lynch sponsored Ratification Gala on April 28 raised more than \$28,000 to help pay for the permanent State House exhibit on Maryland's role in the creation and adoption of the U.S. Constitution. The success of this event, which was due in large part to the efforts of fundraising chairman, Comptroller Louis L. Goldstein, meant that the State Archives did not have to go to the Board of Public Works for a deficiency appropriation to pay for the State House exhibits.

Mr. Woodworth reported on the trip of the Maryland Federalist to Mount Vernon. This highly successful recreation of the Federalist's original voyage from Baltimore to Mount Vernon in June 1788 was made possible by private-sector donations and a large crew of volunteers. Dr. Stiverson commented that Mr. Woodworth was one of the most important volunteers, since he and his vessel accompanied the Maryland Federalist for the entire two-week voyage. Mr. Woodworth described the public ceremonies held at ports of call along the Chesapeake and Potomac as the ship made its way to Mount Vernon and noted that the tour was very well organized.

6. Publications Completed in Progress, and Proposed

a. Maryland Manual.

Dr. Papenfuse reported that work has begun on the 1990-91 edition of the Maryland Manual. All composition on this edition will be done in-house on desktop publishing software. Sample pages of text will be distributed at the next meeting of the Commission. The principal virtues of desktop publishing for the Manual are the cost savings and the time that will be saved by doing composition in-house. Dr. Papenfuse discussed the possibility of publishing the forthcoming edition of the Manual in two volumes. This will enable us to do a better job with the county section. Both volumes will be published in the same calendar year to comply with the legal requirements regarding what must be published in each edition of the Manual.

B. Organization of Maryland State Government.

Dr. Papenfuse discussed the revisions currently being made to this analysis of State government that the State Archives compiled last winter. State agencies received copies of their sections and have returned corrections and addition. The revisions on this major project are nearly completed. Work done on the project will be utilized in compiling the new edition of the Maryland Manual.

c. Directory of Maryland Legislators, 1635-1986.

Dr. Papenfuse reported that the next publication of the Legislative History Project, a directory of all Maryland legislators who sat in the General Assembly, 1635-1986, should be ready by late this fall or early next spring. Much of the time of the Legislative History Project staff for the last months has been devoted to research on the individuals and events that figured in Maryland's adoption of the U.S. Constitution. That research is now substantially complete, and the project staff can return to research on other legislators who served in the post-1789 period. Dr. Callcott asked when the next volume of biographies would be completed, adding that the first two volumes of biographies are an incomparable resource. Dr. Papenfuse discussed the difficulty of the research involved, and predicted that it would be five years before the next volume of biographies is ready for publication.

d. Luca Codignola's The Coldest Harbour in the Land.

Dr. Papenfuse noted the publication of an English translation from the Italian of the letters of a priest who came to Lord Baltimore's first colony, Avalon, in present-day Newfoundland. The State Archives agreed to support publication of this important work on George Calvert's first colonizing venture by purchasing 50 copies of the book. The fifty copies will be sold by the State Archives.

e. Catalogue of the Governor's Mansion Library.

Dr. Papenfuse showed the recently completed catalogue of the Governor's Mansion Library as an example of the kind of inexpensive in-house publications that can be done with our desktop publishing system. He also answered questions about the background of the Governor's Mansion Library and the kinds of books included in the collection.

7. Recent and Forthcoming Activities

a. Jenifer Papers

Dr. Papenfuse reported that Judge Murphy had asked him to consult with the owner of a collection of papers that descended through the Jenifer family. Dr. Papenfuse described the collection, and circulated several important items contained in it, including letters from George Washington and Samuel Chase, and a letter to Michael Jenifer Stone. Dr. Papenfuse thanked Judge Murphy for bringing this important collection to our attention.

b. Search Room Advisory Board Minutes.

The minutes of the first meeting of this Advisory Board were circulated to members of the Commission. The Board was established to address issues of concern to those individuals who actually use our search room. Members of the Committee were very supportive of the work of the Archives, and had offered to help find volunteers and to support the Archives budget request before the legislature.

c. NAGARA Meeting.

Dr. Papenfuse reported that the State Archives will be hosting the annual meeting of the National Association of Government Archives and Records Administrators at the end of July. At the same time, the Archivist of

the United States has asked the state archivists of all 50 states to attend a day-long meeting at the State Archives to discuss issues of common concern. As part of the NAGARA meeting, the Archives will host a reception on Friday evening, July 22. Members of the Commission will be invited to the reception.

d. Intern Program, FY 1989.

Dr. Papenfuse described the work that the c. 40 summer interns will be doing at the State Archives this summer. He distributed a schedule to give an idea of the various tasks that will be performed by the interns. This is the first summer since we moved to the new building that we will be able to use the full complement of interns to do archival work, since they have been involved in move-related projects the past three years. Dr. Papenfuse described a major newspaper conservation project the interns will be involved in. The project is being done in cooperation with the University of Maryland, which received a grant to do bibliographic work and conservation microfilming on a large collection of historic Maryland newspapers. Thanks to the fine work of Chris Allen over the years in developing an efficient conservation microfilming program for newspapers, we were asked to do the filming for this project. Bibliographic work will be done by the University of Maryland.

8. Building and Budget

a. Building related matters:

Dr. Papenfuse distributed a list of "building concerns" at the meeting. Mr. Walbeck commented that the Department of General Services has addressed, or will address, all of the remaining issues involving the building. Chairman Murphy asked that the Department of General Services report at the next meeting on the progress in resolving the matters addressed in the memo.

b. FY88 Closeout:

Dr. Papenfuse noted that due to Chris Allen's very hard work, we will zero out the 1988 Fiscal Year with no deficiency. We have requested permission to carry over the funds allocated for index conservation. If Budget and Fiscal Planning permits this, it will not be necessary to go back to the legislature for additional funds for this project in the future. Dr. Papenfuse reminded the Commission that we supported an additional

position (the librarian position transferred from Natural Resources) during Fiscal Year 88 without any funds for that position. This meant that balancing out the year with no deficit required careful monitoring of expenses all year, and across the board cuts in allocated funds. Dr. Papenfuse noted that Chris Allan deserved praise for handling these budgetary matters so well.

c. Budget FY89:

A status report on Fiscal Year 1989 will be given at the next meeting.

d. Budget FY90:

Dr. Papenfuse noted that Commission members had received copies of all documentation submitted to Budget and Fiscal Planning for the FY90 Budget. The bottom line of the budget request is that we are asking for no "people services" beyond what is essential to maintain service at present levels. Dr. Papenfuse distributed copies of a report showing the dramatic increase in usage of the State Archives over the past year. Where we need help in the 1990 budget is not for budget enhancements, but rather with the staff that will enable us to provide the same level of service that we do now. Only two new initiatives are proposed in the FY1990 budget--conservation funds for the Governor's Mansion, and digital equipment necessary to make copies of records for patrons. The digital system is necessary because photostat cameras are no longer made, and we can no longer secure supplies for the old machines we have. Senator Lapidés suggested breaking out the conservation program and digital equipment request in the budget presentation, because those two items account for one-half of the additional funds requested in the FY1990 budget. Dr. Papenfuse asked for a resolution in favor of proceeding with the budget submission as outlined. A motion in favor of proceeding with the proposed budget submission was made by Senator Lapidés and passed unanimously.

Chairman Murphy asked Senator McGuirk if he could help by talking to the budget analyst about the budget requirements. Senator McGuirk indicated that he would look into the matter.

9. Other Business

Unveiling and installation of the plaque for the search room mural:

Dr. Papenfuse explained that when he was working on the Hammond-Harwood House map book, Senator Lapidés had suggested he see the collection owned by Mrs. William Snyder. Mrs. Snyder agreed to let him use anything in the collection, which had been assembled by her late husband. When it came time to select a mural for the new State Archives search room, Dr. Papenfuse selected an image from one of Mrs. Snyder's maps, the John Ogilby map of 1671. Senator James suggested that it would be appropriate to have a plaque on the search room wall identifying the map and the owner of the original. The plaque was ready for unveiling, and the Commission invited Mrs. Snyder and Senator James to participate in the formal unveiling ceremony which took place in the search room following adjournment.

10. Next Meeting

An invitation to hold the next meeting at the Maryland Historical Society was offered by Barbara Sarudy and gratefully accepted by the Commission. Shirley Bodziak will arrange for time convenient to the Society and the Commission Members for sometime in early October.

11. Adjournment

The meeting of the Hall of Records Commission adjourned at 2:30 p.m.

Approved by the Hall of Records Commission - October 14, 1988

The Honorable Robert C. Murphy, Chairman

Dr. Edward C. Papenfuse, Secretary

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memo

MEMO TO: Hall of Records Commission
FROM: Edward C. Papenfuse
State Archivist and Secretary
RE: Hall of Records Commission Meeting
Wednesday, July 6, 1988

May 20, 1988

A luncheon meeting of the Hall of Records Commission will be held on Wednesday, July 6, at 12:00 noon, in the Rare Books Room of the Maryland State Archives. The minutes of the previous meeting, and an agenda will be mailed at a later date.

Ed-
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MARYLAND STATE ARCHIVES

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William Donald Schaefer
Governor

Edward C. Papenfuse
State Archivist and
Commissioner of Land Patents

Gregory A. Stiverson
Assistant State Archivist

Hon. Robert C. Murphy
Chief Judge, Court of Appeals
Chairman, Hall of Records Commission

Hall of Records Commission:

Hon. Louis L. Goldstein
Dr. William M. Dyal, Jr.

Hon. Lucille Maurer
Dr. John S. Toll

Hon. Julian L. Lapidés
Dr. Steven Muller

Hon. Anne S. Perkins
Brian B. Topping

Hon. Earl F. Seboda
Dr. Earl S. Richardson

AGENDA

Hall of Records Commission Meeting
Rare Books Room
Maryland State Archives

Wednesday, July 6, 1988

1. Call to Order by the Chairman
2. Minutes of the Previous Meeting
3. Records Retention and Disposal Schedules
Schedules approved since the April 21 meeting (Enclosure)
4. Old Business
5. Bicentennial Office
 - a. Educational Materials on the Constitution: Federal Grant Progress report
 - b. Federalist: Status Report (Enclosure)
6. Publications Completed, in Progress, and Proposed
 - a. Maryland Manual, 1990-1991 edition
 - b. The Organization of Maryland State Government, revised
 - c. Directory of Maryland Legislators, 1635-1867
 - d. Luca Codignola's The Coldest Harbour in the Land, Simon Stock and Lord Baltimore's Colony in New Foundland, 1621-1649, published by McGill-Queen's University Press
 - e. Catalogue of the Governor's Mansion Library
7. Recent and Forthcoming Activities
 - a. The Jenifer Papers



- b. Searchroom Advisory Board Minutes (Enclosure)
- c. NAGARA Meeting
- d. Intern Program, FY 1989 (Enclosure)

8. Building and Budget

- a. Building: work in progress and proposed (memo to be distributed at the meeting)
- b. Budget: FY 88 Closeout
- c. Budget: FY 89
- d. Budget: FY 90 Request, status report (Enclosure)

9. Other Business

Unveiling and installation of the plaque for the Searchroom Mural

10. Next Meeting

11. Adjournment

Minutes of the previous meeting

Records Retention and Disposal Schedule

Schedule approved since the April 21, 1988 meeting

Old Business

Bicentennial Office

Functional Materials on the Constitution

Grant Progress Report

Administrative Matters

Publications completed for progress report

Maryland Manual, 1980-1981 edition

The Grand National, Maryland State Government, Volume 1

Directory of Maryland Government, 1981-1982

Lucas Callaghan's The Golden Harbor in the Land, Simon Stock and Lord Baltimore's Colony in New Foundland 1611-1629, published by McGill-Queen's University Press

Catalogue of the Governor's Mansion Library

Recent and Forthcoming Activities

The Janitor Report



William Donald Schaefer
Governor

MARYLAND STATE ARCHIVES

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Brian B. Topping

Hon. Earl F. Seboda
Dr. Earl S. Richardson

HALL OF RECORDS COMMISSION

Minutes of a Meeting Held in the
Calvert Room, Maryland State House

Thursday, April 21, 1988

1. The Meeting was called to order by the Chairman Robert C. Murphy, at 12:25 p.m.

In attendance were:

The Honorable Robert C. Murphy, Chairman, Hall of Records Commission, and Chief Judge of the Court of Appeals

The Honorable Anne S. Perkins, Maryland House of Delegates

Dr. William M. Dyal, Jr., President, St. John's College

The Honorable Earl F. Seboda, Secretary, Department of General Services

Dr. George H. Callcott, Professor of History, University of Maryland, representing Dr. John S. Toll, President, University of Maryland

Also attending were:

J. Basil Wisner, Chief Deputy Comptroller, representing Louis L. Goldstein, Comptroller of the Treasury

Barbara Sarudy, Maryland Historical Society, representing Brian S. Topping, President, Maryland Historical Society

Richard E. Israel, Assistant Attorney General

Edward C. Papenfuse, State Archivist and Secretary, Hall of Records Commission

Gregory A. Stiverson, Assistant State Archivist

Christopher N. Allan, Administrator

Shirley A. Bodziak, Administrative Aide to Edward C. Papenfuse

2. Minutes of the Previous Meeting

The minutes were approved unanimously on a motion by Secretary Seboda.

3. Records Retention and Disposal Schedules

Schedules adopted since the January 14 meeting were approved unanimously on a motion by Secretary Seboda.

4. Old Business

a. The hotel on Naval Athletic Association property adjoining the Hall of Records appears to be a dead issue. Secretary Seboda summarized what had occurred regarding the proposal to build the hotel. Now that the site has been given a Critical Areas designation, it will not be possible for the land to be developed.

Because of this, Dr. Papenfuse indicated that this item would be removed from future agendas.

b. Dr. Papenfuse reviewed developments regarding building a new National Archives building in Maryland. The National Archives is seriously considering a site on the University of Maryland Campus. The Hall of Records Commission should take its lead from Dr. Toll regarding further action in support of locating the facility on the University of Maryland Campus.

5. Bicentennial Office

a. Dr. Stiverson described the role played by the Maryland Federalist in activities commemorating Maryland's role in the creation and adoption of the U.S. Constitution. Dr. Papenfuse emphasized that the future of the ship, following the recreated trip to Mt. Vernon in June, will be in visiting schools around the state.

b. Dr. Stiverson described plans for the four-day commemoration of Maryland's ratification of the U.S.

Constitution, April 28-May 1. Events will include a Ratification Gala at the B&O Railroad Museum on April 28, an eighteenth-century ballad opera in Annapolis on April 29, a day-long eighteenth-century fair on April 30, and a recreation of the Grand Procession in Baltimore on May 1.

c. Dr. Papenfuse reported that the Federal Bicentennial Commission had awarded a grant to the Archives for \$38,457 to develop audio-visual learning kits for elementary and high school students. These kits will complement the elementary school Constitution unit and high school tabloid already produced by the Maryland Bicentennial Office.

6. **Publications Completed, In Progress, and Proposed**

a. Dr. Papenfuse showed a copy of Dr. Elaine Breslaw's Minutes of the Tuesday Club, which was recently published with a subvention from the State Archives and the Maryland Historical Society.

b. Dr. Papenfuse described the current issue of the Maryland Historical Magazine, which includes many illustrations supplied by the Archives, as well as two articles which he and Dr. Stiverson contributed. The Maryland Historical Society has requested that the Archives support publication of this special Constitution issue by defraying half the costs of publication, or approximately \$3,600. The payment will be made next fiscal year, and the Archives will receive half of the press overrun to help defray part of the cost of the subvention. A motion to support the publication of this issue of the magazine was made by President Dyal and approved unanimously.

c. Dr. Papenfuse reported that the University of North Carolina Press has requested a \$5,000 subvention to support publication of the papers given at the Third Conference on Maryland History. The State Archives would receive royalties on all printings of the volume after the first edition, which will be limited to 1,500 copies. On a motion by Delegate Perkins, the Commission voted unanimously to approve the subvention.

d. Dr. Papenfuse reported that the State Archives had been asked to publish a book-length manuscript about the Anne Arundel County Free School. The manuscript is under revision and will be brought before the Commission at a future meeting.

Chairman Murphy asked about the schedule for the next edition of the Maryland Manual. Dr. Papenfuse explained that we were nearly out of the current press run, due to larger than anticipated demand for copies by the executive

department. The next edition will go to press after the presidential elections in November. We plan to do composition on the next edition in-house on a desktop publishing system, which will save both time and money.

7. Recent and Forthcoming Activities

a. Dr. Papenfuse described the ceremony planned by the State Archives on February 15 for the unveiling of the Maryland Ratification Stamp.

b. Dr. Papenfuse reported on the gift of \$2,000 by the Daughters of the American Revolution to pay for the museum-quality exhibit case for Maryland's unique copy of the United States Constitution. The gift was presented at a ceremony at the State Archives, with Comptroller Goldstein accepting the check on behalf of the Hall of Records Commission.

c. Dr. Papenfuse described the Constitution exhibits recently installed in the Silver Room in the State House. These exhibits represent the culmination of planning for exhibits in the State House, which began in 1975-76. The exhibits opened at a special preview reception on March 24, and opened to the public as part of Maryland Day ceremonies on March 25. Dr. Papenfuse will prepare a catalogue of the exhibit, which will be sent to all members of the Commission.

Dr. Papenfuse is currently mounting an exhibit of historic maps in the lobby and hallway of the State Archives building. He distributed a prototype catalogue of the exhibit, entitled "Where is Watkins Point," noting that it shows the kind of quality printing that can be done in-house on our desktop publishing system.

d. Dr. Papenfuse displayed the brass plaque that has been made explaining the photo mural in the Hall of Records search room. The plaque was originally proposed by former Commission Member, William S. James. Dr. Papenfuse suggested, and the Commission unanimously agreed, that the widow of the honoree, Mrs. William Snyder, and Senator James be invited to the next Hall of Records Commission meeting for the formal dedication of the plaque.

e. Dr. Papenfuse reported that six persons have been selected for the summer internship program for college students. The students come from Goucher, Amherst, Bryn Mawr, the University of Maryland, and the University of Delaware. Interns will work on several projects cataloguing archival material, answering research inquiries, and assisting in the public search room.

f. Dr. Papenfuse invited Mr. Israel to describe the research he has conducted at the request of Senator Yeager to determine whether a State Constitutional amendment was necessary to define Maryland's boundaries. Mr. Israel reported that he had found Dr. Papenfuse's book on historical maps very helpful, and that he had concluded that the courts had adequately determined Maryland's boundaries. Dr. Callcott asked for a copy of Mr. Israel's report. Dr. Papenfuse said that copies would be distributed to all members of the Commission.

g. Dr. Stiverson reported that negotiations with Don Swann, Jr., to acquire Maryland-related etchings were still under way. Mr. Swann is willing to sell the State Archives approximately 300 etchings of Maryland subjects at \$10 each, and to permit their reproduction in non-profit publications. He has agreed to handle royalties on any for-profit publications that wish to use etchings drawn from our collection. The purchase cannot be completed until FY 1989, but at this point in the negotiations, it appears that the Archives will acquire the Swann etchings on favorable terms.

h. Dr. Papenfuse reported that Chris Allan has arranged the acquisition of a complete run of the Capital (Annapolis) newspaper on microfilm. The Archives will make copies available to other repositories at \$5 per reel.

i. Dr. Papenfuse said that we have long needed a large truck for transferring records, and that renting such a vehicle is very expensive. Chris Allen has succeeded in securing such a vehicle from the State Police. It is a truck that was confiscated because it was carrying contraband goods. We should receive the truck before July 1.

j. Dr. Papenfuse reported that Ben Primer, the head of reference, has formed an advisory board that will meet periodically to give advice on research policies and planning for future reference services.

k. Dr. Papenfuse noted that 300-400 members of the National Association of Government Archives and Records Administrators (NAGARA) will be meeting in Annapolis this July. The Lieutenant Governor has agreed to address the group. Members of the Commission will receive invitations to the reception.

l. Dr. Papenfuse reported that the American Jewish Council is giving Treasurer Maurer their Louis Brandeis award this year. The State Archives was asked to suggest an appropriate graphic for the award, and we supplied them with

a copy of the 1794 Great Seal, designed by Charles Willson Peale, depicting Justice.

m. Finally, Dr. Papenfuse noted that another member of the Commission, Dr. Muller, had been honored as Marylander of the Year by the Baltimore Sun, the first time they had so honored an individual.

8. New Building and Administrative Matters

Dr. Papenfuse reported that the Department of General Services is continuing to work on a number of items that remain to be done on the building and grounds. He said that DGS has been most helpful in resolving these remaining problems. Secretary Seboda noted that the bid for landscaping along the Naval Academy fence will be opened today.

Dr. Papenfuse said that with the permission of the Commission he will include a list of remaining problems with the building in the minutes of the meeting, which was approved by the Commission.

9. The Federalist Foundation as a Friends group for the State Archives

Dr. Papenfuse said that he would like to defer discussion of this matter until a future meeting of the Commission. At the next meeting, he will have a report on the proceeds generated by the April 28 Ratification Gala, which will be underwritten by Merrill Lynch.

10. Budget Review

a. Dr. Papenfuse reported that the State Archives received no substantial cuts in its 1989 budget request. The Archives was given three new positions for the next fiscal year. The budget hearing in the House went very well. There was no hearing in the Senate, since they have adopted the practice of reviewing our agency only every other year. Dr. Papenfuse distributed an abstract of our Annual Report to the House committee, and was asked by the chairman if we could supply similar summary data, with organizational charts, for other agencies of state government. This information has been under preparation since last fall, and the summaries have been distributed to all state agencies for review and correction. The corrected summaries are due back to the Archives by April 15, at which time we will be able to provide a complete overview of state government that will include organizational charts, principal personnel with phone numbers, and an outline of functions for each state agency.

11. Status Report on FY1988 Budget

Dr. Papenfuse noted this was a very lean budget year. We have a budget shortfall, due to the librarian position transferred to us from the Department of Natural Resources. No money came along with the position. If we have a budget shortfall at the end of the fiscal year, it will be entirely due to the addition of that much-needed position. If all goes well, the costs of the exhibits in the State House will be paid for by the Ratification Gala on April 28. If not, we will have an additional shortfall in this budget category as well. We have been told by Governor Schaefer to go to the Board of Public Works if funds for the exhibits are necessary.

12. Plans for Next Budget

Dr. Papenfuse reported that we must have our preliminary list of budget increases and additions to the Department of Budget and Fiscal Planning by May 7. We need additional professional staff to meet the enormous increase in demand for services. In addition, three senior persons on the staff must be promoted to reflect their increased responsibility and seniority. Secretary Seboda explained that promotions of existing staff should be done through the Annual Salary Review or through action of the Board of Public Works, although the former route is preferable. Dr. Papenfuse responded that we will pursue the promotions through the ASR, but asked permission of the Commission to request four new professional positions and to renew a request of a library assistant not granted in last year's budget. Two of the new positions would be assigned to working on the Maryland Manual, which is now a full-time, year-round responsibility. The other two positions would assist in the public search room and with the greatly increased demand for servicing court records and vital records. Mr. Wisner explained that many courthouses around the state held off transferring records from their storage rooms until the new State Archives building was completed. Once the new building was completed, these local officials transferred as much as possible to us, including relatively current records that must be frequently pulled by our staff. Dr. Papenfuse explained that the great increase in reference services since the new building opened means that we must close during the lunch hour on Saturday, and we have no backup during the rest of the week in case professional staff are ill or on vacation. We must have additional staff if we are to continue to offer the public and other government agencies a satisfactory level of service.

On a motion by Delegate Perkins, the Commission voted

unanimously to encourage the State Archives to seek reclassifications and promotions for senior staff, to request four new positions in the FY1990 budget--two entry level positions and 2 senior level positions, and to renew the request for a library assistant approved last year by the Commission.

13. Other Business

a. Secretary Seboda asked for an update on the transfer of the state's historic flag collection to the State Archives. Dr. Papenfuse explained that a portion of the Confederate flags had been transferred last fall, following guidelines developed by the professional conservator hired to oversee the transfer. No flags could be transferred during the winter months, but the rest of the collection will be moved this spring and summer. Secretary Seboda suggested that once the entire collection has been safely moved to the Archives that a ceremony be held involving the VFW, War Memorial Commission, American Legion, and other patriotic and veterans groups that would be particularly interested in the flag collection.

b. Dr. Callcott asked what had happened to plans for exhibit space in the old Hall of Records building. Secretary Seboda explained that all of the available space in the old building had been converted to office and meeting space for executive department staff. He described the care with which the architectural integrity of the building had been preserved in the conversion of the building to office space. Exhibit space in the old building may be available at some point in the future, but at present exhibit space is not in the five-year plan.

14. Next Meeting

Shirley Bodziak will arrange the next meeting of the for a date in late June or early July.

15. Adjournment

The meeting of the Hall of Records Commission adjourned at 1:40 p.m. on a motion by Secretary Seboda, which passed unanimously.

Approved by the Hall of Records Commission - July 6, 1988

The Honorable Robert C. Murphy, Chairman

Dr. Edward C. Papenfuse, Secretary

HRC July 6, 1988, Agenda Item 3
Records Retention Schedules Approved
Since Last Hall of Records Commission
Meeting (4/21/88)

Schedule No.	Date Approved	Department or Agency
612-66	05/17/88	Department of Licensing and Regulation, Board of Barber Examiners
612-67	05/17/88	Department of Licensing and Regulation, Board of Cosmetologists
983-A-20	05/17/88	Department of Public Safety & Correctional Serv., Maryland State Police
983-A-18	05/17/88	Department of Public Safety & Correctional Serv., Maryland State Police
1164	04/25/88	Department of Economic and Employment Development, MIDFA
983-A-21	05/17/88	Department of Public Safety & Correctional Serv., Maryland State Police
983-A-19	05/17/88	Department of Public Safety & Correctional Serv., Maryland State Police
971-20-A-3	05/17/88	Department of Public Safety & Correctional Serv., Maryland State Police
971-19-A-1	05/17/88	Department of Public Safety & Correctional Serv., Maryland State Police
971-29-A-2	05/17/88	Department of Public Safety & Correctional Serv., Maryland State Police
971-37	05/17/88	Department of Public Safety & Correctional Serv., Maryland State Police
1165	05/17/88	Department of Health and Mental Hygiene, Crownsville Hospital Center, Medical Records Department
L38	05/17/88	Department of Health and Mental Hygiene, Crownsville Hospital Center, Medical Records Department
690-13A1	05/17/88	Department of Personnel, State Accident Fund
612-44	05/25/88	Department of Licensing & Regulation, Insurance Division, General Administration

HRC July 6, 1988, Agenda Item 3
Records Retention Schedules Approved
Since Last Hall of Records Commission
Meeting (4/21/88)

Schedule No.	Date Approved	Department or Agency
612-45	05/25/88	Department of Licensing & Regulation, Insurance Division, Administrative Unit
612-46	05/25/88	Department of Licensing & Regulation, Insurance Division, Enforcement Unit
612-48	05/25/88	Department of Licensing & Regulation, Insurance Division, Licensing Unit
612-49	05/25/88	Department of Licensing & Regulation, Insurance Division, Life/Health Actuarial Review Unit
612-52	05/25/88	Department of Licensing & Regulation, Insurance Division, Property/Casualty Actuarial Review Unit
C-625	05/25/88	Prince George's County, Office of Central Services, Administrative Services Division, Records Center
1166	05/25/88	Department of Education, State Library Resources Center, State Network Services Div., Govmt. Ref. Service
C-627	06/21/88	Baltimore County, Office of Central Services, Records Management Division, Office of the Budget-Data Processing
859A1	06/21/88	Department of General Services, Records Management Division, Div. of Telecommunications and Inform. Services
765A	06/21/88	Comptroller of the Treasury, Personnel,
C-624	05/17/88	Prince George's County Police Department

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HRC July 6, 1988, Agenda Item 3
Records Disposal Schedules Approved
Since Last Hall of Records Commission
Meeting (4/21/88)

Date Approved	Department or Agency
04/08/88	Washington District Court 11
04/08/88	Harford District Court 9
04/08/88	Carroll District Court 10
04/08/88	Cecil District Court 3
04/08/88	Talbot District Court 3
04/08/88	Kent District Court 3
04/08/88	Prince George's Circuit Court
04/25/88	Anne Arundel District Court 7
04/25/88	Calvert District Court 4
04/25/88	Charles County Circuit Court
05/20/88	Prince George's Circuit Court
05/20/88	Prince George's Circuit Court
06/01/88	Carroll Circuit Court
06/03/88	Carroll Circuit Court
06/03/88	Washington Circuit Court
06/17/88	Howard District Court #10-1
06/17/88	Howard District Court #10-1
06/17/88	Howard District Court #10-1
06/17/88	Howard District Court #10-1
06/17/88	Howard District Court #10-1
06/17/88	Howard District Court #10-1
06/17/88	Howard District Court #10-1
06/17/88	Howard District Court #10-1
06/17/88	Wicomico Salisbury 0203

Page No.
07/05/88

2

HRC July 6, 1988, Agenda Item 3
Records Disposal Schedules Approved
Since Last Hall of Records Commission
Meeting (4/21/88)

Date
Approved

Department or Agency

06/17/88

Wicomico Salisbury 2-3

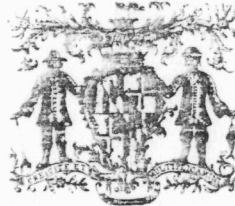
06/17/88

Prince Georges District Court

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HRC July 6, 1988
Agenda Item 5 B



Maryland Office for the Bicentennial of the Constitution of the United States

1 July 1988

Dr. Edward C. Papenfuse
State Archivist
Maryland State Archives
350 Rowe Boulevard
Annapolis, Maryland 21401

Dear Ed:

I am pleased to enclose a check in the amount of \$28,795.86 to defray a portion of the costs of developing and installing the permanent exhibit on Maryland and the U.S. Constitution in the State House. These funds were raised by A RATIFICATION CELEBRATION, held at the B&O Railroad Museum on April 28 as the kickoff event in Maryland's four-day celebration of our state's ratification of the U.S. Constitution. The event was underwritten by Merrill Lynch & Co., Inc., with Comptroller Goldstein serving as chairman of the Fundraising Committee. Proceeds of the gala are to be used to support Constitution-related educational projects in the state.

Check form from Maryland Federalist Foundation Inc. dated July 1, 1988, payable to Maryland State Archives for \$28,795.86. Includes bank information for Maryland National Bank and a signature.

HRC July 6, 1988
Agenda Item 7 B

Maryland State Archives
Search Room Advisory Committee

Minutes - 4 June 1988

Dr. Edward C. Papenfuse convened the meeting at 11:05 a.m. Present were Robert Barnes, Joe Browne, Shirley Carpenter, William Filby, Irma Harper, Edna Kanely, Bill Miller, Susan Pearl, George Wesley, Ed Wright, Phebe Jacobsen and Ben Primer.

Dr. Papenfuse welcomed the members of the Committee to this inaugural meeting. Lots were drawn to assign individuals to the rotating seats on the Committee.

Ben Primer presented information on the significant growth in the use of the Archives in the past year and up 100% over two years ago.. Circulation and numbers of researchers are up about 60% for the year. Dr. Papenfuse commented that all this was done without any increase in our search room staff. The quality of the staff in general received much praise from members of the Committee.

The Committee discussed the Archives' current hours of operation. The Committee thought it advisable for the Archives to publish a calendar of holidays at the beginning of each year. Shirley Carpenter pointed out that a new state law provides for state offices to be open on Lincoln's Birthday, Maryland Day and Defender's Day which should eliminate some of the confusion. The Saturday lunch closing was also considered. Suggestions included using volunteers to man the registration area, allowing individuals to stay over lunch but not to leave, or manning the room with a skeletal crew which would not pull records from 12 to 1:15 or so. The reference staff will discuss these options at a future meeting.

Access to the library was considered. Ben explained that the poor quality of paper since 1850 and concern about preservation of books for use by future generations had convinced staff that the library would be closed stacks. Moreover the design of the building with the spiral staircases prevented easy patron access. Three changes have been made to improve access. First, there is a computer catalog that will allow searches for authors, titles and some subjects. Staff is currently learning how to use this "Word Cruncher" program. Second, all published genealogies are available in the Search Room, including many that had been filed away in the Archives' pamphlet collection. Third, the librarian has begun to acquire second copies of many of the heavily used volumes, and these are available in the Search Room. Bill Filby

offered to provide the Archives with a standard bibliography of genealogical works that the Archives should acquire. Ben asked others on the committee to give suggestions for acquisitions to him or to librarian Doug McElrath. The biggest constraint, of course, is the library budget, and Filby and others offered to contribute books which they may have received for review.

Dr. Papenfuse explained reasons for the cost of photocopies. The major use of the monies is the Archives' intern training and publications programs. In fact, even charging \$2 for photostats does not cover the costs of equipment, supplies, staff, accounting, postage and handling.

Sales of microfilm were also discussed. Dr. Papenfuse explained his concerns about alienation of records and the consequent effects on user statistics and sales of copies. Also, the Archives would lose control over copying of those records. In general, the committee thought that microfilm should be sold, and Dr. Papenfuse agreed that staff would reevaluate this policy.

The lack of an area to eat lunch was mentioned. The Archives now has a picnic table behind the building. Dr. Papenfuse agreed that staff would look into using part of the conference room for a luncheon area.

An Archives Volunteer program was discussed. The major problem is the lack of a staff person to oversee such a program. Dr. Papenfuse suggested the Committee could help in the process of getting the state to fund such a position.

Ben Primer reported that the Archives plans to publish an update of Bulletin 17 in sections (e.g. one on marriages, one on freedom records) that can be put in a three-ring notebook. Also, the Archives is printing Guides to County Records on Microfilm, one per county. Bill Miller suggested an update of the County Courthouses of Maryland, Volume 2 (The Records). The Committee agreed that the best approach might be to publish individual volumes for each county. Several committee members expressed interest in working with staff on volumes for Talbot, Baltimore and Prince Georges Counties.

The Archives plans to acquire more microfilm readers and probably more reader/printers in FY 1990. The readers will probably be moved into the larger microfilm room.

The Committee thought the Bulldog should be issued as is on a weekly basis for patrons, rather than taking the time to do special newsletters for mailing.

The Committee decided not to select a chair.

The Committee received a demonstration of the Word Cruncher

program.

The Committee adjourned for lunch at approximately 1:15 p.m.

HRC July 6, 1988
Agenda Item 7 D

1988 MARYLAND STATE ARCHIVES
SUMMER AND CONTINUING INTERNSHIP PROGRAM

SUMMARY SCHEDULE

WELCOME to the 1988 Maryland State Archives Summer and Continuing Internship Program. We are happy that you are with us. You provide us with a unique source of renewal. We hope to make your participation in the program rewarding for both of us.

Please feel free to ask questions and make suggestions during orientation and throughout the summer.

The following is a summary schedule of the various projects. It is an attempt to provide you with an overview of what we hope to accomplish this summer.

ALL INTERNS

June 22 to July 1: Orientation and Introduction to Projects

Friday, July 22: Intern Mid-Summer Report Due

Wednesday, August 24: Intern Party Aboard State Yacht

Tuesday, August 30: Intern End-of-Summer Report Due

STATE PUBLICATIONS/STATE AND LOCAL RECORDS INTERNS

July 5 to August 30: During the course of a typical week you will be working on the State Publications Project, various State and Local Records Projects (records transfers, preliminary inventories and accessioning), research letters and working in the Searchroom.

You will be scheduled to work with the State Publications Project an average of two to three days a week. These documents are publications issued by government agencies. Two to three days a week you will be working with State and Local Records transfers, preliminary inventories and accessioning. A records transfer will involve the shelving of records being received from a county or state agency. Preliminary inventorying is the art of bringing a records series under "rough" intellectual control. Accessioning is the further refinement of the preliminary

inventory to secure greater intellectual control.

You will be scheduled to work in the searchroom an average of one day a week. You will receive your searchroom schedule during the Searchroom Reference Seminar.

You will have time during the course of the summer to work on some research letters. The schedule will be flexible.

PHOTODUPLICATION/MICROGRAPHIC INTERNS

June 23 to August 30: You will be preparing death records and newspapers for microfilming. During the course of the summer you will be rotated through various aspects of the projects including preparation, collation, targeting, filming, inspecting and duplicating. Your work with newspapers will be a valuable contribution to the "Maryland Newspaper Project", a program to locate, microfilm, catalog and prepare a guide to Maryland newspapers.

WORDPROCESSING INTERNS

June 23 to August 30: Your keyboarding will include Chancery Court Papers, the Baltimore County and City Court Chancery Papers, the Microform Guide to County Records, Land Office Indexes, Vital Records and the Legislative History Project Civil Office Index. There will be other smaller projects too.

SUB-DIVISION PLAT INTERNS:

June 23 to _____: You will be accessioning subdivision plats. This work involves sorting, inventorying, keyboarding and shelving the plats. The keyboarding will result in a better finding aid. This project will give us greater physical and intellectual control of these important records.

PUBLICATIONS INTERN

June 23 to August 30: You will be involved in the work of publications inventory and control. This work includes the processing and mailing of book orders, keeping the publications inventory, restocking the lobby and mailroom, answering routine publication mail and phone inquiries, updating the publications program database and assisting the publications director as needed. To enrich your experience with us you will also be called upon to help in the general office, mailroom and keyboarding program.

STAFF ROSTER

JUNE 1988

STATE ARCHIVIST AND COMMISSIONER OF LAND PATENTS

Edward C. Papenfuse
Shirley Bodziak, Administrative Aide, General

ASSISTANT STATE ARCHIVIST

Gregory Stiverson

ADMINISTRATOR

Chris Allan, Administrator I

STATE AND LOCAL RECORDS

Pat Melville, Director
Kevin Swanson, Associate Director
Connie Neale, Archivist III, Micrographics
Donald Williams, Library Assistant II
Robert Oszakiewski, Library Assistant II
Mattie George, Archival Assistant
Lee Archard, Archival Assistant
Susan King, Archival Assistant

MAIL PROGRAM/REFERENCE

Doug McElrath, Director
Richard Richardson, Associate Director
Vickie Allan, Archival Assistant
Jackie Teeling, Archival Assistant

LAND OFFICE

Richard Richardson, Deputy Commissioner

LIBRARY

Doug McElrath, Director
Shashi Thapar, Associate Librarian I

SEARCHROOM/REFERENCE

Phebe Jacobsen, Director
Ben Primer, Associate Director
Rosann Morton, Search Room Assistant
Ann Mack, Volunteer

ARTISTIC PROPERTY COMMISSION

Nancy Bramucci, Curator

SPECIAL COLLECTIONS

Phebe Jacobsen, Curator
Susan Cummings, Archivist III
Mame Warren, Curator, Photography
W. Gregory Halpin, Volunteer
Helen Orme, Volunteer
Marguerite Smith, Volunteer

WORD PROCESSING

Lynne Browne, Editor
Jenny Guy, Editorial Assistant
Betsy Steele, Editorial Assistant
Gina Leonard, Editorial Assistant

ST. MARY'S CITY COMMISSION

Lois Carr, Historian

CONSERVATION

Steve Cooper, Preservation Officer
Andie King, Manuscript Repair Technician, Senior
Ruth Simpson, Manuscript Repair Technician II
Rose Marie Cowan, Manuscript Repair Technician II

PHOTODUPLICATION

Teresa Fountain, Services Specialist
Charles White, Photographer II
Shirley Salisbury, Photographer I
Elaine Hunt, Photographer I
Jim Hefelfinger, Photographer II
Jerry Allen, Photographer II
Wilder Stewart, Mailroom Services
Leslie White, Micrographic Intern Supervisor
Kim Saville, Micrographic Intern

MARYLAND MANUAL/STATE PUBLICATIONS

Diane Frese, Director
Ray Lynch, Editorial Assistant
Ann Buckley, Editorial Assistant
Kathy Rodier, Editorial Assistant
David Williams, Composition Specialist

PUBLICATIONS

Rick Blondo, Director

RECEPTION

Rita Molter, Office Secretary I

OFFICE

Theresa Boston, Office Secretary III
Barbara Schisler, Office Supervisor II
Bonnie Pumphrey, Fiscal Clerk II
Donna Hill, Word Processing Operator I

MARYLAND OFFICE OF THE BICENTENNIAL OF THE U.S. CONSTITUTION

Gregory Stiverson, Director
Madeleine Hughes, Editorial Assistant
Millicent Calver, Special Projects Officer

LEGISLATIVE HISTORY PROJECT

Jane McWilliams, Supervisor
Sarah Jane Rose, Research Associate
Shirley Baltz, Research Associate
Eleanor Darcy, Research Assistant
Sally Mason, Research Assistant

OFFICE OF THE MARYLAND FEDERALIST FOUNDATION, INC.

Jane McWilliams, Secretary

INTERN AND SUPERVISOR ROSTER

Summer 1988

STATE PUBLICATIONS/STATE AND LOCAL RECORDS: Pat Melville and
Doug McElrath, Supervisors

Graeme Potter	Ann Marie Beall
Laura Fridovich	Forrest Feldmann
Cathy Jewell	Sonja Nowack
James Sloat	

PUBLICATIONS: Rick Blondo, Supervisor

Margaret Sherrick, Publications Intern

WORD PROCESSING: Lynne Browne, Supervisor

Jenny Guy, Editorial Assistant
Gina Leonard, Editorial Assistant
Betsy Steele, Editorial Assistant

PHOTODUPLICATION/MICROGRAPHICS: Teresa Fountain, Supervisor

Leslie White, Micrographic Intern Supervisor
Kim Saville, Micrographic Intern
Amy Adamson, Micrographic Intern
Aarinda Boston, Micrographic Intern
Christopher Jones, Micrographic Intern
Robert Long, Micrographic Intern
Maryellen McQuade, Micrographic Intern
Kevin O'Leary, Micrographic Intern
Christopher Probst, Micrographic Intern
Ericka Wilkens, Micrographic Intern

MAIL PROGRAM/REFERENCE: Doug McElrath and Richard Richardson,
Supervisors

SEARCHROOM/REFERENCE: Phebe Jacobsen and Ben Primer, Supervisors

SUBDIVISION PLATS PROJECT: Susan Cummings, Supervisor

Lesley A. Milner
Karen A. Rollin

HRC July 6, 1988
Agenda Item 8 D

April 29, 1988

Mr. Raymond J. Wright
Director of Budget Analysis
Department of Budget & Fiscal Planning
4th Floor
Louis L. Goldstein Treasury Building
Annapolis, Maryland 21404

Dear Mr. Wright:

The Current People Services (CPS) request for the State Archives (23.01.10) for Fiscal Year 1990 is \$2.02 million dollars in General Funds. Included in this request are five new positions and additional equipment for document reference and duplication as recommended by the Hall of Records Commission.

Public response to the new archives facilities has been dramatic. Records long unavailable are now readily accessible. Almost 3,000 more researchers will have visited the Archives in Fiscal Year 1988 than in Fiscal Year 1987. Not only have more patrons been served, but they have been able to request a great many more records than in the past. Large accessions of records from the county courts, registers of wills, and especially the Division of Vital Records have resulted in increased circulation of reference materials and heavy workloads for the existing Archives staff. In Fiscal Year 1987 some 42,111 records were circulated. In Fiscal Year 1988 we expect 69,407 records will be used in the research room of the Archives with no concomitant increase in reference staff. By Fiscal Year 1990 we will be circulating some 85,000 records.

The growth of interest in the use of archival materials will continue. A large proportion of the patrons who visit are senior or near-senior citizens who often travel great distances to use Maryland records. National demographic trends suggests that earlier retirement ages, greater longevity, and increased leisure time will allow increasing numbers of individuals the time to pursue historical topics for which the resources of the Archives are essential.

Not only have reference demands of the general public visiting the Archives increased, but also use of records by state and local agencies has grown as well. Because of large accessions of relatively recent permanent records from such agencies as the District Courts and the Department of Human Resources, the Archives's State and Local Records staff has assumed direct responsibility for meeting a rapidly growing reference demand. In Fiscal Year 1987 State and Local Records responded to 2,427 requests for records. In Fiscal Year 1988 they will have handled more than 8,671 requests. Additional transfers of material during Fiscal Year 1989 will only further increase existing demand.

Reference demands at the Archives are not confined to people who come to the Archives. The correspondence of individuals requesting information on a broad range of topics relating to Maryland history and its government has increased at a rate of 15% a year since 1985. Archives staff will respond to 11,500 written inquiries in Fiscal Year 1988 and we expect to receive 14,940 letters to be answered in Fiscal Year 1990.

In all, the existing and projected increase in public demand for service at the Archives forms the basis of our request for five new reference positions for Fiscal Year 1990. In addition to coping with the increased reference demand we expect that in Fiscal Year 1990, these positions will also enable the Archives to offer specific people service improvements in four key areas:

1) The Maryland Manual

The editor of the Maryland Manual has proposed dividing the Manual into two separate publications to be issued in alternate years. The first, published in FY 1990, will focus on local government. The second, published in FY 1991, will encompass only State Government. By splitting the current volume, published every other year, into two, we can do a better job with both assignments at a minimal increase in cost.

Recently, the editor of the Manual also assumed the responsibility for providing organizational charts and detailed summary information about State Government for the Governor's office.

In order to accomplish both objectives, additional staff for the Manual related work is necessary: one Archivist IV, one Archivist II, along with contractual editorial and clerical help.

2) State and Local Records

The addition of one Archivist II and a library assistant will allow the Archives to deal with the growth of reference inquiries

from state and local agencies. Equally important, however, is addressing the need for inventory control over the record materials which the Archives receives annually. As of July, 1987, there were 100,068 cubic feet of permanently valuable record material on deposit. By Fiscal Year 1990 we expect to have approximately 114,000 cubic feet of records on hand. Additional staff is required not only to provide service for reference inquiries, but also to process and describe new record acquisitions.

3) Artistic Property

The Department of General Services, which has budgetary responsibility for the Governor's Mansion except with regard to Artistic Property, has informed the Commission on Artistic Property (23.01.10.02) that it estimates that there is \$126,000 worth of Conservation work that the Commission should oversee with regard to Artistic Property in the Governor's Mansion. Using an existing appropriation in FY 1989, qualified conservators will carefully review the items for a more detailed estimate, but provision to meet this need not to exceed \$126,000 (including the assistance of a contractual curator to oversee the work) should be budgeted for FY 1990.

4) Newspaper Preservation

In cooperation with the University of Maryland, the Archives has greatly expanded its efforts to microfilm and make available newspapers published in Maryland. The Maryland Newspaper Project, funded by the National Endowment for the Humanities, will support a contractual position at the Archives in FY 1989 to coordinate the filming of an estimated 3.7 million pages of deteriorating Maryland newspapers. During Fiscal Year 1989 the Archives will film at least 300,000 pages. Funds are requested to convert the contractual position managing this microfilming project to a regular position as an Archivist II on the staff of the Archives. This will enable the Archives to solicit additional NEH matching funds for the project in Fiscal Year 1990 and subsequent years.

Apart from personnel, the other major element in the Current People Service request of the Archives for FY 1990 is additional equipment. The equipment requests for FY 1990 are directly related to maintaining our current level of duplication services and providing greater access to the records. In addition to the requirements of its Information Processing Plan, the Archives is requesting funds to replace one photostat camera with a digital imaging system to produce copies of records for the public. The existing equipment is 9 years old, is no longer manufactured, and service contracts are no longer available. There is no comparable equipment manufactured today. The digital imaging

system proposed would be more efficient than the photographic process presently used at the Archives for this type of reproduction. Also included in the equipment request are eight (8) new microfilm readers required to meet increased public use of film.

The enclosed table sets forth in summary detail our Current People Services Request for FY 1990. If you should have any further questions or need further clarification, do not hesitate to give me or Chris Allan a call.

Sincerely yours,

Edward C. Papenfuse
State Archivist and
Commissioner of Land Patents

cc: Christopher N. Allan
Gregory A. Stiverson

**Summary of Current People Services Request in Excess of FY 1989
Appropriation of \$1,599,712**

Program	001	002	Total
Salaries 01	116,794	---	116,794
Salaries 02	32,200	17,842	50,042
Services 08	31,700	126,000	157,700
Equipment 11	78,450	---	78,450
Total	259,144	143,482	402,626

The additional request is for maintaining our current level of services and to meet the projected increase in demand for services for FY 1990.

Maryland State Archives
Hall of Records Commission
23.01.10.01/02
Current People Services Request, FY 1990

Program Object	Subobject	Subobject Description	FY 1989 Appropriation	FY 1990 Request	Justification
** Salaries, Wages, & Fringe Benefits Fund: 01					
001	01-A01-	Regular Earnings	788466.00	985991.00	Includes 2 Archivist IV positions @22,265 each, 2 Archivist II @16,596, 1 Library Assistant @10,699
001	01-A02-	Additional Assistance	0.00	0.00	TE
001	01-A04-	Overtime Earnings	1700.00	1700.00	
001	01-A51-	Social Security Contributions	58760.00	74048.00	A01 of \$985,991 x .0751
001	01-A52-	Health Insurance	49788.00	75852.00	42 employees computed at average cost of \$1,806 per employee
001	01-A54-	Retirees Health Insurance	9972.00	16687.00	22% of A52
001	01-A61-	Employees Retirement	88712.00	119502.00	.1212x A01
001	01-A62-	Employees' Pension System	0.00	0.00	
001	01-A89-	Turnover Expectancy	-19600.00	-29198.00	25% of 5 new positions, \$116,794
001	01--	COLA and ASR	35248.00	0.00	COLA for FY 89 estimated @31,538, ASR @3,209
** Subtotal **			1013046.00	1244582.00	
** Technical and Special Fees Fund: 01					
001	02-B01-	Honorariums	250.00	300.00	
001	02-B02-	Per Diem	200.00	200.00	
001	02-B10-001	Archival Internship Program	27100.00	27100.00	
001	02-B10-002	Micrographic Interns	9527.00	12500.00	Increased accessions of vital record film
001	02-B10-003	Records Transfer and Preliminary Inventory Interns	3577.00	3500.00	Experienced driver, large truck, Class B Licence, transferring archival material at \$5.83 per hour.

Maryland State Archives
Hall of Records Commission
23.01.10.01/02
Current People Services Request, FY 1990

Program Object	Subobject	Subsubject Description	FY 1989 Appropriation	FY 1990 Request	Justification
001	02-B13-	Social Security Contribution	9033.00	14991.00	Wages of \$199,614 x .0751
001	02-B20-200	Bicentennial Office Administrative Assistant	12924.00	12924.00	Bicentennial of the Bill of Rights, 1991
001	02-B20-201	Federalist	38421.00	42062.00	interpreter and crew to transport and display the Federalist
001	02-B20-004	Legislative History Project	30523.00	30500.00	
001	02-B20-470	Maryland Manual	0.00	32200.00	editorial and clerical help to prepare Maryland Manual
001	02-B20-465	Charles Carroll Papers	36630.00	38828.00	6% increase reflects actual cost of experienced editorial staff.
** Subtotal **			168185.00	215105.00	
** Communications			Fund: 01		
001	03-C01-	Postage, including UPS, Fed Express, Pitney Bowes Machine	12345.00	15516.00	FY88 expenditures of \$15,516
001	03-C02-	Telephone	19200.00	18656.00	FY 1988 cost estimated @ \$18,656
** Subtotal **			31545.00	34172.00	
** Travel			Fund: 01		
001	04-D01-	In-state Travel	329.00	344.00	Fy 89 appropriation adjusted 6%
001	04-D02-	In-state Conf/Seminars/Training	1073.00	1121.00	Fy 89 appropriation adjusted 6%.
001	04-D04-	Out-of-state Conf/Training	726.00	759.00	based on FY89 appropriation adjusted 6%.
** Subtotal **			2128.00	2224.00	

Maryland State Archives
Hall of Records Commission
23.01.10.01/02
Current People Services Request, FY 1990

Program Object	Subobject	Subobject Description	FY 1989 Appropriation	FY 1990 Request	Justification
** Motor Vehicle Operations			Fund: 01		
001	07-G01-	Motor Vehicle Replacement	0.00	0.00	
001	07-G02-	Gas & Oil	2121.00	3501.00	car and van=35,000 at .049 + 23,000 at .084, minus commute, truck=10,000 at .14 per mile
001	07-G03-	Maintenance and Repair	1161.00	1485.00	
001	07-G04-	Insurance	316.00	546.00	2 vehicles at \$158 each, 1 at \$230
** Subtotal **			3598.00	5532.00	
** Contractual Services			Fund: 01		
001	08-H04-470	Maryland Manual	98282.00	31700.00	Estimate for FY 90: \$28,500 publication costs and \$3,200 supplies, postage, and typesetting
001	08-H05-	Bookbinding & Photographic materials for exhibits	500.00	500.00	
001	08-H06-	Microfilm preservation	11500.00	11500.00	
001	08-H08-251	Copier Rental	6000.00	6000.00	
001	08-H08-254	Transportation of Records	8000.00	4000.00	
001	08-H08-260	Rental/Purchase Microform System	5000.00	5000.00	
001	08-H09-	Capital Equipment Repairs & Maintenance	7312.00	9520.00	FY 88 cost \$9,434
001	08-H19-	Education and Training	400.00	400.00	
001	08-H99-450	Repairs, Freight, and Maintenance other than Equipment	2516.00	4725.00	FY 88 cost \$4726
001	08-H99-463	Prison Labor	2409.00	1500.00	
001	08-H99-464	Conference on Maryland History	2000.00	2000.00	

Maryland State Archives
Hall of Records Commission
23.01.10.01/02
Current People Services Request, FY 1990

Program	Object	Subobject	FY 1989	FY 1990	Justification
	Subobject	Description	Appropriation	Request	
001	08-H99-468	Photocopying and acquiring Maryland Documents	2309.00	2500.00	
001	08-J20-261	Card Index Preservation Program	1000.00	1000.00	
001	08-J25-259	Word Processor maintenance and software upgrade	3000.00	3000.00	
** Subtotal **			150228.00	83345.00	
** Supplies and Materials Fund: 01					
001	09-K02-	Office Supplies	8346.00	13482.00	FY 88 cost @\$14,530
001	09-K03-	Audio-visual Supplies	35293.00	37410.00	FY89 appropriation adjusted 6%
001	09-K15-	Archival and Library Supplies	30536.00	12500.00	
001	09-K99-	Conservation Supplies & Materials	11288.00	11800.00	FY 89 adjusted 6%
** Subtotal **			85463.00	75192.00	
** Replacement Equipment Fund: 01					
001	10-N99-	Replacement of Reference Materials	4641.00	4919.00	replacement library materials, FY 89 adjusted @6%
001	10-P20-	Replacement Equipment	10000.00	35000.00	replace 7 PC units acquired in 1986
** Subtotal **			14641.00	39919.00	
** Equipment Additional Fund: 01					
001	11-R99-	Other Equipment	19000.00	9600.00	for 8 more microfilm readers @\$1,200 each
001	11-S20-	Word Processing Equipment as approved in the IPP for FY90	25000.00	73850.00	IPP for 1 public access computer workstation @\$5,000 and photolab scanner @\$68,850

April 29, 1988

90cps1

Digital Scanning System

Components

Datacopy 620F Camera with stand and software Provides for copy size up to 17" x 21"	\$21,250
PC 386 processor 16 meg clock speed minimum 1.2 meg memory	12,000
Large screen monitor	5,200
Minolta laser printer produces C size prints	29,000
Installation and software	1,400
Total	\$68,850

Contacts

Dyna Rep Ken Chez 703-354-1222 Minolta information and raster to vector conversion software by Itek Optical. Also markets Houston Instruments plotters.

Hewlett Packard Eric Lamberson 301-362-7598 checking to see who in his shop may have arranged similar application.

NARS Bill Hooton 7-523-5524 may return my call someday

DataCopy Ed McComas 703-847-6743 Camera information

Itek Optical Bob Godgart 518-452-1147 raster to vector software.

Xerox-Kurzweil Tom McKinley 215-644-8828 checking to see if his firm has equipment.

Image Systems Mike Merchnik will have exactly what we need in December, will be sending specs, etc.

Maryland State Archives
Hall of Records Commission
23.01.10.01/02
Current People Services Request, FY 1990

Program Object Subobject	Subobject Description	FY 1989 Appropriation	FY 1990 Request	Justification
** Subtotal **				
		44000.00	83450.00	
** Grant, Subsidies & Contributions Fund: 01				
001	12-T05- Office of the Bicentennial of the Constitution	15000.00	15000.00	
** Subtotal **				
		15000.00	15000.00	
** Fixed Charges Fund: 01				
001	13-W02- Insurance	146.00	146.00	
001	13-W03- Worker's Compensation	990.00	1120.00	
001	13-W04- Subscriptions	850.00	850.00	
001	13-W05- Dues	300.00	300.00	
001	13-W09- Unemployment Insurance	1975.00	3083.00	26 cents per \$100 in Objects 01 & 02 of \$1,185,605
** Subtotal **				
		4261.00	5499.00	
** Salaries, Wages, & Fringe Benefits Fund: 01				
002	01-A01- Regular Earnings	27566.00	29209.00	
002	01-A10- Miscellaneous Adjustments	0.00	0.00	
002	01-A51- Social Security Contributions	2070.00	2194.00	
002	01-A52- Health Insurance	1383.00	1806.00	based upon \$1806 per annum per employee
002	01-A54- Retirees Health Insurance	277.00	397.00	
002	01-A61- Employees Retirement	3170.00	3540.00	
002	01-A62- Employees' Pension System	0.00	0.00	
002	01-A89- Turnover Expectancy	-328.00	0.00	

Maryland State Archives
Hall of Records Commission
23.01.10.01/02
Current People Services Request, FY 1990

Program	Object	Subobject		FY 1989	FY 1990	Justification
	Subobject	Description		Appropriation	Request	
002	01--	COLA		1102.00	0.00	COLA estimated for FY 89
** Subtotal **				35240.00	37146.00	
** Technical and Special Fees			Fund: 01			
002	02-B10-127	Curator Internship		1500.00	1500.00	
002	02-B13-	Social Security		113.00	1359.00	Wages of \$18,096 @.0751
002	02-B20-128	Assistant Curator		0.00	16596.00	Assistant to manage refurbishing artistic property in Governor's Mansion and the Annapolis Complex
** Subtotal **				1613.00	19455.00	
** Communications			Fund: 01			
002	03-C01-	Postage		150.00	167.00	
002	03-C02-	Telephone		200.00	200.00	
** Subtotal **				350.00	367.00	
** Travel			Fund: 01			
002	04-D01-	In-state Travel		50.00	50.00	
002	04-D02-	In-state Conf/Seminars/Training		40.00	40.00	
002	04-D04-	Out-of-state Conf/Training		80.00	80.00	
** Subtotal **				170.00	170.00	
** Contractual Services			Fund: 01			
002	08-H03-	Architectural Services: HABS drawings of the State House		0.00	0.00	
002	08-H99-	Other Contractual Services, Primarily Insurance Appraisal		2000.00	3500.00	Increased appraisal required for items in the governors mansion

Maryland State Archives
Hall of Records Commission
23.01.10.01/02
Current People Services Request, FY 1990

Program	Object	Subobject		FY 1989	FY 1990	Justification
	Subobject	Description		Appropriation	Request	
002	08-H99-128	Art Restoration		14452.00	140552.00	Includes \$126,000 to restore objects in Governor's Mansion
002	08-H99-129	Exhibits		7500.00	8250.00	Additional requested for maintenance of exhibits in the Annapolis Complex
** Subtotal **				23952.00	152302.00	
** Supplies and Materials			Fund: 01			
002	09-K02-	Office Supplies		100.00	100.00	
002	09-K15-	Library Supplies		500.00	500.00	
002	09-K99-	Other Supplies & Materials		3000.00	3000.00	used in exhibits and restoration related assignments
** Subtotal **				3600.00	3600.00	
** Equipment Additional			Fund: 01			
002	11-R99-	Other Equipment		0.00	0.00	
** Subtotal **				0.00	0.00	
** Fixed Charges			Fund: 01			
002	13-W02-	Insurance Coverage		2500.00	2500.00	for State Artwork
002	13-W03-	Worker's Compensation		0.00	26.00	
002	13-W04-	Subscriptions		120.00	120.00	
002	13-W09-	Unemployment Insurance		72.00	123.00	Wages of \$47,305 @.26 per \$100
** Subtotal **				2692.00	2769.00	
*** Total ***				1599712.00	2019829.00	

HR A 07068

AGENDA

Hall of Records Commission Meeting
Rare Books Room
Maryland State Archives

Wednesday, July 6, 1988

1. Call to Order by the Chairman

Judge Murphy called the meeting to order at 1:30 p.m. He introduced J. Basil Wisner who was representing Comptroller Goldstein. A special welcome was given to Mrs. Snyder, Harry McGuirk, and Treasurer James. Also a special thank you to Harry McGuirk for the original will of Carrollton, which Ed showed. Mr. McGuirk explained how he came upon the original will of Carrollton. Harry McGuirk explained his new duty, which is Executive Assistant to the Governor, he will be in charge of Independent Agencies and reporting to the Governor

2. Minutes of the Previous Meeting

Approved and seconded.

3. Records Retention and Disposal Schedules

Schedules approved since the April 21 meeting (Enclosure)
Approved and seconded.

4. Old Business

5. Bicentennial Office

a. Educational Materials on the Constitution: Federal
Grant Progress report

b. Federalist: Status Report (Enclosure)

It will be touring the schools this fall and also to the Navy Yard Museum. Ed mentioned the brochure "The Fairfax Chronicle" how well it was done. There is an article and a picture of the Federalist on the front cover. There was \$28,795 made from the Bicentennial ball. Since receiving that much money, all the exhibits in the State House are paid for. A lot of credit given to Greg for making this ball such a successful money raiser as stated by Ed. Mr. Woodworth talked in detail about the journey of the Federalist, of which he was part of, and how much he enjoyed it. Gave much praise to Greg, Jane and remainder of the crew of the Federalist.

6. Publications Completed, in Progress, and Proposed

a. Maryland Manual, 1990-1991 edition

Composition will be done in house. The cost savings of doing this will be enormous. We will be producing two volumes instead of one. One for state and the other for county. The HRC was asked to think about this or condense to one volume.

b. The Organization of Maryland State Government, revised
Was due on April 15th, did not receive until middle of June. It
will get to the governor the end of July or early August.

c. Directory of Maryland Legislators, 1635-1867

Legislative History Project, Jane not working on since her time is taken up with the Federalist. 4th volume should be ready in 5 or 6 years.

- d. Luca Codignola's The Coldest Harbour in the Land, Simon Stock and Lord Baltimore's Colony in New Foundland, 1621-1649, published by McGill-Queen's University Press

John McCusker translated to English.

e. Catalogue of the Governor's Mansion Library

In 1981 Governor Hughes asked to have the library painted, at that time the library was moved and catalogued. Listing of name and author, missing books, and books transferred to the Archives. Governor McElden started the library, there are 1,600 titles.

7. Recent and Forthcoming Activities

a. The Jenifer Papers

Judge Murphy called Ed and asked him to look at some papers in a safe deposit box belonging to Mrs. Jenifer's husband. Among the papers was a letter from George Washington (Charles County), letter from Samuel Chase, letter from Michael Jenifer Stone to a constituent, 22 pieces of continental currency

b. Searchroom Advisory Board Minutes (Enclosure)

Ben Primer is handling, it was a good meeting, also the first meeting.

c. NAGARA Meeting

d. Intern Program, FY 1989 (Enclosure)

We had 40 people in our intern program this year, this was the first year that we have really implemented the program completely.

We are grateful to the University of Maryland for the microfilming of newspapers, Chris is the job coordinator on this project.

8. Building and Budget

- a. Building: work in progress and proposed (memo to be distributed at the meeting)

Eric Walbeck to respond to all of the items on the list that was given to him prior to the last meeting.

b. Budget: FY 88 Closeout

0 Closeout, no deficiency. Chris has done alot of hard work

c. Budget: FY 89

Request has been sent to DNR, Current Peoples Services Request
\$402,000 above.

\$126,000 conservation and Artistic Properties-Annapolis complex,
Governor's Mansion

\$78,000 new digital equipment. Where we need help is to increase
program maintenance not enhancement. We were very thorough what
we sent over. A resolution to proceed, Sen. Lapidés motioned,
Dr. Richardson seconded. Mr. McGuirk will talk to Ray

d. Budget: FY 90 Request, status report (Enclosure)

9. Other Business

Unveiling and installation of the plaque for the Searchroom Mural

Thanking Mrs. Snyder for being so supportive of Ed's map book. Important Maryland document, 1676 first Maryland map showing counties. Copy from transparency, 19' x 33' mural blown up. Treasurer James idea to have the plaque done along time ago. It was done in bronze, Ed read the inscription.

10. Next Meeting

Next meeting will be held in late September or October. Shirley will call to set up the date and time.

11. Adjournment
Meeting adjourned at 2:30 p.m.

- b. Searchroom Advisory Board Minutes (Enclosure)
 - c. NAGARA Meeting
 - d. Intern Program, FY 1989 (Enclosure)
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A7

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Maryland State Archives

Wednesday, July 6, 1988

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Schedules approved since the April 21 meeting (enclosure)
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5. Bicentennial Office
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8. New Building and Administrative Matters
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Minutes

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10. Next Meeting

M070688

HALL OF RECORDS COMMISSION

Minutes of a Meeting Held in the
Conference Room, Maryland State Archives

Wednesday, July 6, 1988

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In attendance were:

The Honorable Robert C. Murphy, Chairman, Hall of Records Commission, and Chief Judge of the Court of Appeals

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The Honorable Anne S. Perkins, Maryland House of Delegates

Dr. Earl S. Richardson, President, Morgan State University

Dr. George H. Callcott, Professor of History, University of Maryland, representing Dr. John S. Toll, President, University of Maryland

Ellery B. Woodworth, Special Assistant to the President on Government Affairs, Johns Hopkins University, representing Dr. Steven Muller, President, Johns Hopkins University

Also attending were:

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Eric S. Walbeck, Asst. Secretary for Engineering, Department of General Services, representing Earl F. Seboda, Secretary, Department of General Services

Barbara W. Sarudy, Administrative Director, Maryland Historical Society, representing Brian S. Topping, President, Maryland Historical Society

The Honorable Harry McGuirk, Special Assistant to the Governor

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 - a.
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6. Publications Completed, in Progress, and Proposed
 - a.
 - b.
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 - d.
 - e.
7. Recent and Forthcoming Activities
 - a.
 - b.
 - c.
 - d.
8. Building and Budget
 - a.

b.

c.

d.

9. Other Business

10. Next Meeting

11. Adjournment

HRA07068

AGENDA

Hall of Records Commission Meeting
Rare Books Room
Maryland State Archives

Wednesday, July 6, 1988

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 - d. Budget: FY 90 Request, status report (Enclosure)
9. Other Business
- Unveiling and installation of the plaque for the Searchroom Mural
10. Next Meeting
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att 7

Attendees
Hall of Records Commission Meeting
Wednesday, July 6, 1988
Rare Books Room, Maryland State Archives

The Honorable Robert C. Murphy, Chairman, Hall of Records
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J. Basil Wisner, Chief Deputy Comptroller, representing Louis L.
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The Honorable Lucille Maurer, Treasurer

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7688. mem

MEMO TO: Hall of Records Commission
FROM: Edward C. Papenfuse
State Archivist and Secretary
RE: Hall of Records Commission Meeting
Wednesday, July 6, 1988

May 20, 1988

A luncheon meeting of the Hall of Records Commission will be held on Wednesday, July 6, at 12:00 noon, in the Rare Books Room of the Maryland State Archives. The minutes of the previous meeting, and an agenda will be mailed at a later date.

MO70688

HALL OF RECORDS COMMISSION

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9. **Other Business**

10. **Next Meeting**

11. **Adjournment**

A7

AGENDA

Hall of Records Commission Meeting
Rare Books Room
Maryland State Archives

Wednesday, July 6, 1988

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9. **Other Business**

10. **Next Meeting**

11. **Adjournment**

General Notices

STATE ACCIDENT FUND

Subject: Public Meeting

Date and Time: July 5, 1988, 10:30 a.m.

Place: 8722 Loch Raven Blvd., Towson, MD

Add'l. Info.: Various items pertaining to the conduct of business of the State Accident Fund will be on the agenda, including proposed settlement of cases, cost and premium report.

Contact: Donald W. Potter, (301) 832-1701

[88-13-19]

BOARD OF AIRPORT ZONING APPEALS

Subject: Public Hearing

Date and Time: July 11, 1988, 10 a.m.

Place: MD Dept. of Transportation Hdgrs. Bldg., Bd. Rm., BWI Airport

Add'l. Info.: A request by Cardinal Industries to construct four single-family homes located in the Mueller Minor Subdivision, on the north side of Allwood Dr., 200 ft. east from the intersection with Hammonds Ferry Rd., tax map no. 9, parcel no. 90, block 3, lot nos. 1-4.

A request by Louis P. Reeder to build a single family dwelling on a lot located on Queenstown Rd., tax map no. 15, parcel no. 548, block 3, in the subdivision of Queenstown.

Contact: Theodore M. Chandlee, Jr., (301) 859-7260

[88-13-05]

STATE ATHLETIC COMMISSION

Subject: Public Meeting

Date and Time: July 7, 1988, 3:30 p.m.

Place: 501 St. Paul Pl., 14th Fl., Balto., MD

Contact: D. Chester O'Sullivan, (301) 333-6313

[88-13-26]

BANK COMMISSIONER

Subject: Branch Applications

Add'l. Info.: On May 18, 1988, the Crestar Bank MD filed an application to open a branch office at 7701 Greenbelt Rd., Suite 110, Greenbelt, Prince George's Co., MD.

On May 25, 1988, the Citizens Bank and Trust Co. of Maryland filed an application to open a branch office at Steven Forest Rd., Oakland Mill Ctr., Columbia, MD 21045.

On May 27, 1988, the United Bank and Trust Co. of MD filed an application to open a branch office at 10450 Lottsford Rd., Mitchellville, Prince George's Co., MD.

The public file on these applications is available at the Office of the Bank Commissioner, The Brokerage, 34 Market Pl., Suite 800, Baltimore, MD 21202. Comments on the applications must be in writing and be received by

the Bank Commissioner within 20 calendar days from the date of publication of this Notice in the Maryland Register.

Contact: Margie Muller, (301) 333-6808
[88-13-04]

BOARD OF BARBER EXAMINERS

Subject: Public Meeting

Date and Time: July 11, 1988, 9:30 a.m.

Place: 501 St. Paul Pl., Rm. 800, Balto., MD

Contact: Eunice R. Alper, (301) 333-6320; TTY for Deaf: Balto. 383-7555, D.C. Metro. 565-0453

[88-13-22]

COLLECTION AGENCY LICENSING BOARD

Subject: Public Meeting

Date and Time: June 22, 1988, 1 p.m.

Place: Washington Co. Courthouse, Summit and Washington Sts., 2nd Fl., Conf. Rm., Hagerstown, MD

Contact: William L. Foster, (301) 333-6807

[88-13-10]

CONSTRUCTION INDUSTRY ADVISORY COMMITTEE

Subject: Public Meeting

Date and Time: June 28, 1988, 1:30 p.m.

Place: Associated Builders and Contractors Offices, Founders Rm., Landover Hills, MD

Add'l. Info.: Meeting is to discuss the prioritized issues as per survey results, and to formulate Committees to address the issues.

Contact: J. P. Blase Cooke, (301) 654-0700

[88-13-11]

BOARD OF COSMETOLOGISTS

Subject: Public Meeting

Date and Time: July 5, 1988, 10 a.m.

Place: 501 St. Paul Pl., Rm. 800, Balto., MD

Contact: Eunice R. Alper, (301) 333-6320; TTY for Deaf: Balto. 383-7555; D.C. Metro. 565-0453

[88-13-20]

MARYLAND ENVIRONMENTAL SERVICE

Subject: Public Meeting

Date and Time: July 14, 1988, 10 a.m.

Place: 2020 Industrial Dr., Annapolis, MD

Contact: George G. Perdikakis, (301) 974-7281; TTY for Deaf: 974-3683

[88-13-28]

GENERAL PROFESSIONAL SERVICES SELECTION BOARD

Subject: Public Meeting

Date and Time: July 7, 1988, 1:30 p.m.

Place: O'Connor Bldg., 201 W. Preston St., Rm. L-1, Balto. MD

Add'l. Info.: The Board, in making its selection recommendation for presentation to the Board of Public Works, shall determine that the negotiations have been conducted in accordance with Regulation and that the Price Proposal is determined to be fair, competitive, and reasonable for the following project: DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES—Division of Correction, Project No. KA-000-881-001 (Housing Unit at MCTC), KB-000-881-001 (Housing Unit at MCI-H), and KE-000-881-001 (Housing Unit at RCI), three 192-cell housing units, Hagerstown Prison Complex.

The Selection Board will also review other matters which may be presented for its consideration.

Contact: Robert J. Byrd, (301) 225-4295
[88-13-13]

HALL OF RECORDS

Subject: Public Meeting

Date and Time: July 6, 1988, 12 noon

Place: Hall of Records Bldg., 350 Rowe Blvd., Annapolis, MD

Contact: Edward C. Papenfuse, (301) 974-3869

[88-13-06]

HAZARDOUS AND SOLID WASTE MANAGEMENT ADMINISTRATION

Subject: Public Hearing

Date and Time: July 6, 1988, 2 p.m.

Place: Calvert County Library, Duke St., Prince Frederick, MD

Add'l. Info.: This hearing is on MDE's tentative decision to issue a discharge permit for Warren Denton Seafood, Oyster House Rd., Broomes Island, Calvert County, MD to discharge plant and product washwater to Island Creek.

Date and Time: July 8, 1988, 3 p.m.

Place: Berlin Town Office, 10 Williams St., Berlin, MD

Add'l. Info.: This hearing is on MDE's tentative decision to issue a discharge permit for Perdue Inc., Hatcher No. 7, U.S. Rte. 113 and Peerless Rd., Showell, Worcester Co., MD, to discharge non-contact cooling water to Birch Branch and process wastewater to ground water.

Date and Time: July 8, 1988, 7 p.m.

Place: Snow Hill Middle School, Coulbourne Lane, Snow Hill, MD

Add'l. Info.: In accordance with the requirements of Environment Article §§9-204 and 9-209, Annotated Code of Maryland, notice is hereby given that the Dept. of the Environment will conduct a public hearing on an application from the Worcester County Commissioners for a Refuse Disposal Permit to operate the Central Sanitary Landfill. The landfill is located approx. 4 miles northeast of the town of Snow Hill, approx. 1½ miles east of U.S. Rte. 113 in Worcester Co. The facility is proposed

Attendees
Hall of Records Commission Meeting
Wednesday, July 6, 1988
Rare Books Room, Maryland State Archives

~~The~~ Honorable Robert C. Murphy, Chairman, Hall of Records
Commission, and Chief Judge of the Court of Appeals

J. Basil Wisner, Chief Deputy Comptroller, representing Louis L.
Goldstein, Comptroller of the Treasury

~~The Honorable Lucille Maurer, Treasurer~~

The Honorable Anne E. Perkins, Maryland House of Delegates

The Honorable Julian L. Lapidus, Maryland State Archives

Dr. Earl S. Richardson, President, Morgan State University

Dr. George H. Callcott, Professor of History, University of
Maryland, representing Dr. John S. Toll, President,
University of Maryland

Ellery B. Woodworth, Special Assistant to the President on
Government Affairs, Johns Hopkins University, representing
Dr. Steven Muller, President, Johns Hopkins University

Barbara Sarudy, Maryland Historical Society, representing Brian
B. Topping, President, Maryland Historical Society

Eric S. Walbeck, Asst. Secretary for Engineering, Department of
General Services, representing Earl F. Seboda, Secretary,
Department of General Services

Harry McGuirk, Special Assistant to the Governor

Mrs. William Snyder

The Honorable William S. James

Edward C. Papenfuss, State Archivist and Secretary, Hall of
Records Commission

Gregory A. Stiverson, Assistant State Archivist

Christopher N. Allan, Administrator

Shirley Bodziak, Administrative Aide to Edward C. Papenfuss

J. JOSEPH CURRAN, JR.
ATTORNEY GENERAL

JUDSON P. GARRETT, JR.
CHARLES O. MONK, II
DENNIS M. SWEENEY
DEPUTY ATTORNEYS GENERAL



ROBERT A. ZARNOCH
ASSISTANT ATTORNEY GENERAL
COUNSEL TO THE GENERAL ASSEMBLY

RICHARD E. ISRAEL
KATHRYN M. ROWE
ASSISTANT ATTORNEYS GENERAL

THE ATTORNEY GENERAL OF MARYLAND

OFFICE OF
COUNSEL TO THE GENERAL ASSEMBLY
104 LEGISLATIVE SERVICES BUILDING
90 STATE CIRCLE
ANNAPOLIS, MARYLAND 21401-1991
AREA CODE 301

BALTIMORE & LOCAL CALLING AREA 841-3889
WASHINGTON METROPOLITAN AREA 858-3889

TTY FOR DEAF - ANNAPOLIS 841-3814 - D.C. METRO 858-3814

RECEIVED

MAR 4 1988

MARYLAND STATE ARCHIVES

March 4, 1988

The Honorable Thomas M. Yeager
404 Senate Office Building
Annapolis, Maryland 21401

Dear Senator Yeager:

Attorney General Curran has asked me to respond to your inquiry concerning the State's boundaries. In your letter you mentioned that a constituent has suggested that the State Constitution be amended to include a metes and bounds description of the State's boundaries. Although the State's boundaries are not described in the State Constitution, these boundaries have been authoritatively established as the result of various official proceedings.

The boundaries of Maryland were first described in Clause III of the Charter granted by King Charles I to Cecilius Calvert on June 20, 1632 (See Maryland Manual 1987-1988 at 745). The first as well as succeeding State Constitutions declare that the inhabitants of Maryland are entitled to all property derived to them from or under this Charter. See Section 3 of the Declaration of Rights of 1776 and Article 5 of the present Declaration of Rights. Moreover, the courts have recognized that the Charter has continued to provide the basis for determining the State's boundaries. See e.g. Maryland v. West Virginia, 217 U.S. 1, 24-26 (1910) and 217 U.S. 577, 578-579 (1910). However, ambiguities in the description of the boundaries in the Charter and the conflicting claims of Pennsylvania, Virginia and West Virginia led to uncertainty over the exact boundaries of Maryland until the first part of the present century. The various proceedings to resolve this matter are described by Edward C. Papenfuse and Joseph M. Coale in their recent book, The Hammond-Harwood House Atlas of Historical Maps of Maryland, 1608-1908 at 36-40 and 118-119 (1982).

As noted in the Papenfuse-Coale book, the boundary with Delaware, which was originally part of the grant to William Penn, was established as the result of a Royal Decree in 1685 and an agreement between the Calverts and the Penns in 1732. This agreement provided for the surveying of the boundary and this was done in 1751 and 1763. The same agreement also established the northern boundary between Maryland and Pennsylvania and provided for the surveying of this boundary. This agreement was enforced by the Chancery Court in England in 1750 and the survey was conducted by Charles Mason and Jeremiah Dixon between 1763 and 1768. The result of their work, known to history as the Mason-Dixon line, was ratified by King George III and his Council in 1769. Id. at 39-40.

The State's western and southern boundaries were the subject of dispute for almost three centuries. Ultimately, the western and southern boundaries with what became West Virginia were resolved in a decree of the Supreme Court in 1910. Maryland v. West Virginia, 217 U.S. 1, 44 and 217 U.S. 577, 581-582 (1910). The southern boundary between Maryland and Virginia on the Eastern Shore, across the Chesapeake Bay and along the Potomac River was settled by the 1877 Black-Jenkins arbitration award, which was accepted and ratified by the Maryland General Assembly by Chapter 274 of 1878 and the Virginia General Assembly by Chapter 246 of 1877-1878. Congress consented to this award in 1879. Ch. 196, 20 Stat. at Large 481.

As the State's boundaries have been well settled for over 75 years, it is my view that it is not necessary to amend the State Constitution to provide a metes and bounds description of these boundaries.

Very truly yours,



Richard E. Israel
Assistant Attorney General

REI:ss

cc: Hon. J. Joseph Curran, Jr.
Dr. Edward C. Papenfuse



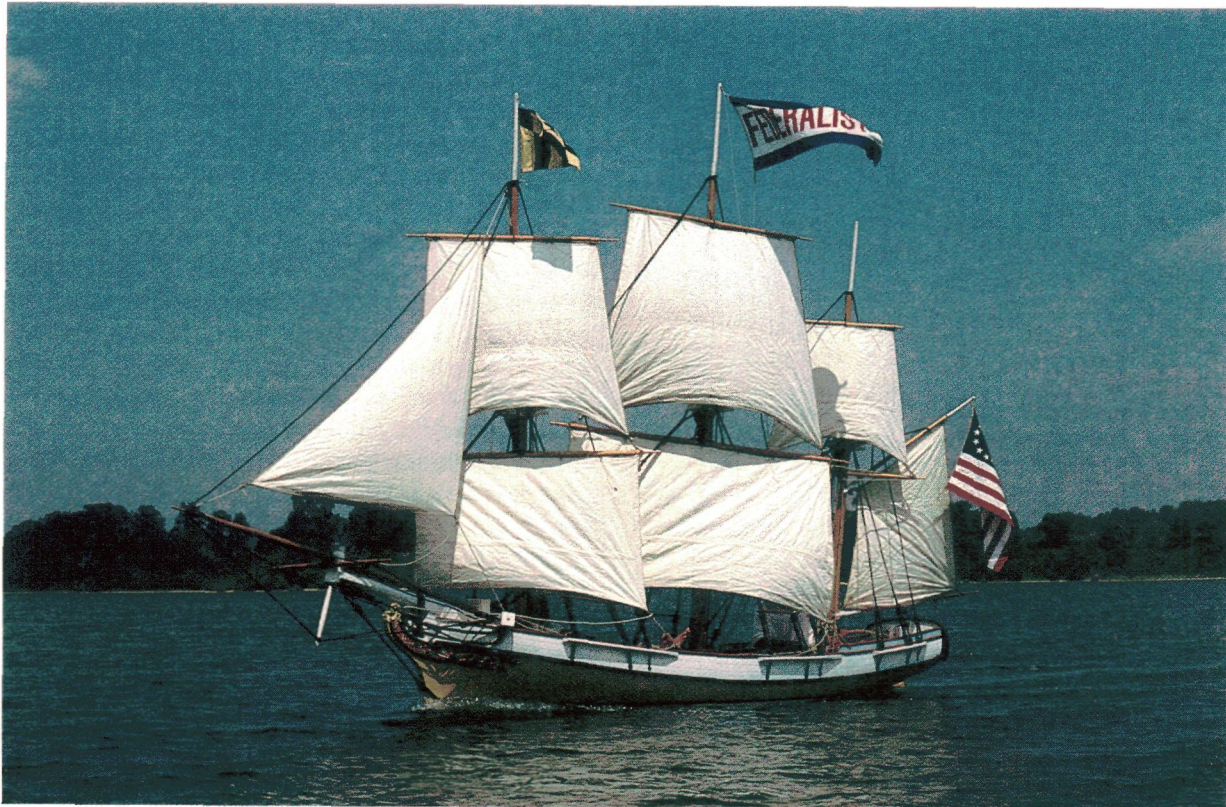
Fairfax

FAIRFAX COUNTY, VIRGINIA
A BICENTENNIAL
COMMUNITY

Chronicles

A HISTORY, ARCHAEOLOGY, AND PRESERVATION NEWSLETTER PUBLISHED BY THE HERITAGE RESOURCES BRANCH OF THE OFFICE OF COMPREHENSIVE PLANNING, FAIRFAX COUNTY, VA.
VOLUME XII, NOS. 1-2 1988

RATIFICATION OF THE CONSTITUTION BICENTENNIAL ISSUE



The fifteen-foot long Maryland Federalist will sail from Baltimore to Mount Vernon this June, recreating the voyage of the original Federalist in June 1788. Photo: Janet W. Connor, courtesy Maryland Federalist Foundation

The Federalist: A "SPECIMAN OF AMERICAN INGENUITY"

by
John P. Riley

(The author is the Archivist of the Mount Vernon Ladies' Association.)

A CROWD of Baltimore's citizens gathered at the city's harbor in June of 1788 to witness the launching of the *Federalist*, captained by naval hero Joshua Barney and headed for Mount Vernon. Ordinarily, this event would not have caused such a stir. However, the *Federalist*, a three-

continued on page 5

FAIRFAX COUNTY AND THE RATIFICATION OF THE CONSTITUTION IN VIRGINIA

by
Donald M. Sweig, Ph.D.

(The author is County Historian for Fairfax County and the Editor of *Fairfax Chronicles*.)

ON SEPTEMBER 17, 1787, thirty-eight members of the Constitutional Convention meeting in Philadelphia affixed their signatures to the document they had drafted and forwarded it to the Confederation Congress, with the recommendation that it be sent on to the states for ratifi-

continued on page 2



George Mason of Fairfax County, Antifederalist opponent of ratification and "Father of the Bill of Rights." Photo: courtesy Gunston Hall.

cation. The Constitution they had created had no legal effect or standing, nor was it a government. It was only a plan for a new government for the fledgling United States that had been proposed by the Convention and now needed the approval of the people.

*As early as June 8,
Mason penned a draft for
proposed amendments to the
Constitution that was based
on the Virginia Declaration
of Rights, which he had
authored in 1776.*

That approval was less than certain. Many opposed it. The convention that drafted the Constitution had exceeded its authority, as it had been charged with recommending changes to the Arti-

cles of Confederation only. The new Constitution gave much new power to the central government, which caused great concern in a land that had only recently overthrown the political control of Great Britain. Many said the office of president would be like a king. Others feared the clear subordination of the states to the federal government. Three members of the convention had even refused to sign the document: Elbridge Gerry of Connecticut; John Randolph, Governor of Virginia; and George Mason of Fairfax County.

Mason had actively participated in the debate at the convention and had a number of objections to the final document. Most important of these was that the Constitution included no guarantee of the personal individual rights of the citizens. Mason had proposed such an addition to the Constitution during the convention debate on September 12, five days before it was signed. No state voted in favor of the motion. When the final document was signed and forwarded for ratification, on the 17th, Mason was outraged.

Even before the convention adjourned Mason had prepared a list of objections to the new Constitution. After adjournment he apparently shared his objections with others in Philadelphia, allowed at least one delegate to copy them, and sent another copy to a fellow Virginian in New York; soon after, his objections were published in Philadelphia. Primary among Mason's objections was the lack of a bill of rights and the concern that the state bills of rights gave no protection as the laws of the new federal government would be paramount to those of the states.

James Madison, a strong supporter of the Constitution, said the document needed no bill of rights. Madison wrote to Washington that Mason left Philadelphia "in an exceeding ill humour indeed," and "with a fixt disposition to prevent the adoption of the plan if possible." Madison also noted that Mason's conduct "has given great umbrage to the County of Fairfax, and particularly to the town of Alexandria." The Fairfax to which Mason returned was staunchly Federalist and strongly supported the ratification of the Constitution. Among the reasons for Fairfax's Federalism was that George Washington, whose immense prestige carried great weight with his Fairfax neighbors, had been president of the Constitutional Convention, and was known to favor ratification by the states.

THE TEXT of the new Constitution was first printed in the *Alexandria Gazette* in mid-September. Thereafter nearly every issue of the

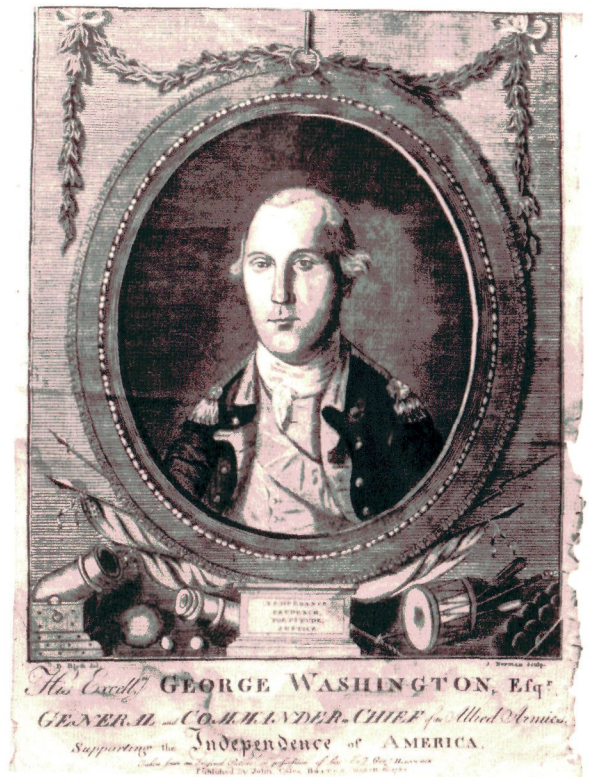
Gazette printed something regarding the Constitution. Without exception the letters and articles were in favor of the Constitution and criticized or ridiculed Mason and his objections. In November, a letter appeared over the signature “BRUTUS” that explained, in detail, Mason’s objections and argued that they were more “to alarm the fears of the people,” than to achieve any useful end.

Mason did not respond in the *Gazette*, but was reported to have been “taking the pains to lodge them in every house.” It was all to no avail. Fairfax remained solidly in favor of the Constitution.

The Constitutional Convention had voted to recommend that the ratification should not be by the regular state legislatures, but by special state conventions chosen directly by the people. The Convention also recommended that when three-fourths of the states, nine states, had ratified the Constitution that those states should proceed to hold elections and establish the new government. Ratification was fairly rapid; Delaware being the first state to approve in December 1787. New Hampshire, the crucial ninth state needed to proceed with elections, ratified on June 21, 1788. But, Virginia, the largest, most populous, and most centrally located state had still not ratified. Without Virginia, the new government could not have survived, especially as it was also widely, if not universally, understood that George Washington, of Fairfax County, would be elected as the first president. The outcome of ratification in New York, another crucial state, was also rumored to be heavily influenced by the upcoming decision in Virginia.

Mason was not elected by his Fairfax neighbors to represent them at the Virginia Ratifying Convention in Richmond. The county selected David Stuart, a strong Federalist, who was a friend of Washington, and Charles Simms of Alexandria. Mason was elected by the voters of Stafford County to represent them at the Virginia Convention, having been previously petitioned by them to stand for election there.

The Virginia Ratifying Convention convened in Richmond on June 2, 1788. The leading Anti-federalists opposing the ratification were Patrick Henry, Richard Henry Lee, and George Mason. Among the supporters of the ratification were James Madison, George Wythe, and both Stuart and Simms of Fairfax. George Washington did not stand for election. Perhaps he felt it improvident to support establishment of a government of which he was surely to be elected the first chief executive. He remained at Mount Vernon, maintaining silence except in letters to his friends.



George Washington of Fairfax County, Federalist supporter of ratification and “Father of His Country.” Photo: courtesy Mount Vernon.

Patrick Henry, an eloquent and powerful orator, led the opposition. Henry opposed the Constitution on every ground possible. Mason was much more flexible, his main concern being a bill of rights. Hoping at first to get a second constitutional convention, he retreated to requiring amendments before ratification, and finally to amendments after ratification. Although, he spoke on a number of issues, such as the taxing power of the new government, prohibition of the slave trade, the militia and the army, election of the president, and even the fear that the proposed federal district might become a sanctuary for criminals, Mason centered his objections on the lack of a bill of rights.

AS EARLY AS JUNE 8, Mason penned a draft for proposed amendments to the Constitution that was based on the Virginia Declaration of Rights, which he had authored in 1776. Thus his recommendation for amendments to the Constitution included the Declaration’s protection of freedom of conscience and religion, freedom of the press, protection against unreasonable search and seizure, prohibition of compulsory self-incrimination, protection from loss of property to unrepre-

sentative authority, right to a jury trial by one's neighbors with the right to call witnesses, prohibition of excessive bail and cruel or unusual punishments, even the right of a majority of a society to change or abolish a government not to its liking.

Less than a week later, a committee of Virginia Antifederalists meeting in Richmond, of which Mason was a member, approved a draft of proposed amendments that was a slightly expanded version of Mason's draft based on the Declaration of Rights. This draft, for example, added a specific mention of the people's right "to keep and to bear arms."

Meanwhile, in the convention, the debate continued on the merits of the Constitution itself. The arguments of the Federalists and their promises to support subsequent amendments, as well as the silent but pervasive knowledge that the great Washington at Mount Vernon favored the Constitution, allowed them a narrow victory. The Constitution was ratified on June 25 by the very close vote of 89 to 79.

Mason and his Antifederalist colleagues, however, also won a substantial victory. On the same day that ratification passed, the convention appointed a committee to prepare a list of proposed amendments to the Constitution. The committee, including Mason, reported on the 27th with proposed amendments based on Mason's Declaration of Rights as enlarged by the Antifederalist committee on June 11. The Convention Committee also included the fifteen amendments (mostly concerned with the structure of the Constitution) that Patrick Henry had proposed on June 24. The Convention approved the committee's draft on June 27 and on the same day approved a statement that the convention called upon the Virginia representatives in the First Federal Congress to propose and work for the adoption of the amendments. Having done this the convention adjourned.

Thus George Mason and his Antifederalist colleagues forced James Madison, who had led the fight for ratification, and his federalist supporters, to concede on the issue of amendments. As it turned out, it was a newly elected federal Congressman James Madison who, following the instructions of the Virginia Ratifying Convention, introduced the amendments that eventually became the federal Bill of Rights in the first federal House of Representatives in June 1789. What Madison introduced was also drawn from and very closely followed the recommendations of the Virginia Convention, which was based on George Mason's Declaration of Rights of 1776, as set forth

in his draft of June 8, 1788, and expanded by the Richmond Antifederal committee on June 11.

Fairfax County's contribution to the ratification of the Constitution in Virginia was therefore significant on both sides. The county's two Federalist delegates and Washington's silent but felt support helped to carry the day for ratification of the Constitution. George Mason's continuing efforts led to the convention's endorsement of proposed amendments, which eventually led to the federal Bill of Rights, based on Mason's earlier work.

Both the practical opportunity for the federal government to try its wings, and the personal freedom protected in the Bill of Rights were in large measure effected by the influence of Fairfax County and its citizens at the Virginia Ratifying Convention.

Through Fairfax residents Washington and Mason, and largely during the ratification process in Virginia, Fairfax County may justly claim a more important role than any other county in America on the initial establishment of America's constitutionally based government, and on the protections of human rights subsequently appended to our national charter. □

Fourth Northern Virginia Studies Conference

NORTHERN VIRGINIA COMMUNITY COLLEGE has announced the fourth Northern Virginia Studies Conference to be held November 4-5, 1988. Following on the heels of the first three very successful conferences in 1983, 1984, and 1986, the fourth such meeting promises to be an important and exciting gathering. Under the title "The Constitution: The Struggle for Ratification," it will be a part of northern Virginia's Constitution Bicentennial commemoration.

The ratification struggle was intense not only at the convention in Richmond, but in northern Virginia as well. Even the vote to ratify in June 1788 did not end the political turmoil. Because both Virginia and northern Virginia were crucial to the effective ratification of the Constitution and the eventual adoption of the Bill of Rights, the scope of the conference will be broad.

The conference is tentatively scheduled for the historic Lyceum in Alexandria. Anyone wishing to propose a paper or to work with the conference committee should contact Dr. Jean Braden, Dr. Jim McClellan, or Professor Connie Elsberg at the Social Sciences Division of the Alexandria Campus, (703) 845-6214 or 845-6261.

masted, completely rigged and dressed sailing vessel, was only fifteen feet in length, not much longer than the common rowboat. Constructed to celebrate and symbolize Maryland's ratification of the Constitution, it was to be presented as a gift to the most popular advocate of federalism, George Washington.

The role of Washington as a leader of the Federalist movement is well-documented. As host to the Mount Vernon Conference of 1785, Washington lent prestige and knowledge to this discussion between Maryland and Virginia officials who hammered out an agreement on the states' common use of the Potomac River and Chesapeake Bay. Later ratified as the Mount Vernon Compact, this alliance helped validate the Federalists' argument that interstate cooperation was not only effective, but requisite to the new nation which, Washington later wrote to Thomas Jefferson, ". . . is shaken to its foundation, and liable to be upset by every blast."

The Virginia General Assembly, upon ratifying the Mount Vernon agreement, went a step further and appointed commissioners to a meeting of states' representatives which became the Annapolis Convention of 1786—a conference which Washington followed with great interest. Although angered at the absence of several state's delegates and the tardiness of others, Washington was undoubtedly pleased to hear of the Annapolis Convention's recommendation for a meeting set for May 1787 in Philadelphia. This convention, presided over by Washington, spawned our Constitution. On September 17, 1787, the document was signed. On the following day, Washington wrote his dear friend, the Marquis de Lafayette, and admitted that the road to ratification would be rugged. "[The Constitution] is now a Child of fortune, to be fostered by some and buffeted by others. What will be the General opinion on, or the reception of it, is not for me to decide—if it be good I suppose it will work its way good; if bad, it will recoil on the Framers."

One could excuse Washington's passivity after four long months of deliberation. In truth, he let his federalist stance be known through a stream of correspondence to key political figures. Moreover, it seemed Washington's mere association with the Constitution would carry the document through ratification by the minimum nine states. The *Independent Gazetteer* queried, "Is it possible that the deliverer of our country would have recommended an unsafe form of government for that liberty for which he had for eight long years contended with such unexampled firmness, con-

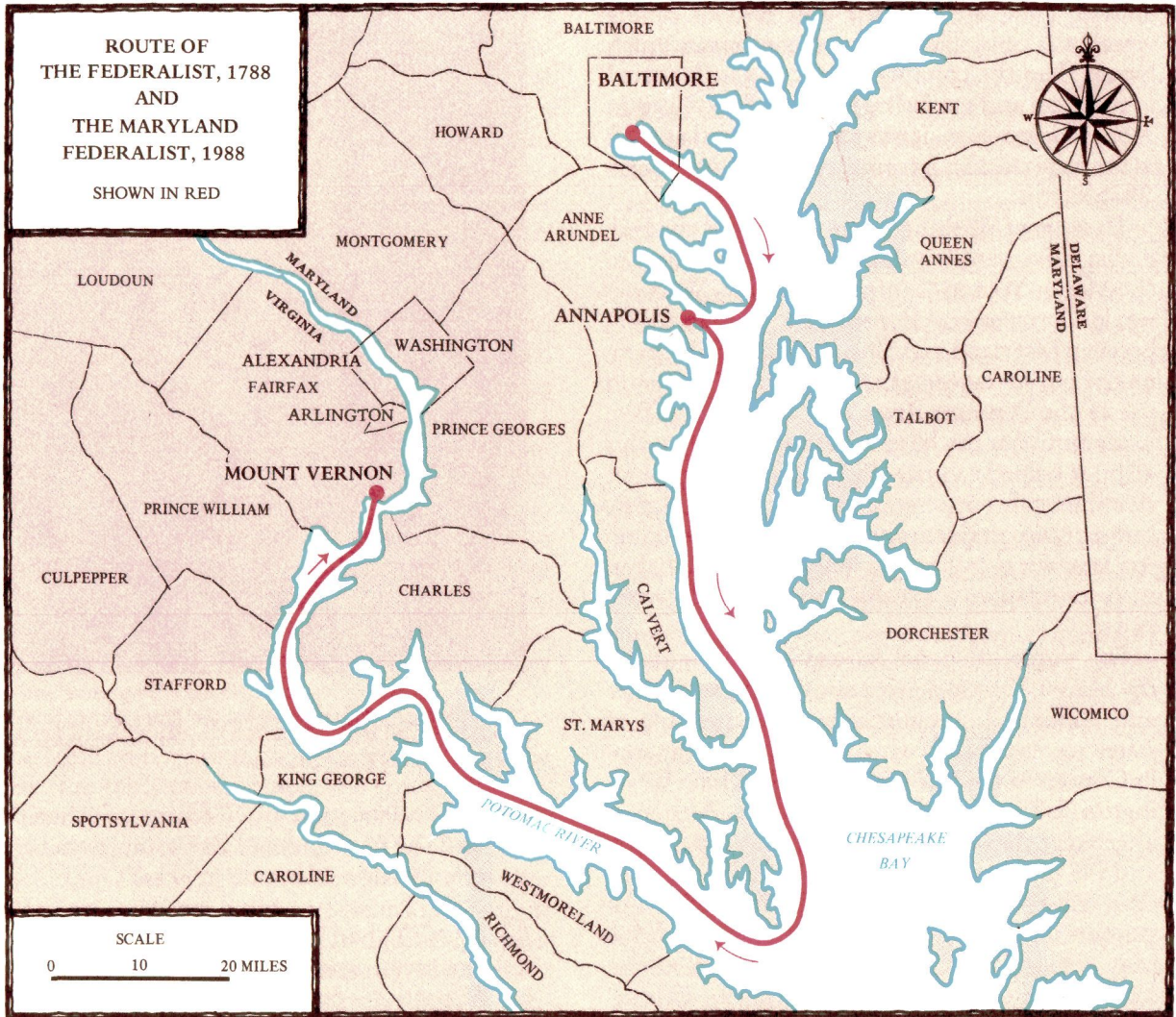


Joshua Barney, Captain of the original 1788 fifteen-foot long Federalist. Painting by Charles Willson Peale, ca. 1784-1785, courtesy Independence National Historical Park Collections.

sistency and magnanimity?" Captain Joshua Barney and the merchants of Baltimore would have answered with a resounding, "No!"

BARNEY had gained national fame as an American naval hero during the Revolutionary War with his daring capture of the British warship, *General Monk*, off Cape May, New Jersey in 1782. After the war, as a captain in the Baltimore merchant fleet, Barney found the Federalists' notions of a strong central government particularly inviting. Not only would the Baltimore business community benefit from a national trade policy, but bolstering Congress' powers to police neutral seas might solve the problems of piracy and the British impressment of American sailors. Thus, Barney rarely missed an opportunity to publicly argue the exigencies of Maryland's ratification of the proposed Constitution.

Apparently, Barney and his fellow members of the merchant ranks were confident that Maryland would ratify. On April 9, 1788 the results of the election of Baltimore city's delegates to Maryland's Constitution Ratification Convention guaranteed victory for the Federalist candidates. This inspired a Baltimore parade celebrating the election that included "The new Ship FEDERALIST with Streamers waving in the Wind, . . ." The *Federalist*, a small-scale ship whose concept is generally attri-



Approximate route from Baltimore to Mount Vernon of the Federalist, 1788, and the Maryland Federalist, 1988. Map: Harry Rado

buted to Joshua Barney, led a procession of merchants, tradesmen, shipwrights and “several thousand inhabitants,” without “a single *Anti-federal Blast* to ruffle her sails,” according to a local newspaper correspondent.

Several weeks later, on May 1, the *Federalist* and her supporters made a second appearance. This time, it was Maryland’s ratification of the Constitution which prompted a parade described by the *Baltimore Maryland Journal* as “the most interesting Scene ever exhibited in this Part of the World.” Once again the center of attention was the “Ship Federalist: Joshua Barney, Esq. Commander. . . completely officered and manned, rigged and sailed; born on a Carriage drawn by Horses. She displayed the Flag of the United States, and was fully dressed.” Surrounding her were a variety of participants displaying banners: farmers (“Venerate

the Plough”), bakers (“May our Country never want Bread”), and blacksmiths (“While Industry prevails, we need no foreign Nails”). Weaving through the streets of Baltimore from Fells Point to the harbor and finally, at what was thence known as Federal Hill, the parade ended and the *Federalist* dropped anchor. For the miniature craft, however, her most notable voyage lay ahead.

On June 1, Captain Barney set sail once again. The horses and carriage discarded, the “highly ornamented” *Federalist* was off to Mount VERNON to be presented “to the illustrious FARMER who owns that Spot, as an Offering from the Merchants, expressive of their Veneration of his Services and Federalism.” Sailing thirty miles down the Chesapeake Bay to Annapolis, Barney made a brief stop at Maryland’s capital, where he was greeted by Governor Smallwood “and a national

salute. . ." After various ceremonies, the *Federalist* resumed her journey down the bay to the Potomac and traveled the last leg of her ninety-mile journey upstream to Mount Vernon.

On June 9, George Washington noted in his diary that "Captn. Barney, in the Miniature Ship *Federalist*—as a present from the Merchants of Baltimore to me arrived here to Breakfast with her. . ." In a letter thanking the Baltimore merchants, Washington graciously accepted "this specimen of American ingenuity: in which the exactitude of the proportions, the neatness of the workmanship, and the elegance of the decorations (which make your Present fit to be preserved in a Cabinet of Curiosities) at the same time that they exhibit the skill and taste of the artists, demonstrate that Americans are not inferior to any people whatever in the use of mechanical instruments and the art of ship-building." Washington, it seems, was expecting the *Federalist*, having read an account of the ship's voyage in a Baltimore newspaper.

SEIZING THE OPPORTUNITY to forward the *Federalist* cause, Washington pointed out that Maryland's recent ratification of the Constitution ". . . will not . . . be without its due efficacy in the minds of their [Virginia] neighbors, who, in many instances, are intimately connected not only by the nature of their produce, but by the ties of blood and the habits of life." Furthermore, Washington added, he was certain that Virginia's convention would follow the lead of "her nearly-allied sister, who is only separated by the Potomac."

Captain Barney was Washington's guest at Mount Vernon for the next few days. Although the General traveled to Fredericksburg on the 10th, Barney visited with Mrs. Washington and her grandson, George Washington Parke Custis, who was treated to several rides in the *Federalist*. It is reported that he also spent several days in Alexandria.

By the time Washington returned home on June 16, Barney had traveled back to Baltimore by stage. The General had only a few weeks to admire his new present, for on July 23-24 a nor'easter blew in and, according to Washington's diary, ". . . became a hurricane—driving the Miniature Ship *Federalist* from her Moorings, and sinking her. . . . In a word it was violent and severe—more so than has happened for many years."

Despite the loss, the spirit of the *Federalist* could not be scuttled. With New Hampshire's ratification on June 21, the Constitution, Washington's "Child of fortune," had become the official new charter of the American government. With ratifi-

cation by Washington's own state on June 25, that charter was given a practical chance for success. □

New Publications

THE NORTHERN VIRGINIA REGIONAL PARK AUTHORITY has recently published *Col. John Carlyle, Gent., A True and Just Account of the Man and His House*, by James D. Munson. The eight-and-one-half by eleven inch publication is both a coffee table book, with numerous illustrations, many in color, as well as a good and useful historical account of the subject.

Dr. Munson, a well-known scholar on colonial Alexandria has produced an informative and well-written account of Carlyle, his house, and the times in Alexandria. The book has a handy index and includes complete and invaluable notes to sources, by chapter. Numbered hardback copies at \$20.85 and paperbound at \$14.58, including tax, are available at the Carlyle House, 121 No. Fairfax Street, Alexandria, Va., 22314, or at the N.V.R.P.A. headquarters. Add \$2.50 per copy for mail orders. For information call 549-2997 or 352-5900.

SIGNERS OF THE CONSTITUTION PUZZLE: THE SOLUTION.

BELOW IS THE SOLUTION to the letter maze printed in our last issue. We hope it was interesting, informative, and will encourage everyone to learn more about the drafting and ratification of our Constitution.

J	T	N	B	I	D	X	R	J	T	N	U	O	L	B	S	F	G	S	E	U	Y	L
L	L	O	R	R	A	C	W	E	V	F	I	M	R	U	N	N	R	E	M	Y	L	C
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Elaborate stern of the Maryland Federalist. Photo: courtesy Maryland Federalist Foundation.

The Maryland Federalist: THE REBUILDING OF A DREAM

by
Jane W. McWilliams

(The author is Director of Research/Special Projects for the Maryland Office for the Bicentennial, Maryland State Archives.)

RIVULETS OF RAIN glistened down the flanks of the two stately black Percherons as they stood patiently in harness on narrow Chestnut Street in Philadelphia. Behind them, on a red wooden wagon seat, sat their driver, his hat's wide brim dripping water onto his muslin drovers' blouse. There was tension in his hands holding the horses' reins as he watched the parade marshal assemble the lead units with the flags, fifes, and drums and point them forward down the route. Now there were drum rolls, and marching feet, and cheers from spectators massed on the sidewalk as the first marchers turned smoothly into place. It was 9 o'clock on the morning of September 17, 1987, and the parade was moving.

On a narrow high-wheeled wagon, behind the Percherons and their driver, rode a fifteen-foot miniature ship, her hull buff and white with deep red trailboards and decorations of gold leaf. As the marshal beckoned to the driver, a sudden gust of

wind came up the street, billowing the ship's damp square sails—seven of them on her three masts. The little ship sailed proudly up Chestnut Street, her flags flying, her drenched crew in colonial costume saluting the crowds. This was what she was designed for and no rain could dim her journey, or her message. She was the symbolic "Ship of State," parading smartly to honor the document signed on that day, in that place, two hundred years before, just as in 1788 her predecessor had paraded through the streets of Baltimore City to honor that same document: the Constitution of the United States.

On September 17, 1987, the little ship was just six months old. She had been christened in Annapolis on June 13 and commissioned during the Flag Day ceremonies at Fort McHenry in Baltimore the following day. Her commission document, signed by Maryland Governor William Donald Schaefer, challenged her to "proceed with

her Bicentennial sail on land and water to teach the values of the United States Constitution.”

And so the *Maryland Federalist* represented her native state in the Grand Federal Procession in Philadelphia. Since then, at Bicentennial events across Maryland, she has attracted crowds to stroke her hull, touch gently her gold-leafed transom eagle, and ask the question as did a student at Towson State University last October: “Why did they build this beautiful ship? What are you all doing here?”

Why and what, indeed? Because, although the U. S. Constitution is the acknowledged basis of our way of life today and is held in American esteem right up there with motherhood and apple pie, it is not a document that excites the general public. Its history does not engender heart-thumping interest. This, our nation’s most important document, whose words outline the form of government under which our country has grown and prospered for two hundred years—the oldest such government in existence today and the model for other Constitutions in countries around the world—is rarely read or studied by U. S. citizens today. It is glossed over in most high school history courses and referred to by the press usually only in connection with some alleged infringement of the Bill of Rights. The *Maryland Federalist* was built to attract people’s attention and to spur their interest in learning about the Constitution.

IN JANUARY 1985, at a meeting of citizens discussing how best to commemorate the latest in a series of bicentennials, historian Leonard Rapport mentioned the *Federalist*, a miniature ship paraded by the citizens of Baltimore at the time of Maryland’s ratification of the Constitution and later sailed to Mount Vernon and sunk in a hurricane. It might be possible, he thought, to find the remains of the ship through underwater archaeology.

Over the next months, following the formation of the Maryland Office for the Bicentennial, Rapport’s idea evolved into a new proposal: Why not build a replica and parade her again as the symbol of Maryland’s participation in the Constitution process? The idea was carefully researched and met with enthusiastic approval from the Advisory Committee of the Bicentennial Office, but it did not appear financially feasible until John Driggs, owner of the Driggs Corporation, a Prince George’s County construction firm, agreed to organize and chair a private, nonprofit foundation to build and tour the ship.

The Maryland Federalist Foundation was formed in June 1986 with a volunteer board of

THE FEDERALIST AT MOUNT VERNON

IN EARLY JUNE of this year, the miniature ship *Federalist* will dock at the Potomac River wharf at Mount Vernon. The ship will have sailed to the Fairfax County home of George Washington from Baltimore, recreating the voyage of the original *Federalist* in June 1788. Upon her arrival at Mount Vernon, the *Federalist* will be the center of attraction at a public ceremony to commemorate the two-hundredth anniversary of the original event. The celebration is being hosted by the Mount Vernon Ladies Association as part of their observance of the Bicentennial of the Constitution of the United States. On hand to welcome the *Federalist*, will be local and state officials from both Virginia and Maryland. After a short ceremony, which the public may watch, the ship will be on display for all to see. The *Federalist* will remain on public display at Mount Vernon for about a week after the ceremony. The public is cordially invited to attend the festivities and welcome the ship when she arrives, or to see her at any time she is on display. Mount Vernon is open to the public every day of the year. It may be reached by the Mount Vernon Memorial Parkway, south of Alexandria. Admission to the estate is \$5.00 for adults, \$4.00 for senior citizens, and \$2.00 for children. For further information, call (703) 780-2000.

businessmen, historians, and public citizens. Fundraising began, and internationally known marine designer Melbourne Smith was asked to draw up plans for a fifteen-foot, ship-rigged vessel of late eighteenth-century design that would combine the attributes of the original. She must be both a museum quality exhibit piece and a seaworthy sailing ship. It was a tall order. Bids were accepted by the foundation in the fall of 1986, and the \$50,000 contract for construction was awarded to Allen Rawl of Bradshaw, Maryland, a shipwright of great experience in wooden boats and historic replications as well as a master carver. Assisted by his daughter Laurie, home from her apprenticeship in wooden boat building at the Rockport School in Maine, Rawl laid the keel of the *Maryland Federalist* on January 29, 1987.

Throughout the snowy winter, the Rawls, their visitors, and occasional helpers saw the ship take shape. Above the keel of Douglas fir, thin sitka spruce strips were bent to stem and sternpost and fitted into place with epoxy and bronze fastenings. Knees of well-cured apple wood, from trees near



Laurie Rawl, daughter of builder Allen Rawl, secures a plank to the *Maryland Federalist*. Photo: Paul Houston, courtesy Maryland Federalist Foundation.

the Rawls' Baltimore County farm, contrasted with oak ribs and the dark mahogany used for trim and thwarts. By spring, work had begun on the spars. Thick lengths of clear spruce were shaped and hand planed to make three sturdy masts and top-masts and nine delicately turned yards and booms to hold the 132 square feet of canvas sail—seven sails to represent Maryland's position as the seventh state to ratify, in keeping with the original *Federalist*.

The *Maryland Federalist* flies three flags: the Calvert colors from her foremast head, because she is a Maryland ship; her own *Federalist* flag from the mainmast; and, from the mizzen gaff, the 1788 national ensign. Her hull reflects the Maryland state colors of buff, black, red, and white, and the gold

carvings on her trailboards shape the leaves and acorns of Maryland's state tree, the white oak. Standing resolute and regal across her transom is a magnificent eagle, carved by Rawl to hold in its beak a graceful banner of wood proclaiming Maryland's ratification.

The *Maryland Federalist* is a museum piece, a head-turner, an eye-catcher. She is also a sailing vessel. At her sea-trials in June she displayed amazing speed before a following wind. However, designer Melbourne Smith has said, "She goes to weather about as well as any square-rigger." Which is, of course, not very well at all. In fact, watching skipper Eric Speth maneuver her in the choppy St. Mary's River in August 1987, an observer could only stand in awe at the skill of Joshua Barney, who

sailed the first *Federalist* from Baltimore to Mount Vernon in 1788.

HER FIRST MONTHS of touring in the fall of 1987, with the support of the Maryland State Archives, took the *Maryland Federalist* to schools, civic and cultural events, conventions, and parades in eight Maryland counties, Newport, R. I., Philadelphia, and Washington, D. C. Assisting with more than half of her tours were the Community Relations Teams of the C & P Telephone Company, who provided transportation and crew volunteers. The ship's regular crew of about twenty volunteers found the three hour preparation and take-down time for each appearance and the long hours interpreting exhausting but worthwhile as audiences "oh'd" and "ah'd" over their charge. Many people have given countless hours of their time and over \$100,000 to this "floating history lesson," rewarded only by the sense that they are contributing to an understanding of the basis of our constitutional values.

This spring, the *Maryland Federalist* will recreate her forebearer's historic moments in Maryland's past. Following an exhibition in the State House in Annapolis and appearances at ratification celebrations in Annapolis and Baltimore, the ship will again be pulled by the Smith Hill Farm Percherons through the streets of Baltimore City on May 1st as part of the ratification parade. Then, in June, her crew will take her to Mount Vernon, where she will be welcomed by the modern trustees of that venerated spot and officials and citizens from both Maryland and Virginia.

After a week or ten days at Mount Vernon, the *Maryland Federalist* will continue her bicentennial voyage, as the flagship of the Maryland State Archives education program, appearing at schools and colleges to assist teachers of the Constitution in interpreting its values and Maryland's role in its development. At the end of her touring, she will be placed in an appropriate Maryland museum as a permanent educational exhibit.

Just as the Baltimore businessmen of two centuries ago built the *Federalist* as a tangible symbol of their hopes and aspirations under the new form of government, so today the business community of Maryland has joined with the public sector in support of the *Maryland Federalist* as their contribution to our country's Constitution Bicentennial. □

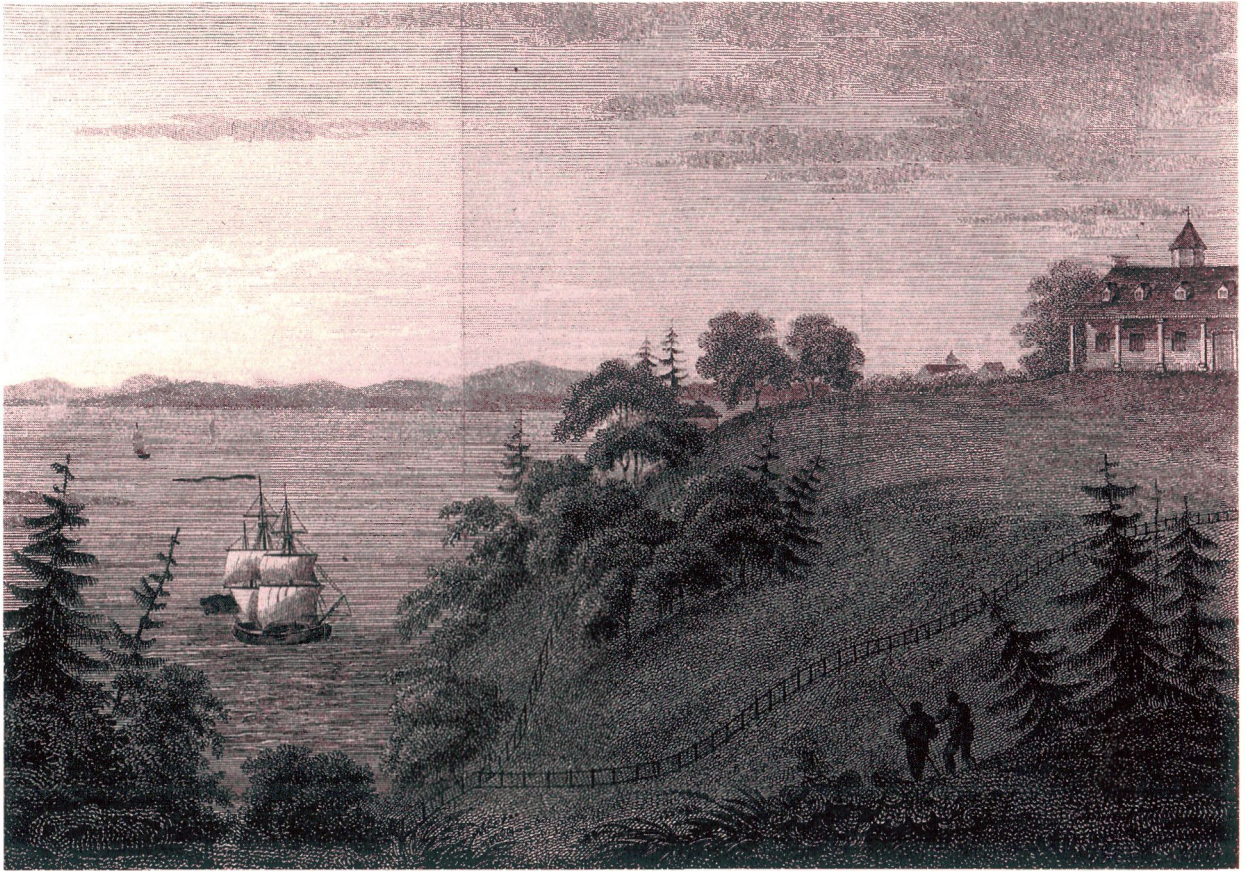
Mount Vernon Appoints New Resident Director



Neil W. Horstman, Mount Vernon's newly appointed Resident Director.
Photo: courtesy Mount Vernon.

THE MOUNT VERNON LADIES ASSOCIATION has announced the appointment of Neil W. Horstman as the new Resident Director for George Washington's home. Horstman has served as the executive director of the Preservation Alliance of Louisville, and in a similar capacity for the Historic Kansas City Foundation.

Horstman will follow in the footsteps of seven previous resident directors who have lived and worked at Mount Vernon since its acquisition by the Ladies Association in 1859. The new director will oversee a full-time staff of over one-hundred and administer an \$8 million budget. Mount Vernon, the most historic and most visited house in America, opens its doors to over a million visitors a year.



Contemporary engraving of Mount Vernon as it looked around the time of the arrival of the Federalist. Photo: courtesy Mount Vernon. (See story, p. 1)

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