



GEORGE R. LEWIS
SECRETARY

STATE OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
HALL OF RECORDS
P. O. BOX 828
ANNAPOLIS, MD. 21404
TELEPHONE 267-5915

MORRIS L. RADOFF
ARCHIVIST AND RECORDS ADMINISTRATOR
COMMISSIONER OF LAND PATENTS
EDWARD C. PAPENFUSE
ASSISTANT ARCHIVIST
PHILIP F. SCHNEIDER
ASSISTANT RECORDS ADMINISTRATOR

PROPOSED AGENDA

HALL OF RECORDS COMMISSION MEETING

Office of the Comptroller of the Treasury
State Treasury Building
Annapolis, Maryland

January 6, 1975 4:00 p.m.

1. Call to order by the Chairman, Judge Murphy.
2. Minutes of the meeting of June 18, 1974.
 Dr. Radoff
3. Report of the subcommittee on replacement of the Archivist.
 Mr. Lewis
4. Restructuring of the organization of the Hall of Records.
 Mr. Lewis
5. Report on the proposed enlargement of the Hall of Records.
 Mr. Lewis
6. Report on the Legislative History Project.
 Dr. Papenfuse
7. The Maryland Manual for 1975.
 Dr. Papenfuse
8. Report of the subcommittee on the disposition of the Scharf Papers.
 Dr. Woolf
9. Other business
10. Adjournment.

MINUTES
OF THE
HALL OF RECORDS COMMISSION MEETING

January 6, 1975

A meeting of the Hall of Records Commission was held in Annapolis in the Office of the Comptroller of the Treasury on January 6, 1975. The meeting was called to order at 4:15 p.m. by the Chairman, The Honorable Robert C. Murphy, Chief Judge of the Maryland Court of Appeals. Members present, in addition to the Chairman, were: The Honorable Louis L. Goldstein, Comptroller of the Treasury; The Honorable George R. Lewis, Secretary of the Department of General Services; Samuel Hopkins, Esq., President of the Maryland Historical Society, Mrs. Ruth Walsh, Assistant to the President of the Peabody Institute, who attended for Dr. Richard Franko Goldman, President of the Peabody Institute; Dr. John Berthal, Librarian of The Johns Hopkins University, who attended for Dr. Steven Muller, President of The Johns Hopkins University. In addition there were present the Archivist and Records Administrator, Dr. Morris L. Radoff; Dr. Edward C. Papenfuse, Assistant Archivist; Mr. Philip F. Schneider, Assistant Records Administrator; Mr. Robin J. Zee, Director of the Office of Central Services and Mr. William Filby, Director of the Maryland Historical Society.

Since the minutes of the last meeting had been distributed prior to the meeting, a motion was entertained by the Chairman to dispense with the reading of the minutes at this time.

Mr. Zee reported for the subcommittee on the replacement of the Archivist, who is scheduled to retire on February 1, 1975. Mr. Zee stated that after advertising in the relevant periodicals and interviewing the most likely candidates, the best qualified is in our own agency. Mr. Lewis thereupon recommended that the present Assistant Archivist become Archivist when Dr. Radoff retires from the State service. By unanimous vote of the Commission, Mr. Lewis' selection was approved and Dr. Edward Carl Papenfuse was appointed Archivist as of February 1, 1975.

Mr. Lewis then explained to the members of the Commission why he was proposing a change in the organization of the Hall of Records. Presently Dr. Radoff, as Archivist and Records Administrator, reports to Mr. Zee, the Director of the Office of Central Services. The reorganization would change the title of Dr. Radoff's position to State Archivist to the end that Dr. Papenfuse, the new State Archivist, and Mr. Schneider, the new Records Administrator, would both report to Mr. Zee. In essence, the organization eliminates a level of management within Mr. Lewis' department. Mr. Lewis emphasized that both divisions will work cooperatively and the Archivist will continue to approve the scheduling of records by the Records Management Division. The change in the structuring of the activities of the Hall of Records Commission was approved unanimously by the Commission.

Mr. Lewis next gave an account of the efforts to provide additional space for the Archives. He explained the failure of Dr. Weigle's proposal of June 18, 1974 for the underground enlargement of the present building. An alternative plan has

has been developed by Mr. Lewis and his staff which would place an annex to the Hall of Records on St. John's Street next to the new House of Delegates' building. The Commission expressed its approval of the efforts to provide more space for the Archives and expressed its hope that the current plan would meet with success.

Dr. Papenfuse reported on the Legislative History Project which he is directing at the Hall of Records. He distributed the first publication of the project, a "Directory of Maryland Legislators, 1635-1789" to the members of the Commission explaining that while the Directory was exclusively funded by the Maryland Bicentennial Commission, the research was done at the Hall of Records under his supervision. Dr. Papenfuse then informed the Commission that the application to the National Endowment for the Humanities, reported on at the last meeting, had been successful. In August 1974 the Hall of Records became the recipient of an outright Federal Grant of \$34,913 with provision for \$20,000 more if \$10,000 in matching funds could be raised. In December, the Maryland Bicentennial Commission generously supplied the matching funds thus bringing the total grant for the first year of research to \$54,913. The objectives of the project are to write a three volume analytical and biographical history of the Maryland Legislature for the period 1635-1789 with the first volume being published late in 1976. Dr. Papenfuse noted that because research was expected to take two years, he had already begun to prepare an application to the Endowment for a renewal of the grant for the second year.

Dr. Papenfuse next reported on the Supplement to the Maryland Manual, 1975-1976, which had been approved at the June 18, 1974 meeting of the Commission. In accord with the specifications circulated to all the members, bids had been received and production begun with the low bidder, contingent upon final approval by the Board of Public Works at its January 23rd meeting. Mr. Lewis asked what it would cost to print the cover in color and casebind library copies. Dr. Papenfuse estimated that color would cost about \$400 but that he would have to investigate the cost casebinding. Mr. Goldstein noted and the Commission agreed that with a press run of 9,500 copies, a color cover did not represent a great additional cost per unit and recommended that color be used if the cost was reasonably close to the estimate.

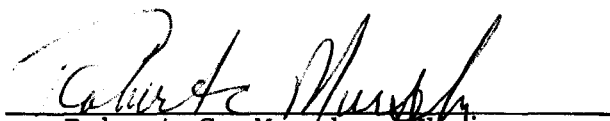
The Chairman of the Subcommittee on the disposition of the Scharf Papers, Dr. Wolf, was unable to attend the Commission meeting but asked Dr. John Berthal, The Johns Hopkins University Librarian, to report in his stead. The Subcommittee recommended that the Hall of Records and the Maryland Historical Society seek funding from the National Historical Publications and Records Commission for a cooperative microfilming project that would combine materials in the Scharf Papers with related materials in the Executive Papers at the Hall of Records, but if the Maryland Historical Society should so desire, it would be fully understood that the Scharf Papers would be returned on completion of the cooperative microfilming project. The Commission unanimously adopted the report and recommendations of the Subcommittee, agreeing with Dr. Radoff's

observation that outside funding would be necessary for successful completion of the project.

Under "new business," Dr. Radoff raised the question of the salaries for the new Archivist and the new Records Administrator. Mr. Lewis explained that it was a matter for the Department of General Services to handle and that he had already initiated action with the Department of Personnel on the question. Dr. Radoff then asked what was to be done with respect to the Assistant Archivist position soon to be vacated by Dr. Papenfuse. Mr. Zee noted that in due course, interviews would be held for applicants for this position and that a decision would be made as soon as possible after the 1st of February.

Mr. Goldstein then moved that Dr. Radoff should be commended for his work as Archivist during the last thirty-five years and that a suitable certificate from the Commission be presented to him on the occasion of his retirement from State service. The motion was seconded and carried unanimously.

The Chairman then asked if there was any further business. None being raised, he asked the Archivist designate to arrange a time and place for the next Commission meeting convenient to the members, but approximately four months hence, and the meeting was adjourned sine die at 5:30 p.m.


Robert C. Murphy, Chairman
Hall of Records Commission


Edward C. Papenfuse



ROBERT C. MURPHY
CHIEF JUDGE
COURT HOUSE
TOWSON, MARYLAND 21204

September 25, 1975

Dear Ed:

I am returning the Minutes of the last Meeting
of the Hall of Records Commission with my approval.

Sincerely,

Robert C. Murphy

Mr. Edward C. Papenfuse
State Archivist
Department of General Services
Hall of Records
P. O. Box 828
Annapolis, Maryland 21404



Enclosure

**OFFICERS IN CHARGE OF LAND GRANTS
AND LAND COMMISSIONERS FOR THE STATE OF
MARYLAND,
FROM FIRST SETTLEMENT TO PRESENT TIME.**

JOHN LEWGER,
Member of the Council,
Officer in charge of Land Grants, etc.
1637.

JOHN LANKFORD,
Surveyor General,
"During his Natural Life,"
1641.

ROBERT CLARK,
Surveyor-General,
1648.

JEROME WHITE,
Surveyor-General,
1664.

BAKER BROOKS,
Surveyor-General,
1676.

VINCENT LOWE,
Surveyor-General,
1679.

In 1680 the Land Office was created with a Register on each Shore.

JOHN LLEWELLIN,
Register for Western Shore.

VACHEL DOWNES,
Register for Eastern Shore.

HENRY DARNALL,
Register,
1688.

CHARLES CARROLL,
Register,
1712.

EDWARD GRIFFITH,
Register,
1715.

EDMUND JENNINGS,
Judge and Register,
1738.

PHILIP THOMAS,
Judge and Register,
1743.

BENJAMIN TASKER and BENJAMIN YOUNG,
Judges and Registers,
1747.

BENEDICT CALVERT and GEORGE STEWART,
Judges and Registers,
1755.

ST. GEORGE PEALE,
Register,
1777.

JOHN CALLAHAN,
Register,
1779.

JOHN KILTY,
Register,
1808.

In 1841
the Eastern Shore office
was transferred to the Western Shore.

G. G. BREWER,
Register for Western Shore.

SAMUEL ROBERTS,
Register for Eastern Shore.

The Constitution of 1851 created the office of
Commissioner of the Land Office.

HON. JAMES MURRAY, Commissioner,
1852.

HON. WILLIAM L. W. SEABROOK, Commissioner,
1857.

HON. GEORGE L. L. DAVIS, Commissioner,
1868.

DR. WILLIAM R. HAYWARD, Commissioner,
1868.

PHILIP D. LAIRD, Commissioner,
1892.

HON. WILLIAM O. MITCHELL, Commissioner,
1898.

HON. E. STANLEY TOADVIN, Commissioner,
1900.

HON. W. LAIRD HENRY, Commissioner,
1908.

HON. THOMAS A. SMITH, Commissioner,
1908.

HON. JOHN J. HANSON, Commissioner,
1912.

HON. JAMES S. SHEPHERD, Commissioner,
1924.

DR. D. RUSSELL TALBOT, Commissioner,
Died in office April 29, 1929.

HON. GEORGE C. PEVERLEY, Commissioner,
Died in office August 23, 1934.

HENRY LEE MORRIS, Commissioner,
1935.

EDGAR F. CZARRA, Commissioner,
1935.

HENRY W. CORD, Commissioner,
Died in office June 5, 1947.

J. LEE BALL, Commissioner,
July 15, 1947 to May 6, 1951.

C. MAURICE WEIDEMEYER, Commissioner,
May 7, 1951 to August 15, 1951.

HARRY L. HARCUM, Commissioner,
August 16, 1951 to 1959.

J. Randall Walcroft, Commissioner
1959 - Nov. 8, 1966

Office of Commissioner of the Land Office abolished
by vote of the people at a general election
held November 8, 1966.

Morris L. Radoff
Commissioner of Land Patents
1966-

90TH CONGRESS
1ST SESSION

H. J. RES. 161

IN THE HOUSE OF REPRESENTATIVES

JANUARY 17, 1967

Mr. MACHEN introduced the following joint resolution; which was referred to the Committee on House Administration

JOINT RESOLUTION

To direct the Librarian of Congress to transfer certain documents to the Hall of Records Commission of the State of Maryland.

1 *Resolved by the Senate and House of Representatives*
2 *of the United States of America in Congress assembled,*
3 That the United States hereby relinquishes any right, title,
4 and interest which it may have in the documents listed
5 below and the Librarian of Congress shall transfer such
6 documents, which are presently in his custody, to the Hall
7 of Records Commission of the State of Maryland (the list
8 numbers assigned to the documents in the Handbook
9 of Manuscripts of the Library of Congress, 1918 (pp.
10 248-250), appear in the parentheses immediately preceding
11 the document titles) :

- 1 1. (8) "The Maryland Journal, 1778-1781";
- 2 "Md. Jour. B. No. 2, 1781-1785".
- 3 2. (9) "Account Book of Thomas Harwood,
- 4 Treasurer of the Western Shore, 1781-1783".
- 5 3. (7) "Rough Letter Book of the Intendant of
- 6 the Revenue, 1785-1787".
- 7 4. (6) "Journal [of Hugh Lyle?], Accounts with
- 8 Military Officers, 1781".
- 9 5. (2) "Records of the Vice Admiralty Court,
- 10 1754-1773".
- 11 6. (5) "Record Book of the Committee of Ob-
- 12 servation of Baltimore County, 1774-1776".
- 13 7. (11) "Record Book of William H. Brown,
- 14 Notary Public, Anne Arundel County, 1799-1802".

90TH CONGRESS
1ST SESSION

H. J. RES. 161

JOINT RESOLUTION

To direct the Librarian of Congress to transfer
certain documents to the Hall of Records
Commission of the State of Maryland.

By Mr. MACHEN

JANUARY 17, 1967

Referred to the Committee on House Administration

90th Congress
1st Session

Mr. Friedel

JOINT RESOLUTION

To direct the Librarian of Congress to transfer certain documents to the Hall of Records of the State of Maryland.

Resolved by the Senate and House of Representatives of the United States of America in Congress assembled, That the United States hereby relinquishes any right, title, or interest which it may have in the documents listed below and the Librarian of Congress shall transfer such documents, which are presently in his custody, to the Hall of Records of the State of Maryland (the list numbers assigned to the documents in the Handbook of Manuscripts of the Library of Congress, 1918, (pp. 248-250) appear in the parentheses immediately preceding the document titles):

1. (8) "The Maryland Journal", 1778-1781.
Md. Jour. B. No. 2, 1781-1785.
2. (9) "Account Book of Thomas Harwood, Treasurer of the Western Shore, 1781-1783".
3. (7) "Rough Letter Book of the Intendant of the Revenue, 1785-1787".

4. (6) "Journal of [✓][Hugh Lyle?], Accounts with Military Officers, 1781".
5. (2) "Record^s of the Vice^σ Admiralty Court, 1754-1773 [1775]".
6. (5) "Record Book of the Committee of Observation of Baltimore County, 1774-1776".
7. (11) "Record Book of William H. Brown, Notary Public, Anne Arundel County, 1799-1802".