

A G E N D A

HALL OF RECORDS COMMISSION MEETING

Johns Hopkins University Faculty Club  
Baltimore, Maryland

Thursday, June 26, 1980

12:30 p.m.

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1. Call to order by the Chairman.
  2. Minutes of the previous meeting (see attachments).
  3. Bequests and gifts:
    - a. Report on the Radoff Memorial Fund
    - b. Governor Nicholson documents (see attachments)
  4. Attorney General's opinion on replevin (see attachment) and possible legislation for a finder's fee.
  5. Publications program: status report.
  6. Maryland Manual: tentative publication schedule, proposed outline of contents and size (see attachment) with suggested improvements, and distribution policy.
  7. Records Retention Schedules
    - a. Schedules signed since previous meeting
    - b. Reviewing established schedules for possible modification
  8. The revised program for a new Archives facility (see attachments).
  9. Report on research trip to England.
  10. Dr. Weigle's retirement.
  11. Other business.
  12. Next meeting.
  13. Adjournment.
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